

## **JOB DESCRIPTION**

**Job Title:** Commercial Truck Driver - Class A

**H-Code:** H96

**Hourly Level:** H52 (\$24.30)

**Reports to:** Career Connected Learning

### **Dallas College**

Since 1965, Dallas College, formerly known as the Dallas County Community College District (DCCCD) has served more than three (3) million students. We are one of the largest community college systems in the state of Texas, which includes seven campus locations around the Dallas/Fort Worth area. We strive to be a leader in the Community College space, placing students at the center of everything we do.

### **Position Summary**

The Commercial Truck Driver is responsible for transportation and set up of the Mobile Training unit from one location to another. Job duties include transporting the vehicle and set up at offsite locations, abiding by traffic laws and ensuring safe loading and unloading of equipment and supplies as needed as well as:

- Ability to provide exemplary customer service.
- Ability to work evenings and weekends on an as needed basis.

### **Required Knowledge, Skills and Abilities**

- Must possess a Class A Driver's License
- Have a clean driving record with no more than one moving violation within the last three years.
- Maintain a detail log of vehicle operations and working hours
- Ability to communicate effectively and courteously with individuals from diverse backgrounds.

### **Key Responsibilities**

- Transportation of the mobile training unit to and from offsite locations
- Performance of routine safety inspections
- Communicating and coordinating with staff
- Maintaining safety logs and routine preventative maintenance

### **Physical Requirements**

Must be able to lift 100 pounds or more. Must provide proof of passing a Department of Transportation Physical.



## Minimum Qualifications

- Must be 21 years or older
- Valid Class A Commercial Driver's License
- Two years work experience as a commercial vehicle operator
- Proof of passing a Department of Transportation Physical
- \*\*\*May be subject to a criminal background check. Some positions may be subject to a fingerprint check. \*\*\*

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job and shall not be construed as a declaration of the total of the specific duties and responsibilities of any particular position. Incumbents may be directed to perform job-related tasks other than those specifically presented in this description. Position requires regular and predictable attendance.*

*Dallas College is part of an equal opportunity system that provides education and employment opportunities without discrimination on the basis of race, color, religion, national origin, sex, disability, age, sexual orientation, gender identity or gender expression. Dallas College complies with the Americans with Disabilities and Veterans Act.*