

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

R.L. Thornton, Jr. Administration Building

701 Elm Street

Board Room (4th floor)

Dallas, TX 75202

Tuesday, January 16, 2007

4:00 p.m.

AGENDA

- I. Certification of Posting of Notice of the Meeting
- II. Special Presentation: *A Look to the Future - Cedar Valley College*
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Consideration of Bids
- V. Consent Agenda: If a trustee requests an item to be removed from the consent agenda, it will be considered at this time.

Minutes

1. Approval of Minutes of the December 5, 2006 Work Session Meeting
2. Approval of Minutes of the December 5, 2006 Regular Meeting
3. Approval of Minutes of the December 15, 2006 Audit Committee Meeting
4. Approval of Minutes of the December 15, 2006 Special Meeting

Policy Reports

5. Acceptance of Gifts
6. Approval of Changes to Board Policy Regarding Fees for Intercollegiate Sporting Events

Buildings and Grounds Reports

7. Approval of Amendment to Agreement with Engineering and Fire Investigations
8. Approval of Amendment to Agreement with VAI Architects, Inc.
9. Approval of Change Order with Watkins Hamilton Ross, Inc.
10. Approval of Agreement with Brown Reynolds Watford Architects, Inc.
11. Approval of Agreement with City of Farmers Branch
12. Approval of Agreement with Engineered Air Balance Company, Inc.
13. Approval of Agreement with GRS Andrade Architects, Inc.

Financial Reports

14. Approval of Expenditures for November 2006
15. Presentation of Budget Report for November 2006
16. Presentation of 1st Quarter Investment Transactions
17. Presentation of 1st Quarter Financial Statements
18. Authorization of District Issued Commercial Paper
19. Approval of Agreement with MGI Investigations
20. Approval of Amendment to Interlocal Agreement with The University of Texas at Arlington
21. Approval of Interlocal Agreement with The Dallas County Hospital District
22. Approval of Interlocal Agreement with The University of Texas at Arlington
23. Approval of Agreement with Performance Learning Systems, Inc.

VI. Individual Items

24. Approval of Long-Term Sabbatical Leaves for 2006-2007
25. Consideration of Resignations, Retirements and Phased Faculty Retirement
26. Approval of Warrants of Appointment for Security Personnel
27. Employment of Contractual Personnel

VII. Informative Reports

28. Notice of Grant Awards
29. Receipt of Business and Corporate Contracts by the DCCC District
30. Summary of Results of Issuance of Revenue Financing System Refunding Bonds Series 2006
31. Monthly Award and Change Order Summary
32. Progress Report on Construction Projects
33. Bond Program Report on Projects
34. Firms and Persons Considered for Awards

VIII. Questions/Comments from the Board and Chancellor

IX. Citizens Desiring to Appear Before the Board

- X. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real

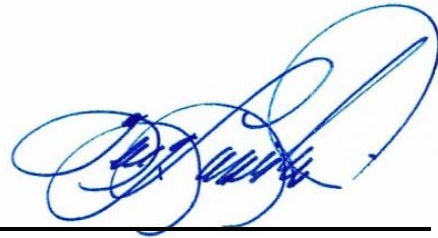
property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

XI. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE JANUARY 16, 2007
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 12th day of January, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 12th day of January, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Personnel Report Index

Administrators Long-Term Sabbatical

Bennett, Rodger
(Brookhaven) Physical Education, Athletics
and Nutrition

Wilson, S. Neal (Eastfield) Workforce & Continuing
Education

Faculty Long-Term Sabbatical

Adegbola, Maxine (El Centro) Health & Legal

Henry, Matthew (Richland) WLCC/Humanities

Motley, Thomas D.
(Richland) Humanities

Resignations

Flewellen, Philip
(Brookhaven) Instructor, Radiological Science

Carter, Latrica (Cedar Valley) Campus Peace Officer
(Full-time)

Moore, Latasha (Cedar Valley) Campus Peace Officer
(Part-time)

Meyer, Julie (Eastfield) Director, College Programs

Cook, Kelly (El Centro) Instructor, Food and Hospitality

Posey, Pamela (El Centro) Instructor/Program Coordinator,
Medical Transcription Program

Stewart, Estefana (El Centro) Director, Admissions and
Registrar

Koontz, Brian (North Lake) Instructor, Computer
Information Systems

Hilger, Christine (Richland) Instructor, Interior Design

Lewis, Marjorie (Richland) Instructor, Journalism

Retirements

Baty, Ida (North Lake) Instructor/Counselor

Jackman, Sarah (Richland) Instructor, Developmental Math

Phased Faculty Retirement

Wood, Hugh (Richland) Instructor, History

Warrants of Appointment

Hervey, Brian (Cedar Valley) Campus Peace Officer
(Part-time)

Smith, Thomas (Cedar Valley) Campus Peace Office
(Part-time)

Benavidez, Robert (Richland) Campus Peace Officer
(Full-time)

Brooks, Vincent Bernard (Richland) Campus Peace Officer
(Part-time)

Downs, Christopher (Richland) Campus Peace Officer
(Part-time)

Willis, Rebecca (Richland) Campus Peace Officer
(Part-time)

Regular Appointment Administrators

Fletcher, Julia (Mountain View) Executive Dean, Career and
Technical Education

Garrett, Leonard (Mountain View) Vice President of Student Services and Enrollment

Oppedahl, Celes (Richland) Associate Dean, Workforce Development

Ross, Carlene (Richland) Associate Dean, Workforce Development

Visiting Scholar Appointment Administrator

Stewart, Estefana (North Lake) Executive Dean, Corporate and Continuing Education

Grant-funded Appointment Administrator

Guerra, Olivia (Cedar Valley) College Director of School Alliance and Institutional Outreach

Administrator Returning to Original Position

Glenn, Sharon (Mountain View) Associate Dean, Workforce Development

Regular Appointment Faculty

Allen, Shaunte (Cedar Valley) Instructor, Developmental Reading

Carter, Courtney (Eastfield) Instructor, Speech Communications

Cho, Elaine (Eastfield) Instructor, English

Ho, Van (El Centro) Instructor, Vocational Nursing

Toranian, Tamar (El Centro) Instructor, Fashion Design

Darabadey, Saeid (Richland) Instructor, Developmental Mathematics

Tinker, Minkyong
(Richland) Instructor, Developmental
Mathematics

Temporary Appointment Faculty

Marlow, Michael (Cedar Instructor, English
Valley)

Visiting Scholar Appointment Faculty

Kuklinski, Robert (El Instructor, Radiologic
Centro) Sciences/Clinical Coordinator

Merrifield, John (Mountain Instructor, Dance
View)

Nolan, Debra (Mountain Instructor, Nursing
View)

Increase Faculty Contract

Adegbola, Maxine (El Instructor, Nursing
Centro)

Temporary Appointment Faculty Returning to Original Positions

Hunter, Sandra (Eastfield) Senior Coordinator, Media
Distribution Services

Lankford, Anastasia Instructional Associate
(Eastfield)

Correction to October 3, 2006, Personnel Report

Crawford, Coleman College Director, Athletic
(Richland) Program



MEMORANDUM

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Purchasing Department
Telephone (972) 860-4004

TO: Edward M. DesPlas
Vice Chancellor of Business Affairs

DATE: January 3, 2007

FROM: Philip Todd

SUBJECT: Consideration of Bids
Board Meeting of January 16, 2007

The consideration of bids agenda includes five items.

In the opinion of the evaluators, the companies recommended to receive awards are competent and qualified to provide the specified goods or services.

I am not aware of anyone planning to contest any of the recommendations.

The monthly M/WBE participation reports for consideration of bids and professional services pools are attached.

CONSIDERATION OF BIDS

Bid No.	Title and Vendor(s)	Location	Amount
11179	Fleet Vehicles	CVC, EFC, MVC, RLC, & DSC	
	Prestige Ford		\$48,323
	Sam Pack's Five Star Ford		\$78,541.38
	Southwest Bus Sales		\$43,650
11181	Portable Stages, Risers, Musician Chairs & Other Equipment Wenger Corporation	D-W	(3-year estimate) \$150,000
11202	Professional Service Contracts for LEED Commissioning Services for Bond Program Projects	D-W	(estimate) \$550,000
---	National Entrance Tests Educational Resources, Inc.	ECC	(1-year estimate) \$45,000
---	Professional Service Contracts for the Chancellor's Cabinet Professional Development Series	D-W	(6-month estimate) \$30,000

RESOURCE: Philip Todd
Director of Purchasing
(972) 860-4004

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11179
PURCHASE OF VEHICLES
CEDAR VALLEY, EASTFIELD, MOUNTAIN VIEW, RICHLAND
COLLEGES AND DISTRICT SERVICE CENTER

RESPONSE: Requests for bids were sent to 16 companies, and nine bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

PRESTIGE FORD items 1 & 4	\$48,323
SAM PACK'S FIVE STAR FORD items 2 & 3	\$78,541.38
SOUTHWEST BUS SALES item 5	\$43,650

LOW BID (items 2, 3, 4 & 5)
BEST BID (item 1)

JUSTIFICATION:

For line #1 it is recommended that the award be made to the low Ford bidder. Cedar Valley Police Academy will use their vehicle for driver-training in its emergency vehicle operations course. Academy instructors desire to conduct training in the same type of vehicles that officers most likely will use when later hired by a police agency.

COMMENTS: Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in equipment-special-inventoriable account #27431 in divisions #11-03-109000, #11-06-10900, #11-04-109000, #11-08-109000, #11-11-107061, #14-11-105050, #11-04-804000 and #11-06-308502.

Bid No. 11179
Fleet Vehicles

	Qty	Description	Dallas Dodge	Friendly Chevrolet	Lasseter Bus & Mobility	Philpott Motors, Ltd.	Planet Ford 6	Prestige Ford	Sam Pack's Five Star Ford	Southwest Bus Sales	Texas Motors Ford
1	1 ea	Crown Vic - Police Cruiser – 4.6 liter V-8	\$19,352 alternate \$20,338	\$19,109	no bid	\$20,574	\$19,967	\$19,325	\$19,829.15	no bid	\$20,461
2	3 ea	Ford Expedition Special Service	no bid	28,087	no bid	20,856	20,287	20,007	19,846	no bid	21,193
3	1 ea	Ford E 150 XLT 8 passenger van	no bid	20,279	no bid	19,955	19,287	19,285	19,003.38	no bid	20,032
4	2 ea	Ford Freestar SE 7 passenger minivan	no bid	15,850	no bid	15,613	15,656	14,499	15,051	no bid	20,366
5	1 ea	Diamond VIP 2500 25 passenger bus	no bid	no bid	49,266	no bid	no bid	no bid	47,802.38	43,650 alternate 43,800	no bid

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11181
PORTABLE STAGES, RISERS MUSICIAN CHAIRS & OTHER
EQUIPMENT
PRICE AGREEMENT, DISTRICT-WIDE
FEBRUARY 1, 2007 THROUGH JANUARY 31, 2010

RECOMMENDATION FOR AWARD:

	(3-year estimate)
WENGER CORPORATION	\$150,000

SOLE BID

COMMENTS: Wenger has offered a 2% discount off of list price for all Wenger products including modular stages, risers, musician chairs and music stands. Many bids have been solicited in the past for portable stages, risers and special chairs on an as-need basis and no other manufacturer has been able to meet Wenger quality or pricing. These items will be used by fine arts departments in the production of various events related to student performances.

No other bids were received for this price agreement and rebidding is not expected to produce different results.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in various accounts.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AUTHORIZATION TO AWARD
RFP NO. 11202
PROFESSIONAL SERVICES CONTRACTS FOR LEED
COMMISSIONING SERVICES FOR BOND PROGRAM PROJECTS
DISTRICT-WIDE

BACKGROUND:

Requests for proposals have been solicited for LEED commissioning services for various bond program projects. "LEED" is a copyrighted by the U.S. Green Building Council and stands for "Leadership in energy and Environmental Design Green Building rating System".

LEED promotes a whole-building approach to sustainability by recognizing performance in five key areas of human and environmental health: sustainable site development, water savings, energy efficiency, materials selection, and indoor environmental quality. LEED provides a roadmap for measuring and documenting success for every building type and phase of a building lifecycle. LEED certification provides independent, third-party verification that a building project meets the highest performance standards and that a building is environmentally responsible, profitable, and a healthy place to live and work.

The LEED consultant must be an engineer or engineering firm. As required by state law and District policy, when an engineer or engineering firm is selected, the participants must be rated and ranked. The District must then try to negotiate a contract and fee with the highest ranked entity. If a contract cannot be negotiated with the highest ranked entity, the negotiations are ended and the District must then try to negotiate a contract and fee with the next highest ranked entity.

The present LEED projects and estimated commissioning costs are:

Richland Science & related work	\$350,000
Richland Garland Site	\$50,000
Cedar Valley Science & related work	\$75,000
North Lake Science	\$75,000

The routine process for receiving, evaluating and processing proposals for board consideration ranges from 45 to 90 days.

Estimated total for all contracts \$550,000

RECOMMENDATION

To expedite the planning and development process and to identify LEED information that is essential to preparation of architectural and engineering plans and specifications, administration recommends that the Board of Trustees authorize the chancellor or vice chancellor of business affairs to award LEED commissioning service contracts. Administration further recommends that the manager of facilities development for the bond program be authorized to execute contracts for the LEED services. The contracts would be in a standard format approved by the District's legal department. The awards will be reported in the informative report section of a regular board agenda.

FUNDING: 2004 Bond Funds

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD
NATIONAL ENTRANCE TESTS
PRICE AGREEMENT, EL CENTRO COLLEGE
JANUARY 9, 2007 THROUGH AUGUST 31, 2008

RECOMMENDATION FOR AWARD:

EDUCATIONAL RESOURCES, INC.	(1-year estimate) \$45,000
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SOLE SOURCE

COMMENTS: These tests are administered to students as part of the admission process into the Nursing Program. The estimated annual quantity of tests needed is 2,500 and the price of each test is \$18.00.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in ADNursing testing account #86900 in division #24-05-939672.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR PROFESSIONAL SERVICES
CONTRACTS FOR THE CHANCELLOR'S CABINET
PROFESSIONAL DEVELOPMENT SERIES
DISTRICT-WIDE
FEBRUARY 1, 2007 THROUGH AUGUST 31, 2007

BACKGROUND:

The Chancellor's Cabinet will be engaging in a professional development program January through August 2007 that includes a series five individual sessions with different topics.

Session topics include the following:

- Effective team communication
- Leadership and Emotional Intelligence
- Performance Coaching
- Leaders as Change Agents
- Conflict Resolution

SELECTION PROCESS:

The assistant director of staff and organizational development researched available North Texas resources in training and development including professional organizations and groups. Newspaper advertising and on going networking activities were also vehicles used to contact individuals and companies in the training and personnel development fields.

In accordance with the DCCCD Business Procedures Manual, Purchasing, Section 4.7.0 Professional Services Contract, companies and individuals were invited to submit course materials, and be interviewed for the delivery of training courses and human performance services. The following criteria were used in the selection process:

1. Demonstrated experience providing facilitation services to a variety of audiences.

2. Curriculum design and content.
3. Ability to customize the curriculum to meet industry-specific needs.
4. Professional preparation.
5. Cost of services.
6. Reference checks.

In the opinion of the evaluators, the recommended independent contractors listed on Appendix A-1 met and/or exceeded all requirements and were the most qualified of all applicants.

Inclusion of a business entity/individual on the list does not mean that each contractor will be used on every project. Use of a contractor's services will be determined by an appropriate matching of skills to needs, budget and availability for each specific project.

Exclusion of a business entity from the present list does not mean that a business/individual will be excluded from future consideration. As experience and skills increase, a business entity may upgrade their production profile filed with the District staff and organizational development office. Throughout the course of the fiscal year, new companies entering the market are encouraged to submit resumes and production profiles to be included in the next annual review process. For unique training requirements, a separate competitive proposal process may be used to select the service providers. The award of any contract arising from the competitive process will follow the District's routine award processes.

COMPENSATION:

On each of the projects, the independent contractors will be required to quote a fixed fee, based on project requirements, not to exceed agreed upon fee. The fixed fee will include all incidental fees (meetings/consultations, travel, courier receipts, etc.)

COST ESTIMATE:

\$30,000

CONTRACTUAL AUTHORIZATION:

Administration recommends that the vice chancellor of human and organizational development be authorized to execute contracts with or issue work orders to the applicable independent contractor as needed for the various professional development series. All contracts will require approval by the District's legal director.

FUNDING: Funds are budgeted in consultant account #22201 in division #11-10-107019.

APPENDIX A.1
DCCCD Staff & Organizational Development
Professional Services Contractor's for the Chancellor's Cabinet Professional
Development Series
02/01/07-08/31/07

1. Peak Leadership Development
2. Linkage Inc.
3. Eric M. Eisenberg
4. Integrated Focus
5. Circle of Excellence
6. All Temps 1 Personnel
7. Leaders At All Levels
8. Management Skills Resource, Inc.
9. Jani Rogers Enterprises (JAR)
10. WES Training & Consulting
11. Persaile & Associates
12. Educorp Training & Consulting
13. OSIYO
14. Delia Jasso

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	3	100	170,514.38	100
Total	3	100	170,514.38	100

Bidders and Proposers from Which Recommendations for Awards
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	9	100
Total	9	100

Recommendations for Awards in the Consideration of Bids Sections
September 5, 2006 – January 16, 2007

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	10	100	11,148,803.41	100
Total	10	100	11,148,803.41	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

**Summary of Recommendations for Professional Services Pools
With Minority and Woman Owned Businesses**

Recommendations for Professional Service Pools
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 5, 2006 – Jan. 16, 2007	
	# entities	% entities	# entities	% entities
MBE	0	0	8	5
WBE	0	0	49	27
Not classified	0	0	121	68
Total	0	0	178	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

CONSENT AGENDA NO. 1

Approval of Minutes of the December 5, 2006 Work Session

It is recommended that the Board approve the minutes of the December 5, 2006 Board of Trustees Work Session.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
WORK SESSION MINUTES
DECEMBER 5, 2006**

Attendees: Mrs. Kitty Boyle (arrived at 3:14 PM), Ms. Charletta Compton (out of session 3:10p.m.-3:14p.m.), Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, and Mr. Jerry Prater (Board Chair)

Absent: Mr. JL Sonny Williams

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Dr. Andrew Jones, Mr. Denys Blell, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the meeting at 3:03p.m. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE DECEMBER 5, 2006
WORK SESSION OF DCCCD BOARD OF TRUSTEES
AND RICHLAND COLLEGIATE HIGH SCHOOL**

I, Wright L. Lassiter Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1st day of December, 2006 in a place convenient to the public in the R. L. Thornton Jr. Building, and a copy of this notice was provided on the 1st day of December, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Financial Model for Community Campuses

Vice Chancellor of Business Affairs Ed DesPlas presented information about the revenue portion of the financial model for the new campuses. Dr. Lassiter will provide Trustees information that responds to Ms. Flores' question, "What are the accreditation implications for the new centers?" Responding to Ms. Compton's question about publicizing opening of the new centers, Dr. Lassiter advised Trustees that colleges and the District will both contribute to advertising the openings.

Richland Collegiate High School (status report)

Richland Superintendent Steve Mittelstet discussed five matters: 1) proposed revision to current year budget, as it appears in the agenda for the regular meeting on this date; 2) a favorable response to correspondence with TEA Commissioner Shirley Neely concerning RCHS contracting for services with Richland College and how to accommodate that condition in TEA's reporting system; 3) all reports up-to-date and filed with TEA at this time; 4) need for a temporary building with eight classrooms to accommodate "between classes" time and TAKS testing; and 5) intention to use some of Richland's fund balance to add permanent space, including doubling the size of the building where the tutoring center is located. Responding to Mr. Prater's question of whether the new science building will relieve need for the additional temporary building, Dr. Mittelstet responded that it will not, adding that a positive dimension to bringing in a temporary building for RCHS is that Richland College can use it evenings and weekends for revenue-generating programs.

Citizens Desiring to Appear before the Board

There were no citizens to appear before the Board.

Executive Session

There was no Executive Session.

Adjournment

Board Chair Mr. Jerry Prater adjourned the meeting at 3:50 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 2

Approval of Minutes of the December 5, 2006 Regular Meeting

It is recommended that the Board approve the minutes of the December 5, 2006 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
DECEMBER 5, 2006**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores (left at 4:25 PM), Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair), and Mr. JL Sonny William (arrived at 4:20 PM)

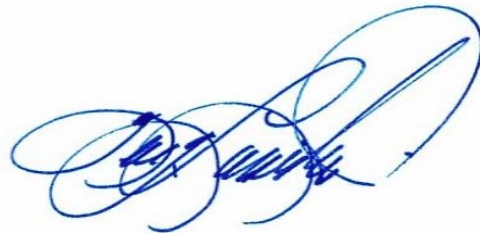
Absent: None

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Kathryn Tucker, Mr. Robert Young, and Mr. Denys Blell

Board Chair Mr. Jerry Prater convened the meeting at 4:08 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE DECEMBER 5, 2006
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1st day of December, 2006 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 1st day of December 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Dr. Steve Mittelstet, President of Richland College, introduced the “2006 National Champions” Thunderducks & Lady Thunderducks Soccer Teams.

