

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

R.L. Thornton, Jr. Administration Building

701 Elm Street

Board Room (4th floor)

Dallas, TX 75202

Tuesday, November 6, 2007

4:00 p.m.

AGENDA

- I. Certification of Posting of Notice of the Meeting
- II. Citizens Desiring to Address the Board Regarding Agenda Items
- III. Richland Collegiate High School Status Report
- IV. Consideration of Bids
 1. Construction Managers at Risk for Four Projects
 2. Design-Build Construction at 1601 Lamar
 3. Student Travel Services
 4. Cafeteria Renovations
 5. Printer/Facsimile Toner Cartridges
 6. Chiller Maintenance Service
 7. Lab Supplies-Anatomical Models
 8. Server Room Expansion
 9. Chiller Replacement
 10. HVAC Air Filters
 11. Lighting Retrofit
 12. Proprietary Testing Materials
 13. Summary of Recommendations for Awards With Minority and Woman Owned Businesses [Consideration of Bids section]
 14. Summary of Recommendations for Professional Services Pools With Minority and Woman Owned Businesses [Consideration of Bids section]
- V. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

15. Approval of Revision to Minutes of the September 4, 2007 Regular Meeting

16. Approval of Minutes of the October 2, 2007 Work Session
17. Approval of Minutes of the October 2, 2007 Regular Meeting
18. Approval of Minutes of the October 16, 2007 Special Meeting

Policy Reports

19. Acceptance of Gifts
20. Approval of Revisions to Guidelines for Awarding Grants Through the Texas Educational Grants Program
21. Approval of DCCCD Residence Determination Officials

Buildings and Grounds Reports

22. Approval of Amendment to Agreement with Jonathan Bailey Design, LLC
23. Approval of Amendment to Agreement with Booth Architecture, LLC
24. Approval of Agreement with Dr. Robert E. Moon and Associates, Inc.
25. Approval of Agreement with Mas-Tek Engineering & Associates
26. Approval of Agreement with the City of Irving for Utility Easement at North Lake College South Campus
27. Summary of Recommendations for Agreement with Minority and Woman Owned Businesses [Buildings & Grounds section]

Financial Reports

28. Approval of Expenditures for September 2007
29. Presentation of Budget Report for September 2007
30. Approval of Tuition for Continuing Education Courses
31. Approval of Membership in American Association of Community Colleges
32. Approval of Third Amendment to Interlocal Agreement of July 30, 2004 with the City of Dallas, County of Dallas, Dallas County Hospital District, Dallas Independent School District, and Dallas County Schools District
33. Approval of Agreement with Dr. Roy Yamada
34. Approval of Interlocal Agreement with The Dallas County Sheriff's Department
35. Approval of Agreement with Texas Tech University
36. Approval of Interlocal Agreement with City of Duncanville
37. Approval of Interlocal Agreement with Dallas County Juvenile Services
38. Approval of Agreement with Duncanville High School
39. Approval of Agreement and Amendment to Agreement with Instituto Universitario De Investigacion En Estudios

Norteamericanos De La Universidad De Alcala

40. Approval of Interlocal Agreement with Dallas County Juvenile Department
41. Summary of Recommendations for Agreements With Minority and Woman Owned Businesses [Financial section]

VI. Individual Items

42. Consideration of Resignations, Retirement and Developmental Leave
43. Adjunct Faculty Teaching Credit Classes by Ethnicity & Location Paid on September 30, 2006 & 2007
44. Approval of Warrants of Appointment for Security Personnel
45. Employment of Contractual Personnel
46. New Hires Ethnicity Information September 2007 Through November 2007

VII. Informative Reports

47. Notice of Grant Awards
48. Receipt of Business and Corporate Contracts
49. Monthly Award and Change Order Summary
50. Progress Report on Construction Projects
51. Bond Program Report on Projects
52. Firms and Persons Considered for Awards
53. Summary of Recommendations for Awards with Minority and Woman Owned Businesses [VCBA Awards in Informative section]

VIII. Questions/Comments from the Board and Chancellor

IX. Citizens Desiring to Appear Before the Board

- X. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct

clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

XI. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE NOVEMBER 6, 2007
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2nd day of November, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 2nd day of November, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

CONSIDERATION OF BIDS

Tab	Bid No.	Title and Vendor(s)	Location	Amount
1	11147	Construction Managers at Risk for Four Projects	CVC, EFC, ECC, & MVC	(increase) \$2,405,656
2	11196	Design-Build Construction at 1601 Lamar	DO	(increase) \$1,500,000
3	11279	Student Travel Services All Aboard Tours & Travel, LLC Anthony Travel, Inc. Canyon Creek Travel Corporate Travel Planners, Inc. Hemisphere Travel, Inc. Holbrook Travel, Inc. Millennium Travel & Tours, Inc. Rufe Snow Travel Servant Travel STA Travel, Inc. Student Flights, Inc. The Panama Canal Tours Voyageur Educational Tours	D-W	(22-mo estimate) \$950,000
4	11291	Cafeteria Renovations Triune	BHC	\$375,760
5	11292	Printer/Facsimile Toner Cartridges CVR Computer Supplies	D-W	(22-mo. estimate) \$830,000
6	11293	Chiller Maintenance Service 4L Engineering DMI Corp., Decker Mechanical	D-W	(3-year estimate) \$350,000 \$160,000
7	11295	Lab Supplies-Anatomical Models Atlas Medical & Lab Supply, Inc. Johnson Scientific, Inc. Ward's Natural Science Establishment	BHC	\$29,503.40
8	11297	Server Room Expansion Kennedy Electric	LCET	\$123,800

9	11302	Chiller Replacement Atlantis Industrial	DSC	\$164,666
10	11307	HVAC Air Filters AAF International Filter Systems Koch Filter Corporation	D-W	(3-year estimate) \$75,000
11	11311	Lighting Retrofit C & M Electrical Contractors, Inc.	BPI	\$90,277
12	---	Proprietary Testing Materials ACT, Inc.	D-W	(2-year estimate) \$96,000

Submitted by Mr. Philip Todd, director of purchasing

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AMENDMENT OF AWARDS – RFP
(Tab 1) NO. 11147
CONSTRUCTION MANAGERS AT RISK FOR FOUR OF THE
TWELVE PROJECTS
MOUNTAIN VIEW COLLEGE STUDENT CENTER & SERVICES
BUILDING, CEDAR VALLEY COLLEGE SCIENCE/ALLIED
HEALTH AND VETERINARY TECHNOLOGY BUILDING,
EASTFIELD SOUTH CAMPUS (PLEASANT GROVE) FACILITY
AND EL CENTRO COLLEGE WEST CAMPUS

RECOMMENDATION FOR AMENDMENT TO AWARDS:

See attached

COMMENTS: The amended construction budgets shown on this board document include the original and amended phase I preconstruction fee, phase II fee, cost for the CMAR to perform the general conditions, and the cost of the work. The rationale for increasing the construction budgets is attached.

The amended construction budget for the Mountain View College Student Center & Services Building is receiving supplemental funding from the program contingency and project design contingency. The amended construction budgets for the Cedar Valley College Science/Allied Health and Veterinary Technology Building and the Eastfield South Campus (Pleasant Grove) Facility are within the previously established total project budgets. The amended construction budget for the El Centro College West Campus Building is receiving supplemental funding from the project design contingency and from the program land acquisition funds for demolition.

Administration further recommends the director of purchasing be authorized to execute contracts for these projects.

FUNDING: 2004 Bond Program

Summary of Changes:

Mountain View College- Student Center & Services Building

This request is due to issues outlined below:

Additional excavation related expenses for removal of rock discovered during routine geotechnical investigation of the building site; additional trees to be planted along streets within two years as required by the Specific Use Permit (SUP) approved by the City of Dallas.

Cedar Valley College Science/Allied Health and Veterinary Technology Building

This request is due to issues outlined below:

This amendment provides the additional cost to incorporate “green building” design and other design alternates into the project scope to support the practice of increasing the efficiency of the building and its use of energy, water and materials, thereby reducing building impacts on human health and the environment.

Eastfield South Campus (Pleasant Grove) Facility

This request is due to issues outlined below:

This amendment provides the additional funding to increase the square footage of the facility by approximately 7,080 square feet for three additional classrooms on the second floor. This increases the efficiency of the second floor of the building.

El Centro College West Campus Building

This request is due to issues outlined below.

Increase in the project cost due to refined cost estimates as the project became more clearly defined and to add the cost of demolition and removal of existing structures and utilities at the site. These services were not included in the original award as the property had not yet been purchased at the time the original CMAR contract was issued.

Company	College	Project	Original Award	Previously Approved Amendments to the Construction Budget	Proposed Increase	Amended Construction Budget
Steele & Freeman, Inc.	MVC	Student Center & Services	\$12,622,500	\$1,125,000	\$500,000	\$14,247,500
Turner Construction Co.	CVC	Science/Allied Health and Veterinary Technology Building	\$22,552,200	\$7,300,347	\$342,000	\$30,194,547
AP Gulf States, LLLP, dba Adolfson & Peterson Construction	EFC	South Campus (Pleasant Grove) Facility	\$7,152,700	\$0	\$763,656	\$7,916,356
Thos. S. Byrne	ECC	West Campus Building	\$7,152,700	\$0	\$800,000	\$7,952,700

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AMENDMENT OF AWARDS – RFP
(Tab 2) NO. 11196
DESIGN-BUILD CONSTRUCTION AT 1601 LAMAR
DISTRICT OFFICE

RECOMMENDATION FOR AMENDMENT TO AWARDS:

See attached

COMMENTS: The amended Construction Budget shown on this Board document includes the original and amended Phase I Design Fee, Phase I Preconstruction Fee, Phase II Construction Fee, Phase II Construction Administration Fee, cost for the Design-Builder to perform the general conditions, and the Cost of the Work.

The amended Construction Budget is to increase the project scope of work including chilled water mechanical system; replacement of existing windows; opening of bricked-in basement windows and installation of new windows; replacement of storefront entry; demolition of pedestrian bridge; and expansion of technology infrastructure scope.

Administration further recommends the director of purchasing be authorized to execute contracts for these projects.

FUNDING: 2004 Bond Program and Fund Balance

Company	College	Project	Original Award	Previously Approved Amendments to the Construction Budget	Proposed Increase	Amended Construction Budget
Turner Construction Co.	DCCCD	District Office at 1601 Lamar	\$7,930,000	\$0	\$1,500,000	\$9,430,000

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO.11279
(Tab 3) STUDENT TRAVEL SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
NOVEMBER 7, 2007 THROUGH AUGUST 31, 2009

RESPONSE: Requests for proposals were sent to 52 companies, and 13 proposals were received.

RECOMMENDATION FOR AWARD

ALL ABOARD TOURS & TRAVEL, LLC
ANTHONY TRAVEL, INC.
CANYON CREEK TRAVEL
CORPORATE TRAVEL PLANNERS, INC.
HEMISPHERE TRAVEL, INC.
HOLBROOK TRAVEL, INC.
MILLENNIUM TRAVEL & TOURS, INC.
RUFÉ SNOW TRAVEL
SERVANT TRAVEL
STA TRAVEL, INC.
STUDENT FLIGHTS, INC.
THE PANAMA CANAL TOURS (MIRAFLORES)
VOYAGEUR EDUCATIONAL TOURS

(22-mo. estimate)
\$950,000

BEST PROPOSALS

COMMENTS: This award is for a pool of full-service travel agencies, each of which has expertise in providing international or domestic travel. These agencies will provide travel management services for students participating in international trips, as well as athletic and domestic travel for cultural trips, field trips, athletic teams, and musical ensembles. The district typically pays for domestic travel while students are responsible for international travel expenses associated with academic credit courses.

For each trip, campuses are to contact in writing a minimum of three travel agencies for travel arrangements and reservations related to air and ground transportation, lodging, meals, and site arrangements. Each campus will evaluate the responses and select the proposal which best meets that college's trip itinerary and program requirements.

Award is recommended to all proposers to maximize flexibility and assistance to the campuses with making travel arrangements.

Administration further recommends the college president or designee be authorized to execute contracts for travel services as needed.

FUNDING: Fund 24 clearing account – agency account, funds held by the District as a custodial or fiscal agent for students for international trips; Fund 12 auxiliary enterprises - account #23406 field trips, #23403 special travels and #23401 travel out of county; Fund 13 grants (Upward Bound Programs) – account #23403.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11291
 (Tab 4) CAFETERIA RENOVATIONS
 BROOKHAVEN COLLEGE

RESPONSE: Of 27 companies that attended the mandatory prebid meeting, six bids were received.

COMPARISON OF BIDS:

Triune	\$375,760
Tegrus Construction Co., Inc.	\$378,539
SCM Construction, Inc.	\$393,100
HCE Construction, Inc.	\$396,169
Warrior Group	\$488,300
Phillips/May Corp.	\$495,333

RECOMMENDATION FOR AWARD:

TRIUNE	\$375,760
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LOW BID

COMMENTS: This project is for the remodeling of 5,200 square feet of interior space in the existing cafeteria dining area; it includes selective demolition, carpentry, storefronts, rolling security grilles, vinyl flooring, electrical, as well as painting and other interior finishes.

Based on 15% of the awarded amount, a contingency fund of \$56,364 is recommended for unforeseen changes to this project bringing the project budget to \$432,124. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #23691 in division #11-02-809000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11292
(Tab 5) PRINTER/FACSIMILE TONER CARTRIDGES
PRICE AGREEMENT, DISTRICT-WIDE
NOVEMBER 7, 2007 THROUGH AUGUST 31, 2009

RESPONSE: Requests for bids were sent to 96 companies, and 24 responses were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

	(22-month estimate)
CVR COMPUTER SUPPLIES	\$830,000

LOW OVERALL BID

COMMENTS: This price agreement will provide toner cartridges for use in printers and facsimile machines used in administrative and instructional offices district-wide. Bidders were requested to provide pricing for 259 items. However, other miscellaneous cartridges may be purchased through this agreement. Cartridges are for machines from manufacturers such as Hewlett Packard, Epson, Brother International, Canon and Xerox.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds budgeted in classroom supplies account #24101, office supplies account #2401, and departmental supplies in various divisions.

Line #	Bidder	Total
1.	2M Business Products	\$913,478
2.	Action Computer Toner Supply, Inc.	\$910,392
3.	American Toner Products, Inc.	\$830,078 *
4.	CPI Office Products	\$957,288
5.	CVR Computer Supplies	\$831,150
6.	Cartridge World	\$1,001,256
7.	Computerland Texas	\$981,376
8.	Computer Tech	\$929,694
9.	Concho Business Solutions	\$1,060,048
10.	Corporate Express	\$896,878
11.	Delta Office Products	\$972,284
12.	Global Government Education Solutions	\$922,638
13.	Ikon Office Solutions	\$899,786
14.	Lakehill Enterprise Technology Solutions	\$873,562
15.	LCR Technologies, Inc.	\$1,101,642
16.	Limitless Office Products	\$904,622
17.	Office Depot	\$973,440
18.	PC Connection	\$868,292
19.	Sequel Data Systems	\$979,202
20.	The Tree House	\$861,020
21.	US Tech	\$907,042
22.	V-Quest Office Machines & Supplies	\$927,494
23.	Voltexx	\$942,814
24.	West Technologies, Inc.	\$1,023,910

*INCOMPLETE BID

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11293
(Tab 6) CHILLER MAINTENANCE SERVICE
PRICE AGREEMENT, VARIOUS LOCATIONS
DECEMBER 1, 2007 THROUGH NOVEMBER 30, 2010

RESPONSE: Requests for bids were sent to 46 companies, and seven bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

4L ENGINEERING CO., INC. BHC, BPI, CET, CVC, & ECC	(3-year estimate) \$350,000
DMI CORP., DECKER MECHANICAL EFC & NLC	\$160,000

LOW BID = BHC, CVC, EFC, ECC, CET
BEST BID = NLC, BPI

JUSTIFICATION:

Two of the seven bidders were disqualified and not considered for award at any location. Quantum Mechanical Services, Inc. is not recommended because they only recently opened for business and could not satisfy the reference requirements. American Mechanical Services of Texas, LLC, is not recommended because four of their references could not verify their maintenance experience with comparable size tonnage, quantity of units, or type of equipment, and the fifth reference did not respond to inquiries.

Award is not recommended to the low bidder at North Lake College because that was the only location for which Trane was low and they declined to accept the recommendation; the same occurred with Brandt Service Co., LP, at the Priest Institute and they declined as well.

COMMENTS: This price agreement provides routine monthly service plus specified preventive maintenance for 25 existing chiller units located at seven district locations. Also included under this agreement is maintenance of two replacement units at North Lake College and one replacement unit at Cedar Valley College, as well as one new unit at Brookhaven College and two new units at Cedar Valley College which are being added in association with new building space coming into use during the term of this agreement. Time and material rates are included for contingency work as needed above and beyond the scope of the routine maintenance specifications.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #23901 in various divisions.

