

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

R.L. Thornton, Jr. Administration Building

701 Elm Street

Board Room (4th floor)

Dallas, TX 75202

Tuesday, December 4, 2007

4:00 p.m.

AGENDA

- I. Certification of Posting of Notice of the Meeting
- II. Presentation of Richland College Men's Soccer Team – President Steve Mittelstet
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Richland Collegiate High School Status Report
- V. Declaration of Conflict of Interest (pp. 5-6)
- VI. Consideration of Bids
 1. Window Cleaning Services
 2. Digital Marquees
 3. Printing Stationery and Business Cards
 4. Digital HD Video Cassette Recorder/Monitor and Accessories
 5. Marketing/Advertising Campaign Services
 6. Audio and Video Blank Recording Media
 7. Summary of Recommendations for Awards With Minority and Woman Owned Businesses [Consideration of Bids section]
 8. Summary of Recommendations for Professional Services Pools With Minority and Woman Owned Businesses [Consideration of Bids section]
- VII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

9. Approval of Minutes of the November 6, 2007 Work Session
10. Approval of Minutes of the November 6, 2007 Regular Meeting
11. Approval of Minutes of the November 20, 2007 Planning and

Budget Committee Meeting

Policy Reports

12. Acceptance of Gifts
13. Approval of Affiliation Agreement with Dallas County Community College District Foundation
14. Approval of Deputy Superintendent and Principal of Richland Collegiate High School As Designees of Superintendent

Financial Reports

15. Approval of Expenditures for October 2007
16. Presentation of Budget Report for October 2007
17. Approval of Adjustments to the Budget for Fiscal Year 2007-08
18. Approval of Membership in North Central Texas Regional Certification Agency
19. Approval of Agreement with Ford Motor Company
20. Approval of Amendment to Agreement with TFP Group, Inc. DBA Training Funding Partners
21. Approval of Interlocal Agreement with City of Mesquite
22. Approval of Fifth Amendment to Lease Agreement with Aberfeldy Limited Partnership
23. Summary of Recommendations for Agreements With Minority and Woman Owned Businesses [Financial section]

VIII. Individual Items

24. Consideration of Resignations, Retirement and Phased Faculty Retirements
25. Adjunct Faculty Teaching Credit Classes by Ethnicity & Location Paid on October 31, 2006 & 2007
26. Approval of Warrants of Appointment for Security Personnel
27. Employment of Contractual Personnel
28. New Hires Ethnicity Information September 2007 Through December 2007

IX. Informative Reports

29. Notice of Grant Awards
30. Receipt of Business and Corporate Contracts
31. Monthly Award and Change Order Summary
32. Progress Report on Construction Projects
33. Bond Program Report on Projects
34. Summary of Recommendations for Awards with Minority and Woman Owned Businesses [VCBA Awards in Informative section]

- X. Questions/Comments from the Board and Chancellor
- XI. Citizens Desiring to Appear Before the Board
- XII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

- XIII. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE DECEMBER 4, 2007
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 30th day of November, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 30th day of November, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

Declaration of Conflict of Interest

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and board of trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm for current versions of each form. The forms must be submitted to DCCCD records administrator, Vice Chancellor Edward M. DesPlas.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

Listed below are the names of all parties who were considered and/or are recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

3M Library Systems
Advantage Resources Services
Alpha Lock Security
Amersol Inc.
Architectural Glass Solutions
Ashcraft Company
B & H Photo, Video & Pro Audio
B&H Photo Video
City Wide Building Services, Inc.
Computerland of Texas
Computerland Texas
ECI Video
ECI Video
GBS-Giesler Broadcasting Supply, Inc.
Henneberger Construction, Inc.
Innova Printing & Publishing, Inc.
Laerdal Medical Corporation
Malone & Keller Creative
Marfield Corporate Stationery
Moonshadow, Inc.

Nomenclature
Oak Cliff Sheet Music
Pender's Music Co.
ProAudio.com
Quality Audio Visual Service, Inc.
Southern Music Co.
TDCJ Torres Printing Facility
The Tape Company
TM Television
Trevino & Associates
Troxell Communications
Verve Communications Group
Video Service of America
VideoTex Systems
Videotex Systems
W. B. Hunt Co.
Zebra Printing & Graphics, Inc.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

CONSIDERATION OF BIDS

Tab	Bid No.	Title and Vendor(s)	Location	Amount
1	11298	Window Cleaning Services City Wide Building Services, Inc.	D-W	(3-year estimate) \$120,000
2	11309	Digital Marquees Henneberger Construction, Inc.	NLC	\$229,280
3	11312	Printing Stationery and Business Cards Marfield Corporate Stationery	D-W	(32-mo. estimate) \$217,000
4	11319	Digital HD Video Cassette Recorder/Monitor and Accessories B & H Photo, Video & Pro Audio Quality Audio Visual Service, Inc.	CET	\$18,980 \$7,289
5	11323	Marketing/Advertising Campaign Services Verve Communications	DO	(2-year estimate) \$250,000
6	11325	Audio and Video Blank Recording Media The Tape Company Video Service of America	D-W	(21-mo. estimate) \$37,000

Submitted by Mr. Philip Todd, director of purchasing

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11298
(Tab 1) WINDOW CLEANING SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
DECEMBER 5, 2007 THROUGH NOVEMBER 30, 2010

RESPONSE: Requests for bids were sent to five companies, and two bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

CITY WIDE BUILDING SERVICES, INC. (3-year estimate)
\$120,000

LOW BID

COMMENTS: This service is for Cedar Valley, Eastfield, Mountain View, and El Centro Colleges, plus the Bill Priest Institute, J. L. LaManna Center, Paramount Building, and District Office.

The bid includes hourly rates for out-of-scope work for extra cleaning services as needed at existing locations, as well as a pricing benchmark should service be extended to any new buildings added during the term of this agreement.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #22321 in various divisions.

Bid #11298
 Window Cleaning Services
 District Wide

	City Wide Building Services , Inc.	Nomenclature
location	annual cost	annual cost
Cedar Valley College	\$7,989	\$9,000
Cedar Valley at Cedar Hill	\$411	\$850
Eastfield College	\$3,130	\$12,000
Mountain View College	\$7,428	\$9,000
J. L. LaManna Center	\$144	\$375
North Lake College	\$6,124	\$9,600
Bill J. Priest Institute	\$1,156	\$3,400
El Centro College	\$6,907	\$7,800
Paramount Building	\$1,878	\$3,500
District Office	\$1,910	\$2,000
annual total	\$37,077	\$57,525

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11309
(Tab 2) DIGITAL MARQUEES
NORTH LAKE COLLEGE

RESPONSE: Of three companies that attended the mandatory prebid meeting, one bid was received.

RECOMMENDATION FOR AWARD:

HENNEBERGER CONSTRUCTION, INC. \$229,280

LOW AND ONLY BID

COMMENTS: This project is to provide/install electronic message boards at both entrances to the campus; included are two single-faced units to be mounted on the existing concrete sign base located on the east side of the campus, as well as one single-faced unit to be mounted on a newly-constructed concrete sign base on the west side.

Because this is a highly-specialized commodity, rebidding is not expected to yield a significantly improved level of bidder interest.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #27201 in division #45-07-949053.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11312
(Tab 3) PRINTING STATIONERY AND BUSINESS CARDS
PRICE AGREEMENT, DISTRICT-WIDE
JANUARY 1, 2008 THROUGH AUGUST 31, 2010

RESPONSE: Requests for proposal were sent to 37 companies, and five proposals were received.

SUMMARY OF PROPOSALS:

Summary of proposals attached.

RECOMMENDATION FOR AWARD:

MARFIELD CORPORATE	(32-month estimate)
STATIONERY	\$217,000

BEST PROPOSAL

JUSTIFICATION:

Proposals were evaluated based on the following key criteria as set forth in the request for proposal: 1) service capabilities and technology, ability to provide on-line order processing, provide proofs for users to view and approve on-line, establish a DCCCD document library of stationery products and on-line order history, 2) sufficient personnel and equipment to provide optimum turnaround of work, 3) clarity and completeness of proposals, 4) work history and reputation, and 5) ability to provide services at a favorable cost. The recommended vendor, in the opinion of evaluators, best fits the district's requirements for on-line ordering/managing/distribution capabilities and has the experience to produce quality printing due to their specialization in this type of printing. Their e-procurement system will be customized to the district's requirements using on-line order forms and catalogs.

COMMENTS: This award is for a full service printer to print stationery products in a variety of formats, ink colors, and quantities required for all district locations. This contract establishes unit prices for most cost elements which can be anticipated during the contract period. To meet the needs of the diverse operations within the district, the contract allows for variances from established formats and new items may be printed under this contract based on criteria in the proposal document.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in various divisions.

RFP NO. 11312

Printing Stationery and Business Cards
District-Wide

item description	qty	Advantage Resources Services	Innova Printing & Publishing, Inc.	Marfield Corporate Stationery	TDCJ Torres Printing Facility	Zebra Printing & Graphics, Inc.
Business cards						
80# Bright White 2 Color	500	\$30.00	\$46.00	\$22.65	\$18.50	\$44.00
80# Bright White 3 Color	500	\$50.00	\$59.00	\$24.60	\$22.50	\$44.00
80# Bright White 4 Color	500	\$75.00	\$72.00	\$26.20	\$26.50	\$44.00
80# Bright White 2 Color	1,000	\$33.75	\$57.00	\$45.30	\$23.90	\$63.70
80# Bright White 3 Color	1,000	\$57.90	\$72.00	\$49.20	\$29.00	\$63.70
80# Bright White 4 Color	1,000	\$117.50	\$80.00	\$52.40	\$34.20	\$63.70
10pt Carolina C-2-S 2 Color	500	\$42.75	\$47.00	\$23.45	\$24.00	\$45.00
10pt Carolina C-2-S 3 Color	500	\$62.00	\$60.00	\$25.45	\$28.00	\$45.00
10pt Carolina C-2-S 4 Color	500	\$82.52	\$72.00	\$29.95	\$32.00	\$45.00
10pt Carolina C-2-S 2 Color	1,000	\$53.75	\$58.00	\$46.90	\$31.00	\$65.25
10pt Carolina C-2-S 3 Color	1,000	\$75.50	\$73.00	\$50.90	\$36.00	\$65.25
10pt Carolina C-2-S 4 Color	1,000	\$127.50	\$82.00	\$59.90	\$41.30	\$65.25
printed two sides	500	\$18.40	\$29.00	\$15.35	\$8.00	\$15.10
printed two sides	1,000	\$20.75	\$29.00	\$30.70	\$8.00	\$20.00
Stationery - Letterhead						
Two Color / White Royal Bond 24#	1,000	\$118.75	\$92.00	\$72.35	\$154.00	\$191.00
	5,000	\$459.50	\$370.00	\$291.00	\$350.00	\$702.00
	10,000	\$827.00	\$650.00	\$572.00	\$540.00	\$1,245.00
Three Color / White Royal Bond 24#	1,000	\$186.56	\$116.00	\$91.65	\$173.00	\$191.00
	5,000	\$590.60	\$410.00	\$389.65	\$350.00	\$702.00
	10,000	\$1,014.20	\$690.00	\$736.90	\$570.00	\$1,245.00
Envelope, Standard #10						
Three Color / White Royal Bond 24#	1,000	no bid	\$125.00	\$120.75	\$174.00	\$516.50
	5,000	no bid	\$490.00	\$537.55	\$480.00	\$661.00
	10,000	no bid	\$890.00	\$1,042.50	\$920.00	\$883.00
Envelope, Window #10						
Three Color / White Wove Bond 24#	1,000	\$123.00	\$110.00	\$79.65	\$70.00	\$544.00
	5,000	\$690.95	\$490.00	\$330.55	\$260.00	\$682.00
	10,000	\$1,100.00	\$890.00	\$627.75	\$440.00	\$935.00
Envelope, 9x12 Catalog Envelope front						
Three Color / White Wove 28# (Peel & Seal)	1,000	\$517.11	no bid	\$205.85	\$280.00	\$785.00
	5,000	\$1,633.98	\$490.00	\$897.50	\$920.00	\$1,398.00
	10,000	\$3,011.78	\$890.00	\$1,699.20	\$1,720.00	\$2,210.00
Charges for Additional Services						
Rush	-	none	\$8.95-24.50	\$100.00	none	\$25-35
New design/hour	-	none	none	\$45.00	none	\$60.00
Hard copy proof	-	none	none	\$7.50	none	\$15.00
Minimum order	-	\$250.00	none	none	none	none

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11319
(Tab 4) TWO DIGITAL HD VIDEOCASSETTE RECORDER/MONITORS
PLUS ACCESSORIES
LECROY CENTER FOR EDUCATIONAL
TELECOMMUNICATIONS

RESPONSE: Requests for bids were sent to 54 companies and eight bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

B & H PHOTO, VIDEO & PRO AUDIO items 1-4	\$18,980
QUALITY AUDIO VISUAL SERVICE, INC. item 5	\$7,289
TOTAL	\$26,269

LOW BID: ITEM 5
OVERALL LOW BID: ITEMS 1-4

JUSTIFICATION:

The components identified as items 1-4 were evaluated in the aggregate as an integrated system.

COMMENTS: Each professional video broadcast system contains high-definition (HD) capabilities to record, edit, and playback productions; each consists of a digital HD videocassette recorder, a professional HD-compatible video monitor with digital signal processor, connection adaptor for other digital equipment, and a specially designed rack system to hold the decks. Also included is one server to be used for closed-captioning.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in accounts #24211, #26101, and #27403 in division #12-28-09020.

Bid #11319
 Digital HD VCR/Monitor and Accessories
 LeCroy Center

			Alpha Lock Security	B & H Photo, Video & Pro Audio	Computer- land Texas	ECI Video	Quality Audio Visual Service, Inc.	TM Tele- vision	Troxell Communi- cations	Videotex Systems
items 1-4: digital HD videocassette recorder, HD lcd monitor, HDSDI input adaptor for monitor, and rack mount	2	ea	\$11,105.50	\$9,490	\$10,601	\$10,449	\$10,603	\$10,675	\$9,915.92	\$9,960.37
item 5. closed caption server	1	ea	\$9,027.50	no bid	no bid	\$7,950	\$7,289	no bid	\$7,681.52	\$7,850

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO.11323
 (Tab 5) MARKETING/ADVERTISING CAMPAIGN SERVICES
 DISTRICT MARKETING AND COMMUNICATIONS
 DECEMBER 5, 2007 THROUGH NOVEMBER 30, 2009

RESPONSE: Requests for proposals were sent to 14 companies, and two proposals were received.

SUMMARY OF PROPOSALS:

Malone & Keller Creative	Option 1 - Use original music	\$231,625
	Option 2 - Use stock music	\$204,425
	Option 3 - No Needle drop or Original music	\$200,425
Verve Communications Group		\$246,000

RECOMMENDATION FOR AWARD:

VERVE COMMUNICATIONS GROUP	(2-year estimate)
	\$246,000

BEST PROPOSAL

COMMENTS: This award is for the development of an overall marketing and advertising strategy to implement a comprehensive program promoting the district's image to internal and external audiences. The objective of the program is to raise the overall perception of the district and the contributions it has made to the community.

The proposals were rated and ranked based on the proposed approach to the requirements and the district's objectives; the competency, capability, and experience of the company; and pricing to develop new television, radio, and print advertising in English and Spanish.

The recommended company was the highest rated and, in the opinion of evaluators, will provide the most effective program that will best serve the interest of the district.

Administration further recommends the director of purchasing be

authorized to execute contracts for this project.

FUNDING: District Marketing and Communications budget.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11325
(Tab 6) AUDIO AND VIDEO BLANK RECORDING MEDIA
PRICE AGREEMENT, DISTRICT-WIDE
DECEMBER 5, 2007 THROUGH AUGUST 31, 2009

RESPONSE: Requests for bids were sent to eight companies, and two bids were received.

COMPARISON OF BIDS:

The Tape Company	25-40% discount from list price
Video Service of America	13-45% discount from list price

RECOMMENDATION FOR AWARD:

	(21-month estimate)
THE TAPE COMPANY)	
VIDEO SERVICE OF AMERICA)	\$37,000

BEST BIDS

COMMENTS: Award is recommended to both companies in order to maximize the number of manufacturers and categories of product available to the colleges. Included are various types of professional and broadcast quality audio/video recording media and accessories used primarily by the various campus learning resource centers and the LeCroy Center. Each ordering location will determine the brand, type, and quantity of recording tape that best satisfies its recording requirements.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in various divisions.

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**
(Tab 7)

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	3	100	255,549	100
Total	3	100	255,549	100

Bidders and Proposers from Which Recommendations for Awards
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	3	100
Total	3	100

Recommendations for Awards in the Consideration of Bids Sections
September 4, 2007 – December 4, 2007

	# awards	% awards	\$ amount	% amount
MBE	2	12	404,507.06	8
WBE	3	18	1,763,923.24	36
Not classified	12	70	2,754,478.40	56
Total	17	100	4,922,908.70	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

**Summary of Recommendations for Professional Services Pools
With Minority and Woman Owned Businesses**

(Tab 8)

Recommendations for Professional Service Pools
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 4, 2007 – Dec. 4, 2007	
	# entities	% entities	# entities	% entities
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	96	100
Total	0	0	96	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. “Not classified” includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

CONSENT AGENDA NO. 9

Approval of Minutes of the November 6, 2007 Work Session

It is recommended that the Board approve the minutes of the November 6, 2007 Board of Trustees Work Session.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
WORK SESSION MINUTES
NOVEMBER 6, 2007**

Attendees: Ms. Charletta Compton (arrived at 2:56p.m.), Mr. Bob Ferguson, Ms. Diana Flores (arrived at 4:05p.m.), Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

Absent: Mrs. Kitty Boyle (recovering from surgery)

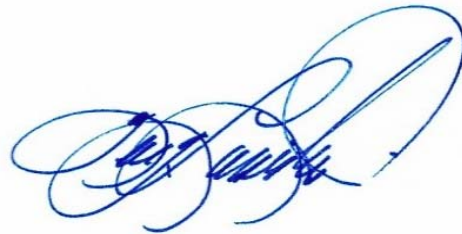
Guests: Mr. Richard Boyer, Modern Think

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the meeting at 2:33 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE NOVEMBER 6, 2007
WORK SESSION OF DCCCD BOARD OF TRUSTEES
AND RICHLAND COLLEGIATE HIGH SCHOOL**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2nd day of November, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 2nd day of November, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Best Companies in Texas Survey, a presentation by Modern Think

Mr. Richard Boyer presented results from the employee opinion survey with recommendation that reviewers be curious and solution-oriented about the data. Dr. Lassiter will provide Board members with rate of return by campus.

Executive Session

There was no Executive Session.

Adjournment

Mr. Prater adjourned the work session at 4:14 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 10

Approval of Minutes of the November 6, 2007 Regular Meeting

It is recommended that the Board approve the minutes of the November 6, 2007 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
NOVEMBER 6, 2007**

Attendees: Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

Absent: Mrs. Kitty Boyle (recovering from surgery)

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Jerry Prater convened the meeting at 4:33 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE NOVEMBER 6, 2007
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2nd day of November, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 2nd day of November, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the board regarding agenda items.

Richland Collegiate High School Status Report

President Steve Mittelstet presented the Richland Collegiate High School Status Report.

Consideration of Bids

Ms. Diana Flores moved and Mr. Bob Ferguson seconded a motion to approve all bids in the Consideration of Bids section of the agenda. Motion passed. (See November 6, 2007, Board Meeting, Consideration of Bids, Agenda Items #1-14, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Mr. Ferguson moved and Mrs. Martha Sanchez Metzger seconded a motion to approve recommendations #15-41 in the Consent Agenda. Motion passed. (See November 6, 2007, Board Meeting, Agenda Items #15-41, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Ms. Flores moved and Mr. Ferguson seconded a motion to approve recommendations #42-46 in the Individual Items section of the agenda. Motion passed. (See November 6, Board Meeting, Agenda Items #42-46, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Dr. Wright Lassiter reviewed the Informative Reports, Agenda Items #47-49. Mr. Ed DesPlas reviewed the Informative Report, Agenda Item #50. (See November 6, 2007, Board Meeting, Agenda Items #47-53, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

Trustee Ferguson summarized his comments and those of other trustees by saying that Board members expect discipline around budgets for bond program projects. Dr. Lassiter will follow up by providing information about changes in scope and costs for the projects. He will also provide information about the percent of M/WBE firms engaged to work on the projects.

Citizens Desiring to Appear Before the Board

Mr. DeWayne Chancellor asked the Board to give Coca-Cola right of first refusal, as provided in its contract. Board Chair Prater referred the matter to Chancellor Lassiter and Legal Counsel Robert Young.


Executive Session

The Board went into executive session at 5:29 PM as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel. This Executive Session involved discussions concerning the presidential search at El Centro College. At approximately 5:54 PM, the Board re-convened in its regular meeting.

Adjournment

Ms. Charletta Compton moved and Mr. Ferguson seconded a motion to adjourn the meeting. Motion passed. Mr. Prater adjourned the meeting at 5:54 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", written in a cursive style.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 11

Approval of Minutes of the November 20, 2007 Planning and Budget Committee Meeting

It is recommended that the Board approve the minutes of the November 20, 2007 Board of Trustees Planning and Budget Committee Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
PLANNING AND BUDGET COMMITTEE MEETING MINUTES
NOVEMBER 20, 2007**

Attendees: Ms. Diana Flores (Committee Chair), Mr. Bob Ferguson and Mr. JL Sonny Williams

Absent: Mrs. Martha Sanchez Metzger

Guest: Mayra Fuentes (DBU graduate student)

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Mr. Justin Lonon, Mr. Robert Young and Mrs. Kathryn Tucker

Committee Chair Ms. Diana Flores convened the meeting at 3:08 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE NOVEMBER 20, 2007
PLANNING & BUDGET COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 16th day of November, 2007 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 16th day of November, 2007 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Fall Revision of the 2007-08 Budget

Mr. JL Sonny Williams moved and Ms. Diana Flores seconded a motion to place the proposed revisions on the agenda of the December 4, 2007, Board meeting. Motion passed.

Recommendation to Continue to Tax Goods-in-Transit in the Tax Year 2008

Trustees discussed the recent change in the tax code that precipitates administration's recommendation for a resolution to continue to tax goods-in-transit. With the Board's consent, there will be a public hearing and action taken at the Audit Committee meeting in December 2007.

Budget Planning for 2008-09

Trustees discussed 2008-09 budget planning assumptions (see slides 29-32 in the materials provided for this meeting).

Other Notes from the Meeting

Dr. Lassiter will provide Board members with 1) amounts allocated to each college for enrollment increases in Fall 2007, 2) results from the last facilities audit (a prioritized list of maintenance projects with associated scheduling and cost estimates), 3) a status report on lighting in parking lots, 4) a recommendation for a standard (percent of budget or something similar) that will enable Board members to evaluate adequacy of support for maintaining facilities in a state of good repair, 5) findings from inquiry about whether DCCCD's early college high schools are eligible for the college readiness \$275/student that public schools will receive, 6) feasibility of instituting an evaluation of central operations that is patterned after the educational program review and renewal process, 7) recommendations for special funding for enrollment and retention initiatives, and 8) updated financial plans for the new community campuses. Dr. Lassiter suggested that several of these topics be addressed at the next Board retreat.

Executive Session

The Board went into executive session at 4:43 PM as authorized under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session. This Executive Session involved discussions concerning the beverage contract. At approximately 5:38 PM, the Board re-convened in its regular meeting.

Adjournment

Committee Chair Flores adjourned the meeting at 5:38 PM.

Approved:

A handwritten signature in blue ink, appearing to be 'Wright L. Lassiter, Jr.', written in a cursive style.

Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 12

Acceptance of Gifts

The following gifts have been offered to the DCCC District as indicated below. It is recommended that the gifts be accepted under the donors' conditions and that appropriate acknowledgment be sent to the donors.

1. Through the Development Office (equipment):
 - a. None

2. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), actual expenditures on behalf of the DCCCD:
 - a. Grant from the Chancellor's Fund in support of the League Site Team visit, in the amount of \$2,241.
 - b. Grant from the Dallas Small Business Development Center Fund in support of program development, in the amount of \$4,964.
 - c. Grant from the McDermott Fund in support of the purchase of orchid plants for District locations, in the amount of \$1,980.
 - d. Grant from the Ellison Miles Geo-Technology Institute Outreach Fund in support of CMAP classes, in the amount of \$13,270.
 - e. Grant from the Brookhaven College Art Institute of Dallas Fund in support of the purchase of books for the Brookhaven College Library, in the amount of \$962.
 - f. Grant from the Brookhaven College Printmaking Fund in support of visiting lecturers, in the amount of \$500.
 - g. Grant from the African American Read-In Fund in support of the African American Read-In, in the amount of \$501.
 - h. Grant from the Richland College Working Connections Fund in support of the purchase of technology and related costs to

support educational programs and students, in the amount of \$65,743.

- i. Grant from the Bridgestone Firestone Automotive Technology Fund in support of the purchase of equipment for the Brookhaven College Automotive Service Program, in the amount of \$8,528.
3. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), gifts that will be expended in the future:
 - a. Grant from the Miles Foundation in support of the Ellison Miles Geo-Technology Institute, in the amount of \$2,000.
 - b. Grant from the Love Field Professional Pilots Association in support of the Professional Pilots Scholarship Fund, in the amount of \$6,000.
 - c. Grant from United Way of Metropolitan Dallas in support of the State Employee Charitable Campaign, in the amount of \$33,859.
 - d. Grant from various donors in support of the Toyota Automotive Technology T-Ten Fund, in the amount of \$1,200.
 - e. Grant from various donors in support of the Ellison Miles Geo-Technology Institute Outreach Fund, in the amount of \$15,330.
 - f. Grant from Dr. Carol A. Brown in support of the Chancellor's Fund, in the amount of \$1,250.
 - g. Grant from the DCCCD Retirees Association in support of the DCCCD Retirees Association Endowment Fund, in the amount of \$500.
 - h. Grant from the Ford Motor Company in support of the Brookhaven College Ford ASSET Program, in the amount of \$4,000.

- i. Grant from the Hewlett-Packard Company in support of the Hewlett- Packard Technology for Teaching Fund, in the amount of \$15,000.

TOTAL AMOUNT IN THIS REPORT: \$177,828

POLICY REPORT NO. 13

Approval of Affiliation Agreement with Dallas County Community College District Foundation

It is recommended that the Board of Trustees authorize the Board Chairman to execute an Affiliation Agreement with the Dallas County Community College District Foundation. This agreement details the responsibilities of the District and the Foundation. The term of the Agreement is five years, and the parties may renew the agreement thereafter.

Effective Date: December 31, 2007

Background

The District and Foundation entered into a Memorandum of Understanding, effective January 1, 1984. The memorandum needs updating, a different format and greater specificity regarding responsibilities of each party in accordance with law.

Section 2255.001 of the Texas Government requires the District and Foundation to adopt written rules that govern the relationship between the Foundation and the District and its employees, such as administration and investment of funds by the Foundation, use of District employees and property by the Foundation, and service by a District employee as director of the Foundation.

