

**BOARD OF TRUSTEES
PLANNING AND BUDGET COMMITTEE MEETING
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
R.L. Thornton, Jr. Administration Building
701 Elm Street
Dallas, TX 75202
Board Room (4th floor)
April 29, 2008
3:00 PM**

Agenda

1. Certification of Posting of Meeting Wright Lassiter

2. Spring Revision of the 2007-08 Budget Ed DesPlas
Committee Action: Motion for approval and submission
at the May 6, 2008 Board of Trustees meeting.

3. Update on Planning Assumptions for 2008-09 Budget Ed DesPlas

4. Executive Session: The Board may conduct an executive session as
authorized under §551.074 of the Texas Government Code to deliberate on
personnel matters.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

5. Adjournment

**CERTIFICATION OF POSTING OF NOTICE APRIL 29, 2008
PLANNING & BUDGET COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 25th day of April, 2008 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 25th day of April, 2008 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Spring Budget Revision

April 29, 2008

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Dallas County
Community College District

IT ALL BEGINS HERE.

Current Funds

Unrestricted Revenue

- Continuing Education Tuition Revenue projected to increase \$258,141
- Investment Income projected to increase \$166,000
- Use of Fund Balance projected to increase \$6,126,052 in support of location projects



Current Funds

Unrestricted Expenditures

- Institutional Support increased in part due to
 - \$388,044 for mid-year salary increase for police officers
 - \$434,000 for new server and licenses in support of Colleague system upgrade
- Operating reserves decreased in part due to
 - \$500,000 transfer to El Centro, North Lake and Richland for mid-year enrollment growth
 - \$230,742 distributed to locations as SECC campaign matching funds



Current Funds

Auxiliary Revenue

- Use of Fund Balance increasing \$188,000 in support of location projects

Auxiliary Expenditures

- Student Activities increased mainly due to increased operating expenses such as support of athletic programs of \$173,000 for travel and equipment



Restricted Fund

- Reductions in federal and local restricted represent close-out of old grants
- State increased for several new Coordinating Board and Texas Workforce Commission grants
- The \$4,139,407 reduction represents the net change projected for old and new grants



Richland Collegiate High School

Overall projections remain unchanged.



Current Funds

Overview

	Current Budget	Proposed Change	Spring Revision
Unrestricted	\$ 305,184,104	\$ 6,602,833	\$ 311,786,937
Auxiliary	12,178,528	141,162	12,319,690
Restricted	102,972,256	(4,139,407)	98,832,849
Subtotal	\$ 420,334,888	\$ 2,604,588	\$ 422,939,476
Richland Collegiate High School ¹	\$ 2,089,322	\$ -	2,089,322
Grand Total	<u>\$ 422,424,210</u>	<u>\$ 2,604,588</u>	<u>\$ 425,028,798</u>

¹ Richland Collegiate High School



Unrestricted Fund

Revenues & Additions

	<u>Current Budget</u>	<u>Proposed Change</u>	<u>Spring Revision</u>
State Appropriations	\$ 89,473,204	\$ -	\$ 89,473,204
Tuition	64,384,882	258,141	64,643,023
Taxes for Current Operations	119,889,500	-	119,889,500
Federal Grants & Contracts	981,855	-	981,855
State Grants & Contracts	151,832	-	151,832
Investment Income	6,250,000	166,000	6,416,000
General Revenue	2,276,850	52,640	2,329,490
Use of Fund Balance	21,775,981	6,126,052	27,902,033
Total	<u>\$305,184,104</u>	<u>\$ 6,602,833</u>	<u>\$ 311,786,937</u>



Unrestricted Fund

Expenditures & Uses

	Current Budget	Proposed Change	Spring Revision
Instruction	\$ 120,096,300	\$ 296,506	\$ 120,392,806
Public Service	5,349,959	155,629	5,505,588
Academic Support	17,981,184	441,348	18,422,532
Student Services	25,718,527	(189,512)	25,529,015
Institutional Support	52,876,960	1,649,802	54,526,762
Staff Benefits	10,255,978	(165,364)	10,090,614
Plant Operations & Maintenance	27,781,934	785,006	28,566,940
Repairs & Rehabilitation	20,124,989	3,622,742	23,747,731
Reserve - Campus	2,973,784	(182,571)	2,791,213
Reserve - Compensation	-	-	-
Reserve - State Funding Reductic	1,013,357	-	1,013,357
Reserve - Operating	3,776,972	(1,684,889)	2,092,083
Reserve - New Campuses	500,000	-	500,000
Reserve - Non-operating	329,194	(13,339)	315,855
Mandatory Transfers	2,479,590	554	2,480,144
Non-mandatory Transfers	13,925,376	1,886,921	15,812,297
Total	<u>\$ 305,184,104</u>	<u>\$ 6,602,833</u>	<u>\$ 311,786,937</u>



