

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

R.L. Thornton, Jr. Administration Building

701 Elm Street

Board Room (4th floor)

Dallas, TX 75202

Tuesday, August 7, 2007

4:00 p.m.

AGENDA

- I. Certification of Posting of Notice of the Meeting
- II. Public Hearing on 2007-2008 Richland Collegiate High School Budget
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Richland Collegiate High School Status Report
- V. Consideration of Bids
- VI. Consent Agenda: If a trustee requests an item to be removed from the consent agenda, it will be considered at this time.

Minutes

1. Approval of Minutes of the July 10, 2007 Audit Committee Meeting
2. Approval of Minutes of the July 10, 2007 Work Session
3. Approval of Minutes of the July 10, 2007 Regular Meeting
4. Approval of Minutes of the July 17-18, 2007 Planning and Budget Committee Meeting

Policy Reports

5. Acceptance of Gifts
6. Approval of a Revised Richland Collegiate High School "2007-2008 School Calendar
7. Approval of a Dual Credit Contract Between Richland Collegiate High School and the Dallas County Community College District
8. Approval of a Waiver of Tuition and Book Costs at Richland Collegiate High School

Buildings and Grounds Reports

9. Approval of Agreement with Lemco Construction Services, LP
10. Approval of Agreement with McCarty and Associates
11. Approval of Agreement with Randall Scott Architects
12. Approval of Water and Wastewater Easement at Richland College

Financial Reports

13. Approval of Expenditures for June 2007
14. Presentation of Budget Report for June 2007
15. Approval of Tuition for Continuing Education Courses
16. Approval of Agreement with Success Through Excellence, Inc.
17. Approval of Resolution declaring that protecting artwork at District colleges is an educational use and public purpose
18. Approval of Date to Adopt Ad Valorem Tax Rate for 2007
19. Adoption of Revised Budget for Richland Collegiate High School (RCHS) for 2006-07
20. Adoption of Budget for Richland Collegiate High School (RCHS) for 2007-08
21. Approval of Interlocal Agreement with City of Mesquite
22. Approval of Agreement with City of Dallas
23. Approval of Interlocal Agreement with City of Dallas
24. Approval of Agreement with Cistercian Preparatory School
25. Approval of Agreement with North Texas Electrical Joint Apprenticeship Training Center
26. Approval of Agreement with Dallas Joint Apprentice Committee for the Plumbing and Pipefitting Industry
27. Approval of Agreement with The National Society of Leadership and Success

VII. Individual Items

28. Re-employment of Administrators for 2007-2008
29. Renewal of Adjunct Instructors
30. Consideration of Resignations, Retirements, Termination and Phased Faculty Retirement
31. Employment of Contractual Personnel

VIII. Informative Reports

32. Notice of Grant Awards
33. Receipt of Business and Corporate Contracts
34. Monthly Award and Change Order Summary
35. Progress Report on Construction Projects
36. Bond Program Report on Projects
37. Firms and Persons Considered for Awards

IX. Questions/Comments from the Board and Chancellor

X. Citizens Desiring to Appear Before the Board

XI. Executive Session: The Board may conduct an executive session as

authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters, including the Clear Channel case, during this executive session.

XII. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE AUGUST 7, 2007
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 3rd day of August, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 3rd day of August, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Public Hearing on Richland Collegiate High School Budget for 2007-08

During the meeting on August 7, 2007, the Board of Trustees will hold a public hearing for persons who desire to speak on the proposed budget for the Richland Collegiate High School for 2007-08.

Background

The annual public meeting to discuss the proposed budget shall be conducted as follows:

- 1. The Board Chairperson shall request at the beginning of the meeting that all persons who desire to speak on the proposed budget sign up on the sheet provided.*
- 2. Prior to the beginning of the meeting, the Board may establish time limits for speakers.*
- 3. Speakers shall confine their remarks to the appropriation of funds as contained in the proposed budget.*
- 4. No officer or employee of the District shall be required to respond to questions from speakers at the meeting.*

This is the second annual budget to be presented for Richland Collegiate High School.

Resource: Dr. Stephen K. Mittelstet
Superintendent
Richland Collegiate High School
(972) 238-6364

CONSIDERATION OF BIDS

Bid No.	Title and Vendor(s)	Location	Amount
11147	Construction Managers at Risk For Three of the 12 Projects	MVC & NLC (north)	\$1,350,000 \$150,000
11234	Diagnostic Imaging Systems	ECC	(estimate) \$114,200
11237	Replace Gymnasium Bleachers John F. Clark Company, Inc.	BHC	\$108,169
11239	Interior Ramp Renovations HCE Construction, Inc.	MVC	\$44,800
11261	Third Party Claims Administration Services Tristar Risk Management		(6-year estimate) \$320,000
11263	Employee Dependent Assistance Program Deer Oaks Mental Health Association	D-W	(4-year estimate) \$170,000
11265	Early Childhood Learning & Curriculum Materials Childcraft Education Corporation Kaplan Early Learning Center Company	BHC	\$5,054.26 \$40,625.98
11266	Retreat Site Services Briarwood Retreat Center Garrett Creek Ranch Marriott DFW Airport South	D-W	(2-year estimate) \$60,000
---	Professional Services for Production Services	LCET	(1-year estimate) \$307,000
---	Professional Service Contracts for Training and Human Performance Technology	NLC	(2-year estimate) \$200,000

---	License and Maintenance for Installed Software	DSC	
	Datatel		\$408,959.75
	Frontrange		\$34,412.03
	Innovative Interfaces, Inc.		\$65,484.00
	Novell		\$172,427.14
	Paperwise		\$82,725.00
---	Emergency Repairs	ECC	
	J. Reynolds & Company		\$484,524

RESOURCE: Philip Todd
 Director of Purchasing
 (972) 860-4004

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AMENDMENT OF AWARDS – RFP
NO. 11147
CONSTRUCTION MANAGERS AT RISK FOR THREE OF THE 12
PROJECTS
MOUNTAIN VIEW COLLEGE AND NORTH LAKE NORTH
CAMPUS

RECOMMENDATION FOR AMENDMENT TO AWARDS:

See attached

COMMENTS: The amended construction budget shown on this Board document includes the original and amended Phase I Preconstruction Fee, Phase II Fee, cost for the CMAR to perform the general conditions and the cost of the work. The rationale for increasing the construction budget is attached.

The amended construction budget is within the previously established total project budget.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: 2004 Bond Program.

Company	College	Project	Original Award	Previously Approved Amendments to the Construction Budget	Proposed Increase	Amended Construction Budget
Charter Builders, Ltd	MVC	Science & Allied Health	\$10,729,100	\$2,976,112	\$600,000	\$14,305,212
Steele & Freeman, Inc.	MVC	Student Center & Services	\$12,622,500	\$ 350,000	\$750,000	\$13,747,500
Starling Richardson	NLC	North Campus	\$ 7,152,700	\$ 300,000	\$150,000	\$ 7,602,700

Summary of Changes:

Mountain View College Science & Allied Health Building

This request is due to issues outlined below:

Provide renovations and upgrades to existing lobby/entrance area. This lobby will provide a new connection to the science building from the existing science spaces.

Provide enhanced category 6+ communication cabling.

Mountain View College Student Center & Services Building

This request is due to issues outlined below:

Provide increased tonnage of steel for the superstructure, bridges and proposed elliptical canopy. Structural details of these unique design features in the building were defined in development phase of design.

Provide for increased material costs of steel as well as other materials.

Provide enhanced category 6+ communication cabling.

To stay within the construction budget, consideration was given to identifying value engineered options. Those that were available have been incorporated into the design. Consideration of square footage reductions were rejected due to anticipated enrollment growth and the need for new student center and services spaces.

North Lake College North Campus Building

This request is due to issues outlined below:

The City of Coppell has determined that the existing sewer line closest to the property does not have the capacity to support the proposed educational building. The City has indicated there is an existing line south of the site which will support the new building. To use this line, it is necessary to add a sewer line in Royal Lane flowing south and tie it in to the existing line. Additionally, the City requires a dedicated left turn lane at north bound Royal Lane into the campus site.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11234
DIAGNOSTIC IMAGING SYSTEMS
EL CENTRO COLLEGE

RECOMMENDATION:

The advertised proposal for two diagnostic imaging systems, an additional piece of equipment for an existing system, relocation of an existing system, and overhead tube assembly is scheduled to be opened at 2:00 P.M. on August 3, 2007. These x-ray systems require extensive installation requirements and coordination with the building renovations currently underway. Under the present schedule, award of a contract for the systems would be made at the September, 2007 Board meeting. While this schedule should be adequate for delivery and completion of installation by October 15, 2007 as scheduled, it has very little flexibility or allowance for any unforeseen delays in production, shipping or difficulties that may be encountered during placement in the upper floors within the building.

To help assure that adequate time is available for delivery and installation in conjunction with the building renovation, administration recommends that the chancellor or vice chancellor of business affairs be authorized to award the bid for the new diagnostic imaging systems and relocation of an existing system. At a regularly scheduled Board meeting, the Board would be informed of the cost and awardee(s).

Total Estimated Cost	\$114,200
----------------------	-----------

COMMENTS: Administration further recommends the director of purchasing be authorized to execute contracts for this project.

A fifteen percent (15%) contingency fund based on the awarded amount is recommended for unforeseen changes to this project. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

FUNDING: 2004 Bond Program.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11237
REPLACE GYMNASIUM BLEACHERS
BROOKHAVEN COLLEGE

RESPONSE: Of three general contractors who satisfied the mandatory site visit requirement, two bids were received.

COMPARISON OF BIDS:

John F. Clark Company, Inc.	\$108,169
Specialty Supply & Installation, LLC	\$138,000

RECOMMENDATION FOR AWARD:

JOHN F. CLARK COMPANY, INC.	\$108,169
-----------------------------	-----------

LOW BID

COMMENTS: This project is for the removal and replacement of the existing original equipment bleachers installed in 1977; they are mechanically telescoping, well-worn, parts are difficult to locate, and they have become maintenance intensive. The new electrically telescoping bleachers will compliment recent flooring and lighting upgrades to help modernize the entire facility.

A fifteen percent (15%) contingency fund based on the awarded amount is recommended for unforeseen changes to this project. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in equipment-physical plant-inventoriable account #27421 in division #11-02-80900.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11239
INTERIOR RAMP RENOVATION
MOUNTAIN VIEW COLLEGE

RESPONSE: Of four general contractors who satisfied the mandatory site visit requirement, one bid was received.

COMPARISON OF BIDS:

HCE Construction, Inc.	\$44,800
------------------------	----------

RECOMMENDATION FOR AWARD:

HCE CONSTRUCTION, INC.	\$44,800
------------------------	----------

LOW AND ONLY BID

COMMENTS: This project is for the modification of an existing interior ramp located near the Performance Hall to bring it into ADA code compliance; included are painting, recarpeting, replacement hand rails, plus associated interior finish out to complete the project.

A second bid for just under \$90,000 was received without the required bonding and given no consideration. The original bid opening date was delayed four weeks and re-advertised due to lack of bidder interest in the small scope of work. Because several months have already passed since the college was cited by the state for accessibility violations, it is recommended to proceed with award of this project as rebidding is not expected to yield a significantly improved level of bidder response. The recommended awardee has performed satisfactorily on previous District projects.

A fifteen percent (15%) contingency fund based on the awarded amount is recommended for unforeseen changes to this project. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in repairs-buildings account #23641 in division #11-06-80900.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11261
THIRD-PARTY CLAIMS ADMINISTRATION SERVICES
SEPTEMBER 1, 2007 THROUGH AUGUST 31, 2013

RESPONSE: Requests for proposals were sent to 11 companies and six proposals were received from:

Anchor Claims Management
Gallagher Bassett Services, Inc.
Injury Management Organization
Risk Management Services
Texas Political Subdivisions
TRISTAR Risk Management

RECOMMENDATION FOR AWARD:

TRISTAR RISK MANAGEMENT (6-year estimate)
\$320,000

BEST PROPOSAL

COMMENTS: The District is currently self insured for workers compensation coverage with an excess insurance policy. This RFP solicited proposals to provide third-party claims administrative services for workers compensation and liability claims.

At the August 3, 2004 Board meeting, the third-party administrator part of the award for RFP No. 10738 was made to Barron Risk Management Services for the period September 1, 2004 through August 31, 2010. Based on an analysis of the cost and level of services being provided by the present company, a decision was made to solicit new proposals.

The six-year cost estimate is based on past claims volume. Since actual costs are dependent on future claims volume, the Board will be notified if claims volume forecasts significantly change.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #74404 in division #11-11-000000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11263
EMPLOYEE DEPENDENT ASSISTANCE PROGRAM
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2007 THROUGH AUGUST 31, 2011

RESPONSE: Request for proposals were sent to 10 companies, and three proposals were received from:

Deer Oaks Mental Health Association
Performance Plus
Resource for Living

RECOMMENDATION FOR AWARD:

DEER OAKS MENTAL HEALTH ASSOCIATION	(4-year estimate) \$170,000
-------------------------------------	--------------------------------

BEST PROPOSAL

COMMENTS: This program provides to employees and their dependents such general mental health services as, family crisis management, behavioral analysis and financial counseling.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in benefits-unallocated-other account #21211 in division #11-11-010071.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11265
EARLY CHILDHOOD LEARNING & CURRICULUM MATERIALS
BROOKHAVEN COLLEGE

RESPONSE: Requests for bids were sent to 104 companies, and two bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

CHILDCRAFT EDUCATION CORP. items 28, 30, 33, 34, 41, 48, 50, 52, 55, 59, 60, 64, 65, 67, 68, 82, 84, 88, 89, 91, 93, 95, 96, 98, 102, 106, 107, 109	\$5,054.26
KAPLAN EARLY LEARNING CENTER COMPANY items 1-27, 29, 31, 32, 35-40, 42-47, 49, 51, 53, 54, 56-58, 61-63, 66, 69- 75, 77-83, 85-87, 90, 92, 94, 97, 99- 101, 103-105, 108, 110-118	\$40,625.98
TOTAL	\$45,680.24

LOW BID: items 3, 4, 7-10, 12-14, 18-20, 24, 26-28, 30, 32-34, 37-46, 48, 50, 52, 54-61, 63-65, 67-76, 78, 81-85, 88, 89, 91, 93, 95-98, 100, 102-118

LOW BID MEETING SPECIFICATIONS: items 1, 2, 5, 6, 11, 15-17, 21-23, 25, 29, 31, 35, 36, 47, 49, 51, 53, 62, 66, 77, 79, 80, 86, 87, 90, 92, 94, 99, 101

NO AWARD: item 76

JUSTIFICATION:

The low bidder is not recommended for the book collections because the sets quoted include significantly fewer volumes, making the lists of specified titles incomplete.

Evaluators do not recommend other items for such reasons as no storage tubs for some puzzles and play sets as specified, sets of three CD's rather than five as specified, 12 block set shapes rather than 16 as specified, 494 manipulative kit pieces rather than 900 as specified, 100 plastic beads rather than 108 wooden beads as specified, 2 3/4" people figures rather than 6 1/2" as specified, etc.

COMMENTS: Products for use in the new Head Start facility include learning materials and teaching aids necessary to teach the curriculum programs.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in departmental supplies account #24211, non-inventoriable equipment account #24501, non-inventoriable furniture account #24503 and minor equipment account #26201 in division #11-02-577095.

Bid No. 11265
 Early Childhood Learning & Curriculum Materials
 Brookhaven College

Line	Qty	Description	Kaplan Early Learning Center Company	Childcraft Education Corp.
1	8 ea.	Children's Choice Big Book Set. Grades K & up	\$829.68	\$775.20
2	8 ea.	Big Book Collection Set of 2. Skill Building Books w/Rhyme & Repetition	\$816.40	\$649.20
3	8 ea.	Eric Carle Collect. Set of 6 Hardback/Paperback	\$577.36	\$670.48
4	8 ea.	Gail Gibbons Books. Set of 6. Paperback	\$265.28	\$417.92
5	8 ea.	Library Starter Set. Set of 13. Paperback/Hardback Combination	\$929.28	\$876.40
6	8 ea.	Celebrate Diversity Book Set. Set of 8. Hard book/Paperback Combination	\$437.92	\$300.40
7	8 ea.	Tales of Many Cultures. Set of 10	\$457.20	\$536.00
8	8 ea.	Fun with Math Book Set. Set of 6	\$245.36	\$373.68
9	8 ea.	Learning Station CD Collection. Set of 4.	\$391.44	no bid
10	8 ea.	Learning Basic Skills Through Music Volume 1-4 CD	\$431.28	no bid
11	8 ea.	Big Book Collection. Set of 3	\$723.44	\$602.80
12	8 ea.	Ella & Friends CD Collection	\$457.84	no bid
13	8 ea.	All About Me CD Set. Emphasis on character building & diversity in theme.	\$325.04	no bid
14	8 ea.	Five Senses Book Set Ages 3yrs. & up. Five Book Set.	\$225.44	no bid
15	8 ea.	Popular Big Book Set,	\$949.20	\$655.60
16	8 ea.	Read Aloud Favorite Big Book Set-6.	\$955.84	\$719.28
17	8 ea.	Multicultural Book & Cassette Set. 6-Paperbacks.	\$404.72	\$404.40
18	8 ea.	Animals & Their Babies Book Set. Set of 8.	\$364.88	\$374.72
19	8 ea.	Let's Read & Find Out Science Set. Set of 8.	\$258.64	\$553.84
20	8 ea.	Raffi Set of 4 CD	\$398.08	\$740.88

21	8 ea.	Nap Time CD Set of 5.	\$444.56	\$93.44
22	8 ea.	Unit Blocks. Standard Block set II. 8 pieces. Blocks Total of 16 shapes. Lifetime guarantee	\$1,194.88	\$963.60
23	8 ea.	Manipulative Kit II. Approximate age 3-6 yrs. 900 pieces. Kit includes snowflakes, triangle bricks, color pop bead builders, & Flexo. Includes storage bins	\$962.48	\$672.24
24	8 ea.	Angeles Silver Rider. 12" trike. 3-7 years. Assembled. 5 yr. Unconditional guarantee. Solid rubber tires, spoke less steel wheels. No pinpoints.	\$1,062.08	\$1,296.80
25	8 ea.	Manipulative Kit I. 314 large age appropriate pieces. Sputniks, tower-ifics, star bursts, & ring-o-links, packaged in 4 bins.	\$663.68	\$600.80
26	8 ea.	25-Player Rhythm band set	\$530.88	\$531.52
27	8 ea.	Sand Sifter Set. .	\$165.68	no bid
28	8 ea.	20" Chilean Rain stick	\$132.48	\$77.44
29	8 ea.	Waterworks play kit.	\$398.08	\$273.76
30	8 ea.	Seasons Puzzle Set. 3 yrs & up. Illustrated puzzles. 12 pieces. Set of 4.	\$232.08	\$225.68
31	8 ea.	Numbers & ABC Puzzle Set. 3 yrs. & up. Full color illustrations under each piece. Reinforces literacy & numeracy. Sz. 12X16"	\$192.24	\$55.28
32	8 ea.	Traffic sign puzzle set w/raised pieces; traffic lights have small pegs.	\$112.56	no bid
33	8 ea.	World Puzzle Sets. Multicultural family puzzle set. Set of 6. Pre K & up. 12-16 pieces.	\$331.68	\$322.48
34	8 ea.	Multi-ethnic food puzzle. Each 9X12" puzzle has 12-16 pieces.	\$331.68	\$322.48
35	8 ea.	Animal parents & babies puzzle. Set of 8. 3-6 yrs. Horse, foal, pig, cat. 13 pieces. 9x12"	\$431.28	\$302.48
36	8 ea.	Construction & Transportation floor puzzle. 24 pieces. 36" w x 24"h. set of 2.	\$132.48	\$128.80
37	8 ea.	Snap blocks with building base. 60 blocks.	\$398.08	\$419.36

38	8 ea.	Hardwood base for line #37	\$92.68	no bid
39	8 ea.	Duplo letters Set. 140 tiles in upper & lower case letters & 2 building plates.	\$398.08	\$432.48
40	8 ea.	Duplo Number Set. 168 pieces with double-sided activity cards & storage tub.	\$378.16	\$415.84
41	8 ea.	Dressing Boards. Set of 6. Includes boards, buckle, zipper, lacing, button, bow tying, & snap.	\$530.88	\$335.28
42	8 ea.	Half Moon Stacker. 3 yrs. & up.	\$112.56	no bid
43	8 ea.	Wooden Stair Step. 3 yrs. & up.	\$112.56	no bid
44	8 ea.	The Wave. Wood construction. 15 pieces.	\$265.28	no bid
45	8 ea.	Color dominos. 28 wooden blocks w/color dots. Each block is 3-3/4" L x 1-7/8"w	\$119.20	no bid
46	8 ea.	Texture Dominos. 3-7 yrs. 28 wooden plaques each w/2 textures.	\$112.56	no bid
47	8 ea.	Bigger Beads & Laces. Pre K & up. 108 wooden beads. 3 shapes & 6 colors.	\$159.04	\$63.36
48	8 ea.	Shape 'n Color Coaster, 3 yrs & up.	\$132.48	\$129.04
49	8 ea.	Counting Cubes. 100 1" square hardwood cubes in 8 colors.	\$119.20	\$71.28
50	8 ea.	Montessori Sorting Box. 18" box w/10 compartments & lid w/corresponding slots.	\$530.88	\$516.16
51	8 ea.	Shape Sorter. Wooden base. 12"L x 2-1/2"w.	\$165.68	\$87.28
52	8 ea.	Fractional Puzzles. Set of 2. 3 yrs & up.	\$198.88	\$195.76
53	8 ea.	Number Puzzle Board & Pegs.	\$238.72	\$232.24
54	8 ea.	Tactile Early Learning Math Kit. 4 yrs & up.	\$252.00	no bid
55	8 ea.	Juggling Scarves. Set of 3	\$39.52	\$15.82
56	8 ea.	Bean bag set. Set of 8.	\$59.44	\$71.28
57	8 ea.	Tools Peg Puzzle. 9 puzzles. 9x12"	\$66.08	no bid
58	8 ea.	Tool Set w/toolbox.	\$431.28	\$743.28
59		5-in-1 color paddle set. 7" L x 4" diameter.	\$152.40	\$58.80
60	8 ea.	Bead sequencing set.	\$132.48	\$128.88
61	8 ea.	Hexagon blocks, 36 pcs.	\$132.48	no bid

62	8 ea.	Acrobat Builders, 40 pcs.	\$132.48	\$71.28
63	8 ea.	Plastics Discs, 60 pcs.	\$132.48	no bid
64	8 ea.	Math Readiness Center	\$265.28	\$258.08
65	8 ea.	Numbers & counting. Grades K-2. Portable nylon table pocket chart.	\$132.48	\$129.04
66	8 ea.	Plastic Pan Balance. Includes 5 each of 5 gram & 10 gram hexagram weights.	\$132.48	\$125.68
67	8 ea.	Monthly pocket chart.	\$125.84	\$102.72
68	8 ea.	Big time demonstration clock. Hidden gears. Plastic. 13-1/4"h. removable stand & teaching stand.	\$132.48	\$108.16
69		Explore the world of science kit. All-in-kit. Teacher guide. Storage box w/lid	\$331.68	no bid
70	8 ea.	Workstation for Gears. Work area on top. 6 plastic bins below.	\$597.28	\$911.20
71	8 ea.	Puzzle, Lifecycle-Ladybug. w/activity card.	\$159.04	no bid
72	8 ea.	Puzzle, Lifecycle-Bee. w/activity card.	\$159.04	no bid
73	8 ea.	Puzzle, Lifecycle-Ant. w/activity card.	\$159.04	no bid
74	8 ea.	Puzzle, Lifecycle-Frog. w/activity card.	\$159.04	no bid
75	8 ea.	Puzzle, Lifecycle-butterfly. w/activity card.	\$159.04	no bid
76	8 ea.	Puzzle, Lifecycle-Chicken. w/activity card.	no bid	no bid
77	8 ea.	Super Sand 20 piece set.	\$245.36	\$183.28
78	8 ea.	Sand Wheel Factory.	\$66.08	\$70.96
79	8 ea.	Sand Play Kit. Packed in storage tub.	\$398.08	\$319.28
80	8 ea.	6' Rainbow Parachute w/numerals 1-6. Includes nylon storage bag.	\$165.68	\$89.20
81	8 ea.	Parachute play. Variety of cooperative song, rhymes, & movement activities.	\$86.00	no bid
82	4 ea.	Traffic signs w/wide tip-proof metal base.	\$331.84	\$156.44
83	4 ea.	Balance Board Set-Adjustable. Five bases.	\$497.84	\$567.08
84	8 ea.	International Plastic Food Set. Represents 8 cultures w/10 foods.	\$218.80	\$95.28

85	8 ea.	Shape Puzzles. Set of 6. w/color pictures & raised surface.	\$165.68	\$259.84
86	8 ea.	Small Manipulative Set. 3 yrs & up.	\$398.08	\$381.52
87	8 ea.	Touch & Tell. 3 yrs. & up.	\$125.84	\$63.28
88	8 ea.	Fiskar scissors. 4 yrs & up.	\$218.80	\$187.12
89	8 ea.	Root Vue Farm Set. Acrylic viewing room.	\$172.32	\$167.76
90	8 ea.	Pocket wall charts. 10 see through plastic pockets. 100% nylon w/grommets.	\$132.48	\$121.92
91	8 ea.	Messy Tray. Unbreakable. 18x26"	\$132.48	\$69.68
92	8 ea.	Vinyl Art apron, wipe clean. 34-1/8"L w/hook & loop closure.	\$32.88	\$15.52
93	8 ea.	Clay Cutter set. 19 clay tools.	\$112.56	\$44.48
94	8 ea.	Chubby brush set. Set of 30. 1/2" round. 7-1/2L.	\$112.56	\$106.80
95	8 ea.	Wooden Marker Stand. Holds 16 markers.	\$86.00	\$64.48
96	8 ea.	Clay Hammer Set. Set of 5 6" handles.	\$86.00	\$39.28
97	8 ea.	Preschool paintbrush assortment. 24 brushes 6-8". Round & flat tips.	\$72.72	no bid
98	8 ea.	Big Tape- tape measure. Centimeters or inches. .	\$46.16	\$31.28
99	8 ea.	Art Apron Set. 4/set. Vinyl. 24"	\$119.20	\$61.92
100	16 ea.	Scissors, My first fiskars.	\$39.20	\$40.96
101	8 ea.	Non-spill paint pots & brushes set.	\$132.48	\$115.60
102	8 ea.	Child Vinyl safety goggles. W.straps.	\$52.80	\$43.84
103	1 ea.	25" Educator Laminator.	\$1,359.50	\$1,599.99
104	1 ea.	Paper cutter/dispenser. Holds 8 paper roles	\$414.96	\$699.99
105	8 ea.	Classroom Clocks. Quartz. battery operated.	\$52.80	\$129.04
106	8 ea	Chalkboard eraser	\$12.96	\$10.80
107	8 ea	Paint drying rack w/15 coated metal shelves.	\$663.68	\$645.20
108	8 ea.	Classroom Labeling System.	\$245.36	no bid
109	32 ea.	Clear storage trays. Polypropylene. 5/set.	\$715.84	\$572.80
110	32 ea.	Assorted vibrant color storage trays. 5/set.	\$450.24	\$465.60
111	8 ea.	Write on/wipe off graph charts. 10 laminated fill graphs.	\$132.48	\$1,815.00

112	150 ea.	Premium colored cotton blankets. 39 x 53".	\$1,737.00	no bid
113	8 ea.	LAP-3 Kit. A criterion-referenced assessment instrument for the 36-72 month age range.	\$3,799.60	no bid
114	8 ea.	LAP-3, manual.	\$159.60	no bid
115	8 pkg.	Scoring Booklet. 20/pkg.	\$183.60	no bid
116	8 ea.	Dial-3 Parent Questionnaires - English	\$215.60	no bid
117	8 ea.	Dial-3 Parent Questionnaires - Spanish	\$215.60	no bid
118	8 ea.	LAP-D. Third edition. Standardized, norm-referenced assessment.	\$6,399.60	no bid

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11266
RETREAT SITE SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2007 THROUGH AUGUST 31, 2009

RESPONSE: Requests for proposals were sent to 25 companies, and three proposals were received from:

Briarwood Retreat Center
Garrett Creek Ranch
Marriott DFW Airport South

RECOMMENDATION FOR AWARD:

BRIARWOOD RETREAT CENTER	(2-year estimate)
GARRETT CREEK RANCH	\$60,000
MARRIOTT DFW AIRPORT SOUTH	

BEST PROPOSALS

COMMENTS: This award will provide retreat services for the District Office of Staff and Organizational Development, as well as other District-wide programs. Proposers were requested to submit pricing packages to provide retreat/conference facilities for participants for educational meetings for DCCCD staff members. Meals and conference services are included. Award is recommended to all three respondents to provide flexibility and choices to meet scheduling needs.

