

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Board Room (007)
Dallas, TX 75215
Monday, February 16, 2009
4:00 PM**

AGENDA

- I. Certification of Posting of Notice of the Meeting
- II. Citizens Desiring to Address the Board Regarding Agenda Items
- III. Recognition of Brookhaven College National Championship Girls Volleyball Team
- IV. Richland Collegiate High School Status Report
- V. Declaration of Conflict of Interest (pp. 5-6)
- VI. Consideration of Bids
 1. Recommendation for Award to Accord Construction, low bid meeting specifications for loop road paving and drainage at Eastfield College - \$1,946,000
 2. Recommendation for Award to MTM Technologies, Inc., sole proposal for Truesight Internet Appliance at LeCroy Center - \$115,000
 3. Recommendation for Awards to Mobile Mini and S Box Storage, LLC, best bids for portable storage building rental – estimate \$100,000 (3 years)
 4. Recommendation for Award to Ross Howard Designs, low bid for window shades at District Office - \$31,200
 5. Recommendation for Award to Teaching Systems, Inc., sole source for Autodesk Design Institute software renewal – estimate \$128,000 (3 years)
 6. Recommendation for Award to Azle Communication Solutions, LP, sole source for radio channel for public safety communications system District-wide – \$35,000

- VII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

7. Approval of Minutes of the January 6, 2009 Work Session Meeting
8. Approval of Minutes of the January 6, 2009 Regular Meeting

Buildings and Grounds Reports

9. Approval of Amendment to Agreement with Booth Architecture, LLC
10. Approval of Amendment to Agreement with McAfee 3 Architects
11. Approval of Change Order with Chickasaw Electrical Corporation
12. Approval of Amendment to Agreement with PBK Architects, Inc.
13. Approval of Amendment to Agreement with Mayse & Associates, Inc.
14. Approval of Amendment to Agreement with GMA International, Inc.
15. Approval of Agreement with Boynton-Williams & Associates

Curriculum Reports

16. Approval of 2009 Core Curriculum Recommendations

Financial Reports

17. Approval of Expenditures for December 2008
18. Presentation of Budget Report for December 2008
19. Acceptance of Gifts – January 2009
20. Acceptance of Gifts – February 2009
21. Notice of Grant Awards
22. Approval of Tuition for Continuing Education Courses
23. Approval of Increase to the Agreement with Grant Thornton LLP
24. Approval of District Corporate Resolution Relating to Check Signatures
25. Approval of Agreement with Universitas Castellae
26. Approval of Agreement with Dallas Chapter, American Payroll Association
27. Approval of Letter of Agreement with PSBP Monroe, LLC, a Virginia Limited Liability Corporation

VIII. Individual Items

28. Consideration of Resignations, Retirement and Termination
29. Employment of Contractual Personnel
30. Approval of Short-term Sabbatical Leaves for 2009-2010

IX. Informative Reports

31. Receipt of Business and Corporate Contracts
32. Monthly Award and Change Order Summary
33. Payments for Goods and Services
34. Progress Report on Construction Projects
35. Bond Program Report on Projects

X. Questions/Comments from the Board and Chancellor

36. Recognition of Cedar Valley College as the NCAA College of the Month
37. Recognition of Brookhaven College as Recipient of the Corporation for National and Community Service Presidential Award for Service to Youth from Disadvantaged Circumstances

XI. Citizens Desiring to Appear Before the Board

XII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor, election of Board officers, and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney on an investigation of an alleged ethics violation and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

XIII. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE FEBRUARY 16, 2009
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 12th day of February, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 12th day of February, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Declaration of Conflict of Interest

Chapter 176 of Texas Local Government Code provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm for current versions of each form. The forms must be submitted to DCCCD records administrator, Executive Vice Chancellor Edward M. DesPlas.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

Listed below are the names of parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

Accord Construction, Inc.
Alpha Industrial Supply
ARS Rescue Rooter
Astadia, Inc.
Azle Communication Solutions, LP.
Blackmon Mooring Steamatic
Boynton Williams & Associate
Construction Equipment Parts, Inc.
Dallas Chapter American Payroll Association
Dallas Trailer Repair Co. Inc.
DMI Corp. Decker Mechanical
Eagle Storage Systems, Inc.
Fast-Track Constuction, Inc.
Grant Thornton LLP
HP Envirovision
IDG Services, Inc.
J & T Excavating, LLC.
JRJ Paving, LP.
Komota Industries
Long Range Systems
McMahon Contracting, LP.

Mobile Mini, Inc.
MTM Technologies, Inc.
North Texas Contracting, Inc.
Pac – Van
Pipeworks Construction, LLC.
Ponce Contractors, Inc.
Project Development Group, Inc.
PSBP Monroe, LLC a Virginia Limited Liability Corporation
Quiltcraft Industries, Inc.
Ross Howard Designs
S Box Storage, LLC.
Salesforce.com
Softshare, Inc.
Strategic Sales Systems
Teaching Systems, Inc.
TEAM Enterprise
Texas Standard Construction, Ltd.
Tiseo Paving Company
Total Interiors, Inc.
Universitas Castellae
Utilitex Construction, LLP.
Waste Management
Weir Brothers, Inc.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

CONSIDERATION OF BIDS

Tab No.	Bid No.	Title and Vendor(s)	Location	Amount
1	11505	Loop Road Paving & Drainage Accord Construction, Inc.	EFC	\$1,946,000
2	11508	Truesight Internet Appliance MTM Technologies, Inc.	CET	3-year estimate \$115,000
3	11513	Portable Storage Building Rental Mobile Mini S Box Storage, LLC.	D-W	3-year estimate \$100,000
4	11533	Window Shades Ross Howard Designs	DO	\$31, 200
5	6D91102	Autodesk Design Institute Software Renewal Teaching Systems, Inc.	D-W	3-year estimate \$128,000
6		Radio Channel	D-W	\$35, 000

Submitted by Mr. Philip Todd, district director of purchasing

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11505
(Tab 1) LOOP ROAD PAVING & DRAINAGE
EASTFIELD COLLEGE

RESPONSE: Of 34 companies that attended the mandatory prebid meeting, 11 bids were received.

COMPARISON OF BIDS:
Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

ACCORD CONSTRUCTION, INC. \$1,946,000

LOW BID MEETING SPECIFICATIONS

JUSTIFICATION:

The low bidder is not recommended because their references indicated the company had done this type of work only as a subcontractor rather than as a general contractor as required.

COMMENTS: This project is for the replacement of approximately 60%, or some 4,400 linear feet, of the existing loop road encircling the campus. Also included is the construction of a new driveway connecting LaPrada Drive with the new Learning Center Building to create a “front entrance” on the west side of the campus. Replacement of the remaining portion of the roadway will be bid upon completion of the various construction projects currently underway on the campus.

Based on 10% of the awarded amount, a contingency fund of \$194,600 is recommended for unforeseen changes to this project. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Bid #11505
 Loop Road Paving & Drainage
 Eastfield College

Accord Construction, Inc.	Fast-Track Construction, Inc.	JRJ Paving, LP.	J & T Excavating, LLC.	McMahon Contracting, LP.	North Texas Contracting, Inc.
\$1,946,000	\$2,344,325	\$1,967,972.93	\$2,195,981.45	\$2,104,404	\$2,010,000

Pipeworks Construction, LLC.	Texas Standard Construction, Ltd.	Tiseo Paving Company	Utilitex Construction, LLP.	Weir Brothers, Inc.
\$2,084,600	\$3,084,500	\$1,985,648	\$1,849,000	\$2,038,600

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11508
(Tab 2) TRUESIGHT INTERNET APPLIANCE
LECROY CENTER
MARCH 1, 2009 THROUGH FEBRUARY 28, 2012

RESPONSE: Request for proposals were sent to six companies, and one proposal was received.

RECOMMENDATION FOR AWARD:

	(3-year estimate)
MTM TECHNOLOGIES, INC.	\$115,000

SOLE PROPOSAL

COMMENTS: This purchase is for an internet appliance which is a diagnostic tool to be used for technical support, plus maintenance for three years. This tool will provide data not currently visible to the Help Desk, as well as provide visibility on Blackboard web errors before they are experienced by the end users.

There are no known equivalents to the TrueSight appliance and rebidding is not expected to yield an improved level of competition.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11513
(Tab 3) PORTABLE STORAGE BUILDING RENTAL
PRICE AGREEMENT, DISTRICT-WIDE
MARCH 1, 2009 THROUGH FEBRUARY 28, 2012

RESPONSE: Requests for bids were sent to seven companies, and five bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

MOBILE MINI	(3-year estimate)
S BOX STORAGE, LLC.	\$100,000

BEST BIDS

COMMENTS: This price agreement is for the rental of portable storage containers, plus associated delivery and pickup charges, needed typically due to space limitations related to renovation of facilities. Two bidders are recommended to maximize campus flexibility regarding container availability and sizes.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Bid #11513
 Portable Storage Building Rental

MONTHLY RENTAL

	Pac – Van	Dallas Trailer Repair Co, Inc.	Mobile Mini, Inc.	S Box Storage, LLC.	Waste Management
8' x 5'	No bid	No bid	\$70	No bid	No bid
8' x 10'	No bid	No bid	\$75	\$70	No bid
8' x 12'	No bid	No bid	No bid	No bid	\$110
8' x 15'	No bid	No bid	\$80	\$75	No bid
8' x 16'	No bid	No bid	No bid	No bid	\$120
8' x 20'	\$65	\$130	\$85	\$80	No bid
8' x 25'	No bid	No bid	\$100	\$95	No bid
8' x 40'	\$100	\$145	\$120	\$110	No bid
10' x 18'	No bid	No bid	\$115	No bid	No bid
10' x 25	No bid	No bid	\$130	No bid	No bid
45' van trailer	No bid	No bid	\$125	No bid	No bid
48' van trailer	No bid	No bid	\$145	No bid	No bid

DELIVERY/PICK UP (each way)

	Pac - Van	Dallas Trailer Repair Co, Inc.	Mobile Mini, Inc.	S Box Storage, LLC.	Waste Management
8' x 5'	No bid	No bid	\$85	\$ No bid	No bid
8' x 10'	No bid	No bid	\$85	\$95	No bid
8' x 12'	No bid	No bid	No bid	No bid	\$40
8' x 15'	No bid	No bid	\$85	\$95	No bid
8' x 16'	No bid	No bid	No bid	No bid	\$40
8' x 20'	\$225	\$95	\$85	\$95	No bid
8' x 25'	No bid	No bid	\$85	\$95	No bid
8' x 40'	\$225	\$105	\$95	\$95	No bid
10' x 18'	No bid	No bid	\$120	No bid	No bid
10' x 25	No bid	No bid	\$120	No bid	No bid
45' van trailer	No bid	No bid	\$150	No bid	No bid
48' van trailer	No bid	No bid	\$150	No bid	No bid

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11533
(Tab 4) WINDOW SHADES
DISTRICT OFFICE

RESPONSE: Of seven companies that attended the mandatory prebid and site visit meeting, four bids were received.

COMPARISON OF BIDS:

Ross Howard Designs	\$31,200.00
Total Interiors, Inc.	\$32,528.00
Quiltcraft Industries, Inc.	\$44,337.97
IDG Services, Inc.	\$48,000.00

RECOMMENDATION FOR AWARD:

ROSS HOWARD DESIGNS	\$31,200.00
---------------------	-------------

LOW BID

COMMENTS: This project is to provide and install approximately 216 window shades on windows at the new District Office building at 1601 South Lamar Street.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD
(Tab 5) AUTODESK DESIGN INSTITUTE SOFTWARE RENEWAL
DISTRICT-WIDE
MARCH 1, 2009 THROUGH FEBRUARY 28, 2012

RECOMMENDATION FOR AWARD:

	(3-year estimate)
TEACHING SYSTEMS , INC.	\$128,000

SOLE SOURCE

COMMENTS: Autodesk Design Institute 2009 software is used for instruction in multiple CAD (computer aided design) courses. This purchase will both renew and upgrade existing licenses for the software operating on campus-level computers and servers. Teaching Systems, Inc., is the exclusive Autodesk education reseller and service provider for this area.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RADIO CHANNEL FOR
(Tab 6) PUBLIC SAFETY COMMUNICATIONS SYSTEM
DISTRICT WIDE

BACKGROUND:

At the August 5, 2008 Board meeting a consulting contract was awarded to Trott Communications Group, Inc. to provide engineering, consulting and construction management services for the upgrade of the campus radio systems. During the course of designing the system, it was determined that the most effective and cost efficient system could be achieved if a paired 30 kHz VHF channel could be acquired. A company has been found that is willing to sell their rights to suitable frequencies at a very reasonable cost.

RECOMMENDATION FOR AWARD:

Azle Communication Solutions, LP. \$35,000

SOLE SOURCE

COMMENTS: Acquisition of the channel will permit the consultant to proceed with the design of the new system and prepare the plans and specifications for competitive bidding. Should the channel not be purchased, the system design will be more complex and costly because of the need purchase additional equipment. Purchase of the channel will be in compliance with the regulatory requirements of the Federal Communications Commission.

Administration further recommends the Director of Purchasing be authorized to execute contracts for this project.

CONSENT AGENDA NO. 7

Approval of Minutes of the January 6, 2009 Work Session Meeting

It is recommended that the Board approve the minutes of the January 6, 2009 Board of Trustees Work Session.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
WORK SESSION MINUTES
JANUARY 6, 2009**

Board Members and Officers Present:

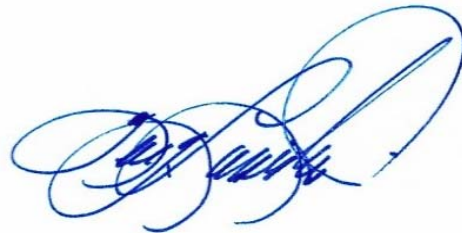
Mrs. Kitty Boyle
Ms. Charletta Compton
Mr. Bob Ferguson
Ms. Diana Flores (Vice Chair)
Dr. Wright Lassiter (Secretary and Chancellor)
Mrs. Martha Sanchez Metzger
Mr. Jerry Prater (Chair)
Mr. JL Sonny Williams

Board Members and Officers Absent: None

Board Chair Jerry Prater convened the meeting at 2:48 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JANUARY 6, 2009
WORK SESSION OF DCCCD BOARD OF TRUSTEES
AND RICHLAND COLLEGIATE HIGH SCHOOL**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 23rd day of December, 2008, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 23rd day of December, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Three-Year Financial Plan [Board Policy BAA (LOCAL), Management of College District Funds, #6]

Executive Vice Chancellor Ed DesPlas presented the *Multi-Year Planning Model* and *First Draft Multi-Year Financial Outlook and Plan FY 2009-FY 2011*.

Other Notes from the Meeting

Dr. Lassiter will send Board members full-time to part-time faculty ratio data.

Executive Session

There was no Executive Session.

Adjournment

Board Chair Jerry Prater adjourned the meeting at 4:01 PM.

Approved:



Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 8

Approval of Minutes of the January 6, 2009 Regular Meeting

It is recommended that the Board approve the minutes of the January 6, 2009 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
JANUARY 6, 2009**

Board Members and Officers Present:

Mrs. Kitty Boyle
Ms. Charletta Compton
Mr. Bob Ferguson
Ms. Diana Flores (Vice Chair)
Dr. Wright Lassiter (Secretary and Chancellor)
Mrs. Martha Sanchez Metzger
Mr. Jerry Prater (Chair)
Mr. JL Sonny Williams

Board Members and Officers Absent: None

Board Chair Jerry Prater convened the meeting at 4:20 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JANUARY 6, 2009
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 24th day of December, 2008, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 24th day of December, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the board regarding agenda items.

Richland Collegiate High School Status Report

Dr. Steve Mittelstet presented the Richland Collegiate High School Status Report.

Declaration of Conflict of Interest

There were no declarations of conflict of interest.

Consideration of Bids

Mrs. Kitty Boyle moved and Vice Chair Diana Flores seconded a motion to approve all bids in the Consideration of Bids section of the agenda, with the notation that that award to TAC Americas is for the period through December 31, 2011 rather than 2012, as published. Motion passed. (See January 6, 2009, Board Meeting, Consideration of Bids, Agenda Items #1-7, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Vice Chair Flores moved and Mr. Bob Ferguson seconded a motion to approve all recommendations in the Consent Agenda. Motion passed. (See January 6, 2009, Board Meeting, Agenda Items #8-20, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Mr. Ferguson moved and Ms. Charletta Compton seconded a motion to approve all recommendations in the Individual Items section of the agenda. Motion passed. (See January 6, 2009, Board Meeting, Agenda Items #21-23, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Executive Vice Chancellor Ed DesPlas reviewed the Informative Report, Agenda Items #24, 25 & 27. Mr. DesPlas advised the investment portfolio is in compliance with the Public Funds Investment Act but has been inadvertently moved out of compliance with DCCCD Board policy as to proportions in agency securities. Mr. DesPlas further advised the portfolio will be restored to full compliance by January 31, 2009. (See January 6, 2009, Board Meeting, Agenda Items #24-30, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

Dr. Lassiter will incorporate periodic special presentations from the early college high schools, similar to the monthly presentation from the Richland Collegiate

High School. He will also incorporate employees' reasons for resigning, prepare material for a Board conversation about income from leases, and re-schedule the meeting on February 3 so that Board members may attend TACHE and TACCTA conferences that overlap DCCCD Board's regular business meeting.

Citizens Desiring to Appear Before the Board

There were no citizens desiring to appear before the Board.

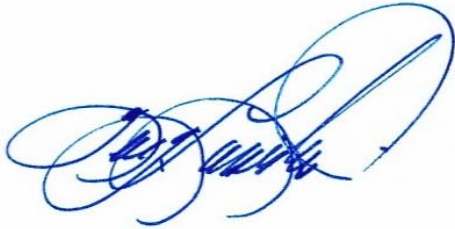
Executive Session

There was no Executive Session.

Adjournment

Vice Chair Flores moved and Mrs. Martha Sanchez Metzger seconded a motion to adjourn the meeting. Motion passed. Board Chair Jerry Prater adjourned the meeting at 5:20 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", written over a horizontal line.

Wright L. Lassiter Jr., Secretary

BUILDING & GROUNDS REPORT NO. 9

Approval of Amendment to Agreement with Booth Architecture, LLC

It is recommended that authorization be given to approve an amendment to the agreement with Booth Architecture, LLC, in an amount not to exceed \$19,500 for additional services for Eastfield College.