Special Presentation

Dr. Micheal Jackson, President of El Centro College, presented *The Technology Edge*. He described the technology initiatives at El Centro College including a brief PowerPoint presentation, a video-based virtual tour of educational technology at the college, and a hands-on demonstration of a lecture delivered via podcasting.

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens to address the Board regarding Agenda Items.

Consideration of Bids

Ms. Compton moved and Mr. Ferguson seconded a motion to approve recommendations in the Consideration of Bids section of the agenda. Motion passed. (See December 5, 2006, Board Meeting, Consideration of Bids, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Mr. Prater recognized the District’s financial advisors and bond counsel – Mr. Jeff Leuschel, Ms. Tonya Tarpley, Mr. Jason Hughes, and Mr. Bob Estrada – attending in the event of questions pertaining to agenda item #15. Mrs. Metzger moved and Mrs. Boyle seconded a motion to approve recommendations in the Consent Agenda. Motion passed. (See December 5, 2006, Board Meeting, Agenda Items #1-18, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Ms. Compton moved and Mr. Ferguson seconded a motion to recommendations in the Individual Items section of the agenda. Motion passed. Dr. Lassiter will provide Trustees with additional information related to their questions about turnover in security personnel, exit interviewing practices, and a recent survey of salaries for security positions. (See December 5, 2006, Board Meeting, Agenda Items #19-22, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Dr. Lassiter reviewed the informative reports. (See December 5, 2006, Board Meeting, Agenda Items #23-28, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

Ms. Compton extended wishes to everyone for a happy and safe holiday. Dr. Lassiter advised Trustees that several college presidents and some of the vice chancellors would be attending a SACS meeting in Florida the coming week, and that Vice Chancellor Andrew Jones was making a presentation there about mentoring African American male students. He also reported that Brookhaven College President Sharon Blackman was participating in the League for Innovation's Executive Leadership Institute, and that Justin Lonon, executive director of marketing and governmental affairs, was arranging appointments with three representatives for the coming week. Mrs. Boyle reminded Trustees of ACCT's National Legislative Summit in Washington, DC, February 12-14, and opening of Texas' 80th legislative session on January 9.

Citizens Desiring to Appear Before the Board

There were no citizens desiring to appear before the Board.

Executive Session

There was no Executive Session.

Adjournment

Mr. Ferguson moved and Mrs. Metzger seconded a motion to adjourn the meeting. Motion passed. Mr. Prater adjourned the meeting at 5:31 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", written in a cursive style.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 3

Approval of Minutes of the December 15, 2006 Audit Committee Meeting

It is recommended that the Board approve the minutes of the December 15, 2006 Board of Trustees Audit Committee Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
AUDIT COMMITTEE MEETING MINUTES
DECEMBER 15, 2006**

Attendees: Mrs. Kitty Boyle (Audit Committee member), Ms. Charletta Compton (Audit Committee Chair), Mr. Bob Ferguson (Audit Committee member), Mr. Jerry Prater (Board Chair, arrived at 12:25 PM), and Mr. JL Sonny Williams (Trustee)

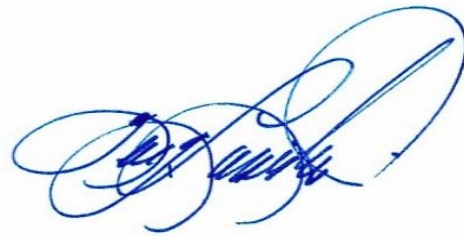
Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mrs. Kathryn Tucker, and Mr. Robert Young

Guests: Mr. Ben Kohnle and Mr. Jim Forson (Grant Thornton LLP)

Committee Chair Compton convened the meeting at 12:15 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE DECEMBER 15, 2006
AUDIT COMMITTEE MEETING OF THE DALLAS COUNTY
COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 12th day of December, 2006 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 12th day of December, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Presentation of Letter from Independent Auditors to the Audit Committee of the Board of Trustees

Mr. Ben Kohnle presented the Letter from Independent Auditors.

Presentation of *Financial Statements and Office of Management and Budget Circular A-133 Supplemental Financial and Compliance Report Together with Reports of Independent Auditors, August 31, 2006 and 2005*, and Management Letter to the Board of Trustees

Vice Chancellor Ed DesPlas presented the *Financial Statements and Office of Management and Budget Circular A-133 Supplemental Financial and Compliance Report Together with Reports of Independent Auditors, August 31, 2006 and 2005*, and Management Letter to the Board of Trustees.

Review of Chancellor's Travel

The committee received the chancellor's travel report.

Other Notes from the Meeting

Responding to a question from Mr. Prater, Mr. Kohnle advised Trustees that the auditors evaluate risk before commencing each audit and will, therefore, be spending more time in future audits looking at controls and transactions related to the bond program. Mr. Kohnle added that Trustees are always invited to contact him or his associates at Grant Thornton if they have questions or concerns.

Responding to a question from Mr. Williams, Mr. Kohnle advised Trustees that the normal conduct of the audit includes weekly meetings with administration. In this audit, Ed DesPlas, Kim Green, Robb Dean and Pat Disbrow participated in the weekly meetings. Internal Audit Director Rafael Godinez is also an integral participant in each audit, including the one just finished.

Responding to a question from Ms. Compton, Dr. Lassiter advised Trustees that the transition in management of the District's business operations has gone smoothly and is complete. Recently appointed Vice Chancellor of Business Affairs Ed DesPlas keeps the chancellor informed on a regular basis.

Responding to a question from Mr. Ferguson, Dr. Lassiter advised Trustees that when restricted funds are not managed in strict accordance with the grantor's requirements, the report normally originates with the District's internal audit department – earlier than if the District relied on the independent auditors for this information.

Responding to a question from Mr. Ferguson concerning potential impact the declining state population may have on enrollment, Mr. DesPlas advised the

Coordinating Board's plan for higher education, *Closing the Gaps*, targets the portion of the population that is unlikely to go to college unless there are interventions.

Responding to a question from Mr. Ferguson about job needs of the future, Dr. Lassiter said that he will provide information to the Board at a later date.

Responding to a question from Mr. Williams, Mrs. Green advised this is the second of a five year engagement with Grant Thornton that is based on 600 hours per audit, approximately six to eight weeks on site, but may require more time and if so, the District pays for the additional hours. The chancellor will provide information on payments for the first two years of the engagement. Mr. Williams expressed the view that, after the firm's initial learning curve with the District, hours above 600 should be at Grant Thornton's expense (not billable to DCCCD).

Mrs. Boyle moved and Mr. Ferguson seconded a motion to present the annual audit of financial statements to the Board of Trustees.

Adjournment

Committee Chair Compton adjourned the meeting at 1:12 PM.

Approved:



Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 4

Approval of Minutes of the December 15, 2006 Special Meeting

It is recommended that the Board approve the minutes of the December 15, 2006 Board of Trustees Special Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
DECEMBER 15, 2006**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Mr. Jerry Prater, and Mr. JL Sonny Williams

Absent: Ms. Diana Flores and Mrs. Martha Sanchez Metzger

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Dr. Andrew Jones, Mrs. Kathryn Tucker, and Mr. Robert Young

Audit Committee Chair Compton convened the meeting at 1:13p.m. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE DECEMBER 15, 2006
SPECIAL MEETING OF THE DCCCD BOARD OF TRUSTEES
AND RICHLAND COLLEGIATE HIGH SCHOOL**

I, Wright L. Lassiter Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 12th day of December, 2006 in a place convenient to the public in the R. L. Thornton Jr. Building, and a copy of this notice was provided on the 12th day of December, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens to address the Board.

Individual Items

1. Approval of Audited Annual Financial Statements. Mr. Prater moved and Mr. Ferguson seconded a motion to accept the audited annual financial statements and associated reports prepared by Grant Thornton LLP. Motion passed. (See December 15, 2006, Board Meeting, Agenda Item #1, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.).

2. Approval of Special Education Policies for Richland Collegiate High School. Mrs. Boyle moved and Mr. Prater seconded a motion to approve special education policies for Richland Collegiate High School. Motion passed. (See December 15, 2006, Board Meeting, Agenda Item #2, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.).

3. Approval of Sale of the Universities Center of Dallas to University of North Texas System

Mr. Ferguson moved and Mr. Williams seconded a motion to approve sale of the Universities Center of Dallas to University of North Texas System. Responding to a question from Mr. Prater, Dr. Lassiter advised he will bring the matter before the Board again after all the terms of the sale are negotiated with UNT. Motion passed. (See December 15, 2006, Board Meeting, Agenda Item #3, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.).

Questions/Comments from the Board and Chancellor

Mr. Prater extended his wishes for a joyous and safe holiday to the Trustees, Dr. Lassiter and members of the audience. Mr. DesPlas reported the District realized a \$1.2 million benefit from re-funding the Series 2001 revenue bonds.

For the Board retreat on January 17, Dr. Lassiter suggested a tour of 1601 S. Lamar be part of the agenda. Mrs. Boyle expressed interest in facilities for the Board, particularly in improving line-of-sight and audio amplification for speakers. She also suggested that the January 17 agenda allow time for topics that come up during their discussion of agenda items. Dr. Lassiter asked Trustees to send him their suggestions for agenda items by the end of the first week in January.

Citizens Desiring to Appear Before the Board

There were no citizens to appear before the Board.

Executive Session

There was no Executive Session.

Adjournment

Mr. Prater moved and Mr. Ferguson seconded a motion to adjourn the meeting. Audit Committee Chair Compton adjourned the meeting at 1:31 PM.

Approved:

A handwritten signature in blue ink, appearing to be 'Wright L. Lassiter Jr.', written in a cursive style.

Wright L. Lassiter Jr., Secretary

POLICY REPORT NO. 5

Acceptance of Gifts

The following gifts have been offered to the DCCC District as indicated below. It is recommended that the gifts be accepted under the donors' conditions and that appropriate acknowledgment be sent to the donors.

1. Through the Development Office (equipment):
 - a. From The Cooper Clinic, medical equipment for use by El Centro College, in the amount of \$2,000.
 - b. From Texas Cancer Center, a IEC Microhot Centrifuge for use by El Centro College, in the amount of \$3,000.

2. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), actual expenditures on behalf of the DCCCD:
 - a. Grant from the Chancellor's Fund in support of the R. Jan LeCroy Conference, in the amount of \$1,200.
 - b. Grant from the Chancellor's Fund in support of the District Office Thanksgiving Luncheon, in the amount of \$660.
 - c. Grant from the Chancellor's Fund in support of the Hero of the Month awards, in the amount of \$633.
 - d. Grant from the Chancellor's Fund in support of the State Employee Charitable Campaign Victory Lunch, in the amount of \$902.
 - e. Grant from the Chancellor's Fund in support of the District Office Chancellor's Holiday Reception, in the amount of \$1,375.

- f. Grant from the Chancellor's Fund in support of the Chancellor's Council fund-raising mailer, in the amount of \$589.
 - g. Grant from the Foundation's Operating Fund in support of the purchase of championship rings for North Lake College Athletics, in the amount of \$4,500.
 - h. Grant from the Ellison Miles Geotechnology Institute Outreach Fund in support of the Barnett Shale Symposium, in the amount of \$2,226.
 - i. Grant from the Toyota Automotive T-Ten Fund in support of the purchase of training materials, in the amount of \$1,763.
 - j. Grant from the Mary Stupp Memorial Fund in support of the annual Social Justice presentation, in the amount of \$1,200.
 - k. Grant from the Erin Tierney Kramp Fund in support of the Erin Tierney Kramp reception, in the amount of \$2,250.
 - l. Grant from the Erin Tierney Kramp Fund in support of the purchase of Erin Tierney Kramp Scholarship brochures, in the amount of \$509.
 - m. Grant from the Brookhaven College Head Start Parent's Resource Center Fund in support of the Parent Resource Center at Brookhaven College, in the amount of \$50,000.
 - n. Grant from the African American Read-In Fund in support of administrative expenses of the African American Read-In, in the amount of \$4,485.
3. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), gifts that will be expended in the future:
- a. Anonymous donation in support of the Foundation's Universal Scholars Fund, in the amount of \$800.
 - b. Grant from Bank of America in support of the Chancellor's Fund, in the amount of \$5,000.

- c. Grant from Brook Partners, Inc. in support of the El Centro College 40th Anniversary Scholarship Fund, in the amount of \$2,500.
- d. Grant from Randy R. Conine in support of the Sharon Conine International Student Scholarship, in the amount of \$3,000.
- e. Grant from Encana Oil & Gas Inc. in support of the Ellison Miles Geotechnology Institute Outreach Fund, in the amount of \$1,400.
- f. Grant from Gas Processors Association in support of the Ellison Miles Geotechnology Institute Outreach Fund, in the amount of \$800.
- g. Grant from McGraw-Hill Companies in support of the El Centro College ESL Scholarship, in the amount of \$1,480.
- h. Grant from Montclair Estates in support of the Richland College Emeritus Program, in the amount of \$500.
- i. Grant from Pleasant Oaks Gem and Mineral Club in support of the Ellison Miles Geo-Technology Institute Outreach Fund, in the amount of \$500.
- j. Grant from Richardson Chamber of Commerce in support of the Richland College Tech Titans Scholarship, in the amount of \$1,000.

TOTAL AMOUNT IN THIS REPORT: \$94,272

POLICY REPORT NO. 6

Approval of Changes to Board policy Regarding Fees for Intercollegiate Sporting Events

It is recommended that the Board of Trustees revise the current rates related to the Metro Athletic Conference as follows:

“b. Level 2: Metro Athletic Conference

Athletic Trainer Services	\$ 30 per hour
Baseball Assoc. Assigning Fee	\$100 per season
Baseball Mileage Fee	\$10.00
Baseball Umpire	\$80.00 per seven inning game \$95.00 per nine inning game
Basketball Official	<u>\$90.00</u> 85.00 per game
Basketball Scrimmage Official	\$25.00 per game
Soccer Referee	<u>\$110.00</u> 100.00 per game
Soccer Linesman	<u>\$75.00</u> 65.00 per game
Soccer Assoc. Assigning Fee	\$30.00 per game
Softball Fastpitch Umpire	\$125.00/two seven inning games \$65.00 per seven inning game
Softball Scrimmage Umpire	\$35.00 per game
Softball Assoc. Assigning Fee	\$100.00 per season
Scorekeeper/Timer	\$10.00 per game
Sr. Scorekeeper/Sr. Timer	\$15.00 per game
Tournament Scorekeeper/Timer	\$25.00 per game/match
Statistician/Video Tech.	\$10.00 per game
Sr. Statistician/Sr. Video Tech	\$15.00 per game
Volleyball Linesman	\$10.00 per match
Sr. Volleyball Linesman	\$15.00 per match
Volleyball Official	\$70.00 for best of five matches \$50.00 for best of three matches \$45.00 for best of three tournament matches
Volleyball Assigning Fee	\$30.00 for one 30-pt. tie breaker \$150.00 per season”

Effective Date: September 1, 2006

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Changes to Board Policy Regarding Fees for Intercollegiate Sporting Events

III. Background:

Each year (usually as a part of the annual compensation recommendations in September) the board approves the pay rates for sports officials. These rates are set by the various local area officiating associations and the DCCCD has little choice in establishing rates if it wishes to continue its excellent intercollegiate athletic programs. Funding to cover these pay rates come from Auxiliary Service Earnings.

IV. Recommendation:

It is recommended that the above noted rate changes be approved effective retroactive to September 1, 2006. As noted above, this item is one that is usually submitted as a part of the annual compensation recommendations in September. Unanticipated staffing changes and other transitions at the District Office, resulted in this recommendation to inadvertently not occur until now.

V. Resource: Andrew Jones
Vice Chancellor for Educational Affairs
District Office
(214) 860-2129

BUILDING AND GROUNDS REPORT NO. 7

Approval of Amendment to Agreement with Engineering and Fire Investigations

It is recommended that authorization be given to approve an amendment in the amount of \$101,900 to the agreement with Engineering and Fire Investigations for a total amount of \$1,022,031 for additional services District-wide.

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Amendment to Agreement with Engineering and Fire Investigations

III. Background:

This is ECC project #4, *Progress Report on Construction Projects*, (informative reports section of this agenda). As of January 31, 2004, UCD had received final completion acceptance and architects/engineers had been selected from Brookhaven, Cedar Valley College and El Centro College.

DCCCD Board of Trustees approved the original contract with ENSR Corporation (formerly Fugro/McClelland, Inc.) on March 7, 2000, in the amount of \$322,200, for a three-year period for asbestos and environment consulting services. ENSR Corporation began doing business as Engineering and Fire Investigations (EFI) and a letter of assignment was signed by the chancellor on February 20, 2001, transferring the balance of \$252,287 from ENSR to EFI.

The first amendment provided environment testing and consulting services for old testing and remediation and soil/ground water testing and reports. The second amendment provided environment testing and consulting services. The third amendment provided consulting services to various locations. The fourth amendment provided mold remediation services. The fifth amendment provided asbestos survey for the Paramount Building. The sixth amendment provided additional testing for updates at Richland College. The seventh amendment provided consulting services for the airborne mold. The eighth amendment provided pre-renovation asbestos survey for the Paramount Building.

As provided by Board Policy CF (LOCAL), amendments No. 1-8 were approved as follows:

Board Approved	VCBA Approved	Amendment No.	Amount	Revised Contract
03/07/2000			\$ 322,200	
06/04/2002		1	\$ 126,381	\$ 448,581
03/02/2004		2	\$ 150,000	\$ 598,581
11/14/2005		3	\$ 280,105	\$ 878,686
	09/06/2006	4	\$ 3,745	\$ 882,431
	09/06/2006	5	\$ 9,325	\$ 891,756
	12/13/2006	6	\$ 10,565	\$ 902,321
	12/13/2006	7	\$ 2,110	\$ 904,431

	12/13/2006	8	\$ 15,700	\$ 920,131
Pending		9	\$ 101,900	\$1,022,031

This amendment of \$101,900 provides additional services to support renovation activities at the Paramount Allied Nursing Building for El Centro College.

IV. Analysis:

Financial resources are budgeted in consultant account #22201 in division #45-05- 970501.

V. Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor of Facilities Management
District Architect
District Service Center
(972) 860-7760

BUILDING & GROUNDS REPORT NO. 8

Approval of Amendment to Agreement with VAI Architects, Inc.

It is recommended that authorization be given to approve an amendment to the agreement with VAI Architects, Inc. in an amount not to exceed \$16,850 for additional services for Richland College.

Original Agreement	\$729,575
Previous Amendment (s)	0
Amendment	<u>16,850</u>
Revised Agreement	\$746,425

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Amendment to Agreement with VAI Architects, Inc.

III. Background:

The Board approved the original contract with VAI Architects, Inc. August 8, 2006 in the amount of \$729,575 for professional architectural and design services for the north education campus for Eastfield College. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
08/08/2006			\$729,575	
Pending		1	\$16,850	\$746,425

This amendment of \$16,850 provides for additional design services due to the incorporation of “Gold” LEED certification and the development of the DCCCD Richland College Garland Workforce Training Center facility.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD’s legal counsel.

IV. Analysis:

This recommendation increases the contract to \$746,425, which is \$16,850 (2.26%) over the original amount. This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-08-970808.

V. Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steve Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

BUILDING AND GROUNDS REPORT NO. 9

Approval of Change Order with Watkins Hamilton Ross, Inc.

It is recommended that authorization be given to approve change order No. 3 with Watkins Hamilton Ross, Inc. in an amount not to exceed \$47,900 for additional services at El Centro College.

Original agreement	\$839,777
Previous change order(s)	94,150
Change order No. 3	<u>47,900</u>
Revised agreement	\$981,827

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Change Order for Watkins Hamilton Ross, Inc.

III. Background:

This is ECC project #4, *Progress Report on Construction Projects*, (informative reports section of this agenda). The project is for architectural and design services for renovation of the Paramount Building for the Center for Allied Health and Nursing for El Centro College.

The Board approved the original contract with Watkins Hamilton Ross, Inc. on December 17, 2004. Original contract amount was \$839,777. The contract time will be unchanged. The date of substantial completion as the date of this change order is August 1, 2007.

The first amendment provided architectural services to identify department, room name and number, where equipment is located, establish equipment schedule, prepare equipment numbering system, legend and prepare equipment.

The second amendment provided additional services of consultants in connection with Audio Visual (AV) system design.

As provided by Board Policy CF (LOCAL), amendments No. 1 & 2 were approved as follows:

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Amendment No.</u>	<u>Amount</u>	<u>Revised Contract</u>
	09/20/2005	1	\$15,000	\$854,777
06/06/2006		2	\$79,150	\$933,927
Pending		3	\$47,900	\$981,827

The third amendment provides additional services for the re-roofing and replacement of the skylight system at the Paramount Building.