Due to the limited response, an additional RFP is being requested to expand the number of participants and range of venues. This current award will provide sufficient locations to start the year, but additional sites are needed. For the additional sites, it is recommended that the chancellor or vice chancellor of business affairs be authorized to approve any supplemental companies.

Administration further recommends the vice chancellor of human & organizational development be authorized to execute contracts on an as-needed basis for retreat services.

FUNDING: Funds are budgeted in staff development account #23966 in various divisions.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR PROFESSIONAL SERVICES
PRODUCTION SERVICES
LECROY CENTER FOR EDUCATIONAL
TELECOMMUNICATIONS
SEPTEMBER 1, 2007 THROUGH AUGUST 31, 2008

BACKGROUND:

Specific video-based course productions and teleconference productions (see Appendix A.1) have been identified to be produced by LCET, either wholly or partially, during fiscal year 2007-2008. These productions require the professional services of independent contractors to complete various parts of the productions. To manage the engagement of professional service contractors, LCET proposes continuing the process initiated last fiscal year of a board approved independent contractor list.

SELECTION PROCESS:

LCET has researched the following North Texas resources in the media production industry -Texas Association of Film/Tape Professionals directory, Texas Film Commission directory, the Dallas-Ft. Worth Media Communications Association International directory and the North Central Texas Regional Certification Agency. LCET provides a continuous open opportunity through industry contacts for contractors to submit resumes, "production profiles", and/or portfolios in order to identify a pool of qualified independent contractors (see Appendix B.1, B.2, B.3).

After review by the LCET director of production, director of satellite services and director of STARLink Teleconferences, the contractors listed in Appendix B.1, B.2 and B.3 have been identified as possessing the unique skills and intellectual creativity required for successful production. The selection of these service providers is based on the following criteria:

1. Professional qualifications demonstrated by industry experience and a proven level of creative excellence in their service,
2. Availability to provide professional services to LCET

- on an as-needed basis,
3. Acceptance of the fee for service negotiated by LCET.

Inclusion on the Appendix B.1, B.2 and/or B.3 list does not mean that each contractor listed will be utilized on every production. Use of a contractor's services will be determined by an appropriate matching of creative skills to creative needs for each specific production. Exclusion from the lists does not mean that a specific contractor will be excluded in future selections. As experience and skills increase, a contractor may upgrade their Production Profile within the LCET pool of available contractors. New contractors entering the market are encouraged to submit resumes and production profiles to be included in the review process. As always, a contractor's experience, creative skills and competency (as verified by professional references) are primary in selection for use on LCET productions.

COMPENSATION:

The fee ranges and per-job cost ranges shown with each professional service classification listed on Appendix B.1, B.2 and B.3 include fees for the professional services and actual reimbursable expenses, which must be supported by itemized receipts and invoices. On many of the productions, based on the fee range, the independent contractor will be required to quote a fixed "not to exceed" price.

COST ESTIMATE

\$307,000

The estimated cost includes production of the video-based courses and teleconferences listed on Appendix A.1 and other miscellaneous projects that arise during the year. Appendix B.1, B.2 and B.3 list the rates and the estimated annual expenditure for each category. The funds to support these expenditures are included in the LeCroy Center production services budget.

CONTRACT AUTHORIZATION:

Administration recommends that the president of the LeCroy Center or designee be authorized to execute contracts with, or issue work orders to, the applicable business entity as needed for various jobs throughout the fiscal year.

FUNDING: Funds are budgeted in various campus divisions.

APPENDIX A.1

LeCroy Center for Educational Telecommunications

* * * * *

VIDEO-BASED PRODUCTIONS: COURSEWARE & INTERNET PROGRAMS

2007 - 2008

The R. Jan LeCroy Center for Educational Telecommunications has identified the following video-based productions to be produced by LCET, either totally or partially, during fiscal year 2007-2008. These productions include, but are not limited to:

INTERACTIVE VIDEO-BASED COURSE PRODUCTIONS:

Physical Geology (GEOL 1403) – video modules and interactive activities for one-semester online course; 16 lessons incorporating approximately 150 minutes total of video, to be determined by the development team on a lesson-by-lesson basis.

Voices In Democracy (GOVT 2301-2302) – Revision of the U.S. Government component of GOVT 2301-2302, to include 6 thirty-minute video programs, interactive CD-ROM, video DVD, print Student Course Guide and online Faculty Guide.

Journey to Health – Revision of 1-2 video programs for national Introduction to Health video-based course.

Video Learning Repository – continuing development of modular video clips pulled from existing telecourse video programs. Number and length to be determined course by course.

STARLINK TELECONFERENCES: (Ten to twelve 60 to 90-minute Internet streamed programs)

Success & Leadership Series #1: An Evening of Health and Wellness

Integrating Active Learning Techniques into Your Lecture

Success & Leadership Series #2: Are You Ready to Succeed?

Teaching to Adult Learning Styles

Success & Leadership Series #3: Overcome Everything

Measuring Student Outcomes

Success & Leadership Series #4: TBD

Student Motivation

Success & Leadership Series #5: TBD

Plagiarism Pitfalls

Success & Leadership Series #6: TBD

Curriculum Redesign (tentative)

Course Redesign (tentative)

APPENDIX B.1

**LeCroy Center for Educational Telecommunications
Video-Based Course Production - Independent Contractors
TOTAL \$213,900
09/01/07 - 08/31/08**

ART DEPARTMENT (\$5,000)

(\$225-\$400/day - includes Art Directors, Props, Asst. Props, Set Dressers)

Beutel, Greg
Hammond, Jason
Henry, Chris (art director)
McGarity, Tim
Metzinger, Michelle
Whitney, Eric (art director)

AUDIO SERVICES (\$25,000)

(\$300-390/day + travel – Sound Mixers)
(\$200-275/day – Boom Operators)

Angelo, Kelly Shaffer
Angelo, Mark
Ballarini, Nick (boom)
Crew Connection, The
Evans, Joseph P.
Frazee, Chris (boom)
Henke, Marcia
Henning, Pete (boom)
Nagle, Tim
Sound One (Merrill Frazee)

COPY EDITOR (\$5,000)

(\$500-2500 per publication)
Word Works (Nancy Ward)

WylieCat Communications (Catarina Wylie)

COORDINATOR / ASST. DIR. (\$12,500)

(\$225-275/day – inc. Production Coordinator,
Footage Coord/ Researcher, 1st Asst. Director)
Bohlcke, Laura
Fields, Marla
Matus, Margaret
Meyer, Angie
Ringo, Mica
Sherman, Dana

EDITOR, AVID (\$23,000)

(\$4000-5200 per program)
Cargile, Laura
Coleman, Michael
Curtis, James
Dunn, Mary Julene
McPherson, Jeff

Santamaria, Laura
Thompson, Shirley
Whiteman, Daniel

EDITOR, ASSISTANT (\$2,500)

(\$125-175/day)
Caruthers, Ryan
Coleman, John
Liford, Clay
Losurdo Jr., Michael
Smith, Andre

GRAPHICS DESIGNER (\$7,500)

(\$250-2200 per program)
Bates, Wendi
Pribyl, Tom
Smith Jr., Daniel

GRIP/ELECTRIC (\$4,500)

(\$225-300 per day)
Hines, Steve
Liford, Clay
Lile, Mike
Kleis, Michael
Sherman, Jason
Wilson, Bill

MUSIC COMPOSER (\$10,000)

(\$400-550 per program)
Cissell, Tim
Richardson, Bruce

P.A./UTILITY/SCRIPT COORD. (\$2,500)

(\$75-200/day)
Bates, Wendi
Sherman, Dana
Smith, Chad

PRODUCER SERVICES - DVD (\$15,000)

(approx \$1800-2200 per disk, dependent on
number of video lessons)
Fullstream DVD (Jay Rydman)

PRODUCER SERVICES - VIDEO (\$20,000)

(\$350-455/day + travel reimbursement)
Boyce, Kimberly
Dippel, Linda
Dunn, Mary Julene
Fernandez, Shawn
Fields, Marla

Harrison, Ken
Kettle, Pamela
Meyer, Angie
Mondell, Allen
Potts, Gary
Rydman, Jay
Seymour, Shelly

TALENT (\$15,000)

(\$275-550 per program – Narrators)
(\$225-500 per day – On-camera actors)
Hired from talent agencies

TELEPROMPTER (\$2,000)

Bohlcke, Laura
Ringo, Mica
Robins, M.

TRANSCRIPTION (\$2,000)

(\$30-50/hour)
Burns Transcription Service
Escaloni Communications
Premier Transcription Service

VIDEOGRAPHER (\$30,000)

(\$350-455/day + travel reimbursement)
Blair, Russell
Crew Connection, The
Ellis, Larry
Flying Dreams, Inc. (Bert Guthrie)
Gore, Paul
Liford, Clay
Nance, Ron
Schwarz, Bill
Smith, Michael Penn
Whiteman, Daniel

WARDROBE (\$2,400)

(\$150-500/day, negotiated by project)
Bromley-Mayo, Sandy (Sandy B.)

WRITER (\$30,000)

(\$2750-3250 per script)
Blair, Russell
Bohmfolk, Polly
Compton, Jean
Dippel, Linda
Dyer, Margaret E.
Dyer, Stephen (Red Mountain Ent.)
Harrison, Ken
Kettle, Pamela
Lobrovich, Mitch
Meyers, Ralph
Peterson, Lisa
Ramsey, Teresa
Whitley, Sean
Wolf, Vicki Cason

APPENDIX B.2
LeCroy Center for Educational Telecommunications
StarLink Teleconferences, RTV/CTV - Independent Contractors
TOTAL \$ 88,550
09/01/07- 08/31/08

AUDIO (\$4,000)

(\$300-\$450/day)

Angelo, Kelly Shaffer
Angelo, Mark
Bragg, William
Crew Connection, The
Gomez, Reynaldo
Henke, Marcia
Lofthus, Brett
Mobley, Mark
Reynolds, Bob
Sound One (Merrill Frazee)

AUDIO ASSISTANT (A-2) (\$500)

(\$200/day)

Angelo, Kelly Shaffer
Angelo, Mark
Bragg, William
Crew Connection, The
Evans, Joseph P.
Gomez, Reynaldo
Henke, Marcia
Lofthus, Brett
Mobley, Mark
Sound One (Merrill Frazee)

CGI OPERATOR (\$4,500)

(\$275-\$325/day)

Crew Connection, The
Gresky, Blair
Kulp, Star
Leesman, Jennifer
Pizana, Nicolas
Silguero, Lisa
Wood, Susan

CAMERA (STUDIO) OPERATOR (\$2,000)

(\$225-\$275/day)

Allen, Donald
Allen, Larry
Aronson, Emilie
Baker, Lee
Barker, Ernie
Bentley, Jonathan
Berry, Brian
Blair, Russell
Bragg, William
Conrad, Jim
Crew Connection, The

Degelia, David J.
Ellis, Larry
England, John

CAMERA (STUDIO) OPERATOR cont

Franks, David
Gomez, Reynaldo
Gore, Paul
Hawkins, Luke
Hawks, Pat
Kleis, Michael
Lindstrom, Jay
Nance, Ron
Neal, C.P.
Nicks, Larry
Norberg, Eric
Perez, John
Smalley, Van
Thomas, Paul
Warner, Bruce
Whiteman, Daniel
Wilson, Bill

COORDINATOR (\$1,000)

(INCLUDES Production Coordinator, Footage
Coordinator, Video/Stills Researcher)

Bohlicke, Laura
Caldwell, Dan
Fields, Marla
Meyer, Angie
Richards-Cohen, Rhonda
Ringo, Mica

DIRECTOR/TD (\$1,000)

(\$425/day)

Brock, Chris
Franks, David
Harris, Douglas
McCormack, Terri
Norberg, Eric
O'Neal, Brian K.
Pizana, Nicolas
Shelton, Brian
Spivey, Kevin

EDITOR (\$18,000)

(\$375-\$475/day)

Allen, Donald
Cargile, Laura
Coleman, Michael
Dunn, Mary Julene (Julie)
Edwards, Warren

Hewson, Paul
Losurdo, Jr., Michael
Marshall, Clay
McPherson, Jeff
Miller, Tim

EDITOR cont

Nicks, Larry
Pizana, Nicolas
Warner, Bruce
Whiteman, Daniel

FLOOR DIRECTOR (\$500)

(\$225-\$325/day)
Aronson, Emilie
Bentley, Jonathan
Berry, Brian
Conrad, Jim
Hawks, Pat
Nance, Ron
Neal, C.P.
Smalley, Van
Thomas, Paul
Warner, Bruce
Wilson, Bill

GRAPHICS/PGM OPEN CREATION (\$3,000)

(\$150-\$250/day)
Bourne,
Caldwell, Dan
Edwards, Terri
Edwards, Warren
Fields, Marla
Marshall, Clay
Miller, Tim
Pizana, Nicolas

GRIP/LIGHTING ASST (\$1,000)

(\$200-\$250/day)
Aronson, Emilie
Bentley, Jonathan
Berry, Brian
Chavez, Xavier
Conrad, Jim
Franks, David
Hawkins, Luke
Hawks, Pat
Henke, Marcia
Kleis, Michael
Nance, Ron
Perez, John
Smalley, Van
Warner, Bruce
Wilson, Bill

LIGHTING DIRECTOR (\$4,000)

(\$325-\$375/day)
Aronson, Emilie

Bentley, Jonathan
Nance, Ron
Neal, C.P.
Smalley, Van
Thomas, Paul

MAKEUP (\$500)

(\$300-\$350/day)
De La Rosa, Sher
Holmes, Catherine
Laurie, Candice
Mascari, Donatelle

PHONEBRIDGE (\$200)

(\$200-\$250/day)
Aronson, Emilie
Henke, Marcia
Robins, M.

PRODUCER SERVICES (\$10,000)

(\$1500-\$5000 per project)
Cagle, Alton
Caldwell, Dan
Depierri, Cindy
Dippel, Linda
Dunn, Mary Julene
Fields, Marla
Hadden, Scott
Harrison, Ken
Kettle, Pamela
Munoz, Gerard
Park, Donna
Pilkey, Monica
Potts, Gary
Spivey, Kevin
Tracy, Dave
Warner, Bruce

SATELLITE ENGINEER (\$1,100)

(\$500-\$1100 per project)
Batson, Robert
Bragg, William
Crew Connection, The
McFadden, Clark
Visser, Scott

MODERATOR / HOST (\$6,000)

(\$500-\$600/day)
Caron, Alyce (
Cochran, Kate
Criswell, John
Lloyd, Marius
Magana, Letecia
Sanders, Bob Ray
Stringer, Starlene (Marlene)
Tallman, Randy
Plus those hired through talent agencies, as needed

TAPE OPERATOR (\$450)

(\$225/day)
Allen, Donald
Bragg, William

TAPE OPERATOR cont

Degelia, David J.
Franks, David
Harris, Douglas
McCormack, Terri
Peak, David

TECHNICAL DIRECTOR (\$1,000)

(\$325-\$375/day)
Brock, Chris
Franks, David
Harris, Douglas
McCormack, Terri
O'Neal, Brian K.
Pizana, Nicolas
Shelton, Brian
Spivey, Kevin

TELEPROMPTER (\$1,000)

(\$225-\$275/day)

Allen, Donald
Beeson, Lora
Bohlcke, Laura
Boyce, Kimberly
Crew Connection, The
Dallas Prompter and Captions
Leesman, Jennifer
Ringo, Mica
Robins, M.
Silguero, Lisa

TRANSCRIPTION (\$1,000)

(\$30-\$50/hour)
Escaloni Communications

VIDEO DIRECTOR (\$2,000)

(\$400-\$1450 per program)
Brock, Chris
Deck, Bruce
Franks, David
Harris, Douglas
McCormack, Terri
Nicks, Larry
O'Neal, Brian K.
Spivey, Kevin

VIDEO ENGINEER (\$800)

(\$325-\$375/day)
Bragg, William
Brock, Chris
Chavez, Xavier

Degelia, David J
Forrer, Robert
McCormack, Terri

VIDEOGRAPHER (\$21,000)

(\$375 - \$750/day)
Allen, Larry
Anderson, Austin
Aronson, Emilie
Baker, Lee
Barker, Ernie
Bentley, Jonathan
Berry, Brian
Blair, Russell
Bragg, William
Caldwell, Dan
Conrad, Jim
Crew Connection, The
Degelia, David J.
Ellis, Larry
England, John
Franks, David
Gomez, Reynaldo
Gore, Paul
Hawkins, Luke
Hawks, Pat
Kleis, Michael
Lindstrom, Jay
Marshall, Clay
Munoz, Gerard
Nance, Ron
Neal, C.P.
Nicks, Larry
Norberg, Eric
Perez, John
Smalley, Van
Thomas, Paul
Warner, Bruce
Whiteman, Daniel
Wilson, Bill

VOICE-OVER TALENT (\$3,000)

(\$250-\$450 per program)
Bragg, William J.
Candler, Ted
Caron, Alyce
Criswell, John
Fields, Marla
Lipson, Ira
Magana, Leticia
Murphy, Chuck
Sanders, Bob Ray
Plus those hired from talent agencies, as needed

WEB DESIGNER (\$2,500)

(\$400-\$650/project)
Glass, Rachel
Saunders, Kelly

WRITER (\$2,000)

(\$1500-\$2000/project)

Blair, Russell
Bohmfolk, Polly
Caldwell, Dan
Compton, Jean

WRITER cont

Dippel, Linda
Dyer, Margaret E.
Fields, Marla
Gann, Danna
Groshardt, Joanne
Harrison, Ken
Kettle, Pamela
Lobrovich, Mitch
Meyers, Ralph
Peterson, Lisa
Ramsey, Teresa
Red Mountain Entertainment
Richards-Cohen, Rhonda
Whitley, Sean
Wolf, Vicki

APPENDIX B.3

LeCroy Center for Educational Telecommunications TeleCollege Advertising/Promotions

**TOTAL \$5,000
09/01/07 - 08/31/08**

The LeCroy Center and DALLAS TeleCollege Marketing and Public Information departments produce a variety of printed collateral materials for marketing, advertising, direct mail and student recruitment efforts. Periodically, independent contractors are needed to provide professional services in the areas of graphic design, copywriting, and illustration. A number of professional service contractors have been identified as being suitable for providing our designated services.

GRAPHIC DESIGNERS / COPYWRITERS (\$5,000)

(\$250-\$4500 per project)

Ad-Mail (Shelly Ely)

Joe Ing & Friends

Roberson, William

Wayne, Hattie

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR PROFESSIONAL SERVICES
CONTRACTS
TRAINING AND HUMAN PERFORMANCE TECHNOLOGY
NORTH LAKE COLLEGE BUSINESS & TRAINING SERVICES
SEPTEMBER 1, 2007, THROUGH AUGUST 31, 2009

BACKGROUND:

In order to support the economic development of the local community, the North Lake College Business & Training Services Department offers training and human performance technology services to local businesses. These training services may include consulting, and topics such as management, leadership, communication, regulatory/safety training, project management, solder training, electronic assembly, semi-conductor training, lean manufacturing, and language/culture training. These training services have been requested by local companies. These courses support the economic development of both new and established companies. This contract is in support of DCCCD Board Goal #6 – Economic Development.

SELECTION PROCESS:

The director of business and training services researched the available North Texas resources in training and human performance technology including the Greater Dallas Hispanic Chamber of Commerce, the Dallas Black Chamber of Commerce and the Asian Chamber of Commerce. Newspaper advertising and ongoing networking activities were also vehicles used to contact individuals and companies in the training and human performance technology field.

In accordance with the DCCCD Business Procedures Manual, Purchasing, Section 4.7.0 Professional Services Contract, companies and individuals were invited to submit course materials and be interviewed for the delivery of training courses and human performance services. The following criteria were used in the selection process:

1. Content of curriculum
2. Professional design of curriculum
3. Flexibility of modules

4. Ability to customize the curriculum to meet industry-specific needs
5. Evaluation methods used
6. Industries served
7. Cost of services
8. References

In the opinion of the evaluator, the trainers/training companies listed on Appendix A-1 met and/or exceeded all requirements and were the most qualified of all applicants.

Inclusion of a business entity on the list does not mean that each Contractor will be used on every project. Use of a contractor's services will be determined by an appropriate matching of skills to needs, budget and availability for each specific project.

Exclusion of a business entity from the present list does not mean that a business entity will be excluded from future consideration. As experience and skills increase, a business entity may upgrade their production profile filed with District and/or college business and training services offices and request to be reconsidered during the next annual evaluation period. During the fiscal year, new companies entering the market will be encouraged to submit resumes and production profiles to be included in the next annual review process. For unique training requirements, a separate competitive proposal process may be used to select the service providers. The award of any contract arising from the competitive process will follow the District's routine award processes.

COMPENSATION:

On each of the projects, the independent contractor will be required to quote a fixed fee, based on project requirements, not to exceed an agreed-upon fee. The fixed fee will include all incidental fees such as meetings/consultations, travel, courier receipts and spec design.

ANNUAL COST ESTIMATE: \$200,000

The estimated annual cost includes services for training and human performance technology instruction to local businesses. The revenue from the programs is estimated to be \$400,000. The funds to support these expenditures are included in the North Lake College annual budget.

CONTRACT AUTHORIZATION:

Administration recommends that the president of North Lake College or designee be authorized to execute contracts with or issue work orders to the applicable business entity as needed for various jobs throughout the fiscal year.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in consultant account #22201 in division #11-07-573010.

APPENDIX A.1
NORTH LAKE COLLEGE
BUSINESS & TRAINING SERVICES
INDEPENDENT CONTRACTORS
SEPTEMBER 1, 2007 THROUGH AUGUST 31, 2009

Acceleratus
Bedazzle Consulting Group
Bill Moss
Biggs Quality Management
Cutting Edge Consulting, Training and Facilitation
Infotech Management
Nason/Harris Associates
People Skills for Professionals
The DIA Group
The Price Group

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD OF LICENSES AND
 MAINTENANCE FOR INSTALLED SOFTWARE
 DISTRICT SERVICE CENTER
 SEPTEMBER 1, 2007 THROUGH AUGUST 31, 2008

RECOMMENDATION FOR AWARD:

DATATEL		\$408,959.75
Colleague	\$252,500.00	
Unidata	\$116,704.75	
Safari Report Writer	\$6,000.00	
Security Smith	\$2,750.00	
Safari OLAP	\$4,350.00	
E-Commerce	\$6,900.00	
E-Commerce Volume Based Fee	\$19,755.00	
FRONTRANGE		\$34,412.03
HEAT		
INNOVATIVE INTERFACES, INC.		\$65,484.00
Innopac Library System		
NOVELL		\$172,427.14
Academic License Agreement	\$144,427.14	
Support Packs	\$28,000.00	
PAPERWISE		\$82,725.00
Server	\$5,175.00	
Client	\$77,550.00	
	TOTAL	\$764,007.92

SOLE SOURCES

COMMENTS: The District uses a variety of software products which support administrative applications assigned to District computers. The maintenance of computer operating software is a continuous operation that can only be provided by the specified supplier. Maintenance includes correction of problems and enhancements that expand the capabilities or improve the performance of the system. The Board of Trustees has previously authorized these licenses renewals and maintenance, as applicable, with the suppliers of software as used on the District's computers. It is recommended that authorization be given for continuation of this necessary support. The annual cost may vary depending on the number of software users and volume of activity.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in IT-software account #23104 in District information technology administrative software support division #14-11-105059.

TO: The Board of Trustees
FROM: Administrative Purchasing Committee
SUBJECT: RECOMMENDATION FOR EMERGENCY REPAIRS
EL CENTRO COLLEGE PARAMOUNT BUILDING

Four companies were approached to submit bids on an emergency basis:

J & J Roofing Company	\$527,250
J. Reynolds & Company	\$484,524
Paragon Roofing, Inc.	\$491,650
3i-JEDunn	\$979,106

BACKGROUND

Leaks in the roof, as well as subsequent interior damage, were detected some time ago and temporary repairs were made. The roof is leaking again and permanent repairs need to be made on an emergency basis to prevent further damage to newly-renovated space.

RECOMMENDATION FOR AWARD:

J. REYNOLDS & COMPANY, INC. \$484,524

LOW BID

COMMENTS: Administration recommends approval of a contract for emergency roofing repairs.

A fifteen percent (15%) contingency fund based on the awarded amount is recommended for unforeseen changes to this project. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in construction account #27201 in division #40-05-970501.

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	9	64	308,169.00	35
Not classified	5	36	575,004.25	65
Total	14	100	883,173.25	100

Bidders and Proposers from Which Recommendations for Awards
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	9	50
Not classified	9	50
Total	18	100

Recommendations for Awards in the Consideration of Bids Sections
September 5, 2006 – August 7, 2007

	# awards	% awards	\$ amount	% amount
MBE	1	1	7,776,000.00	33
WBE	9	12	308,169.00	1
Not classified	66	87	15,616,358.06	66
Total	76	100	23,700,527.06	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

**Summary of Recommendations for Professional Services Pools
With Minority and Woman Owned Businesses**

Recommendations for Professional Service Pools
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 5, 2006 – August 7, 2007	
	# entities	% entities	# entities	% entities
MBE	107	63	115	33
WBE	55	33	104	30
Not classified	6	4	127	37
Total	168	100	346	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. “Not classified” includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

CONSENT AGENDA NO. 1

Approval of Minutes of the July 10, 2007 Audit Committee Meeting

It is recommended that the Board approve the minutes of the July 10, 2007 Board of Trustees Audit Committee Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
AUDIT COMMITTEE MEETING MINUTES
JULY 10, 2007**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton (Committee Chair), Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) (arrived 2:42 PM) and Mr. JL Sonny Williams

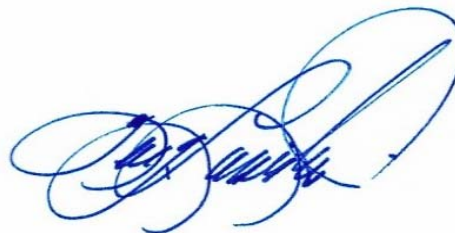
Absent: None

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mrs. Kathryn Tucker, and Mr. Robert Young

Committee Chair Ms. Charletta Compton convened the meeting at 2:05 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JULY 10, 2007
AUDIT COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 6th day of July, 2007 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 6th day of July, 2007 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

3rd Quarter Report from Internal Audit

Mr. Rafael Godinez presented the *Quarterly Summary of Activities for the Quarter Ended May 31, 2007*.

3rd Quarter Report of Investment Transactions

Vice Chancellor Ed DesPlas presented the *3rd Quarter Investment Transactions* to the Audit Committee. The Audit Committee reviewed the report of *3rd Quarter Investment Transactions*.

3rd Quarter Financial Report

Vice Chancellor DesPlas presented the *3rd Quarter Financial Statements* to the Audit Committee. The Audit Committee reviewed the *3rd Quarter Financial Statements*.

Mr. Bob Ferguson moved and Mrs. Kitty Boyle seconded a motion to present the investment transactions report and financial statements to the Board of Trustees. The motion passed.

3rd Quarter M/WBE Report

Vice Chancellor Ed DesPlas presented the *3rd Quarter M/WBE Report* to the Audit Committee. The Audit Committee reviewed the *3rd Quarter M/WBE Report*.

Review of Chancellor's Travel

The committee received the chancellor's travel report.

Other Notes from the Meeting

Chancellor Lassiter will follow up with college presidents to strengthen compliance with requirements 1) for conducting criminal background checks on prospective employees and 2) for calculating faculty workload. He will also provide Board members with information about the percent of employees who are FLSA-exempt and the history of faculty formula pay including eligibility criteria, number who receive it, and when it applies (summer only or throughout the year). He will invite representatives from the Asian, Black and Hispanic chambers of commerce to bring a second status report to the Board about the tri-chamber contract. In October, the chancellor will present a final report on actions taken with respect to recommendations in Mason Tillman's availability and disparity study.

Adjournment

Mrs. Boyle moved and Mr. Ferguson seconded a motion to adjourn the meeting. Motion passed and the meeting was adjourned at 2:57 PM.

Approved:

A handwritten signature in blue ink, appearing to be 'Wright L. Lassiter, Jr.', written in a cursive style.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 2

Approval of Minutes of the July 10, 2007 Work Session

It is recommended that the Board approve the minutes of the July 10, 2007 Board of Trustees Work Session.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
WORK SESSION MINUTES
JULY 10, 2007**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mr. Jerry Prater (Board Chair), Mrs. Martha Sanchez Metzger and Mr. JL Sonny Williams


Absent: None

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the meeting at 3:13 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JULY 10, 2007
WORK SESSION OF DCCCD BOARD OF TRUSTEES
AND RICHLAND COLLEGIATE HIGH SCHOOL**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 6th day of July, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 6th day of July, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Presentation of Briefing on Bond Program Projects at Eastfield and North Lake Colleges

Eastfield and North Lake College Presidents Brown and Glasscock, along with Steve Park, presented information about bond program projects at their campuses.

Other Notes from the Meeting

Chancellor Lassiter will provide Board members with information about current operations of the child care facility at Eastfield College along with a *pro forma* financial plan for the new facility. He will also provide an answer to the question of whether administration asked Corgan Associates, consultants for capital improvement planning that resulted in the May 2004 bond election, to compare their estimates for cost per square foot with those now being projected by the bond program staff.

Executive Session

There was no Executive Session.

Adjournment

Board Chair Mr. Jerry Prater adjourned the meeting at 4:20 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 3

Approval of Minutes of the July 10, 2007 Regular Meeting

It is recommended that the Board approve the minutes of the July 10, 2007 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
JULY 10, 2007**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mr. Jerry Prater (Board Chair), Mrs. Martha Sanchez Metzger and Mr. JL Sonny Williams

Absent: None

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the meeting at 4:36 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JULY 10, 2007
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 6th day of July, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 6th day of July, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the Board regarding agenda items.

Richland Collegiate High School Status Report

Dr. Steve Mittelstet presented the Richland Collegiate High School Status Report.

Consideration of Bids

Mrs. Boyle moved and Ms. Flores seconded a motion to approve all bids in the Consideration of Bids section of the agenda. Motion passed. (See July 10, 2007, Board Meeting, Consideration of Bids, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Mrs. Boyle moved and Mrs. Metzger seconded a motion to approve all recommendations in the Consent Agenda, provided that the book loan fund will be re-visited in a year. Motion passed. (See July 10, 2007, Board Meeting, Agenda Items #1-19, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Ms. Compton moved and Mr. Ferguson seconded a motion to approve all recommendations in the Individual Items section of the agenda. Motion passed. Chancellor Lassiter and Board Chair Prater extended congratulations to employees who are retiring after lengthy service to DCCCD. Dr. Lassiter will also send a personal letter to each new retiree. (See July 10, 2007, Board Meeting, Agenda Items #20-25, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Dr. Lassiter presented Informative Reports # 26-31. (See July 10, 2007, Board Meeting, Agenda Items #26-27, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

Chancellor Lassiter will schedule a one-year status report on the newly established book loan fund including discussion about possible need for replenishing it periodically. He will also schedule a tour of 1601 S. Lamar for the Board and assemble information about student retention, especially for first-time-in-college students.

Citizens Desiring to Appear Before the Board

Mr. Jerry Parks addressed the Board.

Executive Session

The Board went into executive session at 4:44 PM as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel. This Executive Session involved discussions concerning Consent Agenda Item #25, Employment of Contractual Personnel. At approximately 5:12 PM the Board re-convened in its regular meeting.

Adjournment

Ms. Flores moved and Mr. Ferguson seconded the motion to adjourn the meeting. Motion passed. Mr. Prater adjourned the meeting at 6:03 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 4

Approval of Minutes of the July 17-18, 2007 Planning and Budget
Committee Meeting

It is recommended that the Board approve the minutes of the July 17-18,
2007 Board of Trustees Planning and Budget Committee Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
PLANNING AND BUDGET COMMITTEE MEETING MINUTES
JULY 17-18, 2007**

Attendees: Mrs. Kitty Boyle, Diana Flores (Committee Chair), Ms. Charletta Compton, Mr. Bob Ferguson, Mr. Jerry Prater (Board Chair) and Mrs. Martha Sanchez Metzger

Absent: Mr. JL Sonny Williams

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mrs. Kathryn Tucker, and Mr. Robert Young

Committee Chair Ms. Diana Flores convened the meeting at 9:10 AM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JULY 17-18, 2007
PLANNING & BUDGET COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 13th day of July, 2007 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 13th day of July, 2007 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

2007-08 Proposed Budgets

Vice Chancellor DesPlas presented a summary report of proposed budgets for fiscal year 2007-08.

Chancellor Lassiter will provide Board members with additional information about proportion of revenue from the State, tuition and taxes (allocation ratios contrasted with contribution ratios displayed in the presentation). He will also provide an analysis of fund balance, an explanation for the decrease in staff benefits, and a revised presentation of college budget allocations compared to contact hours so that it is more “apples-to-apples” for lay readers.

Presidents Zamora, Glasscock, Mittelstet, Blackman and Brown and Vice President Flemming acting on behalf of Interim President Jackson, presented information about plans and accomplishments at their respective colleges.

Chancellor Lassiter will facilitate arrangements for Trustee Flores to visit “Minds in Motion” at North Lake College. He will also provide Board members with information about NLC’s construction campus,

Committee Chair Flores adjourned the first day of the meeting at 3 PM.

On Wednesday, July 18, Committee Chair Flores re-convened the meeting at 9:10 AM.

District administrators Jones, Reid, Blell, Lonon, Hall and DesPlas presented information about plans and accomplishments in their respective operations.

Chancellor Lassiter will provide Board members with additional information about specific plans in the community development department, program plans related to countries in the Middle East, instituting a program whereby Rising Star recipients mentor other students, the conflict reduction plan in the staff development department, and e-newsletters to students. He will also assemble information that may assist the Board in establishing or revising policies concerning desirable levels of fund balance, employee and student diversity, cost containment especially in central administration, and tax policy for the next four to five years when new buildings will be coming on line. Dr. Lassiter will send Board members copies of the retention, diversity and transfer reports mentioned on page 75 in Susan Hall’s report, and, information about how administration is addressing the “culture and climate” findings in the Visiting Scholar report. Chancellor Lassiter will provide Board members with a proposal for trustee orientation and training within the next two to three months. He will also bring several financial models for planning the 2008-09 budget, and, in anticipation of the 81st legislative session, will oversee actions to improve communication of the content of proposed legislation

The Board went into executive session at 1:30 PM as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel. This Executive Session involved discussions concerning Consent Agenda Item #25, Employment of Contractual Personnel. At approximately 2:20 PM the Board reconvened the Planning and Budget Committee meeting.

Adjournment

Committee Chair Flores adjourned the meeting at 2:25 PM on Wednesday, July 18.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", written in a cursive style.

Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 5

Acceptance of Gifts

The following gifts have been offered to the DCCC District as indicated below. It is recommended that the gifts be accepted under the donors' conditions and that appropriate acknowledgment be sent to the donors.

1. Through the Development Office (equipment):

None

2. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), actual expenditures on behalf of the DCCCD:
 - a. Grant from the El Centro College Wine and Beverage Fund in support of the purchase of periodicals for the El Centro College Library, in the amount of \$581.
 - b. Grant from the Erin Tierney Kramp Fund in support of the expanded learning experience program for the Erin Tierney Kramp recipients, in the amount of \$663.
3. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), gifts that will be expended in the future:
 - a. Anonymous donation in support of the Foundation Universal Scholarship Fund, in the amount of \$500.
 - b. Grant from the various donors in support of the Ellison Miles Geo-Technology Institute Outreach Fund, in the amount of \$5,500.
 - c. Grant from BKM Total Office of Texas, L.P. in support of the Dr. Wright Lassiter, Jr./BKM Manufacturers Scholarship, in the amount of \$2,500.
 - d. Grant from various donors in support of the Rising Star Program, in the amount of \$4,875.

- e. Grant from various donors in support of the Chancellor's Fund, in the amount of \$12,750.
- f. Grant from various donors in support of the Eastfield College Employee Development Fund, in the amount of \$1,500.
- g. Grant from Chambrel at Club Hill in support of the Richland College Emeritus Program, in the amount of \$500.
- h. Grant from Presbyterian Village North in support of the Richland College Emeritus Program, in the amount of \$500.
- i. Grant from the City of Lancaster in support of the Cedar Valley College Leadership Program, in the amount of \$2,500.
- j. Grant from DFW Area Health Education Center in support of the El Centro College 40th Anniversary Scholarship, in the amount of \$500.
- k. Grant from Friedkin Business Services in support of the Gulf State Toyota Scholarship, in the amount of \$20,000.
- l. Grant from Estella Lyon in support of the Jake Ward Memorial Endowment, in the amount of \$2,200.
- m. Grant from the Metrocrest Medical Foundation in support of the Metrocrest Medical Foundation Radiologic Technologist Scholarship, in the amount of \$12,870.
- n. Grant from the Miles Foundation in support of the Eastfield College Guitar Festival, in the amount of \$10,000.
- o. Grant from the Miles Foundation in support of the Ellison Miles Geo-Technology Institute Fund, in the amount of \$2,000.
- p. Grant from the Youth Conflict Resolution Center in support of the Christine Opsahl/YCRC Peace Scholarship, in the amount of \$1,000.
- q. Grant from Thomson Learning in support of the Richland College BOSS Program, in the amount of \$5,907.

TOTAL AMOUNT IN THIS REPORT: \$86,846

POLICY REPORT NO. 6

Approval of a Revised Richland Collegiate High School “2007-2008 School Calendar”

It is recommended that the Board of Trustees approve a revised “2007-2008 School Calendar” for the Richland Collegiate High School. It is further recommended that the Superintendent of the Richland Collegiate High School be authorized to approve additional changes in the “2007-2008 School Calendar” as necessary. The effective date is August 8, 2007.

Background

The “2007-2008 Calendar” for the Richland Collegiate High School has been revised to allow RCHS students to attend MayTerm classes after the end of the Spring Semester before the school year officially ends.

This revision will allow RCHS students to complete additional college credits toward graduation during their 180 days of instruction as required by the Texas Education Agency. The Superintendent of the RCHS will be allowed to approve additional revisions to the “2007-2008 Calendar” as needed to better meet the educational needs of RCHS students.

Resource: Robert J. Young
District Legal Counsel
(214) 860-2470

Stephen K. Mittelstet
Superintendent, RCHS/President
Richland College
(972) 238-6364



Richland Collegiate High School

2007-2008 School Calendar

Fall Semester

August 10, 2007 August Term Begins
 Students report for first day of class!

August 24 Student holiday (Convocation)
 August 27 Fall Term Begins
 September 3 High School closed (Labor Day)
 September 28 End of first 6-week grading period
 October 20 PSAT testing
 November 9 End of second 6-week grading period
 November 22-23 High School closed (Thanksgiving)
 December 10-13 Final exam period
 December 14 End of third 6-week grading period/Fall Semester

Winter Holidays

December 17 -
 January 4, 2008 High School closed

Spring Semester

January 8, 2008 Students report for first day of class
 January 14 Spring Term Begins
 January 21 High School closed (Martin Luther King Day)
 February 20 End of first 6-week grading period
 February 21-22 Student holidays (Conference)
 Bad Weather Days
 March 10-14 High School closed (Spring Break)
 March 21 High School closed (Student Holiday)
 April 4 End of second 6-week grading period
 May 5-8 Final exam period
 May 9 Student Holiday/Bad Weather Day
 May 26 High School Closed (Memorial Day)
 May 30 May-Term Ends/End of third 6-week grading period

June 2-13 Summer hours start (9:00-4:00)
 June 16-27 High School closed
 July 14-25 High School closed

** TAKS dates will be announced once TEA has made their final decision.
 ** Fall and Spring office hours are 8:00-4:00

POLICY REPORT NO. 7

Approval of a Dual Credit Contract Between Richland Collegiate High School and the Dallas County Community College District

It is recommended that the Board of Trustees authorize the Superintendent of the Richland Collegiate High School to sign a contract with the Dallas County Community College District to provide dual credit college courses for students of the Richland Collegiate High School. The effective date is August 8, 2007.

Background

Texas Education Agency dual credit regulations require a school district to execute a contract with a higher education institution that will provide college courses for dual credit for students in that school district.

This contract assures that students from that school district will receive high school credits for the dual credit courses they take from the higher education institution. This allows the school district to receive appropriate state funding for students enrolled and participating in those courses.

Resource: Robert J. Young
District Legal Counsel
(214) 860-2470

Stephen K. Mittelstet
Superintendent, RCHS/President
Richland College
(972) 238-6364

POLICY REPORT NO. 8

Approval of a Waiver of Tuition and Book Costs at Richland Collegiate High School

It is recommended that the Board of Trustees waive tuition and book costs for any course taken at Richland College by a Richland Collegiate High School student when that course is approved by an appropriate Richland Collegiate High School staff member. This applies to all courses taken after a student has completed the admission and enrollment process. The effective date is August 8, 2007.

Background

The Texas Education Agency requires that any course offered by a public charter school for high school graduation credit during the regular school year be provided for all students at no cost to the student for instruction or textbooks. Current Board policy waives tuition for college courses taken for dual credit. However, tuition is not waived for Developmental Education courses or other courses for which the school district will not grant dual credit.

This waiver will allow Richland Collegiate High School students to take Developmental Education courses needed to prepare them for college courses without cost, as required by the Texas Education Agency. It will also allow a Richland Collegiate High School student to take courses at no cost outside the 180-day school year to help that student complete the core curriculum, complete Electrical Engineering requirements to transfer to local universities, and earn an Associate Degree. The waiver of textbook costs for these courses adheres to Texas Education Agency regulations.

Resource: Robert J. Young
District Legal Counsel
(214) 860-2470

Stephen K. Mittelstet
Superintendent, RCHS/President
Richland College
(972) 238-6364

BUILDING AND GROUNDS REPORT NO. 9

Approval of Agreement with Lemco Construction Services, LP

It is recommended that authorization be given to approve an agreement with Lemco Construction Services, LP in an amount not to exceed \$192,960 to provide construction management services for projects at Brookhaven College, Cedar Valley College, Eastfield College, El Centro College, Mountain View College, North Lake College, Richland College, District Service Center and Bill J. Priest Institute.

Background

This recommendation is for construction manager services for projects at eight locations.

The facilities management staff pre-qualifies architectural and engineering firms and selected Lemco Construction Services from its pool of pre-qualified firms. The agreement will be made as of August 8, 2007. Basic Compensation fee is \$187,340, plus \$5,620 for reimbursable expenses not to exceed a total contract price of \$192,960.

These projects, except for Eastfield's, are financed by Series 2004 maintenance tax notes. Eastfield's project is being funded with funds set aside in the operating budget for deferred maintenance. Funds are budgeted in renovation construction management account #22201, fund 16 for campus 04, division #894000 and construction managers account #27204, fund 92, campus 02, division #964232, campus 03, division #964336, campus 05, division #964536, campus 06, division #964646, campus 07, division #964781, campus 08, division #964832, campus 11, division #964158 and campus 20, division #964029.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor for Facilities Management/
District Architect
District Service Center
(972) 860-7760

BUILDING AND GROUNDS REPORT NO. 10

Approval of Agreement with McCarty and Associates

It is recommended that authorization be given to approve an agreement with McCarty and Associates in an amount not to exceed \$240,278 to provide construction management services for the sports complex project at Mountain View College.

Background

This project is MVC #4, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for construction management services for the sports complex project.

The facilities management staff pre-qualifies architectural and engineering firms and selected McCarty and Associates from its pool of pre-qualified firms. The agreement will be made as of August 8, 2007. Compensation is to be a fee not to exceed \$233,280 plus reimbursable expenses \$6,998 not to exceed a total contract price of \$240,278.

Financial resources are budgeted in renovation construction management account #27202, fund 40 and 45, campus 06, division #970601.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor for Facilities Management/
District Architect
District Service Center
(972) 860-7760

BUILDING AND GROUNDS REPORT NO. 11

Approval of Agreement with Randall Scott Architects

It is recommended that authorization be given to approve an agreement with Randall Scott Architects in an amount not to exceed \$32,100 to provide professional architectural and engineering services to conduct feasibility study and present options with probable costs for design and construction of a new elevator at building A, North Lake College.

Background

This project is for professional architectural and engineering services to conduct feasibility study and present options with probable costs for design and construction of a new elevator at building A, North Lake College.

The facilities management staff pre-qualifies architectural and engineering firms and selected Randall Scott Architects from its pool of pre-qualified firms. The agreement is effective as of August 8, 2007. Compensation is to be a fee not to exceed \$30,000 plus reimbursable expenses of \$2,100 not to exceed \$32,100.

Financial resources are budgeted in renovation architects and engineers account #22201 in division #11-07-809000.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor for Facilities Management/
District Architect
District Service Center
(972) 860-7760

BUILDING AND GROUNDS REPORT NO. 12

Approval of Water and Wastewater Easement at Richland College

It is recommended that the Board of Trustees approve a resolution authorizing the Vice Chancellor of Business Affairs, Edward M. DesPlas, to execute a private development contract with the City of Dallas for construction of underground water and wastewater improvements at the Richland College Campus.

It is further recommended that the Board of Trustees approve a resolution authorizing the Chancellor, Dr. Wright L. Lassiter, Jr., to execute a Water Easement and a Water & Wastewater Easement granting the City of Dallas easements to maintain the underground water and wastewater improvements to be constructed in these easements on the Richland College Campus.

Both resolutions are attached.

Effective Date: August 7, 2007

Background

The City of Dallas requires a property owner to execute a Private Development Contract prior to the start of construction of water and wastewater improvements. Approval is sought of a resolution authorizing the Vice Chancellor of Business Affairs, Edward M. DesPlas, to execute a Private Development Contract with the City of Dallas for construction of underground water and wastewater improvements. Following construction of the water and wastewater improvements at Richland, the City will inspect and accept those improvements. Upon inspection and acceptance, ownership of these water and wastewater improvements will transfer from the Dallas County Community College District to the City of Dallas. A copy of the proposed resolution is attached.

The City of Dallas also requires a property owner to grant the City a Water Easement and a Water & Wastewater Easement prior to the start of construction of water and wastewater improvements. Approval of a resolution is sought authorizing the Chancellor, Dr. Wright L. Lassiter, Jr., to execute these easements, granting the City of Dallas easements “for the purpose of ...maintaining, repairing and replacing” the water and wastewater improvements on the Richland College Campus. A copy of the proposed resolution and easements are attached.

The District Executive Director, Bond Program Management Team and District Legal Counsel have reviewed the proposed resolutions, contract and easements.

Resource: Mr. Robert Young
District Legal Counsel
District Office
214-860-2470

Mr. Steve Park
Executive Director, Bond Program Management Team
District Service Center
972-860-5130

**RESOLUTION
THE BOARD OF TRUSTEES OF
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a community college district in Dallas County, Texas;

WHEREAS, Richland College is a DCCCD campus located in the City of Dallas, Texas;

WHEREAS, DCCCD desires to construct water and wastewater improvements on the Richland College campus;

WHEREAS, the City of Dallas requires a Private Development Contract be signed by DCCCD prior to the start of construction of such improvements;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the Vice Chancellor of Business Affairs, Edward M. Desplas, is authorized to execute the attached Private Development Contract on behalf of DCCCD.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Jerry Prater, Chairman Board of Trustees

ATTEST

By: _____
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted: _____

**RESOLUTION
THE BOARD OF TRUSTEES OF
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a community college district in Dallas County, Texas;

WHEREAS, Richland College is a DCCCD campus located in the City of Dallas, Texas;

WHEREAS, DCCCD desires to construct water and wastewater improvements on the Richland College campus;

WHEREAS, the City of Dallas requires a Water Easement and a Water & Wastewater Easement be signed by DCCCD prior to the start of construction of such improvements;

WHEREAS, a copy of the Water Easement and the Water & Wastewater Easement are attached to this Resolution;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the Chancellor, Dr. Wright L. Lassiter, Jr. is authorized to execute the attached Water Easement and Water & Wastewater Easement on behalf of DCCCD.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Jerry Prater, Chairman Board of Trustees

ATTEST

By: _____
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted: _____

WATER EASEMENT

THE STATE OF TEXAS §
 § NOW ALL PERSONS BY THESE PRESENTS:
COUNTY OF DALLAS §

That DALLAS COUNTY COMMUNITY COLLEGE DISTRICT (hereinafter called "Grantor" whether one or more natural persons or legal entities) of the County of Dallas, State of Texas, for and in consideration of the sum of TEN AND 00/100 DOLLARS (\$10.00) to the undersigned in hand paid by the City of **Dallas, 1500 Marilla Street, Dallas**, Texas, 75201, a Texas municipal corporation (hereinafter called "City"), the receipt of which is hereby acknowledged and confessed, and the further benefits to be derived by the remaining property as a result of projected public improvements, has granted, sold and conveyed and does hereby grant, sell and convey unto City, its successors and assigns, an easement for the purpose of laying, constructing, maintaining, repairing and replacing a City water main or mains and appurtenances and such additional main or mains and appurtenances as are needed in the future in, under, through, across and along all that certain lot, tract or parcel of land described in Exhibit "A", attached hereto and made a part hereof by reference for all purposes.

The City is acquiring this property for the purpose of laying, constructing, maintaining, repairing and replacing a City water main or mains and appurtenances, and such additional main or mains and appurtenances as are needed in the future, according to such plans and specifications as will, in City's opinion, best serve the public purpose. The payment of the purchase price shall be considered full and adequate compensation for the easement rights herein granted.

Should one or more of the Grantors herein be natural persons and not joined by their respective spouse, it is conclusively presumed that the land herein conveyed is not the residence or business homestead of such Grantor(s). Should one or more of the Grantors herein be a legal entity other than a natural person, it shall be conclusively presumed that the person signing on behalf of such a party has been duly and legally authorized to so sign and there shall be no necessity for a seal or attestation.

The City shall have all other rights and benefits necessary or convenient for the full enjoyment or use of the rights herein granted, including, but without limiting the same to, the right of ingress and egress over and across said property to and from said easement for the purpose of constructing, reconstructing, maintaining, inspecting or repairing said main or mains and appurtenances.

The City shall have the right to remove and keep removed from the permanent easement herein granted any and all structures, fences, trees, shrubs, growths or other obstructions which may endanger or interfere with the construction, reconstruction,

maintenance, repair or operation of the said main or mains. (Grantor, its successors or assigns, shall not place or store any material upon, or cover, bury, pave over or otherwise obstruct any cleanout, valve, meter or manhole located within the herein described permanent easement.)

Grantor, its successors or assigns, shall not be permitted to plant trees or shrubs of any kind within the boundaries of the herein described permanent easement.

All expenses in the construction and maintenance of said main or mains and appurtenances shall be borne by the City. In the construction of said main or mains and appurtenances, should the City find it necessary to remove any improvements now on the above-described property, all of those expenses shall also be borne by the City. Upon completion of construction, all surplus excavation, debris, trash or litter resulting from construction shall be cleaned up and hauled off the premises, and the easement property, including any fences disturbed, shall be restored to its original contour and condition.

Nothing in this easement shall be construed as a waiver by the City of any connection charge or charges imposed by ordinance or Charter of the City of Dallas.

SPECIAL PROVISIONS:

"None".

TO HAVE AND TO HOLD the above described easement, together with all and singular the rights and appurtenances thereto in anywise belonging unto City, its successors and assigns forever, and Grantor binds Grantor and Grantor's heirs, executors, administrators or successors, to Warrant and Forever Defend all and singular the said easement unto City, its successors and assigns, against every person whomsoever lawfully claiming, or to claim the same or any part thereof.

EXECUTED this _____ day of _____, _____.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____

Title: _____

STATE OF TEXAS

COUNTY OF DALLAS

This instrument was acknowledged before me on _____

by _____, _____ of DALLAS
COUNTY COMMUNITY COLLEGE DISTRICT on behalf of said District.

Notary Public, State of Texas

* * * * *

After recording return to:
City of Dallas, Department of Development Services
Real Estate Division
320 East Jefferson Boulevard, Room 203
Dallas, Texas 75203

WATER & WASTEWATER EASEMENT

THE STATE OF TEXAS §
 § KNOW ALL PERSONS BY THESE PRESENTS:
COUNTY OF DALLAS §

That DALLAS COUNTY COMMUNITY COLLEGE DISTRICT (hereinafter called "Grantor" whether one or more natural persons or legal entities) of the County of Dallas, State of Texas, for and in consideration of the sum of TEN AND 00/100 DOLLARS (\$10.00) to the undersigned in hand paid by the City of **Dallas, 1500 Marilla Street, Dallas, Texas, 75201**, a Texas municipal corporation (hereinafter called "City"), the receipt of which is hereby acknowledged and confessed, and the further benefits to be derived by the remaining property as a result of projected public improvements, has granted, sold and conveyed and does hereby grant, sell and convey unto City, its successors and assigns, an easement for the purpose of laying, constructing, maintaining, repairing and replacing a City water & wastewater main or mains and appurtenances and such additional main or mains and appurtenances as are needed in the future in, under, through, across and along all that certain lot, tract or parcel of land described in Exhibit A, attached hereto and made a part hereof by reference for all purposes.

The City is acquiring this property for the purpose of laying, constructing, maintaining, repairing and replacing a City water & wastewater main or mains and appurtenances, and such additional main or mains and appurtenances as are needed in the future, according to such plans and specifications as will, in City's opinion, best serve the public purpose. The payment of the purchase price shall be considered full and adequate compensation for the easement rights herein granted.

Should one or more of the Grantors herein be natural persons and not joined by their respective spouse, it is conclusively presumed that the land herein conveyed is not the residence or business homestead of such Grantor(s). Should one or more of the Grantors herein be a legal entity other than a natural person, it shall be conclusively presumed that the person signing on behalf of such a party has been duly and legally authorized to so sign and there shall be no necessity for a seal or attestation.

The City shall have all other rights and benefits necessary or convenient for the full enjoyment or use of the rights herein granted, including, but without limiting the same to, the right of ingress and egress over and across said property to and from said easement for the purpose of constructing, reconstructing, maintaining, inspecting or repairing said main or mains and appurtenances.

The City shall have the right to remove and keep removed from the permanent easement herein granted any and all structures, fences, trees, shrubs, growths or other

obstructions which may endanger or interfere with the construction, reconstruction, maintenance, repair or operation of the said main or mains. (Grantor, its successors or assigns, shall not place or store any material upon, or cover, bury, pave over or otherwise obstruct any cleanout, valve, meter or manhole located within the herein described permanent easement.)

Grantor, its successors or assigns, shall not be permitted to plant trees or shrubs of any kind within the boundaries of the herein described permanent easement.

All expenses in the construction and maintenance of said main or mains and appurtenances shall be borne by the City. In the construction of said main or mains and appurtenances, should the City find it necessary to remove any improvements now on the above-described property, all of those expenses shall also be borne by the City. Upon completion of construction, all surplus excavation, debris, trash or litter resulting from construction shall be cleaned up and hauled off the premises, and the easement property, including any fences disturbed, shall be restored to its original contour and condition.

Nothing in this easement shall be construed as a waiver by the City of any connection charge or charges imposed by ordinance or Charter of the City of Dallas.

SPECIAL PROVISIONS:

"None".

TO HAVE AND TO HOLD the above described easement, together with all and singular the rights and appurtenances thereto in anywise belonging unto City, its successors and assigns forever, and Grantor binds Grantor and Grantor's heirs, executors, administrators or successors, to Warrant and Forever Defend all and singular the said easement unto City, its successors and assigns, against every person whomsoever lawfully claiming, or to claim the same or any part thereof.

EXECUTED this _____ day of _____, _____.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Title: _____

* * * * *

STATE OF TEXAS
COUNTY OF DALLAS

This instrument was acknowledged before me on _____

by _____, _____ of DALLAS
COUNTY COMMUNITY COLLEGE DISTRICT, a _____, on
behalf of said District.

Notary Public, State of Texas

After recording return to:
City of Dallas, Department of Development Services
Real Estate Division
320 East Jefferson Boulevard, Room 203
Dallas, Texas 75203

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

Recommendations in the Building and Grounds Reports Section of This Agenda
Architects and Engineers

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	1	33	192,960	41
Not classified	2	67	272,378	59
Total	3	100	465,338	100

Pre-Qualified Pools from Which Recommendations for Agreements
In the Building and Grounds Reports Section of This Agenda Were Derived
Architects and Engineers

	# in pool	% in pool
MBE	61	19
WBE	15	5
Not classified	248	76
Total	325	100

Recommendations in the Building and Grounds Reports Sections
Architects and Engineers
September 5, 2006 – August 7, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	6	22	2,314,930	27
WBE	3	11	296,860	4
Not classified	18	67	5,855,298	69
Total	27	100	8,467,088	100

Notes: This report excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or women owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership are not known.

FINANCIAL REPORT NO. 13

Approval of Expenditures for June 2007

It is recommended that expenditures for June 2007 be approved. A summary of expenditures is included in the FAB report. Detailed expenditure information is available in the business affairs office at the District Service Center.

FINANCIAL REPORT NO. 14

Presentation of Budget Report for June 2007

The budget report for June 2007 is presented as a matter of record (see attached).

Background

Board of Trustees Policy CDA (LOCAL) requires that “Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will

be carried forward to the next fiscal year and making various other entries in what is called “13th month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports because the activities of 13th month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board’s Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, “Why the difference? Is this normal?” The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—“Is this normal?” In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District’s monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date June 30, 2007
83.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 84,752,747	\$ 68,663,378	\$ 16,089,369	81.0%	77.8-86.3%	
Tuition	61,304,028	62,440,525	(1,136,497)	101.9%	93.4-100.2%	(1)
Taxes for Current Operations	110,791,496	111,878,906	(1,087,410)	101.0%	97.6-101.8%	
Federal Grants & Contracts	1,133,870	891,355	242,515	78.6%	62.6-119.6%	
State Grants & Contracts	144,642	144,602	40	100.0%	n/a	
General Sources:						
Investment Income	5,077,543	5,697,915	(620,372)	112.2%	75.2-110.3%	(2)
General Revenue	2,164,983	2,008,069	156,914	92.8%	n/a	
Subtotal General Sources	7,242,526	7,705,984	(463,458)	106.4%	83.8-106.2%	(3)
SUBTOTAL UNRESTRICTED	265,369,309	251,724,750	13,644,559	94.9%	n/a	
Use of Fund Balance & Transfers-in	14,967,133	-	14,967,133	0.0%	n/a	
TOTAL UNRESTRICTED	280,336,442	251,724,750	28,611,692	89.8%	87.2-89.6%	(4)
AUXILIARY FUND						
Sales & Services	6,621,973	4,779,651	1,842,322	72.2%	62.9-88.4%	
Investment Income	385,322	334,011	51,311	86.7%	54.4-135.5%	
Transfers-in	4,003,439	4,003,439	-	100.0%	n/a	
Use of Fund Balance	586,494	-	586,494	0.0%	n/a	
TOTAL AUXILIARY	11,597,228	9,117,101	2,480,127	78.6%	46.1-92.3%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	20,959,931	18,866,482	2,093,449	90.0%	n/a	
SBDC State Match	1,365,210	1,112,174	253,036	81.5%	n/a	
Subtotal State Appropriations	22,325,141	19,978,656	2,346,485	89.5%	n/a	
Grants, Contracts & Scholarships:						
Federal	65,273,765	31,971,430	33,302,335	49.0%	n/a	
State	7,208,445	3,986,734	3,221,711	55.3%	n/a	
Local	6,488,181	3,772,791	2,715,390	58.1%	n/a	
Transfers-in	903,745	573,498	330,247	63.5%	n/a	
Subtotal Grants, Contracts & Scholarships	79,874,136	40,304,453	39,569,683	50.5%	n/a	
Richland Collegiate High School	285,489	283,719	1,770	99.4%	n/a	
TOTAL RESTRICTED	102,484,766	60,566,828	41,917,938	59.1%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	980,420	785,721	194,699	80.1%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	980,420	785,721	194,699	80.1%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 395,398,856	\$ 322,194,400	\$ 73,204,456	81.5%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date June 30, 2007
83.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 118,339,182	\$ 101,917,430	\$ 16,421,752	86.1%	82.9-90.6%	
Public Service	5,651,347	4,140,498	1,510,849	73.3%	65.6-83.0%	
Academic Support	16,934,565	13,702,295	3,232,270	80.9%	74.2-83.9%	
Student Services	25,173,405	19,746,579	5,426,826	78.4%	78.8-82.8%	(5)
Institutional Support	51,218,089	39,022,727	12,195,362	76.2%	71.0-79.4%	
Staff Benefits	10,171,219	7,251,733	2,919,486	71.3%	63.4-85.1%	
Operations & Maintenance of Plant	27,238,985	21,496,697	5,742,288	78.9%	75.1-82.3%	
Repairs & Rehabilitation	9,465,558	2,234,445	7,231,113	23.6%	25.3-90.1%	(6)
Special Items:						
Reserve - Campus	1,668,188	-	1,668,188	0.0%	n/a	
Reserve - Compensation	-	-	-	0.0%	n/a	
Reserve - Operating	1,163,500	-	1,163,500	0.0%	n/a	
Reserve - New Campuses	500,000	-	500,000	0.0%	n/a	
Reserve - Non-operating	230,116	-	230,116	0.0%	n/a	
TOTAL UNRESTRICTED	267,754,154	209,512,404	58,241,750	78.2%	76.3-85.1%	
AUXILIARY FUND						
Student Activities	6,332,711	4,823,133	1,509,578	76.2%	74.3-84.0%	
Sales & Services	4,666,963	3,745,986	920,977	80.3%	66.6-98.4%	
Reserve - Campus	128,938	-	128,938	0.0%	n/a	
Reserve - District	327,816	-	327,816	0.0%	n/a	
Transfers-out	140,800	139,385	1,415	99.0%	6.8-101.0%	
TOTAL AUXILIARY	11,597,228	8,708,504	2,888,724	75.1%	68.7-82.8%	
RESTRICTED FUND						
State Appropriations	20,959,931	18,866,482	2,093,449	90.0%	78.2-93.0%	
Grants & Contracts	35,323,332	17,219,259	18,104,073	48.7%	n/a	
Scholarships	45,916,014	24,197,368	21,718,646	52.7%	n/a	
Subtotal Grants, Contracts & Scholarships	102,199,277	60,283,109	41,916,168	59.0%	n/a	
Richland Collegiate High School	285,489	283,719	1,770	99.4%	n/a	
TOTAL RESTRICTED	102,484,766	60,566,828	41,917,938	59.1%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	980,420	641,682	338,738	65.4%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	980,420	641,682	338,738	65.4%	n/a	
SUBTOTAL EXPENDITURES & USES	382,816,568	279,429,418	103,387,150	73.0%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	1,894,389	1,816,995	77,394	95.9%	75.8-102.9%	
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	144,184	141,896	2,288	98.4%	63.7-116.0%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,003,439	4,003,439	-	100.0%	n/a	
Unexpended Plant Fund	3,752,763	3,752,763	-	100.0%	n/a	
Debt Service Fund	2,579,232	1,934,424	644,808	75.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	12,582,288	11,857,798	724,490	94.2%	n/a	
TOTAL EXPENDITURES & USES	\$ 395,398,856	\$ 291,287,216	\$ 104,111,640	73.7%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date June 30, 2007
83.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$ 180,832,475	\$ 154,504,643	\$ 26,327,832	85.4%
Staff Benefits	10,171,219	7,251,733	2,919,486	71.3%
Purchased Services	11,960,417	8,795,762	3,164,655	73.5%
Operating Expenses	53,227,407	35,664,590	17,562,817	67.0%
Supplies & Materials	9,261,021	6,765,153	2,495,868	73.0%
Minor Equipment	4,332,038	4,142,129	189,909	95.6%
Capital Outlay	7,552,343	2,862,766	4,689,577	37.9%
Charges	(13,144,570)	(10,474,372)	(2,670,198)	79.7%
SUBTOTAL UNRESTRICTED	264,192,350	209,512,404	54,679,946	79.3%
Reserve - Campus	1,668,188	-	1,668,188	0.0%
Reserve - Compensation	-	-	-	0.0%
Reserve - Operating	1,163,500	-	1,163,500	0.0%
Reserve - New Campuses	500,000	-	500,000	0.0%
Reserve - Non-operating	230,116	-	230,116	0.0%
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	1,894,389	1,816,995	77,394	95.9%
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%
Institutional Matching - Contracts/Grants	144,184	141,896	2,288	98.4%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,003,439	4,003,439	-	100.0%
Unexpended Plant Fund	3,752,763	3,752,763	-	100.0%
Debt Service Fund	2,579,232	1,934,424	644,808	75.0%
TOTAL UNRESTRICTED	280,336,442	221,370,202	58,966,240	79.0%
AUXILIARY FUND	11,597,228	8,708,504	2,888,724	75.1%
RESTRICTED FUND	102,484,766	60,566,828	41,917,938	59.1%
RICHLAND COLLEGIATE HIGH SCHOOL	980,420	641,682	338,738	65.4%
TOTAL EXPENDITURES & USES	\$ 395,398,856	\$ 291,287,216	\$ 104,111,640	73.7%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 83.3% of Fiscal Year Elapsed

	June 30, 2007			June 30, 2006		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 84,752,747	\$ 68,663,378	81.0%	\$ 84,766,610	\$ 68,723,761	81.1%
Tuition	61,304,028	62,440,525	101.9%	58,070,261	57,288,874	98.7%
Taxes for Current Operations	110,791,496	111,878,906	101.0%	102,266,178	103,675,141	101.4%
Federal Grants & Contracts	1,133,870	891,355	78.6%	1,321,024	1,160,523	87.9%
State Grants & Contracts	144,642	144,602	100.0%	131,292	33,045	25.2%
General Sources:						
Investment Income	5,077,543	5,697,915	112.2%	4,309,838	4,462,897	103.6%
General Revenue	2,164,983	2,008,069	92.8%	2,089,303	2,060,968	98.6%
Subtotal General Sources	7,242,526	7,705,984	106.4%	6,399,141	6,523,865	101.9%
SUBTOTAL UNRESTRICTED	265,369,309	251,724,750	94.9%	252,954,506	237,405,209	93.9%
Use of Fund Balance & Transfers-in	14,967,133	-	0.0%	15,704,187	91,387	0.0%
TOTAL UNRESTRICTED	280,336,442	251,724,750	89.8%	268,658,693	237,496,596	88.4%
AUXILIARY FUND						
Sales & Services	6,621,973	4,779,651	72.2%	7,031,067	5,165,128	73.5%
Investment Income	385,322	334,011	86.7%	435,233	267,629	61.5%
Transfers-in	4,003,439	4,003,439	100.0%	4,004,165	4,004,165	100.0%
Use of Fund Balance	586,494	-	0.0%	880,262	-	0.0%
TOTAL AUXILIARY	11,597,228	9,117,101	78.6%	12,350,727	9,436,922	76.4%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	20,959,931	18,866,482	90.0%	20,959,931	18,198,017	86.8%
SBDC State Match	1,365,210	1,112,174	81.5%	1,365,210	928,367	68.0%
Subtotal State Appropriations	22,325,141	19,978,656	89.5%	22,325,141	19,126,384	85.7%
Grants, Contracts & Scholarships:						
Federal	65,273,765	31,971,430	49.0%	64,306,697	35,035,977	54.5%
State	7,208,445	3,986,734	55.3%	6,417,583	3,077,488	48.0%
Local	6,488,181	3,772,791	58.1%	6,663,650	2,957,000	44.4%
Transfers-in	903,745	573,498	63.5%	913,372	599,812	65.7%
Subtotal Grants, Contracts & Scholarships	79,874,136	40,304,453	50.5%	78,301,302	41,670,277	53.2%
Richland Collegiate High School	285,489	283,719	99.4%	-	-	0.0%
TOTAL RESTRICTED	102,484,766	60,566,828	59.1%	100,626,443	60,796,661	60.4%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	980,420	785,721	80.1%	-	-	0.0%
TOTAL COLLEGIATE HIGH SCHOOL	980,420	785,721	80.1%	-	-	0.0%
TOTAL REVENUES & ADDITIONS	\$ 395,398,856	\$ 322,194,400	81.5%	\$ 381,635,863	\$ 307,730,179	80.6%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET
EXPENDITURES & USES BY FUNCTION

Year-to-Date - 83.3% of Fiscal Year Elapsed

	June 30, 2007			June 30, 2006		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 118,339,182	\$ 101,917,430	86.1%	\$ 116,032,421	\$ 97,880,809	84.4%
Public Service	5,651,347	4,140,498	73.3%	5,413,374	4,188,792	77.4%
Academic Support	16,934,565	13,702,295	80.9%	16,802,899	13,236,905	78.8%
Student Services	25,173,405	19,746,579	78.4%	23,744,648	18,597,798	78.3%
Institutional Support	51,218,089	39,022,727	76.2%	48,614,833	36,002,560	74.1%
Staff Benefits	10,171,219	7,251,733	71.3%	10,149,075	7,101,735	70.0%
Operations & Maintenance of Plant	27,238,985	21,496,697	78.9%	25,036,165	19,761,711	78.9%
Repairs & Rehabilitation	9,465,558	2,234,445	23.6%	7,442,026	2,542,145	34.2%
Special Items:						
Reserve - Campus	1,668,188	-	0.0%	2,722,681	-	0.0%
Reserve - Compensation	-	-	0.0%	-	-	0.0%
Reserve - Operating	1,163,500	-	0.0%	1,102,618	-	0.0%
Reserve - New Campuses	500,000	-	0.0%	500,000	-	0.0%
Reserve - Non-operating	230,116	-	0.0%	184,217	-	0.0%
TOTAL UNRESTRICTED	267,754,154	209,512,404	78.2%	257,744,957	199,312,455	77.3%
AUXILIARY FUND						
Student Activities	6,332,711	4,823,133	76.2%	6,129,929	4,785,253	78.1%
Sales & Services	4,666,963	3,745,986	80.3%	5,002,622	3,810,339	76.2%
Reserve - Campus	128,938	-	0.0%	284,223	-	0.0%
Reserve - District	327,816	-	0.0%	392,781	-	0.0%
Transfers-out	140,800	139,385	99.0%	541,172	546,716	101.0%
TOTAL AUXILIARY	11,597,228	8,708,504	75.1%	12,350,727	9,142,308	74.0%
RESTRICTED FUND						
State Appropriations	20,959,931	18,866,482	90.0%	20,959,931	18,198,017	86.8%
Grants & Contracts	35,323,332	17,219,259	48.7%	33,036,591	16,394,039	49.6%
Scholarships	45,916,014	24,197,368	52.7%	46,629,921	26,204,605	56.2%
Subtotal Grants, Contracts & Scholarships	102,199,277	60,283,109	n/a	100,626,443	60,796,661	60.4%
Richland Collegiate High School	285,489	283,719	n/a	-	-	0.0%
TOTAL RESTRICTED	102,484,766	60,566,828	59.1%	100,626,443	60,796,661	60.4%
RICHLAND COLLEGIATE H.S.						
Expenditures	980,420	641,682	n/a	-	-	0.0%
TOTAL COLLEGIATE HIGH SCHOOL	980,420	641,682	n/a	-	-	0.0%
SUBTOTAL EXPENDITURES & USES	382,816,568	279,429,418	73.0%	370,722,127	269,251,424	72.6%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	1,894,389	1,816,995	95.9%	1,894,389	1,517,288	80.1%
LoanStar Loan to Debt Service Fund	208,281	208,281	100.0%	208,281	208,281	100.0%
Institutional Matching-Contracts/Grants	144,184	141,896	98.4%	249,004	228,111	91.6%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,003,439	4,003,439	100.0%	4,004,165	4,004,165	100.0%
Unexpended Plant Fund	3,752,763	3,752,763	100.0%	95,439	95,439	100.0%
Debt Service Fund	2,579,232	1,934,424	75.0%	4,462,458	3,346,843	75.0%
TOTAL TRANSFERS & DEDUCTIONS	12,582,288	11,857,798	94.2%	10,913,736	9,400,127	86.1%
TOTAL EXPENDITURES & USES	\$ 395,398,856	\$ 291,287,216	73.7%	\$ 381,635,863	\$ 278,651,551	73.0%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 83.3% of Fiscal Year Elapsed

	June 30, 2007			June 30, 2006		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$ 180,832,475	\$ 154,504,643	85.4%	\$ 174,543,698	\$ 147,319,277	84.4%
Staff Benefits	10,171,219	7,251,733	71.3%	10,149,075	7,101,735	70.0%
Purchased Services	12,141,434	8,795,762	72.4%	12,123,862	9,098,807	75.0%
Operating Expenses	53,046,390	35,664,590	67.2%	48,233,435	33,536,460	69.5%
Supplies & Materials	9,261,021	6,765,153	73.0%	8,752,116	6,294,750	71.9%
Minor Equipment	4,332,038	4,142,129	95.6%	5,423,659	3,386,879	62.4%
Capital Outlay	7,552,343	2,862,766	37.9%	7,039,295	2,386,452	33.9%
Charges	(13,144,570)	(10,474,372)	79.7%	(13,029,699)	(9,811,905)	75.3%
SUBTOTAL UNRESTRICTED	264,192,350	209,512,404	79.3%	253,235,441	199,312,455	78.7%
Reserve - Campus	1,668,188	-	0.0%	2,722,681	-	0.0%
Reserve - Compensation	-	-	0.0%	-	-	0.0%
Reserve - Operating	1,163,500	-	0.0%	1,102,618	-	0.0%
Reserve - New Campuses	500,000	-	0.0%	500,000	-	0.0%
Reserve - Non-operating	230,116	-	0.0%	184,217	-	0.0%
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	1,894,389	1,816,995	95.9%	1,894,389	1,517,288	80.1%
LoanStar Loan to Debt Service Fund	208,281	208,281	100.0%	208,281	208,281	100.0%
Institutional Matching - Contracts/Grants	144,184	141,896	98.4%	249,004	228,111	91.6%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,003,439	4,003,439	100.0%	4,004,165	4,004,165	100.0%
Unexpended Plant Fund	3,752,763	3,752,763	100.0%	95,439	95,439	100.0%
Debt Service Fund	2,579,232	1,934,424	75.0%	4,462,458	3,346,843	75.0%
TOTAL UNRESTRICTED	280,336,442	221,370,202	79.0%	268,658,693	208,712,582	77.7%
AUXILIARY FUND	11,597,228	8,708,504	75.1%	12,350,727	9,142,308	74.0%
RESTRICTED FUND	102,484,766	60,566,828	59.1%	100,626,443	60,796,661	60.4%
CHARTER HIGH SCHOOL FUND	980,420	641,682	65.4%	-	-	0.0%
TOTAL EXPENDITURES & USES	\$ 395,398,856	\$ 291,287,216	73.7%	\$ 381,635,863	\$ 278,651,551	73.0%

NOTES

A column titled "Control Limits" appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is "n/a", this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Tuition* revenue continues to reflect a higher than budgeted enrollment increase, as well as the credit hour tuition rate increase for spring.
- (2) Actual *Investment Income* reflects a higher percent of budget due to a combination of the unrestricted funds higher proportion of the investment pool and improved yields.
- (3) *Subtotal General Sources* shows a higher percent of budget received due to the reasons described in note (2) above.
- (4) *Subtotal Total Unrestricted* shows a higher percent of budget received due to the reasons described in notes (1-2) above.
- (5) Actual *Student Services* reflects a lower than normal percent of budget due to delayed hiring of personnel and vacancies not yet filled.
- (6) Actual *Repairs & Rehabilitation* reflects a lower percent of budget than normal due to lower than anticipated expenditures to date for deferred repairs and maintenance in combination with an increase in budget over prior years.

FINANCIAL REPORT NO. 15

Approval of Tuition for Continuing Education Courses

It is recommended that approval be given to the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

Background

There are three attached lists compiled from information supplied by deans of continuing education at the colleges. The first list is *Retroactive Approval for Workforce Education CEU Reimbursable Courses* and contains courses not included on the May 2007 board agenda that need to be reported for 4th quarter reimbursement. The second list is *New Tuition for Workforce Education CEU Reimbursable Courses* and represents changes in tuition costs beginning 1st quarter. The third list, *New Workforce Education CEU Courses*, contains courses being offered for the first time during 1st quarter. Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1st quarter: September – November, 2nd quarter: December – February, 3rd quarter: March – May, 4th quarter: June - August).

Tuition varies according to the following factors:

Direct Costs: Instructor salaries; materials, software and equipment for specialized courses; special marketing and recruitment efforts

Indirect Costs: Rental of off-campus facilities.

Resource: Andrew Jones
 Vice Chancellor of Educational Affairs
 District Office
 (214) 860-2129

Don Perry
District Director of Workforce Education
District Office
(214) 860-2450

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 1st QUARTER (SEPTEMBER 1, 2007 – NOVEMBER 30, 2007)**

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	BHC	CDEC	2000	Professional Development: Child Care Provider	\$ 24	8	Setup after submission of last report.
2.	ECC	PSTR	1006	Cake Decorating I	\$ 95	36	See ID #1
3.	ECC	DRCM	2071	Texas Family Code in Dispute Resolution	\$ 117	48	See ID #1
4.	ECC	DSAE	2000	Echocardiography Skills	\$ 25	24	See ID #1
5.	EFC	CDEC	2000	Applying Physical and Emotional Growth of Children to the Successful Operation of Child Care Centers	\$ 35	8	See ID #1
6.	EFC	CDEC	2000	Changing Demographics in the Child Care Industry	\$ 35	8	See ID #1
7.	EFC	EECT	1091	Structural Media Systems	\$ 156	96	See ID #1
8.	EFC	CDEC	1032	Learning Environment Issues	\$ 35	7	See ID #1
9.	EFC	CDEC	1012	Managing Transitions in Childhood	\$ 35	7	See ID #1
10.	EFC	CDEC	2000	Aspects of Nurturing and Caring in the Child Care Industry	\$ 35	7	See ID #1
11.	NLC	BMGT	1014	Nonprofit Management, Introduction	\$ 100	24	See ID #1
12.	NLC	BUSG	1025	Creating a Successful Business Plan	\$ 110	24	See ID #1
13.	NLC	BUSG	1024	Grow Plants for Fun and Profit	\$ 100	24	See ID #1
14.	NLC	COMG	1040	Techniques of Clear Speech 1	\$ 65	24	See ID #1
15.	NLC	COMG	1040	Techniques of Clear Speech 2	\$ 65	24	See ID #1
16.	NLC	COMG	1006	Workforce Grammar for English as a Second Language	\$ 100	24	See ID #1
17.	NLC	ITNW	1050	Microsoft FrontPage 2003, Introduction	\$ 100	24	See ID #1
18.	NLC	ITNW	1004	Networking Foundations	\$ 69	20	See ID #1
19.	NLC	ITNW	1055	Intermediate Networks	\$ 69	20	See ID #1
20.	NLC	ITSC	1043	Introduction to Windows XP for Business	\$ 100	24	See ID #1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
21.	NLC	ITSC	1022	Computer Skills for the Workplace	\$ 100	24	See ID #1
22.	NLC	ITSC	1047	Introduction to Personal Computer Troubleshooting	\$ 100	24	See ID #1
23.	NLC	ITSE	1003	JAVA for the Absolute Beginner	\$ 110	24	See ID #1
24.	NLC	ITSE	1043	Introduction to Oracle	\$ 100	24	See ID #1
25.	NLC	POFT	1020	Travel Writing for Business	\$ 100	24	See ID #1
26.	RLC	ACNT	1010	Accounting/QuickBooks	\$ 800	36	See ID #1
27.	RLC	CNBT	1003	Estimating	\$ 320	16	See ID #1
28.	RLC	COMG	1003	Communication Skills for the Workplace	\$ 400	24	See ID #1
29.	RLC	COMG	1040	Enhancing Workplace Communication	\$ 400	24	See ID #1
30.	RLC	DFTG	1023	Infrastructure Design I	\$ 720	32	See ID #1
31.	RLC	DFTG	1000	Infrastructure Design II	\$ 910	40	See ID #1
32.	RLC	EMSP	1019	CPR-First Aid-AED (Automated External Defibrillator)	\$ 260	8	See ID #1
33.	RLC	ITSC	1006	Introduction to Microsoft VISTA	\$ 150	24	See ID #1
34.	RLC	ITSW	1021	Introducing Office 2007	\$ 150	24	See ID #1
35.	RLC	OSHT	2011	OSHA (Occupational Safety and Health Administration)	\$ 700	30	See ID #1
36.	RLC	POFT	1032	Employability Skills	\$ 150	24	See ID #1
37.	RLC	QCTC	1002	Consensus Building	\$ 160	8	See ID #1
38.	RLC	POFT	2012	Business Communications	\$ 528	48	See ID #1

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 1ST QUARTER (SEPTEMBER 1, 2007 – NOVEMBER 30, 2007)**

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
39.	BHC	PLAB	1060	Phlebotomist-Clinical	\$ 250	100
40.	BHC	WLDG	1009	Oxy-Acetylene and Arc Welding Techniques for the Craftsman	\$ 150	36
41.	BHC	WLDG	1003	Oxy-Flue and Gas Metal Arc Welding Techniques for the Craftsman	\$ 150	36
42.	BHC	PHTC	1091	Fashion, Editorial, Special Event and Still Life Photography	\$ 80	18
43.	BHC	FMKT	1091	Essential Floral Techniques	\$ 80	12
44.	BHC	CDEC	1092	Montessori Module One: Practical Life Experiences	\$ 250	24
45.	BHC	CDEC	1092	Montessori Module Two: Sensorial Exercises	\$ 250	24
46.	BHC	CDEC	1092	Montessori Module Three: Language Exercises	\$ 250	24
47.	BHC	CDEC	1092	Montessori Module Four: Math Exercises	\$ 250	24
48.	BHC	CDEC	1092	Montessori Module Five: Geography and Culture	\$ 250	24
49.	CVC	PBHL	1001	Medical Law and Ethics	\$ 70	16
50.	CVC	HPRS	1091	CPR for the Health Professional	\$ 75	8
51.	CVC	HITT	1013	ICD-9 Coding	\$ 212	48
52.	CVC	PLAB	1023	Introduction to Phlebotomy	\$ 249	48
53.	CVC	PLAB	1060	Phlebotomy, Clinical Practice	\$ 299	120
54.	ECC	HPRS	2001	Pathophysiology	\$ 115	32
55.	ECC	HITT	2045	Coding Certification Exam Review	\$ 140	30
56.	ECC	RADR	2000	Computed Tomography Pathology	\$ 65	8
57.	ECC	FSHN	1094	Advanced Sewing	\$ 95	32
58.	ECC	FSHN	1094	Beginning Tailoring	\$ 95	32
59.	ECC	DRCM	2075	Ethics for Conflict Management	\$ 117	48
60.	ECC	DRCM	2079	Internship -Conflict Management	\$ 117	48
61.	EFC	COMG	1002	Improving Communications Presentations	\$ 45	30
62.	EFC	CJLE	2000	Law Enforcement Crisis Intervention	\$ 75	16

