DALLAS COLLEGE
FINANCIAL AID

2026-27 Financial Aid Cancellation and Adjustment

Submit this form through the upload option for this action item in Workday. Changing your aid may create or increase a balance, reduce your refund, or affect future eligibility. Dallas College will review your request and notify you of the outcome. Use your usual registration process to withdraw from classes.

1 Student information

STUDENT NAME (LAST, FIRST, M.I.)

DALLAS COLLEGE STUDENT ID

STUDENT EMAIL

STUDENT PHONE NUMBER

2 Request type - select one

☐ Cancel or reduce aid ☐ Reinstate previously canceled aid ☐ Return a disbursed Direct Loan

For cancellation, reduction or reinstatement, complete Section 3. For a disbursed loan return, complete Section 4.

Reinstatement depends on eligibility, available funding and applicable deadlines.

3 Aid and terms - check all that apply

☐ All eligible aid
☐ Federal Pell Grant or other federal grant
☐ Direct Subsidized Loan not yet disbursed
☐ Direct Unsubsidized Loan not yet disbursed
☐ Federal Work-Study offer
☐ Texas state grant
☐ Dallas College grant or scholarship
☐ Outside scholarship administered by Dallas College
☐ Other

☐ Fall 2026 ☐ Spring 2027 ☐ Summer 2027

FOR A REDUCTION, ENTER THE NEW DESIRED AWARD AMOUNT

4 Disbursed Direct Loan return - complete only if requesting a return

For each applicable row, check Full cancellation or enter the exact Amount to return. Check your disbursement notice for the cancellation deadline. Dallas College will honor timely requests and may consider late requests. Ability to pay a resulting balance does not affect a timely request.

LOAN TYPE	TERM	FULL CANCELLATION	AMOUNT TO RETURN
Direct Subsidized	Fall 2026	☐	
Direct Subsidized	Spring 2027	☐	
Direct Subsidized	Summer 2027	☐	
Direct Unsubsidized	Fall 2026	☐	
Direct Unsubsidized	Spring 2027	☐	
Direct Unsubsidized	Summer 2027	☐	

5 Student certification and signature

I authorize Dallas College to process the request above, including any disbursed loan return I selected. I understand that this may create a balance, reduce a refund, or affect my eligibility.

STUDENT SIGNATURE

DATE

6 Financial Aid Office use only

REQUEST RECEIVED

CANCELLATION DEADLINE

AMOUNT RETURNED

REVIEWER / PROCESSOR

Reviewer / processor confirms the student record was reviewed before processing.