



DALLAS COLLEGE

2024-2025 COST OF ATTENDANCE ADJUSTMENT FORM

Scanning:
Doc Category: Grants
Doc Type: Special
Cond
Status: New
Award Year: 2024

Return this form to the FA Secure Drop Site – Contact Financial Aid at (972) 669-6400 or financialaid@dcccd.edu for upload link.

Last name	First	M.I.	Student ID #
Address			Email
City	State	ZIP Code	Primary Contact #

The purpose of this form is to allow students an opportunity to submit additional information regarding a change in their Cost of Attendance (COA) that has not been previously considered. Dallas College assigns each student a COA, also known as a Budget, which determines an estimated cost of their educational expenses for a given award period. The COA is comprised of the following components: Tuition/Fees, Room/Board, Books/Supplies, Transportation, Personal/Miscellaneous Fees and Average Loan Fees.

Only on a case-by-case basis will Dallas College re-evaluate a student’s COA depending on exceptional circumstances. The evaluation will be based on out-of-pocket expenses paid during the enrollment/COA period which is checked below. If you believe your COA warrants re-evaluation resulting from one or more of the circumstances listed below, please complete and submit this form along with a written statement detailing your situation and supporting documentation to substantiate your circumstance. Please check all categories shown below that are applicable.

Please check appropriate enrollment period(s): Fall 2024 Spring 2025 Summer 2025

Circumstance-Expenses:	Documentation Required:
<input type="checkbox"/> Dependent Child Care	<ul style="list-style-type: none"> Copy of invoice and/or letter from the provider on letterhead that confirms enrollment, effective dates and amount paid per child per week/month. Cancelled checks confirming payment or bank statement showing payment.
<input type="checkbox"/> Books and Supplies(cost of books must be more than \$220.00)	Paid Invoice/Receipts confirming payment
<input type="checkbox"/> Personal/Miscellaneous ___ Purchase of a Computer for Educational Purpose ___ First Professional Credential (applicable to degree program requiring licensure or certification)	<ul style="list-style-type: none"> Reason for purchase or credential Receipts showing payment
<input type="checkbox"/> Other: Please Specify	

Remember: All valid requests for reconsideration must include the following: 1) This signed Cost of Attendance Adjustment form 2) A signed detailed statement explaining your situation/circumstance and 3) All required documents which verifies your situation/circumstance. Please allow 7-10 business days for processing. The Financial Aid staff reserves the right to request additional documentation. Submitting a request does **not** guarantee and approval.

I have read and understand the content of this request:

Signature

Date