Submitted by Mrs. Betheny Reid, executive director of DCCCD Foundation, Inc. and Mr. Robert Young, legal counsel

POLICY REPORT NO. 14

Approval of Deputy Superintendent and Principal of Richland Collegiate High School As Designees of Superintendent

It is recommended that the Board of Trustees authorize the Deputy Superintendent and Principal of the Richland Collegiate High School to act on behalf of the Superintendent as necessary in the operation of the Richland Collegiate High School.

Effective Date: December 4, 2007

Background

The Superintendent of Richland Collegiate High School requests the Board of Trustees to authorize the Deputy Superintendent and Principal to act on behalf of the Superintendent. This authority will be used to approve requests by Richland Collegiate High School staff and personnel at the District Service Center supporting high school activities for access to segments of the Texas Education Agency's data reporting system.

This delegation of authority will allow approved staff members to more quickly input data and to receive data directly related to their responsibilities.

Submitted by Dr. Stephen Mittelstet, president, Richland College and Mr. Robert Young, legal counsel

FINANCIAL REPORT NO. 15

Approval of Expenditures for October 2007

It is recommended that expenditures for October 2007 be approved. A summary of expenditures is included in the FAB report. Detailed expenditure information is available in the business affairs office at the District Service Center.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

FINANCIAL REPORT NO. 16

Presentation of Budget Report for October 2007

The budget report for October 2007 is presented as a matter of record (see attached).

Background

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will

be carried forward to the next fiscal year and making various other entries in what is called "13th month accounting." The budget report for month ending August 31 should be viewed differently compared to the other monthly reports because the activities of 13th month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board's Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, "Why the difference? Is this normal?" The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—"Is this normal?" In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District's monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date October 31, 2007
16.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 89,473,204	\$ 21,545,060	\$ 67,928,144	24.1%	23.1-25.6%	
Tuition	64,164,856	27,298,545	36,866,311	42.5%	36.8-41.9%	(1)
Taxes for Current Operations	119,889,500	726,767	119,162,733	0.6%	.0-1.8%	
Federal Grants & Contracts	1,048,090	125,042	923,048	11.9%	0.0-22.6%	
State Grants & Contracts	131,292	-	131,292	0.0%	n/a	
General Sources:						
Investment Income	6,250,000	1,206,028	5,043,972	19.3%	15.3-19.3%	
General Revenue	2,150,649	546,648	1,604,001	25.4%	n/a	
Subtotal General Sources	8,400,649	1,752,676	6,647,973	20.9%	7.9-34.3%	
SUBTOTAL UNRESTRICTED	283,107,591	51,448,090	231,659,501	18.2%	n/a	
Use of Fund Balance & Transfers-in	5,000,000	-	5,000,000	0.0%	n/a	
TOTAL UNRESTRICTED	288,107,591	51,448,090	236,659,501	17.9%	15.1-21.1%	
AUXILIARY FUND						
Sales & Services	6,104,397	462,275	5,642,122	7.6%	9.2-18.7%	(2)
Investment Income	432,000	56,096	375,904	13.0%	6.5-31.7%	
Transfers-in	4,523,797	-	4,523,797	0.0%	n/a	
Use of Fund Balance	-	-	-	0.0%	n/a	
	11,060,194	518,371	10,541,823	4.7%	0.0-33.2%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	23,258,341	4,102,699	19,155,642	17.6%	n/a	
SBDC State Match	1,501,733	108,856	1,392,877	7.2%	n/a	
Subtotal State Appropriations	24,760,074	4,211,555	20,548,519	17.0%	n/a	
Grants, Contracts & Scholarships:						
Federal	63,601,103	5,545,787	58,055,316	8.7%	n/a	
State	7,032,507	419,955	6,612,552	6.0%	n/a	
Local	6,568,181	466,440	6,101,741	7.1%	n/a	
Transfers-in	942,019	-	942,019	0.0%	n/a	
Subtotal Grants, Contracts & Scholarships	78,143,810	6,432,182	71,711,628	8.2%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	102,903,884	10,643,737	92,260,147	10.3%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	1,806,465	178,468	1,627,997	9.9%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	1,806,465	178,468	1,627,997	9.9%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 403,878,134	\$ 62,788,666	\$341,089,468	15.5%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date October 31, 2007
16.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 108,595,822	\$ 22,446,379	\$ 86,149,443	20.7%	17.9-20.1%	(3)
Public Service	5,308,955	971,553	4,337,402	18.3%	13.2-19.7%	
Academic Support	23,832,589	3,262,238	20,570,351	13.7%	15.6-22.4%	(4)
Student Services	24,914,859	4,267,932	20,646,927	17.1%	16.0-18.1%	
Institutional Support	50,518,036	11,677,573	38,840,463	23.1%	17.3-22.4%	(5)
Staff Benefits	10,082,226	1,333,917	8,748,309	13.2%	10.3-16.1%	
Operations & Maintenance of Plant	26,800,503	8,948,260	17,852,243	33.4%	25.4-38.9%	
Repairs & Rehabilitation	5,992,591	1,852,742	4,139,849	30.9%	2.4-47.5%	
Special Items:						
Reserve - Campus	1,800,771	-	1,800,771	0.0%	n/a	
Reserve - Compensation	13,570,650	-	13,570,650	0.0%	n/a	
Reserve - Operating	4,209,167	-	4,209,167	0.0%	n/a	
Reserve - New Campuses	500,000	-	500,000	0.0%	n/a	
Reserve - Non-operating	500,000	-	500,000	0.0%	n/a	
TOTAL UNRESTRICTED	276,626,169	54,760,594	221,865,575	19.8%	18.2-21.6%	
AUXILIARY FUND						
Student Activities	6,080,844	1,298,790	4,782,054	21.4%	17.4-22.1%	
Sales & Services	3,929,815	1,018,203	2,911,612	25.9%	14.1-44.4%	
Reserve - Campus	567,459	-	567,459	0.0%	n/a	
Reserve - District	364,163	-	364,163	0.0%	n/a	
Transfers-out	117,913	37,097	80,816	31.5%	0.0-86.5%	
TOTAL AUXILIARY	11,060,194	2,354,090	8,706,104	21.3%	10.2-40.9%	
RESTRICTED FUND						
State Appropriations	23,258,341	4,102,699	19,155,642	17.6%	15.7-18.6%	
Grants & Contracts	33,691,255	3,775,774	29,915,481	11.2%	n/a	
Scholarships	45,954,288	2,765,264	43,189,024	6.0%	n/a	
Subtotal Grants, Contracts & Scholarships	102,903,884	10,643,737	92,260,147	10.3%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	102,903,884	10,643,737	92,260,147	10.3%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	1,806,465	219,996	1,586,469	12.2%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	1,806,465	219,996	1,586,469	12.2%	n/a	
SUBTOTAL EXPENDITURES & USES	392,396,712	67,978,417	324,418,295	17.3%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	912,810	1,221,955	42.8%	36.3-49.2%	
LoanStar Loan to Debt Service Fund	208,281	-	208,281	0.0%	n/a	
Institutional Matching-Contracts/Grants	63,000	-	63,000	0.0%	0.0-68.3%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	-	4,523,797	0.0%	n/a	
Unexpended Plant Fund	1,500,000	-	1,500,000	0.0%	n/a	
Debt Service Fund	3,051,579	-	3,051,579	0.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	11,481,422	912,810	10,568,612	8.0%	n/a	
TOTAL EXPENDITURES & USES	\$ 403,878,134	\$ 68,891,227	\$ 334,986,907	17.1%	n/a	

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET
EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date October 31, 2007
16.7% of Fiscal Year Elapsed

	<u>Approved Budget</u>	<u>Year-to-Date Actuals</u>	<u>Remaining Balance</u>	<u>Percent Budget</u>
UNRESTRICTED FUND				
Salaries & Wages	\$ 182,886,575	\$ 33,093,791	149,792,784	18.1%
Staff Benefits	10,082,226	1,333,917	8,748,309	13.2%
Purchased Services	11,236,628	3,203,339	8,033,289	28.5%
Operating Expenses	53,853,262	13,584,827	40,268,435	25.2%
Supplies & Materials	7,037,187	3,271,384	3,765,803	46.5%
Minor Equipment	976,300	995,588	(19,288)	102.0%
Capital Outlay	4,774,084	1,401,444	3,372,640	29.4%
Charges	(14,800,681)	(2,123,696)	(12,676,985)	14.3%
SUBTOTAL UNRESTRICTED	256,045,581	54,760,594	201,284,987	21.4%
Reserve - Campus	1,800,771	-	1,800,771	0.0%
Reserve - Compensation	13,570,650	-	13,570,650	0.0%
Reserve - Operating	4,209,167	-	4,209,167	0.0%
Reserve - New Campuses	500,000	-	500,000	0.0%
Reserve - Non-operating	500,000	-	500,000	0.0%
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,134,765	912,810	1,221,955	42.8%
LoanStar Loan to Debt Service Fund	208,281	-	208,281	0.0%
Institutional Matching - Contracts/Grants	63,000	-	63,000	0.0%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,523,797	-	4,523,797	0.0%
Unexpended Plant Fund	1,500,000	-	1,500,000	0.0%
Debt Service Fund	3,051,579	-	3,051,579	0.0%
TOTAL UNRESTRICTED	288,107,591	55,673,404	232,434,187	19.3%
AUXILIARY FUND	11,060,194	2,354,090	8,706,104	21.3%
RESTRICTED FUND	102,903,884	10,643,737	92,260,147	10.3%
RICHLAND COLLEGIATE HIGH SCHOOL	1,806,465	219,996	1,586,469	12.2%
TOTAL EXPENDITURES & USES	\$ 403,878,134	\$ 68,891,227	334,986,907	17.1%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 16.7% of Fiscal Year Elapsed

	October 31, 2007			October 31, 2006		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 89,473,204	\$ 21,545,060	24.1%	\$ 84,766,610	\$ 20,566,206	24.3%
Tuition	64,164,856	27,298,545	42.5%	60,981,591	24,900,682	40.8%
Taxes for Current Operations	119,889,500	726,767	0.6%	110,791,496	697,647	0.6%
Federal Grants & Contracts	1,048,090	125,042	11.9%	1,332,653	152,300	11.4%
State Grants & Contracts	131,292	-	0.0%	131,292	275	0.2%
General Sources:						
Investment Income	6,250,000	1,206,028	19.3%	4,750,978	911,514	19.2%
General Revenue	2,150,649	546,648	25.4%	2,321,836	372,163	16.0%
Subtotal General Sources	8,400,649	1,752,676	20.9%	7,072,814	1,283,677	18.1%
SUBTOTAL UNRESTRICTED	283,107,591	51,448,090	18.2%	265,076,456	47,600,787	18.0%
Use of Fund Balance & Transfers-in	5,000,000	-	0.0%	138,662	-	0.0%
TOTAL UNRESTRICTED	288,107,591	51,448,090	17.9%	265,215,118	47,600,787	17.9%
AUXILIARY FUND						
Sales & Services	6,104,397	462,275	7.6%	7,174,852	769,508	10.7%
Investment Income	432,000	56,096	13.0%	444,233	56,550	12.7%
Transfers-in	4,523,797	-	0.0%	3,998,797	-	0.0%
Use of Fund Balance	-	-	0.0%	-	-	0.0%
TOTAL AUXILIARY	11,060,194	518,371	4.7%	11,617,882	826,058	7.1%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	23,258,341	4,102,699	17.6%	20,959,931	3,480,948	16.6%
SBDC State Match	1,501,733	108,856	7.2%	1,365,210	148,246	10.9%
Subtotal State Appropriations	24,760,074	4,211,555	17.0%	22,325,141	3,629,194	16.3%
Grants, Contracts & Scholarships:						
Federal	63,601,103	5,545,787	8.7%	63,652,450	4,200,632	6.6%
State	7,032,507	419,955	6.0%	5,924,624	440,090	7.4%
Local	6,568,181	466,440	7.1%	5,425,565	538,176	9.9%
Transfers-in	942,019	-	0.0%	903,745	872	0.1%
Subtotal Grants, Contracts & Scholarships	78,143,810	6,432,182	8.2%	75,906,384	5,179,770	6.8%
Richland Collegiate High School	-	-	n/a	-	-	0.0%
TOTAL RESTRICTED	102,903,884	10,643,737	10.3%	98,231,525	8,808,964	9.0%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	1,806,465	178,468	9.9%	-	-	0.0%
TOTAL COLLEGIATE HIGH SCHOOL	1,806,465	178,468	9.9%	-	-	0.0%
TOTAL REVENUES & ADDITIONS	\$ 403,878,134	\$ 62,788,666	15.5%	\$ 375,064,525	\$ 57,235,809	15.3%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 16.7% of Fiscal Year Elapsed

	October 31, 2007			October 31, 2006		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 108,595,822	\$ 22,446,379	20.7%	\$ 113,423,076	\$ 22,575,195	19.9%
Public Service	5,308,955	971,553	18.3%	5,640,321	962,070	17.1%
Academic Support	23,832,589	3,262,238	13.7%	15,631,432	3,285,541	21.0%
Student Services	24,914,859	4,267,932	17.1%	24,224,954	4,082,239	16.9%
Institutional Support	50,518,036	11,677,573	23.1%	47,218,106	11,228,174	23.8%
Staff Benefits	10,082,226	1,333,917	13.2%	10,086,728	1,448,497	14.4%
Operations & Maintenance of Plant	26,800,503	8,948,260	33.4%	25,368,333	7,679,185	30.3%
Repairs & Rehabilitation	5,992,591	1,852,742	30.9%	1,187,012	1,382,248	116.4%
Special Items:						
Reserve - Campus	1,800,771	-	0.0%	1,716,448	-	0.0%
Reserve - Compensation	13,570,650	-	0.0%	6,234,375	-	0.0%
Reserve - Operating	4,209,167	-	0.0%	1,317,833	-	0.0%
Reserve - New Campuses	500,000	-	0.0%	1,000,000	-	0.0%
Reserve - Non-operating	500,000	-	0.0%	445,595	-	0.0%
TOTAL UNRESTRICTED	276,626,169	54,760,594	19.8%	253,494,213	52,643,149	20.8%
AUXILIARY FUND						
Student Activities	6,080,844	1,298,790	21.4%	5,673,892	1,291,332	22.8%
Sales & Services	3,929,815	1,018,203	25.9%	5,185,857	1,306,390	25.2%
Reserve - Campus	567,459	-	0.0%	244,900	-	0.0%
Reserve - District	364,163	-	0.0%	408,233	-	0.0%
Transfers-out	117,913	37,097	31.5%	105,000	48,427	46.1%
TOTAL AUXILIARY	11,060,194	2,354,090	21.3%	11,617,882	2,646,149	22.8%
RESTRICTED FUND						
State Appropriations	23,258,341	4,102,699	17.6%	20,959,931	3,480,948	16.6%
Grants & Contracts	33,691,255	3,775,774	11.2%	31,355,580	2,678,641	8.5%
Scholarships	45,954,288	2,765,264	6.0%	45,916,014	2,649,375	5.8%
Subtotal Grants, Contracts & Scholarships	102,903,884	10,643,737	10.3%	98,231,525	8,808,964	9.0%
Richland Collegiate High School	-	-	n/a	-	-	0.0%
TOTAL RESTRICTED	102,903,884	10,643,737	10.3%	98,231,525	8,808,964	9.0%
RICHLAND COLLEGIATE H.S.						
Expenditures	1,806,465	219,996	12.2%	-	-	0.0%
TOTAL COLLEGIATE HIGH SCHOOL	1,806,465	219,996	12.2%	-	-	0.0%
SUBTOTAL EXPENDITURES & USES	392,396,712	67,978,417	17.3%	363,343,620	64,098,262	17.6%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	912,810	42.8%	1,894,389	903,690	47.7%
LoanStar Loan to Debt Service Fund	208,281	-	0.0%	208,281	-	0.0%
Institutional Matching-Contracts/Grants	63,000	-	0.0%	63,000	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	-	0.0%	3,092,777	1,523	0.0%
Unexpended Plant Fund	1,500,000	-	0.0%	2,000,000	-	0.0%
Debt Service Fund	3,051,579	-	0.0%	4,462,458	-	0.0%
TOTAL TRANSFERS & DEDUCTIONS	11,481,422	912,810	8.0%	11,720,905	905,213	7.7%
TOTAL EXPENDITURES & USES	\$ 403,878,134	\$ 68,891,227	17.1%	\$ 375,064,525	\$ 65,003,475	17.3%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 16.7% of Fiscal Year Elapsed

	October 31, 2007			October 31, 2006		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$ 182,886,575	\$ 33,093,791	18.1%	\$ 175,723,849	\$ 32,152,600	18.3%
Staff Benefits	10,082,226	1,333,917	13.2%	10,086,728	1,448,497	14.4%
Purchased Services	11,236,628	3,203,339	28.5%	10,964,232	2,492,127	22.7%
Operating Expenses	53,853,262	13,584,827	25.2%	47,465,742	12,002,166	25.3%
Supplies & Materials	7,037,187	3,271,384	46.5%	7,077,648	3,631,148	51.3%
Minor Equipment	976,300	995,588	102.0%	1,305,220	1,543,370	118.2%
Capital Outlay	4,774,084	1,401,444	29.4%	3,737,863	1,344,031	36.0%
Charges	(14,800,681)	(2,123,696)	14.3%	(13,581,320)	(1,970,790)	14.5%
SUBTOTAL UNRESTRICTED	256,045,581	54,760,594	21.4%	242,779,962	52,643,149	21.7%
Reserve - Campus	1,800,771	-	0.0%	1,716,448	-	0.0%
Reserve - Compensation	13,570,650	-	0.0%	6,234,375	-	0.0%
Reserve - Operating	4,209,167	-	0.0%	1,317,833	-	0.0%
Reserve - New Campuses	500,000	-	0.0%	1,000,000	-	0.0%
Reserve - Non-operating	500,000	-	0.0%	445,595	-	0.0%
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	912,810	42.8%	1,894,389	903,690	47.7%
LoanStar Loan to Debt Service Fund	208,281	-	0.0%	208,281	-	0.0%
Institutional Matching - Contracts/Grants	63,000	-	0.0%	63,000	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	-	0.0%	3,092,777	1,523	0.0%
Unexpended Plant Fund	1,500,000	-	0.0%	2,000,000	-	0.0%
Debt Service Fund	3,051,579	-	0.0%	4,462,458	-	0.0%
TOTAL UNRESTRICTED	288,107,591	55,673,404	19.3%	265,215,118	53,548,362	20.2%
AUXILIARY FUND	11,060,194	2,354,090	21.3%	11,617,882	2,646,149	22.8%
RESTRICTED FUND	102,903,884	10,643,737	10.3%	98,231,525	8,808,964	9.0%
RICHLAND COLLEGIATE HIGH SCHOOL	1,806,465	219,996	12.2%	-	-	0.0%
TOTAL EXPENDITURES & USES	\$ 403,878,134	\$ 68,891,227	17.1%	\$ 375,064,525	\$ 65,003,475	17.3%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) The actual percent of *Tuition* is slightly higher than prior years due to collections being higher than projected for both credit and continuing education.
- (2) Actual *Sales & Services* reflects a lower than normal percent of budget due to a reduction in revenues for video-based courses that continue to experience competition from on-line distance learning courses.
- (3), (5) Actual *Instruction* and *Institutional Support* reflects board approved salary adjustments not yet budgeted. During the Fall budget revision, salary and other board-approved compensations were reallocated from reserves to functional areas.
- (4) Actual *Academic Support* reflects a lower than normal percent of budget due to the allocation of funds for the community campuses which have not yet been expended.

FINANCIAL REPORT NO. 17

Approval of Adjustments to the Budget for Fiscal Year 2007-08

It is recommended that adjustments to the budget for fiscal year 2008-08 be approved and the budget be revised.

Background

Board Policy CC (Local) provides the following: *The Budget may be amended during the fiscal year upon approval of the Board according to the Business Office Procedures Manual.* Normally, the administration proposes adjustments to the budget in Fall and Spring semesters.

The Planning and Budget Committee reviewed the proposed adjustments on November 20, 2007. Following a presentation and question/answer period, the committee approved submitting the proposed adjustments to the Board for formal action. Members of the committee present were Trustee Flores (chair), and Trustee Williams. Trustee Ferguson also attended the meeting.

Most adjustments in a Fall semester are due to encumbrances carried forward from the prior fiscal year, distribution of salary increases, reallocations from reserve to departmental accounts, and corrections to income estimates based on Fall enrollments. This is true for the Fall 2007 revision.

Release of the reserved funds for 2009 benefits are proposed to be used as follows: 1) \$400,000 to restore the enrollment growth incentive funding level to \$1 million for 2007-08, 2) \$5 million for planned maintenance to bring the total available for 2007-08 to \$10 million, 3) \$300,000 additional funding for emergency/crisis communication bringing the total to \$1.5 million, 4) \$375,000 in reserve for pending adjustments to police officer salaries, and 5) continue to reserve \$1 million until official notification from the State for total restoration of funds.

Other significant adjustments include the following:

- Tuition was adjusted upward by \$220,026 based on projected continuing education enrollments
- General revenue was increased by \$126,201
- Sales & Services for the Auxiliary Fund increased by \$441,500 because UCD has not yet been sold
- The unexpended plant fund shows a \$4,850,000 increase in transfers-in for support for bond and other projects by campuses.

Commercial paper in the amount of \$125 million has been issued since September

1, 2007.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 PROPOSED CURRENT FUNDS OPERATING BUDGET
Revenues & Additions

	2008		
	Original	Proposed Change	Fall Revision
Unrestricted Fund:			
State Appropriations	\$ 89,473,204	\$ -	\$ 89,473,204
Tuition	64,164,856	220,026	64,384,882
Taxes for Current Operations	119,889,500	-	119,889,500
Federal Grants and Contracts	1,048,090	(66,235)	981,855
State Grants and Contracts	131,292	20,540	151,832
Investment Income	6,250,000	-	6,250,000
General Revenue	2,150,649	126,201	2,276,850
Use of Fund Balance	5,000,000	16,775,981	21,775,981
Total	\$ 288,107,591	\$ 17,076,513	\$ 305,184,104
Auxiliary Fund:			
Sales & Services	\$ 6,104,397	\$ 441,500	\$ 6,545,897
Investment Income	432,000	(58,574)	373,426
Transfers-in	4,523,797	-	4,523,797
Use of Fund Balance	-	735,408	735,408
Total	\$ 11,060,194	\$ 1,118,334	\$ 12,178,528
Restricted Fund:			
Insurance/Retirement Match	\$ 23,258,341	\$ -	\$ 23,258,341
SBDC State Match	1,501,733	-	1,501,733
Subtotal State Appropriations	24,760,074	-	24,760,074
Grants & Contracts			
Federal	63,601,103	-	63,601,103
State	7,032,507	-	7,032,507
Local	6,568,181	-	6,568,181
Transfers-in	942,019	-	942,019
Total	\$ 102,903,884	\$ -	\$ 102,903,884
Richland Collegiate High School	-	68,372	68,372
Grand Total	\$ 102,903,884	\$ 68,372	\$ 102,972,256
Richland Collegiate High School			
State Funding	\$ 1,806,465	\$ 272,857	\$ 2,079,322
Investment Income	-	10,000	10,000
Total	\$ 1,806,465	\$ 282,857	\$ 2,089,322
TOTAL CURRENT FUNDS REVENUES & ADDITIONS	\$ 403,878,134	\$ 18,546,076	\$ 422,424,210

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 PROPOSED CURRENT FUNDS OPERATING BUDGET
Expenditures & Uses by Function

	2008		
	Original	Proposed Change	Fall Revision
Unrestricted Fund			
Instruction	\$ 108,595,822	11,500,478	\$ 120,096,300
Public Service	5,308,955	41,004	5,349,959
Academic Support	23,832,589	(5,851,405)	17,981,184
Student Services	24,914,859	803,668	25,718,527
Institutional Support	50,518,036	2,358,924	52,876,960
Staff Benefits	10,082,226	173,752	10,255,978
Operations & Maintenance	26,800,503	981,431	27,781,934
Repairs & Rehabilitation	5,992,591	14,132,398	20,124,989
Reserve - Campus	1,800,771	1,173,013	2,973,784
Reserve - Compensation	6,505,961	(6,505,961)	-
Reserve - State Funding Reduction	7,064,689	(6,051,332)	1,013,357
Reserve - Operating	4,209,167	(432,195)	3,776,972
Reserve - New Campuses	500,000	-	500,000
Reserve - Non-operating	500,000	(170,806)	329,194
Mandatory Transfers	2,406,046	73,544	2,479,590
Non-mandatory Transfers	9,075,376	4,850,000	13,925,376
Total	\$ 288,107,591	\$ 17,076,513	\$ 305,184,104
Auxiliary Fund			
Student Activities	\$ 6,080,844	\$ 328,215	\$ 6,409,059
Sales & Services	3,929,815	825,560	4,755,375
Reserve - Campus	567,459	(35,441)	532,018
Reserve - District	364,163	-	364,163
Transfers-out	117,913	-	117,913
Total	\$ 11,060,194	\$ 1,118,334	\$ 12,178,528
Restricted Fund			
State Appropriations	\$ 23,258,341	\$ -	\$ 23,258,341
Grants & Contracts	33,691,255	-	33,691,255
Scholarships	45,954,288	-	45,954,288
Total	\$ 102,903,884	\$ -	\$ 102,903,884
Richland Collegiate High School	-	68,372	68,372
Grand Total	\$ 102,903,884	\$ 68,372	\$ 102,972,256
Richland Collegiate High School			
Instruction	\$ 1,001,000	\$ 227,500	\$ 1,228,500
Academic Support	241,156	(66,180)	174,976
Student Services	154,029	19,800	173,829
Institutional Support	410,280	101,737	512,017
Total	\$ 1,806,465	\$ 282,857	\$ 2,089,322
TOTAL CURRENT FUNDS EXPENDITURES & USES	\$ 403,878,134	\$ 18,546,076	\$ 422,424,210

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 PROPOSED NON-OPERATING BUDGET
Revenues & Expenditures

Unexpended Plant Fund

	2008		
	Original	Proposed Change	Fall Revision
Revenues & Additions:			
Investment Revenue	\$ 1,600,000	\$ 230,000	\$ 1,830,000
General Obligation Bonds	-	-	-
Commercial Paper	150,000,000	-	150,000,000
Transfers-in	1,500,000	4,850,000	6,350,000
Use of Fund Balance	25,223,654	(230,000)	24,993,654
Total	\$ 178,323,654	\$ 4,850,000	\$ 183,173,654
Expenditures & Uses:			
Bldg & Physical Plant Repairs	\$ 9,820,451	\$ -	\$ 9,820,451
Construction & Land Purchases	148,006,942	4,850,000	152,856,942
Architects	16,787,341	-	16,787,341
Furniture & Equipment	3,635,464	-	3,635,464
Bond Cost of Issuance	-	-	-
Commercial Paper Cost of Issuance	73,456	-	73,456
Total	\$ 178,323,654	\$ 4,850,000	\$ 183,173,654

FINANCIAL REPORT NO. 18

Approval of Membership in North Central Texas Regional Certification Agency

It is recommended that authorization be given to renew membership in the North Central Texas Regional Certification Agency in an amount not to exceed \$36,180 for the period September 1, 2007 through August 31, 2008.

Background

In 1985, The Board of Trustees adopted a simple policy declaration on the subject of outreach to minority, disadvantaged, and woman-owned business enterprises. The statement recognized certification of eligible firms through the Dallas Regional Minority Purchasing Council. This organization became the Dallas/Fort Worth Minority Business Development Council. In 1991, this agency and also the City of Dallas, which had been the principal certifying agency for the public sector in Dallas County, discontinued certification programs.

In November 1991, the Board of Trustees approved an interlocal agreement for establishing a North Central Texas Regional Certification Agency with responsibility for performing certification services for participating public entities. DCCCD has been a member each subsequent year.

The annual membership fee of \$36,180 for 2007/2008 is due December 1, 2007.

Funds are budgeted in the institutional memberships account #23951, division #11-11-107020.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

FINANCIAL REPORT NO. 19

Approval of Agreement with Ford Motor Company

It is recommended that authorization be given to approve an agreement with Ford Motor Company to reimburse Brookhaven College in an amount not to exceed \$100,889.52 for the period January 1, 2008 through December 31, 2008, for technical service instruction for Brookhaven College.

Background

This is a partnership between Brookhaven College and Ford Motor Company for Ford Motor Company to reimburse Brookhaven College for wages and benefits for technical service instruction for the automotive division.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Sharon L. Blackman, president.

Ford Motor Company will reimburse Brookhaven College for expenses related to automotive technology instruction in an amount not to exceed \$100,889.52. There is no additional financial obligation on Brookhaven College associated with this agreement.

Submitted by Dr. Sharon Blackman, president, Brookhaven College and Dr. Richard McCrary, interim vice president, Brookhaven College

FINANCIAL REPORT NO. 20

Approval of Amendment to Agreement with TFP Group, Inc. DBA Training Funding Partners

It is recommended that authorization be given to approve an amendment to the agreement with TFP Group, Inc. The amendment is to add a provision to pay TFP a per-student per-course fee of \$10.00 for courses that are from seven to eight hours in length. The maximum contract amount and all other contract terms remain the same for El Centro College/Bill J. Priest.

Background

The original contract is for professional services to be provided by TFP Group, Inc. to corporate customers of the Bill J. Priest Institute for Economic Development, a campus of El Centro College (BJP) on behalf of BJP. Board Policy GG (LEGAL) provides the following direction: *A contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.* Services are provided by TFP Group, Inc. to meet specific company/customer learning needs and under direction and management of the Bill J. Priest Institute.

This amendment is to modify the fee section of the original contract to include a provision to pay TFP Group, Inc. a \$10.00 per-person per-course fee in addition to the per-contact-hour fee described in the contract. This fee will apply to courses that are from seven (7) to eight (8) hours in length. The original contract maximum of \$940,463 will not change. The amendment must be approved by the Board irrespective of any dollar threshold.

The fee structure in the original contract, approved by the Board in July 2007, was based on services forecasted to be needed to meet customer needs. A specific customer has requested additional services that warranted re-examination of and an adjustment to the vendor's fee model. The adjustment requested will allow delivery of additional training services to the customer. The additional fees paid to the vendor are offset by a corresponding fee to the customer.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Huan Luong, vice president of

business services, that relevant provisions of the *Board Policy Manual* have been observed;

- Approval of the substance of the agreement by Micheal Jackson, Interim President.

Estimated revenues are \$155,000. Estimated expenditures are \$940,463. Financial resources are budgeted in account #11-20-703010-22321.

Submitted by Dr. Micheal Jackson, interim president, El Centro College and Ms. Genie Dillon, director of solutions development, Bill Priest Institute

FINANCIAL REPORT NO. 21

Approval of Interlocal Agreement with City of Mesquite

It is recommended that authorization be given to approve an Interlocal agreement with the City of Mesquite in an amount not to exceed \$1,500 for the period January 09, 2008 to February 08, 2008 training provided by Eastfield College.

Background

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal cooperation contract and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides this direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be renewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Carol Brown, president.

Estimated revenue is \$1,500.

Submitted by Dr. Carol Brown, president, Eastfield College

FINANCIAL REPORT NO. 22

Approval of Fifth Amendment to Lease Agreement with Aberfeldy Limited Partnership

It is recommended that authorization be given to approve an agreement with Aberfeldy Limited Partnership. This amendment is to rent 7,036 square feet (for four suites, as reflected in Exhibit "A" attached to the agreement) and extend the current lease for the Richland Annex office building near the Richland College campus.

The cost of the rental space under the fifth amendment will be \$77,396, per year, for a term of three years, beginning January 1, 2008, through December 31, 2010. The total cost of this amendment will be \$232,188.

Background

This agreement is to extend the current lease term and adjust the square footage of rented space in the Richland Annex office building across the street from Richland College. Richland's enrollment increase in the American English & Culture Institute (AECI) makes the need for this space immediate.

A. New Space. The cost per square foot is \$11, effective January 1, 2008, through the third year of the lease. (Total annual amount of \$77,396 for 7,036 square feet.)

B. Cost per Square Foot. The cost per square foot per year to extend the lease (7,036 square feet), beginning January 1, 2008 through December 31, 2010, is:

7,036 <u>square feet</u>	01/01/08 - 12/31/08	x \$11.00/sq.ft.	= \$ 77,396
(per month: \$6,450)	01/01/09 - 12/31/09	x \$11.00/sq.ft.	= \$ 77,396
	01/01/10 - 12/31/10	x \$11.00/sq.ft.	= \$ <u>77,396</u>
		Total	= \$232,188

The monies generated by increased student enrollment will be more than sufficient to offset the additional expense of leasing and will provide needed classroom/lab instruction in this space.

Submitted by Dr. Stephen Mittelstet, president, Richland College and Mr. Ronald Clark, vice president of business services, Richland College

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses
(Tab 23)**

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	0	0
Total	0	0	0	0

Respondents from Which Recommendations for Agreements
In the Financial Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	0	0
Total	0	0

Recommendations in the Financial Reports Sections
September 4, 2007 – December 4, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	3	38	356,070	7
Not classified	5	63	4,785,136	93
Total	8	100	5,141,206	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

PERSONNEL REPORT NO. 24

Consideration of Resignations, Retirement and Phased Faculty Retirements

RESIGNATIONS

Flippen, Marialane (District Office)	Assistant District Director, Resource Development	December 4, 2007
Dyer, Julia (LeCroy Center)	Producer	December 10, 2007
Pagano, Carmencita (Richland)	Project Leader	October 5, 2007

RETIREMENT

Joiner, Patrice (Richland)	Instructor, International Business	December 13, 2007
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PHASED FACULTY RETIREMENTS

David, Billie (El Centro)	Instructor, LRC	Spring Semester 2008
Henslee, Jimmie (El Centro)	Instructor, Accounting	February 1, 2008
Young, Gordon (Richland)	Instructor, Art	Fall Semester 2008

Background

Resignations

Ms. Marialane Flippen (District Office) is resigning for personal reasons after serving the district for four years. Ms. Julia Dyer (LeCroy Center) is resigning for personal reasons after serving the district for eight years. Ms. Carmencita Pagano (Richland) is resigning after serving the district for six years due to relocation.

Retirement

Ms. Patrice Joiner (Richland) is retiring after serving the District for forty-one years.

Phased Faculty Retirements

Mr. Billie David (El Centro) has declared his participation in the Phased Faculty Retirement program after serving the District for thirty-six years. Mr. Jimmie Henslee (El Centro) has declared his participation in the Phased Faculty Retirement program after serving the District for forty-one years. Mr. Gordon Young (Richland) has declared his participation in the Phased Faculty Retirement program after serving the District for thirty-four years.

Submitted by Mr. Denys Blell, vice chancellor of human and organizational development

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
 ADJUNCT FACULTY TEACHING CREDIT CLASSES
 BY ETHNICITY & LOCATION
 PAID ON OCTOBER 31, 2006
 (Tab 25)

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 10/31/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White/Non-Hispanic	346	82.78%	88	60.69%	212	78.52%	156	62.65%
Black/Non-Hispanic	29	6.94%	46	31.72%	32	11.85%	65	26.10%
Hispanic/Mexican-American	19	4.55%	5	3.45%	14	5.19%	13	5.22%
Asian/Pacific Islander	23	5.50%	2	1.38%	11	4.07%	13	5.22%
American Indian/Alaskan Native	0	0.00%	0	0.00%	1	0.37%	2	0.80%
Non Res Alien/For. National	1	0.24%	1	0.69%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	3	2.07%	0	0.00%	0	0.00%
Total	418	100.00%	145	100.00%	270	100.00%	249	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 10/31/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White/Non-Hispanic	137	63.13%	234	72.90%	423	77.05%	1,596	73.58%
Black/Non-Hispanic	48	22.12%	44	13.71%	50	9.11%	314	14.48%
Hispanic/Mexican-American	15	6.91%	14	4.36%	25	4.55%	105	4.84%
Asian/Pacific Islander	10	4.61%	27	8.41%	41	7.47%	127	5.86%
American Indian/Alaskan Native	2	0.92%	1	0.31%	6	1.09%	12	0.55%
Non Res Alien/For. National	1	0.46%	0	0.00%	1	0.18%	4	0.18%
Other/Not Reported	4	1.84%	1	0.31%	3	0.55%	11	0.51%
Total	217	100.00%	321	100.00%	549	100.00%	2,169	100.00%

PAID ON OCTOBER 31, 2007

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 10/31/07	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White/Non-Hispanic	314	83.07%	87	63.04%	191	74.90%	132	59.46%
Black/Non-Hispanic	26	6.88%	40	28.99%	36	14.12%	62	27.93%
Hispanic/Mexican-American	17	4.50%	4	2.90%	17	6.67%	16	7.21%
Asian/Pacific Islander	18	4.76%	4	2.90%	9	3.53%	9	4.05%
American Indian/Alaskan Native	0	0.00%	1	0.72%	1	0.39%	2	0.90%
Non Res Alien/For. National	1	0.26%	1	0.72%	0	0.00%	0	0.00%
Other/Not Reported	2	0.53%	1	0.72%	1	0.39%	1	0.45%
Total	378	100.00%	138	100.00%	255	100.00%	222	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 10/31/07	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White/Non-Hispanic	113	57.95%	198	72.79%	388	78.86%	1,423	72.90%
Black/Non-Hispanic	45	23.08%	35	12.87%	42	8.54%	286	14.65%
Hispanic/Mexican-American	16	8.21%	11	4.04%	19	3.86%	100	5.12%
Asian/Pacific Islander	10	5.13%	25	9.19%	37	7.52%	112	5.74%
American Indian/Alaskan Native	2	1.03%	1	0.37%	4	0.81%	11	0.56%
Non Res Alien/For. National	1	0.51%	0	0.00%	0	0.00%	3	0.15%
Other/Not Reported	8	4.10%	2	0.74%	2	0.41%	17	0.87%
Total	195	100.00%	272	100.00%	492	100.00%	1,952	100.00%

Submitted by Mr. Denys Blell, vice chancellor of human and organizational development

PERSONNEL REPORT NO. 26

Approval of Warrants of Appointment for Security Personnel

It is recommended that warrants of appointment be approved for the following College Police/Peace Officers for the periods indicated:

<u>NAME</u>	<u>PERIOD OF APPOINTMENT</u>
Brewer, Walter (North Lake) (Part-time)	From 8:00 a.m., December 5, 2007, through termination of DCCCD employment
Smith, Rhonda (North Lake) (Part-time)	From 8:00 a.m., December 5, 2007, through termination of DCCCD employment

Submitted by Mr. Denys Blell, vice chancellor of human and organizational development

PERSONNEL REPORT NO. 27

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

JENNIE BANKS (Eastfield) -- \$48,152 per year from December 5, 2007 through August 31, 2008, plus \$125 per month business and travel allowance
Director, Academic Advising and TSI
Biographical Sketch: B.S., Lamar University, Beaumont, TX
Experience: Academic Advisor, TSI Coordinator, Senior Academic Advisor and Interim Director, Academic Advising and TSI, Eastfield College

PAUL McCARTHY (El Centro) -- \$176,908 for three years beginning no later than February 1, 2008 through January 31, 2011, plus \$510 per month business and travel allowance and an amount not to exceed \$10,000 for moving/relocation expenses
College President
Biographical Sketch: Ph.D. and M.A., Michigan State University, East Lansing, MI; B.A., Aquinas College, Grand Rapids, MI
Experience: Dean of Humanities and International Programs, North Seattle Community College, Seattle, WA; Vice President, El Centro College; President, Prairie State College, Chicago Heights, IL

SUSAN PIERCE (El Centro) -- \$61,691 per year from December 5, 2007 through August 31, 2008, plus \$150 per month business and travel allowance
College Director, Business Operations
Biographical Sketch: B.S., Texas Woman's University, Denton, TX
Experience: Accountant and General Accounting Supervisor, District Service Center; Coordinator, Grants Management and Contracts, El Centro College-BJP Campus

KAREN BLUE (Mountain View) -- \$41,916 per year from December 5, 2007 through August 31, 2008, plus \$125 per month business and travel allowance
Director of Teacher Preparation Program
Biographical Sketch: M.Ed., University of Texas at Arlington, Arlington, TX; B.S., Texas A&M University-Galveston, Galveston, TX
Experience: Adjunct Faculty and Instructional Specialist III, Mountain View College

NICOLE ROBERSON (North Lake) -- \$75,000 per year from December 5, 2007 through August 31, 2008, plus \$180 per month business and travel allowance
Executive Dean

Biographical Sketch: Ph.D., Regent University, Virginia Beach, VA; M.B.A., Thunderbird School of Global Management, Glendale, AZ; B.B.A., University of North Texas, Denton, TX

Experience: Adjunct Faculty, Cedar Valley College; Equal Opportunity Specialist, United States Department of Education, Dallas, TX; Coordinator of Equal Opportunity and Affirmative Action Officer, University of Texas at Arlington, Arlington, TX

KRISTYN EDNEY (Richland) -- \$76,436 per year from May 1, 2008 through August 31, 2008, plus \$180 per month business and travel allowance
Charter High School Principal

Biographical Sketch: Ph.D. and M.S., Texas A&M University-Commerce, Commerce, TX; B.A., Texas A&M University-College Station, College Station, TX

Experience: Summer School Principal, Garland Independent School District-Garland High School, Garland, TX; Assistant Principal, Garland Independent School District-North Garland High School, Garland, TX; Principal, Richland Collegiate High School, Dallas, TX

REGULAR APPOINTMENT FACULTY

VICTOR SOTO-MEDINA (Mountain View) -- \$42,040 (Range F01 – Masters Degree or equivalency) January 7, 2008 through May 8, 2008
Instructor, Music

Biographical Sketch: M.A., Minnesota State University-Mankato, Mankato, MN; B.A., Southwest Minnesota State University, Marshall, MN

Experience: Instructor, University of Panama, Panama City, Panama; Visiting Scholar-Faculty, Mountain View College

RANDY CONINE (Richland) -- \$74,963 (Range F03 – Masters Degree and 48 additional hours)

Instructor, English and Peace Studies

Note: Mr. Conine is recommended for a transfer into this faculty position. He is currently serving on a three-year faculty contract which remains in effect.

TEMPORARY APPOINTMENT FACULTY

WENDI LUNDQUIST (El Centro) -- \$40,000 (Range F01 – Masters Degree or equivalency) January 7, 2008 through May 8, 2008

Instructor, English

Biographical Sketch: M.A., Southern Methodist University, Dallas, TX; B.A., Texas Christian University, Fort Worth, TX

Experience: Adjunct Faculty, Southern Methodist University, Dallas, TX; Adjunct Faculty, Tarrant County College-Northwest Campus, Fort Worth, TX; Adjunct Faculty, El Centro College

PAULINA CANTU (Mountain View) -- \$40,000 (Range F01 – Masters Degree or equivalency) January 7, 2008 through May 8, 2008

Instructor, Spanish

Biographical Sketch: M.A. and B.A., University of Texas at Arlington, Arlington, TX

Experience: Instructional Lab Assistant and Adjunct Faculty, Mountain View College

DEBRA YODER (Mountain View) -- \$46,000 (Range F04 – Earned Doctorate) January 7, 2008 through May 8, 2008

Instructor, Psychology

Biographical Sketch: Ed.D., University of Texas at Austin, Austin, TX; M.S., Texas A&M-Commerce, Commerce, TX

Experience: Director Services to Special Populations, Richland College; Temporary Faculty, Mountain View College

INCREASE BUSINESS AND TRAVEL ALLOWANCE

MICHELE PADILLA (District Office) is recommended for an increase to her business and travel allowance from \$95 to \$125 per month effective November 1, 2007

Background

Regular Appointment Administrators

Ms. Jennie Banks (Eastfield) (Anglo-American) is recommended to fill a position due to the resignation of Frank Blair. Dr. Paul McCarthy (El Centro) (Anglo-American) is recommended to fill a position due to Dr. Lassiter's appointment as Chancellor. Ms. Susan Pierce (El Centro) (Anglo-American) is recommended to fill a position due to the resignation of Kayle Jones. Ms. Karen Blue (Mountain View) (Anglo-American) is recommended to fill a position created due to the transfer of Michael Santiago to Eastfield. Dr. Nicole Roberson (North Lake) (African-American) is recommended to fill a position due to the retirement of Chip Ates. Dr. Kristyn Edney (Richland) (Anglo-American) is recommended to fill a position due to the resignation of Theresa Williams.

Regular Appointment Faculty

Mr. Victor Soto-Medina (Mountain View) (Hispanic) is recommended to fill a new position due to increased enrollment. Mr. Randy Conine (Richland) (Anglo-American) is recommended to fill a position due to the resignation of Jenna Blondel.

Temporary Appointment Faculty

Ms. Wendi Lundquist (El Centro) (Anglo-American) is recommended to fill a position due to increased enrollment. Ms. Paulina Cantu (Mountain View) (Hispanic) is recommended to fill a position due to the resignation of Dulce Berbarie. Ms. Debra Yoder (Mountain View) (Anglo-American) is recommended to fill a position due to increased enrollment.

Increase Business and Travel Allowance

Ms. Michele Padilla (District Office) (Anglo-American) is recommended for an increase to her business and travel allowance from \$95 to \$125 per month effective November 1, 2007.

Submitted by Mr. Denys Blell, vice chancellor of human and organizational development

NEW HIRES ETHNICITY INFORMATION

September 2007 through December 2007

Regular Administrators & Faculty

(Tab 28)

<u>December 2007</u>	<u>Anglo-Am</u>	<u>African-Am</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	5	1	0	0	0	0	6
FACULTY	1	0	1	0	0	0	2
TOTAL TO DATE	19	12	6	1	0	0	38

Visiting Administrators & Faculty

<u>December 2007</u>	<u>Anglo-Am</u>	<u>African-Am</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	3	4	1	0	0	0	8

Non Grant Temporary and Alternative Administrators & Faculty

<u>December 2007</u>	<u>Anglo-Am</u>	<u>African-Am</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	2	0	1	0	0	0	3
TOTAL TO DATE	7	4	1	0	0	0	12

Grant Funded Administrators & Faculty

<u>December 2007</u>	<u>Anglo-Am</u>	<u>African-Am</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	0	1	0	0	0	0	1

GRAND TOTAL: 59

Submitted by Mr. Denys Blell, vice chancellor of human and organizational development

INFORMATIVE REPORT NO. 29

Notice of Grant Awards

Awards in this informative report are usually funded by local, state, or federal public agencies and are budgeted in DCCCD's restricted fund. (Occasionally, private grants managed through Fund 13 are also included in this report.) The fiscal year for each award is defined by the grantor and often will not correspond to DCCCD's fiscal year. In addition to guidelines established by the funding agency, administration of grant awards is subject to all DCCCD policies and procedures.

As provided by Board Policy CAB (Regulation), Grant Receipt Process, the chancellor advises trustees that DCCCD has received notice of the following grant awards.

- The Texas Higher Education Coordinating Board has awarded the DCCCD, Brookhaven College, \$15,000 to support the Statewide Discipline-Based Vertical Teams. The purpose of this grant is to assist with creating teams of public school educators and institutions of higher education faculty that will work on standards and expectations which address what students must know to succeed in post secondary programs, and also to evaluate whether high school curriculum prepares students successfully for college-level course work. The funding period is from November 18, 2007, to August 31, 2008.
- The Texas Higher Education Coordinating Board has awarded the DCCCD the following awards totaling \$99,000 to support the Collegiate G Force (Work Study Student Mentorship) Program. The funds are to be distributed equally between Brookhaven College, Eastfield College, Mountain View College and North Lake College. The purpose of this grant is to address the Participation and Success Goals of Closing the Gaps by 2015 by increasing the number of students who are pursuing and being retained in higher education. The funding period is from September 1, 2007, to August 31, 2008.

<u>College</u>	<u>Amount</u>
Brookhaven	\$ 24,750
Eastfield	\$ 24,750
Mountain View	\$ 24,750
North Lake	\$ 24,750

- The Texas Higher Education Coordinating Board has awarded the DCCCD, R. Jan LeCroy Center for Education Telecommunications, \$280,834 for the STARLINK (State of Texas Academic Resource Link) State grant. The purpose of this grant is to provide community colleges with faculty development training. The

funding period is from September 1, 2007, to August 31, 2008.

- The Texas Community College Education Initiative (TCCEI), a division of the Texas Association of Community Colleges, has awarded the DCCCD, R. Jan LeCroy Center for Educational Telecommunications, \$40,000 for the STARLINK (State of Texas Academic Resource Link). LCET will deliver specified programs and services in FY 2007-2008 to every TCCEI member via satellite and internet connections. The funding period is from September 1, 2007, to August 31, 2008.

The amounts of awards reported, to date, in fiscal year 2007-2008, and the amounts of awards for seven fiscal years, 2000-2001 through 2006-2007, appear in tables below.

Amounts of Awards Reported in Fiscal Year 2007-2008

<u>Month Reported</u>	<u>Amount</u>
September 2007	\$ 1,358,415
October 2007	\$ 10,309,885
November 2007	\$ 507,092
December 2007	\$ 434,834
January 2008	
February 2008	
March 2008	
April 2008	
May 2008	
June 2008	
July 2008	
August 2008 ¹	
<u>Total To Date</u>	<u>\$ 12,610,226</u>

Amounts of Awards Reported in Fiscal Years 2000-2001 through 2006-2007

<u>Type</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
Competitive	24,959,783	11,917,647	20,264,070	18,750,094	22,137,173	17,679,698	17,168,910
Pell Grants ¹	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783	39,780,918
Total	<u>38,367,275</u>	<u>31,575,670</u>	<u>46,463,931</u>	<u>48,649,756</u>	<u>53,586,988</u>	<u>49,147,481</u>	<u>56,949,828</u>

Background

The DCCCD received seven new awards as reported in the Informative Report for a

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

total of \$434,834.

Submitted by Mrs. Betheny Reid, executive director of DCCCD Foundation, Inc.

INFORMATIVE REPORT NO. 30

Receipt of Business and Corporate Contracts

The DCCCD colleges have contracted services with the following companies:

BROOKHAVEN COLLEGE

Companies:

Capform
Ford
Ford
Ford
GM
GM
GM
GM
GM
GM
Navarro Regional Hospital
Verbacom

Types of Training Provided:

Ingles' Minimo
Automatic Transmission Diagnosis
Automatic Transaxle Repair
Transfer Case & 4X4 Repair
Automatic Transmission Repair
Power Train Repair
4180e Transmission Repair
Aisin Transmission Repair
Vibration Correction
HVAC Repair
PALS (Pediatric Adv Life Support)
Presentation Skills

BHC TOTAL: \$19,762

CEDAR VALLEY COLLEGE

Companies:

American Ace Motorcycle Company
American Ace Motorcycle Company
American Animal Hospital Association
American Animal Hospital Association
American Animal Hospital Association
American Animal Hospital Association
American Animal Hospital Association
American Animal Hospital Association
Methodist Health System
TCI Tire Centers

Types of Training Provided:

Basic Rider
Advanced Rider Class
General Hospital & Clinic Info I
Examination Procedures I
Pharmacy & Pharmacology I
Animal Nursing I
Radiology & Ultrasound I
Laboratory Procedures I
Excel I
English as a Second I

CVC TOTAL: \$128,054

EASTFIELD COLLEGE

Companies:

Child Care Group
Child Care Group
Raytheon Company
Spinazzola Contractors

The Communications Workers of
America
Vista Wall
Youth Achievement Foundation

Types of Training Provided:

Science of Sensory Play
Toddler and Pre-School Guidance
Project Management
English Fundamentals for the
Workplace II
Special Topics Electronics
Telecommunications
PLC Training I, II, & III
English Fundamentals for the
Workplace II

EFC TOTAL: \$14,142

EL CENTRO COLLEGE

Companies:

Southern Botanical, Inc.
Low Birth Weight Development Center
Low Birth Weight Development Center
Dallas Airmotive
Medical City Dallas Hospital
UT Southwestern Medical Center
Corporate Express
Mary Kay, Inc.
Morrison Products, Inc.
Nestle Waters
Omegan Environmental Technologies
Web Converting of Dallas, Inc

Types of Training Provided:

English as a Second Language
English as a Second Language
Pre-GED in Spanish
Professional Development
Food Service Manager Certification
Emergency Medical Technician
Managing Multiple Priorities
Performance Excellence
Problem Solving
Managing Multiple Priorities
English as a Second Language
Lean Manufacturing

ECC TOTAL: \$59,722

MOUNTAIN VIEW COLLEGE

Companies:

Lockheed Martin
Lockheed Martin
Lockheed Martin
Lockheed Martin

Types of Training Provided:

Outlook-Basics and Beyond
Excel Level I
Excel Level II
Zodiak: Game of Strategy

MOUNTAIN VIEW COLLEGE

Lockheed Martin
Lockheed Martin
VECTA
AT&T
Workforce Development
Lew Sterrett
Beard Mechanical

Communication with Confidence
The Decision Path
Beginning Computers
Computer Fundamentals
Industry Related
GED classes
Excel I

MVC TOTAL: \$7,347

NORTH LAKE COLLEGE

Companies:
Dallas Joint Electrical Training

Type of Training Provided:
Career

NLC TOTAL: \$21,517

RICHLAND COLLEGE

Companies:
Alliance for Employee Growth &
Development
Alliance for Employee Growth &
Development
Chambrell Hill
City of Plano
Dallas County
DFW Test
The Forum
Guardian Home Healthcare
Meadowstone
Preston Place
Presbyterian Village North
Texas Health Resources

Types of Training Provided:
Web Design for Small Business

Computer

Emeritus
Professional Development
Professional Development
Technical
Emeritus
Phlebotomy
Emeritus
Emeritus
Emeritus
Workplace ESL

RLC TOTAL: \$11,414

TOTAL AMOUNT THIS REPORT: \$261,958

PREVIOUS YEAR: \$248,945

TOTAL AMOUNT THIS REPORT SINCE SEPTEMBER 2006:\$3,148,314

TOTAL AMOUNT FOR SAME PERIOD FOR PREVIOUS YEAR:\$3,396,844

Background

The DCCCD received awards totaling \$261,958

Submitted by Dr. Andrew Jones, vice chancellor of educational affairs

INFORMATIVE REPORT NO. 31

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in October, 2007.

VICE CHANCELLOR OF BUSINESS AFFAIRS
MONTHLY AWARD AND CHANGE ORDER SUMMARY FOR
OCTOBER, 2007

AWARDS:

2350	PRICE AGREEMENT FOR SHEET MUSIC (D-W) Pender's Music Co. Southern Music Co. Oak Cliff Sheet Music	\$12,000.00 (23-mo. estimate)
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This award is for a price agreement for sheet music to be used by Music departments throughout the District. No vendor can furnish all items required by the colleges; therefore, it is recommended that awards be made to all bidders to maximize product availability.

11288	CAMCORDERS & ASSOCIATED EQUIPMENT (RLC) B&H Photo Video	\$21,871.83
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This award consists of the purchase of three camcorder kits (camera, case & battery) and associated studio equipment to be used by the College Journalism Department. The main applications are for in-studio campus TV use, as well as in three levels of classes in TV Production given by the Studio Media Department.

11289	BROADCAST EQUIPMENT (RLC) GBS-Giesler Broadcasting Supply, Inc.	\$13,988.00
-------	--	-------------

This award consists of a radio console, microphones, and other studio equipment to be used by the college Journalism Department. The main applications are for use in KDUX internet radio broadcasting, (replacing an older system which is past its useful life), as well as in Audio Production classes given by the Studio Media Department.

11314	REPLACEMENT OF LOCHINVAR POWER-FIN BOILER (RLC) Ashcraft Company	\$13,900.00
-------	---	-------------

This award is for the purchase of a Lochinvar Power-Fin boiler to replace one of the two boiler systems used to heat classrooms, swimming pool, showers, and water faucets.

11315	PRICE AGREEMENT TO REMOVE/INSTALL WINDOW TINTING FILM (D-W) Amersol Inc. Architectural Glass Solutions Moonshadow, Inc.	23-month estimate not to exceed \$24,000.00
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This award is for a price agreement for removal and/or installation of window tinting film. The bidders quoted varying labor charges and discounts for specified manufacturers' lines of tint film. All three bidders are recommended for award to provide maximum flexibility regarding the awardees' locations and their specific product offerings.

5D99222	COMPUTERIZED VIRTUAL I.V. SIMULATOR AND TRAINING SYSTEM (ECC) Laerdal Medical Corporation	\$15,158.48
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This recommendation is for the purchase of a Virtual I. V. a comprehensive and fully interactive self directed learning system and simulator for training peripheral intravenous catheterization for use by students in the Health Occupation Program, includes a Virtual IV Haptics device, computer, and in-hospital software module; plus an extended warranty. The system incorporates five training activities, procedure video, system tutorial, anatomical viewer, practice case scenarios and competency training. Laerdal is the only authorized United States distributor for these products manufactured by Immersion Medical.

7D55176	REPLACE LIBRARY RFID WORKSTATIONS (NLC) 3M Library Systems	\$22,710.00
---------	--	-------------

This request consists of replacing two 3M Model 945 RFID staff workstations, no longer supported by 3M, with new Model 946 workstations. The new models also will be hosted by an existing desktop computer saving counter space instead of the old model which required a dedicated PC. The new system will read both the proprietary 3M tags currently in use as well as the ISO industry standard tags. At this time, North Lake College (NLC) is the only campus utilizing RFID tracking for books. Other campuses (using magnetic strips) have shown interest in the technology. NLC acquired its original equipment through joint funding with the City of Irving library. This equipment is proprietary to 3M Library Systems.

CHANGE ORDERS:

Harwood International Incorporated
Paramount Building – ECC
Purchase Order No. B8712
Change Order No. 1

Change: Request for additional fees for Construction Management Consulting Services.

Original Contract Amount	\$337,002.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	0.00
Net Increase this Change Order	14,536.00
Revised Contract Amount	\$351,538.00

Board approved original award 12/04/2004. This is for ECC project #5, *Progress Report on Construction Projects*.

Interior Design Group
S-Building Cafeteria – BHC
Purchase Order No. B11644
Change Order No. 1

Change: Request for additional fee for Change-of-scope to the renovation project.

Original Contract Amount	\$23,016.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	0.00
Net Decrease this Change Order	(797.50)
Revised Contract Amount	\$22,218.50

Vice chancellor of business affairs approved original award 01/23/2007. This is for BHC project #1, *Progress Report on Construction Projects*.

Maxim Mechanical Services – BID #11145
Heating Water Piping Replacement – ECC
Purchase Order No. B11901
Change Order No. 1

Change: Add isolation valves to each floor where work is being performed.
Add additional piping to eighth floor to server hydronic hot water
piping to ninth floor air handling units.

Original Contract Amount	\$498,700.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	0.00
Net Increase this Change Order	28,340.00
Revised Contract Amount	\$527,040.00

Board approved original award 07/10/2007. This is for ECC project #1, *Progress Report on Construction Projects*.

Stelco Industries, Inc
Handrails in Performance Hall – RLC
Purchase Order No. B11890
Change Order No. 1

Change: Credit to the contract for two (2) deleted handrails, not installed.

Original Contract Amount	\$15,000.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	0.00
Net Decrease this Change Order	(1,674.00)
Revised Contract Amount	\$13,326.00

Vice chancellor of business affairs approved original award 09/18/2007. This is for RLC project #4, *Progress Report on Construction Projects*.

3i/JE Dunn Construction – BID #11124
Paramount Building – ECC
Purchase Order No. 11283
Change Order No. 16

Change: Furnish 2 hubbell type ‘S’ fixtures of the new type directed by the Architect and add switch for the operation of lights.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	203,429.87
Net Increase this Change Order	1,959.00
Revised Contract Amount	\$10,741,188.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/JE Dunn Construction – BID #11124
Paramount Building – ECC
Purchase Order No. 11283
Change Order No. 17

Change: Purchase lobby tile and base only.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	205,388.87
Net Increase this Change Order	27,015.00
Revised Contract Amount	\$10,768,203.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/JE Dunn Construction – BID #11124
Paramount Building – ECC
Purchase Order No. 11283
Change Order No. 18

Change: Add door opening in mechanical rooms on floors 1, 2, 3, 4, and 7.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	232,403.87
Net Increase this Change Order	9,011.00
Revised Contract Amount	\$10,777,214.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/JE Dunn Construction – BID #11124
Paramount Building – ECC
Purchase Order No. 11283
Change Order No. 19

Change: Provide self leveling underlayment in room 6038 to cover conduit that will not be able to run below the slab due to existing conditions.
Provide light weight concrete in room 2020 in area shown on PR 14-A, revised sketch.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	241,414.87
Net Increase this Change Order	26,635.00
Revised Contract Amount	\$10,803,849.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/JE Dunn Construction – BID #11124
Paramount Building – ECC
Purchase Order No. 11283
Change Order No. 20

Change: Reinsulated existing domestic and heating water piping that was abated by EFI in the basement.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	268,049.87
Net Increase this Change Order	13,403.00
Revised Contract Amount	\$10,817,252.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/JE Dunn Construction – BID #11124
Paramount Building – ECC
Purchase Order No. 11283
Change Order No. 21

Change: Install elevator shunt trip breakers per the City of Dallas.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	281,452.87
Net Increase this Change Order	2,392.00
Revised Contract Amount	\$10,819,644.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/JE Dunn Construction – BID #11124
Paramount Building – ECC
Purchase Order No. 11283
Change Order No. 22

Change: Furnish and install new surgical lights in lieu of installing existing stored lights.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	283,844.87
Net Increase this Change Order	16,417.00
Revised Contract Amount	\$10,836,061.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/JE Dunn Construction – BID #11124
Paramount Building – ECC
Purchase Order No. 11283
Change Order No. 23

Change: Install first floor lobby tile.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	300,261.87
Net Increase this Change Order	39,042.00
Revised Contract Amount	\$10,875,103.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/JE Dunn Construction – BID #11124
Paramount Building – ECC
Purchase Order No. 11283
Change Order No. 24

Change: Change out VAV valves.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	339,303.87
Net Increase this Change Order	9,318.00
Revised Contract Amount	\$10,884,421.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/JE Dunn Construction – BID #11124
Paramount Building – ECC
Purchase Order No. 11283
Change Order No. 25

Change: Damper sensors and power associated with dampers.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	348,621.87
Net Increase this Change Order	14,439.00
Revised Contract Amount	\$10,898,860.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 32

Progress Report on Construction Projects

The status of all construction projects as of October 31, 2007 is shown on the attached charts.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of October 31, 2007

PROJECTS								DESIGN				CONSTRUCTION				Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
	BHC																		
1	Renovate cafeteria																		
2	Install gym bleachers																		
3	Install access control system																		
4	Recarpet Bldg. B,D,J,T																		
5	Provide acoustical study B304																		
	Bond Program																		
6	Construct Science bldg																		
7	Expand automotive tech																		
8	Construct Workforce & Continuing Ed bldg with expanded classrooms																		
	CVC																		
1	Install steps & railing southside Bldg. L																		
2	Install gate at Wintergreen Rd entrance																		
3	Install theater mezzanine																		
4	Install new kiln																		
5	Administrate lease for office modular Vet Tech bldg																		
6	Repair water damage bldgs B,C,D																		
7	Repair stairwell Bldg. A																		
	Bond Program																		
8	Expand mechanical infrastructure																		
9	Construct Science bldg																		
10	Construct Industrial Tech bldg																		
	DO																		
	Bond Program																		
1	District Office at 1601 Lamar																		
	DSC																		
1	Install emergency generator																		
2	Replace 140T chiller																		
	ECC																		
1	Replace HW & CW valves cent. plant																		
2	Replace domestic HW pipes Bldg. A																		
3	Modify storm drainage system																		
	Bond Program																		
4	Develop West Campus																		
5	Build Center for Allied Health & Nursing																		
	EFC																		
1	Replace lower courtyard																		
2	Reconstruct roadway																		
3	Evaluate renovation of lecture hall																		
4	Renovate HVAC Bldg. A, 2 nd floor																		
5	Replace drain piping Central Plant floor																		
6	Replace paint booth Bldg. T																		
	Bond Program																		
7	Develop South campus																		
8	Expand parking																		
9	Expand mechanical infrastructure																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of October 31, 2007

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	Project Status																		
10	Build General Classroom																		
11	Remodel vacated space																		
12	Construct Workforce Development																		
13	Construct Parent Child Study Center																		
14	Construct Industrial Technology Center																		
	LCET																		
1	Renovate server room																		
	MVC																		
1	Create ADA access to performance hall																		
2	Replace KIVA lighting																		
3	Replace access control																		
4	Install security cameras																		
	Bond Program																		
5	Build soccer fields & community recreation complex																		
6	Expand mechanical infrastructure																		
7	Construct Science bldg																		
8	Construct Performing Arts bldg																		
9	Remodel vacated space																		
10	Construct Economic & Workforce Center																		
11	Construct Student Center																		
	NLC																		
1	Replace signage																		
2	Restore slope Bldg. T																		
3	Remodel & convert old library																		
4	Replace chiller																		
5	Test and balance HVAC systems																		
6	Install CCTV system																		
7	Retrofit interior lighting																		
8	Replace sidewalk lighting																		
9	Replace temporary sidewalk Bldg. A																		
10	Replace existing main entrance signs with digital marquees																		
11	Construct new elevator Bldg. A																		
12	Relocate above ground fuel tanks																		
	Bond Program																		
13	Develop South campus																		
14	Develop North campus																		
15	Expand parking																		
16	Expand mechanical infrastructure																		
17	Construct Science bldg																		
18	Construct General Purpose bldg																		
19	Build General Classroom																		
20	Remodel vacated space																		
21	Repair structural/waterproofing																		
	RLC																		
1	Develop softball complex																		
2	Develop Graduation site improvements																		
3	Replace restroom partitions																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of October 31, 2007

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	■ Project Status																		
4	Install new handrails in Fannin Perf. Hall																		
5	Improve soccer field																		
6	Change door swing																		
7	Replace AHU Hondo bldg																		
8	Replace fire alarms campus-wide																		
9	Install security cameras																		
10	Install 3 solar light poles																		
11	Install retaining wall for berm																		
12	Replace sidewalk bldg C & G																		
13	Install new modular bldg																		
14	Revise east entryway Walnut St.																		
	Bond Program																		
16	Construct Science bldg & expand parking/mechanical infrastructure																		
17	Renovate Sabine Hall																		
18	Develop Garland Workforce Training Center																		

COMPLETED PROJECTS²

² This is the last report on which these projects will appear.

INFORMATIVE REPORT NO. 33

Bond Program Report on Projects

The status of planning as of October 31, 2007 for projects assigned to contracted construction program managers and other bond funded projects.

Background

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Steven Park, executive director bond/program management team and Mr. Clyde Porter, associate vice chancellor of facilities management/district architect

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,030,342	2,973,192				
Science Building Original Budget: \$29,200,000 Revised Budget: \$46,947,573 Total Awarded: \$40,504,862	0	3,339,639	37,000,000	165,223	0
	Construction Start / End: Nov 07 / Aug 09 Managed by Bond Program Management Team.				
Automotive Technology Expansion Original Budget: \$4,000,000 Revised Budget: \$4,054,780 Total Awarded: \$385,430	0	336,200	0	49,230	0
	Construction Start / End: Mar 08 / Mar 09 Managed by Bond Program Management Team.				
Workforce & Continuing Education Building Original Budget: \$8,200,000 Revised Budget: \$7,574,145 Total Awarded: \$6,035,705	0	541,118	5,494,587	0	0
	Construction Start / End: Jun 08 / Jul 09 Managed by Bond Program Management Team.				
Location Summary	Original Budget: 60,606,840		Revised Budget: 61,606,840		Total Awarded: 49,899,189

BHC Deferred Projects

Project	Original Budget	Budget Transferred To
Music Hall	\$7,000,000	Science building project
Adaptive Remodel	\$2,000,000	Science building project
Library / Classroom Addition	\$7,900,000	Science building project and workforce and continuing education building project
Mechanical Infrastructure	\$2,306,840	Science building project

October 31, 2007

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,585,342	2,536,582				
Mechancial Infrastructure Original Budget: \$4,306,840 Revised Budget: \$77,810 Total Awarded: \$77,810	0	0	0	77,810	0
Construction Start / End: Nov 07 / Apr 09 Managed by Bond Program Management Team. --Budget transferred to science, allied health, and veterinary technology building.					
Science, Allied Health, and Veterinary Technology Building Original Budget: \$30,600,000 Revised Budget: \$37,965,987 Total Awarded: \$32,320,469	0	2,181,137	29,852,547	286,785	0
Construction Start / End: Nov 07 / Apr 09 Managed by Bond Program Management Team.					
Industrial Technology Building Original Budget: \$6,600,000 Revised Budget: \$12,877,701 Total Awarded: \$11,493,584	0	969,060	10,428,800	95,624	100
Construction Start / End: Dec 07 / Jan 09 Managed by Bond Program Management Team.					
Location Summary	Original Budget: 53,506,840		Revised Budget: 53,506,840		Total Awarded: 46,428,445

CVC Deferred Projects

Project	Original Budget	Budget Transferred To
Performing Arts Center	\$10,200,000	Science building project
Expanded Athletic Fields and Facility	\$1,800,000	Science building project

October 31, 2007

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,825,342	2,565,107				
South Campus Original Budget: \$10,200,000 Revised Budget: \$9,690,000 Total Awarded: \$8,187,999	0	731,053	7,152,700	60,571	243,675
	Construction Start / End: Oct 07 / Mar 09 Managed by Bond Program Management Team.				
Expanded Parking Original Budget: \$1,500,000 Revised Budget: \$1,425,000 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: Aug 09 / Feb 10 Managed by Bond Program Management Team.				
Mechanical Infrastructure Original Budget: \$2,306,840 Revised Budget: \$94,433 Total Awarded: \$94,433	0	0	0	94,433	0
	Construction Start / End: Oct 08 / Dec 09 Managed by Bond Program Management Team. --Budget transferred to workforce development building.				
Adaptive Remodel Original Budget: \$4,600,000 Revised Budget: \$3,622,610 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: Jul 09 / May 10 Managed by Bond Program Management Team. --Budget transferred to workforce development building and parent child study center. October 31, 2007				

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
General Classroom Building Original Budget: \$17,400,000 Revised Budget: \$16,176,770 Total Awarded: \$12,121,865	0	1,058,965	10,995,000	67,900	0
Construction Start / End: Sep 07 / Oct 08 Managed by Bond Program Management Team. --Budget transferred to workforce development building and parent child study center.					
Workforce Development Building Original Budget: \$7,100,000 Revised Budget: \$10,192,415 Total Awarded: \$8,478,141	0	705,994	7,752,179	19,968	0
Construction Start / End: Oct 08 / Dec 09 Managed by Bond Program Management Team.					
Parent Child Study Center Original Budget: \$0 Revised Budget: \$6,255,980 Total Awarded: \$5,037,544	0	407,301	4,617,898	12,345	0
Construction Start / End: Oct 08 / Mar 09 Managed by Bond Program Management Team.					
Industrial Technology Center Original Budget: \$0 Revised Budget: \$7,224,290 Total Awarded: \$5,756,173	0	446,607	5,293,958	15,608	0
Construction Start / End: Jul 08 / Sep 09 Managed by Bond Program Management Team.					
Location Summary	Original Budget: 61,706,840		Revised Budget: 57,506,840		Total Awarded: 42,241,262

EFC Deferred Projects

Project	Original Budget	Budget Transferred To
Fine Arts Building	\$8,400,000	Workforce building project and parent child study center project
North Campus	\$10,200,000	Richland College Garland workforce development center project

October 31, 2007

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$802,034	786,906				
West Campus Original Budget: \$10,200,000 Revised Budget: \$9,690,000 Total Awarded: \$7,825,068	0	599,729	7,152,700	62,039	10,600
	Construction Start / End: Mar 08 / Mar 09 Managed by Bond Program Management Team.				
Mechanical Infrastructure Original Budget: \$1,990,680 Revised Budget: \$1,000,000 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: TBD Managed by Bond Program Management Team.				
Allied Health and Nursing Original Budget: \$16,100,000 Revised Budget: \$20,592,600 *	Construction Start / End: Jan 06 / Aug 07 Managed by Facilities Management. Awarded \$15,103,450 * \$292,600 added from non-bond program dollars				
Adaptive Remodel Original Budget: \$3,850,000 Revised Budget: \$3,998,646	Managed by Facilities Management.				

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Paramount Building / Land Acquisition Original Budget: \$11,000,000 Revised Budget: \$11,309,880	Construction: Completed Managed by Facilities Management. Awarded \$11,243,117				
Location Summary	Original Budget: 46,990,680	Revised Budget: 47,393,160	Total Awarded: 34,958,542		

ECC Deferred Projects

Project	Original Budget	Budget Transferred To
Adaptive Remodel	\$3,850,000	Allied health and nursing project

October 31, 2007

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,594,564	2,545,628				
Mechanical Infrastructure Original Budget: \$4,491,280 Revised Budget: \$643,054 Total Awarded: \$74,000	0	0	0	74,000	0
<p style="text-align: center;">Construction Start / End: Nov 07 / Jun 09 Managed by Bond Program Management Team.</p> <p>--Budget transferred to science building and student center and services building.</p>					
Science Building Original Budget: \$15,300,000 Revised Budget: \$17,790,162 Total Awarded: \$15,564,579	0	1,171,350	14,305,212	88,017	0
<p style="text-align: center;">Construction Start / End: Nov 07 / Dec 08 Managed by Bond Program Management Team.</p>					
Performing Arts Center Original Budget: \$5,700,000 Revised Budget: \$3,990,000 Total Awarded: \$280,643	0	269,052	0	11,591	0
<p style="text-align: center;">Construction Start / End: Jun 08 / Feb 09 Managed by Bond Program Management Team.</p> <p>--Partial budget transferred to student center and services building.</p>					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Adaptive Remodel Original Budget: \$2,300,000 Revised Budget: \$2,185,000 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: Jun 09 / Feb 10 Managed by Bond Program Management Team.					
Economic & Workforce Development Building Original Budget: \$7,600,000 Revised Budget: \$7,216,750 Total Awarded: \$5,866,446	0	525,407	5,329,499	11,540	0
Construction Start / End: Aug 08 / Aug 09 Managed by Bond Program Management Team.					
Student Center and Services Building Original Budget: \$16,500,000 Revised Budget: \$17,471,750 Total Awarded: \$14,863,727	0	1,038,090	13,747,500	78,137	0
Construction Start / End: Jan 08 / Jun 09 Managed by Bond Program Management Team.					
Athletic and Community Recreation Complex Original Budget: \$5,300,000 Revised Budget: \$9,309,625 *	Construction Start / End: Mar 07 / Apr 08 Managed by Facilities Management. Awarded \$8,341,989 * \$3,009,625 added from non-bond program dollars.				
Location Summary	Original Budget: 57,191,280		Revised Budget: 61,200,905		Total Awarded: 47,537,012
October 31, 2007					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,789,534	2,736,922				
South Campus Original Budget: \$10,200,000 Revised Budget: \$9,690,000 Total Awarded: \$8,698,641	0	638,350	7,977,698	59,163	23,430
	Construction Start / End: Oct 07 / Dec 08 Managed by Bond Program Management Team.				
North Campus Original Budget: \$10,200,000 Revised Budget: \$9,690,000 Total Awarded: \$8,434,245	0	731,031	7,602,700	75,020	25,494
	Construction Start / End: Sep 07 / Aug 08 Managed by Bond Program Management Team.				
Mechanical Infrastructure Original Budget: \$1,990,680 Revised Budget: \$76,795 Total Awarded: \$76,795	0	0	0	76,795	0
	Construction Start / End: Sep 07 / Nov 08 Managed by Bond Program Management Team. --Budget transferred to science and medical professions building.				
Adaptive Remodel Original Budget: \$4,100,000 Revised Budget: \$3,895,000 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: Sep 09 / May 10 Managed by Bond Program Management Team.				

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Science & Medical Professions Building Original Budget: \$6,800,000 Revised Budget: \$15,156,956 * Total Awarded: \$13,216,487	0	894,413	12,076,584	245,490	0
Construction Start / End: Sep 07 / Nov 08 Managed by Bond Program Management Team. * \$165,900 added from non-bond program dollars.					
General Purpose Building Original Budget: \$0 Revised Budget: \$12,460,000 Total Awarded: \$10,126,960	0	851,285	9,264,775	10,900	0
Construction Start / End: Jul 08 / Sep 09 Managed by Bond Program Management Team.					
Workforce Development Center Original Budget: \$0 Revised Budget: \$1,600,000 Total Awarded: \$133,761	0	133,761	0	0	0
Construction Start / End: Jan 08 / Aug 08 Managed by Bond Program Management Team.					
Structural Repairs Original Budget: \$2,000,000 Revised Budget: \$1,598,295 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: Feb 09 / Aug 09 Managed by Bond Program Management Team.					
Location Summary	Original Budget: 55,790,680		Revised Budget: 56,956,580		Total Awarded: 43,423,811

NLC Deferred Projects

Project	Original Budget	Budget Transferred To
Expanded Parking	\$1,500,000	General purpose building project
Fine Arts Building	\$12,500,000	General purpose building project and science and medical professions building project
General Classroom	\$6,500,000	General purpose building project

October 31, 2007

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,310,342	3,209,570				
Garland Workforce Development Center Original Budget: \$0 Revised Budget: \$11,690,000 * Total Awarded: \$10,475,309	0	830,980	9,449,000	195,329	0
Construction Start / End: Oct 07 / Jan 09 Managed by Bond Program Management Team. * \$2,000,000 added from non-bond program dollars.					
Science Building Original Budget: \$31,600,000 Revised Budget: \$51,481,498 * Total Awarded: \$45,672,810	0	3,534,900	41,900,000	237,910	0
Construction Start / End: Oct 07 / Jul 09 Managed by Bond Program Management Team. * \$1,600,000 added from non-bond program dollars.					
Adaptive Remodel Original Budget: \$0 Revised Budget: \$4,325,000 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: May 09 / Jan 10 Managed by Bond Program Management Team.					
Location Summary	Original Budget: 56,006,840	Revised Budget: 70,806,840		Total Awarded: 59,357,689	

RLC Deferred Projects

Project	Original Budget	Budget Transferred To
Expanded Parking	\$3,800,000	Science building project
Mechanical Infrastructure	\$2,306,840	Science building project
Fine Arts Addition	\$10,000,000	Science building project and adaptive remodel project
Guadalupe Hall	\$2,200,000	Science building project and adaptive remodel project
Library Expansion	\$4,100,000	Science building project
Student Food Service	\$2,000,000	Science building project and adaptive remodel project

October 31, 2007

District Office at 1601 S Lamar	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$510,000	500,379				
District Office Relocation Original Budget: \$0 Revised Budget: \$9,690,000 Total Awarded: \$7,992,757	0	22,000	7,930,000	38,046	2,711
	Construction Start / End: Dec 07 / Oct 08 Managed by Bond Program Management Team.				
Location Summary	Original Budget: 10,200,000		Revised Budget: 10,200,000		Total Awarded: 8,493,136

DO Deferred Projects

Project	Original Budget	Budget Transferred To
Bill Priest Expansion	\$10,200,000	District Office relocation at 1601 South Lamar
October 31, 2007		

**Property Acquisition						
*\$27,890,120 Designated in Revised Program						
	Actual		Projected Additional		Total	
<u>Location</u>	<u>Expenditures</u>	<u>Acres</u>	<u>Expenditures</u>	<u>Acres</u>	<u>Expenditures</u>	<u>Acres</u>
Coppell	\$9,072,438	37.04	0		\$9,072,438	37.04
Garland	\$2,631,175	20.50	\$700,000	3.80	\$3,331,175	24.30
Pleasant Grove	\$2,499,289	10.73	0		\$2,499,289	10.73
South Irving	\$4,493,873	15.62	0		\$4,493,873	15.62
West Dallas	\$3,484,907	7.29	0		\$3,484,907	7.29
Corinth/Lamar	\$1,829,288	2.34	0		\$1,829,288	2.34
***Demolition			\$1,300,000		\$1,300,000	
Total	\$24,010,970	93.52	\$2,000,000	3.80	\$26,010,970	97.32
<p>*109,880 are expenses related to land acquisition of Paramount building now listed under El Centro.</p> <p>**Report format will change for the January Board meeting to show all land acquisition costs incorporated into overall project budgets by location.</p> <p>***Actual minor demolition expenditures to date are included in actuals by location.</p> <p>October 31, 2007</p>						

Project Development	There is \$10,000,000 designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.
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Notes	
Other Professional Services	Examples of 'Other Professional Services' are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services and abatement, and unique professional services (i.e., a theater assessment or LEED green building commissioning services).
Other Awards	Examples of 'Other Awards' are demolition activity, electrical and plumbing work, site cleanup, permits, and fees.
Construction Start and End Dates	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team.
Financial Analysis	This report is an informative report only.

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**
(Tab 34)

VCBA Awards in the Informative Reports Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	5	100	87,628.31	100
Total	5	100	87,628.31	100

Bidders and Proposers from Which VCBA Awards
in the Informative Reports Section of This Agenda Were Derived

	#	%
MBE	1	9
WBE	1	9
Not classified	9	82
Total	11	100

VCBA Awards in the Informative Reports Sections
September 4, 2007 – December 4, 2007

	# awards	% awards	\$ amount	% amount
MBE	1	6	12,850.00	4
WBE	2	11	25,618.00	9
Not classified	15	83	250,926.74	87
Total	18	100	289,394.74	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, pricing agreements, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or woman owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both minority and woman owned has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known. As provided by DCCCD policy and procedure, these awards were based on lowest and best bid or proposal.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs