

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations ONLY to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOLS**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, September 1, 2009
4:00 PM**

AGENDA

- I. Certification of Posting of Notice of the Meeting Wright Lassiter
- II. Public Hearing on Budget for 2009-10
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Special Presentation about Cedar Valley Early College High School – Cedar Hill by Dr. Jennifer Wimbish, president
- V. RCHS Update on Student Enrollment, Student Success, Employee Success, Budget, and TEA Update on RCHS Expansion Proposals - Dr. Steve Mittelstet, RCHS superintendent
- VI. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda (pp. 9-17)
- VII. Consideration of bids
 1. Recommendation for extension of award to ABM Janitorial Services (\$550,000), GCA Education Services (\$680,000) and SSC Service Solutions (\$305,000) for four months for the period of September 1, 2009, through December 31, 2009. Having a start date of January 1 for the new contracts will permit a smoother and less disruptive transition for new contractors – District Wide – (4-month estimate)
 2. Recommendation for amendment of award to Joe Funk Construction

- to provide for analysis, engineering, design and construction for the adaptive reuse of Sabine Hall – Richland College - \$1,500,000
3. Recommendation for award to Ben E. Keith Foods to provide food products for staff to prepare meals and/or snacks five days a week for children attending the parent/child study center – Eastfield College - \$35,000 (1-year estimate)
 4. Recommendation for award to Zogo Technologies, LLC for implementing a student tracking and workflow management system to collect and aggregate information to track, schedule, and report delivery of student services for multiple campuses - District Wide - \$1,670,000 (5-year estimate)
 5. Recommendation for award to R4 Industries, Inc. for a price agreement for industrial uniforms and clothing for facility, building, grounds, receiving and service personnel – District Wide - \$100,000 (2-year estimate)
 6. Recommendation for award to Secure Cam, Inc. for the installation of closed circuit television camera and monitoring systems at the main campus and the new North campus to improve security and enhance safety; included are numerous interior and exterior cameras for five separate buildings plus associated parking lots – North Lake College - \$104,720
 7. Recommendation for award to Kennedy Electric, Inc. to replace both the existing 600 amp switchgear and 1,000 KVA amp transformer which operate together to provide electrical power to the campus – Cedar Valley College - \$80,800
 8. Recommendation for award to Identity Management Consultants, LLC for installation of three double-faced electronic marquees; each includes a full-color LED display message center, concrete base, all associated site work, electrical, etc., for a turnkey project – Eastfield College - \$150,704
 9. Recommendation for award to VRSim, Inc. for the purchase of four portable individual welding simulators for use at Bill Priest Institute and includes hardware, installation, training, testing, plus computer and software support for six months – El Centro College - \$158,900
 10. Recommendation for award to Primus Sterilizer Company, LLC for the purchase and installation of a steam sterilizer to replace an existing unit that is in constant need of repair – North Lake College - \$40,094
 11. Recommendation for award to Central Steel and Supply Company and Garland Steel for cut steel to be used for industrial and instructional needs throughout the district. Both bidders are recommended to give the colleges maximum flexibility regarding vendor locations and their specific product offerings – District Wide - \$100,000 (3-year

- estimate)
12. Recommendation for award to JPon Glass Company, Inc. for a price agreement that will enable Facilities Services managers to have damaged/broken glass promptly boarded up for safety and security purposes, as well as have replacement glass installed – District Wide - \$60,000 (3-year estimate)
 13. Recommendation for award to DATATEL, INC. – Consulting Services to facilitate several IT projects in the development stage and provide expert consultation regarding project management and implementation of a number of critical updates and changes to the Datatel products currently in use – District Service Center - \$60,000 (estimated cost)
 14. Recommendation for award to CPP, Inc. (\$85,000), Scantron Corporation (\$56,000), American Education Corporation (\$42,000), and Psychological Assessment Resources, Inc. (\$6,000) to purchase proprietary testing materials from the referenced contractors for student assessment and automated scoring of testing material – District Wide - \$189,000 (2-year estimate)
 15. Recommendation for professional services for specific video-based course productions and faculty development productions to be produced by LCET, either wholly or partially, during fiscal year 2009-2010. These productions require the professional services of independent contractors to complete various parts of the productions – LCET - \$326,175 (1-year estimate)
 16. Recommendation for professional service contracts to offer training and human performance technology services to community residents and local businesses – North Lake College - \$200,000 (1-year estimate)
 17. Recommendation for professional service contracts to offer training services to local businesses to support the economic development of the local community – El Centro College - \$4,000,000 (2-year estimate)

VIII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

18. Approval of Minutes of the August 4, 2009 Regular Meeting
19. Approval of Minutes of the August 18, 2009 Special Meeting
20. Approval of Minutes of the August 25, 2009 Special Meeting

Policy Reports

21. Approval of Revision to Board Policy Concerning College Transfer

Students

Building and Grounds Reports

22. Approval of Change Order with Accord Construction, Inc.
23. Approval of Amendment to Agreement with Hellmuth, Obata + Kassabaum, L.P.
24. Approval of Amendment to Agreement with Hellmuth, Obata + Kassabaum, L.P.
25. Approval of Amendment to Agreement with Albert H. Halff Associates, Inc.
26. Approval of Amendment to Agreement with Mayse & Associates Inc.
27. Approval of Amendment to Agreement with Rooftech.
28. Approval of Agreement with Dal-Tech Engineering, Inc.

Financial Reports

29. Approval of Expenditures for July 2009
30. Presentation of Budget Report for July 2009
31. Acceptance of Gifts
32. Notice of Grant Awards
33. Approval of Agreement with Texas Association of Community Colleges
34. Approval of Agreement with Uplift Education
35. Approval of Amendment to Dual Credit Agreement with Carrollton/Farmers Branch Independent School District for EMT Training
36. Approval of Agreement with BH Properties Dallas Portfolio, LLC.
37. Approval of Agreement with Condensed Curriculum International, Inc.
38. Approval of Agreement with Ed2Go/Cengage Learning
39. Approval of Agreement with Gatlin Education Services/Cengage Learning
40. Approval of Interlocal Agreement with City of Seagoville (Seagoville Police Department)
41. Approval of Annual Service Agreement Renewal with Blackboard, Inc.
42. Approval of Agreement with Bishop Dunne Catholic Private School
43. Approval of Agreement with Duncanville High School
44. Approval of Agreement with Cistercian Preparatory School
45. Approval of Agreement with Irving Independent School District

IX. Individual Items

46. Adoption of Budget for 2009-10

47. Approval of Resolution Levying the Maintenance and Operation Component of the Ad Valorem Tax Rate for Tax Year 2009
48. Approval of Resolution Levying the Interest and Sinking Component of the Ad Valorem Tax Rate for Tax Year 2009
49. Acceptance of Resignations
50. Approval of Warrant of Appointment for Security Personnel
51. Employment of Contractual Personnel
52. Reclassification of Instructors

X. Informative Reports

53. Receipt of Business and Corporate Contracts
54. Monthly Award and Change Order Summary
55. Payments for Goods and Services
56. Progress Report on Construction Projects
57. Bond Program Report on Projects

XI. Questions/Comments from the Board and Chancellor

XII. Citizens Desiring to Appear Before the Board

XIII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

XIV. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE SEPTEMBER 1, 2009
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28th day of August, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 28th day of August, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

II. Public Hearing on Budget for 2009-10

During the meeting on September 1, 2009, the Board of Trustees will hold a public hearing for persons who desire to speak on the proposed budget for 2009-10. The Board of Trustees reviewed the proposed budget in a public meeting held July 21, 2009. Notice of the public hearing on the proposed budget for 2009-10 was published in the *Dallas Morning News* on Friday, August 21, 2009.

Background

Board Policy CC (LOCAL) provides the following:

AVAILABILITY OF PROPOSED BUDGET

After it is presented to the Board and prior to adoption, a copy of the proposed budget shall be available for inspection during regular business hours. (Note: A copy of the proposed budget has been available for inspection in the business affairs department at the District Service Center.)

BUDGET MEETING

The annual public meeting to discuss the proposed budget shall be conducted as follows:

- 1. The Board Chairperson shall request at the beginning of the meeting that all persons who desire to speak on the proposed budget sign up on the sheet provided.*
- 2. Prior to the beginning of the meeting, the Board may establish time limits for speakers.*
- 3. Speakers shall confine their remarks to the appropriation of funds as contained in the proposed budget.*
- 4. No officer or employee of the District shall be required to respond to questions from speakers at the meeting.*

There have been no substantive changes to the proposed budget for 2009-10 since the Board reviewed it at the budget hearing on July 21, 2009. However, at the time of the hearing the certified taxable assessed value (TAV) was not available. The certified TAV for 2009 is \$172.4 billion compared to the estimate of \$170.3 billion on which the tax revenue for the budget was based. The maintenance and operation (M&O) tax rate is proposed to be set at \$0.0778 per \$100 assessed value. Because the tax base did not decrease as much as estimated, approximately \$2.9 million additional tax revenue will be generated and will be

used to support expenses associated with planned maintenance and other needs of the District.

DECLARATION OF CONFLICT OF INTEREST

Chapter 176 of Texas Local Government Code provides that local government officers shall file disclosure statements about potential conflict of interest in certain defined circumstances.

The penalty for violating Chapter 176 accrues to the individual, not to DCCCD.

Listed below are the names of parties who were considered and/or recommended for awards in this agenda.

The chancellor and members of the board of trustees shall review this list and make disclosures of conflicts of interest, if indicated. If uncertain about whether a disclosure is indicated, the chancellor and members of the board of trustees shall consult with DCCCD Legal Counsel Robert Young.

3n Global, Inc.
9 to 5 Office Products, Inc.
911 Security Cameras, Inc.
ABM Janitorial Services
Acceleratus
Access Technology Systems, Inc.
Accord Construction, Inc.
ADL Associates, Inc.
Ad-Mail (Shelly Ely)
Advantage Sign Supply, Inc.
AIM, Inc.
Airgas Southwest, Inc.
Allen, Donald
Allen, Larry
American Education Corp.
American Flags & Poles
American Mechanical services of
Texas, Inc.
American Prepress
Anderson, Austin
Angelo, Kelly Shaffer
Angelo, Mark
Apex Learning
Aramark Uniform Services
Archive Supplies, Inc

Aronson, Emilie
ATI Career Training Center
Austin Biometrics, LLC
Aycock, Susan
B. J. Glass
Baker, Lee
Ballarini, Nick
Barker, Ernie
Basecom, Inc.
Bates, Wendi
Batson, Robert
Bauer Institute
Beeson, Lora
Belfor USA Group, Inc.
Ben E. Keith Foods
Bentley, Jonathan
Berry, Brian
Best Products Company, Inc.
Betsy Ross Flag Girls, Inc.
Beutel, Greg
BH Properties Dallas Portfolio, LLC.
Bishop Dunne Catholic Private School
Blackboard Connect, Inc.
Blackboard, Inc.
Blair, Russell
Bohlcke, Laura
Bohmfolk, Polly
Bourne, Michael
Boyce, Kimberly
Bragg, William
Bragg, William J.
Brock, Chris
Bromley-Mayo, Sandy (Sandy B.)
Burns Transcription Service
C&H Distributors, LLC
Cagle, Alton
Caldwell, Dan
Candler, Ted
Cargile, Laura
Carleton & Company, Inc.
Caron, Alyce
Carter, Steve
Caruthers, Ryan

Casteel & Associates, Inc.
CEF (Construction Education
Foundation)
Central Steel and Supply Co.
Chase, Mia
Chavez, Xavier
Cissell, Tim
Cistercian Preparatory School
City of Seagoville
Cleaning Solutions, Inc.
Cochran, Kate
Coleman, John
Coleman, Michael
Competitive Solutions
Compton, Jean
Condensed Curriculum International
Inc.
Conflict & Dispute Resolution Services
Conrad, Jim
Consolidated Stills & Sterilizers
CPP, Inc.
Craven, Curtis
Crew Connection, The
Criswell, John
Curtis, James
Cutting Edge Consulting
Dal-Ec Construction, Ltd.
Dallas Chapter American Payroll
Association
Dallas Prompter and Captions
Dal-Tech Engineering, Inc.
Dannelly, Tim
Datatel, Inc. – Consulting Services
Davis Apparel Shop
De La Rosa, Sher
Deck, Bruce
Degelia, David J.
Depierri, Cindi
DIA Group, The
Dippel, Linda
DMI Corp., Decker Mechanical
DRW Partners
Duncanville High School

Dunn, Mary Julene (Julie)
Dyer, Jonah Lisa (Red Mountain Ent.)
Dyer, Julia
Dyer, Margaret E.
Dyer, Stephen (Red Mountain Ent.)
E2M Group
Ed2Go/Cengage Learning
Edwards, Terri
Edwards, Warren
Ellis, Larry
Emrick, Steve
Engineerica Systems, Inc.
England, John
Entech Sales and Service, Inc.
Escaloni Communications
Essex Communications
Evans, Joseph P.
Eyesthere Dallas
Fernandez, Shawn
Fields, Marla
FirstCall Network, Inc.
Fisher, Alan
Fluoresco Lighting & Signs
Flying Dreams, Inc. (Bert Guthrie)
Forrer, Robert
FR & Associates, Inc.
Franks, David
Frazee, Chris
FSG Electric
Fullstream DVD (Jay Rydman)
Gann, Danna
Garcia-Shilling International
Garland Steel, Inc.
Gatlin Education Services/Cengage
Learning
GBC
GCA Education Services
Geneva Scientific, LLC
Getinge USA, Inc.
Glass, Rachel
Global Enterprises
Global Equipment
Gomez, Reynaldo

Gore, Paul
Graves Learning Center
Graves, Claudia Sotomayor
Great Southwestern fire & Safety
Gresky, Blair
Groshardt, Joanne
Groves Electrical Service, Inc.
Growing by Design
Gulf Energy Systems, Inc.
Hadden, Scott
Hammond, Jason
Harris, Douglas
Harrison, Ken
Hawkins, Luke
Hawks, Pat
Henke, Marcia
Henning, Pete
Henry, Chris (art director)
Hewson, Paul
Holmes, Catherine
HTI High-Tech Institute
Identity Management Consultants,
LLC
Infotech Management
Irving Independent School District
Jabez Enterprise Group
Jackson Lewis, LLP
Jani Rogers Enterprises
JC Electric, Inc.
Joe Funk Construction/VAI
Joe Ing & Friends
Johnson Controls, Inc.
Jones & Rister, Inc.
JPon Glass Company, Inc.
Kennedy Electric, Inc.
Kettle, Pamela
Kleis, Michael
Knowledge Engineers
Kulp, Star
Layment Global, LLC
Leaders Without Borders
Lean Transformations
Leesman, Jennifer

Liford, Clay
Lile, Mike
Limitless Office Products
Lindstrom, Jay
Linkages, Inc.
Lipson, Ira
Live Oak Safety
Lloyd, Marius
Lobrovich, Mitch
Lofthus, Brett
Losurdo Jr., Michael
Magana, Letecia
Management Skills Development
Center
Marshall, Clay
Mascari, Donatelle
Matus, Margaret
Maximum Performance Intl.
McCormack, Terri
McFadden, Clark
McGarity, Tim
MCI Communications Services, Inc.
McPherson, Jeff
Mechanical Partners, Inc.
Message Logix, Inc.
Metzinger, Michelle
Meyer, Angie
Meyers, Ralph
MGL Productions, LLC (Mitch
Lobrovich)
Miller Training & Consulting
Miller, Joshua
Miller, Tim
MIR3, Inc.
MIS Science Corporation
Mobley, Mark
Moxie Consulting
MSC Industrial Supply Co.
Munoz, Gerard
Murphy, Chuck
Nagle, Tim
Nance, Ron
Nason/Harris Associates

Neal, C.P.
New Horizons
Nia Consulting & Development
Nicks, Larry
Norberg, Eric
Omnilert, LLC
O'Neal, Brian K.
Park, Donna
PCI Health Training Center
Peak, David
Perez, John
Peterson, Lisa
Pilkey, Monica
Pizana, Nicolas
Platt Health Careers Training
Porter, Travis
Potts, Gary
Powerful Appearance
Premier Transcription Service
Preminence
Pribyl, Tom
Price Group, The
Primus Sterilizer Company, LLC
Psychological Assessment Resources,
Inc.
Quality Texas Training Institute
R. H. Sweeney & Associates
R4 Industries, Inc.
Rabalais I & E Constructors
Ramsey, Teresa
Rave Wireless, Inc.
Red Hawk
Red Mountain Entertainment
Reynolds, Bob
Richards-Cohen, Rhonda
Richardson, Bruce
Ringo, Mica
Roberson, William
Robins, M.
Roderick Lee Electrical Contractors,
Inc.
Rydman, Jay
Sanders, Bob Ray

Santamaria, Laura
SAS Security Alarm Service Co., Inc.
Saunders, Kelly
Scantron Corp.
Schwarz, Bill
Secure Cam, Inc.
Seymour, Shelly
Shelton, Brian
Sherman, Dana
Sherman, Jason
Siemens Building Technologies
Silguero, Lisa
Simply Divine Communication
Sirchie Acquisition Company, LLC
Skytel
Smalley, Van
Smith Jr., Daniel
Smith, Andre
Smith, Chad
Smith, Michael Penn
SMPL Products, Inc.
Sound One (Merrill Frazee)
Sparks, John
Special Made Goods & Services, Inc.
Spivey, Kevin
SSC Service Solutions
Steris Corporation
Storage Equipment
Stringer, Starlene (Marlene)
Susan Huston Fashion Concepts
Synchronous Solutions, Inc.
System Electric Co.
TAC Americas
Tallman, Randy
Texas Association of Community
Colleges
Texas Health & Safety
The Flippen Group
The Rome Group (John Cox)
Thomas, Paul
Thompson, Shirley
Three PDS
Tormach, LLC

Tracy, Dave
Tuttnauer USA
Twenty First Century Crisis
Communications, LLC
U.S. Leadership (Hogan Center)
Uplift Education
USA Mobility Wireless, Inc.
Verion Training Systems
Vernas Ventures, LLC
Visser, Scott
Voices, Inc.
VRSim, Inc.
Warner, Bruce
Watson, Larry
Wayne, Hattie
Whiteman, Daniel
Whitley, Sean
Whitney, Eric (art director)
Wilkins Jr., James
Wilson, Bill
Wolf, Vicki Cason
Wood, Susan
Word Works (Nancy Ward)
World Wide Learn Partnership

WylieCat Communications (Catarina
Wylie)
Zogo Technologies, LLC.

(Tab 1) RECOMMENDATION FOR EXTENSION OF AWARD – RFP
NO. 10692
CUSTODIAL SERVICE
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2009 THROUGH DECEMBER 31, 2009

BACKGROUND:

On July 6, 2004, the board of trustees awarded contracts to three vendors to provide custodial services for a five-year period ending on August 31, 2009.

RECOMMENDATION FOR EXTENSION OF AWARD:

This recommendation is to extend the above referenced contracts for four months for the period of September 1, 2009, through December 31, 2009. Having a start date of January 1 for the new contracts will permit a smoother and less disruptive transition for new contractors. By taking advantage of the break between the fall and spring semesters, the contractors will have more time to become acquainted with existing, as well as new, buildings prior to students returning for the spring semester.

	(4-month estimate)
ABM Janitorial Services	\$550,000
GCA Education Services	\$680,000
SSC Service Solutions	\$305,000

COMMENTS: The four-month extension cost is based on current monthly rates plus additional square footage in new facilities coming on-line during this period.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 2) RECOMMENDATION FOR AMENDMENT OF AWARD –
RFP NO. 111378-1
DESIGN-BUILD ADAPTIVE REMODEL CONSTRUCTION
AT RICHLAND COLLEGE

RECOMMENDATION FOR AMENDMENT TO AWARD:

This amendment will provide for analysis, engineering, design and construction for the adaptive reuse of Sabine Hall.

COMMENTS: The attached amended construction budget includes the original and amended Phase I Design Fee, Phase I Preconstruction Fee, Phase II Construction Fee, Phase II Construction Administration Fee, cost for the Design-Builder to perform the general conditions, and the Cost of the Work.

The funds for the amended construction budget for this project will come from savings realized on the other Bond Program construction projects at Richland College.

NOTE:

As is the case for all work under the Design-Build contracts, the Design-Builder is required to select the subcontractors for the additional work via an advertised sealed bid process. Further, the guaranteed maximum price may not exceed the budget amount unless specifically approved by the board of trustees.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Company	College	Project	Original Award	Previously Approved Amendments to the Construction Budget	Proposed Increase	Amended Construction Budget
Joe Funk Construction/ VAI	RLC	Adaptive Remodel	\$3,517,000	\$0	\$1,500,000	\$5,017,000

(Tab 3) RECOMMENDATION FOR AWARD – BID NO. 11567
FOOD AND SUNDRIES FOR CHILD CARE PROGRAM
EASTFIELD COLLEGE
SEPTEMBER 2, 2009 THROUGH AUGUST 31, 2010

RESPONSE: Requests for bids were sent to 51 companies, and one bid was received.

RECOMMENDATION FOR AWARD:

	(1-year estimate)
BEN E. KEITH FOODS	\$35,000

ONLY BID

COMMENTS: This price agreement will provide food products for staff to prepare meals and/or snacks five days a week for children attending the parent/child study center. The food products to be provided include, but are not limited to, various quantities and types of meat, frozen food, bread, dairy, fresh produce, canned goods, juices, tableware and sundries. To estimate the annual cost of food, bidders were asked to provide pricing for 156 benchmarked items and quantities, including partial cases. Actual costs will be determined by the price in effect at the time an order is processed and may vary depending on the quantity, packaging and diversity of products.

Many menu items will be purchased through this agreement and it is essential that the successful bidder be knowledgeable of the U.S. Department of Agriculture Federal Labeling Program for Child Nutrition Program requirements, and provide child nutrition labels for eligible products.

Last year two attempts were made to obtain other bids and each time only one response was received; it is not expected that re-bidding would result in any additional responses.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 4) RECOMMENDATION FOR AWARD – RFP NO. 11507
STUDENT TRACKING AND WORKFLOW SYSTEM
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 2, 2009 THROUGH AUGUST 31, 2014

RESPONSE: Request for proposals were sent to 34 companies, and three proposals were received.

COMPARISON OF PROPOSALS:

Engineerica Systems, Inc.	\$163,000
Synchronous Solutions, Inc.	\$5,680,000
Zogo Technologies, LLC.	\$1,670,000

RECOMMENDATION FOR AWARD:

ZOGO TECHNOLOGIES, LLC.	(5-year estimate) \$1,670,000
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BEST PROPOSAL

COMMENTS: Under the coordinated direction of the district's and colleges' IT departments, the recommended company will be responsible for implementing a student tracking and workflow management system. This system is the software used to collect and aggregate information to track, schedule, and report delivery of student services for multiple campuses. The 5 year estimate is the cost if all colleges participate. Presently, North Lake College and El Centro College are participating and others will be added on an as needed basis. The first year cost per site, including initial setup and licensing is \$102,000. Subsequent years cost per site is \$34,000 per year for licensing and maintenance support.

The factors used to evaluate the proposals included review of written responses plus interviews to assess: competency, experience, and qualifications of the company and project personnel; the proposed methodology to address the desired functionality; references; ability to fulfill the project requirements; training; and fiscal and human resources. The lowest cost proposal included only one of the three major areas of functionality. In the opinion of evaluators, the recommended company will best serve the interests of the district and offers superior methodology, proficiency, planning capability, and warranty.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 5) RECOMMENDATION FOR AWARD – RFP NO. 11572
INDUSTRIAL UNIFORMS AND CLOTHING
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 2, 2009 THROUGH AUGUST 31, 2011

RESPONSE: Requests for proposals were sent to 36 companies, and three responses were received.

COMPARISON OF PROPOSALS:

	discount from list
Aramark Uniform Services	25%
Davis Apparel Shop	20%
R4 Industries, Inc.	20%

RECOMMENDATION FOR AWARD:

	(2-year estimate)
R4 INDUSTRIES, INC.	\$100,000

BEST PROPOSAL

JUSTIFICATION:

This award is for a price agreement for industrial uniforms and clothing for facility, building, grounds, receiving and service personnel. Proposals were evaluated based on the following key criteria as set forth in the request for proposal: (a) company's qualifications and experience, (b) management plan/client service plan, (c) ability to provide the services, (d) responses to the questionnaire, (e) completeness of proposal, and (f) cost.

In the opinion of evaluators, the recommended vendor best meets the needs of the district; they will provide on-site measurement of employees upon request, in-house alteration and embroidery services, and proven-quality products at reasonable prices. They represent the Red Kap, Dickies, Carhartt, Edwards, and Wrangler brands, which are the apparel manufacturers currently being used by the district. Davis Apparel Shop failed to provide detailed responses to the questionnaire and quoted consistently higher prices for benchmarked items, while the bid from Aramark Uniform Services was restricted solely to its own private label.

COMMENTS: This award is for a price agreement for a bidder to provide industrial uniforms and clothing for facility, building, grounds, receiving and service personnel

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

RFP NO. 11572
Industrial Uniforms and Clothing

	Aramark Uniform Services	Davis Apparel Shop	R4 Industries, Inc.
List price less discount for all product lines quoted	25%	20%	20%
Benchmark pricing per category:			
Headgear Otto# 69-381	\$6.74	\$5.60	\$3.52
Outerwear Dickies # TV239 BK	\$82.49	\$94.40	\$72.00
Jackets Dickies # JT15	\$37.49	\$48.00	\$40.00
Jeans Carhartt B18 Dickies # 17292	\$29.99 no bid	\$36.00 \$30.40	\$46.00 \$28.80
Work pants Dickies # 874	no bid	\$32.00	\$30.40
Shirts, Uniform/Industrial Carhartt#S133	\$18.74	\$28.80	\$18.36
Shirts, Casual/Executive Edwards Garments #1455	\$19.49	\$20.00	\$22.27
Shirts, Denim/Chambray Edwards Garments #1090	\$16.49	\$23.44	26.04
Shirts, Knit Carhartt # K192 Dickies # 5521 Edwards Garments #1488	no bid no bid no bid	no bid no bid no bid	\$22.46 \$20.00 \$20.52

(Tab 6) RECOMMENDATION FOR AWARD – BID NO. 11580
CLOSED CIRCUIT TELEVISION SYSTEM
NORTH LAKE COLLEGE

RESPONSE: Of 36 companies that attended the mandatory prebid meeting, ten bids were received.

