



# DALLAS COLLEGE

## 2024-2025 REQUEST TO TRANSFER FUNDS

Scanning  
 Doc Category: Grants  
 Doc Type: Correspondence  
 Award Year: 2024

Return this form through the FA secure link – Contact Financial Aid at 972-669-6400 or financialaid@dallascollege.edu for secure link.

Last name	First	M.I.	Student ID #
Address			Email
City	State	ZIP Code	Primary Contact #

**Check one or more that applies**

Transfer funds from semester to semester within the **same** award year. Credit balance must have already posted unto the students AR account.

Amount: \$ \_\_\_\_\_

Transfer From: \_\_\_\_\_ (semester and year)

Transfer To: \_\_\_\_\_ (semester and year)

Transfer funds from semester to semester within **different** award years. Credit balance must have already posted into the student's account. Processing time is 5-7 days.

Amount: \$ \_\_\_\_\_ (maximum allowable is \$200; student must pay the difference)

Transfer From: \_\_\_\_\_ (semester and year)

Transfer To: \_\_\_\_\_ (semester and year)

Transfer funds to pay for an NSF (returned check) balance. Credit balance must have already posted unto the students AR account.

Amount: \$ \_\_\_\_\_ (maximum allowable is \$200 if balance is from previous award year; student must pay the difference)

Transfer From: \_\_\_\_\_ (semester and year)

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

<p><b>FA Office Use Only</b></p> <p>Approved _____ Denied _____ Date _____</p> <p>Comments _____</p> <p>FA Authorized Signature: _____</p>	<p><b>Business Office Use Only</b></p> <p>Cashier _____ Cash Receipt # _____</p> <p>Comments _____</p> <p>Date Transferred: _____</p>
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Return to Financial Aid