Persons who address the board are reminded that the board may <u>not</u> take formal action on matters that are not part of the meeting agenda, and, may <u>not</u> discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations ONLY to the Board Chair or the Board as a whole.

# MEETING OF THE BOARD OF TRUSTEES DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS

District Office 1601 South Lamar Street Lower Level, Room 007 Dallas, TX 75215 Tuesday, July 6, 2010 4:00 PM

#### **AGENDA**

- I. Certification of Posting of Notice of the Meeting (p. 5)
- II. Oaths of Office for Trustees in Districts 2, 3 and 4 (pp. 6-7)
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Board Internal Organization (p. 8)
- V. Richland Collegiate High School (p. 9)
- VI. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda (pp. 10-15)
- VII. Consideration of bids
  - 1. Recommendation for \$1,183,695 amendment to award to Joe Funk Construction/VAI, original award of \$3,517,000, design-build adaptive remodel construction at Richland College, to provide interior reconstruction of areas abated for asbestos as part of the adaptive reuse of Sabine Hall
  - 2. Recommendation for \$579,550 award to Trac Systems, Inc., best proposal, for a system comprised of software, maintenance and add value stations where students will insert cash to establish accounts for paying for their printing and copying needs, district-wide, August 1, 2010 July 31, 2015

- 3. Recommendation for \$138,150 award to VA Construction, Inc., low bidder, to remove/replace existing concrete walkways at Brookhaven College
- 4. Recommendation for \$360,500 award to Dallas Door & Supply Company, low bidder, to remove/replace all windows, storefronts, and doors/frames/hardware/closers, etc. in buildings E and G at Cedar Valley College
- 5. Recommendation for \$14,000 award to Auralog, Inc., sole source, for the purchase of Advanced Spanish and Advanced French software licenses, previous purchases of beginner/intermediate Spanish and Chinese were in the amount of \$13,996 for an estimate total of \$30,000 at El Centro College
- 6. Recommendation for \$53,000 award to Teaching Systems, Inc., sole source, for the purchase of a robotic training system to be used in the engineering program to study robotic properties at Mountain View College
- VIII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

#### Minutes

- 7. Approval of Minutes of the June 1, 2010 Special Meeting
- 8. Approval of Minutes of the June 1, 2010 Regular Meeting

#### Policy Reports

9. Approval of Richland Collegiate High School (RCHS) Academic Calendar for 2010-2011

#### **Curriculum Reports**

10. Approval of Two Awards in Renewable/Sustainable Energy Technology for Eastfield College

#### **Building and Grounds Reports**

- 11. Approval of Amendments to Agreement with Neel-Schaffer, Inc.
- 12. Approval of Change Order with Sawyers Construction & Grand B

#### Financial Reports

- 13. Approval of Expenditures for May 2010
- 14. Approval of Schedule for Tax Rate and Budget Adoption
- 15. Approval of Interagency Agreement with The University of Texas at Arlington
- 16. Approval of Interlocal Contract(s) for Services Provided by DCCCD to City of Lancaster/Lancaster Airport and Collin County

- Regional Airport
- 17. Approval of Amendment to Agreement with Condensed Curriculum International, Inc. for Allied Health Training
- 18. Approval of Agreement with Read Right Systems, Inc.
- 19. Approval of Agreement between North Lake College and El Centro College, and MDC, Inc., for participation in the Achieving The Dream Project

#### IX. Individual Items

- 20. Renewal of Chancellor's Employment Contract
- 21. Approval of Resolution of Extending Chancellor's Deferred Compensation
- 22. Acceptance of Resignations and Phased Faculty Retirements
- 23. Employment of Contractual Personnel

#### X. Informative Reports

- 24. Presentation of 3<sup>rd</sup> Quarter Investment Transactions
- 25. Presentation of 3<sup>rd</sup> Quarter Financial Statements
- 26. Presentation of Current Funds Operating Budget Report for May 2010
- 27. Notice of Grant Awards
- 28. Acceptance of Gifts
- 29. Presentation of Contracts for Educational Services
- 30. Sale of General Obligation Refunding Bonds
- 31. Monthly Award and Change Order Summary
- 32. Payments for Goods and Services
- 33. Report of M/WBE Participation of 2004 Bond Construction Report on Projects
- 34. Report of M/WBE Participation of Maintenance and SARS Report on Projects
- 35. Progress Report on Construction Projects
- 36. Bond Program Report on Projects
- 37. Report of Compliance with Board Policy Concerning Employee Ethnicity
- XI. Questions/Comments from the Board and Chancellor
- XII. Citizens Desiring to Appear Before the Board
- XIII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and any prospective employee who is noted in Employment of

#### Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

#### XIV. Adjournment of Regular Meeting

#### CERTIFICATION OF POSTING OF NOTICE JULY 6, 2010 REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS BOARD OF TRUSTEES

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2<sup>nd</sup> day of July, 2010, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 2<sup>nd</sup> day of July, 2010, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.

Wright L. Lassiter, Jr., Secretary

#### II. OATHS OF OFFICE FOR TRUSTEES IN DISTRICTS 2, 3 AND 4

#### **Policy Reminders**

Board policies pertinent to administering oaths of office to trustees include:

Newly	elected and appointed Trustees, before taking the oath or affirmation of
office	and entering upon the duties of office, shall sign the required officer's
	nent. The statement shall be retained with the official records of the office.
[BBB(	(LEGAL) BOARD MEMBERS ELECTIONS, OFFICER'S STATEMENT, Tex.
Const	. Art XVI, Sec. 1(b)]
	"I,, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment on confirmation, whichever the case may be, so help me God."
	the statement has been signed and certificates of election have been issued,
	fore entering upon the duties of the office, the Trustee shall take the oath or eation of office and shall file it with the President of the Board.
	(LEGAL) BOARD MEMBERS ELECTIONS,OATH OF OFFICE, Tex. Const.
	VI, Sec 1(a); Education Code 11.061]
The o	ath may be administered and a certificate of the fact given by:
1.	A judge, retired judge, or clerk of a municipal court.
2.	A judge, retired judge, senior judge, clerk, or commissioner of a court of record.
3.	A notary public.
4.	A justice of the peace or clerk of a justice court.
5.	The Texas secretary of state.
6.	The speaker of the house of representatives.
<i>7</i> .	The lieutenant governor of Texas.
8.	The governor of Texas.
9.	A legislator or retired legislator.
10	The attorney general. [Gov't Code 602.002, 602.006]
" <i>I</i> ,	,, do solemnly swear (or affirm) that I will faithfully
	ecute the duties of the office of Board Trustee for the Dallas County
	ommunity College District of the State of Texas, and will to the best of my

ability preserve, protect, and defend the Constitution and laws of the United States and of this state, so help me God."					

#### IV. BOARD INTERNAL ORGANIZATION

#### **Policy Reminders**

Board policies pertinent to Board of Trustees internal organization include:

Officers of the Board shall be elected at the first regular meeting of the Board following the regular election of Board members in even-numbered years, or at any time thereafter in order to fill a vacancy. The Board shall be authorized to elect:

- 1. A President, who shall be a member of the Board.
- 2. A Secretary, who may or may not be a member of the Board.
- 3. Any other officers, as deemed necessary or advisable. [BCA (LEGAL), BOARD INTERNAL ORGANIZATION, BOARD OFFICERS AND OFFICIALS, education Code 130.082(d)]

In addition to the required post-election organization, the Board may also organize at other times. [Atty. Gen. Op. MW-531 (1982)]

The Board may from time to time as it deems necessary create committees to facilitate the efficient operation of the Board.... [BCB (LEGAL), BOARD INTERNAL ORGANIZATION, BOARD COMMITTEES, education Code 11.061(c)(3); Atty. Gen. Op. Nos. DM-284 (1994), JM-1072 (1989), H-3 (1973); see also Atty. Gen. Op. LO-97-058 (1997).]

#### V. RICHLAND COLLEGIATE HIGH SCHOOL

#### Enrollment

At the beginning of the 2009-10 academic year, RCHS enrolled 390 students – 221 juniors and 169 seniors.

For 2010-11, RCHS anticipates enrolling approximately 471 students - 194 returning seniors and 277 incoming juniors (196 with math, science and engineering focus; 54 with visual, performing and digital arts focus, and 27 undeclared). Applications for 2010-11 are still being accepted.

#### <u>Graduates and Scholarships</u>

The 2010 RCHS Senior Class of 145 students is scheduled to have 143 graduates by the end of summer, compared to 136 graduates in 2009.

Seventy-two of the 143 graduates have received scholarship offers in a total amount of \$9,427,844, compared \$3,613,056 in scholarship offers to members of the 2009 graduating class.

Of the 72 graduates being offered scholarships in 2010, 22% are African-American, 49% Anglo, 15% Asian, and 14% Hispanic.

Graduates of the class of 2010 will be attending the following colleges and universities: Abilene Christian University, Baylor University, California Institute of Technology, Emory University, Gordon College, Howard University, Midwestern State University, Northwestern University, Rhodes College, Richland College, Rochester Institute of Technology, Rutgers University, Savannah College of Arts and Design, Seton Hall University, Southern Methodist University, St. Louis College of Pharmacy, Texas A & M University, University of British Columbia, University of Dallas, University of Texas, University of Texas at Arlington, University of Texas at Dallas, University of Texas at Texas, University of North Texas, and Westminster College.

# VI. OPPORTUNITY FOR CHANCELLOR AND BOARD MEMBERS TO DECLARE CONFLICTS OF INTEREST SPECIFIC TO THIS AGENDA

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. "Local government officers" are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

Achieving The Dream Project

Auralog, Inc.

City of Lancaster/Lancaster Airport

Collin County Regional Airport

**Condensed Curriculum International** 

CopyNet

Dallas Door & Supply Company

Don Quijote

Engineerica Systems, Inc.

IDG Services, Inc.

IKON

**ImageNet** 

Joe Funk Construction/VAI

Konica Minolta

Mart, Inc.

Read Right Systems, Inc.

Ricoh

Sam Pack's Five Star Ford Sawyers Construction, Inc.

Teaching Systems, Inc.

The University of Texas at Arlington

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Trac Systems, Inc. V A Construction, Inc.

Vendigm Construction, LLC.

Wall Enterprises

#### Chapter 176 of the Texas Local Government Code Disclosure of Certain Relationships with Local Government Officers; Providing Public Access to Certain Information

Chapter 176 of the Texas Local Government Code was approved by the Legislature and it is effective January 2006. In an effort to comply with this law, the District provides annual training to the Board of Trustees, the Superintendent and its employees that are involved in the monitoring and approval of contracts with vendors.

#### Applicable to:

- 1. Board of Trustees
- 2. Superintendent

- 3. Principal, Director level and above [See Policy DBD Local]
- 4. Vendors and potential vendors

On May 23, 2005, the Texas Senate passed House Bill No. 914, adding Chapter 176 to the Local Government Code, and imposing new disclosure and reporting obligations on vendors and potential vendors to local government entities beginning on January 1, 2006. This includes School Districts.

Failure to abide by these new statutory requirements can result in possible criminal penalties.

#### Legal FAQs

The following has been provided by the Texas Association of School Boards

#### **Q:** What is HB 914?

A: Adopted by the 79th Legislature, House Bill 914 (HB 914) added chapter 176 to the Texas Local Government Code. HB 914 requires the disclosure of certain conflicts of interest by local government officers and by vendors who sell goods or services to local government entities.

#### Q: What does HB 914 require from local government officers?

A: HB 914 requires "local government officers" (LGOs) to complete forms disclosing their relationships with actual or potential vendors. In a school district, LGOs must file these forms with the district's superintendent.

#### O: What is a "local government officer"?

A: An LGO is a member of the governing body of a local government entity (LGE). An LGO is also a director, superintendent, administrator, president, or other person designated as the executive officer of the LGE. For school districts, "local government officers" are board members and superintendents.

#### Q: What are the forms called and where can we find them?

A: The form for LGOs is a conflicts disclosure statement, or "CIS." The form for vendors is a "questionnaire," or "CIQ." The Texas Ethics Commission was charged with developing these forms. The forms are posted at www.ethics.state.tx.us/whatsnew/conflict\_forms.htm.

#### Q: When do LGOs have to file CIS forms?

A: An LGO must file a CIS regarding a specific vendor if the LGO has an employment or business relationship with the vendor and the district has contracted with the vendor or is considering doing business with the vendor. The form must be filed within seven days of the date the LGO becomes aware of facts requiring disclosure.

#### Q: What relationships must be disclosed?

A: An LGO must disclose a relationship with a vendor if the officer or a member of his family (see below) receives taxable income because of an employment or business relationship with the vendor. An LGO must also disclose gifts offered to the LGO or his family members by a vendor within the past 12 months if the value of the gifts was \$250 or more.

#### Q: What family relationships are covered?

A: For purposes of the disclosure requirements, family relationships include first-degree relatives, both by consanguinity (blood) and by affinity (marriage). This includes the LGO's parents, children, spouse, the spouses of the LGO's parents and children, and the parents and children of the LGO's spouse. See DBE(EXHIBIT).

#### Q: When does an LGO have to disclose gifts?

A: An LGO must disclose a vendor's offer of gifts worth \$250 or more. The CIS form requires an LGO to disclose an offer of a gift even if the officer refused the gift. However, an LGO does not have to disclose food, lodging, transportation, or entertainment accepted as a guest, even if the value exceeded \$250.

# Q: Does the LGO still have to file the "substantial interest" affidavit under Texas Local Government Code chapter 171?

A: Yes. These are separate and independent requirements. Thus, an LGO who has a substantial interest in a transaction involving the district may need to complete both the CIS and the substantial interest affidavit. See BBFA(LEGAL).

# Q: What if I or a family member has an interest-bearing savings account at the district's depository bank?

A: Under a conservative reading of the statute, an LGO must disclose that he or a family member receives taxable income from the district's bank, even if the LGO or family member receives only \$.01 of interest income each year. The statute refers to "taxable income" and does not contain a threshold dollar amount.

Recently, state representatives Beverly Woolley and John Smithee submitted a request to the attorney general for clarification of several issues, including this one.

### Q: What if an LGO owns a business that is entering into a contract with the district?

A: An LGO who owns a business that contracts with the district must file a CIS, in his capacity as a board member or superintendent, and a CIQ, in his capacity as a vendor.

#### Q: What if the LGO or vendor has nothing to disclose?

A: The statute does not require an LGO to file a CIS if he has nothing to disclose. Unfortunately, however, the statute does not clarify whether vendors with nothing to disclose have to file CIQ with school districts. This is one of the many questions asked in the pending Attorney General request. Until further clarification, vendors may submit "blank" CIQs out of an abundance of caution.

#### Q: Does HB 914 apply to employees of the district?

A: The only employee to whom the statute directly applies is the superintendent. A board of trustees may extend the disclosure requirements, subject to criminal penalties, to all or a group of district employees. Because of the additional administrative burden this may create, TASB Legal Services recommends that a board consult with its school attorney before extending these requirements to additional employees.

### Q: Does an LGO have to file a CIS if one of the LGO's relatives is employed by the district?

A: No. HB 914 does not apply when a district employs a relative of an LGO as a district employee. Such relationships continue to be regulated by the nepotism laws. See BBFB(LEGAL).

#### Q: What is the penalty for a violation?

A: There is a criminal penalty for failing to file a required disclosure statement. Knowing failure to file the conflicts disclosure statement is a Class C misdemeanor. It is a defense to prosecution if the officer files the statement within seven business days of receiving notice of a violation.

#### Q: What forms are vendors required to file?

A: An individual or business entity that contracts or seeks to contract for the sale or purchase of property, goods, or services with a district must file a CIQ. This includes individuals and entities that seek to purchase goods and services from school districts, as well as those who seek to sell goods and services to school districts. An "agent" of a vendor in the vendor's business with the district must also file a CIQ.

#### Q: When and where must a vendor file the CIQ?

A: The CIQ must be filed with the superintendent within seven days of beginning contract negotiations, or submitting an application, bid, response to a request for proposal, correspondence, or other writing related to a potential agreement with a district. The forms must be updated annually.

#### Q: What should the superintendent do with the forms he receives?

A: The district has a responsibility to make public the information received under this statute. The superintendent must post CIS forms received from LGOs and CIQ forms received from vendors on the district's internet Web site. The superintendent is also responsible for maintaining a list of LGOs at the district and making that list available to the public.

#### Q: What is the district's obligation to notify vendors of this requirement?

A: The statute does not require school districts or other LGEs to inform vendors of the disclosure requirements, nor does the statute impose a penalty on districts for doing business with vendors who fail to file CIQs. However, the vendors face criminal liability. TASB Legal Services recommends that districts take reasonable steps to notify vendors of the requirement through bid documents, website postings, and other avenues of communication.

# Q: If the district does business with another district or an ESC, does it have to complete a CIQ?

A: No. The State of Texas, a political subdivision of the state, the federal government, and foreign governments are not subject to the disclosure requirements.

#### Q: Why did TASB send our district a CIQ?

A: In addition to the services and resources TASB provides to school districts as a benefit of membership, TASB provides a number of products and services to school districts and other LGEs for a fee. For this reason, TASB is complying with

the new requirements like any other vendor. After the January 1, 2006 effective date of the new requirements, TASB sent school districts and other LGEs its completed CIQ. In many cases, TASB was unable to identify an actual or potential conflict, but TASB submitted a form to ensure compliance. Districts should post the TASB CIQ in the same manner as other CIQs. If you have questions about TASB's CIQ, contact Mary Ann Briley, TASB Associate Executive Director, Member Services, 800-580-8272, extension 3594.

#### Q: Where can I get more information?

A: In the October 2005 Texas Lone Star, TASB Legal Services overviewed these new requirements. The requirements of House Bill 914 are also reflected in Update 77 at BBFA(LEGAL) and DBD(LEGAL).

#### February 2006

This document is provided for educational purposes only and contains information to facilitate a general understanding of the law. It is not an exhaustive treatment of the law on this subject nor is it intended to substitute for the advice of an attorney. It is important for you to consult with your own attorneys in order to apply these legal principles to specific fact situations.

#### (Tab 1) RECOMMENDATION FOR AWARD – RFP NO. 11378-1 DESIGN-BUILD ADAPTIVE REMODEL CONSTRUCTION AT RICHLAND COLLEGE

#### RECOMMENDATION FOR AMENDMENT TO AWARD:

This amendment will provide interior reconstruction of areas abated for asbestos as part of the adaptive reuse of Sabine Hall.

COMMENTS: The Board approved the recommendation for award for Bid No. 11378-01 for Adaptive Remodel of Sabine Hall at Richland College on June 3 2008, for an awarded amount of \$3,517,000. On September 1, 2009, the Board of Trustees approved an amendment to this award in the amount of \$1,500,000, increasing the award to \$5,017,000. The executive vice chancellor of business affairs was authorized to approve change orders in an amount not to exceed the contingency fund of \$752,550. On June 21, 2010, the executive vice chancellor of business affairs approved a change order not to exceed \$750,000, increasing the awarded amount to\$5,767,000.

Initial testing for asbestos containing materials (ACM) indicated a limited amount of ACMs resulting in a minimal amount of required abatement. Upon commencement of demolition, significantly greater amounts of ACM's were found in the joint compound and wall texture used on the original drywall construction. The appropriate abatement practice was to remove the drywall requiring that this change order be developed to facilitate reconstruction of the building's interior.

NOTE: As is the case for all work under the Design-Build contracts, the Design-Builder is required to select the subcontractors for the additional work via an advertised sealed bid process. Further, the guaranteed maximum price may not exceed the budget amount unless specifically approved by the board of trustees.

The funds for the amended construction budget for this project will come from bond program wide contingency funds.

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Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

#### RFP NO. 11378-1

Company	Original	Date of	Increase Amount	Amended
	Award	Approval	& Date	Construction
				Budget
Joe Funk	\$3,517,000		\$1,500,000	\$5,017,000
Construction/VAI		Board		
		09/01/09		
Joe Funk	\$3,517,000	EVCBA	750,000	\$5,767,000
Construction/VAI		06/21/10		
Joe Funk	\$3,517,000	Pending	1,183,695	\$6,950,695
Construction/VAI		Board		
		Approval		

# (Tab 2) RECOMMENDATION FOR AWARD – RFP NO. 11653 PRINT VENDING SYSTEM PRICE AGREEMENT, DISTRICT-WIDE AUGUST 1, 2010 THROUGH JULY 31, 2015

RESPONSE: Requests for proposals were sent to 56 companies, and six

proposals were received.

#### COMPARISON OF PROPOSALS:

IKON	\$378,900
CopyNet	\$486,460
ImageNet	\$489,196
Trac Systems, Inc	\$579,550
Konica Minolta	\$704,340
Ricoh	\$745,150

#### **RECOMMENDATION FOR AWARD:**

TRAC SYSTEMS, INC. (5-year estimate) \$579,550

#### **BEST PROPOSAL**

COMMENTS: This award is for a system comprised of software, maintenance and add value stations where students will insert cash to establish accounts for paying for their printing and copying needs. The system will work with existing printers and copiers located in computer labs and libraries at the colleges.

Proposals were evaluated based on established criteria and ranked by representatives from all colleges. In the opinion of the evaluators the proposal from Trac Systems offers the best solution for control and management software for use with designated printers and photocopiers. Further, in the opinion of the evaluators, the recommended company has the most experience in installing, supporting and maintaining this type of system in college settings.

The recommended system will replace an existing system that has been in use for approximately ten years. The recommended system will provide detailed accounting functions such as displaying account balances, cost of each print/copy job, stop printing/copying if sufficient funds are not available, set charges based on a variety of job features such as black & white vs. color, 1 sided vs. 2 sided, letter vs. legal, print and copy accounting with reports available by individual device, device group and individual user.

The cost of the system and related printers and copiers will be funded through revenue generated by students paying to use the system. Current annual volume is approximately 4,000,000 print / copy images. The cost per copy for black and white images is \$0.10

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

#### (Tab 3) RECOMMENDATION FOR AWARD – BID NO. 11746 SIDEWALK REPLACEMENT BROOKHAVEN COLLEGE

RESPONSE: Of 17 companies that attended the mandatory prebid meeting, four bids were received.

#### **COMPARISON OF BIDS:**

VA Construction, Inc.	\$138,150.50
Wall Enterprises	\$172,630.00
Vendigm Construction, LLC.	\$199,461.80
Mart, Inc.	\$229,000.00

#### RECOMMENDATION FOR AWARD:

VA CONSTRUCTION, INC. \$138,150.50

#### LOW BID

COMMENTS: This project is to remove/replace approximately 12,000 square feet of existing concrete walkways in ten specified areas to eliminate trip hazards, crack separations, and ponding; it includes all associated site work, drainage improvements, stair and handrail replacement, joint sealing, etc.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

#### (Tab 4) RECOMMENDATION FOR AWARD – BID NO. 11754 GLASS REPLACEMENT CEDAR VALLEY COLLEGE

RESPONSE: Of 18 companies that satisfied the mandatory site visit

requirement, three bids were received.

#### **COMPARISON OF BIDS:**

Dallas Door & Supply Company	\$360,500
Sawyers Construction, Inc.	\$453,176
IDG Services, Inc.	\$479,361

#### RECOMMENDATION FOR AWARD:

#### DALLAS DOOR & SUPPLY COMPANY \$360,500

#### LOW BID

COMMENTS: This project is to remove/replace all windows, storefronts, and doors/frames/hardware/closers, etc., in buildings E and G. This is the second of a three-phase effort to accomplish such work throughout all original-construction buildings on the campus to improve energy efficiency.

Based on 15% of the awarded amount, a contingency fund of \$54,075 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

#### (Tab 5) RECOMMENDATION FOR AWARD – 5D59143 LANGUAGE LEARNING SOFTWARE EL CENTRO COLLEGE

#### BACKGROUND:

On March 2, 2010, the executive vice chancellor of business affairs approved the purchase of Tell Me More software licenses and maintenance. Auralog offers software programs in several languages and Tell Me More is the interactive training tool.

#### RECOMMENDATION FOR AWARD:

AURALOG, INC.

(estimate) \$30,000

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#### **SOLE SOURCE**

COMMENTS: This purchase is for Advanced Spanish and Advanced French with Business and career focused content software licenses, maintenance and courseware for approximately \$14,000. Students are able to see, hear, speak, and write in the languages and are exposed to the sounds, grammar, and sentence structure of the languages. El Centro uses the LAN version of the software and currently is the only college that uses Auralog products. Previous purchases were for beginner/intermediate Spanish and Chinese beginner/intermediate/advanced/business and courseware in the amount of \$13,996.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

# (Tab 6) RECOMMENDATION FOR AWARD – ROBOTIC TRAINING SYSTEM MOUNTAIN VIEW COLLEGE

#### RECOMMENDATION FOR AWARD:

TEACHING SYSTEMS, INC.

\$53,000

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#### SOLE SOURCE

COMMENTS: This is for the purchase of a training system to be used in the engineering program to study robotic properties; it includes equipment and components for the assembly of robots; Learnmate software license and maintenance, curriculum, and a classroom management/data tracking tool for assessment of student skills and competencies.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

#### CONSENT AGENDA NO. 7

#### Approval of Minutes of the June 1, 2010 Special Meeting

It is recommended that the Board approve the minutes of the June 1, 2010 Board of Trustees Special Meeting.

#### **Board Members and Officers Present:**

Mrs. Kitty Boyle

Ms. Charletta Compton

Mr. Bob Ferguson

Ms. Diana Flores (Vice Chair)

Dr. Wright Lassiter (Secretary and Chancellor)

Mr. Jerry Prater (Chair)

Mr. JL Sonny Williams

#### Board Members and Officers Absent: Mrs. Martha Sanchez Metzger

Board Chair Jerry Prater convened the meeting at 1:00 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

# CERTIFICATION OF POSTING OF NOTICE JUNE 1, 2010 SPECIAL MEETING OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS BOARD OF TRUSTEES

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28<sup>th</sup> day of May, 2010, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 28<sup>th</sup> day of May, 2010, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

# <u>Micromanagement, Governance, and Trustees Placing Items on Agendas and Requesting Customized Information</u>

Board members discussed each agenda item and asked the chancellor to provide written definitions for each of the employee councils.

#### **Adjournment**

Board Chair Prater adjourned the special meeting at 3:35 PM.

Approved:

Wright L. Lassiter, Jr., Secretary

#### CONSENT AGENDA NO. 8

#### Approval of Minutes of the June 1, 2010 Regular Meeting

It is recommended that the Board approve the minutes of the June 1, 2010 Board of Trustees Regular Meeting.

#### **Board Members and Officers Present:**

Mrs. Kitty Boyle

Ms. Charletta Compton

Mr. Bob Ferguson

Ms. Diana Flores (Vice Chair)

Dr. Wright Lassiter (Secretary and Chancellor)

Mr. Jerry Prater (Chair)

Mr. JL Sonny Williams

#### Board Members and Officers Absent: Mrs. Martha Sanchez Metzger

Board Chair Jerry Prater convened the meeting at 4:09 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

#### CERTIFICATION OF POSTING OF NOTICE JUNE 1, 2010 REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS BOARD OF TRUSTEES

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28<sup>th</sup> day of May, 2010, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 28<sup>th</sup> day of May, 2010, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.

Wright L. Lassiter, Jr., Secretary

#### Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the board regarding agenda items.

Enrollment, Budget, and Related Operational Updates about Richland Collegiate High School of Mathematics, Science, and Engineering (opened Fall 2006) and Planning Update about Richland Collegiate High School for Visual, Performing and Digital Arts (opening Fall 2010) – Dr. Kathryn Eggleston, acting superintendent

Dr. Eggleston provided a status report about RCHS of Mathematics, Science, and Engineering and a planning update about the RCHS for Visual, Performing and Digital Arts.

# Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

There were no declarations of conflict of interest.

#### **Consideration of Bids**

Mrs. Boyle moved and Vice Chair Flores seconded a motion to approve all bids in the Consideration of Bids section of the agenda. Motion passed. (See June 1, 2010, Board Meeting, Consideration of Bids, Agenda Items #1 - 3, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

#### **Consent Agenda**

Vice Chair Flores moved and Mr. Williams seconded a motion to approve all recommendations in the Consent Agenda. Motion passed. (See June 1, 2010, Board Meeting, Consent Agenda, Agenda Items #4 - 13, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

#### **Individual Items**

Mr. Williams moved and Vice Chair Flores seconded a motion to approve recommendation #14 in the Individual Items section of the agenda. Motion passed. (See June 1, 2010, Board Meeting, Agenda Item #14, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Ms. Compton moved and Vice Chair Flores seconded a motion to approve recommendation #15 in the Individual Items section of the agenda. Ms. Boyle abstained. Motion passed. (See June 1, 2010, Board Meeting, Agenda Item #15, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Ms. Compton moved and Mr. Williams seconded a motion to approve

recommendation #16 in the Individual Items section of the agenda. Motion passed. (See June 1, 2010, Board Meeting, Agenda Item #16, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mr. Williams moved and Mr. Ferguson seconded a motion to approve recommendation #17 in the Individual Items section of the agenda. Motion passed. (See June 1, 2010, Board Meeting, Agenda Item #17, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mrs. Boyle moved and Mr. Ferguson seconded a motion to approve recommendation #18 in the Individual Items section of the agenda. Motion passed. (See June 1, 2010, Board Meeting, Agenda Item #18, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mr. Williams moved and Mr. Ferguson seconded a motion to approve recommendation #19 in the Individual Items section of the agenda. Motion passed. (See June 1, 2010, Board Meeting, Agenda Item #19, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

#### **Informative Reports**

(See June 1, 2010, Board Meeting, Agenda Items #20 - 36, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

#### **Questions/Comments from the Board and Chancellor**

Chancellor Lassiter will follow-up on Trustee Williams' suggestion to publicize scholarship offers to RCHS graduates, Trustee Flores' request for a one-page written summary of RCHS reports to be placed in future agendas, Trustee Flores' request for a list of scholarship offers (universities and amounts) to RCHS graduates, and Trustee Flores' request for an analysis of the feasibility of buying reconditioned rather than new PCs (as a cost-saving measure).