IV. Analysis:

This recommendation increases the project cost to \$981,827 which is \$142,050 (17%) over the original amount. Financial resources are budgeted in renovation architects & engineers account #27212 in division #40-05-970501.

V. Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor of Facilities Management
District Architect
District Service Center
(972) 860-7760

BUILDING & GROUNDS REPORT NO. 10

Approval of Agreement with Brown Reynolds Watford Architects, Inc.

It is recommended that authorization be given to approve an agreement with Brown Reynolds Watford Architects, Inc. in an amount not to exceed \$582,429 to provide professional architectural and design services for El Centro College.

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Agreement with Brown Reynolds Watford Architects, Inc.

III. Background:

The recommendation is for El Centro College, project #970503. The contract is to provide professional architectural and design services for the west campus of El Centro College.

The facilities management staff pre-qualifies architectural and engineering firms. In conjunction with the college faculty and staff, the business diversity staff and the bond program management team, Brown Reynolds Watford Architects, Inc. was selected from the pool of pre-qualified firms. Contract negotiations were finalized as of December 15, 2006. Article 1.5 of the proposed agreement provides for compensation of basic and additional services in the amount of \$551,929 and reimbursables in the amount of \$30,500 for a total contract amount not to exceed \$582,429.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD's legal counsel.

IV. Analysis:

This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-05-970503.

V. Resource: Edward M DesPlas
Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steve Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

BUILDING AND GROUNDS REPORT NO. 11

Approval of Agreement with City of Farmers Branch

It is recommended that authorization be given to approve an agreement with the City of Farmers Branch for an easement and right-of-way instrument to construct and maintain a fire hydrant and an underground water main to serve the new Head Start of Greater Dallas Building at Brookhaven College.

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Agreement with City of Farmers Branch

III. Background:

The proposed easement site is for a fire hydrant and water main to serve the new Head Start of Greater Dallas Building at Brookhaven College. The easement agreement will bind the City of Farmers Branch to preserve and protect the District property upon acceptance of completed work.

The proposed fire hydrant and water main are required for the building and occupancy permit. The entire project has the approval of Brookhaven College and the City of Farmers Branch.

IV. Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor for Facilities Management
District Architect
District Service Center
(972) 860-7760

BUILDING AND GROUNDS REPORT NO. 12

Approval of Agreement with Engineered Air Balance Company, Inc.

It is recommended that authorization be given to approve an agreement with Engineered Air Balance Company, Inc. in an amount not to exceed \$35,631 to provide engineering services for North Lake College.

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Agreement with Engineered Air Balance Company, Inc.

III. Background:

This project is NLC project #8, *Progress Report on Construction Projects*, (informative reports section of this agenda). The project is for professional engineering services for testing and balancing the heating, ventilation of the air conditioning systems.

The facilities management staff pre-qualifies architectural and engineering firms and selected Engineered Air Balance Company, Inc. from its pool of pre-qualified firms.

The agreement provides for basic compensation of \$33,300, plus 7% of basic for reimbursable expenses of \$2,331 for a total cost \$35,631.

IV. Analysis:

Financial resources are budgeted in consultant account #22201 in division #11-07-809000.

V. Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor for Facilities Management
District Architect
District Service Center
(972) 860-7760

BUILDING & GROUNDS REPORT NO. 13

Approval of Agreement with GRS Andrade Architects, Inc.

It is recommended that authorization be given to approve an agreement with GRS Andrade Architects, Inc. in an amount not to exceed \$851,285 to provide professional architectural and design services for North Lake College.

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Agreement with GRS Andrade Architects, Inc.

III. Background:

The recommendation is for North Lake College, project #970706. The contract is to provide professional architectural and design services for the 'G' building and associated parking of North Lake College.

The facilities management staff pre-qualifies architectural and engineering firms. In conjunction with the college faculty and staff, the business diversity staff, and the bond program management team, GRS Andrade Architects, Inc. was selected from the pool of pre-qualified firms. Contract negotiations were finalized as of December 15, 2006. Article 1.5 of the proposed agreement provides for compensation of basic and additional services in the amount of \$824,010 and reimbursables in the amount of \$27,275 for a total contract amount not to exceed \$851,285.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD's legal counsel.

IV. Analysis:

This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-07-970706.

V. Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steve Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

Recommendations in the Building and Grounds Reports Section of This Agenda
Architects and Engineers

	# agreements	% agreements	\$ amount	% amount
MBE	1	33	851,285	58
WBE	0	0	0	0
Not classified	2	67	618,060	42
Total	3	100	1,469,345	100

Pre-Qualified Pools from Which Recommendations for Agreements
In the Building and Grounds Reports Section of This Agenda Were Derived
Architects and Engineers

	# in pool	% in pool
MBE	29	17
WBE	8	5
Not classified	150	78
Total	187	100

Recommendations in the Building and Grounds Reports Sections
Architects and Engineers
September 5, 2006 – January 16, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	2	20	899,785	21
WBE	0	0	0	0
Not classified	8	80	3,342,837	79
Total	10	100	4,242,622	100

Notes: This report excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or women owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership are not known.

FINANCIAL REPORT NO. 14

Approval of Expenditures for November 2006

It is recommended that expenditures for November 2006 be approved. The detailed expenditure report is located in the business affairs office at the District Service Center.

FINANCIAL REPORT NO. 15

Presentation of Budget Report for November 2006

The budget report for November 2006 is presented as a matter of record (see attached).

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date November 30, 2006
25.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 84,766,610	\$ 28,439,953	\$ 56,326,657	33.6%	32.3-35.6%	
Tuition	60,981,591	30,744,693	30,236,898	50.4%	44.3-56.3%	
Taxes for Current Operations	110,791,496	5,345,148	105,446,348	4.8%	3.2-5.4%	
Federal Grants & Contracts	1,332,653	420,876	911,777	31.6%	0-46.6%	
State Grants & Contracts	131,292	1,454	129,838	1.1%	n/a	
General Sources:						
Investment Income	4,750,978	1,334,611	3,416,367	28.1%	20.0-29.0%	
General Revenue	2,321,836	553,066	1,768,770	23.8%	n/a	
Subtotal General Sources	7,072,814	1,887,677	5,185,137	26.7%	15.2-48.0%	
SUBTOTAL UNRESTRICTED	265,076,456	66,839,801	198,236,655	25.2%	n/a	
Use of Fund Balance & Transfers-in	138,662	-	138,662	0.0%	n/a	
TOTAL UNRESTRICTED	265,215,118	66,839,801	198,375,317	25.2%	22.8-28.8%	
AUXILIARY FUND						
Sales & Services	7,174,852	1,366,392	5,808,460	19.0%	15.5-23.1%	
Investment Income	444,233	86,714	357,519	19.5%	11.9-51.1%	
Transfers-in	3,998,797	3,998,797	-	100.0%	n/a	(1)
Use of Fund Balance	-	-	-	0.0%	n/a	
TOTAL AUXILIARY	11,617,882	5,451,903	6,165,979	46.9%	6.5-49.7%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	20,959,931	5,389,719	15,570,212	25.7%	n/a	
SBDC State Match	1,365,210	283,894	1,081,316	20.8%	n/a	
Subtotal State Appropriations	22,325,141	5,673,613	16,651,528	25.4%	n/a	
Grants, Contracts & Scholarships:						
Federal	63,652,450	5,712,144	57,940,306	9.0%	n/a	
State	5,924,624	568,000	5,356,624	9.6%	n/a	
Local	5,425,565	743,615	4,681,950	13.7%	n/a	
Transfers-in	903,745	74,435	829,310	8.2%	n/a	
Subtotal Grants, Contracts & Scholarships	75,906,384	7,098,194	68,808,190	9.4%	n/a	
TOTAL RESTRICTED	98,231,525	12,771,807	85,459,718	13.0%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 375,064,525	\$ 85,063,511	\$290,001,014	22.7%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date November 30, 2006
25.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 113,423,076	\$ 33,250,031	\$ 80,173,045	29.3%	26.5-29.4%	
Public Service	5,640,321	1,276,300	4,364,021	22.6%	20.2-27.5%	
Academic Support	15,631,432	4,712,353	10,919,079	30.1%	23.8-30.9%	
Student Services	24,224,954	5,964,576	18,260,378	24.6%	23.4-26.5%	
Institutional Support	47,218,106	14,434,639	32,783,467	30.6%	23.4-28.7%	(2)
Staff Benefits	10,086,728	2,173,849	7,912,879	21.6%	18.0-24.4%	
Operations & Maintenance of Plant	25,368,333	10,132,402	15,235,931	39.9%	28.6-42.9%	
Repairs & Rehabilitation	1,187,012	1,307,440	(120,428)	110.1%	10.3-53.4%	(3)
Special Items:						
Reserve - Campus	1,716,448	-	1,716,448	0.0%	n/a	
Reserve - Compensation	6,234,375	-	6,234,375	0.0%	n/a	
Reserve - Operating	1,317,833	-	1,317,833	0.0%	n/a	
Reserve - New Campuses	1,000,000	-	1,000,000	0.0%	n/a	
Reserve - Non-operating	445,595	-	445,595	0.0%	n/a	
TOTAL UNRESTRICTED	253,494,213	73,251,590	180,242,623	29.0%	25.2-29.8%	
AUXILIARY FUND						
Student Activities	5,673,892	1,818,093	3,855,799	32.0%	21.4-33.5%	
Sales & Services	5,185,857	1,654,252	3,531,605	31.9%	19.3-53.6%	
Reserve - Campus	244,900	-	244,900	0.0%	n/a	
Reserve - District	408,233	-	408,233	0.0%	n/a	
Transfers-out	105,000	71,227	33,773	67.8%	0-88.1%	
TOTAL AUXILIARY	11,617,882	3,543,572	8,074,310	30.5%	17.2-47.2%	
RESTRICTED FUND						
State Appropriations	20,959,931	5,389,719	15,570,212	25.7%	21.1-28.9%	
Grants & Contracts	31,355,580	4,018,396	27,337,184	12.8%	n/a	
Scholarships	45,916,014	3,363,692	42,552,322	7.3%	n/a	
TOTAL RESTRICTED	98,231,525	12,771,807	85,459,718	13.0%	n/a	
SUBTOTAL EXPENDITURES & USES	363,343,620	89,566,969	273,776,651	24.7%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	1,894,389	903,690	990,699	47.7%	6.2-65.7%	
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%	n/a	(4)
Institutional Matching-Contracts/Grants	63,000	-	63,000	0.0%	0-76.4%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	3,092,777	3,998,797	(906,020)	129.3%	n/a	(5)
Unexpended Plant Fund	2,000,000	-	2,000,000	0.0%	n/a	
Debt Service Fund	4,462,458	901,816	3,560,642	20.2%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	11,720,905	6,012,584	5,708,321	51.3%	n/a	
TOTAL EXPENDITURES & USES	\$ 375,064,525	\$ 95,579,553	\$ 279,484,972	25.5%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date November 30, 2006
25.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$ 175,723,849	\$ 48,266,247	\$ 127,457,602	27.5%
Staff Benefits	10,086,728	2,173,849	7,912,879	21.6%
Purchased Services	10,964,232	2,934,722	8,029,510	26.8%
Operating Expenses	47,465,742	15,683,819	31,781,923	33.0%
Supplies & Materials	7,077,648	3,967,778	3,109,870	56.1%
Minor Equipment	1,305,220	1,714,611	(409,391)	131.4%
Capital Outlay	3,737,863	1,509,780	2,228,083	40.4%
Charges	(13,581,320)	(2,999,216)	(10,582,104)	22.1%
SUBTOTAL UNRESTRICTED	242,779,962	73,251,590	169,528,372	30.2%
Reserve - Campus	1,716,448	-	1,716,448	0.0%
Reserve - Compensation	6,234,375	-	6,234,375	0.0%
Reserve - Operating	1,317,833	-	1,317,833	0.0%
Reserve - New Campuses	1,000,000	-	1,000,000	0.0%
Reserve - Non-operating	445,595	-	445,595	0.0%
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	1,894,389	903,690	990,699	47.7%
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%
Institutional Matching - Contracts/Grants	63,000	-	63,000	0.0%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	3,092,777	3,998,797	(906,020)	129.3%
Unexpended Plant Fund	2,000,000	-	2,000,000	0.0%
Debt Service Fund	4,462,458	901,816	3,560,642	20.2%
TOTAL UNRESTRICTED	265,215,118	79,264,174	185,950,944	29.9%
AUXILIARY FUND	11,617,882	3,543,572	8,074,310	30.5%
RESTRICTED FUND	98,231,525	12,771,807	85,459,718	13.0%
TOTAL EXPENDITURES & USES	\$ 375,064,525	\$ 95,579,553	\$ 279,484,972	25.5%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Transfers-in* reflects a transfer of unrestricted funds to support Student Activities.
- (2) – (3) Actual *Institutional Support and Repairs & Rehabilitation* (in *Unrestricted Fund*), and *Student Activities* (in *Auxiliary Fund*) reflects encumbrances associated with prior year activities. During the Fall budget revision, administration requested adjustments to the budget for prior year encumbrances which will appear on future reports.
- (4) Actual *LoanStar Loan to Debt Service Fund* reflects annual payment of the debt service note. Additional transfers will not be required this fiscal year.
- (5) *Non-Mandatory Transfers from the Auxiliary Fund* reflects a transfer in support of Student Activities. During the Fall budget revision, administration requested a budget adjustment to increase this transfer-out to reflect actual expense.

I. Board Date: 01/16/2007

II. Agenda Item Title: Presentation of Budget Report for November 2006

III. Background:

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will be carried forward to the next fiscal year and making various other entries in what is called “13th month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports

because the activities of 13th month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board's Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

IV. Analysis:

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, "Why the difference? Is this normal?" The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—"Is this normal?" In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District's monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

V. Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

INFORMATIVE REPORT NO. 16

Presentation of 1st Quarter Investment Transactions

The 1st quarter investment transactions are presented as provided by Board Policy CAK (LEGAL), which states: *Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.*

I. Board Date: 01/16/2007

II. Agenda Item Title: Presentation of 1st Quarter Investment Transactions

III. Background:

Trustees who serve on the Audit Committee are Ms. Charletta Compton (chair), Mrs. Kitty Boyle and Mr. Bob Ferguson. The Audit Committee reviewed the report of 1st quarter investment transactions on January 16, 2007. If indicated, Audit Committee members will discuss the statements with the Board during the meeting on January 16, 2007.

IV. Analysis:

The 1st quarter investment transaction report is typical for this phase of the annual financial cycle.

V. Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



Investment Portfolio

As of November 30, 2006

Dallas County Community College District
1st Quarter Report of Investment Transactions
Executive Summary

The investment portfolio of the District is summarized in the table *Investment Portfolio Summary Report*. The purchase date, maturity date, yield to maturity, book value, and market value are shown for each of the investment securities of the District as of November 2006. The configuration of the portfolio is shown for both the quarters ended August 31, 2006 and November 30, 2006, see Figures 1 and 2. The portfolio is invested 45.37% in U.S. Agency securities and 11.67% is invested in U.S. Treasury securities. The remaining 42.96% is invested in TexPool and TexSTAR. Of the portfolio, 76.54% will mature in one year or less. No security has a maturity of more than three years from November 2006. An analysis of the portfolio maturity is shown in Figure 3. Because of a rising interest environment, the portfolio yield is currently underperforming the Treasury yield curve as of November 30, 2006, from a minimum of 131 basis points (2 years or less) to a maximum of 187 basis points (1 year or less). An analysis of the District's portfolio yield compared with the Treasury yield at November 30, 2006 and November 30, 2005 is shown in Figure 4.

Note: There is a *Glossary of Investment Terms* at the end of this report.

*Dallas County Community College District
Investment Portfolio Summary Report
Activity for the 1st Quarter Ended November 30, 2006*

INVESTMENTS:		MARKET	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY
Beginning of Period	August 31, 2006	\$ 221,161,715	\$ 663,708	410	4.01%
Purchases		\$ 88,517,480			
Maturities / Sold		\$ (111,400,905)			
Market Value Change		\$ 950,001			
End of Period	November 30, 2006	\$ 199,228,291	\$ 870,141	422	4.15%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the DCCCD Board of Trustees, and the Public Funds Investment Act, as amended.

/s/ Edward DesPlas

Edward M. DesPlas, Vice Chancellor of Business Affairs

/s/ Kim Green

Kim Green, Associate Vice Chancellor of Business Affairs

/s/ Robb Dean

Robb Dean, Director of Finance and Treasury

Dallas County Community College District
Investment Portfolio Transaction Summary Report
Activity for the 1st Quarter Ended November 30, 2006
By Type of Investment

	Face Amount 11/30/2006	Market Transactions				Market Value 11/30/2006
		Market Value 8/31/2006	Securities Purchased	Securities Matured /Sold	Market Value Change	
SUMMARY:						
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 84,201,920	\$ 75,485,345	\$ 88,517,480	\$ (78,400,905)	\$ 0	\$ 85,601,920
TREASURY SECURITIES	24,000,000	31,017,990	0	(8,000,000)	226,210	23,244,200
AGENCY SECURITIES	91,600,000	114,658,380	0	(25,000,000)	723,791	90,382,171
PORTFOLIO TOTAL	\$ 199,801,920	\$ 221,161,715	\$ 88,517,480	\$ (111,400,905)	\$ 950,001	\$ 199,228,291

	Face Amount 11/30/2006	Book Transaction Excludes Unrealized Gain and Loss				Book Value 11/30/2006
		Book Value 8/31/2006	Securities Purchased	Securities Matured / Sold	Securities (Disc.)/Prem.	
SUMMARY:						
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 84,201,920	\$ 75,485,345	\$ 88,517,480	\$ (78,400,905)	\$ 0	\$ 85,601,920
TREASURY SECURITIES	24,000,000	32,029,104	0	(8,000,000)	(15,969)	24,013,135
AGENCY SECURITIES	91,600,000	116,481,625	0	(25,000,000)	94,583	91,576,208
PORTFOLIO TOTAL	\$ 199,801,920	\$ 223,996,074	\$ 88,517,480	\$ (111,400,905)	\$ 78,614	\$ 201,191,263

*Dallas County Community College District
Investment Portfolio Transaction Report
Activity for the 1st Quarter Ended November 30, 2006*

Invest. ID	Cusip Number	Description	Purchase Date	Call Date	Maturity Date	Face Amount	Yield
MONEY MARKET FUNDS / INVESTMENT POOLS							
73190		TEXPOOL	30-Jul-90		N/A	\$ 26,526,817	(1)
1111		TEXSTAR	23-Jun-03		N/A	25,067,773	(2)
2003		TEXSTAR (TAX NOTE)	06-Aug-03		N/A	2,052,505	(2)
2004		TEXSTAR (TAX NOTE)	06-Apr-04		N/A	14,032,311	(2)
40		TEXSTAR (GO)	14-Sep-04		N/A	16,522,514	(2)
REPURCHASE AGREEMENTS							
None							
TREASURY SECURITIES							
13079	T9128277F3	U. S. Treasury	28-Oct-03		15-Nov-06		2.34%
13080	T912828BP4	U. S. Treasury	28-Jan-04		15-Nov-06		2.12%
13081	T912828BV1	U. S. Treasury	29-Jan-04		15-Jan-09	4,000,000	3.23%
13082	T912828BZ2	U. S. Treasury	25-Feb-04		15-Feb-09	20,000,000	2.97%
AGENCY SECURITIES							
16202	3128XOF87	FHLMC Notes	28-Feb-03		28-Feb-07	10,000,000	3.20%
16209	3128X1V46	FHLMC Notes	24-Oct-03		12-Oct-06		2.77%
16210	3128X1V46	FHLMC Notes	24-Oct-03		12-Oct-06		2.88%
16215	3128X2NSO	FHLMC Notes	28-Jan-04		28-Jan-08	3,000,000	3.25%
16216	3133ITQU8	FFCB Notes	28-Jan-04		28-Jul-08	3,000,000	3.55%
16217	3136F3Y59	FNMA Notes	30-Jan-04		30-Jul-07	7,500,000	3.00%
16218	3128X2UG8	FHLMC Notes	13-Feb-04		13-Aug-07	2,500,000	3.09%
16219	3128X2WC5	FHLMC Notes	23-Feb-04		23-Aug-07	7,500,000	3.15%
16220	3128X2TX3	FHLMC Notes	11-Feb-04		9-Feb-07	10,000,000	2.93%
16221	3128X2ZK4	FHLMC Notes	27-Feb-04		27-Aug-07	10,000,000	3.00%
16222	3128X2D28	FHLMC Notes	4-Mar-04		4-Sep-07	5,000,000	3.01%
16223	3128X2F34	FHLMC Notes	27-Feb-04	27-Feb-07	27-Feb-09	15,000,000	3.40%
16231	313589M59	FN DN	21-Dec-05		30-Oct-06		4.69%
16235	313589J38	FN DN	7-Apr-06		4-Oct-06		5.06%
40-3	3128X37L1	FHLMC Notes	11-Apr-05		11-Jan-07	15,000,000	4.05%
40-13	313397J28	FMCD Notes	7-Apr-06		3-Oct-06		5.08%
45-1	3128X3WY5	FHLMC Notes	1-Feb-06	22-Sep-06	22-Sep-09	1,300,000	4.00%
45-2	31359MWP4	FNMA Notes	1-Feb-06		21-Oct-09	1,800,000	4.01%
PORTFOLIO TOTAL						<u>\$ 199,801,920</u>	

(1) The TexPool yield varies daily. The yield as of August 31, 2006 was 5.2355% and November 30, 2006 was 5.2780.