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
63.	EFC	INSR	2000	Ethics and Consumer Protection	\$ 125	8
64.	EFC	HALT	1006	Basic Landscaping	\$ 65	24
65.	MVC	DFTG	2021	Topographical Drafting	\$ 117	96
66.	MVC	DFTG	2040	Solid Modeling	\$ 156	96
67.	MVC	FMKT	2031	Floral Design: Advanced	\$ 195	48
68.	MVC	ITNW	1059	HTML (HypertText Markup Language) with CSS (Cascading Style Sheets) and XHTML (Extensible HyperText Markup Language), Advanced	\$ 125	16
69.	NLC	INSR	1000	Property, Casualty and Surety Adjuster's Prelicense	\$ 499	60
70.	NLC	ITNW	1007	Introduction to Internet/ Electronic Mail	\$ 60	20
71.	NLC	ITSW	1022	Introduction to Microsoft Excel 2003	\$ 60	20
72.	NLC	ITSW	1037	Introduction to Microsoft PowerPoint 2003	\$ 60	20
73.	NLC	ITSW	1053	Introduction to Microsoft Access 2003	\$ 60	20
74.	NLC	POFI	1003	Introduction to Microsoft Word 2003	\$ 60	20
75.	NLC	RELE	1001	Principles of Real Estate I	\$ 105	32
76.	NLC	RELE	1038	Principles of Real Estate II	\$ 105	32
77.	NLC	RELE	2001	Law of Agency	\$ 105	32
78.	NLC	RELE	1011	Law of Contracts	\$ 105	32
79.	NLC	RELE	1021	Real Estate Marketing	\$ 105	32
80.	NLC	RELE	1019	Real Estate Finance	\$ 105	32
81.	NLC	RELE	1003	Real Estate Appraisal	\$ 105	32

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 1ST QUARTER (SEPTEMBER 1, 2007 – NOVEMBER 30, 2007)**

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
82.	BHC	ECRD	1011	EKG Technician Certification	\$ 999	50
83.	EFC	ABDR	1007	Auto Body Welding	\$ 117	80
84.	EFC	DFTG	1015	Blueprint Reading Architectural	\$ 78	48
85.	EFC	CETT	1025	Digital Fundamentals	\$ 156	96
86.	EFC	HART	2041	Commercial Air Conditioning	\$ 156	96
87.	EFC	HART	2042	Commercial Refrigeration	\$ 156	96
88.	EFC	HART	1094	Environmental Protection Agency Recovery Certification Examination Preparation	\$ 70	8
89.	EFC	POFL	1005	Legal Terminology	\$ 200	48
90.	NLC	BMGT	1010	Supervisor Bootcamp	\$ 250	16
91.	NLC	BMGT	1010	Effective Business Leadership	\$ 200	16
92.	NLC	BMGT	1010	Business Leadership Processes	\$ 175	16
93.	NLC	BUSG	1008	Introductory Supervision	\$ 250	17
94.	NLC	BUSG	1008	Starting and Managing a Small Business	\$ 200	17
95.	NLC	BUSG	1008	Business Ownership and Management	\$ 175	17
96.	NLC	BUSG	1025	Writing a Dynamite Business Plan	\$ 90	7
97.	NLC	BUSG	1021	A-Z Tax Preparation Tips for the Small Business Owner	\$ 75	7
98.	NLC	COMG	1006	Conversation at Work: Beginner 1	\$ 65	20
99.	NLC	COMG	1045	Effective Communication	\$ 75	7
100.	NLC	COMG	1045	Communication Proficiency	\$ 40	7
101.	NLC	GERS	1000	Assisting the Aged	\$ 110	24
102.	NLC	GERS	1053	Dealing With Critical Issues of the Aging	\$ 69	12
103.	NLC	ITSC	1006	Introduction to Personal Computers	\$ 90	28
104.	NLC	ITSW	1022	Introduction to Microsoft Excel	\$ 90	28
105.	NLC	POFI	1003	Introduction to Microsoft Word	\$ 90	28

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
106.	NLC	POFT	1006	Attaining and Maintaining Employment	\$ 8	8
107.	NLC	PSYT	1007	Identifying Abuse and Dealing With its Consequences	\$ 42	7
108.	NLC	RTVB	1029	Scriptwriting	\$ 117	80
109.	RLC	GAME	1009	Introduction to Animation Programming	\$ 156	112
110.	RLC	GAME	1009	Game Design and Development	\$ 156	112
111.	RLC	ITSC	1010	Introduction to Computers II	\$ 150	24
112.	RLC	ITMT	2000	Planning, Implementing, Maintaining a Microsoft Active Directory	\$ 156	112
113.	RLC	ITMT	1050	Supporting, Maintaining Windows NT Server	\$ 156	112
114.	RLC	ITMT	2030	Design 2003 Active Directory	\$ 156	112
115.	RLC	ITMT	1000	Implementing and Supporting Microsoft Windows XP Professional	\$ 156	112
116.	RLC	ITMT	1040	Managing and Maintaining a Microsoft Window Server 2003 Environment	\$ 156	112

FINANCIAL REPORT NO. 16

Approval of Agreement with Success Through Excellence, Inc.

It is recommended that authorization be given to approve an agreement with Success Through Excellence, Inc. in an amount not to exceed \$75,900 for the period September 1, 2007 through May 30, 2008, to provide “stay in school” programs for students in elementary, intermediate, middle and high schools in Dallas County.

Background

Jimmy Cabrera, Certified Professional Speaker (CPS) and member of the National Speakers Association, delivered his first “Stay in School/Rising Star” motivational presentation for DCCCD in 1998 to 16 middle schools. Since then, Mr. Cabrera has presented over 300 programs reaching thousands of young people at no cost to the school districts. He has received consistently high evaluations by students, faculty and staff.

This contract is for presentations at 40 schools (elementary, intermediate, middle and high schools). The presentations will reach 16,000 – 19,000 students. The message is delivered at grade levels where students are most vulnerable --- the 5th, 6th, 7th, 9th and 12th grades.

Success Through Excellence is recommended under Special Contractor status as provided in DCCCD’s *Business Procedures Manual*. The rationale for Special Contractor status is the continuation of a long-term commitment to deliver a message requested by a personality that is supported by students, faculty and staff in area elementary, intermediate, middle and high schools. A copy of the rating instrument for evaluating competency, experience and capability relative to this assignment is available from Andrew Jones, vice chancellor of educational affairs.

This recommendation has undergone the following administrative review:

- An assessment from the director of purchasing that this work was not suited to solicitation of formal bids or quotes;
- Approval of the form of the agreement from DCCCD’s legal counsel;
- Assurance from the chief business officer, Robb Dean, district director of finance and treasury, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Andrew Jones, vice chancellor of educational affairs.

Estimated expenditures are \$75,900. Financial resources are budgeted in

promotional activities account #23962 in division #11-10-304001 for fiscal year 2007-2008.

Resource: Andrew Jones
Vice Chancellor of Educational Affairs
District Office
(214) 860-2129

FINANCIAL REPORT NO. 17

Approval of Resolution declaring that protecting artwork at District colleges is an educational use and public purpose

It is recommended that the Board of Trustees approve the attached resolution stating that the purchase of property type insurance, the payment of insurance deductibles and the payment of damages to artwork on display is an educational use of funds and serves a public purpose.

Background

Private art owned by students, faculty and other artists is often displayed at District sites. Some artists are reluctant to allow their art for public display on District property unless the District accepts responsibility for loss or damage. This resolution formalizes the District's position that the display of private artwork in the District is educational and has a public purpose and, therefore, the expenditure of District funds to promote and attract private art through the purchase of insurance, payment of deductibles, and payment of damages is an educational use and serves a public purpose.

Estimated expenditures are \$15,000/yr. Financial resources are budgeted in property insurance-art account #23703 in division #12-xx-107080 and campus general funds.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

RESOLUTION

THE STATE OF TEXAS

§

THE COUNTY OF DALLAS §

§

**OF PUBLIC PURPOSE BY THE BOARD OF TRUSTEES OF DALLAS
COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, the Board of Trustees of Dallas County Community College District, through the purchase of insurance, payment of deductibles, and payment of damages, desires to promote and encourage private artists to exhibit art at District sites; and

WHEREAS, artists are reluctant to provide artwork for display, either with or without compensation, without assurances that the District agrees to be responsible for the value of said artwork in the event it is lost, damaged, or stolen while in the District's possession; and

WHEREAS, this insurance, deductibles, and damage payments reimburse the artists for damages to and theft of artwork, and

WHEREAS, the Board believes this protection is necessary to obtain quality artwork for display throughout the District; and

WHEREAS, the purchase of such insurance and the payment of damages and deductibles for the benefit of artists serves an educational and public purpose;

**NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:**

Section 1. That the purchase of this insurance and/or payment of damages and deductibles by the District as necessary is an educational use and public purpose;

Section 2. That the District will establish procedures to ensure that the public purpose is carried out; and

Section 3. That this Resolution is effective upon adoption by the Board of Trustees.

Resolution of Public Necessity by the Board of Trustees
Page 104

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Jerry Prater, Chairman
Board of Trustees

ATTEST

By: _____
Wright Lassiter, Secretary
Board of Trustees

Adopted: _____, 2007

FINANCIAL REPORT NO. 18

Approval of Date to Adopt Ad Valorem Tax Rate for 2007

It is recommended that the Board place a proposal on the agenda of the meeting to be held September 4, 2007, to adopt an ad valorem tax rate of \$0.0759 on each \$100 increment of assessed valuation of property for the maintenance and operation of the colleges. Public hearings on the proposed tax rate will be held Tuesday, August 21, 2007, and also on Tuesday, August 28, 2007, as required by the Property Tax Code, if indicated.

Background

Texas Property Tax Code was enacted in 1979. Each year, usually in July, the Texas Comptroller of Public Accounts publishes *Truth-in-Taxation: A Guide for Setting Tax Rates* that includes any recent amendments to the code. In regard to the rate for maintenance and operations (M&O), Senate Bill 18 was passed by the 79th Legislature and requires that two public hearings be held if the proposed tax rate exceeds the effective tax rate. This is a change from the prior requirement to hold a public hearing only if the proposed tax rate exceeded the lower of 103% of the effective rate or the rollback rate.

Notices of the public hearings as well as the results of the record vote must be published in the local newspaper. Each Trustee's vote on this recommendation will appear in one of four categories in the notice: (1) for the proposal, (2) against the proposal, (3) present and not voting, or (4) absent.

At its regular meeting on July 10, 2007, the Board of Trustees approved a schedule for tax rate and budget adoption (Financial Report No. 20) that names the following action for Tuesday, August 7, 2007:

Regular Board meeting with agenda item to discuss the proposed tax rate. Take a record vote and schedule a public hearing if the proposed tax rate will exceed the effective tax rate.

As discussed in the Planning and Budget Committee meeting on July 17-18, 2007, administration projects the rate for the debt service interest and sinking requirements on the general obligation bonds (I&S portion of the tax rate) will be \$0.0045 per \$100 valuation. Trustees do not vote on the I&S portion of the rate except to adopt it at the September meeting, nor is there a public hearing on the I&S portion of the rate.

Because the proposed rate of \$0.0759 per \$100 valuation is expected to generate

more tax dollars than for 2007-08 due to growth in the tax base, two public hearings will be required. They will be held on August 21 and August 28, 2007. The results of the vote on this agenda item will appear in the newspaper announcements of the two public hearings. Minutes from the Board's Planning and Budget Committee discussion about this subject (July 17-18, 2007) appear as a separate item in this agenda. Ms. Diana Flores chairs the Planning and Budget Committee. Mrs. Martha Sanchez Metzger and Sonny Williams are members of the committee.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

FINANCIAL REPORT NO. 19

Adoption of Revised Budget for Richland Collegiate High School (RCHS) for 2006-07

It is recommended that the Board of Trustees approve the revised budget for 2006-07.

Background

The Texas Education Agency requires that budgets be revised as often as necessary so that no expenditures exceed any single category. Since the state allocation has increased for the Richland Collegiate High School based on a revised average daily attendance figure, another budget revision beyond the District's regular Spring Revision is necessitated. This is expected to be the final revision needed for the 2006-07 budget year.

Additionally, the restricted funds that were titled *State* in the spring revision are actually *Federal* funds passed through the state to the RCHS based on clarification from TEA. The award in this revision now has a title consistent with the year end reporting that will be required for TEA.

The additional \$65,318 in state funding is based on allocations received from TEA on average daily attendance. Allotments from TEA are adjusted every six weeks based on enrollment and attendance. Funds were allocated in functional areas for increased enrollment.

Resource: Dr. Stephen K. Mittelstet
Superintendent
Richland Collegiate High School
(972) 238-6364

**RICHLAND COLLEGIATE HIGH SCHOOL
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT, CHARTER HOLDER
2006-07 PROPOSED CURRENT FUNDS OPERATING BUDGET**

Unrestricted

Revenues and Additions

	<u>Spring Revision</u>	<u>Proposed Change</u>	<u>Summer Revision</u>
State Funding	\$ 980,420	\$ 65,318	\$ 1,045,738

Expenditures & Uses

	<u>Spring Revision</u>	<u>Proposed Change</u>	<u>Summer Revision</u>
Instruction	\$ 429,039	\$ 52,195	\$ 481,234
Academic Support	107,502	5,565	\$ 113,067
Student Services	106,229	6,758	\$ 112,987
Institutional Support	337,650	800	\$ 338,450
Total	<u>\$ 980,420</u>	<u>\$ 65,318</u>	<u>\$ 1,045,738</u>

Restricted

Revenues and Additions

	<u>Spring Revision</u>	<u>Proposed Change</u>	<u>Summer Revision</u>
Federal Award	\$ 285,489	\$ -	\$ 285,489

Expenditures & Uses

	<u>Spring Revision</u>	<u>Proposed Change</u>	<u>Summer Revision</u>
Contracts and Grants	\$ 285,489	\$ -	\$ 285,489

FINANCIAL REPORT NO. 20

Adoption of Budget for Richland Collegiate High School (RCHS) for
2007-08

It is recommended that the Board of Trustees adopt the attached resolution approving the budget for 2007-08.

Background

The Richland Collegiate High School opened with its first class of students in August 2006. A second junior class will be added for 2007-08. The proposed budget reflects the increased number of students being served. A public hearing on the 2007-08 budget was held on Tuesday, August 7, 2007, as an earlier agenda item.

The proposed 2007-08 operating budget is \$1,806,465. The estimated expenditures for 2007-08 are in functional areas that relate to TEA categories as follows:

<u>District</u>	<u>TEA</u>
Instruction	11 Instruction
Academic Support	12 Instructional Resources and Media Services 13 Curriculum & Instructional Staff Development
Student Services	31 Guidance, Counseling and Evaluation Services 33 Health Services 35 Food Services
Institutional Support	23 School Leadership 41 General Administration 51 Security & Monitoring Services

Resource: Dr. Stephen K. Mittelstet
Superintendent
Richland Collegiate High School
972-860-6364

**RICHLAND COLLEGIATE HIGH SCHOOL
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT, CHARTER HOLDER
2007-08 PROPOSED CURRENT FUNDS OPERATING BUDGET**

Unrestricted

Revenues and Additions

	Summer Revision	Proposed Change	Original
State Funding	\$ 1,045,738	\$ 760,727	\$ 1,806,465

Expenditures & Uses

	Summer Revision	Proposed Change	Original
Instruction	\$ 481,234	\$ 519,766	\$ 1,001,000
Academic Support	\$ 113,067	128,089	\$ 241,156
Student Services	\$ 112,987	41,042	\$ 154,029
Institutional Support	\$ 338,450	71,830	\$ 410,280
Total	<u>\$ 1,045,738</u>	<u>\$ 760,727</u>	<u>\$ 1,806,465</u>

Restricted

Revenues and Additions

	Summer Revision	Proposed Change	Original
Federal Award	\$ 285,489	\$ (285,489)	\$ -

Expenditures & Uses

	Summer Revision	Proposed Change	Original
Contracts and Grants	\$ 285,489	\$ (285,489)	\$ -

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

WHEREAS, on the seventh day of August, 2007, a public hearing was held at the Board Room of the Dallas County Community College District, 701 Elm Street, Dallas, Texas, to hear public comment on the Proposed 2007-2008 Richland Collegiate High School budget and the members of the Board of Trustees were given a full explanation of the proposed budget;

WHEREAS, the meeting was closed from further public comments, and the Board of Trustees, after fully considering the proposed budget is of the opinion that the proposed budget for Richland College High School should be approved; now therefore;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL:

That the proposed budget for the fiscal year beginning September 1, 2007, and ending August 31, 2008, is adopted, and is designated as the official budget for the Richland Collegiate High School for the 2007-08 fiscal year, and is effective on September 1, 2007.

This resolution is effective from and immediately upon its adoption.

Jerry Prater, Chair
Board of Trustees
Dallas County Community College District
and Richland Collegiate High School

Dr. Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District
and Richland Collegiate High School

FINANCIAL REPORT NO. 21

Approval of Interlocal Agreement with City of Mesquite

It is recommended that authorization be given to approve an interlocal agreement with the City of Mesquite in an amount not to exceed \$1,530 for training provided by Eastfield College.

Background

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal cooperation contract and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides this direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be renewed annually.*

This contract is being submitted with request for retroactive approval due to the City's request that the class start immediately.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Carol Brown, president.

Estimated revenue is \$1,530.

Resource: Carol Brown
President
Eastfield College
(972) 860-7001

FINANCIAL REPORT NO. 22

Approval of Agreement with City of Dallas

It is recommended that authorization be given to approve an agreement with City of Dallas in an amount not to exceed \$475,000 for the period September 1, 2007 through August 31, 2009, to provide basic training of recruits and in-service training of department personnel for El Centro College.

Background

The Continuing Education Division of El Centro College has had a contract with the City of Dallas Police Department since the early 1980's. The courses are taught by Police Department personnel and are offered at the Dallas Police Academy. The courses and instructors have Coordinating Board approval allowing the DCCCD to receive student contact hour reimbursement. The contract based on certified contact hours is written for a two-year period.

City of Dallas is recommended under Special Contractor status as provided in DCCCD's *Business Procedures Manual*. The rationale for Special Contractor status is there are no other facilities and programs such as that offered by the City of Dallas within El Centro's service area.

This recommendation has undergone the following administrative review:

- An assessment from the director of purchasing that this work was not suited to solicitation of formal bids or quotes;
- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Huan Luong, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Micheal Jackson, interim president.

Estimated expenditures are \$475,000. Financial resources are budgeted in instructional service contracts account #22301 in division #11-05-575540 and other contracted services account #22321 in division #11-05-575540 in the approved budget for fiscal year 2007-2008.

Resource: Micheal Jackson
Interim President
El Centro College
(214) 860-2011

FINANCIAL REPORT NO. 23

Approval of Interlocal Agreement with City of Dallas

It is recommended that authorization be given to approve an interlocal agreement with the City of Dallas in an amount not to exceed \$25,000 for the period August 8, 2007 through July 31, 2008, to provide non-credit training courses to the employees of the City of Dallas through Mountain View College.

Background

The purpose of this agreement is to allow Mountain View College to provide instruction in a variety of non-credit training courses to the employees of the City of Dallas. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

Board Policy GG (LEGAL) provides the following direction: *An interlocal agreement must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Estimated revenues are \$25,000.

Resource: Felix A. Zamora
President
Mountain View College
214-860-8700

FINANCIAL REPORT NO. 24

Approval of Agreement with Cistercian Preparatory School

It is recommended that authorization be given to approve an agreement with Cistercian Preparatory School in an amount not to exceed \$50,000 for the period August 27, 2007 through June 1, 2008, to provide dual credit academic courses for Cistercian Preparatory School for North Lake College.

Background

Since the opening in 1977, North Lake College has offered dual credit enrollment in college-level English, government, calculus, biology, chemistry, and physics courses for seniors enrolled in Cistercian Preparatory School. Approximately 45 students each semester will enroll in these dual credit courses.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Christa Slejko, vice-president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Herlinda M. Glasscock, president.

Estimated revenues are based on state reimbursement. Estimated expenditures are \$50,000. Financial resources are budgeted in instructional service contracts account #22301 in divisions #11-07-403522, #11-07-404274, #11-07-403768, #11-07-402461, #11-07-403962 and #11-07-403966.

Resource: Herlinda M. Glasscock
President
North Lake College
(972) 273-3010

FINANCIAL REPORT NO. 25

Approval of Agreement with North Texas Electrical Joint Apprenticeship Training Center

It is recommended that authorization be given to approve an agreement with North Texas Electrical Joint Apprenticeship Training Center for the period September 1, 2007 through August 31, 2008, to provide credit and non-credit instruction for North Lake College.

Background

The North Texas Electrical Joint Apprenticeship Training Center has requested the delivery of credit and non-credit electrical construction instruction for the apprentices at its facility. This instruction is offered through the electrical technology program at North Lake College. Approximately 600 apprentices (300 per semester) will enroll for this instruction.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Christa Slejko, vice-president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Herlinda M. Glasscock, president.

Estimated revenues from tuition are \$93,600. Estimated expenditures are \$141,424. Financial resources are budgeted in instructional service contracts account #22301 in division #11-07-505790, in rental/lease-building account #23801 in division #11-07-505790 and in classroom supplies account #24101 in division #11-07-505790.

Resource: Herlinda M. Glasscock
President
North Lake College
(972) 273-3010

FINANCIAL REPORT NO. 26

Approval of Agreement with Dallas Joint Apprentice Committee for the Plumbing and Pipefitting Industry

It is recommended that authorization be given to approve an agreement with Dallas Joint Apprentice Committee for the Plumbing and Pipefitting Industry for the period September 1, 2007 through August 31, 2008, to provide credit and non-credit instruction for North Lake College.

Background

The Dallas Joint Apprentice Committee for the Plumbing and Pipefitting Industry has requested the delivery of credit and non-credit plumbing and pipefitting instruction for the apprentices at its facility. This instruction is offered through the construction technology program at North Lake College. Approximately 600 apprentices (300 per semester) will enroll for this instruction.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Christa Slejko, vice-president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Herlinda M. Glasscock, president.

Estimated revenues from tuition are \$54,000. Estimated expenditures are \$57,136. Financial resources are budgeted in rental/lease-building account #23801 in division #11-07-505791, and in classroom supplies account #24101 in division #11-07-505791.

Resource: Herlinda M. Glasscock
President
North Lake College
(972) 273-3010

FINANCIAL REPORT NO. 27

Approval of Agreement with The National Society of Leadership and Success

It is recommended that authorization be given to approve an agreement with The National Society of Leadership and Success in an amount not to exceed \$48,000 for the period of September 1, 2007, through August 31, 2009, for STARLINK of the R. Jan LeCroy Center for Educational Telecommunications to rebroadcast presentations and to have the right to make these events available for interactive online streaming.

Background

For the past two years, STARLINK has had single-year license agreements to rebroadcast a total of six presentations of a national leadership lecture series to their 140 participating schools. This new license agreement has an initial term of September 1, 2007, through August 31, 2008, and may be renewable for an additional 12 months.

This recommendation has undergone the following administrative review:

- An assessment from the director of purchasing that this work was not suited to solicitation of formal bids or quotes;
- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Dorothy J. Clark, dean of financial affairs, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Pamela K. Quinn, president.

Estimated expenditures are \$24,000 annually. Financial resources are budgeted in account #24-28-939539-86900.

Resource: Pamela K. Quinn
President
R. Jan LeCroy Center for Educational Telecommunications
(972) 669-6550

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	2	100	77,751	100
Total	2	100	77,751	100

Respondents from Which Recommendations for Agreements
In the Financial Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	4	100
Total	4	100

Recommendations in the Financial Reports Sections
September 5, 2006 – August 7, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	10	100	1,381,277.80	100
Total	10	100	1,381,277.80	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

PERSONNEL REPORT NO. 28

Re-employment of Administrators for 2007-2008

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with currently employed administrators listed below who have been recommended for one-year re-employment contracts for the period of September 1, 2007 through August 31, 2008.

Background

This is a yearly recommendation to authorize contracts of employment with persons who have been previously approved by the Board as administrators and who have been recommended by their respective College President or location Vice Chancellor for contracts.

Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

Last	First	Location	Title
Benson	Ellen	1-DO	District Director, Human Resources
Bewley	Molly	1-DO	District Director of Outreach, Recruitment and Community Engagement
Briggs	Twanda	1-DO	District Grants Management & Compliance Specialist
Campbell	Raymond	1-DO	Director of Publications
Cook	Kathleen	1-DO	Director, Advertising/Promotion
Faris	Frances	1-DO	District Director of Degree Audit
Faulkner	Ann	1-DO	Co-Director, Center for Formation in the Community College @ 57% contract
Flewellen	Tannia	1-DO	Director of Career Education Services @ 75% contract
Flippen	Marialane	1-DO	Assistant District Director, Planning and Resource Development
Forte, Jr.	Paul	1-DO	Assistant District Director, Human Resources
Greely-Miller	Mary	1-DO	District Director, Rising Star Program
Greer	Meredithe	1-DO	District Coordinator, Curriculum Management
Hammontree	Kathryn	1-DO	Director, Foundation Administration

Hargis	Velma	1-DO	District Director of Student Programs
Harris	Allatia	1-DO	District Director of Faculty Development and Core Curriculum Evaluation
Hatch	Ann	1-DO	Director of Media Relations
Hawkins	James	1-DO	Assistant District Director, Human Resources
Hutchins	Bettye	1-DO	Executive Director, North Central Texas Technical Preparation Consortium (Grant)
Iglesias	Luis	1-DO	District Planning and Resource Development Specialist
Jones	Jesse	1-DO	Vice President of Instruction/Director, North Texas Consortium (Salary paid by consortium)
LeCroy	Nancy	1-DO	Consultant to the Chancellor @ 60% contract
Love	Teresa	1-DO	District Special College Program Initiative Coordinator (Grant)
McDaniel	Terence	1-DO	Director, Finance and Business Affairs DCCCD Foundation
Miranda	Eduardo	1-DO	Director, Marketing and Communications, DCCCD Development Office and Foundation
Moss	Georgeann	1-DO	District Director of Internet Publishing
Nolan	M. Yolanda	1-DO	Assistant District Director, Staff and Organizational Development
Padilla	Michele	1-DO	Technical Preparation Coordinator (Grant)
Ranger	Carla	1-DO	District Director, Educational Partnerships
Renshaw	Richard	1-DO	District Director of Financial Aid
Segroves	Dawn	1-DO	Human Resources Operations Manager
So	Julia	1-DO	Director of Community Development
Sullivan	Elaine	1-DO	Co-Director, Center for Formation in the Community College @ 34% contract
Williams	Gregory	1-DO	District Director, Transfer Services/Articulation and University Relations
Young	Robert	1-DO	Legal Counsel
Anderson	Janice	1-DSC	Manager, Operational Support
Ballard	Thomas	1-DSC	Manager, Application Programming
Bechtold	Marvin	1-DSC	Data Base Administrator II
Bennett	Frank	1-DSC	Director, Facilities Services
Butler	Betty	1-DSC	Assistant District Director of Financial Services/Assistant Comptroller
Cox	Zeno	1-DSC	Assistant Director of Purchasing for Administrative and Instructional

			Procurement
Dean	Robert	1-DSC	District Director of Finance and Treasury
Disbrow	Patricia	1-DSC	District Director, Financial Services/Comptroller
Dumont	Paul	1-DSC	Director of Educational Resources Support Services
Farmer	Jimmie	1-DSC	Civil Engineer
Gardner	Kathleen	1-DSC	District Facilities and Interior Designer
Glick	Steven	1-DSC	Associate District Director, Information Technology for Network Services
Godinez	Rafael	1-DSC	Executive District Director of Internal Audit
Kelley	Kate	1-DSC	College Director, Human Resources IV
King	John	1-DSC	Director, Risk Management
Ledford	Steve	1-DSC	Auxiliary Business Services Manager
Lopez, Jr.	John	1-DSC	District Director of Diversity Business Programs
Mangin	Carolyn	1-DSC	District Contracts and Grants Director
McDonald	Steve	1-DSC	Director, General and Student Financial Aid Accounting
McDonald	Rosalyn	1-DSC	Coordinator, Diversity Business Programs
Newton	Sandra	1-DSC	Associate District Director, Information Technology/SP/ET/Internet
Overby	Steven	1-DSC	Assistant Director of Purchasing
Park	Steven	1-DSC	Executive Director Bond/Program Management Team
Timbol	Thomas	1-DSC	District Energy/Electrical Engineer
Todd	Philip	1-DSC	Director, Purchasing
Ward	Joe	1-DSC	District Director of Information Technology
Williams	Shirley	1-DSC	District Director of Communications
Wilson	Sharon	1-DSC	Director of Facilities Engineering
Winn	Julie	1-DSC	Senior Facilities Project Manager
Wyandon	Khaison	1-DSC	Civil Engineer
Zackery	Denise	1-DSC	District Director, Business Services
Auzenne	Angela	1-LCET	College Director of Public Information
Bowen	Edward	1-LCET	Executive Dean
Brown	Lisa	1-LCET	Producer
Christophel	Janice	1-LCET	Instructional Designer
Clark	Dorothy	1-LCET	Dean, Financial Affairs
Cooper-Cavazos	Valerie	1-LCET	National Marketing Executive
Crook	Robert	1-LCET	Director, Product Design and Development
Dyer	Julia	1-LCET	Producer
Fernandez	Eugene	1-LCET	Director, Facilities Services

Harrison	Nancy	1-LCET	Director, Business Operations
Hartman	Henry	1-LCET	Director, Teleconferencing Training Network
Hassell, Sr.	Derrick	1-LCET	Telecommunications Marketing Executive
Howell	Anne	1-LCET	Dean, Marketing and Community Relations
Jennings	Patricia	1-LCET	Telecommunications Marketing Executive
Mayes	Craig	1-LCET	Director of Production
Montgomery	Vickie	1-LCET	College Director, Human Resources I
Parra	Mary	1-LCET	Dean, Distance Learning Planning/Communications
Picquet	James	1-LCET	Vice President of Instruction
Ramos	Emilio	1-LCET	Executive Dean
Roffino	Theresa	1-LCET	Dean of Resource Development
Rosenbalm	Robert	1-LCET	Telecommunications Marketing Executive (Visiting Scholar)
Rutherford	Grace	1-LCET	Instructional Designer
Smith	Coleman	1-LCET	Director, Motion Imaging Department
Stinson	Alice	1-LCET	Manager, Academic Partnerships
Upton	Thomas	1-LCET	Producer
Anderson	Thomas	2	Assistant to the Vice President of Instruction
Arndt	Joy	2	Director, Student Programs Resources
Bailey	Joyce	2	Program Director, Career and Continuing Education
Barnes	Ben	2	Executive Dean
Bennett	Rodger	2	Executive Dean
Brownlee	Diane	2	Director, Ellison Miles Geotechnology Institute
Brumbach	Mary	2	Vice President, Planning and Development
Burchfield	Robert	2	Director, Financial Aid
Clarke	Winifred	2	Director, Testing II
Coder	Ann	2	Librarian III
Coffey	Sylvia	2	Director, Multicultural Services
Crowson	Sue	2	Librarian III
Dalton	Brenda	2	Director, Academic Advising and International Center
Dennehy	Michael	2	Executive Dean
Dotson	Barbara	2	Coordinator, Services for Special Populations
Dwyer	James	2	College Director, Facilities Management II
Edrich	Teresa	2	College Director, Human Resources IV
Ferguson	Sarah	2	Executive Dean
Flint	Juanita	2	Executive Dean
Gonzalez	Adam	2	Assistant Dean, Continuing Education and Contract Training

Hawkins	Vernon	2	Associate Vice President, Workforce and Continuing Education
Herring	George	2	Vice President, Business Services
Kaplan	Jean	2	College Director of School Alliance and Institutional Outreach
Lee	Linda	2	Director, Training and Professional Development
Levesque	Lynne	2	College Director, Athletics and Recreational Programming
Lynch	Marilyn	2	Associate Vice President, Career and Program Resources
Miller	Lisa	2	Director, Career Services
Nikopoulos	Mary Elizabeth	2	Director, Center for Independent Study
Ostrom	Aaron	2	Executive Dean
Reagan	David	2	Director, College Police II
Rousey	Doris	2	Executive Dean
Saenz	Ruben	2	Assistant to the Vice President of Student Development
Schweitzer	Carrie	2	Assistant to the President II
Taliaferro	Monica	2	College Director, Marketing and Public Information
Truong	Ngoc	2	Instructional Designer
Vaglienti	Kendra	2	Executive Dean
Vo	Thoa	2	Director, Admissions/Registrar
Voigt	Susan	2	Director of Business Operations
Walker	Teresa	2	Assistant Dean, Institutional Effectiveness
Armstead	Will	3	Program Director, Career and Continuing Education
Barker	Timothy	3	Instructional Designer
Boswell- Ward	Carolyn	3	Director, Admissions/Registrar
Brown	Cynthia	3	College Director Human Resources III
Browning	David	3	Vice President of Business Services
Cook	Felicia	3	Program Director, Career and Continuing Education
Cotton	Jerry	3	Associate Dean, Instructional Support
DeCay	Jarlene	3	Director, Academic Advising, Career and Educational Planning
Ferguson	Vickie	3	Director, Center for Independent Study
Gauntlett	Claire	3	Dean/Director, Planning and Research

			Institutional Effectiveness
Gist	Pamela	3	Executive Dean, Liberal Arts
Greenleaf	Obie	3	Director, Small Business Development Sub-center (Grant)
Grubbs	Steven	3	Director, Veterinary Technology
Guerra	Olivia	3	College Director of School Alliance and Institutional Outreach (Grant)
Guevara	Fidel	3	College Director of School Alliance and Institutional Outreach
Hullett	Johnny	3	Director, College Police
Jackson	Rhonda	3	Executive Dean
Johnson	Darryl	3	Assistant to the Vice President of Instruction (Visiting Scholar)
Johnson	Lucia	3	Assistant Director, Admissions/Registrar
Mays	Anna	3	Vice President of Student Services and Enrollment Management
Mitchell	Christine	3	Director, Business Operations
Nolte	Lynn	3	Vice President of Instruction
Pollard	Jennie	3	Executive Dean
Pope	Dollie	3	Program Director, Career and Continuing Education
Rogers	Cynthia	3	College Director, Facilities Management II
Rollings	Grenna	3	Director, Service for Special Populations
Schubarth	Toni	3	Program Director, Career and Continuing Education
Spencer	Sonya	3	College Director, Marketing and Public Information
Wells, Jr.	G.W.	3	Training Consultant, Continuing Education
White	Edna	3	Associate Dean, Educational Resources
Williams	Adrienne	3	Associate Dean, Workforce Development
Young	Jonas	3	Director of Testing
Arocha	Maria	4	College Director, School Alliance and Institution Effectiveness
Ballance	Donnine	4	Director, SPAR and Health Services
Baynham	James	4	Executive Dean
Beaver	Nancy	4	Program Administrator I
Bellamy	Johnnie	4	Associate Dean, Workforce Development
Brock	Sheila	4	College Director of School Alliance and Institutional Outreach (Grant)
Burris	Danny	4	Program Director, Career and Continuing Education
Caropresi	Patsy	4	Director, Career Services
Castillo	Romilio	4	College Director, School

			Alliance/Institutional Research
Cinclair	Richard	4	Executive Dean
Cook	Sharon	4	Director, Marketing and Public Information
Criswell	John	4	Dean, Educational and Administrative Technology
Danforth	David	4	Program Coordinator
Emery	John	4	Assistant Dean, Continuing Education I
Fitzsimmons	Mary Ann	4	Program Director, Career and Continuing Education
Gates-Black	Linda	4	Vice President, Student Services and Enrollment Management
Greer	Karla	4	Librarian III
Grigsby	Lindle	4	Dean, Technical Occupational Programs
Hampton	Sandra	4	Information Specialist
Howell	James	4	Program Director, Career and Continuing Education
Howells	Constance	4	Assistant Dean, Institutional Effectiveness
Jenkins	Curtis	4	Program Director, Career and Continuing Education
Jones	James	4	Vice President, Business Services
Kaczka	Shirley	4	Associate Dean, Organizational and Staff Development
Kozlowski	Gerald	4	Executive Dean
Marshall	Karan	4	Coordinator, Services for Special Populations
Martin	Michael	4	Program Director, Career and Continuing Education
Miller	Glunis	4	Director, Admission/Registrar
Mingo	ShaDana	4	Director, Financial Aid
Moore	Tyler	4	Director, College Police
Porter	Jackie	4	Director, College Programs
Prado	Maria	4	Program Director, Career and Continuing Education
Presley	Mark	4	Executive Dean
Wilson- Pusey	Sonia	4	Program Director, Career and Continuing Education
Richardson	Linda	4	Dean of Admissions, Advisement and Testing
Sather	Mary	4	Program Director, Career and Continuing Education
Snowton	Wanda	4	Senior Training Consultant
Sternat	Theresa	4	Director, Center for Independent Study

Sykes	Arthur	4	College Director, Facilities Management II
Villalpando	Alma	4	Program Director, Career and Continuing Education/Workforce
White	Barbara	4	Coordinator, Student Services
Wilson	Shirl	4	Program Director, Career and Continuing Education
Alfaro	Felicitas	5	Executive Dean, Student and Enrollment Services
Armstrong	Dean	5	Program Administrator II
Berish	James	5-BJP Campus	Director, Technology Assistance Center (Grant)
Blatt	Jeffrey	5-BJP Campus	Director, Dallas Small Business Development Center
Butler	William	5	College Director, Facilities Management II
Dillon	Mary	5-BJP Campus	Director, Solutions Development
Edwards	Gordon	5-BJP Campus	Coordinator, Small Business Development Training (Grant)
Finney	Wallace	5	Executive Dean, Business and Professions
Flemming	Sondra	5	Vice President for Community and Economic Development
Francis, Jr.	Monty	5	Director of Testing II
Garcia	Robert	5	College Director, Human Resources III
Garza	Rebecca	5	Director of Admissions/Registrar
Godinez	Kayle	5	College Director, Business Operations
Green	Charlotte	5	Associate Dean, Health Occupation/Nursing
Hamilton	Larry	5-BJP Campus	Coordinator, Small Business Management Counseling (Grant)
Hancock-Dickey	Juanita	5-BJP Campus	Director, Career Services
Handy	James	5	Executive Dean
Harris	Elizabeth	5-BJP Campus	Coordinator, Small Business Development Training
Hedrick	Charles	5	College Director, Marketing and Public Information
Henderson	Michael	5	Director, Career Services
Howden	Norman	5	Assistant Dean, Educational Resources
Klimback	Elizabeth	5-BJP Campus	Regional Director, North Texas Small Business Developmental Center
Laljiani	Karen	5	Dean, Planning, Research and Institutional Effectiveness
Langford	Mark	5	Associate Regional Director, Small Business

			Development Center
Luong	Huan	5	Vice President, Business Services
McCord	Lorraine	5-BJP	Director, Small Business Development Sub-
		Campus	Center International
McPherson	Mary	5	Dean, Health Occupations
	Lacheeta		
Moeck	Pat	5	Program Administrator II
Moran	Betty	5	Executive Dean
Oglesby	Sarah	5	Coordinator, Student Services
Richards	Calvin	5	Director of College Police II
Riehl	Gretchen	5	Assistant Dean, Workforce Education
Shelby	Leslie	5-BJP	Instructional Dean/Division Chair
		Campus	
Sowers	William	5	Program Director, Career and Continuing Education
Theriot	Lisa	5	Executive Dean, Learning Support Services
Turner	Susan	5	Executive Dean of Information Technology Programs and Systems Support
VanDeventer	Elizabeth	5	Coordinator, Jail Program
Waldrop	Charles	5-BJP	Director, Center for Government Contracting
		Campus	(Grant)
Weddle	William	5-BJP	Director, Environmental Assistance Center
		Campus	(Grant)
Wells	John	5	Director of student Financial Support and Services
White	Kim	5	Assistant Dean, Continuing Education II
Wilkins	Pyeper	5	Dean, Resource and Community Development
Zareie	Esperanza	5	Program Director, Career and Continuing Education
Almendariz	Moises	6	Dean, Instructional Support and Outreach Services (Grant)
Atchison	Alice	6	Manager, Grants Management and Compliance
Breed	Nancy	6	Director, Nursing/Allied Health Satellite Program
Champ	Vonice	6	Director, Corporate and Community Relations
Corvey	Jim	6	Dean, Educational Resources
Crawford	Sandra	6	Teacher Preparation Program Director
Davis	Sharon	6	Vice President, Business Services
Edwards	Cathleen	6	Director, Student Programs and Resources

Ergish	Gary	6	Executive Dean
Fletcher	Julia	6	Executive Dean, Career and Technical Education
Garrett	Leonard	6	Vice President of Student Services and Enrollment Management
Glenn	Sharon	6	Associate Dean, Workforce Development
Gonzalez	Laura	6	Program Coordinator (Visiting Scholar)
Grant	Kizuwanda	6	Executive Dean, Communications
Gutierrez	Michael	6	Executive Dean
Hall	Glenda	6	Associate Dean of Learning Support Services
Hall	Tony	6	Coordinator, Services for Special Populations
Higgs	Shirley	6	College Director of School Alliance and Institutional Outreach
Jefferson	Claralyn	6	Senior Training Consultant
Knott	Everett	6	College Director, Facilities Management
Marsh	Heather	6	Dean, Resource Development (Visiting Scholar)
Neal	Willie	6	College Director, Human Resources III
Osagie	Linda	6	Assistant Director, Enrollment Management
Osborne	Reginald	6	College Director, Athletics and Recreational Programming
Price	Clark	6	Director, College Police II
Pruit	John	6	Executive Dean
Prupes	Rene	6	Program Administrator (Grant)
Saenz	Matilda	6	Vice President, Instruction
Sanchez	Joseph	6	Director, Financial Aid
Santiago	Michael	6	Coordinator, Teacher Preparation Program
Scheerer	Gerold	6	Dean, Planning, Research and Institutional Effectiveness
Soyars	Tim	6	College Director of Business Operations
Valencia	Karen	6	Executive Dean
Veracruz	Denise	6	College Director of School Alliance and Institutional Outreach
Anderson	Marsha	7	Director, College Programs
Barber	Ella	7	College Director, Human Resources IV
Bell	Jane	7	Librarian III
Browning	Janis	7	College Director, Marketing and Public Information
Castilla	Rene	7	Executive Dean
Castillo	Candace	7	Vice President, Planning and Development
Childress	Frank	7	Director, College Programs
Ciminelli	Mary	7	Vice President, Student Development and

			Enrollment Management
Cooley	Lanny	7	Executive Dean, Educational Partnerships
Craig	Detra	7	College Director of School Alliance/Instructional Outreach
Crowley	Lee	7	Dean, Educational Resources
Devanay	Clarissa	7	Project Leader
Drake	John	7	Director, College Police II
Edwards	Lynda	7	Dean, Organizational and Staff Development
Evans	David	7	Executive Dean
Felix	Paul	7	Director, Financial Aid
Fox	Thomas	7	Associate Dean, ESL Programs
Gray	Carole	7	Director, Services to Special Populations
Haight	J. D.	7	Dean, Educational and Administrative Technology
Hughes	Martha	7	Vice President for Academic Affairs and Student Success
Isbell	Teresa	7	Director, Institutional Research
Jones	Virginia	7	Director, SPAR and Health Services
Joutras	Dan	7	College Director, Athletics and Recreational Programming
Kelemen	Victor	7	Executive Dean, Educational Partnerships
Keller	Judith	7	Assistant Dean, Center for Independent Study
Kirk	Donaji	7	Assistant Director, Enrollment Management/Registrar
Kirk	Marissa	7	Director, College Programs
Klutts	Susan	7	College Director, Business Operations
Littlejohn	Susan	7	Director, Testing
Marquez	George	7	Dean, Organizational and Staff Development
Matthews	Karen	7	Assistant Director of Admissions/Registrar
Maynard	Francynne	7	Director, Career Services
Mays	Marilyn	7	Executive Dean
McGraw	Timothy	7	Director, College Program - Athletics
Melton	Guy	7	Director of School Alliance - Upward Bound
Miller	Tony	7	Coordinator, Service for Special Populations (Visiting Scholar) (9/1/07 through 2/21/08)
Orfanos	Dianne	7	Director, Corporate and Community Relations
Reeve	Deena	7	Director, Academic Advising and TASP
Slejko	Christa	7	Vice President, Business Services
Spence	Samanthia	7	Director, Multicultural Services
Stewart	Estefana	7	Executive Dean, Corporate and Continuing

			Education (Visiting Scholar)
Twenge	Stephen	7	Director, Admissions and Registrar
Watson	John	7	College Director, Facilities Management III
Weaver	Shannon	7	Director, Community Programs
Whiten	Wanda	7	Program Director of Career and Continuing Education
Woods-Felix	Margaret	7	Program Director, Career and Continuing Education
Adams	Azariah	8	Coordinator, International/ESL Student Services
Anthony	Fillis	8	Program Administrator II
Baker	Robert	8	Director, College Police II
Barber	Rachel	8	Assistant Instructional Dean/Chair
Barkley	Susan	8	Instructional Dean/Division Chair
Barrett	Audra	8	Instructional Dean/Division Chair
Barton	Lowell	8	Program Coordinator
Berry	Cindy	8	Director, Academic Advising Center and Educational Planning
Blankenbaker	Zarina	8	Dean of Instruction
Bollin	Patricia	8	College Director, Human Resources IV
Bond	Roy	8	Associate Dean, Organizational and Staff Development
Bowman	Ronald	8	Project Leader (Visiting Scholar)
Booker	Kimberly	8	Director of Community Programs
Burnham	Jeanetta	8	Librarian III
Canine	David	8	Vice President for Institutional Advancement and Administration
Canham	Raymond	8	Executive Dean
Castañeda	Cindy	8	Instructional Dean/Division Chair
Cheatham	June	8	Program Administrator II
Clark	Deborah	8	Director, Business Operations
Clark	Ronald	8	Vice President, Business Services
Cohen	Millicent	8	Emeritus Program Director
Conway	Priscilla	8	Vice President, Student Learning
	Jean		
Crawford	Michael	8	Director of Choral Music
Damon	Karla	8	Instructional Designer (Grant)
Darin	Mary	8	Executive Dean
Dean	Sherry	8	Executive Dean, Humanities
Dollar	Tandy	8	Assistant Dean, Continuing Education and Contract Training
Don linger	Mary	8	Instructional Designer (Grant)
Dunham	Brent	8	Executive Dean

Duke	Gary	8	Librarian III
Denney	Kristin	8	Charter High School Principal/Dean of Instruction (Visiting Scholar) (9/1/07 through 5/30/08)
Eggleston	Kathryn	8	Vice President for Community and Economic Development
Elder-Jones	Delores	8	Program Administrator II
Schliemann	Paula	8	Associate Dean, World Languages, Cultures and Communications
Filmed	Jon	8	College Director, Athletic Program (Visiting Scholar)
Ferguson	Amy	8	Librarian III
Fulbright	Alice	8	Librarian III @ 60% contract
Garcia	Ricardo	8	Assistant Principal, Charter High School/Associate Dean, Learning Support Services
Georgiou	Thales	8	Program Administrator II
Green	Cheryl	8	Senior Dean, Resource Development
Guerra	Judith	8	Project Leader
Haroutunian	Medrdad	8	Vice President Corporate Services and Workforce Training
Harrison	Bobbie	8	Director, Student Programs and Resources
Huynh	Bao	8	Director, Institutional Research
Hawkins	Sandra	8	Director of Corporate and Community Relations
Heard	Shellie	8	Senior Dean, Resource Development
Henderson	Lennijo	8	Director of Library Services
Henry	David	8	Coordinator, International/ESL Student Services
Hernandez	Celeste	8	Program Administrator II
Hickman	Mary-Therese	8	Program Coordinator
Hogan	Martha	8	Executive Dean
Hueston	Bonnie	8	Dean Institutional Support and Outreach
Hueston	Edwin	8	College Director, Facilities Management II
Iachetta	Michael	8	Program Administrator II
Ivanova-Nuss	Olga	8	Instructional Designer
James	Janet	8	Associate Dean, Exemplary Programs
Jones	Rebecca	8	Associate Dean of Technical Programs
Kelley	Konley	8	Assistant Dean, Continuing Education and Contract Training
Kesterson	Ray	8	Dean, Technical Occupational Programming

Kohan	Stanford	8	Program Coordinator
Laster	Myron	8	Director, Community Programs (Grant)
Lester	Carole	8	Dean of Instruction
Lopez	Oscar	8	Dean, Admissions, Advisement and Registration
Manyango	Wilfred	8	Assistant Director, Student Programs and Resources (Visiting Scholar) (9/1/07 through 6/7/08)
Marion	Tommy	8	Program Coordinator
McMullen	William	8	Director, Financial Aid
Millemon	John	8	Assistant Dean, Center for Independent Study
Nixon	Eva	8	Program Administrator II
Oppedahl	Celes	8	Associate Dean, Workforce development
Pagano	Carmencita	8	Project Leader (Visiting Scholar)
Parrish	Janice	8	Associate Dean, Health Occupations/Allied Health
Parrish	Marcia	8	Dean, Workforce Development/Training
Perea	Joseph	8	Director, Instrumental Music
Remington	Jeana	8	Associate Dean, Exemplary Programs
Richards	Deborah	8	Director, Corporate and Community Relations
Richards	Steven	8	Dean, Workforce Development and Training
Riley	Dwight	8	Associate Dean of Technical Programs
Rodriguez	Adriana	8	Program Administrator II
Romero	Enmanuel	8	Director, Community Programs (Visiting Scholar) (9/1/07 through 8/2/08)
Rosenbalm	Whitney	8	Director, Marketing and Public Relations
Ross	Carlene	8	Associate Dean, Workforce Development(Grant) (9/1/07 through 12/31/07)
Savage	Michael	8	Computer Lab Administrator
Smith	Zelda	8	College Director, Athletic Program
Somero	Deborah	8	Associate Dean, Student Support Services
Sosbe	Warren	8	Assistant Dean, Continuing Education and Contract Training
Spigner	James	8	Director, Community Programs (Grant)
Summers	Tony	8	Vice President, Student Development
Sweet	Frederick	8	Program Coordinator
Thomas	Gregory	8	Dean of Educational and Administrative Technology
Timberlake	Martha	8	Associate Dean, Instructional Support
Tubbs	Andrew	8	Evening Administrator

Varghese	Finney	8	College Director, Business Operations
Vera	Fonda	8	Dean/Director, Planning and Research for Institutional Effectiveness
Villegas	Luz	8	Director of Community Programs
Walker	Donna	8	Executive Dean
Washington	Gloria	8	Director, Institutional Research
Weaver	Melinda	8	Dean, Continuing Education
Webster	Lianne	8	Program Administrator (Visiting Scholar) (9/1/07 through 7/16/08)
Wharton	Joe	8	College Director, Athletic Programs
Whitfield	Sian	8	Program Administrator
Wittel	Frederick	8	Program Administrator II
Worley	Sean	8	College Director, Athletic Programs
Ydoyaga	Shannon	8	Program Administrator

PERSONNEL REPORT NO. 29

Renewal of Adjunct Instructors

It is recommended that the Chancellor or his designate, on behalf of the DCCCD, be authorized to enter into written contracts of employment with individuals recommended by the Presidents of the colleges.

Background

For many years, District administration's practice at this time of year has been to recommend what amounted to an "annual blanket approval" for engaging part-time instructors, more recently called adjunct faculty, throughout the upcoming academic year. That is the purpose of this agenda item.

In that the Board places a high priority on making the workforce more diverse, especially in the category of adjunct faculty, administration is currently refining the array of ad hoc and special reports that have come into being since employee diversity became an institutional goal in 1990. At the upcoming retreat in October, Board members will review a format and schedule for reporting employee diversity that is fashioned to provide complete yet succinct policy-level information that Board members need for timely monitoring of progress in this arena.

Resource: Wright L. Lassiter, Jr.
Chancellor
(214) 860-2125

PERSONNEL REPORT NO. 30

Consideration of Resignations, Retirements, Termination and Phased Faculty Retirement

RESIGNATIONS

Nolan, Patricia (Brookhaven)	Instructor, Computer Information Technology	August 9, 2007
Fincher, Mark (Cedar Valley)	Executive Dean	August 31, 2007
Berberie, Dulce (Mountain View)	Instructor, Spanish	August 10, 2007
Nolan, Debra (Mountain View)	Instructor, Nursing	August 9, 2007
Horbovetz, Mark (North Lake)	Instructor, Computer Information Systems	August 12, 2007
Buerk, Clark (Richland)	Instructional Dean/Division Chair	July 24, 2007
Gordon, Ashley (Richland)	College Director, Athletic Program	July 20, 2007
Smith, Robert (Richland) (Full-time)	College Police	July 2, 2007

RETIREMENTS

Arnold, Robert (Bill J. Priest)	Senior Training Consultant	August 31, 2007
Mooney, Marlana (LeCroy Center)	Instructional Designer	August 31, 2007
Dawson, Claude (Cedar Valley)	Instructor, Music	August 31, 2007

Ellis, Jr., Frank (Cedar Valley)

Director, Financial Aid

August 31, 2007

TERMINATION

McCoy, Jacqueline
(Mountain View) (Part-time)

Campus Peace Officer

July 11, 2007

PHASED FACULTY RETIREMENT

Hettle, Mark (Mountain View)

Instructor, Music

Academic Year 2007-2008

Background

Resignations

Ms. Patricia Nolan (Brookhaven), Dr. Mark Fincher (Cedar Valley), Ms. Dulce Berbarie (Mountain View), Ms. Debra Nolan (Mountain View), Mr. Mark Horbovetz (North Lake) and Mr. Robert Smith (Richland) are resigning for personal reasons. Mr. Clark Buerk (Richland) is resigning to relocate to Corpus Christi, TX. Ms. Ashley Gordon (Richland) is resigning to accept a position with Texas Tech University.

Retirements

Mr. Robert Arnold (Bill J. Priest) is retiring after serving the District for fifteen years. Ms. Marlana Mooney (LeCroy Center) is retiring after serving the District for twelve years. Mr. Claude Dawson (Cedar Valley) is retiring after serving the District for twenty-nine years. Mr. Frank Ellis (Cedar Valley) is retiring after serving the District for thirty-six years.

Termination

Ms. Jacqueline McCoy (Mountain View) was terminated due to not meeting and/or qualifying for the requirements to carry a handgun.

Phased Faculty Retirement

Mr. Mark Hettle (Mountain View) has declared his participation in the Phased Faculty Retirement program after serving the District for thirty-five years.

Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
 ADJUNCT FACULTY TEACHING CREDIT CLASSES
 BY ETHNICITY & LOCATION
 PAID ON June 30, 2006**

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 06/30/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White/Non-Hispanic	137	80.58%	33	64.71%	98	84.48%	67	63.81%
Black/Non-Hispanic	18	10.59%	14	27.45%	13	11.21%	25	23.81%
Hispanic/Mexican-American	6	3.53%	1	1.96%	2	1.72%	7	6.67%
Asian/Pacific Islander	7	4.12%	2	3.92%	3	2.59%	6	5.71%
American Indian/Alaskan Native	2	1.18%	0	0.00%	0	0.00%	0	0.00%
Non Res Alien/For. National	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	1	1.96%	0	0.00%	0	0.00%
Total	170	100.00%	51	100.00%	116	100.00%	105	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 06/30/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White/Non-Hispanic	50	63.28%	103	81.10%	167	81.46%	655	76.78%
Black/Non-Hispanic	14	17.72%	9	7.09%	10	4.88%	103	12.08%
Hispanic/Mexican-American	5	6.33%	3	2.36%	8	3.90%	32	3.75%
Asian/Pacific Islander	8	10.13%	12	9.45%	14	6.83%	52	6.10%
American Indian/Alaskan Native	1	1.27%	0	0.00%	3	1.46%	6	0.70%
Non Res Alien/For. National	0	0.00%	0	0.00%	1	0.49%	1	0.12%
Other/Not Reported	1	1.27%	0	0.00%	2	0.98%	4	0.47%
Total	79	100.00%	127	100.00%	205	100.00%	853	100.00%

PAID ON June 30, 2007

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 06/30/07	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White/Non-Hispanic	137	82.04%	31	56.36%	100	76.92%	31	58.49%
Black/Non-Hispanic	13	7.78%	19	34.55%	14	10.77%	13	24.53%
Hispanic/Mexican-American	8	4.79%	1	1.82%	8	6.15%	7	13.21%
Asian/Pacific Islander	8	4.79%	2	3.64%	7	5.38%	2	3.77%
American Indian/Alaskan Native	0	0.00%	1	1.82%	0	0.00%	0	0.00%
Non Res Alien/For. National	1	0.60%	0	0.00%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	1	1.82%	1	0.77%	0	0.00%
Total	167	100.00%	55	100.00%	130	100.00%	53	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 06/30/07	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White/Non-Hispanic	51	79.69%	76	76.00%	130	75.14%	556	74.93%
Black/Non-Hispanic	9	14.06%	9	9.00%	15	8.67%	92	12.40%
Hispanic/Mexican-American	0	0.00%	5	5.00%	10	5.78%	39	5.26%
Asian/Pacific Islander	1	1.56%	9	9.00%	15	8.67%	44	5.93%
American Indian/Alaskan Native	1	1.56%	1	1.00%	2	1.16%	5	0.67%
Non Res Alien/For. National	0	0.00%	0	0.00%	0	0.00%	1	0.13%
Other/Not Reported	2	3.13%	0	0.00%	1	0.58%	5	0.67%
Total	64	100.00%	100	100.00%	173	100.00%	742	100.00%

PERSONNEL REPORT NO. 31

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

CHRISTOPHER JONES (Mountain View) -- \$48,000 per year beginning August 20, 2007, through August 31, 2007 and September 1, 2007 through August 31, 2008, plus \$107.50 per month business and travel allowance

Director, Academic Advising and Texas Success Initiative (TSI)

Biographical Sketch: M.A., Texas Southern University, Houston, TX; B.A., Houston International University, Houston, TX

Experience: Interim Director, Instructional Development, Alabama State University, Montgomery, AL; Lead Counselor/Instructor, Houston Community College, Houston, TX; Education Grants Coordinator, North Central Texas College, Gainesville, TX

DORIS SMITH (Richland) -- \$36,684 per year beginning August 8, 2007, through August 31, 2007 and September 1, 2007 through August 31, 2008, plus \$82.50 per month business and travel allowance

Librarian III

Biographical Sketch: M.L.S., Texas Woman's University, Denton, TX; M.Ed., North Texas State University, Denton, TX; B.S., Bishop College, Dallas, TX

Experience: Teacher, Pearl C. Anderson Middle School-Dallas Independent School District, Dallas, TX; Instructional Specialist, Dallas Independent School District, Dallas, TX; Instructional Specialist III, Richland College

VISITING SCHOLAR APPOINTMENT ADMINISTRATORS

SAM GOVEA (Brookhaven) -- \$36,684 per year beginning September 1, 2007, through August 31, 2008, plus \$82.50 per month business and travel allowance
Assistant Instructional Dean

Biographical Sketch: M.A., University of North Texas, Denton, TX; B.A., Criswell College, Dallas, TX

Experience: Adjunct Faculty, Academic Advisor, and International Student Specialist, Brookhaven College

PATRICIA DAVIS (Cedar Valley) -- \$62,000 per year beginning August 8, 2007, through August 31, 2007 and September 1, 2007 through August 31, 2008, plus \$132.50 per month business and travel allowance

Director of Community Relations

Biographical Sketch: B.S., Oklahoma State University, Stillwater, OK

Experience: Vice President, Misys Healthcare Systems, Austin, TX; Owner, DCS Consulting Services, Dallas, TX; Adjunct Faculty, Cedar Valley College

INTERIM APPOINTMENT ADMINISTRATOR

LYNNE SMITH-BRUSH (North Lake) -- \$52,404 per year beginning August 8, 2007, through August 31, 2008 or until the hiring of an Executive Dean, whichever occurs first plus \$157.50 per month business and travel allowance

Interim Executive Dean

Biographical Sketch: M.S., Capella University, Minneapolis, MN; M.S. and B.S., Texas Christian University, Fort Worth, TX

Experience: Instructional Associate, Adjunct Faculty and Full-Time Faculty, North Lake College

TEMPORARY APPOINTMENT ADMINISTRATORS

JUANITA HANCOCK-DICKEY (El Centro) -- \$40,100 per year beginning September 1, 2007, through August 31, 2008, plus \$82.50 per month business and travel allowance

Director, Career Services

Biographical Sketch: M.S., East Texas State University, Commerce, TX; B.S., Texas College, Tyler, TX

Experience: Director Career Placement, Wiley College, Marshall, TX; Director, Resident Life, Texas College, Tyler College, Tyler, TX; Coordinator, Career Services, El Centro College

REX RAYFIELD (Richland) -- \$41,916 per year beginning August 8, 2007 through November 30, 2007, plus \$107.50 per month business and travel allowance

College Director, Athletic Program

Biographical Sketch: B.S., University of Tulsa, Tulsa, OK

Experience: Staff Coach, FC Dallas Soccer Club, Frisco, TX; Assistant Coach, Richland College

REGULAR APPOINTMENT FACULTY

GREGORY HERNANDEZ (Brookhaven) -- \$41,828 (Range F01 – Masters Degree or equivalency) Academic Year 2007-2008

Instructor, Physical Education

Biographical Sketch: M.Ed., Texas Tech University, Lubbock, TX; B.A., Wayland Baptist University, Plainview, TX

Experience: Intramural Sports Director/Coordinator of Athletics and Adjunct Faculty,

Northern Virginia Community College, Annandale, VA; Instructor, West Potomac High School-Fairfax County Public School District, Fairfax, VA

JEFFERY SIRES (Brookhaven) -- \$41,828 (Range F01 – Masters Degree or equivalency) Academic Year 2007-2008
Instructor, Geotechnical Information Sciences
Biographical Sketch: A.S., Brookhaven College
Experience: Vice President, Geotechnical Information Sciences, PFQ Computing, San Antonio, TX; Geotechnical Information Sciences Consultant, J. Scott Independent Consulting, Richardson, TX; Full-time Temporary and Adjunct Faculty, Brookhaven College

BELINDA FAY ALLEN (El Centro) -- \$43,729 (Range F02 – Masters Degree and 24 additional hours) Academic Year 2007-2008
Instructor/Coordinator, Surgical Careers
Biographical Sketch: B.S., Dallas Baptist University, Dallas, TX
Experience: Staff Nurse, Medical City Dallas Hospital, Dallas, TX; Adjunct Faculty, University of Texas Southwest Medical Center-St. Paul Hospital, Dallas, TX; Adjunct Faculty, El Centro College

GRANT-FUNDED APPOINTMENT FACULTY

DAN DAO (Richland) -- \$46,829 (Range F01 – Masters Degree or equivalency) Academic Year 2007-2008
Instructor, Interactive Simulation and Game Technology
Biographical Sketch: M.S. and B.S., University of Texas at Dallas, Richardson, TX
Experience: Program Administrator II and Associate Dean of Information Technology Institute and e-Commerce, Richland College

JEREMY RODEN (Richland) -- \$46,829 (Range F01 – Masters Degree or equivalency) Academic Year 2007-2008
Instructor, Interactive Simulation and Game Technology
Biographical Sketch: B.A., University of North Texas, Denton, TX
Experience: Technical Director, Paramount Pictures, Irving, TX; Teacher, Conrad and Sunset High Schools-Dallas Independent School District, Dallas, TX

TEMPORARY APPOINTMENT FACULTY

MELISSA WESTON (El Centro) -- \$38,026 (Range F01 – Masters Degree or equivalency) Academic Year 2007-2008
Instructor, Psychology
Biographical Sketch: M.S. and B.S., University of Houston, Houston, TX

Experience: Associate Director of Education, Sylvan Learning Systems, Houston, TX; Substitute Teacher, Rockwall Independent School District, Rockwall, TX; Adjunct Faculty, El Centro College

PAULINA CANTU (Mountain View) -- \$38,026 (Range F01 – Masters Degree or equivalency) Fall Semester 2007

Instructor, Spanish

Biographical Sketch: M.A. and B.A., University of Texas at Arlington, Arlington, TX

Experience: Instructional Lab Assistant and Adjunct Faculty, Mountain View College

DEBRA YODER (Mountain View) -- \$44,169 (Range F04 – Earned doctorate) Fall Semester 2007

Instructor, Psychology

Biographical Sketch: Ed.D., University of Texas at Austin, Austin, TX; M.S., Texas A&M University Commerce, Commerce, TX; B.S., University of North Texas, Denton, TX

Experience: Director of Counseling, Advising and Special Programs, South Texas College, McAllen, TX; Director of Services to Special Populations, Richland College

TIMOTHY SULLIVAN (North Lake) -- \$39,928 (Range F02 – Masters Degree and 24 additional hours) Fall Semester 2007

Instructor, Rome Program

Biographical Sketch: M.F.A. and M.A., University of Dallas, Irving, TX; B.F.A., University of Oklahoma, Norman, OK

Experience: Instructional Lab Assistant, Temporary Full-time and Adjunct Faculty, North Lake College

VISITING SCHOLAR APPOINTMENT FACULTY

NIMMY NAIR (Brookhaven) -- \$41,924 (Range F03 – Masters Degree and 48 additional hours) Academic Year 2007-2008

Instructor, English

Biographical Sketch: M.A. and B.A., Texas Woman's University, Denton, TX

Experience: Adjunct Faculty, Eastfield College; Graduate Teaching Assistant, Texas Woman's University, Denton, TX

ELIZABETH OKIGBO (Brookhaven) -- \$38,026 (Range F01 – Masters Degree or equivalency) Academic Year 2007-2008

Instructor, English

Biographical Sketch: M.M. and B.A., University of North Texas, Denton, TX

Experience: Teaching Assistant, University of North Texas, Denton, TX; Visiting Scholar-Faculty, Brookhaven College

SYRENE MITCHELL (Eastfield) -- \$41,828 (Range F01 – Masters Degree or equivalency) Academic Year 2007-2008

Instructor, Mathematics

Biographical Sketch: B.S., Southern University at New Orleans, New Orleans, LA; M.S., Southern University at Baton Rouge, Baton Rouge, LA

Experience: Mathematician/Auditor, General Accounting Office (GAO), Dallas, TX; Adjunct Faculty, Richland College; Assistant Professor, Paul Quinn College, Dallas, TX

OSCAR PASSLEY (Eastfield) -- \$46,116 (Range F03 – Masters Degree and 48 additional hours) Academic Year 2007-2008

Instructor, Music

Biographical Sketch: M.A., University of North Texas, Denton, TX; B.A., Morgan State University, Baltimore, MD

Experience: Teaching Assistant, University of North Texas, Denton, TX; Instructor, Argyle Independent School District, Argyle, TX; Adjunct Faculty, Tarrant County College-Northwest Campus, Fort Worth, TX

DWIGHT SEALS (Eastfield) -- \$46,116 (Range F03 – Masters Degree and 48 additional hours) Academic Year 2007-2008

Instructor, Human Development

Biographical Sketch: M.A., Prairie View A&M University, Prairie View, Texas; B.A., Paul Quinn College, Dallas, TX

Experience: Teacher, Lakeview Centennial High School-Garland Independent School District, Garland, TX; Counselor Intern, Lancaster High School-Lancaster Independent School District, Lancaster, TX; Adjunct Faculty, Cedar Valley College

CINDY GASSIOT (El Centro) -- \$41,828 (Range F01 – Masters Degree or equivalency) Academic Year 2007-2008

Instructor, Medical Staff Services

Biographical Sketch: A.A., Tarrant County College, Grapevine, TX

Experience: Director, Medical Staff Services, Palm Beach Gardens Medical Center, Palm Beach Gardens, FL; Medical Staff Consultant, CG Consulting, San Antonio, TX; Adjunct Faculty, El Centro College

ALTERNATIVE APPOINTMENT FACULTY

MARK MEYER (Brookhaven) -- \$53,799 (Range F03 – Masters Degree and 48 additional hours) August 1, 2007 through May 31, 2008 (10.5 month contract)

Instructor, Nursing

Biographical Sketch: M.S.N., University of Incarnate Word, San Antonio, TX; B.S.N., University of Utah, Salt Lake City, UT
Experience: Registered Nurse, Guadalupe Valley Hospital, Seguin, TX; Director of Clinical Services, LifeCare Hospitals of San Antonio, San Antonio, TX; Instructor, University of Texas at Arlington, Arlington, TX

KAREN BRAVO (Mountain View) -- \$48,799 (Range F01 – Masters Degree or equivalency) August 1, 2007 through May 31, 2008 (10.5 month contract)

Instructor, Nursing

Biographical Sketch: M.S.N., University of Texas at Arlington, Arlington, TX; B.S., Baylor University, Waco, TX

Experience: Full-time Faculty, Tarrant County Community College-Northwest Campus, Fort Worth, TX

CAROL STEPHENSON (Mountain View) -- \$56,688 (Range F04 – Earned Doctorate) August 1, 2007 through May 31, 2008 (10.5 month contract)

Instructor, Nursing

Biographical Sketch: Ed.D., North Texas State University, Denton, TX; M.S.N., University of Texas at San Antonio, San Antonio, TX; B.S.N., Indiana University, Indianapolis, IN

Experience: Associate Professor, Texas Christian University-Harris College of Nursing, Fort Worth, TX; Manager, Visiting Nurse Association of Texas, Dallas, TX

EXTENSION OF INTERIM APPOINTMENT

CARLA BOYER (El Centro)

Interim Executive Dean, Communication/Math and Student Support Services

Note: It is recommended that Dr. Boyer have an extension to her current interim position beginning September 1, 2007 through August 31, 2008 or until the return of the incumbent to their original position.

WAYNE CONRAD (El Centro)

Interim Director, Center for Independent Study

Note: It is recommended that Mr. Conrad have an extension to his current interim position beginning September 1, 2007 through August 31, 2008 or until the return of the incumbent to their original position.

MICHEAL JACKSON (El Centro)

Interim College President

Note: It is recommended that Dr. Jackson have an extension to his current interim position beginning September 1, 2007 through August 31, 2008 or until the hiring a College President.

TONI PENDERGRASS (El Centro)

Interim Vice President, Academic Affairs and Student Services

Note: It is recommended that Dr. Pendergrass have an extension to her current interim position beginning September 1, 2007 through August 31, 2008 or until the return of the incumbent to their original position.

PROFESSIONAL SUPPORT STAFF RETURNING TO ORIGINAL POSITION

JENNIE BANKS (Eastfield) -- \$44,955 Effective July 18, 2007

Senior Academic Advisor

Note: Ms. Banks is recommended to return to her original professional support staff position after serving in an Interim Role as Director, Academic and Texas Success Initiative (TSI).

CORRECTION TO FACULTY SALARY

ZOLTAN SZABO (Richland) -- \$49,909

Instructor, Computer Forensics

Note: Mr. Szabo was submitted with an incorrect salary. It is recommended that Mr. Szabo's salary be corrected.

CORRECTION TO JULY 11, 2007, PERSONNEL REPORT

BERTHA MEDFORD (Eastfield)

Coordinator, Student Services- Student Services-National Science Foundation (NSF)

Note: Ms. Medford is recommended for a correction to her official starting date to begin July 17, 2007.

Background

Regular Appointment Administrators

Mr. Christopher Jones (Mountain View) (Hispanic) is recommended to fill a position due to the resignation of Sara Campbell. Ms. Doris Smith (Richland) (African-American) is recommended to fill a position due to the resignation of Joel Battle.

Visiting Scholar Appointment Administrators

Mr. Sam Govea (Brookhaven) (Hispanic) is recommended to fill a position created by an increase in distance education offerings at Brookhaven College. Ms. Patricia Davis (Cedar Valley) (African-American) is recommended to fill a new position at Cedar Valley College.

Interim Appointment Administrator

Ms. Lynne Smith-Brush (North Lake) (Anglo-American) is recommended to fill an interim position as the search for a new Executive Dean continues.

Temporary Appointment Administrators

Ms. Juanita Hancock-Dickey (El Centro) (African-American) is recommended to fill a temporary position to assist with student placement at El Centro's Bill J. Priest campus. Mr. Rex Rayfield (Richland) (Anglo-American) is recommended to fill a position due to the resignation of Ashley Gordon.

Regular Appointment Faculty

Mr. Gregory Hernandez (Brookhaven) (Hispanic) is recommended to fill a position due to the retirement of Avis Jamieson. Mr. Jeffery Sires (Brookhaven) (Anglo-American) is recommended to fill a new position due to increased enrollment. Ms. Brenda Fay Allen (El Centro) (Anglo-American) is recommended to fill a position due to the retirement of Cindy Calcaterra.

Grant-funded Appointment Faculty

Mr. Dan Dao (Richland) (Asian) and Mr. Jeremy Roden (Anglo-American) are recommended to fill new positions sponsored through Title III grant funds.

Temporary Appointment Faculty

Ms. Melissa Weston (El Centro) (Anglo-American) is recommended to fill a temporary position due to the retirement of Larry Goff. Ms. Paulina Cantu (Mountain View) (Hispanic) is recommended to fill a position due to the resignation of Dulce Berberie. Ms. Debra Yoder (Mountain View) (Anglo-American) is recommended to fill a temporary position due to increased enrollment. Mr. Timothy Sullivan (North Lake) (Anglo-American) is recommended to fill a position due to the resignation of Stuart Kraft.

Visiting Scholar Appointment Faculty

Ms. Nimmy Nair (Brookhaven) (Asian) is recommended to fill a new position due to increased enrollment. Ms. Elizabeth Okigbo (Brookhaven) (African-American) is recommended to fill a position due to the transfer of Courtney Carter to Eastfield College. Mr. Syrene Mitchell (Eastfield) (African-American) is recommended to fill a new position due to increased enrollment.

Mr. Oscar Passley (Eastfield) (African-American) is recommended to fill a new position due to increased enrollment. Mr. Dwight Seals (Eastfield) (African-American) is recommended to fill a new position due to increased enrollment. Ms. Cindy Gassiot (El Centro) (Anglo-American) is recommended to fill a vacancy due to the resignation of Pamela Posey.

Alternative Appointment Faculty

Mr. Mark Meyer (Brookhaven) (Anglo-American) is recommended to fill a new position due to increased enrollment. Ms. Karen Bravo (Mountain View) (Anglo-American) and Dr. Carol Stephenson (Mountain View) (Anglo-American) are recommended to fill new positions due to increased enrollment.

Extension of Interim Appointment

Ms. Carla Boyer (El Centro) (Anglo-American), Mr. Wayne Conrad (El Centro) (Anglo-American), Dr. Michael Jackson (El Centro) (African-American) and Dr. Toni Pendergrass (El Centro) (Anglo-American) are recommended for extensions to their administrative contracts until August 31, 2008.

Correction to Faculty Salary

Mr. Zoltan Szabo (Richland) (Anglo-American) is recommended for a correction to his salary.

Professional Support Staff Returning to Original Position

Ms. Jennie Banks (Eastfield) (Anglo-American) is recommended to return to her position as Senior Academic Advisor.

Correction to July 11, 2007, Personnel Report

Ms. Bertha Medford (Eastfield) (African-American) is recommended for a correction to her start date to begin July 17, 2007.

Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

NEW HIRES ETHNICITY INFORMATION
September 2006 through August 2007
Regular Administrators & Faculty

<u>August 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	1	1	0	0	0	2
FACULTY	2	0	1	0	0	0	3
TOTAL TO DATE	37	19	14	10	0	0	80

Visiting Administrators & Faculty

<u>August 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Othe r</u>	<u>Total</u>
ADMINISTRATORS	0	1	1	0	0	0	2
FACULTY	1	4	0	1	0	0	6
TOTAL TO DATE	9	13	5	1	3	0	31

Non Grant Temporary and Alternative Administrators & Faculty

<u>August 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	1	1	0	0	0	0	2
FACULTY	6	0	1	0	0	0	7
TOTAL TO DATE	18	3	2	1	0	0	24

Grant Funded Administrators & Faculty

<u>August 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	1	0	0	1	0	0	2
TOTAL TO DATE	7	1	3	1	0	0	12

GRAND TOTAL: 147

INFORMATIVE REPORT NO. 32

Notice of Grant Awards

Awards in this informative report are usually funded by local, state, or federal public agencies and are budgeted in DCCCD's restricted fund. (Occasionally, private grants managed through Fund 13 are also included in this report.) The fiscal year for each award is defined by the grantor and often will not correspond to DCCCD's fiscal year. In addition to guidelines established by the funding agency, administration of grant awards is subject to all DCCCD policies and procedures.

As provided by Board Policy CAB (Regulation), Grant Receipt Process, the chancellor advises trustees that DCCCD has received notice of the following grant awards.

- The U.S. Department of Education Pell Grant program has awarded the following awards for a total of \$39,780,918 for fiscal year 2006-2007:

<u>College</u>	<u>Amount</u>
Brookhaven	\$3,895,888
Cedar Valley	\$4,763,426
Eastfield	\$7,525,821
El Centro	\$6,336,907
Mountain View	\$5,247,508
North Lake	\$3,617,244
Richland	\$8,394,124

- The U.S. Department of Education has awarded the following awards for a total of \$49,000 to support the Job Location Development project designed to develop and maintain student life programs, including counseling with student for disciplinary and other nonacademic problems. The funding period is from July 1, 2007, to June 30, 2008:

<u>College</u>	<u>Amount</u>
Brookhaven	\$7,000
Cedar Valley	\$7,000
Eastfield	\$7,000
El Centro	\$7,000
Mountain View	\$7,000
North Lake	\$7,000
Richland	\$7,000

- The U.S. Department of Education has awarded the DCCCD the following new

awards for a total of \$541,663 for the Upward Bound Federal TRIO programs. The funding period is from September 1, 2007, to August 31, 2008:

<u>College</u>	<u>Amount</u>
Eastfield	\$291,663
North Lake	\$250,000

- The U.S. Department of Education has awarded the DCCCD the following increases for a total of \$793,160 for the Upward Bound Federal TRIO programs. The funding period is from September 1, 2007, to August 31, 2008:

<u>College</u>	<u>Increase</u>	<u>New Total</u>
Cedar Valley	\$293,160	\$1,631,565
Richland College (Garland ISD)	\$250,000	\$ 974,659
Richland College (Richardson ISD)	\$250,000	\$ 974,659

The amounts of awards reported, to date, in fiscal year 2006-2007, and the amounts of awards for the previous seven fiscal years, 1999-2000 through 2005-2006, are detailed below.

Amounts of Awards Reported in Fiscal Year 2006-2007

<u>Month Reported</u>	<u>Amount</u>
September 2006	\$ 847,986
October 2006	\$ 5,821,837
November 2006	\$ 2,493,271
December 2006	\$ 1,087,474
January 2007	\$ 33,000
February 2007	\$ 587,841
March 2007	\$ 2,097,371
April 2007	\$ 482,810
May 2007	\$ 1,646,877
June 2007	\$ 350,000
July 2007	\$ 336,620
August 2007 ¹	<u>\$41,164,741</u>
<u>Total To Date</u>	<u>\$ 56,949,828</u>

Amounts of Awards Reported in Fiscal Years 2000-01 through 2006-07

<u>Type</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
Competitive	24,959,783	11,917,647	20,264,070	18,750,094	22,137,173	17,679,698	17,168,910
Pell Grants¹	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783	39,780,918
Total	<u>38,367,275</u>	<u>31,575,670</u>	<u>46,463,931</u>	<u>48,649,756</u>	<u>53,586,988</u>	<u>49,147,481</u>	<u>56,949,828</u>

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

Background

The DCCCD received sixteen new awards and three award increases as reported in the Informative Report for a total of \$41,164,741.

Resource: Betheny Reid
Executive District Director DCCCD Foundation
District Administration
(214) 860-2474

INFORMATIVE REPORT NO. 33

Receipt of Business and Corporate Contracts by the DCCC District

The DCCCD colleges have contracted services with the following companies:

BROOKHAVEN COLLEGE

Companies:

DART
Ford
Ford
Ford
GM
GM
GM
GM
GM
GM
Racetrac
Racetrac
Rooftop Systems Inc.
Sanmar

Types of Training Provided:

Upholstery Repair
Automatic Transmission Diagnosis
Automatic Transaxle Repair
Transfer case & 4x4 Repair
Automatic Transmission Repair
Power Train Repair
4180e Transmission Repair
Aisin Transmission Repair
Vibration Correction
HVAC Repair
Food Certification
Food Certification
Principles of Lean Manufacturing
ESL Courses (3)

BHC TOTAL: \$29, 932.31

CEDAR VALLEY COLLEGE

Companies:

American Ace Motorcycle Company
American Animal Hospital Association

American Animal Hospital Association
American Animal Hospital Association
American Animal Hospital Association
American Animal Hospital Association
American Animal Hospital Association
American Animal Hospital Association
Best Southwest Cities Professional
Employee Development Program
Best Southwest Cities Professional
Employee Development Program

Types of Training Provided:

Basic Rider
General Hospital & Clinic
Information I
Examination Procedures I
Pharmacy & Pharmacology
Surgical Preparation & Assistance I
Animal Nursing I
Radiology & Ultrasound
Laboratory Procedures I
Principles of Public Service

PowerPoint 2

CEDAR VALLEY COLLEGE

Best Southwest Cities Professional
Employee Development Program

Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute

Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Louisiana Technical College
Louisiana Technical College
Louisiana Technical College
Louisiana Technical College
Louisiana Technical College
Louisiana Technical College
Louisiana Technical College
Louisiana Technical College
Louisiana Technical College
Louisiana Technical College
Louisiana Technical College
Louisiana Technical College
Louisiana Technical College
Methodist Health Systems
Methodist Health Systems
Sound Technologies, Inc.
TCI Tire Center, Inc.
360training, Inc.
Ticketschool.com

Problem Solving/Decision

Organizational Behavior
Principles of Management
Introduction to Business
Principles of Marketing
Advertising & Sales Promotion
Business Correspondence &
Communication
Principles of Selling
Business Math
Introduction to Word Processing
Automotive Technology
Commercial Building Trades Tech
Horticulture Technology
Computer Technology
GED-Spanish
HVAC Technology
Commercial Sewing Technology
Radiology & Ultrasound 2
General Hospital & Clinic Information
Examination Procedures I
Pharmacy & Pharmacology I
Surgical Preparation & Assistance I
Animal Nursing I
Examination Procedures 2
Pharmacy & Pharmacology 2
Surgical Preparation & Assistance 2
Radiology & Ultrasound 1
Laboratory Procedures I
General Hospital Clinic Information 2
Intermediate PowerPoint
Intermediate Excel
Advanced Ultrasound
ESI 1
Food Service Manager Certification
Defensive Driving

CVC TOTAL: \$147,700

EASTFIELD COLLEGE

EASTFIELD COLLEGE

Companies:
Anthem Strong Families Dallas
CC Young
Christian Care Center
Dallas Police Department
ECS Refinery
IntergraColor, Inc.
PPG Industries
Texas Star Express
Texas Star Express

Types of Training Provided:
Active Communication
Film and Literature
Film and Literature
Reserve Officer Training
Training and Development
Basic, Intermediate & Advanced Excel
Specialized Training Procedures
Human Relations
Anger Management Supervisory Skills
Sales

EFC TOTAL: \$12,078

EL CENTRO COLLEGE

Companies:
Parkland Health & Hospital System
UT Southwestern Medical Center
Medical City Hospital

Types of Training Provided:
Pathophysiology
Emergency Medical Technician
Baldrige Activities

ECC TOTAL: \$14,870

MOUNTAIN VIEW COLLEGE

Companies:
Lockheed Martin
International Schools
Lew Sterrett DCSD
Southwest Housing
Halliburton
City of Dallas
DISD

Types of Training Provided:
Professional Development
Driver
Testing
Microsoft Publisher
Machine Shop
Room Rental Copies/Signage
June Room Rentals

MVC TOTAL: \$30,310

NORTH LAKE COLLEGE

Companies:

Type of Training Provided:

NLC TOTAL: \$0.00

RICHLAND COLLEGE

Companies:

Types of Training Provided:

Alliance for Employee Growth &
Development
City of Garland
City of Plano
Chambrell Hill
Dallas County
Dallas County
Kingsley Tools
Presbyterian Village North
Securitas

Computer

Professional Development
Professional Development
Emeritus
Professional Development
Business Writing
Vietnamese Language & Culture
Emeritus
Business Writing

RLC TOTAL: \$9,730

TOTAL AMOUNT THIS REPORT: \$244,620

PREVIOUS YEAR: \$172,746

TOTAL AMOUNT THIS REPORT SINCE SEPTEMBER 2006: \$2,424,513

TOTAL AMOUNT FOR SAME PERIOD FOR PREVIOUS YEAR:\$2,530,913

Background

The DCCCD received awards totaling \$244,620

Resource: Andrew Jones
Vice Chancellor of Educational Affairs
District Office
(214) 860-2129

INFORMATIVE REPORT NO. 34

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in June 2007.

VICE CHANCELLOR OF BUSINESS AFFAIRS
MONTHLY AWARD AND CHANGE ORDER SUMMARY FOR
June 2007

AWARDS:

7D55172	“READ ON!” SOFTWARE LICENSE & MAINTENANCE AGREEMENT (NLC) Steck-Vaughn	\$12-mo est. \$18,000.00
---------	--	-----------------------------

This request is for a new site license, installation, training and maintenance for “Read On!”, an instructional reading software package.

CHANGE ORDERS:

Allen Graphics, Inc. – BID #11107
Signage Replacement Campus-Wide – NLC
Purchase Order No. B11421
Change Order No. 1

Change: This change order is for an additional campus directional sign including the concrete base and pier.

Original Contract Amount	\$133,750.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net Increase this Change Order	2,630.00
Revised Contract Amount	\$136,380.00

Board approved original award 10/03/2006. This is for NLC project #1, *Progress Report on Construction Projects*.

Hensley Lamkin Rachel, Inc.
Library Remodel – CVC
Purchase Order No. B10229
Change Order No. 1

Change: This change order is for a deduction of bidding or negotiation phase, deductions of construction phase and project close-outs phase.

Original Contract Amount	\$20,598.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net Decrease this Change Order	-4,813.00
Revised Contract Amount	\$15,785.00

Vice chancellor of business affairs approved original award 02/08/2006. This is for CVC project #1, *Progress Report on Construction Projects*.

3i/J.E. Dunn of Texas, Inc. – BID #11124
Interior Renovations – ECC
Purchase Order No. B11283
Change Order No. 8

Change: This change order is for tape, bed and paint new walls in added room, relocation of housekeeping closet, additional electrical work, change rubber flooring, reroute piping, hardware revisions and window replacement.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	80,017.87
Net Increase this Change Order	59,378.00
Revised Contract Amount	\$10,675,195.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/J.E. Dunn of Texas, Inc. – BID #11124
Interior Renovations – ECC
Purchase Order No. B11283
Change Order No. 9

Change: This change order is for revisions to the dark room to accommodate requirements for x-ray film processor.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	139,395.87
Net Increase this Change Order	869.00
Revised Contract Amount	\$10,676,064.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/J.E. Dunn of Texas, Inc. – BID #11124
Interior Renovations – ECC
Purchase Order No. B11283
Change Order No. 10

Change: This change order is for plumbing revisions.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	140,264.87
Net Increase this Change Order	20,362.00
Revised Contract Amount	\$10,696,426.87

Board approved original award 06/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/J.E. Dunn of Texas, Inc. – BID #11124
Interior Renovations – ECC
Purchase Order No. B11283
Change Order No. 11

Change: This change order is for electrical and plumbing for equipment requirements.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	160,626.87
Net Increase this Change Order	22,204.00
Revised Contract Amount	\$10,718,630.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/J.E. Dunn of Texas, Inc. – BID #11124
Interior Renovations – ECC
Purchase Order No. B11283
Change Order No. 12

Change: This change order is to remove and replace phone cable.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	182,830.87
Net Increase this Change Order	6,704.00
Revised Contract Amount	\$10,725,334.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/J.E. Dunn of Texas, Inc. – BID #11124
Interior Renovations – ECC
Purchase Order No. B11283
Change Order No. 13

Change: This change order is for revisions to provide mounting information and power/data requirements for the first floor lobby kiosks.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	189,534.87
Net Increase this Change Order	5,952.00
Revised Contract Amount	\$10,731,286.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/J.E. Dunn of Texas, Inc. – BID #11124
Interior Renovations – ECC
Purchase Order No. B11283
Change Order No. 14

Change: This change order is for additional work on the lobby wall.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	195,486.87
Net Increase this Change Order	953.00
Revised Contract Amount	\$10,732,239.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**

VCBA Awards in the Informative Reports Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	1	100	18,000	100
Total	1	100	18,000	100

Bidders and Proposers from Which VCBA Awards
in the Informative Reports Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	1	100
Total	1	100

VCBA Awards in the Informative Reports Sections
September 5, 2006 – August 7, 2007

	# awards	% awards	\$ amount	% amount
MBE	6	8	114,405.00	8
WBE	4	4	53,932.25	4
Not classified	73	88	1,340,986.73	88
Total	83	100	1,509,323.98	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, pricing agreements, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or woman owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both minority and woman owned has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known. As provided by DCCCD policy and procedure, these awards were based on lowest and best bid or proposal.

INFORMATIVE REPORT NO. 35

Progress Report on Construction Projects

The status of all construction projects as of June 30, 2007 is shown on the attached charts.

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of June 30, 2007

PROJECTS		DESIGN							CONSTRUCTION										
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	BHC																		
1	Renovate cafeteria	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
2	Install gym bleachers	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
3	Install access control system	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
4	Recarpet Bldg. B,D,J,T	■	■																
	Bond Program																		
5	Construct Science bldg	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
6	Expand automotive tech	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
7	Construct Workforce & Continuing Ed bldg with expanded classrooms	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
	CVC																		
1	Renovate library	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
2	Install steps & railing southside Bldg. L	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
3	Replace main entrance signs	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
4	Install gate at Wintergreen Rd entrance	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
	Bond Program																		
5	Expand mechanical infrastructure	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
6	Construct Science bldg	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
7	Construct Industrial Tech bldg	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
	DO																		
	Bond Program																		
1	District Office at 1601 Lamar	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
	DSC																		
1	Install emergency generator	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
	ECC																		
1	Replace HW & CW valves cent. plant	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
2	Replace domestic HW pipes Bldg. A	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
3	Modify storm drainage system	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
	Bond Program																		
4	Develop West Campus	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
5	Build Center for Allied Health & Nursing	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
	EFC																		
1	Replace lower courtyard	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
2	Reconstruct roadway	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
3	Evaluate renovation of lecture hall	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
	Bond Program																		
4	Develop South campus	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
5	Expand parking	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
6	Expand mechanical infrastructure	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
7	Build General Classroom	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
8	Remodel vacated space	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
9	Construct Workforce Development	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
10	Construct Parent Child Study Center	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
11	Construct Industrial Technology Center	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
	LCET																		
1	Renovate server room	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
	MVC																		
1	Create ADA access to performance hall	■	■	■	■	■	■	■	■	■	■	■	■	■	■				
2	Replace KIVA lighting	■	■	■	■	■	■	■	■	■	■	■	■	■	■				

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of June 30, 2007

PROJECTS		DESIGN						CONSTRUCTION											
■ Work in Progress □ Next Activity To Be Accomplished P Project Completed ▨ Activity Not Required		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
3	Replace access control	■	■	□															
	Bond Program																		
4	Build soccer fields & community recreation complex	■	■	▨	■	■	■	■	■	■	■	■	■	□					
5	Expand mechanical infrastructure	■	■	■	■	■	■	■	■	■	□								
6	Construct Science bldg	■	■	■	■	■	■	■	■	■	□								
7	Construct Performing Arts bldg	■	□																
8	Remodel vacated space	■	□																
9	Construct Economic & Workforce Center	■	■	■	■	■	■	■	■	■	□								
10	Construct Student Center	■	■	■	■	■	■	■	■	■	□								
	NLC																		
1	Replace signage	■	■	▨	■	■	■	■	■	■	■	■	■	■	■	■	■	■	□
2	Restore slope Bldg. T	■	■	▨	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
3	Remodel & convert old library	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
4	Replace chiller	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
5	Test and balance HVAC systems	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
6 ¹	Modify HVAC Bldg. A	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
7	Install CCTV system	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
8	Retrofit interior lighting	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
9	Replace sidewalk lighting	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
10	Replace temporary sidewalk Bldg. A	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
11	Install 2 digital signs at main entrances	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
12	Replace main entrance signs	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
	Bond Program																		
13	Develop South campus	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
14	Develop North campus	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
15	Expand parking	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
16	Expand mechanical infrastructure	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
17	Construct Science bldg	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
18	Construct General Purpose bldg	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
19	Build General Classroom	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
20	Remodel vacated space	■	□																
21	Repair structural/waterproofing	■	□																
	RLC																		
1	Develop softball complex	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
2	Develop Graduation site improvements	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
3	Replace restroom partitions	■	■	▨	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
4	Install new handrails in Fannin Perf. Hall	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
5	Improve soccer field	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
6	Change door swing	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
7	Replace AHU Hondo bldg	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
8	Replace fire alarms campus-wide	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
	Bond Program																		
9	Construct Science bldg & expand parking/mechanical infrastructure	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
10	Renovate Sabine Hall	■	□																

¹ This project, "modify HVAC Bldg. A" at NLC, has been cancelled because the campus was able to make in-house system modifications. Since no further action is required, this project will not appear on this report next month.

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of June 30, 2007

PROJECTS		DESIGN						CONSTRUCTION											
■ Work in Progress □ Next Activity To Be Accomplished ♣ Project Completed ▨ Activity Not Required		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
11	Develop Garland Workforce Training Center	■	■	■	■	■	■	■	■	□									

COMPLETED PROJECTS²

² This is the last report on which these projects will appear.

INFORMATIVE REPORT NO. 36

Bond Program Report on Projects

The status of planning as of June 30, 2007 for projects assigned to contracted construction program managers and other bond funded projects.

Background

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steven M. Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

Clyde Porter
Associate Vice Chancellor of Facilities Management/
District Architect
District Service Center
(972) 860-7760

	Brookhaven			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		3,030,342	2,973,191 2,923,233 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Mechanical Infrastructure	2,306,840	0		Scope and budget combined with science building.	
Science Building	29,200,000	46,958,437 47,203,153	3,339,639 Architect fee 37,000,000 30,293,900 CMAR 32,426 29,000 Engineer fee	Budget adjusted to reflect increased programmed size and current estimated cost of science building	Nov 07 / Jul 09
Automotive Tech Expansion	4,000,000	4,043,916 3,799,200	336,200 303,500 Architect fee		Jan 08 / Dec 08
Music Hall	7,000,000	0		Project cancelled; budget moved to science building	
Adaptive Remodel	2,000,000	0		Scope and budget combined with science building	

	Brookhaven (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Library / Classroom Addition	7,900,000	0		\$1,724,250 moved to science building, remainder combined with CE, moves as one building	
Workforce & Continuing Ed Building	8,200,000	7,574,145	5,494,587 CMAR 541,118 Architect fee	\$1,724,250 moved to science building, remainder combined with library addition, will move forward as one building. \$4,272,355 moved to science building.	Jun 08 / Jul 09
Total	60,606,840	61,606,840	49,717,161 49,681,035	Increase of \$1M to college allocation for mechanical infrastructure.	
June 30, 2007					

	Cedar Valley			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,585,342	2,536,580 2,493,960 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Mechanical Infrastructure	4,306,840	77,810 4,091,498	77,810 Engineer fee		Jan 08 / Aug 08
Science Building	30,600,000	37,965,987 32,973,479	2,156,237 1,895,346 Architect fee 269,800 LEED 9,160 11,160 Engineer fee 29,852,547 22,552,200 CMAR	Budget adjusted to reflect campus direction	Nov 07 / Mar Jan 09
Industrial Tech	6,600,000	12,877,701 13,856,521	951,010 902,900 Architect fee 17,624 Engineer fee 10,428,800 CMAR	Budget adjusted to reflect campus direction	Oct 07 / Dec 08
Performing Arts	10,200,000	0		Budget combined with science building	
Total	51,706,840	53,506,840	38,379,800 46,301,568		

	Cedar Valley (cont).			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Managed by Facilities Management					
Expanded Athletic Fields and Facility	1,800,000	0		Funding consolidated with science building	
Total	1,800,000	0			
Grand Total	53,506,840	53,506,840	38,379,800 46,301,568		

June 30, 2007

	Eastfield			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		3,335,342	3,027,151 Program manager fee		
South Campus	10,200,000	9,690,000	731,053 Architect fee 7,980 Engineer fee 7,152,700 CMAR		Aug 07 / Oct 08
North Campus	10,200,000	0		Project reassigned to Richland College	Oct 07 / Dec 08
Expanded Parking	1,500,000	1,425,000			Feb 08 / Aug 08
Mechanical Infrastructure	2,306,840	94,433 3,191,498	94,433 Engineer fee	Project combined with Workforce building	Jan 08 / Aug 08
General Classroom	17,400,000	16,176,770 16,530,000	1,051,100 Architect fee 7,800 Engineer fee 10,995,000 CMAR	\$353,230 moved to Workforce building & Parent Child Study Center due to change in scope	Sep 07 / Oct 08
Fine Arts Building	8,400,000	0 7,980,000		Project cancelled; Budget moved to Workforce building & Parent Child Study Center	Oct 08 / Dec 09

	Eastfield (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Adaptive Remodel	4,600,000	3,622,610 4,370,000		\$747,390 moved to Workforce building & Parent Child Study Center	Feb 09 / Dec 09
Workforce Building	7,100,000	10,192,415 6,745,000	7,752,179 CMAR 705,994 Architect fee	Budget increased to reflect campus direction	May Jul 08 / Jul Sep 09
Expanded workforce and other projects		0 5,000,000		Project cancelled; \$250,000 moved to Campus for PM fees; \$4,750,000 moved to Industrial Technology Center	
Parent Child Study Center	0	6,255,980	407,301 Architect fee 4,617,898 CMAR	Budget increased to reflect campus direction	Oct 08 / Dec 09
Industrial Technology Center	0	7,224,290	446,607 Architect fee 5,293,958 CMAR	Budget increased to reflect campus direction	Jul 08 / Sep 09
Total	61,706,840	58,016,840	42,291,154		
June 30, 2007					

	El Centro			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		802,034	786,905 773,683 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
West Campus of El Centro	10,200,000	9,690,000	582,429 Architect fee 7,152,700 CMAR		Mar Jan 08 / Feb Jan 09
Adaptive Remodel	3,850,000	0		Budget combined with allied health and nursing.	
Mechanical Infrastructure	1,990,680	1,000,000		Increased \$1M to college allocation. Partial budget combined with allied health and nursing.	
Total	16,040,680	11,492,034	8,522,034 1,356,112		
Managed by Facilities Management					
Allied Health and Nursing	16,100,000	*20,592,600	933,000	Construction in progress	Jan 06 / Aug 07
Adaptive Remodel	3,850,000	3,998,646			
Paramount Building/Land Acquisition	11,000,000	11,309,880	11,243,117		Completed
Total	30,950,000	35,901,126	12,176,117 933,000		
Grand Total	46,990,680	47,393,160	20,698,151 2,289,112		
*292,600 have been added from non-bond dollars. June 30, 2007					

	Mountain View			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,594,564	2,545,629 2,502,856 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Mechanical Infrastructure	4,491,280	4,266,716 643,054	74,000 Engineer fee	\$3,623,662 transferred to science bldg and student ctr	Feb 08 / Aug 08
Science Building	15,300,000	14,535,000 17,790,162	902,050 1,171,350 Architect fee 13,940 Engineer fee 10,729,100 13,705,212 CMAR	\$3,255,162 budget increase to reflect campus direction.	Nov 07 / Dec 08
Performing Arts	5,700,000	5,415,000 3,990,000	9,500 Engineer fee	\$1,425,000 moved to student center project	May 08 / Sep 08
Adaptive Remodel	2,300,000	2,185,000		Scope and schedule dependent on completion of student center and extent of spaces being vacated	Feb Mar 09 / Oct Nov 09
Economic and Workforce	7,600,000	7,220,000 7,216,750	525,407 Architect fee 5,329,499 CMAR	\$3,250 transferred to science bldg and student ctr	Jan Aug 08 / Nov 09 Jan 10

	Mountain View (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Student Center	16,500,000	17,100,000 17,471,750	1,038,090 Architect fee 12,900 Engineer fee 12,622,500 12,997,500 CMAR	\$1,425,000 moved from performing arts project \$371,750 budget increase to reflect campus direction.	Nov 07 / Mar 09
Total	51,891,280	51,891,280	33,802,615 37,423,027		

Managed by Facilities Management					
Athletic and Community Recreation Complex	5,300,000	7,550,000	309,075		Mar 07 / Apr 08
Total	5,300,000	*7,550,000	309,075		
Grand Total	57,191,280	*59,441,280	34,111,690 37,732,102		

* 1,250,000 are from Mountain View College funds not 2004 bond funds.

June 30, 2007

	North Lake			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,789,534	2,736,923 2,690,934 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
South Campus	10,200,000	9,690,000	638,350 Architect fee 2,850 Engineer fee 7,152,700 CMAR	Budget increased to reflect campus direction	Oct 07 / Dec 08
North Campus	10,200,000	9,690,000	707,131 Architect fee 15,060 Engineer fee 7,152,700 CMAR		Jul 07 / Aug 08
Expanded Parking	1,500,000	1,425,000		\$1,425,000 moved to general purpose building project	Oct 08 / Apr 09

	North Lake (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Mechanical Infrastructure	1,990,680	2,891,146 76,795	76,795 Engineer fee	Increased \$1M to college allocation. \$2,814,351 moved to science building project. \$76,795 balance remaining to fund campus assessments.	Mar 08 / Sep 08
Science Building	6,800,000	14,689,351 14,991,056	894,413 724,913 Architect fee 165,900 LEED 8,750 Engineer fee 11,326,584 8,765,600 CMAR	Budget increased to reflect campus direction	Oct Jul 07 / Dec Sep 08
Fine Arts	12,500,000	0		\$6,460,000 moved to general purpose building; \$340,000 moved to campus budget; \$5,700,000 moved to science and medical professions	

	North Lake (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
General Purpose Building		11,035,000 12,460,000	851,285 Architect fee 8,145,570 CMAR	Scope and budget adjusted to reflect combined fine arts building and general classroom building. \$1,425,000 moved from expanded parking project.	Jul May 08 / Sept Jul 09
General Classroom	6,500,000	0		Scope and budget combined with fine arts building to create general purpose building	
Workforce Development Center		1,600,000	133,761 133,261 Architect fee	Budget re-allocated from general classroom building	Jan 08 / Jul 08
Adaptive Remodel	4,100,000	3,895,000			May 08 / Dec 09
Structural Repairs	2,000,000	1,598,295 1,900,000		Budget decreased to reflect campus direction	Feb 09 / Aug 09
Total	55,790,680	56,790,680	40,008,772 28,920,329		
June 30, 2007					

	Richland			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,800,342	2,747,525 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Garland Workforce Development Center		9,690,000	790,980 746,425 Architect fee 14,850 Engineer fee 95,650 LEED 7,152,700 CMAR	Project reassigned from Eastfield College to Richland College	Oct 07 / Dec 08
Expanded Parking	3,800,000	0		Scope and budget combined with science building	
Mechanical Infrastructure	2,306,840	0		Scope and budget combined with science building	

	Richland (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Science Building	31,600,000	49,881,498	3,534,900 Architect fee 9,398 Engineer fee 40,300,000 38,059,700 CMAR 207,340 LEED	Budget adjusted to reflect programmed size and current estimated cost. \$284,900 Amendment: Acoustical consulting, A-V/multimedia design, furniture & equipment consulting, scientific principle learning art design, surveillance system design.	May Jun 07 / Jun 09
Fine Arts Addition	10,000,000	0		Budget combined with science building and adaptive remodel.	
Guadalupe Hall	2,200,000	0		Budget combined with science building and adaptive remodel.	
Library Expansion	4,100,000	0		Cancelled; budget moved to science building	
Student Food Service	2,000,000	0		Budget combined with science building and adaptive remodel.	

	Richland (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Adaptive Remodel		4,325,000		Increased dollars for adaptive remodeling from other campus projects. Increase of \$1M to college allocation.	Jan Apr 09 / Feb 10 Dec 09
Total	56,006,840	66,696,840	54,853,343		

June 30, 2007

	District Office Relocation 701 Elm to 1601 S. Lamar			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		510,000	500,382 491,974 Program Manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Bill Priest Expansion	10,200,000	0		Budget re- assigned to District office relocation	
District Office Relocation		9,690,000	22,000 Architect fee 7,930,000 Design- Build		Oct Dec 07 / Oct 08
Total	10,200,000	10,200,000	8,443,974 8,452,382		

Project Development

There is also \$10,000,000 designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.

Property Acquisition						
*\$27,890,120 Designated in Revised Program						
	Actual		Projected Additional		Total	
<u>Location</u>	<u>Expenditures</u>	<u>Acres</u>	<u>Expenditures</u>	<u>Acres</u>	<u>Expenditures</u>	<u>Acres</u>
Coppell	\$9,049,733	37.04			\$9,049,733	37.04
Garland	\$2,572,721	20.50	\$847,000	4.38	\$3,419,721	24.88
Pleasant Grove	\$2,499,289	10.73			\$2,499,289	10.73
South Irving	\$4,452,122	15.62			\$4,452,122	15.62
West Dallas	\$1,440,711	4.56	\$2,065,000	2.73	\$3,505,711	7.29
Corinth/Lamar	\$1,798,439	2.34			\$1,798,439	2.34
Demolition			\$650,000		\$650,000	
Total	\$21,813,015	90.79	\$3,562,000	7.11	\$25,375,015	97.90
*109,880 are expenses related to land acquisition of Paramount building now listed under El Centro. June 30, 2007						

INFORMATIVE REPORT NO. 37

Firms and Persons Considered for Awards

Firms and persons considered for awards, including those recommended for awards, that appear in this agenda are listed below.

Acceleratus
Ad-Mail (Shelly Ely)
Allen Mondell
Alton Cagle
Alyce Caron
Anchor Claims Management
Andre Smith
Angie Meyer
Austin Anderson
Bedazzle Consulting Group
Biggs Quality Management
Bill Moss
Bill Schwarz
Bill Wilson
Blair Gresky
Bob Ray Sanders
Bob Reynolds
Brett Lofthus
Brian Berry
Brian K. O'Neal
Brian Shelton
Briarwood Retreat Center
Bruce Deck
Bruce Richardson
Bruce Warner
Burns Transcription Service
Candice Laurie
Catherine Holmes
Chad Smith
Childcraft Education Corp.
Chris Brock
Chris Frazee
Chris Henry
Chuck Murphy
Cindy Depierri
Cistercian Preparatory School

City of Dallas
City of Dallas Police
City of Mesquite
Clark McFadden
Clay Liford
Clay Marshall
C. P. Neal
Cutting Edge Consulting, Training and Facilitation
Dallas Joint Apprentice Committee for the Plumbing and Pipefitting Industry
Dallas Prompter and Captions
Dana Sherman
Dan Caldwell
Daniel Smith Jr.
Daniel Whiteman
Danna Gann
Datatel
Dave Tracy
David Franks
David J. Degelia
David Peak
Deer Oaks Mental Health Association
DFW Grand Hyatt Hotel
DFW Marriott Hotel
Donald Allen
Donatelle Mascari
Donna Park
Douglas Harris
Emilie Aronson
Eric Norberg
Eric Whitney
Ernie Barker
Escaloni Communications
Flying Dreams, Inc. (Bert Guthrie)
Frontrange Heat
Fullstream DVD (Jay Rydman)
Gallagher Bassett Services, Inc.
Garrett Creek Ranch
Gary Potts
Gerard Munoz
Greg Beutel
Hattie Wayne
HCE Construction, Inc.
Hyatt Regency DFW

Infotech Management
Injury Management Organization
Innovative Interfaces, Inc.
Ira Lipson
James Curtis
Jason Hammond
Jay Lindstrom
Jason Sherman
Jay Rydman
Jean Compton
Jeff McPherson
Jennifer Leesman
Jim Conrad
J & J Roofing Company
Joanne Groshardt
Joe Ing & Friends
John Coleman
John Criswell
John England
John F. Clark Company, Inc.
John Perez
Jonathan Bentley
Joseph P. Evans
J. Reynolds & Company
Kaplan Early Learning Center Company
Kate Cochran
Kelly Saunders
Kelly Shaffer Angelo
Ken Harrison
Kevin Spivey
Kimberly Boyce
Larry Allen
Larry Ellis
Larry Nicks
Laura Bohlcke
Laura Cargile
Laura Santamaria
Lee Baker
Lemco Construction Services, LP
Letecia Magana
Linda Dippel
Lisa Peterson
Lisa Silguero

Lora Beeson
Luke Hawkins
Marcia Henke
Margaret E. Dyer
Margaret Matus
Marius Lloyd
Mark Angelo
Mark Mobley
Marla Fields
Marriott DFW Airport South
Mary Julene Dunn
McCarty and Associates
Mica Ringo
Michael Coleman
Michael Kleis
Michael Losurdo, Jr.
Michael Penn Smith
Michelle Metzinger
Mike Lile
Mitch Lobrovich
Monica Pilkey
M. Robins
Nason/Harris Associates
Nick Ballarini
Nicolas Pizana
North Central Texas Regional Certification Agency
North Texas Electrical Joint Apprenticeship Training Center
Novell
Pamela Kettle
Paperwise
Paragon Roofing, Inc.
Pat Hawks
Paul Gore
Paul Hewson
Paul Thomas
People Skills for Professionals
Performance Plus
Pete Henning
Polly Bohmfalk
Premier Transcription Service
Rachel Glass
Ralph Meyers
Randy Tallman

Resource for Living
Reynaldo Gomez
Rhonda Richards-Cohen
Risk Management Services
Robert Batson
Robert Forrer
Ron Nance
Russell Blair
Ryan Caruthers
Sandy Bromley-Mayo
Scott Hadden
Scott Visser
Sean Whitley
Shawn Fernandez
Shelly Seymour
Sher De La Rosa
Shirley Thompson
Sound One (Merrill Frazee)
Specialty Supply & Installation, LLC
Star Kulp
Starlene Stringer (Marlene)
Steck-Vaughn
Stephen Dyer (Red Mountain Ent.)
Steve Hines
Success Through Excellence
Susan Wood
3i-JEDunn
Ted Candler
Teresa Ramsey
Terri Edwards
Terri McCormack
Texas Political Subdivisions
The Crew Connection
The DIA Group
The National Society of Leadership and Success
The Price Group
Tim Cissel
Tim McGarity
Tim Miller
Tim Nagle
Tom Pribyl
TRISTAR Risk Management
Van Smalley

Vicki Cason Wolf
Warren Edwards
Wendi Bates
William Bragg
William Roberson
Work Works (Nancy Ward)
WylieCat Communications (Catarina Wylie)
Xavier Chavez

Background

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm for current versions of each form. The forms must be submitted to DCCCD records administrator, Vice Chancellor Edward M. DesPlas.

This report contains the names of all parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

Resource: Edward M. DesPlas
Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752