# IT Operation Support Services eConnect Get My Sign-In ID User Guide

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X G C V S N R X S X

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### **Purpose of this Guide**

This manual is intended to aid and serve as a "how to" guide for using eConnect to access your Dallas County Community College District (DCCCD) Online Services Sign-In ID. The result screen will display your 7-digit Student/Employee ID in addition to your Online Services Sign-In ID.

### Find the eConnect Screen

- 1. Start by going to https://eConnect.dcccd.edu
- 2. Select a relevant constituency menu (i.e. Student, Employee or Faculty).
- 3. In the My eConnect Account sub-menu, choose Get My Student/Employee ID.

### My eConnect Account

What's my User ID?

Log In

Forgot/Reset My Password

Get My Student/Employee ID

Setup My eConnect Account

Add Me to the eConnect Registry

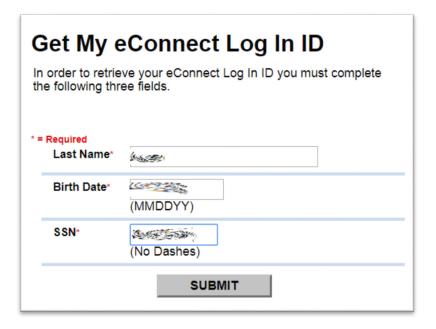
TIP! - I'm New to eConnect

TIP! - What's My Password?

TIP! - Browser PC Checklist

### **Enter all Required Information**

- 4. Enter your **Last Name** on file with the DCCCD.
- 5. Enter your **Birth Date** in MMDDYY format.
- 6. Enter your **SSN** without dashes. \*
- \*Some students do not have an SSN on file with the DCCCD. They cannot obtain their Online Services Sign-In ID through this process. To retrieve this information, students should contact their preferred College Registrar's office.



### **Get the Results**

- Student/Employee ID is a 7-digit number.
- Online Services Sign-In ID will be in e7 or 3 x 4 format.
   (i.e. e9876543 or cba4321)

# My eConnect ID: Results Student/Employee ID: Online Services Sign-In ID:

## **Frequently Asked Questions**

### Questions about this document

If you have any questions regarding this user guide, please contact IT Operations and Support Services via email at <a href="mailto:DocumentCenter@dcccd.edu">DocumentCenter@dcccd.edu</a>.



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