Bid #11293
 Chiller Maintenance Service
 Various Locations

		American Mechanical Services of Texas, LLC	Brandt Service Co., LP	DMI Corp., Decker Mechanical	Quantum Mechanical Services, Inc.	Trane	United Services Mechanical Corp.	4-L Engineering Co., Inc.
campus	chiller	\$ rate/mo	\$ rate/mo	\$ rate/mo	\$ rate/mo	\$ rate/mo	\$ rate/mo	\$ rate/mo
EFC	#1	728	1,198	895	686	841	943	905
	#3	695	1,198	895	650	1,083	943	1,093
NLC	#1	2,000	2,094	1,310	1,250	1,800	1,083	1,440
	#2	2,000	2,094	1,310	1,250	1,800	1,083	1,440
	#4	685	2,094	1,043	no bid	573	1,083	1,315
	replacement #1	696	no bid	1,043	1,000	799	1,126	1,742
	replacement #2	696	no bid	1,043	1,000	799	1,126	1,742
BJP	#1	270	208	500	550	764	942	380
	#2	262	208	500	550	719	942	451
CET	#1	309	539	616	400	697	584	345
	#2	409	539	616	450	745	584	365
BHC	#1	717	268	1,672	600	1,982	851	847
	#2	373	268	1,672	600	674	851	429
	#3	582	268	845	550	722	851	677
	Bldg H	186	268	478	200	604	504	420
	Bldg P	137	268	478	250	350	304	193
	Bldg T	247	268	478	60	465	504	121
	Bldg S	531	268	478	200	1,643	552	367
	Bldg J	213	268	478	200	465	304	290
	new bldg	700	no bid	895	800	1,190	889	1,086
CVC	#1	928	1,170	969	600	2,029	2,010	692
	#2	670	1,170	969	686	1,088	2,010	876
	replacement #1	333	no bid	895	600	990	1,050	876
	new #3	333	no bid	895	400	638	1,050	332
	new #4	333	no bid	895	400	638	1,050	332
ECC	#1	639	1,053	895	550	737	897	596
	#2	670	1,053	895	550	762	897	767
	#3	631	1,053	895	550	755	897	871
	Paramount #1	695	no bid	690	420	922	897	398
	Paramount #2	695	no bid	690	420	922	897	398
	Paramount #3	695	no bid	690	420	922	897	398

	American Mechanical Services of Texas, LLC	Brandt Service Co., LP	DMI Corp., Decker Mechanical	Quantum Mechanical Services, Inc.	Trane	United Services Mechanical Corp.	4-L Engineering Co., Inc.
all-or-none % discount	10	none	none	3	5	8	2
labor/hr, normal	73.80	85	85	72.50	95	70	80
labor/hr, overtime	110.70	127	127.50	108.75	143	105	112
labor/hr, normal emergency	73.80	85	85	72.50	95	70	80
labor/hr, overtime emergency	110.70	127	127.50	108.75	143	105	112
% parts markup	30	35	30	40	25	30	35

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11295
(Tab 7) LAB SUPPLIES – ANATOMICAL MODELS
BROOKHAVEN COLLEGE

RESPONSE: Request for bids were sent to 35 companies, and five bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached

RECOMMENDATION FOR AWARD:

JOHNSON SCIENTIFIC, INC. items 15, 16, 19, 20, 23, 26, 28, 30-34, 36-41	\$12,719.00
WARD'S NATURAL SCIENCE ESTABLISHMENT, LLC items 1-9, 13, 14, 17, 18, 21, 22, 24, 25, 27, 35	\$10,078.40
ATLAS MEDICAL & LAB SUPPLY, INC. items 10-12, 29	\$6,706.00
TOTAL	\$29,503.40

LOW BID: items 1-19, 21, 22, 24, 25-29, 36, 39-41
LOW BID MEETING SPECIFICATIONS: items 20, 23, 30-35, 37-38

JUSTIFICATION:

The low bidders for items 20, 23, 30-35, and 37-38 are not acceptable in that alternate products were quoted. For some of the alternates quoted, bidders did not provide specifications as required for evaluation; for other items, in the opinion of evaluators, replica details were not as defined as the specified models, nor were they as durable as the specified hand made cast models.

COMMENTS: Award is for the purchase of anatomical models to be used as teaching aids for instructors in the Biology Department.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds budgeted in non-inventorial equipment account #24501 and minor equipment account #26101 in Biology division #402461.

Ln#	Description	Qty	Carolina Biological Supply Unit Price	Atlas Medical & Lab Supply Unit Price	Johnson Scientific Unit Price	Holt Anatomical Unit Price	Wards Natural Science Unit Price
1	BC-003 Chimpanzee Skull	3	193.13	199.5	190	230	177.5
2	BC-010 Baboon Skull	3		216.5	207	281	194.15
3	BC-001 Gorilla Skull Male	3	264.43	258.25	243	278	229.15
4	BC-035 Gorilla Skull Female	1	221.11	223.5	209	255	196.65
5	BC-002B Orangutan Skull	3		220.25	204	228	191.65
6	BC-017 New World Monkey Skull	3		176	159	230	150
7	BC-137 Old World Monkey Skull	3		164	145	167	136.65
8	BC-087 Lemur Skull	3		133	109		100.8
9	BC-050 Tarsier	3		106	77		72.5
10	SC-003D Chimpanzee Skeleton	1	1614.05	1530	1595	1685	2000
11	SC-010 Baboon Skeleton	1		2830	2890		4166.65
12	SC-047 Gibbon Skeleton	1		1981	2090		2625
13	BH-023 Proconsul Aficanus	3		159	139	227	133.65
14	BH-025 Aegyptopithecus	3		159	139		133.65
15	BH-024 Sicapithecus	3		205	194		0
16	BH-029 Sahelanthropus	3		260	258		259
17	BHC-001 Australopithecus Afarensis	4		225	204	273	195.65
18	BHC-007 Australopithecus Africanus	4		195	178	255	173.3
19	BH-15C Australopithecus	4		256	178	273	248.3
20	BHC-002 Homohabilis Sensustricto (KNM-ER 1813)	3		192	178	172	173.3
21	BH-013 Homo Rudolphensis (KNM-ER 147)	3		192	178	255	171.6
22	BH-011 Homo Ergaster (KNM-ER 3733)	3		192	178	270	173.3
23	BH-005 Homo Erector	3		256	250	218	255
24	BH-019 Homo Sapiens (neanderthelensis) Archaic	4		265	258	270	250
25	BC-093 Homosapiens Modern	4		197	178		173.3
26	BH-028 Damanisi Specimen	3		290	288		293.3
27	KO-195PD A.Africanus Sts 14 Pelvis	3		271	259	267	240
28	KO-124P Chimpanzee Pelvis	3		176	159	163	160
29	MS-99 Set Hominid Tool Set	1		365	369		405
30	BC-182 Fetal Skull	3	40.37	85	68	70	69
31	SC-092D Adult Skeleton, Disarticulated Male	2	373.35	1400	1290	760	2166.6
32	SC-211D Adult Skeleton Articulated Male	1	441.75	1400	1290	1008	2166.6
33	SC-092A Adult Skeleton Articulated Male	1	441.75	2085	1949	1008	3250
34	KO-193P Pelvis Human Female	3	61.27	145	134	118	148.3
35	KO-093P Pelvis Human Male Articulated	3	61.27	145	134	118	133.3
36	Comp-105 Comparative Maxilla Set	1		159	139		140
37	CS-011 European Male Skull	3		205	204	182	
38	CS-109 European Female Skull	3		210	209	152	
39	SA-200A Dental Development	1		78	77	227	
40	SA-001 Pubic Sympheseal	1		74	73		
41	SA-002 Pubic Sympheseal	1		74	73		

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11297
(Tab 8) SERVER ROOM EXPANSION
LECROY CENTER FOR TELECOMMUNICATIONS

RESPONSE: Of 19 companies that attended the mandatory prebid meeting, four bids were received.

COMPARISON OF BIDS:

Kennedy Electric, Inc.	\$123,800
HCE Construction, Inc.	\$148,000
American Mechanical Services of Texas, LLC	\$153,150
DMI Corp., Decker Mechanical	\$169,844

RECOMMENDATION FOR AWARD:

KENNEDY ELECTRIC, INC.	\$123,800
------------------------	-----------

LOW BID

COMMENTS: This project is for the renovation of an existing server room to create a redundant site for the colleague financial system as a part of the emergency preparedness plan initiative; included are installation of a supplemental air conditioning unit plus associated ductwork, EMS controls, electrical, and an inert gas fire suppression system.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #27203 in division #16-28-899000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11302
(Tab 9) CHILLER REPLACEMENT
DISTRICT SERVICE CENTER

RESPONSE: Of 16 companies that attended the mandatory prebid meeting, four bids were received.

COMPARISON OF BIDS:

Atlantis Industrial	\$164,666
Trevino Mechanical Contractors	\$170,250
DMI Corp., Decker Mechanical	\$188,166
American Mechanical Systems of Texas, LLC	\$217,317

RECOMMENDATION FOR AWARD:

ATLANTIS INDUSTRIAL	\$164,666
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LOW BID

COMMENTS: This project is to provide and install a 140 ton rotary chiller to replace the existing unit serving the east building as well as a 40 ton air-cooled liquid chiller to replace the existing unit serving the west building; included is all associated mechanical and electrical work, fittings, etc.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #27203 in division #92-11-964158.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11307
(Tab 10) HVAC AIR FILTERS
PRICE AGREEMENT, DISTRICT WIDE
DECEMBER 1, 2007 THROUGH NOVEMBER 30, 2010

RESPONSE: Requests for bids were sent to 22 companies, and three bids were received.

COMPARISON OF BIDS:

	discount from list
AAF International	45% - 54%
Filter Systems	24% - 65%
Koch Filter Corp.	26%

RECOMMENDATION FOR AWARD:

AAF INTERNATIONAL	(3-year estimate)
FILTER SYSTEMS	\$75,000
KOCH FILTER CORP.	

BEST BIDS

COMMENTS: This agreement provides discounts from list pricing for various types, sizes, and efficiency levels of air filters used throughout the district. All three bidders are recommended for award to provide maximum flexibility and product availability to the campuses.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #24431 in various divisions.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11311
(Tab 11) LIGHTING RETROFIT
BILL PRIEST INSTITUTE

RESPONSE: Of six companies that satisfied the mandatory site visit requirement, five bids were received.

COMPARISON OF BIDS:

C & M Electrical Contractors, Inc.	\$90,277
Groves Electrical Service, Inc.	\$99,000
Kennedy Electric, Inc.	\$126,783
Retro-Tech Systems, Inc.	\$127,744
HCE Construction, Inc.	\$179,360

RECOMMENDATION FOR AWARD:

C & M ELECTRICAL CONTRACTORS, INC.	\$90,277
---------------------------------------	----------

LOW BID

COMMENTS: This project is for the cleaning of all existing light fixtures plus replacement of the lamps and ballasts throughout both floors of the building; also included is the replacement of lenses in specified light fixtures.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #27203 in division #92-20-964029.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD
(Tab 12) PROPRIETARY TESTING MATERIALS
PRICE AGREEMENT, DISTRICT-WIDE,
NOVEMBER 7, 2007 THROUGH AUGUST 31, 2009

RECOMMENDATION FOR AWARD:

	(22-month estimate)
ACT, INC.	\$96,000

SOLE SOURCE

COMMENTS: On February 6, 2007, the Board approved a recommendation to purchase proprietary testing materials from ACT, Inc. for \$36,000 for 31 months. The award needs to be modified to reflect revised quantities of tests and licenses that will be required.

DCCCD Colleges administer the ACT English for Speakers of Other Languages (ESOL) Tests, an approved DCCCD ESOL Curriculum Committee assessment, for meeting the needs of testing students whose second language is English. It is necessary to purchase these instruments from ACT, a single source. The ACT ESOL tests allow students to enroll in the appropriate ESOL courses. The tests recommended for purchase are the ACT ESOL computerized objective tests (3 units) with the computerized essay (3.5 units) at a cost of \$1.35 per unit. An additional \$450 license cost per year per campus is required by ACT.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #24321 in various divisions and account #24507 in various divisions.

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**
(Tab 13)

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	1	14	375,760.00	48
WBE	1	14	90,277.00	12
Not classified	5	72	317,969.40	40
Total	7	100	784,006.40	100

Bidders and Proposers from Which Recommendations for Awards
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	3	12
WBE	2	8
Not classified	19	80
Total	24	100

Recommendations for Awards in the Consideration of Bids Sections
September 4, 2007 – November 6, 2007

	# awards	% awards	\$ amount	% amount
MBE	2	14	404,507.06	9
WBE	3	21	1,763,923.24	38
Not classified	9	64	2,498,929.40	53
Total	14	100	4,667,359.70	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity nor gender of ownership is not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

**Summary of Recommendations for Professional Services Pools
With Minority and Woman Owned Businesses**

(Tab 14)

Recommendations for Professional Service Pools
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 4, 2007 – Nov. 6, 2007	
	# entities	% entities	# entities	% entities
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	96	100
Total	0	0	96	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. “Not classified” includes firms known to be neither minority nor woman owned as well as firms for which ethnicity nor gender of ownership is not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

CONSENT AGENDA NO. 15

Approval of Revision to Minutes of the September 4, 2007 Regular Meeting

It is recommended that the Board approve the following revision to the minutes of the September 4, 2007 Board of Trustees Regular Meeting:

Public Hearing on 2007-2008 Richland Collegiate High School DCCCD Budget

There were no citizens desiring to speak on the proposed budget for ~~the Richland Collegiate High School~~ DCCCD for 2007-08. Ms. Diana Flores moved and Mr. JL Sonny Williams seconded a motion to approve the 2007-2008 ~~Richland Collegiate High School~~ DCCCD Budget. The motion passed. (See September 4, 2007, Board Meeting, Public Hearing on 2007-2008 ~~Richland Collegiate High School~~ DCCCD Budget, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

CONSENT AGENDA NO. 16

Approval of Minutes of the October 2, 2007 Work Session

It is recommended that the Board approve the minutes of the October 2, 2007 Board of Trustees Work Session.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
WORK SESSION MINUTES
OCTOBER 2, 2007**

Attendees: Mrs. Kitty Boyle (arrived at 3:13p.m.), Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

Absent: Ms. Charletta Compton

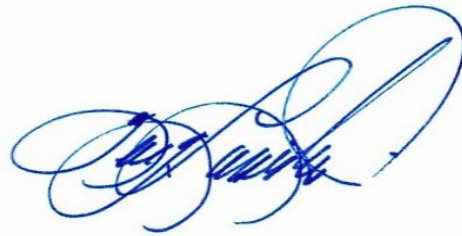
Guests: Mr. Reginald Gates, Mr. Galileo Jumao-As, Ms. Cici Rojas

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the meeting at 3:05 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE OCTOBER 2, 2007
WORK SESSION OF DCCCD BOARD OF TRUSTEES
AND RICHLAND COLLEGIATE HIGH SCHOOL**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28th day of September, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 28th day of September, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Business Diversity Program

Vice Chancellor Ed DesPlas, Mr. John Lopez and the Tri-Chamber Presidents presented a status report about DCCCD's business diversity program. Board members should refer inquiries from prospective M/WBE suppliers to Mr. John Lopez. So far, none of the small M/WBE firms have been able to scale up to larger contracts, though that is the goal and still considered achievable. DCCCD's contract with the Asian, Black and Hispanic Chambers of Commerce is a partnership that may attract financial support in the form of grants.

Executive Session

There was no Executive Session.

Adjournment

Mr. Prater adjourned the work session at 3:43 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 17

Approval of Minutes of the October 2, 2007 Regular Meeting

It is recommended that the Board approve the minutes of the October 2, 2007 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
OCTOBER 2, 2007**

Attendees: Mrs. Kitty Boyle, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater and Mr. JL Sonny Williams

Absent: Ms. Charletta Compton

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Jerry Prater convened the meeting at 4:04 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE OCTOBER 2, 2007
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28th day of September, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 28th day of September, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the board regarding agenda items.

Richland Collegiate High School Status Report

President Steve Mittelstet presented the Richland Collegiate High School Status Report.

Consideration of Bids

Item #8 was removed from the agenda. Ms. Diana Flores moved and Mrs. Kitty Boyle seconded a motion to approve all bids, except item #8, in the Consideration of Bids section of the agenda. Mr. JL Sonny Williams voted against item #1. Motion passed. (See October 2, 2007, Board Meeting, Consideration of Bids, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Mrs. Boyle moved and Ms. Flores seconded a motion to approve recommendations #11-31, minus item #29, in the Consent Agenda. Motion passed. (See October 2, 2007, Board Meeting, Agenda Items #11-31, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mrs. Martha Sanchez Metzger moved and Mr. Bob Ferguson seconded a motion to approve recommendation #29, in the Consent Agenda. Motion passed with Ms. Flores abstaining. (See October 2, 2007, Board Meeting, Agenda Item #29, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Ms. Flores moved and Mrs. Boyle seconded a motion to approve recommendations #32-36, minus item #35, in the Individual Items section of the agenda. Motion passed. (See October 2, Board Meeting, Agenda Items #32-36, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mr. Ferguson moved and Mrs. Sanchez Metzger seconded a motion to approve recommendation #35 in the Individual Items section of the agenda. Motion passed with Ms. Flores abstaining. (See October 2, 2007, Board Meeting, Agenda Item #35, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Dr. Lassiter reviewed the Informative Reports, Agenda Items #37 and #38. Mr. Ed DesPlas reviewed the Informative Reports, Agenda Items #39-40. To respect the board members time, Agenda Items #41-43 were not discussed. If any board member has questions/concerns or needed more detail they are to contact Dr. Lassiter. (See October 2, 2007, Board Meeting, Agenda Items #37-43, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

Dr. Lassiter will include more extensive information about bids and proposals in future recommendations for awards. He will also provide the Board with answers to why student activities budgets were not fully utilized at each of the colleges and more explanation about the cause for resignations. He will direct staff to refine selection of newspaper clippings for the weekend packets, and will make note to present a resolution thanking the City of Irving for the sculpture and entry improvements at North Lake College (upon completion of the projects).

Citizens Desiring to Appear Before the Board

Mr. Jerry Parks and Ms. Sonya Chapman addressed the board concerning their enrollment experiences.

Executive Session

There was no Executive Session.

Adjournment

Mr. Prater adjourned the meeting at 5:18 PM.

Approved:

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter Jr.', is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 18

Approval of Minutes of the October 16, 2007 Special Meeting

It is recommended that the Board approve the minutes of the October 16, 2007 Board of Trustees Special Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
OCTOBER 16, 2007**

Attendees: Mrs. Kitty Boyle, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

Absent: Ms. Charletta Compton

Staff: Dr. Wright Lassiter, Mrs. Kathryn Tucker

Board Chair, Mr. Jerry Prater convened the meeting at 9:10 AM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE OCTOBER 16, 2007
SPECIAL MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 12th day of October, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 12th day of October, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the board regarding agenda items.

Richland Collegiate High School Status Report

There was no Richland Collegiate High School Status Report.

Review of DCCCD Foundation, Inc. Capital Campaign Plans

Betheny Reid reviewed plans for the comprehensive campaign that is underway under auspices of DCCCD Foundation, Inc.

Review of Proposal for Developing a Board Orientation and Training Program

Board members discussed an outline for a comprehensive orientation and training program, and endorsed applying to ACCT for a grant to support development of 24 content modules.

Review of Board Goals Including Diversity and Retention

Board members reviewed a menu of policies that were from community colleges identified as having best practices for governance plus some that reflected positions that Board members have proposed in the past but on which the Board has not taken official action. They also reviewed and endorsed a format for reporting progress toward diversification of the work force. Dr. Lassiter will provide the Board with a copy of all of Section B of the TASB policy manual and an amended employee diversity report format. Board members will enter their comments on the menu of policies and return it to Dr. Lassiter.

Questions/Comments from the Board and Chancellor

There were no questions/comments from the board and chancellor.

Citizens Desiring to Appear Before the Board

There were no citizens desiring to appear before the board.

