

CONSENT AGENDA NO. 1

Approval of Minutes of the August 8, 2006 Work Session Meeting

It is recommended that the Board approve the minutes of the August 8, 2006 Board of Trustees Work Session Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND
COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES MEETING
WORK SESSION MINUTES
AUGUST 8, 2006**

Attendees: Ms. Charletta Compton (arrived 3:09 p.m.), Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair), Mr. Sonny Williams

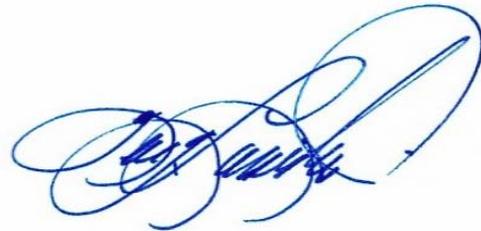
Absent: Mrs. Kitty Boyle (ACCT business – The DCCCD Board of Trustees changed the August meeting date from August 1, 2006 to August 8, 2006 at the July Board meeting. Mrs. Boyle had prior commitments with ACCT that she was unable to reschedule.)

Staff: Dr. Wright Lassiter, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Christa Slejko, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the Work Session meeting at 2:36 p.m. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE
AUGUST 8, 2006
DCCCD BOARD OF TRUSTEES**

I, Wright L. Lassiter Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 4th day of August, 2006 in a place convenient to the public in the R. L. Thornton Jr. Building, and a copy of this notice was provided on the 4th day of August, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

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Report on the Tri-Chamber Partnership Agreement - Dr. Wright Lassiter and Mr. John Lopez briefly updated the Board on the Tri-Chamber agreement. Guests from the chambers included: CiCi Rojas, President of the Greater Dallas Hispanic Chamber of Commerce, Gabriela Quezada, Director of Economic Development of the Greater Dallas Hispanic Chamber of Commerce, Reginald Gates, President of the Dallas Black Chamber of Commerce, and Galileo Jumao-As, Director of Education/Minority Business Development for the Greater Dallas Asian American Chamber of Commerce. The partnership agreement will be submitted for approval at the August 22, 2006, Special Meeting.

Emergency Faculty Appointments- Dr. Wright Lassiter explained the hire date and monetary impact process of contracted rates for faculty members with the Board. He requested that the Chancellor have authorization to compensate faculty members based on hire date at the contracted rate. Board members agreed with the recommendation.

Definition of Faculty Workload - Dr. Wright Lassiter asked that Dr. Andrew Jones give the Board the definition for faculty workload. Dr. Jones spoke to the Board and addressed their questions related to faculty workload.

Assessed Valuation and Setting the Tax Rate – Dr. Lassiter reminded the Board about the August 22nd and August 29th meetings regarding tax rate hearings. He indicated that the current tax rate is .0778 and that it will be recommended that the rate remain the same for 2006-2007.

Report on Richland Collegiate High School – Mr. David Canine reported for Dr. Steve Mittelstet on the progress of the RCHS. Guests included: Ms. Kristyn Edney, RCHS Principal and Richardo Garcia, RCHS Assistant Principal.

Presentation of 2006-07 Proposed Budget for Richland Collegiate High School- Mr. David Canine reviewed the proposed budget for RCHS with the trustees and chancellor.

Action Items:

1. A request was made to monitor the full-time faculty workloads. Dr. Lassiter replied the Presidents will be working on this process.
2. A request was made to have disparity study and open dialogue meetings with the ethnic chambers and community leaders.

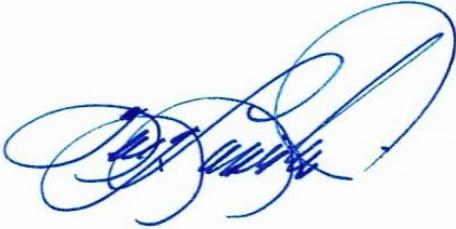
Trustee Flores asked to have her comments and the responses related to faculty workload be made for the record. See attachment A.

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Adjournment

The meeting was adjourned at 3:35 p.m.

Approved:

A handwritten signature in blue ink, appearing to be "Wright L. Lassiter Jr.", written in a cursive style.

Wright L. Lassiter Jr., Secretary

Comments and Responses Related to Faculty Workloads.

Ms. Flores: “So, workload as we had it defined which was only teaching.

