

CONSENT AGENDA NO. 10

Approval of Minutes of the April 1, 2014 Audit Committee Meeting

It is recommended that the Board approve the minutes of the April 1, 2014 Board of Trustees Audit Committee Meeting.

Board Members and Officers Present:

*Ms. Charletta Rogers Compton
*Mr. Bob Ferguson
Ms. Diana Flores (arrived at 2:17 p.m.)
Dr. Joe May (secretary and chancellor)
*Mr. JL Sonny Williams

Members Absent:

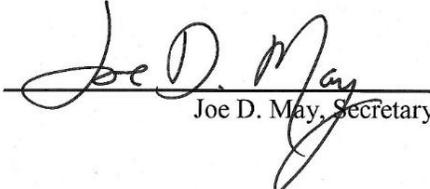
Mr. Wesley Jameson
Mr. Bill Metzger
Mr. Jerry Prater

*denotes actual voting committee members

Chair Ferguson convened the meeting at 2:08 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE APRIL 1, 2014
AUDIT COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Joe D. May, Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28th day of March 2014, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 28th day of March 2014, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Joe D. May, Secretary

Certification of Notice Posted for the Meeting

Dr. May certified the notice had been posted as required by law.

Presentation of Quarterly Summary of Internal Audit Activities for the Quarter ended February 28, 2014

Executive Director of Internal Audit Rafael Godinez presented the quarterly report as documented in his March 6 memo, and included as a formal part of the posted agenda.

In related discussion,

1. Trustee Williams asked whether driving records for approved drivers were reviewed annually, and it was confirmed that they do not receive annual reviews. He shared his experience and concern in extended time between regular reviews. Mr. Godinez will share the question and concern with Risk Management for their consideration.
2. Trustee Ferguson asked about the total number of drivers on the approved list, and that information will be provided as requested.
3. Trustee Williams asked for clarification on the timelines for management action related to audit findings. Mr. Godinez indicated that missing documentation was requested/received with a short defined turnaround, while process changes or other adjustments might take 30-60 days, but always with a documented response to the audit recommendations.

With a question from Trustee Ferguson, Chancellor May indicated that he was impressed with the diligence and effort of the audit staff, and had met with Mr. Godinez in advance of the meeting.

Review of Chancellor's Travel

The Audit Committee reviewed the quarterly report of the chancellor's travel, noting that this quarterly report reflects the final quarter of travel for Dr. Lassiter, as Chancellor.

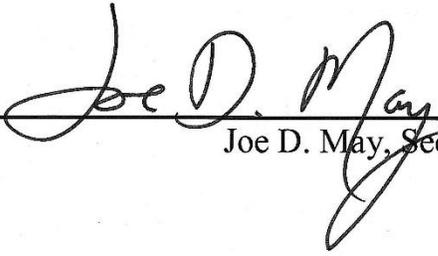
Executive Session

There was no Executive Session.

Adjournment

Chairman Ferguson adjourned the audit committee meeting at 2:30 p.m.

Approved:



Joe D. May, Secretary