Executive Session

There was no Executive Session.

Adjournment

Mrs. Boyle moved and Mr. Ferguson seconded a motion to adjourn the meeting. Mr. Prater adjourned the meeting at 4:13 PM.

Approved:

A handwritten signature in blue ink, appearing to be 'Wright L. Lassiter Jr.', written in a cursive style.

Wright L. Lassiter Jr., Secretary

POLICY REPORT NO. 19

Acceptance of Gifts

The following gifts have been offered to the DCCC District as indicated below. It is recommended that the gifts be accepted under the donors' conditions and that appropriate acknowledgment be sent to the donors.

1. Through the Development Office (equipment):
 - a. From Ms. Marilyn Gray, 17 bags of Gerstley Borat, an ingredient for ceramic glazes, for use by Brookhaven College, in the amount of \$850.
2. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), actual expenditures on behalf of the DCCCD:
 - a. Grant from the LeCroy Center President's Fund in support of the 35th Anniversary Distance Learning celebration, in the amount of \$2,781.
 - b. Grant from the Chancellor's Fund in support of the District Cabinet Retreat, in the amount of \$593.
 - c. Grant from the Chancellor's Fund in support of the annual Employees of the Month recognition celebration, in the amount of \$702.
 - d. Grant from the Handbell Fund in support of the purchase of handbells for Brookhaven College, in the amount of \$690.
 - e. Grant from the McDermott Fund in support of the purchase of orchid plants for District locations, in the amount of \$1,915.
 - f. Grant from the Ellison Miles Geo-Technology Institute Outreach Fund in support of CMAP classes, in the amount of \$1,809.
3. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), gifts that will be expended in the future:

- a. Grant from Mr. A.K. Mago in support of the Chancellor's Fund, in the amount of \$1,000.
- b. Grant from various donors in support of the Ellison Miles Geo-Technology Institute Outreach Fund, in the amount of \$15,330
- c. Grant from the Miles Foundation in support of the Ellison Miles Geo-Technology Institute, in the amount of \$2,000.
- d. Grant from various donors in support of the Rising Star Program, in the amount of \$1,135.
- e. Grant from the City of Dallas Office of Cultural Affairs in support of the African America Read-In Fund, in the amount of \$5,510.
- f. Grant from the American Institute of Wine and Food in support of the American Institute of Wine and Food Scholarship, in the amount of \$8,000.
- g. Grant from the Ford Motor Company in support of the Brookhaven College Ford Asset Program, in the amount of \$4,000.
- h. Grant from Texas Instruments in support of the Texas Instruments Analog University Relations Program, in the amount of \$21,000.

TOTAL AMOUNT IN THIS REPORT: \$67,315

Submitted by Mrs. Betheny Reid, executive director of DCCCD Foundation, Inc.

POLICY REPORT NO. 20

Approval of Revisions to Guidelines for Awarding Grants Through the Texas Educational Grants Program

It is recommended that Board of Trustees approve revisions to the Guidelines for Awarding Grants Through the Texas Educational Grants Program under Subchapter C, Chapter 56 of the Texas Education Code. These Guidelines are attached.

Effective Date: November 6, 2007

Background

The Texas Higher Education Coordinating Board (THECB) requested in July 2007 that all institutions participating in the Texas Educational Grants Program (TPEG) review the current awarding guidelines on file with the THECB and revise as necessary. The last revision to the guidelines for the DCCCD was in 1991.

Coordinating Board rules require that Guidelines for Awarding TPEG Grants must first be approved by the governing board of the institution and then approved by the Coordinating Board. Approved Guidelines must be on file at the Coordinating Board in order for the colleges to participate in the TPEG program.

At the September 2007 meeting, the Board approved a revised set of proposed guidelines being recommended by the District Financial Aid Council. On September 17, the District was advised by the THECB Deputy Commissioner that the THECB was unable to approve the proposed guidelines. Section 3(D) of the proposed guidelines contained language denying aid to students who have been convicted of a felony or offense involving a controlled substance. The THECB believes that Section 3(D) is outside the parameters of the District's authority to set additional criteria for student eligibility. The Deputy Commissioner has asked that the section be removed from the guidelines and that the Board approves and submits a revised set of guidelines for review and approval.

The recommended revised Guidelines for Awarding TPEG Grants are attached. The original Section 3(D) has been removed and the following sub-sections have been re-numbered appropriately.

The District Financial Aid Council is recommending the removal of Section 3(D) of the guidelines approved by the Board at the September 4, 2007 meeting and that the Board resubmits the revised TPEG guidelines for approval by the THECB.

The Financial Aid Council in responding to the original request from the THECB to review the current TPEG guidelines and update as necessary believed that the Council was within its authority to add additional criteria to the guidelines above statutory criteria as part of its responsibility to effectively administer the program for the DCCCD. However, the THECB legal department advised the District Director of Financial Aid Rick Renshaw that TPEG guidelines cannot add new student eligibility criteria. The guidelines must only document how the institution is complying with the statutory regulations of the program.

Submitted by Mr. Robert Young, legal counsel

**GUIDELINES FOR AWARDING GRANTS
THROUGH THE
TEXAS PUBLIC EDUCATIONAL GRANTS PROGRAM
(Under Subchapter C, Chapter 56, Texas Education Code)
AT THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

The Dallas County Community College District, hereinafter referred to as the DCCCD, on behalf of Brookhaven College, Cedar Valley College, Eastfield College, El Centro College, Mountain View College, North Lake College, and Richland College, a Texas political subdivision of higher education, submits the following guideline to the Texas Higher Education Coordinating Board, hereinafter referred to as the Coordinating Board or THECB, for the administration of the Texas Public Educational Grants Program (TPEG) at the DCCCD:

- Section 1 In order to provide a program to supply grants to needy students attending the DCCCD, the Board of Trustees of the DCCCD shall cause to be set aside for use as Texas Public Educational Grants, at least six percent out of each resident student's hourly tuition charge, and, at least \$1.50 out of each nonresident student's hourly tuition charge for academic courses, and, at least six percent of hourly tuition charges for vocational-technical courses as authorized in section 56.033 of the Texas Education Code.
- Section 2 These guidelines shall remain in effect until subsequent changes have been submitted to the Coordinating Board for review and have been approved.
- Section 3 Criteria for Awarding Grants:
- A. Grants are to be made only to students who have been accepted for enrollment and who actually enroll in credit courses and Coordinating Board-approved Continuing Education (vocational-technical) courses in the term or terms for which the grant is awarded.
 - B. Grants are to be awarded based upon the financial need of the applicant.

- C. Recipients must be registered for the Selective Service as required by Federal law, or are exempt from this requirement.
- D. Financial need of resident and nonresident students enrolled in credit courses is to be determined by use of accepted needs analysis procedures generally in use in other needs-based financial assistance programs. Deviation from such procedures shall be properly documented.
- E. Foreign students who do not qualify for the federal need-based financial aid programs due to their residency status will have their need assessed based on the following procedure:
 - 1. The Student Expense Budgets established for resident and nonresident students and approved by the Coordinating Board will be utilized for foreign student evaluation.
 - 2. A foreign student's contribution to the Cost of Education will be based on figures provided by the student on the **Affidavit of Support** (Form 1-134) submitted to the Admissions Office.
- F. Financial need of students enrolled in Coordinating Board-approved Continuing Education courses seeking tuition, fees, and book expenses only will be assessed based on the following procedure:
 - 1. To assist in determining their financial need, applicants will be required to complete a TPEG "Continuing Education Application" form. The student is required to list his resources and reasonable expenses on this form.
 - 2. If the student's resources are less than his reasonable expenses, the student will be eligible for a grant in an amount that will meet his need, not to exceed the amount of tuition, fees, and books only.
 - 3. If the student's resources are equal to or greater than his reasonable expenses, the student will not be eligible for a TPEG award.
- G. During the first six weeks of a semester, awards to residents may only be funded through funds set aside from resident student tuition revenues, and awards to nonresidents and foreign students may only come from funds set aside from the tuition revenues of nonresident and foreign students. After the first six weeks, funds may be transferred from funding for one group of students to the

other as needed.

Continuing Education (vocational-technical) tuition revenues will be considered resident revenues because the tuition rate for such courses is not based upon the student's residency classification

- H. Any or all of the funds set aside for making Texas Public Educational Grants may be transferred to the Texas Higher Education Coordinating Board to be used for matching federal or other grant funds for awarding to students at the Dallas County Community College District. Generally only such amounts as can be equally matched by funds held by the Coordinating Board shall be sent to the Board. Unencumbered funds transferred to the Coordinating Board shall be returned to the Dallas County Community College District upon request of the Chancellor or his designate.
- I. Up to ten percent of the funds set aside for the Texas Public Educational Grants Program may be used to provide short-term tuition and fee loans to students.
- J. At the end of a fiscal year, if the total amount of encumbered grant funds that have been set aside under this program by the Dallas County Community College District, together with the total amount of unencumbered funds transferred by the Dallas County Community College District to the Texas Higher Education Coordinating Board, exceeds 150 percent of the amount of funds set aside by the Dallas County Community College District in the fiscal year, the Dallas County Community College District shall transfer the excess amount to the Coordinating Board for the purpose of awarding scholarships as provided by law to students at other institutions.

Dallas County Community College District

Chancellor

Date Guidelines were approved by DCCCD Board of Trustees

Approved by:

Commissioner of Higher Education

Date

POLICY REPORT NO. 21

Approval of DCCCD Residence Determination Officials

It is recommended that that Board of Trustees authorize the following individuals to serve as DCCCD Residence Determination Officials. Each individual shall serve in that capacity for one year:

1. Andrea Jenkins – LeCroy Center
2. Thoa Vo – Brookhaven College
3. Carolyn Ward – Cedar Valley College
4. Glynis Miller – Eastfield College
5. Rebecca Garza – El Centro College
6. Glenda Hall – Mountain View College
7. Steve Twenge – North Lake College
8. Oscar Lopez – Richland College

Effective Date: November 6, 2007

Background

Title 19 of the Texas Administrative Code, section 21.736 requires that the College District shall designate an individual that is employed by the College District as a Residence Determination Official. The Residence Determination Official shall be knowledgeable of the requirements set out in Coordinating Board rules and the applicable statutes; and attend at least one training or workshop provided by the Coordinating Board regarding the rules and applicable statutes in each state fiscal year.

The District has selected eight individuals who meet the statutory requirements as Residence Determination Official. Each individual will serve a consecutive one-year term to coincide with the state fiscal year.

Submitted by Dr. Andrew Jones, vice chancellor of educational affairs and Mr. Robert Young, legal counsel

BUILDING & GROUNDS REPORT NO. 22

Approval of Amendment to Agreement with Jonathan Bailey Design, LLC

It is recommended that authorization be given to approve an amendment to the agreement with Jonathon Bailey Design, LLC in an amount not to exceed \$10,090 for additional services for Cedar Valley College.

Original Agreement	\$902,900
Previous Amendment (s)	66,160
Amendment	10,090
Revised Agreement	\$979,150

Background

This project is CVC #13, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The Board approved the original contract with Jonathan Bailey Design, LLC September 5, 2006 in the amount of \$902,900 for professional architectural and design services for the Industrial Technology Building for Cedar Valley College. Amendment 1 was a clarification of agreement wording and did not change the scope of work. Amendment 2 for \$48,110 provides for additional services to design a new central utility plant and lift station relocation and for extension of original survey lines to allow for the placing of the entry road on the west side of the existing tennis courts. Amendment 3 for \$18,050 provides for redesign of the building's approximately 62,000 square feet of slab as a pier supported structural concrete slab over void. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
09/05/2006			\$902,900	
	04/09/07	1	\$0	\$902,900
05/01/2007		2	\$48,110	\$951,010
	09/25/07	3	\$18,050	\$969,060
Pending		4	\$10,090	\$979,150

This amendment of \$10,090 provides for additional design services for a technology infrastructure upgrade for connectivity between the campus hub and the new Industrial Technology Building.

This amendment has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel.

This recommendation increases the contract to \$979,150, which is \$76,250 (7.79%) over the original amount. This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-03-970303.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

BUILDING & GROUNDS REPORT NO. 23

Approval of Amendment to Agreement with Booth Architecture, LLC

It is recommended that authorization be given to approve an amendment to the agreement with Booth Architecture, LLC, in an amount not to exceed \$27,553 for additional services for Eastfield College.

Original Agreement	\$407,301
Previous Amendment (s)	\$0
Amendment	\$27,553
Revised Agreement	\$434,854

Background

This project is EFC #13, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The Board approved the original contract with Booth Architecture, LLC, May 1, 2007 in the amount of \$407,301 for professional architectural and design services for the Parent Child Study Center for Eastfield College. The following table contains information about amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
05/01/2007			\$407,301	
Pending		1	\$27,553	\$434,854

This amendment of \$27,553 provides for additional fee due to an increase of the project size and scope of work.

This amendment has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel.

This recommendation increases the contract to \$434,854, which is \$27,553 (6.77%) over the original amount. This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-04-970409.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Steve Park, executive director bond program management team

BUILDING AND GROUNDS REPORT NO. 24

Approval of Agreement with Dr. Robert E. Moon and Associates, Inc.

It is recommended that authorization be given to approve an agreement with Dr. Robert E. Moon and Associates, Inc. in an amount not to exceed \$27,000 to provide landscape consultation services at the following locations: Bill J. Priest Institute, Brookhaven College, Cedar Valley College, Cedar Valley at Cedar Hill, DFW Construction Center, District Service Center, Eastfield College, El Centro College, Mountain View College, North Lake College, and Richland College.

Background

The project is for landscape consultation services.

The facilities management staff pre-qualifies consultant firms and selected Dr. Robert E. Moon and Associates, Inc. from its pool of pre-qualified firms. The agreement will be made as of November 7, 2007. Compensation is to be a fee not to exceed \$26,000 plus \$1,000 reimbursable expenses not to exceed \$27,000.

Financial resources are budgeted in account #22321, division 804000, funding and location 11-11.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor for facilities management/district architect

BUILDING AND GROUNDS REPORT NO. 25

Approval of Agreement with Mas-Tek Engineering & Associates

It is recommended that authorization be given to approve an agreement with Mas-Tek Engineering & Associates in an amount not to exceed \$79,310 to provide sampling and material testing services for sports complex at Mountain View College.

Background

This project is MVC #5, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for sampling and testing services for sports complex project.

The facilities management staff pre-qualifies architectural and engineering firms and selected Mas-Tek Engineering & Associates from its pool of pre-qualified firms. The agreement will be made as of November 7, 2007. Compensation is to be a fee not to exceed \$77,000 plus reimbursable expenses of \$2,310 not to exceed \$79,310.

Financial resources are budgeted in account #27211, division 970601, funding and location 40-06.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor for facilities management/district architect

BUILDING AND GROUNDS REPORT NO. 26

Approval of Agreement with the City of Irving for Utility Easement at North Lake College South Campus

It is recommended that authorization be given to the Board Chair to execute an agreement granting the City of Irving an easement and right-of-way instrument to construct, reconstruct, inspect, patrol, and maintain public sewer lines, drainage and storm sewer canals and lines, gas lines, telephone lines, electrical power lines and appurtenances for the North Lake College South Campus.

Effective Date: November 7, 2007

Background

This project is NLC #13, *Progress Report on Construction Projects* (Informative Reports section of this agenda). An authorization of an easement and right-of-way agreement with City of Irving and any and all Public Utilities will initiate utility improvements for North Lake College South Campus.

The easement agreement will bind City of Irving and Public Utilities to preserve and protect District property upon installation of improvements. The District will have the right to review and approve design and construction.

The District Executive Director, Bond Program Management Team and District Legal Counsel have reviewed the proposed dedication statement and easements.

Submitted by Mr. Robert Young, legal counsel and Mr. Steve Park, bond program management team

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

(Tab 27)

Recommendations in the Building and Grounds Reports Section of This Agenda
Architects and Engineers

	# agreements	% agreements	\$ amount	% amount
MBE	1	50	79,310	75
WBE	1	50	27,000	25
Not classified	0	0	0	0
Total	2	100	106,310	100

Pre-Qualified Pools from Which Recommendations for Agreements
In the Building and Grounds Reports Section of This Agenda Were Derived
Architects and Engineers

	# in pool	% in pool
MBE	5	10
WBE	7	14
Not classified	41	76
Total	53	100

Recommendations in the Building and Grounds Reports Sections
Architects and Engineers

September 4, 2007 – November 6, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	1	25	79,310	40
WBE	2	50	85,539	44
Not classified	1	25	30,998	16
Total	4	100	195,847	100

Notes: This report excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or women owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership are not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

FINANCIAL REPORT NO. 28

Approval of Expenditures for September 2007

It is recommended that expenditures for September 2007 be approved. A summary of expenditures is included in the FAB report. Detailed expenditure information is available in the business affairs office at the District Service Center.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

FINANCIAL REPORT NO. 29

Presentation of Budget Report for September 2007

The budget report for September 2007 is presented as a matter of record (see attached).

