

POLICY ITEM – FIRST READING NO. 9.2.

FLB (LOCAL), Student Code of Conduct, Artificial Intelligence

To ensure that artificial intelligence (AI) technologies are used in a manner that enhances the mission of the College while protecting the data, academic integrity and values of the institution, the Chancellor recommends the following revisions to local policies.

Effective Date

Upon Board Approval

LOCAL POLICY

EXPLANATORY NOTES

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Proposed revisions would amend the College District’s policies relating to the student code of conduct to include the following:

- Definition of AI in the student context;
- Academic integrity standards; and
- Misuse of AI as prohibited conduct.

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## Definitions

Definitions to be used in this policy, and at FM(LOCAL) and FMA(LOCAL), are as follows:

1. [“Artificial Intelligence” \(AI\), shall have the meaning assigned by CR \(Local\) and, for purposes of this policy, includes devices, tools or systems that can perform tasks that typically require human intelligence, including but not limited to learning, reasoning, problem-solving and language understanding. \[See CR \(LOCAL\)\]](#)
2. [“Business days” means those days the administrative offices of the College District are open for business purposes.](#)
3. [A “campus” means one of the campuses of Dallas College.](#)
4. [Campus Title IX coordinator” shall mean the College District employee responsible for administering responsibilities related to and in compliance with Title IX of the Education Amendments of 1972. Each campus within the College District has a designated Title IX coordinator. \[See FFDA\]](#)
5. [“College District premises” means buildings or grounds owned, leased, operated, controlled, or supervised by the College District.](#)
6. [“College District-sponsored activity” means any activity on or off campus that is initiated, aided, authorized, or supervised by the College District.](#)
7. [A “complainant” is the person who makes the allegation or complaint.](#)
8. [“Published College District regulation or policy” means standards of conduct or requirements located in the:](#)
  - a. [College District catalog;](#)
  - b. [Board policies and administrative procedures, as may be set forth in the Dallas College Board Policy Manual or any amendment thereof;](#)
  - c. [Student handbook; or](#)
  - d. [Any other official publication of the College District.](#)
9. [A “respondent” is the person against whom an allegation or complaint is made.](#)
10. [A “student” shall mean an individual who is currently enrolled in the College District. This includes credit, noncredit, and](#)

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dual credit students, regardless of method of delivery, as well as any prospective or former student who has been accepted for admission or readmission to the College District.

~~4.11.~~ “Student conduct officer (SCO)” shall mean a College administrator or the College officer or officers directly responsible for student affairs in the College District.

~~2.1.~~ The “Student Conduct System” includes standards of conduct established to protect the educational mission of the College District while protecting the rights and responsibilities of students. Students who are accused of violating College District standards of conduct may be referred to the “Student Conduct System” for review. ~~A “student” shall mean an individual who is currently enrolled in the College District. This includes credit, noncredit, and dual credit students, regardless of method of delivery, as well as any prospective or former student who has been accepted for admission or readmission to the College District.~~

~~A “complainant” is the person who makes the allegation or complaint.~~

~~A “respondent” is the person against whom an allegation or complaint is made.~~

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~~Campus Title IX coordinator” shall mean the College District employee responsible for administering responsibilities related to and in compliance with Title IX of the Education Amendments of 1972. Each campus within the College District has a designated Title IX coordinator. [See FFDA]~~

~~3.1.~~ “College District sponsored activity” means any activity on or off campus that is initiated, aided, authorized, or supervised by the College District.

~~4.1.~~ A “campus” means one of the campuses of Dallas College.

~~5.1.~~ “College District premises” means buildings or grounds owned, leased, operated, controlled, or supervised by the College District.

~~6.1. "Business days" means those days the administrative offices of the College District are open for business purposes.~~

~~7. "Published College District regulation or policy" means standards of conduct or requirements located in the:~~

~~a. College District catalog;~~

~~b. Board policies and administrative procedures as may be set forth in the Dallas College Board Policy Manual or any amendment thereof;~~

~~c. Student handbook; or~~

~~d. Any other official publication of the College District.~~

## Responsibilities

As a member of the Dallas College community, a student is free to take advantage of all of the educational opportunities available and to participate in all extracurricular activities sponsored by the College District for which the student is eligible. Members of the student body enjoy the same rights and privileges guaranteed to them as citizens of the United States and as residents of the state of Texas. However, by virtue of their membership in the College community, students are under certain legal obligations in the exercise of those freedoms.

Each student and student organization shall be charged with notice and knowledge of the contents and provisions of College District policies, procedures, and regulations concerning student conduct (collectively, "college policies"), and shall be expected to abide by those college policies. In cases of noncompliance with college policies, the College District may impose discipline that is consistent with the impact of the offense on the College District community. The College District reserves the right to pursue criminal and/or civil action where warranted. Unfamiliarity with these college policies shall not excuse a violation.

## Academic Integrity

Students shall be held to the highest intellectual and ethical standards of honesty, integrity, fairness and justice in their studies. Violations of academic integrity, include but are not limited to those acts of Scholastic Dishonesty, as described below, and any other misuse or misrepresentation of academic work or the academic work of others in any manner. Accordingly, students are responsible for adhering to the course requirements set by the faculty/staff for the course to which they are assigned, understanding that such requirements may vary by course, discipline, and/or faculty or staff. A student who questions whether a particular course of conduct violates academic integrity should consult with their instructor/assigned staff before engaging in the conduct.

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**Prohibited Behavior**

All students shall obey the law, show respect for properly constituted authority, and observe correct standards of conduct. In addition to activities prohibited by law or by other published College District policies and regulations, the following types of behavior are expressly prohibited:

11. Scholastic dishonesty, which shall constitute a violation of these rules and regulations and is punishable as prescribed by Board policies. Scholastic dishonesty shall include, but is not limited to, cheating on a test or other coursework as assigned, plagiarism, fabrication, falsification, sabotage, and collusion. "Cheating" shall include, but is not limited to:
  - a. All forms of academic dishonesty, including but not limited to facilitating academic dishonesty.
  - b. Copying from another student's test paper.
  - c. Using test materials not authorized by the ~~person~~ person, instructor or organization administering the test.
  - ~~e.d.~~ Unless expressly authorized by the Instructor, using technology, including artificial intelligence (AI) or AI-related devices, tools or systems, to complete course assignments, or exams or in a manner and/or to an extent not authorized by the instructor, including but not limited to for the purpose of creating, producing or submitting work that is misleading, deceptive, or presented so as to be construed as original work created, generated or produced by the user of the technology, i.e., the student, or for any other purpose determined by the College District, in accordance with College District policies and procedures to be inconsistent with or antithetical to academic integrity. For permitted uses of AI by students, see the syllabus specific to the course for which the use of AI is contemplated, as well as related College District policies and procedures concerning the use of AI. To the extent the parameters of AI use set forth in a course syllabus conflict with this policy, this policy shall take precedence.
  - ~~e.e.~~ Collaborating with or seeking aid from another student, technological aid, or electronic resource during a test without permission from the test administrator.
  - ~~e.f.~~ Knowingly using, buying, selling, stealing, or soliciting, in whole or in part, the contents of an unadministered test.

~~f.g.~~ The unauthorized transporting or removal, in whole or in part, of the contents of the unadministered test.

~~g.h.~~ Substituting for another student, or permitting another student to substitute for oneself, to take a test.

~~h.i.~~ Bribing another person to obtain an unadministered test or information about an unadministered test.

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“Plagiarism,” which shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work.

“Fabrication,” which shall be defined as the construction and/or addition of data, observations, or characterizations that never occurred in the gathering of data or running of experiments.

“Falsification,” which shall be defined as the changing or omission of results and data to support claims, hypotheses, or other data. Falsification may also include the manipulation of research instrumentation, materials, or processes.

“Sabotage,” which shall be defined as disrupting or destroying another person’s work so that person cannot complete the academic activity.

“Collusion,” which shall be defined as the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

No student may drop a course if an allegation of scholastic dishonesty is pending in the course or if the student has received a failing grade in the course based upon scholastic dishonesty.

27. The use of College District [technology](#) resources, [including AI](#), to infringe upon copyright laws (print, digital, and internet) [or any other laws relating to intellectual property](#). This applies to all forms of electronic media, including but not limited to, software, electronic encyclopedias, image files, video files, and sound files.

~~12:28.~~ [Unless otherwise permitted by an authorized administrator of the College District, the use of AI devices, tools, or systems or any other technology to attend, record, and/or transcribe a meeting, lecture, or any other form of communication sponsored by the College District, in either written or audio format.](#)

~~13-29~~. 13-29. Conduct that is indecent or obscene, including:

- a. The use of any device or technology, including but not limited to AI, to capture audio, video, or digital record or photograph of any person while on College District property or premises or at College District events where there is a reasonable expectation of privacy (i.e., restrooms, locker rooms).
- b. The storing, sharing, and/or distributing of such unauthorized records by any means.
- c. Making obscene remarks, exposing oneself in an indecent manner, urinating or defecating in public, and/or engaging in sexual activities in public places.

~~14-30~~. 14-30. Violation of federal, state, and local laws. Engaging in conduct that violates any municipal or county ordinance, federal, or state law.

~~15-31~~. 15-31. Violation or breach of any generally recognized and published code of ethics or standards of professional practice that govern the conduct of a profession for which the student is taking a course or pursuing a certificate, degree, or as an educational goal or major.

~~16-32~~. 16-32. Misusing, failing to comply with, disrupting, or jeopardizing Student Code of Conduct procedures, sanctions/interventions, or interfering with Student Code of Conduct proceedings. Abuse of the Student Conduct System includes, but is not limited to:

- a. Failure to comply with an order or decision of the Student Conduct officer or hearing committee.
- b. Falsification, distortion, or misrepresentation of information.
- c. Disruption or interference with the orderly conduct of a hearing.
- d. Knowingly filing a false and/or malicious complaint.
- e. Attempting to influence or discourage an individual's participation in or use of the Student Conduct System.
- f. Attempting to influence the impartiality of a member of any Student Conduct Committee, the SCO, or any other employee of the College District responsible for or participating in the administration of student conduct prior to, during, and/or after a student conduct proceeding.

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- g. Any form of harassment (and/or intimidation) of a member of the Student Conduct Committee, the SCA, or a College District representative prior to, during, and/or after a student conduct proceeding.
- h. Failure to comply with the sanction(s) imposed under the Student Code of Conduct.
- i. Influencing or attempting to influence another person to violate or otherwise abuse the Student Conduct System.

~~17.33.~~ Any other conduct that qualifies as a violation of law or College District policy and/or procedures.

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