COMPARISION OF BIDS:

Secure Cam, Inc.	\$104,720.76
Red Hawk	\$108,088.00
TAC Americas	\$109,462.00
911 Security Cameras, Inc.	\$109,730.00
Entech Sales and Service, Inc.	\$116,648.00
Johnson Controls, Inc.	\$122,048.00
Eyesthere Dallas	\$124,691.68
Access Technology Systems, Inc.	\$129,144.30
SAS Security Alarm Service Co., Inc.	\$135,413.00
Siemens Building Technologies	\$154,803.67

RECOMMENDATION FOR AWARD:

SECURE CAM, INC.	\$104,720.76
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LOW BID

COMMENTS: This award is for the installation of closed circuit television camera and monitoring systems at the main campus and the new North campus to improve security and enhances safety; included are numerous interior and exterior cameras for five separate buildings plus associated parking lots. Closed circuit television installation was part of the original construction of the new South Campus of North Lake College.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 7) RECOMMENDATION FOR AWARD – BID NO. 11621
SWITCHGEAR REPLACEMENT
CEDAR VALLEY COLLEGE

RESPONSE: Of 20 companies that satisfied the mandatory site visit requirement, nine bids were received.

COMPARISON OF BIDS:

Kennedy Electric, Inc.	\$80,800
Groves Electrical Service, Inc.	\$82,950
Roderick Lee Electrical Contractors, Inc.	\$93,507
FSG Electric	\$96,650
Dal-Ec Construction, Ltd.	\$99,173
JC Electric, Inc.	\$103,735
Basecom, Inc.	\$109,495
Rabalais I & E Constructors	\$132,255
System Electric Co.	\$150,672

RECOMMENDATION FOR AWARD:

KENNEDY ELECTRIC, INC.	\$80,800
------------------------	----------

LOW BID

COMMENTS: This project is to replace both the existing 600 amp switchgear and 1,000 KVA amp transformer which operate together to provide electrical power to the campus; this equipment was installed as a part of the original construction and has been compromised by time and usage. It must be replaced in order to assure uninterrupted power for increasing campus operations.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 8) RECOMMENDATION FOR AWARD – BID NO. 11624
THREE ELECTRONIC MARQUEES
EASTFIELD COLLEGE

RESPONSE: Of six companies that satisfied the mandatory site visit requirement, five bids were received.

COMPARISON OF BIDS:

Identity Management Consultants, LLC (alternate)	\$150,704.00
Identity Management Consultants, LLC	\$165,658.00
Fluoresco Lighting & Signs	\$193,518.46
Casteel & Associates, Inc.	\$210,609.00
Accord Construction, Inc.	\$267,585.00

RECOMMENDATION FOR AWARD:

IDENTITY MANAGEMENT CONSULTANTS, LLC	\$150,704
---	-----------

LOW BID

COMMENTS: This project is for installation of three double-faced electronic marquees; each includes a full-color LED display message center, concrete base, all associated site work, electrical, etc., for a turnkey project.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 9) RECOMMENDATION FOR AWARD – BID NO. 11639
FOUR WELDING SIMULATORS
EL CENTRO COLLEGE – BILL J. PRIEST CAMPUS

RESPONSE: Request for bids were sent to six companies, and two bids were received.

COMPARISON OF BIDS:

VRSim, Inc.	\$158,900
Airgas Southwest, Inc.	\$220,000

RECOMMENDATION FOR AWARD:

VRSIM, INC.	\$158,900
-------------	-----------

LOW BID

COMMENTS: This award is for the purchase of four portable individual welding simulators for use at Bill Priest Institute and includes hardware, installation, training, testing, plus computer and software support for six months. Two units at \$44,475 each are for training on gas metal arc/metal inert gas/shielded metal arc stick types of welding, and two units at \$34,975 each are for training for gas metal arc/metal inert gas welding only. Associated hardware includes coupons, coupon rack, face-mounted display, torches for all units, plus weld stands with tracking devices.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 10) RECOMMENDATION FOR AWARD – BID NO. 11640
STEAM STERILIZER
NORTH LAKE COLLEGE

RESPONSE: Requests for bids were sent to 26 companies, and six bids were received.

COMPARISON OF BIDS:

Primus Sterilizer Company, LLC	\$40,094.00
Tuttnauer USA	\$40,350.00
Getinge USA, Inc.	\$42,332.00
Consolidated Stills & Sterilizers	\$43,434.38
Geneva Scientific, LLC	\$48,600.00
Steris Corporation	\$56,176.00

RECOMMENDATION FOR AWARD:

PRIMUS STERILIZER COMPANY, LLC	\$40,094
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LOW BID

COMMENTS: This award is for the purchase and installation of a steam sterilizer to replace an existing unit that is in constant need of repair. It will be used by students in microbiology labs to grow media for various lab experiments, as well as to sterilize glassware and other lab apparatus.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 11) RECOMMENDATION FOR AWARD – BID NO. 11658
CUT STEEL
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 2, 2009 THROUGH AUGUST 31, 2012

RESPONSE: Request for bids were sent to 23 companies, and two bids were received.

COMPARISON OF BIDS:

	discount from list price
Central Steel and Supply Co.	10%
Garland Steel, Inc.	45%

RECOMMENDATION FOR AWARD:

CENTRAL STEEL AND SUPPLY CO.	(3-year estimate) \$100,000
GARLAND STEEL	

BEST BIDS

COMMENTS: This price agreement is for cut steel to be used for industrial and instructional needs throughout the district. Both bidders are recommended to give the colleges maximum flexibility regarding vendor locations and their specific product offerings.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 12) RECOMMENDATION FOR AWARD – BID NO. 11660
GLASS REPLACEMENT SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 2, 2009 THROUGH AUGUST 31, 2012

RESPONSE: Request for bids were sent to 24 companies, and two bids were received.

COMPARISON OF BIDS:

	discount from list	labor/hour
B. J. Glass	10%	\$135
JPon Glass Company, Inc.	20%	\$60

RECOMMENDATION FOR AWARD:

JPON GLASS COMPANY, INC.	(3-year estimate) \$60,000
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BEST BID

COMMENTS: This price agreement will enable Facilities Services managers to have damaged/broken glass promptly boarded up for safety and security purposes, as well as have replacement glass installed.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 13) RECOMMENDATION FOR AWARD – DATATEL PROJECT
FACILITATION AND CONSULTING SERVICES FOR
VARIOUS SOFTWARE DEVELOPMENT PROJECTS
DISTRICT SERVICE CENTER

RECOMMENDATION FOR AWARD:

	(estimated cost)
DATATEL, INC. – Consulting Services	\$60,000

SOLE SOURCE

COMMENTS: The district has several IT projects in the development stage and administration recommends engaging Datatel, Inc. to facilitate the projects and provide expert consultation regarding project management and implementation of a number of critical updates and changes to the Datatel products currently in use. This service will bring to the district best practices and an opportunity to better integrate our daily demands and emerging issues. The support and services will support areas such as records archiving, human resources, budget building, payroll, echecks and accounting. The services will be billed at a rate of \$250 per hour and are to be provided over a period of approximately six months.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 14) RECOMMENDATION FOR AWARD
PROPRIETARY TESTING MATERIALS
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 2, 2009 THROUGH AUGUST 31, 2011

RECOMMENDATION FOR AWARD:

	(2-year estimate)
CPP, INC.	\$85,000
SCANTRON CORP.	\$56,000
AMERICAN EDUCATION CORP.	\$42,000
PSYCHOLOGICAL ASSESSMENT RESOURCES, INC.	\$6,000
TOTAL	\$189,000

SOLE SOURCES

COMMENTS: College departments such as Testing Center, Enrollment Management, Continuing Education, and various academic departments purchase proprietary testing materials from the referenced contractors for student assessment and automated scoring of testing material.

CPP, Inc., is the publisher and provider of assessment-based products used to evaluate and assist students with their choice of academic majors, campus activities, and career options which best fit their interests, as well as personality assessment tests designed to assist students in identifying significant personal preferences.

Scantron provides stock printed forms for use with their stand-alone test scoring machines for automated test scoring and analysis of student performance. Stock forms include answer sheets, mini-essay books, item analysis forms, etc., and are not available through any other distributor or reseller.

American Education Corporation provides A+dvancer College Readiness Online tests which offer subject-specific assessment tests and associated prescriptive courses in the four subject areas of arithmetic, elementary algebra, reading comprehension, and sentence skills. The tests provide assessment tools to match skill levels of all students, whether on a developmental, remedial, or enhanced learning track.

Psychological Assessment Resources, Inc., is a publisher of assessment instruments, software, books, and other related materials and offers new and time-tested assessments in a variety of subject areas.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 15) RECOMMENDATION FOR PROFESSIONAL SERVICES FOR
PRODUCTION SERVICES
LECROY CENTER FOR TELECOMMUNICATIONS
SEPTEMBER 2, 2009 THROUGH AUGUST 31, 2010

BACKGROUND:

The R. Jan LeCroy Center for Educational Telecommunications has identified specific video-based course productions and faculty development productions (see Appendix A.1) to be produced by LCET, either wholly or partially, during fiscal year 2009-2010. These productions require the professional services of independent contractors to complete various parts of the productions. To manage the engagement of professional service contractors, LCET proposes continuing the process initiated last fiscal year of a board-approved independent contractor list.

SELECTION PROCESS:

LCET has researched the following North Texas resources in the media production industry -Texas Association of Film/Tape Professionals directory, Texas Film Commission directory, the Dallas-Ft.Worth Media Communications Association International directory and the North Central Texas Regional Certification Agency. LCET provides a continuous open opportunity through industry contacts for contractors to submit resumes, "production profiles", and/or portfolios in order to identify a pool of qualified independent contractors (see Appendix B.1, B.2, B.3).

After review by the LCET director of production, director of Starlink network, director of cable television, and director of public information/marketing the contractors listed in Appendix B.1, B.2 and B.3 have been identified as possessing the unique skills and intellectual creativity required for successful production. The selection of these service providers is based on the following criteria: professional qualifications demonstrated by industry experience and a proven level of creative excellence in their service, availability to provide professional services on an "as needed" basis, and acceptance of the fee for negotiated services.

Inclusion on the Appendix B.1, B.2 and/or B.3 list does not mean that each contractor listed will be utilized on every production. Use of a contractor's services will be determined by an appropriate matching of creative skills to creative needs for each specific production. Exclusion from the lists does not mean that a specific contractor will be excluded in future selections. As experience and skills increase, a contractor may upgrade their production profile within the LCET pool of available contractors. New contractors entering the market are encouraged to submit resumes and production profiles to be included in the review process. As always, a contractor's experience, creative skills and competency (as verified by professional references) are primary in selection for use on LCET productions.

ANNUAL COST ESTIMATE:

\$326,175

The estimated cost includes production of the video-based courses and teleconferences listed on Appendix A.1 and other miscellaneous projects that arise during the year. Appendix B.1, B.2 and B.3 list the rates and the estimated annual expenditure for each category. The funds to support these expenditures are included in the LeCroy Center production services budget.

CONTRACT AUTHORIZATION:

Administration recommends that the provost of the LeCroy Center or designee be authorized to execute contracts with or issue work orders to the applicable business entity as needed for various jobs throughout the fiscal year.

APPENDIX A.1

LeCroy Center for Educational Telecommunications

* * * * *

VIDEO PRODUCTIONS:

COURSEWARE & INTERNET PROGRAMS

2009 - 2010

The R. Jan LeCroy Center for Educational Telecommunications has identified the following video-based productions to be produced by LCET, either totally or partially, during fiscal year 2009-2010. These productions include, but are not limited to:

COURSEWARE PRODUCTION w/Video Modules:

U.S. Government (GOVT 2301-2302) – Approximately 40 video documentary modules for the U.S. Government component of GOVT 2301-2302. 22 lessons in a 30-lesson online course format with interactive exercises and video modules.

Texas Government (GOVT 2301-2302) – Approximately 10 video documentary modules for the Texas government component of GOVT 2301-2302. 8 lessons in the 30-lesson online course format with interactive exercises and video modules.

Physical Geology (Geology 1403) – Completion of online Geology course: 15 lessons and 15 labs with interactive exercises, video mini-doc modules, and instructional lab videos.

VCT Science course – online course with video modules to be produced in partnership with the Virtual College of Texas. Course subject to be determined: either Biology or Anatomy & Physiology.

Digital Resource Repository – continuation of digital video repository: “chunking” video programs from existing telecourse programs and recently produced video modules; to be used in a searchable database of learning resources.

STARLINK NETWORK: (Approximately twelve 60 -minute faculty and staff development programs for delivery via Internet streaming and DVD)

Money for the Taking: Discovering Resource Funds in Tough Economic Times

Leadership and Success #1: Alexis Jones

Leadership and Success #2: Me to We: How to Find Meaning in a Material World

Meeting the Challenges of Dual Credit: Building Bridges to Student Success

Utilizing Web 2.0 Apps to Enhance Teaching & Learning

Leadership and Success #3: TBD

Leadership and Success #4: Change, Transformation, & Self-Esteem

Student Retention Strategies

Leadership and Success #5: Start Young, Finish Rich

More Award-Winning Tools, Tips, & Techniques for Classroom Instruction

Developmental Education: Motivating Your Students to Succeed

Career and Technical Education Workshop

Six hour series: “Continuing Education Administrators’ Training”

APPENDIX B.1

LeCroy Center for Educational Telecommunications

Independent Contractors - Video Courseware Production

TOTAL \$211,500

09/02/09 - 08/31/10

ART DEPARTMENT (\$5,000)

(\$225-\$400/day - includes Art Directors, Props, Asst. Props, Set Dressers)

Beutel, Greg

Hammond, Jason

Henry, Chris (art director)

McGarity, Tim

Metzinger, Michelle

Whitney, Eric (art director)

AUDIO SERVICES (\$27,500)

(\$300-390/day + travel – Audio Recordists)

(\$200-275/day – Boom Operators)

(\$150-225/hour – Post-production Mixers)

Angelo, Mark

Ballarini, Nick

Crew Connection, The

Evans, Joseph P.

Fraze, Chris

Henke, Marcia

Henning, Pete

Nagle, Tim

Porter, Travis

COPY EDITOR (\$2,500)

(\$500-2500 per publication)

Word Works (Nancy Ward)

WylieCat Communications (Catarina Wylie)

COORDINATOR / ASST. DIR. (\$12,500)

(\$225-300/day – inc. Prod. Coord., Media Researcher / Coord., 1st AD)

Bohlcke, Laura

Fields, Marla

Matus, Margaret

Meyer, Angie

Ringo, Mica

Sherman, Dana

EDITOR, AVID (\$21,000)

(\$4000-5200/program or \$40/hr for modules)

Cargile, Laura
Coleman, Michael
Curtis, James
Dunn, Mary Julene
Marshall, Clay
McPherson, Jeff
Santamaria, Laura
Thompson, Shirley
Whiteman, Daniel

EDITOR, ASSISTANT (\$2,500)

(\$125-175/day)

Caruthers, Ryan
Coleman, John
Liford, Clay
Losurdo Jr., Michael
Smith, Andre

GRAPHICS DESIGNER (\$7,500)

(\$250-2200 per program)

Bates, Wendi
Pribyl, Tom
Smith Jr., Daniel

GRIP/ELECTRIC (\$2,500)

(\$225-300 per day)

Kleis, Michael
Liford, Clay
Lile, Mike
Sherman, Jason
Wilson, Bill

MUSIC COMPOSER (\$7,500)

(\$400-550 per program)

Cissell, Tim
Richardson, Bruce

P.A./UTILITY/SCRIPT COORD. (\$1,500)

(\$75-200/day)

Bates, Wendi
Sherman, Dana
Smith, Chad

PRODUCER SERVICES - DVD (\$8,000)

(approx \$1800-2200 per disk, dependent on number of video lessons)

Fullstream DVD (Jay Rydman)

PRODUCER SERVICES - VIDEO (\$27,500)

(\$350-455/day + travel reimbursement)

Boyce, Kimberly
Dippel, Linda
Dunn, Mary Julene
Dyer, Julia
Fernandez, Shawn
Fields, Marla
Harrison, Ken
Kettle, Pamela
Meyer, Angie
Rydman, Jay
Seymour, Shelly
Sparks, John

TALENT (\$15,000)

(\$275-550 per program – Narrators)
(\$225-500 per day – On-camera actors)
Hired from talent agencies

TELEPROMPTER (\$2,000)

(\$200-250/day)
Bohlcke, Laura
Ringo, Mica
Robins, M

TRANSCRIPTION (\$2,000)

(\$30-50/hour)
Burns Transcription Service
Escaloni Communications
Premier Transcription Service

VIDEOGRAPHER (\$27,500)

(\$350-455/day + travel reimbursement)
Blair, Russell
Crew Connection, The
Ellis, Larry
Flying Dreams, Inc. (Bert Guthrie)
Gore, Paul
Liford, Clay
Nance, Ron
Schwarz, Bill
Smith, Michael Penn
Whiteman, Daniel

WARDROBE (\$2,000)

(\$150-500/day, negotiated by project)
Bromley-Mayo, Sandy (Sandy B.)

WRITER (\$37,500)

(\$1200-3250 per script, dependent on video module length)

Blair, Russell

Bohmfolk, Polly

Compton, Jean

Dippel, Linda

Dyer, Julia

Dyer, Jonah Lisa (Red Mountain Ent.)

Dyer, Stephen (Red Mountain Ent.)

Harrison, Ken

Kettle, Pamela

MGL Productions, LLC (Mitch Lobrovich)

Ramsey, Teresa

Sparks, John

Whitley, Sean

Wolf, Vicki Cason

APPENDIX B.2
LeCroy Center for Educational Telecommunications
STARLINK Network, RTV/CTV Media Services
Independent Contractors
TOTAL \$104,675
09/02/09- 08/31/10

AUDIO (\$4,000)

(\$300-\$450/day)

Angelo, Kelly Shaffer

Angelo, Mark

Bragg, William
Crew Connection, The
Gomez, Reynaldo
Henke, Marcia
Lofthus, Brett
Mobley, Mark
Reynolds, Bob
Sound One (Merrill Frazee)

AUDIO ASSISTANT (A-2) (\$1000)

(\$200/day)

Angelo, Kelly Shaffer
Angelo, Mark
Bragg, William
Crew Connection, The
Evans, Joseph P.
Gomez, Reynaldo
Henke, Marcia
Lofthus, Brett
Mobley, Mark
Sound One (Merrill Frazee)

CGI OPERATOR (\$2,500)

(\$275-\$325/day)

Crew Connection, The
Gresky, Blair
Kulp, Star
Leesman, Jennifer
Pizana, Nicolas
Silguero, Lisa
Wood, Susan

CAMERA OPERATOR - STUDIO (\$2,000)

(\$225-\$275/day)

Allen, Donald
Allen, Larry
Aronson, Emilie

Baker, Lee
Barker, Ernie
Bentley, Jonathan
Berry, Brian
Blair, Russell
Bragg, William
Conrad, Jim
Crew Connection, The
Degelia, David J.
Ellis, Larry
England, John

CAMERA OPERATOR - STUDIO (cont)

Franks, David

Gomez, Reynaldo
Gore, Paul
Hawkins, Luke

Hawks, Pat

Kleis, Michael
Lindstrom, Jay
Nance, Ron
Neal, C.P.
Nicks, Larry
Norberg, Eric
Perez, John
Smalley, Van
Thomas, Paul
Warner, Bruce
Whiteman, Daniel
Wilson, Bill

P.A./UTILITY/ PRODUCTION

COORDINATOR (\$3,000) (Includes
Footage Coordinator, Researcher)

Bohlcke, Laura
Caldwell, Dan
Chase, Mia
Depierri, Cindi
Dippel, Linda
Fields, Marla
Meyer, Angie
Richards-Cohen, Rhonda
Ringo, Mica
Warner, Bruce

DIRECTOR/TD (\$1,500)

(\$425/day)
Brock, Chris
Franks, David
Harris, Douglas
McCormack, Terri
Norberg, Eric
O'Neal, Brian K.
Pizana, Nicolas
Shelton, Brian
Spivey, Kevin

EDITOR (\$20,000)

(\$375-\$475/day)
Allen, Donald
Cargile, Laura
Coleman, Michael
Dunn, Mary Julene (Julie)
Edwards, Warren

Emrick, Steve
Hewson, Paul
Losurdo, Jr., Michael
Marshall, Clay
McPherson, Jeff
Miller, Tim
Nicks, Larry
Pizana, Nicolas
Warner, Bruce
Whiteman, Daniel

FLOOR DIRECTOR (\$750)

(\$225-\$325/day)
Aronson, Emilie
Bentley, Jonathan
Berry, Brian
Conrad, Jim
Hawks, Pat
Nance, Ron
Neal, C.P.
Smalley, Van
Thomas, Paul
Warner, Bruce
Wilson, Bill

VIDEO / COMPUTER GRAPHICS (\$4,000)

(\$150-\$250/day)
Bourne, Michael
Caldwell, Dan
Edwards, Terri

Edwards, Warren
Fields, Marla
Glass, Rachel
Marshall, Clay
Miller, Joshua
Miller, Tim
Pizana, Nicolas

GRIP/LIGHTING ASST (\$1,000)

(\$200-\$250/day)
Aronson, Emilie
Bentley, Jonathan
Berry, Brian
Chavez, Xavier
Conrad, Jim
Franks, David
Hawkins, Luke
Hawks, Pat
Henke, Marcia
Kleis, Michael
Nance, Ron
Perez, John
Shelton, Brian
Smalley, Van
Warner, Bruce
Wilson, Bill

LIGHTING DIRECTOR (\$3,000)

(\$325-\$375/day)
Aronson, Emilie
Bentley, Jonathan
Nance, Ron
Neal, C.P.
Smalley, Van
Thomas, Paul

MAKEUP (\$500)

(\$300-\$350/day)
De La Rosa, Sher
Holmes, Catherine
Mascari, Donatelle

PHONEBRIDGE (\$0)

(\$200-\$250/day)
Aronson, Emilie
Henke, Marcia
Robins, M.

PRODUCER SERVICES (\$14,000)

(\$1500-\$5000 per project)

Cagle, Alton
Caldwell, Dan
Depierri, Cindy
Dippel, Linda
Dunn, Mary Julene
Emrick, Steve
Fields, Marla
Fisher, Alan
Hadden, Scott
Harrison, Ken
Kettle, Pamela
Munoz, Gerard
Park, Donna
Pilkey, Monica
Potts, Gary
Spivey, Kevin
Thomas, Paul
Tracy, Dave
Warner, Bruce

SATELLITE ENGINEER (\$500)

(\$500-\$1100 per project)

Batson, Robert
Bragg, William
Crew Connection, The
McFadden, Clark
Visser, Scott

MODERATOR / HOST (\$6,000)

(\$500-\$600/day)

Caron, Alyce
Cochran, Kate
Criswell, John
Graves, Claudia Sotomayor
Lloyd, Marius
Magana, Letecia
Sanders, Bob Ray
Stringer, Starlene (Marlene)
Tallman, Randy

TAPE OPERATOR (\$500)

(\$225/day)

Allen, Donald
Bragg, William
Degelia, David J.
Franks, David
Harris, Douglas
McCormack, Terri
Peak, David

TECHNICAL DIRECTOR (\$1,000)

(\$325-\$375/day)

Brock, Chris
Franks, David
Harris, Douglas
McCormack, Terri
O'Neal, Brian K.
Pizana, Nicolas
Shelton, Brian
Spivey, Kevin

TELEPROMPTER (\$1,000)

(\$225-\$275/day)

Allen, Donald
Beeson, Lora
Bohlcke, Laura
Boyce, Kimberly
Crew Connection, The
Dallas Prompter and Captions
Leesman, Jennifer
Ringo, Mica
Robins, M.
Silguero, Lisa

TRANSCRIPTION (\$1,000)

(\$30-\$50/hour)

Escaloni Communications

VIDEO DIRECTOR (\$2,500)

(\$400-\$1450 per program)

Brock, Chris
Deck, Bruce
Franks, David
Harris, Douglas
McCormack, Terri
Nicks, Larry
O'Neal, Brian K.
Spivey, Kevin

VIDEO ENGINEER (\$1000)

(\$325-\$375/day)

Bragg, William
Brock, Chris
Chavez, Xavier
Degelia, David J.
Forrer, Robert
McCormack, Terri

VIDEOGRAPHER (\$20,000)

(\$375 - \$750/day)

Allen, Larry
Anderson, Austin

Aronson, Emilie
Baker, Lee
Barker, Ernie
Bentley, Jonathan
Berry, Brian
Blair, Russell
Bragg, William
Caldwell, Dan
Craven, Curtis
Conrad, Jim
Crew Connection, The
Degelia, David J.
Ellis, Larry
England, John
Fisher, Alan

Franks, David

Gomez, Reynaldo
Gore, Paul
Hawkins, Luke

Hawks, Pat

Kleis, Michael
Lindstrom, Jay
Marshall, Clay
Munoz, Gerard
Nance, Ron
Neal, C.P.
Nicks, Larry
Norberg, Eric
Perez, John
Smalley, Van
Thomas, Paul
Watson, Larry
Warner, Bruce
Whiteman, Daniel
Wilson, Bill

VOICE-OVER TALENT (\$3,000)

(\$250-\$450 per program)

Bragg, William J.

Candler, Ted

Caron, Alyce

Criswell, John

Fields, Marla

Lipson, Ira

Magana, Leticia

Murphy, Chuck

Sanders, Bob Ray

Voices, Inc.

Plus those hired from talent agencies, as needed

WEB DESIGNER (\$8,000)

(\$400-\$650/project)

Bourne, Michael

Glass, Rachel

Miller, Joshua

Saunders, Kelly

WRITER (\$3,000)

(\$1500-\$2000/project)

Blair, Russell

Bohmfolk, Polly

Caldwell, Dan

Compton, Jean

Dippel, Linda

Dyer, Margaret E.

