

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations ONLY to the Board Chair or the Board as a whole.

**SPECIAL MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOLS**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, December 15, 2009
4:00 PM**

AGENDA

- I. Certification of Posting of Notice of the Meeting Wright Lassiter
- II. Citizens Desiring to Address the Board Regarding Agenda Items
- III. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda
- IV. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.
 - Financial Reports
 1. Approval of Audited Annual Financial Statements
- V. Questions/Comments from the Board and Chancellor
- VI. Citizens Desiring to Appear Before the Board
- VII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of

Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

VIII. Adjournment of Special Meeting

**CERTIFICATION OF POSTING OF NOTICE DECEMBER 15, 2009
SPECIAL MEETING OF THE DALLAS COUNTY COMMUNITY COLLEGE
DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 11th day of December, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 11th day of December, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

FINANCIAL REPORT NO. 1

Approval of Audited Annual Financial Statements

The chancellor recommends approval of the independent audit of DCCCD's annual financial statements for fiscal year ended August 31, 2009.

Policy Reminders

Board policies pertinent to evaluating audited annual financial statements include the following:

The Board shall be responsible for the preparation of an annual financial statement showing total receipts from each fund, itemized according to source (i.e., taxes, grants of state money, gifts); showing total disbursements, itemized according to nature of expenditures; and showing the balance on hand in each fund at the close of the fiscal year. CDA (LEGAL), Local Gov't Code 140.005

The Board has the legal power and duty to: ...

8: Have the accounts audited in accordance with the approved financial reporting system. BAA (LEGAL), ANNUAL AUDIT, Education Code 61.065

9: Submit the required annual reports to the governor and comptroller. BAA (LEGAL), ANNUAL AUDIT, Gov't Code 403.013

...The annual audit of all funds shall be made to determine:

- 1. The adequacy of the Board's fiscal policies.*
- 2. The execution of those fiscal policies.*
- 3. A check and review of the District's fiscal actions for the preceding year.*

A comprehensive audit of all funds and accounts of the District including a management letter shall be submitted annually to the Board. A copy of the independent audit shall become a part of the Board's official minutes and shall be available to the public for inspection during regular office hours. CDC (LOCAL)

The College District shall submit its audited annual financial report to the Coordinating Board by January 1st of each year. CDA (LEGAL), 19 TAC 13.62

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.