

**MEETING OF THE BOARD OF TRUSTEES  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**R.L. Thornton, Jr. Administration Building**

**701 Elm Street**

**Board Room (4<sup>th</sup> floor)**

**Dallas, TX 75202**

**Tuesday, February 6, 2007**

**4:00 p.m.**

**AGENDA**

- I. Certification of Posting of Notice of the Meeting
- II. Special Presentation: *Wildfire and Blazer Life – North Lake College*
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Consideration of Bids
- V. Consent Agenda: If a trustee requests an item to be removed from the consent agenda, it will be considered at this time.

Minutes

1. Approval of Minutes of the January 16, 2007 Audit Committee Meeting
2. Approval of Minutes of the January 16, 2007 Regular Meeting

Policy Reports

3. Acceptance of Gifts
4. Approval of Revisions to Various Board Policies
5. Approval of Eminent Domain on Property at 3300-3330 N. Hampton Road, Owned By Tim and Linda Ngo
6. Approval of Meeting Dates in 2007

Buildings and Grounds Reports

7. Approval of Change Order with Dodson Construction

Financial Reports

8. Approval of Expenditures for December 2006
9. Presentation of Budget Report for December 2006
10. Approval of Tuition for Continuing Education Courses
11. Approval of Agreement with Centerplate @ Dallas Convention Center
12. Approval of Interlocal Agreement with Texas Department of Transportation
13. Approval of Interlocal Agreement with City of Mesquite

14. Approval of Interlocal Agreement with Mesquite Independent School District
15. Approval of Interlocal Agreement with Dallas County and Dallas Area Agency on Aging
16. Approval of Amendment to Agreement with The University of Texas at Arlington

VI. Individual Items

17. Approval of Sabbatical Leaves
18. Consideration of Resignation and Retirements
19. Approval of Warrants of Appointment for Security Personnel
20. Employment of Contractual Personnel

VII. Informative Reports

21. Notice of Grant Awards
22. Receipt of Business and Corporate Contracts by the DCCC District
23. Monthly Award and Change Order Summary
24. Progress Report on Construction Projects
25. Bond Program Report on Projects
26. Firms and Persons Considered for Awards

VIII. Questions/Comments from the Board and Chancellor

IX. Citizens Desiring to Appear Before the Board

- X. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

XI. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE FEBRUARY 6, 2007  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2<sup>nd</sup> day of February, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 2<sup>nd</sup> day of February, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary



MEMORANDUM

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Purchasing Department  
Telephone (972) 860-4004

TO: Edward M. DesPlas  
Vice Chancellor of Business Affairs

DATE: January 24, 2007

FROM: Philip Todd

SUBJECT: Consideration of Bids  
Board Meeting of February 6, 2007

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The consideration of bids agenda includes nine recommendations.

In the opinion of the evaluators, the companies recommended to receive awards are competent and qualified to provide the specified goods or services.

I am not aware of anyone planning to contest any of the recommendations.

The monthly M/WBE participation reports for consideration of bids and professional services pools are attached.

## CONSIDERATION OF BIDS

Bid No.	Title and Vendor(s)	Location	Amount
11183	Bookstore Services Follett Higher Education Group	D-W	(8-yr. income est.) \$16,200,000
11186	Long Distance Service and Calling Cards AT&T Global Services	D-W	(5-year estimate) \$220,000
11191	Fireworks for Graduation Ceremonies Pyrotex, Inc.	RLC	(2-year estimate) \$25,200
11193	Food and Sundries for Parent/Child Study Center Ben E. Keith Foods	EFC	(19-mo. estimate) \$65,000
11194	Forms Management Services Mastercraft Printed Products and Services	D-W	(5-year estimate) \$750,000
11197	Medical Supplies Alliance Medical, Inc. Armstrong Medical Industries, Inc. Bound Tree Medical, LLC Evco Partners L.P. dba Burgoon Company Cowman & Associates Ever Ready First Aid Fisher Scientific, LLC Henry Schein, inc. Jernigan CSA Kentron Health Care Laerdal Medical Corp. Moore Medical, LLC Pocket Nurse, Inc. Worldpoint	D-W	(30-mo. estimate) \$210,000

2D54338 & 5D99209	Computerized Virtual Intravenous Trainers Laerdal Medical Corporation	BHC & ECC	\$117,306.14
---	Purchase of Proprietary Testing Materials CPP, Inc. Scantron Corporation ACT, Inc.	D-W	(31-mo. estimate) \$82,000 \$25,000 \$36,000
---	Amendment for Professional Services for Contract Training and Workforce Development	ECC	(2-year estimate) \$750,000

RESOURCE: Philip Todd  
Director of Purchasing  
(972) 860-4004

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11183  
BOOKSTORE SERVICES  
PRICE AGREEMENT, DISTRICT-WIDE  
MARCH 1, 2007 THROUGH FEBRUARY 28, 2015

RESPONSE: Requests for proposals were sent to six companies, and four proposals were received.

COMPARISON OF PROPOSALS:

Tabulation of proposals attached.

RECOMMENDATION FOR AWARD:

FOLLETT HIGHER EDUCATION	(8-year income est.)
GROUP	\$16,200,000

BEST PROPOSAL

COMMENTS: This award is for Follett to provide bookstore services at each of the District's colleges and new community campuses. Under the contract, Follett pays the District for the exclusive right to use designated areas of the facilities to sell textbooks and other goods typically found in a college bookstore. The District provides utility service and maintenance of the facilities other than the furniture fixtures and equipment provided by Follett.

The bookstore services proposals were first evaluated on the competency, capability, experience and ability of the companies to best meet the needs of the District and its students. The first level included assessment of written proposals, presentations by each company and reference checks. The second level of evaluation took into consideration technological support functions, feasibility and transition factors; financial condition and resources of the companies; and, exceptions to the contractual requirements, terms and conditions. The third, and last level of the evaluation was assessment of financial considerations. The

financial considerations included income and the selling price of new and used books. The considerations also included scholarships, investments in technology, contributions, expenditures to furnish the new Richland and Mountain View bookstores and to make improvements to the furniture fixtures and equipment at the bookstores at the other colleges.

Assessment of the financial aspects of proposals included negotiating book pricing structures and compensation to the District to achieve an optimal mix of income to defray facility operating costs and to provide major support of student programs, activities, events and functions while maintaining sensitivity of the cost of books for the students.

The four companies proposed textbook pricing on bundled materials that exceeds the current pricing structure in the district's bookstores. Current textbook pricing is as follows:

New textbooks	33.33% markup (25% profit margin)
Bundled materials	40% markup (28.6% profit margin)
Used books	75% of the new textbook selling price

In response to student concerns regarding textbook prices the District requested optional pricing and commission structures from the recommended company. Several options were provided as shown on the attached summary.

The recommended textbook pricing structure as shown below lowers textbook costs to the students but also lowers commissions to the District:

New books	28.2% markup (22% profit margin)
Bundled materials	34.66% markup (25.7% profit margin)

Used books: Under the new pricing structure, a new book or bundle that currently sells for \$100 will be reduced to \$96.15 (-3.85%). The cost of a used book will remain the same at \$75.

Under the recommended pricing method, over the term of the contract the students will save approximately \$3,150,000. Conversely, the District's income will be approximately \$2,700,000 less than would be received if the highest income producing proposal were accepted from Follett.



COMMENTS: Even though the competition among the four companies was very close in many areas, the evaluators are of the opinion that Follett will provide an optimal mix of capabilities, resources, quality of services, financial substance and technology to best serve the interest of the District and its students.

The project team that participated in the evaluation of the bookstore proposals was comprised of students, faculty, college business officers and District administrators. Various persons within the project team evaluated the written proposals; attended presentations by each company; reviewed and clarified contractual provisions; and analyzed financial aspects of the proposals.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Income

<b>Bookstore Services—RFP # 11183 Tabulation of Initial Proposal</b>							
<b>Description</b>	<b>B&amp;N</b>	<b>Follett (1)</b>	<b>Follett (2)</b>	<b>NBC (1)</b>	<b>NBC (2)</b>	<b>TBC (1)</b>	<b>TBC (2)</b>
Commission on Annual Sales - 0 to 9 Million Dollars	12.00%	12.60%	13.10%	11.50%	12.00%	14.00%	10.00%
Commission on Annual Sales – 9 to 12 Million Dollars	13.00%	12.60%	13.10%	12.00%	12.50%	14.00%	10.00%
Commission on Annual Sales – 12 to 15 Million Dollars	14.00%	12.60%	13.10%	12.50%	13.00%	14.00%	10.00%
Commission on Annual Sales – 15 to 20 Million Dollars	15.00%	13.60%	14.10%	13.00%	13.50%	14.00%	10.00%
Commission on Annual Sales – 20 to 25 Million Dollars	15.00%	13.60%	14.10%	13.00%	13.50%	14.50%	11.00%
Commission on Annual Sales – Over 25 Million Dollars	15.00%	15.60%	16.10%	13.00%	13.50%	14.50%	11.00%
Discount for District Purchases	20%	20%	20%	20%	20%	20%	20%
Renovations	\$1,335,000	\$545,000	\$545,000	\$401,500	\$401,500	\$850,000	\$850,000
Annual Cash Scholarships	\$0	\$0	\$0	\$10,000	\$10,000	\$0	\$0
Annual Textbooks Scholarships	\$50,000	\$50,000	\$50,000	\$10,000	\$10,000	\$21,000	\$21,000
Annual Contribution	\$0	\$0	\$0	\$0	\$0	\$125,000	\$125,000
Up-front Payment	\$250,000	\$750,000	\$350,000	\$750,000	\$750,000		
POS (point of sale & technology)	\$540,000	*	*	\$388,700	\$388,700	\$629,000	\$629,000
Guarantee-Annual	No	\$0.00	\$0.00	\$2,000,000	\$2,000,000	No	No

\* Follett previously invested approximately \$300,000 for the installation of a point of sale system.

**Summary of Follett Optional Pricing**

**Estimated 8-year income (including up-front contribution)**

<b>Commission Schedule:</b>	<b><u>Option 1</u></b>	<b><u>Option 2</u></b>	<b><u>Option 3</u></b>	<b><u>Option 4</u></b>
0 to 9 Million Dollars	10.6%	11.10%	9.60%	10.10%
9 to 12 Million Dollars	10.6%	11.10%	9.60%	10.10%
12 to 15 Million Dollars	10.60%	11.10%	9.60%	10.10%
15 to 20 Million Dollars	11.60%	12.10%	10.60%	11.10%
20 to 25 Million Dollars	11.60 %	14.10 %	10.60 %	11.10 %
Over 25 Million Dollars	13.60%	14.10%	12.60%	12.10%
<b><u>Textbook Pricing</u></b>				
New Books	28.2% markup (22% margin)	28.2% markup (22% margin)	28.2% markup (22% margin)	28.2% markup (22% margin)
Bundles	34.66% markup (25.7% margin)	34.66% markup (25.7% margin)	34.66% markup (25.7% margin)	34.66% markup (25.7% margin)
Used Books	78% of new price	78% of new price	75% of new price	75% of new price
<b><u>Contribution</u></b>	\$750,000.00	\$350,000.00	\$750,000.00	\$350,000.00
<b>8 yr. Est. Income</b>	<b>\$15,800,000</b>	<b>\$16,200,000</b>	<b>\$14,400,000</b>	<b><u>\$14,700,000</u></b>

**Estimates were based on 2005-2006 annual sales in the amount of \$17,510,900**

**Under all options, Follett will provide \$50,000.00 in annual textbook scholarships and \$545,000.00 for renovations.**

### Summary of Initial Pricing

#### Estimated 8-year income (including up-front contribution)

<b>Commission Schedule:</b>	<b><u>B&amp;N</u></b>	<b><u>Follett (1)</u></b>	<b><u>Follett (2)</u></b>	<b><u>NBC (1)</u></b>	<b><u>NBC (2)</u></b>	<b><u>TBC (1)</u></b>	<b><u>TBC (2)</u></b>
0 to 9 Million Dollars	12.00%	12.60%	13.10%	11.50%	12.00%	14.00%	10.00%
9 to 12 Million Dollars	13.00%	12.60%	13.10%	12.00%	12.50%	14.00%	10.00%
12 to 15 Million Dollars	14.00%	12.60%	13.10%	12.50%	13.00%	14.00%	10.00%
15 to 20 Million Dollars	15.00%	13.60%	14.10%	13.00%	13.50%	14.00%	10.00%
20 to 25 Million Dollars	15.00%	13.60%	14.10%	13.00%	13.50%	14.50%	11.00%
Over 25 Million Dollars	15.00%	15.60%	16.10%	13.00%	13.50%	14.50%	11.00%
<b><u>Textbook Pricing</u></b>							
Markup / margin							
New Books	33.33% / 25%	33.33% / 25%	33.33% / 25%	33.33% / 25%	33.33% / 25%	33.33% / 25%	28.20% / 20.00%
Bundles	42.86% / 30%	42.86% / 30%	42.86% / 30%	42.86% / 30%	42.86% / 30%	42.86% / 30%	37.00% / 27.00%
Used Books	75% of New	75% of New	75% of New	75% of New	75% of New	75% of New	75% of New
Buy Back	50% of Price Paid	50% of Price Paid	50% of Price Paid	50% of Price Paid	50% of Price Paid	50% of Price Paid	50% of Price Paid
<b><u>Contribution</u></b>	\$250,000	\$750,000	\$350,000	\$750,000	\$750,000	\$1,000,000 *	\$1,000,000 *
<b>8 yr. Est. Income</b>	<b>\$18,383,080</b>	<b>\$18,601,859</b>	<b>\$18,902,295</b>	<b>\$17,521,336</b>	<b>\$18,221,772</b>	<b>\$20,612,208</b>	<b>\$15,008,720</b>

<b>Scholarships – Cash</b>	\$0	\$0	\$0	\$80,000	\$80,000	\$0	\$0
<b>Scholarships - Books</b>	\$400,000	\$400,000	\$400,000	\$80,000	\$80,000	\$168,000	\$168,000
<b>POS &amp; Technology</b>	\$540,000	**	**	\$388,700	\$388,700	\$629,000	\$629,000
<b>Facility Renovations</b>	\$1,335,000	\$545,000	\$545,000	\$401,500	\$401,500	\$850,000	\$850,000

\* TBC contribution payable at \$125,000 per year over 8 years

\*\* Follett previously invested \$312,000 in the present POS system

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11186  
LONG DISTANCE SERVICE AND CALLING CARDS  
PRICE AGREEMENT, DISTRICT-WIDE  
FEBRUARY 6, 2007 THROUGH FEBRUARY 5, 2012

RESPONSE: Request for proposals were sent to nine companies, and one proposal was received.

RECOMMENDATION FOR AWARD:

	(5-year estimate)
AT&T Global Services	\$220,000

SOLE BID

COMMENTS: This award will provide long distance telephone service for all District locations, as well as long distance service access for employees when away on business.

Even though only a single bid was received, because of the favorable rates, re-bidding is not expected to result in more favorable rates.

The rate schedule is attached.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in long distance telephone account #23211 in division #14-11-105064.

**BID # 11186**  
**RATE SCHEDULE**  
**LONG DISTANCE PHONE SERVICE**

	AT&T Global Services	AT&T Global Services 60 month estimate
Interface install cost – one time	9.95	9.95
Interface cost	No charge	0
32300 min Intrastate per month	.068¢ /min - 2196.00/month	131,760
19400 min Interstate per month	.0410¢ /min - 795.40/month	47,724
Rounding policy	.0209¢ for the first 19 seconds. .001¢ for each seconds up to 1 minute	
International Phone Calls from the US to:	London - .05¢ /min Tijuana - .10¢ /min Sydney - .107¢ /min	@ 269/month = 16,400
<b>Calling card</b> pricing intra-state and inter-state.	Intra-state - .068¢ /min Inter-state - .041¢ /min	@ 100/month = 6000
<b>Calling card</b> – International. From the US to:	London - .68¢ /min Tijuana - .68¢ /min Sydney - .68¢ /min	@ 100/month = 6000
<b>Calling card</b> – International. To the US from:	London - 2.39 initial min. 1.76 ea additional min. Tijuana - 2.21 initial min. 1.85 ea additional min. Sydney – 4.15 initial min 1.79 ea additional min.	@ 100/month - 6000
Rounding policy for International phone calls	Minimum 30 seconds. Billed in increments of 6 seconds.	
Total 60 month estimate		220,000

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11191  
FIREWORKS FOR GRADUATION CEREMONIES  
PRICE AGREEMENT, RICHLAND COLLEGE  
MAY 1, 2007 THROUGH MAY 31, 2009

RECOMMENDATION FOR AWARD:

PYROTEX, INC.	(2-year estimate) \$25,200
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SOLE BID

COMMENTS: Pyrotex was the only vendor to submit a bid. In 2000 and 2003 Pyrotex was one of only two bidders and was low bidder each time. Richland College's graduation attendance has grown in the last few years, to the point where Richland now schedules two ceremonies per year in May and Pyrotex will provide firework displays for each ceremony. The award is for two ceremonies per year at \$4,200 per event for those years.

Rebidding this price agreement is not expected to produce a different result of this award.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in contract labor account #22241 in division #11-08-107020.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11193  
FOOD AND SUNDRIES FOR PARENT/CHILD STUDY CENTER  
PRICE AGREEMENT, EASTFIELD COLLEGE  
FEBRUARY 7, 2007 THROUGH AUGUST 3, 2008

RESPONSE: Requests for bids were sent to 16 companies, and two responses were received.

COMPARISON OF BIDS:

	Benchmarked items
Ben E. Keith Foods	\$16,964.20
Sunbeam Foods, Inc.	\$18,841.75

RECOMMENDATION FOR AWARD:

BEN E. KEITH FOODS	(19-month estimate) \$65,000
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LOW OVERALL BID

COMMENTS: This price agreement will provide meals and/or snacks five days a week for children attending the parent/child study center at Eastfield College. Bidders were requested to provide pricing for benchmarked items to assist in determining the lowest responsible bidder, although many other menu items will also be purchased through this agreement. Bidders must be knowledgeable of the U.S. Department of Agriculture Federal Labeling Program for Child Nutrition Program requirements and provide child nutrition labels for eligible products.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds budgeted in classroom supplies account #24101 in division #11-04-577095.



TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11194  
FORMS MANAGEMENT SERVICES  
PRICE AGREEMENT, DISTRICT-WIDE  
MARCH 1, 2007 THROUGH FEBRUARY 29, 2012

RESPONSE: Request for proposal were sent to 35 companies, and two proposals were received from:

Corporate Express Document and Print Management  
Mastercraft Printed Products and Services

RECOMMENDATION FOR AWARD:

MASTERCRAFT PRINTED	(5-year estimate)
PRODUCTS AND SERVICES	\$750,000

BEST PROPOSAL

JUSTIFICATION:

Proposals were evaluated based on the following key criteria as set forth in the request for proposal: (a) service capabilities, company characteristics, ordering processing system, Management Information Systems (MIS) reporting; (b) warehousing and inventory management (c) delivery method; (d) cost to the District; and (e) clarity and completeness of proposal.