Original Agreement	\$407,301
Previous Amendment (s)	\$33,411
Amendment	<u>\$19,500</u>
Revised Agreement	\$460,212

Background

The Board approved the original contract with Booth Architecture, LLC, May 1, 2007 in the amount of \$407,301 for professional architectural and design services for the parent child study center for Eastfield College. Amendment 1 for \$27,553 provided for additional fee due to an increase 2,655 square feet of the project size providing additional classrooms, increase food service areas and additional storage rooms which resulted in an increase of \$423,892 in the approved construction budget. Amendment 2 for \$5,858 provided for additional civil engineering services to prepare a final site plan per City of Mesquite requirements and perform revisions to civil plans to address additional unforeseen City of Mesquite requirements. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
05/01/2007			\$407,301	
11/06/2007		1	\$27,553	\$434,854
06/03/2008		2	\$5,858	\$440,712
Pending		3	\$19,500	\$460,212

Proposed Amendment 3 of \$19,500 provides an additional fee for an additional increase in project size of (1,268 sq. ft.) design of individual playgrounds based on specific age group capabilities added to program, design services for drop-off canopy, kitchen canopy and storage structure (all originally planned to be manufactured products), and driveway re-design and transformer relocation to accommodate an access drive to the workforce development building. It also includes fee for additional construction administration services related to the above.

This recommendation increases the contract to \$460,212, which is \$52,911

(12.99%) over the original amount.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs
and Mr. Steven Park, executive director, bond program management team

BUILDING AND GROUNDS REPORT NO. 10

Approval of Amendment to Agreement with McAfee 3 Architects.

It is recommended that authorization be given to approve an amendment in the amount of \$74,000 to the agreement with McAfee 3 Architects for a total amount not to exceed \$74,000 for additional services at El Centro College.

Background

This ECC project is #7, *Progress Report on Construction Projects* (Informative Reports section of this agenda).

The Board approved the original contract with McAfee 3 Architects on January 08, 2008 in the amount of \$274,362. The purpose of the agreement was for A/E services for the backfill at El Centro College of approximately 60,000 square feet.

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Change Order No.</u>	<u>Amount</u>	<u>Revised Contract</u>
05/06/08		1	68,614	342,976
Pending		2	74,000	416,976

Amendment of \$68,614 provided for increase in scope of work and reimbursables.

This amendment of \$74,000 provides for the replacement of air handling units, lab & classroom modifications, and revisions to the cost estimate.

This recommendation increases the cost to \$416,976 which is 142,614, (51%) over the original amount.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs and Mr. Clyde Porter, associate vice chancellor, facilities management/district architect

BUILDING AND GROUNDS REPORT NO. 11

Approval of Change Order with Chickasaw Electrical Corporation

It is recommended that authorization be given to approve change order No. 1 with Chickasaw Electrical Corporation in an amount not to exceed \$13,080 to provide additional testing and adjustment for Mountain View College.

Original agreement	\$37,623.00
Previous change order(s)	0.00
Change order No. 1	<u>13,080.00</u>
Revised agreement	\$50,703.00

Background

This is MVC project #6, *Progress Report on Construction Projects*, (Informative Reports section of this agenda). The project is for the rewiring of the secondary feeder line at Mountain View College. Construction was 80% complete as of 02/04/2009.

The Board approved the recommendation for award for bid No. #11385. Original contract amount for \$37,623.

The project was to be completed on 11/30/08. Change order No. 1 adds 30 days, changing the date of substantial completion to 12/30/08

As provided by Board Policy CF (LOCAL),

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Change Order No.</u>	<u>Amount</u>	<u>Revised Contract</u>
Pending		1	13,080	50,703

Change order No. 1 is to perform NETA maintenance, and testing and adjustment of (3) 15kv primary switches. (Switches B, C and D) (5 sets of 3 phases)

This recommendation increases the project cost to \$50,703, which is \$13,080 (34%) over the original amount.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs and Mr. Clyde Porter, associate vice chancellor, facilities management/district architect

BUILDING AND GROUNDS REPORT NO. 12

Approval of Amendment to Agreement with PBK Architects, Inc.

It is recommended that authorization be given to approve an amendment in the amount of \$172,525 to the agreement with PBK Architects, Inc. for a total amount not to exceed \$172,525 for additional services at Mountain View College.

Background

This MVC project is #7, *Progress Report on Construction Projects* (Informative Reports section of this agenda). Construction was 99% complete as of 02/03/2009.

The Board approved the original contract with PBK Architects, Inc on April 5, 2005 in the amount of \$309,075. The purpose of the agreement was to provide professional design services and specifications for the construction of soccer fields and a community recreation complex. Estimated completion date is 02/13/2009.

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Change Order No.</u>	<u>Amount</u>	<u>Revised Contract</u>
Pending		1	\$172,525	\$481,600

This amendment of \$172,525 provides for additional A/E services for increased scope of work.

This recommendation increases the cost to \$481,600, which is 172,525, (55%) over the original amount.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs and Mr. Clyde Porter, associate vice chancellor, facilities management/district architect

BUILDING AND GROUNDS REPORT NO. 13

Approval of Amendment to Agreement with Mayse & Associates, Inc.

It is recommended that authorization be given to approve an amendment in the amount of \$59,800 to the agreement with Mayse & Associates, Inc. for a total amount not to exceed \$59,800 for additional services at North Lake College.

Background

This project is #2, *Progress Report on Construction Projects* (Informative Reports section of this agenda).

The Board approved the original contract with Mayse & Associates, Inc. on March 4, 2008 in the amount of \$172,912. The purpose of the agreement was for conversion of H200 (old library) into a Student Life Center and to house various student life departments.

Board Approved	VCBA Approved	Additional Service	Amount	Revised Contract
03/04/2008			\$172,912	
	10/03/2008	1	\$22,470	\$195,382
Pending		2	\$59,800	\$255,182

Amendment #1 of \$22,470 provided additional architectural services for H3000 HVAC duct replacement and reimbursables.

This amendment #2 of \$59,800 provides for additional architectural services to provide enhanced Commissioning and LEED Certification Services in the Design, Construction, LEED Certification Administrative Phases and Documents.

This recommendation increases the cost to \$255,182 which is \$82,270 (48%) over the original amount.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs and Mr. Clyde Porter, associate vice chancellor, facilities management/district architect

BUILDING AND GROUNDS REPORT NO. 14

Approval of Amendment to Agreement with GMA International, Inc.

It is recommended that authorization be given to approve an amendment in the amount of \$4,500 to the agreement with GMA International, Inc. for additional services at Richland College.

Background

This project is #6, *Progress Report on Construction Projects* (Informative Reports section of this agenda).

The Board approved the original contract with GMA International, Inc. on February 13, 2008 in the amount of \$20,342. The purpose of the agreement was to provide professional architectural and design services for the replacement of 84 store front doors and associated lights.

Board Approved	VCBA Approved	Additional Service	Amount	Revised Contract
	02/13/08		\$20,342	
05/06/2008		1	\$20,223	\$40,565
Pending		2	\$4,500	\$45,065

Amendment #1 of \$20,223 provided additional architectural services to add 76 more storefront doors to project.

Proposed Amendment #2 of \$4,500 provides for additional architectural services to add 46 more storefronts and doors to the project.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs and Mr. Clyde Porter, associate vice chancellor, facilities management/district architect

BUILDING AND GROUNDS REPORT NO. 15

Approval of Agreement with Boynton-Williams & Associates

It is recommended that authorization be given to approve an agreement with Boynton-Williams & Associates in an amount not to exceed \$124,768 to provide professional architectural and design services for the removal and replacement of roofs at Eastfield and Mountain View Colleges and restoration and repairs to roofs at Richland College.

Background

This is EFC project # 9, MVC project # 3, and RLC Project # 14 *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for 2008 Maintenance Projects for various campuses.

The facilities management staff pre-qualifies architectural and engineering firms and selected Boynton-Williams & Associates from its pool of pre-qualified firms. The agreement was made as of February 16, 2009. Compensation is to be a fee not to exceed \$124,768 plus reimbursable expenses not to exceed \$8,734. Total amount is \$133,502.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs and Mr. Clyde Porter, associate vice chancellor, facilities management/district architect

CURRICULUM REPORT NO. 16

Approval of 2009 Core Curriculum Recommendations

It is recommended that the Board of Trustees adopt a Core Curriculum of 42 hours that is broad in scope, organized in tiers, and defined by themes

Background

In spring 2007, Vice Presidents Council of the Dallas County Community College District (DCCCD) charged a new committee with the task of reviewing state requirements, soliciting input from students and staff, and drafting recommendations for a core curriculum which will “operate in the best interests of our students” in the coming decade. The Core 2009 committee recommends a Core Curriculum of 42 hours that is broad in scope, organized in tiers, and defined by themes. This proposal was approved by the VP Council and the Chancellors’ Cabinet/Staff.

The Core 2009 committee has taken an outcomes-based approach in identifying courses for inclusion in the core. Assessment of student learning outcomes provides evidence that a core curriculum is appropriately aligned with educational goals. In identifying courses for inclusion in the core, the committee used the Exemplary Educational Objectives of Core Component Areas as specified by the THECB as the test of whether or not to include a course in the Core. This approach enabled the committee to respond to students’ and advisors’ requests for more course options and greater flexibility in the Core.

Submitted by Dr. Andrew Jones, executive vice chancellor, educational affairs

CORE 2009
DCCCD Core Curriculum
Recommendations
November, 2008

TABLE OF CONTENTS

Overview of Core 2009 Recommendations	3
Visual Representation of Core 2009.....	6
THECB Component Area Legend.....	7
Core 2009	8

CORE 2009 COMMITTEE

Cathy Briggs	NLC	Faculty	Fa 07 – Fa 08
Hazel Carlos	BHC	Faculty	Fa 07 – Fa 08
Courtney Carter	EFC	Faculty	Fa 07 – Fa 08
Mona Cherri	NLC	Faculty	Fa 07 – Sp 08
Luisa Forrest	ECC/RLC	Faculty	Fa 07 – Fa 08
Janice Franklin	MVC	Faculty	Fa 07 – Fa 08
Michael Gutierrez	MVC	Executive Dean	Fa 07 – Fa 08
Mary Jackson	BHC	Faculty	Fa 07 – Fa 08
Mikal McDowell	CVC	Faculty	Fa 07 – Fa 08
Gay Michele	ECC	Faculty	Fa 07 – Fa 08
Liz Nichols	MVC	Faculty	Fa 07 – Fa 08
Mark Presley	EFC	Dean	Fa 07 – Sp 08
Aditi Samarth	RLC	Faculty	Fa 07
Ginnette Serrano-Correa	CVC	Faculty	Fa 07 – Fa 08
David Willburn	EFC	Faculty	Fa 07 – Fa 08
Becki Williams	RLC	Faculty	Fa 07 – Fa 08
Sharon Blackman	DO	Senior Associate Vice Chancellor	
Nancy Faris	DO	District Director of Academic and Student Records	
Allatia Harris	DO	formerly, District Director, Academic Curriculum Initiatives	
Don Perry	DO	Executive District Director, Workforce Education and Compliance	

The challenge is for us to see beyond
the innumerable fragments to the
whole, stepping back far enough to
appreciate how things move and
change as a coherent entity.

Margaret J. Wheatley

Core 2009

In spring 2007, Vice Presidents Council of the Dallas County Community College District (DCCCD) charged a new committee with the task of reviewing state requirements, soliciting input from students and staff, and drafting recommendations for a core curriculum which will "operate in the best interests of our students" in the coming decade. The Core 2009 committee recommends a Core Curriculum of 42 hours that is broad in scope, organized in tiers, and defined by themes.

Scope

Sound academic practice requires that the faculty at institutions of higher learning reviews the general education core at least once each decade. In 1997, the DCCCD Vice Presidents Council convened a faculty committee to respond to legislation establishing a Core Curriculum of not less than 42 nor more than 48 credit hours.

The committee that recommended the 1999 DCCCD Core Curriculum took a traditional approach in identifying courses for inclusion in the Core that addressed the Texas Higher Education Coordinating Board (THECB) Perspectives and Exemplary Educational Objectives. Course options were limited to insure that the curriculum met state requirements and university expectations.

The Core 2009 committee has taken an outcomes-based approach in identifying courses for inclusion in the core. Assessment of student learning outcomes provides evidence that a core curriculum is appropriately aligned with educational goals. In identifying courses for inclusion in the core, the committee used the Exemplary Educational Objectives of Core Component Areas as specified by the THECB as the test of whether or not to include a course in the Core. This approach enabled the committee to respond to students' and advisors' requests for more course options and greater flexibility in the Core.

Undoubtedly, another committee will be convened in a decade or less to review the DCCCD Core Curriculum. It is possible, perhaps likely, that the educational pendulum will again swing, and a Core 2019 committee may recommend a return to a shorter list of course options. The Core 2009 committee with the approval of the Chancellors' Staff believes that the following recommendations address the needs of learners in the upcoming decade.

42 Hour Core?

In considering options for the Core, the committee has elected to recommend a smaller core to respond to state legislation limiting the number of hours in a baccalaureate degree (known as the "120 Hour Rule"). The Core 2009 committee is being proactive in meeting the demands of this new legislation, as universities and colleges in our region and across the state are also reducing the size of their core curricula.

The recommendation acknowledges the value of the many disciplines of academic study. Nevertheless, it is a firm belief that the proposed curriculum will enable a greater number of students to complete the DCCCD Core, easing the transfer process as students matriculate to state universities. Moreover, students who pursue an associate degree will have a direct path to achieving their personal goals and more flexibility to take electives in their chosen fields of study.

Student Success

The committee through the Chancellor's cabinet is recommending a reduction of core requirements but recognizes that many students, especially "First Time in College" students, often need more support as they encounter the academic challenge of a college experience. The committee discussed, at length, the need to require a course which addresses metacognitive skills, including learning strategies, cognition, motivation, and habits that promote success. Such a course also offers students opportunities to integrate and apply learning skills across their academic programs. The Core 2009 committee recommends the DCCCD develop and adopt a Learning Frameworks course, LRNG 1300, for students who have completed less than 12 hours of college-level course work. An interdisciplinary committee of faculty and librarians will design and implement LRNG 1300. This course will serve as a Pre-Core institutional requirement.

It is strongly recommended that the VP Council mandate to the colleges that students who are not computer literate enroll in the appropriate computer literacy or applications course to acquire necessary knowledge and skills at the beginning of their core studies. An interdisciplinary committee will be charged to identify the computer skills that students need to support learning and promote success throughout the Core and identify or develop an appropriate assessment instrument.

Tiers

Core 2009 is arranged in clusters of courses called tiers. Tiers are designed to offer a strategic approach to skill development and reinforcement. This new structure emphasizes foundational skills, broad-based cognitive domains, and an integrated learning experience. The tiers provide a systematic format by which

students can navigate the Core with greater success.

In Tier 1, Core Foundations, students acquire critical skills essential to success in other college courses. Tier 2 courses allow students to explore various disciplines while reinforcing and applying the skills that were introduced in Tier 1. The Tier 3 course provides an opportunity for students to demonstrate their abilities as critical thinkers and communicators who can use their skills in an integrative experience that will enhance their future academic studies and lifelong learning.

The tier structure provides guidelines for the appropriate selection and sequence of course enrollment. The tiers are intended to serve as a pathway for enrollment rather than a rigid plan. Students may enroll in Tier 2 courses while completing Tier 1 requirements or enroll in Tier 3 while completing the Tier 2 requirements.

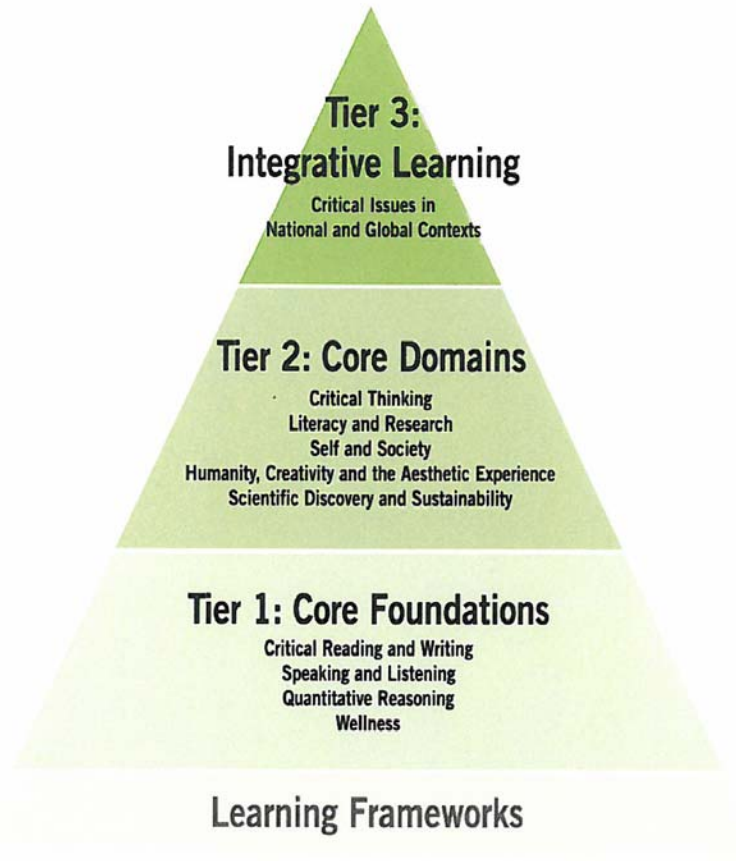
Themes

Courses appear in thematic groupings that address students' desire for relevance in the curriculum. These themes integrate broad areas of knowledge and present ideas from multiple perspectives. The Core 2009 themes were developed in response to faculty, staff, and student comments in forums, on suggestion forms, and from conversations with colleagues. The themes also reflect the committee's research of national best practices in general education at 2-year and 4-year institutions.

Learning how to research, evaluate information, communicate effectively and think critically are outcomes students expect to achieve as a result of college study. The environment and sustainability, cultural and global issues, social change, and an expanded interpretation of wellness are "big ideas" that emerged during district forums. Core 2009 themes incorporate these ideas and encourage interdisciplinary connections, e.g., learning communities, which afford students the opportunity to apply their learning across the curriculum.

Integrative Learning

The diversity of disciplines offered in thematic domains in Tier 1 and Tier 2 is intended to reflect the depth and breadth of each domain. The Core 2009 committee encourages faculty to create opportunities for the synthesis of ideas students encounter in these courses. Tier 3 is intentionally designed to insure that students have additional intellectual practice in developing the capacity to make and evaluate sound and useful connections among different disciplines. In GOVT 2302, students will be engaged in the study of critical issues in local, national, and global contexts by connecting their learning throughout the core. Students will utilize and demonstrate reading, writing, speaking, listening, critical thinking, and computer literacy competencies that they've acquired, refined and applied in their studies throughout the Core.