Auxiliary Fund

Revenues & Additions

	<u>Current Budget</u>	<u>Proposed Change</u>	<u>Spring Revision</u>
Sales & Services	\$ 6,545,897	\$ 10,657	\$ 6,556,554
Investment Income	373,426	(64,403)	309,023
Transfers-in	4,523,797	6,908	4,530,705
Use of Fund Balance	<u>735,408</u>	<u>188,000</u>	<u>923,408</u>
Total	<u>\$12,178,528</u>	<u>\$ 141,162</u>	<u>\$ 12,319,690</u>



Auxiliary Fund

Expenditures & Uses

	Current Budget	Proposed Change	Spring Revision
Student Activities	\$ 6,409,059	\$ 343,270	\$ 6,752,329
Sales & Services	4,755,375	(102,085)	4,653,290
Reserve - Campus	532,018	(9,842)	522,176
Reserve - District	364,163	(120,148)	244,015
Transfers-out	117,913	29,967	147,880
Total	<u>\$ 12,178,528</u>	<u>\$ 141,162</u>	<u>\$ 12,319,690</u>



Restricted Fund

Revenues & Additions

	<u>Current Budget</u>	<u>Proposed Change</u>	<u>Spring Revision</u>
Insurance/Retirement Match	\$ 23,258,341	\$ -	\$ 23,258,341
SBDC State Match	<u>1,501,733</u>	-	<u>1,501,733</u>
Subtotal State Appropriations	24,760,074	-	24,760,074
Grants & Contracts			
Federal	63,601,103	(4,529,282)	59,071,821
State	7,032,507	2,285,561	9,318,068
Local	6,568,181	(1,895,686)	4,672,495
Transfers-in	<u>942,019</u>	-	<u>942,019</u>
Total	102,903,884	(4,139,407)	98,764,477
Richland College ¹	<u>68,372</u>	-	<u>68,372</u>
Grand Total	<u>\$ 102,972,256</u>	<u>\$ (4,139,407)</u>	<u>\$ 98,832,849</u>

¹ Richland Collegiate High School



Restricted Fund

Expenditures & Uses

	Current Budget	Proposed Change	Spring Revision
Insurance/Retirement Match	\$ 23,258,341	\$ -	\$ 23,258,341
Grants & Contracts	33,691,255	(4,139,407)	29,551,848
Scholarships	45,954,288	-	45,954,288
Subtotal	\$102,903,884	\$ (4,139,407)	\$ 98,764,477
RCHS ¹	\$ 68,372	\$ -	68,372
Grand Total	<u>\$102,972,256</u>	<u>\$ (4,139,407)</u>	<u>\$ 98,832,849</u>

¹ Richland Collegiate High School



Richland Collegiate High School

Revenues and Additions

	Current Budget	Proposed Change	Spring Revision
State Funding	\$ 2,079,322	\$ -	\$ 2,079,322
Investment Income	\$ 10,000	\$ -	\$ 10,000
Total	<u>\$ 2,089,322</u>	<u>\$ -</u>	<u>\$ 2,089,322</u>

Expenditures and Uses

	Current Budget	Proposed Change	Spring Revision
Instruction	\$ 1,228,500	\$ (90,476)	\$ 1,138,024
Public Service	-	90,476	90,476
Academic Support	174,976	(31,476)	143,500
Student Services	173,829	31,476	205,305
Institutional Support	512,017	-	512,017
Total	<u>\$ 2,089,322</u>	<u>\$ -</u>	<u>\$ 2,089,322</u>



Non-operating Funds

Overview

	<u>Current Budget</u>	<u>Proposed Change</u>	<u>Spring Revision</u>
Unexpended Plant	\$183,173,654	\$ 28,573,013	\$ 211,746,667
Debt Service	19,240,675	-	19,240,675
Quasi-endowment	630,000	-	630,000



Unexpended Plant Fund

- Investment Revenue has a projected net increase of \$1,550,000
- \$25,000,000 more debt may be needed before the end of the fiscal year
- Transfers-in from other funds increased \$1,880,013 in support of capital projects



Unexpended Plant Fund

Revenues and Additions

	<u>Current Budget</u>	<u>Proposed Change</u>	<u>Spring Revision</u>
Investment Revenue	\$ 1,830,000	\$ 1,550,000	\$ 3,380,000
General Obligation Bonds	-	25,000,000	25,000,000
Commercial Paper	150,000,000	-	150,000,000
Transfers-in	6,350,000	1,880,013	8,230,013
Use of Fund Balance	24,993,654	143,000	25,136,654
Total	<u>\$183,173,654</u>	<u>\$ 28,573,013</u>	<u>\$ 211,746,667</u>