In the opinion of the evaluators, the proposal from the recommended vendor best meets the District's requirements.

COMMENTS: This recommendation is to award a contract to a firm to provide professional forms management services for the District's forms requirements which may include, but are not limited to: consulting, forms analysis and design, forms printing, MIS reports, warehousing and inventory management, delivery to multiple locations. The contract resulting from the proposal shall also cover forms management services for the District's Information Technology functions, which may include continuous printed forms, mailers, blank stock labels and stock computer paper. The contract establishes unit prices for forms printing services as authorized by Records Management.

Number and variety of forms in use on a District-wide basis creates heavy demands for warehouse space and labor to manage the inventory. The availability of these services through a forms management contractor minimizes District staff requirements to perform this function, as well as eliminating the necessity to add storage space at the District Service Center to accommodate an average inventory occupying 6,000 to 12,000 cubic feet.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #76300 in division #11-11-000000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11197  
MEDICAL SUPPLIES PRICE AGREEMENT  
PRICE AGREEMENT, DISTRICT-WIDE  
FEBRUARY 7, 2007 THROUGH AUGUST 31, 2009

RESPONSE: Requests for bids were sent to 72 companies, and 14 bids were received.

RECOMMENDATION FOR AWARD:

ALLIANCE MEDICAL, INC.	(30-month estimate)
ARMSTRONG MEDICAL INDUSTRIES, INC.	\$210,000
BOUND TREE MEDICAL, LLC	
EVCO PARTNERS L.P. DBA	
BURGOON COMPANY	
COWMAN & ASSOCIATES	
EVER READY FIRST AID	
FISHER SCIENTIFIC, LLC	
HENRY SCHEIN, INC.	
JERNIGAN CSA	
KENTRON HEALTH CARE	
LAERDAL MEDICAL CORP.	
MOORE MEDICAL, LLC	
POCKET NURSE, INC.	
WORLDPOINT	

BEST BIDS

COMMENTS: This price agreement is for laboratory instructional supplies for the health professional, radiology, emergency medical, nursing and allied health programs and nursing centers. The colleges determine the specific items and quantities to be ordered on an as-needed basis.

Pricing is based on vendors' list price less discounts ranging from one to 50 percent. No single vendor can furnish all items required by the colleges. Therefore, it is recommended that awards be made to all bidders to maximize product availability.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

**FUNDING:** Funds are budgeted in classroom supplies account #24101 and departmental supplies account #24211 in various divisions.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – REQUISITION NOS.  
2D54338 AND 5D99209  
COMPUTERIZED VIRTUAL INTRAVENOUS TRAINERS  
BROOKHAVEN AND EL CENTRO COLLEGES

RECOMMENDATION FOR AWARD:

LAERDAL MEDICAL CORPORATION                      \$117,306.14

SOLE SOURCE

COMMENTS: Laerdal is the manufacturer of the SimMan full-body universal patient simulator and does not offer this product through its normal distribution channels. This award for El Centro is for two portable patient simulator peripheral kits which includes laptop computers, compressors, modules, wireless headset and one each of the Simnursing and Trauma standard modules for a total of \$76,481.16. This award for Brookhaven is for one portable patient simulator with a peripheral kit, a laptop computer, compressor, modules and one SimMan Trauma module and a complete forced air bleeding system for a total of \$40,824.98. The simulator has realistic anatomy and clinical functionality for use as a training aid to test students' clinical and decision making skills. Both include software with video debriefing, an interactive technology manikin and a two-day training class.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in equipment-instructional-inventoriable account #27401 and minor equipment account #26101 in division #11-02-505626; info tech supplies account #24231, minor software account #26301 and equipment-instructional-inventoriable account #27401 in division #13-05-535070.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – PURCHASE OF  
PROPRIETARY TESTING MATERIALS  
PRICE AGREEMENT, DISTRICT-WIDE  
FEBRUARY 7, 2007 THROUGH AUGUST 31, 2009

RECOMMENDATION FOR AWARD:

	(31-month estimate)
CPP, INC.	\$82,000
SCANTRON CORPORATION	\$25,000
ACT, INC.	<u>\$36,000</u>
TOTAL	\$143,000

SOLE SOURCES

COMMENTS: This award is for college departments such as the testing center, enrollment management, continuing education and various academic departments that purchase proprietary testing material from referenced contractors for student assessment and automated scoring of testing material.

CPP, Inc. is the publisher and provider of assessment based products used to evaluate and assist students with their choice of academic majors, campus activities and career options that fit their interests and personality assessment test designed to assist students in identifying significant personal preferences. Some assessments published by CPP are available only to users who have appropriate training and have been qualified to administer the test.

Scantron provides stock printed forms for use with Scantron's stand-alone test scoring machines for automated test scoring and analysis of student's performance. Stock forms include, but not limited to, answer sheets, mini essay books, item analysis forms, etc. are not available through any other distributor or reseller.

COMMENTS: ACT, Inc. provides COMPASS™ a system of comprehensive computer-adaptive testing systems that help place students into appropriate courses and maximizes the information needed to ensure successful student placement and also includes placement testing for English as a Second Language (ESL) students.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: The funds to support the expenditures are budgeted in tests and tests services account #24321, software licenses account #24507, classroom supplies account #24101 and books booklets and tapes account #24301 in various divisions.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AMENDING AWARD FOR  
PROFESSIONAL SERVICES FOR CONTRACT TRAINING AND  
WORKFORCE DEVELOPMENT  
EL CENTRO COLLEGE  
OCTOBER 5, 2005 THROUGH AUGUST 31, 2007

**BACKGROUND:**

The original award made on October 10, 2005 estimated the expenditures to be \$1,200,000 for a two-year period. The revenue was estimated to be \$2,000,000. Subject to approval of this recommendation, the new estimated revenues are projected to be \$3,245,000 for the two-year period.

The original estimate was for an amount that was forecasted to meet customer needs at that time. The recommended increase will allow delivery of additional training for various consortium customers that are involved in various internal improvement activities and related training. Additionally, the increase correlates to an increased demand for specific onsite computer skills training and requests by additional companies in current consortium projects as well as emerging projected needs.

**RECOMMENDATION FOR AWARD:**

It is recommended that the cost estimate for Professional Services for Contract Training and Workforce Development, El Centro College, be increased by \$750,000 to \$1,950,000. The contract period of October 5, 2005 through August 31, 2007 will remain the same.

Administration recommends that the president of El Centro College or designee be authorized to execute contracts with the applicable independent contractor as needed for various jobs throughout the duration of this award.



FUNDING: Funds are budgeted in guest lecturer account #22211 in division #11-05-703010 and other contracted services account #22321 in division #11-20-703010.

**Summary of Recommendations for Awards  
With Minority and Woman Owned Businesses**

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	1	100	117,306.14	100
Total	1	100	117,306.14	100

Bidders and Proposers from Which Recommendations for Awards  
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	1	100
Total	1	100

Recommendations for Awards in the Consideration of Bids Sections  
September 5, 2006 – February 6, 2007

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	11	100	11,266,109.55	100
Total	11	100	11,266,109.55	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

**Summary of Recommendations for Professional Services Pools  
With Minority and Woman Owned Businesses**

Recommendations for Professional Service Pools  
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 5, 2006 – Feb. 6, 2007	
	# entities	% entities	# entities	% entities
MBE	0	0	8	5
WBE	0	0	49	27
Not classified	0	0	121	68
<b>Total</b>	<b>0</b>	<b>0</b>	<b>178</b>	<b>100</b>

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. “Not classified” includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

CONSENT AGENDA NO. 1

Approval of Minutes of the January 16, 2007 Audit Committee Meeting

It is recommended that the Board approve the minutes of the January 16, 2007 Board of Trustees Audit Committee Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
AUDIT COMMITTEE MEETING MINUTES  
JANUARY 16, 2007**

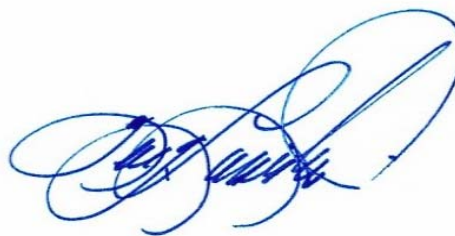
**Attendees:** Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Mrs. Martha Sanchez Metzger, and Mr. JL Sonny Williams

**Staff:** Dr. Wright Lassiter, Mr. Ed DesPlas, Mrs. Kathryn Tucker, and Mr. Robert Young

Committee Chair Ms. Charletta Compton convened the meeting at 3:10 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JANUARY 16, 2007  
AUDIT COMMITTEE MEETING OF THE DALLAS COUNTY  
COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 12<sup>th</sup> day of January, 2007 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 12<sup>th</sup> day of January, 2007 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

### **1<sup>st</sup> Quarter Report from Internal Audit**

Mr. Rafael Godinez presented the *Quarterly Summary of Activities for the Quarter Ended November 30, 2006*.

### **1<sup>st</sup> Quarter Report of Investment Transactions**

Vice Chancellor Ed DesPlas presented the *1<sup>st</sup> Quarter Investment Transactions* to the Audit Committee. The Audit Committee reviewed the report of *1<sup>st</sup> Quarter Investment Transactions*.

### **1<sup>st</sup> Quarter Financial Report**

Vice Chancellor DesPlas presented the *1<sup>st</sup> Quarter Financial Statements* to the Audit Committee. The Audit Committee reviewed the *1<sup>st</sup> Quarter Financial Statements*.

### **1<sup>st</sup> Quarter M/WBE Report**

Vice Chancellor Ed DesPlas presented the *1<sup>st</sup> Quarter M/WBE Report* to the Audit Committee. The Audit Committee reviewed the *1<sup>st</sup> Quarter M/WBE Report*.

### **Other Notes from the Meeting**

Dr. Lassiter will provide Board members with additional information about the ROCK-ON grant. He will also speak with presidents and vice chancellors about the priority they must place on continuous and appropriate oversight of grant applications, administration, and corrective action they must take when the internal audit staff or others bring exceptions to their attention.

### **Adjournment**

Committee Chair Compton adjourned the meeting at 3:47 PM.

Approved:

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter, Jr.', written in a cursive style.

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Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 2

Approval of Minutes of the January 16, 2007 Regular Meeting

It is recommended that the Board approve the minutes of the January 16, 2007 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JANUARY 16, 2007**

**Attendees:** Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair, arrived at 4:13p.m.) and Mr. JL Sonny Williams

**Absent:** None

**Staff:** Dr. Wright Lassiter, Mr. Ed DesPlas, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Kathryn Tucker, Mr. Robert Young, and Mr. Denys Blell

Ms. Charletta Compton convened the meeting at 4:02 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JANUARY 16, 2007  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 12<sup>th</sup> day of January, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 12<sup>th</sup> day of January, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary



### **Special Presentation**

Dr. Jennifer Wimbish, President of Cedar Valley College, presented *A Look to the Future*.

### **Citizens Desiring to Address the Board Regarding Agenda Items**

Mr. Bruce Albright addressed the Board.

### **Consideration of Bids**

Ms. Diana Flores moved and Mr. Bob Ferguson seconded a motion to approve recommendations #1, #2, #4, and #5 in the Consideration of Bids section of the agenda. Motion passed. (See January 16, 2007, Board Meeting, Consideration of Bids, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Ms. Flores moved and Mrs. Martha Sanchez Metzger seconded a motion to approve recommendation #3 in the Consideration of Bids section of the agenda. Motion passed. (See January 16, 2007, Board Meeting, Consideration of Bids, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Consent Agenda**

Mrs. Metzger moved and Mrs. Kitty Boyle seconded a motion to approve recommendations #1-23, except #11, in the Consent Agenda. Motion passed. (See January 16, 2007, Board Meeting, Agenda Items #1-23, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Ms. Flores moved and Ms. Charletta Compton seconded a motion to approve recommendation #11 in the Consent Agenda. Mrs. Boyle abstained. Motion passed. (See January 16, 2007, Board Meeting, Agenda Items #1-23, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Dr. Lassiter will review administration's handling of change orders and provide a report to the Board.

### **Individual Items**

Mr. JL Sonny Williams moved and Ms. Flores seconded a motion to approve recommendations #24-27 in the Individual Items section of the agenda. Motion passed. (See January 16, 2007, Board Meeting, Agenda Items #24-27, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Informative Reports**

Dr. Wright Lassiter reviewed the informative reports. (See January 16, 2007, Board Meeting, Agenda Items #28-34, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Questions/Comments from the Board and Chancellor**

Dr. Lassiter will talk with Dallas ISD Superintendent Michael Hinojosa and Board Chair Jack Lowe about a joint meeting of the boards to discuss dual credit. He will also provide Board members with follow-up reports on the roof leak at North Lake College and complaint about a textbook at Mountain View College.

### **Citizens Desiring to Appear Before the Board**

There were no citizens desiring to appear before the Board.

### **Executive Session**

The Board met in Executive Session beginning at 5:07 PM and ending at 5:35 PM.

### **Adjournment**

Ms. Flores moved and Mr. Williams seconded a motion to adjourn the meeting. Motion passed. The board meeting was adjourned at 5:35 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", written in a cursive style.

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Wright L. Lassiter Jr., Secretary

POLICY REPORT NO. 3

Acceptance of Gifts

The following gifts have been offered to the DCCC District as indicated below. It is recommended that the gifts be accepted under the donors' conditions and that appropriate acknowledgment be sent to the donors.

1. Through the Development Office (equipment):
  - a. From Richardson Regional Medical Center, medical equipment for use by Richland College, in the amount of \$500.
  
2. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), actual expenditures on behalf of the DCCCD:
  - a. Grant from the African American Read-In Fund in support of the African American Read-In Program, in the amount of \$5,564.
  - b. Grant from the Eastfield College Senior Fest Fund in support of the Eastfield College Senior Fest, in the amount of \$1,159.
  - c. Grant from the Erin Tierney Kramp Encouragement Fund in support of the purchase of printed material for the Erin Tierney Kramp Scholarship, in the amount of \$509.
  - d. Grant from the Brookhaven College Printmaking Fund in support of the purchase of printmaking supplies, in the amount of \$1,150.
  
3. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), gifts that will be expended in the future:
  - a. Anonymous donation in support of the Rising Star Program, in the amount of \$1,000.

- b. Anonymous donation in support of the Brookhaven College Printmaking Fund, in the amount of \$5,000.
- c. Grant from Sharman Beasley-Vesecky in support of the Chancellor's Fund, in the amount of \$1,000.
- d. Grant from Robert A. Bettis in support of the Chancellor's Fund, in the amount of \$1,000.
- e. Grant from Garrett Boone in support of the Chancellor's Fund, in the amount of \$10,000.
- f. Grant from Kitty Boyle in support of the Chancellor's Fund, in the amount of \$1,000.
- g. Grant from Jackie M. Caswell in support of the Jackie Caswell Scholarship Fund, in the amount of \$500.
- h. Grant from Marjorie M. Council in support of the H. Paxton Moore Memorial Art Fund, in the amount of \$1,000.
- i. Grant from Peter R. Fenner in support of the Foundation Universal Scholars Fund, in the amount of \$1,000.
- j. Grant from Jerry Gilmore in support of the Chancellor's Fund, in the amount of \$1,000.
- k. Grant from John A. Hammack in support of the Chancellor's Fund, in the amount of \$500.
- l. Grant from Larry Haynes in support of the Chancellor's Fund, in the amount of \$1,000.
- m. Grant from Scott Letier in support of the Chancellor's Fund, in the amount of \$1,500.
- n. Grant from Rowena Lewis in support of the DCCCD Single Mothers Scholarship, in the amount of \$1,100.
- o. Grant from Cary Maguire in support of the Rising Star Program, in the amount of \$1,000.

- p. Grant from Margaret McDermott in support of the Chancellor's Fund, in the amount of \$1,000.
- q. Grant from The Marlene Nathan Meyerson Family Foundation in support of the Rising Star Program, in the amount of \$15,094.
- r. Grant from The Morton Meyerson Family Foundation in support of the Rising Star Program, in the amount of \$15,094.
- s. Grant from Millennium Motor Cars in support of the African American Read-In Fund, in the amount of \$500.
- t. Grant from the Northeast Texas Chapter of ACI in support of the Ellison Miles Geo-Technology Institute Outreach Fund, in the amount of \$680.
- u. Grant from Erle Nye in support of the Chancellor's Fund, in the amount of \$1,000.
- v. Grant from the Minnie K. Patton Trust in support of the Minnie K. Patton Scholarship Fund, in the amount of \$19,500.
- w. Grant from Bill J. Priest in support of the Bill J. Priest Endowment Fund, in the amount of \$5,000.
- x. Grant from Bill J. Priest in support of the Ann Priest Endowment Fund, in the amount of \$5,000.
- y. Grant from Bill J. Priest in support of the Marietta Priest Endowment Fund, in the amount of \$5,000.
- z. Grant from Bill J. Priest in support of the Chancellor's Fund, in the amount of \$1,000.
- aa. Grant from Elysia Ragusa in support of the Chancellor's Fund, in the amount of \$2,500.
- bb. Grant from John Rhea in support of the Rising Star Program, in the amount of \$500.

- cc. Grant from Donald Shannon in support of the Foundation Universal Scholars Fund, in the amount of \$1,000.
- dd. Grant from Gabriel Shapiro in support of the Courage to Teach Fund, in the amount of \$500.
- ee. Grant from TDIndustries in support of the Chancellor's Fund, in the amount of \$1,000.
- ff. Grant from Texas Capital Bank in support of the Chancellor's Fund, in the amount of \$1,000.
- gg. Grant from Jere Thompson in support of the Rising Star Program, in the amount of \$5,000.
- hh. Grant from John Thompson in support of the Chancellor's Fund, in the amount of \$2,500.
- ii. Grant from Thomson Learning in support of the El Centro College 40<sup>th</sup> Anniversary Fund, in the amount of \$500.
- jj. Grant from Robert L. Thornton in support of the Chancellor's Fund, in the amount of \$1,000.
- kk. Grant from Washington Mutual Bank in support of the Dallas Small Business Development Center at the Bill J. Priest Campus of El Centro College, in the amount of \$35,000.
- ll. Grant from Don Williams in support of the Chancellor's Fund, in the amount of \$2,500.

TOTAL AMOUNT IN THIS REPORT: \$158,350

POLICY REPORT NO. 4

Approval of Revisions to various Board Policies

It is recommended that the Board of Trustees amend various Board Policies as indicated below, only as follows:

**“BCAF (LOCAL) BOARD OFFICERS AND OFFICIALS:  
DUTIES AND REQUIREMENTS OF DEPOSITORY**

ALLOWABLE COLLATERAL

Eligible securities for collateralization of deposits are those defined as “eligible securities” by the Public Funds Collateral Act.