Fields, Marla

Gann, Danna

Groshardt, Joanne

Harrison, Ken

Kettle, Pamela

Lobrovich, Mitch

Meyers, Ralph

Peterson, Lisa

Ramsey, Teresa

Red Mountain Entertainment

Richards-Cohen, Rhonda

Whitley, Sean

Wolf, Vicki Cason

APPENDIX B.3

LeCroy Center for Educational Telecommunications TeleCollege Advertising/Promotions

TOTAL \$10,000

09/02/09 - 08/31/10

The LeCroy Center and DALLAS TeleCollege Marketing and Public Information departments produce a variety of printed collateral materials for marketing, advertising, direct mail and student recruitment efforts. Periodically, independent contractors are needed to provide professional services in the areas of graphic design, copywriting, and illustration. A number of professional service contractors have been identified as being suitable for providing our designated services.

GRAPHIC DESIGNERS / COPYWRITERS (\$10,000)

(\$250-\$4500 per project)

Ad-Mail (Shelly Ely)

Aycock, Susan

Joe Ing & Friends

Roberson, William

Wayne, Hattie

(Tab 16) RECOMMENDATION FOR PROFESSIONAL SERVICE
CONTRACTS FOR TRAINING AND HUMAN
PERFORMANCE TECHNOLOGY
NORTH LAKE COLLEGE
SEPTEMBER 2, 2009 THROUGH AUGUST 31, 2010

BACKGROUND:

In order to support the economic development of the local community, the North Lake College Continuing Education Department offers training and human performance technology services to community residents and local businesses. These training services may include consulting, and topics such as management, leadership, communication, regulatory/safety training, project management, solder training, electronic assembly, semi-conductor training, lean manufacturing, and language/culture training. These training services may be required for the open-enrollment offering of a course or may be requested by local companies. These courses support the development of the workforce as well as the economic development of both new and established companies.

SELECTION PROCESS:

In accordance with the DCCCD Business Procedures Manual, Purchasing, Section 4.7.0 Professional Services Contract, companies and individuals were invited to submit course materials, and be interviewed for the delivery of training courses and human performance services. The following criteria were used in the selection process: content of curriculum, professional design of curriculum, flexibility of modules, ability to customize the curriculum to meet industry-specific needs, evaluation methods used, industries served, cost of services, and references.

In the opinion of the evaluator, the trainers/training vendors listed on Appendix A-1 met and/or exceeded all requirements and are the most qualified of all applicants.

Inclusion of a business entity on the list does not mean that each contractor will be used on every project. Use of a contractor's services will be determined by an appropriate matching of skills to needs, budget and availability for each specific project.

Exclusion of a business entity from the present list does not mean that a business entity will be excluded from future consideration. As experience and skills increase, a business entity may upgrade their production profile filed with district and/or college continuing education offices and request to be reconsidered during the next annual evaluation period. During the fiscal year, new companies entering the market will be encouraged to submit resumes and production profiles to be included in the next annual review process. For unique training requirements, a separate competitive proposal process may be used to select the service providers. The award of any contract arising from the competitive process will follow the district's routine award processes.

COMPENSATION:

On each of the projects, the independent contractor will be required to quote a fixed fee, based on project requirements, not to exceed an agreed-upon fee. The fixed fee will include all incidental fees such as meetings/consultations, travel, courier receipts, and spec design.

ANNUAL COST ESTIMATE: \$200,000

The estimated annual cost includes services for training and human performance technology instruction to community residents and local businesses. The revenue from the programs is estimated to be \$400,000. The funds to support these expenditures are included in the North Lake College annual budget.

CONTRACT AUTHORIZATION:

Administration recommends that the president of North Lake College or designee be authorized to execute contracts with or issue work orders to the applicable business entity as needed for various jobs throughout the fiscal year.

APPENDIX A.1
NORTH LAKE COLLEGE
CONTINUING EDUCATION DEPARTMENT
INDEPENDENT CONTRACTORS
SEPTEMBER 2, 2009 THROUGH AUGUST 31, 2010

Acceleratus
ADL Associates, Inc.
Competitive Solutions
Conflict & Dispute Resolution Services
Cutting Edge Consulting
Dallas Chapter American Payroll Association
DIA Group, The
Graves Learning Center
Growing by Design
Infotech Management
Jabez Enterprise Group
Jones & Rister, Inc.
Leaders Without Borders
Linkages, Inc.
Management Skills Development Center
Miller Training & Consulting
Moxie Consulting
Nason/Harris Associates
Nia Consulting & Development
Powerful Appearance
Price Group, The
Simply Divine Communication
Susan Huston Fashion Concepts
Tim Dannelly
Verion Training Systems

(Tab 17) RECOMMENDATION FOR PROFESSIONAL SERVICES FOR
CONTRACT TRAINING AND WORKFORCE DEVELOPMENT
EL CENTRO COLLEGE
SEPTEMBER 2, 2009 THROUGH AUGUST 31, 2011

BACKGROUND:

To support the economic development of the local community, El Centro College contract training and workforce development offers services to local businesses. These training services may include topics such as communications skills, computer skills, customer service, ESL, HR, information systems, interpersonal skills, language skills, management skills, organizational development, performance excellence, project management, regulatory/safety, strategic planning, supervision, technical writing, team building and quality tools. Local companies and organizations request these training services on a regular basis. These courses support the economic development of both new and established companies.

SELECTION PROCESS:

The corporate solutions team researched the available north Texas resources for training including area professional associations, local business associations, and all area Chambers of Commerce. Newspaper advertising was also a vehicle used to contact individuals and companies in training services. In addition, emails were sent to prior year training providers and any others that have inquired about this possibility during the past fiscal year.

In accordance with the DCCCD Business Procedures Manual, Purchasing, Section 4.7.0 Professional Services Contract, companies and individuals were invited to submit course materials information and be interviewed for the delivery of training services. The following criteria were used in the selection process: content and design of curriculum, flexibility of modules, ability to customize the curriculum to meet industry-specific needs, evaluation methods used, industries served, years in the training industry, cost of services and reference checks. Where applicable, professional training certifications were considered

In the opinion of the evaluators, the recommended trainers/training companies listed on Appendix A.1 met and/or exceeded all requirements and are qualified to meet the training needs of El Centro.

Inclusion of a business entity on the list does not mean that each contractor will be used on every project. Use of a contractor's services will be determined by an appropriate matching of skills to needs, budget and availability for each specific project.

Exclusion of a business entity from the present list does not mean that a business entity will be excluded from future consideration. As experience and skills increase, a business entity may upgrade its production profile filed with district and/or El Centro College and request to be reconsidered during the next evaluation period. During the fiscal year, new companies entering the market will be encouraged to submit resumes and production profiles to be included in the next review process. For unique training requirements, a separate competitive proposal process may be used to select the service providers. The award of any contract arising from the competitive process will follow the district's routine award processes.

COMPENSATION:

Compensation will be determined based on project requirements and a competitive evaluation process.

COST ESTIMATE: \$4,000,000

The estimated cost includes services for training services to local businesses for a two-year period. The revenue from the programs is estimated to be \$6,000,000 for the same two-year period.

CONTRACT AUTHORIZATION:

Administration recommends that the president of El Centro College or designee be authorized to execute contracts with the applicable independent contractor as needed for various jobs throughout the duration of this contract.

APPENDIX A.1
EL CENTRO COLLEGE
TRAINING SERVICES
INDEPENDENT CONTRACTORS/TRAINING PARTNERS
SEPTEMBER 2, 2009 THROUGH AUGUST 31, 2011

AIM, Inc.
Bauer Institute
Carleton & Company, Inc.
CEF (Construction Education Foundation)
DRW Partners
E2M Group
Essex Communications
Garcia-Shilling International
Global Enterprises
Jackson Lewis, LLP
James Wilkins, Jr.
Jani Rogers Enterprises
Knowledge Engineers
Lean Transformations
Live Oak Safety
Maximum Performance Intl.
New Horizons
Nia Consulting & Development
Quality Texas Training Institute
R. H. Sweeney & Associates
The Rome Group (John Cox)
Steve Carter
Texas Health & Safety
The Flippen Group
Three PDS
U.S. Leadership (Hogan Center)

CONSENT AGENDA NO. 18

Approval of Minutes of the August 4, 2009 Regular Meeting

It is recommended that the Board approve the minutes of the August 4, 2009 Board of Trustees Regular Meeting.

Board Members and Officers Present:

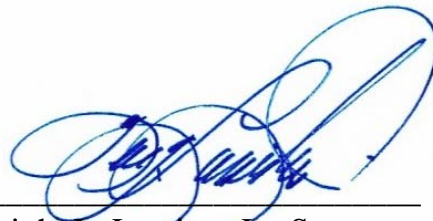
Mrs. Kitty Boyle
Ms. Charletta Compton
Mr. Bob Ferguson
Ms. Diana Flores (Vice Chair)
Dr. Wright Lassiter (Secretary and Chancellor)
Mr. Jerry Prater (Chair)
Mr. JL Sonny Williams

Board Members and Officers Absent: Mrs. Martha Sanchez Metzger

Board Chair Jerry Prater convened the meeting at 4:07 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE AUGUST 4, 2009
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 31st day of July, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 31st day of July, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Public Hearing on Richland Collegiate High School Budget 2009-10

There were no citizens desiring to speak on the proposed budget for the Richland Collegiate High School for 2008-2009. Trustee Flores asked which employees are paid in the RCHS budget, at which time Board Chair Prater closed the public hearing and recessed the Board to an executive session.

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the board regarding agenda items.

RCHS Update on Student Enrollment, Student Success, Employee Success, Budget, and TEA Update on RCHS Expansion Proposals - Dr. Steve Mittelstet, RCHS superintendent

Dr. Steve Mittelstet provided a status report about RCHS for Mathematics, Science and Engineering and about the application to TEA for a companion charter high school for digital, visual and performing arts.

Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Vice Chair Flores declared a conflict of interest specific to this agenda.

Consideration of Bids

Vice Chair Flores moved and Mrs. Boyle seconded a motion to approve all bids, except #1 and #28, in the Consideration of Bids section of the agenda. Motion passed. (See August 4, 2009, Board Meeting, Consideration of Bids, Agenda Items #1-30, minus #1 & 28, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Vice Chair Flores moved and Mrs. Boyle seconded a motion to approve bid #1 in the Consideration of Bids section of the agenda. Ms. Compton voted no. Motion passed. (See August 4, 2009, Board Meeting, Consideration of Bids, Agenda Item #1, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mr. Ferguson moved and Mrs. Boyle seconded a motion to approve bid #28 in the Consideration of Bids section of the agenda. Vice Chair Flores abstained. Motion passed. (See August 4, 2009, Board Meeting, Consideration of Bids, Agenda Item #28, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Vice Chair Flores moved and Ms. Compton seconded a motion to approve recommendations #31-34, #36-43, #47-49, and #51-67 in the Consent Agenda. Motion passed. (See August 4, 2009, Board Meeting, Agenda Items #31-34, #36-

43, #47-49, and #51-67, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mrs. Boyle moved and Ms. Compton seconded a motion to approve recommendation #35 in the Consent Agenda. Motion passed. (See August 4, 2009, Board Meeting, Agenda Item #35, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mrs. Boyle moved and Vice Chair Flores seconded a motion to approve recommendation #44 in the Consent Agenda. Motion passed. (See August 4, 2009, Board Meeting, Agenda Item #44, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mr. Ferguson moved and Mrs. Boyle seconded a motion to approve recommendation #45 in the Consent Agenda. Vice Chair Flores voted no. Motion passed. (See August 4, 2009, Board Meeting, Agenda Item #45, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mrs. Boyle moved and Mr. Ferguson seconded a motion to approve recommendation #46 in the Consent Agenda. Vice Chair Flores voted no. Motion passed. (See August 4, 2009, Board Meeting, Agenda Item #46, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mr. Ferguson moved and Mrs. Boyle seconded a motion to approve recommendation #50 in the Consent Agenda. Vice Chair Flores abstained. Motion passed. (See August 4, 2009, Board Meeting, Agenda Item #50, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Vice Chair Flores moved and Mr. Ferguson seconded a motion to approve recommendations #68-74, except #71, in the Individual Items section of the agenda. Motion passed. (See August 4, 2009, Board Meeting, Agenda Items #68-74, minus #71, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mr. Ferguson moved and Mr. Williams seconded a motion to approve recommendation #71 in the Individual Items section of the agenda. Vice Chair Flores voted no. Motion passed. (See August 4, 2009, Board Meeting, Agenda Item #71, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

(See August 4, 2009, Board Meeting, Agenda Items #75-80, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

Agenda Items #81-82 were deferred to a work session. (See August 4, 2009, Board Meeting, Agenda Items #81-82, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Citizens Desiring to Appear Before the Board

Mr. Holsey Hickman appeared before the board in support of full reinstatement of Mrs. Carla Ranger.

Executive Session

The Board went into executive session at 4:54 PM as authorized by §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

Board Chair Prater concluded the Executive Session on August 4, 2009 at approximately 5:58 PM.

At approximately 5:58 PM, the Board re-convened in its regular meeting.

Other Notes from the Meeting

Chancellor Lassiter will assemble responses to Trustee Flores' questions concerning recommendation for award to Texas Health Sports Network, RFP No. 11575: 1) Why are trainer services needed? 2) How many sports teams does DCCCD have? 3) Why does DCCCD provide pre-season physicals? 4) Are physicals funded by student activities budgets? 5) Are these normal practices in higher education?

He will also assemble responses to questions concerning recommendation for price agreements, RFP No. 11643:

- 1) Is 20% standard for the student portion of payment? (Trustee Williams)
- 2) Who is grantor? (Trustee Compton)
- 3) Is this for Mountain View only? How many colleges have this grant? Why don't all seven colleges have this grant? (Trustee Flores)

Concerning recommendation for professional services for advertising, Item #28 in the agenda, Dr. Lassiter will provide college advertising budgets to Board

members, as requested by Trustee Boyle.

Dr. Lassiter will assemble responses to questions concerning Policy Report No. 35, revision concerning criminal background checks:

- 1) What are the anticipated costs for background checks? Who pays? Is there a systematic way to ensure contractors working on the campus have background checks for their employees? (Trustee Flores)
- 2) Why do only four colleges require background checks on all employees? Why don't all colleges require that? (Trustee Williams)

Adjournment

Vice Chair Flores moved and Mr. Ferguson seconded a motion to adjourn the meeting. Motion passed. Board Chair Prater adjourned the meeting at 6:25 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 19

Approval of Minutes of the August 18, 2009 Special Meeting

It is recommended that the Board approve the minutes of the August 18, 2009 Board of Trustees Special Meeting.

Board Members and Officers Present:

Ms. Charletta Compton
Ms. Diana Flores (Vice Chair)
Dr. Wright Lassiter (Secretary and Chancellor)
Mr. Jerry Prater (Chair)
Mr. JL Sonny Williams

Board Members and Officers Absent: Mrs. Kitty Boyle, Mr. Bob Ferguson and Mrs. Martha Sanchez Metzger

Board Chair Jerry Prater convened the meeting at 4:07 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE AUGUST 18, 2009
SPECIAL MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 14th day of August, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 14th day of August, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Public Hearing on Tax Increase for Fiscal Year 2009-2010

There were no citizens desiring to address the Board concerning the tax increase for fiscal year 2009-10. Trustee Compton shared an email she received from Mr. David Tuthill containing the following message:

“With the economy in recession (that some have compared to the 1930's, with record decline in the housing industry with many loosing their homes to foreclosure (a trend that some say that up to 50 percent of normal mortgage holders may experience in the not too distant future) many local governments are struggling to reduce overhead as so they will not increase their tax rate! I noted that the DCCCD does not feel that the taxpayers deserve any respite from the ever-increasing property taxes during these trying times and want to raise the tax rate! It seems that local governments are intent on taxing us out of our houses!”

Chair Jerry Prater announced that the meeting to adopt the tax rate will be held September 1, 2009 at 4:00 PM in the Board Room of the Dallas County Community College District at 1601 South Lamar Street, Dallas, Texas.

Executive Session

There was no Executive Session.

Adjournment

Vice Chair Flores moved and Mr. Williams seconded a motion to adjourn the meeting. Motion passed. Board Chair Prater adjourned the meeting at 4:09 PM.

Approved:

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter, Jr.', is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 20

Approval of Minutes of the August 25, 2009 Special Meeting

It is recommended that the Board approve the minutes of the August 25, 2009 Board of Trustees Special Meeting.

Board Members and Officers Present:

Mrs. Kitty Boyle
Mr. Bob Ferguson
Ms. Diana Flores (Vice Chair)
Dr. Wright Lassiter (Secretary and Chancellor)
Mrs. Martha Sanchez Metzger
Mr. Jerry Prater (Chair)
Mr. JL Sonny Williams

Board Members and Officers Absent: Ms. Charletta Compton

Board Chair Jerry Prater convened the meeting at 4:07 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE AUGUST 25, 2009
SPECIAL MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 21st day of August, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 21st day of August, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Public Hearing on Tax Increase for Fiscal Year 2009-2010

There were no citizens desiring to address the Board concerning the tax increase for fiscal year 2009-10. Chair Jerry Prater announced that the meeting to adopt the tax rate will be held September 1, 2009 at 4:00 PM in the Board Room of the Dallas County Community College District at 1601 South Lamar Street, Dallas, Texas.

Executive Session

There was no Executive Session.

Adjournment

Mrs. Boyle moved and Mr. Ferguson seconded a motion to adjourn the meeting. Motion passed. Board Chair Prater adjourned the meeting at 4:14 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 21

Approval of Revision to Board Policy Concerning College Transfer Students

It is recommended that the Board amend FBA(LOCAL) only as follows:

Effective date: September 1, 2009

ADMISSIONS AND ATTENDANCE
ADMISSIONS REQUIREMENTS

FBA
(LOCAL)

“COLLEGE
TRANSFER
STUDENTS

- 7. An applicant is eligible for admission from an accredited collegiate institution as defined in the “Transfer of Credit” section of this policy and must meet the following conditions:
 - a. Present a complete transcript bearing impression of a seal and signature of a college or university official of each institution attended. Transcripts, which must be received no later than the mid-semester date of the semester in which the student first enrolls, should include the previous admission record and evidence of honorable dismissal. Transcripts received become the permanent property of the college. (~~Recipients of baccalaureate or graduate degrees, or both, from accredited colleges and universities may submit a copy of a college or university diploma in lieu of transcripts.~~) A student transferring from another collegiate institution is not at liberty to disregard the student’s collegiate record and apply as a beginning student. The college reserves the right to review academic credentials and transcripts from other higher education institutions for purposes of evaluating the acceptability of credits. An applicant who fails to report all

accredited college or university coursework shall be subject to disciplinary action and possible loss of credit for subsequent coursework taken at the college.”

Background

The recommended change to the Admission of Transfer Students section under FBA(LOCAL) reflects current changes and requirements as indicated in Federal Title IV Student Assistance Regulation (CFR 34 668), The Texas Higher Education Coordinating Board (THECB), and the District. The Federal Government requires students to submit official transcripts for Student Aid Eligibility, the THECB requires official transcripts to be evaluated for compliance requirements associated with the Third Attempt and Six Drop legislation, and the District requires documentation of completed courses for meeting degree requirements and course prerequisites.

BUILDING AND GROUNDS REPORT NO. 22

Approval of Change Order with Accord Construction, Inc.

It is recommended that authorization be given to approve change order No. 4 with Accord Construction, Inc. in an amount not to exceed \$230,120 to provide services for a new sidewalk, electrical, irrigation and illumination along the La Prada Drive at Eastfield College.

Original agreement	\$1,946,000
Previous change order(s)	86,409
Change order No. 4	<u>230,120</u>
Revised agreement	\$2,262,529

Background

This is project EFC #2 & #6, *Progress Report on Construction Projects* in the Informative Reports section of the agenda. The project is for the La Prada Entrance at the Eastfield College.

The Board approved the recommendation for award for bid No.11505 for the replacement of approximately 60%, or some 4,400 linear feet, of the existing loop road encircling the campus on 04/07/09. Also included was the construction of a new driveway connecting La Prada Drive with the new Learning Center Building to create a “front entrance” on the west side of the campus. Replacement of the remaining portion of the roadway will be bid upon completion of the various construction projects currently underway on the campus. Original contract amount was \$1,946,000, plus 10% contingency for a total of \$2,140,600. The executive chancellor of business affairs was authorized to approve change orders in an amount not to exceed the contingency fund.

The project is to be completed on September 25, 2009. Provided by Board Policy CF (Local), change orders Nos. 1-3 were approved as follows:

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Change Order No.</u>	<u>Amount</u>	<u>Revised Contract</u>	<u>Contingency</u>
4/07/09				1,946,000	194,600
	8/24/09	1	11,533	1,957,533	183,067
	8/24/09	2	64,240	2,021,773	118,827
	8/24/09	3	10,636	2,032,409	108,191
Pending		4	230,120	2,262,529	(121,929)

Change order No. 4 provides for a new sidewalk, electrical, irrigation and illumination along the La Prada Drive at Eastfield College.

This recommendation increases the project cost to \$2,262,529, which is \$316,529 (16%) over the original amount.

BUILDING & GROUNDS REPORT NO. 23

Approval of Amendment to Agreement with Hellmuth, Obata +
Kassabaum, L.P.

It is recommended that authorization be given to approve an amendment to the agreement with Hellmuth, Obata + Kassabaum, L.P., in an amount not to exceed \$328,350 for additional services for Cedar Valley College.

Original Agreement	\$1,895,346
Previous Amendment (s)	655,911
Amendment	<u>328,350</u>
Revised Agreement	\$2,879,607

Background

The board approved the original contract with Hellmuth, Obata + Kassabaum, L.P. July 11, 2006 in the amount of \$1,895,346 for professional architectural and design services for the science, allied health, and veterinary technology building for Cedar Valley College. Amendment 1 was a clarification of agreement wording and did not change the scope of work. Amendment 2 for \$260,891 provided additional fee due to an increase of the project size and scope of work resulting in an increase of \$2,497,682 in the approved construction budget. This amendment also provided additional design services related to the upgrade of the existing central utility plant, additional design services related to the demolition of the existing veterinary technology building, preparation of a facilities master plan to analyze existing space conditions and additional design services related to audio, visual, and technology. Amendment 3 for \$24,900 provided additional design services for structural engineering modifications to the central plant, fiber optic relocation, substation utility relocation, Texas Utilities electrical coordination and early release package. Amendment 4 for \$146,700 provided additional professional services for campus entry signage, design of a twelve inch water line to complete the loop at the campus, and information technology / outside plant for building (IT/OSP) upgrades. Amendment 5 for \$14,000 provided for additional professional services to perform surveys and prepare documents required to abandon an existing easement and establish a new easement associated with the relocation of the existing electrical lines by Oncor Electric. Amendment 6 for \$80,720 provided for professional design services for installation of an additional 3,000 feet of twelve inch water line from Bonneview Road to an existing connection point on the existing water system as required by the City of

Dallas to increase water pressure throughout the campus. It also provided for additional professional services for revisions to previously approved construction documents to incorporate changes requested by the campus related to millwork, lecture halls, hardware and the scavenger system for the science, allied health and Veterinary technology building. Amendment 7 is a clarification of agreement wording regarding the architect's final invoice and did not change the scope of work or include any change in fee. Amendment 8 for \$128,700 provided for professional design services related to the demolition of the existing veterinary technology barn and construction of a new veterinary technology barn. It also included professional design services for a new concrete roadway to replace an existing asphalt roadway connecting the main entry drive to the north entry drive to the gymnasium. Additionally, it provided funds for estimated additional reimbursable expenses including LEED project registration. The following table contains information about prior amendments to the contract:

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
07/11/2006			\$1,895,346	
	04/02/2007	1	\$0	\$1,895,346
05/01/2007		2	\$260,891	\$2,156,237
	10/12/2007	3	\$24,900	\$2,181,137
01/08/2008		4	\$146,700	\$2,327,837
05/06/2008		5	\$14,000	\$2,341,837
04/07/2009		6	\$80,720	\$2,422,557
	04/15/2009	7	\$0	\$2,422,557
06/02/2009		8	\$128,700	\$2,551,257
Pending		9	\$328,350	\$2,879,607

This amendment of \$328,350 provides for professional design services for the adaptive remodel of building “B” to renovate the spaces vacated by faculty and students moving into the new science, allied health, and veterinary technology building. Given that documentation of existing conditions is very limited, the amendment includes field verification and preparation of base drawings of the existing conditions to be used during preparation of the construction documents for the adaptive remodel. Also included are professional services to perform an energy modeling study and prepare documentation for achieving an additional LEED credit, thereby potentially allowing the project to obtain LEED gold certification. Removal and rebuilding of the veterinary barn, construction of the connecting drive, and demolition of the old veterinary technology area were activities not included in the original scope of work and have had a significant impact on the overall project schedule leading to additional construction administration fees for the architect and the consultants which are included with

this amendment.

This amendment has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel

This recommendation increases the contract to \$2,879,607, which is \$984,261 (51.93%) over the original amount. This project is financed by General Obligation Bond Series 2004.

BUILDING & GROUNDS REPORT NO. 24

Approval of Amendment to Agreement with Hellmuth, Obata + Kassabaum, L.P.

It is recommended that authorization be given to approve an amendment to the agreement with Hellmuth, Obata + Kassabaum, L.P., in an amount not to exceed \$156,910 for additional services for Cedar Valley College.

Original Agreement	\$ 24,999
Previous Amendment (s)	0
Amendment	<u>156,910</u>
Revised Agreement	\$181,909

Background

The executive vice chancellor of business affairs approved the original contract with Hellmuth, Obata + Kassabaum, L.P. August 12, 2009, in the amount of \$24,999 for professional architectural and design services for the industrial technology building for Cedar Valley College. The following table contains information about prior amendments to the contract:

Board Approved	EVCBA Approved	Change Order No.	Amount	Revised Contract
	08/12/2009		\$24,999	
Pending		1	\$156,910	\$181,909

This amendment of \$156,910 provides for professional design services related to completing the construction administration phase and the post construction phases of the Cedar Valley College industrial technology building.