(Graphic Revision in Progress)

**Core 2009 Recommendations
Legend**

<i>Italicized courses</i>	courses requiring District Discipline Curriculum Committee approval
Gray letters	THECB code and credit hours
Red letters	Tier headings shown in red for clarity
Blue letters	Description of thematic domains
Shaded items	Component areas available to reduce Core 1999 hours, other areas reflect minimum THECB requirements

**Texas Higher Education Coordinating Board
Component Area Requirements**

Code	Component Area	Core 2009	THECB	Core 1999
010	Communication ¹	6	6	6
011	Communication ²	3(4)	0-6	3(4)
020	Mathematics ³	3(5)	3-6	3(5)
030	Natural Sciences	8	6-9	8
040	Humanities ⁴	3	3-6	6
050	Visual & Perf Arts	3	3	3
060	US History	6	6	6
070	Political Science	6	6	6
080	Soc/Behav Science	3	3-6	3
090	Inst Options	1(3)	0-6	4 (5)
Totals:		42 (43-47)	42-48	48 (49-52)

Numbers in parenthesis represent total credit hours possible if course selected is one with more credit hours than the required minimum in the component area.

¹ English rhetoric/composition

² Composition, speech, modern language* communication skills
**Application of a modern language means the basic proficiency skills acquired during introductory courses and includes a working competency in grammar, writing, speaking, and listening/comprehension in a foreign language.*

³ First college-level math course a student completes, including but not limited to introductory statistics, logic, college algebra, or any more advanced course for which the student is qualified upon enrollment

⁴ Literature, philosophy, modern or classical language*/literature and cultural studies
**Humanities application of language skills includes a study of literature in the original language, and/or the cultural studies related to a modern or classical language.*

Pre-CORE College requirements

Students will be advised to enroll in one or more of the following courses if assessment activities and previous academic experiences indicate a need for Pre-Core knowledge and skills.

TSI requirements (Developmental Studies programs)

Computer Literacy or Application Course(s)

Learning Frameworks

Strategic learners are able to understand, develop, and apply multiple learning strategies that establish a foundation for effective, efficient, lifelong learning.

LRNG 1300

CORE CURRICULUM

TIER 1 – CORE FOUNDATIONS

Students acquire critical knowledge and skills essential to success in other college courses through direct instruction in basic competencies.

Critical Reading and Writing

Students who are able to read and write critically can analyze and interpret a variety of printed materials including the subject matter of individual disciplines and produce clear, correct, and coherent prose adapted to purpose, occasion, and audience.

Select EACH of the following:

ENGL 1301 CB010 3cr

HIST 1301 CB060 3cr

Speaking and Listening

The objective of speaking and listening is to enable students to communicate effectively in clear and correct prose in a style appropriate to purpose, occasion, and audience and to participate effectively in groups with emphasis on listening, critical and reflective thinking, and responding.

Select ONE of the following: CB011 3-4cr

SPCH 1311, 1315, 1321

FOREIGN LANGUAGE

ARAB 1311, 1312, 1411, 1412; CHIN 1311, 1312, 1411, 1412;

FREN 1311, 1312, 1411, 1412; GERM 1311, 1312, 1411, 1412;

GREE 1311, 1312, 1411, 1412; ITAL 1311, 1312, 1411, 1412;

JAPN 1311, 1312, 1411, 1412; KORE 1311, 1312, 1411, 1412;

LATI 1311, 1312, 1411, 1412; PORT 1311, 1312, 1411, 1412;

RUSS 1311, 1312, 1411, 1412; SGNL 1301, 1302;

SPAN 1311, 1312, 1411, 1412; VIET 1311, 1312, 1411, 1412

Quantitative Reasoning

Quantitatively literate college graduates are able to apply basic mathematical tools that employ critical thinking and formal logic to solve real-world problems.

Select ONE of the following: CB020 3-4cr

MATH 1314/1414, 1316, 1324, 1325/1425, 1332, 1333, 1348, 1350, 1351,
2321/2421, 2342/2442, 2412, 2513, 2414, 2315, 2318/2418, 2320/2420, 2305

Wellness and the Human Experience

Introductory courses in this domain provide the framework for students to explore various dimensions of the human experience in order to enhance their physical, social, financial, intellectual, emotional, and aesthetic well-being. Such exploration invites students to make lifelong choices as they think critically about who they are and how they relate to the world.

Select **ONE** of the following: CB090 1-3cr

PHED 1100, 1101, 1102, 1104, 1105, 1106, 1107, 1108, 1109, 1110, 1111, 1112, 1113, 1114, 1115, 1116, 1117, 1118, 1119, 1120, 1121, 1122, 1123, 1124, 1125, 1126, 1127, 1128, 1129, 1164, 1165, 1251, 1304, 1306, 1346
SOCI 2301, 2340; **BUSI** 1307; **ECON** 1303; **NUTR** 1322
ARTS 1311, 1312, 1313, 1316, 2313, 2316, 2326, 2333, 2336, 2341, 2346, 2348, 2356, 2366; **DANC** 1245, 1341, 1347, 1351; **DRAM** 1322, 1330, 1351;
MUEN 1122, 1131, 1132, 1133, 1134, 1135, 1136, 1137, 1151, 1152, 1153, 2123, 2141; **MUSI** 1181, 1183, 1192, 1263, 1300; **PHOT** 1316, 1318; **SPCH** 2341

TIER 2 – CORE DOMAINS

Students explore various disciplines in four thematic domains while reinforcing and applying knowledge and skills that were acquired in Tier 1.

Qualitative Reasoning, Literacy, and Research

The objective of a communication component in the core curriculum is to develop students' information literacy, providing them tools to analyze rhetorical strategies in various forms of communication, evaluate arguments, and construct independent thought. Qualitative skills emphasized include problem-solving and researching for information which are keys to learning throughout the core.

Select the following: CB010 3cr

ENGL 1302

Self and Society

The objective of a social and behavioral science component of a core curriculum is to increase students' knowledge of how social and behavioral scientists discover, describe, and explain behaviors and interactions among individuals, groups, institutions, events, and ideas. Such knowledge will better equip students to understand themselves and the roles they play in addressing the issues facing humanity.

Select **ONE** of the following: CB080 3cr

ANTH 2302, 2346, 2351; **CRIJ** 1301, 1307; **ECON** 2301, 2302, 2311;
GEOG 1302, 1303, 2312; **GOVT** 2304, 2311; **HIST** 2321, 2322, 2327;
JOUR 1307; **PSYC** 2301, 2306, 2314, 2316 **SOCI** 1301, 1306, 2306, 2319, 2336;
TECA 1303, 1354

Select the following: CB070 3cr

GOVT 2301

Select **ONE** of the following: CB060 3cr

HIST 1302, 2301, 2328, 2381

Humanity, Creativity, and the Aesthetic Experience

Through study in disciplines such as literature, philosophy, and the visual and performing arts, students engage in critical analysis, form aesthetic judgments, and develop an appreciation of the arts and humanities as fundamental to the health and well being of any society.

Select ONE of the following : CB050 3cr

ARTS 1301, 1303, 1304; **DANC** 2303; **DRAM** 1310, 2361, 2366;
HUMA 1311, 1315; **MUSI** 1306, 1308, 1309, 1310

Select ONE of the following: CB040 3cr

CUST 2370; **ENGL**, 2321, 2322, 2323, 2326, 2327, 2328, 2331, 2332, 2333,
2342, 2343, 2351; **HUMA** 1305, 2319; **PHIL** 1301, 2303, 2306, 2307, 2316,
2317, 2318; **RELI** 1304, 1316, 1317, 2321

FOREIGN LANGUAGE

ARAB 2311, 2312; **CHIN** 2311, 2312; **FREN** 2311, 2312;
GERM 2311, 2312; **GREE** 2311, 2312; **ITAL** 2311, 2312;
JAPN 2311, 2312; **KORE** 2311, 2312; **LATI** 2311, 2312;
PORT 2311, 2312; **RUSS** 2311, 2312; **SPAN** 2311, 2312, 2321, 2322,
2323; 2324; **VIET** 2311, 2312

Scientific Discovery and Sustainability

The objective of the study of natural sciences in a core curriculum is to enable students to understand, construct, and evaluate relationships in natural sciences by combining scientific inquiry and knowledge with reasoning and critical thinking skills. Students who exhibit literacy in this domain use scientific information to engage in public discourse and make choices that promote sustainable communities.

Select TWO of the following: CB030 8cr

ANTH 2401; **BIOL** 1406, 1407, 1408, 1409, 1411, 2401, 2402, 2406, 2416, 2420,
2421; **CHEM** 1405, 1406, 1407, 1411, 1412, 2423, 2425; **ENVR** 1401, 1402;
GEOL 1401, 1402, 1403, 1404, 1405, 1445, 1447; **PHYS** 1401, 1402, 1405, 1407,
1411, 1412, 1415, 1417, 2425, 2426

****Note:** This requirement cannot be met by using the following combinations: BIOL 1406 and 1408, BIOL 1407 and 1409, BIOL 2420 and 2421; CHEM 1405 and 1411; CHEM 1405 and 1406, CHEM 1406 and 1407; PHYS 1401 and 1405; PHYS 1401 and 2425; PHYS 1402 and 1407; PHYS 1402 and 2426; PHYS 1405 and 2425; PHYS 1407 and 2426. (The Geology District Discipline Committee is charged with examining the content of new Core courses to identify where significant overlap occurs and to recommend any additional exclusionary pairs.)

TIER 3 – INTEGRATIVE LEARNING

Students refine and demonstrate their capacity to make and evaluate connections among different disciplines. Students analyze, synthesize, and evaluate critical issues to exhibit their abilities as critical thinkers and communicators.

Critical Issues in Local, National, and Global Contexts

Through analysis of critical issues in local, national, and global contexts, students exhibit a capacity to discuss and reflect upon individual, political, economic, and social aspects of life in order to understand ways in which to be a responsible member of society.

Select the following: CB070 3cr

GOVT 2302

FINANCIAL REPORT NO. 17

Approval of Expenditures for December 2008

It is recommended that expenditures of \$29,724,060 for December 2008 be approved. A year to date summary of expenditures is included in the budget report. Detailed expenditure information is available in the business affairs office at the District Service Center.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

FINANCIAL REPORT NO. 18

Presentation of Budget Report for December 2008

The budget report for December 2008 is presented as a matter of record (see attached).

Background

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will be

carried forward to the next fiscal year and making various other entries in what is called “13th month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports because the activities of 13th month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board’s Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, “Why the difference? Is this normal?” The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—“Is this normal?” In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District’s monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2008-09 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date December 31, 2008
33.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 89,498,204	\$ 43,864,918	\$ 45,633,286	49.0%	38.2-51.6%	
Tuition	68,343,154	45,793,198	22,549,956	67.0%	57.6-66.4%	(1)
Taxes for Current Operations	126,851,795	21,745,311	105,106,484	17.1%	3.3-34.0%	
Federal Grants & Contracts	887,169	379,035	508,134	42.7%	17.7-58.7%	
State Grants & Contracts	148,520	-	148,520	0.0%	n/a	
General Sources:						
Investment Income	6,225,000	1,793,372	4,431,628	28.8%	28.5-38.9%	
General Revenue	2,773,524	1,033,775	1,739,749	37.3%	n/a	
Subtotal General Sources	8,998,524	2,827,147	6,171,377	31.4%	29.9-42.6%	
SUBTOTAL UNRESTRICTED	294,727,366	114,609,609	180,117,757	38.9%	n/a	
Use of Fund Balance & Transfers-in	40,172,444	2,019,251	38,153,193	0.0%	n/a	
TOTAL UNRESTRICTED	334,899,810	116,628,860	218,270,950	34.8%	31.8-41.0%	
AUXILIARY FUND						
Sales & Services	5,942,910	1,486,925	4,455,985	25.0%	21.3-29.3%	
Investment Income	275,153	92,342	182,811	33.6%	20.0-50.1%	
Transfers-in	5,248,797	5,048,797	200,000	96.2%	n/a	
Use of Fund Balance	524,546	-	524,546	0.0%	n/a	
TOTAL AUXILIARY	11,991,406	6,628,064	5,363,342	55.3%	20.4-59.9	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	23,758,341	4,511,933	19,246,408	19.0%	n/a	
SBDC State Match	1,551,288	458,710	1,092,578	29.6%	n/a	
Subtotal State Appropriations	25,309,629	4,970,643	20,338,986	19.6%	n/a	
Grants, Contracts & Scholarships:						
Federal	52,219,278	10,852,032	41,367,246	20.8%	n/a	
State	4,425,594	1,446,683	2,978,911	32.7%	n/a	
Local	5,911,446	1,564,060	4,347,386	26.5%	n/a	
Transfers-in	661,301	76,987	584,314	11.6%	n/a	
Subtotal Grants, Contracts & Scholarships	63,217,619	13,939,762	49,277,857	22.1%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	88,527,248	18,910,405	69,616,843	21.4%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,152,019	564,140	1,587,879	26.2%	n/a	
Investment Income	17,000	7,447	9,553	43.8%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,169,019	571,587	1,597,432	26.4%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 437,587,483	\$ 142,738,916	\$ 294,848,567	32.6%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2008-09 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date December 31, 2008
33.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 128,534,171	\$ 47,877,215	\$ 80,656,956	37.2%	34.9-38.9%	
Public Service	6,783,574	2,175,589	4,607,985	32.1%	25.0-36.8%	
Academic Support	17,781,602	6,472,830	11,308,772	36.4%	30.0-38.7%	
Student Services	27,047,286	8,804,737	18,242,549	32.6%	31.8-33.6%	
Institutional Support	58,332,310	21,636,169	36,696,141	37.1%	29.0-36.3%	(2)
Staff Benefits	10,271,957	7,081,493	3,190,464	68.9%	25.7-30.3%	(3)
Operations & Maintenance of Plant	30,551,098	13,403,593	17,147,505	43.9%	35.1-46.3%	
Repairs & Rehabilitation	33,905,964	2,678,024	31,227,940	7.9%	6.6-47.4%	
Special Items:						
Reserve - Campus	3,234,970	-	3,234,970	n/a	n/a	
Reserve - Compensation	-	-	-	n/a	n/a	
Reserve - State Funding Reduction	-	-	-	n/a	n/a	
Reserve - Operating	5,859,250	-	5,859,250	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	895,000	-	895,000	n/a	n/a	
Reserve - Non-operating	154,219	-	154,219	n/a	n/a	
TOTAL UNRESTRICTED	323,351,401	110,129,650	213,221,751	34.1%	32.2-37.0%	
AUXILIARY FUND						
Student Activities	7,098,421	2,295,679	4,802,742	32.3%	28.9-37.7%	
Sales & Services	3,555,630	1,347,633	2,207,997	37.9%	28.7-49.0%	
Reserve - Campus	1,049,922	-	1,049,922	n/a	n/a	
Reserve - District	195,027	-	195,027	n/a	n/a	
Transfers-out	92,406	60,346	32,060	65.3%	0.0-124.0%	
TOTAL AUXILIARY	11,991,406	3,703,658	8,287,748	30.9%	21.5-50.5%	
RESTRICTED FUND						
State Appropriations	23,758,341	4,511,933	19,246,408	19.0%	5.4-54.1%	
Grants & Contracts	25,489,134	9,277,697	16,211,437	36.4%	n/a	
Scholarships	39,279,773	5,120,775	34,158,998	13.0%	n/a	
Subtotal Grants, Contracts & Scholarships	88,527,248	18,910,405	69,616,843	21.4%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	88,527,248	18,910,405	69,616,843	21.4%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	2,169,019	387,335	1,781,684	17.9%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,169,019	387,335	1,781,684	17.9%	n/a	
SUBTOTAL EXPENDITURES & USES	426,039,074	133,131,048	292,908,026	31.2%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,141,649	943,875	1,197,774	44.1%	36.3-49.1%	
LoanStar Loan to Debt Service Fund	52,071	52,071	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	28,000	73,027	(45,027)	260.8%	12.9-90.4%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	5,248,797	5,048,797	200,000	96.2%	n/a	
Unexpended Plant Fund	1,040,906	-	1,040,906	n/a	n/a	
Debt Service Fund	3,036,986	756,167	2,280,819	24.9%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	11,548,409	6,873,937	4,674,472	59.5%	n/a	
TOTAL EXPENDITURES & USES	\$ 437,587,483	\$ 140,004,985	\$ 297,582,498	32.0%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2008-09 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date December 31, 2008
33.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$ 201,704,227	\$ 70,903,283	\$ 130,800,944	35.2%
Staff Benefits	10,271,957	7,081,493	3,190,464	68.9%
Purchased Services	15,413,775	5,941,581	9,472,194	38.5%
Operating Expenses	81,232,242	22,553,257	58,678,985	27.8%
Supplies & Materials	8,706,060	5,037,058	3,669,002	57.9%
Minor Equipment	4,286,904	1,530,527	2,756,377	35.7%
Capital Outlay	9,701,262	2,167,000	7,534,262	22.3%
Charges	(18,108,465)	(5,084,549)	(13,023,916)	28.1%
SUBTOTAL UNRESTRICTED	313,207,962	110,129,650	203,078,312	35.2%
Reserve - Campus	3,234,970	-	3,234,970	n/a
Reserve - Compensation	-	-	-	n/a
Reserve - State Funding Reduction	-	-	-	n/a
Reserve - Operating	5,859,250	-	5,859,250	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	895,000	-	895,000	n/a
Reserve - Non-operating	154,219	-	154,219	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,141,649	943,875	1,197,774	44.1%
LoanStar Loan to Debt Service Fund	52,071	52,071	-	100.0%
Institutional Matching - Contracts/Grants	28,000	73,027	(45,027)	260.8%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	5,248,797	5,048,797	200,000	96.2%
Unexpended Plant Fund	1,040,906	-	1,040,906	n/a
Debt Service Fund	3,036,986	756,167	2,280,819	24.9%
TOTAL UNRESTRICTED	334,899,810	117,003,587	217,896,223	34.9%
AUXILIARY FUND	11,991,406	3,703,658	8,287,748	30.9%
RESTRICTED FUND	88,527,248	18,910,405	69,616,843	21.4%
RICHLAND COLLEGIATE HIGH SCHOOL	2,169,019	387,335	1,781,684	17.9%
TOTAL EXPENDITURES & USES	\$ 437,587,483	\$ 140,004,985	\$ 297,582,498	32.0%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2008-09 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date -33.3% of Fiscal Year Elapsed

	December 31, 2008			December 31, 2007		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 89,498,204	\$ 43,864,918	49.0%	\$ 89,473,204	\$ 38,533,347	43.1%
Tuition	68,343,154	45,793,198	67.0%	64,384,882	41,077,550	63.8%
Taxes for Current Operations	126,851,795	21,745,311	17.1%	119,889,500	26,566,817	22.2%
Federal Grants & Contracts	887,169	379,035	42.7%	981,855	321,691	32.8%
State Grants & Contracts	148,520	-	0.0%	151,832	147,385	97.1%
General Sources:						
Investment Income	6,225,000	1,793,372	28.8%	6,250,000	2,292,150	36.7%
General Revenue	2,773,524	1,033,775	37.3%	2,276,850	1,012,451	44.5%
Subtotal General Sources	8,998,524	2,827,147	31.4%	8,526,850	3,304,601	38.8%
SUBTOTAL UNRESTRICTED	294,727,366	114,609,609	38.9%	283,408,123	109,951,391	38.8%
Use of Fund Balance & Transfers-in	40,172,444	2,019,251	0.0%	21,775,981	-	0.0%
TOTAL UNRESTRICTED	334,899,810	116,628,860	34.8%	305,184,104	109,951,391	36.0%
AUXILIARY FUND						
Sales & Services	5,942,910	1,486,925	25.0%	6,545,897	1,423,625	21.7%
Investment Income	275,153	92,342	33.6%	373,426	111,478	29.9%
Transfers-in	5,248,797	5,048,797	96.2%	4,523,797	4,523,797	100.0%
Use of Fund Balance	524,546	-	0.0%	735,408	-	0.0%
TOTAL AUXILIARY	11,991,406	6,628,064	55.3%	12,178,528	6,058,900	49.8%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	23,758,341	4,511,933	19.0%	23,258,341	8,292,387	35.7%
SBDC State Match	1,551,288	458,710	29.6%	1,501,733	473,538	31.5%
Subtotal State Appropriations	25,309,629	4,970,643	19.6%	24,760,074	8,765,925	35.4%
Grants, Contracts & Scholarships:						
Federal	52,219,278	10,852,032	20.8%	63,601,103	9,366,936	14.7%
State	4,425,594	1,446,683	32.7%	7,032,507	1,014,342	14.4%
Local	5,911,446	1,564,060	26.5%	6,568,181	954,898	14.5%
Transfers-in	661,301	76,987	11.6%	942,019	33,007	3.5%
Subtotal Grants, Contracts & Scholarships	63,217,619	13,939,762	22.1%	78,143,810	11,369,183	14.5%
Richland Collegiate High School	-	-	n/a	68,372	-	n/a
TOTAL RESTRICTED	88,527,248	18,910,405	21.4%	102,972,256	20,135,108	19.6%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,152,019	564,140	26.2%	2,089,322	533,982	25.6%
Investment Income	17,000	7,447	43.8%	-	-	0.0%
TOTAL COLLEGIATE HIGH SCHOOL	2,169,019	571,587	26.4%	2,089,322	533,982	25.6%
TOTAL REVENUES & ADDITIONS	\$ 437,587,483	\$ 142,738,916	32.6%	\$ 422,424,210	\$ 136,679,381	32.4%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2008-09 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date -33.3% of Fiscal Year Elapsed

	December 31, 2008			December 31, 2007		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 128,534,171	\$ 47,877,215	37.2%	\$ 120,096,300	\$ 44,338,834	36.9%
Public Service	6,783,574	2,175,589	32.1%	5,349,959	1,947,347	36.4%
Academic Support	17,781,602	6,472,830	36.4%	17,981,184	6,058,817	33.7%
Student Services	27,047,286	8,804,737	32.6%	25,718,527	8,358,033	32.5%
Institutional Support	58,332,310	21,636,169	37.1%	52,501,960	18,914,819	36.0%
Staff Benefits	10,271,957	7,081,493	68.9%	10,255,978	2,785,054	27.2%
Operations & Maintenance of Plant	30,551,098	13,403,593	43.9%	27,781,934	12,440,765	44.8%
Repairs & Rehabilitation	33,905,964	2,678,024	7.9%	20,124,989	2,829,035	14.1%
Special Items:						
Reserve - Campus	3,234,970	n/a	n/a	2,973,784	n/a	n/a
Reserve - Compensation	-	n/a	n/a	2,223,245	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	-	n/a	n/a
Reserve - Operating	5,859,250	n/a	n/a	2,942,084	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	500,000	n/a	n/a
Reserve - New Buildings	895,000	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	154,219	n/a	n/a	329,194	n/a	n/a
TOTAL UNRESTRICTED	323,351,401	110,129,650	34.1%	288,779,138	97,672,704	33.8%
AUXILIARY FUND						
Student Activities	7,098,421	2,295,679	32.3%	6,409,059	2,265,135	35.3%
Sales & Services	3,555,630	1,347,633	37.9%	4,755,375	1,904,194	40.0%
Reserve - Campus	1,049,922	n/a	n/a	532,018	n/a	n/a
Reserve - District	195,027	n/a	n/a	364,163	n/a	n/a
Transfers-out	92,406	60,346	65.3%	117,913	92,821	78.7%
TOTAL AUXILIARY	11,991,406	3,703,658	30.9%	12,178,528	4,262,150	35.0%
RESTRICTED FUND						
State Appropriations	23,758,341	4,511,933	19.0%	23,258,341	8,292,387	35.7%
Grants & Contracts	25,489,134	9,277,697	36.4%	33,691,255	7,940,987	23.6%
Scholarships	39,279,773	5,120,775	13.0%	45,954,288	3,901,734	8.5%
Subtotal Grants, Contracts & Scholarships	88,527,248	18,910,405	21.4%	102,903,884	20,135,108	19.6%
Richland Collegiate High School	-	-	n/a	68,372	-	n/a
TOTAL RESTRICTED	88,527,248	18,910,405	21.4%	102,972,256	20,135,108	19.6%
RICHLAND COLLEGIATE H.S.						
Expenditures	2,169,019	387,335	17.9%	2,089,322	356,928	17.1%
TOTAL COLLEGIATE HIGH SCHOOL	2,169,019	387,335	17.9%	2,089,322	356,928	17.1%
SUBTOTAL EXPENDITURES & USES	426,039,074	133,131,048	31.2%	406,019,244	122,426,890	30.2%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,141,649	943,875	44.1%	2,134,765	912,810	42.8%
LoanStar Loan to Debt Service Fund	52,071	52,071	100.0%	208,281	208,281	100.0%
Institutional Matching-Contracts/Grants	28,000	73,027	260.8%	136,544	74,098	54.3%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	5,248,797	5,048,797	96.2%	4,523,797	4,523,797	100.0%
Unexpended Plant Fund	1,040,906	-	n/a	6,350,000	3,600,000	56.7%
Debt Service Fund	3,036,986	756,167	24.9%	3,051,579	762,895	25.0%
TOTAL TRANSFERS & DEDUCTIONS	11,548,409	6,873,937	59.5%	16,404,966	10,081,881	61.5%
TOTAL EXPENDITURES & USES	\$ 437,587,483	\$ 140,004,985	32.0%	\$ 422,424,210	\$ 132,508,771	31.4%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2008-09 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date -33.3% of Fiscal Year Elapsed

	December 31, 2008			December 31, 2007		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$ 201,704,227	\$ 70,903,283	35.2%	\$ 186,246,675	\$ 66,198,234	35.5%
Staff Benefits	10,271,957	7,081,493	68.9%	10,255,978	2,785,054	27.2%
Purchased Services	15,413,775	5,941,581	38.5%	12,602,686	4,885,804	38.8%
Operating Expenses	81,232,242	22,553,257	27.8%	64,209,478	20,514,235	31.9%
Supplies & Materials	8,706,060	5,037,058	57.9%	9,016,721	4,173,408	46.3%
Minor Equipment	4,286,904	1,530,527	35.7%	6,511,246	1,562,188	24.0%
Capital Outlay	9,701,262	2,167,000	22.3%	6,593,703	1,855,521	28.1%
Charges	(18,108,465)	(5,084,549)	28.1%	(15,625,655)	(4,301,740)	27.5%
SUBTOTAL UNRESTRICTED	313,207,962	110,129,650	35.2%	279,810,832	97,672,704	34.9%
Reserve - Campus	3,234,970	n/a	n/a	2,973,784	n/a	n/a
Reserve - Compensation	-	n/a	n/a	2,223,245	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	-	n/a	n/a
Reserve - Operating	5,859,250	n/a	n/a	2,942,083	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	500,000	n/a	n/a
Reserve - New Buildings	895,000	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	154,219	n/a	n/a	329,194	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,141,649	943,875	44.1%	2,134,765	912,810	42.8%
LoanStar Loan to Debt Service Fund	52,071	52,071	100.0%	208,281	208,281	100.0%
Institutional Matching - Contracts/Grants	28,000	73,027	260.8%	136,544	74,098	54.3%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	5,248,797	5,048,797	96.2%	4,523,797	4,523,797	100.0%
Unexpended Plant Fund	1,040,906	-	n/a	6,350,000	3,600,000	56.7%
Debt Service Fund	3,036,986	756,167	24.9%	3,051,579	762,895	25.0%
TOTAL UNRESTRICTED	334,899,810	117,003,587	34.9%	305,184,104	107,754,585	35.3%
AUXILIARY FUND	11,991,406	3,703,658	30.9%	12,178,528	4,262,150	35.0%
RESTRICTED FUND	88,527,248	18,910,405	21.4%	102,972,256	20,135,108	19.6%
RICHLAND COLLEGIATE HIGH SCHOOL	2,169,019	387,335	17.9%	2,089,322	356,928	17.1%
TOTAL EXPENDITURES & USES	\$ 437,587,483	\$ 140,004,985	32.0%	\$ 422,424,210	\$ 132,508,771	31.4%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Tuition* reflects a slightly higher than normal percent of budget due to a higher than expected growth in enrollment. Tuition is being re-evaluated for Spring Budget Revision.
- (2) Actual *Institutional Support* reflects a slightly higher than normal percent of budget due primarily to early spending on district initiatives for disaster recovery infrastructure, expanded storage area network and other operating expenditures.
- (3) Actual *Staff Benefits* reflect a higher than normal percent of budget due to health insurance benefits being unfunded until the State Legislature can re-establish vetoed funds.

FINANCIAL REPORT NO. 19

Acceptance of Gifts – January 2009

Administration recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in January 2009</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Chancellor's Council	5	\$100 - 5,000	3,250
	Programs and Services	3	\$100 - 5,000	3,500
	Programs and Services	1	\$5,001 - 50,000	20,000
	Rising Star	2	\$100 - 5,000	1,500
	Rising Star	1	\$5,001 - 50,000	40,000
	Scholarships ¹	6	\$100 - 5,000	8,700
Total	n/a	18	n/a	76,950

<u>Gifts Reported in Fiscal Year 2008-09</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September 2008	\$669,921	\$175,000	\$89,000	\$933,921
October 2008	\$0	\$6,000	\$151,020	\$157,020
November 2008	\$10,878	\$2,297	\$262,268	\$275,443
December 2008	\$0	\$0	\$41,400	\$41,400
January 2009	\$0	\$41,500	\$35,450	\$76,950
February 2009				
March 2009				
April 2009				
May 2009				
June 2009				
July 2009				
August 2009				
Total To Date	\$680,799	\$224,797	\$579,138	\$1,484,734

<u>Type</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
Equipment	\$3,519,952	\$2,267,725	\$ 187,915	\$ 137,643	\$ 396,503	\$ 64,830	\$220,565
Rising Star	0	724,230	439,556	728,836	492,032	57,068	163,227
Other Gifts	221,703	734,917	1,135,653	939,058	1,432,358	972,010	879,876
Total	\$3,741,655	\$3,726,872	\$1,763,124	\$1,805,537	\$2,320,893	\$1,093,908	\$1,263,668

¹ The "Scholarships" category does not include gifts to the Rising Star program, which are reported as a separate line item.

In December 2008, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Council	2	2,081
Programs and Services	13	34,627
Total	15	\$36,708

Submitted by Mrs. Betheny Reid, associate vice chancellor, DCCCD Foundation, Inc.

FINANCIAL REPORT NO. 20

Acceptance of Gifts – February 2009

Administration recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in February 2009</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Equipment	2	\$100 - \$5,000	2,100
	Equipment	3	\$5,001 – 50,000	80,119
	Chancellor's Council	15	\$100 - 5,000	17,250
	Chancellor's Council	1	\$5001- 50,000	25,000
	Programs and Services	23	\$100 - 5,000	17,075
	Programs and Services	1	\$5,001 - 50,000	25,000
	Rising Star	10	\$100 - 5,000	10,700
	Rising Star	3	\$5,001 – 200,000	305,849
	Scholarships ²	59	\$100 - 5000	27,465
	Scholarships ¹	1	\$5001 – 50,000	30,000
Total	n/a	118	n/a	540,558

<u>Gifts Reported in Fiscal Year 2008-09</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September 2008	\$669,921	\$175,000	\$89,000	\$933,921
October 2008	\$0	\$6,000	\$151,020	\$157,020
November 2008	\$10,878	\$2,297	\$262,268	\$275,443
December 2008	\$0	\$0	\$41,400	\$41,400
January 2009	\$0	\$41,500	\$35,450	\$76,950
February 2009	\$82,219	\$316,549	\$141,790	\$540,558
March 2009				
April 2009				
May 2009				
June 2009				
July 2009				
August 2009				
Total To Date	\$763,018	\$541,346	\$720,928	\$2,025,292

² The "Scholarships" category does not include gifts to the Rising Star program, which are reported as a separate line item.

<u>Type</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
Equipment	\$3,519,952	\$2,267,725	\$ 187,915	\$ 137,643	\$ 396,503	\$ 64,830	\$220,565
Rising Star	0	724,230	439,556	728,836	492,032	57,068	163,227
Other Gifts	221,703	734,917	1,135,653	939,058	1,432,358	972,010	879,876
Total	\$3,741,655	\$3,726,872	\$1,763,124	\$1,805,537	\$2,320,893	\$1,093,908	\$1,263,668

In January 2009, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Council	2	593
Programs and Services	13	14,042
Total	15	\$14,635

Submitted by Mrs. Betheny Reid, associate vice chancellor, DCCCD Foundation, Inc.

FINANCIAL REPORT NO. 21

Notice of Grant Awards

Grant Awards Reported in February 2009

Source: Community Colleges for International Development, Inc.

Beneficiary: District Office

Amount:

Increase	Total Award
\$6,743	\$546,743

Term: August 1, 2008 – July 31, 2009

Purpose: To provide Egyptian students the opportunity to receive educational opportunities, professional development, and exposure to American society and community-based education which enables them to return home with unique skills and particular exposure to freedom, democracy and personal responsibility to contribute to the development of their country's society.

Source: Texas Higher Education Coordinating Board

Beneficiary: Brookhaven College (College Readiness Special Advisors Program)

Amount:

Increase	Total Award
\$15,000	\$30,000

Term: September 1, 2008 – August 31, 2010

Purpose: To develop programs which support the participation and success goals in the state's master plan for higher education.

Source: Texas Health and Human Services Commission

Beneficiary: Eastfield College – Child and Adult Care Food Program

Amount: \$24,000

Term: October 1, 2008 – September 30, 2009

Purpose: Reimbursement for meals served to participants in the Parent/Child Study Center.

Source: Texas Higher Education Coordinating Board

Beneficiary: El Centro College – Nursing Shortage Reduction Program

Amount: \$24,982

Term: January 1, 2009– December 31, 2009

Purpose: Provide funds to state public and private nursing programs that showed an increase in the total number of nursing graduates at the associate, baccalaureate, masters and doctoral level from academic year 2007 to academic year 2008.

Source: U. S. Department of Education – Upward Bound Federal TRIO Program

Beneficiary: Mountain View College

Amount:

Program	Increase	Total Award
Dallas ISD	\$250,000	\$500,800
Grand Prairie ISD	\$250,000	\$500,000

Term: December 1, 2008 – November 30, 2009

Purpose: To provide fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. The goal of Upward Bound is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

Source: Workforce Solutions Greater Dallas – Youth Services Program

Beneficiary: Richland College

Amount:

Increase	Total Award
\$226,987	\$1,314,104

Term: July 1, 2008 – June 30, 2009

Purpose: To provide In-School and Out-of-School youth services to an additional 42 disadvantaged youth in Dallas County.

Grant Awards Reported in Fiscal Year 2008-09

September 2008	\$ 915,899
October 2008	7,375,409
November 2008	4,876,915
December 2008	3,267,298
January 2009	150,068
February 2009	797,712
March 2009	
April 2009	
May 2009	
June 2009	
July 2009	
August 2009 ¹	
Total To Date	<u>17,383,301</u>

<u>Grant Awards Reported in Fiscal Years 2001-02 through 2007-08</u>							
<u>Type</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
Competitive	\$11,917,647	\$20,264,070	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592
Pell Grants ³	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783	29,413,886	30,189,339
Total	<u>\$31,575,670</u>	<u>\$46,463,931</u>	<u>\$48,649,756</u>	<u>\$53,586,988</u>	<u>\$49,147,481</u>	<u>\$46,582,796</u>	<u>\$51,523,931</u>

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Submitted by Mrs. Betheny Reid, associate vice chancellor, DCCCD Foundation, Inc.

³ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

FINANCIAL REPORT NO. 22

Approval of Tuition for Continuing Education Courses

It is recommended that approval be given to the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

Background

There are three attached lists compiled from information supplied by deans of continuing education at the colleges. The first list is *Retroactive Approval for Workforce Education CEU Reimbursable Courses* and contains courses not included on the November board agenda that need to be reported for 2nd quarter reimbursement. The second list is *New Tuition for Workforce Education CEU Reimbursable Courses* and represents changes in tuition costs beginning 3rd quarter. The third list, *New Workforce Education CEU Courses*, contains courses being offered for the first time during 3rd quarter. Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1st quarter: September – November, 2nd quarter: December – February, 3rd quarter: March – May, 4th quarter: June - August).

Tuition varies according to the following factors:

Direct Costs: Instructor salaries; materials, software and equipment for specialized courses; special marketing and recruitment efforts

Indirect Costs: Rental of off-campus facilities.