Background

Board of Trustees Policy CDA (LOCAL) requires that “Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will

be carried forward to the next fiscal year and making various other entries in what is called “13th month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports because the activities of 13th month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board’s Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, “Why the difference? Is this normal?” The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—“Is this normal?” In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District’s monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date September 30, 2007
8.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 89,473,204	\$ 10,772,530	\$ 78,700,674	12.0%	11.6-12.7%	
Tuition	64,164,856	26,109,299	38,055,557	40.7%	36.3-39.4%	(1)
Taxes for Current Operations	119,889,500	226,671	119,662,829	0.2%	.0-.3%	
Federal Grants & Contracts	1,048,090	68,453	979,637	6.5%	0.0-11.1%	
State Grants & Contracts	131,292	-	131,292	0.0%	n/a	
General Sources:						
Investment Income	6,250,000	595,183	5,654,817	9.5%	7.7-9.7%	
General Revenue	2,150,649	147,786	2,002,863	6.9%	n/a	
Subtotal General Sources	8,400,649	742,969	7,657,680	8.8%	5.6-14.2%	
SUBTOTAL UNRESTRICTED	283,107,591	37,919,922	245,187,669	13.4%	n/a	
Use of Fund Balance & Transfers-in	5,000,000	-	5,000,000	0.0%	n/a	
TOTAL UNRESTRICTED	288,107,591	37,919,922	250,187,669	13.2%	10.4-16.1%	
AUXILIARY FUND						
Sales & Services	6,104,397	143,975	5,960,422	2.4%	1.0-8.6%	
Investment Income	432,000	25,147	406,853	5.8%	1.8-17.7%	
Transfers-in	4,523,797	-	4,523,797	0.0%	n/a	
Use of Fund Balance	-	-	-	0.0%	n/a	
TOTAL AUXILIARY	11,060,194	169,122	10,891,072	1.5%	0.0-6.1%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	23,258,341	1,834,173	21,424,168	7.9%	n/a	
SBDC State Match	1,501,733	-	1,501,733	0.0%	n/a	
Subtotal State Appropriations	24,760,074	1,834,173	22,925,901	7.4%	n/a	
Grants, Contracts & Scholarships:						
Federal	63,601,103	3,319,107	60,281,996	5.2%	n/a	
State	7,032,507	238,490	6,794,017	3.4%	n/a	
Local	6,568,181	426,345	6,141,836	6.5%	n/a	
Transfers-in	942,019	-	942,019	0.0%	n/a	
Subtotal Grants, Contracts & Scholarships	78,143,810	3,983,942	74,159,868	5.1%	n/a	
Richland Collegiate High School	-	28	(28)	n/a	n/a	
TOTAL RESTRICTED	102,903,884	5,818,143	97,085,741	5.7%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	1,806,465	305	1,806,160	0.0%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	1,806,465	305	1,806,160	0.0%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 403,878,134	\$ 43,907,492	\$359,970,642	10.9%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date September 30, 2007
8.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 108,595,822	\$ 11,482,010	\$ 97,113,812	10.6%	8.7-10.8%	
Public Service	5,308,955	456,223	4,852,732	8.6%	6.7-11.7%	
Academic Support	23,832,589	1,780,453	22,052,136	7.5%	8.3-13.7%	(2)
Student Services	24,914,859	2,103,834	22,811,025	8.4%	8.2-9.4%	
Institutional Support	50,518,036	7,162,315	43,355,721	14.2%	9.5-16.1%	
Staff Benefits	10,082,226	551,706	9,530,520	5.5%	5.0-7.7%	
Operations & Maintenance of Plant	26,800,503	3,830,035	22,970,468	14.3%	7.9-38.0%	
Repairs & Rehabilitation	5,992,591	1,743,821	4,248,770	29.1%	0.0-43.0%	
Special Items:						
Reserve - Campus	1,800,771	-	1,800,771	0.0%	n/a	
Reserve - Compensation	13,570,650	-	13,570,650	0.0%	n/a	
Reserve - Operating	4,209,167	-	4,209,167	0.0%	n/a	
Reserve - New Campuses	500,000	-	500,000	0.0%	n/a	
Reserve - Non-operating	500,000	-	500,000	0.0%	n/a	
TOTAL UNRESTRICTED	276,626,169	29,110,397	247,515,772	10.5%	9.2-14.0%	
AUXILIARY FUND						
Student Activities	6,080,844	635,794	5,445,050	10.5%	7.7-14.2%	
Sales & Services	3,929,815	557,738	3,372,077	14.2%	4.4-32.1%	
Reserve - Campus	567,459	-	567,459	0.0%	n/a	
Reserve - District	364,163	-	364,163	0.0%	n/a	
Transfers-out	117,913	-	117,913	0.0%	0.0-9.3%	
TOTAL AUXILIARY	11,060,194	1,193,532	9,866,662	10.8%	4.9-21.1%	
RESTRICTED FUND						
State Appropriations	23,258,341	1,834,173	21,424,168	7.9%	7.6-9.5%	
Grants & Contracts	33,691,255	2,355,363	31,335,892	7.0%	n/a	
Scholarships	45,954,288	1,628,579	44,325,709	3.5%	n/a	
Subtotal Grants, Contracts & Scholarships	102,903,884	5,818,115	97,085,769	5.7%	n/a	
Richland Collegiate High School	-	28	(28)	n/a	n/a	
TOTAL RESTRICTED	102,903,884	5,818,143	97,085,741	5.7%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	1,806,465	45,349	1,761,116	2.5%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	1,806,465	45,349	1,761,116	2.5%	n/a	
SUBTOTAL EXPENDITURES & USES	392,396,712	36,167,421	356,229,291	9.2%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	912,810	1,221,955	42.8%	0.0-60.6%	
LoanStar Loan to Debt Service Fund	208,281	-	208,281	0.0%	n/a	
Institutional Matching-Contracts/Grants	63,000	-	63,000	0.0%	0.0-3.1%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	-	4,523,797	0.0%	n/a	
Unexpended Plant Fund	1,500,000	-	1,500,000	0.0%	n/a	
Debt Service Fund	3,051,579	-	3,051,579	0.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	11,481,422	912,810	10,568,612	8.0%	n/a	
TOTAL EXPENDITURES & USES	\$ 403,878,134	\$ 37,080,231	\$ 366,797,903	9.2%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date September 30, 2007
8.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$ 182,886,575	\$ 16,274,322	\$ 166,612,253	8.9%
Staff Benefits	10,082,226	551,706	9,530,520	5.5%
Purchased Services	11,236,628	2,324,589	8,912,039	20.7%
Operating Expenses	53,853,262	6,432,380	47,420,882	11.9%
Supplies & Materials	7,037,187	2,715,629	4,321,558	38.6%
Minor Equipment	976,300	826,899	149,401	84.7%
Capital Outlay	4,774,084	970,099	3,803,985	20.3%
Charges	(14,800,681)	(985,227)	(13,815,454)	6.7%
SUBTOTAL UNRESTRICTED	256,045,581	29,110,397	226,935,184	11.4%
Reserve - Campus	1,800,771	-	1,800,771	0.0%
Reserve - Compensation	13,570,650	-	13,570,650	0.0%
Reserve - Operating	4,209,167	-	4,209,167	0.0%
Reserve - New Campuses	500,000	-	500,000	0.0%
Reserve - Non-operating	500,000	-	500,000	0.0%
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,134,765	912,810	1,221,955	42.8%
LoanStar Loan to Debt Service Fund	208,281	-	208,281	0.0%
Institutional Matching - Contracts/Grants	63,000	-	63,000	0.0%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,523,797	-	4,523,797	0.0%
Unexpended Plant Fund	1,500,000	-	1,500,000	0.0%
Debt Service Fund	3,051,579	-	3,051,579	0.0%
TOTAL UNRESTRICTED	288,107,591	30,023,207	258,084,384	10.4%
AUXILIARY FUND	11,060,194	1,193,532	9,866,662	10.8%
RESTRICTED FUND	102,903,884	5,818,143	97,085,741	5.7%
RICHLAND COLLEGIATE HIGH SCHOOL	1,806,465	45,349	1,761,116	2.5%
TOTAL EXPENDITURES & USES	\$ 403,878,134	\$ 37,080,231	\$ 366,797,903	9.2%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 8.3% of Fiscal Year Elapsed

	September 30, 2007			September 30, 2006		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 89,473,204	\$ 10,772,530	12.0%	\$ 84,766,610	\$ 10,197,634	12.0%
Tuition	64,164,856	26,109,299	40.7%	60,981,591	23,898,968	39.2%
Taxes for Current Operations	119,889,500	226,671	0.2%	110,791,496	259,921	0.2%
Federal Grants & Contracts	1,048,090	68,453	6.5%	1,332,653	33,755	2.5%
State Grants & Contracts	131,292	-	0.0%	131,292	-	0.0%
General Sources:						
Investment Income	6,250,000	595,183	9.5%	4,750,978	449,906	9.5%
General Revenue	2,150,649	147,786	6.9%	2,321,836	250,180	10.8%
Subtotal General Sources	8,400,649	742,969	8.8%	7,072,814	700,086	9.9%
SUBTOTAL UNRESTRICTED	283,107,591	37,919,922	13.4%	265,076,456	35,090,364	13.2%
Use of Fund Balance & Transfers-in	5,000,000	-	0.0%	138,662	-	0.0%
TOTAL UNRESTRICTED	288,107,591	37,919,922	13.2%	265,215,118	35,090,364	13.2%
AUXILIARY FUND						
Sales & Services	6,104,397	143,975	2.4%	7,174,852	308,481	4.3%
Investment Income	432,000	25,147	5.8%	444,233	27,098	6.1%
Transfers-in	4,523,797	-	0.0%	3,998,797	-	0.0%
Use of Fund Balance	-	-	0.0%	-	-	0.0%
TOTAL AUXILIARY	11,060,194	169,122	1.5%	11,617,882	335,579	2.9%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	23,258,341	1,834,173	7.9%	20,959,931	1,894,320	9.0%
SBDC State Match	1,501,733	-	0.0%	1,365,210	-	0.0%
Subtotal State Appropriations	24,760,074	1,834,173	7.4%	22,325,141	1,894,320	8.5%
Grants, Contracts & Scholarships:						
Federal	63,601,103	3,319,107	5.2%	63,652,450	2,244,323	3.5%
State	7,032,507	238,490	3.4%	5,924,624	159,708	2.7%
Local	6,568,181	426,345	6.5%	5,425,565	310,815	5.7%
Transfers-in	942,019	-	0.0%	903,745	-	0.0%
Subtotal Grants, Contracts & Scholarships	78,143,810	3,983,942	5.1%	75,906,384	2,714,846	3.6%
Richland Collegiate High School	-	28	n/a	-	-	0.0%
TOTAL RESTRICTED	102,903,884	5,818,143	5.7%	98,231,525	4,609,166	4.7%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	1,806,465	305	0.0%	-	-	0.0%
TOTAL COLLEGIATE HIGH SCHOOL	1,806,465	305	0.0%	-	-	0.0%
TOTAL REVENUES & ADDITIONS	\$ 403,878,134	\$ 43,907,492	10.9%	\$ 375,064,525	\$ 40,035,109	10.7%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 8.3% of Fiscal Year Elapsed

	September 30, 2007			September 30, 2006		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 108,595,822	\$ 11,482,010	10.6%	\$ 113,423,076	\$ 11,307,560	10.0%
Public Service	5,308,955	456,223	8.6%	5,640,321	410,402	7.3%
Academic Support	23,832,589	1,780,453	7.5%	15,631,432	1,872,081	12.0%
Student Services	24,914,859	2,103,834	8.4%	24,224,954	2,100,371	8.7%
Institutional Support	50,518,036	7,162,315	14.2%	47,218,106	7,565,494	16.0%
Staff Benefits	10,082,226	551,706	5.5%	10,086,728	670,313	6.6%
Operations & Maintenance of Plant	26,800,503	3,830,035	14.3%	25,368,333	5,845,326	23.0%
Repairs & Rehabilitation	5,992,591	1,743,821	29.1%	1,187,012	1,250,338	105.3%
Special Items:						
Reserve - Campus	1,800,771	-	0.0%	1,716,448	-	0.0%
Reserve - Compensation	13,570,650	-	0.0%	6,234,375	-	0.0%
Reserve - Operating	4,209,167	-	0.0%	1,317,833	-	0.0%
Reserve - New Campuses	500,000	-	0.0%	1,000,000	-	0.0%
Reserve - Non-operating	500,000	-	0.0%	445,595	-	0.0%
TOTAL UNRESTRICTED	276,626,169	29,110,397	10.5%	253,494,213	31,021,885	12.2%
AUXILIARY FUND						
Student Activities	6,080,844	635,794	10.5%	5,673,892	687,014	12.1%
Sales & Services	3,929,815	557,738	14.2%	5,185,857	678,268	13.1%
Reserve - Campus	567,459	-	0.0%	244,900	-	0.0%
Reserve - District	364,163	-	0.0%	408,233	-	0.0%
Transfers-out	117,913	-	0.0%	105,000	-	0.0%
TOTAL AUXILIARY	11,060,194	1,193,532	10.8%	11,617,882	1,365,282	11.8%
RESTRICTED FUND						
State Appropriations	23,258,341	1,834,173	7.9%	20,959,931	1,894,320	9.0%
Grants & Contracts	33,691,255	2,355,363	7.0%	31,355,580	1,490,082	4.8%
Scholarships	45,954,288	1,628,579	3.5%	45,916,014	1,224,764	2.7%
Subtotal Grants, Contracts & Scholarships	102,903,884	5,818,115	5.7%	98,231,525	4,609,166	4.7%
Richland Collegiate High School	-	28	n/a	-	-	0.0%
TOTAL RESTRICTED	102,903,884	5,818,143	5.7%	98,231,525	4,609,166	4.7%
RICHLAND COLLEGIATE H.S.						
Expenditures	1,806,465	45,349	2.5%	-	-	0.0%
TOTAL COLLEGIATE HIGH SCHOOL	1,806,465	45,349	2.5%	-	-	0.0%
SUBTOTAL EXPENDITURES & USES	392,396,712	36,167,421	9.2%	363,343,620	36,996,333	10.2%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	912,810	42.8%	1,894,389	621,135	32.8%
LoanStar Loan to Debt Service Fund	208,281	-	0.0%	208,281	-	0.0%
Institutional Matching-Contracts/Grants	63,000	-	0.0%	63,000	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	-	0.0%	3,092,777	-	0.0%
Unexpended Plant Fund	1,500,000	-	0.0%	2,000,000	-	0.0%
Debt Service Fund	3,051,579	-	0.0%	4,462,458	-	0.0%
TOTAL TRANSFERS & DEDUCTIONS	11,481,422	912,810	8.0%	11,720,905	621,135	5.3%
TOTAL EXPENDITURES & USES	\$403,878,134	\$ 37,080,231	9.2%	\$ 375,064,525	\$ 37,617,468	10.0%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 8.3% of Fiscal Year Elapsed

	September 30, 2007			September 30, 2006		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$ 182,886,575	\$ 16,274,322	8.9%	\$ 175,723,849	\$ 15,513,085	8.8%
Staff Benefits	10,082,226	551,706	5.5%	10,086,728	670,313	6.6%
Purchased Services	11,236,628	2,324,589	20.7%	10,964,232	1,632,240	14.9%
Operating Expenses	53,853,262	6,432,380	11.9%	47,465,742	8,436,454	17.8%
Supplies & Materials	7,037,187	2,715,629	38.6%	7,077,648	2,988,969	42.2%
Minor Equipment	976,300	826,899	84.7%	1,305,220	1,405,323	107.7%
Capital Outlay	4,774,084	970,099	20.3%	3,737,863	1,027,158	27.5%
Charges	(14,800,681)	(985,227)	6.7%	(13,581,320)	(651,657)	4.8%
SUBTOTAL UNRESTRICTED	256,045,581	29,110,397	11.4%	242,779,962	31,021,885	12.8%
Reserve - Campus	1,800,771	-	0.0%	1,716,448	-	0.0%
Reserve - Compensation	13,570,650	-	0.0%	6,234,375	-	0.0%
Reserve - Operating	4,209,167	-	0.0%	1,317,833	-	0.0%
Reserve - New Campuses	500,000	-	0.0%	1,000,000	-	0.0%
Reserve - Non-operating	500,000	-	0.0%	445,595	-	0.0%
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	912,810	42.8%	1,894,389	621,135	32.8%
LoanStar Loan to Debt Service Fund	208,281	-	0.0%	208,281	-	0.0%
Institutional Matching - Contracts/Grants	63,000	-	0.0%	63,000	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	-	0.0%	3,092,777	-	0.0%
Unexpended Plant Fund	1,500,000	-	0.0%	2,000,000	-	0.0%
Debt Service Fund	3,051,579	-	0.0%	4,462,458	-	0.0%
TOTAL UNRESTRICTED	288,107,591	30,023,207	10.4%	265,215,118	31,643,020	11.9%
AUXILIARY FUND	11,060,194	1,193,532	10.8%	11,617,882	1,365,282	11.8%
RESTRICTED FUND	102,903,884	5,818,143	5.7%	98,231,525	4,609,166	4.7%
RICHLAND COLLEGIATE HIGH SCHOOL	1,806,465	45,349	2.5%	-	-	0.0%
TOTAL EXPENDITURES & USES	\$ 403,878,134	\$ 37,080,231	9.2%	\$ 375,064,525	\$ 37,617,468	10.0%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) The actual percent of *Tuition* is slightly higher than prior years mainly due to the amount of additional tuition collected from students taking courses for a third or more times growing over the past three years.
- (2) Actual *Academic Support* reflects a lower than normal percent of budget due to the allocation of funds for the community campuses which have not yet been expended.

FINANCIAL REPORT NO. 30

Approval of Tuition for Continuing Education Courses

It is recommended that approval be given to the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

Background

There are three attached lists compiled from information supplied by deans of continuing education at the colleges. The first list is *Retroactive Approval for Workforce Education CEU Reimbursable Courses* and contains courses not included on the August 2007 board agenda that need to be reported for 1st quarter reimbursement. The second list is *New Tuition for Workforce Education CEU Reimbursable Courses* and represents changes in tuition costs beginning 2nd quarter. The third list, *New Workforce Education CEU Courses*, contains courses being offered for the first time during 2nd quarter. Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1st quarter: September – November, 2nd quarter: December – February, 3rd quarter: March – May, 4th quarter: June - August).