#### Citizens Desiring to Appear Before the Board

There were no citizens desiring to appear before the board.

#### **Executive Session**

The Board went into executive session at 5:15 PM as provided by §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and any prospective

employee who is noted in Employment of Contractual Personnel and §551.071 of the Texas Government Code to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

Board Chair Prater concluded the Executive Session on June 1, 2010 at approximately 6:30 PM.

At approximately 6:30 PM, the Board re-convened in its regular meeting.

#### **Adjournment**

Board Chair Prater adjourned the meeting at 6:31 PM.

Approved:

Wright L. Lassiter, Jr., Secretary

#### POLICY REPORT NO. 9

# Approval of Richland Collegiate High School (RCHS) Academic Calendar for 2010-2011

It is recommended that the Board of Trustees adopt the Richland Collegiate High School (RCHS) Academic Calendar for 2010-2011.

#### Richland Collegiate High School 2010-2011 School Calendar

#### **2010 Summer Classes**

June 7-July 8Summer I (M-F)July 13-August 12Summer II (M-Th)August 5Parent Duck Camp

August 6 New Student Duck Camp

#### **Fall Semester**

August 9, 2010 August Term Begins; Students Report for First

Day of Class!

August 23 Fall Term Begins

September 6 High School Closed (Labor Day)

October 16 PSAT Testing

November 25-26 High School Closed (Thanksgiving)

December 6-9 Final Exam Period

December 13 – January 2, 2011 Winter Break, high school closed, limited access

#### **Spring Semester**

January 3, 2011 Students Report for First Day of Class

January 17 High School Closed (Martin Luther King Day)

January 18 Spring Term Begins

February 17-18 Student Holidays (Conference)
March 14-18 High School Closed (Spring Break)
April 22 High School Closed (Student Holiday)

May 9-12 Final Exams

May 12 Graduation Ceremonies

May 13 Student Holiday/Bad Weather Day

May 16 May Term Begins

May 30 High School Closed (Memorial Day)

June 2 May-Term Ends

Bad Weather Make-Up Day

June 3

#### **2011 Summer Classes**

June 6-July 7 Summer I Classes
July 12-August 11 Summer II Classes

<sup>\*\*</sup> TAKS dates will be announced once TEA has made their final decision

<sup>\*\*</sup> Fall and Spring office hours are 8:00-4:30

#### CURRICULUM REPORT NO. 10

Approval of Two Awards in Renewable/Sustainable Energy Technology for Eastfield College

It is recommended that the Board of Trustees authorize Eastfield College to offer a 35 credit hour Level I Certificate as a Solar or Wind Turbine Technician and a 64-69 credit hour Applied Associate in Science degree as a Renewable/ Sustainable Energy Technician.

#### Background

Purpose: This program has been designed to prepare students for careers in the "green" energy industry by teaching them how to install, maintain, and monitor solar or wind turbines for homes and small businesses. Students will learn how to analyze energy savings and perform related tasks for customers.

Demand: There are no other Renewable/Sustainable Energy Technology programs in the Dallas Metroplex. The local workforce development board, Dallas WorkSource, has provided a letter of support for the program. Given that this is a new and emerging field there are relatively few local businesses currently employing Renewable/Sustainable Energy Technicians; nevertheless, a survey of these companies clearly documented a current unmet need and all projections point to continued growing need for the foreseeable future.

Resources: Eastfield College has three full-time faculty in Electronic and one full-time faculty in Heating, Air Conditioning and Ventilation qualified to provide instruction in a number of the required courses. Eastfield College will also employ adjunct faculty as needed. Eastfield College has ordered equipment needed to start the program and plans to seek outside funding for additional equipment. Existing classrooms and laboratories will be utilized for this program.

#### BUILDING AND GROUNDS REPORT NO. 11

#### Approval of Amendments to Agreement with Neel-Schaffer, Inc.

It is recommended that authorization be given to approve amendments to the agreement with Neel-Schaffer, Inc. in an amount not to exceed \$14,200 for additional services at Eastfield College.

Original agreement	\$163,432
Previous Amendment(s)	24,950
Amendment 2 Amount	13,450
Amendment 3 Amount	750
Revised agreement	\$202,582

#### Background

This EFC project is #4 and 5, *Progress Report on Construction Projects* (Informative Reports section of this agenda). Construction was 0% complete as of 06/10/10.

The Board approved the original contract with Neel-Schaffer, Inc. on 12/01/2009 in the amount of \$163,432. The purpose of the agreement was for professional engineering, design services for the upper courtyard repairs, the asphalt parking lot replacement at Eastfield College and the required City of Mesquite review fee. Estimated completion date is December 2010.

Board	EVCBA	Amend.	Amount	Revised	Contingency
Approved	Approved	No.	Amount	Contract	Remaining
12/01/09			\$163,432		
	04/22/10	1	\$24,950	\$188,382	
Pending		2	\$13,450	\$201,832	
Pending		3	\$750	\$202,582	

Amendment #1 provides for Light Emitting Diode (LED) lighting of Lots E-1 and W-3. Amendment #2 in the amount \$13,450 provides for expansion of improvements to the upper courtyard. Amendment #3 in the amount \$750 provides for the required City of Mesquite review fee.

This recommendation increases the cost to \$202,582, which is \$38,400 (23%) over the original amount.

#### Policy Reminders

Board policies pertinent to evaluating a recommendation for contract amendment or change order include:

In the execution of his or her duties, the Chancellor must: ...

p. Ensure careful planning that minimizes need for change orders and amendments to contracts for facilities projects, and provide oversight for those that are deemed essential. BAA (LOCAL), POWERS, DUTIES, RESPONSIBILITIES: PROVIDE DIRECTION

Certain officials of the District are hereby expressly authorized to contract on behalf of the District as follows:

1. Capital improvement change orders. The Chancellor or Vice-Chancellor of Business Affairs may authorize a capital improvement change order if the amount of the change order is less than \$25,000 and is less than 25 percent of the original contract. The Board may delegate its authority to approve a change order of \$25,000 or more to the Chancellor or Vice-Chancellor if the board authorizes a contingency fund and the change order does not exceed the contingency fund. Otherwise, a change order of \$25,000 or more must be taken to the board for approval. CF (LOCAL), PURCHASING AND ACQUISITION: DELEGATION OF CONTRACTUAL AUTHORITY

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

#### BUILDING AND GROUNDS REPORT NO. 12

#### Approval of Change Order with Sawyers Construction & Grand B

It is recommended that authorization be given to approve change order No. 3 with Sawyers Construction & Grand B in an amount not to exceed \$25,483 to provide addition of four door locations for Eastfield College.

Original agreement	\$121,200
Previous change order(s)	-200
Change Order Amount	25,483
Revised agreement	\$146,483

#### Background

This is EFC project #7, *Progress Report on Construction Projects*, (Informative Reports section of this agenda). The project is for addition of four door locations. Construction was 0% complete as of 06/10/10.

The Board approved the recommendation for award bid No. 11711 for selected exterior door replacement on February 2, 2010. Original contract amount was \$121,200.

As provided by Board Policy CF (LOCAL),

Board Approval	EVCBA Approval	Change Order No.	Amount	Revised Contract	Contingency
	02/02/10		\$121,200		
	05/04/10	1	\$6,300	\$127,500	
	06/02/10	2	-\$6,500	\$121,000	
Pending		3	\$25,483	\$146,483	

Change order No. 1 provides for upgrade to Kawneer Doors. Change Order No. 2 provides for \$6,500 credit for campus acceptance of integrated panic device. Change order No. 3 provides for addition of four door locations.

This recommendation increases the project cost to \$146,483, which is \$25,283 (21%) over the original amount.

#### **Policy Reminders**

Board policies pertinent to evaluating a recommendation for contract

amendment or change order include:

In the execution of his or her duties, the Chancellor must: ...

p. Ensure careful planning that minimizes need for change orders and amendments to contracts for facilities projects, and provide oversight for those that are deemed essential. BAA (LOCAL), POWERS, DUTIES, RESPONSIBILITIES: PROVIDE DIRECTION

Certain officials of the District are hereby expressly authorized to contract on behalf of the District as follows:

1. Capital improvement change orders. The Chancellor or Vice-Chancellor of Business Affairs may authorize a capital improvement change order if the amount of the change order is less than \$25,000 and is less than 25 percent of the original contract. The Board may delegate its authority to approve a change order of \$25,000 or more to the Chancellor or Vice-Chancellor if the board authorizes a contingency fund and the change order does not exceed the contingency fund. Otherwise, a change order of \$25,000 or more must be taken to the board for approval. CF (LOCAL), PURCHASING AND ACQUISITION: DELEGATION OF CONTRACTUAL AUTHORITY

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

# Approval of Expenditures for May 2010

The chancellor recommends approval of expenditures in the amount of \$43,659,863 in the month of May 2010.

# **Policy Reminders**

Board policies pertinent to evaluating a recommendation for approval of expenditures include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

The College District shall not lend its credit or gratuitously grant public money or things of value in aid of any individual, association, or corporation. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art. III, Sec 52; Brazoria County v. Perry, 537 S.W.2d 89 (Civ. App. 1976)

The College District shall not grant any extra compensation, fee, or allowance to a public officer, agent, servant, or contractor after service has been rendered or a contract entered into and performed in whole or in part. Nor shall the College district pay or authorize the payment of any claim against the College District under agreement or contract made without authority of law. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art III, Sec 53; Harlingen ISD v. C.H. Page and Bro., 48 S.W.2d 983 (Comm. App. 1932)

Board responsibilities shall be to...provide ways and means of financial support; approve the annual budget; review and approve expenditures. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBLITIES

The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, board policy, and the College District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Chancellor or designee who shall ensure that funds are expended in accordance with the adopted budget. CC (LOCAL), BUDGET ADOPTION

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

# Approval of Schedule for Tax Rate and Budget Adoption

Tuesday, July 6	Approval of Schedule for 2010 Tax Rate and Budget Adoption by DCCCD Board
Monday, July 26	Dallas Central Appraisal District certifies tax roll
Friday, July 30	72-hour notice for August 3 Board meeting. (Open Meetings Notice)
Tuesday, August 3	Public hearing on Richland Collegiate High School (RCHS) budget for 2010-11.
Tuesday, August 3	Regular Board meeting with agenda item to discuss the proposed tax rate. Take a record vote and schedule a public hearing if the proposed tax rate will exceed the effective tax rate.
Tuesday, August 3	Regular Board meeting to include an agenda item to adopt Richland Collegiate High School (RCHS) budget for 2010-11.
Monday, August 9	Publication of effective and rollback tax rates, statements and schedules and send to governing body on this date or as soon as practical.
Tuesday, August 10	"Notice of Public Hearing" on tax increase if required (1 <sup>st</sup> quarter-page ad published in newspaper and website at least seven (7) days before August 17 public hearing).
Friday, August 13	72-hour notice for August 17 public hearing on tax rate. (Open Meetings Notice)
Tuesday, August 17	First of two public hearings on the tax rate, if required.
Tuesday, August 17	"Notice of Public Hearing" on tax increase if required (2 <sup>nd</sup> quarter-page ad published in newspaper and website at least seven (7) days before August 24 public hearing).
Friday,	72-hour notice for August 24, the second of two public hearings

August 20	on tax rate, if required.
Friday, August 20	"Notice of Public Hearing" on adoption of the budget posted 10 days prior to September 7 Board meeting.
Tuesday, August 24	Second of two public hearings on the tax rate, if required. Schedule and announce meeting to adopt tax rate 3-14 days from this date.
Tuesday, August 24	"Notice of Tax Revenue Increase" if required (quarter-page ad published in newspaper and website at least seven (7) days before meeting to adopt tax rate).
Friday, August 27	72-hour notice for September 7 Board meeting at which the tax rate and budget will be adopted. (Open Meetings Notice)
Tuesday, September 7	Regular Board meeting with agenda to include public hearing on the budget for 2010-11, adoption of the 2010-11 budget and approval of resolutions levying ad valorem and debt service tax rates for 2010-11.

# **Background**

The calendar for adoption of the tax rate and budget is largely determined by requirements set forth in the Texas Property Tax Code, which was enacted in 1979. The Texas Comptroller of Public Accounts publishes a Truth in Taxation Manual each year that includes an up-to-date history of amendments to the code.

The Property Tax Code establishes target dates for many truth-in-taxation activities. Although circumstances may force appraisal districts or taxing units to alter their timetables, the target dates provide a framework for activities.

Approval of Interagency Agreement with The University of Texas at Arlington

It is recommended that authorization be given to approve an interagency agreement with The University of Texas at Arlington (UTA) in an amount not to exceed \$2,800,000 for the period July 7, 2010 through August 31, 2011, to provide training/facilitation/consulting services through the Bill J. Priest Institute, a campus of El Centro College.

The University of Texas at Arlington will be providing training for students in various grant program classes offered by the Bill J. Priest Institute, a campus of El Centro College.

This is an interagency agreement with a state university that exceeds \$25,000 in expenditures and is therefore being submitted to the board for approval.

Approval of Interlocal Contract(s) for Services Provided by DCCCD to City of Lancaster/Lancaster Airport and Collin County Regional Airport

The chancellor recommends approval of the following interlocal contracts for services provided by DCCCD:

an interlocal agreement with the City of Lancaster/Lancaster Airport for the period June 1, 2010 through June 4, 2010, to provide employee instruction in a non-credit training course through Mountain View College; and

an interlocal agreement with Collin County Regional Airport for the period June 1, 2010 through June 4, 2010, to provide employee instruction in a non-credit training course through Mountain View College.

#### **Policy Reminders**

Board policies pertinent to evaluating a recommendation for approval of an interlocal contract for services provided by DCCCD include:

In order to increase the efficiency and effectiveness of College District operations and government, the College District may contract, to the extent it deems feasible, with other junior colleges, College Districts, local governments, and agencies of the state to study the feasibility of the performance of a governmental function or service by interlocal contract or to provide a governmental function or service that each party to the contract is authorized to perform individually.

An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party.

An interlocal contractual payment must be in an amount that fairly compensates the performing party for the services or functions performed under the contract. GG (LEGAL), RELATIONS WITH GOVERNMENTAL AGENCIES AND AUTHORITIES, INTERLOCAL COOPERATION CONTRACTS, Gov't Code 791.001, 791.003(4), 791.011(c)-(f)

Note: (LEGAL) denotes the subject is regulated by federal or state authority. DCCCD Legal Counsel interprets Gov't Code 791.011 to mean action is required by DCCCD Board of Trustees for every interlocal contract, irrespective of financial thresholds that apply to other contracts.

# Approval of Amendment to Agreement with Condensed Curriculum International, Inc. for Allied Health Training

It is recommended that authorization be given to approve an amendment to the agreement with Condensed Curriculum International, Inc. for Allied Health Training in an amount not to exceed \$500,000 and to correct the start date of the agreement from January 1, 2011 to January 1, 2010 for the term of the agreement from January 1, 2010 through December 31, 2012 to provide allied health training classes for Mountain View College.

The initial agreement with Condensed Curriculum International, Inc. was approved by President Zamora. An amendment to that contract was approved by the board in May of 2008 which increased the original contract amount to \$200,000. A second amendment was approved by the Board in November 2009 which increased the amount to \$500,000 and renewed the term of contract for 2 additional years. This third amendment is to change the start date of the contract. The start date on the second amendment should have been January 1, 2010 instead of 2011.

The success of this agreement is evidenced by the fact that since the fall of 2007, 299 students have entered and completed the program. Total expenditures to CCI, to date, are \$255,354.89 and the income for MVC, to date, is \$87,964.76.

# Approval of Agreement with Read Right Systems, Inc.

It is recommended that authorization be given to approve an agreement with Read Right Systems, Inc. for the period August 1, 2010 through July 31, 2013 in an amount not to exceed \$150,000 to establish a Read Right® project at Mountain View College.

The purpose of this agreement is for Read Right Systems, Inc., to establish a Read Right® project at Mountain View College. The Read Right program will provide intensive hands-on training for tutors and faculty on the Read Right methodology and implement a developmental reading program at Mountain View. The program includes software, training, a complete library of Read Right materials and books, assessment kit, and reporting systems, along with other materials. The services provided in this agreement are not to exceed \$150,000 over the term of the agreement.

Approval of Agreement between North Lake College and El Centro College, and MDC, Inc., for participation in the Achieving The Dream Project.

It is recommended that authorization be given to approve an agreement between North Lake College and El Centro College, and MDC, Inc., in an amount not to exceed \$140,000 for the period July 7, 2010 through August 31, 2012, to participate in the Achieving The Dream project.

After successful experiences at other DCCCD colleges, North Lake College and El Centro College have been invited to participate in the Achieving The Dream project over the next two years. The goal of the Achieving The Dream project is to assist colleges in using data analysis for decision making to improve student success, with a focus on minority students. As member colleges, North Lake and El Centro will have access over the next two academic years to an Achieving The Dream coach for the college presidents, and a data facilitator to assist the institutions. Also included is access to a national database to collect and manage cohort data, and multiple training opportunities to prepare the historical baseline data. Participation in the Achieving The Dream project reinforces the Board's goal of improving student retention and success.

# PERSONNEL REPORT NO. 20

# Renewal of Chancellor's Employment Contract

It is recommended that the Board of Trustees authorize the Chairman of the Board of Trustees to execute a new employment contract with Dr. Wright Lassiter, Jr., to continue his service as Chancellor of the District. The new contract contains the following elements:

- 1) A two-year term that begins September 1, 2010 and ends August 31, 2012 with the Board having an option to offer a one-year extension.
- 2) The annual salary will increase consistent with other employee salary increases approved by the Board during the term of this contract.

Effective Date: July 6, 2010

# PERSONNEL REPORT NO. 21

# Approval of Resolution of Extending Chancellor's Deferred Compensation

It is recommended that the Board of Trustees authorize the Chairman of the Board of Trustees to execute a new deferred compensation agreement with Dr. Wright L. Lassiter, Jr. This action will authorize the new agreement to begin September 1, 2010 and extend through August 31, 2012.

Under the current deferred compensation agreement, the agreement will terminate as of August 31, 2010 and the District will distribute the vested portion of the agreement as required by the agreement.

Effective Date: July 6, 2010

# RESOLUTIONS TO BE ADOPTED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

WHEREAS, Dallas County Community College District ("DCCCD") maintains the Dallas County Community College District Supplemental Retirement Plan (Second Amendment and Restatement Effective September 1, 1997) (the "Plan"); and

**WHEREAS**, pursuant to Section 4.3 of the Plan, the Board of Trustees of DCCCD ("the Board") may deem a Participant under the Plan vested in his or her Plan Accumulation Account; and

**WHEREAS**, the Board desires to cause the Chancellor of the DCCCD to be vested in a portion of his Plan Accumulation Account.

**NOW, THEREFORE, IT IS RESOLVED**, that effective as of the date these resolutions are adopted, the Chancellor of DCCCD is hereby deemed to be vested in the portion of his Plan accumulation Account under the Plan which has accrued for the Plan Year ending August 31, 2010 in accordance with Section 4.1 of the Plan, plus earnings on such amount through the date these resolutions are adopted; and further

**RESOLVED,** that the Board shall agree with the Chancellor to terminate the Chancellor's existing participation agreement under the Plan and to enter into a new participation agreement with the Chancellor of the period of September 1, 2010 through August 31, 2012; and further

**RESOLVED**, that all prior lawful actions taken or caused to be taken by any appropriate officer or member of the BOARD, in the name and on behalf of DCCCD, in connection with the matters covered in the foregoing resolutions are hereby authorized, ratified and confirmed; and further

**RESOLVED,** that in addition to and with limiting the generality of the foregoing, the appropriate officers or members of the Board are hereby authorized to take any and all other lawful actions or to cause the same to be taken in the name of and on behalf of DCCCD, that any such officer or member may deem necessary or appropriate to effect the intent of, and the actions contemplated in, the foregoing resolution's, including, the termination of the Chancellor existing participation agreement, and the execution of a new participation agreement.

# **IN WITNESS WHEREOF**, the undersigned has hereunto set his/her signature as of the date appearing next to his/her name.

	Dallas County Community College
District	
By:	By:
Secretary, Board of Trustees	Chair, DCCCD Board of Trustees
Adopted:	, 2010

#### PERSONNEL REPORT NO. 22

# Acceptance of Resignations and Phased Faculty Retirements

The Chancellor recommends that the Board of Trustees accepts the following requests for resignations and phased faculty retirements from the following employees:

#### **RESIGNATIONS - 4**

Karen Given Effective Date: June 10, 2010 Director Nursing/Allied Health Skills Lab Campus: Brookhaven College

Length of Service: 9 months

Reason for resigning: For personal reasons.

M. Victoria Webster Effective Date: May 25, 2010 Instructor, Visiting Scholar Campus: El Centro College

Length of Service: 1 year

Reason for resigning: For personal reasons.

Arthur James Effective Date: July 7, 2010 Instructor, Hospitality Management Campus: North Lake College

Length of Service: 11 years

Reason for resigning: To accept an administrative position.

Dr. Mark Carlson Effective Date: August 12, 2010 Instructor, Music Campus: Richland College

Length of Service: 2 years

Reason for resigning: For personal reasons.

# PHASED FACULTY RETIREMENTS - 2

Bernard Gobar, Jr. Effective Dates: Academic Year

2010-2011

LRC/Staff Campus: El Centro College

Length of Service: 37 years

Jolayne Jackson Effective Dates: Academic Year

2010-2011

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Instructor, Radiology Campus: El Centro College

Length of Service: 14 years

#### PERSONNEL REPORT NO. 23

# **Employment of Contractual Personnel**

The Chancellor recommends that the Board of Trustees authorizes execution of written contracts of employment with the following persons on the terms and at the compensations stated.

#### **REGULAR APPOINTMENT ADMINISTRATORS - 4**

Jennifer Baggett Campus: LeCroy Center

Annual Salary: \$50,718/Band II Effective Dates: July 7, 2010 through

August 31, 2010

Monthly Business and Travel Allowance: \$125

Distance Learning Content Specialist

Biographical Sketch: Ph.D., The Johns Hopkins University, Baltimore, MD; B.A.,

Rice University, Houston, TX

Experience: Postdoctoral Research Associate, Southern Methodist University, Dallas, TX; Coordinator, Science Learning Laboratory, Eastfield College; Adjunct

Faculty, Richland College

Rodger Bennett Campus: Brookhaven College

Annual Salary: \$105,181/Band V Effective Dates: July 7, 2010 through

August 31, 2010

Monthly Business and Travel Allowance: \$235

Vice President, Academic Affairs and Student Success

Biographical Sketch: M.M. and B.M., Southern Methodist University, Dallas, TX Experience: Executive Dean and Interim Vice President, Academic Affairs and

Student Success, Brookhaven College

Steven Richards Campus: North Lake College

Annual Salary: \$57,063/Band III Effective Dates: July 7, 2010 through

August 31, 2010

Monthly Business and Travel Allowance: \$150 Associate Dean of Workforce Development

Biographical Sketch: M.B.A., University of Phoenix, Denver, CO; B.S.B.A.,

University of Denver, Denver, CO

Experience: Vice President of Sales/General Manager, Verestar, Dallas, TX; Director of Marketing, LeCroy Center; Dean, Workforce Development and

Training, Richland College-Annex

Arthur James Campus: North Lake College

Annual Salary: \$59,000/Band IV Effective Dates: July 7, 2010 through

August 31, 2010

Monthly Business and Travel Allowance: \$180

**Executive Director, Community Campus** 

Biographical Sketch: M.S., Texas Tech University, Lubbock, TX; B.S.,

University of North Texas, Denton, TX

Experience: Quality Assurance Manager, Hilton Anatole Hotel, Dallas, TX; Quality Assurance Agent, Glazier Foods, Dallas, TX; Full-time Faculty, North

Lake College

## GRANT-FUNDED APPOINTMENT ADMINISTRATORS - 2

Jacon McBee Campus: LeCroy Center

Annual Salary: \$46,108/Band II Effective Dates: July 7, 2010 through

August 31, 2010

Monthly Business and Travel Allowance: \$125

Instructional Designer

Biographical Sketch: B.F.A., Texas Woman's University, Denton, TX Experience: Instructional Coordinator and Instructional Designer II, Texas Woman's University, Denton, TX; Computer Software Trainer, Texas A&M

University, College Station, TX

Judith Dumont Campus: Eastfield College

Annual Salary: \$47,526/Band I Effective Dates: July 7, 2010 through

August 31, 2010

Monthly Business and Travel Allowance: \$95

Program Coordinator

Biographical Sketch: M.A., University of North Texas, Denton, TX; B.A.,

University of Texas at Dallas, Richardson, TX

Experience: Adjunct Faculty, Richland College; Intern, Career Counselor, Southern Methodist University, Dallas, TX; Director of Youth Services, Youth

First Texas, Dallas, TX

#### SPECIAL ADMINISTRATIVE APPOINTMENT PROGRAM - 1

Tony Kroll Campus: Mountain View College Annual Salary: \$57,063/Band III Effective Dates: July 7, 2010 through

August 31, 2010

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Monthly Business and Travel Allowance: \$150

Associate Dean, Exemplary Programs

Biographical Sketch: M.S., University of North Texas, Denton, TX; B.S.,

Oklahoma State University, Stillwater, OK

Experience: Visiting Senior Lecturer, Southern Methodist University, Dallas, TX; Adjunct Faculty, Mountain View College

#### REGULAR APPOINTMENT FACULTY - 10

Simone Thaxton Campus: Brookhaven College

Annual Salary (Range): \$50,600/F04 Effective Dates: Academic Year 2010-

2011

Instructor, Biology

Biographical Sketch: Ph.D., University of North Texas, Denton, TX; M.S., Southern Methodist University, Dallas, TX; B.S., Texas A&M University-

Commerce, Commerce, TX

Experience: Postdoctoral Fellowship, University of Texas Southwestern Medical School, Dallas, TX; Adjunct Faculty, DeVry University, Irving, TX; Adjunct

Faculty, Brookhaven College

Nelda Contreras Campus: Brookhaven College

Annual Salary (Range): \$44,520/F01 Effective Dates: Academic Year 2010-

2011

Instructor, Developmental Writing

Biographical Sketch: M.A., Southern Methodist University, Dallas, TX; B.A.,

University of Texas at Arlington, Arlington, TX

Experience: Outreach Coordinator and Adjunct Faculty, Mountain View College;

Visiting Scholar-Faculty, Brookhaven College

Shizuko Watanabe Campus: Eastfield College

Annual Salary (Range): \$44,880/F03 Effective Dates: Academic Year 2010-

2011

Instructor, Geology

Biographical Sketch: M.S. and B.A., Miami University, Oxford, OH

Experience: Research Assistant and Teaching Assistant, Miami University,

Oxford, OH

Nancy Fields Campus: El Centro College

Annual Salary (Range): \$44,000/F01 Effective Dates: Academic Year 2010-

2011

Instructor, Geology

Biographical Sketch: M.A. and B.S., Baylor University, Waco, TX

Experience: Environmental Consultant, Jones, Hills, McFarland and Ellis, Plano,

TX; Full-time Faculty, El Centro College

Robin Aiken Graham Campus: El Centro College

Annual Salary (Range): \$44,000/F01 Effective Dates: Academic Year 2010-

2011

Instructor, Biology

Biographical Sketch: M.S. and B.A., University of North Texas, Denton, TX Experience: Environmental Scientist, Halff Associates, Dallas, TX; Adjunct

Faculty, Richland College; Full-time Faculty, El Centro College

Veronica Villa Campus: El Centro College

Annual Salary (Range): \$42,000/F01 Effective Dates: Academic Year 2010-

2011

Instructor, Math/Developmental Math

Biographical Sketch: M.A., University of Texas at Arlington, Arlington, TX Experience: Tutor, Texas A&M International University, Laredo, TX; Visiting

Scholar-Faculty, El Centro College

Joseph Brockway Campus: Mountain View College

Annual Salary (Range): \$44,000/F01 Effective Dates: Academic Year 2010-

2011

Instructor, Spanish

Biographical Sketch: M.A., University of Central Arkansas, Conway, AR; B.A.,

Eastern New Mexico University, Portales, NM

Experience: Teacher, Beck Lowery Freshman Center-Allen Independent School

District, Allen, TX; Adjunct Faculty, Brookhaven College

Lisa Gabriel Campus: North Lake College

Annual Salary (Range): \$44,000/F01 Effective Dates: Academic Year 2010-

2011

Instructor, Computer Graphics

Biographical Sketch: M.A., Kent State University, Kent, OH; B.F.A., University

of Akron, Akron, OH

Experience: Online Facilitator, Art Institute Online, Pittsburgh, PA; Senior Lecturer, University of Akron, Akron, OH; Instructor, Eastern New Mexico

University, Portales, NM

Thomas Harrington Campus: North Lake College

Annual Salary (Range): \$50,600/F04 Effective Dates: Academic Year 2010-

2011

Instructor, Logistics

Biographical Sketch: Ph.D., University of North Carolina, Chapel Hill, NC; M.B.A., Indiana University, Bloomington, IN; B.S., Parks College, Cahokia Campus, IL

Experience: Director, Academic Support Services and Professor of Decision Sciences, Florida Gulf Coast University, Fort Myers, FL; Dean, Business Professor of Management, Fort Lewis College, Durango, CO

Vaishali Khamankar Campus: North Lake College

Annual Salary (Range): \$50,140/F04 Effective Dates: Academic Year 2010-

2011

Instructor, Biology

Biographical Sketch: Ph.D., University of North Texas Health Science Center,

Fort Worth, TX; M.S. and B.S., University of Bombay, Mumbai-India,

Maharashtra

Experience: Temporary Faculty, Adjunct Faculty and Visiting Scholar-Faculty, North Lake College; Adjunct Faculty, Tarrant County College-Southeast Campus, Arlington, TX

VISITING SCHOLAR APPOINTMENT FACULTY - 6

Nancy Edwards Campus: Brookhaven College

Annual Salary (Range): \$44,625/F02 Effective Dates: Academic Year 2010-

2011

Instructor, Developmental Reading

Biographical Sketch: M.S., Texas A&M University-Commerce, Commerce, TX;

B.B.A., University of Houston, Houston, TX;

Experience: Coordinator, Teacher Academy and Senior Advisor, North Lake

College; Coordinator, Teacher Academy, Brookhaven College; Adjunct Faculty,

Ashford University, Clinton, IA

Carol Grinage Campus: Brookhaven College

Annual Salary (Range): \$41,032/F01 Effective Dates: Academic Year 2010-

2011

Instructor, Developmental Writing

Biographical Sketch: M.A., Colorado University, Boulder, CO; B.A., Community

College of Denver, Denver, CO

Experience: Tutor, North Lake College; Instructional Specialist III and Adjunct

Faculty, Richland College

Mark Lane Campus: El Centro College

Annual Salary (Range): \$40,000/F01 Effective Dates: Academic Year 2010-

2011

Instructor, Math/Developmental Math

Biographical Sketch: M.S. and B.A., Sam Houston State University, Huntsville,

 $\Gamma X$ 

Experience: Teacher, Summit High-Mansfield Independent School District,

Arlington, TX; Adjunct Faculty, North Central Texas College, Corinth, TX;

Adjunct Faculty, El Centro College

Dana Stahl Campus: El Centro College

Annual Salary (Range): \$45,391/F01 Effective Dates: Academic Year 2010-

2011

Instructor, Nursing

Biographical Sketch: M.S., Texas Woman's University, Denton, TX; B.S.,

Oklahoma University, Shawnee, OK

Experience: Staff Nurse, Presbyterian Hospital, Dallas, TX; Full-time Faculty, El

Centro College; Director, Nursing Skills Lab, Brookhaven College

Elizabeth Thiele Campus: El Centro College

Annual Salary (Range): \$44,000/F01 Effective Dates: Academic Year 2010-

2011

Instructor, Surgical Technology

Biographical Sketch: B.S., Texas Woman's University, Houston, TX

Experience: Operating Room Manager, University of Texas Southwestern Out Patient Surgery Center, Dallas, TX; Staff Nurse, Valley View Surgery Center,

Dallas, TX; Adjunct Faculty, El Centro College

Jennifer Jones Campus: Richland College

Annual Salary (Range): \$45,100/F03 Effective Dates: Academic Year 2010-

2011

Instructor, Psychology

Biographical Sketch: M.S. and B.A., University of Texas at Arlington, Arlington,

TX

Experience: Adjunct Faculty, Tarrant County College-South Campus, Fort Worth, TX; Graduate Teaching Assistant, University of Texas at Arlington, Arlington, TX

#### CORRECTION TO JUNE 1, 2010 PERSONNEL REPORT - 1

Reynaldo Flores Campus: Richland College

Effective Dates: Academic Year 2010-

2011

Instructor, Government

Note: It is recommended that Mr. Flores' range be corrected from a F01 to a F02.