After the architect-of-record, Jonathan Bailey Design, LLC, was terminated due to their abandoning the project, HOK was engaged to fulfill this role on an hourly basis by means of a professional services agreement until a final scope and fee could be determined. This amendment establishes the full scope and fee of services to be provided. It should be noted that there was an unpaid balance of \$80,953 from the contract with the original architect that will be applied to the new contract. This amendment also provides \$28,584 for design and documentation services related to areas which will require additional work outside

the original scope such as landscaping and irrigation modifications, a new fire pump, an expanded driveway, dual exhaust ventilation, and modifications to equipment heights in the vehicular bays. Additionally there is a \$10,000 consultant allowance, to only be used if needed, related to unforeseen developments associated with the construction contractor having defaulted on the project. The remaining approximately \$62,000 of additional increase in this proposed contract, as well as other actions taken by the district, will ensure that all sub-consultants to the original architect will be compensated in full for work performed.

This amendment has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel.

This recommendation increases the contract to \$181,909, which is \$156,910 (627.67%) over the original amount. This project is financed by General Obligation Bond Series 2004.

BUILDING & GROUNDS REPORT NO. 25

Approval of Amendment to Agreement with Albert H. Halff Associates, Inc.

It is recommended that authorization be given to approve an amendment to the agreement with Albert H. Halff Associates, Inc. in an amount not to exceed \$12,100 for additional services for Eastfield College.

Original Agreement	\$705,994
Previous Amendment (s)	29,200
Amendment Amount	12,100
Revised Agreement	\$747,294

Background

The board approved the original contract with Albert H. Halff Associates, Inc. on May 1, 2007 in the amount of \$705,994 for professional architectural and design services for the workforce development building for Eastfield College. Amendment 1 for \$29,200 provided for the additional design services to add approximately 2,184 square feet to the workforce development building to accommodate a larger mechanical room to house the shared mini-plant that will serve the combined heating and cooling requirements for the workforce development building and the parent/child study center. The amendment also provided for the civil design work for the access/maintenance drive, re-grading the area at the chiller yard, and extending the storm water piping. Amendment 2 is a clarification of agreement wording regarding the architect's final invoice and did not change the scope of work or include any change in fee. The following table contains information about amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
05/01/2007			\$705,994	
04/01/2008		1	\$29,200	\$735,194
	04/15/2009	2	\$0	\$735,194
Pending		3	\$12,100	\$747,294

This amendment of \$12,100 provides for professional design services to prepare

grading plans to spread existing stock piled material. These grading plans will be submitted to the City of Mesquite for their approval. This is excavated material left over from the three bond program projects in the vicinity of the workforce development building which was originally planned to be hauled off-site until it was determined that utilizing the material on-site was a less costly and more environmentally friendly solution.

This amendment has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel.

This recommendation increases the contract to \$747,294, which is \$41,300 (5.85%) over the original amount. This project is financed by General Obligation Bond Series 2004.

BUILDING AND GROUNDS REPORT NO. 26

Approval of Amendment to Agreement with Mayse & Associates Inc.

It is recommended that authorization be given to approve an amendment in the amount of \$14,980 to the agreement with Mayse & Associates Inc. for a total amount not to exceed \$14,980 for additional services at North Lake College.

Background

This North Lake College project is #1 & #9, *Progress Report on Construction Projects* (Informative Reports section of this agenda). Construction was 0% complete as of 8/17/09.

The Board approved the original contract with Mayse and Associates Inc. on March 11, 2008, in the amount of \$172,912. The purpose of the agreement was to provide architectural, MEP Engineering, Structural Engineering, Acoustics and lighting Design Services in the Construction Document and Construction Administration Phases based on Schematic Design and Design Development Phases completed in 2002 under separate contract for the conversion of the H200 (old library) into a Student Life Center.

Amendment 1 was for \$22,470 for H3000 HAC Duct Replacement. Amendment 2 was for \$59,800 for additional Architectural and MEP Engineering Enhanced Commissioning and LEED Certification Services in the Design, Construction Documents, LEED Certification and Construction Administration phases for the Educational and Administrative Technology area renovation in H300 and Student Life Center H200.

This amendment of \$14,980 provides for IT closet upgrades to meet requirements. Changes the completion date to 8/25/2010.

The following table contains information about prior amendments to the contract:

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Change Order No.</u>	<u>Amount</u>	<u>Revised Contract</u>
05/11/08			172,912	
	10/03/08	1	22,470	195,382
2/16/09		2	59,800	255,182
Pending		3	14,980	270,162

This recommendation increases the cost to \$270,162. which is \$97,250 (56%) over

the original amount.

BUILDING AND GROUNDS REPORT NO. 27

Approval of Amendment to Agreement with Rooftech.

It is recommended that authorization be given to approve an amendment in the amount of \$15,061 to the agreement with Rooftech for a total amount not to exceed \$15,061 for additional services at Richland College.

Background

This Richland College project is #9 and #12, *Progress Report on Construction Projects* (Informative Reports section of this agenda).

The Executive Vice Chancellor of Business Affairs approved the original contract with Rooftech on May 5, 2008 in the amount of \$19,318. The purpose of the agreement was to provide architectural/engineering services for various roof restorations at Richland College. Estimated completion date is October 15, 2009.

This amendment provides for roof work on Neches Hall which was discovered during the investigation along with incorporation of windows and two roof drains on Neches to go underground from the building to the road. This additional service does not change the completion date.

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Change Order No.</u>	<u>Amount</u>	<u>Revised Contract</u>
	05/04/08		19,318	
Pending		1	15,061	34,379

This recommendation increases the cost to \$34,379, which is \$15,061 (77%) over the original amount.

BUILDING AND GROUNDS REPORT NO. 28

Approval of Agreement with Dal-Tech Engineering, Inc.

It is recommended that authorization be given to approve an agreement with Dal-Tech Engineering, Inc. in an amount not to exceed \$52,609 to provide engineering services for tunnel repairs at North Lake College.

Background

This is NLC project # 8, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for engineering services for North Lake tunnel.

The facilities management staff pre-qualifies architectural and engineering firms and selected Dal-Tech Engineering, Inc. from its pool of pre-qualified firms. The agreement will be made as of September 2, 2009. Compensation is to be a fee not to exceed \$49,167 plus reimbursable expenses not to exceed \$3,442.

FINANCIAL REPORT NO. 29

Approval of Expenditures for July 2009

It is recommended that expenditures of \$28,252,169 for July 2009 be approved. A year to date summary of expenditures is included in the budget report. Detailed expenditure information is available in the business affairs office at the District Service Center.

FINANCIAL REPORT NO. 30

Presentation of Budget Report for July 2009

The budget report for July 2009 is presented as a matter of record (see attached).

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2008-09 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date July 31, 2009
91.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 89,498,204	\$ 86,335,634	\$ 3,162,570	96.5%	86.9-96.3%	(1)
Tuition	70,494,177	74,874,554	(4,380,377)	106.2%	94.4-104.1%	(2)
Taxes for Current Operations	126,851,795	126,944,673	(92,878)	100.1%	98.3-103.0%	(3)
Federal Grants & Contracts	887,169	886,145	1,024	99.9%	80.4-124.3%	
State Grants & Contracts	148,520	152,522	(4,002)	102.7%	n/a	
General Sources:						
Investment Income	5,990,572	4,693,683	1,296,889	78.4%	85.8-128.8%	(4)
General Revenue	2,759,379	3,295,991	(536,612)	119.4%	n/a	(5)
Subtotal General Sources	8,749,951	7,989,674	760,277	91.3%	90.7-122.1%	
SUBTOTAL UNRESTRICTED	296,629,816	297,183,202	(553,386)	100.2%	n/a	(6)
Use of Fund Balance & Transfers-in	45,479,877	2,616,651	42,863,226	5.8%	n/a	
TOTAL UNRESTRICTED	342,109,693	299,799,853	42,309,840	87.6%	89.2-95.6%	(7)
AUXILIARY FUND						
Sales & Services	5,914,213	4,393,289	1,520,924	74.3%	70.5-85.9%	
Investment Income	306,795	237,479	69,316	77.4%	70.3-117.3%	
Transfers-in	5,255,118	5,255,118	-	100.0%	n/a	
Use of Fund Balance	1,027,948	-	1,027,948	0.0%	n/a	
TOTAL AUXILIARY	12,504,074	9,885,886	2,618,188	79.1%	49.4-96.2%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	23,758,341	23,495,583	262,758	98.9%	n/a	
SBDC State Match	2,151,302	1,655,422	495,880	76.9%	n/a	
Subtotal State Appropriations	25,909,643	25,151,005	758,638	97.1%	n/a	
Grants, Contracts & Scholarships:						
Federal	61,274,912	46,209,018	15,065,894	75.4%	n/a	
State	7,480,741	6,128,653	1,352,088	81.9%	n/a	
Local	6,459,201	4,849,607	1,609,594	75.1%	n/a	
Transfers-in	668,493	161,641	506,852	24.2%	n/a	
Subtotal Grants, Contracts & Scholarships	75,883,347	57,348,919	18,534,428	75.6%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	101,792,990	82,499,924	19,293,066	81.0%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,128,089	1,926,713	201,376	90.5%	n/a	
Investment Income	17,000	14,523	2,477	85.4%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,145,089	1,941,236	203,853	90.5%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 458,551,846	\$ 394,126,899	\$ 64,424,947	86.0%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2008-09 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date July 31, 2009
91.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 130,155,684	\$ 120,788,115	\$ 9,367,569	92.8%	89.6-95.0%	
Public Service	6,963,444	6,587,385	376,059	94.6%	75.7-86.9%	(8)
Academic Support	18,265,484	15,735,597	2,529,887	86.1%	82.1-90.5%	
Student Services	27,453,798	23,751,067	3,702,731	86.5%	86.4-90.2%	
Institutional Support	60,861,982	52,014,518	8,847,464	85.5%	77.8-86.5%	
Staff Benefits	10,252,142	8,539,578	1,712,564	83.3%	72.1-88.9%	
Operations & Maintenance of Plant	31,607,138	26,539,569	5,067,569	84.0%	82.6-86.5%	
Repairs & Rehabilitation	27,814,769	8,305,847	19,508,922	29.9%	15.5-80.4%	
Special Items:						
Reserve - Campus	5,329,170	-	5,329,170	n/a	n/a	
Reserve - Compensation	-	-	-	n/a	n/a	
Reserve - State Funding Reduction	-	-	-	n/a	n/a	
Reserve - Operating	3,412,499	-	3,412,499	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	854,772	-	854,772	n/a	n/a	
Reserve - Non-operating	1,181,026	-	1,181,026	n/a	n/a	
TOTAL UNRESTRICTED	324,151,908	262,261,676	61,890,232	80.9%	80.1-90.8%	
AUXILIARY FUND						
Student Activities	7,250,951	5,936,767	1,314,184	81.9%	79.2-91.0%	
Sales & Services	3,849,946	2,677,782	1,172,164	69.6%	71.3-97.4%	(9)
Reserve - Campus	723,637	-	723,637	n/a	n/a	
Reserve - District	238,397	-	238,397	n/a	n/a	
Transfers-out	441,143	395,436	45,707	89.6%	45.5-120.0%	
TOTAL AUXILIARY	12,504,074	9,009,985	3,494,089	72.1%	71.8-89.3%	
RESTRICTED FUND						
State Appropriations	23,758,341	23,495,583	262,758	98.9%	92.0-100.7%	
Grants & Contracts	38,747,684	26,918,300	11,829,384	69.5%	n/a	
Scholarships	39,286,965	32,086,041	7,200,924	81.7%	n/a	
Subtotal Grants, Contracts & Scholarships	101,792,990	82,499,924	19,293,066	81.0%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	101,792,990	82,499,924	19,293,066	81.0%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	2,145,089	1,945,963	199,126	90.7%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,145,089	1,945,963	199,126	90.7%	n/a	
SUBTOTAL EXPENDITURES & USES	440,594,061	355,717,548	84,876,513	80.7%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,141,649	2,141,649	-	100.0%	81.3-105.6%	
LoanStar Loan to Debt Service Fund	52,071	52,071	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	141,371	158,392	(17,021)	112.0%	60.9-120.9%	(10)
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	5,255,118	5,255,118	-	100.0%	n/a	
Unexpended Plant Fund	7,330,590	7,330,590	-	100.0%	n/a	
Debt Service Fund	3,036,986	2,280,819	756,167	75.1%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	17,957,785	17,218,639	739,146	95.9%	n/a	
TOTAL EXPENDITURES & USES	\$ 458,551,846	\$ 372,936,187	\$ 85,615,659	81.3%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2008-09 CURRENT FUNDS OPERATING BUDGET
EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date July 31, 2009
91.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$ 202,796,989	\$ 185,467,809	\$ 17,329,180	91.5%
Staff Benefits	10,252,142	8,539,578	1,712,564	83.3%
Purchased Services	17,291,837	15,531,761	1,760,076	89.8%
Operating Expenses	75,929,173	45,915,840	30,013,333	60.5%
Supplies & Materials	11,397,017	11,612,083	(215,066)	101.9%
Minor Equipment	4,272,488	3,794,176	478,312	88.8%
Capital Outlay	9,592,372	5,864,742	3,727,630	61.1%
Charges	(18,157,577)	(14,464,313)	(3,693,264)	79.7%
SUBTOTAL UNRESTRICTED	313,374,441	262,261,676	51,112,765	83.7%
Reserve - Campus	5,329,170	-	5,329,170	n/a
Reserve - Compensation	-	-	-	n/a
Reserve - State Funding Reduction	-	-	-	n/a
Reserve - Operating	3,412,499	-	3,412,499	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	854,772	-	854,772	n/a
Reserve - Non-operating	1,181,026	-	1,181,026	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,141,649	2,141,649	-	100.0%
LoanStar Loan to Debt Service Fund	52,071	52,071	-	100.0%
Institutional Matching - Contracts/Grants	141,371	158,392	(17,021)	112.0%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	5,255,118	5,255,118	-	100.0%
Unexpended Plant Fund	7,330,590	7,330,590	-	100.0%
Debt Service Fund	3,036,986	2,280,819	756,167	75.1%
TOTAL UNRESTRICTED	342,109,693	279,480,315	62,629,378	81.7%
AUXILIARY FUND	12,504,074	9,009,985	3,494,089	72.1%
RESTRICTED FUND	101,792,990	82,499,924	19,293,066	81.0%
RICHLAND COLLEGIATE HIGH SCHOOL	2,145,089	1,945,963	199,126	90.7%
TOTAL EXPENDITURES & USES	\$ 458,551,846	\$ 372,936,187	\$ 85,615,659	81.3%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2008-09 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 91.7% of Fiscal Year Elapsed

	July 31, 2009			July 31, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 89,498,204	\$ 86,335,634	96.5%	\$ 89,473,204	\$ 81,004,063	90.5%
Tuition	70,494,177	74,874,554	106.2%	64,643,023	65,475,578	101.3%
Taxes for Current Operations	126,851,795	126,944,673	100.1%	119,889,500	120,612,713	100.6%
Federal Grants & Contracts	887,169	886,145	99.9%	981,855	1,032,885	105.2%
State Grants & Contracts	148,520	152,522	102.7%	151,832	153,261	100.9%
General Sources:						
Investment Income	5,990,572	4,693,683	78.4%	6,416,000	6,128,689	95.5%
General Revenue	2,759,379	3,295,991	119.4%	2,329,490	2,592,824	111.3%
Subtotal General Sources	8,749,951	7,989,674	91.3%	8,745,490	8,721,513	99.7%
SUBTOTAL UNRESTRICTED	296,629,816	297,183,202	100.2%	283,884,904	277,000,013	97.6%
Use of Fund Balance & Transfers-in	45,479,877	2,616,651	0.0%	27,902,033	-	0.0%
TOTAL UNRESTRICTED	342,109,693	299,799,853	87.6%	311,786,937	277,000,013	88.8%
AUXILIARY FUND						
Sales & Services	5,914,213	4,393,289	74.3%	6,556,554	4,860,638	74.1%
Investment Income	306,795	237,479	77.4%	309,023	290,657	94.1%
Transfers-in	5,255,118	5,255,118	100.0%	4,530,705	4,530,705	100.0%
Use of Fund Balance	1,027,948	-	0.0%	923,408	-	0.0%
TOTAL AUXILIARY	12,504,074	9,885,886	79.1%	12,319,690	9,682,000	78.6%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	23,758,341	23,495,583	98.9%	23,258,341	22,801,274	98.0%
SBDC State Match	2,151,302	1,655,422	76.9%	1,501,733	1,028,296	68.5%
Subtotal State Appropriations	25,909,643	25,151,005	97.1%	24,760,074	23,829,570	96.2%
Grants, Contracts & Scholarships:						
Federal	61,274,912	46,209,018	75.4%	59,071,821	35,576,743	60.2%
State	7,480,741	6,128,653	81.9%	9,318,068	5,624,278	60.4%
Local	6,459,201	4,849,607	75.1%	4,672,495	3,559,682	76.2%
Transfers-in	668,493	161,641	24.2%	942,019	117,722	12.5%
Subtotal Grants, Contracts & Scholarships	75,883,347	57,348,919	75.6%	74,004,403	44,878,425	60.6%
Richland Collegiate High School	-	-	n/a	68,372	68,372	100.0%
TOTAL RESTRICTED	101,792,990	82,499,924	81.0%	98,832,849	68,776,367	69.6%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,128,089	1,926,713	90.5%	2,079,322	1,750,945	84.2%
Investment Income	17,000	14,523	85.4%	10,000	12,655	126.6%
TOTAL COLLEGIATE HIGH SCHOOL	2,145,089	1,941,236	90.5%	2,089,322	1,763,600	84.4%
TOTAL REVENUES & ADDITIONS	\$ 458,551,846	\$ 394,126,899	86.0%	\$ 425,028,798	\$ 357,221,980	84.0%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2008-09 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 91.7% of Fiscal Year Elapsed

	July 31, 2009			July 31, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 130,155,684	\$ 120,788,115	92.8%	\$ 120,392,806	\$ 111,604,276	92.7%
Public Service	6,963,444	6,587,385	94.6%	5,505,588	5,148,166	93.5%
Academic Support	18,265,484	15,735,597	86.1%	18,422,532	15,618,130	84.8%
Student Services	27,453,798	23,751,067	86.5%	25,529,015	22,155,867	86.8%
Institutional Support	60,861,982	52,014,518	85.5%	54,526,762	45,449,309	83.4%
Staff Benefits	10,252,142	8,539,578	83.3%	10,090,614	7,739,631	76.7%
Operations & Maintenance of Plant	31,607,138	26,539,569	84.0%	28,566,940	24,639,309	86.3%
Repairs & Rehabilitation	27,814,769	8,305,847	29.9%	23,747,731	5,149,156	21.7%
Special Items:						
Reserve - Campus	5,329,170	n/a	n/a	2,791,213	n/a	n/a
Reserve - Compensation	-	n/a	n/a		n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	1,013,357	n/a	n/a
Reserve - Operating	3,412,499	n/a	n/a	2,092,083	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	500,000	n/a	n/a
Reserve - New Buildings	854,772	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	1,181,026	n/a	n/a	315,855	n/a	n/a
TOTAL UNRESTRICTED	324,151,908	262,261,676	80.9%	293,494,496	237,503,844	80.9%
AUXILIARY FUND						
Student Activities	7,250,951	5,936,767	81.9%	6,752,329	5,645,404	83.6%
Sales & Services	3,849,946	2,677,782	69.6%	4,653,290	3,789,907	81.4%
Reserve - Campus	723,637	n/a	n/a	522,176	n/a	n/a
Reserve - District	238,397	n/a	n/a	244,015	n/a	n/a
Transfers-out	441,143	395,436	89.6%	147,880	137,680	93.1%
TOTAL AUXILIARY	12,504,074	9,009,985	72.1%	12,319,690	9,572,991	77.7%
RESTRICTED FUND						
State Appropriations	23,758,341	23,495,583	98.9%	23,258,341	22,801,274	98.0%
Grants & Contracts	38,747,684	26,918,300	69.5%	29,551,848	20,908,038	70.8%
Scholarships	39,286,965	32,086,041	81.7%	45,954,288	24,998,683	54.4%
Subtotal Grants, Contracts & Scholarships	101,792,990	82,499,924	81.0%	98,764,477	68,707,995	69.6%
Richland Collegiate High School	-	-	n/a	68,372	68,372	100.0%
TOTAL RESTRICTED	101,792,990	82,499,924	81.0%	98,832,849	68,776,367	69.6%
RICHLAND COLLEGIATE H.S.						
Expenditures	2,145,089	1,945,963	90.7%	2,089,322	1,320,449	63.2%
TOTAL COLLEGIATE HIGH SCHOOL	2,145,089	1,945,963	90.7%	2,089,322	1,320,449	63.2%
SUBTOTAL EXPENDITURES & USES	440,594,061	355,717,548	80.7%	406,736,357	317,173,651	78.0%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,141,649	2,141,649	100.0%	2,134,765	2,134,765	100.0%
LoanStar Loan to Debt Service Fund	52,071	52,071	100.0%	208,281	208,281	100.0%
Institutional Matching-Contracts/Grants	141,371	158,392	112.0%	137,098	153,297	111.8%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	5,255,118	5,255,118	100.0%	4,530,705	4,530,705	100.0%
Unexpended Plant Fund	7,330,590	7,330,590	100.0%	8,230,013	7,318,013	88.9%
Debt Service Fund	3,036,986	2,280,819	75.1%	3,051,579	2,288,684	75.0%
TOTAL TRANSFERS & DEDUCTIONS	17,957,785	17,218,639	95.9%	18,292,441	16,633,745	90.9%
TOTAL EXPENDITURES & USES	\$ 458,551,846	\$ 372,936,187	81.3%	\$ 425,028,798	\$ 333,807,396	78.5%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2008-09 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 91.7% of Fiscal Year Elapsed

	July 31, 2009			July 31, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$ 202,796,989	\$ 185,467,809	91.5%	\$ 188,430,935	\$ 172,098,094	91.3%
Staff Benefits	10,252,142	8,539,578	83.3%	10,090,614	7,739,631	76.7%
Purchased Services	17,291,837	15,531,761	89.8%	13,314,511	11,250,029	84.5%
Operating Expenses	75,929,173	45,915,840	60.5%	69,190,304	42,089,141	60.8%
Supplies & Materials	11,397,017	11,612,083	101.9%	10,154,671	8,019,337	79.0%
Minor Equipment	4,272,488	3,794,176	88.8%	4,491,951	4,575,109	101.9%
Capital Outlay	9,592,372	5,864,742	61.1%	6,729,659	4,103,315	61.0%
Charges	(18,157,577)	(14,464,313)	79.7%	(15,620,657)	(12,370,812)	79.2%
SUBTOTAL UNRESTRICTED	313,374,441	262,261,676	83.7%	286,781,988	237,503,844	82.8%
Reserve - Campus	5,329,170	n/a	n/a	2,791,213	n/a	n/a
Reserve - Compensation	-	n/a	n/a	-	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	1,013,357	n/a	n/a
Reserve - Operating	3,412,499	n/a	n/a	2,092,083	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	500,000	n/a	n/a
Reserve - New Buildings	854,772	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	1,181,026	n/a	n/a	315,855	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,141,649	2,141,649	100.0%	2,134,765	2,134,765	100.0%
LoanStar Loan to Debt Service Fund	52,071	52,071	100.0%	208,281	208,281	100.0%
Institutional Matching - Contracts/Grants	141,371	158,392	112.0%	137,098	153,297	111.8%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	5,255,118	5,255,118	100.0%	4,530,705	4,530,705	100.0%
Unexpended Plant Fund	7,330,590	7,330,590	100.0%	8,230,013	7,318,013	88.9%
Debt Service Fund	3,036,986	2,280,819	75.1%	3,051,579	2,288,684	75.0%
TOTAL UNRESTRICTED	342,109,693	279,480,315	81.7%	311,786,937	254,137,589	81.5%
AUXILIARY FUND	12,504,074	9,009,985	72.1%	12,319,690	9,572,991	77.7%
RESTRICTED FUND	101,792,990	82,499,924	81.0%	98,832,849	68,776,367	69.6%
RICHLAND COLLEGIATE HIGH SCHOOL	2,145,089	1,945,963	90.7%	2,089,322	1,320,449	63.2%
TOTAL EXPENDITURES & USES	\$ 458,551,846	\$ 372,936,187	81.3%	\$ 425,028,798	\$ 333,807,396	78.5%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *State Appropriations* reflect a higher than normal percent of budget due to a change in the State’s funding method to provide cash flow for state insurance benefits until the Legislature re-established the vetoed funding. Vetoed funding for state health insurance was received in July 2009; state appropriation funding will net to the approved appropriation in August 2009.
- (2) Actual *Tuition* exceeded budget due to higher than expected growth in enrollment.
- (3) Actual *Taxes for Current Operations* exceeded budget due primarily to actual receipts for taxes being slightly greater than projected budget.
- (4) Actual *Interest Income* reflects a lower than normal percent of budget due to changes in current market conditions.
- (5) Actual *General Revenues* exceeded budget due primarily to the receipt of donated assets to support EFC T-Ten program.
- (6) Actual *Subtotal Unrestricted* exceeded budget due primarily to changes mentioned in notes 1-3, and 5.
- (7) Actual *Total Unrestricted* reflects a lower than normal budget due primarily to changes in the receipt of investment income and higher than normal requests to use fund balance to support maintenance and repair projects.
- (8) Actual *Public Service* reflects a higher than normal percent of budget due primarily to increased spending in contract training in support of grant awards received at the BPI.

- (9) Actual *Sales and Services* reflects a slightly lower than normal percent of budget primarily due to a reduction in the charge-backs for food service and bookstore utilities caused by a revision of auxiliary services' proportion of college square footage.

- (10) Actual *Institutional Matching-Contracts/Grants* exceeded budget due primarily to the transfer of cash match to support the Coordinating Board summer program grant.