(2) The TexSTAR yield varies daily. The yield as of August 31, 2006 was 5.2601% and November 30, 2006 was 5.2785.

Market Transactions

Invest. ID	Market Value 8/31/2006	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 11/30/2006
MONEY MARKET FUNDS / INVESTMENT POOLS					
73190	\$ 36,445,710	\$ 62,086,941	\$ (70,605,834)		\$ 27,926,817
1111	4,809,507	20,258,266			25,067,773
2003	2,698,124	426,283	(1,071,902)		2,052,505
2004	14,419,239	184,801	(571,729)		14,032,311
40	17,112,765	5,561,189	(6,151,440)		16,522,514
REPURCHASE AGREEMENTS					
None					
TREASURY SECURITIES					
13079	4,982,800		(5,000,000)	17,200	0
13080	2,984,190		(3,000,000)	15,810	0
13081	3,864,200			30,800	3,895,000
13082	19,186,800			162,400	19,349,200
AGENCY SECURITIES					
16202	9,894,900			56,300	9,951,200
16209	4,984,300		(5,000,000)	15,700	0
16210	4,984,300		(5,000,000)	15,700	0
16215	2,924,190			18,630	2,942,820
16216	2,913,750			25,320	2,939,070
16217	7,319,550			56,250	7,375,800
16218	2,447,775			15,825	2,463,600
16219	7,349,925			45,075	7,395,000
16220	9,887,300			66,400	9,953,700
16221	9,783,700			63,700	9,847,400
16222	4,890,100			31,900	4,922,000
16223	14,432,850			139,050	14,571,900
16231	4,957,500		(5,000,000)	42,500	0
16235	4,976,000		(5,000,000)	24,000	0
40-3	14,927,700			52,200	14,979,900
40-13	4,976,500		(5,000,000)	23,500	0
45-1	1,262,040			13,741	1,275,781
45-2	1,746,000			18,000	1,764,000
PORTFOLIO TOTAL	\$ 221,161,715	\$ 88,517,480	\$ (111,400,905)	\$ 950,001	\$ 199,228,291

(1) The TexPool yield varies daily. The yield as of August 31, 2006 was 5.2355% and November 30, 2006 was 5.2780.

(2) The TexSTAR yield varies daily. The yield as of August 31, 2006 was 5.2601% and November 30, 2006 was 5.2785.

Book Transaction Excludes Unrealized Gain

Invest. ID	Book Value 8/31/2006	Securities Purchased	Securities Matured / Sold	Securities (Disc.)/Prem.	Book Value 11/30/2006
MONEY MARKET FUNDS / INVESTMENT POOLS					
73190	\$ 36,445,710	\$ 62,086,941	\$ (70,605,834)		\$ 27,926,817
1111	4,809,507	20,258,266			25,067,773
2003	2,698,124	426,283	(1,071,902)		2,052,505
2004	14,419,239	184,801	(571,729)		14,032,311
40	17,112,765	5,561,189	(6,151,440)		16,522,514
REPURCHASE AGREEMENTS					
None					
TREASURY SECURITIES					
13079	5,011,414		(5,000,000)	(11,414)	0
13080	3,003,068		(3,000,000)	(3,068)	0
13081	4,001,494			(156)	4,001,338
13082	20,013,128			(1,331)	20,011,797
AGENCY SECURITIES					
16202	10,000,000				10,000,000
16209	4,999,385		(5,000,000)	615	0
16210	4,998,771		(5,000,000)	1,229	0
16215	3,000,000				3,000,000
16216	3,000,000				3,000,000
16217	7,474,067			7,108	7,481,175
16218	2,497,968			534	2,498,502
16219	7,500,000				7,500,000
16220	9,992,642			4,159	9,996,801
16221	10,000,000				10,000,000
16222	4,999,639			91	4,999,730
16223	15,000,000				15,000,000
16231	4,963,207		(5,000,000)	36,793	0
16235	4,977,679		(5,000,000)	22,321	0
40-3	15,000,000				15,000,000
40-13	4,978,267		(5,000,000)	21,733	0
45-1	1,300,000				1,300,000
45-2	1,800,000				1,800,000
PORTFOLIO TOTAL	\$ 223,996,074	\$ 88,517,480	\$ (111,400,905)	\$ 78,614	\$ 201,191,263

(1) The TexPool yield varies daily. The yield as of August 31, 2006 was 5.2355% and November 30, 2006 was 5.2780.

(2) The TexSTAR yield varies daily. The yield as of August 31, 2006 was 5.2601% and November 30, 2006 was 5.2785.

*Dallas County Community College District
Investment Portfolio Percentage Report
Activity for the 1st Quarter Ended November 30, 2006*

Type of Security	Portfolio Pct 8/31/2006	Market Value 8/31/2006	Portfolio Pct 11/30/2006	Market Value 11/30/2006
MONEY MKT FUNDS & INVESTMENT POOLS	34.13%	75,485,345	42.96%	85,601,920
TREASURY SECURITIES	14.03%	31,017,990	11.67%	23,244,200
AGENCY SECURITIES	51.84%	114,658,380	45.37%	90,382,171
PORTFOLIO TOTAL	100.00%	221,161,715	100.00%	\$ 199,228,291

Portfolio Percent by Investment Type

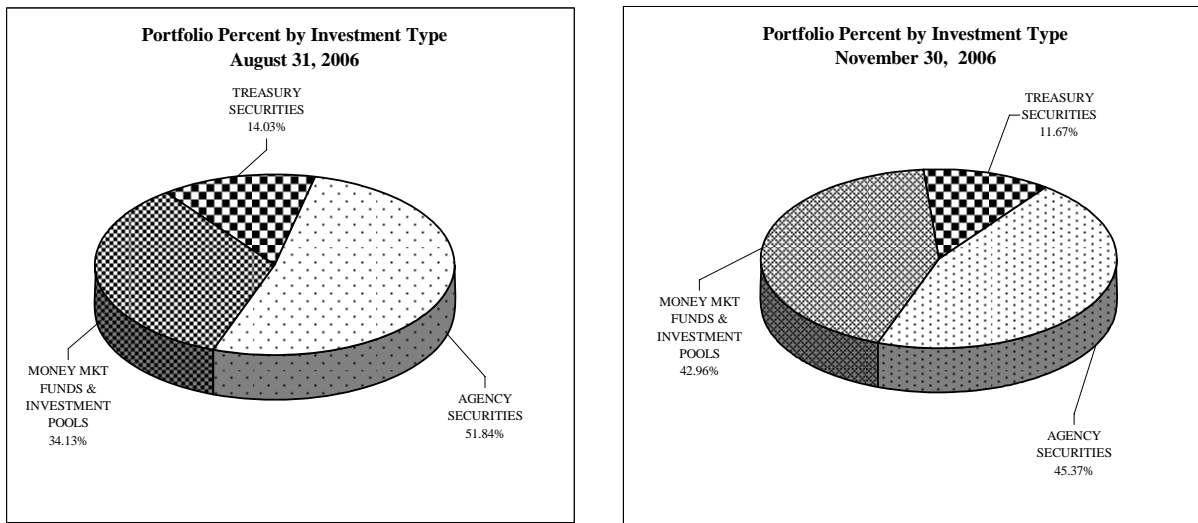


Figure 1 - Investment Portfolio Percentage Report

Dallas County Community College District
Investment Pool Report by Fund Type
Activity for the 1st Quarter Ended November 30, 2006

Fund Description	Portfolio Pct 8/31/2006	Market Value 8/31/2006	Portfolio Pct 11/30/2006	Market Value 11/30/2006
Unrestricted Fund	61.38%	\$ 135,764,732	63.88%	\$ 127,262,839
Auxiliary Fund	7.08%	15,656,196	6.93%	13,803,095
Unexpended Plant Fund	28.95%	64,020,019	26.86%	53,514,229
Quasi - Endowment Fund	2.59%	5,720,768	2.33%	4,648,128
PORTFOLIO TOTAL	100.00%	\$ 221,161,715	100.00%	\$ 199,228,291

Portfolio Pool Allocation Percent by Fund Type

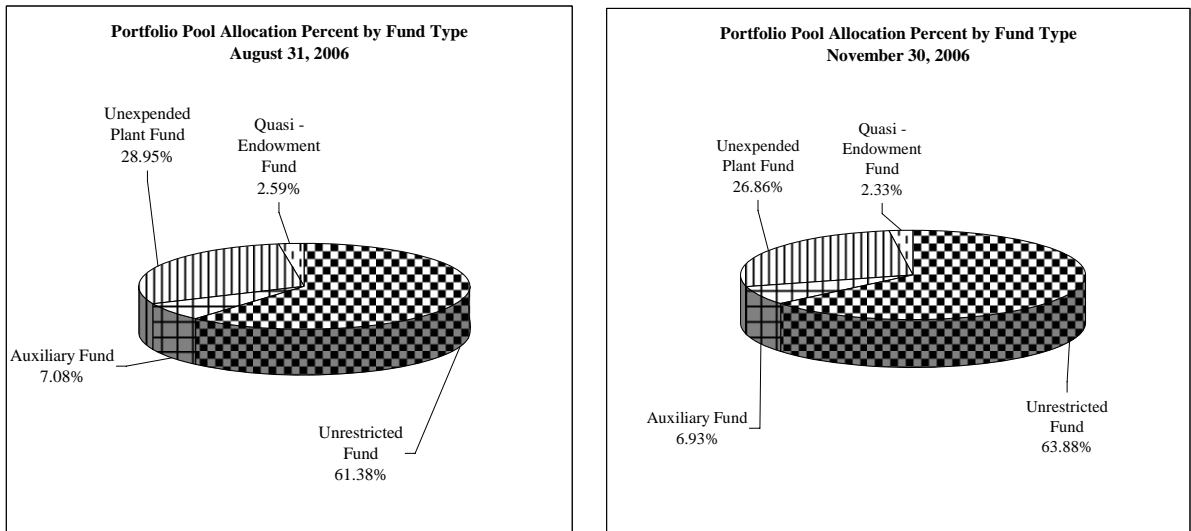
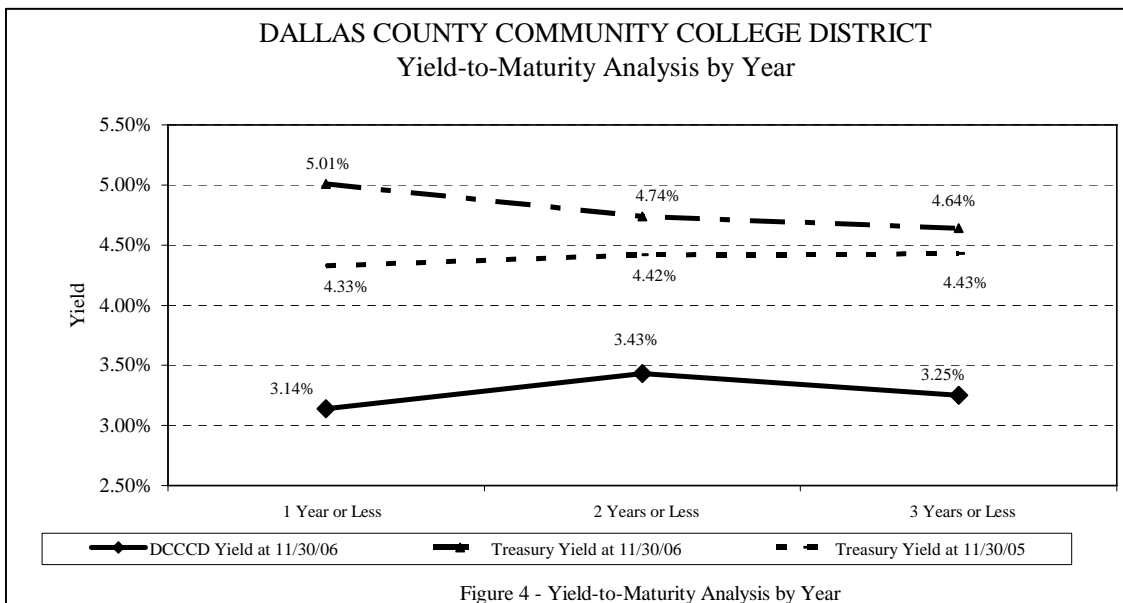
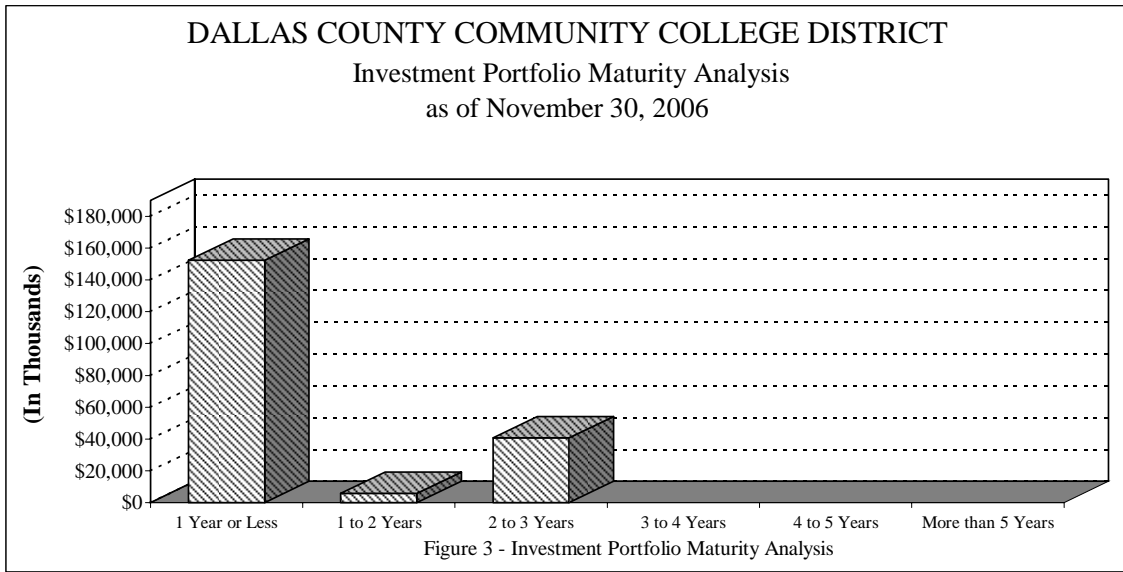


Figure 2 - Investment Portfolio Fund Report



GLOSSARY OF INVESTMENT TERMS

Agency: A security that is issued with an implied or actual pledge of the credit of the U.S. government. The agency is a department of the government or a pseudo-agency that is providing a governmental function (e.g., SLMA, FHLB).

Arbitrage: Arbitrage involves the simultaneous purchase of a security in one market and the sale of it or a derivative product in another market to profit from price differentials between the two markets. As used in municipal finance, it represents the spread between bond interest rates and the interest rate on investments of proceeds. Generally these earnings are limited by IRS requirements to spend proceeds quickly, usually within 24 months.

Basis point: 1/100th of a point (i.e., 50 basis points = .50 % or one half of one percent).

Bond: A long-term promissory note in which the issuer agrees to pay the owner the amount of the face value on a future date and to pay interest at a specified rate at regular intervals.

Broker/dealer: An individual or firm who acts as an intermediary between a buyer and seller, usually charging a commission.

Call: The right to redeem outstanding bonds before their scheduled maturity.

Coupon: The stated interest payment that is based on the face amount of a fixed income security. This amount is usually redeemable at a specific date for a specific payment.

Delivery vs. payment: The control feature that will not allow a security to be paid unless the security is delivered in the exact amount of value as the payment. This transaction usually involves a third party, usually the safekeeping department of a bank.

Discount: The amount of reduction from the face of a fixed income security to compensate for the difference in coupon price and the market value.

GASB 31: A pronouncement by the Governmental Accounting Standards Board that provided for a dissolution of distinct differences between book and market values. It caused there to be a “mark to market” on a regular basis, with a recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

GO bond: A bond which is supported by general obligation tax revenues of a governmental entity.

Liquidity: The liquidity of a security is the ease with which the market can absorb volume buying or selling without dramatic fluctuation in price, i.e., ease of entry/exit into/from a market.

Market value: The market value of a security is the last-sale price multiplied by total units outstanding. It is calculated throughout the trading day and is related to the total value of the index.

Maturity: The date that a security comes due. The issuer must pay the holder the face amount of the security.

Municipal bonds: Bonds issued by states, cities, counties, and towns to fund public capital projects like roads, schools, sanitation facilities, bridges, as well as operating budgets. These bonds are exempt from federal taxation and from state and local taxes for the investors who reside in the state where the bond is issued.

Premium: The amount of extra price that is added above the face of a fixed income security to compensate for the difference in coupon price and the market value (which takes into consideration the current interest market compared to the stated coupon).

Repurchase agreement: Agreement between a seller and a buyer, usually of agency or treasury securities, where the seller agrees to repurchase the securities at an agreed upon price and date.

Revenue bond: A bond which is supported by pledged revenues of the entity.

Settlement: The conclusion of a securities transaction; a broker/dealer buying securities pays for them; a selling broker delivers the securities to the buyer's broker.

Treasury: A security that is issued with the full faith and credit of the United States government.

Underwriter: An investment banker who assumes the risk of bringing a new securities issue to market. The underwriter will buy the issue from the issuer and guarantee sale of a certain number of shares to investors; this is firm-commitment underwriting. To spread the risk of purchasing the issue, the underwriter often will form a syndicate (underwriting group, purchase group) among other investment firms. If the investment firm is unwilling to buy the issue outright, other underwriting forms

may be used.

Unrealized gain or loss: The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.

INFORMATIVE REPORT NO. 17

Presentation of 1st Quarter Financial Statements

The 1st quarter financial statements are presented as provided by Board Policy CDA (LOCAL) which states: *Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts.*

I. Board Date: 01/16/2007

II. Agenda Item Title: Presentation of 1st Quarter Financial Statements

III. Background:

Trustees who serve on the Audit Committee are Ms. Compton (chair), Mrs. Boyle and Mr. Ferguson. The Audit Committee reviewed the 1st quarter financial statements on January 16, 2007. If indicated, Audit Committee members will discuss the statements with the Board during the meeting on January 16, 2007.

IV. Analysis:

The Audit Committee accepted the financial statements and recommended they be presented to the full Board of Trustees at the January 16, 2007, meeting.

V. Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



Financial Statements

As of November 30, 2006

**Dallas County Community College District
1st Quarter Financial Report
Executive Summary**

There have been no significant changes or transactions affecting the financial position of the District for the period September 1, 2006 through November 30, 2006. A brief analysis of each of the primary statements follows.

Balance Sheet

The schedule *Combined Balance Sheet* presents the unaudited Combined Balance Sheet by fund group as of November 30, 2006. The assets of the District continue to consist primarily of cash, investments, and plant assets (approximately 95.9% of total assets). Cash, cash equivalents, and investments decreased approximately \$7.7 million (3.7%) from November 30, 2005. This decrease is primarily due to expenditures for land and building purchases and construction costs for planned projects. Receivables increased approximately \$2.0 million (15.3%) from November 30, 2005. This increase is primarily due to increased Federal receivables related to workforce development grants. Inventories and other assets decreased approximately \$3.7 million (32.2%) from November 30, 2005. This decrease is primarily due to the release of the Series 1986 bond reserve fund since payment on the bonds was complete. Property, plant and equipment increased approximately \$16.6 million (5.2%) from November 30, 2005. This increase is related to the capitalization of assets for major repairs and rehabilitation projects, construction projects and other capital equipment expenditures, net of asset disposals and depreciation. Total combined assets have increased from November 2005 by about \$5.9 million (1.1%). The District's Combined Assets, Liabilities and Fund Balances are depicted graphically in Figures 1-2.

District assets are funded approximately 67.9% by fund balances, and 32.1% by liabilities. Isolating the effects of interfund payables, total liabilities of the District have decreased about 5.3% when compared to November 2005. This decrease is mainly attributable to a reduction in bonds payable due to making semi-annual principal payments.

Schedule of Fund Balances

The *Schedule of Fund Balances* presents the total fund balances of the District by fund and by type (i.e. Restricted, Designated, etc.). The largest components of fund balance are the investment in plant assets (\$225.6 million, 59.6%) and current operating funds (\$100.2 million, 26.5%). Total current fund balances increased by approximately \$0.7 million for the year to date. The change in fund balance is

cyclical in nature over the course of the fiscal year. The components of the fund balances are depicted graphically in Figure 3.

Statement of Current Funds Revenues, Expenditures, and Other Changes

The results of operations for the current funds are summarized in the *Combined Current Funds Revenues, Expenditures and Transfers* table. This table presents a comparison for the first quarter ended November 30, 2006, 2005 and 2004.

Current revenues have increased from the same period in the prior year. Unrestricted state appropriations to date are relatively unchanged from November 2005. Total tuition and charges have increased approximately \$3.3 million (11.2%) from November 2005 primarily due to a \$3 per credit hour tuition increase that began in the Spring 2006 semester and additional tuition for students taking a class for the third or more time. Ad valorem tax revenue in the current funds increased approximately \$1.1 million (24.7%) from November 2005 primarily due to an increase in property valuation. Investment revenues increased approximately \$2.1 million (1358.1%) from November 2005 as a result of increased interest rates in the District's investment portfolio. Contracts and grants revenue decreased approximately \$1.1 million (14.0%) from November 2005 as a result of decreased federal grants from the Department of Education. Auxiliary Enterprises revenue is relatively unchanged from November 2005. The District's Current Unrestricted Revenues are depicted graphically in Figure 4.

Current unrestricted funds expenditures are relatively unchanged from those from the same period in the prior year although institutional support showed an increase of \$1.4 million (11.5%) primarily due to increases in advertising and legal expense. Current Unrestricted Expenditures are shown in Figure 5.

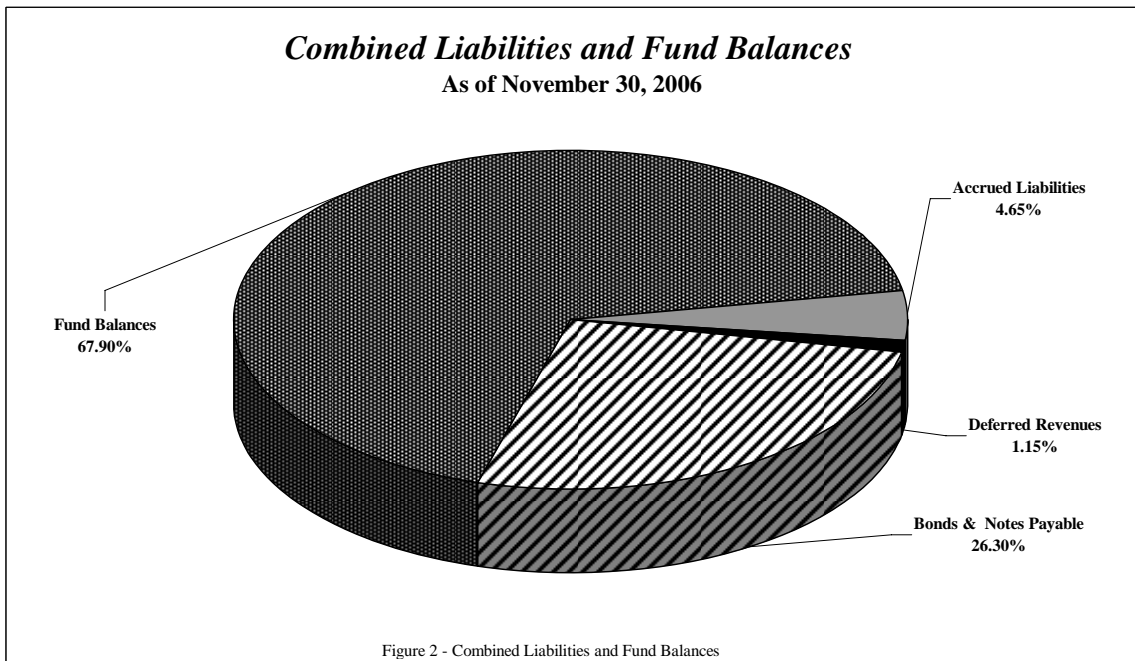
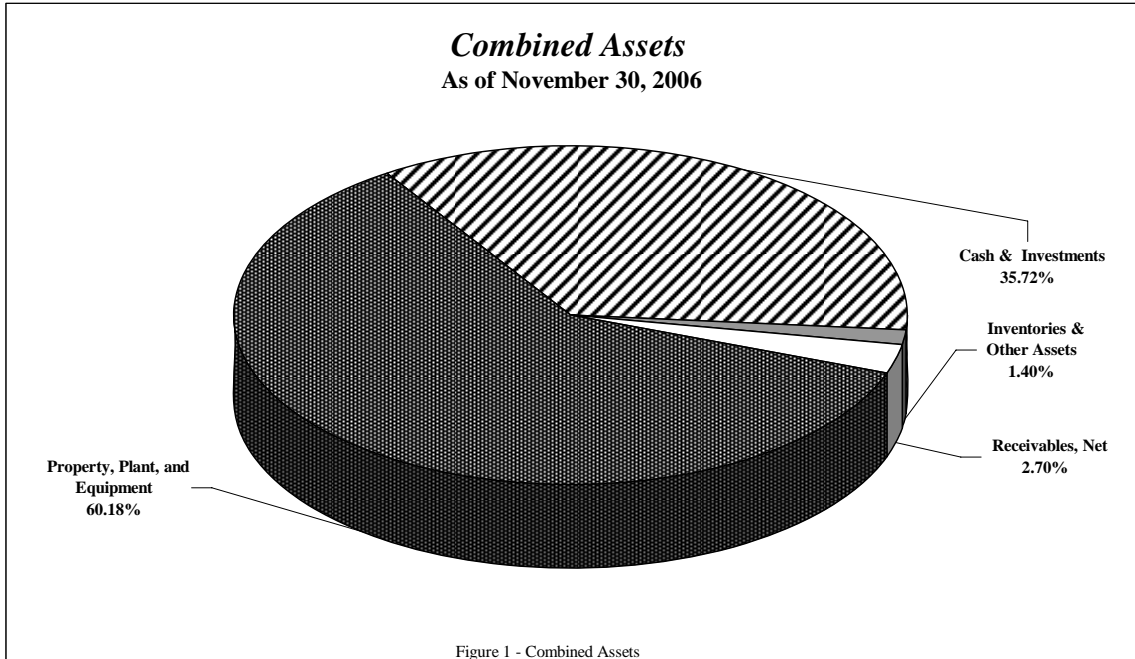
Restricted expenditures are approximately \$1.2 million (9.0%) behind those from the same period in the prior year primarily due to decreases in student financial aid.

In summary, the net difference between total expenditures and transfers and total revenues results in an increase to fund balance of approximately \$0.7 million for the first three months of the 2006-07 fiscal year. This change is due primarily to the increase in investment income and tuition revenues.

Note: See Glossary for fund groups, functional areas and financial terms at the end of the report.

*Dallas County Community College District
 Combined Balance Sheet (Unaudited)
 November 30, 2006
 With Comparative Totals (000's)*

	<i>Current Funds</i>	<i>Plant Funds</i>	<i>Loan and Agency Funds</i>	<i>Quasi- Endowment Fund</i>	<i>Total Current Year</i>	<i>Total As Of 08/31/06</i>	<i>Total November 2005</i>
<u>ASSETS:</u>							
Cash and Cash Equivalents	\$33,908	\$47,314	\$1,861	\$2,363	\$85,446	\$87,178	\$45,349
Receivables, Net	14,864	157	9		15,030	25,395	13,032
Inventories and Other Assets	4,806	3,007			7,813	7,549	11,528
Due From Other Funds						2,303	1,236
Investments	91,767	18,836		3,024	113,627	130,766	161,396
Property, Plant, and Equipment		335,394			335,394	339,900	318,831
TOTAL ASSETS	\$145,345	\$404,708	\$1,870	\$5,387	\$557,310	\$593,091	\$551,372
<u>LIABILITIES:</u>							
Accounts Payable and Accrued Liabilities	\$21,027	\$4,958	(\$37)		\$25,948	\$32,260	\$26,592
Due to Other Funds						2,303	1,236
Deposits and Deferred Revenues	4,481		1,776	133	6,390	28,416	4,777
Notes Payable		397			397	444	584
Bonds Payable		146,175			146,175	146,175	156,910
TOTAL LIABILITIES	\$25,508	\$151,530	\$1,739	\$133	\$178,910	\$209,598	\$190,099
<u>FUND BALANCES:</u>							
<i>Current Funds:</i>							
Operating	\$100,236				\$100,236	\$102,286	\$85,088
Auxiliary	19,601				19,601	16,879	19,632
Restricted	-				-	-	-
<i>Plant Funds:</i>							
Unexpended		12,243			12,243	6,893	13,619
Retirement of Indebtedness		15,375			15,375	13,320	12,619
Investment in Plant		225,560			225,560	238,726	225,038
Loan Fund			131		131	131	127
Quasi-Endowment Fund				5,254	5,254	5,258	5,150
TOTAL FUND BALANCES	\$119,837	\$253,178	\$131	\$5,254	\$378,400	\$383,493	\$361,273
TOTAL LIABILITIES & FUND BALANCES	\$145,345	\$404,708	\$1,870	\$5,387	\$557,310	\$593,091	\$551,372

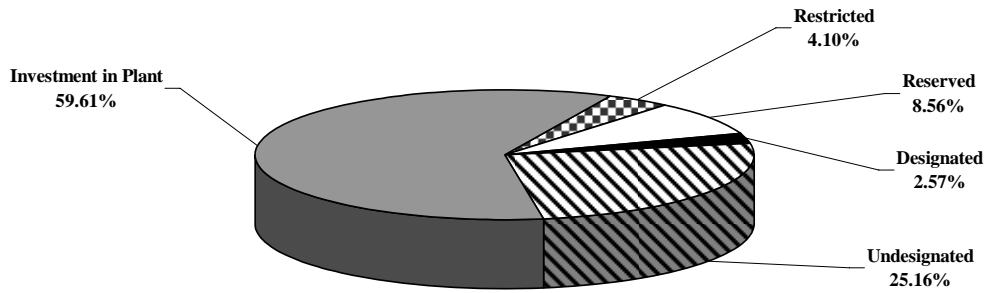


*Dallas County Community College District
Schedule of Fund Balances (Unaudited)
November 30, 2006
With Comparative Totals (000's)*

	<i>Unrestricted</i>			<i>Restricted</i>		<i>Net Investment in Plant</i>	<i>Total- Current Month</i>	<i>Fiscal Year Ending 08/31/06</i>	<i>Net Change Increase/ (Decrease)</i>
	<i>Reserved</i>	<i>Designated</i>	<i>Undesignated</i>	<i>Debt Service</i>	<i>Other</i>				
<u>FUND BALANCES:</u>									
<i>Current Funds:</i>									
Operating	\$19,244	\$4,484	\$76,508				\$100,236	\$102,286	(\$2,050)
Auxiliary	895	2	18,704				19,601	16,879	2,722
Restricted									
<i>Subtotal:</i>	20,139	4,486	95,212				119,837	119,165	672
<i>Plant Funds:</i>									
Unexpended	12,243						12,243	6,893	5,350
Retirement of Indebtedness				15,375			15,375	13,320	2,055
Investment in Plant						225,560	225,560	238,726	(13,166)
Loan Fund					131		131	131	
Quasi-Endowment Fund		5,254					5,254	5,258	(4)
TOTAL FUND BALANCES	\$32,382	\$9,740	\$95,212	\$15,375	\$131	\$225,560	\$378,400	\$383,493	(\$5,093)

Fund Balances by Type - All Funds

November 30, 2006



Fund Balances by Fund Group - All Funds

November 30, 2006

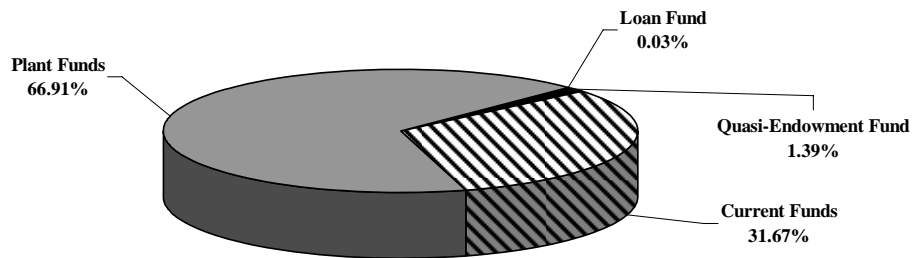
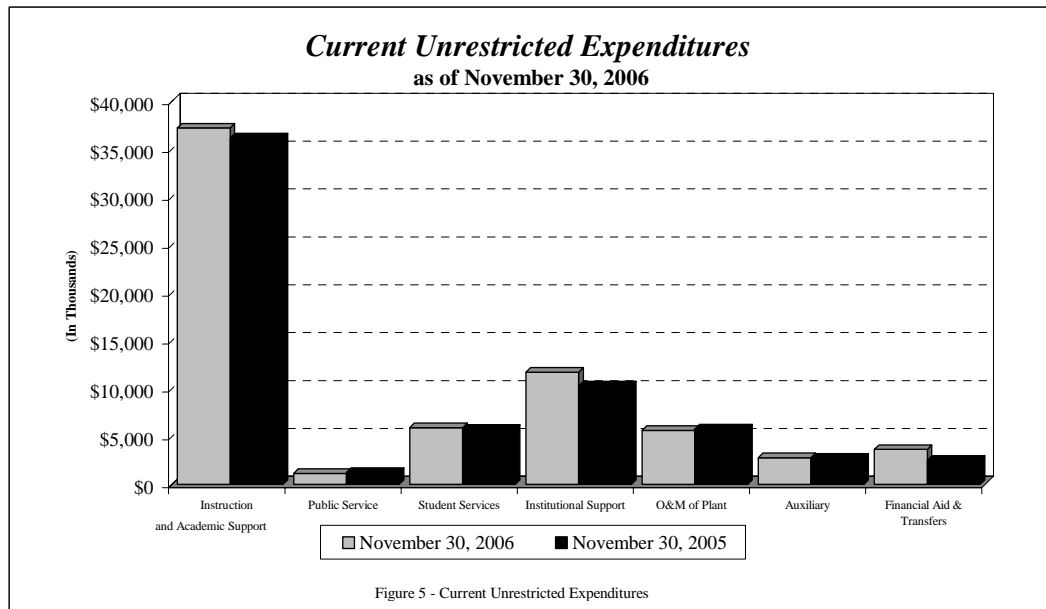
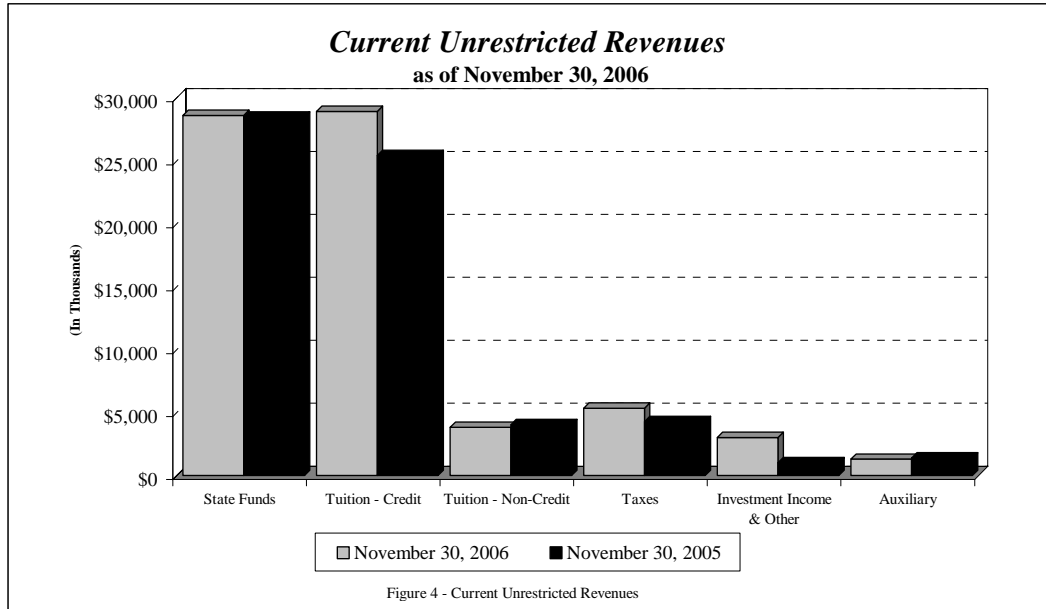


Figure 3 - Fund Balances By Type & Fund Group

*Dallas County Community College District
 Combined Current Funds Revenues, Expenditures, and Transfers (Unaudited)
 For the Three Months Ending November 30, 2006
 With Comparative Totals (000's)*

	<i>Operating</i>	<i>Auxiliary</i>	<i>Restricted</i>	<i>Total Current Year</i>	<i>Total November 2005</i>	<i>Total November 2004</i>
<u>REVENUES:</u>						
State Appropriations	\$28,611		\$5,665	\$34,276	\$34,176	\$32,695
Tuition & Charges - Credit	28,931			28,931	25,414	25,679
Tuition & Charges - Non-Credit	3,833			3,833	4,043	4,485
Total Tuition & Charges	32,764			32,764	29,457	30,164
Ad Valorem Taxes	5,345			5,345	4,286	4,068
Investment Income	2,045	215		2,260	155	(72)
Contracts & Grants	422		6,151	6,573	7,642	6,524
Other	347			347	500	421
Auxiliary Enterprises		1,302		1,302	1,401	1,008
TOTAL REVENUES	\$69,534	\$1,517	\$11,816	\$82,867	\$77,617	\$74,808
<u>EXPENDITURES:</u>						
Instruction and Academic Support	\$37,191		\$4,714	\$41,905	\$41,302	\$40,204
Public Service	1,143		566	1,709	1,790	1,852
Student Services	5,909		1,504	7,413	7,105	6,989
Institutional Support	11,707		1,772	13,479	12,091	12,302
Operation and Maintenance of Plant	5,630		208	5,838	5,978	5,348
Financial Aid	1,606		3,364	4,970	5,041	4,295
Auxiliary Enterprises		2,794		2,794	2,735	2,719
Mandatory Transfers	(2,039)		228	(1,811)	(1,490)	(1,327)
TOTAL EXPENDITURES & MANDATORY TRANSFERS	\$65,225	\$2,794	\$11,900	\$79,919	\$77,532	\$75,036
<u>Other Transfers and Additions, net</u>	(6,359)	3,999	84	(2,276)	(1,441)	(2,378)
NET INC/(DEC) in FUND BALANCE	(\$2,050)	\$2,722		\$672	(\$1,356)	(\$2,606)



GLOSSARY

FUND GROUPS

Current funds: Funds available for current operating and maintenance purposes as well as those restricted by donors and other outside agencies for specific operating purposes. Current funds are segregated into separately balanced fund groups.

Unrestricted current funds: Funds that have no limitation or stipulations placed on them by external agencies or donors. The funds are used for carrying out the primary purpose of the District, i.e., educational, student services, extension, administration and maintenance of facilities.

Auxiliary enterprises: Funds for activities that serve students, faculty, or staff for charges that are directly related to, although not necessarily equal to, the cost of the service. Examples are food services and bookstores. The state of Texas expects auxiliary enterprises to be self-supporting on a perpetual basis.

Restricted current funds: Funds available for current purposes but with restrictions from outside agencies or persons. Revenues are reported only to the extent of expenditures for the current year.

Plant funds: Plant funds are divided into three separately balanced fund groups.

Unexpended: Funds for the construction, rehabilitation, and acquisition of physical properties for institutional purposes.

Retirement of indebtedness: Funds accumulated to meet debt service charges and the retirement of indebtedness.

Investment in plant: Funds already expended for plant properties. Physical properties are stated at cost at the date of acquisition or fair market value at the date of donation for gifts. Depreciation on physical plant and equipment is recorded.

Loan funds: Funds available for loan to students.

Agency funds: Funds held by the District as custodial or fiscal agent for students, faculty members, and/or others.

Quasi-endowment and similar funds: Funds subject to certain Board-designated restrictions.

FUNCTIONAL AREAS OF EXPENDITURES

Instruction: Salaries, wages, supplies, travel, office furniture, equipment and other expenses for the operation of general academic and technical/vocational instructional departments.

Public service: All costs of activities designed primarily to serve the general public, including correspondence courses, adult study courses, public lectures, workshops, institutes, and similar activities.

Academic support: Library – Salaries, wages, library materials (including books, journals, audiovisual media, computer-based information, manuscripts and other information sources), binding costs, equipment and other operating costs of the library. Also, Instructional Administration Expense – Salaries, wages, supplies, travel, equipment and other operating expense of the offices of academic deans or directors of major teaching department groupings.

Student services: Salaries, wages and all other costs associated with admissions and registration, student financial services (including financial aid), student recruitment and retention, testing and guidance, career placement services and other student services.

Institutional support: Salaries, wages and all other costs for the governance of the institution, executive direction and control, business and fiscal management, campus security, administrative data processing, central support services, purchasing and other general institutional activities.

Operation and maintenance of plant: Salaries, wages, supplies, travel, equipment, services and other operating expenses for physical plant administration services, building maintenance, custodial services, grounds maintenance, utilities and major repairs and rehabilitation of buildings and facilities.

Staff benefits: Premiums and costs toward staff benefit programs for employees. Examples of authorized staff benefits are group insurance premiums, workers' compensation insurance, Medicare, retirement contributions and parking stipends. For reporting purposes, staff benefits are allocated over the functional areas based on salaries.

Scholarships and fellowships: Expenditures for student financial aid including

waivers, scholarships, and state and federal financial assistance.

Auxiliary enterprises: Expenditures related to bookstore, food service, intercollegiate athletics, and Center for Educational Telecommunications operations.

OTHER FINANCIAL TERMS

Audit of financial statements: Generally the expression of an opinion by the auditor that the financial statements present fairly in accord with certain standards, in all material respects the financial position of the organization being audited. It is not a determination of the presence or absence of fraud or deliberate misrepresentation.

Fraud: A false representation of a matter of fact that should have been disclosed, which deceives another so that he/she acts upon it to his/her injury.

GAAP: Generally accepted accounting principles. Rules, conventions, standards, and procedures that are widely accepted among accountants. GAAP doctrine is established by a combination of authoritative standards set by policy boards such as the Governmental Accounting Standards Board (GASB), an independent, self-regulating organization, and accounting practices developed over time that have become universally accepted as appropriate.

GASB 31: A pronouncement by the Governmental Accounting Standards Board that provided for dissolution of distinct differences between book and market values. It caused there to be a “mark to market” on a regular basis, with recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

GASB 34 and 35: Pronouncements by the Governmental Accounting Standards Board that were implemented beginning with the August 31, 2002 audited financial statements. Implementation of the pronouncements changed wording of the auditor's opinion, added a management's discussion and analysis section, reformatted financial statement line items, presented a single consolidated funds column, added a cash flow statement, and made various changes to the footnotes.

Internal control: The system of business procedures that limits and may prevent access of individuals to misappropriate the funds of an organization. One example is a separation of duties between execution and recording of transactions.

Management letter: A letter, generally issued by external auditors, pointing out various findings that were noted in connection with the audit engagement. Often these items involve observed weaknesses in internal control.

Materiality: A state of relative importance. Strict adherence to any accounting principle is not required when the lack of adherence does not produce an error or misstatement sufficiently large as to influence a financial statement reader's judgment of a given situation.

OMB Circular A-133: The U.S. Office of Management and Budget's pronouncement that established the process of auditing all government grants of a specified threshold size, to be included in the regular annual audit of the grantee.

Unrealized gain or loss: The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.

FINANCIAL REPORT NO. 18

Authorization of District Issued Commercial Paper

It is recommended that authorization be given to approve the use of a Commercial Paper program in an amount not to exceed \$300 million. The authorization allows for issuance of short-term financing instruments to provide interim financing for the District's Capital Improvement Program.

I. Board Date: 01/16/2007

II. Agenda Item Title: Authorization of District Issued Commercial Paper

III. Background:

On November 28, 2006, the Board Planning and Budget Committee was presented with the proposal to move forward on a program of interim capital financing through the use of an issued debt instrument known as Commercial Paper. This financing instrument was recently authorized by the State Legislature for use by community colleges under Texas Government Code Chapter 1371.

The use of a Commercial Paper instrument allows the District to issue debt to provide for "just in time" cash to meet contractor invoices. Paper may be issued for a term of one to 270 days. A subsequent issue of Commercial Paper will include previous issues to accumulate as time passes to a sum which is ultimately refinanced with general obligation tax bonds. Once bonds are issued, the authorization limit is reset to zero and a new series of commercial paper begins to accumulate so that no more than \$300 million in commercial paper is outstanding at any one time.

After the documents have been drawn up for the District by bond attorneys, final approval will be requested before any commercial paper is issued. The process of developing all of the service providers, the resolutions and covenants will generally take several weeks. We expect to bring final documents to the March or April board meeting.

IV. Analysis:

There is no direct budgetary impact to the program of Commercial Paper issuance. It is expected that the program will provide significant cost savings over the life of the Capital Improvement Program. These savings will be primarily in the form of reduced interest and bond issuance costs.

V. Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

FINANCIAL REPORT NO. 19

Approval of Agreement with MGI Investigations

It is recommended that authorization be given to approve an agreement with MGI Investigations in an amount not to exceed \$331,032 for the period February 1, 2007 through August 31, 2007, to provide private security guard and private investigator courses for Brookhaven College.

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Agreement with MGI Investigations

III. Background:

This is a partnership between Brookhaven College and MGI Investigations to provide private security guard and private investigator courses. MGI Investigations will provide instructors and materials. Brookhaven College will register students and maintain students' records.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the cabinet resource named below. Parties who responded to the invitation are the following:

MGI Investigations
Texas Continuing Education
Texas Handgun Academy

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Dr. Sharon L. Blackman, president.

IV. Analysis:

Brookhaven College will pay MGI Investigations an amount not to exceed \$331,032. Actual student enrollment and tuition receipts will determine the exact amount of payment. There is no additional financial obligation on Brookhaven College for any cancelled courses or additional activities.

V. Resource: Dr. Sharon L. Blackman
President
Brookhaven College
(972) 860-4809

Vernon Hawkins
Associate Vice President Corporate and Continuing Education
Brookhaven College
(972) 860-4221

FINANCIAL REPORT NO. 20

Approval of Amendment to Interlocal Agreement with The University of Texas at Arlington

It is recommended that authorization be given to approve an amendment to the interlocal agreement with The University of Texas at Arlington (UTA) for El Centro College. The amendment is to increase the original contract amount by an additional \$50,000. The contract period will remain the December 7, 2005 through August 31, 2006.

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Amendment to Interlocal Agreement with The University of Texas at Arlington

III. Background:

The original contract is for educational services. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is an amendment to an interlocal agreement to increase the contract amount from \$200,000 to \$250,000, and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides the following direction: *An Interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

The original contract, approved by the Board in December 2005, was for an amount that was forecasted to meet customer needs at that time. This increase requested will allow delivery of additional requested training for several consortium customers that are involved in Lean Enterprise improvement activities and related training. Additionally, the higher dollar value agreement requested correlates to a high number of requests from manufacturing companies in the consortiums and to their emerging needs for the type of training that TMAC/UA provides.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Huan Luong, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Dr. Micheal Jackson, interim president.

IV. Analysis:

Estimated revenues are \$405,000. Estimated expenditures are \$250,000.
Financial resources are budgeted in other contracted services account #22321 in
division #11-20-703010.

V. Resource: Micheal Jackson
Interim President
El Centro College
(214) 860-2018

Genie Dillon
Director of Solutions Development
El Centro College - Bill J. Priest Campus
(214) 860-5810

FINANCIAL REPORT NO. 21

Approval of Interlocal Agreement with The Dallas County Hospital
District

It is recommended that authorization be given to approve an agreement with Dallas County Hospital District in an amount not to exceed \$59,550 for the period September 1, 2006 through August 31, 2007, for non-credit, State reportable instruction provided by El Centro College.

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Interlocal Agreement with The Dallas County Hospital District

III. Background:

This is a contract for educational services. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal cooperation contract and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides this direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be renewed annually.*

Contract negotiations were not completed prior to the agenda deadline for the August, September, October, November and December board meetings. We are not requesting retroactive approval as we have not offered any classes this fiscal year.

This recommendation has undergone the following administrative review:

- An assessment from the director of purchasing that this work was not suited to solicitation of formal bids or quotes;
- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Huan Luong, vice president of business services that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Micheal Jackson, interim president.

IV. Analysis:

Estimated revenues are \$59,550. Estimated expenditures are \$30,000.

Financial resources are budgeted in non-credit-PT-supplemental-Fall & Spring account #20453 in division #11-05-573010 in the current approved budget for fiscal year 2006-2007.

V. Resource: Micheal Jackson
Interim President
El Centro College
(214) 860-2011

FINANCIAL REPORT NO. 22

Approval of Interlocal Agreement with The University of Texas at
Arlington

It is recommended that authorization be given to approve an interlocal agreement with The University of Texas at Arlington (UTA) for the period September 1, 2006 through August 31, 2007, to provide training/facilitation/consulting services through El Centro College - Bill J. Priest campus.

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Agreement with The University of Texas at Arlington

III. Background:

This is a contract for educational services. A distinguished feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegations of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal agreement and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

Contract negotiations were not completed prior to the agenda deadline for the August, September, October, November and December board meetings. We are not requesting retroactive approval as we have not offered any classes this fiscal year.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Huan Luong, vice president, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Dr. Micheal Jackson, interim president.

IV. Analysis:

Estimated revenues are \$322,580. Estimated expenditures are \$200,000.

Financial resources are budgeted in other contracted services account #22321 in division #11-20-703010.

V. Resource: Dr. Micheal Jackson
Interim President
El Centro College
(214) 860-2018

Genie Dillon
Director, Solutions Development
El Centro College - Bill J. Priest Campus
(214) 860-5810

FINANCIAL REPORT NO. 23

Approval of Agreement with Performance Learning Systems, Inc.

It is recommended that authorization be given to approve an agreement with Performance Learning Systems, Inc. in an amount not to exceed \$60,000 for the period January 1, 2007 through December 31, 2007, to provide on-line credit and continuing education courses for Mountain View College.

I. Board Date: 01/16/2007

II. Agenda Item Title: Approval of Agreement with Performance Learning Systems, Inc.

III. Background:

This agreement will allow Performance Learning Systems, Inc. (PLS) to serve as an independent contractor to provide on-line continuing education courses. This agreement will also allow Mountain View College to use PLS's proprietary courseware, textbooks and other instructional materials as part of Mountain View's institutional professional development or as training for other companies, organizations and/or school districts as part of the college's Alternative Teacher Certification (ATC) program. This agreement will allow the college to offer PLS courses as traditional CE offerings to qualified students, even if they are not part of Mountain View's ATC program.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

IV. Analysis:

Estimated revenues are \$20,000. Estimated expenditures are \$60,000. Financial resources are budgeted in other contracted services account #22321 in division #11-06-300008.

V. Resource: Felix A. Zamora
President
Mountain View College
(214) 860-8700

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	1	100	331,032	100
Total	1	100	331,032	100

Respondents from Which Recommendations for Agreements
In the Financial Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	1	100
Total	1	100

Recommendations in the Financial Reports Sections
September 5, 2006 – January 16, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	4	100	1,147,633	100
Total	4	100	1,147,633	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

PERSONNEL REPORT NO. 24

Approval of Long-Term Sabbatical Leaves for 2006-2007

It is recommended that long-term sabbatical leaves be authorized for the Administrators and Faculty listed below:

Administrators Long-Term Sabbatical

Bennett, Rodger – Physical Education, Athletics and Nutrition – Brookhaven College

Period of Leave: Fall, 2007

Synopsis: To learn Spanish via an intensive study program in Mexico or Spain and also to review and refine the current division-wide learning processes in order to make them more sustainable and better documented.

Wilson, S. Neal – Workforce & Continuing Education – Eastfield College

Period of Leave: Spring, 2008

Synopsis: To develop a series of four (4) on-line training courses to provide mandatory continuing education for licensed peace officers in Texas and the Southeastern United States.

Faculty Long-Term Sabbatical

Adegbola, Maxine – Health & Legal – El Centro College

Period of Leave: Fall, 2007

Synopsis: To explore, plan, and implement activities pertaining to integrating genetics into the Associate Degree Nursing program at El Centro College.

Henry, Matthew – WLCC/Humanities – Richland

Period of Leave: Fall, 2007

Synopsis: To complete comprehensive examinations required to advance to ABD (all but dissertation) status in the doctoral program at the University of Texas at Dallas (UTD). To prepare a dissertation prospectus. The knowledge gained in this endeavor will have a direct impact on courses taught in the African American Literature and Cultural Studies at Richland College.

Motley, Thomas D. – Humanities – Richland

Period of Leave: Fall, 2007

Synopsis: To prepare and seek publication for an illustrated book on art and farming.

- I. Board Date: 01/16/2007
- II. Agenda Item Title: Approval of Long-term Sabbatical Leaves for 2006-2007
- III. Background:

Contractual employees, who have satisfactorily completed a minimum sequence of seven full years of service, may be granted sabbatical leave for purpose of study or travel that will benefit the institution, the students and the employees. A faculty member may apply for either a one-year sabbatical leave in which compensation will equal half salary or a one-semester sabbatical leave in which full salary will be paid. An administrator may be granted a sabbatical for the period of one semester only to be compensated at full pay. An approved sabbatical leave carries with it an obligation of at least two (2) years of continued service immediately after completion of the leave if the individual is tendered contracts for such periods.

ADMINISTRATORS

Proposal for administrative sabbatical are reviewed and approved by the Associate Vice Chancellor, Human and Organizational Development and recommendations are presented to the Board for their consideration. In 2005-2006 one (1) administrator was recommended and approved for a long-term sabbatical leave. There are two (2) administrators recommended for approval for 2006-2007.

FACULTY

Proposals for faculty sabbaticals are made in writing to the location president. Following college recommendation, the proposals are reviewed and recommended by the District Faculty Cabinet and sent to the Vice Chancellor of Educational Affairs (VCEA). The VCEA reviews the recommendations and forwards them to the Chancellor for presentation to the Board. In 2005-2006, fourteen (14) faculty members were approved for long-term sabbatical leaves. There are three (3) faculty members recommended for approval during 2006-2007.

- IV. Resource: Denys Blell
Assistant Vice Chancellor /Executive District Director
Human Resources
District Office
(214) 860-2466

PERSONNEL REPORT NO. 25

Consideration of Resignations, Retirements and Phased Faculty Retirement

RESIGNATIONS

Flewellen, Philip (Brookhaven)	Instructor, Radiological Science	December 13, 2006
Carter, Latrica (Cedar Valley)	Campus Peace Officer (Full-time)	November 17, 2006
Moore, Latasha (Cedar Valley)	Campus Peace Officer (Part- time)	December 1, 2006
Meyer, Julie (Eastfield)	Director, College Programs	December 8, 2006
Cook, Kelly (El Centro)	Instructor, Food and Hospitality	December 15, 2006
Posey, Pamela (El Centro)	Instructor/Program Coordinator, Medical Transcription Program	May 10, 2007
Stewart, Estefana (El Centro)	Director, Admissions and Registrar	January 9, 2007
Koontz, Brian (North Lake)	Instructor, Computer Information Systems	January 12, 2007
Hilger, Christine (Richland)	Instructor, Interior Design	November 9, 2006
Lewis, Marjorie (Richland)	Instructor, Journalism	January 5, 2007

RETIREMENTS

Baty, Ida (North Lake)	Instructor/Counselor	December 14, 2006
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Jackman, Sarah (Richland) Instructor, Developmental
Math

August 31, 2007

PHASED FACULTY RETIREMENT

Wood, Hugh (Richland) Instructor, History

Academic Year 2007-
2008

I. Board Date: 01/16/2007

II. Agenda Item Title: Consideration of Resignations, Retirements and Phased Faculty Retirement

III. Background:

Resignations

Mr. Philip Flewellen (Brookhaven), Ms. Latrica Carter (Cedar Valley) and Ms. Latasha Moore (Cedar Valley) are resigning for personal reasons. Ms. Julie Meyer (Eastfield) is resigning to relocate to Ohio. Mr. Kelly Cook (El Centro) is resigning to pursue an opportunity as an Executive Chef at a Plano hospital. Ms. Pamela Posey (El Centro) is resigning for personal reasons. Ms. Estefana Stewart (El Centro) is resigning her full-time administrative position to transfer to North Lake College as a Visiting Scholar Administrator. Mr. Brian Koontz (North Lake), Ms. Christine Hilger (Richland) and Ms. Marjorie Lewis (Richland) are resigning for personal reasons.

Retirements

Ms. Ida Baty (North Lake) is retiring after serving the district for three years. Ms. Sarah Jackman (Richland) is retiring after serving the district for thirteen years.

Phased Faculty Retirement

Dr. Hugh Wood (Richland) has declared his participation in the Phased Faculty Retirement program after serving the district for thirty-four years.

IV. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

PERSONNEL REPORT NO. 26

Approval of Warrants of Appointment for Security Personnel

It is recommended that warrants of appointment be approved for the following College Police/Peace Officers for the periods indicated:

<u>NAME</u>	<u>PERIOD OF APPOINTMENT</u>
Hervey, Brian (Cedar Valley) (Part-time)	From 8:00 a.m., January 17, 2007, through termination of DCCCD employment
Smith, Thomas (Cedar Valley) (Part-time)	From 8:00 a.m., January 17, 2007, through termination of DCCCD employment
Benavidez, Robert (Richland) (Full-time)	From 8:00 a.m., January 17, 2007, through termination of DCCCD employment
Brooks, Vincent Bernard (Richland) (Part-time)	From 8:00 a.m., January 17, 2007, through termination of DCCCD employment
Downs, Christopher (Richland) (Part-time)	From 8:00 a.m., January 17, 2007, through termination of DCCCD employment
Willis, Rebecca (Richland) (Part-time)	From 8:00 a.m., January 17, 2007, through termination of DCCCD employment

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
 ADJUNCT FACULTY TEACHING CREDIT CLASSES
 BY ETHNICITY & LOCATION
 PAID ON NOVEMBER 30, 2005**

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 11/30/05	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	354	82.90%	85	62.04%	232	79.45%	158	66.67%
African American	35	8.20%	37	27.01%	34	11.64%	56	23.63%
Hispanic	9	2.11%	4	2.92%	14	4.79%	13	5.49%
Asian/Pacific Islander	24	5.62%	6	4.38%	9	3.08%	9	3.80%
American Indian	0	0.00%	0	0.00%	2	0.68%	1	0.42%
Non Res. Alien	5	1.17%	0	0.00%	1	0.34%	0	0.00%
Other/Not Reported	0	0.00%	5	3.65%	0	0.00%	0	0.00%
Total	427	100.00%	137	100.00%	292	100.00%	237	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 11/30/05	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	143	67.14%	245	76.09%	478	80.20%	1,695	76.21%
African American	36	16.90%	36	11.18%	46	7.72%	280	12.59%
Hispanic	14	6.57%	11	3.42%	21	3.52%	86	3.87%
Asian/Pacific Islander	14	6.57%	28	8.70%	41	6.88%	131	5.89%
American Indian	3	1.41%	2	0.62%	4	0.67%	12	0.54%
Non Res. Alien	0	0.00%	0	0.00%	0	0.00%	6	0.27%
Other/Not Reported	3	1.41%	0	0.00%	6	1.01%	14	0.63%
Total	213	100.00%	322	100.00%	596	100.00%	2,224	100.00%

PAID ON NOVEMBER 30, 2006

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 11/30/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	414	81.34%	103	58.52%	248	78.73%	189	63.00%
African American	37	7.27%	56	31.82%	40	12.70%	76	25.33%
Hispanic	21	4.13%	6	3.41%	15	4.76%	19	6.33%
Asian/Pacific Islander	32	6.29%	5	2.84%	11	3.49%	14	4.67%
American Indian	0	0.00%	1	0.57%	1	0.32%	2	0.67%
Non Res. Alien	5	0.98%	1	0.57%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	4	2.27%	0	0.00%	0	0.00%
Total	509	100.00%	176	100.00%	315	100.00%	300	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 11/30/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	173	63.84%	275	72.18%	516	77.83%	1,918	73.35%
African American	55	20.30%	50	13.12%	56	8.45%	370	14.15%
Hispanic	18	6.64%	16	4.20%	29	4.37%	124	4.74%
Asian/Pacific Islander	16	5.90%	35	9.19%	51	7.69%	164	6.27%
American Indian	3	1.11%	4	1.05%	6	0.90%	17	0.65%
Non Res. Alien	1	0.37%	0	0.00%	1	0.15%	8	0.31%
Other/Not Reported	5	1.85%	1	0.26%	4	0.60%	14	0.54%
Total	271	100.00%	381	100.00%	663	100.00%	2,615	100.00%

PERSONNEL REPORT NO.27

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

JULIA FLETCHER (Mountain View) -- \$70,320 per year from January 10, 2007 through August 31, 2007, plus \$157.50 per month for business and travel allowance and an amount not to exceed \$3,000 for moving/relocation expenses

Executive Dean, Career and Technical Education

Biographical Sketch: M.S., State University of New York College at Buffalo, Buffalo, NY; B.A., Canisius College, Buffalo, NY

Experience: Dean of Business and Liberal Arts and Dean, Human Resources and Workforce Development, Trocaire College, Buffalo, NY

LEONARD GARRETT (Mountain View) -- \$94,000 per year from January 10, 2007 through August 31, 2007, plus \$207.50 per month for business and travel allowance and an amount not to exceed \$3,000 for moving/relocation expenses

Vice President of Student Services and Enrollment Management

Biographical Sketch: Ed.D., University of Southern Mississippi, Hattiesburg, MS; M.A. and B.A., New Mexico Highlands University, Las Vegas, NM

Experience: Dean of Student Affairs, Southeastern Louisiana University, Hammond, LA; Dean of Administration and Student Services, Baton Rouge Community College, East Baton Rouge, LA; Vice Chancellor Provost, Louisiana Community and Technical College System, Alexandria, LA

CELES OPPEDAHN (Richland) -- \$56,187 per year from January 17, 2007 through August 31, 2007, plus \$132.50 per month for business and travel allowance

Associate Dean, Workforce Development

Biographical Sketch: M.A., Amberton University, Garland, TX; B.A., Central College, Pella, IA

Experience: Client Coordinator and Program Administrator II, Richland College; Technical Recruiter, Compuware, Addison, TX

CARLENE ROSS (Richland) -- \$47,160 per year from January 17, 2007 through August 31, 2007, plus \$132.50 per month for business and travel allowance
Associate Dean, Workforce Development
Biographical Sketch: M.S., University of Nevada-Reno, Reno, NV; B.S., Weber State University, Ogden, UT
Experience: Director of Personnel and EEO, City of Chicago, Chicago, IL; Operations Manager, City of Savannah, Savannah, GA; Case Manager III, Richland College

VISITING SCHOLAR APPOINTMENT ADMINISTRATOR

ESTEFANA STEWART (North Lake) -- \$61,343 per year from January 10, 2007 through August 31, 2007
Executive Dean, Corporate and Continuing Education
Biographical Sketch: M.A. and B.A., University of Texas at El Paso, El Paso, TX
Experience: Coordinator of Continuing Education, Weatherford College, Weatherford, TX; Registrar, Martin High School-Arlington Independent School District, Arlington, TX; Director of Admissions/Registrar, El Centro College

GRANT-FUNDED APPOINTMENT ADMINISTRATOR

OLIVIA GUERRA (Cedar Valley) -- \$40,626 per year from January 10, 2007 through August 31, 2007, plus \$82.50 per month for business and travel allowance
College Director of School Alliance and Institutional Outreach
Biographical Sketch: B.S., Kansas State University, Manhattan, KS
Experience: Economic Developer, AmeriCorps VISTA, Arlington, TX; Program Services Coordinator-Upward Bound and Director, College Programs-Upward Bound, Cedar Valley College

ADMINISTRATOR RETURNING TO ORIGINAL POSITION

SHARON GLENN (Mountain View)
Associate Dean, Workforce Development
Note: It is recommended that Ms. Glenn return to her original administrative position effective February 1, 2007

REGULAR APPOINTMENT FACULTY

SHAUNTE ALLEN (Cedar Valley) -- \$41,829 (Range F01 – Masters Degree or equivalency) January 16, 2007 through May 10, 2007

Instructor, Developmental Reading

Biographical Sketch: M.Ed., Texas A&M University-Commerce, Commerce, TX; B.A., University of Texas at Dallas, Dallas, TX

Experience: Teacher, North Mesquite High School, West Mesquite High School, Mesquite High School and Mesquite Poteet High School, Mesquite Independent School District, Mesquite, TX; Adjunct Faculty, Eastfield College; Teacher, North Garland High School-Garland Independent School District, Garland, TX

COURTNEY CARTER (Eastfield) -- \$42,111 (Range F01 – Masters Degree or equivalency) January 8, 2007 through May 10, 2007

Instructor, Speech Communications

Biographical Sketch: M.A. and B.A., University of North Texas, Denton, TX

Experience: Adjunct Faculty, Mountain View, Eastfield and El Centro Colleges; Teacher, Oliver Wendell Holmes Middle School-Dallas Independent School District, Dallas, TX; Visiting Scholar-Faculty, Brookhaven College

ELAINE CHO (Eastfield) -- \$39,357 (Range F01 – Masters Degree or equivalency) Academic Year 2007-2008

Instructor, English

Biographical Sketch: M.A. and B.S., Texas Woman's University, Denton, TX;

Experience: Visiting Scholar-Faculty, Eastfield College

VAN HO (El Centro) -- \$43,729 (Range F01 – Masters Degree or equivalency) January 8, 2007 through May 10, 2007

Instructor, Vocational Nursing

Biographical Sketch: B.S., California State University, Carson, CA

Experience: Registered Nurse, St. Francis Medical Center, Lynwood, CA; Registered Nurse, Mesquite Community Hospital, Mesquite, TX; Adjunct Faculty, Cedar Valley College

TAMAR TORANIAN (El Centro) -- \$39,927 (Range F01 – Masters Degree or equivalency) January 8, 2007 through May 10, 2007

Instructor, Fashion Design

Biographical Sketch: M.A. and B.S., Texas Woman's University, Denton, TX

Experience: Designer, The Apparel Group, Addison, TX; Marketing Director and Design Coordinator, L' Unique Fine Jewelry, Dallas, TX; Adjunct Faculty, El Centro College

SAEID DARABADEY (Richland) -- \$43,292 (Range F01 – Masters Degree or equivalency) Academic Year 2007-2008

Instructor, Developmental Mathematics

Biographical Sketch: M.S., Texas A&M University-Commerce, Commerce, TX; B.B.A., East Texas State University, Commerce, TX

Experience: Mathematics Specialist, Project SEED, Inc., Berkeley, CA; Adjunct Faculty, Brookhaven College; Visiting Scholar-Faculty, Cedar Valley College

MINKYONG TINKER (Richland) -- \$43,293 (Range F01 – Masters Degree or equivalency) Academic Year 2007-2008

Instructor, Developmental Mathematics

Biographical Sketch: M.A., University of Texas at Arlington, Arlington, TX; B.S., Columbus State University, Columbus, GA

Experience: Adjunct Faculty and Visiting Scholar-Faculty, Mountain View College; Teacher, South Grand Prairie High School and Grand Prairie High School-Grand Prairie Independent School District, Grand Prairie, TX

TEMPORARY APPOINTMENT FACULTY

MICHAEL MARLOW (Cedar Valley) -- \$38,026 (Range F01 – Masters Degree or equivalency) January 16, 2007 through May 10, 2007

Instructor, English

Biographical Sketch: M.S., Texas A&M University-Commerce, Commerce, TX; B.S., East Texas State University, Commerce, TX

Experience: Teaching Assistant, Texas A&M University-Commerce, Commerce, TX; Adjunct Instructor, ITT Technical Institute, Dallas, TX; Adjunct Instructor, Tarrant County Community College-South Campus, Fort Worth, TX

VISITING SCHOLAR APPOINTMENT FACULTY

ROBERT KUKLINSKI (El Centro) -- \$43,729 (Range F01 – Masters Degree or equivalency) January 8, 2007 through May 10, 2007

Instructor, Radiologic Sciences/Clinical Coordinator

Biographical Sketch: B.S., East Stroudsburg University, East Stroudsburg, PA

Experience: Research Assistant, Exegenics Incorporated, Dallas, TX; Radiology Technologist, Parkland Hospital, Dallas, TX

JOHN MERRIFIELD (Mountain View) -- \$40,727 (Range F02 – Masters Degree and 24 additional hours) January 10, 2007 through May 10, 2007

Instructor, Dance

Biographical Sketch: M.F.A. and B.F.A., University of Oklahoma, Tulsa, OK

Experience: Instructor, Tarrant County Community College-Southwest Campus, Arlington, TX; Adjunct Faculty, Mountain View College

DEBRA NOLAN (Mountain View) -- \$38,026 (Range F01 – Masters Degree or equivalency) January 10, 2007 through May 10, 2007

Instructor, Nursing

Biographical Sketch: M.S.N. and B.S.N., Texas Woman's University, Denton, TX

Experience: Registered Nurse, Texoma Medical Center, Denison, TX; Registered Nurse, Home Health Services of Dallas-Denton Branch, Denton, TX

INCREASE FACULTY CONTRACT

MAXINE ADEGBOLA (El Centro)

Instructor, Nursing

Note: Ms. Adegbola is recommended for an increase to her faculty contract from 80% to 100% effective January, 2007.

TEMPORARY APPOINTMENT FACULTY RETURNING TO ORIGINAL POSITIONS

SANDRA HUNTER (Eastfield)

Senior Coordinator, Media Distribution Services

Note: Ms. Hunter is returning to her original position effective December 15, 2006 after serving as Faculty, Full Time, Range 2

ANASTASIA LANKFORD (Eastfield)

Instructional Associate

Note: Ms. Lankford is returning to her original position effective December 15, 2006 after serving as Faculty, Full Time, Range 2

CORRECTION TO OCTOBER 3, 2006, PERSONNEL REPORT

COLEMAN CRAWFORD (Richland)

College Director, Athletic Program

Note: Mr. Crawford was inadvertently submitted as a Visiting Scholar-Faculty instead of a Temporary Appointment-Faculty

I. Board Date: 01/16/2007

II. Agenda Item Title: Employment of Contractual Personnel

III. Background:

Regular Appointment Administrators

Ms. Julia Fletcher (Mountain View) (African -American) is recommended to fill a position created by the transfer of Vernon Hawkins. Mr. Leonard Garrett (Mountain View) (African-American) is recommended to fill a new position due to reorganization. Ms. Celes Oppedahl (Richland) (Anglo-American) and Ms. Carlene Ross (African-American) are recommended to fill new positions created due to the expansion of continuing education outreach to first generation college students.

Visiting Scholar Appointment Administrator

Ms. Estefana Stewart (North Lake) (Hispanic) is recommended to fill a new position due to reorganization.

Grant-funded Appointment Administrator

Ms. Olivia Guerra (Cedar Valley) (Hispanic) is recommended to fill a position created due to the resignation of Mwauna Davis.

Administrator Returning to Original Position

Ms. Sharon Glenn (Mountain View) (African-American) is being recommended to return to her original administrative position effective February 1, 2007.

Regular Appointment Faculty

Ms. Shaunte Allen (Cedar Valley) (African-American) is recommended to fill a position created due to the contract expiration of Sharanza Manning, Visiting Scholar-Faculty. Ms. Courtney Carter (Eastfield) (African-American) is recommended to fill a position created due to the resignation of Sherry Dean. Ms. Elaine Cho (Eastfield) (Asian) is recommended to fill a new position due to increased enrollment. Ms. Van Ho (El Centro) (Asian) is recommended to fill a position created due to Debra Smith transferring to the RN program. Ms. Tamar Toranian (El Centro) (Anglo-American) is recommended to fill a position created due to the resignation of Guadalupe Salais. Mr. Saeid Darabadey (Richland) (Anglo-American) is recommended to fill a position

created due to the retirement of Sarah Jackman. Ms. Minkyong Tinker (Richland) (Asian) is recommended to fill a position created due to the retirement of Sharon Bird.

Temporary Appointment Faculty

Mr. Michael Marlow (Cedar Valley) (Anglo-American) is recommended to fill a position created due to the retirement of Ines Eishen.

Visiting Scholar Appointment Faculty

Mr. Robert Kuklinski (El Centro) (Anglo-American) is recommended to fill a position created due to the resignation of Gary Sanders. Mr. John Merrifield (Mountain View) (Anglo-American) is recommended to fill a position created due to the retirement of Jay Hall. Ms. Debra Nolan (Mountain View) (Anglo-American) is recommended to fill a new position due to increased enrollment.

Increase Faculty Contract

Ms. Maxine Adegbola (El Centro) (African-American) is recommended for an increase to her faculty contract from 80% to 100%.

Temporary Appointment Faculty Returning to Original Positions

Ms. Sandra Hunter (Eastfield) (Anglo-American) is being recommended to return to her original position effective December 15, 2006.

Ms. Anastasia Lankford (Eastfield) (African-American) is being recommended to return to her original position effective December 15, 2006.

Correction to October 3, 2006, Personnel Report

Mr. Coleman Crawford (Richland) (African-American) was inadvertently submitted as a Visiting Scholar-Faculty instead of a Temporary Appointment-Faculty.

IV. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

NEW HIRES ETHNICITY INFORMATION

September 2006 through January 2007

Regular Administrators & Faculty

<u>January 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	1	3	0	0	0	0	4
FACULTY	2	2	0	3	0	0	7
TOTAL TO DATE	8	11	2	5	0	0	26

Visiting Administrators & Faculty

<u>January 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Othe r</u>	<u>Total</u>
ADMINISTRATORS	0	0	1	0	0	0	1
FACULTY	3	0	0	0	0	0	3
TOTAL TO DATE	4	1	1	0	1	0	7

Non Grant Temporary and Alternative Administrators & Faculty

<u>January 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	1	0	0	0	0	0	1
TOTAL TO DATE	7	1	0	1	0	0	9

Grant Funded Administrators & Faculty

<u>January 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	1	0	0	0	1
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	1	0	3	0	0	0	4

GRAND TOTAL: 46

INFORMATIVE REPORT NO. 28

Notice of Grant Awards

Awards in this informative report are usually funded by local, state, or federal public agencies and are budgeted in DCCCD's restricted fund. (Occasionally, private grants managed through Fund 13 are also included in this report.) The fiscal year for each award is defined by the grantor and often will not correspond to DCCCD's fiscal year. In addition to guidelines established by the funding agency, administration of grant awards is subject to all DCCCD policies and procedures.

As provided by Board Policy CAB (Regulation), Grant Receipt Process, the chancellor advises trustees that DCCCD has received notice of the following grant awards.

- The Texas Higher Education Coordinating Board, via pass through funds from Del Mar College, has awarded the DCCCD, Richland College, \$5,000 to support the Information Technology Career Foundation Core grant program. The purpose of this grant is to develop a matrix of learning outcomes for a one-year Information Technology Career Foundation certificate. The funding period is from September 1, 2006, to August 31, 2007.
- The U.S. Department of Education has awarded the DCCCD, Richland College, \$6,000 for the Intercultural Development Research Association (IDRA). This program provides student stipends to increase the number of certified mid-career professionals as bilingual teachers. The funding period is from August 1, 2005, to August 31, 2007.
- The University of Texas at Austin has awarded the DCCCD, Eastfield College, \$22,000 through a subcontract agreement to provide substance abuse and mental health services. The funding period is from September 30, 2006, to September 29, 2007.

The amounts of awards reported, to date, in fiscal year 2006-2007, and the amounts of awards for seven fiscal years, 1999-2000 through 2005-2006, appear in tables on the following page.

Amounts of Awards Reported in Fiscal Year 2006-2007

<u>Month Reported</u>	<u>Amount</u>
September 2006	\$ 847,986
October 2006	\$ 5,821,837
November 2006	\$ 2,493,271
December 2006	\$ 1,087,474
January 2007	\$ 33,000
February 2007	
March 2007	
April 2007	
May 2007	
June 2007	
July 2007	
August 2007 ¹	
<u>Total To Date</u>	<u>\$ 10,283,568</u>

Amounts of Awards Reported in Fiscal Years 1999-2000 through 2005-2006

<u>Type</u>	<u>1999-00</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Competitive	22,450,972	24,959,783	11,917,647	20,264,070	18,750,094	22,137,173	17,679,698
Pell Grants ¹	11,017,287	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783
Total	<u>33,468,259</u>	<u>38,367,275</u>	<u>31,575,670</u>	<u>46,463,931</u>	<u>48,649,756</u>	<u>53,586,988</u>	<u>49,147,481</u>

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

I. Board Date: 01/09/2007

II. Agenda Item Title: Notice of Grant Awards

III. Background:

The DCCCD received three new awards as reported in the Informative Report for a total of \$33,000.

IV. Resource: Betheny Reid
Executive District Director DCCCD Foundation
District Administration
(214) 860-2474

INFORMATIVE REPORT NO. 29

Receipt of Business and Corporate Contracts by the DCCC District

The DCCCD colleges have contracted services with the following companies:

BROOKHAVEN COLLEGE

Companies:

- Carter Burgess
- Educational Products
- Educational Products
- NTMA
- NTMA
- NTMA
- Training Academy for Dental Assistants
- Ford
- Ford
- Ford
- GM
- GM
- GM
- GM
- GM
- GM

Types of Training Provided:

- Technical Writing
- Command Spanish
- ESL Course
- Behavioral Interviewing
- Managing Relationships
- Effective Communication Processes
- Instructor Professional Development
- Automatic Transmission Diagnosis
- Automatic Transaxle Repair
- Transfer case & 4X4 Repair
- Automatic Transmission Repair
- Power Train Repair
- 4180e Transmission Repair
- Aisin Transmission Repair
- Vibration Correction
- HVAC Repair

BHC TOTAL: \$29,109

CEDAR VALLEY COLLEGE

Companies:

- American Ace Motorcycle Company
- Best Southwest Cities Employee Development Program
- Best Southwest Cities Employee Development Program
- Federal Correctional Institute
- Federal Correctional Institute

Types of Training Provided:

- Basic Rider
- Introduction to Excel
- Interviewing and Hiring
- Principles of Retailing
- Business Correspondence and Communication

CEDAR VALLEY COLLEGE

Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Texas Department of Criminal Justice

Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Texas Department of Criminal Justice
Ticket School

Customer Relations
Principles of Selling
Advertising and Sales Promotion
Business Correspondence and
Communication
Principles of Selling
Principles of Retailing
Advertising and Sales Promotion
Customer Relations
Introduction to Computers
Business Math
Introduction to Business
Principles of Management
Organizational Behavior
Defensive Driving

CVC TOTAL: \$23,990

EASTFIELD COLLEGE

Companies:
Hunter Panel
Morrison Products, Inc.
Sencore, Inc.

Texas Star
UT Southwestern

Types of Training Provided:
Training and Development
GED
Home Acoustical Alliance
Imaging Science Foundation
Management
Fundamentals for the Workplace

EFC TOTAL: \$7,750

EL CENTRO COLLEGE

Companies:
Dawson State Jail (Corrections Corp)
Mary Kay, Inc.
Securus Technologies
Texas A & M Commerce

Types of Training Provided:
In-Service and Pre-Service
Language Proficiency Assessments
Customer Service Excellence
Process Improvement

ECC TOTAL: \$7,333

MOUNTAIN VIEW COLLEGE

Companies:

Lockheed Martin
Head Start of Greater Dallas
Camp Fire USA

Types of Training Provided:

Professional Development
Conversational Spanish
Child Care and Support Services
Management

MVC TOTAL: \$4,470

NORTH LAKE COLLEGE

Company:

Abbott Laboratories
Air Conditioning Contractors of America,
Inc.
Construction Education Foundation
McDonald's
Promotional Products Assoc.
International

Type of Training Provided:

Workplace Spanish
Business Manual Review

Career
Conflict Management \$ Negotiations
Survey and Focus Groups

NLC TOTAL: \$37,308

RICHLAND COLLEGE

Companies:

Alliance for Employee Growth and
Development
Alliance for Employee Growth and
Development
Axcent Networks
City of Garland
Chambrel at Club Hill
DMN
Interceramic
Montclair Estates
Presbyterian Village North
Presbyterian Village North
Treemont Retirement Community

Types of Training Provided:

Computer

eBay Selling

Intro to Telecom
Leadership
Emeritus
Leadership
Leadership
Emeritus
ESL
Emeritus
Emeritus

RLC TOTAL: \$22,065

TOTAL AMOUNT THIS REPORT: \$132,025

PREVIOUS YEAR: \$76,127

TOTAL AMOUNT THIS REPORT SINCE SEPTEMBER 2006: \$616,986

TOTAL AMOUNT FOR SAME PERIOD FOR PREVIOUS YEAR:\$1,012,266

I. Board Date: 01/16/2007

II. Agenda Item Title: Receipt of Business and Corporate Contracts by the
DCCC District

III. Background:

The DCCCD received awards totaling \$132,025

IV. Resource: Andrew Jones
Vice Chancellor of Educational Affairs
District Office
(214) 860-2129

INFORMATIVE REPORT NO. 30

Summary of Results of Issuance of Revenue Financing System Refunding
Bonds Series 2006

Refinancing of the Revenue Financing System Bonds, Series 2001 were priced and sold on December 13, 2006.

I. Board Date: 01/16/2007

II. Agenda Item Title: Summary of Results of Issuance of Revenue Financing System Refunding Bonds Series 2006

III. Background:

With recent positive movement in the interest rate market, the District had an extraordinary opportunity to refinance the callable portion of the revenue bonds originally issued in 2001. The savings achieved were substantially above Board required minimum levels established at 3%. The Revenue Financing System of the District provides a financing structure for revenue supported indebtedness to acquire or maintain property of a capital nature. Pledged revenues include bookstore commissions, cafeteria and vending net revenues, lease receipts, and the legally pledgable portion of credit and non-credit tuition and fees.

The refunding opportunity was presented to the Board Planning and Budget meeting on November 28, 2006 with completion in less than one month because of extraordinary team work by the refinancing team. The transaction was accomplished with excellent minority representation in all areas including bond counsel, financial advisors, underwriters counsel and underwriters.

The District received two equivalent ratings on the refunding issue. Fitch Ratings assigned the issue AA rating corresponding to Aa2 rating from Moody's Investor Service. Both agencies affirmed the AAA and Aaa rating for the District's maintenance tax notes and general obligation bonds.

IV. Analysis:

The principal amount of the bonds refinanced was \$25,275,000 with a net interest cost savings of 4.18%. The refunding took out coupons ranging from 4.40% to 5.375% with a new net interest cost of 3.96%. This issue provided a net present value savings of \$1,203,829.

V. Resource: Edward M. DesPlas
Vice Chancellor for Business Affairs
District Service Center
972-860-7752

INFORMATIVE REPORT NO. 31

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in November 2006.

VICE CHANCELLOR OF BUSINESS AFFAIRS
MONTHLY AWARD AND CHANGE ORDER SUMMARY FOR
November 2006

AWARDS:

MAINTENANCE AGREEMENT SCANTRON HARDWARE
SYSTEMS (D-W)
Scantron Service Group \$23,163

This award is for on-site service of Scantron of hardware systems. The District currently has 25 scanners located in various departments.

11053 ACCREDITATION MANAGEMENT SYSTEM (RLC)
Centrieva Corporation \$24,000

This award is for one year of licensing and technical support for the WEAVEonline Assessment Management System. This is a web-based subscription service that helps manage SACS accreditation, assessments and quality improvement processes.

1D62649 ASBESTOS ABATEMENT DESIGN & MONITORING SERVICES
(EFC-SOUTH CAMPUS)
ERI Consulting, Inc. \$11,680

This award is to provide specifications for competitive bidding to abate asbestos at the site, monitoring services during the abatement to ensure proper procedures are followed and certification to the state at project completion that the site is asbestos-free. ERI Consulting, Inc. was previously retained to complete surveys of the existing buildings at this location to determine the presence of asbestos. Using the same vendor is recommended to help facilitate the process and keep the project moving forward with no delays.

LD63221 CLOSED CAPTIONING SERVICES (LCET)
Southwest Captioning Service, Inc. \$10,450

This award is for closed captioning of 26 half-hour video programs for a college credit distance learning English composition telecourses.

CHANGE ORDERS:

Charles Gojer and Associates – BID #11121
Civil Assessment – CVC
Purchase Order No. B11279
Change Order No. 2

Change: This change order provides for a campus traffic study.

Original Contract Amount	\$40,500
Change Order Limit/Contingency	1,500
Prior Change Order Total Amounts	1,500
Net Increase this Change Order	50
Revised Contract Amount	\$42,050

In the June 6, 2006 Board meeting, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award the assessment service contracts to expedite the planning and development process and to identify information that is essential to preparation of architectural and engineering plans and specifications for 2004 bond program projects. This award is part of that work for a civil assessment.

Dodson Construction – BID #11038
Interior Remodel - MVC
Purchase Order No. B10175
Change Order No. 4

Change: This change order is for custom millwork, gypsum board assemblies, additional plugs, receptacles and miscellaneous cores.

Original Contract Amount	\$235,604.00
Change Order Limit/Contingency	35,340.60
Prior Change Order Total Amounts	5,895.20
Net Increase this Change Order	3,327.01
Revised Contract Amount	\$244,826.21

Board approved original award 01/10/2006. This project was completed as of September 30, 2006.

Johnson/McKibben Architect, Inc.
Architectural Services – RLC
Purchase Order No. B10338
Change Order No. 1

Change: This change order is for additional construction management services for roof replacement.

Original Contract Amount	\$10,298.75
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net Increase this Change Order	1,600.00
Revised Contract Amount	\$11,898.75

VCBA approved original award 05/26/2006.

Pacheco Koch Consulting Engineers – BID #11121
Civil Assessment - EFC
Purchase Order No. B10855
Change Order No. 1

Change: This change order provides for a parking capacity and traffic impact analysis.

Original Contract Amount	\$25,500
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net Increase this Change Order	19,800
Revised Contract Amount	\$45,300

In the June 6, 2006 Board meeting, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award the assessment service contracts to expedite the planning and development process and to identify information that is essential to preparation of architectural and engineering plans and specifications for 2004 bond program projects. This award is part of that work for a civil assessment.

Tywell Construction Corporation – BID #10465
Student Center – ECC
Purchase Order No. B6032
Change Order No. 19

Change: This change order is to deduct amount due to water and related damages sustained as a result of the August 23, 2003 water line incident.

Original Contract Amount	\$6,073,200
Change Order Limit/Contingency	607,320
Prior Change Order Total Amounts	798,808
Net Decrease this Change Order	-107,000
Revised Contract Amount	\$6,765,008

Board approved original award 09/03/2002. This project was completed as of June 30, 2006.

Tywell Construction Corporation – BID #10465
Student Center – ECC
Purchase Order No. B6032
Change Order No. 20

Change: This change order is to provide credit for work not completed as agreed to in jobsite walkthrough.

Original Contract Amount	\$6,073,200
Change Order Limit/Contingency	607,320
Prior Change Order Total Amounts	691,808
Net Decrease this Change Order	-7,925
Revised Contract Amount	\$6,757,083

Board approved original award 09/03/2002. This project was completed as of June 30, 2006.

INFORMATIVE REPORT NO. 32

Progress Report on Construction Projects

The status of all construction projects as of December 6, 2006 is shown on the attached charts.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of December 6, 2006

PROJECTS								DESIGN				CONSTRUCTION				Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
	BHC																		
1 ²	Remodel Bldg. G	v	v			v	v	π											
	Bond Program																		
2	Expand mechanical infrastructure	v	v	π															
3	Construct Science bldg	v	v	v	v	v	π												
4	Expand automotive tech	v	v	v	v	π													
5	Construct Workforce & Continuing Ed bldg with expanded classrooms	v	v	v	π														
	CVC																		
	Bond Program																		
1	Expand mechanical infrastructure	v	v	v	v	π													
2	Construct Science bldg	v	v	v	v	v	π												
3	Construct Industrial Tech bldg	v	v	v	π														
4	Construct Performing Arts bldg	v	π																
5	Expand Athletic fields & facility	v	π																
	DO																		
1	Build & install new display case 4th floor	v	v			v	v	v	v	v	v	v	v	v	v	v	v	v	π
	Bond Program																		
2	District Office at 1601 Lamar	v	π																
	ECC																		
1	Replace HW & CW valves cent. plant	v	v			v	v	v	v	v	v	π							
2	Replace domestic HW pipes Bldg. A	v	v			v	v	v	v	v	v	π							
	Bond Program																		
3	Develop West Campus	v	v	v	π														
4	Build Center for Allied Health & Nursing	v	v		v	v	v	v	v	v	v	π							
	EFC																		
1	Install security surveillance system	v	v			v	v	v	v	v	v	v	v	v	v	v	v	v	H
	Bond Program																		
2	Develop South campus	v	v	v	v	v	π												
3	Develop North campus	v	v	v	v	v	π												
4	Expand parking	v	v	v	v	π													
5	Expand mechanical infrastructure	v	v	v	v	π													
6	Build General Classroom	v	v	v	v	v	v	π											
7	Construct Fine Arts bldg	v	π																
8	Remodel vacated space	v	π																
9	Construct Workforce Development/Industrial Tech Center	v	π																
	MVC																		
1	Create ADA access to performance hall	v	v	v	π														
	Bond Program																		
2	Build soccer fields & community recreation complex	v	v		v	v	v	v	v	v	v	π							
3	Expand mechanical infrastructure	v	v	v	π														
4	Construct Science bldg	v	v	v	v	v	π												
5	Remodel Performing Arts bldg	v	π																
6	Remodel vacated space	v	π																

² This project, "remodel Bldg. G" at BHC, has been cancelled as needs will be met with the Bond program.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of December 6, 2006

PROJECTS								DESIGN				CONSTRUCTION							
v	Work in Progress	Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
π	Next Activity To Be Accomplished																		
H	Project Completed																		
	Activity Not Required																		
7	Construct Economic & Workforce Center	v	π																
8	Construct Student Center	v	v	v	v	v	π												
	NLC																		
1	Replace signage	v	v	v		v	v	v	v	v	v	v	π						
2	Restore slope Bldg. T	v	v			v	v	v	v	v	π								
3	Remodel & convert old library	v	v	v	v	v	v	v	v	π									
4	Assess Library Learning Communities Center	v	v	v	v	v	v	v	v	v	v	v						v	π
5	Repair electrical system on natatorium	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	H
6	Update floor plans & convert to Auto CAD	v	v	π															
7	Replace chiller	v	v	v	v	v	π												
8	Test and balance HVAC systems	v	v	v	v	π													
	Bond Program																		
9	Develop South campus	v	v	v	v	v	π												
10	Develop North campus	v	v	v	v	v	π												
11	Expand parking	v	π																
12	Expand mechanical infrastructure	v	π																
13	Construct Science bldg	v	v	v	v	v	π												
14	Construct Fine Arts bldg	v	π																
15	Build General Classroom	v	π																
16	Remodel vacated space	v	π																
17	Repair structural/waterproofing	v	π																
	RLC																		
1	Develop softball complex	v	v	v	v	v	v	v	v	π									
2	Develop Graduation site improvements	v	v	v	v	v	v	v	v	π									
3	Replace restroom partitions	v	v			v	v	v	v	v	v	v	π						
4	Install new handrails in Fannin Perf. Hall	v	v	v	π														
5	Improve soccer field	v	π																
	Bond Program																		
6	Construct Science bldg & expand parking/mechanical infrastructure	v	v	v	v	v	v	π											
7	Develop Fine Arts addition	v	π																
8	Upgrade Guadalupe Hall	v	π																
9	Expand Student Food Service	v	π																
10	Develop Garland Workforce Training Center	v	v	v	π														
	UCD																		
1	Remodel classroom to office	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	π

COMPLETED PROJECTS³

Install security surveillance system (EFC)
Repair electrical system on natatorium (NLC)

³ This is the last report on which these projects will appear.

INFORMATIVE REPORT NO. 33

Bond Program Report on Projects

The status of planning as of December 6, 2006 for projects assigned to contracted construction program managers and other bond funded projects.

I. Board Date: 01/16/2007

II. Agenda Item Title: Bond Program Report on Projects

III. Background:

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

IV. Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steven M. Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

Clyde Porter
Associate Vice Chancellor of Facilities Management/District
Architect
District Service Center
(972) 860-7760

	Brookhaven			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		3,030,342	2,845,298 Program manager fee		
Mechanical Infrastructure	2,306,840	3,191,498		Increased dollars for mechanical infrastructure.	Jan 08 / Aug 08
Science Building	29,200,000	39,738,500	3,339,639 Architect fee 30,293,900 CMAR	Budget adjusted to reflect increased programmed size and current estimated cost of science building	Dec 07 / Jun 09
Automotive Tech Expansion	4,000,000	3,800,000	303,500 Architect fee	Architect's contract scheduled for October agenda	Jan 08 / Dec 08
Music Hall	7,000,000			Project cancelled; budget moved to science building	N/A
Adaptive Remodel	2,000,000			Scope and budget combined with science building	Dec 07 / Jun 09

	Brookhaven (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Library / Classroom Addition	7,900,000			\$1,724,250 moved to science building, remainder combined with CE, will move forward as one building	Oct 08 / Oct 09
Workforce & Continuing Ed Building	8,200,000	11,846,500		\$1,724,250 moved to science building, remainder combined with library addition, will move forward as one building	Oct 08 / Oct 09
Total	60,606,840	61,606,840	36,782,337	Increase of \$1M to budget.	
December 2006					

	Cedar Valley			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,585,342	2,427,471 Program manager fee		
Mechanical Infrastructure	4,306,840	4,091,498			Jan 08 / Aug 08
Science Building	30,600,000	29,070,000	1,895,346 Architect fee 22,552,200 CMAR		Nov 07 / Feb 09
Industrial Tech	6,600,000	13,856,521	902,900 Architect fee 10,428,800 CMAR	Budget adjusted to reflect campus direction	Dec 08 / Feb 10
Performing Arts	10,200,000	2,103,479		Budget adjusted to reflect campus direction	Mar 09 / Mar 10
Total	51,706,840	51,706,840	38,206,717		
Managed by Facilities Management					
	Cedar Valley			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Expanded Athletic Fields and Facility	1,800,000	1,800,000		Not yet defined by campus	Sept 07/ Sept 08
Total	1,800,000	1,800,000			
Grand Total	53,506,840	53,506,840			
December 2006					

	Eastfield			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		3,085,342	2,896,939 Program manager fee		
South Campus	10,200,000	9,690,000	731,053 Architect fee 7,152,700 CMAR		Sept 07 / Nov 08
North Campus	10,200,000	9,690,000	729,575 Architect fee	Project reassigned to Richland College	May 07 / Jul 08
Expanded Parking	1,500,000	1,425,000			Feb 08 / Aug 08
Mechanical Infrastructure	2,306,840	3,191,498		Increased dollars for infrastructure.	Jan 08 / Apr 08
General Classroom	17,400,000	16,530,000	1,051,100 Architect fee 10,995,000 CMAR		Nov 07 / Feb 09
Fine Arts Building	8,400,000	7,980,000			Oct 08 / Dec 09
Adaptive Remodel	4,600,000	4,370,000			Feb 09 / Dec 09
Workforce Building	7,100,000	6,745,000			May 08 / July 09
Expanded workforce and other projects		*5,000,000			
Total	61,706,840	58,016,840	22,826,792		
* The allocation of *5,000,000 is the maximum amount available for the expanded workforce and other projects. December 2006					

	El Centro			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		802,034	753,057 Program manager fee		
West Campus of El Centro	10,200,000	9,690,000			Apr 07 / Aug 08
Adaptive Remodel	3,850,000				N/A
Mechanical Infrastructure	1,990,680	1,000,000			N/A
Total	16,040,680	11,492,034	753,057		

Managed by Facilities Management					
	El Centro			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Allied Health and Nursing	16,100,000	20,300,000	933,000	Construction in progress	Jan 06 / Aug 07
Adaptive Remodel	3,850,000	3,998,646			
Paramount Building/Land Acquisition	11,000,000	11,200,000			Completed
Total	30,950,000	35,498,646	933,000		
Grand Total	46,990,680	46,990,680	1,686,057		
December 2006					

	Mountain View			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,594,564	2,436,130 Program manager fee		
Mechanical Infrastructure	4,491,280	4,266,716			Nov 07 / May 08
Science Building	15,300,000	14,535,000	889,050 Architect fee 10,729,100 CMAR		Jan 08 / Jun 09
Performing Arts	5,700,000	5,415,000			May 08 / Sep 08
Adaptive Remodel	2,300,000	2,185,000		Scope and schedule dependent on completion of student center and extent of spaces being vacated	Mar 09 / Sep 09
Economic and Workforce	7,600,000	7,220,000			May 08 / Jul 09
Student Center	16,500,000	15,675,000	1,038,090 Architect fee 12,622,500 CMAR		Nov 07 / Mar 09
Total	51,891,280	51,891,280	27,714,870		

	Mountain View (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Managed by Facilities Management					
Athletic and Community Recreation Complex	5,300,000	7,550,000	309,075	Re-bidder/ Pending A/E Recommendation and Selection of Low Bidder	Mar 07/ Apr 08
Total	5,300,000	*7,550,000	309,075		
Grand Total	57,191,280	*59,441,280	4,672,345		

* 1,250,000 are from Mountain View College funds not 2004 bond funds.

December 2006

	North Lake			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,789,534	2,619,193 Program mgr fee		
South Campus	10,200,000	9,690,000	559,370 Architect fee 7,152,700 CMAR		Sept 07 / Nov 08
North Campus	10,200,000	9,690,000	707,131 Architect fee 7,152,700 CMAR		May 07 / Jul 08
Expanded Parking	1,500,000	1,425,000			Oct 08 / May 09
Mechanical Infrastructure	1,990,680	2,891,146		Increased dollars for mechanical infrastructure	Jun 07 / Aug 08
Science Building	6,800,000	11,875,000	724,913 Architect fee 8,765,600 CMAR	\$5,700,000 reprogrammed from fine arts	Nov 07 / Jul 09
Fine Arts	12,500,000	6,460,000		\$5,700,000 moved to science and medical professions	May 08 / Aug 09
General Classroom	6,500,000	6,175,000			Dec 07 / Dec 08
Adaptive Remodel	4,100,000	3,895,000			Jun 07 / Jan 10
Structural Repairs	2,000,000	1,900,000			Feb 07 / Oct 07
Total	55,790,680	56,790,680	27,681,607	Increase for mechanical infrastructure	
December 2006					

	Richland			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus	-	2,800,342	2,629,340 Program manager fee		
Garland Workforce Development Center		9,690,000	729,575 Architect fee 7,152,700 CMAR	Project reassigned from Eastfield College to Richland College	May 07/Jul 08
Expanded Parking	3,800,000			Scope and budget combined with science building	
Mechanical Infrastructure	2,306,840			Scope and budget combined with science building	
Science Building	31,600,000	49,881,498	3,250,000 Architect fee 38,059,700 CMAR	Budget adjusted to reflect programmed size and current estimated cost	Dec 07 / Jun 09
Fine Arts Addition	10,000,000	475,000		Project scope significantly reduced. Budget moved to science building	Aug 08 / Sept 09
Guadalupe Hall	2,200,000	950,000		\$1,140,000 moved to science building	Aug 08 / Sept 09
Library Expansion	4,100,000			Cancelled; budget moved to science building	
Student Food Service	2,000,000	1,900,000			Aug 08 / Sept 09

	Richland (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Adaptive Remodel		1,000,000		Increased dollars for adaptive remodeling	
Total	56,006,840	66,696,840	51,821,315		
December 2006					

	District Office Relocation 701 Elm to 1601 S. Lamar			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		510,000	478,858 Program Manager fee		
Expansion	10,200,000	9,690,000			
Total	10,200,000	10,200,000	478,858		

Project Development

There is also \$10,000,000 designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.

Property Acquisition

\$28,000,000 Designated in Revised Program

	Actual		Projected Additional		Total	
<u>Location</u>	<u>Expenditures</u>	<u>Acres</u>	<u>Expenditures</u>	<u>Acres</u>	<u>Expenditures</u>	<u>Acres</u>
Coppell	\$9,049,747	37.04			\$9,049,747	37.04
Garland	\$2,579,051	20.50	\$1,130,000	4.38	\$3,709,051	24.88
Pleasant Grove	\$2,471,300	10.50			\$2,471,300	10.50
South Irving	\$111,384		\$4,200,000	15.62	\$4,311,384	15.62
West Dallas	\$1,029,162	4.01	2,985,170	3.28	\$4,014,332	7.29
Corinth/Lamar	\$1,566,173	2.22	\$1,683,827	2.34	\$3,250,000	2.56
Total	\$16,806,817	74.27	\$9,998,997	25.62	\$26,805,814	97.89

December 2006

INFORMATIVE REPORT NO. 34

Firms and Persons Considered for Awards

Firms and persons considered for awards, including those recommended for awards, that appear in this agenda are listed below.

All Temps 1 Personnel
Brown Reynolds Watford Architects, Inc.
Capital Captioning
Centrieva Corporation
Circle of Excellence
Dallas County Hospital District
Dallas Dodge
Dallas Prompter & Captions
Delia Jasso
Educational Resources, Inc.
Educorp Training & Consulting
Engineered Air Balance Company, Inc.
ERI Consulting, Inc.
Eric M. Eisenberg
Friendly Chevrolet
GSR Andrade Architects, Inc.
Integrated Focus
Jani Rogers Enterprises (JAR)
Lasseter Bus & Mobility
Leaders At All Levels
Linkage Inc.
Management Skills Resource, Inc.
MGI Investigations
OSIYO
Peak Leadership Development
Performance Learning Systems, Inc.
Persaile & Associates
Philpott Motors, Ltd.
Planet Ford 6
Prestige Ford
Sam Pack's Five Star Ford
Scantron Service Group
Southwest Captioning Service, Inc.

Southwest Bus Sales
Texas Motors Ford
The University of Texas
Wenger Corporation
WES Training & Consulting

I. Board Date: 01/16/2007

II. Agenda Item Title: Firms and Persons Considered for Awards

III. Background:

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm for current versions of each form. The forms must be submitted to DCCCD records administrator, Vice Chancellor Edward M. DesPlas.

IV. Analysis:

This report contains the names of all parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

V. Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**

VCBA Awards in the Informative Reports Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	1	20	10,782.00	6
Not classified	4	80	155,555.70	94
Total	5	100	166,337.70	100

Bidders and Proposers from Which VCBA Awards
in the Informative Reports Section of This Agenda Were Derived

	#	%
MBE	2	18
WBE	1	9
Not classified	8	73
Total	11	100

VCBA Awards in the Informative Reports Sections
September 5, 2006 – January 16, 2007

	# awards	% awards	\$ amount	% amount
MBE	4	9	95,030.00	10
WBE	2	5	21,089.50	2
Not classified	35	86	872,978.56	88
Total	41	100	989,098.06	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, pricing agreements, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or woman owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both minority and woman owned has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known. As provided by DCCCD policy and procedure, these awards were based on lowest and best bid or proposal.