Submitted by Dr. Andrew Jones, vice chancellor, educational affairs and Ms. Joyce Williams, district director, workforce development, teacher education and international programs

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 3rd QUARTER (MARCH 1, 2009 – MAY 31, 2009)**

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	BHC	HRGY	1091	Jewelry Design, Module I: Sketching	\$ 65	12	Setup after submission of last report
2.	BHC	HRGY	1091	Jewelry Design, Module II: Painting	\$ 98	18	See ID #1
3.	BHC	HRGY	1091	Jewelry Design, Module III: Pricing and Portfolio Development	\$ 98	18	See ID #1
4.	ECC	ITSC	1010	Basic Computers I	\$ 125	27	See ID #1
5.	ECC	POFI	1001	Microsoft Office 2007 Introduction	\$ 175	64	See ID #1
6.	ECC	ITSW	1022	Microsoft Excel 2007	\$ 99	8	See ID #1
7.	ECC	COMG	2030	Effective Business Presentations	\$ 100	12	See ID #1
8.	ECC	POFT	1004	Effective Business Netiquette	\$ 50	9	See ID #1
9.	ECC	BMGT	1041	Ethics at Work	\$ 150	48	See ID #1
10.	ECC	PSYT	1013	Motivating Employees	\$ 150	48	See ID #1
11.	ECC	MRKG	1001	Customer Relationship Management	\$ 150	48	See ID #1
12.	ECC	DRCM	1072	Introduction to Mediation	\$ 123	48	See ID #1
13.	ECC	CMDR	2006	Ethics for Conflict Management	\$ 123	48	See ID #1
14.	ECC	DRCM	1075	Current Issues and Trends	\$ 123	48	See ID #1
15.	ECC	DRCM	1070	Introduction to Conflict Dynamics	\$ 123	48	See ID #1
16.	ECC	DRCM	1073	Introduction to Divorce Mediation	\$ 123	48	See ID #1
17.	ECC	DRCM	1071	Introduction to Negotiation	\$ 123	48	See ID #1
18.	ECC	DRCM	2074	Workplace Dispute Resolution	\$ 123	48	See ID #1
19.	ECC	DRCM	2078	Advanced Conflict Management	\$ 123	48	See ID #1
20.	ECC	DRCM	2077	Advanced Mediation	\$ 123	48	See ID #1
21.	ECC	DRCM	2079	Internship-Conflict Management	\$ 123	48	See ID #1
22.	MVC	ACNT	1002	Accounting and Financial Fundamentals, Introduction	\$ 75	16	See ID #1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
23.	MVC	AIRP	1001	Air Navigation	\$ 123	48	See ID #1
24.	MVC	AIRP	1011	Flight Theory	\$ 123	48	See ID #1
25.	MVC	AIRP	1013	Aviation Introduction	\$ 123	48	See ID #1
26.	MVC	AIRP	1016	Aviation Meteorology	\$ 123	48	See ID #1
27.	MVC	AIRP	1017	Private Pilot Ground School	\$ 123	48	See ID #1
28.	MVC	AIRP	1043	Aerodynamics	\$ 123	48	See ID #1
29.	MVC	AIRP	1047	Human Factors in Aviation	\$ 123	48	See ID #1
30.	MVC	AIRP	1051	Instrument Ground School	\$ 123	48	See ID #1
31.	MVC	AIRP	2033	Aircraft Systems	\$ 123	48	See ID #1
32.	MVC	AIRP	2037	Commercial Ground School	\$ 123	48	See ID #1
33.	MVC	AIRP	2049	Instructor Ground School	\$ 123	48	See ID #1
34.	MVC	ARCE	1003	Architectural Materials and Methods of Construction	\$ 123	48	See ID #1
35.	MVC	ARCE	1021	Architectural Illustration	\$ 164	118	See ID #1
36.	MVC	BUSA	1093	Trading Stocks as a Home Business	\$ 99	36	See ID #1
37.	MVC	BUSG	1008	Starting a Small Business	\$ 99	16	See ID #1
38.	MVC	BUSG	1009	Starting an Internet or Mail Order Business	\$ 99	36	See ID #1
39.	MVC	BUSG	1024	Starting a Home-Based Business	\$ 99	36	See ID #1
40.	MVC	BUSG	1024	Starting a Virtual Assisting Business	\$ 99	36	See ID #1
41.	MVC	CDEC	1019	Child Guidance	\$ 123	48	See ID #1
42.	MVC	CETT	1003	DC Circuits	\$ 164	96	See ID #1
43.	MVC	CETT	1025	Digital Fundamentals	\$ 164	96	See ID #1
44.	MVC	CETT	1029	Solid State Devices	\$ 164	96	See ID #1
45.	MVC	COMG	1040	English as a Second Language: (ESL): Occupational Accent/Pronunciation Correct	\$ 89	30	See ID #1
46.	MVC	DFTG	1005	Technical Drafting	\$ 164	96	See ID #1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
47.	MVC	DFTG	1009	Basic CAD	\$ 164	112	See ID #1
48.	MVC	DFTG	1017	Architectural Drafting - Residential	\$ 164	112	See ID #1
49.	MVC	DFTG	1025	Blueprint Reading and Sketching	\$ 123	64	See ID #1
50.	MVC	DFTG	1025	Blueprint Reading and Sketching	\$ 123	96	See ID #1
51.	MVC	DFTG	2002	Machine Drafting	\$ 164	112	See ID #1
52.	MVC	DFTG	2019	Intermediate Computer Aided Drafting	\$ 164	128	See ID #1
53.	MVC	DFTG	2021	Topographical Drafting	\$ 123	96	See ID #1
54.	MVC	DFTG	2028	Architectural Drafting - Commercial	\$ 164	112	See ID #1
55.	MVC	DFTG	2031	Advanced Technologies in Architectural Design and Drafting	\$ 164	128	See ID #1
56.	MVC	DFTG	2032	Computer-Aided Drafting, Advanced	\$ 164	128	See ID #1
57.	MVC	DFTG	2047	Advanced Technical Animation and Rendering	\$ 123	96	See ID #1
58.	MVC	ELPT	2001	Journeyman Electrician NEC Review	\$ 150	36	See ID #1
59.	MVC	FMKT	1001	Commercial Floral Design I	\$ 195	48	See ID #1
60.	MVC	FMKT	2031	Commercial Floral Design II	\$ 195	48	See ID #1
61.	MVC	HRPO	1004	Fair, Square & Legal Human Resource Practice	\$ 84	18	See ID #1
62.	MVC	IBUS	2003	Starting an Import Export Business	\$ 99	36	See ID #1
63.	MVC	IMED	2015	Web Page Design II	\$ 164	96	See ID #1
64.	MVC	ITCC	1002	CCNA 1: Networking Basics	\$ 164	112	See ID #1
65.	MVC	ITCC	1042	CCNA 3: Switching Basic and Intermediate Routing	\$ 164	112	See ID #1
66.	MVC	ITNW	1008	Implementing and Supporting Client Operating Systems	\$ 164	112	See ID #1
67.	MVC	ITNW	1025	Fundamentals of Networking Technologies	\$ 164	112	See ID #1
68.	MVC	ITSC	1005	Introduction to PC Operating Systems	\$ 164	96	See ID #1
69.	MVC	NDTE	2011	Preparation for Welding Inspection	\$ 164	112	See ID #1
70.	MVC	RELE	1008	Real Estate Investing	\$ 99	36	See ID #1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
71.	MVC	WLDG	1013	Introduction to Blueprint Reading for Welders	\$ 123	96	See ID #1
72.	MVC	WLDG	1025	Welding, Oxyfuel Introduction	\$ 164	128	See ID #1
73.	MVC	WLDG	1028	Welding, Shielded Metal Arc Introduction	\$ 164	128	See ID #1
74.	MVC	WLDG	1030	Welding, Gas Metal Arc Introduction	\$ 164	128	See ID #1
75.	MVC	WLDG	1034	Welding, Gas Tungsten Arc Introduction	\$ 164	128	See ID #1
76.	MVC	WLDG	1034	Welding, Gas Tungsten Arc Introduction	\$ 164	64	See ID #1
77.	MVC	WLDG	1057	Welding, Shielded Metal Arc Intermediate	\$ 164	128	See ID #1
78.	MVC	WLDG	1091	Welding Qualifications	\$ 164	128	See ID #1
79.	MVC	WLDG	2043	Welding, Shielded Metal Arc Advanced	\$ 164	128	See ID #1
80.	MVC	WLDG	2047	Welding, Gas Metal Arc Advanced	\$ 164	128	See ID #1
81.	MVC	WLDG	2051	Welding, Gas Tungsten Arc Advanced	\$ 164	128	See ID #1
82.	NLC	BMGT	1012	Project Management - An Introduction	\$ 149	7	See ID #1
83.	NLC	BMGT	1019	The Project Team	\$ 149	7	See ID #1
84.	NLC	BMGT	1021	Project Initiation-Getting Started	\$ 149	7	See ID #1
85.	NLC	BMGT	1024	Project Implementation - Taking Action	\$ 149	8	See ID #1
86.	NLC	BMGT	1040	Project Planning	\$ 149	8	See ID #1
87.	NLC	BMGT	2030	Risk Management	\$ 149	7	See ID #1
88.	NLC	ITSW	1022	Introduction to Excel (On-line)	\$ 50	20	See ID #1
89.	NLC	ITSW	1053	Introduction to Access (On-line)	\$ 50	20	See ID #1
90.	NLC	POFI	1003	Introduction to Word (On-line)	\$ 50	20	See ID #1
91.	NLC	RELE	1058	Real Estate Pre-Exam Review	\$ 100	15	See ID #1

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 3RD QUARTER ((MARCH 1, 2009 – MAY 31, 2009))**

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
92.	BHC	ACNT	1010	QuickBooks Pro 2008	\$ 125	12
93.	BHC	ACNT	1010	Small Business Computerized Accounting	\$ 180	18
94.	BHC	ITSC	1022	Computer Keyboarding	\$ 125	15
95.	BHC	ITSC	1022	Microsoft Excel 2007	\$ 100	18
96.	CVC	PHRA	1091	Pharmacy Technician	\$ 570	60
97.	MVC	CETT	1005	AC Circuits	\$ 164	96
98.	MVC	CETT	1049	Digital Systems	\$ 164	96
99.	MVC	ITCC	1006	CCNA 2: Router and Routing Basics	\$ 164	112
100.	MVC	ITCC	1046	CCNA 4: WAN Technology	\$ 164	112
101.	MVC	ITMT	1040	Managing and Maintaining a Microsoft Windows Server	\$ 164	112
102.	MVC	ITMT	1050	Implementing and Managing 2003 Infrastructure	\$ 164	112
103.	MVC	ITSC	1001	Introduction to Computers	\$ 164	112
104.	MVC	ITSC	1025	Personal Computer Hardware	\$ 164	96
105.	MVC	MCHN	1054	Machining II, Intermediate	\$ 164	128
106.	MVC	MCHN	2038	Computer-Aided Manufacturing, Advanced	\$ 123	96
107.	NLC	ACNT	1093	Payroll Concepts	\$ 400	55
108.	RLC	DFTG	1045	Parametric Modeling and Design	\$ 123	64
109.	RLC	ITCC	1002	CCNA 1: Networking Basics	\$ 164	112
110.	RLC	ITCC	1006	CCNA 2: Router and Routing Basics	\$ 164	112
111.	RLC	ITCC	1042	CCNA 3: Switching Basic and Intermediate Routing	\$ 164	112
112.	RLC	ITCC	1046	CCNA 4: WAN Technologies	\$ 164	112
113.	RLC	ITCC	2031	CCNP 1: Advanced Routing	\$ 164	112
114.	RLC	ITCC	2036	CCNP 2: Remote Access	\$ 164	112
115.	RLC	ITCC	2040	CCNP 3: Multilayer Switches	\$ 164	112

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
116.	RLC	ITCC	2044	CCNP 4: Network Troubleshooting	\$ 164	112
117.	RLC	ITNW	1051	Fundamentals of Wireless LANs	\$ 164	112
118.	RLC	CPMT	2034	Network Security	\$ 164	112
119.	RLC	HRPO	2001	Human Resources Management	\$ 123	48
120.	RLC	HRPO	2007	Organizational Behavior	\$ 123	48
121.	RLC	BMGT	1027	Principles of Management	\$ 123	48
122.	RLC	BMGT	2003	Problem Solving and Decision Making	\$ 123	48
123.	RLC	BMGT	1001	Supervision	\$ 123	48
124.	RLC	ITNW	1045	2003 Active Directory Infrastructure	\$ 164	112
125.	RLC	ITMT	2055	Designing Exchange 2005 Organization	\$ 164	112
126.	RLC	ITNW	2056	Design Network Directory Infrastructure	\$ 164	112
127.	RLC	ITSY	1000	Fundamentals of Information Security	\$ 164	112
128.	RLC	ITNW	1053	Implementing and Managing 2008 Infrastructure	\$ 164	112
129.	RLC	ITMT	2050	Implementing and Managing Microsoft Exchange	\$ 164	112
130.	RLC	ITSY	1042	Information Technology Security	\$ 164	112
131.	RLC	ITNW	1008	Installation Configuring Windows Vista	\$ 164	112
132.	RLC	ITSE	1002	Intermediate Programming	\$ 164	112
133.	RLC	ITNW	1054	Managing and Maintaining Server 2008	\$ 164	112
134.	RLC	ITMT	1003	Querying Microsoft SQL Server with Transact-SQL	\$ 164	112
135.	RLC	ITNW	1092	Windows Server 2008 Application Infrastructure	\$ 164	112
136.	RLC	ARTV	2045	3-D Modeling & Rendering II	\$ 123	96
137.	RLC	IMED	1091	Advance Art and Anime Techniques	\$ 41	16
138.	RLC	ARTV	2041	Advanced Digital Video	\$ 123	96
139.	RLC	ARTV	1003	Basic Animation	\$ 123	96
140.	RLC	ARTC	1053	Computer Illustration	\$ 123	96
141.	RLC	ARTC	1017	Design Communication I	\$ 123	96

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
142.	RLC	ARTC	1002	Digital Imaging I	\$ 123	96
143.	RLC	ARTC	2005	Digital Imaging II	\$ 123	96
144.	RLC	ARTC	1013	Digital Publishing	\$ 123	96
145.	RLC	ARTV	1043	Digital Sound	\$ 123	96
146.	RLC	ARTV	1051	Digital Video	\$ 123	96
147.	RLC	GAME	2059	Game and Simulation Group Project	\$ 123	96
148.	RLC	GAME	1043	Game and Simulation Programming I	\$ 123	96
149.	RLC	IMED	1045	Interactive Multimedia I	\$ 123	96
150.	RLC	IMED	2045	Interactive Multimedia II	\$ 123	96
151.	RLC	GAME	1003	Introduction to Game Design and Development	\$ 123	96
152.	RLC	IMED	1001	Introduction to Multimedia	\$ 123	96
153.	RLC	GAME	1004	Level Design	\$ 123	96
154.	RLC	GAME	2033	Lighting, Shading and Texture	\$ 123	96
155.	RLC	IMED	2051	Multimedia Programming	\$ 123	96
156.	RLC	IMED	2011	Portfolio Development	\$ 123	96
157.	RLC	IMED	2013	Project Analysis and Design	\$ 123	96
158.	RLC	IMED	1091	Video Demo Reel	\$ 123	96
159.	RLC	IMED	1016	Web Page Design I	\$ 123	96
160.	RLC	IMED	2015	Web Page Design II	\$ 123	96
161.	RLC	NANO	1001	Introduction to Nanotechnology	\$ 123	48
162.	RLC	POFT	1009	Admin Office Procedures I	\$ 123	48
163.	RLC	POFT	2012	Business Correspondence and Communication	\$ 123	48
164.	RLC	POFT	1001	Business English	\$ 123	48
165.	RLC	POFT	1021	Business Math	\$ 123	48
166.	RLC	POFT	1019	Records and Information Management I	\$ 123	48
167.	RLC	ITSC	1007	Fundamentals of Solaris Operating Environment	\$ 164	96

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
168.	RLC	ITSC	2037	Solaris Operating Environment System Administration II	\$ 164	96
169.	RLC	ITSC	1021	Solaris Operating Environment System Administration	\$ 164	96
170.	RLC	ITSC	1056	Solaris Shell Programming (SL)	\$ 164	96

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 3RD QUARTER (MARCH 1, 2009 – MAY 31, 2009)**

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
171.	BHC	EMSP	1049	Pre-Hospital Trauma Life Support	\$ 100	16
172.	BHC	EMSP	2031	Advanced Medical Life Support	\$ 170	16
173.	BHC	HOMH	1001	Home Health Care (Aide)	\$ 799	80
174.	BHC	BMGT	1040	Project Management Professional (PMP) Exam Preparation Part I	\$ 165	18
175.	BHC	BMGT	2030	Project Management Professional (PMP) Exam Preparation Part II	\$ 165	18
176.	BHC	BMGT	1021	Project Management Introduction, Comprehensive	\$ 500	40
177.	CVC	IFWA	1050	Food Handling and Planning	\$ 30	8
178.	CVC	COMG	1045	Advanced Communications for the Workplace	\$ 139	7
179.	CVC	BMGT	1022	Communication Skills for the Workplace	\$ 139	7
180.	ECC	ITSC	1006	Basic Computers II	\$ 125	24
181.	ECC	POFI	1024	Microsoft Word 2007	\$ 99	8
182.	ECC	POFT	1002	Vocabulary Basics for Business	\$ 100	12
183.	ECC	BUSG	1005	Customer Service Counts	\$ 100	12
184.	ECC	HRPO	1007	Evaluating Performance Improvement Intervention	\$ 100	12
185.	ECC	POFT	1032	Making Diversity Work	\$ 100	16
186.	ECC	BMGT	1010	Supervisor's Survival Kit an Introduction to Supervision	\$ 100	16
187.	MVC	ACNT	1001	Creating a Corporate Budget	\$ 56	12
188.	MVC	ACNT	1002	Financial Management for Small Business	\$ 99	16
189.	MVC	ACNT	1010	QuickBooks Pro 2007 Level I	\$ 85	16
190.	MVC	ACNT	1010	QuickBooks Pro 2007 Level II	\$ 85	16
191.	MVC	COMG	1006	English as a Second Language: (ESL): Occupational Verbal Communication I	\$ 89	30
192.	MVC	COMG	1009	High Impact Public Speaking for Business	\$ 79	14
193.	MVC	COMG	1045	English as a Second Language: (ESL): Occupational Verbal Communication II	\$ 89	30

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
194.	MVC	HRPO	1000	Human Resource Information Technology	\$ 84	18
195.	MVC	HRPO	1000	Human Resource Management, Introduction	\$ 113	24
196.	MVC	HRPO	1004	Human Capital ROI	\$ 113	24
197.	MVC	HRPO	1004	Successful Interviewing	\$ 84	18
198.	MVC	MDCA	1021	Medical Billing and Coding	\$ 1,499	70
199.	NLC	ACNT	1093	Payroll Concepts-Members	\$ 375	55
200.	NLC	ITSC	1006	Learning Microsoft Windows	\$ 99	12
201.	NLC	ITSW	1022	Excel I - Introduction	\$ 99	12
202.	NLC	ITSW	1046	Excel II - Intermediate	\$ 99	12
203.	NLC	ITSW	1053	Access I - Introduction	\$ 99	16
204.	NLC	ITSW	2029	Intermediate Excel (On-line)	\$ 50	20
205.	NLC	ITSW	2047	Intermediate Access (On-line)	\$ 50	20
206.	NLC	POFI	1042	Intermediate Word (On-line)	\$ 50	20
207.	NLC	RELE	1005	Uniform Standards of Professional Appraisal Practice	\$ 69	16
208.	NLC	RELE	2000	Basic Uniform Standards of Professional Appraisal Practice	\$ 49	7
209.	NLC	RELE	2003	Real Estate Mandatory Continuing Education (MCE)	\$ 95	16
210.	RLC	INTW	1007	Computer/Internet	\$ 150	24

FINANCIAL REPORT NO. 23

Approval of Increase to the Agreement with Grant Thornton LLP

It is recommended that authorization be given to increase the agreement with Grant Thornton LLP in an amount not to exceed \$38,372 for auditing and reporting on DCCCD's financial statements for the year ending August 31, 2008.

Background

The engagement letter for the annual letter from Grant Thornton LLP was approved by the Board of Trustees at the May 6, 2008, meeting. The estimated amount in the letter for auditing and reporting on DCCCD's financial statements for the year ending August 31, 2008 was \$103,721. Estimated billings are based on hours required to fulfill audit duties plus expenses, including an administrative charge of 6% of fees. Grant Thornton notes in a letter dated January 16, 2009, "At the time of our engagement letter, we assumed a level of work commensurate with that in 2007, which contemplated two major [grant] programs. During our preliminary work in July, we determined that five additional major programs would need to be tested, and estimated our fees to be in the range of \$15,000 to \$20,000." This increase was within the amount allowed by policy to be approved by the executive vice chancellor of business because it was less than \$25,000 and 25% of the initial contract.

However, as the audit progressed and audit adjustments were processed, an additional major program was identified that increased the added major grant programs for testing to six. Also, during fieldwork some matters suggested the need for further investigation as possible findings. While additional hours researching these matters did not result in any reportable finding, additional work time was required to arrive at this conclusion. All these factors increased the number of hours needed to complete the federal government's Office of Management and Budget Circular A-133 requirements for the audit and, therefore, raised the additional cost to \$30,000 plus \$1,800 administrative fee.

In addition, the financial statement portion of the audit extended longer than originally estimated requiring some additional hours at a cost of \$6,200 plus \$372 administrative fee. The combination of these costs and those for the A-133 audit total \$38,372, which requires Board approval. The extent of increase was not known until the completion of the audit, so this is the earliest possible submission to the Board for the added hours.

The original engagement letter states: "We want you to receive the maximum value for our professional services and to perceive that our fees are reasonable and

fair. However, in seeking to provide you with such value, we find there are various matters that can cause us to perform work in excess of that contemplated by our fee estimate.” The letter then listed several examples of reasons for increased hours that encompass the reasons cited above, including changing requirements, new award programs or program non-compliance and unforeseen events.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

FINANCIAL REPORT NO. 24

Approval of District Corporate Resolution Relating to Check Signatures

It is recommended that the attached District Corporate Resolution relating to the authorized signatures for checks drawn upon the Depository of the District be approved.

Background

The District Corporate Resolution currently authorizes the designated colleges to sign checks for the Imprest Account on behalf of the District:

The attached revised Corporate Resolution makes changes to the current authorized signatures. The Resolution reflects add or delete columns for the names to be corrected for a particular campus and may not include all campuses.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

CORPORATE RESOLUTION
OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

I, Wright Lassiter, Secretary of the Board of Trustees of the Dallas County Community College District, a political subdivision organized under the laws of the State of Texas, hereinafter called "District," do hereby certify that I am keeper of the records and the minutes of the proceedings of the Board of Trustees of the District, and I am authorized by law to execute and deliver this certificate, and that on February 16, 2009 there was held a meeting of the Board of Trustees of the District at which meeting a quorum of the Trustees was present and acting throughout, and that at such meeting the following resolutions were duly and legally adopted:

RESOLVED, that Depository is hereby authorized to change signatures on an account in the name of the District styled Imprest Fund (account 638476648). Changes should be implemented as follow:

ADD
Imprest Fund
Eastfield College
Esther Bueno

DELETE
Eastfield College
Carol Brown

The above resolutions are in conformity with State Law which has not been modified or replaced and is now in full force and effect.

DATE: February 16, 2009

Wright Lassiter
Secretary, Board of Trustees

AFFIRMED AND CERTIFIED:

Jerry M. Prater
Board Chair

FINANCIAL REPORT NO. 25

Approval of Agreement with Universitas Castellae

It is recommended that authorization be given to approve an agreement with Universitas Castellae in an amount not to exceed \$60,000 for the period February 17, 2009 through August 15, 2009, to provide DCCCD students an educational and cultural experience in Valladolid, Spain for Mountain View College.

Background

This agreement is to offer DCCCD students an educational and cultural experience in Valladolid, Spain through Mountain View College. Students will receive classroom instruction; and take field trips and excursions throughout Spain. The trip dates are July 5, 2009 through July 25, 2009. A maximum of 20 students and 2 faculty members will be making the trip and the cost should not exceed \$60,000.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Estimated expenditures are \$60,000.

Submitted by Mr. Felix Zamora, president, Mountain View College

FINANCIAL REPORT NO. 26

Approval of Agreement with Dallas Chapter, American Payroll Association

It is recommended that authorization be given to approve an agreement with the Dallas Chapter, American Payroll Association in an amount not to exceed \$108,000 for the period February 16, 2009, through December 31, 2011, to provide non-credit instructional training in payroll management for North Lake College.

Background

In an effort to respond to the widening market demand for payroll managers, North Lake College wishes to enter into an agreement with the Dallas Chapter, American Payroll Association to provide non-credit instructional training in payroll management. North Lake College will provide the facilities for the program and monitor the curriculum, the instructors, and the student registration. The Dallas Chapter, American Payroll Association will provide textbooks, instructors, and student evaluations for the program. Upon completion of the courses, the Dallas Chapter of the American Payroll Association will submit attendance rolls and invoices to North Lake College, who will in turn pay the Dallas Chapter of the American Payroll Association seventy-five percent (75%) of the revenue received from student tuition payments. It is estimated that 125-135 students per year will enroll in this program through North Lake College.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Christa Slejko, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Herlinda M. Glasscock, president.

Estimated revenues for the term of this agreement are \$144,000. Estimated expenditures are \$108,000.

Submitted by Dr. Herlinda Glasscock, president, North Lake College

FINANCIAL REPORT NO. 27

Approval of Letter of Agreement with PSBP Monroe, LLC, a Virginia Limited Liability Corporation

It is recommended that authorization be given to approve a letter of agreement with PSBP Monroe, LLC, a Virginia Limited Liability Corporation in an amount not to exceed \$100,000 for the period February 16, 2009 through December 31, 2009, to provide routine improvements throughout the interior of the lease space.

Background

It is recommended that a Letter of Agreement be approved between the Lessor (PSBP Monroe, LLC) and the Lessee (North Lake College) allowing the Lessor to make routine improvements throughout the interior of the lease space. This lease space is used as the DFW Education Center. These improvements will include interior paint and carpet work. This Letter of Agreement is not an amendment to the Lease nor does it affect the obligations of either party set forth in the lease.

This agreement authorizes the improvements to be made in 2009 calendar year and to not exceed \$100,000. North Lake College may utilize PSBP as the construction manager for these improvements for which a construction management fee of 5% of the total improvement costs will be charged.

This letter agreement has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Christa Slejko, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Herlinda M. Glasscock, president.

Estimated expenditures are not to exceed \$100,000 for the 2009 calendar year.

Submitted by Dr. Herlinda Glasscock, president, North Lake College

PERSONNEL REPORT NO. 28

Consideration of Resignations, Retirement and Termination

RESIGNATIONS

Ross, Howard (Cedar Valley)	Campus Peace Officer (Full-time)	January 2, 2009
Fletcher, Julia (Mountain View)	Executive Dean	January 31, 2009
Donham, Brent (Richland)	Associate Vice President, Instructional Services	January 9, 2009
Horne, John (Richland)	Instructor, Engineering	May 14, 2009
Ivanova-Nuss, Olga (Richland)	Instructional Designer	February 11, 2009

RETIREMENT

Stewart, Estefana (North Lake)	Executive Dean, Corporate/Continuing Education	January 9, 2009
--------------------------------	--	-----------------

TERMINATION

Benavidez, Robert (Richland)	Campus Peace Officer (Full-time)	November 5, 2008
------------------------------	----------------------------------	------------------

Background

Resignations

Mr. Howard Ross (Cedar Valley) and Ms. Julia Fletcher (Mountain View) are resigning. Mr. Brent Donham (Richland) is resigning to accept a position outside of the Dallas County Community College District. Mr. John Horne (Richland) is resigning for health reasons. Ms. Olga Ivanova-Nuss (Richland) is resigning to return to Russia.

Retirement

Ms. Estefana Stewart (North Lake) is retiring after serving the district for nine years.

Termination

Mr. Robert Benavidez (Richland) has been terminated due to the permanent, voluntary surrendering of his license.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

PERSONNEL REPORT NO. 29

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

BOYD NORTON (Cedar Valley) -- \$48,410 per year from February 4, 2009 through August 31, 2009, plus \$95 per month business and travel allowance
Program Director, Career and Continuing Education
Biographical Sketch: M.S., University of North Texas, Denton, TX; B.S., University of Texas at Arlington, Arlington, TX
Experience: Patrol Field Supervisor and Police Officer, DeSoto Police Department, DeSoto, TX; Coordinator, Continuing Education and Workforce Development, Cedar Valley College

GINA FEDERER (North Lake) -- \$59,500 per year from February 4, 2009 through August 31, 2009, plus \$150 per month business and travel allowance
College Director, Marketing and Public Information
Biographical Sketch: B.B.A., Angelo State University, San Angelo, TX
Experience: Marketing Coordinator, City of San Angelo, San Angelo, TX; Religious Education Coordinator, St. Ann Catholic Parish, Coppell, TX; Web Communications Manager, North Lake College

MARY NIKOPOULOS (North Lake) -- \$48,299 per year from February 16, 2009 through August 31, 2009, plus \$95 per month business and travel allowance
Assistant Director, Student Programs and Resources
Biographical Sketch: M.A., National University, San Diego, CA; B.A., University of Texas at Arlington, Arlington, TX
Experience: Registrar, Marinello Schools of Beauty, San Diego, CA; Director of Remediation, Maric College of Medical Careers, San Diego, CA; Director, Center for Independent Studies, Brookhaven College

SHANNON YDOYAGA (Richland) -- \$54,789 per year from February 4, 2009 through August 31, 2009, plus \$125 per month business and travel allowance
Program Administrator II
Biographical Sketch: M.S., Texas A&M University-Commerce, Commerce, TX; B.B.A., University of Mississippi, Oxford, MS
Experience: Director of Human Resources, IntegraColor, Ltd., Mesquite, TX; Business Office Representative, Dallas Urology Associates, Dallas, TX; Program

Administrator I, Richland College

GRANT-FUNDED APPOINTMENT ADMINISTRATOR

LUIS COWLEY (Eastfield) -- \$63,399 per year from February 11, 2009 through August 31, 2009, plus \$125 per month business and travel allowance

Program Administrator II

Biographical Sketch: M.A. and B.A., East Texas State University, Commerce, TX

Experience: Assistant Principal, Mary Grimes Elementary-Dallas Independent School District, Dallas, TX; Principal, B. Salazar Alternative School-Carrollton/Farmers Branch Independent School District, Carrollton, TX; Principal, Stemmons Elementary-Dallas Independent School District, Dallas, TX

SPECIAL ADMINISTRATIVE APPOINTMENT PROGRAM

PEGGY SINDELAR (North Lake) -- \$50,000 per year from February 4, 2009 through August 31, 2009, plus \$125 per month business and travel allowance

Assistant to the President II

Biographical Sketch: M.S. and B.S., Chadron State College, Chadron, NE

Experience: Instructor, Morrill Public Schools-Morrill Independent School District, Morrill, NE; Director Career Services and Director Student Services, Art Institute of Dallas, Dallas, TX; Dean of Student Affairs and Director, Career Services, DeVry Institute, Irving, TX

GERALD SUGGS (Richland) -- \$60,000 per year from January 20, 2009 through August 31, 2009, plus \$150 per month business and travel allowance

Associate Dean of Technical Programs

Biographical Sketch: M.A. and M.S., New Mexico State University, Las Cruces, NM; B.S., Prairie View A&M University, Prairie View, TX

Experience: Systems Engineer, Boeing, Seattle, WA; Research Assistant, New Mexico State University, Las Cruces, NM; Senior Systems Engineer, Raytheon, McKinney, TX

INTERIM APPOINTMENT ADMINISTRATORS

RICHARD McCRARY (Brookhaven)

Interim, College President

Note: Dr. McCrary is recommended to fill an interim position effective February 2, 2009, along with an increase in business and travel allowance from \$450 to \$510 per month.

JAMES BOWERS (Eastfield) -- \$75,416 per year from February 11, 2009 through August 31, 2009, plus \$180 per month business and travel allowance

Interim Executive Dean, College Readiness

Biographical Sketch: M.A. and B.A., Arizona State University, Tempe, AZ

Experience: Full-time Faculty, Assistant Director of Learning Assistance Center and Interim Dean of Arts and Letters Division, Eastfield College

PRISCILLA CONWAY (Eastfield) -- \$158,605 per year from February 2, 2009 through August 31, 2009 or until position is filled, whichever occurs first, plus \$510 per month business and travel allowance

Interim, College President

Biographical Sketch: Ed.D., Texas A&M-Commerce, Commerce, TX

Experience: Full-time Faculty, Brookhaven College; Executive Dean and Vice President of Student Learning, Richland College

MICHAEL GUTIERREZ (Eastfield) -- \$90,500 per year from February 4, 2009 through August 31, 2009 or until position is filled, whichever occurs first, plus \$235 per month business and travel allowance

Interim, Vice President of Instruction

Biographical Sketch: M.P.A., University of Texas at Austin, Austin, TX

Experience: Full-time Faculty, Richland College; Dean of Resource Development and Executive Dean, Mountain View College

ELIZABETH NICHOLS (Mountain View) -- \$71,185 per year from February 16, 2009 through August 31, 2009 or until position is filled, whichever occurs first, plus \$180 per month business and travel allowance

Interim, Executive Dean of Arts, Humanities and Social Science

Biographical Sketch: M.A. and B.S., Texas Woman's University, Denton, TX

Experience: Full-time Faculty, Richland College; Adjunct Faculty, University of Texas at Arlington, Arlington, TX; Full-time Faculty, Mountain View College

SHANNON WEAVER (North Lake) -- \$57,644 per year from February 4, 2009 through August 31, 2009, plus \$180 per month business and travel allowance

Interim Dean, Continuing Education

Biographical Sketch: M.P.A., University of North Texas, Denton, TX; B.A., University of Texas at Arlington, Arlington, TX

Experience: Program Development Specialist, Director Community Programs and Director Fiscal Affairs and Compliance, North Lake College

VISITING SCHOLAR APPOINTMENT FACULTY

BUSHRA DWEIK (Richland) -- \$59,300 (Range F01 – Masters Degree or equivalency) January 12, 2009 through May 14, 2009

Instructor, Engineering

Biographical Sketch: M.S., University of Texas at Arlington, Arlington, TX; B.S.,

Jordan University of Science and Technology, Irbid, Jordan
Experience: Engineering Lab Instructor, Yarmouk University, Irbid, Jordan;
Teacher, Brighter Horizons Academy, Garland, TX; Adjunct Faculty, Richland
College

PROFESSIONAL SUPPORT STAFF RETURNING TO ORIGINAL POSITION

CHRISTINA MESSICK (Mountain View) -- \$29,190

Academic Advisor

Note: It is recommended that Ms. Messick return to her original professional support staff position effective February 4, 2009.

TITLE CHANGE ONLY ADMINISTRATOR

CAROL BROWN (District Office)

Special Assistant to the Chancellor

Note: It is recommended that Dr. Brown's title change effective February 2, 2009.

Background

Regular Appointment Administrators

Mr. Boyd Norton (Cedar Valley) (Anglo-American) is recommended to fill a new position due to the results of the Ad Hoc Job Evaluation process. Ms. Gina Federer (North Lake) (Anglo-American) is recommended to fill a position due the non-renewal of Janis Browning's administrative contract. Ms. Mary Nikopoulos (North Lake) (Anglo-American) is recommended to fill a new position. Ms. Shannon Ydoyaga (Richland) (Anglo-American) is recommended to fill a new position due to reorganization.

Grant-funded Appointment Administrator

Mr. Luis Cowley (Eastfield) (Hispanic) is recommended to fill a new position created by the Gateway to College Grant.

Special Administrative Appointment Program

Ms. Peggy Sindelar (North Lake) (Anglo-American) is recommended to fill a position due to the retirement of Patricia Corbett. Mr. Gerald Suggs (Richland) (African-American) is recommended to fill a new position due to reorganization and the resignation of Brent Donham.

Interim Appointment Administrators

Dr. Richard McCrary (Brookhaven) (Anglo-American) is recommended to fill an interim position due to the reassignment of Sharon Blackman. Mr. James Bowers (Eastfield) (Anglo-American) is recommended to fill an interim position due to campus reorganization. Dr. Priscilla Conway (Eastfield) (Anglo-American) is recommended to fill an interim position due to the reassignment of Dr. Carol Brown. Mr. Michael Gutierrez (Eastfield) (Hispanic) is recommended to fill an interim position due to the reassignment of Darrell Cain. Ms. Elizabeth Nichols (Mountain View) (Hispanic) is recommended to fill an interim position due to the interim assignment of Michael Gutierrez to Eastfield College. Ms. Shannon Weaver (North Lake) (Anglo-American) is recommended to fill an interim position due to the retirement of Estefana Stewart.

Visiting Scholar Appointment Faculty

Ms. Bushra Dweik (Richland) (Asian) is recommended to fill a position due to the resignation of John Horne.

Professional Support Staff Returning to Original Position

Ms. Christina Messick (Mountain View) (Anglo-American) is recommended to return to her original professional support staff position effective February 4, 2009.

Title Change Only Administrator

Dr. Carol Brown (District Office) (Anglo-American) It is recommended that Dr. Brown's title change effective February 2, 2009.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

PERSONNEL REPORT NO. 30

Approval of Short-term Sabbatical Leaves for 2009-2010

It is recommended that Short-term sabbatical leaves be authorized for the Faculty listed below:

Faculty Short-Term Sabbatical

Elise M. Burnett – Liberal Arts – Cedar Valley College

Period of Leave: Summer 1, 2009

Synopsis: To strengthen English 2328-American Literature II by incorporating an “inclusiveness enhancement” designed to provide a greater emphasis on various ethnic groups represented at Cedar Valley College, in our society in general, and in 20th Century American literature. With literature’s power to enlighten, this project will equip students to bridge the many chasms plaguing modern society and will foster cultural unity.

Janice L. Franklin – Arts, Humanities and Social Sciences – Mountain View College

Period of Leave: Spring 1, 2010

Synopsis: To explore the existing perceptions of culture with a focus on the African-American, Mexican-American, Latino-American, Asian-American, Native-American and Arab-American perspectives.

Background

Contractual employees, who have satisfactorily completed a minimum sequence of seven full years of service, may be granted sabbatical leave for purpose of study or travel that will benefit the institution, the students and the employees. A faculty member may apply for either a one-year sabbatical leave in which compensation will equal half salary or a one-semester sabbatical leave in which full salary will be paid. An administrator may be granted a sabbatical for the period of one semester only to be compensated at full pay. An approved sabbatical leave carries with it an obligation of at least two (2) years of continued service immediately after completion of the leave if the individual is tendered contracts for such periods.

FACULTY

Proposals for faculty sabbaticals are made in writing to the location president. Following college recommendation, the proposals are reviewed and recommended by the District Faculty Cabinet and sent to the Vice Chancellor of Educational Affairs (VCEA). The VCEA reviews the recommendations and forwards them to the Chancellor for presentation to the Board. In 2007-2008, three faculty members were approved for short-term sabbatical leaves. There are two faculty members being recommended for approval during 2009-2010.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

INFORMATIVE REPORT NO. 31

Receipt of Business and Corporate Contracts

The following table lists companies with which the colleges have entered into contracts during the past month, courses titles, and the sum of contract amounts.

BROOKHAVEN COLLEGE - \$ 21,373

Ford	Automotive
GM	Automotive
Brookhaven College—Open Enrollment	Landscape Irrigation
Lewisville ISD/Aramark	Food Certification
Manchester Industries	Principles of Lean Manufacturing-Lean 101& 5S Wkshp Org (English)
Manchester Industries	Principles of Lean Manufacturing-Lean 101& 5S Wkshp Org (Spanish)

CEDAR VALLEY COLLEGE - \$ 76,301

American Ace Motorcycle Co	Basic Rider
Federal Correctional Institute	Intro to Computers
Federal Correctional Institute	Business Correspondence & Communications
Federal Correctional Institute	Principles of Retailing
Federal Correctional Institute	Principles of Selling
Federal Correctional Institute	Advertising & Sales Promotion
Federal Correctional Institute	Customer Relations
Texas Department of Criminal Justice	Advertising & Sales Promotion
Texas Department of Criminal Justice	Principles of Selling
Texas Department of Criminal Justice	Principles of Retailing
Texas Department of Criminal Justice	Customer Relations
Texas Department of Criminal Justice	Principles of Marketing
Texas Department of Criminal Justice	Business Correspondence & Communications
Texas Department of Criminal Justice	Intro to Word Processing
Texas Department of Criminal Justice	Business Math
Texas Department of Criminal Justice	Intro to Business
Texas Department of Criminal Justice	Principles of Management
Texas Department of Criminal Justice	Organizational Behavior
Texas Department of Criminal Justice	Intro to Speech
Texas Department of Criminal Justice	Major World Religion
Texas Department of Criminal Justice	Human Resources Management
Texas Department of Criminal Justice	Principles of Economics 1

Texas Department of Criminal Justice	Intro to Psychology
Texas Department of Criminal Justice	Principles of Economics 2
Texas Department of Criminal Justice	Problem Solving & Decision Making
Texas Department of Criminal Justice	Biology for Non Science Majors 2
Texas Department of Criminal Justice	Composition 1
Texas Department of Transportation	Administration Fees

EASTFIELD COLLEGE - \$ 1,205

IRIS USA, Inc.	Intro to Workplace First Aid/CPR
Motorcycle	Motorcycle

EL CENTRO COLLEGE – \$ 16, 560

Dallas Airmotive, Inc	Safety
Dallas Airmotive, Inc	Safety
Dallas Airmotive, Inc	Safety
Dallas County Sheriff’s Department	Certified Food Manager
Dallas County Sheriff’s Department	Certified Food Manager
API Precision Machining	Principles of Management
API Precision Machining	Basic of Lean Management
API Precision Machining	Basic of Lean Leadership
AT & T Services	Fiber Optic & Wireline Technology <i>(multiple classes)</i>
Bombardier Aircraft Services	Aircraft Maintenance
Mary Kay, Inc.	English Proficiency

MOUNTAIN VIEW COLLEGE – \$ 815

Sanders Estes Unit	GED
Lew Sterrett	GED

NORTH LAKE COLLEGE - \$ 9,348

Construction Education Foundation	Construction
Dallas Joint Plumbers & Pipefitters Association	Career
Dallas Joint Electrical Training Center	Career

RICHLAND COLLEGE – \$6,203

Blue Cross Blue Shield	Proposal Writing
Lone Star Plastics	Word
Alliance for Employee Growth & Development	Computer

Contracts Reported in 2008-09

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2008	\$ 13,411	\$ 50,489	\$ 24,455	\$134,620	\$ 1,848	\$ 6,119	\$ 3,130	\$ 234,072
October 2008	\$35, 923	\$156,436	\$5,126	\$40,595	\$ 6,630	\$ 7,245	\$ 9,124	\$261,079
November 2008	\$20,502	\$12, 326	\$350	\$63, 810	\$51, 016	\$21, 079	\$32, 540	\$201, 623
December 2008	\$16, 992	\$295,096	\$3,820	\$61,927	\$11,696	\$0.00	\$ 9, 220	\$398, 751
January 2009	\$ 21,373	\$76, 301	\$1,205	\$16, 560	\$815	\$9,348	\$6,203	\$131, 805
February 2009								
March 2009								
April 2009								
May 2009								
June 2009								
July 2009								
August 2009								
Total To Date	\$108,201	\$590,648	\$34,956	\$317,512	\$72,005	\$43,791	\$60,217	\$1,227,330

Contracts Reported in Fiscal Years 2001-02 through 2007-08

<u>Campus</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
BHC	\$ 227,110	\$ 240,776	\$ 369,414	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919
CVC	115,313	150,814	198,999	563,088	501,655	886,499	804,523
EFC	108,683	186,901	156,515	72,145	125,727	122,943	95,796
ECC	495,808	484,360	555,163	117,300	646,509	312,686	500,707
MVC	289,068	187,826	250,008	202,878	202,246	137,995	164,883
NLC	811,344	1,162,953	791,704	624,729	428,096	424,961	431,473
RLC	438,343	427,108	291,799	343,528	238,414	196,645	173,689
BPI	82,736	248,459	195,066	326,457	115,575 ⁴	0	0
Total	\$2,568,405	\$3,089,197	\$2,808,668	\$2,561,108	\$2,530,913	\$2,426,380	\$2,434,990

Submitted by Dr. Andrew Jones, executive vice chancellor, educational affairs

⁴ The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO. 32

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the executive vice chancellor, business affairs in December 2008.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

EXECUTIVE VICE CHANCELLOR, BUSINESS AFFAIRS
MONTHLY AWARD AND CHANGE ORDER SUMMARY FOR
December 2008

AWARDS:

11248	Dust Collection Systems - BHC Construction Equipment Parts, Inc.	\$19,354.00
-------	---	-------------

Rescission of the original award to Komoto Industries is recommended as they have not been able to deliver the systems since the issuance of the purchase order in May 2008.

Award to the next low bidder, Alpha Industrial Supply, is not recommended as the item they quoted did not contain a “shaker” type dust collector as specified and was therefore not acceptable. Award is recommended to Construction Equipment Parts, Inc., who was contacted and has agreed to honor their original bid price.

11448	Customer Relations Management (CRM) Software & Support - BJP Astadia, Inc.	\$21,255.00
	Salesforce.Com	<u>3,600.00</u>
	Total	\$24,855.00

This award consists of the implementation, annual licensing for 20 users, and support services for the new Salesforce CRM (Customer Relations Management) system to be used by the Solutions Team and Workforce Development groups within BJP to organize their sales, marketing, and customer service efforts.

Astadia, an authorized reseller for the Salesforce system, originally proposed the software licenses at \$7200. In an effort to bring the total purchase to an affordable range however, Salesforce.com offered to halve the price of the licensing by donating ten licenses as a grant to DCCCD due to the nonprofit nature of the application. In order to receive the grant, the license purchase will have to be made directly from Salesforce.com, resulting in the split of the award between the two companies as shown above.

CHANGE ORDERS:

DMI Corp./Decker Mechanical BID #11390
Central Plant Piping Upgrade – EFC
Purchase Order No. B13425
Change Order No. 1

Change: Structural Work: Engineering, galvanized steel floor supports material/labor, saw cut for new floor hatch, excavation and concrete for blow down tank, blow down tank stands, rework tank at bottom. Increases contract time by 90 days.

Original Contract Amount	\$86,762.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net Increase this Change Order	14,667.10
Revised Contract Amount	\$101,429.10

Board approved original award 06/03/2008. This is for EFC project #3, *Progress Report on Construction Projects*.

DMI Corp./Decker Mechanical BID #11390
Central Plant Piping Upgrade – EFC
Purchase Order No. B13425
Change Order No. 2

Change: Install new drain under floor in the crawl space. Epoxy coating of blow down tank. Gravel walkway under floor. Added foundation at sump it.

Original Contract Amount	\$86,762.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	14,667.10
Net Increase this Change Order	5,413.05
Revised Contract Amount	\$106,842.15

Board approved original award 06/03/2008. This is for EFC project #3, *Progress Report on Construction Projects*.

DMI Corp. Decker Mechanical – BID #11333
Replace Air Handling Unit – RLC
Purchase Order No. B13189
Change Order No. 2

Change: Install new duct close to the corridor wall above entry doors and relocate conduit and thermostat in classroom.

Original Contract Amount	\$54,295.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	4,194.11
Net Decrease this Change Order	(320.00)
Revised Contract Amount	\$58,169.11

Board approved original award 01/08/2008. This is for RLC project #2, *Progress Report on Construction Projects*.

Mart Inc. – BID #11457
Sidewalk Replacement – NLC
Purchase Order No. B14559
Change Order No. 1

Change: Work as follows: Miscellaneous concrete work, CTL Thompson Compaction Testing, CTL Thompson Concrete Testing, Rebate - Brock Environmental.

Original Contract Amount	\$99,200.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net Increase this Change Order	3,690.20
Revised Contract Amount	\$102,890.20

Board approved original award 10/07/2008. This is for NLC project #5, *Progress Report on Construction Projects*.

Tomden Engineering, L.L.P.
Relocation of 2 fuel tanks – NLC
Purchase Order No. B12774
Change Order No. 1

Change: Additional project manager and administrative time to review status of the storage pod relocation; salary escalation for consultant fees and survey sub-consultant; additional electrical sub-consultant fee; additional expenses for mileage and reproduction.

Original Contract Amount	\$5,815.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net Increase this Change Order	2,730.00
Revised Contract Amount	\$8,545.00

EVCBA signed contract 09/17/2007. This is for NLC project #7, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 33

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of December 31, 2008.

Payments for Goods and Services

September – November 2008 Compared to 1st Quarter (September – November 2007)

<u>Ethnicity/ Gender</u>	<u>September 08</u>		<u>October 08</u>		<u>November 08</u>		<u>1st Quarter</u>			
	<u>Amoun t</u>	<u>%</u>	<u>Amoun t</u>	<u>%</u>	<u>Amoun t</u>	<u>%</u>	<u>2007</u>	<u>%</u>	<u>2008</u>	<u>%</u>
Amer Indian/ Alaskan Native	30,129	0.1	69,080	0.3	8,221	0.0	85,197	0.4	107,430	0.1
Black/African- American	5,057,922	22.2	2,773,180	12.6	3,960,548	14.1	632,982	2.6	11,791,649	16.2
Asian Indian	547,305	2.4	566,624	2.6	655,003	2.3	702,129	2.9	1,768,933	2.4
Anglo- American, Female	1,245,194	5.5	879,590	4.0	1,152,561	4.1	543,505	2.3	3,277,345	4.5
Asian Pacific	34,430	0.2	3,741	0.0	21,820	0.1	16,026	0.1	59,990	0.1
Hispanic/ Latino/ Mex-American	2,590,645	11.4	3,816,340	0.0	2,375,204	8.5	1,480,839	6.1	8,782,189	12.1
Other Female	251,365	1.1	137,660	0.6	59,452	0.2	184,804	0.8	448,477	0.6
Total M/WBE	9,756,990	42.9	8,246,214	37.6	8,232,810	29.3	3,645,482	15.1	26,236,014	36.1
Not Classified	13,006,078	57.1	13,693,784	62.4	19,831,935	70.7	20,554,331	85.0	46,531,797	63.9
Subtotal for Discretionary Payments	22,763,068	100.0	21,939,998	100.0	28,064,744	100.0	24,199,814	100.0	72,767,810	100.0
Non- discretionary Payments	3,568,720		1,726,781		1,172,782		5,493,388		6,468,282	
Total Payments	26,331,788		23,666,779		29,237,526		29,693,201		79,236,093	

December 08 – February 09 Compared to 2nd Quarter (December 07 – February 08)

<u>Ethnicity/ Gender</u>	<u>December 08</u>		<u>January 09</u>		<u>February 09</u>		<u>2nd Quarter</u>			
	<u>Amoun t</u>	<u>%</u>	<u>Amoun t</u>	<u>%</u>	<u>Amoun t</u>	<u>%</u>	<u>2007- 08</u>	<u>%</u>	<u>2008- 09</u>	<u>%</u>
Amer Indian/ Alaskan Native	140	0.0					29,310	0.1		
Black/African- American	5,523,542	19.9					2,067,602	6.5		
Asian Indian	740,801	2.7					1,072,667	3.4		
Anglo- American, Female	2,221,031	8.0					1,580,280	5.0		
Asian Pacific	174,976	0.6					13,741	0.0		
Hispanic/ Latino/ Mex-American	2,372,445	8.6					802,070	2.5		
Other Female	11,063	0.1					102,058	0.3		
Total M/WBE	11,043,998	39.9	xx,xxx,xxx	xxx.x	xx,xxx,xxx	xxx.x	5,667,727	17.9	xx,xxx,xxx	xxx.x
Not Classified	16,650,527	60.1					25,934,912	82.1		
Subtotal for Discretionary Payments	27,694,525	100.0	xx,xxx,xxx	xxx.x	xx,xxx,xxx	xxx.x	31,602,639	100.0	xx,xxx,xxx	xxx.x
Non- discretionary Payments	1,914,040						5,344,815			
Total Payments	29,608,565						36,947,454			

Payments to M/WBEs in Fiscal Years 2000/01 – 2007/08

	<u>2000- 01</u>	<u>2001- 02</u>	<u>2002- 03</u>	<u>2003- 04</u>	<u>2004- 05</u>	<u>2005- 06</u>	<u>2006- 07</u>	<u>2007-08</u>
Amer Indian/ Alaskan Native	16,009	1,985	2,735,072	3,849,775	300,869	976,953	1,098,580	293,244
Black/African- American	1,067,785	1,777,088	2,292,519	3,205,921	4,404,239	4,706,496	3,125,284	14,934,516
Asian Indian	789,252	422,606	66,670	148,477	468,352	1,112,483	3,170,023	3,494,574
Anglo-American, Female	1,549,240	1,861,600	1,615,111	1,237,126	5,569,275	4,684,336	3,902,023	4,893,713
Asian Pacific	200,204	193,409	236,225	286,589	995,558	25,793	26,035	656,552
Hispanic/ Latino/ Mex-American	1,120,478	2,214,839	1,019,652	816,123	2,574,890	4,034,906	1,993,010	11,019,093
Other Female	0	14,602	13,991	11,092	33,805	712,096	695,800	940,788
HUB	N/A	N/A	N/A	N/A	1,363,959	N/A	N/A	N/A
Total paid to M/WBEs	4,742,968	6,486,128	7,979,240	9,555,103	14,346,989	16,253,063	14,010,757	36,232,479.20
% of all payments	9.00%	9.89%	12.02%	14.33%	22.63%	22.27%	20.07%	21.69%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

INFORMATIVE REPORT NO. 34

Progress Report on Construction Projects

The status of all construction projects as of December 31, 2008 is shown on the attached charts.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of December 31, 2008

PROJECTS		DESIGN							CONSTRUCTION					Final Completion Acceptance					
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval		Construction Start	30%	65%	95%	100%
BHC																			
1	Pavement improvements Juniper Rd																		
2	Install access control system																		
3	Recarpet bldgs B,D,J,T																		
4	Provide acoustical study B304																		
5	Install Scene Shop fire protection																		
6	DCCCD Public Safety Comm Sys																		
7	Renovate bldgs R; ADA/TAS																		
8	Waterproof wall bldg K																		
9	Upgrade restrooms campus-wide																		
10	Repaint 40 classrooms, 20 labs, & performance hall																		
Bond Program																			
11	Construct Science bldg																		
12	Expand automotive tech																		
13	Construct Workforce & Continuing Ed bldg with expanded classrooms																		
CVC																			
1	Repair stairwell bldg. A																		
2	Correct subsurface drainage bldgs B, C, D																		
3	Replace transformer & switchgear bldg B																		
4	Replace glass doors & related store fronts bldgs C & E																		
Bond Program																			
5	Expand mechanical infrastructure																		
6	Construct Science bldg																		
7	Construct Industrial Tech bldg																		
DO																			
1	Replace window tint																		
Bond Program																			
2	District Office at 1601 Lamar																		
DSC																			
1	Install emergency generator																		
2	Diversity renovation																		
3	Remodel Record Mgmt																		
4	Replace underground roof drainage																		
5	Seal & redo parking lots																		
6	Upgrade security system																		
ECC																			
1	Upgrade security system 701																		
2	Replace 9 air handlers																		
3	Replace carpet offices/classrooms @ BJP																		
4	Replace toilet partitions @ BJP																		
5	Replace restroom fixtures @ BJP																		
Bond Program																			
6	Develop West Campus																		
7	Back fill Adaptive Remodel																		
EFC																			
1	Upgrade bromide exhaust																		
2	Reconstruct roadway																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of December 31, 2008

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	■ Project Status																		
3	Replace drain piping Central Plant floor																		
4	Repair concrete sidewalk																		
5	Repair structural crack in stairwell																		
6	Refurb Paint booth #2																		
7	Realign La Prada Drive																		
8	Replace foam roofs bldgs A & F																		
9	Repair foam roof bldgs C,L,M,N, P																		
10	Gymnasium bleacher replacement																		
	Bond Program																		
11	Develop South campus																		
12	Expand parking																		
13	Expand mechanical infrastructure																		
14	Build general classroom																		
15	Remodel vacated space																		
16	Construct Workforce Development																		
17	Construct Parent Child Study Center																		
18	Construct Industrial Technology Center																		
	LCET																		
1	Replace emergency generator																		
	MVC																		
1	Replace access control																		
2	Install security cameras																		
3	Replace gym roof																		
4	Replace pool filter tanks, deck & underwater lights																		
5	Repair cooling tower/Replace pipe																		
6	Replace electric feeder																		
	Bond Program																		
7	Build soccer fields & community recreation complex																		
8	Expand mechanical infrastructure																		
9	Construct Science bldg																		
10	Construct Performing Arts bldg																		
11	Remodel vacated space																		
12	Construct Economic & Workforce Center																		
13	Construct Student Center																		
	NLC																		
1	Restore slope bldg T																		
2	Remodel & convert old library																		
3	Install CCTV system																		
4	Retrofit interior lighting																		
5	Replace temporary sidewalk bldg A																		
6	Construct new elevator for bldg A																		
7	Relocate above ground fuel tanks																		
8	Improve drainage bldg F entrance																		
9	Oncor Easements																		
10	Repair tunnel bldgs F & A300																		
11	Replace HVAC system bldg H; H200 & H300																		
	Bond Program																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of December 31, 2008

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	Project Status																		
12	Develop South campus																		
13	Develop North campus																		
14	Expand mechanical infrastructure																		
15	Construct Science bldg																		
16	Construct General Purpose bldg																		
17	Workforce Development Center																		
18	Remodel vacated space																		
19	Repair structural/waterproofing																		
	RLC																		
1	Replace restroom partitions																		
2	Replace fire alarms campus-wide																		
3	Install security cameras																		
4	Install 3 solar light poles																		
5	Install new modular bldg																		
6	Replace storefront doors																		
7	Repair sinkhole south end of lake																		
8	Replace existing wood ADA w/concrete ADA ramps																		
9	Replace ADA Access																		
10	Replace tennis court fencing & gates																		
11	Restore roof bldgs A,N,F																		
12	Graduation stage																		
13	Electronic marquee sign																		
14	Replace roof bldgs C,H,G, L, M, P																		
	Bond Program																		
15	Construct Science bldg & expand parking/mechanical infrastructure																		
16	Renovate Sabine Hall																		
17	Develop Garland Workforce Training Center																		

COMPLETED PROJECTS⁵

Diversity renovation (DSC)

Build soccer fields & community recreation complex (MVC)

⁵ This is the last report on which these projects will appear.

BOND PROGRAM COMPLETED PROJECTS⁶

District Office at 1601 Lamar (DO)
Build general classroom (EFC)
Construct Science bldg (MVC)
Develop South campus (NLC)
Develop North campus (NLC)
Expand mechanical infrastructure (NLC)
Construct Science bldg (NLC)
Workforce Development Center (NLC)

⁶ The completed Bond Program projects will appear ongoing on this report

INFORMATIVE REPORT NO. 35

Bond Program Report on Projects

The status of planning as of December 31, 2008 for projects assigned to contracted construction program managers and other bond funded projects.

Background

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs and Mr. Steven Park, executive director, bond/program management team and Mr. Clyde Porter, associate vice chancellor, facilities management/district architect

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,030,342	2,973,192				
Science Building Original Budget: \$29,200,000 Revised Budget: \$46,543,434 Total Awarded: \$41,123,706	0	3,673,731	37,089,291	283,563	77,121
	Construction Start / Beneficial Occupancy: Dec 07 / Jul 09 Managed by Bond Program Management Team. <i>\$37,089,291 CMAR Guaranteed Maximum Price 01/28/2008.</i>				
Automotive Technology Expansion Original Budget: \$4,000,000 Revised Budget: \$4,535,641 Total Awarded: \$4,084,491	0	352,950	3,656,000	74,680	861
	Construction Start / Beneficial Occupancy: Aug 08 / Aug 09 Managed by Bond Program Management Team.				
Workforce & Continuing Education Building Original Budget: \$8,200,000 Revised Budget: \$7,800,006 Total Awarded: \$6,874,788	0	541,118	6,300,000	32,809	861
	Construction Start / Beneficial Occupancy: Nov 08 / Dec 09 Managed by Bond Program Management Team. <i>\$6,300,000 CMAR Guaranteed Maximum Price 11/7/2008.</i> December 31, 2008				
Location Summary	Original Budget: 60,606,840		Revised Budget: 61,909,423		Total Awarded: 55,056,177

BHC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	55,084,677	48,119,271	28,675,777	60%	19,443,494	40%

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,585,342	2,536,582				
Mechanical Infrastructure Original Budget: \$4,306,840 Revised Budget: \$77,810 Total Awarded: \$77,810	0	0	0	77,810	0
Construction Start / Beneficial Occupancy: Apr 08 / Sep 09 Managed by Bond Program Management Team. --Budget and scope included in science, allied health, and veterinary technology building.					
Science, Allied Health, and Veterinary Technology Building Original Budget: \$30,600,000 Revised Budget: \$38,022,348 * Total Awarded: \$33,016,744	0	2,341,837	30,194,547	455,040	25,320
Construction Start / Beneficial Occupancy: Apr 08 / Sep 09 Managed by Bond Program Management Team. \$30,194,547 CMAR Guaranteed Maximum Price 3/17/2008. * \$55,500 added from non-bond program dollars.					
Industrial Technology Building Original Budget: \$6,600,000 Revised Budget: \$13,178,562 Total Awarded: \$12,609,986	0	979,150	11,086,842	170,479	373,515
Construction Start / Beneficial Occupancy: Jan 08 / Mar 09 Managed by Bond Program Management Team. \$11,086,842 CMAR Guaranteed Maximum Price 12/13/2007. December 31, 2008					
Location Summary	Original Budget: 53,506,840		Revised Budget: 53,864,062		Total Awarded: 48,241,122

CVC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	48,240,844	43,357,698	35,068,252	81%	8,289,446	19%

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,825,342	2,565,107				
South Campus Original Budget: \$10,200,000 Revised Budget: \$13,298,137 * Total Awarded: \$10,049,537	0	822,999	8,845,005	131,229	250,304
	Construction Start / Beneficial Occupancy: May 08 / May 09 Managed by Bond Program Management Team. \$8,845,005 CMAR Guaranteed Maximum Price 4/24/2008. * \$2,420,039 land purchase and \$296,152 demolition. \$250,000 added from non-bond program dollars.				
Expanded Parking Original Budget: \$1,500,000 Revised Budget: \$0 Total Awarded: \$0	0	0	0	0	0
	Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. --Budget and scope included in workforce development building and parent child study center.				
Mechanical Infrastructure Original Budget: \$2,306,840 Revised Budget: \$94,433 Total Awarded: \$94,433	0	0	0	94,433	0
	Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. --Budget and scope included in workforce development building.				
Adaptive Remodel Original Budget: \$4,600,000 Revised Budget: \$3,547,599 Total Awarded: \$2,950,517	0	23,880	2,920,037	6,600	0
	Construction Start / Beneficial Occupancy: Jul 09 / Feb 10 Managed by Bond Program Management Team. --Budget transferred to workforce development building, parent child study center, and industrial technology building.				

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
General Classroom Building Original Budget: \$17,400,000 Revised Budget: \$14,686,939 Total Awarded: \$14,290,637	0	1,058,965	11,721,403	119,275	1,390,994
COMPLETED Construction Start / Beneficial Occupancy: Aug 07 / Nov 08 Managed by Bond Program Management Team. \$11,721,403 CMAR Guaranteed Maximum Price 8/9/2007. --Budget transferred to workforce development building, parent child study center, and industrial technology building.					
Workforce Development Building Original Budget: \$7,100,000 Revised Budget: \$10,987,602 Total Awarded: \$10,184,393	0	735,194	9,322,145	126,193	861
Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. \$9,322,145 CMAR Guaranteed Maximum Price 8/15/2008. --Budget transferred to industrial technology building.					
Parent Child Study Center Original Budget: \$0 Revised Budget: \$7,189,508 Total Awarded: \$6,656,369	0	440,712	6,148,188	66,608	861
Construction Start / Beneficial Occupancy: Sep 08 / Jul 09 Managed by Bond Program Management Team. \$6,148,188 CMAR Guaranteed Maximum Price 8/12/2008					
Industrial Technology Center Original Budget: \$0 Revised Budget: \$8,258,861 Total Awarded: \$7,334,876	0	446,607	6,793,958	93,125	1,186
Construction Start / Beneficial Occupancy: Nov 08 / Oct 09 Managed by Bond Program Management Team. \$6,793,958 CMAR Guaranteed Maximum Price 11/10/2008 December 31, 2008					
Location Summary	Original Budget: 61,706,840		Revised Budget: 60,888,421		Total Awarded: 54,125,869

EFC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	54,114,535	40,561,225	28,514,454	70%	12,046,771	30%

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$802,034	786,906				
West Campus Original Budget: \$10,200,000 Revised Budget: \$13,665,239 * Total Awarded: \$8,844,349	0	599,729	7,952,700	178,486	113,434
	Construction Start / Beneficial Occupancy: May 08 / May 09 Managed by Bond Program Management Team. \$7,952,700 CMAR Guaranteed Maximum Price 4/30/2008. * \$3,444,384 land purchase and \$530,855 demolition.				
Allied Health and Nursing Original Budget: \$16,100,000 Revised Budget: \$20,592,600 *	0	1,093,129	11,361,796	351,538	5,429,231
	Construction Start / End: Jan 06 / Aug 08 Managed by Facilities Management. Awarded \$18,235,694 * \$292,600 added from non-bond program dollars.				
Adaptive Remodel Original Budget: \$3,850,000 Revised Budget: \$4,998,646 *	0	342,976	0	0	0
	Managed by Facilities Management. * \$1,000,000 from mechanical infrastructure.				
Paramount Building / Land Acquisition Original Budget: \$11,000,000 Revised Budget: \$11,309,880	Construction: Completed Managed by Facilities Management. Awarded \$11,243,117 December 31, 2008				
Location Summary	Original Budget: 46,990,680	Revised Budget: 51,368,399	Total Awarded: 39,453,042		

ECC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	28,584,708	21,866,759	12,642,436	58%	9,224,323	42%

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,594,564	2,545,628				
Mechanical Infrastructure Original Budget: \$4,491,280 Revised Budget: \$74,000 Total Awarded: \$74,000	0	0	0	74,000	0
Construction Start / Beneficial Occupancy: Dec 07 / Aug 09 Managed by Bond Program Management Team. --Budget and scope included in science building and student center and services building. Partial budget transferred to economic and workforce development building.					
Science Building Original Budget: \$15,300,000 Revised Budget: \$17,014,300 Total Awarded: \$16,399,977	0	1,171,350	14,305,212	368,006	555,409
Construction Start / Beneficial Occupancy: Dec 07 / Dec 08 Managed by Bond Program Management Team. \$12,948,189 CMAR Guaranteed Maximum Price 11/19/2007.					
Performing Arts Center Original Budget: \$5,700,000 Revised Budget: \$4,436,638 Total Awarded: \$4,026,986	0	278,552	3,693,921	53,652	861
Construction Start / Beneficial Occupancy: Jul 08 / Apr 09 Managed by Bond Program Management Team. --Partial budget transferred to student center and services building.					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Adaptive Remodel Original Budget: \$2,300,000 Revised Budget: \$2,185,000 Total Awarded: \$1,795,006	0	16,050	1,778,956	0	0
Construction Start / Beneficial Occupancy: May 09 / Feb 10 Managed by Bond Program Management Team.					
Economic & Workforce Development Building Original Budget: \$7,600,000 Revised Budget: \$7,717,611 Total Awarded: \$6,668,516	0	525,407	6,079,499	62,749	861
Construction Start / Beneficial Occupancy: Aug 08 / Aug 09 Managed by Bond Program Management Team. \$6,079,499 CMAR Guaranteed Maximum Price 7/10/2008					
Student Center and Services Building Original Budget: \$16,500,000 Revised Budget: \$17,872,611 Total Awarded: \$15,453,532	0	1,068,265	14,247,500	136,906	861
Construction Start / Beneficial Occupancy: Jan 08 / Aug 09 Managed by Bond Program Management Team. \$14,247,500 CMAR Guaranteed Maximum Price 01/04/2008.					
Athletic and Community Recreation Complex Original Budget: \$5,300,000 Revised Budget: \$9,309,625 *	0	481,600	8,235,547	319,588	0
Construction Start / End: Mar 07 / Dec 08 Managed by Facilities Management. Awarded \$9,036,735 * \$3,009,625 added from non-bond program dollars. December 31, 2008					
Location Summary	Original Budget: 57,191,280		Revised Budget: 61,204,349		Total Awarded: 56,000,380

MVC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	53,817,514	49,064,426	31,868,557	65%	17,195,868	35%

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,789,534	2,736,922				
South Campus Original Budget: \$10,200,000 Revised Budget: \$14,806,284 * Total Awarded: \$9,519,336	0	638,350	7,977,698	134,578	768,710
	<p align="center">COMPLETED</p> <p align="center">Construction Start / Beneficial Occupancy: Dec 07 / Dec 08 Managed by Bond Program Management Team. \$7,977,698 CMAR Guaranteed Maximum Price 12/04/2007.</p> <p>* \$4,465,797 land purchase and \$596,935 demolition.</p>				
North Campus Original Budget: \$10,200,000 Revised Budget: \$18,832,469 * Total Awarded: \$9,495,699	0	731,031	8,185,430	104,120	475,118
	<p align="center">COMPLETED</p> <p align="center">Construction Start / Beneficial Occupancy: Aug 07 / Aug 08 Managed by Bond Program Management Team. \$8,185,430 CMAR Guaranteed Maximum Price 08/08/2007.</p> <p>* \$8,968,631 land purchase and related cost of \$23,900.</p>				
Mechanical Infrastructure Original Budget: \$1,990,680 Revised Budget: \$76,795 Total Awarded: \$76,795	0	0	0	76,795	0
	<p align="center">COMPLETED</p> <p align="center">Construction Start / Beneficial Occupancy: Nov 07 / Jan 09 Managed by Bond Program Management Team.</p> <p>--Budget and scope included in science and medical professions building.</p>				
Adaptive Remodel Original Budget: \$4,100,000 Revised Budget: \$3,895,000 Total Awarded: \$3,191,056	0	23,980	3,156,576	10,500	0
	<p align="center">Construction Start / Beneficial Occupancy: May 09 / Jan 10 Managed by Bond Program Management Team.</p>				

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Science & Medical Professions Building Original Budget: \$6,800,000 Revised Budget: \$15,156,956 * Total Awarded: \$13,929,890	0	941,613	12,121,726	317,390	549,161
COMPLETED Construction Start / Beneficial Occupancy: Nov 07 / Jan 09 Managed by Bond Program Management Team. \$12,121,726 CMAR Guaranteed Maximum Price 10/29/2007. * \$165,900 added from non-bond program dollars.					
General Purpose Building Original Budget: \$0 Revised Budget: \$12,460,000 Total Awarded: \$10,915,880	0	851,285	9,933,236	131,359	0
Construction Start / Beneficial Occupancy: Jun 08 / Aug 09 Managed by Bond Program Management Team. \$9,933,236 CMAR Guaranteed Maximum Price 5/29/2008.					
Workforce Development Center Original Budget: \$0 Revised Budget: \$1,722,004 Total Awarded: \$1,634,324	0	148,261	1,342,895	59,118	84,050
COMPLETED Construction Start / Beneficial Occupancy: Jul 08 / Dec 08 Managed by Bond Program Management Team. * \$121,942 added from non-bond program dollars.					
Structural Repairs Original Budget: \$2,000,000 Revised Budget: \$1,598,295 Total Awarded: \$115,900	0	115,900	0	0	0
Construction Start / Beneficial Occupancy: Apr 09 / Oct 09 Managed by Bond Program Management Team. December 31, 2008					
Location Summary	Original Budget: 55,790,680		Revised Budget: 71,337,337		Total Awarded: 51,615,802

NLC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	51,547,803	44,097,666	31,513,581	71%	12,584,085	29%

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,310,342	3,209,570				
Garland Workforce Development Center Original Budget: \$0 Revised Budget: \$14,842,419 * Total Awarded: \$11,299,265	0	904,560	10,051,679	302,013	41,013
	Construction Start / Beneficial Occupancy: Dec 07 / Feb 09 Managed by Bond Program Management Team. \$10,051,679 CMAR Guaranteed Maximum Price 11/12/2007. * \$3,216,953 land purchase and \$230,617 demolition. \$1,580,749 added from non-bond program dollars.				
Science Building Original Budget: \$31,600,000 Revised Budget: \$49,881,498 Total Awarded: \$46,374,038	0	3,555,700	42,287,315	410,673	120,350
	Construction Start / Beneficial Occupancy: Nov 07 / Sep 09 Managed by Bond Program Management Team. \$42,287,315 CMAR Guaranteed Maximum Price 2/19/2008.				
Adaptive Remodel Original Budget: \$0 Revised Budget: \$4,325,000 Total Awarded: \$3,541,840	0	24,840	3,517,000	0	0
	Construction Start / Beneficial Occupancy: Jul 09 / Feb 10 Managed by Bond Program Management Team. December 31, 2008				
Location Summary	Original Budget: 56,006,840	Revised Budget: 72,359,259		Total Awarded: 64,424,713	

RLC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	60,939,224	57,355,584	46,670,073	81%	10,685,510	19%

District Office at 1601 S Lamar	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$510,000	500,379				
District Office Relocation Original Budget: \$0 Revised Budget: \$16,132,643 * Total Awarded: \$12,328,532	0	22,000	10,373,000	165,662	1,767,870
	COMPLETED Construction Start / Beneficial Occupancy: Feb 08 / Dec 08 Managed by Bond Program Management Team. <i>\$10,373,000 CMAR Guaranteed Maximum Price 3/5/2008.</i> * \$3,391,716 land purchase and \$93,402 demolition. \$1,500,000 added from non-bond program dollars. December 31, 2008				
Location Summary	Original Budget: 10,200,000	Revised Budget: 16,642,643		Total Awarded: 12,828,911	

DO M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	12,845,195	12,222,117	10,060,260	82%	2,161,857	18%

Other	
Property Acquisition	Revised budget dollars were \$27,890,120. There is \$38,288 designated of remaining property acquisition budget.
Project Development	Revised budget dollars are \$7,364,135. Out of these funds committed dollars total \$2,575,180, leaving a contingency of \$4,788,955. December 31, 2008

Notes	
Other Professional Services	Examples of 'Other Professional Services' are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services and abatement, roofing consultant services, HVAC testing / adjusting / balancing consultant, and unique professional services (i.e., a theater assessment or LEED green building commissioning services).
Other Awards	Examples of 'Other Awards' are demolition activity, electrical and plumbing work, site cleanup, permits, fees, furniture / fixtures / equipment and technology.
Construction Start and End Dates	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team. End date a.k.a. beneficial occupancy.
Financial Analysis	This report is an informative report only.