I. Board Date: 09/01/2009

II. Agenda Item Title: Presentation of Budget Report for July 2009

III. Background:

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will be carried forward to the next fiscal year and making various other entries in what is called “13th month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other

monthly reports because the activities of 13th month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board's Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

IV. Analysis:

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, "Why the difference? Is this normal?" The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—"Is this normal?" In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District's monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

FINANCIAL REPORT NO. 31

Acceptance of Gifts

Administration recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in September 2009</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
	Equipment	4	\$100 – 5,000	6,892
DCCCD	Chancellor's Council	3	\$100 - 5,000	3,000
	Programs and Services	10	\$100 - 5,000	17,965
	Programs and Services	3	\$5,000 – 40,000	50,888
	Scholarships ¹	9	\$100 - 5,000	4,700
	Scholarships ¹	2	\$5,000 – 40,000	25,000
	Rising Star	1	\$100 – 5,000	100
	Rising Star	2	\$5,000 – 175,000	189,693
Total	n/a	34	n/a	298,238

<u>Gifts Reported in Fiscal Year 2009-10</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September 2009	\$6,892	\$189,793	\$101,553	\$298,238
October 2009				
November 2009				
December 2009				
January 2010				
February 2010				
March 2010				
April 2010				
May 2010				
June 2010				
July 2010				
August 2010				
Total To Date	\$6,892	\$189,793	\$101,533	\$298,238

¹The "Scholarships" category does not include gifts to the Rising Star program, which are reported as a separate line item.

<u>Type</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Equipment	\$2,267,725	\$187,915	\$ 137,643	\$ 396,503	\$ 64,830	\$ 220,565	\$791,041
Rising Star	724,230	439,556	728,836	492,032	57,068	163,227	978,546
Other Gifts	734,917	1,135,653	939,058	1,432,358	972,010	879,876	1,204,822
Total	<u>\$3,726,872</u>	<u>\$1,763,124</u>	<u>\$1,805,537</u>	<u>\$2,320,893</u>	<u>\$1,093,908</u>	<u>\$1,263,668</u>	<u>\$2,974,409</u>

In August 2009, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	3	\$1,367
Programs and Services	12	\$8,522
Total	15	\$9,889

FINANCIAL REPORT NO. 32

Notice of Grant Awards

Grant Awards Reported in September 2009

Source: Texas Workforce Commission – Skills Development Fund Program in partnership with Dallas Wholesale Builders Supply, Inc.
Beneficiary: Cedar Valley College
Amount: \$259,440
Term: August 17, 2009 – August 31, 2010
Purpose: To provide training to employees at Dallas Wholesale Builders Supply, Inc.

Source: U. S. Department of Education – Upward Bound Federal TRIO Program
Beneficiary: Cedar Valley, Eastfield and Richland Colleges
Amount: \$834,823 (continuation awards)

<u>College</u>	<u>Increase</u>	<u>New Award Amount</u>
Cedar Valley	\$293,160	\$586,320
Eastfield	\$291,663	\$874,989
Richland (RISD)	\$250,000	\$500,000

Term: September 1, 2009 – August 31, 2010
Purpose: Upward Bound provides fundamental support to participants in their preparation for college entrance. This program provides opportunities for participants to succeed in their pre-college performance and ultimately in their higher education pursuits. The goal is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

Source: U. S. Department of Education – Job Location and Development Program
Beneficiary: DCCCD
Amount: \$49,000

<u>College</u>	<u>Amount</u>
Brookhaven	\$7,000
Cedar Valley	\$7,000
Eastfield	\$7,000
El Centro	\$7,000
Mountain View	\$7,000
North Lake	\$7,000
Richland	\$7,000

Term: July 1, 2009 – June 30, 2010
Purpose: To develop and maintain student life programs, including career opportunities and counseling.

Source: National Science Foundation, through a subcontract with Collin County Community College District – Convergence Technology Center Program
Beneficiary: El Centro College
Amount:

<u>Increase</u>	<u>New Award Amount</u>
\$9,001	\$235,504

Term: August 1, 2009 – July 31, 2010
Purpose: The goal of this program is to create a regional remote site to provide video-conferencing and streaming audio/video between campuses.

Source: Community Colleges for International Development, Inc. – Initiative for Egypt Program
Beneficiary: District Office
Amount:

<u>Increase</u>	<u>New Award Amount</u>
\$60,960	\$614,003

Term: August 1, 2008 – December 31, 2009
Purpose: To provide Egyptian students the opportunity to receive educational opportunities, professional development, and exposure to American society and community-based education which enables them to return home with unique skills and particular exposure to freedom, democracy and personal responsibility to contribute to the development of their country's society.

Source: Community Colleges for International Development, Inc. – Multinational Student Program
Beneficiary: District Office
Amount: \$134,343
Term: June 1, 2009 – August 31, 2010
Purpose: To provide Egyptian students the opportunity to receive educational opportunities, professional development, and exposure to American society and community-based education which enables them to return home with unique skills and particular exposure to freedom, democracy and personal responsibility to contribute to the development of their country's society.

Source: Community Colleges for International Development, Inc. – Egypt Student Program
Beneficiary: District Office
Amount: \$259,598
Term: June 1, 2009 – August 31, 2010
Purpose: To provide Egyptian students the opportunity to receive educational opportunities, professional development, and exposure to American society and community-based education which enables them to return home with unique skills and particular exposure to freedom, democracy and personal

responsibility to contribute to the development of their country's society.

Source: The Texas Higher Education Coordinating Board - Carl D. Perkins Annual Application Basic Grant program

Beneficiary: Dallas County Community College District

Amount:

<u>College/Location</u>	<u>Amount</u>
Brookhaven	\$154,984
Cedar Valley	\$174,584
Eastfield	\$206,385
El Centro	\$245,845
LeCroy Center	\$ 13,111
Mountain View	\$164,329
North Lake	\$120,067
Richland	\$231,826
Total:	\$1,311,131

Term: September 1, 2009– August 31, 2010

Purpose: The Annual Application Basic Grant is intended to assist in planning and implementation of improvements to career and technical education as prescribed in Title I of the Carl D. Perkins Vocational and Technical Education Act of 1998.

Source: The Texas Higher Education Coordinating Board

Beneficiary: DCCCD – North Central Texas Tech Prep Consortium

Amount: **\$695,860**

Regional Office (DO)	\$141,999
Dallas County Sector	\$232,621
Southern Counties Sector	\$138,466
Tarrant County Sector	\$182,774

Term: September 1, 2009– August 31, 2010

Purpose: To support, promote and encourage quality educational programs and innovative delivery systems to maximize the effectiveness of linking secondary and postsecondary education, employers and communities to ensure a skilled and educated workforce.

Source: U. S. Department of Education – Strengthening International Business in North Texas Program

Beneficiary: Richland College

Amount: \$45,110 (Yr. 1)

Term: August 1, 2009 – July 31, 2010

Purpose: To build sustainable world community by creating an area studies program

designed to prepare students and current employees in international business to operate effectively in the four emerging economies that will affect the world – Brazil, Russia, India, and China.

<u>Grant Awards Reported in Fiscal Year 2008-09</u>	
September 2009	\$ 3,659,266
October 2009	
November 2009	
December 2009	
January 2010	
February 2010	
March 2010	
April 2010	
May 2010	
June 2010	
July 2010	
August 2010 ¹	
Total To Date	\$ 3,659,266

<u>Grant Awards Reported in Fiscal Years 2001-02 through 2007-08</u>							
<u>Type</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Competitive	\$20,264,070	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850
Pell Grants ¹	26,199,861	29,899,662	31,449,815	31,467,783	29,413,886	30,189,339	0
Total	\$46,463,931	\$48,649,756	\$53,586,988	\$49,147,481	\$46,582,796	\$51,523,931	\$24,212,850

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

¹The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

FINANCIAL REPORT NO. 33

Approval of Agreement with Texas Association of Community Colleges

It is recommended that authorization be given to approve membership with the Texas Association of Community Colleges in an amount not to exceed \$53,532 for the period September 1, 2009 through August 31, 2010, to pay for the District's annual membership dues and associated fees.

Background

The Texas Association of Community Colleges (TACC) is comprised of all 50 public community college districts in the state and represents the interests of the colleges before the Texas Legislature and state agencies. The General Appropriations Bill and legislation affecting public community colleges in general have been and remain the principal concerns of TACC.

Membership dues and fees for each institution are based on enrollment. At the TACC meeting in Galveston on July 20, 2004, the Association voted unanimously to impose a special assessment of \$410,000 to purchase a new building for the association located at 1304 San Antonio Street in Austin. Part of the amount due is the District's annual portion of the building assessment fee.

This recommendation has undergone the following administrative review:

- Assurance from the chief business officer, Edward DesPlas, executive vice chancellor of business affairs, that relevant provisions of the Board Policy Manual have been observed;
- Approval of the substance of the agreement by Wright Lassiter, chancellor.

Association Membership Dues	\$37,155
Telecommunication Fee	\$ 3,911
Building Assessment Fee	\$12,466

FINANCIAL REPORT NO. 34

Approval of Agreement with Uplift Education

It is recommended that authorization be given to approve an agreement with Uplift Education in an amount not to exceed \$160,000 during the initial term and all renewals. The initial term begins on August 7, 2009 and ends on August 13, 2010. Uplift Education may renew the agreement for three subsequent one-year terms. The agreement provides for DCCCD colleges to provide dual credit programs for students in 4 Uplift Education Preparatory Public schools.

Background

Board Policy GH (LOCAL) provides a tuition waiver for dual credit as follows: *By written agreement with various high schools, the College District is authorized to offer dual credit enrollment classes to high school students. The Chancellor or designee is authorized to enter into these agreements. The Board waives tuition for students enrolled in courses for which they receive joint credit under Section 130.008 of the Texas Education Code. This provision applies to public and private high schools, including home schools.*

This agreement is for dual credit programs at the following high schools: Hampton, North Hills, Peak, and Williams Preparatory Public Schools.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Edward DesPlas, executive vice chancellor of business affairs, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by college presidents Richard McCrary, Jennifer Wimbish, Jean Conway, Paul McCarthy, Felix Zamora, Herlinda Glasscock and Steve Mittelstet.

It is estimated that the expenditures will average \$40,000 per year.

FINANCIAL REPORT NO. 35

Approval of Amendment to Dual Credit Agreement with
Carrollton/Farmers Branch Independent School District for EMT Training

It is recommended that authorization be given to approve an amendment to the dual credit agreement with Carrollton/Farmers Branch Independent School District in an amount not to exceed \$42,000 for the period August 25, 2009 through August 24, 2011, to continue an emergency medical technician program for Brookhaven College.

Background

This is a partnership between Brookhaven College and Carrollton/Farmers Branch Independent School District to continue an emergency medical technician (EMT) program. Approximately 20 dual credit students will enroll in this program each semester.

This contract is being submitted with request for retroactive approval due to signature of other party not completed by August board submission deadline.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Richard D. McCrary, interim president.

FINANCIAL REPORT NO. 36

Approval of Agreement with BH Properties Dallas Portfolio, LLC.

It is recommended that authorization be given to approve Amendment Six to the agreement with BH Properties Dallas Portfolio, LLC. in an amount not to exceed \$381,660 for the period September 1, 2009 through August 31, 2010, to provide Brookhaven College rental/lease space at property known as the Midway Business Park.

Background

On December 7, 1999, the Board of Trustees approved a one-year lease for 4,145 square feet at Midway Business Park located at 13608 Midway Road, Dallas, Texas. This agreement had a total obligation of \$62,184. This facility is used for Continuing Education courses offered Monday through Saturday for Day and Evening classes. Since that time, the Board of Trustees has authorized five amendments bringing the current amount of leased space to 23,661 square feet. The last amendment was to extend the lease agreement through August 31, 2009, with the option to renew for an additional twelve (12) month period through August 31, 2010.

Amendment Six converts the lease to a month-to-month tenancy for a period not to exceed twelve (12) months and provides the college with the option of terminating the lease at any time during the twelve month period by providing the landlord with 30 days written notice. This amendment has a total obligation of \$381,660. The lease space at Midway Business Park will provide classroom spaces for Continuing Education courses during the final construction period of the related Bond program project. The projected substantial completion date of the Continuing Education project is December 31, 2009.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Richard D. McCrary, interim president.

Estimated maximum expenditures are \$381,660.

FINANCIAL REPORT NO. 37

Approval of Agreement with Condensed Curriculum International, Inc.

It is recommended that authorization be given to approve an agreement with Condensed Curriculum International Inc. in an amount not to exceed \$97,404 for the period September 14, 2009 through August 31, 2010, to provide physical therapy aide and EKG technician courses for Brookhaven College.

Background

This is a partnership between Brookhaven College and Condensed Curriculum International, Inc. to provide physical therapy aide and EKG technician courses. Condensed Curriculum International, Inc. will provide instructors and materials. Brookhaven College will register students and maintain students' records. It is anticipated that 75 students will participate.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the resource named below. Parties who responded to the invitation are the following:

ATI Career Training Center
Condensed Curriculum International, Inc.
HTI High-Tech Institute
PCI Health Training Center
Platt Health Careers Training

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Richard D. McCrary, interim president.

FINANCIAL REPORT NO. 38

Approval of Agreement with Ed2Go/Cengage Learning

It is recommended that authorization be given to approve an agreement with Ed2Go/Cengage Learning in an amount not to exceed \$248,490 for the period September 15, 2009 through August 31, 2010, to provide on-line computer courses for Brookhaven College.

Background

This is a partnership between Brookhaven College and Ed2Go/Cengage Learning to provide on-line computer courses. Ed2Go/Cengage Learning will provide instructors and materials for the courses. Brookhaven College will register students and maintain students' records. It is anticipated that over 4,200 students will be served.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the resource named below. Parties who responded to the invitation are the following:

Apex Learning
Ed2Go/Cengage Learning
World Wide Learn Partnership

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Richard D. McCrary, interim president.

FINANCIAL REPORT NO. 39

Approval of Agreement with Gatlin Education Services/Cengage Learning

It is recommended that authorization be given to approve an agreement with Gatlin Education Services/Cengage Learning in an amount not to exceed \$736,000 for the period September 15, 2009 through August 31, 2010, to provide on-line computer courses for Brookhaven College.

Background

This is a partnership between Brookhaven College and Gatlin Education Services/Cengage Learning to provide on-line computer courses. Gatlin Education Services/Cengage Learning will provide instructors and materials. Brookhaven College will register students and maintain students' records. It is anticipated that over 410 students will be served.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the resource named below. Parties who responded to the invitation are the following:

Apex Learning
Gatlin Education Services/Cengage Learning
World Wide Learn Partnership

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Richard D. McCrary, interim president.

FINANCIAL REPORT NO. 40

Approval of Interlocal Agreement with City of Seagoville (Seagoville Police Department)

It is recommended that authorization be given to approve an interlocal agreement with the City of Seagoville (Seagoville Police Department) in an amount not to exceed \$25,000 for a period of September 1, 2009 through August 31, 2010 to provide Police in-service training through Cedar Valley College.

Background

This is a contract for Educational services. A distinguished feature of contracts for educational services is the enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegations of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry and other institutions.*

This is also an interlocal agreement and must be approved by the Board irrespective of any dollar threshold, Board Policy GG (LEGAL) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

The purpose of this Agreement is to allow the Department to offer courses in their Police in-service Program ("Program") to college students. Students will be enrolled in college and the courses will be held at the Department. This program is comprised of varying continuing education units, and varying contact hours. The program is offered at various times during the term of this Agreement and the duration of each course varies. Students who graduate from the program are awarded Texas Commission on Law Enforcement Officers Standards and

Education credit based on the number of hours of the course. It is anticipated that over 200 students will be served.

This recommendation has undergone the following administrative review.

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Huan Luong, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Jennifer Wimbish, president

FINANCIAL REPORT NO. 41

Approval of Annual Service Agreement Renewal with Blackboard, Inc.

It is recommended that authorization be given to approve the annual maintenance support service fees with Blackboard, Inc. in the amount of \$149,089 for the web-based enterprise-wide course management system, content system software support service, and Datatel integration ICM module for the period of September 27, 2009 through September 26, 2010 and password authentication module for the period of January 28, 2010 through September 26, 2010 for the R. Jan LeCroy Center for Educational Telecommunications.

Background

On August 3, 1999, the Board approved the original agreement with Blackboard, Inc. for the web-based enterprise-wide course management system. As a beta site, the annual license fee is waived and DCCCD pays only for technical maintenance support for an annual cost of \$50,485. With the implementation of Blackboard release 9 in Spring 2010 and the anticipated growth of utilization by both credit and non-credit classes, it remains critical to maintain technical maintenance support for the course management enterprise system.

On July 11, 2006, the Board approved the original license agreement with Blackboard, Inc. for the content system software for management of course files embedded in the course management system, substantially enhancing operational efficiencies for faculty and staff for an annual cost of \$78,300 for service support.

On September 5, 2006, the Board approved the development of integration/customization maintenance program (ICM) for support of the integration between Datatel and Blackboard. This maintenance program supports the integration technologies and facilitates a rapid response with timely resolution of issues pertaining directly to the customized functionality for an annual cost of \$15,000.

On September 2, 2008, the Board approved the creation of a custom password authentication security access solution. The annual maintenance renewal for this module has been pro-rated for period of January 28, 2010 through September 26, 2010 to be consistent with other Blackboard maintenance support services for a cost of \$5,304.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Dorothy J. Clark, dean of financial affairs, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Pamela K. Quinn, provost.

FINANCIAL REPORT NO. 42

Approval of Agreement with Bishop Dunne Catholic Private School

It is recommended that authorization be given to approve an agreement with Bishop Dunne Catholic Private School in an amount not to exceed \$50,000 for the period August 15, 2009 through August 15, 2010, to provide dual credit courses for high school students in Bishop Dunne Catholic Private School through Mountain View College.

Background

Board Policy GH (LOCAL) provides a tuition waiver for dual credit as follows: *By written agreement with various high schools, the College District is authorized to offer dual credit enrollment classes to high school students. The Chancellor or designee is authorized to enter into these agreements. The Board waives tuition for students enrolled in courses for which they receive joint credit under Section 130.008 of the Texas Education Code. This provision applies to public and private high schools, including home schools.* This agreement relates to the DCCCD goal for student success. It is estimated that 150 students may be served under this agreement.

This contract is retroactive due to inability to obtain signature of school principal until after the August agenda deadline.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Estimated expenditures of \$50,000 were calculated using a formula based on projected enrollment in each class.

FINANCIAL REPORT NO. 43

Approval of Agreement with Duncanville High School

It is recommended that authorization be given to approve an agreement with Duncanville High School in an amount not to exceed \$250,000 for the period August 15, 2009 through August 15, 2010, to provide dual credit courses for high school students in Duncanville High School through Mountain View College.

Background

Board Policy GH (LOCAL) provides a tuition waiver for dual credit as follows: *By written agreement with various high schools, the College District is authorized to offer dual credit enrollment classes to high school students. The Chancellor or designee is authorized to enter into these agreements. The Board waives tuition for students enrolled in courses for which they receive joint credit under Section 130.008 of the Texas Education Code. This provision applies to public and private high schools, including home schools.* This agreement relates to the DCCCD goal for student success. It is estimated that 800 students may be served under this agreement.

This contract is retroactive due to inability to obtain signature of school principal until after the August agenda deadline.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Estimated expenditures of \$250,000 were calculated using a formula based on projected enrollment in each class.

FINANCIAL REPORT NO. 44

Approval of Agreement with Cistercian Preparatory School

It is recommended that authorization be given to approve an agreement with Cistercian Preparatory School for \$50,000 for the period August 24, 2009 through August 15, 2010, to provide dual credit academic courses for Cistercian Preparatory School for North Lake College.

Background

Since the opening in 1977, North Lake College has offered dual credit enrollment in college-level English, government, calculus, biology, chemistry, and physics courses for seniors enrolled in Cistercian Preparatory School. Approximately 345 students each semester will enroll in these dual credit courses.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Christa Slejko, vice-president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Herlinda M. Glasscock, president.

FINANCIAL REPORT NO. 45

Approval of Agreement with Irving Independent School District

It is recommended that authorization be given to approve an agreement with Irving Independent School District for \$150,000 for the period September 7, 2009 and ending on June 3, 2010, to provide dual credit academic and technology courses for high school students in the Irving Independent School District on behalf of Irving High School, MacArthur High School, Nimitz High School, and Jack E. Singley Academy.

Background

Since the opening in 1977, North Lake College has offered dual credit enrollment in college-level English, government, mathematics, and history courses for juniors and seniors enrolled in the Irving Independent School District high schools. In 2001, North Lake College also began offering technology courses to juniors and seniors in the Irving Independent School District. Approximately 500 students each semester will enroll in these dual credit courses.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Christa Slejko, vice-president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Herlinda M. Glasscock, president.

FINANCIAL REPORT NO. 46

Adoption of Budget for 2009-10

It is recommended that the Board of Trustees adopt the attached resolution approving the budget for 2009-10.

Background

Board Policy CC (LEGAL), ADOPTION, provides the following: *An itemized budget covering the operation of the College District shall be approved on or before September 1 of each year for the fiscal year beginning on September 1 of each year. [Education Code 51.0051, 19 TAC 13.42]*

Re BUDGET ADOPTION, Board Policy CC (Local) states: *The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy, and the College District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Chancellor or designee who shall ensure that funds are expended in accordance with the adopted budget.* Receipts and expenditures are reported to the Board of Trustees each month.

The total current funds (operating) budget is \$449,861,412 and comprised of the following components:

- unrestricted fund -- \$322,727,724
- auxiliary fund -- \$11,122,164
- restricted fund -- \$112,793,632
- Richland Collegiate H.S. -- \$3,217,892

Unexpended plant fund budget is \$105,985,078.

Debt service budget is \$40,996,707.

Quasi-endowment fund budget is \$525,000.

The budget is \$2,935,000 higher than presented at the budget workshop on July 21 due to an increase in estimated tax revenue because of a higher than expected property tax valuation for 2009. The tax base did not decrease as much as expected. The additional revenue has been budgeted to be expended as follows:

\$2,000,000	Planned Maintenance
252,000	Transfer to student activities
225,000	Reserve for transfer to the auxiliary fund during fall revision of the budget
400,000	Allocate to NLC-South to replace Las Colinas lease income
58,000	Reserve for operations

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 PROPOSED CURRENT FUNDS OPERATING BUDGET
ESTIMATED REVENUES

CURRENT FUNDS REVENUES & ADDITIONS	Proposed 2010 Budget
UNRESTRICTED FUND:	
State Appropriations	\$ 97,994,088
Tuition	74,356,363
Taxes for Current Operations	126,151,795
Federal Grants & Contracts	887,169
State Grants & Contracts	148,520
General Sources:	
Investment Income	5,400,000
General Revenue	2,627,346
Subtotal General Sources	8,027,346
Use of Fund Balance & Transfers-in	15,162,443
TOTAL UNRESTRICTED REVENUES	\$ 322,727,724
AUXILIARY FUND:	
Sales & Services	\$ 5,920,664
Investment Income	250,703
Transfers-in	4,950,797
TOTAL AUXILIARY REVENUES & ADDITIONS	\$ 11,122,164
RESTRICTED FUND:	
State Appropriations	
Insurance/Retirement Match	\$ 24,581,593
SBDC State Match	2,151,302
Subtotal State Appropriations	26,732,895
Grants & Contracts	
Federal	68,532,970
State	9,836,237
Local	7,094,530
Transfers-in	597,000
TOTAL	\$ 86,060,737
TOTAL RESTRICTED REVENUES & ADDITIONS	\$ 112,793,632
Richland Collegiate High School	
State Funding	3,199,892
Interest Income	18,000
Total	\$ 3,217,892
TOTAL CURRENT FUNDS REVENUES & ADDITIONS	\$ 449,861,412

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 PROPOSED CURRENT FUNDS OPERATING BUDGET
ESTIMATED EXPENDITURES

CURRENT FUNDS EXPENDITURES & USES	Proposed 2010 Budget
UNRESTRICTED FUND:	
Instruction	\$ 128,959,082
Public Service	6,530,101
Academic Support	18,592,432
Student Services	27,725,459
Institutional Support	58,618,293
Staff Benefits	10,394,722
Plant Operations & Maintenance	30,413,953
Repairs & Rehabilitation	19,750,474
SPECIAL ITEMS	
Reserve - Campus	4,140,998
Reserve - Compensation	250,000
Reserve - Retention	1,000,000
Reserve - Operating	2,839,250
Reserve - Enrollment Growth	1,000,000
Reserve - Non-operating	<u>2,246,316</u>
TOTAL UNRESTRICTED FUND EXPENDITURES & USES	<u>\$ 312,461,080</u>
AUXILIARY FUND:	
Student Activities	\$ 6,737,073
Sales & Services	3,346,093
Reserve - Campus	729,457
Reserve - District	193,554
Transfers-out	<u>115,987</u>
TOTAL AUXILIARY EXPENDITURES & USES	<u>\$ 11,122,164</u>
RESTRICTED FUND:	
Insurance/Retirement Match	\$ 24,581,593
Grants & Contracts	39,740,639
Scholarships	<u>48,471,400</u>
TOTAL RESTRICTED EXPENDITURES	<u>112,793,632</u>
Richland Collegiate High School	
Instruction	\$ 1,546,150
Public Service	220,581
Academic Support	359,729
Student Services	372,068
Institutional Support	719,364
Total	<u>\$ 3,217,892</u>
SUBTOTAL	<u>\$ 439,594,768</u>
Transfers	
Mandatory Transfers:	
Tuition to Debt Service Fund	\$ 2,322,986
Institutional Matching - Contracts & Grants	32,243
Non-mandatory Transfers:	
Auxiliary Fund	4,950,797
Debt Service Fund	<u>2,960,618</u>
TOTAL TRANSFERS & DEDUCTIONS	<u>\$ 10,266,644</u>
TOTAL CURRENT FUNDS EXPENDITURES & USES	<u><u>\$ 449,861,412</u></u>

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 PROPOSED ANNUAL BUDGET**

PROPOSED UNEXPENDED PLANT FUND BUDGET

REVENUES & ADDITIONS	Proposed 2010 Budget
Investment Revenue	\$ 617,000
General Obligation Bonds	50,000,000
Use of Fund Balance	55,368,078
TOTAL UNEXPENDED PLANT FUND REVENUES & ADDITIONS	\$ 105,985,078

EXPENDITURES & USES

Bldg & Physical Plant Repairs	3,135,386
Construction & Land Purchases	89,081,177
Architects/Design/Engineering	3,630,233
Furniture & Equipment	9,988,282
Bond Cost Issuance	150,000
TOTAL UNEXPENDED PLANT FUND EXPENDITURES & USES	\$ 105,985,078

PROPOSED DEBT SERVICE BUDGET

REVENUES & ADDITIONS	Proposed 2010 Budget
Investment Revenue	\$ 60,000
Taxes (Maintenance Tax Notes)	6,381,218
Taxes (General Obligation Bonds)	29,271,885
Transfers-in (Tuition)	2,322,986
Transfers-in (Unrestricted)	2,960,618
TOTAL DEBT SERVICE REVENUES & ADDITIONS	\$ 40,996,707

EXPENDITURES

General Obligation Bonds (Principal & Interest)	\$ 28,650,511
Revenue Bonds (Principal & Interest)	5,181,604
Maintenance Tax Notes (Principal & Interest)	6,210,444
Uncollectible Tax Expense	241,086
Tax Collection Fees	713,062
TOTAL DEBT SERVICE EXPENDITURES	\$ 40,996,707

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 PROPOSED ANNUAL BUDGET**

PROPOSED QUASI-ENDOWMENT FUND BUDGET

<u>PROPOSED QUASI-ENDOWMENT FUND BUDGET</u>	Proposed 2010 Budget
Revenues:	
Investment Income	\$ 125,000
Lease Income	<u>400,000</u>
TOTAL QUASI-ENDOWMENT REVENUES AND ADDITIONS	<u>\$ 525,000</u>
Transfers-out	
Rising Star Program	<u>\$ 525,000</u>
TOTAL QUASI-ENDOWMENT USES	<u>\$ 525,000</u>

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

WHEREAS, on the twenty first day of August, 2009, notice was given of a public meeting on September 1, 2009, at the Board Room of the Dallas County Community College District, 1601 S. Lamar Street, Dallas, Texas, to adopt a budget for the fiscal year September 1, 2009, through August 31, 2010;

WHEREAS, all requirements of the statutes of the State of Texas and the regulations of the Texas Higher Education Coordinating Board regarding the budget have been met;

WHEREAS, the meeting was held by the Board of Trustees of the Dallas County Community College District on the first day of September, 2009, and all members of the public were given an opportunity to speak in regard to the proposed budget, and the members of the Board of Trustees were given a full explanation of the proposed budget;

WHEREAS, the meeting was closed from further public comments, and the Board of Trustees, after fully considering the proposed budget, is of the opinion that the proposed budget should be approved; and now therefore;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the proposed budget for the fiscal year beginning September 1, 2009, and ending August 31, 2010, is adopted, and is designated as the official budget for the Dallas County Community College District for the 2009-10 fiscal year, and is effective on September 1, 2009.