#### REDUCTION TO FACULTY CONTRACT - 1

Julienne Pendleton Campus: Brookhaven College

Effective Dates: Academic Year 2010-

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2011

Instructor, Mathematics

Note: It is recommended that Dr. Pendleton be approved for a reduction to her

faculty contract from 100 percent to 73 percent.

# <u>DECLINED OFFER OF EMPLOYMENT FACULTY – 1</u>

Meredith McCollum Campus: Mountain View College

Instructor, Health Information Management

Note: Ms. McCollum declined the offer of this faculty position.

# INFORMATIVE REPORT NO. 24

# Presentation of 3rd Quarter Investment Transactions

The 3rd Quarter investment transactions are presented as provided by Board Policy CAK (Legal), which states: *Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.* 

The 3rd Quarter investment transaction report is typical for this phase of the annual financial cycle.

# DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



# **Investment Portfolio**

As of May 31, 2010

# Dallas County Community College District 3rd Quarter Report of Investment Transactions Executive Summary

The investment portfolio of the District is summarized in the table *Investment Portfolio Summary Report*. The purchase date, maturity date, yield to maturity, book value, and market value are shown for each of the investment securities of the District as of May 31, 2010. The configuration of the portfolio is shown for both the quarters ended February 28, 2010 and May 31, 2010, see Figures 1 and 2. The portfolio is invested 75.56% in U.S. Agency securities, 17.11% in TexPool and TexSTAR and 7.33% in U.S. Treasury securities.

Within the portfolio<sup>1</sup>, 24.17% of the holdings will mature in one year or less and 62.74% of the holdings will mature in three years or less. No security has a term of more than six years from May 31, 2010. An analysis of the portfolio maturity is shown in Figure 3.

The portfolio has coupons that range in rate from 0.55% to 3.75%. In the past quarter, the District earned an average return of 0.17% from short-term investment pools. As of May 31, 2010, the District's outperformed the Treasury yield curve by 113 basis points for securities with maturities of one year or less. For the same period, the District's portfolio yield underperformed the Treasury yield curve by 34 basis points for securities with maturities of two years or less. An analysis of the District's portfolio yield compared with the Treasury yield at February 28, 2010 and May 31, 2010 is shown in Figure 4.

Note: There is a *Glossary of Investment Terms* at the end of this report.

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<sup>&</sup>lt;sup>1</sup> Includes Pools

# Investment Portfolio Summary Report

Activity for the 3rd Quarter Ended May 31, 2010

INVESTMENTS:		MARKET	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY
Beginning of Period	February 28, 2010	\$ 314,606,940 \$	1,008,447	1359	1.78%
Purchases		\$ 239,336,550			
Maturities / Sold		\$ (250,818,882)			
Market Value Change		\$ 674,543			
End of Period	May 31, 2010	\$ 303,799,151 \$	1,239,096	1221	1.91%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the DCCCD Board of Trustees, and the Public Funds Investment Act, as amended.

# /s/ Edward M. DesPlas

Edward M. DesPlas, Vice Chancellor of Business Affairs

# /s/ Kim Green

Kim Green, Associate Vice Chancellor of Business Affairs

#### /s/ Robb Dean

Robb Dean, Director of Finance and Treasury

# Investment Portfolio Transaction Summary Report Activity for the 3rd Quarter Ended May 31, 2010

# By Type of Investment

SUMMARY:	Face Amount <u>5/31/2010</u>	_	Market Value 2/28/2010	Securities Purchased	M	Securities Matured /Sold	-	Aarket Value Change	Market Value 5/31/2010
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 51,976,140	\$	82,068,472	\$ 146,036,550	\$	(176,128,882)	\$	-	\$ 51,976,140
REPURCHASE AGREEMENTS	-		-	-		-		-	-
TREASURY SECURITIES	22,000,000		20,136,030	2,000,000		-		141,500	22,277,530
AGENCY SECURITIES	302,780,000		212,402,438	91,300,000		(74,690,000)		533,043	229,545,481
PORTFOLIO TOTAL	\$ 376,756,140	\$	314,606,940	\$ 239,336,550	\$	(250,818,882)	\$	674,543	\$ 303,799,151

	Face Book Transaction Excludes Unrealized Gain and Loss									
SUMMARY:	Amount <u>5/31/2010</u>		Book Value 2/28/2010		Securities Purchased		Securities Matured / Sold		Securities Disc./(Prem.)	Book Value 5/31/2010
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 51,976,140	\$	82,068,472	\$	146,036,550	\$	(176,128,882)	\$	-	\$ 51,976,140
REPURCHASE AGREEMENTS	-		-		-		-		-	-
TREASURY SECURITIES	22,000,000		20,039,238		2,000,000		-		(21,498)	22,017,740
AGENCY SECURITIES	302,780,000		211,503,456		91,300,000		(74,690,000)		219,000	228,332,456
PORTFOLIO TOTAL	\$ 376,756,140	\$	313,611,166	\$	239,336,550	\$	(250,818,882)	\$	197,502	\$ 302,326,336

# Investment Portfolio Transaction Report Activity for the 3rd Quarter Ended May 31, 2010

Invest. ID	Cusip Number	Description	Purchase Date	Call Date	Maturity Date	Face Amount	Yield
MONEV MA	RKET FUNDS / INVE	STMENT POOLS					
73190		XPOOL	30-Jul-90		N/A	\$ 18,561,120	(1)
1111		XSTAR	23-Jun-03		N/A	13,541,234	(2)
2003	TEX	XSTAR (TAX NOTE)	06-Aug-03		N/A	1,325,248	(2)
2004	TEX	XSTAR (TAX NOTE)	06-Apr-04		N/A	8,152,133	(2)
40-0	TEX	XSTAR (GO)	14-Sep-04		N/A	196	(2)
40-1	TEX	XSTAR (CP)	09-Oct-07		N/A	-	(2)
40-2	TEX	XSTAR (GO 2009)	05-Jun-09		N/A	5,004,519	(2)
TREASURY	SECURITIES						
13083-P	912828LS7 U.S	. T Notes	4-Nov-09		31-Oct-14	5,000,000	2.375%
46-4-P	912828LQ1 U.S	. T Notes	9-Oct-09		30-Sep-14	7,000,000	2.375%
13084-D	912828MM9 U.S	. T Notes	17-Dec-09		30-Nov-11	2,000,000.00	0.750%
13085-P	912828KB5 U.S	. T Notes	15-Jan-10		15-Jan-12	3,000,000.00	0.1125%
13086-D	912828MN7 U.S	. T Notes	18-Feb-10		15-Feb-13	3,000,000.00	0.1375%
AGENCY SE	CCURITIES						
1.52.50	21201/51/24 511		20.7.1.00	20.7	20 7 1 10	<b>5</b> 000 000	2.5500
16260	3128X7U36 FHI		30-Jul-08	30-Jan-09	30-Jul-10	5,000,000	3.750%
16268	3128X8FZ0 FHI		4-Feb-09	4-Feb-11	4-Feb-13	10,000,000	2.250%
16272		LMC (NO CALLS)	18-Mar-09	18-Mar-11	18-Mar-14	5,000,000	3.250%
16273	3133XTEP7 FHI		7-Apr-09	7-Oct-09	7-Apr-14	15,000,000	3.000%
16274	3128X8UR1 FHI		15-Apr-09	15-Jul-09	15-Apr-14	10,000,000	2.000%
16275	3128X8VH2 FHI		21-Apr-09	21-Oct-09	21-Apr-14	4,690,000	2.125%
16276	3128X8WM0 FHI		21-Apr-09	21-Jan-10	21-Apr-14	5,000,000	2.125%
16277	3128X8XD9 FHI		29-Apr-09	29-Jan-10	29-Oct-12	15,000,000	2.400%
16278-D	3136FHMB8 FNI		12-May-09	12-Feb-10	12-May-14	8,910,000	2.125%
16279	3128X8ZF2 FHI		4-May-09	4-May-11	4-Nov-14	8,085,000	3.000%
16282-D 16284	3133XTPP5 FHI	• •	22-Jun-09	8-Jun-10 29-Jan-10	8-Jun-12	8,705,000	1.000%
16285	3128X84M1 FHI	MA CALLABLE	29-Jul-09 28-Jul-09	29-Jan-10 28-Jan-10	29-Jul-14 28-Jul-14	5,000,000	3.100% 3.125%
16283-D	31331GD30 FF0		28-Jul-09	28-Jul-10	28-Jul-14 28-Jul-15	5,000,000 10,000,000	3.625%
16287-D		MA CALLABLE	11-Aug-09	11-Aug-10	11-Aug-15	10,000,000	3.750%
16289		MA CALLABLE	18-Aug-09	18-Feb-10	18-Aug-14	5,000,000	3.500%
16291	31331GZ85 FF0		22-Oct-09	25-Feb-10	22-Oct-15	10,000,000	3.450%
16292	3128X9MC1-10 FHI		25-Nov-09	25-Feb-10	25-Nov-14	10,000,000	3.250%
16293-D	3128X9MC1-5 FHI		25-Nov-09	25-Feb-10	25-Nov-14	5,000,000	3.250%
16294		MA CALLABLE	24-Nov-09	24-May-10	24-Nov-15	10,000,000	3.560%
16295-D	31331G3U1 FFC		16-Dec-09	17-Feb-10	17-Nov-15	5,000,000	3.500%
16296	31331JBB8 FF0		13-Jan-10	13-Jul-10	13-Jan-16	5,000,000	3.750%
16300-P	31398AVQ2 FNI		19-Jan-10	23-Mar-10	23-Mar-11	5,000,000	1.750%
16298-P	3133XWM63 FHI		26-Jan-10	26-Jul-10	26-Jul-12	5,000,000	1.650%
16299	3133XWN39 FHI		26-Jan-10	26-Jul-10	26-Jul-12	5,000,000	1.550%
16297		MA CALLABLE	26-Jan-10	26-Jul-10	26-Jul-12	5,000,000	1.550%
16302-D		MA CALLABLE	3-Feb-10	3-Aug-10	3-Feb-16	5,000,000	3.375%
16304	3133XWYN3 FHI		8-Feb-10	8-Aug-10	8-Aug-11	15,000,000	0.600%
16305	3133XWZE2 FHI		12-Feb-10	12-Aug-10	12-Aug-13	15,000,000	1.760%
16303	3136FJ4T5 FNI	MA CALLABLE	16-Feb-10	16-Aug-10	16-Aug-12	15,000,000	1.500%
16301	3136FJ4K4 FNI	MA CALLABLE	25-Feb-10	25-Aug-10	25-Feb-16	10,000,000	3.330%
16306	3128X9F54 FHI	LMC CALL	26-Feb-10	26-May-10	26-Nov-12	15,000,000	1.720%
40-28-D	31331GXC8 FFC	CB CALLABLE	10-Jun-09	3-Dec-10	28-May-15	10,000,000	3.450%
PORTFOLIO	TOTAL				,	\$ 346,974,450	

(1) TexPool yields vary daily. The Average Monthly Rate as of November 30, 2009 was 0.2112%. The Average Monthly Rate as of February 28, 2010, was 0.1512%. (2) TexSTAR yields vary daily. The Average Monthly Rate as of November 30, 2009 was 0.1986%. The Average Monthly Rate as of February 28, 2010, was 0.1453%.

# **Market Transactions**

Invest. ID	Market Value 2/28/2010	Securities Purchased		Securities Matured / Sold	Market Value Change	Market Value 5/31/2010
0	1/0/1900	1/0/1900		1/0/1900	0	1/0/1900
MONEY MARKET FU						
73190	\$ 20,126,940	\$ 85,510,9	998 9	\$ (78,192,705)		\$ 27,445,234
1111	2,444,450	\$ 50,439,		\$ (46,467,739)		6,416,248
2003	1,325,789			\$ (1,300,000)		26,310
2004	8,155,460			\$ (8,018,200)		137,551
40-0	50,000,759	\$ 10,085,		\$ (42,150,238)		17,935,716
40-1	\$ -	\$		\$ -		-
40-2	15,074	\$		\$ -		15,081
40 2	15,074	Ψ	0 .	Ψ		15,001
REPURCHASE AGRE	EMENTS					
JPMorgan	_		_	_		_
TREASURY SECURIT	TIES					
F46-4-P	7,071,120		_	-	68,880	7,140,000
13083-P	5,042,200		-	_	51,550	5,093,750
F92-36-D	2,002,100		-	_	(620)	2,001,480
F92-37-P	3,019,680		_	_	360	3,020,040
F92-38-D	3,000,930		_	_	11,490	3,012,420
13087-D	5,000,750	2,000,0	000	_	9,840	2,009,840
AGENCY SECURITIE	· ·	_,,,,,			2,010	_,,,,,,,,
MOENCI SECONIII	.5					
16260	5,073,750		-	-	(43,850)	5,029,900
16268	10,132,400		-	-	(26,000)	10,106,400
16272	5,092,600		-	-	10,550	5,103,150
16273	15,051,600		-	(15,000,000)	(51,600)	0
16274	10,026,400		-	(10,000,000)	(26,400)	0
16275	4,704,727		-	(4,690,000)	(14,727)	0
16279	8,143,131		-	-	73,250	8,216,381
16282-D	8,718,580		-	-	(13,580)	8,705,000
16284	5,021,900		-	(5,000,000)	(21,900)	0
16287-D	10,103,100		-	-	(53,100)	10,050,000
16288	10,132,200		-	-	(69,000)	10,063,200
16291	10,006,300		-	(10,000,000)	(6,300)	0
16294	10,028,100		-	-	(21,800)	10,006,300
16296	5,018,750		-	(5,000,000)	(18,750)	0
16300-P	5,070,300		-	-	(18,750)	5,051,550
16298-P	5,023,450		-	-	(14,050)	5,009,400
16299	5,021,900		-	-	(3,150)	5,018,750
16297	5,014,050		-	-	(7,800)	5,006,250
16302-D	5,035,950		-	-	(10,950)	5,025,000
16304	14,990,700		-	-	0	14,990,700
16305	14,939,100		-	-	126,600	15,065,700
16303	15,028,200		-	-	(4,800)	15,023,400
16301	10,071,900		-	-	96,900	10,168,800
16306	14,953,350		-	(15,000,000)	46,650	0
16307	-	15,000,0	000	_	2,400	15,002,400
F40-36	-	10,000,0		(10,000,000)	2,100	,,
F40-35	-	10,000,0	000	-	81,300	10,081,300
F40-34	-	10,000,0	000	-	34,400	10,034,400
16308	-	15,000,0		-	215,700	15,215,700
16309-P	-	15,000,0		_	192,150	15,192,150
16310	-	15,000,0		-	79,650	15,079,650
F91-1	-	1,300,0		-	0	1,300,000

<sup>(1)</sup> TexPool yields vary daily. The Average Monthly Rate as of February 28. 2010 was 0.1512%. The Average Monthly Rate as of May 31, 2010 was 0.1935%. (2) TexSTAR yields vary daily. The Average Monthly Rate as of February 28. 2010 was 0.1453%. The Average Monthly Rate as of May 31, 2010 was 0.1838%.

PORTFOLIO TOTAL \$ 314,606,940 \$ 239,336,550 \$ (250,818,882) \$

674,543 \$ 303,799,151

# **Book Transaction Excludes Unrealized Gain and Loss**

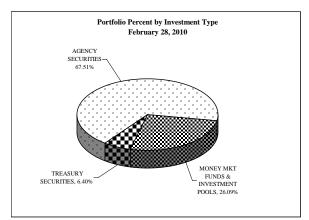
Invest. ID	Book Value 2/28/2010	Securities Purchased	Securities Matured / Sold	Securities Disc./(Prem.)	Book Value 5/31/2010
MONEY MARKET FU	NDS / INVESTMENT	POOLS			
73190	\$ 20,126,940		\$ (78,192,705)		\$ 27,445,234
1111	2,444,450	50,439,538	(46,467,739)	,	6,416,248
2003	1,325,789	50,437,538	(1,300,000)		26,310
2004	8,155,460	291	(8,018,200)		137,551
40-0	50,000,759	10,085,195	(42,150,238)		
40-0	30,000,739	10,065,195	(42,130,236)		17,935,716
40-2	15,074	6	-		15,081
DEDUD CHACE A CREE	EL MELLERG				
REPURCHASE AGRE JPMorgan	EMENIS -	-	-		
PDEACHDY CECHDIT	TEC				
FREASURY SECURIT				(006)	7.015.24
F46-4-P	7,016,132	-	-	(886)	7,015,24
13083-P	5,015,362	-	-	(829)	5,014,53
F92-36-D	1,998,265	-	-	249	1,998,51
F92-37-P	3,013,655	-	-	(1,831)	3,011,82
F92-38-D	2,995,824	-	-	354	2,996,17
13087-D	-	2,000,000	-	(18,556)	1,981,44
AGENCY SECURITIE	S				
16260	5,000,000	-	-	-	5,000,00
16268	10,000,000	-	-	-	10,000,00
16272	5,000,000	-	-	-	5,000,00
16273	15,000,000	-	(15,000,000)	-	(
16274	10,000,000	-	(10,000,000)	-	(
16275	4,690,000	-	(4,690,000)	-	(
16279	8,085,000	-	-	-	8,085,00
16282-D	8,678,371	-	-	5,262	8,683,63
16284	5,000,000	-	(5,000,000)	-	(
16287-D	9,982,320	-	-	1,558	9,983,87
16288	10,000,000	-	-	-	10,000,00
16291	10,000,000	-	(10,000,000)	-	(
16294	10,000,000	-	-	-	10,000,00
16296	5,000,000	_	(5,000,000)	_	(
16300-P	5,068,943	_	-	(16,348)	5,052,59
16298-P	5,003,765	_	_	(394)	5,003,37
16299	5,000,000	_	_	-	5,000,00
16297	5,000,000	_	_	_	5,000,00
16302-D	4,995,057			210	4,995,26
16304	15,000,000	_		-	15,000,00
16305	15,000,000			_	15,000,00
16303	15,000,000			-	15,000,00
16301	10,000,000			•	10,000,00
16306	15,000,000	-	(15,000,000)	-	10,000,00
16307	_	15,000,000	_	_	15,000,00
F40-36	-	10,000,000	(10,000,000)	-	13,000,00
F40-35	_	10,000,000	_	_	10,000,00
F40-34	_	10,000,000		77,515	10,077,51
16308	_	15,000,000	=		15,000,00
16309-P	-	15,000,000	-	151,198	15,151,19
16310	-	15,000,000	•	131,170	15,000,00
F91-1	-	1,300,000	-	-	1,300,00
PORTFOLIO TOTAL	\$ 313,611,166	\$ 239,336,550	\$ (250,818,882)	\$ 197,502	\$ 302,326,336

<sup>(1)</sup> TexPool yields vary daily. The Average Monthly Rate as of February 28. 2010 was 0.1512%. The Average Monthly Rate as of May 31, 2010 was 0.1935%. (2) TexSTAR yields vary daily. The Average Monthly Rate as of February 28. 2010 was 0.1453%. The Average Monthly Rate as of May 31, 2010 was 0.1838%.

# Investment Portfolio Percentage Report Activity for the 3rd Quarter Ended May 31, 2010

Type of Security	Portfolio Pct 11/30/2009	N	Market Value 11/30/2009	Portfolio Pct 2/28/2010	N	Market Value 2/28/2010
MONEY MKT FUNDS & INVESTMENT POOLS	19.79%	\$	46,584,450	26.09%	\$	82,068,472
TREASURY SECURITIES	5.19%		12,221,080	6.40%		20,136,030
AGENCY SECURITIES	75.02%		176,571,562	67.51%		212,402,438
PORTFOLIO TOTAL	100.00%	\$	235,377,092	100.00%	\$	314,606,940

# Portfolio Percent by Investment Type



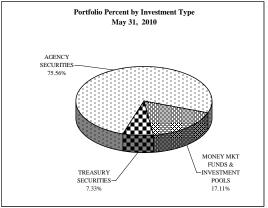
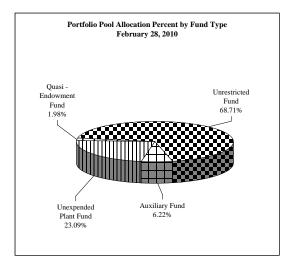


Figure 1 - Investment Portfolio Percentage Report

Investment Pool Report by Fund Type Activity for the 3rd Quarter Ended May 31, 2010

Fund Description	Portfolio Pct 2/28/2010		Market Value 2/28/2010	Portfolio Pct 5/31/2010		Market Value 5/31/2010
Unrestricted Fund	68.71%	\$	216,147,749	71.92%	\$	218,489,005
Auxiliary Fund	6.22%	\$	19,582,644	6.45%	\$	19,587,152
Unexpended Plant Fund	23.09%	\$	72,656,093	19.59%	\$	59,520,583
Quasi - Endowment Fund	1.98%	\$	6,220,455	2.04%	\$	6,202,414
PORTFOLIO TOTAL	100.00%	\$	314,606,940	100.00%	\$	303,799,154

# Portfolio Pool Allocation Percent by Fund Type



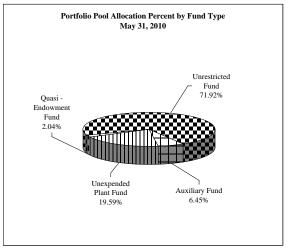
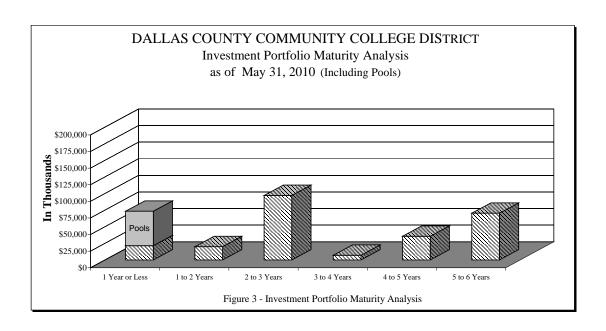
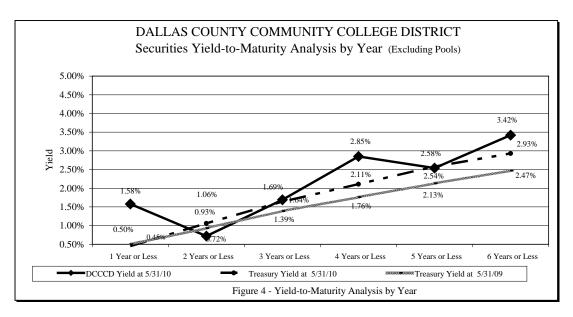


Figure 2 - Investment Portfolio Fund Report





#### **GLOSSARY OF INVESTMENT TERMS**

**Agency:** A security that is issued with an implied or actual pledge of the credit of the U.S. government. The agency is a department of the government or a pseudoagency that is providing a governmental function (e.g., SLMA, FHLB).

Arbitrage: Arbitrage involves the simultaneous purchase of a security in one market and the sale of it or a derivative product in another market to profit from price differentials between the two markets. As used in municipal finance, it represents the spread between bond interest rates and the interest rate on investments of proceeds. Generally these earnings are limited by IRS requirements to spend proceeds quickly, usually within 24 months.

**Basis point:** 1/100th of a point (i.e., 50 basis points = .50 % or one half of one percent).

**Bond:** A long-term promissory note in which the issuer agrees to pay the owner the amount of the face value on a future date and to pay interest at a specified rate at regular intervals.

**Broker/dealer:** An individual or firm who acts as an intermediary between a buyer and seller, usually charging a commission.

<u>Call</u>: The right to redeem outstanding bonds before their scheduled maturity.

<u>Coupon</u>: The stated interest payment that is based on the face amount of a fixed income security. This amount is usually redeemable at a specific date for a specific payment.

**Delivery vs. payment:** The control feature that will not allow a security to be paid unless the security is delivered in the exact amount of value as the payment. This transaction usually involves a third party, usually the safekeeping department of a bank.

**<u>Discount</u>**: The amount of reduction from the face of a fixed income security to compensate for the difference in coupon price and the market value.

**GASB 31:** A pronouncement by the Governmental Accounting Standards Board that required a "mark to market" for the value of investments on a regular basis, with a recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

**GO bond:** A bond which is supported by general obligation tax revenues of a governmental entity.

<u>Liquidity</u>: The liquidity of a security is the ease with which the market can absorb volume buying or selling without dramatic fluctuation in price, i.e., ease of entry/exit into/from a market.

<u>Market value</u>: The market value of a security is the last-sale price multiplied by total units outstanding. It is calculated throughout the trading day and is related to the total value of the index.

<u>Maturity</u>: The date that a security comes due. The issuer must pay the holder the face amount of the security.

<u>Municipal bonds</u>: Bonds issued by states, cities, counties, and towns to fund public capital projects like roads, schools, sanitation facilities, bridges, as well as operating budgets. These bonds are exempt from federal taxation and from state and local taxes for the investors who reside in the state where the bond is issued.

<u>Premium</u>: The amount of extra price that is added above the face of a fixed income security to compensate for the difference in coupon price and the market value (which takes into consideration the current interest market compared to the stated coupon).

**Repurchase agreement:** Agreement between a seller and a buyer, usually of agency or treasury securities, where the seller agrees to repurchase the securities at an agreed upon price and date. A "flex-repo" allows periodic draws against the overall value without a complete repurchase of all principal values.