Tuition varies according to the following factors:

- | | |
|-----------------|---|
| Direct Costs: | Instructor salaries; materials, software and equipment for specialized courses; special marketing and recruitment efforts |
| Indirect Costs: | Rental of off-campus facilities. |

Submitted by Dr. Andrew Jones, vice chancellor of educational affairs and Ms. Joyce Williams, interim district director of workforce education

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 1st QUARTER (SEPTEMBER 1, 2007 – NOVEMBER 30, 2007)**

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	ECC	RNSG	2002	Binational Health Cultural Competency for Health Care Professionals - A	\$ 59	7	Setup after submission of last report
2.	ECC	RNSG	2002	Binational Health Cultural Competency for Health Care Professionals - B	\$ 75	7	See ID #1
3.	ECC	FSHD	2010	Fabric Design	\$ 150	48	See ID #1
4.	ECC	FSHD	1035	Hat Making/Millinery	\$ 125	32	See ID #1
5.	EFC	AUMT	2035	Automotive Service Excellence (ASE) Study Skills	\$ 50	8	See ID #1
6.	EFC	CDEC	2000	Science of Sensory Play	\$ 35	7	See ID #1
7.	EFC	CDEC	2000	Toddler and Preschool Guidance	\$ 35	7	See ID #1
8.	EFC	CDEC	2000	Professional Development for Childcare Development Associates	\$ 35	7	See ID #1
9.	EFC	CDEC	2000	Science for Preschool and School Aged Children	\$ 35	7	See ID #1
10.	MVC	PHRA	1001	Pharmacy Technician	\$ 999	50	See ID #1
11.	MVC	DNTA	1015	Dental Assisting	\$ 1,799	100	See ID #1
12.	MVC	HITT	1001	Medical Billing and Coding	\$ 1,499	70	See ID #1
13.	NLC	BMGT	1020	Leadership Academy	\$ 129	25	See ID #1
14.	NLC	BUSG	1009	eBay Business Basics	\$ 36	12	See ID #1
15.	NLC	CBFM	1000	Pipe Bending	\$ 90	64	See ID #1
16.	NLC	CBFM	1015	Building Envelope	\$ 111	48	See ID #1
17.	NLC	CBFM	1092	Building Systems	\$ 111	48	See ID #1
18.	NLC	CNBT	1001	Introduction to Pipe Trades	\$ 90	64	See ID #1
19.	NLC	CNBT	1002	Mechanical, Plumbing & Electrical Systems	\$ 117	64	See ID #1
20.	NLC	CNBT	1046	Residential Estimating	\$ 117	64	See ID #1
21.	NLC	CNBT	1091	Basic Commercial Blueprint-Spanish	\$ 33	30	See ID #1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
22.	NLC	CNBT	1091	Supervisory Training Program: Problem Solving Decision Making	\$ 57	20	See ID #1
23.	NLC	CNBT	1091	Supervisory Training Program: Planning and Scheduling	\$ 83	20	See ID #1
24.	NLC	CNBT	1091	Supervisory Training Program: Understanding and Managing Cost	\$ 120	20	See ID #1
25.	NLC	CNBT	1091	Supervisory Training Program: Managing the Project	\$ 83	20	See ID #1
26.	NLC	CNBT	1091	Masonry VI - Stone	\$ 115	40	See ID #1
27.	NLC	CNBT	2044	Intermediate Supervisory Training	\$ 99	48	See ID #1
28.	NLC	CNSE	1021	Job Site Layout I - A	\$ 138	80	See ID #1
29.	NLC	COMG	1001	English at Work: Level 2	\$ 125	48	See ID #1
30.	NLC	COMG	1004	English As Second Language III for Construction Site	\$ 138	48	See ID #1
31.	NLC	COMG	1007	English As Second Language V for Construction Site	\$ 119	48	See ID #1
32.	NLC	CRPT	1029	Commercial Carpentry I-General	\$ 138	80	See ID #1
33.	NLC	DFTG	1003	CAD Drafting	\$ 90	64	See ID #1
34.	NLC	DFTG	1033	Drawing/Tools	\$ 90	64	See ID #1
35.	NLC	DFTG	1091	Blueprint Reading for Electric	\$ 44	12	See ID #1
36.	NLC	DFTG	1091	Introduction Building System Design CAD	\$ 33	30	See ID #1
37.	NLC	DFTG	2045	Advanced Plan/Design	\$ 90	64	See ID #1
38.	NLC	ENGG	1005	Introduction to (GPS) Global Positioning Systems	\$ 72	12	See ID #1
39.	NLC	HART	1001	Heating, Ventilation, and Air Conditioning (HVAC) Commercial Service I - A Bilingual	\$ 138	80	See ID #1
40.	NLC	HART	1001	Commercial Service III Double Time	\$ 138	80	See ID #1
41.	NLC	HART	1007	Commercial Service II Double Time	\$ 138	80	See ID #1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
42.	NLC	HART	1091	Heating, Ventilation, and Air Conditioning (HVAC) Commercial Service III - A	\$ 138	80	See ID #1
43.	NLC	HART	2034	Air Conditioning	\$ 90	64	See ID #1
44.	NLC	ITNW	1007	Internet and Electronic Mail Basics	\$ 36	12	See ID #1
45.	NLC	ITSC	1006	Introduction to Computer Systems	\$ 36	12	See ID #1
46.	NLC	ITSC	1012	Beginning Computers	\$ 36	12	See ID #1
47.	NLC	MBST	1007	Masonry I	\$ 138	80	See ID #1
48.	NLC	OSHT	1005	OSHA Regulations - Construction Industry	\$ 90	64	See ID #1
49.	NLC	PFPB	1023	Plumbing Codes I	\$ 90	64	See ID #1
50.	NLC	PFPB	1025	Mechanics of Plumbing	\$ 90	64	See ID #1
51.	NLC	PFPB	1025	Plumbing Accelerated II - A	\$ 138	80	See ID #1
52.	NLC	PFPB	1031	Water Supply I	\$ 90	64	See ID #1
53.	NLC	PFPB	1048	Medical Gas	\$ 90	64	See ID #1
54.	NLC	PFPB	1051	Gas Installations	\$ 90	64	See ID #1
55.	NLC	PFPB	1053	Drainage	\$ 90	64	See ID #1
56.	NLC	PFPB	2000	Plumbing Prep Seminar	\$ 33	8	See ID #1
57.	NLC	PHTC	1004	Introductory Professional Photography	\$ 48	16	See ID #1
58.	NLC	POFI	1024	Introduction to Microsoft Word	\$ 36	12	See ID #1
59.	NLC	POFI	1042	Intermediate Microsoft Word	\$ 36	12	See ID #1
60.	NLC	POFT	1001	Workforce English: Fundamentals Plus	\$ 150	48	See ID #1
61.	NLC	POFT	1006	Attaining and Maintaining Employment	\$ 35	8	See ID #1
62.	NLC	SRVY	1009	Surveying Measurement	\$ 117	80	See ID #1
63.	NLC	WLDG	1015	Maintenance Welding	\$ 229	32	See ID #1
64.	NLC	WLDG	1015	Fundamentals of Welding	\$ 229	32	See ID #1
65.	NLC	WLDG	1021	Welding I	\$ 90	64	See ID #1
66.	NLC	WLDG	1034	Welding Construction III Double Time	\$ 138	80	See ID #1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
67.	NLC	WLDG	2006	Welding III	\$ 90	64	See ID #1
68.	NLC	WLDG	2013	Orbital Welding	\$ 90	64	See ID #1
69.	NLC	WLDG	2013	Welding Certification	\$ 90	64	See ID #1
70.	RLC	ACNT	1003	Introduction to Accounting	\$ 117	48	See ID #1
71.	RLC	ACNT	1025	Principles of Accounting	\$ 117	48	See ID #1
72.	RLC	BMGT	1091	Business Principles for Medical Practice Managers	\$ 250	64	See ID #1
73.	RLC	BMGT	2070	Clinical: Business Medical Administration and Management	\$ 185	128	See ID #1
74.	RLC	COMG	1003	Communication Skills for the Workplace	\$ 400	24	See ID #1
75.	RLC	NURA	1013	Medication Aide Basic	\$ 485	154	See ID #1
76.	RLC	POFT	1025	Business Math Using a Calculator	\$ 750	48	See ID #1
77.	RLC	POFT	1021	Business Math	\$ 750	75	See ID #1
78.	RLC	POFT	1001	Workplace Communication	\$ 960	96	See ID #1

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 1ST QUARTER (SEPTEMBER 1, 2007 – NOVEMBER 30, 2007)**

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
79.	BHC	WLDG	1009	Oxy-Acetylene and Arc Welding Techniques for the Craftsman	\$ 180	36
80.	BHC	WLDG	1003	Oxy-Flue and Gas Metal Arc Welding Techniques for the Craftsman	\$ 180	36
81.	BHC	FMKT	1091	Essential Floral Techniques	\$ 90	12
82.	BHC	FMKT	1091	Identification of Flowers and Foliage	\$ 65	9
83.	BHC	FMKT	1091	Floral Arrangements for Weddings and Celebrations	\$ 95	15
84.	BHC	FMKT	1091	Floral Arrangements for Sympathy	\$ 75	9
85.	BHC	FMKT	1091	Arranging With Dried and Silk Flowers	\$ 80	12
86.	BHC	FMKT	1091	Professional Floral Wedding Design	\$ 110	15
87.	CVC	RELE	1001	Principles I Online	\$ 130	45
88.	CVC	RELE	1038	Principles II Online	\$ 130	45
89.	CVC	RELE	2001	Law of Agency Online	\$ 130	45
90.	CVC	RELE	1011	Law of Contracts Online	\$ 130	45
91.	CVC	RELE	1007	Investment Online	\$ 130	45
92.	CVC	RELE	1015	Property Management Online	\$ 130	45
93.	CVC	RELE	1019	Finance Online	\$ 130	45
94.	CVC	CJLE	1006	Basic Peace Officer I	\$ 300	160
95.	EFC	CJLE	1012	Basic Peace Officer II	\$ 300	176
96.	EFC	CJLE	1018	Basic Peace Officer III	\$ 300	176
97.	EFC	CJLE	1024	Basic Peace Officer IV	\$ 300	176
98.	NLC	CNBT	1091	Concrete, Framing, Drywall Techniques	\$ 109	21
99.	NLC	CNBT	1091	Ceramic, Tile, Wood, Laminate Floor Techniques	\$ 109	21
100.	NLC	DNTA	1015	Dental Assisting	\$ 2,495	70
101.	NLC	DRCM	1070	Introduction to Conflict Dynamics	\$ 117	48

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
102.	NLC	DRCM	1071	Negotiation Skills	\$ 117	48
103.	NLC	DRCM	1073	Divorce Mediation	\$ 117	48
104.	NLC	DRCM	1074	Introduction to Cross Cultural Dispute Resolution	\$ 117	48
105.	NLC	DRCM	1075	Current Issues and Trends	\$ 117	48
106.	NLC	DRCM	2072	Counseling Theories and Skills	\$ 117	48
107.	NLC	DRCM	2074	Workplace Dispute Resolution	\$ 117	48
108.	NLC	DRCM	2076	Advanced Mediation	\$ 117	48
109.	NLC	DRCM	2079	Internship-Conflict Management	\$ 117	48
110.	NLC	ITNW	1092	Cisco Certified Network Associate (CCNA) Certification Bootcamp	\$ 600	112

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 1ST QUARTER (SEPTEMBER 1, 2007 – NOVEMBER 30, 2007)**

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
111.	BHC	PHTC	1091	The Economics of Setting Up a Photography Studio	\$ 80	18
112.	CVC	OSHT	1015	OSHA Training Updates	\$ 200	16
113.	CVC	BMGT	1021	Project Management Skills	\$ 225	18
114.	CVC	BUSG	1025	Business Writing Improvement	\$ 150	16
115.	EFC	ARTC	1025	Introduction to Computer Graphics	\$ 117	96
116.	EFC	CPMT	2001	Introduction to Home Technology Integration	\$ 225	40
117.	EFC	ETWR	1000	Basic Grant Writing	\$ 125	20
118.	EFC	ITNW	1007	How to Start & Operate a Successful eBay Business	\$ 85	12
119.	EFC	LGLA	1019	Legal Ethics and Professional Responsibility	\$ 150	24
120.	EFC	POFL	1003	Legal Office Procedures	\$ 200	48
121.	EFC	POFL	1005	Legal Terminology	\$ 200	48
122.	EFC	SLNG	1001	Sign Language - Beginning	\$ 90	48
123.	EFC	SLNG	1002	Sign Language - Intermediate	\$ 90	48
124.	EFC	CDEC	2000	Infants and Toddlers: Who They Are and How They Learn	\$ 35	7
125.	EFC	CDEC	2000	Literacy Teaching Techniques for Childcare Development Associates	\$ 35	7
126.	EFC	CJLE	2000	Civil Law Update	\$ 75	20
127.	MVC	EMSP	1019	CPR/AED for Health Care Professionals	\$ 70	8
128.	NLC	BNKG	1091	Special Topics Review of Auto Underwriting	\$ 117	48
129.	NLC	ITMT	1000	Windows XP Professional	\$ 156	112
130.	NLC	ITNW	1091	Special Topics Web Animation	\$ 156	112
131.	NLC	ITNW	1092	Cisco Certified Network Associate (CCNA) Test Review	\$ 156	112
132.	NLC	ITSC	1015	Microsoft Project	\$ 156	112
133.	NLC	ITSC	1091	Special Topics Microsoft Publisher	\$ 117	64

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
134.	NLC	ITSE	2002	Web Programming/ Hypertext Preprocessor (PHP)	\$ 156	112
135.	NLC	ITSE	2031	Advanced C++ Programming	\$ 156	96
136.	NLC	POFI	1041	Microsoft Visio	\$ 117	80
137.	NLC	POFT	1093	Special Topics Excel Basics	\$ 117	48
138.	RLC	ELPT	1003	Programmable Logic Controllers	\$ 720	24
139.	RLC	GAME	2032	Project Development I	\$ 117	96
140.	RLC	HITT	1091	Electronic Medical Records	\$ 150	16
141.	RLC	HRPO	2001	Human Resource Management	\$ 117	48
142.	RLC	HPRS	1008	Human Behavior	\$ 175	32
143.	RLC	HYDR	1000	Hydraulics	\$ 480	16
144.	RLC	ITMT	1040	Managing and Maintaining Microsoft Window Server 2003	\$ 156	112
145.	RLC	ITMT	1000	Implementing and Supporting Microsoft Windows XP Professional	\$ 156	112
146.	RLC	ITSC	1001	Personal Computer Skills/IC3	\$ 960	112
147.	RLC	MDCA	1091	Medical Assisting Refresher	\$ 195	112
148.	RLC	NANO	1001	Introduction to Nanotechnology	\$ 117	48
149.	RLC	ITMT	2050	Implementing and Managing Microsoft Exchange	\$ 156	112
150.	RLC	ITMT	2055	Designing a Microsoft Exchange Server 2003 Organization	\$ 156	112
151.	RLC	POFT	1032	Personal Social Adjustment for Employment	\$ 150	16

FINANCIAL REPORT NO. 31

Approval of Membership in American Association of Community Colleges

It is recommended that authorization be given to renew annual membership in the American Association of Community Colleges in an amount not to exceed \$51,140.

Background

Annual membership dues in AACC are based on credit enrollment. Included in the total dues is an additional \$350 to cover the President's Academy.

Funds are budgeted in the institutional memberships account #23951 in division #11-XX-107020.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

FINANCIAL REPORT NO. 32

Approval of Third Amendment to Interlocal Agreement of July 30, 2004 with the City of Dallas, County of Dallas, Dallas County Hospital District, Dallas Independent School District, and Dallas County Schools District

It is recommended that authorization be given to approve a third amendment to an interlocal agreement with the City of Dallas, County of Dallas, Dallas County Hospital District, Dallas Independent School District, and Dallas County Schools District to participate in the land bank established by the City of Dallas. The City established the land bank for the purpose of acquiring, holding and transferring vacant real property acquired in a tax foreclosure sale for the development of single-family housing affordable to low-income households. This amendment will refer up to 300 parcels prior to March 31, 2008, and extend the term until September 30, 2008.

Effective Date: November 7, 2007.

Background

The 2003 Texas Urban Land Bank Demonstration Program Act:

- Permits direct sale of qualified tax-foreclosed properties to a municipally created Land Bank;
- Authorizes the Land Bank to assemble tax-foreclosed properties and sell those properties at below market prices to nonprofit and for-profit affordable housing developers; and
- Provides community housing developers with a limited right of first refusal on properties in neighborhoods where they are actively building housing.

The goal of the Dallas Urban Land Bank Demonstration Program is to develop a significant quantity of affordable single-family homes on vacant, tax delinquent properties within Dallas neighborhoods. During 2006-07, the objective is to acquire up to 300 unproductive, vacant and developable lots in the inner city to be "banked" for affordable housing development. Development of these lots will provide housing for low- and moderate-income homeowners and stabilize distressed communities.

This initiative has been made possible by means of aggressive foreclosure on tax delinquent vacant lots and land banking. With cooperation and assistance from the Dallas taxing entities, including DCCCD, the City of Dallas proposes to continue this local Urban Land Bank Demonstration project to address the dual needs of insufficient affordable housing and older neighborhoods at risk.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the vice chancellor of business affairs, Edward M. DesPlas, that relevant provisions of the Board Policy Manual have been observed;
- Approval of the substance of the agreement by Edward M. DesPlas, vice chancellor of business affairs.

There are no expenditures to the District for this amendment. Long-term development of these properties is expected to increase assessed valuation, which will favorably impact the District's revenue from local taxes.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Robert Young, legal counsel

FINANCIAL REPORT NO. 33

Approval of Agreement with Dr. Roy Yamada

It is recommended that authorization be given to approve an agreement with Dr. Roy Yamada for the period January 1, 2008 through December 31, 2008, with the option to renew for three (3) one-year terms for a total amount not to exceed \$136,000 over the four years, to provide services as medical director for the EMS program for Brookhaven College.

Background

The Brookhaven College Medical Director consultant position was advertised through THE DAILY REGISTER. Dr. Roy Yamada, current medical director, was the sole contractor to submit a bid. Dr. Yamada has worked as the BHC medical director for the past three years and has done an excellent job. This past year, the National Registry certification exam pass rate was 82%, for first time applicants. The U.S. average is 72%.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment are available from the cabinet resource named below. Parties who responded to the invitation are the following:

Dr. Roy K. Yamada, M.D., F.A.C.E.P.

This recommendation has undergone the following administrative review:

- Approval of the solicitation of formal bids or quotes of the agreement from director of purchasing;
- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Sharon Blackman, president.

Estimated expenditures are \$34,000 annually. Financial resources are budgeted in account # 11-02-505626-22201.

Submitted by Dr. Sharon Blackman, president, Brookhaven College and Ms. Juanita Flint, executive dean, health and human services

FINANCIAL REPORT NO. 34

Approval of Interlocal Agreement with The Dallas County Sheriff's Department

It is recommended that authorization be given to approve an interlocal agreement with Dallas County Sheriff's Department in an amount not to exceed \$168,000 for the period October 1, 2007 through September 30, 2008, to provide cooperative educational programs for the inmates of the Dallas County Jail System for El Centro College.

Background

The purpose of the contract is to provide a cooperative educational program for the inmates of the Dallas County Jail system. Only Coordinating Board approved credit and non-credit courses will be offered.

This is also an interlocal agreement and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (Legal) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

Retroactive approval is being requested as the Sheriff's office did not have the figures ready in time for the September Board.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Huan Luong, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Micheal Jackson, interim president.

Estimated revenues are \$168,000. Estimated expenditures are \$240,000. Financial resources are budgeted in division 11-05-577090.

Submitted by Dr. Micheal Jackson, interim president, El Centro College

FINANCIAL REPORT NO. 35

Approval of Agreement with Texas Tech University

It is recommended that authorization be given to approve an agreement with Texas Tech University in an amount not to exceed \$119,018 for the period September 1, 2007, through August 31, 2008, to provide assistance on the English 1301 and 1302 Course Redesign Grant funded by the Texas Higher Education Coordinating Board for the LeCroy Center for Educational Telecommunications.