Section 2. That Dr. Wright L. Lassiter, Secretary of the Board of Trustees of the Dallas County Community College District, is directed to file a copy of the official budget with the county clerk of Dallas County, Texas, the Governor's Office, the Legislative Budget Board and the Texas Higher Education Coordinating Board.

This resolution is effective from and immediately upon its adoption.

Jerry Prater, Chair
Board of Trustees
Dallas County Community College District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

THE STATE OF TEXAS
COUNTY OF DALLAS

We, the undersigned, Chairman of the Board of Trustees and Secretary of the Board of Trustees of the Dallas County Community College District, do hereby certify that the attached is a true, full and correct copy of the resolution adopted by the Board of Trustees of said District on the first day of September, 2009, establishing the budget for the 2009-10 fiscal year, which resolution is of record in said minutes.

WITNESSETH MY HAND AND SEAL of said District the first day of September, 2009.

Jerry Prater, Chairman
Board of Trustees
Dallas County Community College District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

(S E A L)

THE STATE OF TEXAS

COUNTY OF DALLAS

Before me, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Jerry Prater and Wright L. Lassiter, Jr., known to me to be the true persons and officers whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed, and in the capacity therein stated, and declared to me upon oath that the foregoing instrument is true and correct.

GIVEN UNDER MY HAND AND SEAL of office this first day of September, 2009.

Notary Public:

My Commission Expires:

TO THE BOARD OF TRUSTEES:

The proposed budget for the Dallas County Community College District for the 2009-10 fiscal year has had careful review by the Board of Trustees, including the Board's Planning and Budget Committee. An official public meeting was held on September 1, 2009, after notice of the meeting was advertised as required by law.

We believe that the proposed budget is an estimate of the needs for the Dallas County Community College District for the 2009-10 fiscal year.

Total current funds expenditures and transfers are budgeted at approximately \$449,861,412 of which approximately \$322,727,724 is the unrestricted fund. This budget supports an estimated four percent increase in contact hours. The proposed maintenance and operations (M&O) tax rate is \$0.0778/\$100 of assessed valuation. This tax rate is based on 100 percent of appraised values. The major sources of unrestricted educational and general revenues are state appropriations, 30.36 percent; local taxes, 38.09 percent; and tuition, 23.04 percent. Salaries account for approximately 63.56 percent of the proposed budget for unrestricted fund expenditures.

To service the debt incurred by \$220,000,000 in general obligation bonds priced on August 5, 2008, and \$110,000,000 in general obligation bonds priced on May 5, 2009, and the proposed remaining \$50,000,000 in general obligation bonds to be issued later this year, the District will collect revenue on an interest and sinking (I&S) tax rate of \$0.0171/\$100 of assessed valuation.

The certified taxable assessed value received on July 23, 2009, was \$172.4 billion instead of the \$170.3 billion estimated at the time of the July 21, 2009, Planning and Budget Committee. With an M&O tax rate of \$0.0778/\$100 additional tax revenue of \$2.94 million over the amount estimated is expected due to the higher valuation.

Wright L. Lassiter, Jr.
Chancellor

Jerry Prater
Planning & Budget Committee Chair

FINANCIAL REPORT NO. 47

Approval of Resolution Levying the Maintenance and Operation
Component of the Ad Valorem Tax Rate for Tax Year 2009

It is recommended that the Board of Trustees adopt the attached resolution establishing the tax rate of \$0.0778 per \$100 valuation for tax year 2009.

Background

Board Policy CAI (LEGAL) provides the following: *The Board, before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the Board, shall adopt a tax rate for the current tax year and shall notify the assessor for the unit of the rate adopted. The tax rate consists of two components, each of which must be approved separately. The components are:*

- 1. The rate that, if applied to the total taxable value, will impose the total amount published under Tax Code 26.04(e)(3)(c), less any amount of additional sales and use tax revenue that will be used to pay debt service; and*
- 2. The rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operation expenditures of the College District for next year.*

The Board may not impose property taxes in any year until it has adopted a tax rate for that year, and the annual tax rate shall be set by ordinance, resolution, or order. The vote setting the tax rate must be separate from the vote adopting the budget.

The 2009 *Truth-in-Taxation* manual further states: *Adoption of the tax rate must be a separate item on the agenda for the meeting. State law requires most counties...general law cities...and school districts...to adopt a budget before they adopt the tax rate. These units may adopt a budget and a tax rate at the same meeting as long as the budget is adopted first as a separate item. (p. 8)* Agenda items for adoption of the budget and tax rate are individual reports rather than in the consent agenda to ensure compliance with this requirement.

As required by law, the District published effective and rollback rates, statements and schedules on August 6, 2009.

The revenue generated by the M&O tax rate supports both the line item “Taxes for Current Operations” in the unrestricted fund and the line item “Taxes (Maintenance Tax Notes)” in the debt service budget. The proposed M&O rate to support the 2009-10 budget of \$0.0778 per \$100 assessed valuation is lower than the effective M&O rate of \$0.080418 per \$100 assessed valuation.

Administration estimates the levy on an average homestead in Dallas County will be decreased by \$4.02 annually (3.26%). The average value of a residence homestead in 2009 was \$153,498 compared to \$153,580 for 2008.

Dallas, Texas

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
OF DALLAS COUNTY, TEXAS

AN ORDER

LEVYING AD VALOREM TAXES FOR THE TAX YEAR 2009, FOR THE
MAINTENANCE AND OPERATION OF THE DALLAS COUNTY
COMMUNITY COLLEGE DISTRICT.

WHEREAS, the Dallas County Community College District has been duly organized in accordance with Act 1929, Forty-first Legislature, Chapter 290 as amended (Chapter 130, Subchapter C, of the Texas Education Code), and is governed by its terms;

WHEREAS, at an election held in Dallas County, Texas, on the 25th day of May, 1965, the qualified voters approved the creation of the Dallas County Community College District, and the election also authorized a levy of taxes for the maintenance and operation of the College District and to pay interest and sinking fund requirements on general obligation bonds authorized by the District;

WHEREAS, it is necessary that the District levy ad valorem taxes for the maintenance and operation of the colleges operated by the District; and: NOW THEREFORE;

IT IS ORDERED by the Board of Trustees of the Dallas County Community College District, of Dallas County, Texas, a tax is levied for the tax year 2009, on all taxable property situated within the limits of Dallas County Community College District, whose boundaries are the same as those of Dallas County, Texas, on the first day of January of 2009, as follows:

Ad valorem tax at a rate of \$0.0778 on each one hundred dollar (\$100) increment of assessed valuation of property for the maintenance and operation of the colleges and for paying current interest and principal on the maintenance tax notes of the District as authorized by law;

THAT, the assessed value of taxable property made by the Dallas Central Appraisal District pursuant to the contract made for this purpose, the assessment rolls are approved and adopted and the taxes shall be levied on this valuation.

THAT, the taxes are subject to the same discount as allowed for Dallas County ad valorem taxes under the law.

IT IS FURTHER ORDERED THAT, upon the adoption of this Order of Resolution, the Chairman of the Board of Trustees and the Secretary of the Board of Trustees of the Dallas County Community College District shall certify a copy of this Order of Resolution and send it to the Tax Assessor and Collector of Dallas County, Texas, to the Commissioner's Court of Dallas County, and to the County Auditor of Dallas County, Texas; and when taxes are collected, that the Tax Assessor and Collector shall remit collections to the Business Office of the College District in accordance with the contract between the Dallas County Community College District and Dallas County.

This Order of Resolution is effective from and after its adoption, and it is accordingly so ordered.

Jerry Prater, Chair
Board of Trustees
Dallas County Community College
District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

THE STATE OF TEXAS

COUNTY OF DALLAS

We, the undersigned, Chairman of the Board of Trustees and Secretary of the Board of Trustees of the Dallas County Community College District, do hereby certify that the attached is a true, full and correct copy of the resolution adopted by the Board of Trustees of said District on the first day of September, 2009, establishing the tax rate to levy taxes for the 2009 tax year, which resolution is of record in said minutes.

WITNESSETH MY HAND AND SEAL of said District the first day of September 2009.

Jerry Prater, Chairman
Board of Trustees
Dallas County Community College District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

(S E A L)

THE STATE OF TEXAS

COUNTY OF DALLAS

Before me, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Jerry Prater and Wright L. Lassiter, Jr., known to me to be the true persons and officers whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed, and in the capacity therein stated, and declared to me upon oath that the foregoing instrument is true and correct.

GIVEN UNDER MY HAND AND SEAL of office this first day of September, 2009.

Notary Public:

My Commission Expires:

FINANCIAL REPORT NO. 48

Approval of Resolution Levying the Interest and Sinking Component of the Ad Valorem Tax Rate for Tax Year 2009

It is recommended that the Board of Trustees adopt the attached resolution establishing the tax rate of \$0.0171 per \$100 valuation for tax year 2009.

Background

Board Policy CAI (Legal) provides the following: *The Board, before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the Board, shall adopt a tax rate for the current tax year and shall notify the assessor for the unit of the rate adopted. The tax rate consists of two components, each of which must be approved separately. The components are:*

- 1. The rate that, if applied to the total taxable value, will impose the total amount published under Tax Code 26.04(e)(3)(c), less any amount of additional sales and use tax revenue that will be used to pay debt service; and*
- 2. The rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operation expenditures of the College District for next year.*

The Board may not impose property taxes in any year until it has adopted a tax rate for that year, and the annual tax rate shall be set by ordinance, resolution, or order. The vote setting the tax rate must be separate from the vote adopting the budget.

The 2009 *Truth-in-Taxation* manual further states: *Adoption of the tax rate must be a separate item on the agenda for the meeting. State law requires most counties...general law cities...and school districts...to adopt a budget before they adopt the tax rate. These units may adopt a budget and a tax rate at the same meeting as long as the budget is adopted first as a separate item.* (p. 8) Agenda items for adoption of the budget and tax rate are individual reports rather than in the consent agenda to ensure compliance with this requirement.

As required by law, the District published effective and rollback rates, statements and schedules on August 6, 2009.

The I&S rate of \$0.0171 per \$100 of assessed valuation is based on the debt payment requirements and projected collection rate as seen in the debt service fund budget for 2009-10, the line item "Taxes (General Obligation Bonds)." Administration estimates the levy on an average homestead in Dallas County attributable to the I&S rate will be \$26.25.

Provided the Board approves each component, DCCCD's tax rate for 2009 will be \$0.0949 (\$0.0778 for M&O plus \$0.0171 for I&S), which exceeds the effective rate of \$0.094745 by 0.16%.

Dallas, Texas

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
OF DALLAS COUNTY, TEXAS

AN ORDER

LEVYING AD VALOREM TAXES FOR THE TAX YEAR 2009, FOR THE
DEBT SERVICE OF THE DALLAS COUNTY COMMUNITY COLLEGE
DISTRICT.

WHEREAS, the Dallas County Community College District has been duly organized in accordance with Act 1929, Forty-first Legislature, Chapter 290 as amended (Chapter 130, Subchapter C, of the Texas Education Code), and is governed by its terms;

WHEREAS, at an election held in Dallas County, Texas, on the 25th day of May, 1965, the qualified voters approved the creation of the Dallas County Community College District, and the election also authorized a levy of taxes for the maintenance and operation of the College District and to pay interest and sinking fund requirements on general obligation bonds authorized by the District;

WHEREAS, it is necessary that the District levy ad valorem taxes to pay interest and sinking fund requirements on general obligation bonded indebtedness of the District; and: NOW THEREFORE;

IT IS ORDERED by the Board of Trustees of the Dallas County Community College District, of Dallas County, Texas, a tax is levied for the tax year 2009, on all taxable property situated within the limits of Dallas County Community College District, whose boundaries are the same as those of Dallas County, Texas, on the first day of January of 2009, as follows:

Ad valorem tax at a rate of \$0.0171 on each one hundred dollar (\$100) increment of assessed valuation of property for debt service interest and sinking requirements on the general obligation bonds of the District as authorized by law;

THAT, the assessed value of taxable property made by the Dallas Central Appraisal District pursuant to the contract made for this purpose, the assessment rolls are approved and adopted and the taxes shall be levied on this valuation.

THAT, the taxes are subject to the same discount as allowed for Dallas County ad valorem taxes under the law.

IT IS FURTHER ORDERED THAT, upon the adoption of this Order of Resolution, the Chairman of the Board of Trustees and the Secretary of the Board of Trustees of the Dallas County Community College District shall certify a copy of this Order of Resolution and send it to the Tax Assessor and Collector of Dallas County, Texas, to the Commissioner's Court of Dallas County, and to the County Auditor of Dallas County, Texas; and when taxes are collected, that the Tax Assessor and Collector shall remit collections to the Business Office of the College District in accordance with the contract between the Dallas County Community College District and Dallas County.

This Order of Resolution is effective from and after its adoption, and it is accordingly so ordered.

Jerry Prater, Chair
Board of Trustees
Dallas County Community College District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

THE STATE OF TEXAS
COUNTY OF DALLAS

We, the undersigned, Chairman of the Board of Trustees and Secretary of the Board of Trustees of the Dallas County Community College District, do hereby certify that the attached is a true, full and correct copy of the resolution adopted by the Board of Trustees of said District on the first day of September, 2009, establishing the tax rate to levy taxes for the 2009 tax year, which resolution is of record in said minutes.

WITNESSETH MY HAND AND SEAL of said District the first day of September 2009.

Jerry Prater, Chairman
Board of Trustees
Dallas County Community College District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

(S E A L)

THE STATE OF TEXAS

COUNTY OF DALLAS

Before me, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Jerry Prater and Wright L. Lassiter, Jr., known to me to be the true persons and officers whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed, and in the capacity therein stated, and declared to me upon oath that the foregoing instrument is true and correct.

GIVEN UNDER MY HAND AND SEAL of office this first day of September, 2009.

Notary Public:

My Commission Expires:

PERSONNEL REPORT NO. 49

Acceptance of Resignations

The Chancellor recommends that the Board of Trustees accept the following requests for resignation from the following employees

RESIGNATION(S) - 7

Tannia Flewellen
Director of Career Education Services
Length of Service: 16 years
Reason for resigning: Personal reasons
Effective Date: September 4, 2009
Campus: District Office

Daniel Uribe
Instructor, Mathematics (Visiting
Scholar)
Length of Service: 1 year
Reason for resigning: To pursue employment with Collin County Community
College District
Effective Date: August 10, 2009
Campus: Brookhaven College

Ryan Mobley
Campus Peace Officer (part-time)
Length of Service: 1 year
Reason for resigning: Personal reasons
Effective Date: July 25, 2009
Campus: Cedar Valley College

Fay Guy
Executive Director, Human Resources
Length of Service: 4 Years
Reason for resigning: Personal reasons
Effective Date: August 31, 2009
Campus: Eastfield College

Pat Moeck
Program Administrator II
Length of Service: 13 years
Reason for resigning: To pursue a career at University of North Texas at Dallas
Effective Date: August 31, 2009
Campus: El Centro College

Noureen Khan
Instructor, Math/Mathematics
Length of Service: Did not report
Reason for resigning: To care for ill mother
Effective Date: September 2, 2009
Campus: North Lake College

Frederick Sweet
Program Coordinator
Effective Date: August 31, 2009
Campus: Richland College

Length of Service: 27 years

Reason for resigning: To spend more time on personal artwork and projects

PERSONNEL REPORT NO. 50

Approval of Warrants of Appointment for Security Personnel

The Chancellor recommends that the Board of Trustees approves the following warrants of appointment for the Peace Officers listed below for the periods indicated.

WARRANT OF APPOINTMENT – 7

Jason C. Brown

Campus: Brookhaven College

Full-time

Effective: September 2, 2009

Through: Termination of employment with DCCCD

Brian Locke

Campus: El Centro College

Part-time

Effective: September 2, 2009

Through: Termination of employment with DCCCD

Oscar Serrato

Campus: El Centro College

Part-time

Effective: September 2, 2009

Through: Termination of employment with DCCCD

Charles Stewart

Campus: El Centro College

Part-time

Effective: September 2, 2009

Through: Termination of employment with DCCCD

LaTheda Walton

Campus: El Centro College

Full-time

Effective: September 2, 2009

Through: Termination of employment with DCCCD

David Hamer

Campus: North Lake College

Full-time

Effective: September 2, 2009

Through: Termination of employment with DCCCD

Kevin Rogers

Campus: North Lake College

Full-time

Effective: September 2, 2009

Through: Termination of employment with DCCCD

PERSONNEL REPORT NO. 51

Employment of Contractual Personnel

The Chancellor recommends that the Board of Trustees authorizes execution of written contracts of employment with the following persons on the terms and at the compensations stated.

REGULAR APPOINTMENT ADMINISTRATOR(S) - 5

Yasaman Contractor Campus: Brookhaven College
Annual Salary: \$40,022/Band I Effective Dates: September 1, 2009
through August 31, 2010

Monthly Business and Travel Allowance: \$95
Assistant Director of Student Programs and Resources
Biographical Sketch: B.S., Northwood University, Cedar Hill, TX
Experience: Department Assistant III, Eastfield College; Student Programs
Development Specialist and Coordinator, Student Programs and Resources,
Brookhaven College

Annette Wilson Campus: Brookhaven College
Annual Salary: \$47,526/Band I Effective Dates: September 2, 2009
through August 31, 2010

Monthly Business and Travel Allowance: \$95
Director, Career Services
Biographical Sketch: J.D., Washington University Law School, St. Louis, MO;
B.S., Missouri State University, Springfield, MO
Experience: Special Assistant to the President and General Counsel, St. Cloud
State University, St. Cloud, MN; Director of International Services, University of
Texas, Health Science Center, San Antonio, TX; Director of Career Services, St.
Mary's University School of Law, San Antonio, TX

Patricia Davis Campus: Cedar Valley College
Annual Salary: \$69,657/Band IV Effective Dates: September 1, 2009
through August 31, 2010

Monthly Business and Travel Allowance: \$180
Chief Resource and Community Development Officer
Biographical Sketch: B.A., Oklahoma State University, Stillwater, OK
Experience: Vice President of Operations, Misys Healthcare, Austin, TX;
President/CEO, DCS Consulting Services, DeSoto, TX; Visiting Scholar-
Administrator, Cedar Valley College

Tricia Thomas
Annual Salary: \$47,526/Band I

Campus: Eastfield College
Effective Dates: September 1, 2009
through August 31, 2010

Monthly Business and Travel Allowance: \$95

College Director of School Alliance and Institutional Outreach

Biographical Sketch: Ph.D., Texas Woman's University, Denton, TX; M.A. and
B.A., Grambling State University, Grambling, LA

Experience: Program Director, Brookhaven College; Assistant Director of TRIO
Program, Tarrant County College-South Campus, Fort Worth, TX

Nancy Kammerer
Annual Salary: \$51,876/Band III

Campus: Richland College
Effective Dates: September 1, 2009
through August 31, 2010

Monthly Business and Travel Allowance: \$150

Associate Dean, Organizational and Staff Development

Biographical Sketch: M.A., Amberton University, Garland, TX; B.A., University
of Texas at Arlington, Arlington, TX

Experience: Learning Specialist and District Staff Development Specialist,
District Office; District Staff Development Specialist, Richland College

INTERIM APPOINTMENT ADMINISTRATOR(S) - 2

Audra Barrett
Annual Salary: \$71,033/Band IV
Campus: Richland College
Effective Dates: September 1, 2009 through August 31, 2010 or until Dr. Zarina Blankenbaker returns to her position, whichever occurs first
Monthly Business and Travel Allowance: \$180
Interim, Executive Dean
Biographical Sketch: M.A. and B.A., University of Texas at Dallas, Richardson, TX
Experience: Instructional Specialist II, Instructional Specialist III and Instructional Dean, Richland College

Thales Georgiou
Annual Salary: \$68,119/Band IV
Campus: Richland College
Effective Dates: September 1, 2009 through August 31, 2010 or until Mary Darin returns to her position, whichever occurs first.
Monthly Business and Travel Allowance: \$180
Interim, Instructional Dean/Division Chair
Biographical Sketch: M.S., University of Texas at Dallas, Richardson, TX; B.S., Salford University, Salford, England
Experience: Full-time Faculty, Program Administrator II and Associate Dean, Instruction, Richland College

TEMPORARY APPOINTMENT ADMINISTRATOR(S) - 2

Darrell Cain
Annual Salary: \$93,000/Band IV
Campus: LeCroy
Effective Dates: September 1, 2009 through August 31, 2010
Monthly Business and Travel Allowance: \$180
Associate Vice President, Instruction
Biographical Sketch: Ph.D., Virginia Tech, Blacksburg, VA; M.A., Ball State University, Muncie, IN; B.A., Indiana University, Bloomington, IN
Experience: Acting Vice President of Academic Affairs and Dean of Instruction, Atlanta Technical College, Atlanta, GA

Jennifer Sanchez
Annual Salary: \$47,526/Band I
Campus: Eastfield College
Effective Dates: September 2, 2009 through August 31, 2010
Monthly Business and Travel Allowance: \$95

Program Administrator

Biographical Sketch: M.A., Amberton University, Garland, TX; B.A., University of Texas at Dallas, Richardson, TX

Experience: Teacher, Meadowview School, Tosch Elementary School and Florence Elementary School-Mesquite Independent School District, Mesquite, TX

RECLASSIFICATION OF ADMINISTRATOR(S) - 20

Cynthia Brown
Annual Salary: \$75,432/Band IV
Campus: District Office
Effective Dates: September 1, 2009 through August 31, 2010
Monthly Business and Travel Allowance: \$180
From Assistant District Director, Human Resources Compensation and Benefits to Associate District Director, Human Resources Compensation and Benefits

Dawn Segroves
Annual Salary: \$74,952/Band IV
Campus: District Office
Effective Dates: September 1, 2009 through August 31, 2010
Monthly Business and Travel Allowance: \$180
From Assistant District Director, Human Resources/Employment Services and Employee Relations to Associate District Director, Human Resources/Employment Services and Employee Relations

Valerie Cooper-Cavazos
Annual Salary: \$65,573/Band III
Campus: LeCroy
Effective Dates: September 1, 2009 through August 31, 2010
Monthly Business and Travel Allowance: \$150
From Telecommunications Marketing Executive to Director of Marketing/TeleCollege-TeleLearning

Obie Greenleaf
Annual Salary: \$46,108/Band II
Campus: Cedar Valley College
Effective Dates: September 1, 2009 through August 31, 2010
Monthly Business and Travel Allowance: \$125
From Director, Small Business Development Sub-Center to Director, Best Southwest Small Business Development Center

Marlon Mote
Annual Salary: \$51,529/Band I
Campus: Cedar Valley College
Effective Dates: September 1, 2009 through August 31, 2010
Monthly Business and Travel Allowance: \$95
From Coordinator of Institutional Research to Director, Institutional Research

Toni Schubarth
Annual Salary: \$58,524/Band II
Campus: Cedar Valley College
Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$125
From Program Director, Career and Continuing Education to Assistant Dean,
Continuing Education II

Nancy Beaver
Annual Salary: \$56,930/Band II
Campus: Eastfield College
Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$125
From Program Administrator to Program Administrator II

Karla Greer
Annual Salary: \$63,398/Band II
Campus: Eastfield College
Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$125
From Librarian II to Associate Dean of Educational Resources