Unexpended Plant Fund

Expenditures and Uses

	Current Budget	Proposed Change	Spring Revision
Bldg & Physical Plant Repairs	\$ 9,820,451	\$ -	\$ 9,820,451
Construction & Land Purchases	152,856,942	28,083,507	180,940,449
Architects	16,787,341	(2,751,206)	14,036,135
Furniture & Equipment	3,635,464	3,240,712	6,876,176
Bond Cost of Issuance	-	-	-
Commercial Paper Cost of Issuance	73,456	-	73,456
Non-mandatory Transfers	-	-	-
Total	<u>\$ 183,173,654</u>	<u>\$ 28,573,013</u>	<u>\$ 211,746,667</u>



Debt Service

Revenues and Additions

	Current Budget	Proposed Change	Spring Revision
Investment Revenue	\$ 50,000	\$ -	\$ 50,000
Taxes (Maintenance Tax Notes)	6,127,618	-	6,127,618
Taxes (General Obligation Bonds)	5,445,996	-	5,445,996
Taxes (Commercial Paper)	2,222,436	-	2,222,436
Transfer-in (Tuition)	2,134,765	-	2,134,765
Transfer-in (Auxiliary Fund)	-	-	-
Transfer-in (Unrestricted)	3,259,860	-	3,259,860
Total	<u>\$ 19,240,675</u>	<u>\$ -</u>	<u>\$ 19,240,675</u>



Debt Service

Expenditures and Uses

	Current Budget	Proposed Change	Spring Revision
G.O. Bond Principal & Interest	\$ 5,299,250	\$ -	\$ 5,299,250
G.O. Bond Debt Service	1,000	-	1,000
Revenue Bonds Principal & Interest	5,234,594	-	5,234,594
Revenue Bonds Debt Service Expense	1,750	-	1,750
MTN Principal & Interest	5,963,331	-	5,963,331
MTN Debt Service Expenses	300	-	300
CP Interest Expense	2,162,959	-	2,162,959
Lone Star Notes (State of TX)	208,281	-	208,281
Uncollectible Tax Expense	95,193	-	95,193
Tax Collection Fees	274,017	-	274,017
Total	<u>\$ 19,240,675</u>	<u>\$ -</u>	<u>\$ 19,240,675</u>



Quasi Endowment

Revenues

	<u>Current Budget</u>	<u>Proposed Change</u>	<u>Spring Revision</u>
Investment Income	\$ 230,000	\$ -	\$ 230,000
Lease Income	400,000	-	400,000
Use of Fund Balance	-	-	-
Total	<u>\$ 630,000</u>	<u>\$ -</u>	<u>\$ 630,000</u>

Expenditures

Transfers-out (Rising Star Program)	<u>\$ 630,000</u>	<u>\$ -</u>	<u>\$ 630,000</u>
Total	<u>\$ 630,000</u>	<u>\$ -</u>	<u>\$ 630,000</u>



Update on
Planning Assumptions
for 2008-09 Budget
April 29, 2008



2008-09 Planning Assumptions

Revenue: (p. 1 of 2)

- Assume second year state funding – restoration of vetoed funds
- Assume 5% increase in property valuation for an approximate increase of \$5.5 million
- Assume 2% enrollment increase for 2008-2009 for an estimated \$1 million in additional net tuition revenue



2008-09 Planning Assumptions

Revenue: (p. 2 of 2)

- Consider increase in tuition rate for 2008-2009 effective Spring 2009
 - Option 1 - \$1(in-district), \$3 (out-of-district) and \$5 (out-of-state and out-of-country) per credit hour for an estimated \$917,000 in new revenue for 2008-2009
 - Option 2 - \$2 (in-district), \$4 (out-of-district) and \$6 out-of-state and out-of-country) per credit hour for an estimated \$1,503,000 in new revenue for 2008-2009
 - Option 3 - \$3 (in-district), \$5 (out-of-district) and \$7 (out-of-state and out-of-country) per credit hour for an estimated \$2,088,660 in new revenue for 2008-2009



2008-09 Planning Assumptions

Expenditures: (p. 1 of 2)

- Continue allocation of \$1 million for new program development
- Continue budget provision to support colleges with mid-year enrollment increases
- Consider budget provision of \$1 million to support student retention improvements
- Continue allocation for funding of rehabilitation and repair of facilities from a combination of operating funds and use of fund balance



Update on 2008-09 Planning Assumptions

Expenditures: (p. 2 of 2)

- Consider budget needs for campus centers in 2008-2009
- Consider changes to administrative salary bands
- Consider professional support staff job evaluation increases of an estimated \$250,000
- Consider across the board salary increase of 5% for an estimated total of \$9 million



The End

