

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

R.L. Thornton, Jr. Administration Building

701 Elm Street

Board Room (4th floor)

Dallas, TX 75202

Tuesday, April 3, 2007

4:00 p.m.

AGENDA

- I. Certification of Posting of Notice of the Meeting
- II. Special Presentation: *Richland Journalism at 35 - Richland College*
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Consideration of Bids
- V. Consent Agenda: If a trustee requests an item to be removed from the consent agenda, it will be considered at this time.

Minutes

1. Approval of Minutes of the March 6, 2007 Work Session
2. Approval of Minutes of the March 6, 2007 Regular Meeting
3. Approval of Minutes of the March 13, 2007 Special Meeting
4. Approval of Minutes of the March 27, 2007 Planning and Budget Committee Meeting
5. Approval of Minutes of the March 27, 2007 Audit Committee Meeting

Policy Reports

6. Acceptance of Gifts
7. Approval of Various Policies for Richland Collegiate High School, including Program Requirements, Textbooks, Laptops, Scheduling, Grading and Graduation
8. Approval of Resolution Authorizing Participation in a Regional Law Enforcement Mutual Aid Task Force
9. Approval of Eminent Domain on Property at 2075 Dennison Street, Owned By Pinnacle Foods/Armour and Company
10. Submission of Annual Racial Profiling Reports

Curriculum Report

11. Approval of Associate of Applied Sciences in Digital Forensic Technology for Richland College
12. Approval of Associate of Applied Sciences in Interactive Simulation:

Game Technology for Richland College

13. Approval of Associate of Applied Sciences in Wireless Communication for Richland College
14. Approval of C.E.U. Certificate for Medical Practice Manager for Richland College

Buildings and Grounds Reports

15. Approval of Amendments to Agreement with Engineering and Fire Investigations
16. Approval of Amendment to Agreement with F & S Partners, Inc.
17. Approval of Amendment to Agreement with Perkins + Will – CRA, LP
18. Approval of Amendment to Agreement with Reed, Wells, Benson, & Company
19. Approval of Agreement with Criado & Associates, Inc.
20. Approval of Agreement with GMA International, Inc.
21. Approval of Agreement with MEP Consulting Engineers
22. Approval of Agreement with Nelco Architecture, Inc. dba NELSON
23. Approval of Agreement with Nelson & Associates Interior Design and Space Planning, Inc.
24. Approval of Agreement with Primera Professional Services Group, LLC

Financial Reports

25. Approval of Expenditures for February 2007
26. Presentation of Budget Report for February 2007
27. Presentation of 2nd Quarter Investment Transactions
28. Presentation of 2nd Quarter Financial Statements
29. Approval of Resolution to Establish a Commercial Paper Program for the District
30. Approval of Interlocal Agreement with Dallas County Sheriff's Department
31. Approval of Agreement with Robert K. Milligan
32. Approval of Interlocal Agreement with City of Garland
33. Approval of Interlocal Agreement with City of Plano
34. Approval of Amendment to Agreement with Coast Community College District

VI. Individual Items

35. Approval of Letter Supporting H.B. No. 381 Relating to Training
36. Reemployment of Faculty for Three-Year Contracts with Alternative Schedules
37. Consideration of Resignations, Retirement and Phased Faculty

Retirement

- 38. Approval of Warrants of Appointments for Security Personnel
- 39. Employment of Contractual Personnel

VII. Informative Reports

- 40. Notice of Grant Awards
- 41. Receipt of Business and Corporate Contracts by the DCCC District
- 42. Monthly Award and Change Order Summary
- 43. Progress Report on Construction Projects
- 44. Bond Program Report on Projects
- 45. Firms and Persons Considered for Awards

VIII. Questions/Comments from the Board and Chancellor

IX. Citizens Desiring to Appear Before the Board

- X. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

XI. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE APRIL 3, 2007
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 30th day of March, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 30th day of March, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary



MEMORANDUM

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Purchasing Department
Telephone (972) 860-4004

TO: Edward M. DesPlas
Vice Chancellor of Business Affairs

DATE: March 21, 2007

FROM: Philip Todd

SUBJECT: Consideration of Bids
Board Meeting of April 3, 2007

The consideration of bids agenda includes five recommendations.

In the opinion of the evaluators, the companies recommended to receive awards are competent and qualified to provide the specified goods or services.

I am not aware of anyone planning to contest any of the recommendations.

The monthly M/WBE participation reports for consideration of bids and professional services pools are attached.

CONSIDERATION OF BIDS

Bid No.	Title and Vendor(s)	Location	Amount
10683	Student Travel Service Stoppini Group Travel, Inc. Grand Hotel Reale Ristorante Dell' Ancora Hotel Cordova Hotel Dolomiti Vittorio Marasco	NLC	(3-year estimate) \$141,930 \$125,385 \$107,730 \$28,998 \$11,988 \$38,471
11190	Commercial Property Insurance FM Global		(6-year estimate) \$3,702,570
11195	Grounds Maintenance Equipment Austin Turf and Tractor Lesco, Inc. Luber Brothers, Inc. Professional Turf Products Richardson Saw & Lawnmower Southwest Materials Handling Stewart & Stevenson	CVC, EFC, MVC, NLC, & RLC	 \$112,362.20
11203	Construction of Sports Complex Azteca Enterprises, Inc.	MVC	\$7,776,000
6D49686	Computerized Virtual Intravenous Trainers Laerdal Medical Corporation	MVC	\$41,699.87

RESOURCE: Philip Todd
Director of Purchasing
(972) 860-4004

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR EXTENSION OF AWARD – RFP 10683
INTERNATIONAL STUDENT TRAVEL SERVICES-ROME STUDY
ABROAD PROGRAM
PRICE AGREEMENT, NORTH LAKE COLLEGE
SEPTEMBER 1, 2007 THROUGH AUGUST 31, 2010

RECOMMENDATION FOR AWARDS:

	(3-year estimate)
STOPPINI GROUP TRAVEL, INC.	\$141,930
GRAND HOTEL REALE	\$125,385
RISTORANTE DELL' ANCORA	\$107,730
HOTEL CORDOVA	\$28,998
HOTEL DOLOMITI	\$11,988
VITTORIO MARASCO	<u>\$38,471</u>
TOTAL	\$454,502

BEST NEGOTIATED PROPOSALS

BACKGROUND:

North Lake College offers a semester-length Italian studies program, offering academic courses in Art, Humanities and Cultural Studies, English, Government and History. Students receive classroom instruction, take local field trips and class excursions to Northern and Southern Italy. On April 6, 2004 the Board approved recommendations for the award of contracts for air transportation, ground transportation, local support services, meals and lodging for program. On July 7, 2004, the Board approved a recommendation to amend the award for lodging because the ownership of the hotel had changed and the new owners refused to honor the offer made by the prior owner.

For the current program, the Grand Hotel Reale is recommended to provide lodging and serve as the home campus. Ristorante Dell' Ancora is recommended to provide meals and classrooms. The Hotels Cordova and Dolomiti are recommended to provide lodging and ground transportation for segments of the Northern field trip. Vittorio Marasco

is recommended to serve as an agent to purchase tickets to various programs, events, excursions and associated buses, trains and other ground transportation. Additionally, Vittorio Marasco will assist and/or advise in obtaining any necessary repairs to equipment, medical care for participants and interface with the community. Stoppini Group Travel will provide air transportation from the United States to Rome, Italy and back to the states, and handle services (meals, lodging, and transportation) for the trip to Southern Italy.

NLC personnel identified the referenced entities as suitable providers of designated services. In making the selections, NLC personnel used their experience and knowledge of local environments and conditions to determine the most suitable service provider that would best serve the interests of the program. In addition to economic considerations, factors that were taken into consideration in selecting the recommended entities included proximity of lodging to transportation resources, security and safety of students and property, the nature and availability of meeting rooms and related services such as electricity and desks for computers, and the skills and knowledge needed to access local events and services.

Administration further recommends the president of North Lake College, or designee, be authorized to execute contracts for this program.

FUNDING: Fund 24 Clearing Account – Agency account, funds held by the District as a custodial or fiscal agent for students.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11190
COMMERCIAL PROPERTY INSURANCE
WITH BOILER AND MACHINERY COVERAGE
PRICE AGREEMENT, DISTRICT-WIDE
MAY 1, 2007 THROUGH APRIL 30, 2013

RESPONSE: Requests for proposals were sent to seven companies, and three proposals were received from the following companies. (The insurance carrier is listed beside each company.)

Arthur J. Gallagher Risk Management Services - Allianz Insurance
FM Global - Factory Mutual Insurance Company
Key and Piskuran Insurance Agency - Lexington Insurance Company,
an AIG company

RECOMMENDATION FOR AWARD:

FM GLOBAL (6-year estimate)
\$3,702,570

BEST PROPOSAL

COMMENTS: In the opinion of the evaluators, the proposal from FM Global is recommended as providing the best coverage and value to the District. The other offers were not recommended because the amount of coverage proposed by one was half that of the recommended company; and both company's proposals had various limitations of coverage and higher deductibles for certain risks in areas such as boiler and machinery losses and flood losses.

The insurance award is for a six-year period, subject to renewal on an annual basis. The estimated six-year premium cost is based on the 2007-08 undiscounted premium of \$617,095. The actual 2007-08 premium will be \$555,386 after a 10% membership discount. The annual discount is not guaranteed for any subsequent policy years.

After the initial year, the annual premium will likely vary dependent on the District's loss history, insurance market conditions, carrier rates, increases in loss limits and coverage requirements for new buildings. Any annual premium increase over twenty (20%) will be presented to the Board for approval.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #74200 in division #11-11-000000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11195
GROUNDS MAINTENANCE EQUIPMENT
CEDAR VALLEY, EASTFIELD, MOUNTAIN VIEW, NORTH LAKE
AND RICHLAND COLLEGES

RESPONSE: Request for bids were sent to 24 companies, and eight bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

AUSTIN TURF AND TRACTOR Item 13	\$19,050
LESCO, INC. Item 11	\$6,300
LUBER BROTHERS, INC. Item 2 and 12	\$32,603
PROFESSIONAL TURF PRODUCTS Items 3 – 5	\$22,699.20
RICHARDSON SAW & LAWNMOWER Items 1, 6 – 8	\$21,431
SOUTHWEST MATERIALS HANDLING Item 10	\$6,866
STEWART & STEVENSON Item 9	\$3,413
TOTAL	\$112,362.20

LOW BID (Items 1-3, 5, 7-13)
LOW BID MEETING SPECIFICATIONS (Item 4, 6)

JUSTIFICATION:

Item #2 is awarded to the second low bidder because of the added safety factor of the low bidder's equipment. In the opinion of the evaluators the added safety factor for a price difference of \$31.76 would be the best bid.

The low bidder for item #4 is not recommended because the equipment does not have the pneumatic tires as specified.

The low bidder for item #6 is not recommended because it is not compatible with the attachments listed in items #7 and #8.

COMMENTS: These units will be used for routine landscape maintenance, golf greens maintenance, baseball field maintenance, moving equipment, trash pick-up, and to transport employees to various campus locations that need repair and maintenance.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in equipment-physical plant-inventoriable account #27421, equipment-special-inventoriable account #27431 and minor equipment account #26101 in various divisions.

BID NO. 11195 - GROUNDS MAINTENANCE EQUIPMENT

			Austin Turf and Tractor	Lesco, Inc.	Luber Brothers	Professiona l Turf Products	Richardson Saw & Lawnmowe r	Southwest Materials Handling	Stewart & Stevenson	Storm Lawn and Garden
1	1 ea	Utility Vehicle – John Deere Gator HPX 4x4	8,272	no bid	no bid	10,785	7,904	no bid	No bid	7,989.89
2	1 ea	Utility Vehicle – Turf Trukster with topdresser and spray rig attachments	30,754.91	no bid	30,723.15	35,040.56	no bid	no bid	no bid	no bid
3	1 ea	Utility Vehicle	no bid	no bid	no bid	10,225	no bid	no bid	no bid	no bid
4	1 ea	Mower - Toro Greensmaster 1000	5,443.55	no bid	6,444	5778.20	no bid	no bid	no bid	no bid
5	1 ea	Mower - Toro Greensmaster 500	no bid	no bid	7,604	6,696	no bid	no bid	no bid	no bid
6	1 ea	Mower –Grasshopper 718K 52” deck mower	7,657	no bid	no bid	6,660	7,587	no bid	no bid	no bid
7	1 ea	Sprayer- Shielded sprayer – 30 gallon	no bid	no bid	4,748	no bid	3,900	no bid	no bid	no bid
8	1 ea	Rotary Broom – 48”	no bid	no bid	no bid	no bid	2,040	no bid	no bid	no bid
9	1 ea	Pallet Truck	no bid	no bid	no bid	no bid	no bid	4,800	3,413	no bid
10	1 ea	Personnel lift – Genie portable personnel lift	no bid	no bid	no bid	no bid	no bid	6,866	no bid	no bid
11	1 ea	Spreader/Sprayer	no bid	6,300	no bid	no bid	no bid	no bid	no bid	no bid
12	1 ea	Power- Rake	no bid	no bid	1,880	no bid	no bid	no bid	no bid	no bid
13	2 ea	Utility vehicle – John Deere gator TX	9,525	no bid	no bid	no bid	no bid	no bid	no bid	9,689.34

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11203
CONSTRUCTION OF SPORTS COMPLEX
MOUNTAIN VIEW COLLEGE

RESPONSE: Of 18 general contractors who attended the mandatory prebid meeting, five bids were received.

COMPARISON OF BIDS:

Azteca Enterprises, Inc.	\$7,776,000
CORE Construction	\$8,243,000
Phillips/May Corp.	\$8,495,000
Piazza Construction, Ltd.	\$8,749,013
Steele & Freeman, Inc./ Pegasus	\$9,364,000

RECOMMENDATION FOR AWARD:

AZTECA ENTERPRISES, INC.	\$7,776,000
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LOW BID

COMMENTS: This recommendation is for the construction of an athletic complex comprised of a lighted soccer/football stadium with two 1,000 seat stands, pressbox, restroom/concession building, two lighted soccer fields, lighted baseball field, lighted softball field and three parking lots.

A ten percent (10%) contingency fund based on the awarded amount is recommended for unforeseen changes to this project. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: 2004 Bond Program and Fund 45 dollars from Mountain View College.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – REQUISITION NO. 6D49686
COMPUTERIZED VIRTUAL INTRAVENOUS TRAINER
MOUNTAIN VIEW COLLEGE

RECOMMENDATION FOR AWARD:

LAERDAL MEDICAL CORPORATION \$41,699.87

SOLE SOURCE

COMMENTS: Laerdal is the manufacturer of the SimMan full-body universal patient simulator and does not offer this product through its normal distribution channels. This award is for one portable patient simulator with a peripheral kit, a laptop computer, compressor, headset, modules, software and license. The simulator has realistic anatomy and clinical functionality for use as a training aid to test students' clinical and decision making skills. It includes software with video debriefing, an interactive technology manikin, a two-year extended warranty, and a two-day training class.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in classroom supplies account #24101, minor equipment account #26101 and equipment-instructional-inventoriable account #27401 in division #13-06-133564.

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	8	100	154,062.07	100
Total	8	100	154,062.07	100

Bidders and Proposers from Which Recommendations for Awards
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	9	100
Total	9	100

Recommendations for Awards in the Consideration of Bids Sections
September 5, 2006 – April 3, 2007

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	20	100	11,455,855.12	100
Total	20	100	11,455,855.12	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

**Summary of Recommendations for Professional Services Pools
With Minority and Woman Owned Businesses**

Recommendations for Professional Service Pools
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 5, 2006 – Apr. 3, 2007	
	# entities	% entities	# entities	% entities
MBE	0	0	8	5
WBE	0	0	49	27
Not classified	0	0	121	68
Total	0	0	178	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

CONSENT AGENDA NO. 1

Approval of Minutes of the March 6, 2007 Work Session

It is recommended that the Board approve the minutes of the March 6, 2007 Board of Trustees Work Session.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
WORK SESSION MINUTES
MARCH 6, 2007**

Attendees: Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

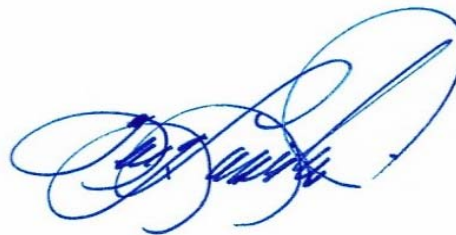
Absent: Mrs. Kitty Boyle and Ms. Charletta Compton

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Dr. Andrew Jones, Mr. Denys Blell, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the meeting at 2:43p.m. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE MARCH 6, 2007
WORK SESSION OF DCCCD BOARD OF TRUSTEES
AND RICHLAND COLLEGIATE HIGH SCHOOL**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2nd day of March, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 2nd day of March, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Program Plans for New Centers

Presidents Jackson, Glasscock, Brown and Mittelstet presented program plans for the new centers in West Dallas, Coppell, Irving, Pleasant Grove and Garland.

Dr. Lassiter will follow-up with presidents 1) to assure students taking classes at a center know when they begin that they will eventually have to transfer to the main campus to complete a degree, 2) to assure space designated for community use does not negatively impact financial stability, and 3) to facilitate coordination of the search and selection processes for directors of the five centers. He will also, at a later date, re-start conversation with the Board about naming the centers.

Richland Collegiate High School (status report)

Richland Collegiate High School Superintendent Steve Mittelstet gave a status report on the Richland Collegiate High School.

Dr. Lassiter will provide information about all DCCCD's early college high school programs.

Citizens Desiring to Appear before the Board

There were no citizens to appear before the Board.

Executive Session

There was no Executive Session.

Adjournment

Board Chair Mr. Jerry Prater adjourned the meeting at 4:17PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 2

Approval of Minutes of the March 6, 2007 Regular Meeting

It is recommended that the Board approve the minutes of the March 6, 2007 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MARCH 6, 2007**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

Absent: None

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Kathryn Tucker, Mr. Robert Young, and Mr. Denys Blell

Board Chair Mr. Jerry Prater convened the meeting at 4:31 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE MARCH 6, 2007
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2nd day of March, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 2nd day of March, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Special Presentation

Dr. Sharon Blackman, President of Brookhaven College, presented *Achieving the Dream*.

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to appear before the Board regarding agenda items.

Consideration of Bids

Ms. Diana Flores moved and Mr. Bob Ferguson seconded a motion to approve all bids, in the Consideration of Bids section of the agenda. (See March 6, 2007, Board Meeting, Consideration of Bids, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Mrs. Martha Sanchez Metzger moved and Mr. Ferguson seconded a motion to approve recommendations #1- 14, except #3, in the Consent Agenda. Motion passed. (See March 6, 2007, Board Meeting, Agenda Items #1-14, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

After discussion led by Mr. JL Sonny Williams, Mr. Ferguson moved and Mr. Williams seconded a motion to approve recommendation #3, in the Consent Agenda. Motion passed. (See March 6, 2007, Board Meeting, Agenda Item #3, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Ms. Flores moved and Mrs. Metzger seconded a motion to approve recommendations #15-16 in the Individual Items section of the agenda. Motion passed. (See March 6, 2007, Board Meeting, Agenda Items #15-16, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Dr. Wright Lassiter reviewed the informative reports. (See March 6, 2007, Board Meeting, Agenda Items #17 - 22, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

Dr. Lassiter will 1) respond to questions raised by Ms. Flores about budgeting, 2) clarify the BIC/SBDC report recently provided to Board members, 3) develop a recommendation for a nursing faculty stipend, if indicated by the study currently underway, and 4) develop information that is responsive to Mrs. Boyle's question about trends in facility expansion (additional square footage) compared to trends in enrollment.

Citizens Desiring to Appear Before the Board

There were no citizens desiring to appear before the Board.

Executive Session

There was no Executive Session.

Adjournment

Ms. Flores moved and Mrs. Metzger seconded a motion to adjourn the meeting. Motion passed. The meeting was adjourned at 5:55 PM.

Approved:



Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 3

Approval of Minutes of the March 13, 2007 Special Meeting

It is recommended that the Board approve the minutes of the March 13, 2007 Board of Trustees Special Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
MARCH 13, 2007**

Attendees via Conference Call: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair), and Mr. JL Sonny Williams

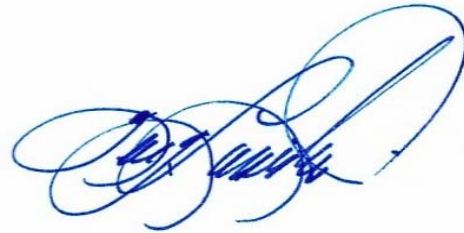
Absent: None

Staff: Dr. Wright Lassiter, Mr. Philip Todd, Ms. Barbara Corvey, Mr. Clyde Porter, Mr. Quinn Jenkins, Ms. Theresa Rose, and Mr. Robert Young

Board Chair, Mr. Jerry Prater convened the meeting at 10:04 AM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE MARCH 13, 2007
SPECIAL MEETING OF THE DCCCD BOARD OF TRUSTEES
AND RICHLAND COLLEGIATE HIGH SCHOOL**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 9th day of March, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 9th day of March, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens to address the Board regarding agenda items.

Consideration of Bids

Mrs. Kitty Boyle moved and Mr. Bob Ferguson seconded a motion to approve Bid No. 11209, in the Consideration of Bids section of the agenda. Motion passed. (See March 13, 2007, Special Board Meeting, Consideration of Bids, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consideration of Bids

Ms. Charletta Compton moved and Mrs. Martha Sanchez Metzger seconded a motion to approve Building and Grounds Report No. 1. Mr. Clyde Porter responded that the paperwork was not ready at that time. Motion passed. (See March 13, 2007, Special Board Meeting, Building and Grounds Report No. 1, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

All trustees send their congratulations to Ms. Compton and hopes that she does well on her District 3 City Council race.

Citizens Desiring to Appear Before the Board

There were no citizens to appear before the Board.

Adjournment

Ms. Flores moved and Mrs. Metzger seconded a motion to adjourn the meeting. Mr. Prater adjourned the meeting at 10:17AM.

Approved:



Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 4

Approval of Minutes of the March 27, 2007 Planning and Budget Committee Meeting

It is recommended that the Board approve the minutes of the March 27, 2007 Board of Trustees Planning and Budget Committee Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
PLANNING AND BUDGET COMMITTEE MEETING MINUTES
MARCH 27, 2007**

Attendees: Ms. Diana Flores (Committee Chair) and Ms. Charletta Compton (guest)

Absent: Mrs. Martha Metzger and Mr. JL Sonny Williams

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mrs. Kathryn Tucker, and Mr. Robert Young

Committee Chair Ms. Diana Flores convened the meeting at 12:30 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE MARCH 27, 2007
PLANNING & BUDGET COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 23rd day of March, 2007 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 23rd day of March, 2007 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Discussion of 2007-2008 Budget Assumptions

Vice Chancellor Ed DesPlas presented updated planning assumptions for the 2007-08 operating budget.

Other Notes from the Meeting

Dr. Lassiter will 1) continue follow-up with the Coordinating Board on the matter of dual credit enrollment for students in early college high school programs, 2) oversee creation of another budget scenario that addresses Trustee Flores' request to restore the traditional college budget allocation calculation as soon as possible, and 3) evaluate the implications of Trustee Flores' suggestion for a Board policy that establishes three months of operating expenses as the target rather than the minimum amount of fund balance to be maintained.

Adjournment

Committee Chair Flores adjourned the meeting at 1:31 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 5

Approval of Minutes of the March 27, 2007 Audit Committee Meeting

It is recommended that the Board approve the minutes of the March 27, 2007 Board of Trustees Audit Committee Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
AUDIT COMMITTEE MEETING MINUTES
MARCH 27, 2007**

Attendees: Mrs. Kitty Boyle and Ms. Charletta Compton (Committee Chair)

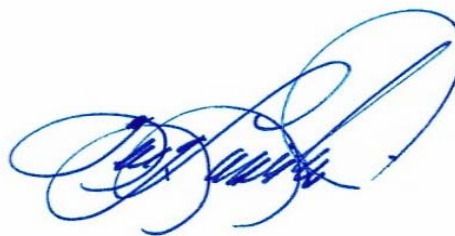
Absent: Mr. Bob Ferguson

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mrs. Kathryn Tucker, and Mr. Robert Young

Committee Chair Ms. Charletta Compton convened the meeting at 2:19 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE MARCH 27, 2007
AUDIT COMMITTEE MEETING OF THE DALLAS COUNTY
COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 23rd day of March, 2007 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 23rd day of March, 2007 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

2nd Quarter Report from Internal Audit

Mr. Rafael Godinez presented the *Quarterly Summary of Activities for the Quarter Ended February 28, 2007*.

2nd Quarter Report of Investment Transactions

Vice Chancellor Ed DesPlas presented the 2nd *Quarter Investment Transactions* to the Audit Committee. The Audit Committee reviewed the report of 2nd *Quarter Investment Transactions*.

2nd Quarter Financial Report

Vice Chancellor DesPlas presented the 2nd *Quarter Financial Statements* to the Audit Committee. The Audit Committee reviewed the 2nd *Quarter Financial Statements*. Mrs. Kitty Boyle moved and Ms. Charletta Compton seconded a motion to present the investment transactions report and financial statements to the Board of Trustees. The motion passed.

2nd Quarter M/WBE Report

Vice Chancellor Ed DesPlas presented the 2nd *Quarter M/WBE Report* to the Audit Committee. The Audit Committee reviewed the 2nd *Quarter M/WBE Report*.

Review of Chancellor's Travel

The committee received the chancellor's travel report.

Other Notes from the Meeting

Dr. Lassiter will 1) work with college presidents to strengthen procedures for reporting employee leave, 2) develop a document supporting legislation that directs training to community colleges, for consideration by the Board at its meeting on April 3, 3) determine if the legislative alert system used by Children's Medical Center can be implemented by DCCCD, and 4) talk with college presidents about how non-credit, non-reimbursable courses put the "community" in community college and are often an entry point for people who are hesitant to enroll in college.

Adjournment

Committee Chair Compton adjourned the meeting at 3:15 PM.

Approved:



Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 6

Acceptance of Gifts

The following gifts have been offered to the DCCC District as indicated below. It is recommended that the gifts be accepted under the donors' conditions and that appropriate acknowledgment be sent to the donors.

1. Through the Development Office (equipment):
 - a. None

2. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), actual expenditures on behalf of the DCCCD:
 - a. Grant from the McDermott Fund in support of the purchase of orchid plants for District locations, in the amount of \$2,050.
 - b. Grant from the African American Read-In Fund in support of administrative expenses of the African American Read-In, in the amount of \$7,975.
 - c. Grant from the Jerry Junkins Construction Education Fund in support of administrative expenses of the Jerry Junkins Construction Education Scholarship, in the amount of \$1,852.
 - d. Grant from the El Centro College Restricted Fund in support of voice and data cabling of Building A, 5th Floor, Room A510 as part of the Dallas After-School All-Stars Miracle Program, in the amount of \$4,312.
 - e. Grant from the Brookhaven College Printmaking Fund in support of printmaking supplies for the Spring 2007 semester, in the amount of \$1,202.
 - f. Grant from the Toyota Automotive Technology T-Ten Fund in support of Toyota Instructor Training, in the amount of \$537.

- g. Grant from the Ellison Miles Geo-Technology Institute Outreach Fund in support of the GO Project Fossil Field Experience, in the amount of \$1,300.
3. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), gifts that will be expended in the future:
- a. Grant from various donors in support of the Chancellor's Fund, in the amount of \$28,500.
 - b. Grant from various donors in support of the El Centro College 40th Anniversary Scholarship Fund, in the amount of \$14,600.
 - c. Grant from various donors in support of the Mountain View College 35th Anniversary Scholarship Fund, in the amount of \$5,250.
 - d. Grant from Presbyterian Village North in support of the Richland College Emeritus Program, in the amount of \$500.
 - e. Grant from Amerigroup Corporation in support of African American Read-In Fund, in the amount of \$1,500.
 - f. Grant from Barnes & Noble Booksellers in support of the George Dawson "Hold Fast to Dreams" Scholarship Fund, in the amount of \$519.
 - g. Grant from various donors in support of the Mary Kirk Nursing Scholarship, in the amount of \$500.
 - h. Grant from Guaranty Bank in support of the Guaranty Bank Scholarship Fund, in the amount of \$1,500.
 - i. Grant from Janice Kawasaki in support of the Bill Neal Scholarship Fund, in the amount of \$1,000.
 - j. Grant from the National Stone, Sand and Gravel Association in support of the Ellison Miles Geo-Technology Institute Outreach Fund, in the amount of \$950.
 - k. Grant from Town North Bank, N.A. in support of the Town North Bank Scholarship Fund, in the amount of \$10,000.

1. Grant from Toyota Motor Sales, U.S.A., Inc. in support of the Toyota Automotive Technology T-Ten Scholarship, in the amount of \$537.

TOTAL AMOUNT IN THIS REPORT: \$84,584

POLICY REPORT NO. 7

Approval of Various Policies for Richland Collegiate High School,
including Program Requirements, Textbooks, Laptops, Scheduling,
Grading and Graduation

It is recommended that the Board of Trustees adopt the attached policies for the Richland Collegiate High School and that the Board Chairman sign appropriate documents to that end.

Effective Date: 2007-2008 School Year

Background

The Texas Education Agency requires that public charter schools Boards adopt various policies that govern different aspects of student life. These policies cover areas such as program requirements, textbooks, laptops, scheduling, grading and graduation.

Resource: Steve Mittelstet
Superintendent Richland Collegiate High School
(972) 238-6364

Robert J. Young
District Legal Counsel
(214) 860-2470

RCHS PROPOSED POLICIES FOR 2007-2008

RCHS Program Requirements:

1. 2 year commitment

The RCHS program is a two-year high school program that completes a student's junior and senior years. Students who enroll in the RCHS program are expected to complete two years. Students who desire to graduate earlier than the expected two years must seek approval from the RCHS administration.

2. Required credits for admission

Students must have completed twelve high school credits to be eligible for Fall Term enrollment. Students who want to apply for enrollment for the Spring Term must have completed fifteen high school credits to be eligible for enrollment into the RCHS program. No senior students will be permitted to apply for enrollment in the RCHS program.

3. Dismissal for unexcused absences

RCHS students who accumulate ten or more unexcused days or partial days in a school year may be removed from the RCHS program for the remainder of the school year. Unexcused absences include the following:

- Leaving campus without signing out in the RCHS office with parent permission
- Leaving campus due to illness without approval from the Health Center & signing out in the RCHS office with parent permission
- Failure to submit proper documentation to the RCHS office for absences within three days of the absence
- Arriving to class more than 20 minutes late (1-20 minutes late = tardy; 20+ minutes late = unexcused absence for the class)
- Missing class due to vacation or for personal reasons
- Missing class due to work
- Missing class due to other family members or transportation reasons

4. Required course sequence

The RCHS has a math, science, and engineering focus; therefore, all RCHS students are required to not only meet but exceed the state recommendations for math and science courses. As a result, each student is expected to take math and science courses each school year. Additionally, each student must take a technical writing course and a business finance course in compliance with Texas Education

Agency high school graduation requirements before graduation from the high school program. The following schedule outlines the expected course sequence for each grade level; however, math and science courses are scheduled for each student based on current skill level in math (ACCUPLACER scores).

11 th Grade		
Fall Term	Spring Term	May Term
English 1301	English 1302	*Required Course
History 1301	History 1302	
Math Course	Math Course	
Physics 1405 or higher	Physics 1407 or higher	
Foreign Lang. or *Required Course	*Required course	

12 th Grade		
Fall Term	Spring Term	May Term
British Literature 2321	Technical Writing	*Required Course
Government	Economics	
Math Course	Math Course	
Science Course	Science Course	
* Required Course	* Required Course	

* denotes that a student may select a course that meets TEA graduation requirements, College Core completion, or Associate Degree completion.

Richland College High School students must take high school required courses during the Fall, Spring, and May Terms for first attempts. Students may take high school required courses during the summer terms for second attempts.

Textbook Policies:

Richland College High School provides textbooks to Richland College High School students for high school credit classes, College Core classes, and Associate Degree classes only. Students are responsible for the textbooks and must return them at the end of each term. Lost textbooks must be replaced at student cost. Students who severely damage or lose textbooks must either replace the books or reimburse the Richland College business office for the replacement cost of the books. Students have to purchase at their own expense textbooks for third attempt classes or for classes that are not required for high school graduation, College Core completion, or Associate Degree completion.

Laptop Policies:

RCCHS students who elect to use an RCCHS laptop are responsible for the care and use of the laptop while in their possession. Intentional or negligent damage to a laptop may result in repair costs and/or other monetary fines. Students who lose, abuse, or damage RCCHS laptops are not granted permission to use another RCCHS laptop for the remainder of the school year and/or remaining time in the RCCHS program. Loss of a laptop may also result in replacement costs and/or fines. RCCHS laptops are to be used by RCCHS students only; use by non-RCCHS students or adults is strictly prohibited. Laptop use by non-RCCHS students may result in the removal of RCCHS laptop privileges for the remainder of the school year. RCCHS students are to use the laptops for academic purposes only. Laptops are not to be used for purposes such as music, video, and game downloading or non-academic web surfing (i.e., My Space, music sites, game sites) during school instructional time. Students who misuse laptops during school instructional time may have their laptop privileges revoked for the remainder of the school year.

Scheduling Policies:

1. Required course load

All RCCHS students are enrolled in five classes each Fall and Spring Term and one class each May Term. To remain in the RCCHS program, students must be enrolled in a minimum of five classes each Fall and Spring Term. Students who elect to take more than five courses must have a signed *Two Year Plan* by both the student and a parent or guardian. Additionally, students who want to take more than 17 college credit hours in a Fall or Spring Term must seek approval from an RCCHS Administrator.

2. Dropping courses

RCCHS students are enrolled in college courses that meet the TEA required Texas Essential Knowledge and Skills for high school credit classes, thus both high school and college credit are earned for most classes. Although RCCHS students are considered college students in many aspects, they are enrolled in a Texas Charter High School program and therefore fall under all TEA mandated policies and regulations. Some of the privileges that college students have such as dropping classes are not extended to the RCCHS students due to the structure of the high school program requirements. RCCHS students are not permitted to drop courses beyond the 3rd class meeting for any course. To remain in the RCCHS program, RCCHS students are required to take a

minimum of five classes each Fall and Spring Term and one class each May Term. If students elect to take more than five courses in a term, and then decide to drop the course(s) beyond the third class session, they are subject to tuition reimbursement for each dropped course.

Summer and Winter Term classes are optional for RCHS students and Richland College will pay tuition for courses that apply towards the College Core completion, high school graduation, or Associate Degree completion. If, however, a student elects to take Summer or Winter Term courses and then decides to drop the class or classes, he/she must repay the tuition for each dropped class.

3. Schedule Change Requests

Students are scheduled according to the *Two Year Plans* that each student creates with his/her Academic Advisor. Each *Two Year Plan* must be signed by both the student and at least one parent or guardian, and is kept in the students' academic cumulative folder. With Advisor approval, RCHS students may create their own schedule, using the *Choice Sheet*, each Fall, Spring, and May Term. *Two Year Plans* and *Choice Sheets* must have the required signatures and be returned to each student's Academic Advisor by or before the announced deadline. Students who do not return their *Two Year Plans* or *Choice Sheets* by the deadline forfeit their privilege of creating their own schedule. Instead, the assigned Academic Advisor schedules the classes for students who do not turn in their *Two Year Plans* and term schedules based on student graduation needs. Only students who turn in *Two Year Plans* and *Choice Sheets* by the deadline are permitted to request schedule changes using the *Schedule Change Request Form*. The *Schedule Change Request Form* must be returned within three school days or the schedule change will not be honored. Schedule change requests are reviewed by each Academic Advisor and are granted based on the merit of each request. Schedule changes are granted for the following reasons: student needs to repeat a class, another course is required for graduation purposes, and/or there is a change in degree plan or diploma plan. Unanticipated schedule changes may occur prior to or during the start of each term due to cancelled classes, instructor changes, and/or the need to repeat failed classes. In such situations, RCHS Academic Advisors make the necessary schedule changes based on each student's graduation plan (*Two Year Plan*).

Grading & Graduation Policies:

1. Credit-by-Exam/Reinstating Prior Year Credits (add to existing handbook policy on page 20)

Students who miss a CBE on the assigned test date are required to pay the full cost of reordering a new exam. Students must bring a receipt of payment from the Richland College business office to an Academic Advisor before a missed CBE is reordered.

2. Curriculum Modifications

College credit is not granted to students who require curriculum modifications. High school credit only is granted for classes in which curriculum modifications are required.

POLICY REPORT NO. 8

Approval of Resolution Authorizing Participation in a Regional Law Enforcement Mutual Aid Task Force

It is recommended that the Board of Trustees approve the attached resolution that authorizes participation by all District Police Departments in the Greater Dallas-Fort Worth Regional Law Enforcement Mutual Aid Task Force.

Effective Date: April 3, 2007

Background

The proposed agreement establishes a regional mutual aid law enforcement assistance to cooperate in the delivery of public safety services to protect health, life and property. Statutory authority for such a mutual aid agreements is contained in Chapter 791 of the Texas Government Code and Section 362.002 of the Texas Local Government Code.

This proposed mutual aid agreement allows for a member law enforcement agency to call upon other member agency(s) for assistance of additional personnel and equipment. The providing of assistance is discretionary with the requested member, and is subject to the availability of resources. No contractual obligation to provide resources is created, and all obligations under this agreement are voluntary.

When law enforcement personnel and equipment are furnished pursuant to this agreement, they will be under the command of the requesting member's chief law enforcement officer or his designee. The responding member has, however, (in his sole discretion) the option to withdraw personnel and/or equipment and discontinue participation in any activity initiated pursuant to this agreement.

Resource: Robert J. Young
District Legal Counsel
(214) 860-2470

A RESOLUTION OF THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT TO FORM A REGIONAL LAW ENFORCEMENT MUTUAL AID TASK FORCE WITH OTHER AREA LAW ENFORCEMENT AGENCIES FOR THE PURPOSE OF PROVIDING AND RECEIVING LAW ENFORCEMENT ASSISTANCE;

WHEREAS, the Board of Trustees of Dallas County Community College District desire to contribute to the protection and safety of citizens in this County and in surrounding communities; and

WHEREAS, the legislature has authorized the formation of interlocal assistance agreements between and among the cities and their law enforcement agencies; and

WHEREAS, the Board of Trustees of Dallas County Community College District wish to participate in an interlocal assistance agreement among local law enforcement agencies in the greater Dallas-Ft. Worth North Texas area for the purpose or providing and receiving law enforcement assistance; and

WHEREAS, all Dallas County Community College District Police Departments which includes Brookhaven, Cedar Valley, Eastfield, El Centro, Mountain View, North Lake, and Richland and other local law enforcement agencies have approved an interlocal assistance agreement to be known as the Greater Dallas- Fort Worth Regional Law Enforcement Mutual Aid Task Force Agreement; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT, TEXAS:

SECTION 1. That the Board Chairman is hereby authorized to execute the attached "Greater Dallas-Fort Worth Regional Law Enforcement Mutual Aid Task Force Agreement."

SECTION 2. That this resolution shall take effect immediately from and after its passage and it is accordingly so resolved.

APPROVED on this the 3 day of April, 2007.

ATTEST:

APPROVED:

Wright Lassiter, Jr.

Board Secretary

Dallas County Community College District
District

Jerry Prater

Board Chairman

Dallas County Community College

**GREATER DALLAS-FORT WORTH REGIONAL
LAW ENFORCEMENT MUTUAL AID TASK FORCE
AGREEMENT**

1. Preamble:

WHEREAS, the governmental entities which are parties to this agreement desire to form a law enforcement mutual aid task force to cooperate in the investigation of criminal activity; enforcement of the laws of this State; and, to protect health, life and property from riot, disaster, threat of concealed explosives, unlawful assembly characterized by force and violence or threatened violence by groups of three or more persons; and,

WHEREAS, Chapter 791, et. seq. of the Texas Government Code authorizes local government entities to enter into Interlocal Contracts and Section 362.002 of the Texas Local Government Code specifically authorizes Mutual Aid Task Force agreements such as this agreement;

NOW, THEREFORE, it is mutually agreed by the parties hereto to enter into this Agreement upon the following terms:

2. Definitions:

The following terms shall have the following meanings when used in this Agreement:

“Law Enforcement Officer” means any commissioned peace officer as defined under the Texas Code of Criminal Procedure.

“Member” means any local government entity, including the Dallas-Fort Worth International Airport Board (hereinafter “DFW Airport”), which is a party to this Agreement.

“Chief Law Enforcement Officer” means the Chief of Police or the Director of Public Safety of a municipality or DFW Airport, or the Sheriff of a County.

“Requesting Member” means a member who requests law enforcement assistance from another member under this Agreement.

“Responding member” means a member to whom a request for assistance is directed by a requesting member under this Agreement.

3. Name:

The members hereby form a mutual aid law enforcement task force to be named the Greater Dallas-Forth Worth Regional Law Enforcement Mutual Aid Task Force (hereinafter "Task Force").

4. Purpose:

The purpose of the Task Force is to cooperate in the investigation of criminal activity; enforcement of the laws of this State; and, to protect health, life and property from riot, disaster, threat of concealed explosives, unlawful assembly characterized by force and violence or threatened violence by groups of three or more persons.

5. Request for Assistance:

Any request for assistance under this Agreement shall, when reasonably possible, include a statement of the amount and type of equipment and number of law enforcement personnel requested, and shall specify the location to which the equipment and personnel are to be dispatched. However, the amount and type of equipment and number of personnel actually furnished by a responding member shall be determined by the responding member's chief law enforcement officer or his designee.

6. Response to Request for Assistance:

Responding members will assign law enforcement officers to perform law enforcement duties outside the responding member's territorial limits, but within the territorial limits of a requesting member, subject to the responding member's determination of availability of personnel and discretion when:

A. Such assignment is requested by the chief law enforcement officer or his designee, of a requesting member, and

B. The chief law enforcement officer, or his designee, of the responding member has determined, in his sole discretion, that the assignment is necessary to fulfill the purposes of this agreement in providing police protection and services within the territorial limits of the requesting member.

7. Operational control:

All personnel of the responding member shall report to the requesting member's officer in tactical control at the location to which said law enforcement

personnel have been dispatched and shall be under the operational command of the requesting member's chief law enforcement officer or his designee.

8. Release:

Law Enforcement Officers of the responding member will be released by the requesting member when their services are no longer necessary.

9. Withdrawal from Response:

The chief law enforcement officer, or his designee, of the responding member, in his sole discretion, may at any time withdraw the personnel and equipment of the responding member or discontinue participation in any activity initiated pursuant to this Agreement.

10. Qualifications of Office and Oath:

While any law enforcement officer regularly employed by a responding member is in the service of the requesting member under this Agreement, said law enforcement officer shall be deemed to be a peace officer of the requesting member and be under the command of the requesting member's chief law enforcement officer with all powers of a law enforcement officer of the requesting member as if said law enforcement officer were within the territorial limits of the governmental entity where said officer is regularly employed. The qualifications of office of said law enforcement officers where regularly employed shall constitute his or her qualifications for office within the territorial limits of the requesting member and no additional oath, bond or compensation shall be required.

11. Right to Reimbursement:

Each party to this agreement, when providing services of personnel as a responding party, expressly waives the right to receive reimbursement for services performed or equipment utilized under this Agreement even though a request for such reimbursement may be made pursuant to Chapter 362 of the Texas Local Government Code.

12. Officer Benefits:

Any law enforcement officer or other police personnel assigned to the assistance of another member pursuant to this Agreement shall receive the same wage, salary, pension, and all other compensation in all other rights of employment in providing such service, including injury, death benefits and worker compensation benefits and well as any available insurance, indemnity or litigation defense benefits

Said benefits shall be the same as though the law enforcement officer or personnel in question had been rendering service within the territorial limits of the member where he or she is regularly employed. All wage and disability payments, including worker compensation benefits, pension payments, damage to equipment, medical expenses, travel, food and lodging shall be paid by the member which regularly employs the officer providing service pursuant to this Agreement in the same manner as though such service had been rendered within the limits of the member where such person or law enforcement officer is regularly employed. Each responding member shall remain responsible for the payment of salary and benefits as well as for legal defense of the responding member's officers or personnel when acting pursuant to this agreement.

13. Liability:

In the event that any person performing law enforcement services pursuant to this Agreement shall be named or cited as a party to any civil claim or lawsuit arising from the performance of their services, said person shall be entitled to the same benefits from their regular employer as they would be entitled to receive if such similar action or claim had arisen out of the performance of their duties as a member of the department where they are regularly employed and within the jurisdiction of the member by whom they are regularly employed. The Members hereby agree and covenant that each Member shall remain solely responsible for the legal defense and any legal liability due to the actions of an officer or other personnel regularly employed by said member. Nothing herein shall be construed to expand or enlarge the legal liability of a Member for any alleged acts or omissions of any employee beyond that which might exist in the absence of this Agreement. Nothing herein shall be construed as a waiver of any legal defense of any nature whatsoever to any claim against a Member or against an officer or employee of a Member.

14. Waiver of Claims:

Each party of this Agreement to its members respectively waives all claims against each and every other party or member for compensation from any loss, damage, personal injury or death occurring as a consequence of the performance of this Agreement even though such alleged damage may have or is alleged to have occurred as a result of alleged negligent or other tortuous conduct of any party to this Agreement.

15. Immunity Not Waived:

The parties hereto expressly do not waive any immunity or other defenses to any civil claims with the execution of this agreement. It is understood and agreed that, by executing this Agreement, no party or member hereto waives, nor shall be

deemed hereby to waive, any immunity or defense which otherwise is available in claims arising which are signs of, or connection with, any activity conducted pursuant to this Agreement.

16. Venue:

Each party to this Agreement agrees that if legal action is brought under this Agreement, the venue shall lie in the county in which the defendant member is located, and if located in more than one county, then it shall lie in the county in which the principal offices of said defendant member are located. The Parties hereby stipulate and agree that this Agreement is to be construed and applied under Texas law.

17. Arrest Authority Outside Primary Jurisdiction:

It is expressly agreed and understood that a law enforcement officer employed by a responding party who performs activities pursuant to this Agreement may make arrests outside the jurisdiction in which said officer is regularly employed, but within the area covered by this Agreement; provided, however, that the law enforcement agency of the requesting jurisdiction and/or the jurisdiction in which the arrest is made shall be notified of such arrest without unreasonable delay. The police officers employed by the parties to this Agreement shall have such investigative or other law enforcement authority in the jurisdictional area encompassed by the members, collectively, to this Agreement as is reasonable and proper to accomplish the purposes for which a request for mutual aid assistance is made pursuant to this Agreement.

18. Clauses Severable:

The provisions of this Agreement are to be deemed severable such that should any one or more of the provisions or terms contained in this Agreement be, for any reason, held to be invalid, illegal, void, or unenforceable; such holding shall not affect the validity of any other provision or term herein and the agreement shall be construed as if such invalid, unenforceable, illegal or void provision or term did not exist.

19. Termination:

Any Party to this Agreement may terminate its participation or rights and obligations as a Party by providing thirty (30) days written notice via certified mail to the Chief Law Enforcement Officer of every other Party. Should one Party terminate its participation in, or withdraw from, this Agreement, such termination or withdrawal shall have no effect upon the rights and obligations of the remaining Parties under this Agreement.

20. Effective Date:

This Agreement becomes effective immediately upon the execution by the Parties hereto and continues to remain in effective until terminated pursuant to Section 19 above.

21. Modification:

This Agreement may be amended or modified by the mutual agreement of the parties hereto in writing to be attached to and incorporated into this Agreement. This instrument contains the complete agreement of the parties hereto and any oral modifications, or written amendments not incorporated to the Agreement, shall be of no force or effect to alter any term or condition herein.

22. Execution of Agreement:

This Agreement shall be executed by the duly authorized official of the respective Parties pursuant to approving resolutions of the governing body of the respective units of local government. Copies of said approving resolutions shall be attached hereto and made a part hereof. This agreement may be executed in multiple original copies by the respective Parties.

23. Compliance with Law:

The Parties shall observe and comply with all applicable Federal, State and Local laws, rules, ordinances and regulations that affect the provision of services provided herein.

24. Interjurisdictional Pursuit Agreement:

The Parties hereto expressly understand and agree that this agreement does not in any way modify or restrict the procedures or guidelines which are followed by any law enforcement agency or Member pursuant to the Inter-Jurisdictional Pursuit Policy Agreement to which some Members or their law enforcement agencies, may be parties. To the extent any provision of, or action taken pursuant to, the Inter-Jurisdictional Pursuit Policy Agreement may be construed to conflict with the terms and conditions of this Agreement, the terms of the Inter-Jurisdictional Pursuit Policy Agreement shall control as to those particular actions.

Dallas County Community College District is not a party to the Inter-Jurisdictional Pursuit Policy Agreement.

25. Coordinating Agency.

The Parties hereby agree that the City of Highland Park Department of Public Safety shall serve as the Coordinating Agency of the Agreement. The Chief Law Enforcement Officer, or his designee, of said Coordinating Agency shall maintain on file executed originals of this Agreement, related resolutions or orders of the Parties and other records pertaining to this Agreement. Said Coordinating Agency shall notify all members of the identity of the current Parties hereto every twelve (12) months.

Executed and entered into on this 3 day of April, 2007 by:

Dallas County Community College District

Wright Lassiter, Jr.
Board Secretary

Jerry Prater
Board Chairman

POLICY REPORT NO. 9

Approval of Eminent Domain on Property at 2075 Dennison Street,
Owned By Pinnacle Foods/Armour and Company

It is recommended that the Board of Trustees adopt the attached resolution that authorizes eminent domain proceedings for the purpose of obtaining property at 2075 Dennison Street, owned by Pinnacle Foods/Armour and Company.

Effective Date: April 3, 2007

Background

This property was apparently last owned by Armour and Company, but the company does not acknowledge its ownership. However, there is a possibility that Pinnacle Foods may have an ownership interest in the property. Taxes are delinquent on the property. The District's offer for the property represents the delinquent taxes, which is \$700.

The property is part of an assembly of acreage that will be necessary for the El Centro West Campus in West Dallas.

Resource: Ed DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Robert J. Young
District Legal Counsel
(214) 860-2470

POLICY REPORT NO. 10

Submission of Annual Racial Profiling Reports

In accordance with the state racial profiling law, each college police department of the District is required to submit an annual report to the Board of Trustees.

These reports contain data that was gathered from stops made by campus police in their police vehicles. This data is categorized by ethnicity.

El Centro College is exempt from the racial profiling law since the college does not make traffic stops.

Effective Date: April 3, 2007

Background

The 77th Texas Legislature adopted a racial profiling law in 2001. This law requires submission of certain reports to the governing body that a police department serves.

The District's college police departments are required to submit its Tier 1 reports to the Board of Trustees. These reports reflect raw data from traffic stops at the colleges with the data categorized by ethnicity. There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier 1 Report. The item labeled "Searched" refers to searches to which a party did not consent. The item labeled "Consented to Search" refers to searches to which a party consented. No action is required by the Board.

Also included are charts that provide the above information by student/non-student category.

Resource: Robert J. Young
District Legal Counsel
(214) 860-2470

**Racial Profiling
Annual Tier 1 Report**

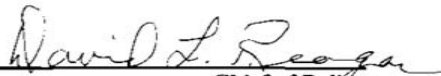
Reporting Period: From: January 1, 2006
To: December 31, 2006

Brookhaven College

Disposition	Race or Ethnicity of Individual Detained						Total
	Asian / Pacific Islander	Black	Hispanic	White	Native American	Other	
Arrested	0	3	6	5	0	0	14
Ticketed	10	20	12	87	0	0	129
* Searched	0	3	6	4	0	0	13
* Consented to Search	0	0	0	1	0	0	1

* There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier 1 Report. The item labeled "Searched" refers to searches where no consent was given. The item labeled "Consented to Search" refers to searches where consent was given.

I certify that the information provided in this report is true and correct.


Chief of Police


President

**Racial Profiling
Annual Tier I Report**

Reporting Period From: January 1, 2006
 To: December 31, 2006

Brookhaven College

Disposition	Race or Ethnicity of Individual Detained Categorized by Student / Non-Student						
	Asian / Pacific Islander	Black	Hispanic	White	Native American	Other	Total
Arrested	0/0	1/2	2/4	2/3	0/0	0/0	5/9
Ticketed	8/2	17/3	8/4	70/17	0/0	0/0	103/26
* Searched	0/0	1/2	2/4	1/3	0/0	0/0	4/9
* Consented to Search	0/0	0/0	0/0	1/0	0/0	0/0	1/0

* There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier I Report. The item labeled "Searched" refers to searches where no consent was given. The item labeled "Consented to Search" refers to searches where consent was given.

I certify that the information provided in this report is true and correct.


Chief of Police


President

Racial Profiling Annual Tier 1 Report


Reporting Period: From: January 1, 2006
 To: December 31, 2006

Cedar Valley College

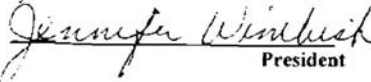
Disposition	Race or Ethnicity of Individual Detained						Total
	Asian / Pacific Islander	Black	Hispanic	White	Native American	Other	
Arrested	0	17	0	0	0	0	17
Ticketed	1	276	11	107	0	0	395
* Searched	0	0	0	0	0	0	0
* Consented to Search	0	22	3	0	0	0	25

* There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier 1 Report. The item labeled "Searched" refers to searches where no consent was given. The item labeled "Consented to Search" refers to searches where consent was given.

I certify that the information provided in this report is true and correct.



 Chief of Police



 President

Racial Profiling Annual Tier 1 Report

Reporting Period From: January 1, 2006
 To: December 31, 2006

Cedar Valley College

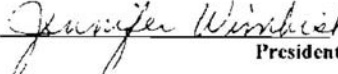
Disposition	Race or Ethnicity of Individual Detained Categorized by Student / Non-Student						
	Asian / Pacific Islander	Black	Hispanic	White	Native American	Other	Total
Arrested	0/0	13/4	0/0	0/0	0/0	0/0	13/4
Ticketed	1/0	211/65	6/5	89/18	0/0	0/0	307/88
* Searched	0/0	0/0	0/0	0/0	0/0	0/0	0/0
* Consented to Search	0/0	16/6	0/3	0/0	0/0	0/0	16/9

* There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier 1 Report. The item labeled "Searched" refers to searches where no consent was given. The item labeled "Consented to Search" refers to searches where consent was given.

I certify that the information provided in this report is true and correct.



 Chief of Police



 President

**Eastfield College Racial Profiling
Annual Tier 1 Report**

Reporting Period: From: January 1, 2006
 To: December 31, 2006

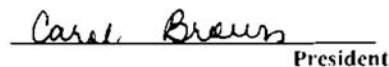
Eastfield College

Disposition	Race or Ethnicity of Individual Detained						
	Asian / Pacific Islander	Black	Hispanic	White	Native American	Other	Total
Arrested	0	10	6	5	0	0	21
Ticketed	0	17	27	34	0	4	82
* Searched	0	12	8	5	0	0	25
* Consented to Search	0	1	0	0	0	0	1

* There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier 1 Report. The item labeled "Searched" refers to searches where no consent was given. The item labeled "Consented to Search" refers to searches where consent was given.

I certify that the information provided in this report is true and correct.


 Chief of Police


 President

**Racial Profiling
Annual Tier 1 Report**

Reporting Period **From:** January 1, 2006
 To: December 31, 2006

EASTFIELD COLLEGE

Disposition	Race or Ethnicity of Individual Detained Categorized by Student / Non-Student						
	Asian / Pacific Islander	Black	Hispanic	White	Native American	Other	Total
Arrested	0/0	9/1	2/4	5/0	0/0	0/0	16/5
Ticketed	0/0	14/3	10/17	29/5	0/0	4/0	57/25
* Searched	0/0	8/4	2/6	1/4	0/0	0/0	11/14
* Consented to Search	0/0	1/0	0/0	0/0	0/0	0/0	1/0

* There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier 1 Report. The item labeled "Searched" refers to searches where no consent was given. The item labeled "Consented to Search" refers to searches where consent was given.

I certify that the information provided in this report is true and correct.



 Chief of Police



 President

**Racial Profiling
Annual Tier 1 Report**

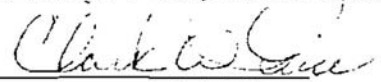
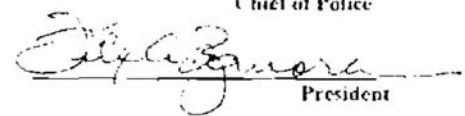
Reporting Period: From: January 1, 2006
To: December 31, 2006

Mountain View College

Disposition	Race or Ethnicity of Individual Detained						Total
	Asian / Pacific Islander	Black	Hispanic	White	Native American	Other	
Arrested	0	6	6	2	0	0	14
Ticketed	15	406	756	347	0	0	1,524
* Searched	0	4	8	4	0	0	16
* Consented to Search	0	4	8	4	0	0	16

* There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier 1 Report. The item labeled "Searched" refers to searches where no consent was given. The item labeled "Consented to Search" refers to searches where consent was given.

I certify that the information provided in this report is true and correct.


 Chief of Police

 President

**Racial Profiling
Annual Tier 1 Report**

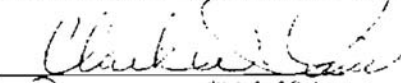
Reporting Period **From:** January 1, 2006
 To: December 31, 2006

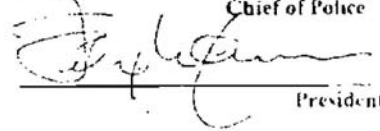
Mountain View College

Disposition	Race or Ethnicity of Individual Detained Categorized by Student / Non-Student						
	Asian / Pacific Islander	Black	Hispanic	White	Native American	Other	Total
Arrested	0/0	3/3	0/6	0/2	0/0	0/0	3/11
Ticketed	10/5	227/179	342/414	203/144	0/0	0/0	782/742
* Searched	0/0	2/2	3/5	1/3	0/0	0/0	6/10
* Consented to Search	0/0	2/2	3/5	1/3	0/0	0/0	6/10

* There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier 1 Report. The item labeled "Searched" refers to searches where no consent was given. The item labeled "Consented to Search" refers to searches where consent was given.

I certify that the information provided in this report is true and correct.



 Chief of Police


 President

**Racial Profiling
Annual Tier 1 Report**

Reporting Period: From: January 1, 2006
 To: December 31, 2006

North Lake College

Disposition	Race or Ethnicity of Individual Detained						
	Asian / Pacific Islander	Black	Hispanic	White	Native American	Other	Total
Arrested	0	0	0	0	0	0	0
Ticketed	1	8	12	10	0	0	31
* Searched	0	1	0	0	0	0	1
* Consented to Search	0	1	0	0	0	0	1

* There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier 1 Report. The item labeled "Searched" refers to searches where no consent was given. The item labeled "Consented to Search" refers to searches where consent was given.

I certify that the information provided in this report is true and correct.

 Chief of Police

 President

**Racial Profiling
Annual Tier 1 Report**

Reporting Period From: January 1, 2006
To: December 31, 2006

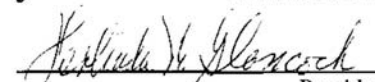
North Lake College

Disposition	Race or Ethnicity of Individual Detained Categorized by Student / Non-Student						
	Asian / Pacific Islander	Black	Hispanic	White	Native American	Other	Total
Arrested	0/0	0/0	0/0	0/0	0/0	0/0	0/0
Ticketed	0/1	6/2	8/4	6/4	0/0	0/0	20/11
* Searched	0/0	1/0	0/0	0/0	0/0	0/0	1/0
* Consented to Search	0/0	1/0	0/0	0/0	0/0	0/0	1/0

* There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier 1 Report. The item labeled "Searched" refers to searches where no consent was given. The item labeled "Consented to Search" refers to searches where consent was given.

I certify that the information provided in this report is true and correct.


Chief of Police


President

**Racial Profiling
Annual Tier 1 Report**

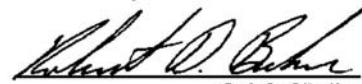
Reporting Period: **From:** **January 1, 2006**
 To: **December 31, 2006**

 RICHLAND College

Disposition	Race or Ethnicity of Individual Detained						Total
	Asian / Pacific Islander	Black	Hispanic	White	Native American	Other	
Arrested	0	7	2	5	0	0	14
Ticketed	7	28	6	56	0	0	97
* Searched	0	6	2	5	0	0	13
* Consented to Search	0	1	0	0	0	0	1

* There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier 1 Report. The item labeled "Searched" refers to searches where no consent was given. The item labeled "Consented to Search" refers to searches where consent was given.

I certify that the information provided in this report is true and correct.


 Chief of Police


 President

FERI-08-2007 12:47P FROM: RICHLAND COLLEGE BUS 972-238-6993

TO: 2662

P. 2/3

Racial Profiling Annual Tier 1 Report

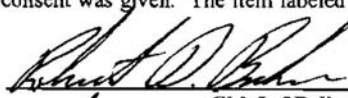
Reporting Period **From:** **January 1, 2006**
 To: **December 31, 2006**

 RICHLAND **College**

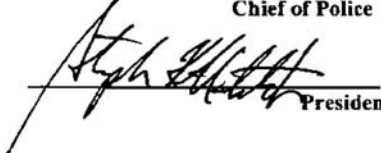
Disposition	Race or Ethnicity of Individual Detained Categorized by Student / Non-Student						
	Asian / Pacific Islander	Black	Hispanic	White	Native American	Other	Total
Arrested	0 / 0	2 / 5	0 / 2	4 / 1	0 / 0	0 / 0	6 / 8
Ticketed	5 / 2	19 / 9	6 / 0	36 / 20	0 / 0	0 / 0	66 / 31
* Searched	0 / 0	1 / 5	0 / 2	4 / 1	0 / 0	0 / 0	5 / 8
* Consented to Search	0 / 0	0 / 1	0 / 0	0 / 0	0 / 0	0 / 0	0 / 1

* There are two items under the "Disposition" column identified as "Searched" and "Consented to Search" within the Annual Tier 1 Report. The item labeled "Searched" refers to searches where no consent was given. The item labeled "Consented to Search" refers to searches where consent was given.

I certify that the information provided in this report is true and correct.



Chief of Police



President

FEB-20-2007 12:48PM FROM: RICHLAND COLLEGE BUS 972-238-6993

TO: 2662

P. 3 / 3

CURRICULUM REPORT NO. 11

Approval of Associate of Applied Sciences in Digital Forensic Technology for Richland College

It is recommended that the Board of Trustees authorize Richland College to offer a 60-66 semester credit hour Associate of Applied Sciences degree in Digital Forensic Technology in one of the two following areas of specialization: Cyber Crime or Information Assurance.

Effective Date: Fall, 2007

Background

Purpose: Digital forensic technology involves the identification, extraction, preservation, documentation, and interpretation of digital evidence that can be used in the investigation of a crime, terrorist attack, or accident. The skills required of a Digital Forensic Technician cross over several disciplines of study and are applicable across a number of industries and governmental entities.

Demand for the Program: Digital Forensic Technology is so new that most labor market information systems do not yet report demand data based on the occupational title of Digital Forensic Technician; however, U.S. Bureau of Labor Statistics data indicate continued growth of occupations related to information security. A review of the local labor market revealed more than 80 new job opening per month that required the skills contained in the proposed degree. A review of the High Technology Crime Investigation Association (HTCIA) membership directory revealed over 100 private companies in the local Dallas area that employ computer/digital forensic type of positions.

Resources: As a recipient of a Title III (Strengthening Institutions) grant, Richland College will use a portion of the grant to defray the initial start-up cost of the program for equipment and software acquisition as well as faculty support. Current classroom space is adequate to meet the need for offering this new program.

Resource: Steve Mittelstet
President
(972) 669-6364

CURRICULUM REPORT NO. 12

Approval of Associate of Applied Sciences in Interactive Simulation: Game Technology for Richland College

It is recommended that the Board of Trustees authorize Richland College to offer a 60-63 semester credit hour Associate of Applied Sciences degree in Interactive Simulation: Game Technology in one of the following three areas of specialization: Artist/Animation; Educational Game Design/Programming; or Programming.

Effective Date: Fall, 2007

Background

Purpose: The business sector has long used games and simulations to train management and staff in developing fiscal, economic and trading skills. The military uses simulation-based games in combat training. The aviation and trucking industries are heavy users of simulation training. Video and digital games are among the largest volume of software products sold all over the world. Game design and programming for use in all levels of education is beginning to emerge as a major market. Richland College proposes to offer a 60-63 semester credit hour Associate of Applied Sciences degree in Interactive Simulation: Game Technology in one of the following three areas of specialization: Artist/Animation; Educational Game Design/ Programming; or Programming. The degree has been constructed to provide a core of foundational skills during the first year and then students would select one of the three specializations for the second year.

Demand for the Program: The U.S. Bureau of Labor Statistics predicts that the growth of software publishing, of which video game design is a part, will expand by 67.9% from now until 2012. This is the fastest growing industry across all sectors. According to a Dallas Morning News report Dallas has become home to a number of the most sought after PC game makers in the world.

Resources: As a recipient of a Title III (Strengthening Institutions) grant, Richland College will use a portion of the grant to defray the initial start-up cost of the program for equipment and software acquisition as well as faculty support. Current classroom space is adequate to meet the need for offering this new program.

Resource: Steve Mittelstet
President
(972) 669-6364

CURRICULUM REPORT NO. 13

Approval of Associate of Applied Sciences in Wireless Communication for Richland College

It is recommended that the Board of Trustees authorize Richland College to offer a 67 semester credit hour Associate of Applied Sciences degree in Wireless Communication. This program will prepare students to function as a Wireless Communication Specialist with a focus on sensor technology and mobile devices.

Effective Date: Fall, 2007

Background

Purpose: Wireless communication refers to cellular and other forms of wireless communication. Demand is increasing for secured broadband and radio frequency devices. Testing, tracking with radio frequency systems and sensors, along with providing mobility through cellular and digital devices have become essential elements of the communication industry and rapidly growing across other industries, including health care.

Demand for the Program: Wireless communication is so new that most labor market information systems do not yet report demand data based on the occupational title Wireless Communication Specialist; however, U.S. Bureau of Labor Statistics data indicate continued growth of occupations within wireless technology. Results from a survey of local companies and additional feedback from a focus group of subject matter experts clearly cited potential for new hires over the next three years. Additionally, respondents identified promotional opportunities for incumbent employees who complete the degree.

Resources: As a recipient of a Title III (Strengthening Institutions) grant, Richland College will use a portion of the grant to defray the initial start-up cost of the program for equipment and software acquisition as well as faculty support. Current classroom space is adequate to meet the need for offering this new program.

Resource: Steve Mittelstet
President
(972) 669-6364

CURRICULUM REPORT NO. 14

Approval of C.E.U. Certificate for Medical Practice Manager for Richland College

It is recommended that the Board of Trustees authorize Richland College to offer a 712 contact hour C.E.U. Certificate for Medical Practice Manager. Upon successful completion of the award, students will have gained skills in office supervision, knowledge of HIPPA regulations, basics in accounts and contract management, and clinical care operations. Program graduates will be prepared to take the Professional Association of Health Care Office Management (PAHCOM) certification examination.

Effective Date: Fall, 2007

Background

Purpose: At the recommendation of Richland College's Medical Assistant (C.E.U.) Program Advisory Committee a feasibility survey was conducted to validate the need to create a career ladder program for Medical Assistants seeking to acquire the skills needed to qualify as a Medical Practice Manager.

Demand for the Program: National, state and local labor market information statistics validated the explosive growth of the health care industry over the next decade, including a 35% growth rate for medical /health services managers. The mean hourly wage for such positions in Dallas County is \$30.

Resources: Current facilities and classrooms, including labs, for the Medical Assistant and Pharmacy Technician programs will be shared by this program. The instructional cost for an adjunct instructor will be offset by tuition income.

Resource: Steve Mittelstet
President
(972) 669-6364

BUILDING AND GROUNDS REPORT NO. 15Approval of Amendments to Agreement with Engineering and Fire Investigations

It is recommended that authorization be given to approve three amendments for a total amount of \$28,375 to the agreement with Engineering and Fire Investigations for a total contract amount of \$1,022,031 for additional services District-wide.

Background

DCCCD Board of Trustees approved the original contract with ENSR Corporation (formerly Fugro/McClelland, Inc.) on March 7, 2000, in the amount of \$322,200, for a three-year period for asbestos and environment consulting services. ENSR Corporation began doing business as Engineering and Fire Investigations (EFI) and a letter of assignment was signed by the chancellor on February 20, 2001, transferring the balance of \$252,287 from ENSR to EFI.

The first amendment provided environment testing and consulting services for old testing and remediation and soil/ground water testing and reports. The second amendment provided environment testing and consulting services. The third amendment provided consulting services to various locations. The fourth amendment provided mold remediation services. The fifth amendment provided asbestos survey for the Paramount Building.

As provided by Board Policy CF (LOCAL), amendments No. 1-9 were approved as follows:

Board Approved	VCBA Approved	Amendment No.	Amount	Revised Contract
03/07/2000			\$ 322,200	
06/01/2002		1	\$ 126,381	\$ 448,581
03/03/2004		2	\$ 150,000	\$ 598,581
11/14/2005		3	\$ 280,105	\$ 878,686
	09/06/2006	4	\$ 3,745	\$ 882,431
	09/06/2006	5	\$ 9,325	\$ 891,756
Pending		6	\$ 10,565	\$ 902,321

Pending		7	\$ 2,110	\$ 904,431
Pending		8	\$ 15,700	\$ 920,131
01/16/2007		9	\$ 101,900	\$ 1,022,031

Amendments No. 6, 7 and 8 were inadvertently omitted from the January 2007 agenda. The sixth amendment provided additional testing for updates at Richland College. The seventh amendment provided consulting services for the airborne mold. The eighth amendment provided pre-renovation asbestos survey for the Paramount Building. The ninth amendment provided additional services to support renovation activities at the Paramount Allied Nursing Building for El Centro College.

Financial resources are budgeted in architects & engineers account #27211 and consultant account #22201 in divisions #45-11-941000 and #45-05-970501.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor of Facilities Management/
District Architect
District Service Center
(972) 860-7760

BUILDING & GROUNDS REPORT NO. 16Approval of Amendment to Agreement with F & S Partners, Inc.

It is recommended that authorization be given to approve an amendment to the agreement with F & S Partners, Inc. in an amount not to exceed \$78,890 for additional services for North Lake College.

Original Agreement	\$559,370
Previous Amendment (s)	0
Amendment	<u>\$78,980</u>
Revised Agreement	\$638,350

Background

The Board approved the original contract with F & S Partners, Inc. on September 5, 2006 in the amount of \$559,370 for professional architectural and design services for the south education campus for North Lake College. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
09/05/2006			\$559,370	
	01/29/2007	1	\$0	\$559,370
Pending		2	\$78,980	\$638,350

Change order No. 1 was a clarification of agreement wording and did not change the scope of the project.

This amendment of \$78,980 provides for additional design services due to the incorporation of 1) hazardous materials survey and abatement documents, 2) hazardous materials abatement bidding and construction administration services, 3) demolition documents, and 4) demolition bidding and construction administration services.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD's legal counsel.

This recommendation increases the contract to \$638,350, which is \$78,980 (12.37%) over the original amount. This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-07-970701.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steve Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

BUILDING & GROUNDS REPORT NO. 17Approval of Amendment to Agreement with Perkins + Will – CRA, LP

It is recommended that authorization be given to approve an amendment to the agreement with Perkins + Will – CRA, LP in an amount not to exceed \$284,900 for additional services for Richland College.

Original Agreement	\$3,250,000
Previous Amendment (s)	0
Amendment	<u>\$284,900</u>
Revised Agreement	\$3,534,900

Background

The Board approved the original contract with Perkins + Will – CRA, LP on July 11, 2006 in the amount of \$3,250,000 for professional architectural and design services for the science project for Richland College. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
07/11/2006			\$3,250,000	
	01/31/2007	1	\$0	\$3,250,000
Pending		2	\$284,900	\$3,534,900

Change order No. 1 was a clarification of agreement wording and did not change the scope of the project.

This amendment of \$284,900 provides for additional services for acoustical consulting, audio-visual/multimedia design, furniture & equipment consulting, scientific principal learning art design, and surveillance system design, for the development of the DCCCD Richland College Science facility.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD's legal counsel.

This recommendation increases the contract to \$3,534,900, which is \$284,900 (8.77%)

over the original amount. This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-08-970803.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steve Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

BUILDING AND GROUNDS REPORT NO. 18

Approval of Amendment to Agreement with Reed, Wells, Benson, & Company

It is recommended that authorization be given to approve an amendment in the amount of \$9,130 to the agreement with Reed, Wells, Benson & Company for a total amount not to exceed \$33,380 for additional services at El Centro College.

Background

This is RLC project #3, *Progress Report on Construction Projects*, (Informative Reports section of this agenda).

The vice chancellor of business affairs approved the original contract with Reed, Wells, Benson & Company on July 1, 2006 in the amount of \$24,250. The purpose of the agreement was to provide professional engineering services to prepare mechanical and electrical drawings and specifications for an automatic emergency storm flood relief system at El Centro College. Estimated completion date is September 1, 2007.

This amendment of \$9,130 provides a revised scope of work to assist DCCCD with construction management tasks.

This recommendation increases the cost to \$33,380, which is \$9,130 (38%) over the original amount. Financial resources are budgeted in consultant account #22201 in division #11-05-802007.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor of Facilities Management/
District Architect
District Service Center
(972) 860-7760

BUILDING AND GROUNDS REPORT NO. 19

Approval of Agreement with Criado & Associates, Inc.

It is recommended that authorization be given to approve an agreement with Criado & Associates, Inc in an amount not to exceed \$197,780 to provide civil engineering services for roadway reconstruction along the 2.2 mile service loop road serving Eastfield College.

Background

This is EFC project #2, *Progress Report on Construction Projects*, (Informative Reports section of this agenda). The project is for civil engineering services required for the design and construction plans for the pavement rehabilitation and improvements along the 2.2 mile service loop road serving Eastfield College, and approximately 800 linear feet of new roadway to provide direct access from the existing Oates Drive to the parking lot east of building T, and improvement to the three main drive entrances to the campus located at Oates Drive, Motley Drive, and La Prada Drive. Localized drainage problems will be addressed with additional inlets and grading to increase the capacity of the storm sewer system.

The facilities management staff pre-qualifies architectural and engineering firms and selected Criado & Associates, Inc. from its pool of pre-qualified firms. The agreement is effective as of April 3, 2007. Compensation is to be a fee of \$154,000 plus reimbursable expenses of \$10,780 and special services of topographical survey and geotechnical engineering for \$25,000 and \$8,000 respectively for a total contract amount not to exceed \$197,780.

Financial resources are budgeted in consultant account #22201 in division #16-04-894000.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor for Facilities Management

BUILDING AND GROUNDS REPORT NO. 20

Approval of Agreement with GMA International, Inc.

It is recommended that authorization be given to approve an agreement with GMA International, Inc. in an amount not to exceed \$59,920 to provide professional architectural and design services for carpet installation in various buildings at Brookhaven College.

Background

This is BHC project #4, *Progress Report on Construction Projects*, (Informative Reports section of this agenda). The project is for professional architectural and design services for the installation of 12,000 square yards of carpet in various buildings at Brookhaven College.

The facilities management staff pre-qualifies architectural and engineering firms and selected GMA International, Inc. from its pool of pre-qualified firms. The agreement is effective as of April 3, 2007. Compensation is to be a fee of \$56,000 plus reimbursable expenses of \$3,920 for a total not to exceed \$59,920.

Financial resources are budgeted in renovation architects & engineers account #27212 in division #92-02-964232.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor for Facilities Management/
District Architect
District Service Center
(972) 860-7760

BUILDING AND GROUNDS REPORT NO. 21

Approval of Agreement with MEP Consulting Engineers

It is recommended that authorization be given to approve an agreement with MEP Consulting Engineers in an amount not to exceed \$74,900 to provide professional engineering services for fire alarm system replacement campus-wide to match Thunderduck Hall at Richland College.

Background

This is RLC project #9, *Progress Report on Construction Projects*, (Informative Reports section of this agenda). The project is to replace fire alarm system campus-wide to match Thunderduck Hall at Richland College.

The facilities management staff pre-qualifies architectural and engineering firms and selected MEP Consulting Engineers from its pool of pre-qualified firms. The agreement is effective as of April 3, 2007. Compensation is to be a fee not to exceed \$70,000, plus reimbursable expenses not to exceed \$4,900 for a total cost of \$74,900.

Financial resources are budgeted in renovation architects & engineers account #27212 in division #92-08-964832.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor for Facilities Management/
District Architect
District Service Center
(972) 860-7760

BUILDING & GROUNDS REPORT NO. 22

Approval of Agreement with Nelco Architecture, Inc. dba NELSON

It is recommended that authorization be given to approve an agreement with Nelco Architecture, Inc. dba NELSON in an amount not to exceed \$133,261 to provide professional architectural and design services for North Lake College.

Background

This recommendation is for North Lake College, project #970707. The contract is to provide professional architectural and design services for the Workforce Development Center of North Lake College.

The facilities management staff pre-qualifies architectural and engineering firms. In conjunction with the college faculty and staff, the business diversity staff, and the bond program management team, Nelco Architecture, Inc. dba NELSON was selected from the pool of pre-qualified firms. Contract negotiations were finalized as of February 20, 2007. Article 1.5 of the proposed agreement provides for compensation of basic and additional services in the amount of \$129,261 and reimbursables in the amount of \$4,000 for a total contract amount not to exceed \$133,261.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD's legal counsel.

This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-07-970707.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steve Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

BUILDING AND GROUNDS REPORT NO. 23

Approval of Agreement with Nelson & Associates Interior Design and Space Planning, Inc.

It is recommended that authorization be given to approve an agreement with Nelson & Associates Interior Design and Space Planning, Inc. in an amount not to exceed \$42,667 to provide professional architectural design services plan and specifications for access control at Mountain View College.

Background

This is MVC project #3, *Progress Report on Construction Projects*, (Informative Reports section of this agenda). The project provides professional architectural design services plans and specifications for access control at Mountain View College.

The facilities management staff pre-qualifies architectural and engineering firms and selected Nelson & Associates Interior Design and Space Planning, Inc. from its pool of pre-qualified firms. The agreement is effective as of April 3, 2007. Compensation is to be a fee not to exceed \$39,876 plus reimbursable expenses not to exceed \$2,791 for a total cost \$42,667.

Financial resources are budgeted in renovation architects & engineers account #27212 in division #92-06-964646.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor for Facilities Management/
District Architect
District Service Center
(972) 860-7760

BUILDING AND GROUNDS REPORT NO. 24

Approval of Agreement with Primera Professional Services Group, LLC

It is recommended that authorization be given to approve an agreement with Primera Professional Services Group, LLC in an amount not to exceed \$290,291 to provide professional asbestos and environment consultant services for various campus locations.

Background

The project is to provide professional asbestos and environmental consultant services for various campus locations.

The facilities management staff pre-qualifies architectural and engineering firms and selected Primera Professional Services Group, LLC from its pool of pre-qualified firms. The agreement is effective as of April 3, 2007. Compensation is to be a fee not to exceed \$271,300, plus reimbursable expenses not to exceed \$18,991 for a total cost of \$290,291.

Financial resources are budgeted in architects & engineers account #27211 in division #45-11-941000.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor for Facilities Management/
District Architect
District Service Center
(972) 860-7760

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

Recommendations in the Building and Grounds Reports Section of This Agenda
Architects and Engineers

	# agreements	% agreements	\$ amount	% amount
MBE	2	67	561,237	95
WBE	1	0	29,000	5
Not classified	0	33	0	0
Total	3	100	590,237	100

Pre-Qualified Pools from Which Recommendations for Agreements
In the Building and Grounds Reports Section of This Agenda Were Derived
Architects and Engineers

	# in pool	% in pool
MBE	73	24
WBE	24	7
Not classified	215	69
Total	312	100

Recommendations in the Building and Grounds Reports Sections
Architects and Engineers
September 5, 2006 – April 3, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	4	21	1,461,022	26
WBE	2	11	103,900	2
Not classified	13	68	4,066,756	72
Total	19	100	4,832,859	100

Notes: This report excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or women owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership are not known.

FINANCIAL REPORT NO. 25

Approval of Expenditures for February 2007

It is recommended that expenditures for February 2007 be approved. The detailed expenditure report is located in the business affairs office at the District Service Center.

FINANCIAL REPORT NO. 26

Presentation of Budget Report for February 2007

The budget report for February 2007 is presented as a matter of record (see attached).

Background

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and

other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will be carried forward to the next fiscal year and making various other entries in what is called “13th month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports because the activities of 13th month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board’s Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, “Why the difference? Is this normal?” The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—“Is this normal?” In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District’s monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

REVENUES & ADDITIONS

Year-to-Date February 28, 2007

50.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 84,752,747	\$ 36,484,638	\$ 48,268,109	43.0%	41.1-46.0%	
Tuition	60,814,917	49,786,306	11,028,611	81.9%	75.3-80.1%	(1)
Taxes for Current Operations	110,791,496	107,241,889	3,549,607	96.8%	94.4-97.0%	
Federal Grants & Contracts	1,133,870	437,836	696,034	38.6%	19.9-89.1%	
State Grants & Contracts	131,292	131,252	40	100.0%	n/a	
General Sources:						
Investment Income	4,925,543	2,994,139	1,931,404	60.8%	40.6-59.2%	(2)
General Revenue	2,256,630	1,313,498	943,132	58.2%	n/a	
Subtotal General Sources	7,182,173	4,307,637	2,874,536	60.0%	45.1-71.6%	
SUBTOTAL UNRESTRICTED	264,806,495	198,389,558	66,416,937	74.9%	n/a	
Use of Fund Balance & Transfers-in	10,251,852	-	10,251,852	0.0%	n/a	
TOTAL UNRESTRICTED	275,058,347	198,389,558	76,668,789	72.1%	65.2-70.6%	(3)
AUXILIARY FUND						
Sales & Services	7,227,730	2,580,015	4,647,715	35.7%	34.5-48.6%	
Investment Income	385,322	199,562	185,760	51.8%	31.7-88.5%	
Transfers-in	3,998,797	3,998,797	-	100.0%	n/a	
Use of Fund Balance	351,462	-	351,462	0.0%	n/a	
TOTAL AUXILIARY	11,963,311	6,778,374	5,184,937	56.7%	19.5-62.7%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	20,959,931	11,176,995	9,782,936	53.3%	n/a	
SBDC State Match	1,365,210	634,808	730,402	46.5%	n/a	
Subtotal State Appropriations	22,325,141	11,811,803	10,513,338	52.9%	n/a	
Grants, Contracts & Scholarships:						
Federal	63,652,450	23,553,111	40,099,339	37.0%	n/a	
State	5,924,624	2,650,908	3,273,716	44.7%	n/a	
Local	5,425,565	2,597,895	2,827,670	47.9%	n/a	
Transfers-in	903,745	421,569	482,176	46.6%	n/a	
Subtotal Grants, Contracts & Scholarships	75,906,384	29,223,483	46,682,901	38.5%	n/a	
TOTAL RESTRICTED	98,231,525	41,035,286	57,196,239	41.8%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 385,253,183	\$ 246,203,218	\$ 139,049,965	63.9%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET
EXPENDITURES & USES BY FUNCTION

Year-to-Date February 28, 2007
50.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 119,358,286	\$ 62,129,494	\$ 57,228,792	52.1%	50.1-55.4%	
Public Service	5,621,001	2,364,071	3,256,930	42.1%	38.2-49.8%	
Academic Support	16,587,463	8,363,018	8,224,445	50.4%	43.6-53.5%	
Student Services	25,389,830	11,819,474	13,570,356	46.6%	47.1-51.1%	(4)
Institutional Support	49,492,311	26,630,985	22,861,326	53.8%	45.1-51.2%	(5)
Staff Benefits	10,106,751	4,224,255	5,882,496	41.8%	38.8-50.1%	
Operations & Maintenance of Plant	27,147,376	15,068,497	12,078,879	55.5%	48.9-59.0%	
Repairs & Rehabilitation	7,106,956	1,652,990	5,453,966	23.3%	23.3-50.2%	
Special Items:						
Reserve - Campus	736,058	-	736,058	0.0%	n/a	
Reserve - Compensation	-	-	-	0.0%	n/a	
Reserve - Operating	1,382,500	-	1,382,500	0.0%	n/a	
Reserve - New Campuses	500,000	-	500,000	0.0%	n/a	
Reserve - Non-operating	658,910	-	658,910	0.0%	n/a	
TOTAL UNRESTRICTED	264,087,442	132,252,784	131,834,658	50.1%	47.0-53.2%	
AUXILIARY FUND						
Student Activities	6,054,509	3,098,071	2,956,438	51.2%	42.0-54.7%	
Sales & Services	5,317,752	2,682,263	2,635,489	50.4%	39.1-75.1%	
Reserve - Campus	158,234	-	158,234	0.0%	n/a	
Reserve - District	327,816	-	327,816	0.0%	n/a	
Transfers-out	105,000	94,083	10,917	89.6%	0-110.3%	
TOTAL AUXILIARY	11,963,311	5,874,417	6,088,894	49.1%	33.6-67.4%	
RESTRICTED FUND						
State Appropriations	20,959,931	11,176,995	9,782,936	53.3%	45.5-56.0%	
Grants & Contracts	31,355,580	9,898,245	21,457,335	31.6%	n/a	
Scholarships	45,916,014	19,960,046	25,955,968	43.5%	n/a	
TOTAL RESTRICTED	98,231,525	41,035,286	57,196,239	41.8%	n/a	
SUBTOTAL EXPENDITURES & USES	374,282,278	179,162,487	195,119,791	47.9%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	1,894,389	1,816,995	77,394	95.9%	71.6-92.5%	(6)
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	63,000	129,920	(66,920)	206.2%	33.9-107.6%	(7)
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	3,998,797	3,998,797	-	100.0%	n/a	
Unexpended Plant Fund	1,250,000	1,250,000	-	100.0%	n/a	
Debt Service Fund	3,556,438	1,787,719	1,768,719	50.3%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	10,970,905	9,191,712	1,779,193	83.8%	n/a	
TOTAL EXPENDITURES & USES	\$ 385,253,183	\$ 188,354,199	\$ 196,898,984	48.9%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date February 28, 2007
50.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$ 181,688,260	\$ 93,507,342	\$ 88,180,918	51.5%
Staff Benefits	10,106,751	4,224,255	5,882,496	41.8%
Purchased Services	11,658,334	6,277,805	5,380,529	53.8%
Operating Expenses	49,737,943	24,461,784	25,276,159	49.2%
Supplies & Materials	8,679,707	5,080,541	3,599,166	58.5%
Minor Equipment	2,987,856	2,651,777	336,079	88.8%
Capital Outlay	9,065,193	1,964,047	7,101,146	21.7%
Charges	(13,114,070)	(5,914,767)	(7,199,303)	45.1%
SUBTOTAL UNRESTRICTED	260,809,974	132,252,784	128,557,190	50.7%
Reserve - Campus	736,058	-	736,058	0.0%
Reserve - Compensation	-	-	-	0.0%
Reserve - Operating	1,382,500	-	1,382,500	0.0%
Reserve - New Campuses	500,000	-	500,000	0.0%
Reserve - Non-operating	658,910	-	658,910	0.0%
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	1,894,389	1,816,995	77,394	95.9%
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%
Institutional Matching - Contracts/Grants	63,000	129,920	(66,920)	206.2%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	3,998,797	3,998,797	-	100.0%
Unexpended Plant Fund	1,250,000	1,250,000	-	100.0%
Debt Service Fund	3,556,438	1,787,719	1,768,719	50.3%
TOTAL UNRESTRICTED	275,058,347	141,444,496	133,613,851	51.4%
AUXILIARY FUND	11,963,311	5,874,417	6,088,894	49.1%
RESTRICTED FUND	98,231,525	41,035,286	57,196,239	41.8%
TOTAL EXPENDITURES & USES	\$ 385,253,183	\$ 188,354,199	\$ 196,898,984	48.9%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a,” this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Tuition* revenue reflects a higher than budgeted enrollment increase, as well as the credit hour tuition rate increase for spring.
- (2) Actual *Investment Income* reflects a higher percent of budget because the Operating Fund proportion of the total investment pool is greater causing a larger allocation of total interest. In addition, interest income has risen overall because of maturing investments and improved yields of newly invested funds. Current year activity will be re-evaluated for Spring 2007 revision.
- (3) *Total Unrestricted* shows a higher percent of budget received due to the reasons described in notes (1-2) above, as well as tax revenue being at the upper end of the control limits.
- (4) Actual *Student Services* reflects a lower than normal percent of budget due to delayed hiring of personnel.
- (5) Actual *Institutional Support* reflects increases in non-salary operating expenditures for ongoing business activities such as the chamber of commerce agreement and for equipment purchases. Current year amounts will be re-evaluated for Spring 2007 revision.
- (6) Actual *Tuition to Debt Service Fund* reflects an increase in debt transfer for credit students. Current year budget will be re-evaluated for Spring 2007 revision.
- (7) *Institutional Matching-Contracts/Grants* always show wide variation in rates of receipts, expenditures and transfers because the timing is based on the fiscal year unique to each contract and grant rather than based on DCCCD’s fiscal year. However, current year amounts will be re-evaluated for Spring 2007 revision.

INFORMATIVE REPORT NO. 27

Presentation of 2nd Quarter Investment Transactions

The 2nd quarter investment transactions are presented as provided by Board Policy CAK (LEGAL), which states: *Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.*

Background

Trustees who serve on the Audit Committee are Ms. Charletta Compton (chair), Mrs. Kitty Boyle and Mr. Bob Ferguson. The Audit Committee reviewed the report of 2nd quarter investment transactions on March 27, 2007. If indicated, Audit Committee members will discuss the statements with the Board during the meeting on April 3, 2007.

The 2nd quarter investment transaction report is typical for this phase of the annual financial cycle.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



Investment Portfolio

As of February 28, 2007

Dallas County Community College District
2nd Quarter Report of Investment Transactions
Executive Summary

The investment portfolio of the District is summarized in the table *Investment Portfolio Summary Report*. The purchase date, maturity date, yield to maturity, book value, and market value are shown for each of the investment securities of the District as of February 2007. The configuration of the portfolio is shown for both the quarters ended November 30, 2006 and February 28, 2007, see Figures 1 and 2. The portfolio is invested 43.04% in U.S. Agency securities and 9.08% is invested in U.S. Treasury securities. The remaining 47.88% is invested in TexPool and TexSTAR. Of the portfolio, 75.09 % will mature in one year or less. No security has a maturity of more than three years from February 2007. An analysis of the portfolio maturity is shown in Figure 3. The portfolio has coupons that range from 2.60% to 5.30% and the District is earning 5.29% average return on the short-term investment pools. Because of a rising interest environment, the portfolio yield is currently underperforming the Treasury yield curve as of February 28, 2007 from a minimum of 69 basis points (3 years or less) to a maximum of 137 basis points (1 year or less). An analysis of the District's portfolio yield compared with the Treasury yield at February 28, 2007 and February 28, 2006 is shown in Figure 4.

Note: There is a *Glossary of Investment Terms* at the end of this report.

Dallas County Community College District
Investment Portfolio Summary Report
Activity for the 2nd Quarter Ended February 28, 2007

INVESTMENTS:		MARKET	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY
Beginning of Period	November 30, 2006	\$ 199,228,291	\$ 870,141	422	4.15%
Purchases		\$ 215,922,508			
Maturities / Sold		\$ (158,790,562)			
Market Value Change		\$ 8,853			
End of Period	February 28, 2007	\$ 256,369,090	\$ 282,122	410	4.62%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the DCCCD Board of Trustees, and the Public Funds Investment Act, as amended.

/s/ Edward M. DesPlas

Edward M. DesPlas, Vice Chancellor of Business Affairs

/s/ Kim Green

Kim Green, Associate Vice Chancellor of Business Affairs

/s/ Robb Dean

Robb Dean, Director of Finance and Treasury

Dallas County Community College District
Investment Portfolio Transaction Summary Report
Activity for the 2nd Quarter Ended February 28, 2007
By Type of Investment

	Face Amount <u>2/28/2007</u>	Market Transactions					Market Value 2/28/2007
		Market Value 11/30/2006	Securities Purchased	Securities Matured /Sold	Market Value Change		
SUMMARY:							
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 122,733,866	\$ 85,601,920	\$ 160,922,508	\$ (123,790,562)	\$ 0	\$ 122,733,866	
TREASURY SECURITIES	24,000,000	23,244,200	-	-	44,160	23,288,360	
AGENCY SECURITIES	146,600,000	90,382,171	55,000,000	(35,000,000)	(35,307)	110,346,864	
PORTFOLIO TOTAL	\$ 293,333,866	\$ 199,228,291	\$ 215,922,508	\$ (158,790,562)	\$ 8,853	\$ 256,369,090	

	Face Amount <u>2/28/2007</u>	Book Transaction Excludes Unrealized Gain and Loss					Book Value 2/28/2007
		Book Value 11/30/2006	Securities Purchased	Securities Matured / Sold	Securities (Disc.)/Prem.		
SUMMARY:							
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 122,733,866	\$ 85,601,920	\$ 160,922,508	\$ (123,790,562)	\$ 0	\$ 122,733,866	
TREASURY SECURITIES	24,000,000	24,013,135	-	-	(1,471)	24,011,664	
AGENCY SECURITIES	146,600,000	91,576,208	55,000,000	(35,000,000)	(320,125)	111,256,083	
PORTFOLIO TOTAL	\$ 293,333,866	\$ 201,191,263	\$ 215,922,508	\$ (158,790,562)	\$ (321,596)	\$ 258,001,613	

Dallas County Community College District
Investment Portfolio Transaction Report
Activity for the 2nd Quarter Ended February 28, 2007

Invest. ID	Cusip Number	Description	Purchase Date	Call Date	Maturity Date	Face Amount	Yield
MONEY MARKET FUNDS / INVESTMENT POOLS							
73190		TEXPOOL	30-Jul-90		N/A	\$ 45,729,988	(1)
1111		TEXSTAR	23-Jun-03		N/A	37,689,066	(2)
2003		TEXSTAR (TAX NOTE)	06-Aug-03		N/A	1,771,209	(2)
2004		TEXSTAR (TAX NOTE)	06-Apr-04		N/A	13,646,699	(2)
40		TEXSTAR (GO)	14-Sep-04		N/A	23,896,904	(2)
REPURCHASE AGREEMENTS							
None							
TREASURY SECURITIES							
13081	T912828BV1	U. S. Treasury	29-Jan-04		15-Jan-09	4,000,000	3.23%
13082	T912828BZ2	U. S. Treasury	25-Feb-04		15-Feb-09	20,000,000	2.97%
AGENCY SECURITIES							
16202	3128XOF87	FHLMC Notes	28-Feb-03		28-Feb-07	10,000,000	3.20%
16215	3128X2NSO	FHLMC Notes	28-Jan-04		28-Jan-08	3,000,000	3.25%
16216	3133ITQU8	FFCB Notes	28-Jan-04		28-Jul-08	3,000,000	3.55%
16217	3136F3Y59	FNMA Notes	30-Jan-04		30-Jul-07	7,500,000	3.00%
16218	3128X2UG8	FHLMC Notes	13-Feb-04		13-Aug-07	2,500,000	3.09%
16219	3128X2WC5	FHLMC Notes	23-Feb-04		23-Aug-07	7,500,000	3.15%
16220	3128X2TX3	FHLMC Notes	11-Feb-04		9-Feb-07	10,000,000	2.93%
16221	3128X2ZK4	FHLMC Notes	27-Feb-04		27-Aug-07	10,000,000	3.00%
16222	3128X2D28	FHLMC Notes	4-Mar-04		4-Sep-07	5,000,000	3.01%
16223	3128X2F34	FHLMC Notes	27-Feb-04	27-Feb-07	27-Feb-09	15,000,000	3.40%
16236	313588GA7	FNDN	15-Dec-06		25-May-07	20,000,000	5.26%
16237	313588EG6	FNDN	20-Dec-06		13-Apr-07	15,000,000	5.27%
16238	3133XJK80	FHLB Notes	16-Jan-07		16-Jan-09	20,000,000	5.30%
40-3	3128X37L1	FHLMC Notes	11-Apr-05		11-Jan-07	15,000,000	4.05%
45-1	3128X3WY5	FHLMC Notes	1-Feb-06	22-Sep-06	22-Sep-09	1,300,000	4.00%
45-2	31359MWP4	FNMA Notes	1-Feb-06		21-Oct-09	1,800,000	4.01%
PORTFOLIO TOTAL						<u>\$ 293,333,866</u>	

(1) The TexPool yield varies daily. The yield as of November 30, 2006 was 5.2780% and February 28, 2007 was 5.2802%.
(2) The TexSTAR yield varies daily. The yield as of November 30, 2006 was 5.2785% and February 28, 2007 was 5.2903%.

Market Transactions

Invest. ID	Market Value 11/30/2006	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 2/28/2007
MONEY MARKET FUNDS / INVESTMENT POOLS					
73190	\$ 27,926,817	\$ 119,875,336	\$ (102,072,165)		\$ 45,729,988
1111	25,067,773	25,426,293	(12,805,000)		37,689,066
2003	2,052,505	24,249	(305,545)		1,771,209
2004	14,032,311	179,053	(564,665)		13,646,699
40	16,522,514	15,417,577	(8,043,187)		23,896,904
REPURCHASE AGREEMENTS					
None					
TREASURY SECURITIES					
13081	3,895,000			5,160	3,900,160
13082	19,349,200			39,000	19,388,200
AGENCY SECURITIES					
16202	9,951,200		(10,000,000)	48,800	-
16215	2,942,820			8,670	2,951,490
16216	2,939,070			7,500	2,946,570
16217	7,375,800			42,150	7,417,950
16218	2,463,600			11,400	2,475,000
16219	7,395,000			30,150	7,425,150
16220	9,953,700		(10,000,000)	46,300	-
16221	9,847,400			43,200	9,890,600
16222	4,922,000			21,200	4,943,200
16223	14,571,900			20,400	14,592,300
16236	-	20,000,000		(242,000)	19,758,000
16237	-	15,000,000		(91,500)	14,908,500
16238	-	20,000,000			20,000,000
40-3	14,979,900		(15,000,000)	20,100	-
45-1	1,275,781			(1,677)	1,274,104
45-2	1,764,000				1,764,000
PORTFOLIO TOTAL	\$ 199,228,291	\$ 215,922,508	\$ (158,790,562)	\$ 8,853	\$ 256,369,090

(1) The TexPool yield varies daily. The yield as of November 30, 2006 was 5.2780% and February 28, 2007 was 5.2802%.

(2) The TexSTAR yield varies daily. The yield as of November 30, 2006 was 5.2785% and February 28, 2007 was 5.2903%.

Book Transaction Excludes Unrealized Gain

Invest. ID	Book Value 11/30/2006	Securities Purchased	Securities Matured / Sold	Securities (Disc.)/Prem.	Book Value 2/28/2007
MONEY MARKET FUNDS / INVESTMENT POOLS					
73190	\$ 27,926,817	\$ 119,875,336	\$ (102,072,165)		\$ 45,729,988
1111	25,067,773	25,426,293	(12,805,000)		37,689,066
2003	2,052,505	24,249	(305,545)		1,771,209
2004	14,032,311	179,053	(564,665)		13,646,699
40	16,522,514	15,417,577	(8,043,187)		23,896,904
REPURCHASE AGREEMENTS					
None					
TREASURY SECURITIES					
13081	4,001,338			(156)	4,001,182
13082	20,011,797			(1,315)	20,010,482
AGENCY SECURITIES					
16202	10,000,000		(10,000,000)		-
16215	3,000,000				3,000,000
16216	3,000,000				3,000,000
16217	7,481,175			7,030	7,488,205
16218	2,498,502			529	2,499,031
16219	7,500,000				7,500,000
16220	9,996,801		(10,000,000)	3,199	-
16221	10,000,000				10,000,000
16222	4,999,730			88	4,999,818
16223	15,000,000				15,000,000
16236	-	20,000,000		(239,417)	19,760,583
16237	-	15,000,000		(91,554)	14,908,446
16238	-	20,000,000			20,000,000
40-3	15,000,000		(15,000,000)		-
45-1	1,300,000				1,300,000
45-2	1,800,000				1,800,000
PORTFOLIO TOTAL	\$ 201,191,263	\$ 215,922,508	\$ (158,790,562)	\$ (321,596)	\$ 258,001,613

(1) The TexPool yield varies daily. The yield as of November 30, 2006 was 5.2780% and February 28, 2007 was 5.2802%.

(2) The TexSTAR yield varies daily. The yield as of November 30, 2006 was 5.2785% and February 28, 2007 was 5.2903%.

Dallas County Community College District
Investment Portfolio Percentage Report
Activity for the 2nd Quarter Ended February 28, 2007

Type of Security	Portfolio Pct 11/30/2006	Market Value 11/30/2006	Portfolio Pct 2/28/2007	Market Value 2/28/2007
MONEY MKT FUNDS & INVESTMENT POOLS	42.96%	\$ 85,601,920	47.88%	\$ 122,733,866
TREASURY SECURITIES	11.67%	23,244,200	9.08%	23,288,360
AGENCY SECURITIES	45.37%	90,382,171	43.04%	110,346,864
PORTFOLIO TOTAL	100.00%	\$ 199,228,291	100.00%	\$ 256,369,090

Portfolio Percent by Investment Type

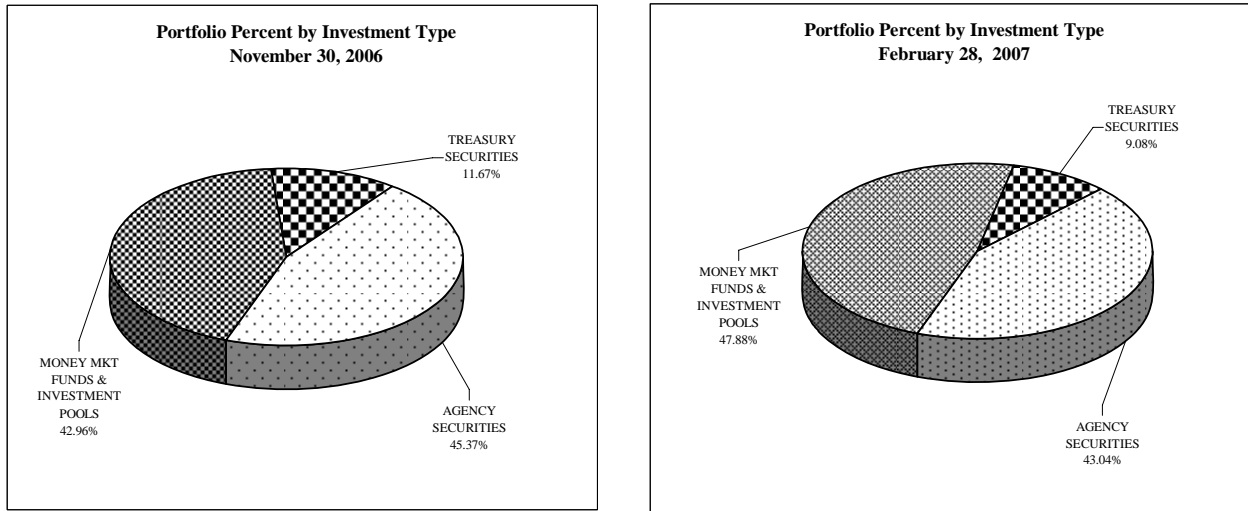


Figure 1 - Investment Portfolio Percentage Report

Dallas County Community College District
Investment Pool Report by Fund Type
Activity for the 2nd Quarter Ended February 28, 2007

Fund Description	Portfolio Pct 11/30/2006	Market Value 11/30/2006	Portfolio Pct 2/28/2007	Market Value 2/28/2007
Unrestricted Fund	63.88%	\$ 127,262,839	71.27%	\$ 182,707,749
Auxiliary Fund	6.93%	13,803,095	8.29%	21,248,292
Unexpended Plant Fund	26.86%	53,514,229	17.64%	45,240,134
Quasi - Endowment Fund	2.33%	4,648,128	2.80%	7,172,915
PORTFOLIO TOTAL	100.00%	\$ 199,228,291	100.00%	\$ 256,369,090

Portfolio Pool Allocation Percent by Fund Type

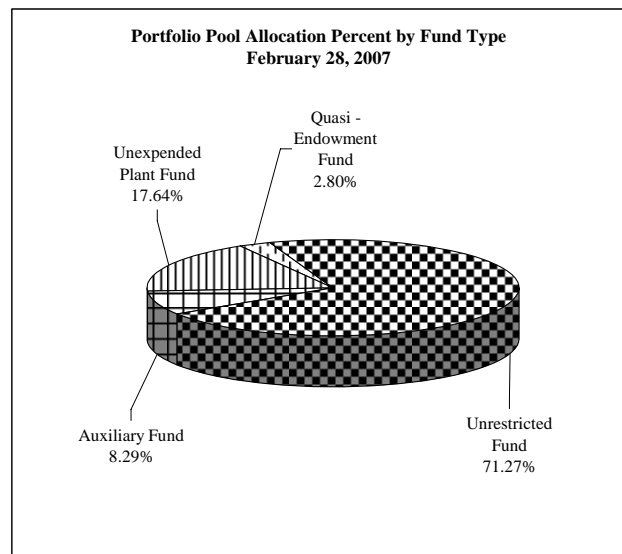
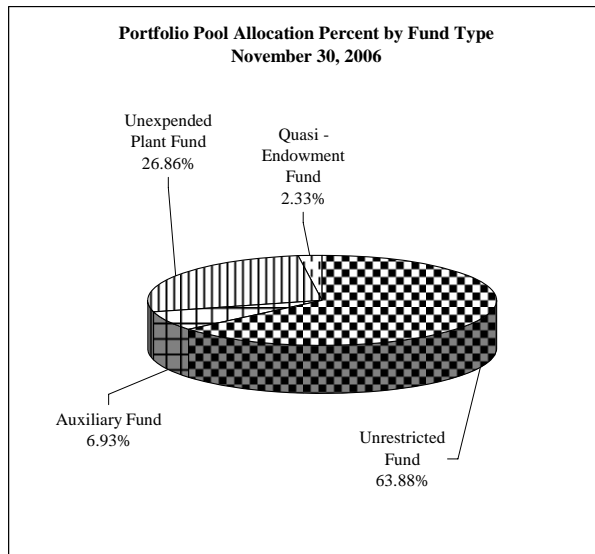
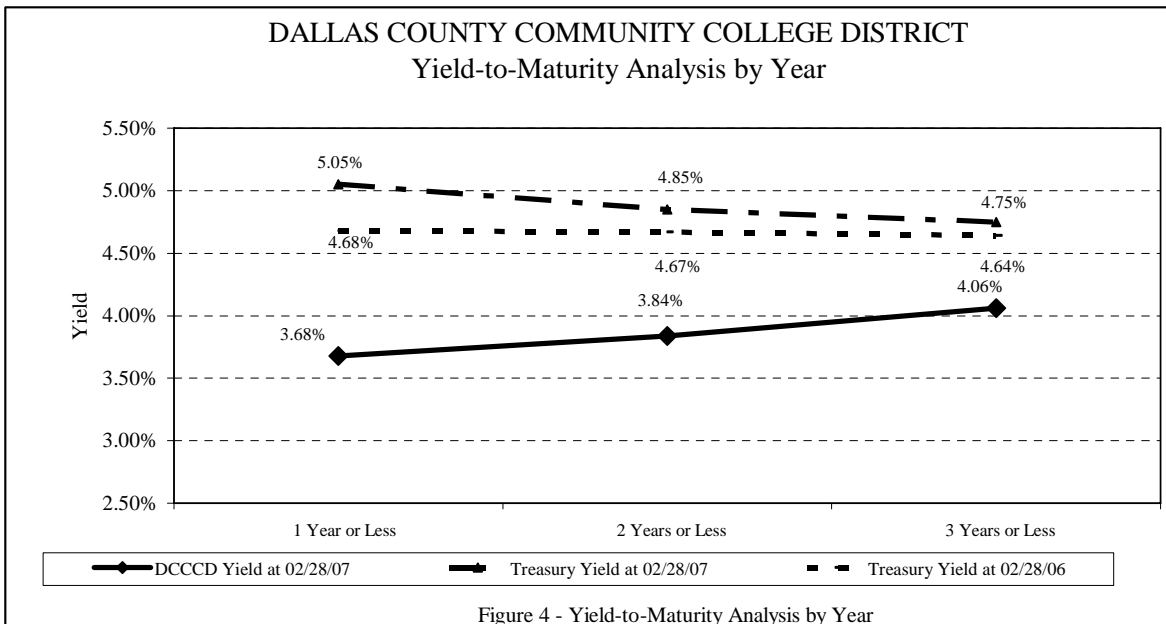
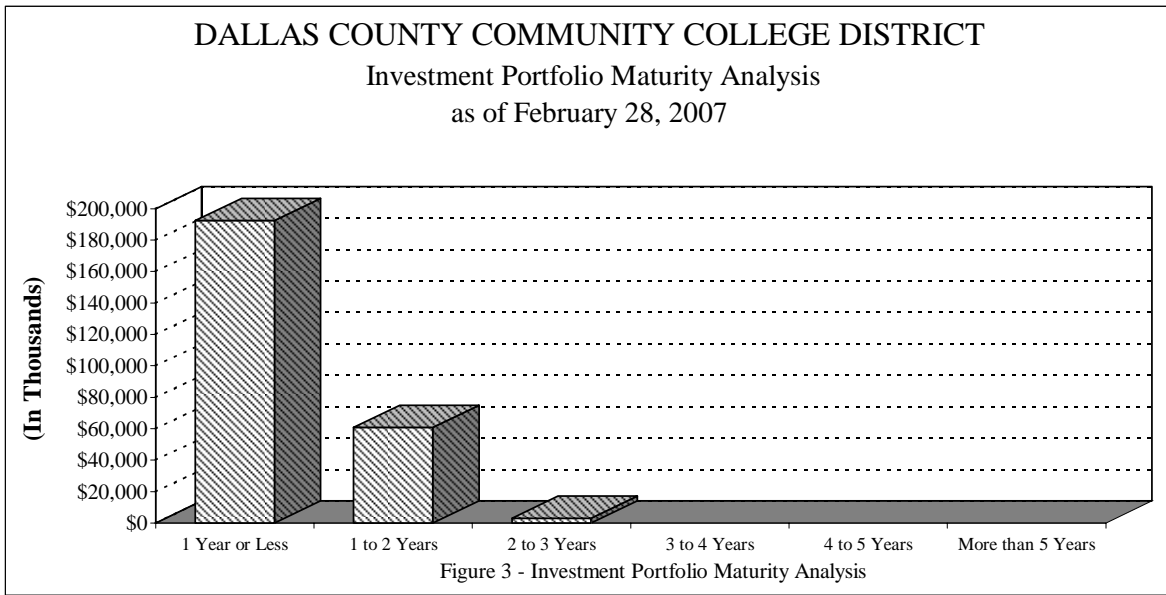


Figure 2 - Investment Portfolio Fund Report



GLOSSARY OF INVESTMENT TERMS

Agency: A security that is issued with an implied or actual pledge of the credit of the U.S. government. The agency is a department of the government or a pseudo-agency that is providing a governmental function (e.g., SLMA, FHLB).

Arbitrage: Arbitrage involves the simultaneous purchase of a security in one market and the sale of it or a derivative product in another market to profit from price differentials between the two markets. As used in municipal finance, it represents the spread between bond interest rates and the interest rate on investments of proceeds. Generally these earnings are limited by IRS requirements to spend proceeds quickly, usually within 24 months.

Basis point: 1/100th of a point (i.e., 50 basis points = .50 % or one half of one percent).

Bond: A long-term promissory note in which the issuer agrees to pay the owner the amount of the face value on a future date and to pay interest at a specified rate at regular intervals.

Broker/dealer: An individual or firm who acts as an intermediary between a buyer and seller, usually charging a commission.

Call: The right to redeem outstanding bonds before their scheduled maturity.

Coupon: The stated interest payment that is based on the face amount of a fixed income security. This amount is usually redeemable at a specific date for a specific payment.

Delivery vs. payment: The control feature that will not allow a security to be paid unless the security is delivered in the exact amount of value as the payment. This transaction usually involves a third party, usually the safekeeping department of a bank.

Discount: The amount of reduction from the face of a fixed income security to compensate for the difference in coupon price and the market value.

GASB 31: A pronouncement by the Governmental Accounting Standards Board that provided for a dissolution of distinct differences between book and market values. It caused there to be a “mark to market” on a regular basis, with a recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

GO bond: A bond which is supported by general obligation tax revenues of a governmental entity.

Liquidity: The liquidity of a security is the ease with which the market can absorb volume buying or selling without dramatic fluctuation in price, i.e., ease of entry/exit into/from a market.

Market value: The market value of a security is the last-sale price multiplied by total units outstanding. It is calculated throughout the trading day and is related to the total value of the index.

Maturity: The date that a security comes due. The issuer must pay the holder the face amount of the security.

Municipal bonds: Bonds issued by states, cities, counties, and towns to fund public capital projects like roads, schools, sanitation facilities, bridges, as well as operating budgets. These bonds are exempt from federal taxation and from state and local taxes for the investors who reside in the state where the bond is issued.

Premium: The amount of extra price that is added above the face of a fixed income security to compensate for the difference in coupon price and the market value (which takes into consideration the current interest market compared to the stated coupon).

Repurchase agreement: Agreement between a seller and a buyer, usually of agency or treasury securities, where the seller agrees to repurchase the securities at an agreed upon price and date.

Revenue bond: A bond which is supported by pledged revenues of the entity.

Settlement: The conclusion of a securities transaction; a broker/dealer buying securities pays for them; a selling broker delivers the securities to the buyer's broker.

Treasury: A security that is issued with the full faith and credit of the United States government.

Underwriter: An investment banker who assumes the risk of bringing a new securities issue to market. The underwriter will buy the issue from the issuer and guarantee sale of a certain number of shares to investors; this is firm-commitment underwriting. To spread the risk of purchasing the issue, the underwriter often will form a syndicate (underwriting group, purchase group) among other investment firms. If the investment firm is unwilling to buy the issue outright, other underwriting forms may be used.

Unrealized gain or loss: The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.

INFORMATIVE REPORT NO. 28

Presentation of 2nd Quarter Financial Statements

The 2nd quarter financial statements are presented as provided by Board Policy CDA (LOCAL) which states: *Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts.*

Background

Trustees who serve on the Audit Committee are Ms. Compton (chair), Mrs. Boyle and Mr. Ferguson. The Audit Committee reviewed the 2nd quarter financial statements on March 27, 2007. If indicated, Audit Committee members will discuss the statements with the Board during the meeting on April 3, 2007.

The Audit Committee accepted the financial statements and recommended they be presented to the full Board of Trustees at the April 3, 2007 meeting.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



Financial Statements

As of February 28, 2007

**Dallas County Community College District
2nd Quarter Financial Report
Executive Summary**

There have been no significant changes or transactions affecting the financial position of the District for the period September 1, 2006 through February 28, 2007, with the exception of the issuance of \$25.3 million in revenue bonds to refund \$27.1 million of 2001 Revenue Bonds. A brief analysis of each of the primary statements follows.

Balance Sheet

The schedule *Combined Balance Sheet* presents the unaudited Combined Balance Sheet by fund group as of February 28, 2007. The assets of the District continue to consist primarily of cash, investments, and plant assets (approximately 95.2% of total assets). Cash, cash equivalents, and investments decreased approximately \$6.4 million (2.4%) from February 28, 2006. The decrease is primarily due to expenditures for land and building purchases and for construction costs for planned projects. Receivables decreased approximately \$3.9 million (22.8%) from February 28, 2006. This decrease is primarily due to decreased Federal receivables related to student financial aid. Inventories and other assets increased approximately \$1.3 million (17.8%) from February 28, 2006. This increase is mainly attributable to the capitalization of bond issue costs for the Series 2006 Revenue Refunding Bonds and the deferred gain on the refunding of the Series 2001 Revenue Bonds. Property, plant and equipment increased approximately \$8.9 million (2.8%) from February 28, 2006. The increase is primarily related to the capitalization of assets for maintenance tax note and construction projects and is net of asset disposals and depreciation. Total combined assets are relatively unchanged from February 2006. The District's Combined Assets, Liabilities and Fund Balances are depicted graphically in Figures 1-2.

District assets are funded approximately 71.9% by fund balances, and 28.1% by liabilities. Isolating the effects of interfund payables, total liabilities of the District have decreased about 8.2% when compared to February 2006. This decrease is mainly attributable to a reduction in bonds payable due to making semi-annual principal payments.

Schedule of Fund Balances

The *Schedule of Fund Balances* presents the total fund balances of the District by fund and by type (i.e. Restricted, Designated, etc.). The largest components of fund balance are the investment in plant assets (\$224.5 million, 50.8%) and current operating funds (\$166.7 million, 37.7%). Total current fund balances increased by

approximately \$66.1 million for the year to date. The change in fund balance is cyclical in nature over the course of the fiscal year. The components of the fund balances are depicted graphically in Figure 3.

Statement of Current Funds Revenues, Expenditures, and Other Changes

The results of operations for the current funds are summarized in the *Combined Current Funds Revenues, Expenditures and Transfers* table. This table presents a comparison for the second quarter ended February 28, 2007, 2006 and 2005.

Current revenues have increased from the same period in the prior year. Unrestricted state appropriations to date are relatively unchanged from February 2006. Total tuition and charges have increased approximately \$5.1 million (10.2%) from February 2006 primarily due to a \$3 per credit hour tuition increase that began in the Spring 2007 semester combined with a spring enrollment increase and to additional tuition for students taking a class for the third or more time. Ad valorem tax revenue in the current funds increased approximately \$9.0 million (9.2%) from February 2006 primarily due to an increase in property valuation. Investment revenues increased approximately \$2.9 million (198.0%) from February 2006 as a result of increased interest rates in the District's investment portfolio. Contracts and grants revenue decreased approximately \$1.4 million (4.7%) from February 2006 as a result of decreased federal grants from the Department of Education. Auxiliary Enterprises revenue decreased approximately \$0.8 million (24.2%) from February 2006 as a result of a decrease in telecourse revenue and bookstore commissions. The District's Current Unrestricted Revenues are depicted graphically in Figure 4.

Current unrestricted funds expenditures are relatively unchanged from those from the same period in the prior year except for institutional support, which showed an increase of \$2.8 million (11.2%) primarily due to increases in advertising, legal expense and tax collection fees. Current Unrestricted Expenditures are shown in Figure 5.

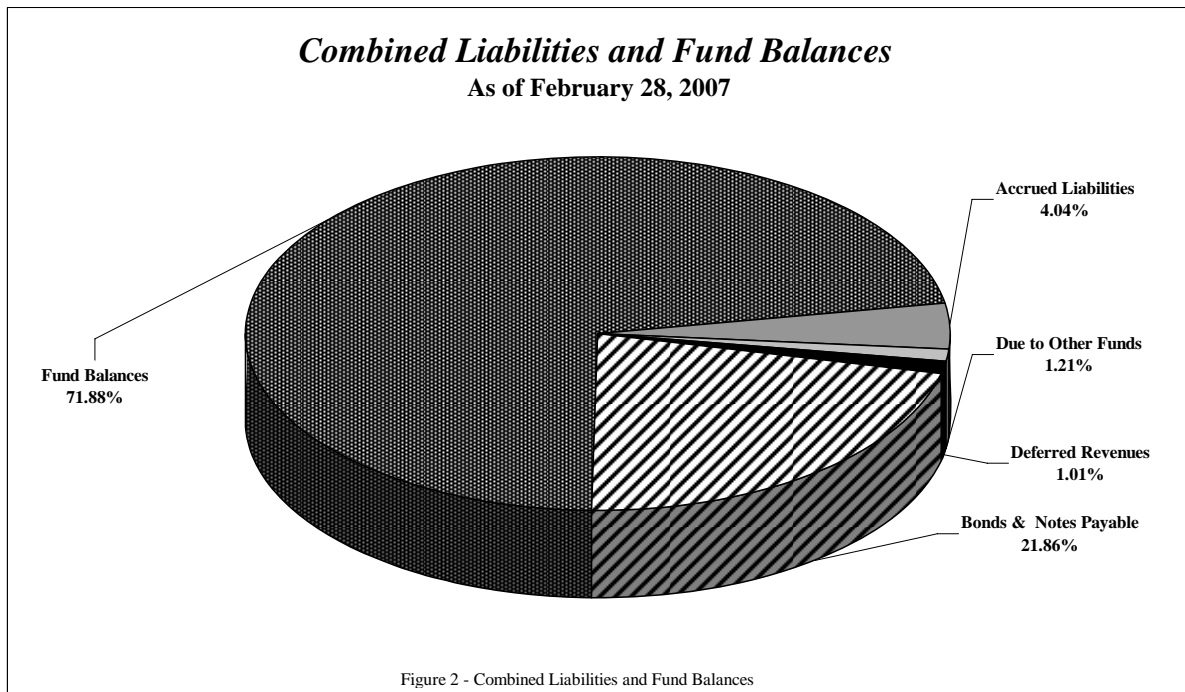
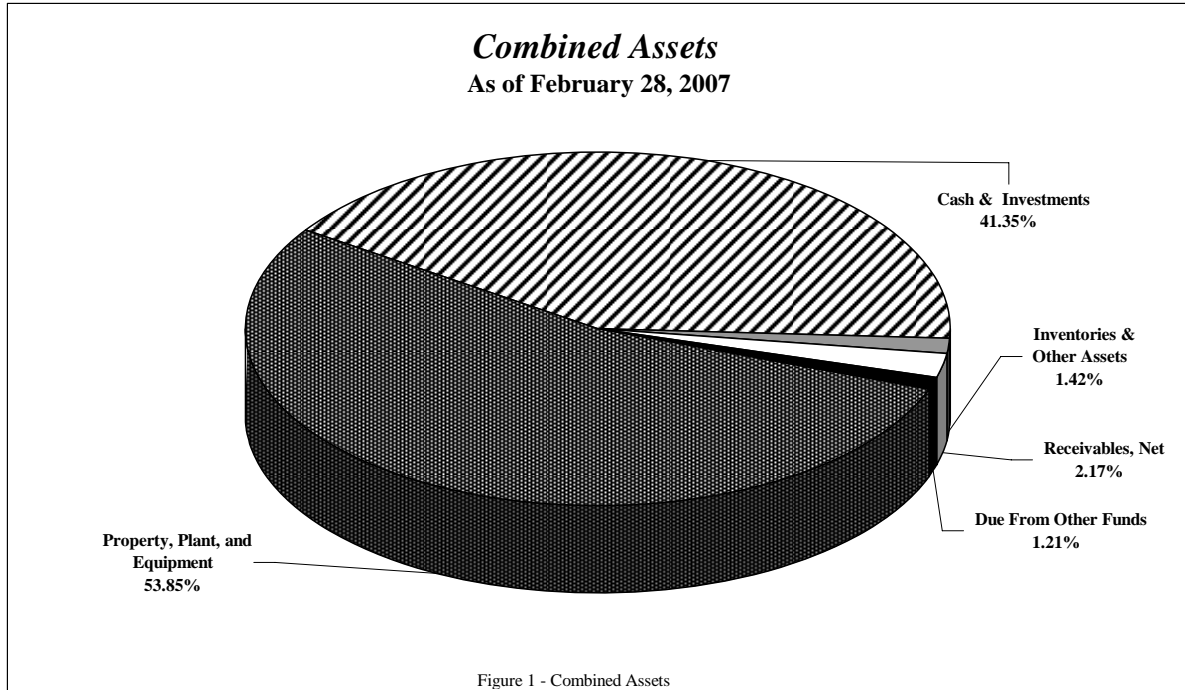
Restricted expenditures are approximately \$0.9 million (2.2%) behind those from the same period in the prior year primarily due to decreases in student financial aid.

In summary, the net difference between total expenditures and transfers and total revenues results in an increase to fund balance of approximately \$66.1 million for the first six months of the 2006-07 fiscal year. This change is due primarily to the increase in investment income, taxes and tuition revenues.

Note: See Glossary for fund groups, functional areas and financial terms at the end of the report.

Dallas County Community College District
Combined Balance Sheet (Unaudited)
February 28, 2007
With Comparative Totals (000's)

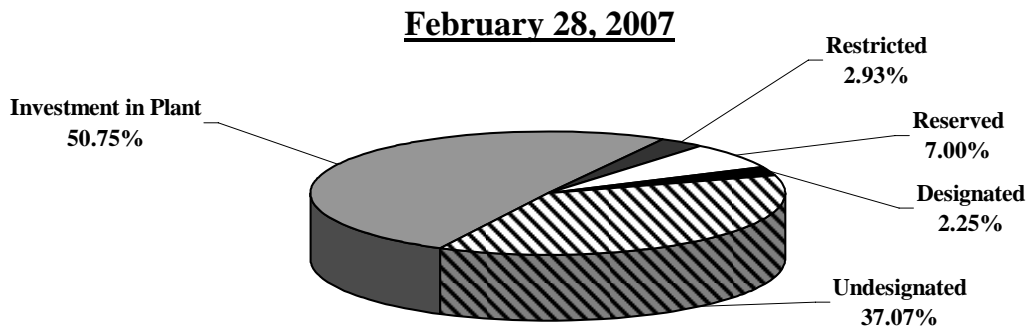
	<i>Current Funds</i>	<i>Plant Funds</i>	<i>Loan and Agency Funds</i>	<i>Quasi- Endowment Fund</i>	<i>Total Current Year</i>	<i>Total As Of 08/31/06</i>	<i>Total February 2006</i>
<u>ASSETS:</u>							
Cash and Cash Equivalents	\$75,497	\$42,871	\$1,499	\$916	\$120,783	\$87,178	\$62,378
Receivables, Net	12,850	157	17	300	13,324	25,395	17,267
Inventories and Other Assets	4,196	4,547			8,743	7,549	7,422
Due From Other Funds		7,462			7,462	2,303	7,720
Investments	124,458	4,800		4,377	133,635	130,766	198,393
Property, Plant, and Equipment		331,340			331,340	339,900	322,403
TOTAL ASSETS	\$217,001	\$391,177	\$1,516	\$5,593	\$615,287	\$593,091	\$615,583
<u>LIABILITIES:</u>							
Accounts Payable and Accrued Liabilities	\$19,588	\$5,317	(\$37)		\$24,868	\$32,260	\$28,831
Due to Other Funds	7,462				7,462	2,303	7,720
Deposits and Deferred Revenues	4,647		1,421	133	6,201	28,416	4,767
Notes Payable		349			349	444	584
Bonds Payable		134,145			134,145	146,175	146,175
TOTAL LIABILITIES	\$31,697	\$139,811	\$1,384	\$133	\$173,025	\$209,598	\$188,077
<u>FUND BALANCES:</u>							
<i>Current Funds:</i>							
Operating	\$166,716				\$166,716	\$102,286	\$147,755
Auxiliary	18,588				18,588	16,879	19,178
Restricted	-				-	-	-
<i>Plant Funds:</i>							
Unexpended		14,057			14,057	6,893	13,806
Retirement of Indebtedness		12,847			12,847	13,320	10,069
Investment in Plant		224,462			224,462	238,726	231,266
Loan Fund			132		132	131	129
Quasi-Endowment Fund				5,460	5,460	5,258	5,303
TOTAL FUND BALANCES	\$185,304	\$251,366	\$132	\$5,460	\$442,262	\$383,493	\$427,506
TOTAL LIABILITIES & FUND BALANCES	\$217,001	\$391,177	\$1,516	\$5,593	\$615,287	\$593,091	\$615,583



Dallas County Community College District
Schedule of Fund Balances (Unaudited)
February 28, 2007
With Comparative Totals (000's)

	<i>Unrestricted</i>			<i>Restricted Debt</i>		<i>Net Investment in Plant</i>	<i>Total-Current Month</i>	<i>Fiscal Year Ending 08/31/06</i>	<i>Net Change Increase/ (Decrease)</i>
	<i>Reserved</i>	<i>Designated</i>	<i>Undesignated</i>	<i>Service</i>	<i>Other</i>				
<u>FUND BALANCES:</u>									
<i>Current Funds:</i>									
Operating	\$14,484	\$4,484	\$147,748				\$166,716	\$102,286	\$64,430
Auxiliary	2,398	2	16,188				18,588	16,879	1,709
Restricted									
<i>Subtotal:</i>	16,882	4,486	163,936				185,304	119,165	66,139
<i>Plant Funds:</i>									
Unexpended	14,057						14,057	6,893	7,164
Retirement of Indebtedness				12,847			12,847	13,320	(473)
Investment in Plant						224,462	224,462	238,726	(14,264)
Loan Fund					132		132	131	1
Quasi-Endowment Fund		5,460					5,460	5,258	202
TOTAL FUND BALANCES	\$30,939	\$9,946	\$163,936	\$12,847	\$132	\$224,462	\$442,262	\$383,493	\$58,769

Fund Balances by Type - All Funds



Fund Balances by Fund Group - All Funds

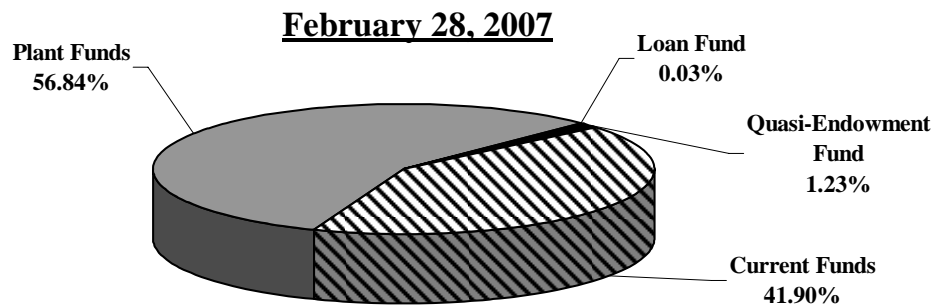
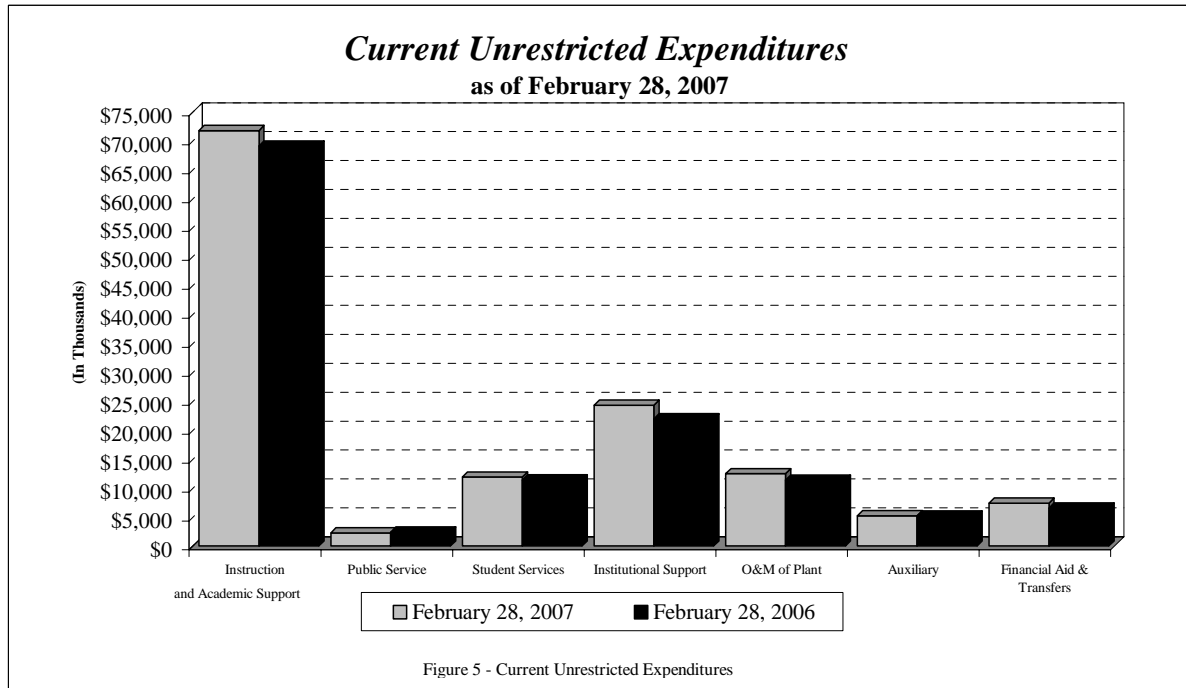
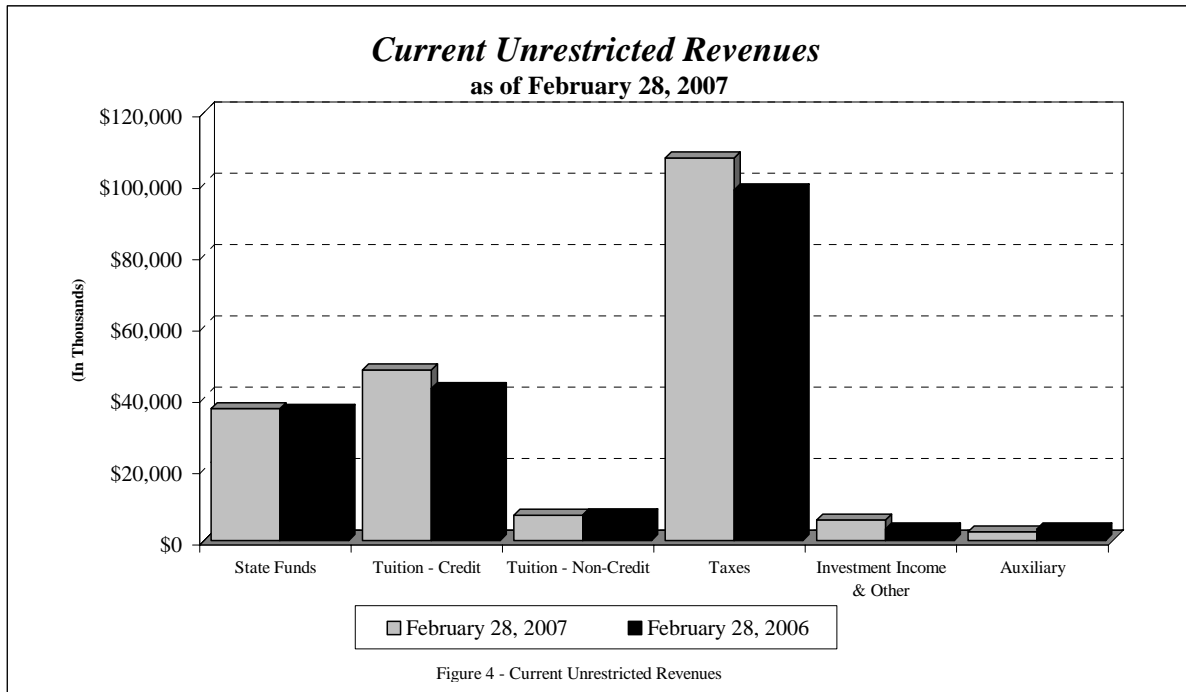


Figure 3 - Fund Balances By Type & Fund Group

Dallas County Community College District
Combined Current Funds Revenues, Expenditures, and Transfers (Unaudited)
For the Six Months Ending February 28, 2007
With Comparative Totals (000's)

	<i>Operating</i>	<i>Auxiliary</i>	<i>Restricted</i>	<i>Total Current Year</i>	<i>Total February 2006</i>	<i>Total February 2005</i>
<u>REVENUES:</u>						
State Appropriations	\$36,970		\$11,789	\$48,759	\$47,956	\$45,595
Tuition & Charges - Credit	47,816			47,816	42,627	38,468
Tuition & Charges - Non-Credit	7,062			7,062	7,186	7,982
Total Tuition & Charges	54,878			54,878	49,813	46,450
Ad Valorem Taxes	107,242			107,242	98,250	92,994
Investment Income	3,903	492		4,395	1,475	85
Contracts & Grants	569		26,672	27,241	28,592	27,534
Other	781			781	994	990
Auxiliary Enterprises		2,432		2,432	3,208	2,344
TOTAL REVENUES	\$204,343	\$2,924	\$38,461	\$245,728	\$230,288	\$215,992
<u>EXPENDITURES:</u>						
Instruction and Academic Support	\$71,760		\$10,302	\$82,062	\$79,628	\$77,908
Public Service	2,273		2,868	5,141	4,639	4,772
Student Services	11,910		3,017	14,927	14,186	14,221
Institutional Support	24,338		3,817	28,155	25,319	24,334
Operation and Maintenance of Plant	12,511		446	12,957	11,827	12,031
Financial Aid	3,002		19,960	22,962	24,566	21,679
Auxiliary Enterprises		5,214		5,214	5,195	5,004
Mandatory Transfers	(4,420)		1,571	(2,849)	(2,315)	(2,595)
TOTAL EXPENDITURES & MANDATORY TRANSFERS	\$130,214	\$5,214	\$38,839	\$174,267	\$167,675	\$162,544
<u>Other Transfers and Additions, net</u>	(9,699)	3,999	378	(5,322)	(1,756)	(2,357)
NET INCREASE in FUND BALANCE	\$64,430	\$1,709	-	\$66,139	\$60,857	\$51,091



GLOSSARY

FUND GROUPS

Current funds: Funds available for current operating and maintenance purposes as well as those restricted by donors and other outside agencies for specific operating purposes. Current funds are segregated into separately balanced fund groups.

Unrestricted current funds: Funds that have no limitation or stipulations placed on them by external agencies or donors. The funds are used for carrying out the primary purpose of the District, i.e., educational, student services, extension, administration and maintenance of facilities.

Auxiliary enterprises: Funds for activities that serve students, faculty, or staff for charges that are directly related to, although not necessarily equal to, the cost of the service. Examples are food services and bookstores. The state of Texas expects auxiliary enterprises to be self-supporting on a perpetual basis.

Restricted current funds: Funds available for current purposes but with restrictions from outside agencies or persons. Revenues are reported only to the extent of expenditures for the current year.

Plant funds: Plant funds are divided into three separately balanced fund groups.

Unexpended: Funds for the construction, rehabilitation, and acquisition of physical properties for institutional purposes.

Retirement of indebtedness: Funds accumulated to meet debt service charges and the retirement of indebtedness.

Investment in plant: Funds already expended for plant properties. Physical properties are stated at cost at the date of acquisition or fair market value at the date of donation for gifts. Depreciation on physical plant and equipment is recorded.

Loan funds: Funds available for loan to students.

Agency funds: Funds held by the District as custodial or fiscal agent for students, faculty members, and/or others.

Quasi-endowment and similar funds: Funds subject to certain Board-designated restrictions.

FUNCTIONAL AREAS OF EXPENDITURES

Instruction: Salaries, wages, supplies, travel, office furniture, equipment and other expenses for the operation of general academic and technical/vocational instructional departments.

Public service: All costs of activities designed primarily to serve the general public, including correspondence courses, adult study courses, public lectures, workshops, institutes, and similar activities.

Academic support: Library – Salaries, wages, library materials (including books, journals, audiovisual media, computer-based information, manuscripts and other information sources), binding costs, equipment and other operating costs of the library. Also, Instructional Administration Expense – Salaries, wages, supplies, travel, equipment and other operating expense of the offices of academic deans or directors of major teaching department groupings.

Student services: Salaries, wages and all other costs associated with admissions and registration, student financial services (including financial aid), student recruitment and retention, testing and guidance, career placement services and other student services.

Institutional support: Salaries, wages and all other costs for the governance of the institution, executive direction and control, business and fiscal management, campus security, administrative data processing, central support services, purchasing and other general institutional activities.

Operation and maintenance of plant: Salaries, wages, supplies, travel, equipment, services and other operating expenses for physical plant administration services, building maintenance, custodial services, grounds maintenance, utilities and major repairs and rehabilitation of buildings and facilities.

Staff benefits: Premiums and costs toward staff benefit programs for employees. Examples of authorized staff benefits are group insurance premiums, workers' compensation insurance, Medicare, retirement contributions and parking stipends. For reporting purposes, staff benefits are allocated over the functional areas based on salaries.

Scholarships and fellowships: Expenditures for student financial aid including

waivers, scholarships, and state and federal financial assistance.

Auxiliary enterprises: Expenditures related to bookstore, food service, intercollegiate athletics, and Center for Educational Telecommunications operations.

OTHER FINANCIAL TERMS

Audit of financial statements: Generally the expression of an opinion by the auditor that the financial statements present fairly in accord with certain standards, in all material respects the financial position of the organization being audited. It is not a determination of the presence or absence of fraud or deliberate misrepresentation.

Fraud: A false representation of a matter of fact that should have been disclosed, which deceives another so that he/she acts upon it to his/her injury.

GAAP: Generally accepted accounting principles. Rules, conventions, standards, and procedures that are widely accepted among accountants. GAAP doctrine is established by a combination of authoritative standards set by policy boards such as the Governmental Accounting Standards Board (GASB), an independent, self-regulating organization, and accounting practices developed over time that have become universally accepted as appropriate.

GASB 31: A pronouncement by the Governmental Accounting Standards Board that provided for dissolution of distinct differences between book and market values. It caused there to be a “mark to market” on a regular basis, with recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

GASB 34 and 35: Pronouncements by the Governmental Accounting Standards Board that were implemented beginning with the August 31, 2002 audited financial statements. Implementation of the pronouncements changed wording of the auditor's opinion, added a management's discussion and analysis section, reformatted financial statement line items, presented a single consolidated funds column, added a cash flow statement, and made various changes to the footnotes.

Internal control: The system of business procedures that limits and may prevent access of individuals to misappropriate the funds of an organization. One example is a separation of duties between execution and recording of transactions.

Management letter: A letter, generally issued by external auditors, pointing out various findings that were noted in connection with the audit engagement. Often these items involve observed weaknesses in internal control.

Materiality: A state of relative importance. Strict adherence to any accounting principle is not required when the lack of adherence does not produce an error or misstatement sufficiently large as to influence a financial statement reader's judgment of a given situation.

OMB Circular A-133: The U.S. Office of Management and Budget's pronouncement that established the process of auditing all government grants of a specified threshold size, to be included in the regular annual audit of the grantee.

Unrealized gain or loss: The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.

FINANCIAL REPORT NO. 29

Approval of Resolution to Establish a Commercial Paper Program for the District

It is recommended that a resolution to establish a Commercial Paper Program as an interim financing tool for the capital improvement program be approved in an amount not to exceed \$150 million.

Background

The voters of Dallas County authorized the District to issue general obligation bonds in the amount of \$450 million in May of 2002. This program provides the ability of the District to meet its obligations through the use of a short-term note issuance, known as Commercial Paper, with an upward limit of \$150 million. The use of a Commercial Paper instrument allows the District to issue debt to provide for "just in time" cash to meet contractor invoices. Paper may be issued for a term of one to 270 days. A subsequent issue of Commercial Paper will include previous issues to accumulate as time passes to a sum which is ultimately refinanced with general obligation tax bonds. Once bonds are issued, the authorization limit is reset to zero and a new series of commercial paper begins to accumulate so that no more than \$150 million in commercial paper is outstanding at any one time.

On November 28, 2006, the Board Planning and Budget Committee was presented with the proposal to move forward on a program of interim capital financing through the use of an issued debt instrument known as Commercial Paper. This financing instrument was recently authorized by the State Legislature for use by community colleges under Texas Government Code Chapter 1371.

In January, 2007, the Board authorized the staff to move forward in the creation of a commercial paper program. At that time, it was anticipated for a subsequent Board meeting to bring back the formal resolution that named the commercial paper dealer, the line-of-credit bank and the transfer agent. The amount of the program limit has been lowered from a level of \$300 million to \$150 million because of cost implications related to the line-of credit. This resolution provides for this formal approval and the establishment of this limit.

There will be expenses for cost of issuance and for the fees to service providers. These expenses are anticipated in our budget for issuance of bonds. The program will generate forecasted interest savings compared to immediate issuance of general obligation bonds because it is shorter-term.

Resource: Edward M. DesPlas
Vice Chancellor for Business Affairs
District Service Center
(972) 860-7752

FINANCIAL REPORT NO. 30

Approval of Interlocal Agreement with Dallas County Sheriff's
Department

It is recommended that authorization be given to approve an interlocal agreement with the Dallas County Sheriff's Department in the amount not to exceed \$25,000 for a period of April 14, 2007 through August 31, 2007, to provide police in-service training through Cedar Valley College.

Background

This is a contract for educational services. A distinguished feature of contracts for educational services is the enrollment and is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegations of Contractual Authority. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry and other institutions.*

This is also an interlocal agreement and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services and the contract may be reviewed annually.*

The primary purpose of this agreement is to allow the department to offer its courses in their Police In-Service Program ("Program") to college students. Under this agreement, students will be enrolled in college and the courses will be conducted at the department. This program is comprised of varying continuing education units or varying contact hours ("Contact Hours"). The program is offered at various times during the term of this agreement and the

duration of each program varies. Students who graduate from the program are awarded Texas Commission on Law Enforcement Officer Standards and Education credit based on the number of hours of the courses.

This recommendation has undergone the following administrative review.

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, David Browning, vice president of business services, that relevant provisions of the *Board of Policy Manual* have been observed;
- Approval of the substance of the agreement by Jennifer Wimbish, president.

Estimated expenses are \$25,000. Financial resources are budgeted in contract labor account #22241 in division #11-03-573010.

Resource: Jennifer Wimbish
President
Cedar Valley College
(972) 860-8250

Rhonda Jackson
Executive Dean, Continuing Education
Cedar Valley College
(972) 860-8210

FINANCIAL REPORT NO. 31

Approval of Agreement with Robert K. Milligan

It is recommended that authorization be given to approve an agreement with Robert K. Milligan in an amount not to exceed \$58,806 for the period April 1, 2007 through September 30, 2008, to provide leased property for Eastfield College. Mr. Milligan is the owner of the property located at 426 S. Buckner Boulevard in Dallas, Texas.

Background

This agreement is a renewal of the lease previously submitted and approved on April 1, 2003 and renewed on March 31, 2005. The property houses Eastfield College's TRIO Talent Search grant personnel. The Talent Search Program grant is designed to work with middle and high school students and targets three high schools and three middle schools in the Pleasant Grove area. These schools are H. Grady Spruce High School, W.W. Samuell High School, Skyline Center High School, E. B. Comstock Middle School, Fred F. Florence Middle School and John B. Hood Middle School. This program is designed to promote persistence through graduation from high school into college.

We are requesting retroactive approval because negotiations were not complete prior to the deadline for the March Board meeting.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Carol Brown, president.

Base rent is \$2,420 per month for 18 months, with one six-month option to extend the lease with a base rental of \$2,541 per month. Then an additional option to extend the lease on a month to month tenancy for up to six months. Tenant pays the cost of utilities, repairs and maintenance not expressly assumed by the landlord. Contingent on approval, Eastfield College has designated financial and other resources to implement this recommendation. Specifically, financial resources are budgeted in rental/lease-building account #23801 in

division #11-04-107080.

Resource: Carol Brown
President
Eastfield College
(972) 860-7001

FINANCIAL REPORT NO. 32

Approval of Interlocal Agreement with City of Garland

It is recommended that authorization be given to approve an interlocal agreement with City of Garland for the period June 1, 2007 through June 1, 2008, to provide employee training through Richland College.

Background

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegations of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This contract is submitted for approval due to the City of Garland's current contract expiring June 1, 2007. The City of Garland currently has training scheduled with Richland College Corporate Services through September, 2007. A new contract is necessary to maintain the continuity of providing training services.

This is also an interlocal agreement and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;

- Assurance from the chief business officer, Ronald M. Clark, vice president for financial services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Stephen K. Mittelstet, president.

Estimated revenues from City of Garland are \$30,000. Estimated expenditures are \$30,000. Financial resources are budgeted in office supplies account #24201 in division #11-08-573010.

Resource: Stephen K. Mittelstet
President
Richland College
(972) 238-6364

FINANCIAL REPORT NO. 33

Approval of Interlocal Agreement with City of Plano

It is recommended that authorization be given to approve an interlocal agreement with City of Plano for the period May 10, 2007 through May 9, 2008, to provide employee training through Richland College.

Background

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegations of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

A current one-year interlocal agreement with the City of Plano will expire on May 10, 2007. This new interlocal agreement with the City of Plano will approve training offered at the City of Plano by Richland College from May 10, 2007 to May 9, 2008.

This is also an interlocal agreement and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Ronald M. Clark, vice president

for financial services, that relevant provisions of the *Board Policy Manual* have been observed;

- Approval of the substance of the agreement by Stephen K. Mittelstet, president.

Estimated revenues from City of Plano are up to \$30,000. Estimated expenditures are up to \$30,000. Financial resources are budgeted in office supplies account #24201 in division #11-08-573010.

Resource: Stephen K. Mittelstet
President
Richland College
(972) 238-6364

FINANCIAL REPORT NO. 34

Approval of Amendment to Agreement with Coast Community College District

It is recommended that authorization be given to approve an amendment to an agreement with Coast Community College District for the period May 1, 2007, through April 30, 2008, to provide distance learning courses, degree programs and student services to participating sailors in support of the Navy College Program for Afloat Education (NCPACE) for Dallas County Community College District's Dallas TeleCollege.

Background

The Board of Trustees approved the original agreement, Number CCC2004-NCPACE 1001, on May 4, 2004, for participation in the Navy College Program for Afloat Education (NCPACE). Under this agreement, Coast Community College District is a subcontractor of Central Texas College to supply course materials to Navy personnel on ships and remote sites.

This amendment, Modification 005 - Schedule C, amends the tuition rate per credit hour from \$143.22 to \$146.08. Dallas TeleCollege will receive the Board approved per credit hour out-of-state tuition rate plus distance learning fee, less \$23.92 for contracted services fee per credit hour of instruction for all billable grades. Contracted services include maintenance of student data base and management of reporting enrollments and grades to Central Texas College for payment by the Navy.

Upon receipt of notification of a two percent increase provided by the prime contractor, Central Texas College, to all participants of the NCPACE program, Coast Community College District initiated Modification 005 - Schedule C. This modification applies to all delivery orders funded May 1 or later.

This amendment increases course offerings by three with the addition of ENGL 2327, HDEV 1300, and JOUR 2327.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Dorothy J. Clark, dean of

financial affairs, that relevant provisions of the *Board Policy Manual* have been observed;

- Approval of the substance of the agreement by Pamela K. Quinn, president.

Estimated revenues are \$612,000. Estimated expenditures are \$86,112.

Financial resources are budgeted in credit tuition account #12100 and distance learning fee account #12511 in division #11-09-000000 and contracted services expenses account #22321 in division #11-09-300000 in fiscal year 2007 and 2008.

Resource: Pamela K. Quinn
President
R. Jan LeCroy Center for Educational Telecommunications
(972) 669-6550

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	0	0
Total	0	0	0	0

Respondents from Which Recommendations for Agreements
In the Financial Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	0	0
Total	0	0

Recommendations in the Financial Reports Sections
September 5, 2006 – April 3, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	5	100	1,253,681.80	100
Total	5	100	1,253,681.80	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

INDIVIDUAL ITEM NO. 35

Approval of Letter Supporting H.B. No. 381 Relating to Training

It is recommended that the Board approve a letter to the Texas House Committee on Higher Education indicating their support of H.B. No. 381.

Background

H.B. No. 381 proposes that state agencies must direct employee training to community colleges. Details of the bill are being negotiated and amended. The purpose of a letter from DCCCD's Board is to underscore with legislators that community colleges are a valuable and economical resource for workforce development.

PERSONNEL REPORT NO. 36Reemployment of Faculty for Three-Year Contracts with Alternative Schedules

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment, subject to assignment, with the persons named below on the terms and at the compensation indicated.

Last Name	First Name	Campus	Range	Year
Martinez	Joe	5	F01	3 - May 2007 through January 2010
Peschka	Gary	5	F02	3 - January 2007 through September 2010

Background

This is an annual recommendation to authorize contracts of employment with persons who have been previously approved by the Board as full-time faculty members. Due to the nature of the courses taught by these instructors, these recommendations are for periods other than the traditional Academic Year.

Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

PERSONNEL REPORT NO. 37

Consideration of Resignations, Retirement and Phased Faculty Retirement

RESIGNATIONS

Rodríguez, Johnny (Eastfield) (Full-time)	Campus Peace Officer	February 9, 2007
Burross, Robert (Mountain View) (Part-time)	Campus Peace Officer	February 22, 2007
Aguilar, Maricela (Richland)	Visiting Scholar-Director Career Services	February 28, 2007

RETIREMENT

Warrick, Frances (El Centro)	Instructor, Nursing	August 31, 2007
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PHASED FACULTY RETIREMENT

McElveen, Jerry (Richland)	Instructor, English	Academic Year 2007- 2008
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Background

Resignations; Mr. Johnny Rodriguez (Eastfield) is resigning for personal reasons. Mr. Robert Burross (Mountain View) is resigning for personal reasons. Ms. Maricela Aguilar (Richland) is resigning her Visiting Scholar contract and transitioning into a Professional Support Staff role.

Retirement: Ms. Frances Warrick (El Centro) is retiring after serving the District for fifteen years.

Phased Faculty Retirement: Mr. Jerry McElveen (Richland) has declared his participation in the Phased Faculty Retirement program after serving the District for thirty-eight years.

Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
 ADJUNCT FACULTY TEACHING CREDIT CLASSES
 BY ETHNICITY & LOCATION
 PAID ON February 28, 2006

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 02/28/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White, Non-Hispanic	345	84.15%	86	65.15%	223	79.93%	157	63.82%
Black, Non-Hispanic	26	6.34%	34	25.76%	29	10.39%	60	24.39%
Hispanic Mexican American	10	2.44%	3	2.27%	17	6.09%	14	5.69%
Asian, Pacific Islander	24	5.85%	4	3.03%	9	3.23%	14	5.69%
American Indian, Alaskan Native	1	0.24%	0	0.00%	1	0.36%	1	0.41%
Non. Res. Alien/For. National	4	0.98%	1	0.76%	0	0.00%	0	0.00%
Unknown/Not Reported	0	0.00%	4	3.03%	0	0.00%	0	0.00%
Total	410	100.00%	132	100.00%	279	100.00%	246	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 02/28/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White, Non-Hispanic	140	64.81%	231	75.74%	425	78.85%	1,607	75.55%
Black, Non-Hispanic	42	19.44%	31	10.16%	46	8.53%	268	12.60%
Hispanic Mexican American	14	6.48%	10	3.28%	20	3.71%	88	4.14%
Asian, Pacific Islander	13	6.02%	32	10.49%	39	7.24%	135	6.35%
American Indian, Alaskan Native	3	1.39%	1	0.33%	3	0.56%	10	0.47%
Non. Res. Alien/For. National	0	0.00%	0	0.00%	1	0.19%	6	0.28%
Unknown/Not Reported	4	1.85%	0	0.00%	5	0.93%	13	0.61%
Total	216	100.00%	305	100.00%	539	100.00%	2,127	100.00%

PAID ON February 28, 2007

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 02/28/07	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White, Non-Hispanic	325	82.91%	83	60.58%	201	76.72%	148	63.25%
Black, Non-Hispanic	26	6.63%	43	31.39%	32	12.21%	59	25.21%
Hispanic Mexican American	17	4.34%	3	2.19%	17	6.49%	15	6.41%
Asian, Pacific Islander	21	5.36%	5	3.65%	11	4.20%	10	4.27%
American Indian, Alaskan Native	0	0.00%	0	0.00%	1	0.38%	2	0.85%
Non. Res. Alien/For. National	1	0.26%	1	0.73%	0	0.00%	0	0.00%
Unknown/Not Reported	2	0.51%	2	1.46%	0	0.00%	0	0.00%
Total	392	100.00%	137	100.00%	262	100.00%	234	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 02/28/07	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White, Non-Hispanic	127	64.14%	223	72.88%	409	78.35%	1,516	73.92%
Black, Non-Hispanic	39	19.70%	39	12.75%	49	9.39%	287	13.99%
Hispanic Mexican American	13	6.57%	13	4.25%	24	4.60%	102	4.97%
Asian, Pacific Islander	9	4.55%	30	9.80%	35	6.70%	121	5.90%
American Indian, Alaskan Native	1	0.51%	1	0.33%	4	0.77%	9	0.44%
Non. Res. Alien/For. National	1	0.51%	0	0.00%	0	0.00%	3	0.15%
Unknown/Not Reported	8	4.04%	0	0.00%	1	0.19%	13	0.63%
Total	198	100.00%	306	100.00%	522	100.00%	2,051	100.00%

PERSONNEL REPORT NO. 38

Approval of Warrants of Appointments for Security Personnel

It is recommended that warrants of appointments be approved for the following College Police/Peace Officers for the periods indicated:

<u>NAME</u>	<u>PERIOD OF APPOINTMENT</u>
Hill, Napoleon (Brookhaven) (Full-time)	From 8:00 a.m., April 4, 2007, through termination of DCCCD employment
Bascomb, Mitchell (Cedar Valley) (Part-time)	From 8:00 a.m., April 4, 2007, through termination of DCCCD employment

PERSONNEL REPORT NO. 39

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

ELLEN BENSON (District Office) -- \$ 73,000 per year from April 16, 2007 through August 31, 2007, plus \$207.50 per month for business and travel allowance
District Director, Human Resources

Biographical Sketch: M.Ed. and B.A., Western Washington University, Bellingham, WA

Experience: Equal Opportunity Coordinator, Seattle Public Utilities, Seattle, WA; Assistant Director, Human Resources Management, California State University, Los Angeles, CA; Director, Human Resources, Green River Community College, Auburn, CA

MOLLY BEWLEY (District Office) -- \$63,864 per year from April 4, 2007 through August 31, 2007, plus \$257.50 per month for business and travel allowance
District Director of Outreach, Recruitment and Community Engagement

Biographical Sketch: M.Ed., University of North Texas, Denton, TX; B.A., University of Texas at Austin, Austin, TX

Experience: School Alliances, Director of Community Development and Interim District Director, Community Development, District Office

REBECCA GARZA (El Centro) -- \$41,916 per year from April 4, 2007 through August 31, 2007, plus \$107.50 per month for business and travel allowance
Director of Admissions/Registrar

Biographical Sketch: M.S., Texas A&M University, Commerce, TX; B.A., University of North Texas, Denton, TX

Experience: Interpreter, Coordinator of Adult Resource Center and College Rising Star Program Coordinator, El Centro College

TANDY DOLLAR (Richland) -- \$53,079 per year from April 4, 2007 through August 31, 2007, plus \$107.50 per month for business and travel allowance
Assistant Dean, Continuing Education and Contract Training
Biographical Sketch: B.S., University of Texas at Tyler, Tyler, TX
Experience: Special Events Coordinator and Assistant to the City Manager, City of Garland, Garland, TX; Visiting Scholar-Assistant Dean, Continuing Education and Contract Training, Richland College

WARREN SOSBE (Richland) -- \$49,780 per year from April 4, 2007 through August 31, 2007, plus \$107.50 per month for business and travel allowance
Assistant Dean, Continuing Education and Contract Training
Biographical Sketch: M.S. and B.S., Purdue University, West Lafayette, IN
Experience: Research Associate, Center for Occupational Research and Development, Waco, TX; Program Manager, Workplace Skills Development Center, Dallas, TX; Instructional Specialist III, El Centro College

VISITING SCHOLAR APPOINTMENT FACULTY

SHAWN JOHNSON (North Lake) -- \$41,353 (Range F01 – Masters Degree or equivalency)
Academic Year 2007-2008
Instructor, Real Estate
Biographical Sketch: B.S., DeVry University, Irving, TX
Experience: Instructor, Remington College, Dallas, TX; Realtor/Trainer, Keller Williams Realty, DeSoto, TX; Adjunct and Temporary Full-time Faculty, North Lake College

Background

Regular Appointment Administrators: Ms. Ellen Benson (District Office) (African-American) is recommended to fill a position created due to the promotion of Luis Camacho. Ms. Molly Bewley (District Office) (Anglo-American) is recommended to fill a position created due to the resignation of Beatriz Espinoza. Ms. Rebecca Garza (El Centro) (Anglo-American) is recommended to fill a position due to the transfer of Estefana Stewart to North Lake College. Ms. Tandy Dollar (Richland) (Anglo-American) is recommended to fill a new position to work with the Garland Chamber to identify employer/employee training needs. Mr. Warren Sosbe (Richland) (Anglo-American) is recommended to fill a new position created to support increased training.

Visiting Scholar Appointment Faculty: Mr. Shawn Johnson (North Lake)

(African-American) is recommended fill a position created due to the retirement of Bill Proctor.

Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

NEW HIRES ETHNICITY INFORMATION

September 2006 through April 2007

Regular Administrators & Faculty

<u>April 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	4	1	0	0	0	0	5
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	19	13	3	5	0	0	40

Visiting Administrators & Faculty

<u>April 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Othe r</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	0	1	0	0	0	0	1
TOTAL TO DATE	4	5	2	0	1	0	12

Non Grant Temporary and Alternative Administrators & Faculty

<u>April 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	9	1	0	1	0	0	11

Grant Funded Administrators & Faculty

<u>April 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	2	0	3	0	0	0	5

GRAND TOTAL: 68

INFORMATIVE REPORT NO. 40Notice of Grant Awards

Awards in this informative report are usually funded by local, state, or federal public agencies and are budgeted in DCCCD's restricted fund. (Occasionally, private grants managed through Fund 13 are also included in this report.) The fiscal year for each award is defined by the grantor and often will not correspond to DCCCD's fiscal year. In addition to guidelines established by the funding agency, administration of grant awards is subject to all DCCCD policies and procedures.

As provided by Board Policy CAB (Regulation), Grant Receipt Process, the chancellor advises trustees that DCCCD has received notice of the following grant awards.

- The Texas Higher Education Coordinating Board has awarded the DCCCD, Mountain View College, \$25,000 for the College for Texans Go Center program, supporting students through stipends for college expenses. The funding period is from January 1, 2007, to May 30, 2007.
- The Texas Higher Education Coordinating Board has awarded the DCCCD, North Texas Tech Prep Consortium, the following increases for a total of \$59,907. The funding period is from September 1, 2006, to August 31, 2007.

<u>Host College/Location</u>	<u>Increase</u>	<u>New Total</u>
Dallas Office/Sector	\$ 25,161	\$ 263,363
Navarro College (Southern Counties Sector)	\$ 14,977	\$ 156,765
Tarrant County College/Sector	\$ 19,769	\$ 206,928

- The U.S. Department of Education has awarded the DCCCD, Mountain View College, \$43,005 for the Child Care Access Means Parents in School (CCAMPIS). This program provides child care for parents attending college classes. The funding period is from October 1, 2006, to September 30, 2010.
- WorkSource for Dallas County has awarded the DCCCD, Cedar Valley College, \$108,653 for the Statewide Activity Fund Encouraging Employer Advancement to provide training for 254 incumbent employees and new hires from DIAB, Inc. The funding period is from February 21, 2007, to June 30, 2007.

- WorkSource for Dallas County has awarded the DCCCD, Richland College, \$172,371 for the Statewide Activity Fund Encouraging Employer Advancement to provide training for 367 incumbent employees and new hires from Micropac Industries, Garrett Metal Detectors, KARLEE, SST Trucking Company, and HATCO. An increase to this same award has also been made in the amount of \$73,874. The funding period for both awards is from February 21, 2007, to June 30, 2007.

The amounts of awards reported, to date, in fiscal year 2006-2007, and the amounts of awards for the previous seven fiscal years, 1999-2000 through 2005-2006, are detailed in the tables below.

Amounts of Awards Reported in Fiscal Year 2006-2007

<u>Month Reported</u>	<u>Amount</u>
September 2006	\$ 847,986
October 2006	\$ 5,821,837
November 2006	\$ 2,493,271
December 2006	\$ 1,087,474
January 2007	\$ 33,000
February 2007	\$ 587,841
March 2007	\$ 2,097,371
April 2007	\$ 482,810
May 2007	
June 2007	
July 2007	
August 2007 ¹	
<u>Total To Date</u>	<u>\$ 13,451,590</u>

Amounts of Awards Reported in Fiscal Years 1999-2000 through 2005-2006

<u>Type</u>	<u>1999-00</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Competitive	22,450,972	24,959,783	11,917,647	20,264,070	18,750,094	22,137,173	17,679,698
Pell Grants ¹	11,017,287	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783
Total	<u>33,468,259</u>	<u>38,367,275</u>	<u>31,575,670</u>	<u>46,463,931</u>	<u>48,649,756</u>	<u>53,586,988</u>	<u>49,147,481</u>

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

INFORMATIVE REPORT NO. 41

Receipt of Business and Corporate Contracts by the DCCC District

The DCCCD colleges have contracted services with the following companies:

BROOKHAVEN COLLEGE

Companies:

Ford
Ford
Ford
GM
GM
GM
GM
GM
GM
Lewisville ISD/Aramark
NTMA
NTMA
NTMA
Metrocrest Social Services
Varel International

Types of Training Provided:

Automatic Transmission Diagnosis
Automatic Transaxle Repair
Transfer Case and 4X4 Repair
Automatic Transmission Repair
Power Train Repair
4180e Transmission Repair
Aisin Transmission Repair
Vibration Correction
HVAC Repair
Food Management Certification
Designing and Lending Change
Now That I Am a Supervisor
Business Ethics
Intro To the Internet
Conversational Spanish for Managers

BHC TOTAL: \$24,619

CEDAR VALLEY COLLEGE

Companies:

American Ace Motorcycle Company
American Ace Motorcycle Company
American Ace Motorcycle Company
American Ace Motorcycle Company
American Ace Motorcycle Company
American Ace Motorcycle Company
American Ace Motorcycle Company
American Ace Motorcycle Company

Types of Training Provided:

Basic Rider
General Hospital and Clinic
Examination Procedures I
Pharmacy & Pharmacology
Surgical Preparation & Assistance I
Animal Nursing I
Radiology & Ultrasound I
Laboratory Procedures I

CEDAR VALLEY COLLEGE

Best Southwest Cities Professional
Development Program for Employees
Best Southwest Cities Professional
Development Program for Employees
DeSoto Fire Academy
DeSoto Fire Academy
DeSoto Police Academy
DeSoto Police Academy
Dolco Packing, Inc
Methodist Health System
Solar Turbines, Inc
United States District Court

Money Handling & Balancing

Employment Law

Community Emergency Response
Fire Fighting
Intermediate Use of Force
Weapons of Mass Destruction
Word 2
Introduction to Access
Conversational Spanish I
Building Bridges

CVC TOTAL: \$131,568

EASTFIELD COLLEGE

Companies:
Child Care Group

Christian Care Center
Prism Electric
Youth Achievement Foundation

Types of Training Provided:
Transitions in Early Childhood
Classrooms
Senior Lecture Series
Electrical
English Fundamentals for the
Workplace

EFC TOTAL: \$8,215

EL CENTRO COLLEGE

Companies:
Concord Church
Corporate Express
Medical City Dallas Hospital
Morrison Products, Inc
Paragon Industries

Types of Training Provided:
Microsoft
ISO 9001
Baldrige Application Activities
Total Productive Maintenance
Strategic Planning

ECC TOTAL: \$15,886

MOUNTAIN VIEW COLLEGE

Companies:

Types of Training Provided:

MOUNTAIN VIEW COLLEGE

MVC TOTAL: \$

NORTH LAKE COLLEGE

Companies:
Irving Independent School District
Precise Land Surveying, Inc

Type of Training Provided:
SAT Preparation
Career

NLC TOTAL: \$3,630

RICHLAND COLLEGE

Companies:
Alliance for Employee Growth and
Development
Dallas County
Chambrel at Club Hill
City of Plano
City of Plano
Interceramic
Parker Chiropractic College
Presbyterian Village North
Sherwin Williams

Types of Training Provided:
Computer

Professional Development
Emeritus
Project Management
Business Writing
Leadership
Command Spanish
Emeritus
Leadership

RLC TOTAL: \$15,888

TOTAL AMOUNT THIS REPORT: \$199,806

PREVIOUS YEAR: \$402,125

TOTAL AMOUNT THIS REPORT SINCE SEPTEMBER 2006: \$1,555,398

TOTAL AMOUNT FOR SAME PERIOD FOR PREVIOUS YEAR:\$1,757,603

IV. Resource: Andrew Jones
Vice Chancellor of Educational Affairs
District Office
(214) 860-2129

INFORMATIVE REPORT NO. 42

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in February 2007.

VICE CHANCELLOR OF BUSINESS AFFAIRS
MONTHLY AWARD AND CHANGE ORDER SUMMARY FOR
February 2007

AWARDS:

BUS TRANSPORTATION SERVICES FOR TRIO/UPWARD
BOUND STUDENTS (CVC, EFC, ECC, NLC, RLC)
Dallas County Schools \$22,000

This award is for continued use of Dallas County Schools to provide bus transportation services on an as-needed basis for TRIO/Upward Bound students.

11178 MEDICAL GAS TRAINING SIMULATOR HEADWALL SYSTEM
(MVC)
Applied Products, LLC \$18,856

The award is for a training simulator to be used by students in the nursing program.

11179 PURCHASE OF 2007 FORD CROWN VICTORIA (EFC)
Prestige Ford \$19,325

On January 16, 2007 the Board of Trustees approved an award for the purchase of fleet vehicles for multiple campuses. After the original Board award was approved, extra funds were identified that now allows the campus to increase the number of vehicles. This award is for a 2007 Ford Crown Victoria Police Interceptor which will be used for driver-training in its emergency vehicle operations course.

11199 HAND-OPERATED LITHOGRAPHY PRESS (BHC)
Takach Press Company \$14,388

The award is for a hand-operated lithography press and one aluminum plate backer for the art department.

4D53164 CATTRAX-E STANDALONE SOFTWARE UPGRADE &
LICENSE FEES (EFC)
Training Labs, Inc. \$14,195.16

The award is for software upgrades and perpetual license fees to provide CATTRAX-E course material for HVAC training.

CHANGE ORDERS:

Alpha-Omega Plumbing Inc.
Repair Sanitary Sewer Line – CVC
Purchase Order No. B11586
Change Order No. 1

Change: This change order is for additional work to correct sewer line.

Original Contract Amount	\$8,000
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net Increase this Change Order	3,300
Revised Contract Amount	\$11,300

Original contract approved by director of purchasing on 12/22/2006. This project has been completed.

Daktronics, Inc. – BID #11023
Marquee Improvements – MVC
Purchase Order No. B10068
Change Order No. 1

Change: This change order is credit back for one year of data service for signage.

Original Contract Amount	\$77,155.00
Change Order Limit/Contingency	7,715.50
Prior Change Order Total Amounts	0
Net Decrease this Change Order	-1,203.04
Revised Contract Amount	\$75,951.96

Board approved original award 11/01/2005. This project was completed as of July 31, 2006.

Reeder General Contractors, Inc. – BID #10972
Interior Renovations – BHC
Purchase Order No. B9984
Change Order No. 1

Change: This change order is for additional labor, materials and equipment for HVAC units, water lines, shower column and screen units and light fixtures.

Original Contract Amount	\$748,000.00
Change Order Limit/Contingency	74,800.00
Prior Change Order Total Amounts	0
Net Increase this Change Order	25,501.50
Revised Contract Amount	\$773,501.50

Board approved original award 09/01/2005. This project was completed as of August 31, 2006.

INFORMATIVE REPORT NO. 43

Progress Report on Construction Projects

The status of all construction projects as of February 28, 2007 is shown on the attached charts.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of February 28, 2007

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
v	Work in Progress																		
π	Next Activity To Be Accomplished																		
H	Project Completed																		
■	Activity Not Required																		
BHC																			
1	Renovate cafeteria	v	v	v	v	v	v	π											
2	Install gym bleachers	v	v	v	v	v	v	v	v	v	π								
3	Install access control system	v	v	v	v	v	v	π											
4	Recarpet Bldg. B,D,J,T	v	π																
Bond Program																			
5	Construct Science bldg	v	v	v	v	v	v	v	v	π									
6	Expand automotive tech	v	v	v	v	v	v	π											
7	Construct Workforce & Continuing Ed bldg with expanded classrooms	v	v	v	π														
CVC																			
1	Renovate library	v	v	v	v	v	v	v	v	π									
2	Install roof over kiln	v	v	v	v	v	v	v	v	v	π								
3	Install steel mezzanine	v	v			v	v	v	v	v	v	v	v	v	v	v	v	π	
4	Install steps & railing southside Bldg. L	v	v	v	v	v	v	π											
5	Replace main entrance signs	v	v	v	v	v	v	π											
6	Repair windscreen support on roof	v	v	v	v	v	v	v	v	v	v	π							
7	Install gate at Wintergreen Rd entrance	v	v	v	v	v	v	π											
Bond Program																			
8	Expand mechanical infrastructure	v	v	π															
9	Construct Science bldg	v	v	v	v	v	v	π											
10	Construct Industrial Tech bldg	v	v	v	v	v	v	π											
11	Expand Athletic fields & facility	v			π														
DO																			
Bond Program																			
1	District Office at 1601 Lamar	v	π																
DSC																			
1	Install emergency generator	v	v	v	v	v	v	v	v	π									
ECC																			
1	Replace HW & CW valves cent. plant	v	v			v	v	v	v	v	π								
2	Replace domestic HW pipes Bldg. A	v	v			v	v	v	v	v	π								
3	Modify storm drainage system	v	v			v	v	v	v	v	v	π							
Bond Program																			
4	Develop West Campus	v	v	v	v	π													
5	Build Center for Allied Health & Nursing	v	v		v	v	v	v	v	v	v	v	v	v	v	π			
EFC																			
1	Replace lower courtyard	v	v			v	v	v	v	v	π								
2	Reconstruct roadway	v	π																
Bond Program																			
3	Develop South campus	v	v	v	v	v	v	π											
4	Expand parking	v	v	π															
5	Expand mechanical infrastructure	v	v	π															
6	Build General Classroom	v	v	v	v	v	v	v	π										
7	Construct Fine Arts bldg	v	π																
8	Remodel vacated space	v	π																
9	Construct Workforce Development/Industrial Tech Center	v	v	π															
LCET																			

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of February 28, 2007

PROJECTS								DESIGN				CONSTRUCTION							
	v Work in Progress π Next Activity To Be Accomplished H Project Completed ■ Activity Not Required	Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
1	Renovate server room	v	v	v	v	v	v	π											
MVC																			
1	Create ADA access to performance hall	v	v	v	v	v	v	v	v	v	π								
2	Replace KIVA lighting	v	v	v	v	v	v	v	v	v	v	v	π						
3	Replace access control	v	π																
Bond Program																			
4	Build soccer fields & community recreation complex	v	v	■	v	v	v	v	v	v	v	π							
5	Expand mechanical infrastructure	v	v	v	π														
6	Construct Science bldg	v	v	v	v	v	v	π											
7	Construct Performing Arts bldg	v	π																
8	Remodel vacated space	v	π																
9	Construct Economic & Workforce Center	v	π																
10	Construct Student Center	v	v	v	v	v	v	π											
NLC																			
1	Replace signage	v	v	v	■	v	v	v	v	v	v	v	v	v	π				
2	Restore slope Bldg. T	v	v	■	■	v	v	v	v	v	π								
3	Remodel & convert old library	v	v	v	v	v	v	v	v	π									
4	Assess Library Learning Communities Center	v	v	v	v	v	v	v	v	v	v	■	■	■	■	■	■	v	v
5	Update floor plans & convert to Auto CAD	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	v	π	
6	Replace chiller	v	v	v	v	v	π												
7	Test and balance HVAC systems	v	v	v	v	π													
8	Modify HVAC Bldg. A	v	v	v	v	v	v	π											
9	Install CCTV system	v	v	v	v	v	v	π											
10	Retrofit interior lighting	v	v	v	v	v	v	π											
11	Replace sidewalk lighting	v	v	v	v	v	v	v	v	π									
12	Replace temporary sidewalk Bldg. A	v	v	v	v	v	v	π											
13	Install 2 digital signs at main entrances	v	v	v	v	v	v	π											
Bond Program																			
14	Develop South campus	v	v	v	v	v	π												
15	Develop North campus	v	v	v	v	v	v	v	π										
16	Expand parking	v	v	π															
17	Expand mechanical infrastructure	v	v	v	π														
18	Construct Science bldg	v	v	v	v	v	v	π											
19	Construct General Purpose bldg	v	v	v	π														
20	Build General Classroom	v	π																
21	Remodel vacated space	v	π																
22	Repair structural/waterproofing	v	π																
RLC																			
1	Develop softball complex	v	v	v	v	v	v	v	v	v	π								
2	Develop Graduation site improvements	v	v	v	v	v	v	v	v	v	π								
3	Replace restroom partitions	v	v	■	■	v	v	v	v	v	v	v	π						
4	Install new handrails in Fannin Perf. Hall	v	v	v	v	v	v	v	v	v	π								
5	Improve soccer field	v	v	v	v	π													
6	Change door swing	v	v	v	v	v	v	v	v	v	v	■	■	π					

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of February 28, 2007

PROJECTS								DESIGN				CONSTRUCTION				Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
	v Work in Progress π Next Activity To Be Accomplished H Project Completed ■ Activity Not Required							30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	
7	Replace AHU Hondo bldg	v	v	v	v	v	v	v	v	v	v	π							
8	Install stop signs & speed bumps	v	v	v	v	v	v	v	v	v	v	π							
9	Replace fire alarms campus-wide	v	π																
	Bond Program																		
10	Construct Science bldg & expand parking/mechanical infrastructure	v	v	v	v	v	v	v	π										
11	Renovate Sabine Hall	v	π																
12	Develop Garland Workforce Training Center	v	v	v	v	v	v	π											

INFORMATIVE REPORT NO. 44

Bond Program Report on Projects

The status of planning as of February 28, 2007 for projects assigned to contracted construction program managers and other bond funded projects.

Background

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steven M. Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

Clyde Porter
Associate Vice Chancellor of Facilities Management/
District Architect
District Service Center
(972) 860-7760

	Brookhaven			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		3,030,342	2,923,233 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Mechanical Infrastructure	2,306,840			Scope and budget combined with science building.	
Science Building	29,200,000	47,203,153	3,339,639 Architect fee 30,293,900 CMAR	Budget adjusted to reflect increased programmed size and current estimated cost of science building	Nov 07 / Jul 09
Automotive Tech Expansion	4,000,000	3,799,200	303,500 Architect fee		Jan 08 / Dec 08
Music Hall	7,000,000			Project cancelled; budget moved to science building	
Adaptive Remodel	2,000,000			Scope and budget combined with science building	

	Brookhaven (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Library / Classroom Addition	7,900,000			\$1,724,250 moved to science building, remainder combined with CE, moves as one building	
Workforce & Continuing Ed Building	8,200,000	7,574,145		\$1,724,250 moved to science building, remainder combined with library addition, will move forward as one building. \$4,272,355 moved to science building.	Jun 08 / Jul 09
Total	60,606,840	61,606,840	36,860,272	Increase of \$1M to college allocation for mechanical infrastructure.	
February 28, 2007					

	Cedar Valley			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,585,342	2,493,960 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Mechanical Infrastructure	4,306,840	4,091,498	77,810 Engineer fee		Jan 08 / Aug 08
Science Building	30,600,000	32,973,479	1,895,346 Architect fee 9,160 Engineer fee 22,552,200 CMAR	Budget adjusted to reflect campus direction	Nov 07 / Mar 09
Industrial Tech	6,600,000	13,856,521	902,900 Architect fee 10,428,800 CMAR	Budget adjusted to reflect campus direction	Oct 07 / Dec 08
Performing Arts	10,200,000			Budget combined with science building	
Total	51,706,840	53,506,840	38,360,176		

	Cedar Valley (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Managed by Facilities Management					
Expanded Athletic Fields and Facility	1,800,000	0		Funding consolidation with science building	
Total	1,800,000	0			
Grand Total	53,506,840	53,506,840	38,360,176		
February 28, 2007					

	Eastfield			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		3,085,342	2,976,287 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
South Campus	10,200,000	9,690,000	731,053 Architect fee 7,152,700 CMAR		Aug 07 / Oct 08
North Campus	10,200,000			Project reassigned to Richland College	Oct 07 / Dec 08
Expanded Parking	1,500,000	1,425,000			Feb 08 / Aug 08
Mechanical Infrastructure	2,306,840	3,191,498	94,433 Engineer fee	Increased \$1M dollars to college allocation.	Jan 08 / Aug 08
General Classroom	17,400,000	16,530,000	1,051,100 Architect fee 7,800 Engineer fee 10,995,000 CMAR		Sep 07 / Oct 08
Fine Arts Building	8,400,000	7,980,000			Oct 08 / Dec 09
Adaptive Remodel	4,600,000	4,370,000			Feb 09 / Dec 09
Workforce Building	7,100,000	6,745,000			May 08 / Jul 09
Expanded workforce and other projects		5,000,000			

	Eastfield (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Total	61,706,840	58,016,840	23,008,373		
February 28, 2007					

	El Centro			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		802,034	773,683 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
West Campus of El Centro	10,200,000	9,690,000	582,429 Architect fee		Mar 08 / Feb 09
Adaptive Remodel	3,850,000			Budget combined with allied health and nursing.	
Mechanical Infrastructure	1,990,680	1,000,000		Increased \$1M dollars to college allocation. Partial budget combined with allied health and nursing.	
Total	16,040,680	11,492,034	1,356,112		

	El Centro (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Managed by Facilities Management					
Allied Health and Nursing	16,100,000	*20,592,600	933,000	Construction in progress	Jan 06 / Aug 07
Adaptive Remodel	3,850,000	3,998,646			
Paramount Building/Land Acquisition	11,000,000	11,309,880			Completed
Total	30,950,000	35,901,126	933,000		
Grand Total	46,990,680	47,393,160	2,289,112		
*292,600 have been added from non-bond dollars.					
<p>February 28, 2007</p>					

	Mountain View			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,594,564	2,502,856 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Mechanical Infrastructure	4,491,280	4,266,716	74,000 Engineer fee		Feb 08 / Aug 08
Science Building	15,300,000	14,535,000	889,050 Architect fee 13,940 Engineer fee 10,729,100 CMAR		Nov 07 / Dec 08
Performing Arts	5,700,000	5,415,000			May 08 / Sep 08
Adaptive Remodel	2,300,000	2,185,000		Scope and schedule dependent on completion of student center and extent of spaces being vacated	Feb 09 / Oct 09
Economic and Workforce	7,600,000	7,220,000			Jun 08 / Nov 09

	Mountain View (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Student Center	16,500,000	15,675,000	1,038,090 Architect fee 12,900 Engineer fee 12,622,500 CMAR		Nov 07 / Mar 09
Total	51,891,280	51,891,280	27,882,436		

Managed by Facilities Management					
Athletic and Community Recreation Complex	5,300,000	7,550,000	309,075	Re-bid/ Pending A/E Recommendation and Selection of Low Bidder	Mar 07 / Apr 08
Total	5,300,000	*7,550,000	309,075		
Grand Total	57,191,280	*59,441,280	28,191,511		

* 1,250,000 are from Mountain View College funds not 2004 bond funds.

February 28, 2007

	North Lake			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,789,534	2,690,934 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
South Campus	10,200,000	9,690,000	559,370 Architect fee 2,850 Engineer fee 7,152,700 CMAR		Oct 07 / Dec 08
North Campus	10,200,000	9,690,000	707,131 Architect fee 15,060 Engineer fee 7,152,700 CMAR		Jul 07 / Aug 08
Expanded Parking	1,500,000	1,425,000			Oct 08 / Apr 09
Mechanical Infrastructure	1,990,680	2,891,146	76,795 Engineer fee	Increased \$1M dollars to college allocation.	Mar 08 / Sep 08

	North Lake (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Science Building	6,800,000	11,875,000	724,913 Architect fee 8,750 Engineer fee 8,765,600 CMAR	\$5,700,000 reprogrammed from fine arts	Oct 07 / Dec 08
Fine Arts	12,500,000			\$5,700,000 moved to science and medical professions	
General Purpose Building		11,035,000	851,285 Architect fee	Scope and budget adjusted to reflect combined fine arts building and general classroom building	Jul 08 / Sept 09
General Classroom	6,500,000			Scope and budget combined with fine arts building to create general purpose building	
Workforce Development Center		1,600,000		Budget re- allocated from general classroom building	Jan 08 / Jul 08
Adaptive Remodel	4,100,000	3,895,000			May 08 / Dec 09
Structural Repairs	2,000,000	1,900,000			Feb 09 / Aug 09
Total	55,790,680	56,790,680	28,708,088		
February 28, 2007					

	Richland			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,800,342	2,701,359 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Garland Workforce Development Center		9,690,000	746,425 Architect fee 7,152,700 CMAR	Project reassigned from Eastfield College to Richland College	Oct 07 / Dec 08
Expanded Parking	3,800,000			Scope and budget combined with science building	
Mechanical Infrastructure	2,306,840			Scope and budget combined with science building	
Science Building	31,600,000	49,881,498	3,250,000 Architect fee 9,398 Engineer fee 38,059,700 CMAR	Budget adjusted to reflect programmed size and current estimated cost	May 07 / Jun 09
Fine Arts Addition	10,000,000			Budget combined with science building and adaptive remodel.	
Guadalupe Hall	2,200,000			Budget combined with science building and adaptive remodel.	

	Richland (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Library Expansion	4,100,000			Cancelled; budget moved to science building	
Student Food Service	2,000,000			Budget combined with science building and adaptive remodel.	
Adaptive Remodel		4,325,000		Increased dollars for adaptive remodeling from other campus projects. Increase of \$1M to college allocation.	Jun 09 / Feb 10
Total	56,006,840	66,696,840	51,919,582		

February 28, 2007

	District Office Relocation 701 Elm to 1601 S. Lamar			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		510,000	491,974 Program Manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Bill Priest Expansion	10,200,000			Budget re- assigned to District office relocation	
District Office Relocation		9,690,000			Oct 07 / Oct 08
Total	10,200,000	10,200,000	491,974		

Project Development

There is also \$10,000,000 designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.

Property Acquisition

***\$27,890,120 Designated in Revised Program**

	Actual		Projected Additional		Total	
Location	Expenditures	Acres	Expenditures	Acres	Expenditures	Acres
Coppell	\$9,049,733	37.04			\$9,049,733	37.04
Garland	\$2,569,151	20.50	\$847,000	4.38	\$3,416,151	24.88
Pleasant Grove	\$2,491,007	10.73			\$2,491,007	10.73
South Irving	\$4,383,866	15.62			\$4,383,866	15.62
West Dallas	\$1,418,525	4.56	\$2,065,000	2.73	\$3,483,525	7.29
Corinth/Lamar	\$1,798,439	2.34			\$1,798,439	2.34
Demolition			\$650,000		\$650,000	
Total	\$21,710,721	90.79	\$3,562,000	7.11	\$25,272,721	97.90

*109,880 are expenses related to land acquisition of Paramount building now listed under El Centro.

February 28, 2007

INFORMATIVE REPORT NO. 45

Firms and Persons Considered for Awards

Firms and persons considered for awards, including those recommended for awards, that appear in this agenda are listed below.

Background

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm for current versions of each form. The forms must be submitted to DCCCD records administrator, Vice Chancellor Edward M. DesPlas.

This report contains the names of all parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

ADI Engineering, Inc.
Applied Products, LLC
Arthur J. Gallagher Risk Management Services

Asel Art Supply
Austin Turf and Tractor
Azteca Enterprises, Inc.
City of Garland
City of Plano
CORE Construction
Criado & Associates, Inc.
Dallas County Schools
Dallas County Sheriff's Department
FM Global
GMA International, Inc.
Grand Hotel Reale
Hospital Systems, Inc.
Hotel Cordova
Hotel Dolomiti
Key and Piskuran Insurance Agency
Laerdal Medical Corporation
Lesco, Inc.
Luber Brothers
MEP Consulting Engineers
Nelco Architecture, Inc. dba NELSON
Nelson & Associates Interior Design and Space Planning, Inc.
Phillips/May Corp.
Piazza Construction, Ltd.
Prestige Ford
Primera Professional Services Group, LLC
Professional Turf Products
Richardson Saw & Lawnmower
Ristorante Dell' Ancora
Robert Milligan
Southwest Materials Handling
Steele & Freeman, Inc./ Pegasus
Stewart & Stevenson
Stoppini Group Travel, Inc.
Storm Lawn and Garden
Takach Press Company
Training Labs, Inc.
Vittorio Marasco

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**

VCBA Awards in the Informative Reports Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	1	25	18,856.00	29
WBE	0	0	0	0
Not classified	3	75	47,908.16	71
Total	9	100	142,236.90	100

Bidders and Proposers from Which VCBA Awards
in the Informative Reports Section of This Agenda Were Derived

	#	%
MBE	1	17
WBE	0	0
Not classified	5	84
Total	6	100

VCBA Awards in the Informative Reports Sections
September 5, 2006 – April 3, 2007

	# awards	% awards	\$ amount	% amount
MBE	5	8	113,886.00	8
WBE	3	6	39,719.50	4
Not classified	52	86	1,129,300.94	88
Total	60	100	1,282,906.44	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, pricing agreements, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or woman owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both minority and woman owned has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known. As provided by DCCCD policy and procedure, these awards were based on lowest and best bid or proposal.