Claralyn Jefferson
Annual Salary: \$49,539/Band II
Campus: Mountain View College
Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$125
From Senior Training Consultant to Assistant Dean, Continuing Education and
Contract Training

Azariah Adams
Annual Salary: \$52,492/Band II
Campus: Richland College
Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$125
From Coordinator, International/ESL Student Services to Coordinator, Student
Services

Roy Bond
Annual Salary: \$64,057/Band IV
Campus: Richland College
Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$180
From Associate Dean, Organizational and Staff Development to Instructional
Dean/Division Chair

June Cheatham
Annual Salary: \$65,566/Band III
Campus: Richland College
Effective Dates: September 1, 2009
through August 31, 2010

Monthly Business and Travel Allowance: \$150
From Program Administrator II to Associate Dean, Instructional Support

Bill Dial
Annual Salary: \$51,876/Band III
Campus: Richland College
Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$150
From College Director, Human Resources II to College Director, Human
Resources III

Paula Eschliman
Annual Salary: \$55,611/Band III
Campus: Richland College
Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$150
From Associate Dean, World Languages, Cultures and Communications to
Associate Dean, Instructional Support

Lennijo Henderson
Annual Salary: \$72,470/Band IV
Campus: Richland College
Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$180
From Director, Library Services to Director of Library Services Dean, Educational
Resources

Celeste Hernandez
Annual Salary: \$82,455/Band III
Campus: Richland College
Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$150
From Program Administrator II to Associate Dean, Instructional Support

Eddie Hueston
Annual Salary: \$80,503/Band IV
Campus: Richland College
Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$180
From Facilities Director to College Director, Facilities Management III

Andrew Tubbs
Annual Salary: \$74,741/Band IV
Campus: Richland College
Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$180
From Associate Dean, Instructional Support to Dean of Instruction

Frederick Wittel
Campus: Richland College

Annual Salary: \$58,291/Band III Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$150
From Program Administrator II to Associate Dean, Instructional Support

Shannon Ydoyaga Campus: Richland College
Annual Salary: \$58,624/Band III Effective Dates: September 1, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$150
From Program Administrator II to Associate Dean, Instructional Support

GRANT-FUNDED APPOINTMENT FACULTY - 1

Cassandra Dillon Campus: Richland College
Annual Salary (Range): \$44,000/F01 Effective Date: Academic Year 2009-
2010
Instructor, Environmental Systems Technology
Biographical Sketch: M.S., University of Wisconsin-STOUT, Menomonie, WI;
B.S., Louisiana State University, Baton Rouge, LA
Experience: Manager, Safety, Health and Security, Ryder Logistics, Corsicana,
TX; Adjunct Professor, Navarro College, Corsicana, TX; EHS Engineer, Guardian
Industries, Corsicana, TX

TEMPORARY APPOINTMENT FACULTY - 1

Amy Kersey Campus: Brookhaven College
Annual Salary (Range): \$40,600/F01 Effective Date: Academic Year 2009-
2010
Instructor, English
Biographical Sketch: M.A., University of Texas at Dallas, Richardson, TX; B.A.,
University of North Texas, Denton, TX
Experience: Teacher, R.L. Turner Carrollton Farmers Branch Independent School
District, Carrollton, TX; Teacher, Marsh Middle School, Dallas Independent
School District, Dallas, TX; Adjunct Faculty, Brookhaven College

VISITING SCHOLAR FACULTY - 4

Nelson Lozano Campus: Brookhaven College
Annual Salary (Range): \$41,200/F01 Effective Date: Academic Year 2009-
2010
Instructor, Mathematics
Biographical Sketch: M.S. and B.A., University of Texas at Dallas, Richardson,
TX

Experience: Tutor, Richland College; Adjunct Faculty, Brookhaven College

Pebble Barbero
Annual Salary (Range): \$43,600/F01
Campus: Eastfield College
Effective Dates: September 2, 2009
through August 31, 2010

Instructor, Biology
Biographical Sketch: M.S., California State University, Long Beach, CA; B.A.,
Southwestern University, Georgetown, TX
Experience: Teacher, Highland Park High School-Dallas Independent School
District, Dallas, TX; Teacher, Cistercian Preparatory School, Irving, TX; Adjunct
Faculty, Richland College

Susan Villalobos
Annual Salary (Range): \$41,000/F01
Campus: North Lake College
Effective Dates: Academic Year 2009-
2010

Instructor, Human Development
Biographical Sketch: M.A., Dallas Baptist University, Dallas, TX; B.A.,
University of Texas at Arlington, Arlington, TX
Experience: Adjunct Faculty, North Lake College

Tameca Minter
Annual Salary (Range): \$43,000/F01
Campus: Richland College
Effective Dates: Academic Year 2009-
2010

Instructor, Developmental Writing
Biographical Sketch: M.A., B.A., and B.S., Texas Woman's University, Denton,
TX
Experience: Teacher/Administrator, The Diocese of Dallas, Dallas, TX; Teacher,
Irving Independent School District, Irving, TX; Adjunct Faculty, North Lake and
Richland Colleges

TITLE CHANGE ONLY ADMINISTRATOR(S) – 7

Mary Greely-Miller
Assistant to the Senior Vice Chancellor
of Educational Affairs
Campus: District Office
Effective Dates: September 1, 2009
through August 31, 2010

Barbara Dotson
Manager, Grants Management and
Compliance
Campus: Brookhaven College
Effective Dates: September 1, 2009
through August 31, 2010

Linda Richardson
Executive Dean, Student and
Enrollment Services

Campus: Eastfield College
Effective Dates: September 1, 2009
through August 31, 2010

Vonice Champ
Associate Dean of Workforce
Development

Campus: Mountain View College
Effective Dates: September 1, 2009
through August 31, 2010

Lynda Edwards
Dean, Student Support Services

Campus: North Lake
Effective Dates: September 1, 2009
through August 31, 2010

Finney Varghese
Associate Vice President for Business
Services

Campus: Richland College
Effective Dates: September 1, 2009
through August 31, 2010

Fonda Vera
Executive Dean

Campus: Richland College
Effective Dates: September 1, 2009
through August 31, 2010

CORRECTION TO AUGUST 4, 2009 PERSONNEL REPORT – 7

Rose Blair
Director of Corporate and Community
Relations (Visiting Scholar)

Campus: Cedar Valley College
Effective Dates: September 1, 2009
through January 31, 2010

Note: It is recommended to change Ms. Blair's contract from one year to the dates listed.

Priscilla Conway
Interim, College President

Campus: Eastfield College
Effective Dates: September 1, 2009
through August 31, 2010 or until
position is filled, whichever occurs first

Ann Friederich
Instructor, ESOL

Campus: Eastfield College
Effective Dates: Academic Year 2009-
2010

Note: It is recommended that Ms. Friederich's contract reflect a one-year temporary appointment.

Michael Gutierrez
Interim Vice President, Instruction

Campus: Eastfield College
Effective Dates: September 1, 2009
through August 31, 2010 or until

position is filled, whichever occurs first

Jose Alejandro Annual Salary (Range): \$46,200/F02	Campus: El Centro College Effective Dates: Academic Year 2009-2010
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Instructor, Nursing

Note: It is recommended that Mr. Alejandro's salary be corrected.

Elizabeth Nichols Interim, Executive Dean of Arts/Humanities and Social Science	Campus: Mountain View College Effective Dates: September 1, 2009 through August 31, 2010 or until position is filled, whichever occurs first
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Shannon Weaver Interim Dean, Continuing Education	Campus: North Lake College Effective Dates: September 1, 2009 through August 31, 2010 or until position is filled, whichever occurs first
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CORRECTION TO JULY 7, 2009 PERSONNEL REPORT – 1

Anna Dye Instructor, Nursing	Campus: Mountain View College Effective Dates: August 1, 2009 through May 13, 2010
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Note: It is recommended to correct Ms. Dye's contract from a one year Faculty contract to an Alternative Faculty contract.

PERSONNEL REPORT NO. 52

Reclassification of Instructors

In accordance with District policy, the following instructors have met requirements to reclassify on the 2009-2010 Faculty Salary Schedule through the attainment of additional college hours and/or degrees:

<u>NAME</u>	<u>NEW CLASSIFICATION</u>
Earle, Brian (Cedar Valley)	F04
Dudlo, Edward (Brookhaven)	F04
Ramos, Rufel (Eastfield)	F04
Patterson, Patrick (Eastfield)	F03
Kirk, David (Eastfield)	F02
Dixon, Taunya (Mountain View)	F02
Franklin, Janice (Mountain View)	F04
Soto-Medina, Victor (Mountain View)	F03
Wright, Quenlin (Mountain View)	F04
Henry Matthew (Richland)	F04
Miller, Cynthia (Richland)	F02
Schulle, Polly (Richland)	F04

I. Board Date: 09/01/2010
V

II. Agenda Item Title: Reclassification of Instructors

III. Background:

In accordance with the District Policy, this recommendation is made to reclassify those individuals who have met the requirements for reclassification on the 2009-2010 Faculty Salary Schedule through the attainment of additional college hours and/or degrees.

INFORMATIVE REPORT NO. 53

Receipt of Business and Corporate Contracts

The following table lists companies with which the colleges have entered into contracts during the past month, courses titles, and the sum of contract amounts.

BROOKHAVEN COLLEGE - \$ 31,400

Ford	Automotive
GM	Automotive
Center for Non-Profit Management	Non-Profit Training
Child Care Resources	Developmental Math
City of Farmers Branch	Design & Deliver a Memorable Presentation
DART	Forklift Repair
DART	Frame Straightening
DART	Sheet Metal
EMGI/Jane B. Schuelke	More Rocks in Your Head

CEDAR VALLEY COLLEGE - \$ 41,987

Best Southwest Cities Educational Program	Interviewing and Hiring Skills
Best Southwest Cities Educational Program	Interpersonal Skills/Emotional Intelligence
Best Southwest Cities Educational Program	Microsoft Project 1
Federal Correctional Institute	Business Correspondence
Federal Correctional Institute	Principles of Retailing
Federal Correctional Institute	Customer Relations
Federal Correctional Institute	Customer Relations
Federal Correctional Institute	Advertising and Sales
Federal Correctional Institute	Principles of Selling
Federal Correctional Institute	Organizational Behavior
Federal Correctional Institute	Principles of Management
Federal Correctional Institute	Introduction to Business
Texas Department of Criminal Justice	Advertising and Sales
Texas Department of Criminal Justice	Customer Relations
Texas Department of Criminal Justice	Principles of Marketing
Texas Department of Criminal Justice	Business Correspondence
Texas Department of Criminal Justice	Principles of Retailing
Texas Department of Criminal Justice	Principles of Selling

Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice

Organizational Behavior
Introduction to Computers
Principles of Management
Business Math
Introduction to Psychology
Principles of Economics 1
Major World Religions
Human Resources Management
Problem Solving/Decision Making
Principles of Economics 2
Biology for Non Science Majors

EASTFIELD COLLEGE - \$ 4,400

City of Mesquite
Collision Safety Institute
International Schools
PPG

Computer Software Training
CDR Data Technician
Professional Truck Driver
Custom Paint Auto Body

EL CENTRO COLLEGE - \$ 97,070

Parkland Health & Hospital Sys.
Parkland Health & Hospital Sys.
Parkland Health & Hospital Sys.
MexConex International, LLC

Spanish for Medical Personnel
Spanish for Medical Personnel
Medical Coding
Nurses Now
Lecture/Clinical/CPR
Service Training

AT&T Service Training

MOUNTAIN VIEW COLLEGE - \$ 8,590

Estes Correctional Center
Lew Sterrett
North Texas Food Bank
Ready To Work
AT&T

GED
GED
Business Management
Adobe Creative Suite 4
Digital 2 Fundamentals

NORTH LAKE COLLEGE - \$ 0.00

RICHLAND COLLEGE - \$ 8,777

Chambrell Hills	Emeritus
City of Plano	CPR/AED/First Aid
City of Plano	Command Spanish
Dallas County	Business Productivity
Dallas County	Business Writing
The Forum	Emeritus
Meadowstone	Emeritus
Presbyterian Village North	Emeritus
Presbyterian Village North	Emeritus
Alliance	Technical support
Alliance	Classroom supplies
Alliance	CPR/First Aid
Alliance	Photoshop

Contracts Reported in 2008-09

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2008	\$ 13,411	\$ 50,489	\$ 24,455	\$134,620	\$ 1,848	\$ 6,119	\$ 3,130	\$ 234,072
October 2008	\$ 35,923	\$156,436	\$ 5,126	\$ 40,595	\$ 6,630	\$ 7,245	\$ 9,124	\$ 261,079
November 2008	\$ 20,502	\$ 12,326	\$ 350	\$ 63,810	\$ 51,016	\$ 21,079	\$ 32,540	\$ 201,623
December 2008	\$ 16,992	\$295,096	\$ 3,820	\$ 61,927	\$ 11,696	\$ 0.00	\$ 9,220	\$ 398,751
January 2009	\$ 21,373	\$ 76,301	\$ 1,205	\$ 16,560	\$ 815	\$ 9,348	\$ 6,203	\$ 131,805
February 2009	\$ 0.00	\$ 19,172	\$ 600	\$ 8,495	\$ 5,908	\$ 0.00	\$ 13,182	\$ 47,357
March 2009	\$ 22,094	\$ 71,766	\$ 14,780	\$ 37,743	\$ 5,414	\$125,021	\$ 7,545	\$ 284,363
April 2009	\$ 22,324	\$ 27,068	\$ 1,000	\$ 23,268	\$ 5,816	\$ 32,815	\$ 8,551	\$ 120,842
May 2009	\$ 24,467	\$ 22,313	\$ 1,300	\$ 28,150	\$ 6,713	\$ 24,732	\$ 20,735	\$ 128,410
June 2009	\$ 25,968	\$ 28,667	\$ 1,600	\$ 27,600	\$ 7,228	\$ 28,877	\$ 3,935	\$ 123,875
July 2009	\$ 24,918	\$ 27,553	\$ 5,350	\$ 21,390	\$ 7,860	\$ 15,523	\$ 16,158	\$ 118,732
August 2009	\$ 31,400	\$ 41,987	\$ 4,400	\$ 96,070	\$ 8,590	\$ 0.00	\$ 8,777	\$ 186,181
Total To Date	\$259,372	\$829,174	\$63,986	\$560,228	\$119,534	\$270,759	\$139,100	\$2,242,153

Contracts Reported in Fiscal Years 2001-02 through 2007-08

<u>Campus</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
BHC	\$ 227,110	\$ 240,776	\$ 369,414	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919
CVC	115,313	150,814	198,999	563,088	501,655	886,499	804,523
EFC	108,683	186,901	156,515	72,145	125,727	122,943	95,796
ECC	495,808	484,360	555,163	117,300	646,509	312,686	500,707
MVC	289,068	187,826	250,008	202,878	202,246	137,995	164,883
NLC	811,344	1,162,953	791,704	624,729	428,096	424,961	431,473
RLC	438,343	427,108	291,799	343,528	238,414	196,645	173,689
BPI	82,736	248,459	195,066	326,457	115,575 ¹	0	0
Total	\$2,568,405	\$3,089,197	\$2,808,668	\$2,561,108	\$2,530,913	\$2,426,380	\$2,434,990

¹The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO. 54

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in July 31, 2009.

AWARDS:

11452	EMERGENCY NOTIFICATION SYSTEM PRICE AGREEMENT - D-W SKYTEL	(12 month estimate) \$10,020.00
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This recommendation consists of an emergency notification system, which will deliver important information and instructions to students and district employees in the case of an emergency. The service provider will collect and hold the contact phone numbers and/or email addresses of those choosing to “opt-in” and subscribe to this system. All activity will be logged, and that log will be available upon request. The cost shown includes up to 50,000 recipients. Additional charges of \$6,000 will apply for each additional 25,000 recipients.

11618	TRASH RECEPTACLES - CVC LIMITLESS OFFICE PRODUCTS	\$14,380.31
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This is a request to rescind the original award to Laymen Global, LLC, as a mathematical error on their bid was discovered in the purchase order creation process and the revised amount is not low bid. Award is recommended to Limitless Office Products, the actual low bidder.

11620	BROMINE EXHAUST SYSTEM - EFC DMI CORP., DECKER MCHANICAL	\$17,386.00
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This award is for the installation of a separate exhaust system in the Science Building where bromine is being used in the labs. The lack of a separate exhaust system is a safety issue because of the highly corrosive chemical properties of bromine.

11627	REPLACE FLAG POLE - EFC BETSY ROSS FLAG GIRLS, INC.	\$12,300.00
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This award consists of labor and materials necessary to remove the existing flag pole which was damaged by a DART bus, and to provide and install one 35' stainless steel ball and double revolving truck to replace it. DART has issued a check to Eastfield College for a quoted amount.

11629	LAMINATOR - EFC ARCHIVES SUPPLIES, INC.	\$10,987.00
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Award is not recommended to the low bidder for this item, American Prepress, as the alternate item they quoted was a 42" wide thermal laminator and did not meet the specifications which called for a 43" wide thermal and cold laminator. Award is recommended to the next low bidder, Archive Supplies, Inc.

11645	FINGER PRINT LAB - CVC SIRCHIE ACQUISTION COMPANY, LLC	\$20,584.10
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This request is for the purchase of a finger print lab, all associated equipment and an 8-hour training course. This lab is a diagnostic tool to be used in the study of forensics by the Law Enforcement Academy.

As this is a rather specialized item, re-bidding is not likely to produce any better results and would only delay the purchase of the equipment which is needed for basic Peace Officer training classes.

4D81806	APPLY FIRE RETARDANCY TO THEATER CURTAINS – EFC SMPL PRODUCTS, INC	\$19,640.00
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This award consists of the labor and materials necessary to apply fire retardancy to Eastfield's theater curtains to make them compliant with the City of Mesquite's fire code.

4D84118	TORMACH CNC MACHINE STAND & COMPUTER - EFC TORMACH, LLC		
	Eastfield College	(previously spent, PO #136064)	\$ 7,874.28
	Eastfield College	(this requisition)	2,399.70
	Total	(FY 2008/2009)	\$10,273.98

This award is for the purchase of a machine stand and computer to accompany a computerized numerically-controlled (CNC) milling machine previously purchased on PO#136064. The current purchase of this stand and the proprietary computer control is integral to the operation of the milling machine and part of the implementation project.

The requisitions for these purchases fell under different commodity codes/ different buyers making the Purchasing Department unaware until recently that the items were related. This approval is necessary because the items requested now bring the total purchases for the project being paid to this vendor above the Purchasing Department's approval level, and EVCBA approval is requested.

CHANGE ORDERS:

Casteel and Associates, Inc. – Bid #11489
Electronic Message Display - RLC
Purchase Order No. B14765
Change Order No. 01

Change: Negotiated settlement of (a) Contractor's claim for additional compensation and (b) Owner's claim for liquidated damages pursuant to the Contract. Change to LED Lighting.

Original Contract Amount	\$59,844.96
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	0.00
Net Increase this Change Order	916.00
Revised Contract Amount	\$60,760.96

Board approved original award 01/06/2009. This is for RLC project #11,
Progress Report on Construction Projects.

Convergent Technologies, LLC – Bid #11358
Fire Alarm System Upgrade - RLC
Purchase Order No. B13573
Change Order No. 01

Change: Requires additional material, installation labor, commissioning, and permit cost.

Original Contract Amount	\$900,000.00
Change Order Limit/Contingency	135,000.00
Prior Change Order Total Amounts	0.00
Net Increase this Change Order	81,421.00
Revised Contract Amount	\$981,421.00

Board approved original award 05/06/2008. This is for RLC project #2, *Progress Report on Construction Projects*.

Integrated Access Systems – Bid #11456

Access Control - BHC

Purchase Order No. B14784

Change Order No. 02

Change: Switching out locksets on doors K706, K709, and T709; new door for B702; all labor associated.

Original Contract Amount	\$419,396.00
Change Order Limit/Contingency	62,909.40
Prior Change Order Total Amounts	13,669.00
Net Increase this Change Order	1,937.00
Revised Contract Amount	\$435,002.00

Board approved original award 01/06/2009. This is for BHC project #1, *Progress Report on Construction Projects*.

J.C. Commercial, Inc. – Bid #11545

Adaptive Remodel of Building A; Backfill Project - ECC

Purchase Order No. B14881

Change Order No. 01

Change: Fire caulk all existing penetrations on demolition side of the corridor at room A819 & A851; relocate the condensate drains on the 8th floor; run 300 feed of ¾” insulated condensate and add four hub drains.

Original Contract Amount	\$2,338,312.00
Change Order Limit/Contingency	350,746.80

Prior Change Order Total Amounts	0.00
Net Increase this Change Order	14,234.29
Revised Contract Amount	\$2,352,546.29

Board approved original award 04/07/2009. This is for ECC project #9,
Progress Report on Construction Projects.

Lemco Construction Services, L.P.
Construction Management Services – D-W
Purchase Order No. B11929
Change Order No. 01

Change: Facilitate additional construction service meetings for the Loop
Road Project at Eastfield College.

Original Contract Amount	\$192,960.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	0.00
Net Increase this Change Order	6,762.00
Revised Contract Amount	\$199,722.00

Board approved original award 08/07/2007. This is for EFC project #2 & #6,
Progress Report on Construction Projects.

Phillips/May Corporation – Bid #11585
Waterproofing Courtyard Replacement - BHC
Purchase Order No. B14960
Change Order No. 01

Change: GRC overtime cost for documented work; GRC haul off cost to
truck debris and GRC 25% OH and profit.

Original Contract Amount	\$76,333.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	0.00
Net Increase this Change Order	13,513.00
Revised Contract Amount	\$89,846.00

Board approved original award 06/02/2009. This is for BHC project #7, *Progress
Report on Construction Projects.*

Tomden Engineering, LLP
Relocation of two fuel tanks - NLC
Purchase Order No. B12774
Change Order No. 2

Change: To provide demolition notes and curb replacement detail and to
relocate Gilbarco Monitoring systems

Original Contract Amount	\$5,815.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	2,730.00
Net Increase this Change Order	750.00
Revised Contract Amount	\$9,295.00

EVCBA signed contract 09/17/2007. This is for NLC project #6, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 55

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of July 31, 2009.

September – November 2008 Compared to 1st Quarter
(September–November 2007)

<u>Ethnicity/ Gender</u>	<u>September 08</u>		<u>October 08</u>		<u>November 08</u>		<u>1st Quarter</u>			
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>2007</u>	<u>%</u>	<u>2008</u>	<u>%</u>
Amer Indian/ Alaskan Native	30,129	0.1	69,080	0.3	8,221	0.0	85,197	0.4	107,430	0.1
Black/African- American	5,057,922	22.2	2,773,180	12.6	3,960,548	14.1	632,982	2.6	11,791,649	16.2
Asian Indian	547,305	2.4	566,624	2.6	655,003	2.3	702,129	2.9	1,768,933	2.4
Anglo- American, Female	1,245,194	5.5	879,590	4.0	1,152,561	4.1	543,505	2.3	3,277,345	4.5
Asian Pacific	34,430	0.2	3,741	0.0	21,820	0.1	16,026	0.1	59,990	0.1
Hispanic/ Latino/ Mex-American	2,590,645	11.4	3,816,340	17.4	2,375,204	8.5	1,480,839	6.1	8,782,189	12.1
Other Female	251,365	1.1	137,660	0.6	59,452	0.2	184,804	0.8	448,477	0.6
Total M/WBE	9,756,990	42.9	8,246,214	37.6	8,232,810	29.3	3,645,482	15.1	26,236,014	36.1
Not Classified	13,006,078	57.1	13,693,784	62.4	19,831,935	70.7	20,554,331	85.0	46,531,797	63.9
Subtotal for Discretionary Payments	22,763,068	100.0	21,939,998	100.0	28,064,744	100.0	24,199,814	100.0	72,767,810	100.0
Non- discretionary Payments	3,568,720		1,726,781		1,172,782		5,493,388		6,468,282	
Total Payments	26,331,788		23,666,779		29,237,526		29,693,201		79,236,093	

December 08 – February 09 Compared to 2nd Quarter
(December 07–February 08)

Ethnicity/ Gender	December 08		January 09		February 09		2 nd Quarter			
	Amount	%	Amount	%	Amount	%	2007-08	%	2008-09	%
Amer Indian/ Alaskan Native	140	0.0	10,416	0.1	9,086	0.0	29,310	0.1	19,642	0.0
Black/African- American	5,523,542	19.9	1,184,683	6.4	5,445,135	21.5	2,067,602	6.5	12,153,360	17.0
Asian Indian	740,801	2.7	2,194,411	11.9	124,766	0.5	1,072,667	3.4	3,059,978	4.3
Anglo- American, Female	2,221,031	8.0	1,203,589	6.5	1,869,087	7.4	1,580,280	5.0	5,293,707	7.4
Asian Pacific	174,976	0.6	105,814	0.6	22,986	0.1	13,741	0.0	303,776	0.4
Hispanic/ Latino/ Mex-American	2,372,445	8.6	1,580,204	8.5	6,854,743	27.1	802,070	2.5	10,807,393	15.1
Other Female	11,063	0.1	52,888	0.3	59,604	0.2	102,058	0.3	123,554	0.2
Total M/WBE	11,043,998	39.9	6,332,006	34.2	14,385,407	56.9	5,667,727	17.9	31,761,411	44.4
Not Classified	16,650,527	60.1	12,162,990	65.8	10,893,251	43.1	25,934,912	82.1	39,706,768	55.6
Subtotal for Discretionary Payments	27,694,525	100.0	18,494,996	100.0	25,278,658	100.0	31,602,639	100.0	71,468,178	100.0
Non- discretionary Payments	1,914,040		1,653,418		1,910,526		5,344,815		5,477,984	
Total Payments	29,608,565		20,148,414		27,189,184		36,947,454		76,946,162	

March 09 – May 09 Compared to 3rd Quarter
(March 08 – May 08)