Background

The LeCroy Center for Educational Telecommunications, Eastfield College and Texas Tech University (TTU) submitted a proposal to the Texas Higher Education Coordinating Board (THECB) to redesign English 1302 courses at Eastfield for the fall and spring semesters. This also includes continuation of English 1301 at Cedar Valley, Eastfield and Richland Colleges. The LeCroy Center will be providing the videos to be embedded into the courses, TTU will provide a new peer review grading distribution software, and Eastfield College will provide the faculty to teach the courses. THECB elected to issue only one contract, so the LeCroy Center is entering into a Memorandum of Understanding with TTU for their share of the funding.

The State of Texas is allocating resources for the next decade to help colleges and universities improve student performance in core courses. Pam Quinn serves as an advisory board member of the National Center for Academic Transformation (NCAT), the national organization spearheading reform efforts in higher education. THECB has entered into a contractual agreement with NCAT and has asked the LeCroy Center to work with NCAT on several state-funded projects.

Retroactive approval to September 1, 2007 is sought due to the delay by Texas Tech legal staff in reviewing the contract for compliance.

This recommendation has undergone the following administrative review:

- Approval of the THECB and TTU contracts have been reviewed by DCCCD's legal counsel;
- Assurance from the chief business officer, Dorothy J. Clark, dean of financial affairs, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Pamela K. Quinn, provost.

Estimated expenditures are \$119,018. Financial resources are budgeted in account # 13 28 431373 22321.

Submitted by Dr. Pamela Quinn, provost, LeCroy Center for Educational
Telecommunications

FINANCIAL REPORT NO. 36

Approval of Interlocal Agreement with City of Duncanville

It is recommended that authorization be given to approve an interlocal agreement with the City of Duncanville in an amount not to exceed \$9,999 for the period October 12, 2007 through September 30, 2008, to provide non-credit training courses to the employees of the City of Duncanville through Mountain View College.

Background

The purpose of this agreement is to allow Mountain View College to provide instruction in a variety of non-credit training courses to the employees of the City of Duncanville. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

Board Policy GG (LEGAL) provides the following direction: *An interlocal agreement must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

This contract is retroactive due to the inability to obtain signatures from the City of Duncanville before the October, 2007 Board date requirement.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Estimated revenues are \$9,999.

Submitted by Mr. Felix Zamora, president, Mountain View College

FINANCIAL REPORT NO. 37

Approval of Interlocal Agreement with Dallas County Juvenile Services

It is recommended that authorization be given to approve an interlocal agreement with Dallas County Juvenile Services in an amount not to exceed \$7,000 for the period November 1, 2007 through October 31, 2008, to provide non-credit training courses to the employees of the Dallas County Juvenile Department through Mountain View College.

Background

The purpose of this agreement is to allow Mountain View College to provide instruction in a variety of non-credit training courses to the employees of Dallas County Juvenile Services. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

Board Policy GG (LEGAL) provides the following direction: *An interlocal agreement must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

This contract is retroactive due to the inability to obtain signatures from the Dallas County Juvenile Services before the October, 2007 Board date requirements.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Estimated revenues are \$7,000.

Submitted by Mr. Felix Zamora, president, Mountain View College

FINANCIAL REPORT NO. 38

Approval of Agreement with Duncanville High School

It is recommended that authorization be given to approve an agreement with Duncanville High School in an amount not to exceed \$75,000 for the period August 15, 2007 through August 15, 2008, to provide dual credit courses for high school students in Duncanville High School through Mountain View College.

Background

Board Policy GH (LOCAL) provides a tuition waiver for dual credit as follows: *By written agreement with various high schools, the College District is authorized to offer dual credit enrollment classes to high school students. The Chancellor or designee is authorized to enter into these agreements. The Board waives tuition for students enrolled in courses for which they receive joint credit under Section 130.008 of the Texas Education Code. This provision applies to public and private high schools, including home schools.* This agreement relates to the DCCCD goal for student success.

This contract is retroactive due to inability to obtain signature from Duncanville High School until after the start of the 2007-2008 academic year.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Estimated expenditures of \$75,000 were calculated using a formula based on projected enrollment in each class.

Contingent on approval, Mountain View College has designated financial and other resources to implement this recommendation. Specifically, financial resources will be budgeted in account #22301 in divisions #11-06-403522, 11-06-403768, 11-06-404273, 11-06-404274, 11-06-404275, 11-06-505320 and 11-06-505725.

Submitted by Mr. Felix Zamora, president, Mountain View College

FINANCIAL REPORT NO. 39

Approval of Agreement and Amendment to Agreement with Instituto Universitario De Investigacion En Estudios Norteamericanos De La Universidad De Alcala

It is recommended that authorization be given to approve an agreement with Instituto Universitario De Investigacion En Estudios Norteamericanos De La Universidad De Alcala in an amount not to exceed \$40,738.74 for the period May 12, 2007 through May 31, 2007, to provide DCCCD students an educational and cultural experience in Alcala, Spain for Mountain View College.

Background

The original agreement was to offer DCCCD students an educational and cultural experience in Alcala, Spain through Mountain View College. Students received classroom instruction, took field trips and excursions throughout Spain. The trip dates were May 12, 2007 through May 31, 2007. The original agreement stated that 18 students and 2 faculty members would be making the trip and the cost would not exceed \$40,000. The total number of students who actually went on the trip was 19 and therefore, the total expense is \$40,738.74. An amendment is submitted to cover the higher amount.

Retroactive approval of the original contract and the amendment is requested due to an inadvertent oversight in submitting the contract to the Board for approval because of the change in location for handling the program. The trip was already in the process of being established when Mountain View College received full responsibility for handling the trip. The course curriculum was approved by the Coordinating Board through Dr. Richard McCrary's office and the agreement was drawn up by DCCCD District Legal and signed by the Director of the Universidad De Alcala and the President of Mountain View College.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Estimated expenditures are \$40,738.74. Financial resources are budgeted in account #24-06-939849-86900.

Submitted by Mr. Felix Zamora, president, Mountain View College

FINANCIAL REPORT NO. 40

Approval of Interlocal Agreement with Dallas County Juvenile Department

It is recommended that authorization be given to approve an agreement with Dallas County Juvenile Department for the period October 1, 2007 through December 31, 2007 to provide grant-funded educational services to youth for Richland College.

Background

This is an agreement for grant-funded educational services. A distinguishing feature of grant funded agreements is that enrollment is limited to specific populations; eligibility to participate is defined by the funding agency; and there is no charge for services.

This is also an interlocal agreement and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides the following direction: *An Interlocal agreement must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

This agreement is being submitted with request for retroactive approval due to the Dallas County Juvenile Department's request that classes begin immediately.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Ron Clark, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Stephen K. Mittelstet, president.

Estimated revenues are \$0.

Submitted by Dr. Stephen Mittelstet, president, Richland College

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

(Tab 41)

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	0	0
Total	0	0	0	0

Respondents from Which Recommendations for Agreements
In the Financial Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	0	0
Total	0	0

Recommendations in the Financial Reports Sections
September 4, 2007 – November 6, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	3	38	356,070	7
Not classified	5	63	4,785,136	93
Total	8	100	5,141,206	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

PERSONNEL REPORT NO. 42

Consideration of Resignations, Retirement and Developmental Leave

RESIGNATIONS

Hamacher, Kale (Brookhaven)	Campus Peace Officer (Full-time)	June 30, 2007
Jordan, Garrett (Cedar Valley)	Campus Peace Officer (Full-time)	October 2, 2007
Young, LaRhonda (Mountain View)	Campus Peace Officer (Full-time)	October 1, 2007

RETIREMENT

Oliver, Gwendolyn (Mountain View)	Instructor, LRC	January 31, 2008
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DEVELOPMENTAL LEAVE

Steadman, Angela (El Centro)	Instructional Associate	Spring Semester 2008
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Background

Resignations

Mr. Kale Hamacher (Brookhaven) is resigning after serving the district for two years due to relocation out of state. Mr. Garrett Jordan (Cedar Valley) is resigning after serving the district for one-year to accept a position with the Southern Methodist University Police Department. Ms. LaRhonda Young (Mountain View) is resigning for personal reasons after serving the district for five months.

Retirement

Ms. Gwendolyn Oliver (Mountain View) is retiring after serving the District for thirty-two years.

Developmental Leave

Ms. Angela Steadman (El Centro) is recommended for a developmental leave of

absence for Spring Semester 2008.

Submitted by Mr. Denys Blell, vice chancellor of human and organizational development

**ADJUNCT FACULTY TEACHING CREDIT CLASSES
BY ETHNICITY & LOCATION
PAID ON SEPTEMBER 30, 2006
(Tab 43)**

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 09/30/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	337	82.60%	85	59.86%	198	77.34%	148	63.25%
African American	28	6.86%	46	32.39%	32	12.50%	58	24.79%
Hispanic	18	4.41%	5	3.52%	14	5.47%	12	5.13%
Asian/Pacific Islander	23	5.64%	2	1.41%	11	4.30%	14	5.98%
American Indian	0	0.00%	0	0.00%	1	0.39%	2	0.85%
Non Res. Alien	1	0.25%	1	0.70%	0	0.00%	0	0.00%
Other/Not Reported	1	0.25%	3	2.11%	0	0.00%	0	0.00%
Total	408	100.00%	142	100.00%	256	100.00%	234	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 09/30/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	137	64.62%	231	73.33%	402	76.28%	1,538	73.45%
African American	46	21.70%	41	13.02%	50	9.49%	301	14.37%
Hispanic	13	6.13%	13	4.13%	25	4.74%	100	4.78%
Asian/Pacific Islander	9	4.25%	28	8.89%	40	7.59%	127	6.06%
American Indian	2	0.94%	2	0.63%	6	1.14%	13	0.62%
Non Res. Alien	1	0.47%	0	0.00%	1	0.19%	4	0.19%
Other/Not Reported	4	1.89%	0	0.00%	3	0.57%	11	0.53%
Total	212	100.00%	315	100.00%	527	100.00%	2,094	100.00%

PAID ON SEPTEMBER 30, 2007

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 09/30/07	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	303	82.79%	85	62.96%	179	74.90%	143	57.89%
African American	25	6.83%	39	28.90%	33	13.81%	64	25.91%
Hispanic	17	4.64%	4	2.96%	16	6.69%	24	9.72%
Asian/Pacific Islander	18	4.92%	4	2.96%	9	3.76%	13	5.27%
American Indian	0	0.00%	1	.74%	1	0.42%	2	0.81%
Non Res. Alien	1	0.27%	1	.74%	0	0.00%	0	0.00%
Other/Not Reported	2	0.55%	1	.74%	1	0.42%	1	0.40%
Total	366	100.00%	135	100.00%	239	100.00%	247	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 09/30/07	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	110	57.59%	192	72.73%	374	78.57%	1,386	72.26%
African American	44	23.04%	35	13.26%	41	8.61%	281	14.65%
Hispanic	16	8.38%	10	3.79%	19	3.99%	106	5.53%
Asian/Pacific Islander	10	5.24%	24	9.08%	36	7.56%	114	5.94%
American Indian	2	1.05%	1	0.38%	4	0.84%	11	0.57%
Non Res. Alien	1	0.52%	0	0.00%	0	0.00%	3	0.16%
Other/Not Reported	8	4.18%	2	0.76%	2	0.43%	17	0.89%
Total	191	100.00%	264	100.00%	476	100.00%	1,918	100.00%

Submitted by Mr. Denys Blell, vice chancellor of human and organizational development

PERSONNEL REPORT NO. 44

Approval of Warrants of Appointment for Security Personnel

It is recommended that warrants of appointment be approved for the following College Police/Peace Officers for the periods indicated:

<u>NAME</u>	<u>PERIOD OF APPOINTMENT</u>
Golightly, Stephanie (Cedar Valley) (Part-time)	From 8:00 a.m., November 7, 2007, through termination of DCCCD employment
Reed, Nathan (Cedar Valley) (Part-time)	From 8:00 a.m., November 7, 2007, through termination of DCCCD employment
Woody, Marlo (Cedar Valley) (Part-time)	From 8:00 a.m., November 7, 2007, through termination of DCCCD employment
Goff, Mark (Richland) (Part-time)	From 8:00 a.m., November 7, 2007, through termination of DCCCD employment
Haddock, Amber (Richland) (Part-time)	From 8:00 a.m., November 7, 2007, through termination of DCCCD employment
Wright, Gregory (Richland) (Part-time)	From 8:00 a.m., November 7, 2007, through termination of DCCCD employment

Submitted by Mr. Denys Blell, vice chancellor of human and organizational development

PERSONNEL REPORT NO. 45

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

SHEILA GILLIAM (Brookhaven) -- \$57,640 per year from November 7, 2007 through August 31, 2008, plus \$125 per month business and travel allowance
Director, Nursing Skills Lab

Biographical Sketch: M.A., University of Texas at Tyler, Tyler, TX; B.A., Texas Woman's University, Denton, TX

Experience: Case Manager, Centra Benefit Services, Inc., Plano, TX; Teacher, Birdville Independent School District, North Richland Hills, TX; Nurse, Harris Methodist HEB Hospital, Bedford, TX

MARISELA GARROTT (Mountain View) -- \$49,780 per year from November 7, 2007 through August 31, 2008, plus \$125 per month business and travel allowance
Director of Marketing and Public Relations

Biographical Sketch: B.A., Delaware State University, Dover, DE

Experience: Associate Director of Development, Mi Escuelita, Dallas, TX; District Director, Texas House of Representatives, Dallas, TX

SHIRLEY HIGGS (Mountain View) -- \$57,000 per year from November 7, 2007 through August 31, 2008, plus \$180 per month business and travel allowance
Dean of Student Success

Biographical Sketch: M.E.D., American Intercontinental University, Hoffman, IL; B.B.A., Dallas Baptist University, Dallas, TX

Experience: Admission Advisor and Director of School Alliance and Institutional Outreach-Rising Star, Mountain View College

VISITING SCHOLAR APPOINTMENT ADMINISTRATOR

DIANNE ORFANOS (El Centro) -- \$57,780 per year from November 7, 2007 through August 31, 2008, plus \$125. per month business and travel allowance
Assistant Dean, Continuing Education II

Biographical Sketch: M.A., St. Mary's University, San Antonio, TX; B.A., University of Dallas, Irving, TX

Experience: Lead Instructor, Program Director, Workforce Training and Director, Corporate and Community, North Lake College

INTERIM APPOINTMENT ADMINISTRATOR

MARLON MOTE (Cedar Valley) -- \$49,075 per year from November 7, 2007 through August 31, 2008, or until the return of the current incumbent whichever occurs first, plus \$95 per month business and travel allowance

Interim Director, Institutional Research

Biographical Sketch: M.S., American Intercontinental University, Atlanta, GA; B.A., Texas A&M University, College Station, TX

Experience: Warehouse Manager, Information Support and Telemarketing Director, Odyssey Group, Norcross, GA; Manager, Information Systems, Fusion Direct Marketing, Norcross, GA; Coordinator, Institutional Research and Effectiveness, Cedar Valley College

Background

Regular Appointment Administrators

Ms. Sheila Gilliam (Brookhaven) (African-American) is recommended to fill a new position due to increased enrollment. Ms. Marisela Garrott (Mountain View) (Hispanic) is recommended to fill a position created due to the transfer of Eduardo Miranda to the District Office. Ms. Shirley Higgs (Mountain View) (African-American) is recommended to fill a new position created to oversee and coordinate activities across the areas of Student Services/Student Development.

Visiting Scholar Appointment Administrator

Ms. Dianne Orfanos (El Centro) (Hispanic) is recommended to fill a new position due to increased enrollment.

Interim Appointment Administrator

Mr. Marlon Mote (Cedar Valley) (Anglo-American) is recommended to fill an interim position due to the temporary assignment of Claire Gauntlett at the District Office.

Submitted by Mr. Denys Blell, vice chancellor of human and organizational development

NEW HIRES ETHNICITY INFORMATION

September 2007 through November 2007

Regular Administrators & Faculty

(Tab 46)

<u>November 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	2	1	0	0	0	3
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	13	11	5	1	0	0	30

Visiting Administrators & Faculty

<u>November 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Othe r</u>	<u>Total</u>
ADMINISTRATORS	0	0	1	0	0	0	1
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	3	4	1	0	0	0	8

Non Grant Temporary and Alternative Administrators & Faculty

<u>November 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	5	4	0	0	0	0	9

Grant Funded Administrators & Faculty

<u>November 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	0	1	0	0	0	0	1

GRAND TOTAL: 48

Submitted by Mr. Denys Blell, vice chancellor of human and organizational development

INFORMATIVE REPORT NO. 47

Notice of Grant Awards

Awards in this informative report are usually funded by local, state, or federal public agencies and are budgeted in DCCCD's restricted fund. (Occasionally, private grants managed through Fund 13 are also included in this report.) The fiscal year for each award is defined by the grantor and often will not correspond to DCCCD's fiscal year. In addition to guidelines established by the funding agency, administration of grant awards is subject to all DCCCD policies and procedures.

As provided by Board Policy CAB (Regulation), Grant Receipt Process, the chancellor advises trustees that DCCCD has received notice of the following grant awards.

- The Department of Health & Human Services has awarded the DCCCD, Eastfield College, \$150,000 to support the Head Start Partnerships program. The purpose of this grant is to provide assistance for Head Start teachers to obtain AAS degrees and Bachelor degrees. The funding period is from September 30, 2007, to September 29, 2008.
- The Lumina Foundation has awarded the DCCCD, Brookhaven College, an increase in the amount of \$101,300, bringing the new total to \$315,930 to support the Achieving the Dream program, which includes expenses incurred and supports district-wide student success initiatives. The funding period is from September 1, 2007, to August 31, 2008.
(*This item is reported here as monies expended through Fund 13; it is also reported as a gift through the DCCCD Foundation.)
- The Miles Foundation has awarded the DCCCD, Brookhaven College, through the DCCCD Foundation, Inc., an increase of \$58,500 to support the Ellison Miles Geotechnology Institute, bringing the new total to \$1,377,405. The funding period is from September 1, 2007, to August 31, 2008.
(*This item is reported here as monies expended through Fund 13; it is also reported as a gift through the DCCCD Foundation.)
- The Small Business Administration has awarded DCCCD, Bill J. Priest Campus of El Centro College, \$200,000 to support the Drug Free Workplace grant. The purpose of this grant is to educate small business concerns about the advantages of a drug-free workplace and encourage small business employers and employees alike to participate in drug-free workplace programs. The funding period is from September 30, 2007, to September 29, 2009.