MONITORING COLLATERAL ADEQUACY

The College District shall require monthly reports with market values of pledged securities from all financial institutions with which the College District has collateralized deposits. The investment officers shall monitor adequacy of collateralization levels to verify market values and total collateral positions.

RELEASE OF PLEDGED SECURITIES

The investment officer or designee shall approve in writing the release or substitution of any securities pledged to the College District that are being held by any organization.

GAA (LOCAL)

Note: Recommend moving this policy to GAB (LOCAL) without change to the text except substituting Public Information Coordinator for College District director of public information and placing cost of copies in GAB (Exhibit).”

Effective Date: February 6, 2007

I. Board Date: 02/06/2007

II. Agenda Item Title: Approval of Revisions to various Board Policies.

III. Background:

TASB has submitted its Update 20 for review and approval by the Board.

IV. Analysis:

BCAF (LOCAL)

This new policy reflects requirements in Chapter 2257 of the Texas Government Code, which the District has followed since its inception.

GAA (LOCAL)

This policy is re-designated as GAB (LOCAL) with only slight changes in nomenclature. In addition, a new GAB (Exhibit) is created that reflects cost of copies of various kinds now found in GAA (LOCAL).

V. Resource: Robert J. Young  
District Legal Counsel  
(214) 860-2470



POLICY REPORT NO. 5

Approval of Eminent Domain on Property at 3300-3330 N. Hampton  
Road, Owned By Tim and Linda Ngo

It is recommended that the Board of Trustees adopt the attached resolution that authorizes eminent domain proceedings for the purpose of obtaining property at 3300-3330 N. Hampton Rd., owned by Tim and Linda Ngo.

Effective Date: February 6, 2007

I. Board Date: 02/06/2007

II. Agenda Item Title: Approval of Eminent Domain on Property at 3300-3330 N. Hampton Road, Owned By Tim and Linda Ngo

III. Background:

Although Mr. & Mrs. Ngo who own the referenced property are willing to sell this property to the District, their tenant, EZ Pawn, is unwilling to negotiate a termination of its lease that expires on February 29, 2009. Therefore, the District must use eminent domain to terminate this lease.

IV. Analysis:

The property is part of an assembly of acreage that will be necessary for the El Centro West Campus in West Dallas.

V. Resource: Ed DesPlas  
Vice Chancellor of Business Affairs  
District Service Center  
(972) 860-7752

Robert J. Young  
District Legal Counsel  
(214) 860-2470

POLICY REPORT NO. 6

Approval of Meeting Dates in 2007

It is recommended that the Board of Trustees adopt the following calendar of meeting dates for the remainder of 2007.

<i>Meeting Dates for Remainder of 2007</i>		
Saturday, March 3	8:30 AM	Retreat
Tuesday, March 6	3:00 PM 4:00 PM	Work session Regular meeting
Tuesday, March 27	12:00 Noon 2:00 PM	Special Planning and Budget Committee meeting Audit Committee meeting
Tuesday, April 3	3:00 PM 4:00 PM	Work session Regular meeting
Tuesday, April 24	3:00 PM	Planning and Budget Committee meeting
Tuesday, May 1	3:00 PM 4:00 PM	Work session Regular meeting
Tuesday, June 5	3:00 PM 4:00 PM	Work session Regular meeting
Tuesday, June 26	3:00 PM	Audit Committee meeting
Tuesday, July 10	3:00 PM 4:00 PM	Work session Regular meeting
Tuesday, July 17	8:30 AM until 3:00 PM	Planning and Budget Committee meeting (all Board members encouraged to attend)
Tuesday, August 7	3:00 PM 4:00 PM	Work session Regular meeting

Date to be determined in August	4:00 PM	Public hearing on tax rate (1 <sup>st</sup> of 2)
Date to be determined in August	4:00 PM	Public hearing on tax rate (2 <sup>nd</sup> of 2)
Tuesday, September 4	3:00 PM 4:00 PM	Work session Regular meeting
Tuesday, September 18	3:00 PM	Audit Committee meeting
Tuesday, October 2	3:00 PM 4:00 PM	Work session Regular meeting
Tuesday, November 6	3:00 PM 4:00 PM	Work session Regular meeting
Tuesday, November 20	3:00 PM	Planning and Budget Committee meeting
Tuesday, December 4	3:00 PM 4:00 PM	Work session Regular meeting
Tuesday, December 18	3:00 PM 4:00 PM	Audit Committee meeting Special meeting

I. Board Date: 02/06/2007

II. Agenda Item Title: Approval of Meeting Dates in 2007

III. Background:

By policy, regular business meetings of DCCCD's Board of Trustees normally convene at 4:00 PM on the 1<sup>st</sup> Tuesday of each month. Traditionally, Audit Committee meetings occur quarterly in September, December, March and June; and Planning and Budget Committee meetings occur in November, April and July.

This calendar also provides for a retreat on March 3, a special Planning and Budget Committee meeting on March 27, and the possibility of two public hearings on the tax rate in August, date of each to be determined.

In addition to these meetings, the Board may schedule additional retreats, executive sessions and other special meetings as deemed appropriate throughout the year.

IV. Analysis:

At one time, the Board's practice was to establish an annual calendar of meeting dates. The purpose of this recommendation is to reinstate that practice because it helps Board members, the chancellor and the staff manage their calendars and work more efficiently. As the year progresses, it is always possible to cancel or re-schedule a meeting should that be prudent or necessary due to unforeseen conditions.

V. Resource: Wright L. Lassiter, Jr.  
Chancellor  
DCCCD  
(214) 860-2125

BUILDING AND GROUNDS REPORT NO. 7

Approval of Change Order with Dodson Construction

It is recommended that authorization be given to approve change order No. 5 with Dodson Construction in an amount not to exceed \$1,921, for additional construction services at Eastfield College.

Original agreement	\$112,951
Previous change order(s)	22,914
Change order No. 5	<u>1,921</u>
Revised agreement	\$137,786

I. Board Date: 02/06/2007

II. Agenda Item Title: Approval of Change Order for Dodson Construction

III. Background:

This project was reported as completed as of August 31, 2006. The project was to remodel the kitchen.

The Board approved the recommendation for award for bid No. 11034 to Dodson Construction on December 6, 2005. Original contract amount was \$112,951 plus 15% contingency for unforeseen changes to the project. The vice chancellor of business affairs was authorized to approve change orders in an amount not to exceed the contingency fund.

As provided by Board Policy CF (LOCAL), change orders Nos. 1, 2, 3 and 4 were approved as follows:

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Change Order No.</u>	<u>Amount</u>	<u>Revised Contract</u>
	10/06/2006	1	\$4,610	\$117,561
	10/06/2006	2	\$3,409	\$120,970
	10/06/2006	3	\$8,917	\$129,887
11/07/2006		4	\$5,978	\$135,865
Pending		5	\$1,921	\$137,786

Change order No. 5, provides correction for mathematical errors made on change orders Nos. 1, 2 and 3. Change orders Nos. 1 and 2 were approved for \$8,019 in lieu of the correct amount of \$9,880. Change order No. 3 was approved for the amount of \$8,917 in lieu of the correct amount of \$8,977.

IV. Analysis:

This recommendation increases the project cost to \$137,786 which is \$24,835 (22%) over the original amount. Financial resources are budgeted in repairs-buildings account #23641 in division # 11-04-809000.

V. Resource: Edward M. DesPlas  
Vice Chancellor of Business Affairs  
District Service Center  
(972) 860-7752

Clyde Porter  
Associate Vice Chancellor of Facilities Management  
District Architect  
District Service Center  
(972) 860-7760



**Summary of Recommendations for Agreements  
With Minority and Woman Owned Businesses**

Recommendations in the Building and Grounds Reports Section of This Agenda  
Architects and Engineers

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	0	0
Total	0	0	0	0

Pre-Qualified Pools from Which Recommendations for Agreements  
In the Building and Grounds Reports Section of This Agenda Were Derived  
Architects and Engineers

	# in pool	% in pool
MBE	0	0
WBE	0	0
Not classified	0	0
Total	0	0

Recommendations in the Building and Grounds Reports Sections  
Architects and Engineers  
September 5, 2006 – February 6, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	2	20	899,785	21
WBE	0	0	0	0
Not classified	8	80	3,342,837	79
Total	10	100	4,242,622	100

Notes: This report excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or women owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership are not known.

FINANCIAL REPORT NO. 8.

Approval of Expenditures for December 2006

It is recommended that expenditures for December 2006 be approved. The detailed expenditure report is located in the business affairs office at the District Service Center.

FINANCIAL REPORT NO. 9

Presentation of Budget Report for December 2006

The budget report for December 2006 is presented as a matter of record (see attached).

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2006-07 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date December 31, 2006  
33.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 84,752,747	\$ 36,484,638	\$ 48,268,109	43.0%	38.2-51.6%	
Tuition	60,814,917	38,241,485	22,573,432	62.9%	54.0-66.7%	
Taxes for Current Operations	110,791,496	20,744,439	90,047,057	18.7%	1.2-32.3%	
Federal Grants & Contracts	1,133,870	523,799	610,071	46.2%	3.9-59.0%	
State Grants & Contracts	131,292	3,176	128,116	2.4%	n/a	
General Sources:						
Investment Income	4,925,543	1,764,050	3,161,493	35.8%	26.2-38.0%	
General Revenue	2,256,630	782,168	1,474,462	34.7%	n/a	
Subtotal General Sources	7,182,173	2,546,218	4,635,955	35.5%	25.4-55.2%	
<b>SUBTOTAL UNRESTRICTED</b>	<b>264,806,495</b>	<b>98,543,755</b>	<b>166,262,740</b>	<b>37.2%</b>	<b>n/a</b>	
Use of Fund Balance & Transfers-in	10,251,852	-	10,251,852	0.0%	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>275,058,347</b>	<b>98,543,755</b>	<b>176,514,592</b>	<b>35.8%</b>	<b>32.2-41.1%</b>	
<b>AUXILIARY FUND</b>						
Sales & Services	7,227,730	1,673,945	5,553,785	23.2%	22.5-28.6%	
Investment Income	385,322	121,432	263,890	31.5%	16.1-65.2%	
Transfers-in	3,998,797	3,998,797	-	100.0%	n/a	
Use of Fund Balance	351,462	-	351,462	0.0%	n/a	
<b>TOTAL AUXILIARY</b>	<b>11,963,311</b>	<b>5,794,174</b>	<b>6,169,137</b>	<b>48.4%</b>	<b>10.2-53.0%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	20,959,931	7,302,057	13,657,874	34.8%	n/a	
SBDC State Match	1,365,210	447,784	917,426	32.8%	n/a	
Subtotal State Appropriations	22,325,141	7,749,841	14,575,300	34.7%	n/a	
Grants, Contracts & Scholarships:						
Federal	63,652,450	8,193,649	55,458,801	12.9%	n/a	
State	5,924,624	671,382	5,253,242	11.3%	n/a	
Local	5,425,565	1,015,865	4,409,700	18.7%	n/a	
Transfers-in	903,745	139,965	763,780	15.5%	n/a	
Subtotal Grants, Contracts & Scholarships	75,906,384	10,020,861	65,885,523	13.2%	n/a	
<b>TOTAL RESTRICTED</b>	<b>98,231,525</b>	<b>17,770,702</b>	<b>80,460,823</b>	<b>18.1%</b>	<b>n/a</b>	
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 385,253,183</b>	<b>\$ 122,108,631</b>	<b>\$ 263,144,552</b>	<b>31.7%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2006-07 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date December 31, 2006  
33.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 119,358,286	\$ 43,725,195	\$ 75,633,091	36.6%	34.7-39.2%	
Public Service	5,621,001	1,600,031	4,020,970	28.5%	25.7-36.2%	
Academic Support	16,587,463	6,051,806	10,535,657	36.5%	30.0-38.5%	
Student Services	25,389,830	7,909,030	17,480,800	31.2%	30.9-34.5%	
Institutional Support	49,492,311	17,724,178	31,768,133	35.8%	28.9-36.0%	
Staff Benefits	10,106,751	2,932,276	7,174,475	29.0%	24.4-32.0%	
Operations & Maintenance of Plant	27,147,376	11,756,213	15,391,163	43.3%	35.4-45.0%	
Repairs & Rehabilitation	7,106,956	1,394,158	5,712,798	19.6%	17.9-53.6%	
Special Items:						
Reserve - Campus	736,058	-	736,058	0.0%	n/a	
Reserve - Compensation	-	-	-	0.0%	n/a	
Reserve - Operating	1,382,500	-	1,382,500	0.0%	n/a	
Reserve - New Campuses	500,000	-	500,000	0.0%	n/a	
Reserve - Non-operating	658,910	-	658,910	0.0%	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>264,087,442</b>	<b>93,092,887</b>	<b>170,994,555</b>	<b>35.3%</b>	<b>32.6-37.6%</b>	
<b>AUXILIARY FUND</b>						
Student Activities	6,054,509	2,169,636	3,884,873	35.8%	27.6-39.1%	
Sales & Services	5,317,752	1,950,773	3,366,979	36.7%	23.2-66.0%	
Reserve - Campus	158,234	-	158,234	0.0%	n/a	
Reserve - District	327,816	-	327,816	0.0%	n/a	
Transfers-out	105,000	84,971	20,029	80.9%	0-121.7%	
<b>TOTAL AUXILIARY</b>	<b>11,963,311</b>	<b>4,205,380</b>	<b>7,757,931</b>	<b>35.2%</b>	<b>22.2-55.2%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations	20,959,931	7,302,057	13,657,874	34.8%	29.0-38.1%	
Grants & Contracts	31,355,580	6,526,533	24,829,047	20.8%	n/a	
Scholarships	45,916,014	3,942,112	41,973,902	8.6%	n/a	
<b>TOTAL RESTRICTED</b>	<b>98,231,525</b>	<b>17,770,702</b>	<b>80,460,823</b>	<b>18.1%</b>	<b>n/a</b>	
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>374,282,278</b>	<b>115,068,969</b>	<b>259,213,309</b>	<b>30.7%</b>	<b>n/a</b>	
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	1,894,389	903,690	990,699	47.7%	6.2-65.7%	
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	63,000	-	63,000	0.0%	25.0-89.0% (1)	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	3,998,797	3,998,797	-	100.0%	n/a	
Unexpended Plant Fund	1,250,000	1,250,000	-	100.0%	n/a (2)	
Debt Service Fund	3,556,438	911,316	2,645,122	25.6%	n/a	
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>10,970,905</b>	<b>7,272,084</b>	<b>3,698,821</b>	<b>66.3%</b>	<b>n/a</b>	
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 385,253,183</b>	<b>\$ 122,341,053</b>	<b>\$ 262,912,130</b>	<b>31.8%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2006-07 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date December 31, 2006  
33.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
<b>UNRESTRICTED FUND</b>				
Salaries & Wages	\$ 181,688,260	\$ 64,183,275	\$ 117,504,985	35.3%
Staff Benefits	10,106,751	2,932,276	7,174,475	29.0%
Purchased Services	11,658,334	3,623,786	8,034,548	31.1%
Operating Expenses	49,737,943	18,351,694	31,386,249	36.9%
Supplies & Materials	8,679,707	4,261,197	4,418,510	49.1%
Minor Equipment	2,987,856	2,135,180	852,676	71.5%
Capital Outlay	9,065,193	1,606,064	7,459,129	17.7%
Charges	(13,114,070)	(4,000,585)	(9,113,485)	30.5%
<b>SUBTOTAL UNRESTRICTED</b>	<b>260,809,974</b>	<b>93,092,887</b>	<b>167,717,087</b>	<b>35.7%</b>
Reserve - Campus	736,058	-	736,058	0.0%
Reserve - Compensation	-	-	-	0.0%
Reserve - Operating	1,382,500	-	1,382,500	0.0%
Reserve - New Campuses	500,000	-	500,000	0.0%
Reserve - Non-operating	658,910	-	658,910	0.0%
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	1,894,389	903,690	990,699	47.7%
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%
Institutional Matching - Contracts/Grants	63,000	-	63,000	0.0%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	3,998,797	3,998,797	-	100.0%
Unexpended Plant Fund	1,250,000	1,250,000	-	100.0%
Debt Service Fund	3,556,438	911,316	2,645,122	25.6%
<b>TOTAL UNRESTRICTED</b>	<b>275,058,347</b>	<b>100,364,971</b>	<b>174,693,376</b>	<b>36.5%</b>
<b>AUXILIARY FUND</b>	<b>11,963,311</b>	<b>4,205,380</b>	<b>7,757,931</b>	<b>35.2%</b>
<b>RESTRICTED FUND</b>	<b>98,231,525</b>	<b>17,770,702</b>	<b>80,460,823</b>	<b>18.1%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 385,253,183</b>	<b>\$ 122,341,053</b>	<b>\$ 262,912,130</b>	<b>31.8%</b>

## NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a,” this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) *Institutional Matching-Contracts/Grants* always show wide variation in rates of receipts, expenditures and transfers because the timing is based on the fiscal year unique to each contract and grant rather than based on DCCCD’s fiscal year. No transfers have been needed this fiscal year to date.
- (2) Actual *Unexpended Plant Fund* expenditures are at 100% because they reflect a transfer from campus funds to subsidize the proposed construction cost for the athletic complex at Mountain View College.

I. Board Date: 02/06/2007

II. Agenda Item Title: Presentation of Budget Report for December 2006

III. Background:

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will be carried forward to the next fiscal year and making various other entries in what is called “13<sup>th</sup> month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports



because the activities of 13<sup>th</sup> month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board's Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

#### IV. Analysis:

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, "Why the difference? Is this normal?" The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—"Is this normal?" In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District's monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

V. Resource: Edward M. DesPlas  
Vice Chancellor of Business Affairs  
District Service Center  
(972) 860-7752

FINANCIAL REPORT NO. 10

Approval of Tuition for Continuing Education Courses

It is recommended that approval be given to the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

I. Board Date: 02/06/2007

II. Agenda Item Title: Approval of Tuition for Continuing Education Courses

III. Background:

There are three attached lists compiled from information supplied by deans of continuing education at the colleges. The first list is *Retroactive Approval for Workforce Education CEU Reimbursable Courses* and contains courses not included on the December 2006 board agenda that need to be reported for 2<sup>nd</sup> quarter reimbursement. The second list is *New Tuition for Workforce Education CEU Reimbursable Courses* and represents changes in tuition costs beginning 3<sup>rd</sup> quarter. The third list, *New Workforce Education CEU Courses*, contains courses being offered for the first time during 3<sup>rd</sup> quarter. Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1<sup>st</sup> quarter: September – November, 2<sup>nd</sup> quarter: December – February, 3<sup>rd</sup> quarter: March – May, 4<sup>th</sup> quarter: June - August).

IV. Analysis:

Tuition varies according to the following factors:

Direct Costs: Instructor salaries; materials, software and equipment for specialized courses; special marketing and recruitment efforts

Indirect Costs: Rental of off-campus facilities.

V. Resource: Andrew Jones  
Vice Chancellor of Educational Affairs  
District Office  
(214) 860-2129

Don Perry  
District Director of Workforce Education  
District Office  
(214) 860-2450

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION COURSE TUITION SCHEDULE  
EFFECTIVE FOR 3<sup>rd</sup> QUARTER (MARCH 1, 2007 – MAY 31, 2007)**

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	BHC	PLAB	1023	Phlebotomy Technician	\$ 1,599	90	Setup after submission of last report.
2.	BHC	MDCA	1021	Medical Administrative Assistant Program	\$ 999	50	See ID #1
3.	ECC	ITSC	1012	Introduction to Bilingual Computers	\$ 70	36	See ID #1
4.	ECC	CVOP	2031	Trucking Environment and Life Styles	\$ 152	16	See ID #1
5.	ECC	CVOP	1005	Commercial Drivers License Written Skills	\$ 430	43	See ID #1
6.	ECC	CVOP	2001	Federal Motor Carrier Safety Regulations	\$ 270	27	See ID #1
7.	ECC	CVOP	1013	Professional Truck Driver I	\$ 1,280	80	See ID #1
8.	ECC	CVOP	2005	Fundamental Driving Skills	\$ 672	32	See ID #1
9.	ECC	CVOP	2037	Advanced Driving Skills II	\$ 704	32	See ID #1
10.	ECC	CVOP	1015	Commercial Drivers License Exam Preparation	\$ 70	7	See ID #1
11.	ECC	COMG	1003	PLATO Reading	\$ 210	42	See ID #1
12.	ECC	HITT	1005	Medical Terminology	\$ 78	48	See ID #1
13.	ECC	IMED	2015	Web Page Design II	\$ 156	96	See ID #1
14.	ECC	ITCC	1002	Cisco 1	\$ 156	112	See ID #1
15.	ECC	ITCC	1006	Cisco 2	\$ 156	112	See ID #1
16.	ECC	POFT	1027	Keyboarding	\$ 78	64	See ID #1
17.	ECC	ITNW	1092	Advanced Voice Over IP	\$ 117	112	See ID #1
18.	EFC	SLNG	1001	Beginning Sign Language	\$ 75	32	See ID #1
19.	EFC	DFTG	1009	AutoCAD I	\$ 156	96	See ID #1
20.	EFC	GRPH	1005	Introduction to Graphic Arts	\$ 117	96	See ID #1
21.	EFC	ARTC	1002	Digital Imaging I	\$ 117	96	See ID #1
22.	EFC	PHTC	1000	Digital Photo I	\$ 117	96	See ID #1
23.	EFC	PHTC	2049	Digital Photo II	\$ 117	96	See ID #1

**RETROACTIVE APPROVAL FOR  
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
24.	EFC	DFTG	1005	Technical Drafting	\$ 156	96	See ID #1
25.	EFC	DFTG	1015	Blueprint Reading Architectural	\$ 78	48	See ID #1
26.	EFC	CETT	1003	DC Circuits	\$ 156	96	See ID #1
27.	EFC	CETT	1005	AC Circuits	\$ 156	96	See ID #1
28.	EFC	EECT	1091	Electronic System Integration	\$ 156	96	See ID #1
29.	EFC	LOTT	1001	Introduction to Fiber Optics	\$ 156	96	See ID #1
30.	EFC	EECT	1003	Introduction to Telecommunications	\$ 117	96	See ID #1
31.	EFC	HART	1007	Refrigeration Principles	\$ 156	96	See ID #1
32.	EFC	HART	1001	Basic Electricity for HVAC	\$ 156	96	See ID #1
33.	EFC	HART	1003	Air Conditioning Control Principles	\$ 156	96	See ID #1
34.	EFC	HART	1045	Gas and Electric Heating	\$ 156	96	See ID #1
35.	EFC	HART	1041	Residential Air Conditioning	\$ 156	96	See ID #1
36.	EFC	HART	2049	Heat Pumps	\$ 156	96	See ID #1
37.	EFC	CDEC	1012	Managing Transitions in Early Childhood Classrooms	\$ 35	7	See ID #1
38.	NLC	ACNT	1010	QuickBooks 2005, Introduction	\$ 100	24	See ID #1
39.	NLC	ACNT	1043	QuickBooks for Contractors	\$ 100	24	See ID #1
40.	NLC	BMGT	1020	Leadership	\$ 100	24	See ID #1
41.	NLC	BMGT	2030	Project Management Applications	\$ 100	24	See ID #1
42.	NLC	BMGT	1021	Project Management Fundamentals	\$ 100	24	See ID #1
43.	NLC	BMGT	2033	Purchasing Applications	\$ 110	24	See ID #1
44.	NLC	BMGT	1036	Purchasing Fundamentals	\$ 110	24	See ID #1
45.	NLC	BMGT	1024	Total Quality Fundamentals	\$ 110	24	See ID #1
46.	NLC	BUSG	1005	Customer Service Fundamentals	\$ 100	24	See ID #1
47.	NLC	BUSG	1024	Start Your Own Consulting Practice	\$ 100	24	See ID #1
48.	NLC	ETWR	1043	Fundamentals of Technical Writing	\$ 100	24	See ID #1

**RETROACTIVE APPROVAL FOR  
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
49.	NLC	ETWR	1000	Writing Effective Grant Proposals	\$ 100	24	See ID #1
50.	NLC	ETWR	1091	Grantwriting, A to Z	\$ 100	24	See ID #1
51.	NLC	GAME	1000	Game Industry, Introduction	\$ 110	24	See ID #1
52.	NLC	HRPO	1004	Employment Law Fundamentals	\$ 100	24	See ID #1
53.	NLC	ITSW	1022	Microsoft Excel 2003, Introduction	\$ 100	24	See ID #1
54.	NLC	ITSW	2029	Microsoft Excel 2003, Intermediate	\$ 100	24	See ID #1
55.	NLC	ITSW	2049	Microsoft Excel 2003, Advanced	\$ 100	24	See ID #1
56.	NLC	MRKG	1032	Effective Selling	\$ 100	24	See ID #1
57.	NLC	POFI	1003	Microsoft Word 2003, Introduction	\$ 100	24	See ID #1
58.	NLC	POFI	2025	Microsoft Word 2003, Intermediate	\$ 100	24	See ID #1
59.	NLC	POFI	2037	Microsoft Word 2003, Advanced	\$ 100	24	See ID #1
60.	NLC	POFT	1004	Effective Business Writing	\$ 100	24	See ID #1
61.	NLC	POFT	1006	Twelve Steps to a Successful Job Search	\$ 100	24	See ID #1
62.	RLC	CPMT	2050	Test Preparation	\$ 528	48	See ID #1
63.	RLC	ITNW	1059	Cascading Style Sheets	\$ 135	16	See ID #1
64.	RLC	ITSC	1009	Software Applications	\$ 1,620	108	See ID #1
65.	RLC	ITSE	2017	JAVA Programming	\$ 520	52	See ID #1
66.	RLC	ITSE	2032	JAVA Programming, Advanced	\$ 320	32	See ID #1
67.	RLC	POFT	1001	Workplace Skills Communications	\$ 816	96	See ID #1
68.	RLC	POFT	1009	Administrative Office Procedures	\$ 1,001	91	See ID #1
69.	RLC	POFT	1006	Job Search Skills	\$ 28	24	See ID #1
70.	RLC	POFT	1001	Business Communications	\$ 528	48	See ID #1

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION COURSE TUITION SCHEDULE  
EFFECTIVE FOR 3<sup>RD</sup> QUARTER (MARCH 1, 2007 – MAY 31, 2007)**

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
71.	BHC	MSSG	1011	Swedish Massage Techniques	\$ 1,100	125
72.	BHC	MSSG	1001	Anatomy	\$ 500	50
73.	BHC	MSSG	1009	Health and Hygiene	\$ 200	20
74.	BHC	MSSG	1005	Hydrotherapy Therapeutic Modalities	\$ 150	15
75.	BHC	MSSG	1007	Business Practices and Professional Standards	\$ 150	15
76.	CVC	RELE	1001	Real Estate Principles I - Online	\$ 128	45
77.	CVC	RELE	1038	Real Estate Principles II - Online	\$ 128	45
78.	CVC	RELE	2001	Real Estate Law of Agency- Online	\$ 128	45
79.	CVC	RELE	1011	Real Estate Law of Contracts- Online	\$ 128	45
80.	CVC	RELE	1007	Real Estate Investment- Online	\$ 128	45
81.	CVC	RELE	1019	Real Estate Finance- Online	\$ 128	45
82.	CVC	RELE	1009	Real Estate Law- Online	\$ 128	45
83.	CVC	RELE	1001	Real Estate Principles I	\$ 117	45
84.	CVC	RELE	1038	Real Estate Principles II	\$ 117	45
85.	CVC	RELE	1007	Real Estate Investment	\$ 117	45
86.	CVC	RELE	2001	Real Estate Law of Agency	\$ 117	45
87.	CVC	RELE	1024	Loan Origination	\$ 117	45
88.	CVC	RELE	1011	Real Estate Law of Contracts	\$ 117	45
89.	CVC	RELE	1003	Real Estate Appraisal	\$ 117	45
90.	CVC	RELE	1009	Real Estate Law	\$ 117	45
91.	CVC	RELE	1021	Real Estate Marketing	\$ 117	45
92.	CVC	RSTO	1041	Food Service Manager Certification	\$ 100	15
93.	CVC	ITSC	1022	Computer Literacy	\$ 115	16
94.	CVC	ITSW	1022	Microsoft Excel I	\$ 120	16

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
95.	EFC	CJLE	2002	Arrest, Search, and Seizure	\$ 50	16
96.	EFC	CJLE	2000	OC Spray Non-Lethal Weapon	\$ 30	7
97.	EFC	EMSP	1019	CPR/AED (Cardiopulmonary Resuscitation/Automatic External Defibrillation) for Professional Rescuer	\$ 80	9
98.	EFC	FITT	1045	Lifeguard/CPR/AED/FA (Cardiopulmonary Resuscitation/Automatic External Defibrillation/First Aid) Training Certificate	\$ 170	32
99.	MVC	CETT	1005	AC Circuits	\$ 156	96
100.	MVC	EECT	1091	Circuit II for Engineering Tech Concurrent	\$ 156	96
101.	MVC	ITCC	1006	CCNA 2: Router and Routing Basics	\$ 156	112
102.	MVC	ITCC	1046	CCNA 4: WAN Technology	\$ 156	112
103.	MVC	ITMC	1041	Implementing Microsoft Windows Professional and Server	\$ 156	112
104.	MVC	ITMC	1042	Implementing a Microsoft Windows Network Infrastructure	\$ 156	112
105.	MVC	MCHN	1091	Introduction to CNC (Computer Numerated Control) Programming II	\$ 110	24
106.	MVC	MCHN	1091	Conventional Lathe & Mill, Advanced	\$ 110	24
107.	NLC	BMGT	1012	Principles of Management	\$ 117	48
108.	NLC	BMGT	2003	Problem Solving and Decision Making	\$ 117	48
109.	NLC	BMGT	1001	Supervision	\$ 117	48
110.	NLC	BNKG	1059	Loan Servicing	\$ 117	48
111.	NLC	BNKG	1040	Money and Banking	\$ 117	48
112.	NLC	BNKG	1053	Mortgage Lending	\$ 117	48
113.	NLC	BNKG	1058	Secondary Market	\$ 117	48
114.	NLC	BNKG	1091	Special Topics in Banking/Loan Processing	\$ 117	48
115.	NLC	BNKG	1091	Special Topics in Loan Closing	\$ 117	48
116.	NLC	BNKG	1091	Special Topics in Loan Underwriting	\$ 117	48
117.	NLC	BNKG	1091	Special Topics in Mortgage Banking Ethics	\$ 117	48
118.	NLC	BUSG	1001	Introduction to Business	\$ 117	48



NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
119.	NLC	BUSG	2009	Small Business Management	\$ 117	48
120.	NLC	BUSG	1003	Personal Finance	\$ 108	48
121.	NLC	CNBT	2018	Tools and Techniques of Basic Cabinet Making	\$ 117	80
122.	NLC	CNBT	2032	Residential Project Scheduling	\$ 117	64
123.	NLC	CPMT	1049	Computer Networking Technology	\$ 156	96
124.	NLC	CPMT	1009	Linux for Cisco Network Administrators	\$ 156	112
125.	NLC	CRPT	1015	Residential Conventional Wall Systems	\$ 117	80
126.	NLC	CRPT	1025	Forms and Foundations I	\$ 117	80
127.	NLC	DFTG	1025	Residential/Light Commercial Blueprint Reading	\$ 117	48
128.	NLC	EECT	1007	C Voice-Convergent Technician	\$ 156	112
129.	NLC	EECT	2030	CIPT 2: Call Manager Security	\$ 156	112
130.	NLC	EECT	2050	Cisco QoS	\$ 156	112
131.	NLC	EECT	2033	Cisco Voice Gateway/Gatekeeper	\$ 156	112
132.	NLC	EEIR	1007	Introductory Security Systems	\$ 117	64
133.	NLC	ELPT	1015	Electrical Calculations I	\$ 78	48
134.	NLC	ELPT	1011	Electrical Theory-Basic	\$ 156	96
135.	NLC	ELPT	1057	Industrial Wiring	\$ 117	80
136.	NLC	ELPT	1021	Introduction to Electrical Safety and Tools	\$ 78	48
137.	NLC	ELPT	1029	Residential Wiring	\$ 156	96
138.	NLC	ELPT	1045	Commercial Wiring	\$ 156	96
139.	NLC	ELPT	1025	National Electrical Code I	\$ 117	64
140.	NLC	ELPT	1051	Electrical Machines	\$ 117	64
141.	NLC	ELPT	2043	Electrical Systems Designs	\$ 156	96
142.	NLC	ELTN	1001	Electrical Maintenance Skills	\$ 89	16
143.	NLC	HAMG	1019	Computers in Hospitality	\$ 117	48
144.	NLC	HAMG	1013	Front Office Procedures	\$ 117	48
145.	NLC	HAMG	1042	Guest Room Maintenance	\$ 117	48

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
146.	NLC	HAMG	1024	Hospitality Human Resources Management	\$ 117	48
147.	NLC	HAMG	2037	Hospitality Facilities Management	\$ 117	48
148.	NLC	HAMG	2032	Hospitality Financial Management	\$ 117	48
149.	NLC	HAMG	1040	Hospitality Legal Issues	\$ 117	48
150.	NLC	HAMG	2007	Hospitality Marketing and Sales	\$ 117	48
151.	NLC	HAMG	2005	Hospitality Management and Leadership	\$ 117	48
152.	NLC	HAMG	1021	Introduction to Hospitality Industry	\$ 117	48
153.	NLC	HAMG	2001	Principles of Food and Beverage Operations	\$ 117	48
154.	NLC	HAMG	1017	Recreational Services	\$ 117	48
155.	NLC	HAMG	2030	Convention and Group Management and Services	\$ 117	48
156.	NLC	HRPO	2001	Human Resources Management	\$ 117	48
157.	NLC	HRPO	2007	Organizational Behavior	\$ 117	48
158.	NLC	IEIR	1012	Distributions Systems	\$ 156	96
159.	NLC	IMED	2009	E-Commerce	\$ 156	96
160.	NLC	IMED	1091	Level Design I	\$ 156	96
161.	NLC	IMED	1016	Web Page Design Level I	\$ 156	96
162.	NLC	IMED	2015	Web Page Design Level II	\$ 156	96
163.	NLC	ITCC	1002	Cisco 1	\$ 156	112
164.	NLC	ITCC	1046	Cisco 4	\$ 156	112
165.	NLC	ITCC	2032	Cisco 5	\$ 156	112
166.	NLC	ITCC	2036	Cisco 6	\$ 156	112
167.	NLC	ITCC	2040	Cisco 7	\$ 156	112
168.	NLC	ITCC	2044	Cisco 8	\$ 156	112
169.	NLC	ITCC	1006	Cisco 2	\$ 156	112
170.	NLC	ITCC	1042	Cisco 3	\$ 156	112
171.	NLC	ITMC	2003	Administrative Microsoft Structured Query Language (SQL) Server	\$ 156	112

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
172.	NLC	ITMC	1043	Server 2003 Active Directory	\$ 156	112
173.	NLC	ITMC	1003	Write Query with Structured Query Language (SQL) 2005	\$ 144	112
174.	NLC	ITMC	2004	Microsoft Exchange	\$ 144	112
175.	NLC	ITMT	1040	Windows Server 2003	\$ 156	112
176.	NLC	ITMT	1000	Windows XP Professional	\$ 156	112
177.	NLC	ITNW	1092	Fundamentals of Network Security Pix	\$ 156	112
178.	NLC	ITNW	1092	Fundamentals of Network Security Router	\$ 156	112
179.	NLC	ITNW	1025	N+ Fundamentals	\$ 156	64
180.	NLC	ITNW	1025	Networking Essentials	\$ 156	112
181.	NLC	ITNW	2054	Server Management	\$ 156	112
182.	NLC	ITNW	1092	Maintaining Structured Query Language (SQL) 2005 Database	\$ 144	112
183.	NLC	ITSC	2035	Application Problem Solving	\$ 156	112
184.	NLC	ITSC	1005	Introduction to PC Operating Systems	\$ 156	96
185.	NLC	ITSC	1001	Introduction to Computers	\$ 156	112
186.	NLC	ITSC	2021	Microsoft Office 2003	\$ 156	112
187.	NLC	ITSC	1025	Personal Computer Hardware	\$ 156	96
188.	NLC	ITSC	1007	UNIX Level I	\$ 156	96
189.	NLC	ITSC	2037	UNIX Level II	\$ 156	96
190.	NLC	ITSE	1011	ActionScript Web Programming	\$ 156	112
191.	NLC	ITSE	1022	C Level I	\$ 156	112
192.	NLC	ITSE	2031	C++ for 3D Games	\$ 156	112
193.	NLC	ITSE	1002	C++ for Video Games	\$ 156	112
194.	NLC	ITSE	1007	C++ Level I	\$ 156	112
195.	NLC	ITSE	1091	Database Programming using C#	\$ 156	112
196.	NLC	ITSE	1002	Game Programming I	\$ 156	112
197.	NLC	ITSE	2033	Implementing SQL (Structured Query Language) 2005 Database	\$ 156	112

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
198.	NLC	ITSE	2009	Introduction to SQL (Structured Query Language)	\$ 156	112
199.	NLC	ITSE	1031	Introduction to Visual Basic.Net	\$ 156	112
200.	NLC	ITSE	2021	Introduction to C#	\$ 156	112
201.	NLC	ITSE	2017	JAVA Level I	\$ 156	112
202.	NLC	ITSE	1011	JavaScript	\$ 156	112
203.	NLC	ITSE	1002	Programming with C#	\$ 156	112
204.	NLC	ITSE	2002	XML (Extensible Markup Language) Web Services	\$ 156	112
205.	NLC	ITSE	2002	Microsoft ASP.NET	\$ 144	112
206.	NLC	ITSW	1010	Web Animation	\$ 156	112
207.	NLC	ITSW	1010	Web Multimedia	\$ 156	112
208.	NLC	ITSW	1091	Microsoft Office for the Construction Trades	\$ 66	12
209.	NLC	ITSW	1091	Access I for the Construction Trades	\$ 66	12
210.	NLC	ITSW	1091	Access II for the Construction Trades	\$ 66	12
211.	NLC	LMGT	1023	Domestic and International Transportation Management	\$ 117	48
212.	NLC	LMGT	1045	Economics of Transportation and Distribution	\$ 117	48
213.	NLC	LMGT	1041	Freight Loss and Damage Claims	\$ 117	48
214.	NLC	LMGT	2030	International Logistics Management	\$ 117	48
215.	NLC	LMGT	1019	Introduction to Business Logistics	\$ 117	48
216.	NLC	LMGT	1021	Introduction to Materials Handling	\$ 117	48
217.	NLC	LMGT	1049	Materials Requirement Planning	\$ 117	48
218.	NLC	LMGT	2034	Principles of Traffic Management	\$ 117	48
219.	NLC	LMGT	1025	Warehouse and Distribution Center Management	\$ 117	48
220.	NLC	MRKG	1011	Principles of Marketing	\$ 117	48
221.	NLC	OSHT	1091	Basic Construction Safety	\$ 39	16
222.	NLC	PFPB	1011	Plumbing Maintenance Skills	\$ 89	16
223.	NLC	POFI	2031	Adobe InDesign CS (Creative Suite)	\$ 117	64

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
224.	NLC	POFI	2031	Desktop Publishing	\$ 117	64
225.	NLC	POFT	1029	Beginning Keyboarding	\$ 117	64
226.	NLC	POFT	1093	Pocket PC Mobile Computing	\$ 39	32
227.	NLC	POFT	2001	Intermediate Keyboarding	\$ 108	64
228.	NLC	POFT	1029	Keyboarding	\$ 108	48
229.	NLC	RELE	2001	Law of Agency	\$ 117	48
230.	NLC	RELE	1011	Law of Contracts	\$ 117	48
231.	NLC	RELE	1024	Loan Origination	\$ 117	48
232.	NLC	RELE	1001	Principles of Real Estate I	\$ 117	48
233.	NLC	RELE	1038	Principles of Real Estate II	\$ 117	48
234.	NLC	RELE	1015	Property Management	\$ 117	48
235.	NLC	RELE	1003	Real Estate Appraisal	\$ 117	48
236.	NLC	RELE	1023	Real Estate Computer Application	\$ 117	48
237.	NLC	RELE	1019	Real Estate Finance	\$ 117	48
238.	NLC	RELE	1009	Real Estate Law	\$ 117	48
239.	NLC	RELE	1021	Real Estate Marketing	\$ 117	48
240.	NLC	RELE	1025	Real Estate Mathematics	\$ 117	48
241.	NLC	WDWK	1013	Cabinet Making I	\$ 117	80
242.	NLC	WDWK	1091	Cabinet Making II	\$ 117	80
243.	NLC	WLDG	1015	Welding I	\$ 229	32
244.	NLC	WLDG	1015	Welding II	\$ 229	32
245.	RLC	ARTC	1002	Digital Imaging I	\$ 117	96
246.	RLC	ARTC	1017	Design Communications I	\$ 117	96
247.	RLC	ARTC	1053	Computer Illustration	\$ 117	96
248.	RLC	ARTC	2005	Digital Imaging II	\$ 117	96
249.	RLC	ARTV	1003	Basic Animation	\$ 117	96
250.	RLC	ARTV	1045	3-D Modeling and Rendering	\$ 117	96

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
251.	RLC	ARTV	1051	Digital Video	\$ 117	96
252.	RLC	ARTV	2041	Advanced Digital Video	\$ 117	96
253.	RLC	CPMT	2034	Network Security	\$ 156	112
254.	RLC	EECT	2031	Wireless Data Systems	\$ 156	112
255.	RLC	GAME	1004	Level Design	\$ 117	96
256.	RLC	GAME	1003	Introduction to Game Design and Development	\$ 117	96
257.	RLC	HALT	1003	Herbaceous Plants	\$ 117	80
258.	RLC	HALT	2023	Horticulture Pest Control	\$ 117	80
259.	RLC	HALT	1005	Horticulture Soils	\$ 117	80
260.	RLC	HALT	1022	Landscape Design	\$ 156	128
261.	RLC	HALT	2014	Plant Propagation	\$ 117	80
262.	RLC	HALT	1001	Principles of Horticulture	\$ 156	96
263.	RLC	HALT	2031	Advanced Landscape Design	\$ 117	96
264.	RLC	HALT	1031	Woody Plant Materials	\$ 117	96
265.	RLC	IBUS	1001	Principles of Exports	\$ 117	48
266.	RLC	IBUS	1005	Introduction to International Business and Trade	\$ 117	48
267.	RLC	IBUS	1041	Principles of Imports	\$ 117	48
268.	RLC	IBUS	1049	International E-Commerce Systems	\$ 117	48
269.	RLC	IBUS	1054	International Marketing Management	\$ 117	48
270.	RLC	IBUS	1091	Special Topics in International Business	\$ 39	16
271.	RLC	IBUS	2035	International Business Law	\$ 117	48
272.	RLC	IBUS	2039	International Banking and Trade Finance	\$ 117	48
273.	RLC	IBUS	2041	Intercultural Management	\$ 117	48
274.	RLC	IBUS	2045	Import Customs Regulations	\$ 117	48
275.	RLC	IMED	1001	Introduction to Multimedia	\$ 117	96
276.	RLC	IMED	1016	Web Page Design I	\$ 117	96
277.	RLC	IMED	1045	Interactive Multimedia I	\$ 117	96

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
278.	RLC	IMED	2009	Internet Commerce	\$ 117	96
279.	RLC	IMED	2011	Portfolio Development	\$ 117	96
280.	RLC	IMED	2013	Project Analysis and Design	\$ 117	96
281.	RLC	IMED	2015	Web Page Design II	\$ 117	96
282.	RLC	IMED	2045	Interactive Multimedia II	\$ 117	96
283.	RLC	IMED	2051	Multimedia Programming	\$ 117	96
284.	RLC	ITCC	1002	CCNA 1: Networking Basics	\$ 156	112
285.	RLC	ITCC	1006	CCNA 2: Router and Routing Basics	\$ 156	112
286.	RLC	ITCC	1042	CCNA 3: Switching Basics and Intermediate Routing	\$ 156	112
287.	RLC	ITCC	1046	CCNA 4: WAN (Wide Area Network) Technologies	\$ 156	112
288.	RLC	ITCC	2032	CCNP 5: Advanced Routing	\$ 156	112
289.	RLC	ITCC	2036	CCNP 6: Remote Access	\$ 156	112
290.	RLC	ITCC	2040	CCNP 7: Multilayer Switches	\$ 156	112
291.	RLC	ITCC	2044	CCNP 8: Network Troubleshooting	\$ 156	112
292.	RLC	ITMC	1003	Querying Microsoft SQL Server with Transaction - SQL (Structured Query Language)	\$ 156	112
293.	RLC	ITMC	1019	Maintaining Microsoft Server 2003 Environment	\$ 156	112
294.	RLC	ITMC	1042	Microsoft Server 2003 Network Infrastructure	\$ 156	112
295.	RLC	ITMC	1043	Microsoft Server 2003 Directory	\$ 156	112
296.	RLC	ITMC	1058	Microsoft Windows XP Professional	\$ 156	112
297.	RLC	ITMC	2001	Supporting and Maintaining Windows NT Server	\$ 156	112
298.	RLC	ITMC	2003	Administrating Microsoft SQL (Structured Query Language) Server Database	\$ 156	112
299.	RLC	ITMC	2032	Design Windows Network Infrastructure	\$ 156	112
300.	RLC	ITMC	2037	Program Microsoft SQL (Structured Query Language) Server Database	\$ 156	112
301.	RLC	ITNW	1051	CISCO Fundamentals of Wireless LANs	\$ 156	112
302.	RLC	ITSC	1007	Fundamentals of Solaris 8	\$ 156	96

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
303.	RLC	ITSC	1021	Solaris System Administration I	\$ 117	96
304.	RLC	ITSC	1091	Shell Programming	\$ 117	96
305.	RLC	ITSC	2037	Solaris System Administration II	\$ 117	96
306.	RLC	ITSE	2009	SQL (Structured Query Language)	\$ 350	48
307.	RLC	ITSE	1002	Intermediate Programming	\$ 156	112
308.	RLC	ITSE	1022	Introduction to C Programming	\$ 156	112
309.	RLC	ITSY	1042	Intermediate Programming Language	\$ 156	112
310.	RLC	RELE	1003	Real Estate Appraisal	\$ 117	48
311.	RLC	RELE	1005	Uniform Standards of Professional Appraisal	\$ 39	16
312.	RLC	RELE	1007	Real Estate Investment	\$ 117	48
313.	RLC	RELE	1009	Real Estate Law	\$ 117	48
314.	RLC	RELE	1011	Law of Contracts	\$ 117	48
315.	RLC	RELE	1019	Real Estate Finance	\$ 117	48
316.	RLC	RELE	1021	Real Estate Marketing	\$ 117	48
317.	RLC	RELE	1023	Real Estate Computer Application	\$ 117	48
318.	RLC	RELE	1025	Real Estate Mathematics	\$ 117	48
319.	RLC	RELE	1034	Real Estate Principles	\$ 156	64
320.	RLC	RELE	1091	Income Tax for Real Estate Agents	\$ 117	48
321.	RLC	RELE	2001	Law of Agency	\$ 117	48
322.	RLC	RELE	2005	Real Estate Inspections	\$ 117	48
323.	RLC	TRVM	1000	Introduction to Travel and Tourism	\$ 117	48
324.	RLC	TRVM	1001	Customer Sales and Service	\$ 78	32
325.	RLC	TRVM	1008	Travel Destinations I	\$ 117	48
326.	RLC	TRVM	1017	Cruises	\$ 39	32
327.	RLC	TRVM	1027	Special Events Design	\$ 117	48
328.	RLC	TRVM	1041	Travel Destinations II	\$ 117	48
329.	RLC	TRVM	1045	Travel and Tour Sales Marketing	\$ 117	48



NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
330.	RLC	TRVM	1091	Homebased Travel	\$ 117	48
331.	RLC	TRVM	2000	Applied Industry Products	\$ 117	48
332.	RLC	TRVM	2001	Introduction to Convention and Meeting Management	\$ 117	48

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION COURSE TUITION SCHEDULE  
EFFECTIVE FOR 3<sup>RD</sup> QUARTER (MARCH 1, 2007 – MAY 31, 2007)**

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
333.	CVC	ITSC	1022	Introducción a Las Computadoras	\$ 115	16
334.	ECC	CHLT	1040	Community Health Advocacy	\$ 150	48
335.	ECC	CTMT	2032	Principles of Computed Tomography	\$ 125	32
336.	EFC	SLNG	1002	Sign Language Intermediate	\$ 75	32
337.	EFC	SLNG	1003	Sign Language Advanced	\$ 75	32
338.	EFC	HRGY	1091	Rings and Bracelets	\$ 80	12
339.	EFC	FITT	1092	Lifeguard/FA/CPR/AED (First Aid/Cardiopulmonary Resuscitation/Automatic External Defibrillation) Recertification	\$ 100	16
340.	EFC	FITT	1046	Water Safety Instructor	\$ 170	36
341.	EFC	CDEC	1032	Learning Environment is Everything	\$ 35	7
342.	MVC	ACNT	1001	Bookkeeping (Introduction)	\$ 159	24
343.	MVC	ACNT	1002	Accounting (Introduction)	\$ 125	16
344.	MVC	ACNT	1010	QuickBooks Pro (Introduction)	\$ 125	16
345.	MVC	ACNT	1042	Bookkeeping (Intermediate)	\$ 159	24
346.	MVC	ACNT	2033	QuickBooks Pro (Advanced)	\$ 125	16
347.	MVC	INSR	1009	Introduction to Insurance	\$ 90	16
348.	MVC	INSR	1017	Insurance and Customer Service	\$ 129	24
349.	MVC	INSR	2000	Insurance for Professionals	\$ 109	20
350.	MVC	ITSC	2032	Database Application for Accounting	\$ 125	16
351.	MVC	ITSC	2032	Spreadsheet Application for Accounting	\$ 125	16
352.	MVC	SPNL	1001	Health Care Spanish	\$ 75	16
353.	NLC	BMGT	1004	Problem Solving and Decision Making	\$ 130	7
354.	NLC	BUSG	1004	Personal Finance	\$ 117	48
355.	NLC	BUSG	1003	Principles of Finance	\$ 117	48

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
356.	NLC	CRFT	1091	Home Staging	\$ 59	9
357.	NLC	EECT	2050	Cisco QoS	\$ 144	112
358.	NLC	EECT	2030	Call Manager/CIPT 1	\$ 450	112
359.	NLC	EECT	2033	Cisco Voice Gateway/Gatekeeper	\$ 144	112
360.	NLC	IMED	1091	Special Topics in Apache Installation Configuration	\$ 117	80
361.	NLC	INDS	1091	Interior Design Basics	\$ 99	20
362.	NLC	ITMC	1003	Write Query with Transact Structured Query Language (SQL) 2005	\$ 156	112
363.	NLC	ITMT	2040	Designing Security for Microsoft Networks	\$ 156	112
364.	NLC	ITMT	1050	Implementing Server 2003 Network Infrastructure	\$ 156	112
365.	NLC	ITMT	2050	Microsoft Exchange	\$ 156	112
366.	NLC	ITNW	1092	Special Topics in Maintenance Structured Query Language (SQL) 2005 Database	\$ 156	112
367.	NLC	ITNW	1025	Networking Essentials	\$ 144	112
368.	NLC	ITNW	1092	Special Topics in XML (Extensible Markup Language)	\$ 156	112
369.	NLC	ITSC	1091	Special Topics in Databases using My Structured Query Language (SQL)	\$ 156	80
370.	NLC	ITSC	1091	Special Topics Linux Installation Configuration	\$ 156	80
371.	NLC	ITSC	1091	Special Topics in Microsoft Project	\$ 156	112
372.	NLC	ITSE	2031	Advanced Programming for 3D Games	\$ 156	112
373.	NLC	ITSE	1011	Flash and Action Script	\$ 156	112
374.	NLC	ITSE	2002	Microsoft ASP (Active Server Pages).NET	\$ 156	112
375.	NLC	ITSE	1091	Special Topics in Network Programming	\$ 156	112
376.	NLC	ITSE	1091	Special Topics in Database Programming using C#	\$ 156	112
377.	NLC	ITSE	1091	Special Topics in Introduction to Perl	\$ 156	112
378.	NLC	ITSE	1091	Special Topics in Programming with Hypertext Preprocessor (PHP)	\$ 156	80
379.	NLC	ITSE	1050	System Analysis and Design	\$ 156	112
380.	NLC	ITSW	1007	Introduction to Relational Databases	\$ 117	64
381.	NLC	ITSW	1007	Microsoft Access Complete	\$ 156	112

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
382.	NLC	ITSW	1004	Microsoft Excel Complete	\$ 156	112
383.	NLC	ITSW	1010	Microsoft PowerPoint Complete	\$ 156	112
384.	NLC	ITSW	1010	Microsoft Visio Complete	\$ 156	112
385.	NLC	ITSW	1001	Microsoft Word Complete	\$ 156	112
386.	NLC	LMGT	2059	RFID (Radio Frequency Identification) Theory and Operations	\$ 117	64
387.	NLC	POFI	1049	Excel	\$ 117	80
388.	NLC	POFI	2001	Word	\$ 117	80
389.	NLC	POFT	2001	Advanced Keyboarding	\$ 117	64
390.	NLC	POFT	1025	Business Math and Machines	\$ 117	64
391.	NLC	POFT	1028	PowerPoint	\$ 117	64
392.	NLC	POFT	1093	Special Topics in Pocket PC Mobile Computing	\$ 78	32
393.	NLC	RELE	1007	Real Estate Investments	\$ 117	48
394.	NLC	RELE	1091	Special Topics in Title Insurance	\$ 39	16
395.	NLC	WLDG	1015	Welding Art	\$ 119	16

FINANCIAL REPORT NO. 11

Approval of Agreement with Centerplate @ Dallas Convention Center

It is recommended that authorization be given to approve an agreement with Centerplate @ Dallas Convention Center in an amount not to exceed \$106,048.80 to provide catering services for the District's combined conference day event on February 22, 2007. This special one day event will be held at the Dallas Convention Center. Through approval of this award, Centerplate @ Dallas Convention Center will provide food and beverage catering services for all attendees (estimated 2,500 people).

I. Board Date: 02/06/2007

II. Agenda Item Title: Approval of Agreement with Centerplate @ Dallas  
Convention Center

III. Background:

This recommendation is to approve an agreement with Centerplate @ Dallas Convention Center to provide food and beverages (continental breakfast, plated lunch, snacks and beverages) for the combined District conference day. Centerplate @ Dallas Convention Center is the sole catering vendor permitted to operate within the Dallas Convention Center.

IV. Analysis:

Estimated expenditures are \$106,048.80 to be paid from the conference day account #86900 in division #24-03-939301.

V. Resource: Jennifer Wimbish  
President  
Cedar Valley College  
(972) 860-8250

FINANCIAL REPORT NO. 12

Approval of Interlocal Agreement with Texas Department of  
Transportation

It is recommended that authorization be given to approve an interlocal agreement with the Texas Department of Transportation's Texas Business Opportunity Workforce Development Center in the Dallas area through Cedar Valley College. Revenues will not exceed expenses by more than 10% or a total of more than \$142,440. The contract period will be February 7, 2007 through February 7, 2009.

I. Board Date: 02/06/2007

II. Agenda Item Title: Approval of Interlocal Agreement with Texas Department of Transportation

III. Background:

This is a contract for management services. Cedar Valley College will administer and manage the Texas Department of Transportation's Texas Business Opportunity Workforce Development Center. The TBOWD Center will offer parallel Disadvantaged Business Enterprise (DBE) Supportive Services and OJT Supportive Services (OJT/SS) programs for the Texas Department of Transportation (TX DOT) in the Dallas area.

This is also an interlocal agreement and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

The purpose of this agreement is to increase the number of minority contractors participating in federally funded highway construction projects and to allow OJT/SS to increase the number of minority, female and disadvantaged individuals who are employed in skilled construction trades. The DBE Supportive Services Program will enroll a maximum of 20 underutilized DBE firms in a two-year business and workforce industry development program. Under the OJT/SS Program approximately 20 OJT trainees will be provided supportive services in a training program for approximately six months.

DBE firms will be provided with targeted assistance to participate in bonding programs. Also, loan packaging, bidding and estimating, financial management and marketing and workforce development programs. After completion of the business development and technical industry program task, each DBE firm will participate in an industry Contractor Development Program that will partner the DBE firm with a Prime Contractor to provide technical construction development and collaboration in a complimentary sub-trainees will participate in the program. Trainees will be employed on a full-time basis with four highway contractors. The actual OJT training will be conducted by the identified heavy highway contractors.



This recommendation has undergone the following administrative review.

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, David Browning, vice president of business services, that relevant provisions of the *Board of Policy Manual* have been observed;
- Approval of the substance of the agreement by Jennifer Wimbish, president.

IV. Analysis:

Estimated revenues are \$1,566,840. Estimated expenses are \$1,424,400. Financial resources are budgeted in contract labor account #22241 in division #11-03-573010.

V. Resource: Jennifer Wimbish  
President  
Cedar Valley College  
(972) 860-8250

Rhonda Jackson  
Executive Dean, Continuing Education  
Cedar Valley College  
(972) 860-8210

FINANCIAL REPORT NO. 13

Approval of Interlocal Agreement with City of Mesquite

It is recommended that authorization be given to approve an interlocal agreement with the City of Mesquite in an amount not to exceed \$1,500 for training provided by Eastfield College beginning January 1, 2007 and ending August 31, 2007.

I. Board Date: 02/06/2007

II. Agenda Item Title: Approval of Interlocal Agreement with City of Mesquite

III. Background:

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal contract and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides this direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be renewed annually.*

This contract is being submitted with request for retroactive approval due to the City's request that the class start immediately.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Carol Brown, president.

IV. Analysis:

Estimated revenue is \$1,500.

V. Resource: Carol Brown  
President  
Eastfield College  
(972) 860-7001

FINANCIAL REPORT NO. 14

Approval of Interlocal Agreement with Mesquite Independent School District

It is recommended that authorization be given to approve an interlocal agreement with Mesquite Independent School District in an amount not to exceed \$1,800 for employee training provided by Eastfield College beginning January 18, 2007 and ending May 17, 2007.

I. Board Date: 02/06/2007

II. Agenda Item Title: Approval of Interlocal Agreement with Mesquite Independent School District

III. Background:

This is a contract for educational services. A distinguishing feature of contracts for education services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal cooperation contract and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides this direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be renewed annually.*

This contract is being submitted with request for retroactive approval due to Mesquite ISD's request that the class start immediately.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Carol Brown, president.

IV. Analysis:

Estimated revenues are \$1,800.

V. Resource: Carol Brown  
President  
Eastfield College  
(972) 860-7001

FINANCIAL REPORT NO. 15

Approval of Interlocal Agreement with Dallas County and Dallas Area Agency on Aging

It is recommended that authorization be given to approve an interlocal agreement with Dallas County and Dallas Area Agency on Aging for the period October 10, 2006 through October 9, 2009, to provide designated facilities, and to conduct health, nutrition, recreation, education and social service activities for older adults through Mountain View College.



I. Board Date: 02/06/2007

II. Agenda Item Title: Approval of Interlocal Agreement with Dallas County and Dallas Area Agency on Aging

III. Background:

The purpose of this agreement is to allow Mountain View College to provide designated facilities and to conduct health, nutrition, recreation, education and social service activities for older adults. Board Policy GG (LEGAL) provides the following direction: *An interlocal agreement must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

This agreement is retroactive due to various contract changes and subsequent approval by the legal authorities for the Dallas County Community College District and Dallas County.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

IV. Analysis:

This agreement does not impose a financial obligation on the District.

V. Resource: Felix A. Zamora  
President  
Mountain View College  
(214) 860-8700

FINANCIAL REPORT NO. 16

Approval of Amendment to Agreement with The University of Texas at  
Arlington

It is recommended that authorization be given to approve an amendment to an agreement with The University of Texas at Arlington to amend the contracted amount by \$46,373. This contract is to provide opportunities toward improving transfer rates and strengthening transfer success for students in teaching and nursing programs at Mountain View College.

I. Board Date: 02/06/2007

II. Agenda Item Title: Approval of Amendment to Agreement with The University of Texas at Arlington

III. Background:

The current agreement between The University of Texas at Arlington and Mountain View College was approved at the May 2, 2006 Board meeting. This amendment seeks only to increase the total amount of reimbursement by Mountain View College by \$46,373. The current agreement is for expenses not to exceed \$225,000. The additional amount would change this total to \$271,373. The start and end dates of October 1, 2005 through August 31, 2007 will remain the same.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

IV. Analysis:

Estimated total expenditures are \$271,373. Financial resources are budgeted in instructional service contracts account #22301 in division #13-06-133564.

V. Resource: Felix A. Zamora  
President  
Mountain View College  
(214) 860-8700

**Summary of Recommendations for Agreements  
With Minority and Woman Owned Businesses**

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	1	100	106,048.80	100
Total	1	100	106,048.80	100

Respondents from Which Recommendations for Agreements  
In the Financial Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	1	100
Total	1	100

Recommendations in the Financial Reports Sections  
September 5, 2006 – February 6, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	5	100	1,253,681.80	100
Total	5	100	1,253,681.80	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

PERSONNEL REPORT NO. 17

Approval of Sabbatical Leaves

It is recommended that one long-term and three short-term sabbatical leaves be authorized for the Faculty listed below.

Faculty Long-Term Sabbatical

Sayers, Jr., Lew C. – Communications & Teacher Training – Mt. View College

Period of Leave: Fall 2007

Synopsis: The purpose of this sabbatical is to revise the textbook *Materials for Developmental Writing 0090/0091/0093* to include more contemporary student essays and to tailor new exercises not typically available in standard ESOL or DWRI textbooks toward MVC's growing Hispanic population.

Faculty Short-Term Sabbatical

Minger, Diane – Business & Technology – Cedar Valley College

Period of Leave: Summer II, 2007

Synopsis: The purpose of this sabbatical is to enhance the instructor-student-content interaction in the instructor's on-line courses by utilizing video streaming technology. Video-based activities will be developed to accommodate today's more visual learning styles and better serve students.

Penney, Jane A. – Social Studies/Human Services – Eastfield College

Period of Leave: Summer I, 2007

Synopsis: The purpose of this sabbatical is to update the technology of the instructor's online sociology course. The course, originally designed in 1999, was "state of the art" based on the technically available software and programs. However, during the past years, there have been huge advancements in what technology will do; these updates and improvements need to be integrated into the course.

## Faculty Short-Term Sabbatical

Beasley, Mary S. – Applied Arts & Science – El Centro College

Period of Leave: Summer II, 2007

Synopsis: The purpose of this sabbatical is to create an integrated Chapter Supplement for the current government text on the topic of global economy. Using various sources, the supplement will be in a user friendly format and will provide students with new information and opportunities to understand global economic policy issues in the 21<sup>st</sup> century.

- I. Board Date: 02/06/2007
- II. Agenda Item Title: Approval of Sabbatical Leaves
- III. Background:

This recommendation is to present one request for a long-term faculty sabbatical and three requests for short-term sabbaticals from DCCCD instructors for 2007-2008. Due to a timing glitch at the location, this long-term sabbatical request was not included on the January Board agenda. If approved four (4) faculty will have been granted long-term sabbatical leave for 2007-2008.

Similar to long-term sabbaticals, a short-term sabbatical may be granted to contractual employees who have satisfactorily completed a minimum sequence of seven full years of service and fulfill an obligation of at least two (2) years of continued service immediately after completion of the sabbatical if the individual is tendered contracts for such periods.

#### FACULTY

Proposals for faculty sabbaticals are made in writing to the location president. Following college recommendation, the proposals are reviewed and recommended by the District Faculty Cabinet and sent to the Vice Chancellor of Educational Affairs (VCEA). The VCEA reviews the recommendations and forwards them to the Chancellor for presentation to the Board. In 2006-2007, four (4) faculty members were approved for short-term sabbatical leave. There are three (3) faculty members recommended for approval for 2007-2008.

#### ADMINISTRATORS

Since 1984 approximately 22 administrators have requested this benefit. There are no administrators requesting a short-term sabbatical for 2007, nor did any administrators request a short-term sabbatical in 2006. One administrator requested a short-term sabbatical in 2005.

- IV. Resource: Denys Blell  
Assistant Vice Chancellor /Executive District Director  
Human Resources  
District Office  
(214) 860-2466

PERSONNEL REPORT NO. 18

Consideration of Resignation and Retirements

RESIGNATION

Williams, Margaret (District Service Center)	Location Director of Human Resources and Special Assistant for External Relations and Communications	January 28, 2007
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RETIREMENTS

Green, Charlotte (El Centro)	Instructor, Nursing	August 31, 2007
Wolfe, David (Mountain View)	Instructor, Photography	May 10, 2007



I. Board Date: 02/10/2007

II. Agenda Item Title: Consideration of Resignation and Retirements

III. Background:

Resignations

Ms. Margaret Williams (District Service Center) is resigning for personal reasons.

Retirements

Ms. Charlotte Green (El Centro) is retiring after serving the district for thirty-three years. Mr. David Wolfe (Mountain View) is retiring after serving the district for thirty-five years.

IV. Resource: Denys Blell  
Vice Chancellor, Human and Organizational Development  
District Office  
(214) 860-2757

PERSONNEL REPORT NO. 19

Approval of Warrants of Appointment for Security Personnel

It is recommended that warrants of appointment be approved for the following College Police/Peace Officers for the periods indicated:

<u>NAME</u>	<u>PERIOD OF APPOINTMENT</u>
Utley, Benny (Brookhaven) (Full-time)	From 8:00 a.m., February 7 2007, through termination of DCCCD employment
Rodriquez, Johnny (Eastfield) (Full-time)	From 8:00 a.m., February 7 2007, through termination of DCCCD employment
Tear, Patricia (Eastfield) (Full-time)	From 8:00 a.m., February 7, 2007, through termination of DCCCD employment
Garrett, Joseph (El Centro) (Full-time)	From 8:00 a.m., February 7, 2007, through termination of DCCCD employment
Carter, Latrica (Mountain View) (Full-time)	From 8:00 a.m., February 7, 2007, through termination of DCCCD employment
Moore, Latasha (Mountain View) (Full-time)	From 8:00 a.m., February 7, 2007, through termination of DCCCD employment
Littlejohn, Evan (Richland) (Part-time)	From 8:00 a.m., February 7, 2007, through termination of DCCCD employment

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
 ADJUNCT FACULTY TEACHING CREDIT CLASSES  
 BY ETHNICITY & LOCATION  
 PAID ON December 31, 2005**

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 12/31/05	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	350	82.55%	80	62.50%	229	79.51%	154	66.67%
African American	36	8.49%	34	26.56%	34	11.81%	54	23.38%
Hispanic	9	2.12%	4	3.13%	15	5.21%	13	5.63%
Asian/Pacific Islander	24	5.66%	5	3.91%	8	2.78%	9	3.90%
American Indian	0	0.00%	0	0.00%	1	0.35%	1	0.43%
Non Res. Alien	5	1.18%	0	0.00%	1	0.35%	0	0.00%
Other/Not Reported	0	0.00%	5	3.91%	0	0.00%	0	0.00%
<b>Total</b>	<b>424</b>	<b>100.00%</b>	<b>128</b>	<b>100.00%</b>	<b>288</b>	<b>100.00%</b>	<b>231</b>	<b>100.00%</b>
	Mountain View		North Lake		Richland		Grand Total	
Paid On 12/31/05	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	142	66.67%	245	76.56%	466	80.21%	1,666	76.25%
African American	36	16.90%	36	11.25%	45	7.75%	275	12.59%
Hispanic	15	7.04%	11	3.44%	21	3.61%	88	4.03%
Asian/Pacific Islander	14	6.57%	27	8.44%	40	6.88%	127	5.81%
American Indian	3	1.41%	1	0.31%	3	0.52%	9	0.41%
Non Res. Alien	0	0.00%	0	0.00%	0	0.00%	6	0.27%
Other/Not Reported	3	1.41%	0	0.00%	6	1.03%	14	0.64%
<b>Total</b>	<b>213</b>	<b>100.00%</b>	<b>320</b>	<b>100.00%</b>	<b>581</b>	<b>100.00%</b>	<b>2,185</b>	<b>100.00%</b>

**PAID ON December 31, 2006**

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 12/31/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	339	82.48%	81	57.04%	207	78.71%	154	63.11%
African American	29	7.06%	49	34.51%	33	12.55%	64	26.23%
Hispanic	20	4.87%	5	3.52%	12	4.56%	13	5.33%
Asian/Pacific Islander	22	5.35%	3	2.11%	11	4.18%	11	4.51%
American Indian	0	0.00%	0	0.00%	0	0.00%	2	0.82%
Non Res. Alien	1	0.24%	1	0.70%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	3	2.11%	0	0.00%	0	0.00%
<b>Total</b>	<b>411</b>	<b>100.00%</b>	<b>142</b>	<b>100.00%</b>	<b>263</b>	<b>100.00%</b>	<b>244</b>	<b>100.00%</b>
	Mountain View		North Lake		Richland		Grand Total	
Paid On 12/31/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	141	63.80%	232	73.89%	414	77.67%	1,568	73.68%
African American	48	21.72%	39	12.42%	49	9.19%	311	14.61%
Hispanic	14	6.33%	14	4.46%	24	4.50%	102	4.79%
Asian/Pacific Islander	10	4.52%	26	8.28%	39	7.32%	122	5.73%
American Indian	2	0.90%	2	0.64%	4	0.75%	10	0.47%
Non Res. Alien	1	0.45%	0	0.00%	1	0.19%	4	0.19%
Other/Not Reported	5	2.26%	1	0.32%	2	0.38%	11	0.52%
<b>Total</b>	<b>221</b>	<b>100.00%</b>	<b>314</b>	<b>100.00%</b>	<b>533</b>	<b>100.00%</b>	<b>2,128</b>	<b>100.00%</b>

PERSONNEL REPORT NO. 20

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

SUE CROWSON (Brookhaven) -- \$55,363 per year from February 7, 2007 through August 31, 2007, plus \$82.50 per month for business and travel allowance

Librarian III

Biographical Sketch: M.L.S., University of Texas at Austin, Austin, TX; B.A., Oklahoma Christian University, Oklahoma City, OK

Experience: Librarian, Plano Senior High School-Plano Independent School District, Plano, TX; Librarian II and Interim, Librarian III, Brookhaven College

JEAN KAPLAN (Brookhaven) -- \$36,684 per year from February 7, 2007 through August 31, 2007, plus \$82.50 per month for business and travel allowance

College Director of School Alliance and Institutional Outreach

Biographical Sketch: B.A., University of Illinois, Champaign, IL

Experience: Teacher, Mendenhall Elementary-Plano Independent School District, Plano, TX; Co-Director-Camp, Richardson Independent School District Academy-Richardson Independent School District, Richardson, TX; Continuing Education and Workforce Specialist, Brookhaven College

LANNY COOLEY (North Lake) -- \$65,478 per year from February 7, 2007 through August 31, 2007, plus \$157.50 per month for business and travel allowance

Executive Dean, Educational Partnerships

Biographical Sketch: M.S., University of North Texas, Denton, TX; B.S., Louisiana State University, Baton Rouge, LA

Experience: Project Manager, Craig General Contractors, Bedford, TX; President, Drexel Tectonics, Irving, TX; Associate Dean, DFW Education Center, North Lake College

CHERYL GREEN (Richland) -- \$69,609 per year from February 7, 2007 through August 31, 2007, plus \$157.50 per month for business and travel allowance  
Senior Dean, Resource Development  
Biographical Sketch: M.A., Ohio State University, Columbus, OH; B.A., Yale University, New Haven, CT  
Experience: Program Associate, Meadows Foundation, Dallas, TX; President/CEO, Child of Promise Foundation, Dallas, TX; Dean, Resource and Community Development, Eastfield College

SHELLIE HEARD (Richland) -- \$69,609 per year from February 7, 2007 through August 31, 2007, plus \$157.50 per month for business and travel allowance  
Senior Dean, Resource Development  
Biographical Sketch: B.B.A., Stephen F. Austin State University, Nacogdoches, TX  
Experience: Director, Institutional Research, Bill Priest Institute; Project Leader and Director, Corporate and Community Relations, Richland College

#### VISITING SCHOLAR APPOINTMENT ADMINISTRATORS

TONY MILLER (North Lake) -- \$43,500 per year from February 21, 2007 through August 31, 2007, plus \$82.50 per month for business and travel allowance  
Coordinator, Services for Special Populations  
Biographical Sketch: M.S. and B.A., Texas Tech, Lubbock, TX  
Experience: Children's Caseworker II, Permian Basin Community Center, Midland, TX; Transition Counselor and Vocational Rehabilitation Counselor, DARS/Division for Blind Services, Irving, TX

CARMENCITA PAGANO (Richland) -- \$49,780 per year from February 7, 2007 through August 31, 2007, plus \$107.50 per month for business and travel allowance  
Project Leader  
Biographical Sketch: M.S., Springfield College, Springfield, MA; B.S., Southern New Hampshire University, Manchester, NH  
Experience: Adjunct Faculty, Richland College; Program Specialist, South Oak Cliff High School-Dallas Independent School District, Dallas, TX; Vice President, Community and Public Relations, Tri-City Hospital, Dallas, TX

## REGULAR APPOINTMENT FACULTY

PEGGY ANN MASON (Brookhaven) -- \$46,156 (Range F04 – Earned doctorate)

January 8, 2007 through May 10, 2007

Instructor, Biology

Biographical Sketch: Ph.D., University of Wisconsin, Madison, WI; B.S., Michigan State University, East Lansing, MI

Experience: Teacher, W.T. White High School-Dallas Independent School District, Dallas, TX; Temporary Faculty and Adjunct Faculty, Brookhaven College

ALEXIS CLAYTON (El Centro) -- \$48,586 (Range F04 – Earned doctorate)

January 16, 2007 through May 10, 2007

Instructor, Teacher Preparation

Biographical Sketch: Ed.D., Texas A&M University-Commerce, Commerce, TX; M.S., Texas Woman's University, Denton, TX; B.A., Southern Methodist University, Dallas, TX

Experience: Reading Clinician, Academic Clinical Services, Dallas, TX; Adjunct Faculty, Richland College; Teacher, Classical Magnet/Arapaho Classical-Richardson Independent School District, Richardson, TX

## TEMPORARY APPOINTMENT FACULTY

NORMAN BURGESS (Brookhaven) -- \$38,026 (Range F01 – Masters degree or equivalency) January 8, 2007 through May 10, 2007

Instructor, Radiological Science

Biographical Sketch: B.S., Dallas Christian College, Dallas, TX; A.R.R.T., plus Certificate, Brakenridge Hospital, Austin, TX

Experience: Director, School of Radiological Technology and Director of Radiology, Victoria Radiological Associates, Victoria, TX

TOMMY SEYMOUR (Mountain View) -- \$38,026 (Range F01 – Masters degree or equivalency) January 8, 2007 through May 10, 2007

Instructor, Science

Biographical Sketch: M.A., Texas A & M University-Commerce, Commerce, TX; B.A., University of Texas-Dallas, Dallas, TX

Experience: Adjunct Faculty, Richland College; Adjunct Faculty, Collin County Community College District-Spring Creek Campus, Plano, TX

## VISITING SCHOLAR APPOINTMENT FACULTY

ELIZABETH OKIGO (Brookhaven) -- \$38,026 (Range F01 – Masters degree or equivalency) January 8, 2007 through May 10, 2007

Instructor, Communications

Biographical Sketch: M.A. and B.A., University of North Texas, Denton, TX

Experience: Teaching Assistant, University of North Texas, Denton, TX

CHARLES JOHNSON (Eastfield) -- \$40,878 (Range F01 – Masters degree or equivalency) January 8, 2007 through May 10, 2007

Instructor, English

Biographical Sketch: M.A. and B.A., University of Colorado, Boulder, CO

Experience: Teacher Assistant/Lecturer, University of Colorado, Boulder, CO;

Instructor, Metro State College, Denver, CO; Instructor, Arizona Western College, Yuma, AZ

## INTERIM APPOINTMENT ADMINISTRATOR

TONI SCHUBARTH (Cedar Valley) -- \$50,820 per year from February 7, 2007 through August 31, 2007, plus \$157.50 per month for business and travel allowance

Interim Coordinator, Resource Development

Biographical Sketch: B.S., Texas Wesleyan University, Fort Worth, TX

Experience: Administrative Assistant, Tarrant County College, Hurst, TX; Program Director, Cedar Valley College

I. Board Date: 02/06/2007

II. Agenda Item Title: Employment of Contractual Personnel

III. Background:

Regular Appointment Administrators

Ms. Sue Crowson (Brookhaven) (Anglo-American) is recommended to fill a position created by the retirement of Margaret Drago. Ms. Jean Kaplan (Brookhaven) (Anglo-American) is recommended to fill a new position due to increased enrollment. Mr. Lanny Cooley (North Lake) (Anglo-American) is recommended to fill a position created due to the promotion of Paul Kelemen. Ms. Cheryl Green (Richland) (African-American) is recommended to fill a new position due to an expansion of grant opportunities in new areas of funding such as the National Science Foundation, the Department of Housing and through private foundations. Ms. Shellie Heard (Richland) (Anglo-American) is recommended to fill a position created by the resignation of Clark Bonilla.

Visiting Scholar Appointment Administrators

Mr. Tony Miller (North Lake) (African-American) is recommended to fill a new position due to increased enrollment. Ms. Carmencita Pagano (Richland) (Hispanic) is recommended to fill a new position created due to the expansion of services to the youth program.

Regular Appointment Faculty

Dr. Peggy Ann Mason (Brookhaven) (Anglo-American) is recommended to fill a new position due to increased enrollment. Dr. Alexis Clayton (El Centro) (Anglo-American) is recommended to fill a position created due to the resignation of Cheryl Rischer.

Temporary Appointment Faculty

Mr. Norman Burgess (Brookhaven) (Anglo-American) is recommended to fill a position created due to the resignation of Philip Flewellen. Mr. Tommy Seymour (Mountain View) (Anglo American) is recommended to fill a temporary vacancy for the Spring Semester only.



Visiting Scholar Appointment Faculty

Ms. Elizabeth Okigo (Brookhaven) (African-American) is recommended to fill a position created due to the transfer of Courtney Carter to Eastfield College.  
Mr. Charles Johnson (Eastfield) (African-American) is recommended to fill a position new position due to increased enrollment.

Interim Appointment Administrator

Ms. Toni Schubarth (Cedar Valley) (Anglo-American) is recommended to fill an interim appointment due to the resignation of Pam Gist.

- IV. Resource: Denys Blell  
Vice Chancellor, Human and Organizational Development  
District Office  
(214) 860-2757

## NEW HIRES ETHNICITY INFORMATION

September 2006 through February 2007

Regular Administrators & Faculty

<u>February 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	4	1	0	0	0	0	5
FACULTY	2	0	0	0	0	0	2
<b>TOTAL TO DATE</b>	14	12	2	5	0	0	33

### Visiting Administrators & Faculty

<u>February 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Othe r</u>	<u>Total</u>
ADMINISTRATORS	0	1	1	0	0	0	2
FACULTY	0	2	0	0	0	0	2
<b>TOTAL TO DATE</b>	4	4	2	0	1	0	11

### Non Grant Temporary and Alternative Administrators & Faculty

<u>February 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	2	0	0	0	0	0	2
<b>TOTAL TO DATE</b>	9	1	0	1	0	0	11

### Grant Funded Administrators & Faculty

<u>February 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	0	0	0	0	0	0	0
<b>TOTAL TO DATE</b>	1	0	3	0	0	0	4

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**GRAND TOTAL: 59**

INFORMATIVE REPORT NO. 21Notice of Grant Awards

Awards in this informative report are usually funded by local, state, or federal public agencies and are budgeted in DCCCD's restricted fund. (Occasionally, private grants managed through Fund 13 are also included in this report.) The fiscal year for each award is defined by the grantor and often will not correspond to DCCCD's fiscal year. In addition to guidelines established by the funding agency, administration of grant awards is subject to all DCCCD policies and procedures.

As provided by Board Policy CAB (Regulation), Grant Receipt Process, the chancellor advises trustees that DCCCD has received notice of the following grant awards.

- The Texas Higher Education Coordinating Board has awarded the DCCCD a re-allocation increase in the amount of \$87,841 for the 2006-2007 Carl D. Perkins Annual Application Basic Grant to support career and technical education district-wide. This increase will be allocated internally as follows:

<u>College</u>	<u>Increase</u>	<u>New Total</u>
Brookhaven	\$10,037	\$294,157
Cedar Valley	\$11,740	\$344,092
Eastfield	\$13,723	\$402,223
El Centro	\$15,605	\$457,371
Mountain View	\$11,598	\$339,908
North Lake	\$ 6,531	\$191,440
Richland	\$17,728	\$519,618
LeCroy	\$ 879	\$ 25,746

- Thomson Wadsworth, a global provider of teaching materials for higher education, has awarded the DCCCD, R. Jan LeCroy Center for Educational Telecommunications (LCET), \$500,000 to support the production of two interactive (CD-ROM, Internet) telecourses: *The Writer's Circle* and *The Writer's Odyssey* (equivalent to English Composition 1301 and 1302, respectively). The funding period is from September 1, 2005, to August 31, 2007.

The amounts of awards reported, to date, in fiscal year 2006-2007, and the amounts of awards for the previous seven fiscal years, 1999-2000 through 2005-2006, appear in tables on the following page.

**Amounts of Awards Reported in Fiscal Year 2006-2007**

<b><u>Month Reported</u></b>	<b><u>Amount</u></b>
September 2006	\$ 847,986
October 2006	\$ 5,821,837
November 2006	\$ 2,493,271
December 2006	\$ 1,087,474
January 2007	\$ 33,000
February 2007	\$ 587,841
March 2007	
April 2007	
May 2007	
June 2007	
July 2007	
August 2007 <sup>1</sup>	
<b><u>Total To Date</u></b>	<b><u>\$ 10,871,409</u></b>

**Amounts of Awards Reported in Fiscal Years 1999-2000 through 2005-2006**

<b><u>Type</u></b>	<b><u>1999-00</u></b>	<b><u>2000-01</u></b>	<b><u>2001-02</u></b>	<b><u>2002-03</u></b>	<b><u>2003-04</u></b>	<b><u>2004-05</u></b>	<b><u>2005-06</u></b>
Competitive	22,450,972	24,959,783	11,917,647	20,264,070	18,750,094	22,137,173	17,679,698
Pell Grants <sup>1</sup>	11,017,287	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783
<b>Total</b>	<b><u>33,468,259</u></b>	<b><u>38,367,275</u></b>	<b><u>31,575,670</u></b>	<b><u>46,463,931</u></b>	<b><u>48,649,756</u></b>	<b><u>53,586,988</u></b>	<b><u>49,147,481</u></b>

---

<sup>1</sup> The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

I. Board Date: 02/06/2007

II. Agenda Item Title: Notice of Grant Awards

III. Background:

The DCCCD received one new award and one award increase as reported in the Informative Report for a total of \$587,841.

IV. Resource: Betheny Reid  
Executive District Director, Foundation  
District Administration  
(214) 860-2474

INFORMATIVE REPORT NO. 22

Receipt of Business and Corporate Contracts by the DCCC District

The DCCCD colleges have contracted services with the following companies:

**BROOKHAVEN COLLEGE**

Companies:

Barrett, Burke, Wilson, LLP  
City of Farmers Branch  
GEICO  
Ford  
Ford  
Ford  
GM  
GM  
GM  
GM  
GM  
GM

Types of Training Provided:

Team Building  
GED  
Accounting I  
Automatic Transmission Diagnosis  
Automatic Transaxle Repair  
Transfer Case and 4X4 Repair  
Automatic Transmission Repair  
Power Train Repair  
4180e Transmission Repair  
Aisin Transmission Repair  
Vibration Correction  
HVAC Repair

**BHC TOTAL: \$28,822**

**CEDAR VALLEY COLLEGE**

Companies:

American Ace Motorcycle Company  
Best Southwest Cities Employee  
Professional Development Program  
Best Southwest Cities Employee  
Professional Development Program  
Best Southwest Cities Employee  
Professional Development Program  
Best Southwest Cities Employee  
Professional Development Program  
DeSoto Police Department  
DeSoto Police Department

Types of Training Provided:

Basic Rider  
Public/Media Relations  
  
Conflict Resolutions  
  
Coordination Fee  
  
Nutrition  
  
Intermediate Spanish  
Intermediate Arrest Search & Seizure

## **CEDAR VALLEY COLLEGE**

DeSoto Police Department  
DeSoto Police Department  
DeSoto Police Department  
DeSoto Police Department

DeSoto Police Department  
DeSoto Police Department  
DeSoto Police Department  
Federal Correctional Institute  
Federal Correctional Institute  
Federal Correctional Institute  
Federal Correctional Institute  
Federal Correctional Institute  
Federal Correctional Institute  
Federal Correctional Institute

Glock Armorer  
OC/CS Update  
CQB Fundamentals  
Sexual Assault & Family Violence  
Investigation  
Incident Command System 100  
Incident Command System 200  
National Response Plan 800  
Automotive Technology  
Commercial Building Trades  
Spanish GED  
Horticulture Technology  
Computer Technology  
HVAC  
Commercial Sewing

**CVC TOTAL: \$109,088**

## **EASTFIELD COLLEGE**

Companies:  
D Construction  
MOGO  
Motorcycle Training Center, Inc.  
Shearer Electric  
Snap on Equipment

Types of Training Provided:  
OSHA  
Electrical License & Logic Controllers  
Motorcycle Rider  
Electrical Code  
Automotive Special Topics

**EFC TOTAL: \$12,100**

## **EL CENTRO COLLEGE**

Companies:  
Low Birth Weight Development Center  
Low Birth Weight Development Center  
Low Birth Weight Development Center  
UT Southwestern Medical Center  
Dawson State Jail  
(Corrections Corporation of America)  
Corporate Express  
Securus Technologies  
Securus Technologies  
Siemens Energy & Automation, Inc.

Types of Training Provided:  
English as a Second Language  
Computer Training in Spanish  
Pre-GED  
Emergency Medical Technician  
In-Service Training for Correctional  
Officers  
ISO 9001  
Customer Service Excellence  
Servant Leadership  
Basic of Lean 101

**EL CENTRO COLLEGE**

Siemens Energy & Automation, Inc.

Training Within Industry (TWI)  
Job Relations

**ECC TOTAL: \$26,581**

**MOUNTAIN VIEW COLLEGE**

Companies:  
Lockheed Martin  
SBC/ATT  
Open Enrollment

Types of Training Provided:  
Professional Development  
Electronics  
Microsoft Excel-Intermediate

**MVC TOTAL: \$4,453**

**NORTH LAKE COLLEGE**

Company:  
Construction Education Foundation

Type of Training Provided:  
Career

**NLC TOTAL: \$5,132**

**RICHLAND COLLEGE**

Companies:  
Dallas County  
Garland Chamber  
Interceramic USA  
Legal Aid of Northwest Texas  
Presbyterian Village North  
Treemont Retirement Community

Types of Training Provided:  
Administrative Professional  
Leadership  
Leadership  
Occupational Spanish  
Emeritus  
Emeritus

**RLC TOTAL: \$10,335**



**TOTAL AMOUNT THIS REPORT: \$196,511**

**PREVIOUS YEAR: \$100,953.**

**TOTAL AMOUNT THIS REPORT SINCE SEPTEMBER 2006: \$1,194,467**

**TOTAL AMOUNT FOR SAME PERIOD FOR PREVIOUS YEAR:\$1,189,346**

I. Board Date: 02/06/2007

II. Agenda Item Title: Receipt of Business and Corporate Contracts by the  
DCCC District

III. Background:

The DCCCD received awards totaling \$196,511

IV. Resource: Andrew Jones  
Vice Chancellor of Educational Affairs  
District Office  
(214) 860-2129

INFORMATIVE REPORT NO. 23

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in December 2006.

VICE CHANCELLOR OF BUSINESS AFFAIRS  
MONTHLY AWARD AND CHANGE ORDER SUMMARY FOR  
December 2006

**AWARDS:**

10228	INDUSTRIAL UNIFORMS AND CLOTHING (D-W) Davis Apparel Shop )  Cintas Corporation, Inc. )	(3 mo. estimate)  \$12,000
-------	--	-------------------------------------

On November 6, 2001, the Board of Trustees approved an award for two contractors to provide uniforms and clothing for facility, building, grounds, receiving and service personnel. On August 31, 2006, the interim vice chancellor of business affairs approved a three month extension through November 30, 2006. This extension is requested to allow an additional three months to finalize bidding and awarding of a new contract.

---

10842	FOOD & SUNDRIES FOR CHILDCARE PROGRAM (EFC) Ben E. Keith Foods, Inc.	(3 mo. estimate) \$11,000
-------	---	---------------------------------

On December 7, 2004 the Board of Trustees approved an award for a contractor to provide food and sundries for the child development program. This extension allowed the purchasing department sufficient time to rebid this service.

---

11101	UTILITY ASSESSMENT (NLC) Reed, Wells, Benson & Company	\$36,310
-------	---	----------

In the June 6, 2006 Board meeting, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award the assessment service contracts to expedite the planning and development process and to identify information that is essential to prepare architectural and engineering plans and specifications for 2004 bond program projects. This award is part of that work of utility assessment.

---

11117	WRESTLING MAT (RLC) Southwest Sports Supply	\$12,380
-------	--	----------



This award is to enter into a licensed agreement with Paperwise Corporation for E-Coverage, a web-based data backup service.

---

5D59255	ULTRASOUND TRANSDUCERS (ECC) GE Healthcare	\$12,000
---------	---	----------

This award is for the purchase of two transducers for existing GE Healthcare sonography equipment for students to perform a broad range of clinical applications.

---

**CHANGE ORDERS:**

Engineering and Fire Investigations  
Asbestos Abatement Management Program – D-W  
Purchase Order No. B5041  
Change Order No. 6

Change: This change order is for additional service for additional testing to update the remediation of the contamination discovered when the building C elevator pit area was reconstructed at Richland College.

Original Contract Amount	\$322,200
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	569,556
Net <b>Increase</b> this Change Order	10,565
Revised Contract Amount	\$902,321

Board approved original award 03/07/2000. This project was completed as of September 30, 2006.

---

Engineering and Fire Investigations  
Asbestos Abatement Management Program – D-W  
Purchase Order No. B5041  
Change Order No. 7

Change: This change order is for additional services for limited airborne mold sampling at Richland College.

Original Contract Amount	\$322,200
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	580,121
Net <b>Increase</b> this Change Order	2,110
Revised Contract Amount	\$904,431

Board approved original award 03/07/2000. This project was completed as of September 30, 2006.

---

Engineering and Fire Investigations  
Asbestos Abatement Management Program – D-W  
Purchase Order No. B5041  
Change Order No. 8

Change: This change order is for additional services for pre-renovation asbestos survey at the Paramount Allied Nursing Building at El Centro College.

Original Contract Amount	\$322,200
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	582,231
Net <b>Increase</b> this Change Order	15,700
Revised Contract Amount	\$920,131

Board approved original award 03/07/2000. This is for D-W project #4, *Progress Report on Construction Projects*.

---

Lockwood, Andrews, & Newnam – RFP 11101  
Utility Assessment - EFC  
Purchase Order No. B10879  
Change Order No. 1

Original Contract Amount	\$48,500.00
Change Order Limit/Contingency	4,850.00
Prior Change Order Total Amounts	0
Net <b>Increase</b> this Change Order	633.26
Revised Contract Amount	\$49,133.26

In the June 6, 2006 Board meeting, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award the assessment service contracts to expedite the planning and development process and to identify information that is essential to preparation of architectural and engineering plans and specifications for 2004 bond program projects. This award is part of that work for a utility assessment.



INFORMATIVE REPORT NO. 24

Progress Report on Construction Projects

The status of all construction projects as of December 31, 2006 is shown on the attached charts.

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of December 31, 2006

PROJECTS								DESIGN				CONSTRUCTION				Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
	<b>BHC</b>																		
1	Renovate cafeteria	v	v	v	v	v	π												
2	Install gym bleachers	v	v	v	v	v	v	v	v	v	π								
3	Install access control system	v	v	v	v	v	v	π											
	<b>Bond Program</b>																		
4 <sup>2</sup>	Expand mechanical infrastructure	v	v	π															
5	Construct Science bldg	v	v	v	v	v	v	v	π										
6	Expand automotive tech	v	v	v	v	v	π												
7	Construct Workforce & Continuing Ed bldg with expanded classrooms	v	v	v	π														
	<b>CVC</b>																		
1	Renovate library	v	v	v	v	v	v	v	v	π									
2	Install roof over kiln	v	v	v	v	v	v	v	v	v	π								
3	Install steel mezzanine	v	v			v	v	v	v	v	v	v	v	v	v	v	v	π	
4	Install steps & railing southside Bldg. L	v	v	v	v	π													
5	Replace main entrance signs	v	v	v	v	π													
6	Repair windscreen support on roof	v	v	v	v	v	v	v	v	v	v	π							
7	Install gate at Wintergreen Rd entrance	v	v	π															
	<b>Bond Program</b>																		
8	Expand mechanical infrastructure	v	v	v	v	π													
9	Construct Science bldg	v	v	v	v	v	π												
10	Construct Industrial Tech bldg	v	v	v	π														
11 <sup>3</sup>	Construct Performing Arts bldg	v	π																
12	Expand Athletic fields & facility	v	π																
	<b>DO</b>																		
1	Build & install new display case 4th floor	v	v			v	v	v	v	v	v	v	v	v	v	v	v	v	π
	<b>Bond Program</b>																		
2	District Office at 1601 Lamar	v	π																
	<b>DSC</b>																		
1	Install emergency generator	v	v	v	v	v	v	π											
	<b>ECC</b>																		
1	Replace HW & CW valves cent. plant	v	v			v	v	v	v	v	v	π							
2	Replace domestic HW pipes Bldg. A	v	v			v	v	v	v	v	v	π							
	<b>Bond Program</b>																		
3	Develop West Campus	v	v	v	π														
4	Build Center for Allied Health & Nursing	v	v		v	v	v	v	v	v	v	v	π						
	<b>EFC</b>																		
1	Replace lower courtyard	v	v			v	v	v	v	v	π								
	<b>Bond Program</b>																		
2	Develop South campus	v	v	v	v	v	π												

<sup>2</sup> This project, "expand mechanical infrastructure" at BHC, has been combined with BHC #5, "construct Science bldg," and will not appear on this report next month.

<sup>3</sup> This project, "construct Performing Arts bldg" at CVC, has been cancelled and will not appear on this report next month.

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of December 31, 2006

PROJECTS								DESIGN				CONSTRUCTION				Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
	v Work in Progress π Next Activity To Be Accomplished H Project Completed ■ Activity Not Required																		
3 <sup>4</sup>	Develop North campus	v	v	v	v	v	π												
4	Expand parking	v	v	v	v	π													
5	Expand mechanical infrastructure	v	v	v	v	π													
6	Build General Classroom	v	v	v	v	v	v	π											
7	Construct Fine Arts bldg	v	π																
8	Remodel vacated space	v	π																
9	Construct Workforce Development/Industrial Tech Center	v	π																
	<b>LCET</b>																		
1	Renovate server room	v	v	v	v	v	v	π											
	<b>MVC</b>																		
1	Create ADA access to performance hall	v	v	v	v	v	v	v	π										
2	Replace KIVA lighting	v	v	v	v	v	v	v	v	v	v	π							
	<b>Bond Program</b>																		
3	Build soccer fields & community recreation complex	v	v	■	v	v	v	v	v	v	v	π							
4	Expand mechanical infrastructure	v	v	v	π														
5	Construct Science bldg	v	v	v	v	v	π												
6	Construct Performing Arts bldg	v	π																
7	Remodel vacated space	v	π																
8	Construct Economic & Workforce Center	v	π																
9	Construct Student Center	v	v	v	v	v	π												
	<b>NLC</b>																		
1	Replace signage	v	v	v	■	v	v	v	v	v	v	v	v	v	π				
2	Restore slope Bldg. T	v	v	■	■	v	v	v	v	v	π								
3	Remodel & convert old library	v	v	v	v	v	v	v	v	π									
4	Assess Library Learning Communities Center	v	v	v	v	v	v	v	v	v	v	v	■	■	■	■	v	v	
5	Update floor plans & convert to Auto CAD	v	v	v	v	v	v	v	v	v	v	v	v	v	v	π			
6	Replace chiller	v	v	v	v	v	v	π											
7	Test and balance HVAC systems	v	v	v	v	v	v	π											
8	Modify HVAC Bldg. A	v	v	v	v	v	v	π											
9	Install CCTV system	v	v	v	v	v	v	π											
10	Retrofit interior lighting	v	v	v	v	v	v	π											
11	Replace sidewalk lighting	v	v	v	π														
12	Replace temporary sidewalk Bldg. A	v	v	v	v	π													
13	Install 2 digital signs at main entrances	v	v	v	v	π													
	<b>Bond Program</b>																		
14	Develop South campus	v	v	v	v	v	π												
15	Develop North campus	v	v	v	v	v	v	π											
16	Expand parking	v	v	π															
17	Expand mechanical infrastructure	v	π																
18	Construct Science bldg	v	v	v	v	v	π												

<sup>4</sup> This project, "develop North campus" at EFC, was moved to RLC and shown as RLC #13, "Garland Workforce Training Center," so will not appear on this report next month.

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of December 31, 2006

PROJECTS								DESIGN				CONSTRUCTION				Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
v	Work in Progress																		
π	Next Activity To Be Accomplished																		
H	Project Completed																		
■	Activity Not Required																		
19 <sup>5</sup>	Construct General Purpose bldg	v	v	π															
20	Build General Classroom	v	π																
21	Remodel vacated space	v	π																
22	Repair structural/waterproofing	v	π																
	<b>RLC</b>																		
1	Develop softball complex	v	v	v	v	v	v	v	v	π									
	Develop Graduation site improvements	v	v	v	v	v	v	v	v	π									
2	improvements	v	v	v	v	v	v	v	v	π									
3	Replace restroom partitions	v	v			v	v	v	v	v	v	π							
4	Install new handrails in Fannin Perf. Hall	v	v	v	v	v	v	π											
5	Improve soccer field	v	v	v	π														
6	Change door swing	v	v	v	v	v	v	v	v	v			v	v	v	v	v	v	π
7	Replace AHU Hondo bldg	v	v	v	v	v	v	v	v	v	π								
8	Install stop signs & speed bumps	v	v	v	v	v	v	v	v	v	π								
	<b>Bond Program</b>																		
9	Construct Science bldg & expand parking/mechanical infrastructure	v	v	v	v	v	v	π											
10 <sup>6</sup>	Develop Fine Arts addition	v	π																
11 <sup>7</sup>	Upgrade Guadalupe Hall	v	π																
12 <sup>8</sup>	Expand Student Food Service	v	π																
13	Develop Garland Workforce Training Center	v	v	v	π														
	<b>UCD</b>																		
1	Remodel classroom to office	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	H

## COMPLETED PROJECTS<sup>9</sup>

<sup>5</sup> This project description has been modified (previously "Fine Arts bldg").

<sup>6</sup> This project, "develop Fine Arts addition" at RLC, has been replaced and will appear on this report next month as "Renovate Sabine Hall."

<sup>7</sup> This project, "upgrade Guadalupe Hall" at RLC, has been replaced and will appear on this report next month as "Renovate Sabine Hall."

<sup>8</sup> This project, "expand Student Food service" at RLC, has been replaced and will appear on this report next month as "Renovate Sabine Hall."

<sup>9</sup> This is the last report on which these projects will appear.

INFORMATIVE REPORT NO. 25

Bond Program Report on Projects

The status of planning as of December 31, 2006 for projects assigned to contracted construction program managers and other bond funded projects.

I. Board Date: 02/06/2007

II. Agenda Item Title: Bond Program Report on Projects

III. Background:

The Bond Program Management Team has begun publishing a status report at [www.dcccd.edu](http://www.dcccd.edu) that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

IV. Resource: Edward M. DesPlas  
Vice Chancellor of Business Affairs  
District Services Center  
(972) 860-7752

Steven M. Park  
Executive Director  
Bond/Program Management Team  
2004 Bond Program Office  
(972) 860-5130

Clyde Porter  
Associate Vice Chancellor of Facilities Management/District  
Architect  
District Service Center  
(972) 860-7760

	Brookhaven			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		3,030,342	2,873,275 Program manager fee	Increased for DMJM's extended Prolog management services	
Mechanical Infrastructure	2,306,840			Scope and budget combined with science building.	
Science Building	29,200,000	47,203,153	3,339,639 Architect fee 30,293,900 CMAR	Budget adjusted to reflect increased programmed size and current estimated cost of science building	Dec 07 / Jun 09
Automotive Tech Expansion	4,000,000	3,799,200	303,500 Architect fee		Jan 08 / Dec 08
Music Hall	7,000,000			Project cancelled; budget moved to science building	
Adaptive Remodel	2,000,000			Scope and budget combined with science building	

	Brookhaven (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Library / Classroom Addition	7,900,000			\$1,724,250 moved to science building, remainder combined with CE, moves as one building	
Workforce & Continuing Ed Building	8,200,000	7,574,145		\$1,724,250 moved to science building, remainder combined with library addition, will move forward as one building. \$4,272,355 moved to science building.	Oct 08 / Oct 09
<b>Total</b>	60,606,840	61,606,840	36,810,314	Increase of \$1M to college allocation for mechanical infrastructure.	
December 2006					



	Cedar Valley			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,585,342	2,451,339 Program manager fee	Increased for DMJM's extended Prolog management services.	
Mechanical Infrastructure	4,306,840	4,091,498	77,810 Engineer fee		Jan 08 / Aug 08
Science Building	30,600,000	31,173,479	1,895,346 Architect fee  22,552,200 CMAR		Nov 07 / Feb 09
Industrial Tech	6,600,000	13,856,521	902,900 Architect fee  10,428,800 CMAR	Budget adjusted to reflect campus direction	Dec 08 / Feb 10
Performing Arts	10,200,000			Budget combined with science building	
<b>Total</b>	51,706,840	51,706,840	38,308,395		

	Cedar Valley (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
<b>Managed by Facilities Management</b>					
Expanded Athletic Fields and Facility	1,800,000	1,800,000		Pending funding consolidation with science building	
<b>Total</b>	1,800,000	1,800,000			
<b>Grand Total</b>	53,506,840	53,506,840	38,308,395		
December 2006					

	Eastfield			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		3,085,342	2,925,423 Program manager fee	Increased for DMJM's extended Prolog management services.	
South Campus	10,200,000	9,690,000	731,053 Architect fee  7,152,700 CMAR		Sept 07 / Nov 08
North Campus	10,200,000	9,690,000	729,575 Architect fee	Project reassigned to Richland College	May 07 / Jul 08
Expanded Parking	1,500,000	1,425,000			Feb 08 / Aug 08
Mechanical Infrastructure	2,306,840	3,191,498	94,433 Engineer fee	Increased \$1M dollars to college allocation.	Jan 08 / Apr 08
General Classroom	17,400,000	16,530,000	1,051,100 Architect fee  10,995,000 CMAR		Nov 07 / Feb 09
Fine Arts Building	8,400,000	7,980,000			Oct 08 / Dec 09
Adaptive Remodel	4,600,000	4,370,000			Feb 09 / Dec 09
Workforce Building	7,100,000	6,745,000			May 08 / July 09
Expanded workforce and other projects		5,000,000			
<b>Total</b>	61,706,840	58,016,840	22,949,709		
December 2006					

	El Centro			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		802,034	760,461 Program manager fee	Increased for DMJM's extended Prolog management services.	
West Campus of El Centro	10,200,000	9,690,000			Apr 07 / Aug 08
Adaptive Remodel	3,850,000			Budget combined with allied health and nursing.	
Mechanical Infrastructure	1,990,680	1,000,000		Increased \$1M dollars to college allocation. Partial budget combined with allied health and nursing.	
<b>Total</b>	16,040,680	11,492,034	760,461		

**Managed by Facilities Management**

	El Centro			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Allied Health and Nursing	16,100,000	20,300,000	933,000	Construction in progress	Jan 06 / Aug 07
Adaptive Remodel	3,850,000	3,998,646			
Paramount Building/Land Acquisition	11,000,000	11,200,000			Completed
<b>Total</b>	30,950,000	35,498,646	933,000		
<b>Grand Total</b>	46,990,680	46,990,680	1,693,461		

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	Mountain View			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,594,564	2,460,083 Program manager fee	Increased for DMJM's extended Prolog management services.	
Mechanical Infrastructure	4,491,280	4,266,716	74,000 Engineer fee		Nov 07 / May 08
Science Building	15,300,000	14,535,000	889,050 Architect fee  10,729,100 CMAR		Jan 08 / Jun 09
Performing Arts	5,700,000	5,415,000			May 08 / Sep 08
Adaptive Remodel	2,300,000	2,185,000		Scope and schedule dependent on completion of students center and extent of spaces being vacated	Mar 09 / Sep 09
Economic and Workforce	7,600,000	7,220,000			May 08 / Jul 09
Student Center	16,500,000	15,675,000	1,038,090 Architect fee  12,622,500 CMAR		Nov 07 / Mar 09
<b>Total</b>	51,891,280	51,891,280	27,812,823		

	Mountain View (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
<b>Managed by Facilities Management</b>					
Athletic and Community Recreation Complex	5,300,000	7,550,000	309,075	Re-bidder/ Pending A/E Recommendation and Selection of Low Bidder	Mar 07 / Apr 08
<b>Total</b>	5,300,000	*7,550,000	309,075		
<b>Grand Total</b>	57,191,280	*59,441,280	28,121,898		
* 1,250,000 are from Mountain View College funds not 2004 bond funds.					
December 2006					

	North Lake			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,789,534	2,644,946 Program manager fee	Increased for DMJM's extended Prolog management services.	
South Campus	10,200,000	9,690,000	559,370 Architect fee  7,152,700 CMAR		Sept 07 / Nov 08
North Campus	10,200,000	9,690,000	707,131 Architect fee  7,152,700 CMAR		May 07 / Jul 08
Expanded Parking	1,500,000	1,425,000			Oct 08 / May 09
Mechanical Infrastructure	1,990,680	2,891,146	76,795 Engineer fee	Increased \$1M dollars to college allocation.	Jun 07 / Aug 08
Science Building	6,800,000	11,875,000	724,913 Architect fee  8,765,600 CMAR	\$5,700,000 reprogrammed from fine arts	Nov 07 / Jul 09
Fine Arts	12,500,000			\$5,700,000 moved to science and medical professions	

	North Lake (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
General Purpose Building		11,035,000		Scope and budget adjusted to reflect combined fine arts building and general classroom building	Jul 08 / Sept 09
General Classroom	6,500,000			Scope and budget combined with fine arts building to create general purpose building	
Workforce Development Center		1,600,000		Budget re-allocated from general classroom building	Oct 07 / Jun 08
Adaptive Remodel	4,100,000	3,895,000			Jun 07 / Jan 10
Structural Repairs	2,000,000	1,900,000			Feb 07 / Oct 07
<b>Total</b>	55,790,680	56,790,680	27,784,155		

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	Richland			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,800,342	2,655,193 Program manager fee	Increased for DMJM's extended Prolog management services.	
Garland Workforce Development Center		9,690,000	729,575 Architect fee  7,152,700 CMAR	Project reassigned from Eastfield College to Richland College	May 07/ Jul 08
Expanded Parking	3,800,000			Scope and budget combined with science building	
Mechanical Infrastructure	2,306,840			Scope and budget combined with science building	
Science Building	31,600,000	49,881,498	3,250,000 Architect fee  38,059,700 CMAR	Budget adjusted to reflect programmed size and current estimated cost	Dec 07 / Jun 09
Fine Arts Addition	10,000,000			Budget combined with science building and adaptive remodel.	
Guadalupe Hall	2,200,000			Budget combined with science building and adaptive remodel.	

	Richland (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Library Expansion	4,100,000			Cancelled; budget moved to science building	
Student Food Service	2,000,000			Budget combined with science building and adaptive remodel.	
Adaptive Remodel		4,325,000		Increased dollars for adaptive remodeling from other campus projects. Increase of \$1M to college allocation.	
Total	56,006,840	66,696,840	51,847,168		

December 2006

	<b>District Office Relocation 701 Elm to 1601 S. Lamar</b>			<b>Scope / Budget Comments</b>	<b>Estimated Construction Start / Finish</b>
	<b>Original \$</b>	<b>Revised \$</b>	<b>Awarded \$</b>		
Campus		510,000	483,566 Program Manager fee	Increased for DMJM's extended Prolog management services	
Bill Priest Expansion	10,200,000			Budget re- assigned to District office relocation	
District Office Relocation		9,690,000			Oct 07 / Oct 08
<b>Total</b>	<b>10,200,000</b>	<b>10,200,000</b>	<b>483,566</b>		

**Project Development**

There is also \$10,000,000 designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.

**Property Acquisition**

**\$28,000,000 Designated in Revised Program**

<b>Location</b>	<b>Actual</b>		<b>Projected Additional</b>		<b>Total</b>	
	<b>Expenditures</b>	<b>Acres</b>	<b>Expenditures</b>	<b>Acres</b>	<b>Expenditures</b>	<b>Acres</b>
Coppell	\$9,115,124	37.04			\$9,115,124	37.04
Garland	\$2,569,151	20.50	\$1,130,000	4.38	\$3,699,151	24.88
Pleasant Grove	\$2,472,377	10.73			\$2,472,377	10.73
South Irving	\$4,368,602	15.62			\$4,368,602	15.62
West Dallas	\$1,404,018	4.56	\$1,716,000	2.73	\$3,120,018	7.29
Corinth/Lamar	\$3,676,572	2.34			\$3,676,572	2.34
Demolition			\$650,000		\$650,000	
<b>Total</b>	<b>\$23,605,844</b>	<b>90.79</b>	<b>\$3,496,000</b>	<b>7.11</b>	<b>\$27,101,844</b>	<b>97.90</b>

December 2006

INFORMATIVE REPORT NO. 26

Firms and Persons Considered for Awards

Firms and persons considered for awards, including those recommended for awards, that appear in this agenda are listed below.

ACT, Inc.  
Alliance Medical, Inc.  
Armstrong Medical Industries, Inc.  
AT&T Global Services  
Barbizon Light of Texas  
Barnes & Noble College Booksellers, Inc.  
Basic Industries, Inc.  
Ben E. Keith Foods, Inc.  
Bound Tree Medical, LLC  
BSN Sports  
Centerplate @ Dallas Convention Center  
Cintas Corporation, Inc.  
City of Mesquite  
Collegiate Pacific  
Corporate Express Document and Print Management  
Cowman & Associates  
CPP, Inc.  
CST Environmental, Inc.  
Dallas County and Dallas Area Agency on Aging  
Davis Apparel Shop  
Evco Partners L.P. DBA Burgoon Company  
Ever Ready First Aid  
Fisher Scientific, LLC  
Follett Higher Education Group  
Galore Enterprises, LLC  
GE Healthcare  
Henry Schein, Inc.  
iStorage  
Jernigan CSA  
Kem Tex Contract  
Kentron Health Care  
Laerdal Medical Corporation  
Mastercraft Printed Products and Services

Mesquite Independent School District  
Moore Medical, LLC  
Nebraska Book Company  
Norcostco, Inc.  
Paperwise Corporation  
Pocket Nurse, Inc.  
Pyrotex, Inc.  
Quiltcraft Industries  
Reed, Wells, Benson & Company  
Resilite Sports Products, Inc.  
RNDI Companies, Inc.  
Scantron Corporation  
Sharon's Designs  
Softshare, Inc.  
Southwest Sports Supply  
Sunbeam Foods, Inc.  
Texas Book Company  
Texas Department of Transportation  
Total Interiors, Inc.  
World Class Wrestling Enterprises, LLC  
Worldpoint

I. Board Date: 02/06/2007

II. Agenda Item Title: Firms and Persons Considered for Awards

III. Background:

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See [http://www.ethics.state.tx.us/whatsnew/conflict\\_forms.htm](http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm) for current versions of each form. The forms must be submitted to DCCCD records administrator, Vice Chancellor Edward M. DesPlas.

IV. Analysis:

This report contains the names of all parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

V. Resource: Edward M. DesPlas  
Vice Chancellor of Business Affairs  
District Service Center  
(972) 860-7752