Ethnicity/ Gender	March 09		April 09		May 09		3 rd Quarter			
	Amount	%	Amount	%	Amount	%	2007-08	%	2008-09	%
Amer Indian/ Alaskan Native	56,872	0.2	10,880	0.0	45,836	0.3	24,365	0.1	113,588	0.2
Black/African- American	5,244,444	19.6	3,724,647	15.7	690,027	4.5	3,983,376	7.6	9,659,118	14.6
Asian Indian	1,866,181	7.0	900,069	3.8	1,393,160	9.0	765,758	1.4	4,159,410	6.3
Anglo- American, Female	1,698,713	6.4	820,826	3.5	838,302	5.4	1,320,154	2.5	3,357,841	5.1
Asian Pacific	105,432	0.4	108,047	0.5	111,387	0.7	86,845	0.2	324,866	0.5
Hispanic/ Latino/ Mex-American	3,054,481	11.4	901,963	3.8	1,818,642	11.7	4,284,055	8.1	5,775,087	8.7
Other Female	588,727	2.2	52,043	0.2	104,166	0.7	251,158	0.5	744,937	1.1
Total M/WBE	12,614,851	47.2	6,518,475	27.4	5,001,521	32.3	10,715,711	20.4	24,134,847	36.6
Not Classified	14,127,938	52.8	17,234,243	72.6	10,504,132	67.7	41,829,016	79.6	41,866,313	63.4
Subtotal for Discretionary Payments	26,742,789	100.0	23,752,718	100.0	15,505,653	100.0	52,544,727	100.0	66,001,160	100.0
Non- discretionary Payments	2,610,749		1,778,669		1,343,719		6,349,453		5,733,137	
Total Payments	29,353,538		25,531,387		16,849,372		58,894,180		71,734,297	

June 09 – August 09 Compared to 4th Quarter
(June 08 – August 08)

Ethnicity/ Gender	June 09		July 09		August 09		4 th Quarter			
	Amount	%	Amount	%	Amount	%	2007-08	%	2008-09	%
Amer Indian/ Alaskan Native	52,082	0.3	4,830	0.0			154,372	0.3		
Black/African- American	3,339,366	19.3	1,260,677	5.0			8,250,556	14.0		
Asian Indian	1,212,465	7.0	1,362,489	5.4			954,020	1.6		
Anglo- American, Female	891,209	5.2	1,185,938	4.7			1,449,774	2.5		
Asian Pacific	44,608	0.3	279,281	1.1			539,939	0.9		
Hispanic/ Latino/ Mex-American	1,755,741	10.1	2,065,149	8.1			4,452,129	7.6		
Other Female	130,675	0.8	72,466	0.3			402,768	0.7		
Total M/WBE	7,426,146	42.9	6,230,829	24.5	xx,xxx,xxx	xxx.x	16,203,558	27.6	xx,xxx,xxx	xxx.x
Not Classified	9,874,914	57.1	19,170,492	75.5			42,463,365	72.4		
Subtotal for Discretionary Payments	17,301,060	100.0	25,401,32	100.0	xx,xxx,xxx	xxx.x	58,666,923	100.0	xx,xxx,xxx	xxx.x
Non- discretionary Payments	2,558,939		1,984,319				5,949,062			
Total Payments	19,859,999		27,385,640				64,615,985			

Payments to M/WBEs in Fiscal Years 2000/01 – 2007/08

	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08
Amer Indian/ Alaskan Native	16,009	1,985	2,735,072	3,849,775	300,869	976,953	1,098,580	293,244
Black/African- American	1,067,785	1,777,088	2,292,519	3,205,921	4,404,239	4,706,496	3,125,284	14,934,516
Asian Indian	789,252	422,606	66,670	148,477	468,352	1,112,483	3,170,023	3,494,574
Anglo-American, Female	1,549,240	1,861,600	1,615,111	1,237,126	5,569,275	4,684,336	3,902,023	4,893,713
Asian Pacific	200,204	193,409	236,225	286,589	995,558	25,793	26,035	656,552
Hispanic/ Latino/ Mex-American	1,120,478	2,214,839	1,019,652	816,123	2,574,890	4,034,906	1,993,010	11,019,093
Other Female	0	14,602	13,991	11,092	33,805	712,096	695,800	940,788
HUB	N/A	N/A	N/A	N/A	1,363,959	N/A	N/A	N/A
Total paid to M/WBEs	4,742,968	6,486,129	7,979,240	9,555,103	15,710,947	16,253,063	14,010,755	36,232,480
% of all payments	9.00%	9.89%	12.02%	14.33%	24.78%	22.27%	20.07%	21.69%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC,

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of July 31, 2009

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	BHC																		
1	Install access control system																		
2	Recarpet bldgs B,D,J,T																		
3	Provide acoustical study B304																		
4	Install Scene Shop fire protection																		
5	DCCCD Public Safety Comm Sys																		
6	Renovate bldgs R; ADA/TAS																		
7	Waterproof wall bldg K																		
8	Upgrade restrooms campus-wide																		
9	Repaint 40 classrooms, 20 labs, & performance hall																		
10	Exterior wall repair & sidewalk replacement																		
11	Boundary Survey																		
	Bond Program																		
12	Construct Science bldg																		
13	Expand automotive tech																		
14	Construct Workforce & Continuing Ed bldg with expanded classrooms																		
	CVC																		
1	Correct subsurface drainage bldgs B, C, D																		
2	Replace transformer & switchgear bldg B																		
3	Replace glass doors & related store fronts bldgs C & E																		
	Bond Program																		
4	Expand mechanical infrastructure																		
5	Construct Science bldg																		
6	Construct Industrial Tech bldg																		
	DO																		
	Bond Program																		
1	District Office at 1601 Lamar																		
	DSC																		
1	Install emergency generator																		
2	Remodel Record Mgmt																		
3	Replace underground roof drainage																		
4	Seal & redo parking lots																		
5	Upgrade security system																		
	D-W																		
1	Feasibility study IT environment upgrades																		
	ECC																		
1	Upgrade security system 701																		
2	Replace 9 air handlers																		
3	Replace carpet offices/classrooms @ BJP																		
4	Replace toilet partitions @ BJP																		
5	Replace restroom fixtures @ BJP																		
6	Replace Skylights																		
7	Replace window tint bldg. R																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of July 31, 2009

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
8	Welding exhaust system BJP																		
	Bond Program																		
9	Develop West Campus																		
10	Build Center for Allied health & Nursing																		
11	Back fill Adaptive Remodel																		
	EFC																		
1	Upgrade bromide exhaust																		
2	Reconstruct roadway																		
3	Repair structural crack in stairwell																		
4	Realign La Prada Drive																		
5	Repair foam roof bldgs C,L,M,N, P																		
6	Gymnasium bleacher replacement																		
7	Repair swimming pool																		
8	Repair 6 racket-ball courts																		
9	Repair baseball backstop & dugout																		
10	Structural repairs to pool house pump																		
11	Electronic marquee sign																		
	Bond Program																		
12	Develop South campus																		
13	Expand mechanical infrastructure																		
14	Build general classroom																		
15	Remodel vacated space																		
16	Construct Workforce Development																		
17	Construct Parent Child Study Center																		
18	Construct Industrial Technology Center																		
	MVC																		
1	Replace access control																		
2	Install security cameras																		
3	Replace gym roof																		
4	Replace pool filter tanks, deck & underwater lights																		
5	Repair cooling tower/Replace pipe																		
	Bond Program																		
6	Build soccer fields & community recreation complex																		
7	Expand mechanical infrastructure																		
8	Construct Science bldg																		
9	Construct Performing Arts bldg																		
10	Remodel vacated space																		
11	Construct Economic & Workforce Center																		
12	Construct Student Center																		
	NLC																		
1	Remodel & convert old library																		
2	Install CCTV system																		
3	Retrofit interior lighting																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of July 31, 2009

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
4	Replace temporary sidewalk bldg A																		
5	Construct new elevator for bldg A																		
6	Relocate above ground fuel tanks																		
7	Oncor Easements																		
8	Repair tunnel bldgs F & A300																		
9	Replace HVAC system bldg H; H200 & H300																		
	Bond Program																		
10	Develop South campus																		
11	Develop North campus																		
12	Expand mechanical infrastructure																		
13	Construct Science bldg																		
14	Construct General Purpose bldg																		
15	Workforce Development Center																		
16	Remodel vacated space																		
17	Repair structural/waterproofing																		
	RLC																		
1	Replace restroom partitions																		
2	Replace fire alarms campus-wide																		
3	Install security cameras																		
4	Replace storefront doors																		
5	Repair sinkhole south end of lake																		
6	Replace existing wood ADA w/concrete ADA ramps																		
7	Replace ADA Access																		
8	Replace tennis court fencing & gates																		
9	Restore roof bldgs A,N,F																		
10	Graduation stage																		
11	Electronic marquee sign																		
12	Replace roof bldgs C,H,G, L, M, P																		
13	Structural analysis modular bldgs.																		
14	Structural analysis modular bldgs. Kiowa																		
¹ 15	Photovoltaic system, Pecos shops																		
² 16	Replace AHU-1, Pecos shops																		
	Bond Program																		
17	Construct Science bldg & expand parking/mechanical infrastructure																		
18	Renovate Sabine Hall																		
19	Develop Garland Workforce Training Center																		

¹This project, "(Photovoltaic system, Pecos shops)" at RLC, has been canceled by the campus and will not appear on this report next month.

²This project, (Replace AHU-1, Pecos shops) at RLC, has been canceled by the campus and will not appear on this report next month.

COMPLETED PROJECTS³

None for this month

BOND PROGRAM COMPLETED PROJECTS⁴

Expand automotive tech (BHC)
Expand mechanical infrastructure (CVC)
Construct Science bldg (CVC)
District Office at 1601 Lamar (DO)
Build Center for Allied Health & Nursing (ECC)
Develop West Campus (ECC)
Expand mechanical infrastructure (EFC)
Build general classroom (EFC)
Develop South campus (EFC)
Construct Parent Child Study Center (EFC)
Expand mechanical infrastructure (MVC)
Construct Science bldg (MVC)
Construct Performing Arts bldg (MVC)
Develop South campus (NLC)
Develop North campus (NLC)
Expand mechanical infrastructure (NLC)
Construct Science bldg (NLC)
Workforce Development Center (NLC)
Develop Garland Workforce Training Center (RLC)

³This is the last report on which these projects will appear.

⁴ The completed Bond Program projects will continue to appear on this report

INFORMATIVE REPORT NO. 57

Bond Program Report on Projects

The status of planning as of July 31, 2009 for projects assigned to contracted construction program managers and other bond funded projects.

Background

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,225,032	3,225,032				
Science Building Original Budget: \$29,200,000 Revised Budget: \$46,543,434 Total Awarded: \$45,162,114	0	3,673,731	37,566,526	424,957	3,496,900
Construction Start / Beneficial Occupancy: Dec 07 / Aug 09 Managed by Bond Program Management Team. \$37,566,526 CMAR Guaranteed Maximum Price 01/28/2008.					
Automotive Technology Expansion Original Budget: \$4,000,000 Revised Budget: \$4,535,641 Total Awarded: \$4,249,452	0	352,950	3,765,479	82,880	48,143
COMPLETED Construction Start / Beneficial Occupancy: Aug 08 / Jul 09 Managed by Bond Program Management Team.					

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Workforce & Continuing Education Building	0	620,618	6,300,000	119,804	81,116
Original Budget: \$8,200,000 Revised Budget: \$7,800,006 Total Awarded: \$7,121,538	Construction Start / Beneficial Occupancy: Nov 08 / Dec 09 Managed by Bond Program Management Team. \$6,300,000 CMAR Guaranteed Maximum Price 11/7/2008. July 31, 2009				
Location Summary	Original Budget: 60,606,840	Revised Budget: 62,104,114		Total Awarded: 59,758,138	

BHC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	56,211,968	56,211,968	35,343,595	63%	20,868,373	37%

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,806,382	2,806,382				
Mechanical Infrastructure Original Budget: \$4,306,840 Revised Budget: \$77,810 Total Awarded: \$77,810	0	0	0	77,810	0
	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Apr 08 / Jul 09 Managed by Bond Program Management Team.</p> <p>--Budget and scope included in science, allied health, and veterinary technology building.</p>				
Science, Allied Health, & Veterinary Technology Bldg. Original Budget: \$30,600,000 Revised Budget: \$37,622,348 * Total Awarded: \$36,394,348	0	2,551,257	30,958,572	534,711	2,349,808
	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Apr 08 / Jul 09 Managed by Bond Program Management Team. \$30,754,172 CMAR Guaranteed Maximum Price 3/17/2008.</p> <p>* \$55,500 added from non-bond program dollars.</p>				

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Industrial Technology Bldg.	0	1,004,149	11,248,295	240,647	1,062,728
Original Budget: \$6,600,000 Revised Budget: \$13,578,562 Total Awarded: \$13,555,819	<p>Construction Start / Beneficial Occupancy: Jan 08 / Sep 09 Managed by Bond Program Management Team. \$11,171,222 CMAR Guaranteed Maximum Price 12/13/2007. CMAR in default; surety involved.</p> <p style="text-align: right;">July 31, 2009</p>				
Location Summary	Original Budget: 53,506,840	Revised Budget: 54,085,102	Total Awarded: 52,834,359		

CVC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	49,811,473	49,573,619	40,773,302	82%	8,800,317	18%

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,833,863	2,833,863				
South Campus Original Budget: \$10,200,000 Revised Budget: \$13,729,680 * Total Awarded: \$13,711,308	0	822,999	9,309,163	2,826,224	752,922
COMPLETED Construction Start / Beneficial Occupancy: May 08 / May 09 Managed by Bond Program Management Team. \$9,309,163 CMAR Guaranteed Maximum Price 4/24/2008. * \$2,420,039 land purchase and \$296,152 demolition. \$363,054 added from non-bond program dollars.					
Mechanical Infrastructure Original Budget: \$2,306,840 Revised Budget: \$94,433 Total Awarded: \$94,433	0	0	0	94,433	0
COMPLETED Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. --Budget and scope included in workforce development building.					

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Adaptive Remodel Original Budget: \$4,600,000 Revised Budget: \$3,549,558 Total Awarded: \$2,955,467	0	23,880	2,920,037	11,550	0
Construction Start / Beneficial Occupancy: Jul 09 / Aug 10 Managed by Bond Program Management Team. \$2,920,037 Design-Build Guaranteed Maximum Price 5/29/2009. --Budget transferred to workforce development building, parent child study center, and industrial technology building.					
General Classroom Building Original Budget: \$17,400,000 Revised Budget: \$14,391,156 Total Awarded: \$14,340,377	0	1,058,965	11,766,086	135,691	1,379,635
COMPLETED Construction Start / Beneficial Occupancy: Aug 07 / Nov 08 Managed by Bond Program Management Team. \$11,766,086 CMAR Guaranteed Maximum Price 8/9/2007. --Budget transferred to workforce development building, parent child study center, and industrial technology building.					
Workforce Development Building Original Budget: \$7,100,000 Revised Budget: \$11,111,372 Total Awarded: \$10,664,636	0	735,194	9,391,228	127,148	411,066
Construction Start / Beneficial Occupancy: Sep 08 / Aug 09 Managed by Bond Program Management Team. \$9,391,228 CMAR Guaranteed Maximum Price 8/15/2008. --Budget transferred to industrial technology building.					

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Parent Child Study Center	0	460,212	6,167,079	67,903	258,924
Original Budget: \$0 Revised Budget: \$7,189,508 Total Awarded: \$6,954,118	COMPLETED Construction Start / Beneficial Occupancy: Sep 08 / Jul 09 Managed by Bond Program Management Team. \$6,167,079 CMAR Guaranteed Maximum Price 8/12/2008				
Industrial Technology Center	0	446,607	7,049,095	94,630	209,120
Original Budget: \$0 Revised Budget: \$8,135,090 Total Awarded: \$7,799,452	Construction Start / Beneficial Occupancy: Nov 08 / Feb 10 Managed by Bond Program Management Team. \$7,049,095 CMAR Guaranteed Maximum Price 11/10/2008				
Location Summary	Original Budget: 61,706,840		Revised Budget: 61,034,662		Total Awarded: 59,353,655

EFC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	55,511,661	54,280,255	38,880,252	72%	15,400,003	28%

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$864,696	864,696				
West Campus Original Budget: \$10,200,000 Revised Budget: \$13,665,239 * Total Awarded: \$13,485,243	0	599,729	8,667,129	3,625,054	593,331
	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: May 08 / May 09 Managed by Bond Program Management Team. \$8,667,129 CMAR Guaranteed Maximum Price 4/30/2008.</p> <p>* \$3,444,384 land purchase and \$530,855 demolition.</p>				
Allied Health and Nursing Original Budget: \$16,100,000 Revised Budget: \$20,592,600 *	0	1,093,129	11,361,796	351,538	5,429,231
	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / End: Jan 06 / Aug 08 Managed by Facilities Management. Awarded \$18,235,694</p> <p>* \$292,600 added from non-bond program dollars.</p>				
Adaptive Remodel Original Budget: \$3,850,000 Revised Budget: \$4,998,646 *	0	416,976	2,352,549	72,253.00	0
	<p style="text-align: center;">Construction Start / End: April 09 / May 10 Managed by Facilities Management. Awarded \$2,841,778</p> <p>* \$1,000,000 from mechanical infrastructure.</p>				

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Paramount Building / Land Acquisition Original Budget: \$11,000,000 Revised Budget: \$11,309,880	Construction: Completed Managed by Facilities Management. Awarded \$11,243,117 <div style="text-align: center; font-size: 2em; opacity: 0.5;">COMPLETED</div>				
Location Summary	Original Budget: 46,990,680	Revised Budget: 51,431,061	Total Awarded: 46,670,528		

ECC M/WBE Participation						
	Total Contract Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	29,769,213	25,778,805	15,523,882	60%	10,254,923	40%

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,797,278	2,797,278				
Mechanical Infrastructure Original Budget: \$4,491,280 Revised Budget: \$73,712 Total Awarded: \$73,711	0	0	0	73,711	0
	COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Jul 09 Managed by Bond Program Management Team. --Budget and scope included in science building and student center and services building. Partial budget transferred to economic and workforce development building.				
Science Building Original Budget: \$15,300,000 Revised Budget: \$16,886,761 Total Awarded: \$15,180,294	0	1,171,350	12,948,189	380,643	680,112
	COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Dec 08 Managed by Bond Program Management Team. \$12,948,189 CMAR Guaranteed Maximum Price 11/19/2007.				

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Performing Arts Center	0	278,552	3,744,871	76,742	861
Original Budget: \$5,700,000	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Jul 08 / Apr 09 Managed by Bond Program Management Team.</p> <p>--Partial budget transferred to student center and services building.</p>				
Revised Budget: \$4,436,638					
Total Awarded: \$4,101,026					
Adaptive Remodel	0	16,050	1,778,956	0	0
Original Budget: \$2,300,000	<p style="text-align: center;">Construction Start / Beneficial Occupancy: May 09 / Aug 10 Managed by Bond Program Management Team.</p>				
Revised Budget: \$2,185,000					
Total Awarded: \$1,795,006					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Economic & Workforce Development Building	0	529,157	6,079,499	62,749	267,614
Original Budget: \$7,600,000 Revised Budget: \$7,717,611 Total Awarded: \$6,939,019	Construction Start / Beneficial Occupancy: Aug 08 / Aug 09 Managed by Bond Program Management Team. \$6,079,499 CMAR Guaranteed Maximum Price 7/10/2008				
Student Center and Services Building	0	1,086,255	14,450,528	140,056	756,058
Original Budget: \$16,500,000 Revised Budget: \$17,848,611 Total Awarded: \$16,432,897	Construction Start / Beneficial Occupancy: Jan 08 / Aug 09 Managed by Bond Program Management Team. \$14,450,528 CMAR Guaranteed Maximum Price 01/04/2008.				

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Athletic and Community Recreation Complex	0	560,910	8,235,547	317,878	0
Original Budget: \$5,300,000 Revised Budget: \$9,309,625 *	Construction Start / End: Mar 07 / Dec 08 Managed by Facilities Management. Awarded \$9,114,335 * \$3,009,625 added from non-bond program dollars. July 31, 2009				
Location Summary	Original Budget: 57,191,280		Revised Budget: 61,255,236		Total Awarded: 56,433,566

MVC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	54,633,039	52,863,424	35,248,090	67%	17,615,334	33%

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,007,482	3,007,482				
South Campus Original Budget: \$10,200,000 Revised Budget: \$13,474,735 * Total Awarded: \$13,440,947	0	638,350	7,411,108	4,819,317	572,172
COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Dec 08 Managed by Bond Program Management Team. \$7,977,698 CMAR Guaranteed Maximum Price 12/04/2007. * \$4,465,797 land purchase and \$596,935 demolition.					
North Campus Original Budget: \$10,200,000 Revised Budget: \$18,522,655 * Total Awarded: \$18,502,944	0	731,031	8,202,041	9,098,245	471,627
COMPLETED Construction Start / Beneficial Occupancy: Aug 07 / Aug 08 Managed by Bond Program Management Team. \$8,202,041 CMAR Guaranteed Maximum Price 08/08/2007. * \$8,968,631 land purchase and related cost of \$23,900.					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Mechanical Infrastructure Original Budget: \$1,990,680 Revised Budget: \$75,543 Total Awarded: \$75,543	0	0	0	75,543	0
COMPLETED Construction Start / Beneficial Occupancy: Nov 07 / Jan 09 Managed by Bond Program Management Team. --Budget and scope included in science and medical professions building.					
Adaptive Remodel Original Budget: \$4,100,000 Revised Budget: \$6,427,466 Total Awarded: \$5,256,636	0	23,980	5,222,156	10,500	0
Construction Start / Beneficial Occupancy: May 09 / Aug 10 Managed by Bond Program Management Team.					
Science & Medical Professions Building Original Budget: \$6,800,000 Revised Budget: \$13,901,151 * Total Awarded: \$13,901,151	0	941,613	11,986,577	317,390	655,571
COMPLETED Construction Start / Beneficial Occupancy: Nov 07 / Jan 09 Managed by Bond Program Management Team. \$12,121,726 CMAR Guaranteed Maximum Price 10/29/2007. * \$165,900 added from non-bond program dollars.					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
General Purpose Building	0	851,285	10,376,084	131,359	534,778
Original Budget: \$0 Revised Budget: \$12,460,000 Total Awarded: \$11,893,506	Construction Start / Beneficial Occupancy: Jun 08 / Aug 09 Managed by Bond Program Management Team. <i>\$10,350,368 CMAR Guaranteed Maximum Price 5/29/2008.</i>				
Workforce Development Center	0	148,261	1,356,052	59,118	84,313
Original Budget: \$0 Revised Budget: \$1,649,512 Total Awarded: \$1,647,744	<p style="text-align: center;">COMPLETED</p> Construction Start / Beneficial Occupancy: Jul 08 / Dec 08 Managed by Bond Program Management Team. * \$121,942 added from non-bond program dollars.				

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Structural Repairs Original Budget: \$2,000,000 Revised Budget: \$1,598,295 Total Awarded: \$1,303,929	0	125,500	1,150,929	27,500	0
Construction Start / Beneficial Occupancy: Jul 09 / Jan 10 Managed by Bond Program Management Team.					
				July 31, 2009	
Location Summary	Original Budget: 55,790,680		Revised Budget: 71,116,840		Total Awarded: 69,029,884

NLC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	52,479,323	49,445,468	36,081,750	73%	13,363,718	27%

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,495,518	3,495,518				
Garland Campus Original Budget: \$0 Revised Budget: \$14,917,576 * Total Awarded: \$14,858,439	0	904,560	10,393,900	3,559,979	0
	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Dec 07 / Apr 09 Managed by Bond Program Management Team. \$10,293,084 CMAR Guaranteed Maximum Price 11/12/2007.</p> <p>* \$3,216,953 land purchase and \$279,917 demolition. \$1,655,906 added from non-bond program dollars.</p>				
Science Building Original Budget: \$31,600,000 Revised Budget: \$48,381,498 Total Awarded: \$47,935,053	0	3,555,700	42,556,558	693,195	1,129,600
	<p style="text-align: center;">Construction Start / Beneficial Occupancy: Nov 07 / Oct 09 Managed by Bond Program Management Team. \$42,556,558 CMAR Guaranteed Maximum Price 2/19/2008.</p>				

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Adaptive Remodel Original Budget: \$0 Revised Budget: \$5,825,000 Total Awarded: \$3,541,840	0	24,840	3,517,000	0	0
Construction Start / Beneficial Occupancy: Jul 09 / Aug 10 Managed by Bond Program Management Team.					
July 31, 2009					
Location Summary	Original Budget: 56,006,840		Revised Budget: 72,619,592		Total Awarded: 69,830,850

RLC M/WBE Participation						
	Total Contract Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	61,926,104	61,926,104	50,753,775	82%	11,172,329	18%

District Office at 1601 S Lamar	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$553,601	553,601				
District Office Relocation Original Budget: \$0 Revised Budget: \$16,132,642 * Total Awarded: \$16,093,831	0	47,738	10,566,995	3,644,583	1,834,515
	COMPLETED Construction Start / Beneficial Occupancy: Feb 08 / Dec 08 Managed by Bond Program Management Team. \$10,373,000 Design-Build Guaranteed Maximum Price 3/5/2008. * \$3,391,716 land purchase and \$93,402 demolition. \$1,511,578 added from non-bond program dollars.				
			July 31, 2009		
Location Summary	Original Budget: 10,200,000	Revised Budget: 16,697,822	Total Awarded: 16,647,433		

DO M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	13,114,872	13,114,872	10,696,066	82%	2,418,806	18%

Other	
Property Acquisition	Revised budget dollars were \$27,876,848. There is \$38,288 designated of remaining property acquisition budget.
Project Development	Revised budget dollars are \$6,793,388. Out of these funds committed dollars total \$2,743,929, leaving a contingency of \$4,049,459.
July 31, 2009	

Notes	
Other Professional Services	Examples of 'Other Professional Services' are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services and abatement, roofing consultant services, HVAC testing / adjusting / balancing consultant, and unique professional services (i.e., a theater assessment or LEED green building commissioning services).
Other Awards	Examples of 'Other Awards' are demolition activity, electrical and plumbing work, site cleanup, permits, fees, furniture / fixtures / equipment and technology.
Construction Start and End Dates	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team. End date a.k.a. beneficial occupancy.
Financial Analysis	This report is an informative report only.