- Stephen F. Austin State University has awarded the DCCCD, District Office, an award increase in the amount of \$4,500, bringing the new total to \$10,500 for the Articulated Internet Teacher Education Program for Multilingual Elementary Classrooms. This program is designed to improve good communication and to encourage collaboration toward success of students and teachers. The funding period for year two is from October 1, 2007, to September 30, 2008.
- The Texas Higher Education Coordinating Board has awarded DCCCD, El Centro College, \$15,000 to support the Statewide Discipline-Based Vertical Teams. The purpose of this grant is to assist with creating teams of public school educators and institutions of higher education faculty that will work on standards and expectations which address what students must know to succeed in post secondary programs, and also to evaluate whether high school curriculum prepares students successfully for college-level course work. The funding period is from October 23, 2007, to August 31, 2008.
- The U.S. Department of Education has awarded the DCCCD the following increases for a total of \$137,592 for supplemental funds to support the CCAMPIS (Child Care Access Means Parents in School) grant. The goal of this program is to support the participation of low-income parents in postsecondary education through the provision of campus-based childcare services. The funding period is from October 1, 2007, to September 30, 2008.

<u>College</u>	<u>Increase</u>	<u>New Total</u>
El Centro	\$ 46,200	\$ 92,400
Eastfield	\$ 48,387	\$ 96,744
Mountain View	\$ 43,005	\$ 86,010

The amounts of awards reported, to date, in fiscal year 2007-2008, and the amounts of awards for seven fiscal years, 2000-2001 through 2006-2007, appear in tables on the following page.

Amounts of Awards Reported in Fiscal Year 2007-2008

<u>Month Reported</u>	<u>Amount</u>
September 2007	\$ 1,358,415
October 2007	\$ 10,309,885
November 2007	\$ 507,092
December 2007	
January 2008	
February 2008	
March 2008	
April 2008	
May 2008	
June 2008	
July 2008	
August 2008 ¹	
<u>Total To Date</u>	<u>\$ 12,175,392</u>

Amounts of Awards Reported in Fiscal Years 2000-2001 through 2006-2007

<u>Type</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
Competitive	24,959,783	11,917,647	20,264,070	18,750,094	22,137,173	17,679,698	17,168,910
Pell Grants ¹	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783	39,780,918
Total	<u>38,367,275</u>	<u>31,575,670</u>	<u>46,463,931</u>	<u>48,649,756</u>	<u>53,586,988</u>	<u>49,147,481</u>	<u>56,949,828</u>

Background

The DCCCD received three new awards and four award increases as reported in the Informative Report for a total of \$507,092.

Submitted by Mrs. Betheny Reid, executive director of DCCCD Foundation, Inc.

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

INFORMATIVE REPORT NO. 48

Receipt of Business and Corporate Contracts

The DCCCD colleges have contracted services with the following companies:

BROOKHAVEN COLLEGE

Companies:

DART
GEICO
Ford
Ford
Ford
GM
GM
GM
GM
GM
GM
Capform, Inc.
Farmers Branch Chamber

Types of Training Provided:

Introduction to Sump Pumps
Credit Business Law
Automatic Transmission Diagnosis
Automatic Transaxle Repair
Transfer Case & 4X4 Repair
Automatic Transmission Repair
Power Train Repair
4180e Transmission Repair
Aisin Transmission Repair
Vibration Correction
HVAC Repair
Ingles Minimo
4 Steps to Leading the Pack

BHC TOTAL: \$24,408

CEDAR VALLEY COLLEGE

Companies:

American Ace Motorcycle Company
Best Southwest Cities Professional
Employee Development Program
Best Southwest Cities Professional
Employee Development Program
Federal Correctional Institute
Federal Correctional Institute

Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute
Federal Correctional Institute

Federal Correctional Institute

Types of Training Provided:

Basic Rider
Introduction to Access

Strategic Planning

Automotive Technology
Commercial Building Trades
Technology
Horticulture Technology
Computer Technology
GED in Spanish
Heating, Ventilation, Air Conditioning
Tech
Commercial Sewing Technology

CEDAR VALLEY COLLEGE

JCP Logistics
JCP Logistics
McGraw Hill Companies
McGraw Hill Companies
Methodist Health System
Texas Dept of Criminal Justice
Texas Dept of Criminal Justice
Texas Dept of Criminal Justice
Texas Dept of Criminal Justice
Texas Dept of Criminal Justice

Texas Dept of Criminal Justice
Texas Dept of Criminal Justice
Texas Dept of Criminal Justice
Texas Dept of Criminal Justice
Texas Dept of Criminal Justice
Texas Dept of Criminal Justice
Texas Department of Transportation

GED in English
GED in Spanish
Cooperative Education
Introduction to Business
Intermediate PowerPoint
Introduction to Business
Principles of Management
Organizational Behavior
Business Math
Business Correspondence &
Communications
Principles of Selling
Customer Relations
Advertising & Sales Promotion
Intro to Speech Communication
Introduction to Psychology
Human Resource Management
Coordination Fee

CVC TOTAL: \$53,997

EASTFIELD COLLEGE

Companies:
Raytheon Company
Spinazzola Contractors

Vista Wall
Youth Achievement Foundation

Types of Training Provided:
Project Management
English Fundamentals for the
Workplace
PLC Training I, II, & III
English Fundamentals for the
Workplace

EFC TOTAL: \$8,572

EL CENTRO COLLEGE

Companies:

Presbyterian Hospital of Allen
Parkland Health & Hospital System
Parkland Health & Hospital System
Dawson State Jail (Correspondence Corporation)

AAA Texas, LLC
Dallas Area Rapid Transit
Mary Kay, Inc.
Trintech, Inc.

Trintech, Inc.
Western Extrusions Corp

Western Extrusions Corp

Types of Training Provided:

CT Registry Review
Medical Terminology
Medical Coding
Correctional Officer

Customer Relations
Frame Straightening
Linked & Learn Supervisor Strategies
Practical Skills for Managers & Supervisors
Customer Service Excellence
Practical Skills for Managers & Supervisors
Customer Service Excellence

ECC TOTAL: \$20,832

MOUNTAIN VIEW COLLEGE

Companies:

Lockheed Martin

AT&T
Halliburton
Grtr Dallas Hispanic Chamber
Workforce Development
Lew Sterrett

Types of Training Provided:

Professional Development
Building & Sustaining Teams
Electronics-Digital 2 Fundamentals
Machine Shop
Quickbooks 2007
Industry Related
GED Classes

MVC TOTAL: \$11,057

NORTH LAKE COLLEGE

Companies:

Type of Training Provided:

NLC TOTAL: \$

RICHLAND COLLEGE

Companies:

Alliance for Employee Growth &
Development
Air System Components
Chambrell Hill
City of Garland
City of Plano
Dallas County
Dallas County
DFW Test
DMN
The Forum
Meadowstone
Presbyterian Village North
Preston Place
Texas Health Resources
Verizon Garland

Types of Training Provided:

Web Design

Professional Development
Emeritus
Professional Development
Professional Development
Professional Development
Business Writing
Technical
Professional Development
Emeritus
Emeritus
Emeritus
Emeritus
Occupational Spanish
Project Management

RLC TOTAL: \$20,153

TOTAL AMOUNT THIS REPORT: \$139,019

PREVIOUS YEAR: \$242,779

TOTAL AMOUNT THIS REPORT SINCE SEPTEMBER 2006:\$2,886,356

TOTAL AMOUNT FOR SAME PERIOD FOR PREVIOUS YEAR:\$3,147,899

Background

The DCCCD received awards totaling \$139,019

Submitted by Dr. Andrew Jones, vice chancellor of educational affairs

INFORMATIVE REPORT NO. 49

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in September, 2007.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

VICE CHANCELLOR OF BUSINESS AFFAIRS
MONTHLY AWARD AND CHANGE ORDER SUMMARY FOR
SEPTEMBER, 2007

AWARDS:

---	PRICE AGREEMENT FOR SIMPLEX ELECTRONIC PARTS & LABOR (D-W) SimplexGrinnel LP	\$24,000.00 (1-yr. estimate)
-----	--	---------------------------------

This request is for a price agreement for time and materials with SimplexGrinnell for proprietary parts and services that are not available elsewhere. Compliance with local fire codes requires annual inspection of all fire-related systems. Problems or system outages found must be promptly repaired in order to retain building occupancy authorization from the Fire Marshall.

10717	EXTENSION PRINTING OF BUSINESS CARDS & STATIONERY PRODUCTS (D-W) Marfield Corporate Stationery	\$20,000.00 (4-mo. estimate)
-------	--	---------------------------------

On October 5, 2004, the Board approved an award to print business cards and stationery for all District locations at standardized unit pricing along with a provision to obtain pricing for variances from established formats to allow new items to be printed. This extension will allow the Purchasing Department sufficient time to rebid this service, complete an evaluation of data and make a recommendation to the Board.

11202	LEED COMMISSIONING SERVICES FOR BOND PROGRAM PROJECTS (CVC) Carter & Burgess, Inc.	\$269,800.00 (science building)
-------	--	------------------------------------

On January 16, 2007, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award professional services contracts for LEED commissioning services for bond program projects. On May 01, 2007, the Board of Trustees authorized an amendment to estimated cost for the scope of the construction requirements and the LEED commissioning service requirements that have been more fully developed and actual costs identified. This award is part of that work.

11202 LEED COMMISSIONING SERVICES FOR BOND PROGRAM
PROJECTS (NLC)
Nelco Architecture, Inc. DBA NELSON Group \$165,900.00
(science building)

On January 16, 2007, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award professional services contracts for LEED commissioning services for bond program projects. On May 01, 2007, the Board of Trustees authorized an amendment to estimated cost for the scope of the construction requirements and the LEED commissioning service requirements that have been more fully developed and actual costs identified. This award is part of that work.

11202 LEED COMMISSIONING SERVICES FOR BOND PROGRAM
PROJECTS (RLC)
Sebesta Blomberg & Associates, Inc. \$207,304.00
(science building)

On January 16, 2007, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award professional services contracts for LEED commissioning services for bond program projects. On May 01, 2007, the Board of Trustees authorized an amendment to estimated cost for the scope of the construction requirements and the LEED commissioning service requirements that have been more fully developed and actual costs identified. This award is part of that work.

11202 LEED COMMISSIONING SERVICES FOR BOND PROGRAM
PROJECTS (RLC)
Sebesta Blomberg & Associates, Inc. \$95,650.00
(Garland workforce center)

On January 16, 2007, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award professional services contracts for LEED commissioning services for bond program projects. On May 01, 2007, the Board of Trustees authorized an amendment to estimated cost for the scope of the construction requirements and the LEED commissioning service requirements that have been more fully developed and actual costs identified. This award is part of that work.

11243 STAIRWAY EMERGENCY EVACUATION CHAIRS (RLC)
Products Unlimited \$10,618.00

This award is for the purchase of ten emergency evacuation chairs and dust covers. Each chair is a double-duty emergency wheelchair used for stairway evacuation and emergency transport of people.

1D59757 RENEWAL OF SOFTWARE LICENSES & MAINTENANCE
AGREEMENT FOR R25 AND SCHEDULES25 SOFTWARE
(D-W)
Collegnet, Inc. \$13,255.70

This award consists of the annual renewal of licenses and maintenance fees for the facility-scheduling software used throughout the District, R25 and SCHEDULES25. The programs work together to provide comprehensive scheduling for classrooms, conference rooms, and other similar requirements. Collegnet is the sole provider of this proprietary software.

1D62121 INSTRUCTIONAL BOOKS AND CURRICULUM GUIDES
(D-W)
Golden Ladder Productions, LTD \$13,802.50

This request is for the purchase of books and curriculum guides titled *Graduate to Your Perfect Job* for use as part of the career education curriculum taught at the seventy-four schools associated with the Tech Prep Education Program. Golden Ladder Productions is the publisher, distributor and sole owner of the rights to the book and curriculum guide authored by Jason R. Dorsey.

4D51824 BOILER REPAIR (EFC)
American Steam, Inc. \$12,850.00

This award consists of the labor and material necessary to repair leaking tubes inside of boiler #3 in the physical plant. This boiler is used for heating the domestic hot water loop and some heating of the swimming pool.

7D57841 MAINTENANCE OF ENERGY MANAGEMENT SYSTEM
(NLC)
Siemens Building Technologies \$16,725.00
(1-yr. estimate)

This request consists of technical support and proprietary software maintenance consisting of software upgrades, automation controls analysis, controller analysis, testing, repair/replacement services and emergency onsite and online response for the HVAC Control System in use at the campus.

CHANGE ORDERS:

Blackbird Studio Architects, PC
Soccer Field – RLC
Purchase Order No. 11767
Change Order No. 1

Change: Additional fee for Architectural & Engineering services for unanticipated changes per the American Disability Act (ADA) Texas Accessibility Standards (T.A.S.) requirements.

Original Contract Amount	\$11,235.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net Increase this Change Order	11,300.00
Revised Contract Amount	\$22,535.00

Board approved original award 01/09/2007. This is for RLC project #5, *Progress Report on Construction Projects*.

PWR Solutions, Inc.
Chiller Replacement – NLC
Purchase Order No. B11760
Change Order No. 1

Change: Reimbursable expenses

Original Contract Amount	\$48,500.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net Increase this Change Order	1,500.00
Revised Contract Amount	\$50,000.00

Board approved original award 11/07/2007. This is for NLC project #7, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 50

Progress Report on Construction Projects

The status of all construction projects as of September 30, 2007 is shown on the attached charts.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of September 30, 2007

PROJECTS								DESIGN				CONSTRUCTION				Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
	BHC																		
1	Renovate cafeteria																		
2	Install gym bleachers																		
3	Install access control system																		
4	Recarpet Bldg. B,D,J,T																		
5	Provide acoustical study B304																		
	Bond Program																		
6	Construct Science bldg																		
7	Expand automotive tech																		
8	Construct Workforce & Continuing Ed bldg with expanded classrooms																		
	CVC																		
1 ²	Renovate library																		
	Install steps & railing southside Bldg. L																		
2																			
3 ³	Replace main entrance signs																		
4	Install gate at Wintergreen Rd entrance																		
5	Install theater mezzanine																		
6	Install new kiln																		
7	Administrate lease for office modular Vet Tech bldg																		
8	Repair water damage bldgs B,C,D																		
9	Repair stairwell Bldg. A																		
	Bond Program																		
10	Expand mechanical infrastructure																		
11	Construct Science bldg																		
12	Construct Industrial Tech bldg																		
	DO																		
	Bond Program																		
1	District Office at 1601 Lamar																		
	DSC																		
1	Install emergency generator																		
2	Replace 140T chiller																		
	ECC																		
1	Replace HW & CW valves cent. plant																		
2	Replace domestic HW pipes Bldg. A																		
3	Modify storm drainage system																		
	Bond Program																		
4	Develop West Campus																		
5	Build Center for Allied Health & Nursing																		
	EFC																		
1	Replace lower courtyard																		
2	Reconstruct roadway																		
3	Evaluate renovation of lecture hall																		

² This project, “renovate library” at CVC, has been cancelled by campus request and will not appear on this report next month.

³ This project, “replace main entrance signs” at CVC, has been cancelled by campus request and will not appear on this report next month.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of September 30, 2007

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	■ Project Status																		
4	Renovate HVAC Bldg. A, 2 nd floor																		
5	Replace drain piping Central Plant floor																		
6	Replace paint booth Bldg. T																		
	Bond Program																		
7	Develop South campus																		
8	Expand parking																		
9	Expand mechanical infrastructure																		
10	Build General Classroom																		
11	Remodel vacated space																		
12	Construct Workforce Development																		
13	Construct Parent Child Study Center																		
14	Construct Industrial Technology Center																		
	LCET																		
1	Renovate server room																		
	MVC																		
1	Create ADA access to performance hall																		
2	Replace KIVA lighting																		
3	Replace access control																		
4	Install security cameras																		
	Bond Program																		
5	Build soccer fields & community recreation complex																		
6	Expand mechanical infrastructure																		
7	Construct Science bldg																		
8	Construct Performing Arts bldg																		
9	Remodel vacated space																		
10	Construct Economic & Workforce Center																		
11	Construct Student Center																		
	NLC																		
1	Replace signage																		
2	Restore slope Bldg. T																		
3	Remodel & convert old library																		
4	Replace chiller																		
5	Test and balance HVAC systems																		
6	Install CCTV system																		
7	Retrofit interior lighting																		
8	Replace sidewalk lighting																		
9	Replace temporary sidewalk Bldg. A																		
10	Replace existing main entrance signs with digital marquees																		
11	Construct new elevator Bldg. A																		
12	Relocate above ground fuel tanks																		
	Bond Program																		
13	Develop South campus																		
14	Develop North campus																		
15	Expand parking																		
16	Expand mechanical infrastructure																		
17	Construct Science bldg																		
18	Construct General Purpose bldg																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of September 30, 2007

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	■ Project Status																		
19	Build General Classroom																		
20	Remodel vacated space																		
21	Repair structural/waterproofing																		
	RLC																		
1	Develop softball complex																		
2	Develop Graduation site improvements																		
3	Replace restroom partitions																		
4	Install new handrails in Fannin Perf. Hall																		
5	Improve soccer field																		
6	Change door swing																		
7	Replace AHU Hondo bldg																		
8	Replace fire alarms campus-wide																		
9	Install security cameras																		
10	Install 3 solar light poles																		
11	Install retaining wall for berm																		
12	Replace sidewalk bldg C & G																		
13	Install new modular bldg																		
14	Revise east entryway Walnut St.																		
	Bond Program																		
16	Construct Science bldg & expand parking/mechanical infrastructure																		
17	Renovate Sabine Hall																		
18	Develop Garland Workforce Training Center																		

COMPLETED PROJECTS⁴

⁴ This is the last report on which these projects will appear.

INFORMATIVE REPORT NO. 51

Bond Program Report on Projects

The status of planning as of September 30, 2007 for projects assigned to contracted construction program managers and other bond funded projects.