Dr. Jones: Was only teaching. We’ve now expanded it.

Ms. Flores: More than fifteen hours a semester.

Dr. Jones: Within that .. kind of... fifteen hours.

Ms. Flores: “And that was workload?”

Dr. Jones: Right.

Ms. Flores: And, we had that definition since 64 pretty much? How long has this been a work in progress in terms of looking at this and trying to...

Dr. Jones: Well....

Ms. Flores: I’m talking about in terms of this latest iteration.

Dr. Jones: Well, it goes back to actually fall of 2003 when the initial faculty roles task force was convened and at that point one of their charges was to review and clarify faculty load guidelines. As late as January of last year, that committee made a recommendation that a task force be put together specifically on faculty load and that’s the recommendation that we are now looking at comes from that more recent task force. So, it has about a three year history.

Ms. Flores: OK. That’s kind of what I wanted to get to because I don’t think we’ve just done it like within a month or two.

Dr. Lassiter: No.

Ms. Flores: We’ve taken a long, deliberate look at it in other words.

Dr. Lassiter: Right.

Dr. Jones: Absolutely. It has been well represented in terms of the various groups. We’ve had representation from every campus and from every central constituency on this.

Ms. Flores: So, potentially for adjuncts they could teach a maximum of four?

Dr. Jones: Theoretically yes four”.

Dr. Lassiter: Theoretically, but it’s closer to three.

Unknown speaker: It’s closer to three.

Ms. Flores: So, how does that impact full time faculty?

Dr. Jones: Well,

Ms. Flores: Does it allow them to do anything additional?

Dr. Jones: It allows them on an extra service basis to teach an additional section. Again, within the 49% of the 30 hours. So, a faculty member could teach an additional class, an additional extra service class.

Ms. Flores: Just one additional?

Dr. Jones: Well, perhaps two. Again it depends on the ... credit hours and ... lecture labs and a combination of things.

Jerry Prater: And that would be at the discretion, I assume, of the dean?

Dr. Jones: Of the dean.

Ms. Flores: Then my question for full time faculty, because I don’t think it applies to adjunct, is contractually are they obligated to not only for what they are going to teach but service to the institution such as serving on committees (pause)

Dr. Jones: Right

Ms. Flores: having office hours, sponsoring clubs, etc., etc.

Dr. Jones: Right, the full time teaching responsibilities, office hours, on-campus responsibilities. So, it's all inclusive.

Ms. Flores: And, those are contractual obligations?

Dr. Jones: Those are contractual obligations.

Ms. Flores: So, my concern is if full time faculty are going to teach an additional two or three courses, I would assume in a semester, how does that impact the institutional obligations that they are contractually required to fulfill in terms of office hours, serving on committees, sponsoring clubs?

Dr. Jones: It doesn't lessen the responsibilities or the expectations.

Ms. Flores: How is that monitored? Who guarantees that is happening? I know I've heard like LULAC Councils they want to form on the campuses and they can't find a sponsor. Who kind of shepherds that or oversees it to make sure that faculty are fulfilling that contractual obligation?

Dr. Jones: That would be the department chair or the dean.

Dr. Lassiter: That would be handled through the IAP process where they would lay out their Individual Action Plan for the year.

Ms. Flores: And as far as we know it, pretty much every full time faculty member is fulfilling this obligation?

Dr. Lassiter: Yes and I think we should also add that typically when a full time faculty member may be teaching an additional course it could very well be in the evening as opposed to being during the day.

Ms. Flores: And that was going to be another question. Are we sure that in terms of their regular commitment that this extra service is it happening during peak work time or is it happening off peak like on evenings or Saturdays?

Dr. Lassiter: I can only speak from El Centro experience but at no point did the faculty member's obligation as a faculty member be diminished because of teaching an extra course.

Ms. Flores: I would like to know ... because I'm sure we are going to go with this. To me it makes a lot of sense, especially on the adjunct side, but that we kind of monitor for full time faculty (pause)

Dr. Lassiter: Right.

Ms. Flores: when they are teaching those extra courses is it during the regular work load or is it outside of that? I'm just concerned based on ... concerns that have been brought that they are able to fulfill their contractual obligations and teach extra courses.

Dr. Lassiter: We will communicate with the Presidents on that and Mrs. Tucker is making note of that now.

Ms. Flores: I would like my questions and responses that were given recorded for the record."