**Revenue bond:** A bond which is supported by pledged revenues of the entity.

**Settlement:** The conclusion of a securities transaction; a broker/dealer buying securities pays for them; a selling broker delivers the securities to the buyer's broker.

<u>Treasury</u>: A security that is issued with the full faith and credit of the United States government.

<u>Underwriter</u>: An investment banker who assumes the risk of bringing a new securities issue to market. The underwriter will buy the issue from the issuer and guarantee sale of a certain number of shares to investors; this is firm-commitment underwriting. To spread the risk of purchasing the issue, the underwriter often

will form a syndicate (underwriting group, purchase group) among other investment firms. If the investment firm is unwilling to buy the issue outright, other underwriting forms may be used.

<u>Unrealized gain or loss</u>: The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.

# **INFORMATIVE REPORT NO. 25**

# Presentation of 3rd Quarter Financial Statements

The 3rd Quarter financial statements are presented as provided by Board Policy CDA (Local) which states: *Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts.* 

The 3rd Quarter financial statements are typical for this phase of the annual financial cycle.

# DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



# **Financial Statements**

As of May 31, 2010

# Dallas County Community College District 3rd Quarter Financial Report Executive Summary

There have been no significant changes or transactions affecting the financial position of the District for the period September 1, 2009 through May 31, 2010, with the exception of the issuance of \$47.1 million in Series 2010 General Obligation Bonds in February 2010. A brief analysis of each of the primary statements follows.

#### **Balance Sheet**

The schedule *Combined Balance Sheet* presents the unaudited Combined Balance Sheet by fund group as of May 31, 2010. The assets of the District continue to consist primarily of cash, investments, and plant assets (approximately 97.3% of total assets). Cash, cash equivalents, and investments increased approximately \$71.3 million (31.0%) from May 31, 2009. This increase is primarily due to the receipt of the Series 2009 and 2010 bond proceeds, reduced by payment of construction expenditures related to the voter-approved capital improvement projects. Receivables increased approximately \$2.2 million (15.6%) from May This increase is primarily due to an increase in Federal grant 31, 2009. receivables. Inventories and other assets increased approximately \$1.4 million (15.7%) from May 31, 2009. This increase is primarily due to the capitalization of bond issuance costs for the Series 2009 and 2010 General Obligation Bonds. Property, plant and equipment increased approximately \$199.2 million (43.7%) from May 31, 2009. This increase is primarily related to the capitalization of assets for major repairs and rehabilitation projects, construction projects and other capital equipment expenditures, net of asset disposals and depreciation. Total combined assets have increased from May 2009 by about \$273.1 million (38.5%). The District's Combined Assets, Liabilities and Fund Balances are depicted graphically in Figures 1-2.

District assets are funded approximately 48.6% by fund balances, and 51.4% by liabilities. Isolating the effects of interfund payables, total liabilities of the District have increased about \$139.8 million (38.3%) when compared to May 2009. This increase is mainly attributable to the issuance of the \$102.9 million of Series 2009 General Obligation Bonds and the issuance of the \$47.1 million of Series 2010 General Obligation Bonds.

#### **Schedule of Fund Balances**

The Schedule of Fund Balances presents the total fund balances of the District by

fund and by type (i.e. Restricted, Designated, etc.). The largest components of fund balance are the investment in plant assets (\$224.1 million, 47.0%) and current operating funds (\$179.4 million, 37.6%). Total current fund balances increased by approximately \$36.4 million (22.0%) for the year to date. The change in fund balance is cyclical in nature over the course of the fiscal year. The components of the fund balances are depicted graphically in Figure 3.

#### Statement of Current Funds Revenues, Expenditures, and Other Changes

The results of operations for the current funds are summarized in the *Combined Current Funds Revenues, Expenditures and Transfers* table. This table presents a comparison for the third quarter ended May 31, 2010, 2009 and 2008.

Current revenues have increased from the same period in the prior year. Although state appropriations in the first year of the new biennium increased approximately \$8.5 million, unrestricted state appropriations to date decreased approximately \$4.3 million (5.8%) from May 2009 as a result of payments from the state being paid in advance of the scheduled time in the prior year until vetoed funds for insurance benefits were restored by the legislature. Total tuition and charges have increased approximately \$10.1 million (13.0%) from May 2009 primarily due to an enrollment increase and a tuition increase that became effective in Spring 2009. Ad valorem tax revenue in the current funds increased approximately \$0.7 million (0.5%) from May 2009 primarily due to a modest increase in the tax rate for the current year. Investment revenue decreased approximately \$0.3 million (6.6%) from May 2009 as a result of decreased interest rates in the District's investment portfolio. Contracts and grants revenue increased approximately \$25.7 million (55.2%) from May 2009 as a result of increased Federal financial aid from the Department of Education. Auxiliary Enterprises revenue decreased approximately \$0.3 million (8.1%) from May 2009 as a result of a decrease in external support revenue. The District's Current Unrestricted Revenues are depicted graphically in Figure 4.

Current unrestricted funds expenditures are relatively unchanged from those from the same period in the prior year. Instruction and Academic Support grew proportionately larger than other expenditures due to increased enrollments. Current Unrestricted Expenditures are shown in Figure 5.

Restricted expenditures are approximately \$25.5 million (53.8%) ahead of those from the same period in the prior year primarily due to corresponding increases in expenditures resulting from the increased revenues for financial aid described above.

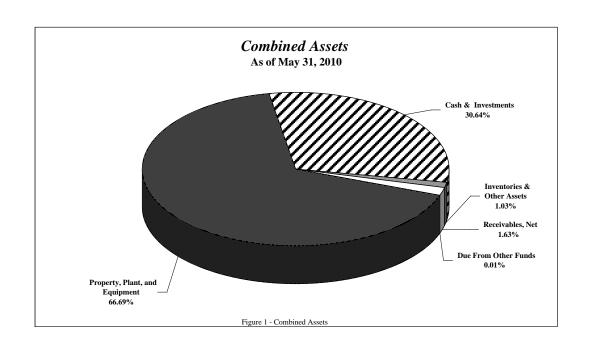
In summary, the net difference between total expenditures and transfers and total revenues results in an increase to fund balance of approximately \$36.4 million for the first nine months of the 2009-10 fiscal year. This change is due primarily to the increase in tuition revenues.

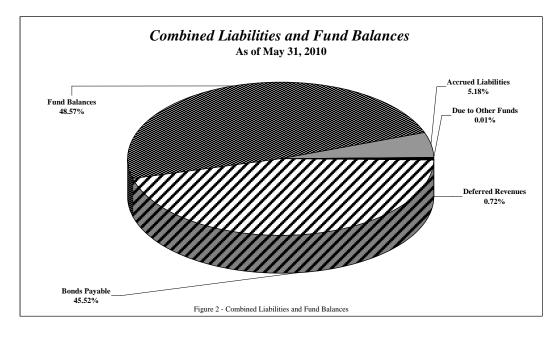
Note: See Glossary for fund groups, functional areas and financial terms at the end of the report.

# Dallas County Community College District

Combined Balance Sheet (Unaudited)
May 31, 2010
With Comparative Totals (000's)

			Loan and	Quasi-	Total	Tota		Ī	Total
	Current	Plant	Agency	Endowment	Current	As O			May
	Funds	Funds	Funds	Fund	Year	08/31/	09		2009
ASSETS:									
Cash and Cash Equivalents	\$5,684	\$41,010	\$2,156	\$189	\$49,039		,054		\$35,103
Receivables, Net	15,472	257	37	200	15,966		,789		13,812
Inventories and Other Assets	6,574	3,594			10,168	8	,934		8,792
Due From Other Funds		74	3	1	78		113		939
Investments	205,713	40,751		5,359	251,823		,249		194,484
Property, Plant, and Equipment		654,890			654,890	665	,995	ŀ	455,727
TOTAL ASSETS	\$233,443	\$740,576	\$2,196	\$5,749	\$981,964	\$988	,134		\$708,857
LIABILITIES:									
Accounts Payable and									
Accrued Liabilities	\$26,508	\$24,161	\$161		\$50,830	\$82	,517		\$42,268
Due to Other Funds	74		4		78		113		939
Deposits and Deferred Revenues	5,352		1,572	133	7,057	34	,204		5,085
Notes Payable					-				
Bonds Payable		447,005			447,005	420	,820		317,745
TOTAL LIABILITIES	\$31,934	\$471,166	\$1,737	\$133	\$504,970	\$537	,654		\$366,037
FUND BALANCES:									
Current Funds:									
Operating	\$179,442				\$179,442	\$144	,742		\$179,461
Auxiliary	21,208				21,208	19	,866		20,617
Restricted	-				-		-		-
Richland Collegiate High School	859				859		500		468
Plant Funds:									
Unexpended		33,241			33,241	22	,026		(13,145)
Retirement of Indebtedness		12,039			12,039	5	,018		11,514
Investment in Plant		224,130			224,130	252	,511		137,982
Loan Fund			459		459		459		463
Quasi-Endowment Fund				5,616	5,616	5	,358		5,460
TOTAL FUND BALANCES	\$201,509	\$269,410	\$459	\$5,616	\$476,994	\$450	,480		\$342,820
TOTAL LIABILITIES & FUND BALANCES	\$233,443	\$740,576	\$2,196	\$5,749	\$981,964	\$988	,134		\$708,857





# Dallas County Community College District

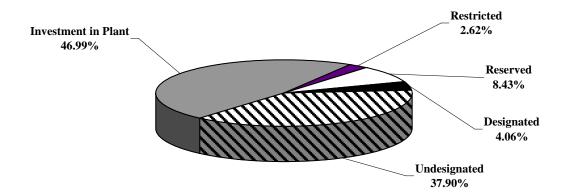
Schedule of Fund Balances (Unaudited)
May 31, 2010
With Comparative Totals (000's)

FUND BALANCES:
Current Funds:
Operating
Auxiliary
Restricted
Richland Collegiate High School
Subtotal:
Plant Funds:
Unexpended
Retirement of Indebtedness
Investment in Plant
Loan Fund
Quasi-Endowment Fund
TOTAL FUND BALANCES

	Unrestricted		Restric Debt	ted	Net Investment	Total- Current	Fiscal Year Ending	Net Change Increase/
Reserved	Designated	Undesignated	Service	Other	in Plant	Month	08/31/09	(Decrease)
\$15,274	\$4,484	\$159,684				\$179,442	\$144,742	\$34,700
972	2	20,234				21,208	19,866	1,342
						-	-	-
5		854				859	500	359
16,251	4,486	180,772				201,509	165,108	36,401
23,984	9,257					33,241	22,026	11,215
			12,039			12,039	5,018	7,021
					224,130	224,130	252,511	(28,381)
				459		459	459	
	5,616					5,616	5,358	258
\$40,235	\$19,359	\$180,772	\$12,039	\$459	\$224,130	\$476,994	\$450,480	\$26,514

# Fund Balances by Type - All Funds

### May 31, 2010



# Fund Balances by Fund Group - All Funds

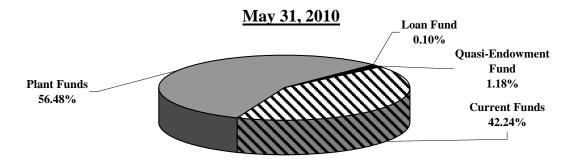
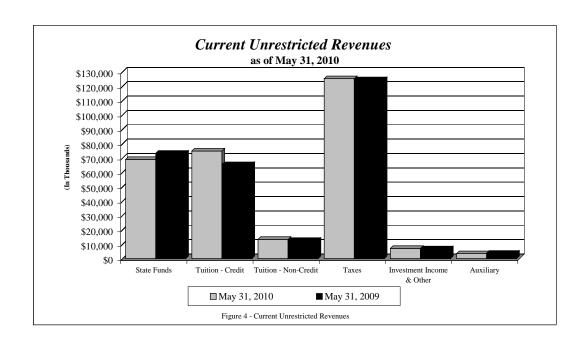
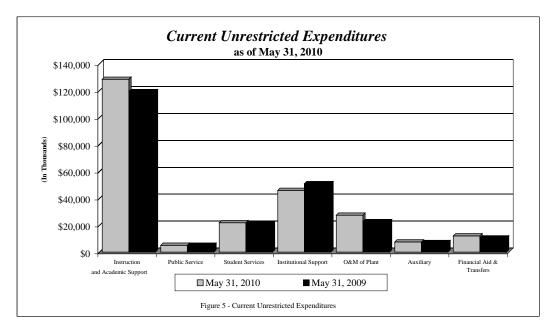


Figure 3 - Fund Balances By Type & Fund Group

# Dallas County Community College District Combined Current Funds Revenues, Expenditures, and Transfers (Unaudited) For the Nine Months Ending May 31, 2010 With Comparative Totals (000's)

					Total	Total	Total
					Current	May	May
	Operating	Auxiliary	Restricted	RCHS	Year	2009	2008
<u>REVENUES:</u>							
State Appropriations	\$69,060		\$20,681	\$1,760	\$91,501	\$84,852	\$84,823
Tuition & Charges - Credit	74,909				74,909	65,447	58,137
Tuition & Charges - Non-Credit	13,359				13,359	12,679	11,114
Total Tuition & Charges	88,268				88,268	78,126	69,251
Ad Valorem Taxes	125,304				125,304	124,633	119,017
Investment Income	3,727	348		10	4,085	4,372	6,487
Contracts & Grants	1,171	2	71,072		72,245	46,552	38,313
Other	1,851				1,851	1,470	1,437
Auxiliary Enterprises		3,409			3,409	3,710	3,882
TOTAL REVENUES	\$289,381	\$3,759	\$91,753	\$1,770	\$386,663	\$343,715	\$323,210
EXPENDITURES:							
Instruction and Academic Support	\$128,428		\$19,960	\$704	\$149,092	\$132,103	\$130,588
Public Service	5,074		5,255	158	10,487	9,602	7,850
Student Services	21,831		5,729	206	27,766	26,679	24,332
Institutional Support	45,876		10,142	343	56,361	57,137	44,443
Operation and Maintenance of Plant	27,417				27,417	22,643	20,791
Financial Aid	6,198		53,236		59,434	35,337	28,492
Auxiliary Enterprises		7,538			7,538	7,073	7,623
Mandatory Transfers	(5,772)	(61)	2,327		(3,506)	(3,060)	(2,321)
TOTAL EXPENDITURES &							
MANDATORY TRANSFERS	\$240,596	\$7,599	\$91,995	\$1,411	\$341,601	\$293,634	\$266,440
Other Transfers and Additions, net	(14,085)	5,182	242		(8,661)	(6,818)	(10,489)
NET INCR/(DECR) in FUND BALANCE	\$34,700	\$1,342		\$359	\$36,401	\$43,263	\$46,281
T.E. I. T. C. (E.E.C.) III T CITE BILLINGE	φ34,700	Ψ.,υ.Τ.		ψυυν	φ50,101	Ψ10,200	Ψ 10,201





# **GLOSSARY**

## **FUND GROUPS**

<u>Current funds</u>: Funds available for current operating and maintenance purposes as well as those restricted by donors and other outside agencies for specific operating purposes. Current funds are segregated into separately balanced fund groups.

**Unrestricted current funds**: Funds that have no limitation or stipulations placed on them by external agencies or donors. The funds are used for carrying out the primary purpose of the District, i.e., educational, student services, extension, administration and maintenance of facilities.

- Fund 08 Richland Collegiate High School
- Fund 11 general unrestricted funds
- Fund 14 unrestricted fund used to track services charged back to locations
- Fund 16 unrestricted fund used to track non-capital projects funded by the District for the locations

**Auxiliary enterprises**: Funds for activities that serve students, faculty, or staff for charges that are directly related to, although not necessarily equal to, the cost of the service. Examples are food services and bookstores. The state of Texas expects auxiliary enterprises to be self-supporting on a perpetual basis. Fund 12

**Restricted current funds:** Funds available for current purposes but with restrictions from outside agencies or persons. Revenues are reported only to the extent of expenditures for the current year.

- Fund 13 restricted funds
- Fund 17 restricted funds related to program income

**Plant funds:** Plant funds are divided into three separately balanced fund groups.

**Unexpended:** Funds for the construction, rehabilitation, and acquisition of physical properties for institutional purposes.

Fund 45 – general unexpended plant fund

Fund 40 – GO Bond projects

Fund 91 – 2003 Maintenance Tax Note projects

Fund 92 – 2004 Maintenance Tax Note projects

**Retirement of indebtedness:** Funds accumulated to meet debt service charges and the retirement of indebtedness. Fund 46

**Investment in plant:** Funds already expended for plant properties. Physical properties are stated at cost at the date of acquisition or fair market value at the date of donation for gifts. Depreciation on physical plant and equipment is recorded. Fund 47

**<u>Loan funds:</u>** Funds available for loan to students. Fund 34

**Agency funds:** Funds held by the District as custodial or fiscal agent for students, faculty members, and/or others. Fund 24

<u>Quasi-endowment and similar funds:</u> Funds subject to certain Board-designated restrictions. Fund 58

### **FUNCTIONAL AREAS OF EXPENDITURES**

<u>Instruction:</u> Salaries, wages, supplies, travel, office furniture, equipment and other expenses for the operation of general academic and technical/vocational instructional departments.

<u>Public service:</u> All costs of activities designed primarily to serve the general public, including correspondence courses, adult study courses, public lectures, workshops, institutes, and similar activities.

<u>Academic support:</u> Library – Salaries, wages, library materials (including books, journals, audiovisual media, computer-based information, manuscripts and other information sources), binding costs, equipment and other operating costs of the library. Also, Instructional Administration Expense – Salaries, wages, supplies, travel, equipment and other operating expense of the offices of academic deans or directors of major teaching department groupings.

<u>Student services:</u> Salaries, wages and all other costs associated with admissions and registration, student financial services (including financial aid), student recruitment and retention, testing and guidance, career placement services and other student services.

<u>Institutional support:</u> Salaries, wages and all other costs for the governance of the institution, executive direction and control, business and fiscal management, campus security, administrative data processing, central support services, purchasing and other general institutional activities.

<u>Operation and maintenance of plant:</u> Salaries, wages, supplies, travel, equipment, services and other operating expenses for physical plant administration services, building maintenance, custodial services, grounds maintenance, utilities and major repairs and rehabilitation of buildings and facilities.

**Staff benefits:** Premiums and costs toward staff benefit programs for employees. Examples of authorized staff benefits are group insurance premiums, workers' compensation insurance, Medicare, retirement contributions and parking stipends. For reporting purposes, staff benefits are allocated over the functional areas based on salaries.

<u>Scholarships and fellowships:</u> Expenditures for student financial aid including waivers, scholarships, and state and federal financial assistance.

<u>Auxiliary enterprises:</u> Expenditures related to bookstore, food service, intercollegiate athletics, and Center for Educational Telecommunications operations.

### OTHER FINANCIAL TERMS

<u>Audit of financial statements:</u> Generally the expression of an opinion by the auditor that the financial statements present fairly in accord with certain standards, in all material respects the financial position of the organization being audited. It is not a determination of the presence or absence of fraud or deliberate misrepresentation.

**Fraud**: A false representation of a matter of fact that should have been disclosed, which deceives another so that he/she acts upon it to his/her injury.

**GAAP:** Generally accepted accounting principles. Rules, conventions, standards, and procedures that are widely accepted among accountants. GAAP doctrine is established by a combination of authoritative standards set by policy boards such as the Governmental Accounting Standards Board (GASB), an independent, self-regulating organization, and accounting practices developed over time that have become universally accepted as appropriate.

GASB 31: A pronouncement by the Governmental Accounting Standards Board that provided for dissolution of distinct differences between book and market values. It caused there to be a "mark to market" on a regular basis, with recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

GASB 34 and 35: Pronouncements by the Governmental Accounting Standards Board that were implemented beginning with the August 31, 2002 audited financial statements. Implementation of the pronouncements changed wording of the auditor's opinion, added a management's discussion and analysis section, reformatted financial statement line items, presented a single consolidated funds column, added a cash flow statement, and made various changes to the footnotes.

<u>Internal control:</u> The system of business procedures that limits and may prevent access of individuals to misappropriate the funds of an organization. One example is a separation of duties between execution and recording of transactions.

<u>Management letter:</u> A letter, generally issued by external auditors, pointing out various findings that were noted in connection with the audit engagement. Often these items involve observed weaknesses in internal control.

<u>Materiality:</u> A state of relative importance. Strict adherence to any accounting principle is not required when the lack of adherence does not produce an error or misstatement sufficiently large as to influence a financial statement reader's

judgment of a given situation.

<u>OMB Circular A-133:</u> The U.S. Office of Management and Budget's pronouncement that established the process of auditing all government grants of a specified threshold size, to be included in the regular annual audit of the grantee.

**Repurchase agreement**: Agreement between a seller and a buyer, usually of agency or treasury securities, where the seller agrees to repurchase the securities at an agreed upon price and date. A "flex-repo" allows periodic draws against the overall value without a complete repurchase of all principal values.

<u>Unrealized gain or loss</u>: The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.

#### INFORMATIVE REPORT NO. 26

### Presentation of Current Funds Operating Budget Report for May 2010

The chancellor presents the report of the current funds operating budget for May 2010 for review.

#### **Policy Reminders**

Board policies pertinent to evaluating a current funds operating budget report include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

In the execution of his or her duties, the Chancellor must: ...Operate the College District with a budget balanced by current funds revenue except in instances when the Board approves use of fund balance for specific purposes. BAA (LOCAL), PROVIDE DIRECTION

In the execution of his or her duties, the Chancellor must: ...Promote fiscal integrity by avoiding material deviations of actual expenditures from the budget. BAA (LOCAL), PROVIDE DIRECTION

The College District should operate on a budget balanced with current funds except as the Board may give specific approval to use fund balance for nonrecurring expenses. BAA (LOCAL), ANNUAL BUDGET

Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the College District's programs and activities and provides the resources to implement them. In the planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered. Budget planning and evaluation are continuous processes and should be part of each month's activities. CC (LOCAL), BUDGET PLANNING

Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts. These financial and budget progress reports shall indicate all receipts and their sources for the period, expenditures and their classification for the period, and the various fund balances at the beginning and the end of the period. CDA (LOCAL)

#### **REVENUES & ADDITIONS**

Year-to-Date May 31, 2010 75.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 96,381,533	\$ 69,060,665	\$ 27,320,868	71.7%	66.3-81.5%	
Tuition	81,979,935	80,014,585	1,965,350	97.6%	92.2-100.6%	
Taxes for Current Operations	126,151,795	125,303,930	847,865	99.3%	97.1-101.2%	
Federal Grants & Contracts	1,267,405	1,046,907	220,498	82.6%	66.5-118.3%	
State Grants & Contracts	125,661	123,890	1,771	98.6%	n/a	
General Sources:						
Investment Income	4,400,000	3,126,572	1,273,428	71.1%	66.9-106.5%	
General Revenue	2,915,507	2,438,098	477,409	83.6%	n/a	
Subtotal General Sources	7,315,507	5,564,670	1,750,837	76.1%	70.5-102.0%	
SUBTOTAL UNRESTRICTED	313,221,836	281,114,647	32,107,189	89.7%	n/a	
Use of Fund Balance & Transfers-in	44,306,632	92,440	44,214,192	0.2%	n/a	
TOTAL UNRESTRICTED	357,528,468	281,207,087	76,321,381	78.7%	80.7-86.7%	(1)
AUXILIARY FUND						
Sales & Services	5,487,965	3,526,486	1,961,479	64.3%	58.1-71.1%	
Investment Income	230,899	176,800	54,099	76.6%	55.5-95.1%	
Transfers-in	5,182,064	5,182,064	-	100.0%	n/a	
Use of Fund Balance	1,054,040	-	1,054,040	0.0%	n/a	
TOTAL AUXILIARY	11,954,968	8,885,350	3,069,618	74.3%	44.0-87.4%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	26,411,849	19,143,330	7,268,519	72.5%	n/a	
SBDC State Match	2,016,483	1,537,296	479,187	76.2%	n/a	
ARRA	1,612,555	313,778	1,298,777	19.5%	n/a	
Subtotal State Appropriations	30,040,887	20,994,404	9,046,483	69.9%	n/a	
Grants, Contracts & Scholarships:						
Federal	76,981,721	62,964,124	14,017,597	81.8%	n/a	
State	7,160,093	5,921,687	1,238,406	82.7%	n/a	
Local	6,020,623	5,259,208	761,415	87.4%	n/a	
Transfers-in	319,528	224,589	94,939	70.3%	n/a	
Subtotal Grants, Contracts & Scholarships		74,369,608	16,112,357	82.2%	n/a	
Richland Collegiate High School	48,308	-	48,308	0.0%	n/a	
TOTAL RESTRICTED	120,571,160	95,364,012	25,207,148	79.1%	n/a	
RICHLAND COLLEGIATE HIGH SCH	OOL					
State Funding	2,593,141	1,759,934	833,207	67.9%	n/a	
Investment Income	9,000	10,643	(1,643)	118.3%	n/a	(2)
TOTAL COLLEGIATE HIGH SCHOOL	2,602,141	1,770,577	831,564	68.0%	n/a	( <del>-</del> )
TOTAL REVENUES & ADDITIONS	\$ 492,656,737	\$ 387,227,026	\$105,429,711	78.6%	n/a	
TOTAL RETERIOES & ADDITIONS	Ψ 172,030,131	\$ 501,221,020	Ψ105, 127,111	70.070	11/α	

# $\begin{array}{c} {\rm DALLAS~COUNTY~COMMUNITY~COLLEGE~DISTRICT}\\ 2009-10~{\rm CURRENT~FUNDS~OPERATING~BUDGET} \end{array}$

#### **EXPENDITURES & USES BY FUNCTION**

Year-to-Date May 31, 2010 75.0% of Fiscal Year Elapsed

	75.0% of l	Fiscal Year Elapsed				
	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND	Duager	Tevans	Duminee	Dauger	Control Emiles	11000
Instruction	\$ 136,624,937	\$ 110,181,911	\$ 26,443,026	80.6%	77.0-82.4%	
Public Service	7,028,525	4,925,335	2,103,190	70.1%	57.7-74.6%	
Academic Support	18,539,901	13,395,905	5,143,996	72.3%	66.9-76.2%	
Student Services	29,478,696	21,015,554	8,463,142	71.3%	70.1-74.8%	
Institutional Support	65,569,468	47,199,085	18,370,383	72.0%	65.0-72.9%	
Staff Benefits	11,503,462	9,602,748	1,900,714	83.5%	4.6-155.8%	
Operations & Maintenance of Plant	34,411,668	25,019,407	9,392,261	72.7%	69.6-76.0%	
Repairs & Rehabilitation	27,209,586	9,173,114	18,036,472	33.7%	4.7-66.2%	
Special Items:						
Reserve - Campus	4,176,083	-	4,176,083	n/a	n/a	
Reserve - Compensation	-	-	-	n/a	n/a	
Reserve - Retention	-	-	-	n/a	n/a	
Reserve - State Funding Reduction	3,401,573	-	3,401,573	n/a	n/a	
Reserve - Operating	1,170,643	-	1,170,643	n/a	n/a	
Reserve - Enrollment Growth	-	-	-	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	-	-	-	n/a	n/a	
Reserve - Non-operating	331,302	-	331,302	n/a	n/a	-
TOTAL UNRESTRICTED	339,445,844	240,513,059	98,932,785	70.9%	67.6-76.8%	-
AUXILIARY FUND						
Student Activities	7,760,608	5,477,452	2,283,156	70.6%	66.2-74.2%	
Sales & Services	3,236,082	2,271,083	964,999	70.2%	57.5-79.5%	
Reserve - Campus	472,695	-	472,695	n/a	n/a	
Reserve - District	167,396	-	167,396	n/a	n/a	
Transfers-out	318,187	149,104	169,083	46.9%	42.3-108.0%	
TOTAL AUXILIARY	11,954,968	7,897,639	4,057,329	66.1%	58.6-75.0%	-
RESTRICTED FUND						
State Appropriations	26,411,848	19,143,330	7,268,518	72.5%	62.4-102.9%	
Grants & Contracts	36,718,771	22,984,601	13,734,170	62.6%	n/a	
Scholarships	57,392,233	53,236,081	4,156,152	92.8%	n/a	
Subtotal Grants, Contracts & Scholarships	120,522,852	95,364,012	25,158,840	79.1%	n/a	-
Richland Collegiate High School	48,308	-	48,308	n/a	n/a	-
TOTAL RESTRICTED	120,571,160	95,364,012	25,207,148	79.1%	n/a	-
RICHLAND COLLEGIATE H.S.						
Expenditures	2,602,141	1,416,487	1,185,654	54.4%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,602,141	1,416,487	1,185,654	54.4%	n/a	-
SUBTOTAL EXPENDITURES & USES	474,574,113	345,191,197	129,382,916	72.7%	n/a	<u>.</u>
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,322,986	2,187,495	135,491	94.2%	69.0-99.2%	
LoanStar Loan to Debt Service Fund	2,322,980	2,167,493	133,491	0.0%	09.0-99.2% n/a	
Institutional Matching-Contracts/Grants	43,107	134,438	(91,331)	311.9%	47.5-111.9%	
Non-Mandatory Transfers & Deductions:	43,107	134,436	(71,331)	311.7/0	47.5-111.570	
Auxiliary Fund	5,182,064	5,182,064	_	100.0%	n/a	
Unexpended Plant Fund	7,676,500	7,566,098	110,402	0.0%	n/a n/a	
Debt Service Fund	2,857,967	1,428,984	1,428,983	50.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	18,082,624	16,499,079	1,583,545	91.2%	n/a	-
						=
TOTAL EXPENDITURES & USES	\$ 492,656,737	\$ 361,690,276	\$ 130,966,461	73.4%	n/a	-

### **EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date May 31, 2010 75.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				J
Salaries & Wages	\$ 209,881,435	\$ 166,946,623	\$ 42,934,812	79.5%
Staff Benefits	11,503,462	9,602,748	1,900,714	83.5%
Purchased Services	22,946,605	16,360,115	6,586,490	71.3%
Operating Expenses	76,151,083	42,209,165	33,941,918	55.4%
Supplies & Materials	14,860,679	10,923,005	3,937,674	73.5%
Minor Equipment	6,746,486	2,583,095	4,163,391	38.3%
Capital Outlay	6,840,650	3,955,081	2,885,569	57.8%
Charges	(18,564,157)	(12,066,773)	(6,497,384)	65.0%
SUBTOTAL UNRESTRICTED	330,366,243	240,513,059	89,853,184	72.8%
Reserve - Campus	4,176,083	-	4,176,083	n/a
Reserve - Compensation	· · · · · -	-	-	n/a
Reserve - Retention	-	-	_	n/a
Reserve - State Funding Reduction	3,401,573	_	3,401,573	n/a
Reserve - Operating	1,170,643	-	1,170,643	n/a
Reserve - Enrollment Growth	-	-	-	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	-	-	-	n/a
Reserve - Non-operating	331,302	-	331,302	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,322,986	2,187,495	135,491	94.2%
LoanStar Loan to Debt Service Fund	-	-	-	0.0%
Institutional Matching - Contracts/Grants	43,107	134,438	(91,331)	311.9%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	5,182,064	5,182,064	-	100.0%
Unexpended Plant Fund	7,676,500	7,566,098	110,402	0.0%
Debt Service Fund	2,857,967	1,428,984	1,428,983	50.0%
TOTAL UNRESTRICTED	357,528,468	257,012,138	100,516,330	71.9%
AUXILIARY FUND	11,954,968	7,897,639	4,057,329	66.1%
RESTRICTED FUND	120,571,160	95,364,012	25,207,148	79.1%
RICHLAND COLLEGIATE HIGH SCHOO		1,416,487	1,185,654	54.4%
TOTAL EXPENDITURES & USES	\$ 492,656,737	\$ 361,690,276	\$ 130,966,461	73.4%

#### **REVENUES & ADDITIONS**

Year-to-Date - 75.0% of Fiscal Year Elapsed

		Mar. 21, 2010			In 21 2000	
	Approved	May 31, 2010 Year-to-Date	Percent	Approved	Iay 31, 2009 Year-to-Date	Percent
	Budget	Actuals	Budget	Budget	Actuals	Budget
UNRESTRICTED FUND						
State Appropriations	\$ 96,381,533	\$ 69,060,665	71.7%	\$ 89,498,204	\$ 73,346,027	82.0%
Tuition	81,979,935	80,014,585	97.6%	70,494,177	70,648,008	100.2%
Taxes for Current Operations	126,151,795	125,303,930	99.3%	126,851,795	124,632,995	98.3%
Federal Grants & Contracts	1,267,405	1,046,907	82.6%	887,169	779,645	87.9%
State Grants & Contracts	125,661	123,890	98.6%	148,520	152,522	102.7%
General Sources:						
Investment Income	4,400,000	3,126,572	71.1%	5,990,572	3,872,522	64.6%
General Revenue	2,915,507	2,438,098	83.6%	2,759,379	2,179,384	79.0%
Subtotal General Sources	7,315,507	5,564,670	76.1%	8,749,951	6,051,906	69.2%
SUBTOTAL UNRESTRICTED	313,221,836	281,114,647	89.7%	296,629,816	275,611,103	92.9%
Use of Fund Balance & Transfers-in	44,306,632	92,440	0.0%	45,479,877	2,616,651	0.0%
TOTAL UNRESTRICTED	357,528,468	281,207,087	78.7%	342,109,693	278,227,754	81.3%
AUXILIARY FUND						
Sales & Services	5,487,965	3,526,486	64.3%	5,914,213	3,848,486	65.1%
Investment Income	230,899	176,800	76.6%	306,795	197,124	64.3%
Transfers-in	5,182,064	5,182,064	100.0%	5,255,118	5,255,118	100.0%
Use of Fund Balance	1,054,040	- ·	0.0%	1,027,948	-	0.0%
TOTAL AUXILIARY	11,954,968	8,885,350	74.3%	12,504,074	9,300,728	74.4%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	26,411,849	19,143,330	72.5%	23,758,341	8,574,571	36.1%
SBDC State Match	2,016,483	1,537,296	76.2%	2,151,302	1,366,058	63.5%
ARRA	1,612,555	313,778	19.5%	_,,	-,,	n/a
Subtotal State Appropriations	30,040,887	20,994,404	69.9%	25,909,643	9,940,629	38.4%
Grants, Contracts & Scholarships:		,,,,,,,,,			2,210,022	
Federal	76,981,721	62,964,124	81.8%	61,274,912	40,263,211	65.7%
State	7,160,093	5,921,687	82.7%	7,480,741	4,905,548	65.6%
Local	6,020,623	5,259,208	87.4%	6,459,201	4,465,090	69.1%
Transfers-in	319,528	224,589	70.3%	668,493	134,473	20.1%
Subtotal Grants, Contracts & Scholarships	90,481,965	74.369.608	82.2%	75,883,347	49,768,322	65.6%
Richland Collegiate High School	48,308	- 1,505,000	n/a	- 13,003,317	-	n/a
TOTAL RESTRICTED	120,571,160	95,364,012	79.1%	101,792,990	59,708,951	58.7%
RICHLAND COLLEGIATE HIGH SCHO	OL					
State Funding	2,593,141	1,759,934	67.9%	2,128,089	1,572,527	73.9%
Investment Income	9,000	10,643	118.3%	17,000	12,603	73.9%
TOTAL COLLEGIATE HIGH SCHOOL	2,602,141	1,770,577	68.0%	2,145,089	1,585,130	73.9%
TOTAL REVENUES & ADDITIONS	\$ 492,656,737	\$387,227,026	78.6%	\$ 458,551,846	\$348,822,563	76.1%
TO THE REVERSE WADDITIONS	y 1/2,030,131	\$201,221,020	, 0.070	ψ 150,551,0 <del>1</del> 0	Ψ2 10,022,203	, 5.1 /0

#### **EXPENDITURES & USES BY FUNCTION**

Year-to-Date - 75.0% of Fiscal Year Elapsed

	May 31, 2010					
	Approved	Year-to-Date	Percent	Approved	May 31, 2009 Year-to-Date	Percent
	Budget	Actuals	Budget	Budget	Actuals	Budget
UNRESTRICTED FUND						
Instruction	\$ 136,624,937	\$ 110,181,911	80.6%	\$ 130,155,684	\$ 102,942,780	79.1%
Public Service	7,028,525	4,925,335	70.1%	6,963,444	4,960,685	71.2%
Academic Support	18,539,901	13,395,905	72.3%	18,265,484	13,080,609	71.6%
Student Services	29,478,696	21,015,554	71.3%	27,453,798	19,493,276	71.0%
Institutional Support	65,569,468	47,199,085	72.0%	60,861,982	43,496,237	71.5%
Staff Benefits	11,503,462	9,602,748	83.5%	10,252,142	17,722,739	172.9%
Operations & Maintenance of Plant	34,411,668	25,019,407	72.7%	31,607,138	23,416,086	74.1%
Repairs & Rehabilitation	27,209,586	9,173,114	33.7%	27,814,769	6,496,571	23.4%
Special Items:						
Reserve - Campus	4,176,083	n/a	n/a	5,329,170	n/a	n/a
Reserve - Compensation	-	n/a	n/a	-	n/a	n/a
Reserve - Retention	-	n/a	n/a	-	n/a	n/a
Reserve - State Funding Reduction	3,401,573	n/a	n/a	-	n/a	n/a
Reserve - Operating	1,170,643	n/a	n/a	3,412,499	n/a	n/a
Reserve - Enrollment Growth	_	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	_	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	_	n/a	n/a	854,772	n/a	n/a
Reserve - Non-operating	331,302	n/a	n/a	1,181,026	n/a	n/a
TOTAL UNRESTRICTED	339,445,844	240,513,059	70.9%	324,151,908	231,608,983	71.5%
AUXILIARY FUND						
Student Activities	7,760,608	5,477,452	70.6%	7,250,951	4,902,323	67.6%
Sales & Services	3,236,082	2,271,083	70.2%	3,849,946	2,235,213	58.1%
Reserve - Campus	472,695	n/a	n/a	723,637	n/a	n/a
Reserve - District	167,396	n/a	n/a	238,397	n/a	n/a
Transfers-out	318,187	149,104	46.9%	441,143	389,103	88.2%
TOTAL AUXILIARY	11,954,968	7,897,639	66.1%	12,504,074	7,526,639	60.2%
RESTRICTED FUND						
State Appropriations	26,411,848	19,143,330	72.5%	23,758,341	8,574,571	36.1%
Grants & Contracts	36,718,771	22,984,601	62.6%	38,747,684	21,188,509	54.7%
Scholarships	57,392,233	53,236,081	92.8%	39,286,965	29,945,871	76.2%
Subtotal Grants, Contracts & Scholarships	120,522,852	95,364,012	79.1%	101,792,990	59,708,951	58.7%
Richland Collegiate High School	48,308		n/a		39,700,931	n/a
TOTAL RESTRICTED	120,571,160	95,364,012	79.1%	101,792,990	59,708,951	58.7%
RICHLAND COLLEGIATE H.S.	2 (02 141	1 414 407	5.4.407	2 1 4 5 0 0 0	1 200 027	60.60/
Expenditures	2,602,141	1,416,487	54.4%	2,145,089	1,300,937	60.6%
TOTAL COLLEGIATE HIGH SCHOOL	2,602,141	1,416,487	54.4%	2,145,089	1,300,937	60.6%
SUBTOTAL EXPENDITURES & USES	474,574,113	345,191,197	72.7%	440,594,061	300,145,510	68.1%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,322,986	2,187,495	94.2%	2,141,649	1,955,580	91.3%
LoanStar Loan to Debt Service Fund	_,5,500	2,107,190	0.0%	52,071	52,071	100.0%
Institutional Matching-Contracts/Grants	43,107	134,438	311.9%	141,371	146,142	103.4%
Non-Mandatory Transfers & Deductions:	73,107	134,436	511.7/0	171,5/1	170,172	103.7/0
-	5 192 064	5,182,064	100.00/	5 255 110	5 255 110	100.0%
Auxiliary Fund	5,182,064		100.0%	5,255,118	5,255,118	
Unexpended Plant Fund	7,676,500	7,566,098	0.0%	7,330,590	7,330,590	100.0%
Debt Service Fund	2,857,967	1,428,984	50.0%	3,036,986	2,280,819	75.1%
TOTAL TRANSFERS & DEDUCTIONS	18,082,624	16,499,079	91.2%	17,957,785	17,020,320	94.8%
TOTAL EXPENDITURES & USES	\$ 402 656 737	\$ 361,690,276	73.4%	\$ 458 551 846	\$ 317,165,830	69.2%

#### **NOTES**

A column titled "Control Limits" appears in the two spreadsheets, Revenues & Additions and Expenditures & Uses by Function, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is "n/a", this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Total Unrestricted reflects* a lower than normal percent of budget due primarily to larger than normal request to use fund balance to support physical plant projects.
- (2) Actual *Interest Income* at the Richland Collegiate High School exceeded a 100% of budget due to the percent of investment pool being higher than anticipated. The budget will be re-evaluated during the RCHS final budget revision this summer.

#### INFORMATIVE REPORT NO. 27

#### Notice of Grant Awards

Grant Awards Reported in July 2010

Source: Comptroller of Public Accounts – State Energy Conservation Office

**Stimulus Energy Sector Training Program** 

Beneficiary: Cedar Valley College (Subrecipient)

*Amount:* \$334,250

*Term:* May 31, 2010 – December 31, 2011

*Purpose:* This program is designed to ensure Texans have the expertise they need to

obtain employment and to ensure Texas has a skilled workforce to meet the growing demands in the energy efficiency and renewable energy industries.

Funds provided by the American Recovery and Reinvestment Act.

Source: Texas Workforce Commission – ARRA Skills Development Fund Program

in partnership with Affiliated Computer Services

Beneficiary: Eastfield College

*Amount:* \$1,768,470

*Term:* May 10, 2010 – May 31, 2011

*Purpose:* To provide training to 1,275 workers in the information technology

industry.

Source: U. S. Department of Education-Science, Technology, Engineering and

Mathematics (STEM) Professions Initiative

Beneficiary: District Office

*Amount:* \$300,000

*Term:* August 1, 2010-July 31, 2011

*Purpose:* To provide stipends to STEM students in the DCCCD, along with funding

workshops and a STEM Summit.

Source: Workforce Solutions Greater Dallas – ARRA Statewide Activity Fund

Program

Beneficiary: Cedar Valley College

*Amount:* \$228,363

*Term:* April 21, 2010 – June 30, 2010

*Purpose:* To provide current workers green job training in commercial retrofitting,

weatherization, and as EPA certified renovators.

Source: The University of Texas at San Antonio – Texas Prefreshman Engineering

Program (TexPREP)

Beneficiary: DCCCD Amount: \$88,182

Brookhaven	State	\$450
	Texas Instruments	\$3,375
Cedar Valley	State	\$1,350
	Texas Instruments	\$22,500
Eastfield	State	\$810
	Texas Instruments	\$13,500
El Centro	State	\$900
	Texas Instruments	\$6,750
	Greater Texas Foundation	\$4,350
Mountain View	State	\$2,880
	Texas Instruments	\$10,800
Richland	State	\$1,800
	Texas Instruments	\$14,580
	Greater Texas Foundation	\$4,137

Term: Purpose:

January 1, 2010 – August 31, 2010

To identify high achieving middle and high school students with the interest and potential for careers in engineering, science, technology, and other mathematics-related areas and to reinforce them in the pursuit of these fields.

<b>Grant Awards Reported in Fiscal</b>	Year 2009-10
September 2009	\$ 3,659,266
October 2009	6,417,813
November 2009	3,611,050
December 2009	4,746,149
January 2010	1,041,510
February 2010	285,612
March 2010	805,892
April 2010	596,193
May 2010	0
June 2010	300,993
July 2010	2,719,265
August 2010 <sup>1</sup>	
<b>Total To Date</b>	\$24,183,743

	Grant Award	ls Reported	l in Fiscal Y	Years 2002-	03 through	1 2008-09	
Type	2002-03	2003-04	2004-05	<u>2005-06</u>	2006-07	2007-08	2008-09
Competitive	\$20,264,070	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850
Pell Grants <sup>1</sup>	26,199,861	29,899,662	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762
Total	<u>\$46,463,931</u>	<u>\$48,649,756</u>	<u>\$53,586,988</u>	<u>\$49,147,481</u>	<u>\$46,582,796</u>	<u>\$51,523,931</u>	<u>\$49,199,612</u>

<sup>&</sup>lt;sup>1</sup>The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

### **INFORMATIVE REPORT NO. 28**

# Acceptance of Gifts

Administration recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

Gifts Reported in June 2010							
<b>Beneficiary</b>	<u>Purpose</u>	<b>Quantity</b>	<u>Range</u>	<u>Total</u>			
	Equipment	3	$500 - 5{,}000$	12,603			
	Equipment	1	5,001 - 10,000	7,850			
DCCCD	Chancellor's Council	1	100 - 5,000	167			
	Chancellor's Counil	1	5,001 - 10,000	10,000			
	Programs and Services	13	100 - 5,000	25,990			
	Programs and Services	2	5,001 - 65,000	62,000			
	Scholarships <sup>1</sup>	13	$100 - 5{,}000$	3,440			
	Scholarships <sup>1</sup>	1	5,001 - 10,000	10,000			
	Rising Star	3	$100 - 5{,}000$	450			
	Rising Star	1	5,001 – 175,000	175,000			
Total	n/a	39	n/a	307,500			

<sup>&</sup>lt;sup>1</sup>The "Scholarships" category does not include gifts to the Rising Star program, which are reported as a separate line item.

Gifts Reported in Fiscal Year 2009-10							
Month Reported	Amount by Category						
Monui Reported	<b>Equipment</b>	Rising Star	Other Gifts	<u>Total</u>			
September 2009	6,892	189,793	101,553	298,238			
October 2009	15,571	0	89,917	105,488			
November 2009	500	26,468	120,983	147,951			
December 2009	7,000	175,000	243,054	425,054			
January 2010	1,450	308,600	168,172	478,222			
February 2010	0	600	68,133	68,733			
March 2010	2,000	240,239	135,433	377,672			
April 2010	36,526	0	126,371	162,897			
May 2010	3,375	100	27,369	30,844			
June 2010	20,453	175,450	111,597	307,500			
July 2010							
August 2010							
Total To Date	<u>93,767</u>	<u>1,116,250</u>	<u>1,192, 582</u>	<u>2,402,599</u>			

<u>Type</u>	<u>2002-03</u>	2003-04	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	2007-08	2008-09
Equipment	2,267,725	187,915	137,643	396,503	64,830	220,565	791,041
Rising Star	724,230	439,556	728,836	492,032	57,068	163,227	978,546
Other Gifts	734,917	1,135,653	939,058	1,432,358	972,010	879,876	1,204,822
Total	3,726,872	1,763,124	1,805,537	2,320,893	1,093,908	1,263,668	2,974,409

In May 2010, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	Quantity	<u>Total</u>
Chancellor's Fund	3	2,843
Programs and Services	30	161,904
Total	33	164,747

#### INFORMATIVE REPORT NO. 29

#### Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

### **Policy Reminders**

Board policies pertinent to evaluating an educational contracts report include:

The Board must be sensitive to the hopes and ambitions of the community and be able to adapt readily to community needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES

In addition to goals enumerated in the Coordinating Board's plan for higher education, Closing the Gaps by 2015, the Board establishes these goals for the College District: ...

9. The College District will collaborate with private, public, and community partners to identify and respond to recruitment, training, and educational needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES, ESTABLISH GOALS

The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions. CF (LOCAL), DELEGATION OF CONTRACTUAL AUTHORITY

The provost of the Bill J. Priest Institute for Economic Development of College President is authorized to execute contracts for educational services, as defined in CF (LOCAL), provided the contract is less than \$250,000. Educational services to not include providing a service or classroom instruction that is open to the public, but rather providing the services to business, industry and other institutions. An administrator designated by the provost or College President may execute a contract for educational services if the contract is less than \$10,000. The provost and College Presidents shall report monthly through the Chancellor to the Board regarding contracts for educational services. CF (REGULATION), DELEGATION OF AUTHORITY

Note: (LEGAL) denotes the subject is regular by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

#### **BROOKHAVEN COLLEGE - \$22,804**

Ford Automotive GM Automotive ARTA Automotive

DART Automotive Sheet Metal
DART Automotive Brake System
DART Automotive Upholstery Repair

#### CEDAR VALLEY COLLEGE - \$ 6,011

Best Southwest Cities Professional Problem Solving/Decision Making

Educational Development Program

Best Southwest Cities Professional Interviewing and Hiring

**Educational Development Program** 

Methodist Health System Excel 1
Methodist Health System Excel 1

Texas Department of Transportation Bidding and Estimating Texas Department of Transportation Needs Assessment Fees

#### **EASTFIELD COLLEGE - \$ 900**

PPG Industries Custom Paint & Autobody

Motorcycle Training Center Motorcycle

#### EL CENTRO COLLEGE – \$78,409

Parkland Health & Hospital System Spanish for Medical Personnel

AT&T Customer Service

#### **MOUNTAIN VIEW COLLEGE – \$11,130**

AT&T Solid State 2 AT&T Solid State 2

DFW Airport/Collin County Airport/ Airport Safety Operations Program

Lancaster Airport

#### NORTH LAKE COLLEGE - \$7,644

Check Point Software Technologies "C" Programming Construction Education Foundation Career Training

#### RICHLAND COLLEGE – \$11,539

12 Oaks Senior Living Leadership (Grp A)

12 Oaks Senior Living Leadership (Grp B)

Chambrell Hill Emeritus

City of Garland

City of Garland

Business Productivity (Grp A)

Business Productivity (Grp B)

City of Garland

Business Productivity (Grp C)

City of Garland

Business Productivity (Grp D)

City of Garland Intro Green

City of Plano

Business Productivity

Customer Care (Grp A)

Dallas County

Customer Care (Grp B)

Customer Care (Grp C)

Dallas Irrigation Association

Meeting Management

The Forum Emeritus
Presbyterian Village North Emeritus

Alliance for Employee Growth

Alliance for Employee Growth

Web Design for Small Business
Sustainable Home Landscapes

Alliance for Employee Growth Technical Support

	Co	ntracts for	Education	al Services	s Reported	in 2009-10		
	<b>BHC</b>	<u>CVC</u>	<b>EFC</b>	<b>ECC</b>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2009	\$ 25,267	\$ 30,560	\$ 2,100	\$ 4,360	\$ 8,844	\$ 10,593	\$ 8,289	\$ 90,013
October 2009	\$ 33,517	\$ 42,214	\$ 600	\$ 82,000	\$ 0.00	\$ 0.00	\$ 44,950	\$ 203,281
November 2009	\$ 13,587	\$ 44,092	\$ 0.00	\$ 1,040	\$ 8,705	\$ 62,991	\$ 30,390	\$ 160,805
December 2009	\$ 12,441	\$ 1,874	\$ 1,600	\$ 1,000	\$ 8,640	\$ 99,808	\$ 2,165	\$ 127,528
January 2010	\$ 19,694	\$ 58,739	\$ 1,000	\$ 7,500	\$ 5,703	\$ 3,881	\$ 3,980	\$ 100,497
February 2010	\$ 16,689	\$ 3,752	\$ 310	\$ 92,393	\$ 0.00	\$ 0.00	\$ 1,950	\$ 115,094
March 2010	\$ 31,197	\$ 19,698	\$ 10,706	\$ 27,400	\$ 6,950	\$ 57,053	\$ 3,215	\$ 156,219
April 2010	\$ 21,974	\$ 5,012	\$ 2,600	\$ 68,475	\$ 4,320	\$ 101,550	\$ 9,075	\$ 213,006
May 2010	\$ 22,318	\$ 26,636	\$ 1,600	\$ 79,314	\$ 6,415	\$ 8,019	\$ 4,365	\$ 148,667
June 2010	\$ 22,804	\$ 6,011	\$ 900	\$ 78,409	\$ 11,130	\$ 7,644	\$ 11,539	\$ 138,437
July 2010								
August 2010								
Total To Date	<u>\$219,488</u>	\$238,588	<u>\$21,416</u>	<u>\$441,891</u>	<u>\$60,707</u>	\$351,539	<u>\$119,918</u>	<u>\$1,435,547</u>

Contracts for Educational Services Reported in Fiscal Years 2002-03 through 2008-09							
Campus	2002-03	2003-04	2004-05	<u>2005-06</u>	2006-07	2007-08	2008-09
BHC	\$ 240,776	\$ 369,414	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372
CVC	150,814	198,999	563,088	501,655	886,499	804,523	829,174
EFC	186,901	156,515	72,145	125,727	122,943	95,796	63,986
ECC	484,360	555,163	117,300	646,509	312,686	500,707	560,228
MVC	187,826	250,008	202,878	202,246	137,995	164,883	119,534
NLC	1,162,953	791,704	624,729	428,096	424,961	431,473	270,759
RLC	427,108	291,799	343,528	238,414	196,645	173,689	139,100
BPI	248,459	195,066	326,457	$115,575^1$	0	0	0
Total	\$3,089,197	<u>\$2,808,668</u>	\$2,561,108	\$2,530,913	\$2,426,380	\$2,434,990	\$2,242,153

<sup>1</sup>The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

#### INFORMATIVE REPORT NO. 30

### Sale of General Obligation Refunding Bonds

At the May 6, 2010 board meeting, parameters were approved by the DCCCD Board of Trustees for the sale of up to \$50,635,000 in General Obligation Refunding Bonds to refund the remaining Series 2004 General Obligation Bonds that were outstanding. This report is to update the Board of Trustees on the outcome of the sale of the refunding bonds.

On June 8, 2010 the District sold \$49,290,000 of general obligation refunding bonds with a reoffering premium of \$5,273,938. After payment of underwriter's discount of \$292,290, net proceeds of \$54,479,101 will be used to pay bond issue costs of \$204,202 and to purchase investments for placement in an escrow account to refund the \$50,635,000 outstanding Series 2004 General Obligation Bonds. Series 2004 GO bonds were originally issued for \$67,375,000 in August 13, 2004 as the first tranche of the capital building program approved by voters in May 2004.

The coupon rates on the refunding bonds vary from 2.0% to 5.0% with bond maturity dates through February 15, 2025 (the same as the original maturity date of the bonds being refunded) and a call option any time on or after February 15, 2021 for bonds with maturities on or after February 15, 2020. The true interest cost is 3.2875% with a present value savings of 6.2803% or \$3,180,064.

Southwest Securities and Siebert Brandford Shank & Co., LLC served as co-senior underwriters and were joined by Morgan Keegan & Company, Inc., RBC Capital Markets, and Ramirez & Co. Inc. as other members of the underwriting syndicate. The funds are expected to be received into escrow July 6, 2010.

#### INFORMATIVE REPORT NO. 31

### Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in May 2010.

#### **AWARDS:**

2D86872 REPAIR OF POLICE AND FACILITIES DEPARTMENT

**VEHICLES – BHC** 

Sam Pack's Five Star Ford \$11,806.42

This request is for the repair of three police cars and one pickup for Facilities Services. The police vehicles had to be towed and required tear-down diagnosis.

6D69447 ACCUSQL SOFTWARE ANNUAL LICENSE & UPGRADE -

**MVC** 

Engineerica Systems, Inc.

El Centro College (previously spent, PO 146107)\$ 5,849

Mountain View College (this requisition) \$9,262 Total (FY 2009/2010) \$15,111

This recommendation consists of the software maintenance renewal and upgrades the existing licenses at Mountain View College for AccuSQL (formerly AccuTrak). The system is used by the IT Department to monitor student activity in the computer laboratories, for grading purposes. It also is used to monitor potential capacity issues in these labs.

This approval is necessary because another campus (El Centro) uses the system and a purchase order was placed for them earlier in the fiscal year.

#### **CHANGE ORDERS:**

Infinity Contractors International, Inc. – Bid #11666 Replace 9 Air Handling Units - ECC Purchase Order No. B16067 Change Order No. 2

Change: Provide access doors to 2 reheat coils for engineer inspection.

Remove 28 reheat coils, clean and re-install. Repair duct liner per RWB instructions and insulate after repair. Provide new isolation

valves, piping and freezing where needed.

Original Contract Amount	\$585,000.00
Change Order Limit/Contingency	87,750.00
Prior Change Order Total Amounts	5,868.43
Net Increase this Change Order	76,451.52
Revised Contract Amount	\$667,319.95

Board approved original award 10/06/2009. This is for ECC project #2, *Progress* Report on Construction Projects.

Jamail & Smith Construction – Bid #11672 Interior Refurbishment – ECC/BJP Purchase Order No. B16274 Change Order No. 01

Change: Cost of labor material and equipment to remove and replace all

existing furniture throughout the building where carpet is being

installed.

Original Contract Amount	\$437,376.00
Change Order Limit/Contingency	65,606.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	22,154.00
Revised Contract Amount	\$459,530.00

Board approved original award 12/01/2009. This is for ECC/BJP project #3, Progress Report on Construction Projects.

Jamail & Smith Construction – Bid #11672

Interior Refurbishment - ECC/BJP Purchase Order No. B16274 Change Order No. 02

Change: Cost of labor and material to add ADA access panels to new

countertops in Toilets 102, 104, 1103, 1104, 1691, 203, 204, 2103 and 2104 to limit and secure access to electrical outlet for electronic faucets.

Cost of labor and material to add countertop drop-in sinks, countertops, and ADA access panel in Toilets 1270, 1271, 1561, 1562, 2520 and 2521 to limit and secure access to electrical outlet or electronic faucets.

Deduct for wall hung sinks in Toilets 1270, 1271, 1561, 1562, 2520, and 2521.

Original Contract Amount	\$437.376.00
Change Order Limit/Contingency	65,606.00
Prior Change Order Total Amounts	22,154.00
Net Increase this Change Order	5,352.00
Revised Contract Amount	\$464,882.00

Board approved original award 12/01/2009. This is for ECC/BJP project #3, *Progress Report on Construction Projects*.

#### **MPI** Architects

Architectural Services for BHC and CVC Replace Exterior Windows and Store Fronts - CVC
Purchase Order No. B14879

i ulchase Older No. B14673

Change Order No. 01

Change: Exterior Glazing for Buildings E and G

Original Contract Amount	\$136,746.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	3,750.00
Revised Contract Amount	\$140,496.00

Board approved original award 04/07/2009. This is for CVC project #3, *Progress Report on Construction Projects*.

Sawyers Construction, Inc. – Bid #11711

Selected Exterior Door Replacement Replace Exterior Doors - EFC Purchase Order No. B16386 Change Order No. 01

Change: Partial exterior door replacement.

Original Contract Amount	\$121,200.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net <b>Increase</b> this Change Order	6,300.00
Revised Contract Amount	\$127,500.00

Board approved original award 02/02/2010. This is for EFC project #7, *Progress Report on Construction Projects*.

## <u>INFORMATIVE REPORT NO. 32</u>

## Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is "The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs)." This report reflects the status as of May 31, 2010.

September & October 2009 Compared to September & October 2008

Ethnicity/	Septembe	September 09		09	Septembe	er 08	October 08	3
<u>Gender</u>	Amount	<u>%</u>	Amount	<u>%</u>	Amount	<u>%</u>	Amount	<u>%</u>
Amer Indian/								
Alaskan Native	54,743	0.3	9,455	0.1	30,129	0.1	69,080	0.3
Black/African-American	547,012	2.6	1,020,111	6.7	5,057,922	22.2	2,773,180	12.6
Asian Indian	1,030,571	5.0	494,339	3.3	547,305	2.4	566,624	2.6
Anglo-American, Female	1,726,382	8.4	1,648,059	10.9	1,245,194	5.5	879,590	4.0
Asian Pacific	10,439	0.1	36,715	0.2	34,430	0.2	3,741	0.0
Hispanic/Latino/Mex-American	1,982,617	9.6	1,566,096	10.3	2,590,645	11.4	3,816,340	17.4
Other Female	56,882	0.3	85,006	0.6	251,365	1.1	137,660	0.6
Total M/WBE	5,408,645	26.2	4,859,780	32.1	9,756,990	42.9	8,246,214	37.6
Not Classified	15,239,773	73.8	10,283,161	67.9	13,006,078	57.1	13,693,784	62.4
Subtotal for Discretionary Payments	20,648,418	100.0	15,142,941	100.0	22,763,068	100.0	21,939,998	100.0
Non-discretionary Payments	2,950,476		2,546,863		3,568,720		1,726,781	
Total Payments	23,598,893		17,689,804		26,331,788		23,666,779	

## November & December 2009 Compared to November & December 2008

Ethnicity/	Novembe			er 09	Novembe	er 08	December	r <u>08</u>
<u>Gender</u>	Amount	<u>%</u>	Amount	<u>%</u>	Amount	<u>%</u>	Amount	<u>%</u>
Amer Indian/								
Alaskan Native	5,634	0.1	1,683	0.0	8,221	0.0	140	0.0
Black/African-American	435,464	4.6	429,581	3.5	3,960,548	14.1	5,523,542	19.9
Asian Indian	988,845	10.4	949,305	7.8	655,003	2.3	740,801	2.7
Anglo-American, Female	1,346,777	14.1	1,498,802	12.3	1,152,561	4.1	2,221,031	8.0
Asian Pacific	5,072	0.1	13,221	0.1	21,820	0.1	174,976	0.6
Hispanic/Latino/Mex-American	579,192	6.1	1,174,661	9.6	2,375,204	8.5	2,372,445	8.6
Other Female	399,182	4.2	59,229	0.5	59,452	0.2	11,063	0.0
Total M/WBE	3,760,166	39.5	4,126,482	33.8	8,232,810	29.3	11,043,999	39.9
Not Classified	5,761,318	60.5	8,080,252	66.2	19,831,935	70.7	16,650,527	60.1
Subtotal for Discretionary Payments	9,521,484	100.0	12,206,733	100.0	28,064,744	100.0	27,694,525	100.0
Non-discretionary Payments	1,616,628		2,170,880		1,172,782		1,914,040	
Total Payments	11,138,113		14,377,613		29,237,526		29,608,565	

January & February 2010 Compared to January & February 2009

Ethnicity/	January	January 10		<u> 10</u>	January	09	February	09
<u>Gender</u>	Amount	<u>%</u>	Amount	<u>%</u>	Amount	<u>%</u>	Amount	<u>%</u>
Amer Indian/								
Alaskan Native	1,406	0.0	8,156	0.1	8,221	0.1	9,086	0.0
Black/African-American	291,921	2.6	749,546	6.7	3,960,548	6.4	5,445,135	21.5
Asian Indian	650,293	5.9	569,189	5.1	655,003	11.9	124,766	0.5
Anglo-American, Female	1,792,084	16.2	1,330,629	11.9	1,152,561	6.5	1,869,087	7.4
Asian Pacific	41,796	0.4	6,307	0.1	21,820	0.6	22,986	0.1
Hispanic/Latino/Mex-American	2,045,372	18.4	1,594,316	14.3	2,375,204	8.5	6,854,743	27.1
Other Female	264,868	2.4	210,518	1.9	59,452	0.3	59,604	0.2
Total M/WBE	5,087,740	45.9	4,468,661	40.0	8,232,810	34.2	14,385,407	56.9
Not Classified	6,003,941	54.1	6,696,746	60.0	19,831,935	65.8	10,893,251	43.1
Subtotal for Discretionary Payments	11,091,681	100.0	11,165,407	100.0	28,064,744	100.0	25,278,658	100.0
Non-discretionary Payments	1,019,692		2,830,755		1,172,782		1,910,526	
Total Payments	12,111,373		13,996,162		29,237,526		27,189,183	

March & April/May 2010 Compared to March & April/May 2009

Ethnicity/	March	<u>March 10</u> *		ay 10	March	09	* April/Ma	ıy 09
<u>Gender</u>	Amount	<u>%</u>	Amount	<u>%</u>	Amount	<u>%</u>	Amount	<u>%</u>
Amer Indian/								
Alaskan Native	974	0.0	52,118	0.3	56,872	0.2	56,716	0.1
Black/African-American	408,196	4.3	695,372	3.5	5,244,444	19.6	4,414,674	11.2
Asian Indian	975,520	10.3	744,641	3.8	1,866,181	7.0	2,293,229	5.8
Anglo-American, Female	869,064	9.1	998,870	5.1	1,698,713	6.4	1,659,128	4.2
Asian Pacific	35,568	.4	306,405	1.6	105,432	0.4	219,434	0.6
Hispanic/Latino/Mex-American	920,596	9.7	1,544,935	7.9	3,054,481	11.4	2,720,605	6.9
Other Female	521,487	5.5	178,594	0.9	588,727	2.2	156,210	0.4
Total M/WBE	3,731,406	39.3	4,520,935	23.1	12,614,851	47.2	11,519,996	29.3
Not Classified	5,766,884	60.7	15,067,866	76.9	14,127,938	52.8	27,738,375	70.7
Subtotal for Discretionary Payments	9,498,290	100.0	19,588,801	100.0	26,742,789	100.0	39,258,371	100.0
Non-discretionary Payments	2,304,867		4,310,081		2,610,749		3,122,388	
Total Payments	11,803,157		12,919,103		29,353,538		42,380,759	

\*These months have been combined due to a technical problem encountered in reporting separate dollars expended for April and May 2010. This is the technical problem which delayed the reporting of April until this month.

# Payments to M/WBEs in Fiscal Years 2001/02 – 2008/09

	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
Amer Indian/								
Alaskan Native	1,985	2,735,072	3,849,775	300,869	976,953	1,098,580	293,244	304,324
Black/African-								
American	1,777,088	2,292,519	3,205,921	4,404,239	4,706,496	3,125,284	14,934,516	40,748,128
Asian Indian	422,606	66,670	148,477	468,352	1,112,483	3,170,023	3,494,574	12,392,237
Anglo-American,								
Female	1,861,600	1,615,111	1,237,126	5,569,275	4,684,336	3,902,023	4,893,713	14,952,024
Asian Pacific	193,409	236,225	286,589	995,558	25,793	26,035	656,552	1,099,847
Hispanic/ Latino/								
Mex-American	2,214,839	1,019,652	816,123	2,574,890	4,034,906	1,993,010	11,019,093	30,260,832
Other Female	14,602	13,991	11,092	33,805	712,096	695,800	940,788	1,545,232
HUB	N/A	N/A	N/A	1,363,959	N/A	N/A	N/A	N/A
Total paid to								
M/WBEs	6,486,129	7,979,240	9,555,103	15,710,947	16,253,063	14,010,755	36,232,480	101,302,624
% of all								
payments	9.89%	12.02%	14.33%	24.78%	22.27%	20.07%	21.69%	37.87%

**Note:** Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

## <u>INFORMATIVE REPORT NO. 33</u>

Report of M/WBE Participation of 2004 Bond Construction Report on Projects

The status of M/WBE Participation as of May 31, 2010 for projects assigned to contracted construction program managers and other bond funded projects.

## **Background**

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is "The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs)." This report reflects the status as of May 31, 2010.

The primary audience for this report is the District's Board of Trustees.

### 2004 Bond Construction - M/WBE Participation as of May 31, 2010

#### **Definitions:**

Total Contracted Dollars: The amount of dollars currently assigned to this project.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

**Notes:** 

The notation of double asterisks \*\* indicates a project where sub-contractor dollars have not all been assigned.

Rounding has been made to nearest dollar.

		Total			Non-		
Location	Project	Contracted Dollars	Dollars Allocated	Non-M/WBE Dollars	M/WBE %	M/WBE Dollars	M/WBE %
ВНС							
Dire	Program Mgr & Sub-Consultants	\$3,225,032	\$3,225,032	\$1,897,575	59%	\$1,327,457	41%
	Automotive Technology Expansion						
	Construction Mgr & Sub-Contractors	\$3,881,695	\$3,881,695	\$3,853,400	99%	\$28,295	1%
	Prime Architect & Sub-Consultants	\$332,983	\$332,983	\$210,963	63%	\$122,020	37%
	Misc. Consulting Services	\$112,218	\$112,218	\$102,068	91%	\$10,150	9%
	Science/Allied Health						
	Construction Mgr & Sub-Contractors	\$39,002,042	\$39,002,042	\$22,412,108	57%	\$16,589,934	43%
	Prime Architect & Sub-Consultants	\$3,673,731	\$3,673,731	\$2,553,169	69%	\$1,120,562	31%
	Misc. Consulting Services	\$578,255	\$578,255	\$428,019	74%	\$150,236	26%
	Workforce & Continuing Education						
	Construction Mgr & Sub-Contractors	\$6,364,767	\$6,364,767	\$4,232,912	67%	\$2,131,855	33%
	Prime Architect & Sub-Consultants	\$620,618	\$620,618	\$460,220	74%	\$160,398	26%
	Misc. Consulting Services	\$84,514	\$84,514	\$77,168	91%	\$7,346	9%
	BHC Sub-total	\$57,875,855	\$57,875,855	\$36,227,602	63%	\$21,648,253	37%
		Total			Non-		
		Contracted	Dollars	Non-M/WBE	M/WBE	M/WBE	M/WBE
Location	Project	Dollars	Allocated	Dollars	%	Dollars	<b>%</b>
CVC							
	Program Mgr & Sub-Consultants	\$2,806,382	\$2,806,382	\$1,938,134	69%	\$868,248	31%
	Industrial Tech Building						
	Construction Mgr & Sub-Contractors	\$11,994,684	\$11,994,684	\$9,533,586	79%	\$2,461,098	21%
	Prime Architect & Sub-Consultants	\$1,139,581	\$1,139,581	\$736,472	65%	\$403,109	35%
	Misc. Consulting Services	\$692,029	\$692,029	\$468,698	68%	\$223,331	32%
	Mechanical Infrastructure						
	Misc. Consulting Services	\$77,530	\$77,530	\$35,760	46%	\$41,770	54%
	Science & Vet Tech Building						
	Construction Mgr & Sub-Contractors	\$33,188,559	\$33,188,559	\$28,513,223	86%	\$4,675,336	14%
	Prime Architect & Sub-Consultants	\$2,925,857	\$2,925,857	\$1,968,447	67%	\$957,410	33%
	Misc. Consulting Services	\$640,030	\$640,030	\$507,024	79%	\$133,006	21%
	CVC Sub-Total	\$53,464,652	\$53,464,652	\$43,701,344	82%	\$9,763,308	18%

		Total	ъ. п	N. MANDE	Non-	MANDE	MANDE
Location	Project	Contracted Dollars	Dollars Allocated	Non-M/WBE Dollars	M/WBE %	M/WBE Dollars	M/WBE %
DO							
	1601 Lamar						
	Program Mgr & Sub-Consultants	\$553,601	\$553,601	\$382,325	69%	\$171,276	31%
	Construction Mgr & Sub-Contractors	\$10,373,000	\$10,373,000	\$8,338,301	80%	\$2,034,699	
	Prime Architect & Sub-Consultants	\$11,628	\$11,628	\$7,128		\$4,500	
	Misc. Consulting Services	\$2,375,062	\$2,375,062	\$2,050,172	86%	\$324,890	14%
	DO Sub-Total	\$13,313,291	\$13,313,291	\$10,777,926	81%	\$2,535,365	19%
		Total			Non-		
		Contracted	Dollars	Non-M/WBE	M/WBE	M/WBE	M/WBE
Location	Project	Dollars	Allocated	Dollars	%	Dollars	%
EFC							
	Program Mgr & Sub-Consultants	\$2,833,863	\$2,833,863	\$1,959,288	69%	\$874,575	31%
	General Classroom Bldg.						
	Construction Mgr & Sub-Contractors	\$11,766,086	\$11,766,086	\$7,049,957	60%	\$4,716,129	40%
	Prime Architect & Sub-Consultants	\$984,457	\$984,457	\$692,376	70%	\$292,081	30%
	Misc. Consulting Services	\$1,504,344	\$1,504,344	\$340,068	23%	\$1,164,276	77%
	Mechanical Infrastructure						
	Misc. Consulting Services	\$94,433	\$94,433	\$37,633	40%	\$56,800	60%
	Workforce Development Building						
**	Construction Mgr & Sub-Contractors	\$9,476,514	\$9,476,514	\$7,929,245	84%	\$1,547,269	16%
	Prime Architect & Sub-Consultants	\$713,986	\$713,986	\$587,354	82%	\$126,632	18%
	Misc. Consulting Services	\$80,594	\$80,594	\$70,716	88%	\$9,878	12%
	Parent Child Study Center						
	Construction Mgr & Sub-Contractors	\$6,232,847	\$6,229,659	\$4,459,472	72%	\$1,770,187	28%
	Prime Architect & Sub-Consultants	\$453,275	\$453,275	\$182,481	40%	\$270,794	60%
	Misc. Consulting Services	\$51,828	\$51,828	\$43,571	84%	\$8,257	16%
	Industrial Tech Building						
**	Construction Mgr & Sub-Contractors	\$7,171,662	\$7,163,662	\$6,288,970	88%	\$874,692	12%
	Prime Architect & Sub-Consultants	\$427,867	\$427,867	\$105,207	25%	\$322,660	75%
	Misc. Consulting Services	\$114,206	\$114,206	\$114,206	100%	\$0	0%
	South Campus - EFC						
**	Construction Mgr & Sub-Contractors	\$9,427,924	\$9,055,575	\$8,048,798	89%	\$1,006,777	11%
	Prime Architect and Sub-Consultants	\$833,409	\$833,409	\$15,330	3%	\$818,079	97%
	Misc. Consulting Services	\$1,134,445	\$1,134,445	\$935,689	82%	\$198,756	18%
	Adaptive remodel of vacant space						
	Construction Mgr & Sub-Contractors	\$4,347,148	\$4,344,632	\$1,927,504	44%	\$2,417,128	
	Prime Architect and Sub-Consultants	\$23,880	\$23,880	\$23,880	100%	\$0	0%
	Misc. Consulting Services	\$24,689	\$24,689	\$18,089	73%	\$6,600	27%
	EFC Sub-Total	\$57,697,457	\$57,311,404	\$40,829,834	71%	\$16,481,570	29%

<sup>\*\*</sup>sub-contractors not all assigned at this time

Location	Project	Total Contracted Dollars	Dollars Allocated	Non-M/WBE Dollars	Non- M/WBE %	M/WBE Dollars	M/WBE
ECC							
	Program Mgr & Sub-Consultants	\$864,696	\$864,696	\$389,338	45%	\$475,358	55%
	West Campus - ECC						
	Construction Mgr & Sub-Contractors	\$8,622,927	\$8,622,927	\$5,136,861	60%	\$3,486,066	40%
	Prime Architect & Sub-Consultants	\$550,382	\$550,382	\$345,882	63%	\$204,500	37%
	Misc. Consulting Services	\$684,209	\$684,209	\$589,026	86%	\$95,183	14%
	Allied Health & Nursing						
	(managed by DCCCD Facilities Mgt.)	\$15,103,450	\$12,235,501	\$7,014,549	57%	\$5,220,952	43%
**	Adaptive Remodel (managed by DCCCD Facilities Mgt.)	\$3,850,000	\$2,727,541	\$1,587,991	58%	\$1,139,550	42%
	ECC Sub-Total	\$29,675,664	\$25,685,256	\$15,063,647	59%	\$10,621,609	41%
	**sub-contractors not all assigned at this t	ime					
					NT.		
		Total Contracted	Dollars	Non-M/WBE	Non- M/WBE	M/WBE	M/WBE
Location	Project	Dollars	Allocated	Dollars	%	Dollars	%
MVC							
	Program Mgr & Sub-Consultants	\$2,797,278	\$2,797,278	\$1,259,499	45%	\$1,537,779	55%
	Mechanical Infrastructure						
	Misc. Consulting Services	\$73,712	\$73,712	\$49,272	67%	\$24,440	33%
	Science & Allied Health						
	Construction Mgr & Sub-Contractors	\$12,787,238	\$12,787,238	\$8,694,717	68%	\$4,092,521	32%
	Prime Architect & Sub-Consultants	\$1,129,005	\$1,129,005	\$553,347	49%	\$575,658	51%
	Misc. Consulting Services	\$1,020,676	\$1,020,676	\$206,057	20%	\$814,619	80%
	Student Center & Services						
	Construction Mgr & Sub-Contractors	\$14,510,440	\$14,510,440	\$11,234,273	77%	\$3,276,167	23%
	Prime Architect & Sub-Consultants	\$1,066,041	\$1,066,041	\$703,103	66%	\$362,938	34%
	Misc. Consulting Services	\$128,452	\$128,452	\$128,452	100%	\$0	0%
	<b>Performing Arts Center</b>						
	Construction Mgr & Sub-Contractors	\$3,744,871	\$3,744,871	\$3,330,148	89%	\$414,723	11%
	Prime Architect & Sub-Consultants	\$270,194	\$270,194	\$248,829	92%	\$21,365	8%
	Misc. Consulting Services	\$57,988	\$57,988	\$49,354	85%	\$8,634	15%
	<b>Economic &amp; Workforce Development</b>						
	Construction Mgr & Sub-Contractors	\$6,084,065	\$6,084,065	\$4,318,660	71%	\$1,765,405	29%
	Prime Architect & Sub-Consultants	\$529,157	\$529,157	\$149,554	28%	\$379,603	72%
	Misc. Consulting Services	\$54,389	\$54,389	\$54,389	100%	\$0	0%
	Sports Complex						
	(managed by DCCCD Facilities Mgt.)	\$8,341,989	\$8,297,855	\$3,934,496	47%	\$4,363,359	53%
	Vacant space/adapative remodel						
**	Construction Mgr & Sub-Contractors	\$3,768,403	\$3,428,710	\$3,290,922	96%	\$137,788	4%
	Prime Architects and Sub-Consultants	\$16,050	\$16,050	\$0		\$16,050	100%
	Misc. Consulting Services	\$223,188	\$223,188	\$0	0%	\$223,188	100%
	MVC Sub-Total	\$56,379,948	\$56,219,309	\$38,205,072	68%	\$18,014,237	32%

<sup>\*\*</sup> sub-contractors not all assigned at this time

Location	Project	Total Contracted Dollars	Dollars Allocated	Non-M/WBE Dollars	Non- M/WBE %	M/WBE Dollars	M/WBE
NLC	Program Mgr & Sub-Consultants	\$3,007,482	\$3,007,482	\$1,354,146	49%	\$1,653,336	51%
	North Campus						
	Construction Mgr & Sub-Contractors	\$8,202,041	\$8,202,041	\$5,534,173	67%	\$2,667,868	33%
	Prime Architect & Sub-Consultants	\$691,939	\$691,939	\$514,739	74%	\$177,200	26%
	Misc. Consulting Services	\$624,014	\$624,014	\$135,146	22%	\$488,868	78%
	General Purpose Building						
**	Construction Mgr & Sub-Contractors	\$10,376,084	\$10,376,084	\$7,394,108	71%	\$2,981,976	29%
	Prime Architect & Sub-Consultants	\$851,285	\$851,285	\$58,150	7%	\$793,135	
	Misc. Consulting Services	\$131,359	\$131,359	\$131,359	100%	\$0	0%
	Mechanical Infrastructure						
	Misc. Consulting Services	\$75,543	\$75,543	\$46,291	61%	\$29,252	39%
	Science & Medical Professions						
	Construction Mgr & Sub-Contractors	\$11,986,577	\$11,986,577	\$10,611,071	89%	\$1,375,506	
	Prime Architect & Sub-Consultants	\$908,474	\$908,474	\$531,306	58%	\$377,168	
	Misc. Consulting Services	\$918,812	\$918,812	\$592,350	64%	\$326,462	36%
	South Campus						
	Construction Mgr & Sub-Contractors	\$7,353,274	\$7,353,274	\$6,112,405	83%	\$1,240,869	17%
	Prime Architect & Sub-Consultants	\$595,434	\$595,434	\$344,552	58%	\$250,882	42%
	Misc. Consulting Services	\$915,522	\$915,522	\$436,750	48%	\$478,772	52%
	<b>Workforce Development Center</b>						
	Construction Mgr & Sub-Contractors	\$1,356,052	\$1,356,052	\$1,112,245	82%	\$243,807	18%
	Prime Architect & Sub-Consultants	\$137,188	\$137,188	\$117,941	86%	\$19,247	14%
	Misc. Consulting Services	\$136,367	\$136,367	\$61,150	45%	\$75,217	55%
	Adaptive Remodel of Vacant Space						
	Prime Architect & Sub-Consultants	\$23,980	\$23,980	\$0	0%	\$23,980	100%
**	Construction Mgr & Sub-Contractors	\$3,394,977	\$3,394,977	\$1,075,222	32%	\$2,319,755	68%
	Misc. Consulting Services	\$14,098	\$14,098	\$3,598	26%	\$10,500	74%
	Structural Repairs/Waterproofing						
**	Prime Architect &Sub-Consultants	\$115,900	\$106,300	\$106,300	100%	\$0	
	Construction Mgr & Sub-Contractors	\$1,150,929	\$1,150,929	\$0	0%	\$1,150,929	
	Misc. Consulting Services	\$27,500	\$27,500	\$27,500	100%	\$0	0%
	NLC Sub-Total	\$52,994,831	\$52,985,231	\$36,300,502	69%	\$16,684,729	31%

 $<sup>\</sup>ensuremath{^{**}}$  sub-contractors not all assigned at this time

Location	Project	Total Contracted Dollars	Dollars Allocated	Non-M/WBE Dollars	Non- M/WBE %	M/WBE Dollars	M/WBE
RLC							
KLC	Program Mgr & Sub-Consultants	\$3,495,518	\$3,495,518	\$2,107,226	58%	\$1,388,292	42%
	Science Building						
	Construction Mgr & Sub-Contractors	\$42,897,634	\$42,897,634	\$36,967,388	86%	\$5,930,246	14%
	Prime Architect & Sub-Consultants	\$3,569,600	\$3,569,600	\$2,417,255	68%	\$1,152,345	32%
	Misc. Consulting Services	\$751,002	\$751,002	\$584,689	78%	\$166,313	22%
	Garland Workforce Training Center						
	Construction Mgr & Sub-Contractors	\$10,393,900	\$10,393,900	\$8,202,652	79%	\$2,191,248	21%
	Prime Architect & Sub-Consultants	\$881,157	\$881,157	\$128,200	15%	\$752,957	85%
	Misc. Consulting Services	\$327,302	\$327,302	\$158,663	48%	\$168,639	52%
	Adaptive Remodel of Vacant Space						
	Construction Mgr & Sub- Contractors	\$4,605,500	\$3,105,000	\$3,105,000	100%	\$0	0%
	Misc. Consulting Services	\$401,745	\$41,579	\$24,879	60%	\$16,700	40%
**	Construction Mgr &Sub-Contractors	\$4,605,500	\$3,105,500	\$3,105,500	100%	\$0	0%
	Program Contingency						
	Misc. Consulting Services	\$109,574	\$109,574	\$109,574	100%	\$0	0%
	RLC Sub-Total	\$72,038,432	\$68,677,766	\$56,911,026	83%	\$11,766,740	17%
Grand To	otal	\$393,440,130	\$385,532,764	\$278,016,953	72%	\$107,515,811	28%

#### **Information Sources:**

DCCCD Bond Office - Participation by
Project List - as of 05/31/10

DCCCD Business Diversity Office, Facilities Management &
Purchasing Department Records

**Prepared by**: Executive Vice Chancellor of Business Affairs, 06/26/10

## INFORMATIVE REPORT NO. 34

Report of M/WBE Participation of Maintenance and SARS Report on Projects

The status of M/WBE Participation as of May 31, 2010 for Maintenance and SARS projects assigned to contracted construction program managers.

## Background

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is "The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs)." This report reflects the status as of May 31, 2010.

The primary audience for this report is the District's Board of Trustees.

#### Maintenance and SARS Projects - as of May 31, 2010

#### **Definitions:**

Estimated Cost: The total estimated dollars assigned to this project. Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

Notes:

Rounding has been made to nearest dollar.

Taradian	Postar	Total Estimated	Dollars	Non-M/WBE	Non-	M/WBE	M/WDF 0/
Location	Project	Dollars	Allocated	Dollars	M/WBE %	Dollars	M/WBE %
BHC - Maintenance Projects							
· ·	MEP Upgrade/Restroom renovations	\$1,017,336					
	Architect		\$94,002	\$94,002		\$0	
	Construction Construction Manager		\$0 \$28,428	\$0 \$28,428		\$0 \$0	
	Misc. Consulting Services		\$0	\$0		\$0	
	Update/replace exterior signage Architect	\$138,225	\$9,363	\$9,363	100%	\$0	0%
	Construction		\$9,303	\$9,303		\$0 \$0	
	Construction Manager		\$3,863	\$0		\$3,863	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Replace walkways/sidewalks campus-wide	\$364,260					
	Architect	Ψ304,200	\$24,343	\$24,343	100%	\$0	0%
	Construction		\$0	\$0		\$0	0%
	Construction Manager		\$10,043	\$10,043		\$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Replace 700T centrifugal chiller - Bldg. B	\$497,610					
	Architect		\$33,705	\$33,705		\$0	
	Construction		\$0	\$0		\$0	
	Construction Manager Misc. Consulting Services		\$13,905 \$0	\$0 \$0		\$13,905 \$0	
	Mise. Comparing Services		ΨΟ	ΨΟ	070	ΨΟ	070
	<b>BHC Maintenance Projects Subtotal</b>	\$2,017,431	\$217,652	\$199,884	92%	\$17,768	8%
BHC SAR							
Projects	Swipe Card Access Control System	\$500,000					
	Architect	Ψ500,000	\$18,725	\$0	0%	\$18,725	100%
	Construction		\$599,083	\$599,083		\$0	
	Construction Manager		\$0	\$0		\$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Police Communication System	\$1,214,286					
	Architect		\$90,950	\$90,950		\$0	
	Construction		\$0	\$0		\$0	
	Construction Manager Misc. Consulting Services		\$0 \$0	\$0 \$0		\$0 \$0	
			Ψ0	Ψ0	0,0	Ψ0	0,0
	Sprinkler System Renovation/Fire Protection	\$37,100					
	Architect		\$2,597	\$0		\$2,597	
	Construction		\$0	\$0		\$0	
	Construction Manager Misc. Consulting Services		\$0 \$0	\$0 \$0		\$0 \$0	
			40	Ψ0	0,0	40	070
	Feasibility Study/Recommendation/design to						
	add parking spaces Architect	\$209,414	\$17,774	\$0	0%	\$17,774	100%
	Construction		\$17,774	\$0 \$0		\$17,774 \$0	
	Construction Manager		\$0	\$0		\$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	BHC SAR Projects Subtotal	\$1,960,800	\$729,129	\$690,033	95%	\$39,096	5%
	BHC Projects Total	\$3,978,231	\$946,781	\$889,917	94%	\$56,864	6%

Location         Project         Dollars         Allocated         Dollars         M/WBE %         Dollars         M/V           CVC         Maintenance         Waintenance         80 <th></th>	
Correct Water Drainage, Bldg. B, C, D         \$552,900           Architect         \$37,450         \$37,450         100%         \$0           Construction         \$0         \$0         0%         \$0           Construction Manager         \$15,450         \$15,450         100%         \$0	
Construction         \$0         \$0         \$0           Construction Manager         \$15,450         \$15,450         100%         \$0	
Construction Manager \$15,450 \$15,450 100% \$0	0%
	0% 0%
Misc. Consulting Services \$0 \$0 0% \$0	0%
Update Sprinkler Systems - Bldgs D, E, F and G \$1,144,503	
Architect \$77,522 \$77,522 100% \$0	0%
Construction \$0 \$0 0% \$0	0%
Construction Manager         \$31,982         \$0         0%         \$31,982           Misc. Consulting Services         \$0         \$0         \$0	100% 0%
·	070
Replace Glass in Building C, E         \$525,256           Architect         \$46,494         \$46,494         100%         \$0	0%
Construction \$0 \$0 0% \$0	0%
Construction Manager \$14,678 \$14,678 100% \$0	0%
Misc. Consulting Services \$0 \$0 0% \$0	0%
MEP Project - replace switchgear \$110,580	100
Architect \$7,490 \$0 0% \$7,490 Construction \$80,800 \$80,800 100% \$0	100% 0%
Construction Manager \$3,090 \$3,090 100% \$0	0%
Misc. Consulting Services \$0 \$0 0% \$0	0%
CVC Maintenance Projects Subtotal \$2,333,239 \$314,956 \$275,484 87% \$39,472	13%
CVC SAR	
Projects Geotechnical and Survey for Heavy \$15,000	
Equipment Training	
Architect \$14,050 \$14,050 100% \$0	0%
Construction         \$0         \$0         \$0           Construction Manager         \$0         \$0         \$0	0% 0%
Misc. Consulting Services \$1,070 \$1,070 100% \$0	0%
CVC SAR Projects Subtotal \$15,000 \$15,120 \$15,120 100% \$0	0%
CVC Projects Total \$2,348,239 \$330,076 \$290,604 88% \$39,472	12%
Total Estimated Dollars Non-M/WBE Non- M/WBE Location Project Dollars Allocated Dollars M/WBE % Dollars M/V	BE %
EFC Maintenance	
Projects Upgrade Bromide Exhaust System \$182,458	
Architect \$12,359 \$0 0% \$12,359	100%
Construction \$17,386 \$17,386 100% \$0	0%
Construction Manager         \$5,099         \$5,099         100%         0           Misc. Consulting Services         \$0         \$0         \$0	0% 0%
· · · · · · · · · · · · · · · · · · ·	070
<b>Repair Foam Roofs on Bldg C, L, N, P</b> \$204,439 Architect \$13.662 \$13.662 100% \$0	00/
Architect \$13,662 \$13,662 100% \$0  Construction \$270,850 \$0 0% \$270,850	0% 100%
Construction Manager \$5,636 \$5,636 100% \$0	0%
Misc. Consulting Services \$0 \$0 0% \$0	0%
Repair Upper Courtyard \$629,890	
Architect \$42,094 \$42,094 100% \$0	0%
	0% 0% 0%

Location	Project	Total Estimated Dollars	Dollars Allocated	Non-M/WBE Dollars	Non- M/WBE %	M/WBE Dollars	M/WBE %
EFC Maintenance Projects (cont)							
(cont)	Refurbish five restrooms	\$154,812	010.105	040.405	1000/	40	0.04
	Architect Construction		\$10,486 \$0	\$10,486 \$0		\$0 \$0	
	Construction Manager		\$4,326	\$0		\$4,326	100%
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Replace Asphalt Parking Lots Architect	\$1,815,696	\$146,288	\$146,288	100%	\$0	0%
	Construction		\$0	\$0	0%	\$0	0%
	Construction Manager Misc. Consulting Services		\$50,058 \$44,765	\$50,058 \$44,765	100% 100%	\$0 \$0	0% 0%
	EFC Maintenance Summary Subtotal	\$2,987,295	\$640,375	\$352,840	55%	\$287,535	45%
EFC SARS							
Projects	Sidewalk repair, improvements and replacement	\$318,160					
	Architect Construction		\$33,130 \$0	\$33,130 \$0		\$0 \$0	
	Construction Manager		\$0 \$0	\$0 \$0		\$0 \$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	CCTV	\$100,000					
	Architect Construction		\$7,490 \$0	\$7,490 \$0		\$0 \$0	
	Construction Manager		\$0	\$0	0%	\$0	0%
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Bleacher Replacement	\$165,714	#12.027	#0	00/	#12 B27	1000/
	Architect Construction		\$12,837 \$115,980	\$0 \$0		\$12,837 \$115,980	
	Construction Manager		\$0 \$0	\$0 \$0	0% 0%	\$0 \$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Electronic Marquee Signs Architect	\$165,972	\$15,866	\$0	0%	\$15,866	100%
	Construction		\$173,694	\$173,694	100%	\$0	0%
	Construction Manager Misc. Consulting Services		\$0 \$0	\$0 \$0		\$0 \$0	
	Replace Exterior Doors	\$123,000					
	Architect	4-20,000	\$13,482	\$13,482		\$0	
	Construction Construction Manager		\$121,000 \$0	\$121,000 \$0		\$0 \$0	0% 0%
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Re-Route Oates to Loop Road	\$1,679,900					
	Architect Construction		\$109,900 \$0	\$0 \$0		\$109,900 \$0	100% 0%
	Construction Manager		\$0 \$0	\$0 \$0		\$0 \$0	0%
	Misc. Consulting Services  EFC SARS Projects Subtotal	\$2,552,746	\$603,379	\$348,796		\$254,583	
	EFC Projects Total	\$5,540,041	\$1,243,754	\$701,636	56%	\$542,118	44%
		Total	, -,,· - ·	7,,,,,		+,	
	<b>.</b>	Estimated	Dollars	Non-M/WBE	Non-	M/WBE	MANDE O
Location	Project	Dollars	Allocated	Dollars	M/WBE %	Dollars	M/WBE %
ECC Maintenance Projects							
-	Replace/repair gym bleachers C220	\$55,290	eo 745	62 745	1000/	00	001
	Architect Construction		\$3,745 \$0	\$3,745 \$0		\$0 \$0	
	Construction Manager Misc. Consulting Services		\$1,545 \$0	\$0 \$0	0%	\$1,545 \$0	100%
	-		\$0	\$0	0%	\$0	0%
	Replace and Seal all Exterior windows at Paramount	\$277,169					
	Architect	-2,200	\$18,774	\$18,774		\$0	
	Construction Construction Manager		\$0 \$7,746	\$0 \$0		\$0 \$7,746	
	Misc. Consulting Services		\$0	\$0		\$0	

Location	Project	Total Estimated Dollars	Dollars Allocated	Non-M/WBE Dollars	Non- M/WBE %	M/WBE Dollars	M/WBE %
ECC Maintenance Projects (cont)							
(cone)	Replace Roof on Bldg A and penthouse	\$359,385					
	Architect		\$24,343	\$24,343	100%	\$0	
	Construction Construction Manager		\$0 \$10,043	\$0 \$10,043	0% 100%	\$0 \$0	
	Misc. Consulting Services		\$10,043	\$0,043	0%	\$0	
	Replace Portion of Elm Street sidewalk by						
	Bookstore	\$11,208					
	Architect		\$749	\$749	100%	\$0	
	Construction Manager		\$0 \$309	\$0 \$309	0% 100%	\$0 \$0	
	Construction Manager Misc. Consulting Services		\$309	\$309		\$0 \$0	
	Repair Exterior sidewalks; east and north building perimeters @BJP	\$42,030					
	Architect		\$2,809	\$2,809	100%	\$0	0%
	Construction		\$0	\$0		\$0	
	Construction Manager Misc. Consulting Services		\$1,159 \$0	\$1,159 \$0	100% 0%	\$0 \$0	
			Ψ	Ψ0	0,0	40	0,0
	Replace AHU drives, shaft, bearings, controls 9 each at BJP	\$193,515					
	Architect	\$195,515	\$13,108	\$13,108	100%	\$0	0%
	Construction		\$0	\$0	0%	\$0	0%
	Construction Manager		\$5,408	\$0		\$5,408	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Replace Surge Suppressors at Distribution Panels - BJP	\$55,290					
	Architect	777,27	\$3,745	\$3,745	100%	\$0	0%
	Construction		\$0	\$0		\$0	
	Construction Manager Misc. Consulting Services		\$1,545 \$0	\$0 \$0	0% 0%	\$1,545 \$0	100% 0%
	-		ΨΟ	ΨΟ	070	ΨΟ	070
	Replace carpet 1st/2nd floor offices/classrooms - BJP	\$138,226					
	Architect	\$150,220	\$9,363	\$0	0%	\$9,363	100%
	Construction		\$299,311	\$139,311	47%	\$160,000	
	Construction Manager Misc. Consulting Services		\$3,863 \$0	\$3,863 \$0	100% 0%	\$0 \$0	
	Misc. Consulting Services		φ0	φυ	070	φυ	070
	Replace Toilet Partitions in all restrooms at BJP	\$55,290					
	Architect	455,275	\$3,745	\$0	0%	\$3,745	100%
	Construction		\$56,705	\$56,705	100%	\$0	
	Construction Manager Misc. Consulting Services		\$1,545 \$0	\$1,545 \$0	100% 0%	\$0 \$0	
	-	¢102.515	Ψ0	40	0,0	40	0,0
	Replace Restroom Fixtures at BJP Architect	\$193,515	\$13,633	\$0	0%	\$13,633	100%
	Construction		\$108,866	\$108,866		\$0	
	Construction Manager		\$5,408	\$5,408		\$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Skylight replacement/renovations	\$366,090	617.75^	**	001	617.750	1000/
	Architect Construction		\$17,750 \$337,842	\$0 \$337,842		\$17,750 \$0	
	Construction Manager		\$10,487	\$10,487		\$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Replace 9 air units	\$674,880					
	Architect		\$89,880	\$89,880		\$0	100%
	Construction Construction Manager		\$590,868 \$37,080	\$543,268 \$37,080		\$47,600 \$0	
	Misc. Consulting Services		\$0	\$0		\$0	
	ECC Maintenance Projects Subtotal	\$2,421,888	\$1,681,374	\$1,413,039	84%	\$268,335	16%

Location	Project	Total Estimated Dollars	Dollars Allocated	Non-M/WBE Dollars	Non- M/WBE %	M/WBE Dollars	M/WBE %
	•						
ECC SARS Projects	Structural Analysis Report adding 21 wind turbines on Bldg. A and solar thermal array on Bldg. B&C Architect Construction Construction Manager Misc. Consulting Services	\$5,885	\$5,885 \$0 \$0 \$0	\$5,885 \$0 \$0 \$0	100% 0% 0% 0%	\$0 \$0 \$0 \$0	0% 0%
	Topographic survey, design and spec. of ADA area and structural analysis of roof at BJP	\$7,490					
	Architect Construction Construction Manager Misc. Consulting Services		\$7,490 \$0 \$0 \$0	\$7,490 \$0 \$0 \$0	100% 0% 0% 0%	\$0 \$0 \$0 \$0	0% 0%
	ECC SARS Project Subtotal	\$13,375	\$13,37 <b>5</b>	\$13,375	100%	\$0	
	ECC Projects Total	\$2,435,263	\$1,694,749	\$1,426,414	84%	\$268,335	
	Bee Projects Potal	Total	\$1,024,742	φ1,420,414	0470	\$200,333	10 / 0
Location	Project	Estimated Dollars	Dollars Allocated	Non-M/WBE Dollars	Non- M/WBE %	M/WBE Dollars	M/WBE %
MVC Maintenance Projects							
v	Replace pool filter tanks, piping pool deck and underwater lights	\$143,754					
	Architect Construction		\$9,737 \$181,822	\$0 \$181,822	0% 100%	\$9,737 \$0	
	Construction Manager		\$4,017 \$0	\$4,017 \$0	100% 0%	\$0 \$0	0%
	Misc. Consulting Services		\$0	20	0%	20	0%
	Repair cooling tower and replace corroded pipe	\$138,226					
	Architect		\$9,363	\$0	0%	\$9,363	
	Construction Construction Manager		\$170,576 \$3,863	\$170,576 \$3,863	100% 100%	\$0 \$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Replace gymnasium roof	\$221,160	****		1000	40	0
	Architect Construction		\$14,980 \$139,000	\$14,980 \$139,000	100% 100%	\$0 \$0	
	Construction Manager Misc. Consulting Services		\$6,180 \$0	\$6,180 \$0	100% 0%	\$0 \$0	
			Φ0	Φ0	070	φ0	070
	Replace 1000T centrifugal chiller - CH-2 Architect	\$829,350	\$56,175	\$56,175	100%	\$0	0%
	Construction Manager		\$0 \$23,175	\$0 \$23,175	0% 100%	\$0 \$0	
	Construction Manager Misc. Consulting Services		\$23,173	\$23,173	0%	\$0	
	Replace motors and VFD's on AHUs A-1, A-	¢110.950					
	2, A-3 and A-4 Architect	\$110,850	\$7,490	\$7,490	100%	\$0	0%
	Construction Construction Manager		\$0 \$3,090	\$0 \$3,090	0% 100%	\$0 \$0	
	Misc. Consulting Services		\$0	\$0,000	0%	\$0	
	Replace Hall Carpet, all levels, main campus, 158,000 square feet	\$652,422					
	Architect Construction		\$44,192 \$0	\$44,192 \$0	100% 0%	\$0 \$0	
	Construction Manager Misc. Consulting Services		\$18,231 \$0	\$0 \$0	0% 0%	\$18,231 \$0	
	MVC Maintenance Projects Subtotal	\$2,095,762	\$691,891	\$654,560	95%	\$37,331	
MVC SAR Projects	C	\$2,070,10 <u>2</u>	Ψ->1,0>1	ψ324,200	2270	<i>401,001</i>	270
-	Relocate Baseball field fence Architect	\$20,750	¢o.	60	00/	e o	00/
	Construction		\$0 \$20,750	\$0 \$0	0% 0%	\$0 \$20,750	
	Construction Manager Misc. Consulting Services		\$0 \$0	\$0 \$0	0% 0%	\$0 \$0	
	MVC SAR Projects Subtotal	\$20,750	\$20,750	\$0	0%	\$20,750	
	MVC Projects Total	\$2,116,512	\$712,641	\$654,560	92%	\$58,081	8%

Location	Project	Total Estimated Dollars	Dollars Allocated	Non-M/WBE Dollars	Non- M/WBE %	M/WBE Dollars	M/WBE %
Location	Floject	Donais	Anocateu	Donars	NI/ WDE 70	Donais	M/WDE /6
NLC Maintenance Projects							
•	Repair Utility Tunnel	\$702,386					
	Architect Construction		\$52,609 \$0	\$0 \$0	0% 0%	\$52,609 \$0	
	Construction Manager		\$7,880	\$0	0%	\$7,880	
	Misc. Consulting Services		\$9,576	\$0	0%	\$9,576	100%
	Replace Roofs Bldgs H&K Waterproofing	\$333,438					
	Architect		\$22,282	\$0	0%	\$22,282	
	Construction Construction Manager		\$0 \$9,192	\$0 \$0	0% 0%	\$0 \$9,192	
	Misc. Consulting Services		\$0,192	\$0		\$9,192	
	Repair/Replace Concrete Stairs, Bldg. A,						
	waterproofing	\$119,169					
	Architect		\$7,964	\$0	0%	\$7,964	
	Construction Construction Manager		\$0 \$3,286	\$0 \$0	0% 0%	\$0 \$3,286	
	Misc. Consulting Services		\$0	\$0	0%	\$0	
	Repair Roofs, exterior stucco, water						
	infiltration, Bldg. R	\$364,260					
	Architect	, ,	\$24,343	\$0	0%	\$24,343	100%
	Construction		\$0	\$0	0%	\$0	
	Construction Manager Misc. Consulting Services		\$10,043 \$0	\$0 \$0	0% 0%	\$10,043 \$0	
	Replace high priority water infiltration points	¢110.160					
	- campus-wide Architect	\$119,169	\$7,964	\$0	0%	\$7,964	100%
	Construction		\$0	\$0	0%	\$0	
	Construction Manager		\$3,286	\$0	0%	\$3,286	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Replace piping insulation in section of tunnel	\$199,044					
	Architect		\$13,482	\$13,482	100%	\$0	
	Construction Construction Manager		\$0 \$5,562	\$0 \$5,562	0% 100%	\$0 \$0	
	Misc. Consulting Services		\$0	\$0		\$0	
	Replace buried utility pipe in section of						
	tunnel	\$99,522					
	Architect Construction		\$6,741	\$6,741	100%	\$0	
	Construction Manager		\$0 \$2,781	\$0 \$2,781	0% 100%	\$0 \$0	0% 0%
	Misc. Consulting Services		\$0	\$0	0%	\$0	
	Repair/re-upholster performance hall seating,						
	452 seats	\$217,422	#14.72¢	#14.70 <i>c</i>	1000/	¢0	00/
	Architect Construction		\$14,726 \$0	\$14,726 \$0		\$0 \$0	
	Construction Manager		\$6,075	\$0		\$6,075	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Repair Tunnel Soils at Bldg F and Bldg A300	\$52,609					
	Architect	Ψ52,007	\$52,609	\$0	0%	\$52,609	100%
	Construction		\$0			\$0	
	Construction Manager Misc. Consulting Services		\$10,487 \$0	\$10,487 \$0		\$0 \$0	
	NLC Maintenance Projects Subtotal	\$2,207,019	\$270,888	\$53,779		\$217,109	

Location	Project	Total Estimated Dollars	Dollars Allocated	Non-M/WBE Dollars	Non- M/WBE %	M/WBE Dollars	M/WBE %
NLC SAR Projects							
Trojects	Student Life Center	\$3,800,000					
	Architect		\$270,162	\$270,162		\$0	0%
	Construction Construction Manager		\$1,389,277 \$0	\$1,004,277 \$0		\$385,000 \$0	
	Misc. Consulting Services		\$0	\$0		\$0	
	Bldg. A Elevator	\$1,146,428					
	Architect Construction		\$80,250 \$0	\$80,250 \$0		\$0 \$0	
	Construction Manager		\$0	\$0 \$0		\$0 \$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Repair lab flooring Bldg. C	\$146,742					
	Architect		\$10,272	\$10,272		\$0	
	Construction Construction Manager		\$60,220 \$0	\$0 \$0		\$60,220 \$0	
	Misc. Consulting Services		\$0 \$0	\$0		\$0	
	Slope Remediation	\$105,230					
	Architect		\$80,953	\$14,505		\$66,448	
	Construction		\$450,995	\$419,995	93% 100%	\$31,000	
	Construction Manager Misc. Consulting Services		\$1,731 \$37,659	\$1,731 \$37,659		\$0 \$0	
	NLC SAR Project Subtotal	\$5,198,400	\$2,381,519	\$1,838,851	77%	\$542,668	23%
	NLC Projects Total	\$7,405,419	\$2,652,407	\$1,892,630	71%	\$759,777	29%
		Total Estimated	Dollars	Non-M/WBE	Non-	M/WBE	
Location	Project	Dollars	Allocated	Dollars	M/WBE %	Dollars	M/WBE %
RLC Maintenance Projects							
	Replace Roofs: Bldgs N, A, C, S, G Architect	\$1,548,120	\$104.960	\$104.960	1000/	0.9	00/
	Construction		\$104,860 \$918,188	\$104,860 \$918,188		\$0 \$0	
	Construction Manager		\$43,260	\$43,260		\$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Fire Alarm System	\$1,105,900					
	Architect		\$74,900	\$0		\$74,900	
	Construction Construction Manager		\$1,000,063 \$0	\$1,000,063 \$0		\$0 \$0	
	Misc. Consulting Services		\$0	\$0		\$0	
	Replace underground west side HVAC piping	\$707,712					
	Architect Construction		\$47,936 \$0	\$0 \$0		\$47,936 \$0	
	Construction Manager		\$19,776	\$19,776		\$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Replace 900 Ton Chiller No. 2	\$552,900					
	Architect		\$37,418	\$0		\$37,418	
	Construction Construction Manager		\$0 \$15,450	\$0 \$15,450		\$0 \$0	
	Misc. Consulting Services		\$15,450	\$0		\$0	
	Repair/replace ADA ramps and accessible access	\$629,257					
	Architect	φυ <i>Δ9,Δ3 [</i>	\$44,048	\$44,048	100%	\$0	0%
	Construction		\$0	\$0	0%	\$0	0%
	Construction Manager Misc. Consulting Services		\$9,116 \$0	\$0 \$0		\$9,116 \$0	
	-	\$404.722	,	**		, ,	
	Replace original entrance doors, Phase II Architect	\$404,722	\$27,413	\$27,413	100%	\$0	0%
	Construction		\$0	\$0	0%	\$0	0%
	Construction Manager		\$11,308	\$0		\$11,308	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Dollars Allocated	Non-M/WBE Dollars	Non- M/WBE %	M/WBE Dollars	M/WBE %
RLC Maintenance Projects (cont)							
( )	Refurbish existing cooling towers, 750 Ton, 3						
	each Architect	\$315,153	\$21,329	\$0	0%	\$21,329	100%
	Construction		\$0	\$0	0%	\$0	
	Construction Manager Misc. Consulting Services		\$8,807 \$0	\$0 \$0	0% 0%	\$8,807 \$0	100% 0%
	wise. Consuming Services		<b>90</b>	Φ0	070	Φ0	070
	Replace damper and actuators, AHU 1& AHU-2 at LCET	\$7,740					
	Architect	\$7,740	\$524	\$524	100%	\$0	0%
	Construction		\$0	\$0	0%	\$0	0%
	Construction Manager Misc. Consulting Services		\$216 \$0	\$0 \$0	0% 0%	\$216 \$0	100% 0%
	-				040/		
	RLC Maintenance Projects Subtotal	\$5,271,504	\$2,384,612	\$2,173,582	91%	\$211,030	9%
RLC SAR Projects							
	84 Store Front doors Architect	\$231,911	\$45,065	\$0	0%	\$45,065	100%
	Construction		\$189,500	\$189,500	100%	\$0	0%
	Construction Manager Misc. Consulting Services		\$0 \$0	\$0 \$0	0% 0%	\$0 \$0	0% 0%
	Misc. Consuming Services		\$0	\$0	070	\$0	070
	Roof Restoration Architect	\$492,115	\$24.270	\$0	0%	\$34,379	100%
	Construction		\$34,379 \$475,789	\$475,789	100%	\$34,379 \$0	
	Construction Manager		\$0	\$0	0%	\$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Sink Hole at South End of Lake	\$2,004,286		0000 454	100-1	***	0.54
	Architect Construction		\$207,671 \$0	\$207,671 \$0	100% 0%	\$0 \$0	
	Construction Manager		\$0	\$0	0%	\$0	0%
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Magnetic Locks on Interior	\$250,000					
	Architect Construction		\$18,725 \$0	\$18,725 \$0	100% 0%	\$0 \$0	
	Construction Manager		\$0	\$0	0%	\$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Repair parking lot A	\$256,700					
	Architect Construction		\$19,227 \$0	\$19,227 \$0	100% 0%	\$0 \$0	0% 0%
	Construction Manager		\$0 \$0	\$0	0%	\$0 \$0	0%
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Traffic Control Study at Abrams, Shadow Drive and Walnut Street	\$519,714					
	Architect Construction		\$36,380 \$0	\$36,380 \$0	100% 0%	\$0 \$0	
	Construction Manager		\$0 \$0	\$0 \$0		\$0 \$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	<b>Humidity Study for Performance Hall</b>	\$256,800					
	Architect Construction		\$17,976 \$0	\$17,976 \$0		\$0 \$0	
	Construction Manager		\$0 \$0	\$0		\$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Relocating the Swimming Pool heat exchange piping	\$109,583					
	Architect		\$7,169	\$7,169	100%	\$0	
	Construction Construction Manager		\$0 \$0	\$0 \$0	0% 0%	\$0 \$0	
	Misc. Consulting Services		\$0	\$0	0%	\$0	
	RLC SAR Projects Subtotal	\$4,121,109	\$1,051,881	\$972,437	92%	\$79,444	8%
	RLC Project Total	\$9,392,613	\$3,436,493	\$3,146,019	92%	\$290,474	8%

Location	Project	Total Estimated Dollars	Dollars Allocated	Non-M/WBE Dollars	Non- M/WBE %	M/WBE Dollars	M/WBE %
DSC							
Maintenance Projects							
·	Replace underground roof drain line on North Wall	\$44,832					
	Architect	. ,	\$2,996	\$0	0%	\$2,996	100%
	Construction		\$63,000	\$0	0%	\$63,000	100%
	Construction Manager		\$1,236	\$1,236	100%	\$0	0%
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Seal and Redo Parking Lots at DSC	\$221,160					
	Architect		\$14,980	\$0	0%	\$14,980	100%
	Construction		\$42,000	\$0	0%	\$42,000	100%
	Construction Manager		\$6,180	\$6,180	100%	\$0	0%
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Upgrading IT Cabling Infrastructure - district wide	Φ5 06 <b>2</b> 057					
	Architect	\$5,062,857	¢50.200	¢50.200	100%	s -	0%
	Construction		\$58,208	\$58,208		\$ - \$0	
			\$0 \$0			\$0 \$0	
	Construction Manager		\$0 \$0	\$0 \$0	0%	\$0 \$0	0% 0%
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Replace motor, VFD, belts/sheaves,						
	TAB,AHU-6	\$44,832					
	Architect		\$2,996	\$2,996	100%	\$0	0%
	Construction		\$0			\$0	0%
	Construction Manager		\$1,236	\$0	0%	\$1,236	100%
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	Refurbish cooling tower	\$44,232					
	Architect		\$2,996	\$2,996	100%	\$0	0%
	Construction		\$0		0%	\$0	0%
	Construction Manager		\$1,236	\$0	0%	\$1,236	100%
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	DSC Maintenance Total	\$5,417,913	\$197,064	\$71,616	36%	\$125,448	64%
	Note: DSC has no SAR Projects						
		Total					
Location	Project	Estimated Dollars	Dollars Allocated	Non-M/WBE Dollars	Non- M/WBE %	M/WBE Dollars	M/WBE %
	Troject	Donars	Anocateu	Donars	M/WBE /0	Donars	MI/WBE /0
DO Maintenance Projects							
	Dock Lift	\$11,058					
	Architect		\$749	\$749	100%	\$0	0%
	Construction		\$0	\$0	0%	\$0	0%
	Construction Manager		\$309	\$0	0%	\$309	100%
	Misc. Consulting Services		\$0	\$0	0%	\$0	0%
	DO Maintenance Total	\$11,058	\$1,058	\$749	71%	\$309	29%
	Note: DO has no SAR Projects						

Note: DO has no SAR Projects

Prepared by EVCBA Ed DesPlas June 22, 2010

# **INFORMATIVE REPORT NO. 35**

# PROGRESS REPORT ON CONSTRUCTION PROJECTS Status Report as of May 31, 2010

	PROJECTS								DES	IGN					CON	ISTRI	JCTI	ON	
-	Project Status	Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	%59	%56	100%	Bidding	Board Approval	Construction Start	30%	%59	%56	100%	Final Completion Acceptance
	ВНС																		
1	Install access control system																		
2	Recarpet bldgs B,D,J,T																		
3	Install scene shop fire protection																		
	DCCCD Public Safety Comm.																		
4	system																		
5	Upgrade restrooms campus-wide																		
6	Update/replace exterior signage																		
	Replace walkways/sidewalks																		
7	campus wide																		
	Replace 700T centrifugal chiller																		
8	bldg B																		
9	Relocate police & communication.																		
10	Parking lot expansion																		
11	CCTV System																		
11	Bond Program																		
	Construct Science & Allied Health																		
12	Bldg																		
13	Expand Automotive Technology																		
	Construct Workforce &																		
14	Continuing Education Bldg																		
	CVC																		
1	Correct subsurface drainage bldgs B, C, D Replace transformer & switchgear																		
2	bldg B																		
	Replace glass doors & related store																		
3	fronts bldgs C & E																		
	Update fire sprinkler systems bldgs																		
4	D, E, F, G																		
	Bond Program																		
5	Expand mechanical infrastructure																		
6	Construct Science bldg																		
7	Construct Industrial Tech bldg																		
	DO																		
1	Dock lift																		
<u> </u>	Bond Program																		
2	District Admin. Center																		
	DSC																		
1	Replace underground roof drainage																		
2	Seal & redo parking lots																		
3	Upgrade security system IT cabling D-W																		
4	Replace motor VFD etc. TAB,																		
5	AHU 6 @ Purchasing																		
6	Refurbish cooling tower																		
	Maintenance specification for																		
7	elevators BHC/MVC/ECC/ RLC																		

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of May 31, 2010

	PROJECTS	1							DES	IGN		l			CON	ISTRU	JCTI	ON	
	Project Status	Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	%59	95%	100%	Bidding	Board Approval	Construction Start	30%	%59	%56	100%	Final Completion Acceptance
8	Renovate Financial Services																		
	D. 117	1	ı	l I	ı		1		ı	1	ı	ı	1 1		ı	ı	İ	l	1 1
	D-W																		
1	Feasibility study IT environment																		
1	upgrades																		
1	ECC																		$\vdash$
2	Upgrade security system 701 Replace 9 air handlers																		
	Replace carpet offices/classrooms																		
3	@ BJP																		
4	Replace toilet partitions @ BJP																		
5	Replace restroom fixtures @ BJP																		
6	Replace skylights @ Paramount																		
7	Replace window tint bldg. R																		
8	Welding exhaust system BJP																		
	Replace/repair gym bleachers																		
9	C220																		
10	Replace & seal all ext. windows,																		
10	Paramount																		
11	Replace roof bldg A & Penthouse Replace portion Elm St sidewalk																		
12	Repair exterior sidewalks E & N																		
13	@ BJP																		
14	Replace AHU drives, shaft, bearing, controls @ BJP																		
	Structural analysis roof & ramp																		
15	modification @ BJP																		
16	Structural analysis of bldg. A,B,C																		
1.7	Replace surge suppressors @																		
17 18	distribution panels Installation 21 wind turbines																		
18																			
19	Bond Program  Develop West Campus																		
19	Build Center for Allied Health &																		
20	Nursing																		
21	Back fill Adaptive Remodel																		
	EFC																		
1	Repair foam roof bldgs C,L,M,N,P																		
2	Electronic marquee sign																		
3	Refurbish restrooms																		
4	Repair upper courtyard																		
5	Replace asphalt parking lots																		
6	CCTV																		
7	Replace exterior doors																		$\vdash$
8	Re-route Oates to Loop Road																		$\vdash$
9	Design services carpet (Perf. Hall)														-				$\vdash$
10	Design services @ fireside lounge <sup>2</sup> Design services C201																		$\vdash\vdash\vdash$
11	Design services @ library																		$\vdash$
12	renovation																		
<u> </u>																·			

 $^2$  This project, "(Design services C201") at EFC has been placed on hold per the campus request.

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of May 31, 2010

															~~.				
	PROJECTS		1						DES	IGN	1				CON	STRU	JCTIO	NC	
-	Project Status	Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	%59	%56	100%	Final Completion Acceptance
13	Oates/Spur paving drain																		
	Remove/replace sidewalks campus																		
14	wide Bldg T paint mixing room																		$\vdash \vdash \vdash$
13	Bond Program																		$\vdash\vdash\vdash$
16	Develop South Campus																		
17	Expand Mechanical Infrastructure																		
18	Build Learning Center																		
19	Remodel vacated space																		
20	Construct Continuing Education Workforce & Criminal Justice Bldg Construct Center for Child &																		
21	Family Studies																		
22	Construct Technology Bldg																		igspace
<u> </u>	MVC																		ш
1	Replace access control																		$\vdash$
2	Replace gym roof																		$\vdash \vdash$
3	Replace pool filter tanks, deck & underwater lights																		
4	Repair cooling tower/Replace pipe																		ш
5	Replace hall carpet, main campus																		$\vdash$
6	Replace 1000T chiller Replace motors & VFD's on																		$\vdash\vdash\vdash$
7	AHUs																		
8	Relocate baseball field fence																		
	Bond Program																		igsqcut
	Build soccer fields & community																		
9	recreation complex																		
10	Expand Mechanical Infrastructure Construct Science Bldg																		
11	Construct Science Bldg  Construct Performance Hall																		
13	Remodel vacated space																		
13	Construct Economic & Workforce																		
14	Center Center																		
15	Construct Student Center																		
	NLC																		
1	Remodel & convert old library																		
2	Install CCTV system																		
3	Retrofit interior lighting																		igspace
4	Construct new elevator for bldg A																		igspace
5	Replace HVAC system bldg H; H200 & H300																		
6	Replace roofs bldgs H & K																		
7	Repair/replace concrete steps, bldg A waterproof																		
8	Repair roofs, exterior stucco water leaks bldg R																		
	Repair high priority water																		
9	infiltration points campus wide Repair piping insulation in section																		$\vdash$
10	of tunnel  Replace buried utility pipe in																		-
11	section of tunnel																		

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of May 31, 2010

	PROJECTS								DES	IGN					CON	ISTRU	UCTI	ON	
														t					
-	Project Status	Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	%59	%56	100%	Bidding	Board Approval	Construction Start	30%	%59	%56	100%	Final Completion Acceptance
12	Repair/re-upholster Performance Hall seating, 452 seats																		
13	Repair tunnel soils @ bldg F & A300																		
14 15	Repair lab flooring Bldg C Performance Hall upgrades																		
16	Slope remediation																		
17	Life safety study Perf. Hall																		
18	Refurbish/repaint brick																		
19	H200 student life renovation																		
20	New & replace sidewalks																		
21	Structural analysis all parking lots' lights																		
	Bond Program																		
22	Develop South Campus																		
23	Develop North Campus																		
24	Expand Mechanical Infrastructure																		
25	Construct Science Bldg																		
26	Construct General Purpose Bldg																		
27	Workforce Development Center																		
28	Remodel vacated space																		
29	Repair structural/waterproofing																		
	RLC																		
1	Replace fire alarms campus-wide																		
2	Repair sinkhole south end of lake																		
3	Replace ADA Access																		
4	Replace roof bldgs N,A,C,S,G,P																		
5	Replace underground West side HVAC piping																		
6	Replace 900T chiller #2																		
	Replace original entrance doors																		
7	phase II																		
8	Refurbish existing cooling towers, 3 - 750T																		
9	Replace 84 store front doors																		
10	Sidewalk & ramp reconstruction																		
11	Magnetic locks on interior																		
13	Performance Hall humidity study Re-route HX piping																		
14	TAB Pecos HVAC											-							
14	TC study @ Abrams, Shadow Dr.																		
15	& Walnut Street																		
	Bond Program																		-
16	Construct Science Bldg & expand parking/Mechanical Infrastructure																		
17	Renovate Sabine Hall																		
18	Develop Garland Campus  LCET																		
	Replace damper & actuators, AHU																		-
1	1 & 2 @ LCET																		

# COMPLETED PROJECTS<sup>3</sup>

CCTV System (BHC)

Replace skylights @ Paramount (ECC)

Install CCTV system (NLC)

Replace fire alarms campus-wide (RLC)

# BOND PROGRAM 100% COMPLETED PROJECTS<sup>4</sup>

- 1. Expand Automotive Technology (BHC)
- 2. Construct Science & Allied Health Bldg (BHC)
- 3. Construct Workforce & Continuing Education Bldg (BHC)
- 4. Expand Mechanical Infrastructure (CVC)
- 5. Construct Science Bldg (CVC)
- 6. Construct Industrial Tech Bldg (CVC)
- 7. District Admin. Center (DO)
- 8. Build Center for Allied Health & Nursing (ECC)
- 9. Develop West Campus (ECC)
- 10. Back fill Adaptive Remodel (ECC)
- 11. Develop South Campus (EFC)
- 12. Expand Mechanical Infrastructure (EFC)
- 13. Build Learning Center (EFC)
- 14. Remodel vacated space (EFC)
- 15. Construct Continuing Education Workforce & Criminal Justice Bldg (EFC)
- 16. Construct Center for Child & Family Studies (EFC)
- 17. Construct Technology Bldg (EFC)
- 18. Build Soccer Fields & Community Recreation Complex (MVC)
- 19. Expand Mechanical Infrastructure (MVC)
- 20. Construct Science Bldg (MVC)
- 21. Construct Performance Hall (MVC)
- 22. Construct Economic & Workforce Development Center (MVC)
- 23. Construct Student Center (MVC)
- 24. Develop South Campus (NLC)
- 25. Develop North Campus (NLC)
- 26. Expand Mechanical Infrastructure (NLC)
- 27. Construct Science Bldg (NLC)
- 28. Construct General Purpose Bldg (NLC)
- 29. Workforce Development Center (NLC)
- 30. Repair structural/waterproofing (NLC)
- 31. Construct Science Bldg & expand parking/Mechanical Infrastructure (RLC)
- 32. Develop Garland Campus (RLC)

<sup>&</sup>lt;sup>3</sup> This is the last report on which these projects will appear.

<sup>&</sup>lt;sup>4</sup> The 100% completed Bond Program projects will continue to appear on this report

### INFORMATIVE REPORT NO. 36

## **Bond Program Report on Projects**

The status of planning as of May 31, 2010 for projects assigned to contracted construction program managers and other bond funded projects.

The Bond Program Management Team has begun publishing a status report at <a href="www.dccd.edu">www.dccd.edu</a> that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

			Awarded \$		
Brookhaven College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide	3,225,032	0	0	0	0
Original Budget: \$0					
Revised Budget: \$3,225,032					
Science and Allied Health Building	0	3,673,731	39,002,042	434,981	3,509,248
Original Budget: \$29,200,000		Mana	ged by Bond Pro	cupancy: Dec ( ogram Manager aximum Price (	nent Team.
Revised Budget: \$46,765,495	, ,				
Total Awarded: \$46,620,002					
Automotive Technology Expansion	0	332,983	3,881,695	82,880	52,168
Original Budget: \$4,000,000	Cons			ccupancy: Aug ogram Manager	
Revised Budget: \$4,539,666					
Total Awarded: \$4,349,726					

	Awarded \$					
Brookhaven College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards	
Workforce & Continuing Education Building	0 Const	620,618	6,364,767 <b>D</b> t / Beneficial O	83,653	257,594 08 / Jan 10	
Original Budget: \$8,200,000	Managed by Bond Program Management Team. \$6,300,000 CMAR Guaranteed Maximum Price 11/7/2008.					
Revised Budget: \$7,800,006						
Total Awarded: \$7,326,632				Ma	ay 31, 2010	
Location Summary	Original 1 60,606	_	Revised Budg 62,330,200	,	Awarded: 521,392	

	BHC M/WBE Participation								
	Total Contracted Dollars	Non- MWBE MWBE Dollars %		MWBE Dollars	MWBE				
Sub- total	57,875,855	57,875,855	36,227,602	63%	21,648,253	37%			

			Awarded \$				
Cedar Valley College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards		
Location Wide	2,806,382	0	0	0	0		
Original Budget: \$0							
Revised Budget: \$2,806,382							
Mechanical Infrastructure	0	0	0	77,530	0		
Original Budget: \$4,306,840	Cons	Construction Start / Beneficial Occupancy: Apr 08 / Jul 09 Managed by Bond Program Management Team.					
Revised Budget: \$77,810	_	Budget and scope included in science, allied health, and veterinary technology building.					
Total Awarded: \$77,530							
Science, Allied Health, & Veterinary Technology Bldg. Original		Manag	ged by Bond Pro	617,851  Cocupancy: Aprogram Manager	nent Team.		
Budget: \$30,600,000	<ul><li>\$30,754,172 CMAR Guaranteed Maximum Price 3/17/2008.</li><li>* \$55,500 added from non-bond program dollars.</li></ul>						
Revised Budget: \$39,327,228 *			1 0				
Total Awarded: \$39,372,171							

		Awarded \$				
Cedar Valley College	Program Manager Fee	Architect Fee	CMAR / Contractor	Profes	her ssional vices	Other Awards
Industrial						
Technology Bldg.	0	1,137,807	12,008,017 P	E T	97,254 E	1,062,728
Original	Const		rt / Beneficial O	•	•	
Budget:	4	· ·	ged by Bond Pro	_	_	
\$6,600,000	\$11,171,	222 CMAR	Guaranteed Mo			
Revised			CMAR	ın derau	iit; suret	y involved.
Budget:	Or	riginal scope	of work compl	eted, re	maining	work to be
\$14,396,122		•	st 31, 2010 is w		_	
Total	agreement as approved by the Board of Trustees.					
Awarded:						
\$14,405,806					Ma	ay 31, 2010
Location	Original	<b>Budget:</b>	Revised Budg	get:	Total A	Awarded:
Summary	53,506	5,840	56,607,542	2	56,6	661,889

	CVC M/WBE Participation								
	Total Contracted Dollars	Dollars Allocated	Non- MWBE Dollars	Non- MWBE	MWBE Dollars	MWBE %			
Sub- total	53,464,652	53,464,652	43,701,344	82%	9,763,308	18%			

	Awarded \$					
Eastfield College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards	
Location Wide	2,833,863	0	0	0	0	
Original Budget: \$0						
Revised Budget: \$2,833,863						
South						
Campus	0	833,409	9,438,636	2,801,856	752,631	
Original		CON	ЛРII	FTFI	<u>ר</u>	
Budget: \$10,200,000	Constri	uction Start	Beneficial Occ	cupancy: May (	08 / May 09	
Revised				ogram Manager		
Budget:	\$9,309	9,163 CMAI	R Guaranteed M	Iaximum Price	4/24/2008.	
\$13,839,057 *				152 demolition.	\$372,349	
Total	added from	non-bond p	program dollars.			
Awarded:						
\$13,826,532						
Mechanical Infrastructure	0	0	0	94,433	0	
Original		; O N	<u> 1 P L E</u>			
Budget: \$2,306,840	Construction Start / Beneficial Occupancy: Sep 08 / Sep 09					
Revised	Managed by Bond Program Management Team.					
Budget:	Budget and scope included in workforce development building.					
\$94,433						
Total						
Awarded:						
\$94,433						

			Awarded \$	Awarded \$					
Eastfield College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards				
Adaptive Remodel	0	23,880	4,347,148	24,689	456,124				
Original Budget: \$4,600,000	Const			ccupancy: Jul ( ogram Managei	•				
Revised Budget: \$4,863,778	Budget tr	7 Design-Bu ansferred to	ild Guaranteed workforce deve	Maximum Price elopment buildin ology building.	2 5/29/2009.				
Total Awarded: \$4,851,841	·								
Learning Center	0	984,457	11,766,086	124,709	1,379,635				
Original Budget: \$17,400,000	Constr	ruction Start	/ Beneficial Oc	cupancy: Aug (	07 / Nov 08				
Revised Budget: \$14,267,371		66,086 CMA	R Guaranteed	Maximum Price elopment building	e 8/9/2007.				
Total Awarded: \$14,254,887	child study	center, and	industrial techn	ology building.					
Continuing Ed. Workforce & Criminal Justice Bldg.	0	713,986 <b>O</b>	9,476,514 P	79,733	506,234				
Original Budget: \$7,100,000	Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. \$9,391,228 CMAR Guaranteed Maximum Price 8/15/2008.								
Revised Budget: \$10,804,920	Budget tr	ansferred to	industrial techn	ology building.					
Total Awarded: \$10,776,467									

		Awarded \$				
Eastfield College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards	
Center for Child and Family Services	0	453,275	6,232,847 P	50,967	289,334	
Original Budget: \$0 Revised Budget: \$7,050,296		Mana	rt / Beneficial C ged by Bond Pr <b>R Guaranteed</b> I	ogram Managei	ment Team.	
Total Awarded: \$7,026,423						
Technology Building	0	427,867	7,171,662	116,471	278,820	
Original Budget: \$0	Constr	uction Start	Beneficial Occ ged by Bond Pr	cupancy: Nov (	08 / May 10	
Revised Budget: \$7,994,820	\$7,049		C Guaranteed M	•		
Total Awarded: \$7,994,820				M	ay 31, 2010	
Location Summary	Original 1 61,706	_	Revised Budg 61,748,538	7	Awarded: 659,265	

	EFC M/WBE Participation								
	Total Contracted Dollars	Dollars Allocated	Non- MWBE Dollars	Non- MWBE	MWBE Dollars	MWBE %			
Sub- total	57,697,457	57,311,404	40,829,834	71%	16,481,570	29%			

	Awarded \$						
El Centro College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards		
Location Wide Original	864,696	0	0	0	0		
Budget: \$0							
Revised Budget: \$864,696							
West Campus							
Original Budget: \$10,200,000	Constru	550,382 O 1 oction Start	8,622,927 P	3,625,054	611,588 8 / May 09		
Revised Budget: \$13,621,037 *	Construction Start / Beneficial Occupancy: May 08 / May 09 Managed by Bond Program Management Team. \$8,667,129 CMAR Guaranteed Maximum Price 4/30/2008.						
Total Awarded: \$13,409,951	* \$3,444,38	34 land purc	hase and \$486,6	553 demolition.			
Allied Health and Nursing	0	1,093,129	11,361,796	351,538	5,429,231		
Original Budget:		ON	1 P L E	TEL			
\$16,100,000				art / End: Jan ( by Facilities Ma	•		
Revised Budget: \$20,592,600 *	* \$292,600	added from	non-bond prog	Awarded \$	-		
Adaptive Remodel	0	421,426	2,689,024	72,253	421,180		
Original Budget: \$3,850,000	C	ON	Construction Star Managed	rt / End: April 0 by Facilities Ma	•		
Revised Budget: \$4,998,646 *	* \$1,000,00	00 from med	chanical infrastr	Awarded	\$3,603,883		

	Awarded \$					
El Centro College	Program Manager Fee	Architect Fee	CMAR / Contractor	Othe Profession Service	onal Other	
Paramount					ction: Completed	
<b>Building</b> /			Managed	by Faciliti	ies Management.	
Land				Awar	ded \$11,243,117	
Acquisition						
Original Budget: \$11,000,000		COI	MPL	ΕI	ED	
Revised						
Budget: \$11,309,880					May 31, 2010	
Location	Original	Budget:	Revised Budg	get: T	Total Awarded:	
Summary	46,990	O	51,386,859	9	47,357,341	

	ECC M/WBE Participation										
	Total Contract Dollars	Dollars Allocated	Non- MWBE Dollars	Non- MWBE %	MWBE Dollars	MWBE %					
Sub- total	29,675,664	25,685,256	15,063,647	59%	10,621,609	41%					

			Awarded \$		
Mountain View College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide	2,797,278	0	0	0	0
Original Budget: \$0					
Revised Budget: \$2,797,278					
Mechanical Infrastructure	0	0	0	73,712	0
Original Budget: \$4,491,280		truction Star	The state of the s	ccupancy: Dec	07 / Jul 09
Revised Budget: \$73,712		nd scope inc	luded in science	ogram Manager e building and st udget transferre	tudent
Total Awarded: \$73,712			ce development	_	
Science Building	0	1,129,005	12,787,238	346,836	680,112
Original Budget: \$15,300,000		ruction Start	/ P L / Beneficial Oc	cupancy: Dec	07 / Dec 08
Revised Budget: \$15,286,761	\$12,948,		-	ogram Manager aximum Price 1	
Total Awarded: \$14,943,191					

			Awarded \$		
Mountain View College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Performance Hall	0	261,105	3,744,871	66,216	15,117
Original		CON	1 P L E	<u>E T E I</u>	
Budget: \$5,700,000	Cons			occupancy: Jul ( ogram Manager	_
Revised Budget: \$4,256,580	Partial bu	·	•	center and service	
Total Awarded: \$4,087,309					
Adaptive Remodel	0	16,050	3,768,404	62,709	275,603
Original Budget: \$2,300,000	Const			 ccupancy: May ogram Manager	
Revised Budget: \$4,584,999					
Total Awarded: \$4,122,766					

			Awarded \$		
Mountain View College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Economic and Workforce Development Building Original Budget: \$7,600,000		Mana	6,084,065  / Beneficial Occuped by Bond Pro	ogram Manager	nent Team.
Revised Budget: \$7,331,115 Total					
Awarded: \$7,056,514					
Student Services Building Original Budget: \$16,500,000		Mana	14,510,440  P t / Beneficial Octoor ged by Bond Pro	ogram Manager	nent Team.
Revised Budget: \$17,615,166 Total	\$14,450 <i>,</i>	528 CMAR	Guaranteed Mo	iximum Price 0	11/04/2008.
Awarded: \$16,601,124					

			Awarded \$						
Mountain View College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Profession Services	Awards				
Athletic and Community Recreation Complex	0	COMPLETED							
Original Budget: \$5,300,000			Construction St Managed	by Facilities	Management. led \$9,114,335				
Revised Budget:	* \$3,009,62	25 added fro	om non-bond pro	ogram dollaı	rs. May 31, 2010				
\$9,309,625 * <b>Location</b>	Original Budget: Revised Budget: Total Awarded:								
Summary	57,191	0	61,255,236	-	58,796,228				

	MVC M/WBE Participation									
	Total Contracted Dollars	Dollars Allocated	Non- MWBE Dollars	Non- MWBE %	MWBE Dollars	MWBE %				
Sub- total	56,379,948	56,219,309	38,205,072	68%	18,014,237	32%				

			Awarded \$					
North Lake College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards			
Location Wide	3,007,482	0	0	0	0			
Original Budget: \$0								
Revised Budget: \$3,007,482								
South								
Campus	0	595,434	7,483,274	4,671,480	579,402			
Original Budget: \$10,200,000	Constr		/ Beneficial Oc	cupancy: Dec (ogram Manager				
Revised Budget: \$13,474,736 *			Guaranteed Mo	aximum Price 1 670 demolition.	2/04/2007.			
Total Awarded: \$13,329,590								
North								
Campus	0	691,939	8,202,041	9,090,480	494,865			
Original Budget: \$10,200,000	Constr			cupancy: Aug (ogram Manager	•			
Revised Budget: \$18,479,324 *		Managed by Bond Program Management Team. \$8,185,430 CMAR Guaranteed Maximum Price 08/08/2007.  * \$8,961,330 land purchase and related cost of \$23,900.						
Total Awarded: \$18,479,325		1		. , .				

			Awarded \$		
North Lake College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Mechanical Infrastructure Original	0			75,543	0
Budget: \$1,990,680	Const			ccupancy: Nov ogram Manager	
Revised Budget: \$75,543	Budget and building.	nd scope inc	luded in science	e and medical pr	rofessions
Total Awarded: \$75,543					
Adaptive Remodel	0	23,980	3,394,977	18,998	235,576
Original Budget: \$4,100,000		action Start A	/ Beneficial Occ ged by Bond Pro	cupancy: May ( ogram Manager	09 / Aug 10 ment Team.
Revised Budget: \$4,527,466	\$5,222,	156 CMAR	Guaranteed Mo	aximum Price 1	(0/28/2009.
Total Awarded: \$3,673,531					
Science Building	0	908,474	11,986,577	275,105	643,707
Original Budget: \$6,800,000		ruction Star	P L E	ecupancy: Nov	07 / Jan 09
Revised Budget: \$13,901,151 *		726 CMAR	•	ogram Manager <i>aximum Price 1</i> ram dollars.	
Total Awarded: \$13,813,863	, 235,700		12-12 2011 Prop		

			Awarded \$		
North Lake College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
General Purpose Building	0	851,285		131,359	564,568
Original Budget: \$0		Mana	t / Beneficial Oc ged by Bond Pro R Guaranteed M	ogram Manager	nent Team.
Revised Budget: \$12,460,000					
Total Awarded: \$11,923,296					
Workforce Development Center Original Budget: \$0	Cons		1,356,052 The definition of the second of t		
Revised Budget: \$1,649,512	* \$121,942	added from	non-bond prog	ram dollars.	
Total Awarded: \$1,629,607					

			Awarded \$		
North Lake College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professiona Services	Other Awards
Structural					
Repairs	0	125,500	1,150,929	27,50	0
Original Budget: \$2,000,000 Revised Budget: \$1,598,295	Con		PLE art / Beneficial ( ged by Bond Pro		
Total Awarded: \$1,303,929				]	May 31, 2010
Location Summary	Original 55,790		Revised Budg 69,173,509		al Awarded: 7,236,167

	NLC M/WBE Participation									
	Total Contracted Dollars	Dollars Allocated	Non- MWBE Dollars	Non- MWBE %	MWBE Dollars	MWBE %				
Sub- total	52,994,831	52,985,231	36,300,502	69%	16,684,729	31%				

			Awarded \$			
Richland College	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards	
Location Wide Original	3,495,518	0	0	0	0	
Budget: \$0 Revised Budget:						
\$3,495,518						
Garland Campus	0	881,157	10,393,900	3,544,255	0	
Original Budget: \$0		ruction Start	Beneficial Oc	ccupancy: Dec	07 / Apr 09	
Revised Budget: \$14,917,576 *	Managed by Bond Program Management Team \$10,293,084 CMAR Guaranteed Maximum Price 11/12/2007.  * \$3,216,953 land purchase and \$279,917 demolition. \$1,655,906 added from non-bond program dollars.					
Total Awarded: \$14,819,312						
Science						
Building Original Budget: \$31,600,000	Constr		42,897,634  P Beneficial Occepted by Bond Pro	¥ •		
Revised Budget: \$48,681,498	\$42,556		R Guaranteed M	-		
Total Awarded: \$48,574,491						

	Awarded \$					
Richland College	Program Manager Fee	Architect Fee	t CMAR / Contractor Co	Other Awards		
Adaptive Remodel	0	24,840	5,017,000	4	101,745	0
Original Budget: \$0	Cons	Construction Start / Beneficial Occupancy: Jul 09 / Aug 10 Managed by Bond Program Management Team				-
Revised Budget: \$5,525,000			<b>0</b>	6 - 2		
Total Awarded: \$5,443,585					Ma	ay 31, 2010
Location Summary	Original 3 56,006	_	Revised Budg 72,619,592	_		Awarded: 332,907

	RLC M/WBE Participation					
	Total Dollars Non- Non- MWBE MWH Contract Allocated MWBE MWBE Dollars % Dollars %					MWBE %
Sub- total	72,038,432	68,677,766	56,911,026	83%	11,766,740	17%

District Office	Awarded \$					
at 1601 S Lamar	Program Manager Fee	Architect Fee	CMAR / Contractor	Profe	ther essional vices	Other Awards
<b>Location</b> Wide	553,601	0	0		0	0
Original Budget: \$0						
Revised Budget: \$553,601						
District Administration Center	0	53,208	10,632,728	5,:	531,021	1,836,028
Original Budget: \$0		Mana	rt / Beneficial Od aged by Bond Pr Build Guaranteed	ogram !	Manager	nent Team.
Revised Budget: \$18,077,438 *	* \$3,391,7	16 land pur	chase and \$92,80 program dollars	02 dem		
Total Awarded: \$18,052,985					Ma	ny 31, 2010
Location Summary	Original 1 10,200	_	Revised Bud 18,631,039	_		Awarded: 606,586

	DO M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non- MWBE Dollars	Non- MWBE	MWBE Dollars	MWBE %	
Sub- total	13,313,291	13,313,291	10,777,926	81%	2,535,365	19%	

Other				
Property	Revised budget dollars were \$27,685,704. There is \$90,390			
Acquisition	designated of remaining property acquisition budget.			
Project	Revised budget dollars are \$3,342,494. Out of these funds			
Development	committed dollars total \$3,310,354, leaving a contingency of			
	\$32,140.			
	May 31, 2010			

	Notes				
Other Professional Services	Examples of 'Other Professional Services' are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services and abatement, roofing consultant services, HVAC testing / adjusting / balancing consultant, and unique professional services (i.e., a theater assessment or LEED green building commissioning services).				
Other Awards	Examples of 'Other Awards' are demolition activity, electrical and plumbing work, site cleanup, permits, fees, furniture / fixtures / equipment and technology.				
Construction Start and End Dates	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team. End date a.k.a. beneficial occupancy.				
Financial Analysis	This report is an informative report only.				

### INFORMATIVE REPORT NO. 37

# Report of Compliance with Board Policy Concerning Employee Ethnicity

Trustee Diana Flores asked staff to develop reports of full-time employees by ethnicity and salary and part-time employees by ethnicity and hourly rate, District-wide and by college, over several time periods, for monitoring racial and ethnic diversity in DCCCD's workforce. The full report (27 pages) is available in the office of board relations. The following two tables are snapshots of the most recently available data. Categories of ethnicity are those addressed in THECB's plan for higher education, *Closing the Gaps*. A limitation of the data is that % adjunct faculty and part-time employees is calculated only against African-American, Hispanic and White employees (not comparable to % in general population).

#### PERCENT OF POPULATIONS WITH ADVANCED DEGREES

<u>Population</u>	<u>African-</u> <u>American</u>	<u>Hispanic</u>	White
Dallas County	11	8	68
United States	6	5	77
DCCCD Administrators	24	11	58
DCCCD Full-time Faculty	15	12	65
DCCCD Adjunct Faculty	17	8	76

Sources: 2007 American Community Survey (U.S. Census Bureau) for Dallas County and United States; November 2009 IPEDS Report for administrators and full-time faculty; February 2010 DCCCD payroll for adjunct faculty

### PERCENT OF POPULATIONS 18 OR OLDER

<u>Population</u>	African- American	<u>Hispanic</u>	White
Dallas County	21	37	37
DCCCD Full-time Support Staff	29	17	47
DCCCD Part-time Support Staff	34	23	43

Sources: 2008 American Community Survey (U.S. Census Bureau) for Dallas County; November 2009 IPEDS Report for full-time support staff; February 2010 DCCCD payroll for part-time support staff

Note: In June 2010, 44% of DCCCD's Professional Support Staff (PSS) job titles require a college degree, a condition that defines the pools of qualified applicants for PSS positions. Twenty-nine percent (29%) of the job titles require an associate's degree, 14% bachelor's, and 1% master's.

## **Policy Reminders**

The specific responsibilities of the Board are as follows:

4. The Board is committed to having the demographic profile of the College District's employees and students mirror that of persons 18 years of age and older in Dallas County. The Board recognizes there are challenges to attaining this profile in categories of employment that require graduate degrees. The profile of those categories shall mirror market availability of advanced degree holders based on the most recently updated demographic data for advanced degree holders nationally and in the state. The state demographer's office and U.S. Census Bureau (interim reports) shall be considered reliable sources for estimating availability. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES, SPECIFIC RESPONSIBILITIES

A College District shall not fail or refuse to hire or discharge any individual, or otherwise discriminate against any individual with respect to compensation, terms, conditions, or privileges of employment on the basis of any of the following protected characteristics:

- 1. Race, color, or national origin;
- 2. *Sex*:
- 3. Religion;
- 4. Age (applies to individuals who are 40 years of age or older);
- 5. Disability; or
- 6. Genetic information.

DAA (LEGAL), NONDISCRIMINATION IN GENERAL, 42 U.S.C. 1981; 42 U.S.C. 2000e et seq. (Title VII); 20 U.S.C. 1681 et seq. (Title IX); 42 U.S.C. 12111 et seq. (Americans with Disabilities Act), 29 U.S.C. 621 ET SEQ. (Age Discrimination in Employment Act); 29 U.S.C. 793, 794 (Rehabilitation Act); U.S. Const. Amend. I; Human Resources Code 121.003(f); Labor Code Chapter 21 (Texas Commission on Human Rights act); Labor Code Chapter 21, Subchapter H (genetic information)