Background

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs; Mr. Steve Park, executive director bond/program management team; and Mr. Clyde Porter, associate vice chancellor of facilities management/district architect

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,030,342	2,973,192				
Science Building Original Budget: \$29,200,000 Revised Budget: \$46,947,573 Total Awarded: \$40,500,762	0	3,339,639	37,000,000	161,123	0
	Construction Start / End: Nov 07 / Jul 09 Managed by Bond Office				
Automotive Technology Expansion Original Budget: \$4,000,000 Revised Budget: \$4,054,780 Total Awarded: \$385,430	0	336,200	0	49,230	0
	Construction Start / End: Jan 08 / Jan 09 Managed by Bond Office				
Workforce & Continuing Education Building Original Budget: \$8,200,000 Revised Budget: \$7,574,145 Total Awarded: \$6,035,705	0	541,118	5,494,587	0	0
	Construction Start / End: Jul 08 / Jul 09 Managed by Bond Office				
September 30, 2007					

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Music Hall Original Budget: \$7,000,000 Revised Budget: \$0	--Budget transferred to science building project. Managed by Bond Office				
Adaptive Remodel Original Budget: \$2,000,000 Revised Budget: \$0	--Budget transferred to science building project. Managed by Bond Office				
Library / Classroom Addition Original Budget: \$7,900,000 Revised Budget: \$0	--Budget transferred to science building project and workforce and continuing education building project. Managed by Bond Office				
Mechanical Infrastructure Original Budget: \$2,306,840 Revised Budget: \$0	--Budget transferred to science building project. Managed by Bond Office				
Location Summary	Original Budget: 60,606,840	Revised Budget: 61,606,840	Total Awarded: 49,895,089		
September 30, 2007					

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,585,342	2,536,582				
Mechancial Infrastructure Original Budget: \$4,306,840 Revised Budget: \$77,810 Total Awarded: \$77,810	0	0	0	77,810	0
Construction Start / End: Jan 08 / Aug 08 --Budget transferred to science, allied health, and veterinary technology building. Managed by Bond Office					
Science, Allied Health, and Veterinary Technology Building Original Budget: \$30,600,000 Revised Budget: \$37,965,987 Total Awarded: \$32,295,569	0	2,156,237	29,852,547	286,785	0
Construction Start / End: Nov 07 / Jan 09 Managed by Bond Office					
Industrial Technology Building Original Budget: \$6,600,000 Revised Budget: \$12,877,701 Total Awarded: \$11,415,484	0	969,060	10,428,800	17,624	0
Construction Start / End: Nov 07 / Dec 08 Managed by Bond Office					
September 30, 2007					

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Performing Arts Center Original Budget: \$10,200,000 Revised Budget: \$0	--Budget transferred to science building project. Managed by Bond Office				
Expanded Athletic Fields and Facility Original Budget: \$1,800,000 Revised Budget: \$0	--Budget transferred to science building project. Managed by Bond Office				
Location Summary	Original Budget: 53,506,840	Revised Budget: 53,506,840	Total Awarded: 46,325,445		
September 30, 2007					

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,825,342	2,565,107				
South Campus Original Budget: \$10,200,000 Revised Budget: \$9,690,000 Total Awarded: \$8,187,900	0	731,053	7,152,700	60,571	243,576
Construction Start / End: Oct 07 / Oct 08 Managed by Bond Office					
Expanded Parking Original Budget: \$1,500,000 Revised Budget: \$1,425,000 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: Feb 08 / Aug 08 Managed by Bond Office					
Mechanical Infrastructure Original Budget: \$2,306,840 Revised Budget: \$94,433 Total Awarded: \$94,433	0	0	0	94,433	0
Construction Start / End: Jan 08 / Aug 08 --Budget transferred to workforce development building. Managed by Bond Office					
September 30, 2007					

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
General Classroom Building Original Budget: \$17,400,000 Revised Budget: \$16,176,770 Total Awarded: \$12,112,800	0	1,051,100	10,995,000	66,700	0
Construction Start / End: Sep 07 / Oct 08 --Budget transferred to workforce development building and parent child study center. Managed by Bond Office					
Adaptive Remodel Original Budget: \$4,600,000 Revised Budget: \$3,622,610 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: Feb 09 / Dec 09 --Budget transferred to workforce development building and parent child study center. Managed by Bond Office					
Workforce Development Building Original Budget: \$7,100,000 Revised Budget: \$10,192,415 Total Awarded: \$8,478,141	0	705,994	7,752,179	19,968	0
Construction Start / End: Jul 08 / Sep 09 Managed by Bond Office					
September 30, 2007					

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Parent Child Study Center Original Budget: \$0 Revised Budget: \$6,255,980 Total Awarded: \$5,037,544	0	407,301	4,617,898	12,345	0
Construction Start / End: Oct 08 / Dec 09 Managed by Bond Office					
Industrial Technology Center Original Budget: \$0 Revised Budget: \$7,224,290 Total Awarded: \$5,756,173	0	446,607	5,293,958	15,608	0
Construction Start / End: Jul 08 / Sep 09 Managed by Bond Office					
North Campus Original Budget: \$10,200,000 Revised Budget: \$0	--Budget transferred to Richland College workforce training center project.				Managed by Bond Office
Fine Arts Building Original Budget: \$8,400,000 Revised Budget: \$0	--Budget transferred to workforce building project and parent child study center project.				Managed by Bond Office
Location Summary	Original Budget: 61,706,840	Revised Budget: 57,506,840	Total Awarded: 42,232,098		
September 30, 2007					

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$802,034	786,906				
					Managed by Bond Office
West Campus Original Budget: \$10,200,000 Revised Budget: \$9,690,000 Total Awarded: \$7,825,068	0	599,729	7,152,700	62,039	10,600
					Construction Start / End: Feb 08 / Feb 09 Managed by Bond Office
Mechanical Infrastructure Original Budget: \$1,990,680 Revised Budget: \$1,000,000 Total Awarded: \$0	0	0	0	0	0
					Managed by Bond Office
Adaptive Remodel Original Budget: \$3,850,000 Revised Budget: \$0					
					Construction Start / End: TBD --Budget transferred to allied health and nursing. Managed by Bond Office
September 30, 2007					

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Allied Health and Nursing Original Budget: \$16,100,000 Revised Budget: *\$20,592,600	Construction Start / End: Jan 06 / Aug 07 Managed by Facilities Management Awarded \$15,103,450 *\$292,600 added from non-bond program dollars				
Adaptive Remodel Original Budget: \$3,850,000 Revised Budget: \$3,998,646	Managed by Facilities Management				
Paramount Building / Land Acquisition Original Budget: \$11,000,000 Revised Budget: \$11,309,880	Construction: Completed Managed by Facilities Management Awarded \$11,243,117				
Location Summary	Original Budget: 46,990,680		Revised Budget: 47,393,160	Total Awarded: 34,958,542	
September 30, 2007					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,594,564	2,545,628				
					Managed by Bond Office
Mechanical Infrastructure Original Budget: \$4,491,280 Revised Budget: \$643,054 Total Awarded: \$74,000	0	0	0	74,000	0
	Construction Start / End: Feb 08 / Aug 08 --Budget transferred to science building and student center and services building. Managed by Bond Office				
Science Building Original Budget: \$15,300,000 Revised Budget: \$17,790,162 Total Awarded: \$15,559,150	0	1,171,350	14,305,212	82,588	0
	Construction Start / End: Nov 07 / Dec 08 Managed by Bond Office				
Performing Arts Center Original Budget: \$5,700,000 Revised Budget: \$3,990,000 Total Awarded: \$280,643	0	269,052	0	11,591	0
	Construction Start / End: May 08 / Jan 09 --Partial budget transferred to student center and services building. Managed by Bond Office				

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Adaptive Remodel Original Budget: \$2,300,000 Revised Budget: \$2,185,000 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: Mar 09 / Nov 09					
Managed by Bond Office					
Economic & Workforce Development Building Original Budget: \$7,600,000 Revised Budget: \$7,216,750 Total Awarded: \$5,866,446	0	525,407	5,329,499	11,540	0
Construction Start / End: Jul 08 / Jul 09					
Managed by Bond Office					
Student Center and Services Building Original Budget: \$16,500,000 Revised Budget: \$17,471,750 Total Awarded: \$14,798,490	0	1,038,090	13,747,500	12,900	0
Construction Start / End: Jan 08 / May 09					
Managed by Bond Office					
September 30, 2007					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Athletic and Community Recreation Complex Original Budget: \$5,300,000 Revised Budget: *\$8,794,063	Construction Start / End: Mar 07 / Apr 08 Managed by Facilities Management Awarded \$8,341,989 *\$3,009,625 added from non-bond program dollars.				
Location Summary	Original Budget: 57,191,280	Revised Budget: 60,685,343		Total Awarded: 47,466,346	
September 30, 2007					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,789,534	2,736,922				
South Campus Original Budget: \$10,200,000 Revised Budget: \$9,690,000 Total Awarded: \$8,642,328	0	638,350	7,977,698	2,850	23,430
	Construction Start / End: Oct 07 / Dec 08 Managed by Bond Office				
North Campus Original Budget: \$10,200,000 Revised Budget: \$9,690,000 Total Awarded: \$8,434,245	0	731,031	7,602,700	75,020	25,494
	Construction Start / End: Sep 07 / Oct 08 Managed by Bond Office				
Mechanical Infrastructure Original Budget: \$1,990,680 Revised Budget: \$76,795 Total Awarded: \$76,795	0	0	0	76,795	0
	Construction Start / End: Mar 08 / Sep 08 --Budget transferred to science and medical professions building. Managed by Bond Office				
September 30, 2007					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Science & Medical Professions Building Original Budget: \$6,800,000 Revised Budget: \$15,156,956 * Total Awarded: \$13,145,647	0	894,413	12,076,584	174,650	0
Construction Start / End: Oct 07 / Nov 08 * 165,900 added from non-bond program dollars. Managed by Bond Office					
General Purpose Building Original Budget: \$0 Revised Budget: \$12,460,000 Total Awarded: \$10,126,960	0	851,285	9,264,775	10,900	0
Construction Start / End: Jul 08 / Sep 09 Managed by Bond Office					
Workforce Development Center Original Budget: \$0 Revised Budget: \$1,600,000 Total Awarded: \$133,761	0	133,761	0	0	0
Construction Start / End: Jan 08 / Aug 08 Managed by Bond Office					
September 30, 2007					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Adaptive Remodel Original Budget: \$4,100,000 Revised Budget: \$3,895,000 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: May 08 / Dec 09 Managed by Bond Office					
Structural Repairs Original Budget: \$2,000,000 Revised Budget: \$1,598,295 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: Feb 09 / Aug 09 Managed by Bond Office					
Expanded Parking Original Budget: \$1,500,000 Revised Budget: \$0	--Budget transferred to general purpose building project. Managed by Bond Office				
Fine Arts Building Original Budget: \$12,500,000 Revised Budget: \$0	--Budget transferred to general purpose building project and science and medical professions building project. Managed by Bond Office				
September 30, 2007					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
General Classroom Original Budget: \$6,500,000 Revised Budget: \$0	--Budget transferred to general purpose building project. Managed by Bond Office				
Location Summary	Original Budget: 55,790,680	Revised Budget: 56,956,580	Total Awarded: 43,296,658		
September 30, 2007					

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,310,342	3,209,570				
Garland Workforce Development Center Original Budget: \$0 Revised Budget: \$11,690,000 * Total Awarded: \$10,431,270	0	830,980	9,449,000	151,290	0
Construction Start / End: Oct 07 / Dec 08 * \$2,000,000 added from non-bond program dollars. Managed by Bond Office					
Science Building Original Budget: \$31,600,000 Revised Budget: \$51,481,498 * Total Awarded: \$45,672,810	0	3,534,900	41,900,000	237,910	0
Construction Start / End: Oct 07 / Jul 09 * \$1,600,000 added from non-bond program dollars Managed by Bond Office					
Adaptive Remodel Original Budget: \$0 Revised Budget: \$4,325,000 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: May 09 / Jan 10 Managed by Bond Office					

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
September 30, 2007					
Expanded Parking Original Budget: \$3,800,000 Revised Budget: \$0	--Budget transferred to science building project. Managed by Bond Office				
Mechanical Infrastructure Original Budget: \$2,306,840 Revised Budget: \$0	--Budget transferred to science building project. Managed by Bond Office				
Fine Arts Addition Original Budget: \$10,000,000 Revised Budget: \$0	--Budget transferred to science building project and adaptive remodel project. Managed by Bond Office				
Guadalupe Hall Original Budget: \$2,200,000 Revised Budget: \$0	--Budget transferred to science building project and adaptive remodel project. Managed by Bond Office				
Library Expansion Original Budget: \$4,100,000 Revised Budget: \$0	--Budget transferred to science building project. Managed by Bond Office				
September 30, 2007					

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Student Food Service Original Budget: \$2,000,000 Revised Budget: \$0	--Budget transferred to science building project and adaptive remodel project. Managed by Bond Office				
Location Summary	Original Budget: 56,006,840	Revised Budget: 70,806,840	Total Awarded: 59,313,650		
September 30, 2007					

District Office at 1601 S Lamar	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$510,000	500,379				
District Office Relocation Original Budget: \$0 Revised Budget: \$9,690,000 Total Awarded: \$7,962,217	0	22,000	7,930,000	7,506	2,711
	Construction Start / End: Dec 07 / Oct 08 Managed by Bond Office				
Bill Priest Expansion Original Budget: \$10,200,000 Revised Budget: \$0	--Budget transferred to District Office relocation project. Managed by Bond Office				
Location Summary	Original Budget: 10,200,000	Revised Budget: 10,200,000	Total Awarded: 8,462,596		
September 30, 2007					

**Property Acquisition						
*\$27,890,120 Designated in Revised Program						
	Actual		Projected Additional		Total	
Location	Expenditures	Acres	Expenditures	Acres	Expenditures	Acres
Coppell	\$9,072,438	37.04	0		\$9,072,438	37.04
Garland	\$2,631,175	20.50	\$700,000	3.80	\$3,331,175	24.30
Pleasant Grove	\$2,499,289	10.73	0		\$2,499,289	10.73
South Irving	\$4,493,873	15.62	0		\$4,493,873	15.62
West Dallas	\$3,484,907	7.29	0		\$3,484,907	7.29
Corinth/Lamar	\$1,829,288	2.34	0		\$1,829,288	2.34
***Demolition			\$1,300,000		\$1,300,000	
Total	\$24,010,970	93.52	\$2,000,000	3.80	\$26,010,970	97.32
<p>*109,880 are expenses related to land acquisition of Paramount building now listed under El Centro.</p> <p>**Report format will change for the December Board meeting to show all land acquisition costs incorporated into overall project budgets by location.</p> <p>***Actual minor demolition expenditures to date are included in actuals by location.</p> <p>September 30, 2007</p>						

Project Development	There is \$10,000,000 designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.
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Notes	
Other Professional Services	Examples of 'Other Professional Services' are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services, and unique professional services (i.e., a theater assessment for a performing arts center or LEED commissioning services for green buildings).
Other Awards	Examples of 'Other Awards' are demolition activity, electrical and plumbing work, site cleanup, permits, and fees.
Construction Start and End Dates	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team.
Financial Analysis	This report is an informative report only.

INFORMATIVE REPORT NO. 52

Firms and Persons Considered for Awards

Firms and persons considered for awards, including those recommended for awards, that appear in this agenda are listed below.

2M Business Products
4-L Engineering Co., Inc.
AAF International
ACT, INC
Action Computer Toner Supply, Inc.
All Aboard Tours & Travel, LLC
American Mechanical Services of Texas, LLC
American Steam, Inc.
American Toner Products, Inc.
Anthony Travel, Inc
Atlantis Industrial
Atlas Medical & Lab Supply
Brandt Service Co., LP
C & M Electrical Contractors, Inc.
Canyon Creek Travel
Carolina Biological Supply
Carter & Burgess, Inc.
Cartridge World
City of Duncanville
Collegnet, Inc.
Computer Tech
Computerland Texas
Concho Business Solutions
Corporate Express
Corporate Travel Planners, Inc.
CPI Office Products
CVR Computer Supplies
Dallas County Juvenile Department
Dallas County Juvenile Services
Dallas County Sheriff's Department
Delta Office Products
DMI Corp., Decker Mechanical
Dr. Robert E. Moon & Associates
Dr. Roy Yamada
Duncanville High School
Filter Systems

Global Government Education Solutions
Golden Ladder Productions, LTD
Groves Electrical Service, Inc.
HCE Construction, Inc.
Hemisphere Travel, Inc.
Holbrook Travel, Inc.
Holt Anatomical
Ikon Office Solutions
Instituto Universitario De Investigacion En Estudios Norteamericanos De La
Universidad De Alcala
Johnson Scientific
Kennedy Electric, Inc.
Koch Filter Corp
Lakehill Enterprise Technology Solutions
LCR Technologies, Inc.
Limitless Office Products
Marfield Corporate Stationery
Millennium Travel & Tours, Inc.
Nelco Architecture, Inc. DBA NELSON Group
Office Depot
PC Connection
Phillips/May Corp.
Products Unlimited
Quantum Mechanical Services, Inc.
Retro-Tech Systems, Inc.
Rufe Snow Travel
SCM Construction, Inc.
Sebesta Blomberg & Associates, Inc.
Sequel Data Systems
Servant Travel
Siemens Building Technologies
SimplexGrinnel LP
STA Travel, Inc.
Student Flights, Inc.
Tegrus Construction Co., Inc.
Texas Tech University
The Panama Canal Tours
The Tree House
Trane
Trevino Mechanical Contractors
Triune
United Services Mechanical Corp.
US Tech

Voltexx
Voyageur Educational Tours
V-Quest Office Machines & Supplies
Wards Natural Science
Warrior Group
West Technologies, Inc.

Background

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm for current versions of each form. The forms must be submitted to DCCCD records administrator, Vice Chancellor Edward M. DesPlas.

This report contains the names of all parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses
(Tab 53)**

VCBA Awards in the Informative Reports Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	1	20	12,850.00	19
WBE	1	20	10,618.00	16
Not classified	3	60	43,783.20	65
Total	5	100	67,251.20	100

Bidders and Proposers from Which VCBA Awards
in the Informative Reports Section of This Agenda Were Derived

	#	%
MBE	1	10
WBE	1	10
Not classified	8	80
Total	10	100

VCBA Awards in the Informative Reports Sections
September 4, 2007 – November 6, 2007

	# awards	% awards	\$ amount	% amount
MBE	1	8	12,850.00	6
WBE	2	15	25,618.00	13
Not classified	10	77	163,298.43	81
Total	13	100	201,766.43	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, pricing agreements, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or woman owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both minority and woman owned has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known. As provided by DCCCD policy and procedure, these awards were based on lowest and best bid or proposal.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs