

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations *ONLY* to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, August 2, 2011
4:00 PM**

AGENDA

- I. Certification of notice posted for the meeting
- II. Public hearing on Richland Collegiate High School Budget for 2011-12 *p. 9*
- III. Citizens desiring to address the Board regarding agenda items
- IV. Richland Collegiate High School status report presented by Superintendent Donna Walker *Policy Report No. 31 (p. 74); Financial Reports No. 52 (pp. 138-141), 53 (pp. 142-143) and 54 (pp. 144-146); and Informative Report No. 57 (p. 161)*
- V. Opportunity for members of the Board and chancellor to declare conflicts of interest specific to this agenda *pp. 10-18*
- VI. Consideration of Bids
 1. Contract Extension: Recommendation for extension of award with J.P. Morgan Chase in an amount estimated not to exceed \$113,000 over a two-year period, for depository bank services (RFP No. 11217) *p. 18*
 2. Low Bid and Low Overall Bid: Recommendation for price agreements with Barbizon Light of the Rockies, Elliot Electric Supply, Inc., Graybar Electric, Moreno Supply, Inc., Mustang

- Lighting, The Reynolds Company, and Voss Lighting in an estimated amount of \$700,000 over a three-year period, for lamps and ballasts, District-wide (Bid No. 11858) *pp. 19-20*
3. Low Overall Proposal: Recommendation for price agreement with Express Pest Control in an estimated amount of \$110,000 over a three-year period, for pest control and termite services, District-wide (RFP No. 11859) *pp. 21-22*
 4. Best Proposals: Recommendation for price agreements with Office Max Enterprise and Ricoh America in an estimated amount of \$300,000 over a three-year period, for off-site reproduction services and digital printing, District-wide (RFP No. 11862) *pp. 23-27*
 5. Best Proposal: Recommendation for price agreement with Ebsco Information Services in an estimated amount of \$620,750 over a five-year period, for periodical subscription service, District-wide (RFP No. 11863) *pp. 28-29*
 6. Best Bids: Recommendation for price agreements with Automatic Access Doors, Inc., Automatic Door Solutions, Door Control Services, Inc., and Montgomery Entrance in an estimated amount of \$115,000 over a three-year period, for automatic door repair service, District-wide (Bid No. 11866) *p. 30*
 7. Low and Best Proposal: Recommendation for price agreement with Green Planet in an estimated amount of \$60,000 over a 3-year period, for disposal of hazardous materials and lamp recycling, District-wide (RFP No. 11867) *pp. 31-33*
 8. Best Bids: Recommendation for price agreements with Ellis Color Supply, Inc., English Color and Supply, National Coating and Supplies, and Sherwin Williams Automotive in an estimated amount of \$86,000 over a three-year period, for automotive paint and supplies, Eastfield College (Bid No. 11871) *p. 34*
 9. Best Bids: Recommendation for price agreements with Elliot Electric Supply, The Reynolds Company, and W.W. Grainger, Inc., in an estimated amount of \$145,000 over a three-year period, for electrical repair parts and supplies, District-wide (Bid No. 11873) *p. 35*
 10. Best Bids: Recommendation for price agreements with AG Power, Inc., Altaquip, LLC., Austin Turf and Tractor, Deen Implement Co., Ed's Lawn Equipment, Landmark Equipment, Longhorn, Inc., Professional Turf Products, and Richardson Saw & Lawnmower in an estimated amount of \$300,000 over a three-year period, for grounds equipment repair parts and service, District-wide (Bid No. 11874) *p. 36*
 11. Best Bids: Recommendation for price agreements with AC Supply Co., Inc., Central Engineering Supply, Coolgas, Inc., Industrial

- Equipment Co., Johnstone Supply, and W.W. Grainger, Inc., in an estimated amount of \$75,000 over a three-year period, for HVAC repair parts and supplies, District-wide (Bid No. 11875) *p. 37*
12. Best Bids: Recommendation for price agreements with Irrigators Supply, Inc., and Longhorn, Inc., in an estimated amount of \$90,000 over a three-year period, for irrigation parts and supplies, District-wide (Bid No. 11876) *p. 38*
 13. Low Bid Meeting Specifications: Recommendation for award to JRJ Paving, L.P., in the amount of \$318,461.94, for parking lot improvements, Richland College (Bid No. 11877) *pp. 39-40*
 14. Low Bid Meeting Specifications: Recommendation for price agreements with Ram Comm, Inc., and 4 Tech Communications, in an estimated amount of \$2,000,000 over a five-year period, for voice and data cable installation, District-wide (Bid No. 11880) *pp. 41-43*
 15. Best Bids: Recommendation for price agreements with Glidden Professional Paints, Kelly Moore Paint Co., Inc., Kwal Paint, Texas Paint and Wallpaper Co., and The Sherwin-Williams Company, in an estimated amount of \$100,000 over a three-year period, for paint and painting supplies, District-wide (Bid No. 11886) *p. 44*
 16. Best Source: Recommendation for price agreement with Dallas County Schools in an estimated amount of \$60,000 over a one-year period, for bus transportation services for various instructional programs including Trio/Upward Bound students, District-wide *p. 45*
 17. Sole Source: Recommendation for price agreement with Harland Technology Services in an estimated amount of \$64,000 over a two-year period, for Scantron hardware maintenance, District-wide *p. 46*
 18. Sole Source: Recommendation for price agreement with Elsevier in an estimated amount of \$250,000 over a two-year period, for nursing exams and instructional material *p. 47*
 19. Sole Sources: Recommendation for price agreements with American Education Corp., CPP., Inc, Psychological Assessment Resources, Inc., and Scantron Corp., in an estimated amount of \$213,000 over a two-year period, for proprietary testing materials, District-wide *pp. 48-49*
 20. Professional Services: Recommendation for professional services for contracted training and workforce development with a cost estimate of \$6,500,000, District-wide *pp. 50-52*
 21. Sole Sources: Recommendation for price agreements with The College Board in an amount estimated not to exceed \$1,131,550 and ACT, Inc., in an estimated amount of \$68,080 over a two-year period, for assessment instruments, District-wide *pp. 53-54*
 22. Sole Sources: Recommendation for licenses and maintenance for

installed software to Datatel in the amount of \$618,429, Innovative Interfaces, Inc. in the amount of \$77,476, Novell in the amount of \$182,193.66, and Paperwise in the amount of \$94,750, for licenses and maintenance for installed software at the District Service Center
p. 55

23. State Contracts: Recommendation for authorization to make purchases under state contracts for technology and other goods and services in an amount estimated to be \$10,000,000 over a one year period, District-wide *p. 56*
24. Cooperative Purchasing: Recommendation for authorization to make purchases of various goods and services under cooperative purchasing contracts with US Communities, The Cooperative Purchasing Network and the Buy Board in an amount estimated to be \$7,000,000 over a one-year period, District-wide *p. 57*
25. Professional Services: Recommendation for professional services contracts for creative services with an annual cost estimate of \$195,000, District marketing/communications and LeCroy Center marketing *pp. 58-60*

VII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

26. Approval of Minutes of the July 5, 2011 Special Meeting (1 of 2) *pp. 61-62*
27. Approval of Minutes of the July 5, 2011 Audit Committee Meeting *pp. 63-64*
28. Approval of Minutes of the July 5, 2011 Regular Meeting *pp. 65-68*
29. Approval of Minutes of the July 5, 2011 Special Meeting (2 of 2, public hearing on redistricting) *p. 69-70*
30. Approval of Minutes of the July 19, 2011 Planning & Budget Committee Meeting *p. 71-73*

Policy Reports

31. Approval of 2011-12 Academic Calendar for Richland Collegiate High School *p. 74*

Financial Reports

32. Approval of Expenditures for June 2011 *p. 75*
33. Acceptance of Gifts *pp. 76-77*
34. Approval of Tuition for Continuing Education Courses *pp. 78-87*
35. Approval of Agreement with Dr. Roy Yamada *p. 88*
36. Approval of Agreement with American Medical Response Ambulance

- Service *p. 89*
37. Approval of Interagency Contracts with The University of Texas at Arlington and the University of Texas Southwestern Medical Center at Dallas *p. 90*
 38. Approval of Interlocal Contract with City of Dallas Police Department *p. 91*
 39. Approval of Agreement with Construction Education Foundation *p. 92*

VIII. Individual Items

Policy Reports for Individual Action

40. Consider and Adjust Proposed Redistricting Plan(s) if Necessary; Adopt Final Redistricting Plan; Authorize Trustees to Serve Out Their Terms and Direct Redistricting Legal Counsel to Seek Voting Rights Act Section 5 Preclearance of Adopted Plan *p. 93-97*
41. Approval of Revision to Board Policy Authorizing Tuition for Online Dual Credit Courses *p. 98*
42. Approval of Revision to Board Policies Concerning Change of Work Week Hours and Spring Break *pp. 99-102*
43. Approval of Revision to Board Policy Authorizing an Educational Benefit for Laid Off Employees *p. 103*
44. Approval of Settlement Agreement with Dr. Cheryl Green *p. 104*

Personnel Reports for Individual Action

45. Acceptance of Resignations and Voluntary Retirement *p. 105*
46. Employment of Contractual Personnel *p. 106-117*
47. Non-Renewal of Administrative Contracts *p. 118*
48. Re-employment of Administrators for 2011-12 *pp. 119-133*
49. Renewal of Adjunct Instructors *p. 134*
50. Revision to ORP Contribution Rate *p. 135*

Building and Grounds Reports for Individual Action

51. Approval of Change Order with Tegrity Contractors, Inc. *p. 136-137*

Financial Reports for Individual Action

52. Approval of a Dual Credit Contract Between Richland Collegiate High School and the Dallas County Community College District *p. 138-141*
53. Approval of Revised 2010-11 Budget for Richland Collegiate High School *p. 142-143*
54. Adoption of Resolution for 2011-12 Budget for Richland Collegiate High School *p. 144-146*
55. Approval of Use of Fund Balance in 2010-11 *p. 147-158*

56. Approval of Date to Adopt Ad Valorem Tax Rate for 2011 *p. 159-160*

IX. Informative Reports

57. Richland Collegiate High School *p. 161*
58. Presentation of Current Funds Operating Budget Report for June 2011 *pp. 162-169*
59. Monthly Award and Change Order Summary *pp. 170-173*
60. Payments for Goods and Services *pp. 174-176*
61. Progress Report on Construction Projects *pp. 177-181*
62. Report of M/WBE Participation of Maintenance and SARS Report on Projects *pp. 182-189*
63. Facilities Management Project Report *pp. 190-211*
64. Notice of Grant Awards *pp. 212-214*
65. Presentation of Contracts for Educational Services *p. 215*
66. Report of Compliance with Board Policy Concerning Employee Ethnicity *pp. 216-219*
67. Voluntary Retirement Incentive Participants as of July 31, 2011 *p. 220*
68. Educational Program Accreditations *p. 221-223*
69. Tracking Dropouts from Upward Bound Programs *p. 224*
70. Nursing Program Capacity *p. 225*
71. Student Demography *p. 226-227*
72. Student Retention *p. 228*
73. Reporting of a Data Sharing Agreement Between JBL Associates, Inc. and DCCCD in Connection with the Completion by Design (CBD) Initiative *pp. 229-230*

X. Questions/comments from members of the Board and chancellor

74. Beginning meetings of the Board with the pledge of allegiance to the U.S. flag (discussion requested by Trustee Metzger) *p. 231*
75. Governance Institute for Student Success (briefing from Trustee Ferguson) *p. 232*
76. Comments for the record concerning resolution on Eastfield College presidential search (presented by Trustee Flores) *p. 233*
77. Dallas Community College Faculty Association (DCCFA) Alternative Proposal for Budget Reduction and DCCFA Support for Proposal (July 2011) *p. 234 (report in front cover of meeting binder)*

XI. Citizens desiring to appear before the Board

XII. Executive session

The Board may conduct an executive session as authorized under §551.074

of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may go into an executive session to receive advice from counsel regarding voting rights issues related to redistricting. As provided by §551.071 of the Texas Government Code, the Board of Trustees may conduct an executive session to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

The Board may conduct an executive session under §551.076 of the Texas Government Code to deliberate regarding the deployment or specific occasions for implementation of security personnel or devices.

XIII. Adjournment of regular meeting

**CERTIFICATION OF NOTICE POSTED
FOR THE
AUGUST 2, 2011
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 29th of July 2011, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 29th of July 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.



Wright L. Lassiter, Jr., Secretary

II. Public Hearing on Richland Collegiate High School Budget for 2011-12

During the meeting on August 2, 2011, the Board of Trustees will hold a public hearing for persons who desire to comment on the proposed budget for the Richland Collegiate High School for 2011-12. The budget appears in this agenda as Financial Report No. 54, pp. 144-146.

The annual public meeting to discuss the proposed budget shall be conducted as follows:

1. The Board Chairperson shall request at the beginning of the meeting that all persons who desire to speak on the proposed budget sign up on the card provided.
2. Prior to the beginning of the meeting, the Board may establish time limits for speakers.
3. Speakers shall confine their remarks to the appropriation of funds as contained in the proposed budget.
4. No officer or employee of the District shall be required to respond to questions from speakers at the meeting.

V. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. “Local government officers” are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

1820 Productions, LLC
4 Tech Communications
A Turn Around Group
abeedle.com
AC Printing
AC Supply., Inc.
Accord Construction, Inc.
Act, Inc.
Advanced Kiosks
Advanced Paving Company
Afful Consulting
AG Power, Inc.
Alloy Media Marketing
Altaquip, LLC
American Education Corp.
American Medical Response
Ambulance Service,
Inc.,D/B/A National College of
Technical Instruction
AMS Pictures
Armed Forces Communications
Austin Turf and Tractor
Automatic Access Doors, Inc.
Automatic Door Solutions
Baer Institute
Barbizon Light of the Rockies
Bragg Resources
Brooke O'Shea Leadership Coach

Bump Q Productions
Burkett Consulting, LLC
Carleton and Company
Central Engineering Supply
Century Copitechnics
City Police Department
Communications Comcept
Construction Education Foundation
Coolgas, Inc.
CPP, Inc.
D'Tel Communications
Dallas County Schools
Datatel, Inc.
Deen Implement Co.
Digital Documents Overnight
DMI Technologies Inc.

Door Control Services, Inc.
Dr. Roy Yamada
E2 Optics, LLC
Ebsco Information Services
Ed's Lawn Equipment
Edgar Sotela
Elliot Electric Supply, Inc.
Ellis Color Supply, Inc.
Elsevier

English Color and Supply
Environmental Industries
EQ-The Environmental Quality Co.
Erin Gooden
Erin Jennings
Esther Canales-Estrada
Express Pest Control
Faulconer Productions Music Corp.,
 Cakemix Recording
Francisco Cuevas
Friedrich Software Resources, LLC
Galaxy Electronics Co.
Garcia Shilling International Corporate
 Language Services
Gisela Janet Alonso –AKA- Jenny
 Vilchis
Glidden Professional Paints
Graybar Electric
Green Planet
Harland Tehnology Services
High Tech Signs
Hobsons Inc.
Holt Development Services, Inc.
IB Communication Skills
ieSmartsystems LLC
Industrial Equipment Co.
Industrial Strength Productions, Inc.
Infinity Contractors International, LTD
Innovative Interfaces, Inc.
Irrigators Supply, Inc.
J. P. Morgan Chase

Jackson Lewis, LLP
JBL Associates, Inc.
Jennie Gilmer
JGR Group
Joe Ing & Friends
Johnstone Supply
JRJ Paving, L. P.
Kelly Moore Paint Co., Inc.
Kim Dawson Agency
Kimberly Smith
Kiosk Information Systems

Kwal Paint
Landmark Equipment
Lawton Reprographic
Lazo Technolotdies Inc.
Live Oak Safety
Longhorn, Inc.
Magazine Subscriptions PTP

Mapformation LLC
Mareno Supply, Inc.
Marketnet, Inc.
Maximum Performance Intl. (MPI)
McHale & Associates Performance
 Solutions
Montgomery Entrance

Montrose Cunningham
Montse Anderson Design
Moses Olmos Photography
Mustang Lighting
N C Cabana Logistics, LLC
Nason/Harris Associates
National Coating and Supplies
Novell
Office Depot
Office Max
Office Max Enterprise
Paperwise
Pavecon, Ltd.
Professional Turf Products
Protection Environmental Services, Inc.
Psychological Assessment Resources,
 Inc.
RAM Comm, Inc.
Randy Jenson
Reginald Loftin Photographer
Reprographic Consultants
Richardson Saw & Lawnmower
Richland Collegiate High School
Ricoh America
RightNow Technologies
Rockwall Signs and Wraps
Rolo Photography

Sanchez Social Media
Sarah Zink Business Training
Scalable Solutions
Scantron Corp.
Scott Keith Photography
SDC Construction, LLC
Sederrick Raphiel
Shelly Ely
Sher Walker/DreamWalker, LLC
Sherwin Williams Automotive
SJS Graphic Arts
Stephen Cabrero
Stephen Cabrero/Eye to Eye
Productions
Strategic4sight, Inc.
Susan B. Aycock
Terminix International
Texas Health & Safety
Texas Local Government State-Wide
Purchasing Cooperative
Texas Paint and Wallpaper Co.
The Barber Shop Marketing
The Clutts Agency
The College Board
The Cooperative Purchasing Network
The Marketing Lady
The Odee Company
The Regina Y. Favors Learning Center
The Reynolds Company
The Ryan Group, Inc.
The Sherwin-Williams Company
The University of Texas at Arlington
Think Education Solutions, LLC
Tradebe Treatment & Recycling, LLC
Training Funding Partners Group
Trust Advertising
U S Leadership
U. S. Communities Government
Purchasing Alliance
University of Texas Southwestern
Medical Center
Verve Communications Group

Voss Lighting
W. T. White Subscription, Inc.
W. W. Grainger, Inc.
Wall-to-Wall Studios
WebTrends

Chapter 176 of the Texas Local Government Code Disclosure of Certain Relationships with Local Government Officers; Providing Public Access to Certain Information

Chapter 176 of the Texas Local Government Code was approved by the Legislature and it is effective January 2006. In an effort to comply with this law, the District provides annual training to the Board of Trustees, the Superintendent and its employees that are involved in the monitoring and approval of contracts with vendors.

Applicable to:

1. Board of Trustees
2. Superintendent
3. Principal, Director level and above [See Policy DBD Local]
4. Vendors and potential vendors

On May 23, 2005, the Texas Senate passed House Bill No. 914, adding Chapter 176 to the Local Government Code, and imposing new disclosure and reporting obligations on vendors and potential vendors to local government entities beginning on January 1, 2006. This includes School Districts.

Failure to abide by these new statutory requirements can result in possible criminal penalties.

Legal FAQs

The following has been provided by the Texas Association of School Boards

Q: What is HB 914?

A: Adopted by the 79th Legislature, House Bill 914 (HB 914) added chapter 176 to the Texas Local Government Code. HB 914 requires the disclosure of certain conflicts of interest by local government officers and by vendors who sell goods or services to local government entities.

Q: What does HB 914 require from local government officers?

A: HB 914 requires “local government officers” (LGOs) to complete forms disclosing their relationships with actual or potential vendors. In a school district, LGOs must file these forms with the district’s superintendent.

Q: What is a “local government officer”?

A: An LGO is a member of the governing body of a local government entity (LGE). An LGO is also a director, superintendent, administrator, president, or other person designated as the executive officer of the LGE. For school districts, “local government officers” are board members and superintendents.

Q: What are the forms called and where can we find them?

A: The form for LGOs is a conflicts disclosure statement, or “CIS.” The form for vendors is a “questionnaire,” or “CIQ.” The Texas Ethics Commission was charged with developing these forms. The forms are posted at www.ethics.state.tx.us/whatsnew/conflict_forms.htm.

Q: When do LGOs have to file CIS forms?

A: An LGO must file a CIS regarding a specific vendor if the LGO has an employment or business relationship with the vendor and the district has contracted with the vendor or is considering doing business with the vendor. The form must be filed within seven days of the date the LGO becomes aware of facts requiring disclosure.

Q: What relationships must be disclosed?

A: An LGO must disclose a relationship with a vendor if the officer or a member of his family (see below) receives taxable income because of an employment or business relationship with the vendor. An LGO must also disclose gifts offered to the LGO or his family members by a vendor within the past 12 months if the value of the gifts was \$250 or more.

Q: What family relationships are covered?

A: For purposes of the disclosure requirements, family relationships include first-degree relatives, both by consanguinity (blood) and by affinity (marriage). This includes the LGO’s parents, children, spouse, the spouses of the LGO’s parents and children, and the parents and children of the LGO’s spouse. See DBE(EXHIBIT).

Q: When does an LGO have to disclose gifts?

A: An LGO must disclose a vendor’s offer of gifts worth \$250 or more. The CIS form requires an LGO to disclose an offer of a gift even if the officer refused the gift. However, an LGO does not have to disclose food, lodging, transportation, or entertainment accepted as a guest, even if the value exceeded \$250.

Q: Does the LGO still have to file the “substantial interest” affidavit under Texas Local Government Code chapter 171?

A: Yes. These are separate and independent requirements. Thus, an LGO who has a substantial interest in a transaction involving the district may need to complete both the CIS and the substantial interest affidavit. See BBFA(LEGAL).

Q: What if I or a family member has an interest-bearing savings account at the district’s depository bank?

A: Under a conservative reading of the statute, an LGO must disclose that he or a family member receives taxable income from the district’s bank, even if the LGO or family member receives only \$.01 of interest income each year. The statute refers to “taxable income” and does not contain a threshold dollar amount. Recently, state representatives Beverly Woolley and John Smithee submitted a request to the attorney general for clarification of several issues, including this one.

Q: What if an LGO owns a business that is entering into a contract with the district?

A: An LGO who owns a business that contracts with the district must file a CIS, in his capacity as a board member or superintendent, and a CIQ, in his capacity as a vendor.

Q: What if the LGO or vendor has nothing to disclose?

A: The statute does not require an LGO to file a CIS if he has nothing to disclose. Unfortunately, however, the statute does not clarify whether vendors with nothing to disclose have to file CIQ with school districts. This is one of the many questions asked in the pending Attorney General request. Until further clarification, vendors may submit “blank” CIQs out of an abundance of caution.

Q: Does HB 914 apply to employees of the district?

A: The only employee to whom the statute directly applies is the superintendent. A board of trustees may extend the disclosure requirements, subject to criminal penalties, to all or a group of district employees. Because of the additional administrative burden this may create, TASB Legal Services recommends that a board consult with its school attorney before extending these requirements to additional employees.

Q: Does an LGO have to file a CIS if one of the LGO’s relatives is employed

by the district?

A: No. HB 914 does not apply when a district employs a relative of an LGO as a district employee. Such relationships continue to be regulated by the nepotism laws. See BBFB(LEGAL).

Q: What is the penalty for a violation?

A: There is a criminal penalty for failing to file a required disclosure statement. Knowing failure to file the conflicts disclosure statement is a Class C misdemeanor. It is a defense to prosecution if the officer files the statement within seven business days of receiving notice of a violation.

Q: What forms are vendors required to file?

A: An individual or business entity that contracts or seeks to contract for the sale or purchase of property, goods, or services with a district must file a CIQ. This includes individuals and entities that seek to purchase goods and services from school districts, as well as those who seek to sell goods and services to school districts. An “agent” of a vendor in the vendor’s business with the district must also file a CIQ.

Q: When and where must a vendor file the CIQ?

A: The CIQ must be filed with the superintendent within seven days of beginning contract negotiations, or submitting an application, bid, response to a request for proposal, correspondence, or other writing related to a potential agreement with a district. The forms must be updated annually.

Q: What should the superintendent do with the forms he receives?

A: The district has a responsibility to make public the information received under this statute. The superintendent must post CIS forms received from LGOs and CIQ forms received from vendors on the district’s internet Web site. The superintendent is also responsible for maintaining a list of LGOs at the district and making that list available to the public.

Q: What is the district’s obligation to notify vendors of this requirement?

A: The statute does not require school districts or other LGEs to inform vendors of the disclosure requirements, nor does the statute impose a penalty on districts for doing business with vendors who fail to file CIQs. However, the vendors face criminal liability. TASB Legal Services recommends that districts take reasonable

steps to notify vendors of the requirement through bid documents, website postings, and other avenues of communication.

Q: If the district does business with another district or an ESC, does it have to complete a CIQ?

A: No. The State of Texas, a political subdivision of the state, the federal government, and foreign governments are not subject to the disclosure requirements.

Q: Why did TASB send our district a CIQ?

A: In addition to the services and resources TASB provides to school districts as a benefit of membership, TASB provides a number of products and services to school districts and other LGEs for a fee. For this reason, TASB is complying with the new requirements like any other vendor. After the January 1, 2006 effective date of the new requirements, TASB sent school districts and other LGEs its completed CIQ. In many cases, TASB was unable to identify an actual or potential conflict, but TASB submitted a form to ensure compliance. Districts should post the TASB CIQ in the same manner as other CIQs. If you have questions about TASB's CIQ, contact Mary Ann Briley, TASB Associate Executive Director, Member Services, 800-580-8272, extension 3594.

Q: Where can I get more information?

A: In the October 2005 Texas Lone Star, TASB Legal Services overviewed these new requirements. The requirements of House Bill 914 are also reflected in Update 77 at BBFA(LEGAL) and DBD(LEGAL).

February 2006

This document is provided for educational purposes only and contains information to facilitate a general understanding of the law. It is not an exhaustive treatment of the law on this subject nor is it intended to substitute for the advice of an attorney. It is important for you to consult with your own attorneys in order to apply these legal principles to specific fact situations.

(Tab 1) RECOMMENDATION FOR EXTENSION OF AWARD –
RFP. NO. 11217
DEPOSITORY BANK SERVICES
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2013

BACKGROUND:

On June 5, 2007, the board of trustees awarded a contract to J.P. Morgan Chase to provide depository bank services for a two year period. The bid included an option to extend the contract for two additional years, which was done at the board of trustees meeting on August 4, 2009. When this contract was initially awarded state law limited the term to two terms of two years each. Education code section 45.205(6), as amended by the 81st legislature, now permits up to three two-year terms.

RECOMMENDATION FOR AWARD:

This recommendation is to extend the above referenced contract for an additional two years for the period September 1, 2011 through August 31, 2013.

	(2-year estimate)
J.P. MORGAN CHASE	\$113,000

COMMENTS: The two-year estimated cost is based on historical usage of the various depository services required by the district.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 2) RECOMMENDATION FOR AWARD – BID NO. 11858
LAMPS AND BALLASTS
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011, THROUGH AUGUST 31, 2014

RESPONSE: Requests for bids were sent to 44 companies, and 11 responses were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

BARBIZON LIGHT OF THE ROCKIES	(3-year estimate)
item 6	\$700,000
ELLIOT ELECTRIC SUPPLY, INC.	
item 9	
GRAYBAR ELECTRIC	
items 1 and 2	
MORENO SUPPLY, INC.	
item 8	
MUSTANG LIGHTING	
items 3 and 4	
THE REYNOLDS COMPANY	
item 7	
VOSS LIGHTING	
item 5	

LOW BID: items 3-9

LOW OVERALL BID: items 1 and 2

COMMENTS: This price agreement is for the purchase of lamps and ballasts for all district locations. Vendors quoted varying percentage discounts from list price, with all major brands included to maximize product availability to the campuses. Award is based on benchmark pricing for the most frequently used items across the district.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Bid No. 11858
Lamps and Ballasts
Benchmark Items

		Barbizon Light of the Rockies	Bulbs-N- More	Burgoon Co.	Elliott Electric	Facility Solutions	W.W. Grainger, Inc.	Graybar Electric	Moreno Supply, Inc.	Mustang Lighting	The Reynolds Co.	Voss Lighting
1	GE Lamps	87,560	no bid	85,875	35,735	60,345	70,170	35,885	58,115	no bid	no bid	no bid
2	GE Ballasts	no bid	no bid	209,725	no bid	no bid	209,725	52,100	no bid	no bid	no bid	no bid
3	Sylvania Lamps	no bid	no bid	no bid	no bid	no bid	no bid	no bid	no bid	25,845	28,625	no bid
4	Sylvania Ballasts	no bid	no bid	no bid	no bid	no bid	no bid	no bid	no bid	43,750	53,125	no bid
5	Phillips Lamps	no bid	136,000	no bid	no bid	no bid	no bid	no bid	incomplete	no bid	no bid	42,140
6	Ushio Lamps	40,425	no bid	no bid	no bid	no bid	no bid	no bid	incomplete	no bid	no bid	no bid
7	Advance Ballasts	no bid	no bid	166,850	56,025	93,750	166,850	no bid	no bid	no bid	53,125	77,800
8	Keystone Ballasts	no bid	no bid	no bid	no bid	no bid	no bid	no bid	65,625	no bid	no bid	no bid
9	Universal Ballasts	no bid	no bid	no bid	48,300	no bid	no bid	no bid	no bid	no bid	no bid	no bid

(Tab 3) RECOMMENDATION FOR AWARD – RFP NO. 11859
PEST CONTROL AND TERMITE SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
AUGUST 3, 2011 THROUGH JULY 31, 2014

RESPONSE: Requests for proposals were sent to 26 companies, and two proposals were received.

COMPARISON OF PROPOSALS:

Tabulation of proposals attached.

RECOMMENDATION FOR AWARD:

EXPRESS PEST CONTROL	(3-year estimate) \$110,000
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LOW OVERALL PROPOSAL

COMMENTS: This award is for scheduled monthly pest control service and termite service as needed, including an annual termite inspection at all district locations.

If the recommended bidder does not provide satisfactory service, the district director of purchasing is authorized to discontinue the contract and re-award to the next bidder, Terminix International, which is the current contractor.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

RFP No. 11859
Pest Control and Termite Services
Bid #11859

	Express Pest Control	Terminix International
Brookhaven College	\$215	\$512
Cedar Valley College	\$40	\$135
Cedar Valley College – Cedar Hill	\$69	\$72
Eastfield College	\$110	\$212
Eastfield College – Pleasant Grove Campus	\$40	\$52
El Centro College	\$235	\$271
El Centro College – Allied Health Center	\$80	\$90
El Centro College – Bill J. Priest	\$75	\$60
El Centro College – West Campus	\$35	\$125
El Centro College – R Building	\$35	\$77.50
Mountain View College	\$115	\$255
North Lake College	\$415	\$176
North Lake College – North Campus	\$60	\$60
North Lake College – South Campus	\$60	\$60
North Lake College – West Campus	\$40	\$60
Richland College	\$315	\$512
Richland College – Garland Campus	\$40	\$150
District Service Center	\$50	\$165
District Administrative Office (1601 Lamar)	\$50	\$109.50
LeCroy Center CET	\$30	\$67.50
TOTAL monthly charge for all locations	\$2,109.00	\$3,221.50

Other Services – As needed

Liquid extermination for termites	\$4.50/ln. ft	\$8/ln. ft.
Minimum charge for termite service	\$250	\$800
Percentage of initial charge to extend termite warranty after the first 12 initial months	12%	15%
Out of scope work	\$90/hr	\$105/hr
Exterior rodent bait stations (purchase)	\$19/ea	\$20/ea
Maintenance of exterior rodent bait stations	Included	\$4/mth
Multi-catch mouse trap for interior rodent control (purchase)	\$9.25/ea	\$15/ea

(TAB 4) RECOMMENDATION FOR AWARD – RFP NO. 11862
OFF-SITE REPRODUCTION SERVICE AND DIGITAL
PRINTING
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2014

RESPONSE: Requests for proposals were sent to 25 companies, and nine proposals were received from:

COMPARISON OF PROPOSALS:

Tabulation of proposals attached.

RECOMMENDATION FOR AWARD:

OFFICE MAX ENTERPRISE	(3-year estimate)
RICOH AMERICA	\$300,000

BEST PROPOSALS

COMMENTS: This award is for off-site reproduction services consisting of copying/printing a variety of page sizes in either black or color images, bindery and finishing services, digital printing of posters and brochures, etc. The primary user is El Centro College since it does not have its own copy center. Other locations use this service when reproduction requirements exceed their capabilities.

Award to two bidders is recommended in order to optimize campus flexibility regarding timing of project delivery, pricing, and vendor capabilities due to the variation in project quantities, paper types and sizes, as well as other services which may be required to provide the finished product.

Proposals were evaluated based on the following key criteria as set forth in the request for proposal: (a) service capability, quality control program, personnel, facilities, financial stability, technical and equipment resources, (b) performance history and demonstrated experience as judged by district evaluators, (c) economic considerations based upon a schedule of fees for prescribed printing needs, and (d) clarity and completeness of proposals. In the opinion of evaluators, the two recommended companies best satisfied the stated requirements.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

#	Item/Description	estimated annual usage	Digital Documents Overnight	Ricoh	Reprographic Consultants	Office Max	Office Depot
1	Copy 1 sheet of 8-1/2" x 11", 20# bond paper, white, one side, black image only	150500	\$26,762.50	\$26,762.50	\$33,659.75	\$26,762.50	\$32,056.50
2	Copy 1 sheet of 8-1/2" x 11", 20# bond paper, assorted colors, one side, black image only	32500	\$6,343.75	\$6,922.50	\$8,307.00	\$5,762.50	\$10,382.50
3	Copy 1 sheet of 8-1/2" x 14", 20# bond paper, white, one side, black image only	3000	\$105.00	\$105.00	\$123.00	\$84.00	\$90.00
4	Copy 1 sheet of 8-1/2" x 14", 20# bond paper, assorted colors, one side, black image only	2000	\$105.00	\$80.00	\$92.00	\$56.00	\$90.00
5	Copy 1 sheet of 11" x 17" , 20# bond paper, white, one side, black image only	1000	\$55.00	\$55.00	\$70.00	\$50.00	\$60.00
6	Copy 1 sheet of 11" x 17, 20# bond paper, assorted colors, one side, black image only	1000	\$68.30	\$60.00	\$75.00	\$50.00	\$90.00
7	Copy 1 sheet of 8-1/2" x 11", 20# bond paper, white, one side, color image only	8000	\$19,880.00	\$22,152.00	\$13,632.00	\$17,608.00	\$16,472.00
8	Copy 1 sheet of 8-1/2" x 14", 20# bond paper, white, one side, color image only	1000	\$525.00	\$450.00	\$290.00	\$460.00	\$290.00
9	Copy 1 sheet of 11" x 17" , 20# bond paper, white, one side, color image only	1000	\$550.00	\$800.00	\$490.00	\$720.00	\$580.00
10	Collate Pages: 25 sets of a 50 page document	100	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	40 sets of a 100 page document	200	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	Binary: Staple one document up to 50 pages	3000	\$60.00	\$60.00	\$150.00	\$60.00	\$42.00
13	3-hole punch one document 50:	1000	\$50.00	\$500.00	\$80.00	\$600.00	\$0.00
	Over 100	1000	\$50.00	\$650.00	\$150.00	\$800.00	\$0.00
14	Thermal bind document, 50 sheets or more:	500	\$375.00	\$750.00	\$1,000.00	\$995.00	\$746.50
	1/4"	200	\$170.00	\$300.00	\$400.00	\$398.00	\$298.60
	3/4"	200	\$190.00	\$300.00	\$500.00	\$452.00	\$298.60
	1"	200	\$200.00	\$300.00	\$600.00	\$452.00	\$234.36
15	Plastic comb bind document, 25 sheets or more	200	\$160.00	\$270.00	\$80.00	\$284.00	\$358.60
	1/4"	200	\$170.00	\$270.00	\$200.00	\$284.00	\$358.60
	1/2"	200	\$170.00	\$270.00	\$200.00	\$284.00	\$358.60
	3/4"	200	\$200.00	\$270.00	\$250.00	\$374.00	\$358.60
	1"	200	\$2,000.00	\$0.00	\$300.00	\$400.00	\$358.60
16	insert an unprinted 20# bond sheet, assorted colors, into a document for use as a Divider	5000	\$125.00	\$150.00	\$155.00	\$100.00	\$40.00
17	Precolated Carbonless Forms:	200	\$90.00	\$60.00	\$112.00	\$18.00	\$84.60
	5-part, 8-112"x 11"	200	\$90.00	\$60.00	\$112.00	\$18.00	\$84.60
	4-part, 8-1/2" x 11"	200	\$64.00	\$50.00	\$86.00	\$12.80	\$67.60
	3-part, 8-1/2" x 11"	200	\$48.00	\$40.00	\$50.00	\$28.00	\$526.00
	2-part, 8-1/2" x 11"	200	\$32.00	\$28.00	\$39.00	\$22.00	\$37.60
	5-part, 8-1/2" x 14"	200	\$110.00	\$62.00	\$132.00	\$52.00	\$84.60
	4-part, 8-1/2" x 14"	200	\$90.00	\$52.00	\$104.00	\$38.00	\$67.60

	3-part, 8-1/2" x 14"	200	\$70.00	\$42.00	\$74.00	\$30.00	\$52.60
	2-part, 8-1/2" x 14"	200	\$40.00	\$30.00	\$46.00	\$24.00	\$37.60
18	Shrink-wrap job for delivery Box job for delivery	1500	\$375.00	\$375.00	\$2,250.00	\$375.00	\$844.50
19	Box Job for delivery	500	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00
	total annual estimated usage		\$99,634.50	\$102,716.15	\$115,224.12	\$101,343.98	\$103,202.06

#	Item/Description	estimated annual usage	Century Copi-techniccs	The Odee Company	Lawton Reprographic	A C Printing
1	Copy 1 sheet of 8-1/2" x 11", 20# bond paper, white, one side, black image only	150500	\$42,884.00	\$37,399.50	\$40,609.00	\$53,427.00
2	Copy 1 sheet of 8-1/2" x 11", 20# bond paper, assorted colors, one side, black image only	32500	\$11,535.00	\$8,648.75	\$9,452.50	\$15,804.25
3	Copy 1 sheet of 8-1/2" x 14", 20# bond paper, white, one side, black image only	3000	\$150.00	\$116.25	\$117.00	\$315.00
4	Copy 1 sheet of 8-1/2" x 14", 20# bond paper, assorted colors, one side, black image only	2000	\$120.00	\$84.00	\$84.00	\$210.00
5	Copy 1 sheet of 11" x 17", 20# bond paper, white, one side, black image only	1000	\$100.00	\$56.30	\$48.00	\$125.50
6	Copy 1 sheet of 11" x 17, 20# bond paper, assorted colors, one side, black image only	1000	\$110.00	\$60.70	\$50.00	\$135.50
7	Copy 1 sheet of 8-1/2" x 11", 20# bond paper, white, one side, color image only	8000	\$11,360.00	\$15,336.00	\$14,200.00	\$7,412.40
8	Copy 1 sheet of 8-1/2" x 14", 20# bond paper, white, one side, color image only	1000	\$250.00	\$370.00	\$260.00	\$245.00
9	Copy 1 sheet of 11" x 17", 20# bond paper, white, one side, color image only	1000	\$400.00	\$357.00	\$280.00	\$265.00
10	Collate Pages: 25 sets of a 50 page document	100	\$5.00	\$0.00	\$0.00	\$2.50
11	40 sets of a 100 page document	200	\$10.00	\$0.00	\$0.00	\$3.10
12	Binary: Staple one document up to 50 pages	3000	\$180.00	\$150.00	\$60.00	\$765.00
13	3-hole punch one document 50:	1000	\$10.00	\$175.00	\$500.00	\$505.00
	Over 100	1000	\$10.00	\$175.00	\$750.00	\$755.00
14	Thermal bind document, 50 sheets or more:					
	1/4"	500	\$2,100.00	\$250.00	\$375.00	\$252.50
	1/2"	200	\$900.00	\$100.00	\$170.00	\$171.00
	3/4"	200	\$1,440.00	\$100.00	\$180.00	\$181.00
	1"	200	\$1,500.00	\$100.00	\$200.00	\$191.00
15	Plastic comb bind document, 25 sheets or more					
	1/4"	200	\$280.00	\$162.00	\$150.00	\$151.00
	1/2"	200	\$300.00	\$168.00	\$170.00	\$171.00
	3/4"	200	\$480.00	\$200.00	\$180.00	\$181.00
	1"	200	\$500.00	\$222.00	\$200.00	\$191.00
16	insert an unprinted 20# bond sheet, assorted colors, into a document for use as a Divider	5000	\$150.00	\$75.00	\$500.00	\$525.00

1	Precollated Carbonless Forms:					
7	5-part, 8-112"x 11"	200	\$120.00	\$76.00	\$149.00	\$145.00
	4-part, 8-1/2" x 11"	200	\$90.00	\$62.00	\$104.80	\$117.00
	3-part, 8-1/2" x 11"	200	\$70.00	\$52.00	\$76.60	\$81.00
	2-part, 8-1/2" x 11"	200	\$40.00	\$38.00	\$46.40	\$51.00
	5-part, 8-1/2" x 14"	200	\$150.00	\$86.00	\$182.00	\$177.00
	4-part, 8-1/2" x 14"	200	\$110.00	\$70.00	\$129.60	\$141.00
	3-part, 8-1/2" x 14"	200	\$80.00	\$58.00	\$93.20	\$99.00
	2-part, 8-1/2" x 14"	200	\$50.00	\$42.00	\$528.00	\$61.00
1	Shrink-wrap job for delivery					
8	Box job for delivery	1500	\$600.00	\$1,875.00	\$450.00	\$532.50
1						
9	Box Job for delivery	500	\$500.00	\$500.00	\$375.00	\$52.50
	total annual estimated usage		\$142,350.10	\$102,428.15	\$109,760.71	\$124,910.35

(TAB 5) RECOMMENDATION FOR AWARD – RFP NO. 11863
PERIODICAL SUBSCRIPTION SERVICE
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2016

RESPONSE: Requests for proposals were sent to five companies, and three proposals were received.

COMPARISON OF PROPOSALS:

	discount from publisher's list
Ebsco Information Services	.00625%
Magazine Subscriptions PTP	.0120%
W. T. White Subscription, Inc.	.0125%

RECOMMENDATION FOR AWARD:

EBSCO INFORMATION SERVICES	(5-year estimate) \$620,750
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BEST PROPOSAL

COMMENTS: This recommendation is to award a contract for processing periodical subscriptions for all district libraries. The vendor provides order forms for numerous publications, arranges common expiration dates when desired, coordinates the placing of orders with the publisher, and provides a report of periodical activity by location.

Proposals were evaluated based on the following key criteria as set forth in the request for proposal: (a) service capabilities such as ability to comply with the district's order processing system, periodical selections, electronic ordering, renewal lists, claims procedure, providing local publications, and annual reports, (b) performance history and demonstrated experience as judged by district evaluators, (c) reputation, (d) references, (e) economic considerations based upon percentage discount off publisher price and additional service or handling fees, and (f) clarity and completeness of proposals.

COMMENTS: This service is used by all campus libraries and each library subscribes to approximately 150 publications. In the opinion of district evaluators, EBSCO Subscription Services best meets the district's requirements.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 6) RECOMMENDATION FOR AWARD – BID NO. 11866
AUTOMATIC DOOR REPAIR SERVICE
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2014

RESPONSE: Requests for bids were sent to 34 companies, and four bids were received.

RECOMMENDATION FOR AWARD:

AUTOMATIC ACCESS DOORS, INC.	(3-year estimate)
AUTOMATIC DOOR SOLUTIONS	\$115,000
DOOR CONTROL SERVICES, INC.	
MONTGOMERY ENTRANCE	

BEST BIDS

COMMENTS: This award is for automatic door repair service as needed. Bidders quoted repair parts ranging from net to 25% discount from manufacturer's list pricing, with routine hourly labor charges of \$60-\$120/hour. All bidders are recommended for award to provide maximum flexibility to the campuses in scheduling service as well as the specific brands serviced.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 7) RECOMMENDATION FOR AWARD – RFP NO. 11867
DISPOSAL OF HAZARDOUS MATERIALS AND LAMP
RECYCLING
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2014

RESPONSE: Requests for proposals sent to 52 companies, and five proposals were received.

COMPARISON OF PROPOSALS:

Tabulation of proposals attached.

RECOMMENDATION FOR AWARD:

GREEN PLANET	(3-year estimate) \$60,000
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LOW AND BEST PROPOSAL

COMMENTS: This award is for the pick-up and disposal of chemical, bio-hazardous and non-hazardous waste, recycling of used lamps and ballasts, as well as the clean-up of chemical spills. Proposals were evaluated based on service capability, performance history, demonstrated experience, and pricing.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

RFP No. 11867, DISPOSAL OF HAZARDOUS MATERIALS AND LAMP RECYCLING,
 Benchmark Items

annual estimated usage	Description	Environmental Industries		EQ – The Environmental Quality Co.		Green Planet	
		unit price	extended price	unit price	extended price	unit price	extended price
10 hrs	Supervisor per hour	45.00	450.00	65.00	650.00	n/c	n/c
10 hrs	Technician per hour	35.00	350.00	40.00	400.00	n/c	n/c
10 hrs	Chemist per hour	45.00	450.00	55.00	550.00	n/c	n/c
5	Purchase -5 gal DOT 21C fiber drum	15.00	75.00	13.00	65.00	15.00	75.00
5	10 gal DOT 21C fiber drum	20.00	100.00	25.00	125.00	20.00	100.00
5	30 gal DOT 21C fiber drum	35.00	175.00	40.00	200.00	35.00	175.00
5	55 gal DOT 17E metal drum	35.00	175.00	45.00	225.00	35.00	175.00
4	Absorbent bags	15.00	60.00	12.00	60.00	7.50	30.00
10	Treatment & Disposal - 5 gal drums	55.00	550.00	26.00	260.00	20.00	200.00
15	“ “ 30 gal drums	75.00	1125.00	47.50	712.50	65.00	975.00
5	“ “ 55 gal drums	95.00	475.00	53.00	265.00	75.00	375.00
5	Incineration – Kiln - 20 gal drums	150.00	750.00	141.00	705.00	150.00	750.00
5	“ “ 30 gal drums	195.00	780.00	185.00	925.00	175.00	875.00
5	“ “ 55 gal drums	275.00	1375.00	275.00	1375.00	250.00	1250.00
5	Incineration blend liquids – 30 gal drums	70.00	350.00	185.00	925.00	70.00	350.00
5	Chemical Neutralization – 5 gal drums	90.00	450.00	70.00	350.00	45.00	225.00
5	“ “ 30 gal drum	200.00	1000.00	124.00	620.00	150.00	750.00
850 lbs	Oxider waste per lb	3.60	3060.00	4.47	3799.50	1.00	850.00
550 lbs	Batteries per lb	.90	495.00	1.45	797.50	.80	440.00
400	Tires per lb	.09	36.00	1.50	600.00	.10	40.00
21	Supply & equipment van	200.00	4200.00	175.00	3675.00	n/c	n/c
21	Service Charge each trip	n/c	n/c	195.00	4095.00	n/c	n/c
400	Recycle lamps – fluorescent less than 4’	.50	200.00	.27	108.00	.60	240.00
2100	“ fluorescent more than 5’	.70	1470.00	.48	483.84	.80	1680.00
400	“ “ Compact U tubes	.70	280.00	.36	144.00	.80	320.00
55	“ “ - Incandescent lamps	.40	22.00	.27	14.85	.50	27.50
5	55 gal drum of crushed lamps	220.00	1100.00	390.00	1950.00	250.00	1250.00
1000 lbs	Ballasts per pound	.70	700.00	.60	600.00	.80	800.00
40	DOT approved barrels	35.00	1400.00	45.00	1800.00	35.00	1400.00
30	High density discharge lamps	2.25	67.50	1.05	31.50	2.00	60.00
	3-yr estimated total / benchmarked items		\$65,161.50		\$79,535.07		\$40,237.50

annual estimated usage	Description	Protection Environmental Services, Inc.		Tradebe Treatment & Recycling, LLC	
		unit price	extended price	unit price	extended price
10 hrs	Supervisor per hour	100.00	1000.00	45.00	450.00
10 hrs	Technician per hour	75.00	750.00	35.00	350.00
10 hrs	Chemist per hour	100.00	1000.00	47.00	470.00
5	Purchase -5 gal DOT 21C fiber drum	50.00	250.00	11.00	55.00
5	“ 10 gal DOT 21C fiber drum	50.00	250.00	18.00	90.00
5	“ 30 gal DOT 21C fiber drum	50.00	250.00	30.00	150.00
5	“ 55 gal DOT 17E metal drum	75.00	375.00	28.00	140.00
4	Absorbent bags	15.00	60.00	17.00	68.00
10	Treatment & Disposal - 5 gal drums	150.00	1500.00	28.00	280.00
15	“ “ 30 gal drums	180.00	2700.00	75.00	1125.00
5	“ “ 55 gal drums	200.00	1000.00	100.00	500.00
5	Incineration – Kiln - 20 gal drums	250.00	1250.00	100.00	500.00
5	“ “ 30 gal drums	320.00	1600.00	120.00	600.00
5	“ “ 55 gal drums	420.00	2100.00	145.00	725.00
5	Incineration blend liquids – 30 gal drums	180.00	900.00	60.00	300.00
5	Chemical Neutralization – 5 gal drums	180.00	900.00	45.00	225.00
5	“ “ 30 gal drum	260.00	1300.00	140.00	700.00
850 lbs	Oxider waste per lb	2.25	1912.50	2.00	1700.00
550 lbs	Batteries per lb	3.00	1650.00	1.10	605.00
400	Tires per lb	5.00	2000.00	.50	200.00
21	Supply & equipment van	200.00	4200.00	n/c	n/c
21	Service Charge each trip	100.00	2100.00	n/c	n/c
400	Recycle lamps – fluorescent less than 4’	.48	192.00	.65	260.00
2100	“ fluorescent more than 5’	.96	2016.00	.85	1785.00
400	“ “ Compact U tubes	.70	280.00	.45	180.00
55	“ “Incandescent lamps	.50	27.50	.35	19.25
5	55 gal drum of crushed lamps	500.00	2500.00	310.00	1550.00
1000 lbs	Ballasts per pound	1.80	1800.00	1.00	1000.00
40	DOT approved barrels	no bid	no bid	1.00	40.00
30	High density discharge lamps	1.70	51.00	1.00	30.00
	3-yr estimated total / benchmarked items		\$106,992.00		\$42,291.75

(Tab 8) RECOMMENDATION FOR AWARD – BID NO. 11871
AUTOMOTIVE PAINT AND SUPPLIES
PRICE AGREEMENT, EASTFIELD COLLEGE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2014

RESPONSE: Requests for bids were sent to 60 companies, and four bids were received.

RECOMMENDATION FOR AWARD:

ELLIS COLOR SUPPLY, INC.	(3-year estimate)
ENGLISH COLOR AND SUPPLY	\$86,000
NATIONAL COATING AND SUPPLIES	
SHERWIN WILLIAMS AUTOMOTIVE	

BEST BIDS

COMMENTS: This price agreement is for automotive paint and associated supplies used in the Automotive Technology Division's auto body repair classes. Bidders quoted a range from net to 47% discount from manufacturer's list prices. All bidders are recommended for award to provide maximum flexibility to the campus regarding product availability and brands offered.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 9) RECOMMENDATION FOR AWARD – BID NO. 11873
ELECTRICAL REPAIR PARTS AND SUPPLIES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2014

RESPONSE: Requests for bids were sent to 84 companies, and three responses were received.

RECOMMENDATION FOR AWARD:

ELLIOTT ELECTRIC SUPPLY	(3-year estimate)
THE REYNOLDS COMPANY	\$145,000
W.W. GRAINGER, INC.	

BEST BIDS

COMMENTS: This award is for electrical repair parts and supplies as needed. Bidders quoted a discount range of 5%-90% from manufacturer's list prices for commercial grade electrical repair parts and supplies. All bidders are recommended for award to provide maximum flexibility regarding awardee locations and to include all major product lines.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 10) RECOMMENDATION FOR AWARD – BID NO. 11874
GROUNDS EQUIPMENT REPAIR PARTS AND SERVICE
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2014

RESPONSE: Requests for bids were sent to 82 companies, and nine responses were received.

RECOMMENDATION FOR AWARD:

AG POWER, INC.	(3-year estimate)
ALTAQUIP, LLC	\$300,000
AUSTIN TURF AND TRACTOR	
DEEN IMPLEMENT CO.	
ED'S LAWN EQUIPMENT	
LANDMARK EQUIPMENT	
LONGHORN, INC.	
PROFESSIONAL TURF PRODUCTS	
RICHARDSON SAW & LAWNMOWER	

BEST BIDS

COMMENTS: This award is for grounds equipment repair parts and service as needed. Bidders quoted labor rates of \$65-\$95/hour for in-shop repairs and \$85-\$100/hour for on-site repairs. Discounts for repair parts range from 5%-20% from manufacturer's list prices. All bidders are recommended for award to provide maximum flexibility regarding awardee locations and the specific product lines serviced and repaired.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 11) RECOMMENDATION FOR AWARD – BID NO. 11875
HVAC REPAIR PARTS AND SUPPLIES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2014

RESPONSE: Requests for bids were sent to 95 companies, and six bids were received.

RECOMMENDATION FOR AWARD:

AC SUPPLY CO., INC.	(3-year estimate)
CENTRAL ENGINEERING SUPPLY	\$75,000
COOLGAS, INC.	
INDUSTRIAL EQUIPMENT CO.	
JOHNSTONE SUPPLY	
W.W.GRAINGER, INC.	

BEST BIDS

COMMENTS: This award is for HVAC repair parts and supplies as needed. Bidders quoted a discount range of 10%-60% from manufacturer's list prices. Award is recommended to all bidders in order to maximize availability of parts by various manufacturers, as well as afford each campus the greatest flexibility regarding awardee location and product lines offered.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 12) RECOMMENDATION FOR AWARD – BID NO. 11876
IRRIGATION PARTS AND SUPPLIES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2014

RESPONSE: Requests for bids were sent to 23 companies, and two bids were received.

RECOMMENDATION FOR AWARD:

IRRIGATORS SUPPLY, INC.	(3-year estimate)
LONGHORN, INC.	\$90,000

BEST BIDS

COMMENTS: This award is for routine irrigation parts and supplies as needed to repair or replace existing systems, as well as for new minor irrigation projects. Bidders quoted a discount range of 20%-75% from manufacturer's list prices. Both bidders are recommended for award to provide the campuses with maximum flexibility regarding awardee location and the specific product brand offered.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 13) RECOMMENDATION FOR AWARD – BID NO. 11877
PARKING LOT IMPROVEMENTS
RICHLAND COLLEGE

RESPONSE: Of 20 companies that satisfied the mandatory site visit requirement, five bids were received.

COMPARISON OF BIDS:

Advanced Paving Company	\$243,064.00
JRJ Paving, L.P.	\$318,461.94
Pavecon, Ltd.	\$330,450.00
Accord Construction, Inc.	\$353,660.00
SDC Construction, LLC	\$525,000.00

RECOMMENDATION FOR AWARD:

JRJ PAVING, L.P.	\$318,461.94
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LOW BID MEETING SPECIFICATIONS

COMMENTS: This project is to resurface Parking Lots A and B with recycled asphalt; includes all associated site work, striping, signage, etc. It has been approximately fifteen years since these lots were resurfaced. Both lots have numerous potholes, surface failures, and separations in the pavement which pose trip hazards for pedestrians.

JUSTIFICATION:

The low bidder is not recommended because of poor performance on their only prior project for the district, as well as four of the five references provided in their bid are unacceptable in that they are not of comparable scope or value to this project. Further, the campus expects to close these lots for this work and it is critical that the project be completed in a carefully defined five-week window between October 10, 2011 and November 18, 2011 to prevent a shortage of student parking space; the low bidder's completion date for their single prior district project was three months later than scheduled.

Based on 15% of the awarded amount, a contingency fund of \$47,769 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 14) RECOMMENDATION FOR AWARD – BID NO. 11880
VOICE AND DATA CABLE INSTALLATION
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2016

RESPONSE: Requests for bids were sent to 140 companies, and nine bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

RAM COMM, INC.	(five-year estimate)
(primary vendor)	\$2,000,000
4 TECH COMMUNICATIONS	
(secondary vendor)	

LOW BID MEETING SPECIFICATIONS

JUSTIFICATION:

The low bid by Galaxy Electronics Co. is not recommended because they are not a certified installer of Panduit or Ortronics systems, which are district standards, and do not have RCDD certifications as required in the specifications. Further, their job references were not equivalent to the district's scope of work.

The second low bid by Ram Comm, Inc., is recommended as the primary vendor.

The third low bid by Lazo Technologies, Inc., is not recommended as secondary vendor due to unsatisfactory experience with this vendor as a subcontractor in the 2004 bond program.

The fourth low bid by 4 Tech Communications is recommended as the secondary vendor.

COMMENTS: This agreement is for labor and materials necessary to accomplish voice and data wiring plus telephone moves, adds, and changes for jobs beyond staff resources.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Bid No. 11880

annual estimated usage		4 Tech Communications	Communications Concept	DMI Technologies Inc.	D'Tel Communications	E2 Optics, LLC
870ea	Standard voice and data installation	\$304,500	\$720,360	\$446,310	\$395,850	\$445,010
400ea	Standard voice moves with cabling	\$70,000	\$193,200	\$70,000	\$110,000	\$102,000
620ea	Standard voice moved without cabling	\$65,100	\$8,556.00	\$77,500	\$71,300	\$43,400
215ea	Voice repairs, first hour	\$22,575	\$9,137.50	\$9,675	\$13,975	\$7,525
	12 month estimate	\$462,175	\$931,253.50	\$603,485	\$591,125	\$597,935
	5 year estimate	\$2,310,875	\$4,656,267.50	\$3,017,425	\$2,955,625	\$2,989,675

annual estimated usage		Galaxy Electronics Co.	ieSmartsystems LLC	Lazo Technologies Inc.	Ram Comm, Inc.
870ea	Standard voice and data installation	\$217,500	\$626,400	\$330,600	\$261,000
400ea	Standard voice moves with cabling	\$50,000	\$186,000	\$76,000	\$60,000
620ea	Standard voice moved without cabling	\$49,600	\$52,700	\$3,596	\$52,700
215ea	Voice repairs, first hour	\$12,900	\$13,975	\$7,525	\$16,125
	12 month estimate	\$330,000	\$879,075	\$417,721	\$389,825
	5 year estimate	\$1,650,000	\$4,395,375	\$2,088,605	\$1,949,125

(TAB 15) RECOMMENDATION FOR AWARD – BID NO. 11886
PAINT AND PAINTING SUPPLIES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2014

RESPONSE: Requests for bids were sent to 80 companies, and five bids were received.

RECOMMENDATION FOR AWARD:

GLIDDEN PROFESSIONAL PAINTS	(3-year estimate)
KELLY MOORE PAINT CO., INC.	\$100,000
KWAL PAINT	
TEXAS PAINT AND WALLPAPER CO.	
THE SHERWIN-WILLIAMS COMPANY	

BEST BIDS

COMMENTS: This award is for paint and paint-related supplies such as masking tape, brushes, drywall goods, rollers, caulk and spray equipment. Bidders quoted a discount range of 20%-43% from manufacturer's list prices. All bidders are recommended for award to provide the campuses with maximum flexibility regarding awardee location and the specific products offered.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(TAB 16) RECOMMENDATION FOR AWARD
BUS TRANSPORTATION SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2012

BACKGROUND:

The district has used the bus transportation services of Dallas County Schools for several years to transport students associated with various instructional programs, including TRIO/Upward Bound students, on field trips and extracurricular activities on an as-needed basis. Chapter 34, Transportation, of the Texas Education Code, Section 34.010, *Use of School Buses for Extracurricular and Other School-Related Activities*, allows the Dallas County Schools system to provide transportation services to non-public school organizations.

RECOMMENDATION FOR AWARD:

DALLAS COUNTY SCHOOLS	(1-year estimate) \$60,000
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BEST SOURCE

COMMENTS: This recommendation is to continue using Dallas County Schools to provide bus transportation services on an as-needed basis for various instructional programs including TRIO/Upward Bound students.

Rate plans are established at the beginning of each school year for district trip charges and non-district trip charges. The district's cost for use of a standard school bus is based on a minimum charge of \$160 for four hours plus \$40 for each additional hour while the minimum charge is \$240 for four hours plus \$65 for each additional hour for an "activity" bus which includes such upgrades as air conditioning, comfort seating, and television monitors. Comparisons have shown that commercial carrier pricing is not competitive with Dallas County Schools.

(TAB 17) RECOMMENDATION FOR AWARD
SCANTRON HARDWARE MAINTENANCE
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2013

RECOMMENDATION FOR AWARD:

HARLAND TECHNOLOGY SERVICES	(2 year estimate) \$64,000
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SOLE SOURCE

COMMENTS: This award is for the maintenance of Scantron grading and testing systems located across the district; included are repair parts, labor, and travel charges.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(TAB 18) RECOMMENDATION FOR AWARD
NURSING EXAMS AND INSTRUCTIONAL MATERIAL
PRICE AGREEMENT, MULTIPLE LOCATIONS
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2013

RECOMMENDATION FOR AWARD:

ELSEVIER	(2 year estimate) \$250,000
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SOLE SOURCE

COMMENTS: This award is for various types of proprietary instructional and course review materials, as well as course exit exams required in campus nursing programs. Unit prices paid by the students for the admission and exit exams range from \$25 to \$75 while prices for custom material can exceed \$200 per unit.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 19) RECOMMENDATION FOR AWARD
PROPRIETARY TESTING MATERIALS
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2013

RECOMMENDATION FOR AWARD:

	(2-year estimate)
AMERICAN EDUCATION CORP.	\$213,000
CPP, INC.	
PSYCHOLOGICAL ASSESSMENT RESOURCES, INC.	
SCANTRON CORP.	

SOLE SOURCES

COMMENTS: College departments such as the Testing Centers, Enrollment Management, Continuing Education, and various academic departments purchase proprietary testing materials from the referenced contractors for student assessment and automated scoring of testing material.

American Education Corporation provides Advancer College Readiness Online tests which offer subject-specific assessment tests and associated prescriptive courses in the four subject areas of arithmetic, elementary algebra, reading comprehension, and sentence skills. The tests provide assessment tools to match skill levels of all students, whether on a developmental, remedial, or enhanced learning track.

CPP, Inc., is the publisher and provider of assessment-based products used to evaluate and assist students with their choice of academic majors, campus activities, and career options which best fit their interests, as well as personality assessment tests designed to assist students in identifying significant personal preferences.

Psychological Assessment Resources, Inc., is a publisher of assessment instruments, software, books, and other related materials and offers new and time-tested assessments in a variety of subject areas.

Scantron provides stock printed forms for use with their stand-alone test scoring machines for automated test scoring and analysis of student performance. Forms include answer sheets, mini-essay books, item analysis forms, etc., and are not available through any other distributor or reseller.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(TAB 20) RECOMMENDATION FOR PROFESSIONAL SERVICES FOR
CONTRACTED TRAINING AND WORKFORCE DEVELOPMENT
DISTRICT –WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2013

BACKGROUND:

To support the economic development of the local community, college contracted training and workforce development offers services to local businesses. These training services may include topics such as communications skills, computer skills, customer service, ESL, HR, information systems, interpersonal skills, language skills, management skills, organizational development, performance excellence, project management, regulatory/safety, strategic planning, supervision, technical writing, team building and quality tools. Local companies and organizations request these training services on a regular basis. These courses support the economic development of both new and established companies.

SELECTION PROCESS:

The Corporate Solutions team researched the available north Texas resources for training including area professional associations, local business associations, and all area Chambers of Commerce. Newspaper advertising was also a vehicle used to contact individuals and companies in training services. In addition, emails were sent to previous year's training providers and any others that have inquired about this possibility during the past fiscal year.

In accordance with the district's Business Procedures Manual, Purchasing, Section 4.7.0 Professional Services Contract, companies and individuals were invited to submit course materials information and be interviewed for the delivery of training services. The following criteria were used in the selection process: content and design of curriculum, flexibility of modules, ability to customize the curriculum to meet industry-specific needs, evaluation methods used, industries served, years in the training industry, cost of services and reference checks. Where applicable, professional training certifications were considered.

In the opinion of the evaluators, the recommended trainers/training companies listed on Appendix A-1 met and/or exceeded all requirements and are qualified to meet the training needs of community colleges.

Inclusion of a business entity on the list does not mean that each contractor will be used on every project. Use of a contractor's services will be determined by an appropriate matching of skills to needs, budget and availability for each specific project.

Exclusion of a business entity from the present list does not mean that a business entity will be excluded from future consideration. As experience and skills increase, a business entity may upgrade its production profile filed with District and request to be reconsidered during the next evaluation period. During the fiscal year, new companies entering the market will be encouraged to submit resumes and production profiles to be included in the next review process. For unique training requirements, a separate competitive proposal process may be used to select the service providers. The award of any contract arising from the competitive process will follow the District's routine award processes.

COMPENSATION:

Compensation will be determined based on project requirements and a competitive evaluation process.

COST ESTIMATE:

\$6,500,000

The estimated cost includes services for training services to local businesses for a two-year period. The revenue from the programs is estimated to be \$9,620,000 for the same two-year period.

**APPENDIX A.1
EL CENTRO COLLEGE
TRAINING SERVICES
INDEPENDENT CONTRACTORS
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2013**

A Turn Around Group
Afful Consulting
Baer Institute
Bragg Resources
Brooke O'Shea Leadership Coach
Burkett Consulting, LLC
Carleton and Company
Garcia Shilling International Corporate Language Services
Holt Development Services, Inc.
IB Communication Skills
Jackson Lewis, LLP
JGR Group
Live Oak Safety
Maximum Performance Intl. (MPI)
McHale & Associates Performance Solutions
N C Cabana Logistics, LLC
Nason/Harris Associates
Sarah Zink Business Training
Scalable Solutions
Strategic4sight, Inc.
Texas Health & Safety
The Marketing Lady
The Regina Y. Favors Learning Center
The Ryan Group, Inc.
Training Funding Partners Group
U S Leadership

(Tab 21) RECOMMENDATION FOR AWARD
ASSESSMENT INSTRUMENTS
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2013

RECOMMENDATION FOR AWARD:

	(2-year estimate)
THE COLLEGE BOARD	\$1,131,550
ACT, INC.	\$68,080

SOLE SOURCE

COMMENTS: District colleges administer Accuplacer Tests, an approved Texas Higher Education Coordinating Board alternative assessment for meeting the requirements of the Texas Success Initiative (TSI).

The recommended tests are the Accuplacer computerized objective tests (4 units) with the computerized essay (2 units). District colleges also administer the Accuplacer Computer Skills Placement (CSP) Test, available only from the College Board at a cost of \$1.75 per unit.

District colleges also administer the ACT English for Speakers of Other Languages (ESOL) Tests, an approved district ESOL Curriculum Committee assessment for meeting the needs of testing students whose second language is English, available only from ACT. The recommended tests are computerized objective tests (3.4 units) with the computerized essay (3.9 units) at a cost of \$1.50 per unit. An additional \$470 license cost per year per campus is required.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

THE COLLEGE BOARD
ALTERNATE ASSESSMENT
603,100 units \$1,055,425.00
COMPUTER SKILLS PLACEMENT
93,200 units \$163,100.00

ACT FOR ESOL
41,000 units \$68,080

(TAB 22) RECOMMENDATION FOR AWARD
 LICENSES AND MAINTENANCE FOR INSTALLED SOFTWARE
 DISTRICT SERVICE CENTER
 SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2012

RECOMMENDATION FOR AWARD:

DATATEL		\$618,429.00
Colleague	\$357,120	
Unidata	\$144,555	
Security Smith	\$3,195	
E-Commerce	\$22,109	
E-Commerce Volume Based Fee	\$91,450	
INNOVATIVE INTERFACES, INC.		\$77,476.00
Innopac Library System	\$64,976	
Encore System	\$12,500	
NOVELL		\$182,193.66
Academic License Agreement		
PAPERWISE		\$94,750.00
Server	\$4,575	
Client	\$90,175	
	total	\$972,848.66

SOLE SOURCES

COMMENTS: The district uses a variety of software products which support administrative applications assigned to district computers. The maintenance of computer operating software is a continuous operation that can be provided only by each specified supplier.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(TAB 23) RECOMMENDATION FOR AWARD – STATE CONTRACTS
TECHNOLOGY AND OTHER GOODS AND SERVICES
DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2012

ANNUAL COST ESTIMATE: \$10,000,000

In accordance with Local Government Code Chapter 271, Subchapter D, the district has a cooperative agreement with the State of Texas which permits the district to take advantage of contracts established by the State Comptroller's Office and the Department of Informational Resources. Purchases via the cooperative agreement meet competitive bid requirements but do not preclude use of the advertised bid process when more favorable terms or pricing can be identified.

COMMENTS: The products and services that can be acquired under the cooperative purchasing programs include, but are not limited to, computers and peripheral devices, printers, software and software licenses, facsimile and other office machines, imaging systems, travel services, telecommunications equipment, audio visual equipment, video equipment, electrical/electronic testing and training equipment, and related components, supplies, maintenance, support, and service.

Due to the completion of the bond program and overall budget reductions, the annual cost estimate for fiscal year 2011 - 2012 was reduced by \$4,000,000 from fiscal year 2010 – 2011.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(TAB 24) RECOMMENDATION FOR AWARD
COOPERATIVE PURCHASING CONTRACTS
VARIOUS GOODS AND SERVICES
DISTRICT-WIDE
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2012

BACKGROUND:

In accordance with the provisions of Chapter 791 of the Texas Government Code, which is known as the Inter-Local Cooperation Contracts Act, the board of trustees has previously authorized the district to participate in cooperative purchasing programs with The U.S. Communities Government Purchasing Alliance (USC), The Cooperative Purchasing Network (TCPN), and Texas Local Government State-wide Purchasing Cooperative (Buy Board). Participation in these programs permits the district to purchase goods and services directly from companies which have contracts under the applicable cooperative entity. Purchases made under the cooperative contracts allow the district to achieve substantial savings and efficiencies. Purchases via the cooperative contracts meet statutory competitive bid requirements but do not preclude use of the advertised bid process when more favorable terms or pricing can be identified.

RECOMMENDATION FOR AWARD:

Various contracted vendors with USC, TCPN and Buy Board	(1-year estimate) \$7,000,000
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COMMENTS: Presently there are over 900 companies with contracts under the cooperative purchasing programs for products that include, but are not limited to, disaster response and recovery services, audio/visual equipment, furniture, technology products, industrial supplies, office supplies, sporting goods, and instructional supplies, materials and equipment.

Due to the completion of the bond program and overall budget reductions, the annual cost estimate for fiscal year 2011 - 2012 was reduced by \$3,000,000 from fiscal year 2010 – 2011.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(TAB 25) RECOMMENDATION FOR PROFESSIONAL SERVICES
CONTRACTS FOR CREATIVE SERVICES
DISTRICT MARKETING/COMMUNICATIONS AND LECROY
CENTER
SEPTEMBER 1, 2011 THROUGH AUGUST 31, 2012

BACKGROUND:

The District Marketing/Communications and LeCroy Center for Educational Telecommunications Marketing Department produce a variety of collateral materials and commercial work for television, radio, CD-Rom and internet publishing and design. On an annual basis, independent contractors are engaged to provide professional services to support marketing design and broadcast production requirements.

SELECTION PROCESS:

The departments' professional staff researched the available North Texas resources in the advertising and video/film industry (via NorthCentral Texas Regional Certification Agency, area Chamber directories, professional association directories) and obtained numerous resumes and production profiles of business entities to be considered for inclusion in a pool of available independent contractors. After evaluation of each entity, review of written material and conducting individual interviews, the business entities listed in Appendix A-1 have been identified as possessing the unique skills and intellectual creativity required for successful production. Selection of these service providers was based on the following criteria:

1. Professional qualifications demonstrated by industry experience plus a proven level of creative excellence, skills, and competency in their areas of specialization;
2. Verification of experience and competency by professional references;
3. Availability to provide professional services on an as-needed basis; and
4. Acceptance of a fee or compensation within the approved budget on a project-by-project basis.

Inclusion of a business entity on the list does not mean that each contractor will be used on every project. Use of a contractor's

services will be determined by an appropriate matching of creative skill to creative needs, budget, and availability for each specific project.

Exclusion of a business entity from the present list does not mean that business entity cannot be hired to perform professional services. This list is not all inclusive because we want to remain open to business entities as they present themselves.

COMPENSATION:

On a case-by-case basis, the independent contractor will be required to quote a not-to-exceed fixed fee based on project requirements. The fixed fee will include all incidental fees such as meetings/consultations, travel, courier receipts, spec design, etc.

ANNUAL COST ESTIMATE: \$195,000

The estimated annual cost includes a variety of services for graphic design/illustration, photography, broadcast (television/radio) producers, media service procurement and advertising agencies for projects that include Rising Star, internet development, international programs, senior adult programs, general audience, Spanish language materials, special high school seniors/parents projects, and web-based promotions. Category totals are only estimates, actual expenditures will be based on departmental priorities.

CONTRACT AUTHORIZATION:

Administration recommends that vice chancellor, public and governmental affairs or designee and LeCroy provost or designee be authorized to execute contracts with, or issue work orders to, the applicable business entity as needed for various jobs throughout the fiscal year.

APPENDIX A.1
INDEPENDENT CONTRACTORS
CREATIVE SERVICES

Advertising Agencies/Media Procurement – \$47,000

AMS Pictures
Alloy Media Marketing
Armed Forces Communications
The Barber Shop Marketing
BumpQProductions
Faulconer Productions Music Corp., Cakemix Recording
Industrial Strength Productions, Inc.
Verve Communications Group

Copy Writers - \$65,000

Susan B. Aycock
Montrose Cunningham
Jennie Gilmer
Esther Canales-Estrada

Graphic Designers/Illustrators - \$45,000

Francisco Cuevas
Shelly Ely
Joe Ing& Friends
Mapformation LLC
SederrickRaphiel
SJS Graphic Arts
Kimberly Smith
Trust Advertising

Makeup/Stylists For Photo Shoots - \$1,500

The Clutts Agency
Kim Dawson Agency
Sher Walker/DreamWalker, LLC

Photographers - \$20,000

Scott Keith Photography
Reginald Loftin Photographer
Moses Olmos Photography
Rolo Photography

Sign Companies - \$5,000

High Tech Signs
Rockwall Signs and Wraps

Talent - \$2,000

Gisela Janet Alonso –AKA- Jenny Vilchis
Stephen Cabrero
Edgar Sotela

Video Producers/Videographers – \$3,000

1820 Productions, LLC
Stephen Cabrero/Eye to Eye Productions
Francisco Cuevas

New Media Design & Development - \$6,500

abedle.com
Montse Anderson Design
Datatel, Inc.
Friedrich Software Resources, LLC
Erin Gooden
Hobsons Inc.
Erin Jennings
Marketnet, Inc.
Randy Jenson
Sanchez Social Media
Wall-to-Wall Studios
RightNow Technologies
WebTrends

CONSENT AGENDA NO. 26

Approval of Minutes of the July 5, 2011 Special Meeting (1 of 2)

It is recommended that the Board approve the minutes of the July 5, 2011 Board of Trustees special meeting.

Board Members and Officers Present:

Ms. Charletta Rogers Compton (vice chair)

Mrs. Kitty Boyle

Mr. Bob Ferguson

Mr. Bill Metzger (arrived 1:10 p.m.)

Dr. Wright Lassiter (secretary and chancellor)

Mr. JL Sonny Williams

Board Members and Officers Absent: Ms. Diana Flores, Mr. Jerry Prater

Vice Chair Charletta Compton convened the meeting at 12:20 p.m. Dr. Wright Lassiter certified the meeting notice had been posted.

**CERTIFICATION OF NOTICE POSTED
FOR THE
JULY 5, 2011
SPECIAL MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1st day of July 2011, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 1st day of July 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Executive Session

Vice Chair Compton recessed the meeting at 12:20 p.m. to an executive session to continue annual evaluation of the chancellor.

Adjournment

Vice Chair Compton adjourned the special meeting at 2:20 p.m.

Approved:

A handwritten signature in blue ink, appearing to read "W. Lassiter, Jr.", with a large, stylized flourish at the end.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 27

Approval of Minutes of the July 5, 2011 Audit Committee Meeting

It is recommended that the Board approve the minutes of the July 5, 2011 Board of Trustees Audit Committee meeting.

Committee Members and Trustees Present:

Ms. Charletta Rogers Compton (committee member)

Mrs. Kitty Boyle

Mr. Bob Ferguson (committee chair)

Dr. Wright Lassiter (secretary and chancellor)

Mr. Bill Metzger

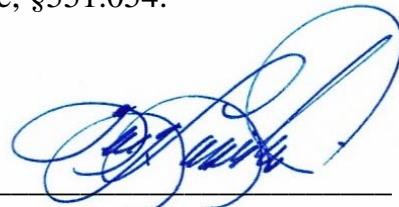
Mr. JL Sonny Williams (committee member)

Committee Members Absent: None

Committee Chairman Ferguson convened the meeting at 2:25 p.m. Dr. Wright Lassiter certified the meeting notice had been posted.

**CERTIFICATION OF NOTICE POSTED
FOR THE
JULY 5, 2011
AUDIT COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1st day of July 2011, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 1st day of July 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

3rd Quarter Report from Internal Audit

Executive Director of Internal Audit Rafael Godinez reviewed the quarterly report of audits completed and in process. Mr. Williams asked for a report of students in the Upward Bound program at Skyline and Samuell High Schools who drop-out and are subsequently tracked.

Performance of Investments in Municipal Bonds

Executive Vice Chancellor for Business Affairs Ed DesPlas reported performance of investments in municipal bonds.

Committee Chairman Ferguson and Trustee Compton applauded the accomplishments of Associate Vice Chancellor for Business Affairs Kim Green and Director of Finance & Treasury Robb Dean, noting they will each retire August 31 after serving DCCCD for 33 and 29 years respectively.

Report of Chancellor's Travel

Board members reviewed the quarterly report of chancellor's travel.

Adjournment

Ms. Compton moved and Mr. Williams seconded a motion to adjourn. Committee Chairman Ferguson adjourned the Audit Committee meeting at 2:34 p.m.

Approved:

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter, Jr.', is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 28

Approval of Minutes of the July 5, 2011 Regular Meeting

It is recommended that the Board approve the minutes of the July 5, 2011 Board of Trustees regular meeting.

Board Members and Officers Present:

Mr. Jerry Prater (chair)

Ms. Charletta Rogers Compton (vice chair)

Mrs. Kitty Boyle

Mr. Bob Ferguson

Dr. Wright Lassiter (secretary and chancellor)

Mr. Bill Metzger

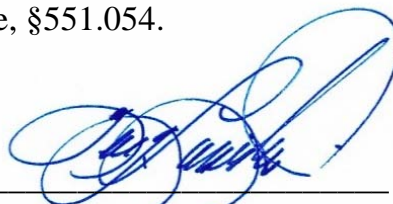
Mr. JL Sonny Williams

Board Members and Officers Absent: Ms. Diana Flores

Chairman Jerry Prater convened the meeting at 3:13 p.m. Dr. Wright Lassiter certified the meeting notice had been posted.

**CERTIFICATION OF NOTICE POSTED
FOR THE JULY 5, 2011
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1st day of July 2011, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 1st day of July 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Citizens desiring to address the board regarding agenda items

There were none.

Richland Collegiate High School status report presented by Superintendent Donna Walker

Supt. Walker reported accomplishments of the Class of 2011.

Opportunity for chancellor and board members to declare conflicts of interest specific to this agenda

There were none.

Consideration of bids

Mr. Metzger moved and Mr. Ferguson seconded a motion to approve Items 1-6. Motion passed. (See July 5, 2011, Board Meeting, Consideration of Bids, Agenda Items 1-6, which is made part of and incorporated into the approved minutes as though fully set out in the minutes). Mr. Williams asked that the condition of “renewable annually” be stated in future recommendations for multi-year awards, when applicable, so that trustees do not have to ask for this information.

Consent agenda

Mrs. Boyle moved and Mr. Ferguson seconded a motion to approve Items 7-18. Motion passed. (See July 5, 2011, Board Meeting, Consent Agenda, Items 7-18 which are made a part of and incorporated into the approved minutes as though fully set out in the minutes).

Individual items

Mr. Ferguson moved and Mr. Metzger seconded a motion to approve Item 19. Motion passed. Mrs. Boyle moved and Mr. Williams seconded a motion to approve Item 20. Motion passed. Item 20 was a resolution pertaining to a member of the Board having been party to an attempt to influence the Eastfield College presidential search. The offending trustee acted independently and without knowledge or consent of the Board. A copy of the resolution is appended to these minutes.

Mrs. Boyle moved and Ms. Compton seconded a motion to approve Item 21. Motion passed. Ms. Compton moved and Mr. Ferguson seconded a motion to approve Item 22. Motion passed. (See July 5, 2011, Board Meeting Individual Items, Items 19-22 which are made a part of and incorporated into the approved minutes as though fully set out in the minutes).

Informative reports

Mr. Prater noted that Informative Report #41 has been removed from the July 5 agenda for presentation at a later date. Mr. Williams clarified that lease for the

Market Street property is market rent.

Questions/comments from the board and chancellor

Mrs. Boyle asked for an executive session related to Item 20. Ms. Compton asked that the diversity information updated from the ACCT award nomination be posted on the web site. Mrs. Boyle and Mr. Prater commended the monthly newsletter prepared by staff for Board members' continuing professional development. Mr. Prater asked when the second bound volume will be out.

Chancellor Lassiter invited Board members to examine and comment on the retention report sent to them the previous Friday. Mrs. Boyle commented that if only 49% of customers like a product, you would be out of business pretty quick. Chancellor Lassiter added that although the report shows progress, there is more work to be done.

Mr. Prater commented on RCHS and how the student body may be appropriately diverse as both enrollment and scholarship offers from universities increase. Mrs. Boyle commended the new president at Eastfield College for an article in which she said she wants to attach students to the college as early as possible. Mrs. Boyle clarified with Legal Counsel that litigation is assigned to outside firms.

Executive session

Mr. Prater recessed the regular meeting at 3:50 p.m. for an executive session to deliberate on personnel matters.

Adjournment

Ms. Compton moved and Mr. Metzger seconded a motion to adjourn. Chairman Prater adjourned the regular meeting at 4:54 p.m.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

A RESOLUTION OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
REGARDING THE EASTFIELD COLLEGE PRESIDENTIAL SEARCH

WHEREAS, a member of Dallas County Community College District Board of Trustees ("the Board") was party to an attempt to influence the Eastfield College presidential search; and

WHEREAS, such attempt breached Board policy; and

WHEREAS, such attempt may also have breached requirements for regional accreditation of DCCCD's seven colleges;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

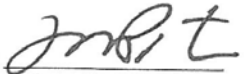
Section 1. That the Secretary to the Board place in the minutes of this meeting that, in the matter of the Eastfield College presidential search, the offending trustee acted independently and without knowledge or consent of the Board.

Section 2. That the Board take action to avoid future episodes of non-compliance with policies and requirements by undertaking to evaluate, and amend if indicated, its policies and practices relative to proper roles of the Board and the Chancellor.


Section 3. That as soon as practical, the Chancellor officially disclose in writing the potential breach of requirements for regional accreditation to the President of Southern Association of Colleges and Schools - Commission on Colleges; and subsequently, that the Chancellor provide the President with a written report of the Board's actions relative to its policies and practices.

Adopted on this 5th day of July, 2011.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: 
Jerry Prater, Chairman
Board of Trustees - -

ATTEST:

By: 
Wright L. Lassiter, Jr., Secretary
Board of Trustees - -

CONSENT AGENDA NO. 29

Approval of Minutes of the July 5, 2011 Special Meeting (2 of 2)

It is recommended that the Board approve the minutes of the July 5, 2011 Board of Trustees special meeting (public hearing on redistricting).

Board Members and Officers Present:

Mr. Jerry Prater (chair)
Ms. Charletta Rogers Compton (vice chair)
Mrs. Kitty Boyle
Mr. Bob Ferguson
Dr. Wright Lassiter (secretary and chancellor)
Mr. Bill Metzger
Mr. JL Sonny Williams

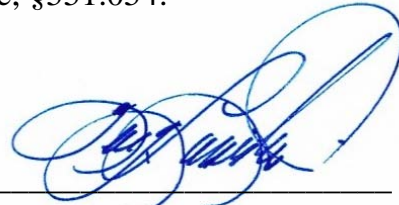
Board Members and Officers Absent: Ms. Diana Flores

Guests: Mr. David Mendez, Mr. Rick Ortiz, Mr. Michael A. Gonzales, Mr. Ramiro Luna, Mr. John Zapata Gonzales

Chairman Prater convened the meeting at 4:55 p.m. Dr. Wright Lassiter certified the meeting notice had been posted.

**CERTIFICATION OF NOTICE POSTED
FOR THE JULY 5, 2011
WORK SESSION OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1st day of July 2011, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 1st day of July 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Public Hearing on Redistricting

Mr. Mendez stated this meeting is an opportunity for persons to address the Board concerning the illustrative plan for redistricting. He positioned the map in front of the dais.

Mr. Prater recognized Mr. Michael Gonzales, Mr. Ramiro Luna, and Mr. John Gonzales, each of whom addressed the Board and each of whom asked to be placed on record supporting increased representation of Latinos.

Mr. Mendez advised the Board that he and DCCCD Legal Counsel Robert Young will prepare a summary of comments for the Board's next meeting.

Adjournment

Chairman Prater adjourned the special meeting at 5:13 p.m.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 30

Approval of Minutes of the July 19, 2011 Planning & Budget Committee Meeting

It is recommended that the Board approve the minutes of the July 19, 2011 Board of Trustees Planning & Budget Committee meeting.

Committee Members and Trustees Present:

Ms. Charletta Rogers Compton (vice chair)

Mrs. Kitty Boyle

Mr. Bob Ferguson (departed 10:30 a.m., returned 2 p.m.)

Ms. Diana Flores (departed 2:05 p.m.)

Dr. Wright Lassiter (secretary and chancellor)

Mr. Bill Metzger (arrived 2:25 p.m.)

Mr. Jerry Prater (arrived 11:05 a.m.)

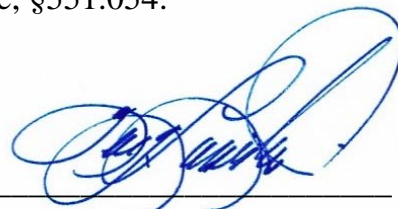
Mr. JL Sonny Williams (arrived 2:25 p.m.)

Committee Members Absent: None

Vice Chair Compton convened the meeting at 9:23 a.m. Dr. Wright Lassiter certified the meeting notice had been posted.

**CERTIFICATION OF NOTICE POSTED
FOR THE JULY 19, 2011
PLANNING & BUDGET COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 15th day of July 2011, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 15th day of July 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Opening Remarks from the Chancellor

Dr. Lassiter read from prepared remarks and took questions and suggestions from committee members.

Multi-Year Financial Plan

Executive Vice Chancellor for Business Affairs Ed DesPlas presented the current multi-year financial plan.

2011-12 Proposed Budgets

Mr. DesPlas presented proposed budgets for DCCCD. Presidents Glasscock, Conway, Zamora, Eggleston, McCarthy, Wimbish and Herring presented proposed budgets for their respective colleges.

Questions/Comments from the Board and Chancellor

Dr. Lassiter will provide the following information:

- 1) A copy of the chancellor's opening remarks
- 2) An report of student retention in developmental math courses, requested by Trustee Flores
- 3) An evaluation of Trustee Flores' suggestion to institute a \$1 fee to students in lieu of increasing tuition rates
- 4) Texas Association of Community Colleges (TACC) informal survey of contemplated changes to tax and tuition rates
- 5) Scenarios for funding varying levels of salary increases with changes to the tax rate, requested by Trustee Flores (for example, a 2% salary increase would require how much change to the tax rate?)
- 6) Estimates of fund balance at the end of fiscal years 2010-11, 2011-12 and 2012-13, requested by Trustee Flores
- 7) The criteria for evaluating whether to reinstate the formula pay component of faculty compensation and if decision is to eliminate it permanently, how to work it into salaries, requested by Trustee Flores
- 8) Projected savings from efficiency measures identified in connection with Operational Issues (5th bullet, p. 12 in agenda), requested by Trustee Flores
- 9) The number of signatures needed on a petition for a tax rollback election, requested by Trustee Flores
- 10) The proportion of enrollment that is out-of-district, out-of-state and out-of country, requested by Chairman Prater
- 11) An explanation of where "earmarks" are reported in the budget, requested by Trustee Flores
- 12) Scenarios (including but not limited to issuance of more maintenance tax notes) for funding planned maintenance so that facilities do not fall into disrepair, requested by Vice Chair Compton and Trustee Flores
- 13) Additional information about the recently announced grant to Mountain View College, requested by Trustee Compton

- 14) Whether it is possible to count “hits” from “QR” cards being used by Eastfield College, requested by Chairman Prater
- 15) Missing headcount enrollment data for El Centro College – Bill Priest Campus, requested by Trustee Compton
- 16) Purpose and current utilization for each of the community campuses, requested by Trustee Ferguson
- 17) Contact hour and headcount enrollments displayed by main campus and related community campuses rather than aggregated, requested by Trustee Flores
- 18) Number of GED tests administered at Cedar Valley College – Cedar Hill Campus, requested by Trustee Boyle
- 19) Number of full-time employees assigned by main campus and related community campuses, requested by Trustee Williams

Chairman Prater recessed the committee meeting at 3:50 p.m. for the Board to seek the advice of its attorney in executive session.

Adjournment

Chairman Prater adjourned the Planning & Budget Committee meeting at 4:57 p.m.

Approved:

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter, Jr.', written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 31

Approval of 2011-12 Academic Calendar for Richland Collegiate High School

The chancellor recommends that the Board of Trustees adopt the 2011-12 academic calendar for Richland Collegiate High School.

Richland Collegiate High School 2011-12 School Calendar

Fall Semester	
August 12, 2011	New Student Duck Camp
August 15	August Term Begins; Students Report for First Day of Class
August 29	Fall Term Begins
September 5	High School Closed (Labor Day)
October 15	PSAT Testing
November 24-25	High School Closed (Thanksgiving)
December 12-15	Final Exam Period
December 24- January 2	High School Office Closed (Winter Break)
Spring Semester	
January 3, 2012	Students Report for First Day of Class
January 16	High School Closed (Martin Luther King Day)
January 17	Spring Term Begins
March 1	RCHS Bad Weather Make-Up Day
March 2	Student Holiday (Staff Development)
March 7	TAKS Testing – English Language Arts
March 12-16	High School Office Closed (Spring Break)
April 6	High School Office Closed (Student Holiday)
April 25-27	TAKS Testing – Math, Science, and Social Studies
May 7-10	Final Exams
May 10	Graduation Ceremony
May 14	May Term Begins
May 28	High School Closed (Memorial Day)
June 1	May Term Ends and Senior Graduation Celebration
2012 Summer Classes	
June 6- July 3	Summer I Classes
July 9-August 9	Summer II Classes

FINANCIAL REPORT NO. 32

Approval of Expenditures for June 2011

The chancellor recommends approval of expenditures in the amount of \$28,480,206 in the month of June 2011.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of expenditures include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

The College District shall not lend its credit or gratuitously grant public money or things of value in aid of any individual, association, or corporation. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art. III, Sec 52; Brazoria County v. Perry, 537 S.W.2d 89 (Civ. App. 1976)

The College District shall not grant any extra compensation, fee, or allowance to a public officer, agent, servant, or contractor after service has been rendered or a contract entered into and performed in whole or in part. Nor shall the College district pay or authorize the payment of any claim against the College District under agreement or contract made without authority of law. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art III, Sec 53; Harlingen ISD v. C.H. Page and Bro., 48 S.W.2d 983 (Comm. App. 1932)

Board responsibilities shall be to...provide ways and means of financial support; approve the annual budget; review and approve expenditures. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES

The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, board policy, and the College District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Chancellor or designee who shall ensure that funds are expended in accordance with the adopted budget. CC (LOCAL), BUDGET ADOPTION

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

FINANCIAL REPORT NO. 33

Acceptance of Gifts

The chancellor recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in July 2011</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
	Equipment	1	\$ 100 - \$ 5,000	\$ 495
DCCCD	Chancellor's Council	3	100 - 5,000	692
	Programs and Services	6	100 - 5,000	13,000
	Programs and Services	2	5,001 - 100,000	110,000
	Scholarships ¹	11	100 - 5,000	13,466
	Scholarships ¹	1	5,001 - 10,000	7,500
Total	n/a	24	n/a	\$145,153

¹The "Scholarships" category does not include gifts to the Rising Star program, which are reported as a separate line item.

<u>Gifts Reported in Fiscal Year 2010-11</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September 2010	\$17,639	\$ 3,100	\$ 44,960	\$ 65,699
October 2010	0	9,059	27,110	36,169
November 2010	0	868	49,305	50,173
December 2010	0	275,200	61,402	336,602
January 2011	15,518	650	124,442	140,610
February 2011	0	1,200	95,243	96,443
March 2011	780	175,100	247,357	423,237
April 2011	7,791	0	69,879	77,670
May 2011	59,795	0	69,113	128,908
June 2011	46,589	176,000	78,520	301,109
July 2011	495	0	144,658	145,153
August 2011				
Total To Date	\$148,607	\$641,177	\$1,011,989	\$1,801,773

<u>Type</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Equipment	\$ 187,915	\$ 137,643	\$ 396,503	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567
Rising Star	439,556	728,836	492,032	57,068	163,227	978,546	1,327,400
Other Gifts	1,135,653	939,058	1,432,358	972,010	879,876	1,204,822	1,382,297
Total	<u>\$1,763,124</u>	<u>\$1,805,537</u>	<u>\$2,320,893</u>	<u>\$1,093,908</u>	<u>\$1,263,668</u>	<u>\$2,974,409</u>	<u>\$2,806,264</u>

In June 2011, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	3	\$ 8,326
Programs and Services	10	\$ 5,381
Total	13	\$ 13,707

FINANCIAL REPORT NO. 34

Approval of Tuition for Continuing Education Courses

The chancellor recommends that approval be given to the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

There are three attached lists compiled from information supplied by deans of continuing education at the colleges. The first list is *Retroactive Approval for Workforce Education CEU Reimbursable Courses* and contains courses not included on the May 2011 board agenda that need to be reported for 4th quarter reimbursement. The second list is *New Tuition for Workforce Education CEU Reimbursable Courses* and represents changes in tuition costs beginning 1st quarter. The third list, *New Workforce Education CEU Courses*, contains courses being offered for the first time during 1st quarter. Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1st quarter: September – November, 2nd quarter: December – February, 3rd quarter: March – May, 4th quarter: June - August).

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 1ST QUARTER (SEPTEMBER 1, 2011 – NOVEMBER 30, 2011)**

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	BHC	BMGT	1004	Technology Basics for Small Business	\$ 95	8	Setup after submission of last report
2.	BHC	BMGT	1004	Advancing Your Career As a Technology Professional	\$ 95	8	See ID# 1
3.	BHC	BMGT	1020	Leadership for Geotechnology Professionals	\$ 1,150	18	See ID# 1
4.	BHC	ITSC	1025	A+ CompTIA Preparation, Hardware, Level I	\$ 275	48	See ID# 1
5.	BHC	BUSG	1012	Workplace English Conversation/Interpersonal Skills	\$ 75	40	See ID# 1
6.	BHC	HITT	1091	Surgical Technology and Pharmacology for Insurance Coding	\$ 275	48	See ID# 1
7.	BHC	HITT	2000	Transitioning Medical Record ICD-10-CM Coding	\$ 199	24	See ID# 1
8.	BHC	HITT	2035	Health Insurance Billing	\$ 275	48	See ID# 1
9.	ECC	EMSP	1019	CPR for Healthcare Providers	\$ 85	7	See ID# 1
10.	ECC	WLDG	1021	Welding Fundamentals	\$ 1,085	155	See ID# 1
11.	ECC	WLDG	1002	Introduction to Gas Metal Arc Welding	\$ 336	48	See ID# 1
12.	ECC	WLDG	1006	Introduction to Gas Tung Arc Welding	\$ 546	78	See ID# 1
13.	ECC	WLDG	1013	Blueprint Reading	\$ 336	48	See ID# 1
14.	ECC	WLDG	1023	Welding Safety, Tools & Equipment	\$ 336	48	See ID# 1
15.	ECC	WLDG	1035	Introduction to Pipe Welding	\$ 1,232	176	See ID# 1
16.	ECC	WLDG	1041	Pipe Welding	\$ 896	128	See ID# 1
17.	ECC	WLDG	1053	Intermediate Layout & Fabrication	\$ 805	115	See ID# 1
18.	ECC	OSHT	1000	Shop Safety	\$ 210	30	See ID# 1
19.	ECC	WLDG	1015	Maintenance Welding	\$ 700	100	See ID# 1
20.	ECC	WLDG	1017	Introduction to Layout & Fabrication	\$ 805	115	See ID# 1
21.	ECC	WLDG	2035	Advanced Layout & Fabrication	\$ 700	100	See ID# 1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
22.	ECC	WLDG	2013	Intermediate Welding Using Multiple Processes	\$ 448	64	See ID# 1
23.	ECC	WLDG	1008	Metal Sculpture	\$ 980	140	See ID# 1
24.	ECC	WLDG	2040	Studio Problems in Art Metals	\$ 336	48	See ID# 1
25.	ECC	WLDG	2043	Advanced Shielded Metal Arc Welding	\$ 512	64	See ID# 1
26.	ECC	WLDG	2051	Advanced Gas Tungsten Arc Welding	\$ 720	90	See ID# 1
27.	ECC	WLDG	2053	Advanced Pipe Welding	\$ 1,408	176	See ID# 1
28.	ECC	DFTG	1022	Basic Blueprint Reading	\$ 224	32	See ID# 1
29.	ECC	INMT	1003	Industrial Maintenance Technology, Basic	\$ 336	48	See ID# 1
30.	ECC	INMT	1005	Introduction to Industrial Maintenance	\$ 336	48	See ID# 1
31.	ECC	MCHN	1038	Basic Machine Shop	\$ 756	108	See ID# 1
32.	ECC	WLDG	1015	Maintenance Welding Independent Study	\$ 336	48	See ID# 1
33.	ECC	TECM	1013	Occupational Math	\$ 210	30	See ID# 1
34.	ECC	MCHN	1041	Basic Mechanical Maintenance	\$ 1,008	144	See ID# 1
35.	ECC	MCHN	1016	Machine Tool Repair	\$ 896	128	See ID# 1
36.	ECC	WLDG	1017	Introduction to Layout & Fabrication	\$ 602	86	See ID# 1
37.	ECC	MCHN	1027	Mechanical Maintenance I	\$ 672	96	See ID# 1
38.	ECC	MCHN	1025	Mechanical Maintenance II	\$ 686	98	See ID# 1
39.	ECC	MCHN	1029	Mechanical Maintenance III	\$ 700	100	See ID# 1
40.	ECC	WLDG	1053	Intermediate Layout & Fabrication	\$ 448	64	See ID# 1
41.	MVC	ACNT	1091	Accounting Fundamentals	\$ 105	24	See ID# 1
42.	MVC	BMGT	1098	Customercentric Selling	\$ 2,500	50	See ID# 1
43.	MVC	COMG	1008	ESL: Next-Step Writing & Reading for Workforce	\$ 135	50	See ID# 1
44.	MVC	CPMT	1091	CompTIA A+ Certification, Basic	\$ 110	24	See ID# 1
45.	MVC	CPMT	1091	CompTIA A+ Certification, Intermediate	\$ 110	24	See ID# 1
46.	MVC	EDTC	1090	Teaching Smarter with Smart Boards	\$ 105	24	See ID# 1
47.	MVC	FRNL	1001	Spanish for Medical Professionals	\$ 105	24	See ID# 1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
49.	MVC	HART	1053	Energy Auditor Training and BPI Certification	\$ 1,500	36	See ID# 1
50.	MVC	IMED	1002	CSS and HTML, Introduction	\$ 105	24	See ID# 1
51.	MVC	ITNW	1004	CompTIA Network Certification	\$ 110	24	See ID# 1
52.	MVC	ITNW	1050	Creating Web Pages	\$ 105	24	See ID# 1
53.	MVC	ITNW	1050	Introduction to Creating WordPress Web Sites	\$ 105	24	See ID# 1
54.	MVC	ITNW	2036	Introduction to Dreamweaver	\$ 105	24	See ID# 1
55.	MVC	ITSE	1003	Introduction to Java Programming	\$ 105	24	See ID# 1
56.	MVC	ITSE	1003	PHP and MySQL, Introduction	\$ 105	24	See ID# 1
57.	MVC	ITSW	1022	Introduction to Microsoft Excel	\$ 105	24	See ID# 1
58.	MVC	POFT	1092	Administrative Professional-MS Office 2007	\$ 765	100	See ID# 1
59.	MVC	RNSG	1093	Alzheimer's/Dementia Care	\$ 125	10	See ID# 1
60.	MVC	RNSG	1093	Care of Patient on Warfarin (Coumadin) Therapy	\$ 125	8	See ID# 1
61.	MVC	RNSG	2036	Infusion Therapy	\$ 125	8	See ID# 1
62.	MVC	WLDG	1091	MIG/ARC Welding	\$ 700	32	See ID# 1
63.	NLC	CBFM	2017	Mechanical Maintenance Technology IIB - Demolition	\$ 649	96	See ID# 1
64.	NLC	CETT	1091	Preparation of Customer Software Testing Engineer (CSTE) Certification	\$ 231	20	See ID# 1
65.	NLC	HART	1043	Heating, Ventilation and Air Conditioning HVAC 101-D	\$ 67	40	See ID# 1
66.	NLC	ITSW	1022	Introduction to Excel for Career Advancement	\$ 90	12	See ID# 1
67.	NLC	PFPB	2039	Commercial and Industrial System Technology II-A	\$ 104	56	See ID# 1
68.	NLC	TECM	1013	Technology IIB - Combined Occupational Math Competency	\$ 67	40	See ID# 1
69.	RLC	DFTG	2009	CAD for Architects	\$ 250	24	See ID# 1
70.	RLC	DFTG	2009	CAD for Interior Designers	\$ 250	24	See ID# 1
71.	RLC	ARTC	1051	Graphic Design	\$ 125	24	See ID# 1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
72.	RLC	ITSW	2049	Excel I for the Non-English Speaker	\$ 140	8	See ID# 1
73.	RLC	COMG	1011	Workplace Communications for Healthcare Level IB	\$ 142	32	See ID# 1
74.	RLC	COMG	1011	Workplace Communications for Healthcare Level IIB	\$ 142	32	See ID# 1
75.	RLC	COMG	1011	Workplace Communications for Healthcare IIIB	\$ 142	32	See ID# 1
76.	RLC	POFT	1004	Business Writing	\$ 60	8	See ID# 1
77.	RLC	BMGT	1019	Principles of Leadership	\$ 120	16	See ID# 1
78.	RLC	BMGT	1019	Teambuilding	\$ 125	8	See ID# 1
79.	RLC	EMSP	1020	CPR/AED/First Aid	\$ 90	8	See ID# 1
80.	RLC	BMGT	1010	Essential Interviewing Skills	\$ 113	12	See ID# 1
81.	RLC	ITSW	2049	MS Excel	\$ 225	12	See ID# 1
82.	RLC	BMGT	1019	Principles of Leadership	\$ 323	24	See ID# 1
83.	RLC	MRKG	1000	Creating Stellar Customer Service	\$ 120	16	See ID# 1

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 1ST QUARTER (SEPTEMBER 1, 2011 – NOVEMBER 30, 2011)**

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
84.	BHC	COMG	1015	Pronunciation Skills, Beginning	\$ 75	40
85.	ECC	NURA	2000	Nurse Aide Exam Review	\$ 90	9
86.	ECC	RNSG	1006	RN Refresher Theory	\$ 520	100
87.	ECC	VNSG	2033	LVN Refresher Theory	\$ 520	100
88.	ECC	ITNW	1050	Buying and Selling on E-Bay	\$ 65	40
89.	NLC	CNBT	1091	Fundamentals of Construction	\$ 54	8
90.	NLC	COMG	1011	Working Vocabulary for the Construction Industry	\$ 50	15
91.	NLC	COMG	1011	Working Vocabulary for the Construction Industry II	\$ 60	20
92.	NLC	COMG	1015	Accent Reduction for the Workplace	\$ 50	15
93.	NLC	DFTG	1023	Basic Commercial Blueprint Reading	\$ 201	30
94.	NLC	DFTG	1023	(PHCC) Plumbing Heating and Cooling Contractors I-C	\$ 268	40
95.	NLC	ELPT	1091	Electrical License Preparation	\$ 35	20
96.	NLC	OSHT	2011	OSHA Construction Industry	\$ 201	30
97.	NLC	PFPB	1053	(PHCC) Plumbing Heating and Cooling Contractors II-C	\$ 268	40
98.	NLC	PFPB	1091	(PHCC) Plumbing Heating and Cooling Contractors I-D	\$ 70	40
99.	RLC	HRPO	1000	Introduction to Human Resource Management	\$ 190	24
100.	RLC	ACNT	1001	Bookkeeping I	\$ 155	30
101.	RLC	ACNT	1042	Bookkeeping II	\$ 155	30
102.	RLC	BMGT	1016	Introduction to Marketing	\$ 170	48
103.	RLC	MRKG	2012	Marketing on the Social Network	\$ 170	48
104.	RLC	MRKG	2048	Marketing Research and Strategies	\$ 170	48
105.	RLC	ACNT	1002	Accounting I	\$ 155	30
106.	RLC	ACNT	1041	Accounting II	\$ 155	30
107.	RLC	ACNT	1011	QuickBooks	\$ 295	48

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 1ST QUARTER (SEPTEMBER 1, 2011 – NOVEMBER 30, 2011)**

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
108.	BHC	ETWR	1091	Writing and Selling Self-Help Books	\$ 100	24
109.	BHC	HAMG	1091	Casino Poker Dealer	\$ 1,395	100
110.	BHC	CNBT	1091	Building Analyst Quick Start: Principles of Green Buildings	\$ 1,195	60
111.	BHC	CNBT	1091	Green Supply Chain Professional	\$ 1,595	60
112.	BHC	ITNW	1091	Creating WordPress Websites, Introduction	\$ 100	24
113.	BHC	BUSG	1093	Small Business Marketing on a Shoestring	\$ 100	24
114.	BHC	POFI	1024	Word 2010, Introduction	\$ 100	24
115.	BHC	ARTC	1091	Photoshop CS5, Introduction	\$ 100	24
116.	BHC	GRPH	1002	InDesign CS5, Introduction	\$ 100	24
117.	BHC	ACNT	1010	QuickBooks 2010 for Contractors	\$ 100	24
118.	BHC	BUSG	1091	Start Your Own Gift Basket Business	\$ 100	24
119.	BHC	COMG	1091	Easy English for the Workforce I	\$ 100	24
120.	BHC	COMG	1091	Easy English for the Workforce II	\$ 100	24
121.	BHC	COMG	1091	Easy English for the Workforce III	\$ 100	24
122.	BHC	BUSG	1091	Start a Pet Sitting Business	\$ 100	24
123.	BHC	INDS	1020	Interior Design, Introduction	\$ 100	24
124.	BHC	IMED	1002	Flash CS5, Introduction	\$ 100	24
125.	BHC	ETWR	1091	Journaling, Introduction to	\$ 100	24
126.	BHC	BUSG	1093	Nonprofit Fundraising Essentials	\$ 100	24
127.	BHC	DFTG	1010	AutoCAD 2011, Part I	\$ 1,198	75
128.	BHC	DFTG	1057	AutoCAD 2011, Part II	\$ 1,197	75
129.	BHC	DFTG	1040	AutoCAD 3D	\$ 1,495	80
130.	BHC	DFTG	1040	AutoCAD 3D, Software Included	\$ 1,795	80
131.	BHC	DFTG	1010	AutoCAD 2011 with AutoCAD 3D, Part I	\$ 1,647	115

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
132.	BHC	DFTG	1057	AutoCAD 2011 with AutoCAD 3D, Part II	\$ 1,648	115
133.	BHC	EDTC	1091	Teaching Adult Learners	\$ 100	24
134.	BHC	BMGT	1021	PMP Certification Prep I	\$ 100	24
135.	BHC	BMGT	1040	PMP Certification Prep II	\$ 100	24
136.	BHC	POFL	1003	Legal Office Management I	\$ 370	63
137.	BHC	POFL	1040	Legal Office Management II	\$ 370	63
138.	BHC	POFL	1005	Legal Terminology	\$ 600	96
139.	BHC	POFL	1059	Legal Writing and Transcription	\$ 755	128
140.	BHC	ARTC	1091	Photoshop Elements 9 for the Digital Photographer	\$ 100	24
141.	BHC	POFT	1006	Land That Job: Becoming Employed in Today's Job Market	\$ 45	9
142.	BHC	ACNT	1015	Payroll for Small Business	\$ 175	12
143.	BHC	FLMC	1002	Video Editing, Final Cut	\$ 125	9
145.	BHC	ACNT	1006	Electronic Tax Preparation using Turbo Tax	\$ 150	12
146.	BHC	ITNW	1057	UNIX: Shell Programming	\$ 250	24
147.	BHC	ITSC	2042	A+ CompTIA Software and Test Preparation, Level II	\$ 275	48
148.	BHC	ITSW	1000	Ten Key Skill Development	\$ 125	15
149.	BHC	ITSW	2037	Structure Query Language, SQL, A New Approach	\$ 225	48
150.	BHC	MRKG	2012	Electronic Commerce Marketing the Full Scope	\$ 250	64
151.	BHC	ITSC	1012	Beginning Computers	\$ 115	12
152.	BHC	POFT	1004	Business Writing-A Second Look	\$ 75	7
153.	BHC	POFT	1002	Advanced Speaking Conversation	\$ 65	40
154.	BHC	COMG	1091	Beginning English For The Workplace, Self Paced	\$ 65	48
155.	BHC	COMG	1091	English For The Workplace Level I, Part B	\$ 65	48
156.	BHC	COMG	1091	English For The Workplace Level II, Part B	\$ 65	48
157.	BHC	COMG	1091	English For The Workplace Level III, Part B	\$ 65	48
158.	BHC	COMG	1091	English For The Workplace Level IV, Part B	\$ 65	48

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
159.	BHC	COMG	1091	English For The Workplace Level V, Part B	\$ 65	48
160.	BHC	COMG	1091	English For The Workplace Level VI, Part B	\$ 65	48
161.	BHC	COMG	1091	English For The Workplace Level VII, Part B	\$ 65	48
162.	BHC	COMG	1091	English For The Workplace Level VIII, Part B	\$ 65	48
163.	BHC	COMG	1040	Pronunciation Skills, Intermediate	\$ 75	40
164.	BHC	COMG	2030	Workplace Advanced Critical Thinking	\$ 75	40
165.	BHC	POFT	1004	Writing Skills for The Workplace, Level A	\$ 75	40
166.	BHC	COMG	1045	Writing Skills For The Workplace, Level B	\$ 75	40
167.	CVC	CNSE	1041	Heavy Equipment Operator	\$ 6,300	120
168.	CVC	WLDG	1013	Introduction to Blueprint Reading for Welders	\$ 299	48
169.	CVC	WLDG	1015	Maintenance Welding	\$ 710	100
170.	CVC	WLDG	1007	Introduction to Welding Using Multiple Processes	\$ 325	48
171.	CVC	POFT	1013	Phase II Career Exploration	\$ 150	48
172.	CVC	POFT	1006	Phase II Career Preparation	\$ 50	12
173.	ECC	MSST	1040	Medical Staff Services II	\$ 150	48
174.	ECC	MSST	1002	Medical Staff Law	\$ 150	48
175.	NLC	FRNL	1091	Spanish for Customer Service	\$ 140	32
176.	NLC	SPNL	1001	Spanish for Medical Professionals	\$ 140	32
177.	RLC	ITSW	1021	MS Office 2010	\$ 225	36
178.	RLC	ARTC	1051	Basic Drawing for Graphic Design	\$ 175	24
179.	RLC	ITSC	1006	Introduction to Macintosh	\$ 125	20
180.	RLC	ITSY	1091	Hacking and Penetration Testing	\$ 250	24
181.	RLC	ACNT	1010	QuickBooks Virtual Internship	\$ 125	24
182.	RLC	ETWR	1005	Technical Writing I	\$ 110	24
183.	RLC	ITSC	1010	Computer Basics and Windows	\$ 165	28
184.	RLC	ITSW	1055	Access, Advanced	\$ 125	16

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
185.	RLC	ITSW	1046	Excel, Advanced	\$ 125	16
186.	RLC	POFI	1042	Word, Advanced	\$ 125	16
187.	RLC	POFT	1010	Keyboarding for the Non-English Speaker	\$ 75	16
188.	RLC	ITSC	1006	Introduction to Computers for the Non-English Speaker	\$ 99	24
189.	RLC	ITSC	1043	Computer Basics with Internet -Non-English Speaker	\$ 99	24
190.	RLC	POFI	1024	Word I for the Non-English Speaker	\$ 99	24
191.	RLC	ITSW	1022	Excel I for the Non-English Speaker	\$ 99	24
192.	RLC	ITSW	1037	PowerPoint I for the Non-English Speaker	\$ 99	24
193.	RLC	IMED	1040	Create Database Applications with PHP and ASP	\$ 395	40
194.	RLC	ITSE	2032	Ruby Programming	\$ 395	40
195.	RLC	ITSE	1042	Visual Basic 2008	\$ 285	32
196.	RLC	ITSE	2032	Visual Basic 2008, Adv	\$ 285	32
197.	RLC	GRPH	1002	Introduction to Graphic Design	\$ 175	24
198.	RLC	ARTC	1051	Digital Illustration	\$ 175	24
199.	RLC	ITCC	2056	CCNP Troubleshooting	\$ 180	112
200.	RLC	ITCC	2055	CCNP Switching	\$ 180	112
201.	RLC	ITCC	2054	CCNP Routing	\$ 180	112
202.	RLC	COMG	1000	Workplace Communications for Healthcare, Level IA & B	\$ 225	60

FINANCIAL REPORT NO. 35

Approval of Agreement with Dr. Roy Yamada

The chancellor recommends that authorization be given to approve an agreement with Dr. Roy Yamada for the period January 1, 2012 through December 31, 2012, with the option to renew for three (3) one-year terms for a total amount not to exceed \$136,000 over the four years, to provide services as medical director for the EMS program for Brookhaven College.

The Brookhaven College Medical Director consultant position was advertised through THE DAILY REGISTER. Dr. Yamada has worked as the BHC medical director for the past seven years and has done an excellent job. This past year, the National Registry certification exam pass rate was 89%. For first time applicants, the U.S. average is 85%.

FINANCIAL REPORT NO. 36

Approval of Agreement with American Medical Response Ambulance Service, Inc., D/B/A National College of Technical Instruction

The chancellor recommends that authorization be given to approve an agreement with American Medical Response Ambulance Service, Inc., D/B/A National College of Technical Instruction in an amount not to exceed \$200,000 for the period of September 1, 2011 through August 31, 2012, to provide CPR, EMT, Community Pharmacy Technician, EKG Technician and Certified Nursing Assistant Program training through Eastfield College.

. AMR will provide the following: qualified instructors, training space, equipment related to curriculum and malpractice insurance coverage for each student enrolled.

Policy Reminder

Board policies pertinent to evaluating a recommendation for approval of a contract or agreement include:

Board approval is required of all contracts, unless authority is delegated to the Chancellor or designee by CF(LOCAL). The Chancellor or designee is authorized to approve all proposed contracts that require the expenditure of less than \$50,000 or the contribution of in-kind services, materials, or equipment that have a value of less than \$50,000 unless otherwise provided herein or unless a quotation, proposal, or competitive bid is required under CF(LOCAL). Prior to approval by the Chancellor, any contract (other than an employment contract) shall be submitted to the Vice Chancellor of Business Affairs for recommendation to the Chancellor. CF(Regulation)

*The power to contract on behalf of the College District is vested in the Board and no contract or agreement shall be entered into without approval of the Board unless the authority to contract is expressly delegated in this policy. Delegations of contractual authority to various personnel who are specified in this policy are necessary and appropriate for the timely, efficient administration of the College District. The following guidelines should be rigidly adhered to and strictly construed to prevent unauthorized transactions and activities.
CF (LOCAL)*

FINANCIAL REPORT NO. 37

Approval of Interagency Contracts with The University of Texas at Arlington and The University of Texas Southwestern Medical Center at Dallas

The chancellor recommends approval of the following interagency contracts:

- With The University of Texas at Arlington (UTA) in an amount not to exceed \$2,000,000 for the period September 1, 2011 through August 31, 2012, to provide training/facilitation/consulting services through the Bill J. Priest Institute, a campus of El Centro College.
- With The University of Texas Southwestern Medical Center at Dallas in an amount not to exceed \$1,109,628 for the period September 1, 2011 through August 31, 2012, to provide training of emergency medical and paramedic personnel in Dallas County for El Centro College.

FINANCIAL REPORT NO. 38

Approval of Interlocal Contract with City of Dallas Police Department

The chancellor recommends approval of an interlocal contract for Basic In-Service training for City Police Department sworn personnel for the period starting September 1, 2011 and ending August 31, 2013 in an amount not to exceed \$475,026.00.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of an interlocal contract for services provided by DCCCD include:

To increase efficiency and effectiveness, the College District may contract or agree with other local governments and with state agencies, including the comptroller, to perform some of its purchasing functions.

An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party.

An interlocal contractual payment must be in an amount that fairly compensates the performing party for the services or functions performed under the contract. The contract may be renewed annually. CF (LEGAL), PURCHASING AND ACQUISITION, INTERLOCAL AGREEMENTS, Gov't Code 791.001, 791.011, 791.025, 791.011(d)–(f)

FINANCIAL REPORT NO. 39

Approval of Agreement with Construction Education Foundation

The chancellor recommends that authorization be given to approve an agreement with Construction Education Foundation in an amount not to exceed \$59,381 for the period September 1, 2011 through August 31, 2012, to provide non-credit instruction for construction industry employees for North Lake College.

The Construction Education Foundation has requested the delivery of non-credit construction instruction for their industry members at the North Lake College West Campus. This non-credit instruction refers to training that encompasses both craft and management coursework for DFW area construction workers. This instruction is offered through the Construction Technology program at North Lake College

Policy Reminder

Board policies pertinent to evaluating a recommendation for approval of a contract or agreement include:

Board approval is required of all contracts, unless authority is delegated to the Chancellor or designee by CF(LOCAL). The Chancellor or designee is authorized to approve all proposed contracts that require the expenditure of less than \$50,000 or the contribution of in-kind services, materials, or equipment that have a value of less than \$50,000 unless otherwise provided herein or unless a quotation, proposal, or competitive bid is required under CF(LOCAL). Prior to approval by the Chancellor, any contract (other than an employment contract) shall be submitted to the Vice Chancellor of Business Affairs for recommendation to the Chancellor. CF(Regulation)

The power to contract on behalf of the College District is vested in the Board and no contract or agreement shall be entered into without approval of the Board unless the authority to contract is expressly delegated in this policy. Delegations of contractual authority to various personnel who are specified in this policy are necessary and appropriate for the timely, efficient administration of the College District. The following guidelines should be rigidly adhered to and strictly construed to prevent unauthorized transactions and activities.
CF (LOCAL)

POLICY REPORT NO. 40

Consider and Adjust Proposed Redistricting Plan(s) if Necessary; Adopt Final Redistricting Plan; Authorize Trustees to Serve Out Their Terms and Direct Redistricting Legal Counsel to Seek Voting Rights Act Section 5 Preclearance of Adopted Plan

It is recommended that the Board approve the attached resolution adopting a final redistricting plan; authorizing trustees to serve out the remainder of their terms under Education Code Section 130.0826; and directing redistricting legal counsel to seek Voting Rights Act Section 5 preclearance of the adopted plan.

Effective date: August 2, 2011

**RESOLUTION
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REDISTRICTING 2011 PROCESS**

A RESOLUTION OF THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT APPROVING THE REDISTRICTING OF TRUSTEE DISTRICTS AND ESTABLISHING NEW TRUSTEE DISTRICT BOUNDARY LINES BASED ON 2010 CENSUS DATA FOR DALLAS COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEE ELECTIONS; PROVIDING THAT TRUSTEES NOW SERVING SHALL COMPLETE THEIR TERMS OF OFFICE; DIRECTING THE DISTRICT'S REDISTRICTING CONSULTANT TO SUBMIT THE ADOPTED PLAN FOR PRECLEARANCE UNDER SECTION 5 OF THE FEDERAL VOTING RIGHTS ACT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the results of the 2010 federal Census have been considered and indicate that Dallas County Community College District's single-member trustee districts are sufficiently out of population balance to require redistricting in order to comply with the "one-person, one-vote" (equal population) principle established by the U.S. Constitution; and

WHEREAS, Dallas County Community College District ("DCCCD") engaged the law firm of Bickerstaff Heath Delgado Acosta LLP to act as DCCCD's redistricting consultant, including advising and assisting the Board of Trustees in preparation of a new redistricting plan for DCCCD in compliance with applicable requirements of state and federal law; and

WHEREAS, on April 5, 2011, the Board of Trustees adopted redistricting guidelines regarding the submission of comments and proposed plans by the public, to ensure the ability of the DCCCD to timely receive and adequately consider them; and also developed redistricting criteria developed to assist DCCCD and the public in developing redistricting plans which comply with applicable federal and state laws, and the adopted redistricting criteria were applied in the development of DCCCD's redistricting plan; and

WHEREAS, during the redistricting process the District provided notice to the public of its proposed discussions and development of a redistricting plan through meeting agendas posted in compliance with the Texas Open Meetings Act, notices on DCCCD's website, publication of newspaper notices as well as providing certain individual notices regarding public hearings; and

WHEREAS, the Board of Trustees has considered the proposed redistricting plan at various Board meetings and has considered oral testimony, written comments, reports from DCCCD's redistricting consultant, regarding the appropriate reconfiguration of the trustee districts; and

WHEREAS, the Board of Trustees finds that the attached trustee district plan is in the best interests of the citizens of Dallas County Community College District, complies with the adopted redistricting criteria, and is believed to comply with all state and federal requirements, including requirements for preclearance under Section 5 of the federal Voting Rights Act; and

WHEREAS, Texas Education Code section 130.082 otherwise requires that all trustee positions of a junior college district be elected in the first election following a redistricting, but Texas Education Code section 130.0826 permits the board of trustees of any junior college district to provide for the trustees in office when the redistricting plan is adopted to serve for the remainder of their terms; and

WHEREAS, the Board of Trustees finds it will be in the best interests of DCCCD if the trustees now in office continue to serve until their current terms expire, and the Board has authority under section 130.0826 of the Texas Education Code to so provide;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT, TEXAS:

- A. That, the existing trustee district boundary lines for Dallas County Community College District are hereby amended, and the new districting plan depicted on the map attached hereto as **Exhibit A**, defining new trustee districts, as such new trustee districts are further described in the tables attached hereto as **Exhibit B** reporting populations and demographic statistics for each such new trustee district, is hereby adopted and designated to define DCCCD's seven trustee districts from and after the Effective Date; that **Exhibits A** and **B** are incorporated by reference in and made a part of this Resolution, and shall be kept on file with the Board Secretary; and, further, that DCCCD's redistricting consultant is hereby authorized and directed to submit the adopted plan to the United States Department of Justice for preclearance under Section 5 of the Voting Rights Act.

- B. That, in implementing the new districts at elections of Dallas County Community College District, pursuant to section 130.0826 of the Texas

Education Code, the trustees currently in office shall serve out the remainder of their terms.

- C. That, this Resolution shall take and be given effect immediately upon preclearance under Section 5 of the Voting Rights Act; and that thereafter all Dallas County Community College District Board of Trustee elections shall be held under and in accordance with the new trustee districting plan here adopted by the Board of Trustees and precleared by the Department of Justice, until such time as a subsequent lawfully-enacted districting plan shall be adopted to replace this plan and has been precleared under Section 5 or its replacement statute, as applicable.

PASSED AND APPROVED by the Board of Trustees of the Dallas County Community College District, Texas this _____ day of _____, 2011.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Jerry Prater, Chair of the Board of Trustees

ATTEST

By: _____
Wright L. Lassiter, Jr.
Secretary to the Board of Trustees

Exhibit A
Defining New Trustee Districts

Exhibit B
Population and Demographic Statistics for New Districts

TO BE DETERMINED AT THE MEETING

POLICY REPORT NO. 41

Approval of Revision to Board Policy Authorizing Tuition for Online Dual Credit Courses

The chancellor recommends that the Board amend CH(LOCAL) only as follows:

Effective date: August 2, 2011

RELATIONS WITH SCHOOLS AND DISTRICTS

GH
(LOCAL)

“WAIVING OF TUITION

The Chancellor is authorized to enter into contracts with service area independent school districts to provide remedial courses to high school students. The Board shall waive tuition for students enrolled in these remedial courses. No other fees shall be waived.

TUITION WAIVER FOR
DUAL CREDIT

By written agreement with various high schools, the College District is authorized to offer dual credit enrollment classes to high school students. The Chancellor or designee is authorized to enter into these agreements. The Board shall waive tuition for students enrolled in courses for which they receive joint credit under Section 130.008 of the Texas Education Code. This provision shall apply to public and private high schools, including home schools.

If, however, the College District offers online dual credit courses outside Dallas County, the College District shall charge tuition.”

POLICY REPORT NO. 42

Approval of Revision to Board Policies Concerning Change of Work Week Hours and Spring Break

The chancellor recommends that the Board amend DEA(LOCAL), DED(LOCAL) and DJ(LOCAL) only as follows and amend any other policies that are impacted by a 40-hour week:

Effective date: September 1, 2011

COMPENSATION AND BENEFITS
SALARIES

DEA
(LOCAL)

“NONEXEMPT Nonexempt employees may be compensated on an hourly basis or on a salary basis. Employees who are paid on an hourly basis shall be compensated for all hours worked. Employees who are paid on a salary basis are paid for a 40-hour workweek and do not earn additional pay unless the employee works more than 40 hours. (~~Employees who are on a salary basis and are paid for a 37.5 hour workweek earn additional pay only if the employee works more than 37.5 hours.~~)

A nonexempt employee shall have the approval of his or her supervisor before working overtime. An employee who works over-time without prior approval is subject to discipline but shall be compensated in accordance with the FLSA. [See DEA(REGULATION)]

COMPENSATION AND BENEFITS
VACATIONS AND HOLIDAYS

DED
(LOCAL)

HOLIDAYS Full-time District personnel shall have paid holidays approved by the Board as may occur during their term of employment.

Except as may be otherwise approved by the Board, the following shall be the District holiday schedule:

1. Martin Luther King, Jr. One Day Third Monday in January
2. Spring Break Five Days The week (Friday) of

	(One day)	Spring break as provided in academic calendar
3. Good Friday	One day	
4. Memorial Day	One day	
5. Fourth of July	One day	If holiday falls on Saturday, the Friday before will be recognized as the holiday. If holiday falls on Sunday, the following Monday will be recognized as the holiday.
6. Labor Day	One day	
7. Thanksgiving	Two days	Thursday (Thanksgiving) and Friday
8. Christmas and New Year's	Six days	Christmas Day through Year's and including New Year's Day. If Christmas is on a Saturday, six-day period will run Friday through the following Friday. If Christmas is on a Sunday, six-day period will start on Monday and run through following Monday.
9. Christmas Eve	One day	Only when December 24 falls on Monday

VACATIONS

Administrative personnel are eligible for vacation as follows:

1. Full-time administrators on 12-month contracts are

eligible for 24 working days of vacation per fiscal year. Administrators on less than 12-month contracts shall receive vacation benefits on a prorated basis. Vacation benefits shall accrue at a rate of two days per month of employment.

2. Administrators may accrue and carry forward from one fiscal year to the next a maximum of 48 vacation days. Upon termination of employment, the District shall pay not more than 48 vacation days of accrued vacation.

Full-time faculty (~~and special program instructors~~) are not eligible for vacation benefits.

WORK LOAD

DJ
(LOCAL)

THE WORK PERIOD

The period during which an employee shall be on duty shall be, for contractual employees, the contract term, and for professional support staff (~~noncontractual~~) employees, the normal work periods as provided below. The faculty shall be on duty according to a faculty calendar that each College President shall prepare. The faculty calendar must be consistent with the academic calendar adopted annually by the Board. The academic calendar may be changed by the Chancellor or designee when necessary for the efficient administration of the District.

ADMINISTRATORS

The normal workweek for administrators shall provide for office hours of 8 (7-1/2) hours per day at a minimum from 8:00 (8:30) a.m. to 5:00 p.m., five days a week from Monday through Friday, provided that all administrators shall devote such hours and effort to their jobs as may be necessary for effective performance. The District shall provide academic regalia for designated administrators on the same basis as faculty.

PROFESSIONAL SUPPORT STAFF (NONCONTRACTUAL PERSONNEL)

The normal workweek for physical plant and professional support staff personnel shall be 40 hours beginning at 12:01 a.m. on Sunday and ending at midnight on Saturday. The normal workday begins at 8:00 a.m. and ends at 5:00 p.m. and is five days a week from Monday through Friday. (All other noncontractual personnel shall have a normal workday of 7 1/2 hours and a normal workweek of 37 1/2 hours beginning at 12:01 a.m. on Sunday and ending at midnight on Saturday.) [See DEA(REGULATION) for overtime procedures]

CAMPUS POLICE
OFFICERS

The workweek for campus police officers shall be 40 hours beginning at 12:01 on Sunday and ending at midnight on Saturday. The Chancellor shall establish procedures for overtime pay in accordance with applicable laws.

(FACULTY/SPECIAL
PROGRAMS)

(~~The normal workweek for faculty/special programs is 37 1/2 hours.~~)”

POLICY REPORT NO. 43

Approval of Revision to Board Policy Authorizing an Educational Benefit
for Laid Off Employees

The chancellor recommends that the Board amend DEB(LOCAL)
Regarding Participating in Credit and NonCredit Classes only as follows:

Effective date: August 2, 2011

COMPENSATION AND BENEFITS
FRINGE BENEFITS

DEB
(LOCAL)

“EDUCATION The College District provides opportunities for full-time and limited full-time employees and retirees to participate in classes for credit and noncredit for personal and professional growth without payment of tuition. In addition, employees terminated on August 31, 2011 due to District-wide layoffs, are eligible to participate in these classes for one year. [See DEB(REGULATION)]”

POLICY REPORT NO. 44

Approval of Settlement Agreement with Dr. Cheryl Green

The chancellor recommends that the Board of Trustees authorize the Chancellor to enter into a settlement agreement with Dr. Cheryl Green. The Board will discuss the terms and conditions of this agreement in executive session prior to a vote on the matter.

Effective Date: August 2, 2011

Policy Reminders

The Board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. Gov't Code 551.071

PERSONNEL REPORT NO. 45

Acceptance of Resignations and Voluntary Retirement

The chancellor recommends that the Board of Trustees accepts the following request of resignations and voluntary retirement from the following employees:

RESIGNATIONS - 3

Dr. Andrew Jones
Executive Vice Chancellor of
Educational Affairs
Length of Service: 6 years
Reason for resigning: Accepted the position of chancellor for the Coast Community College District in Orange County, California.

Effective Date: August 9, 2011
Campus: District Office

Amber "Hannah" Love
Coordinator of Development-
Foundation
Length of Service: 6 years
Reason for resigning: Relocated to West Texas.

Effective Date: June 10, 2011
Campus: District Office

John Teel
Interim, Dean of Workforce and
Continuing Education
Length of Service: 2 years
Reason for resigning: Accepted a position in Grayson County as Director of the Health Department.

Effective Date: July 8, 2011
Campus: Eastfield College

VOLUNTARY RETIREMENT INCENTIVE RETIREMENT – 1

Karan Marshall
Coordinator, Services for Special
Populations
Length of Service: 18 years

Effective Date: January 31, 2012
Campus: Eastfield College

PERSONNEL REPORT NO. 46

Employment of Contractual Personnel

The chancellor recommends that the Board of Trustees authorizes execution of written contracts of employment with the following persons on the terms and at the compensations stated.

REGULAR APPOINTMENT ADMINISTRATORS - 6

Steven Park
Annual Salary: \$122,759/Band V
Campus: District Service Center
Effective Dates: September 1, 2011 through August 31, 2012
Monthly Business and Travel Allowance: \$167.50
District Director, Purchasing Services
Biographical Sketch: B.A., Texas Tech University, Lubbock, TX
Experience: Assistant Director, Design and Support Services and Director, Equipment and Building Services, City of Dallas, Dallas, TX; Executive Director, Bond Program Management Team, Dallas County Community College District

Whitney Houston
Annual Salary: \$73,008/Band IV
Campus: Eastfield College
Effective Dates: August 15, 2011 through August 31, 2011 and for September 1, 2011 through August 31, 2012
Monthly Business and Travel Allowance: \$180
Dean, Resource Development
Biographical Sketch: M.S.W. and B.A., University of Houston, Houston, TX
Experience: Grants and Proposal Coordinator, Huston-Tillotson University, Austin, TX; Grants Director, The University of Texas Health Science Center at Houston, Houston, TX

Ricardo Rodriguez
Annual Salary: \$73,316/Band IV
Campus: Eastfield College
Effective Dates: August 3, 2011 through August 31, 2011
Monthly Business and Travel Allowance: \$180
Executive Dean, College Readiness and Mathematics
Biographical Sketch: M.S., New Mexico State University, Las Cruces, NM; M.S., University of Houston, Houston, TX; B.A., Universidad Autonoma de Ciudad Juarez, Ciudad Juarez, Chihuahua, Mexico
Experience: Associate Dean, College Readiness and Mathematics, Eastfield College; Interim Dean, College Readiness and Mathematics, Eastfield College

Judith Collins
Annual Salary: \$44,024/Band I
Campus: El Centro College
Effective Dates: August 3, 2011 through August 31, 2011
Monthly Business and Travel Allowance: \$95
Coordinator, Small Business Management Counseling
Biographical Sketch: M.A., University of Texas at Austin, Austin, TX; B.A., Boston University, Boston, MA
Experience: Business Development Manager, Greater Regional Chamber of Commerce, Dallas, TX; Senior Analyst, Government Accountability Office, Dallas, TX; Small Business Management Counselor, El Centro College

Kenton Seaver
Annual Salary: \$51,876/Band III
Campus: North Lake College
Effective Dates: September 1, 2011 through August 31, 2012
Monthly Business and Travel Allowance: \$75
Director
Biographical Sketch: B.A., University of Oklahoma, Norman, OK
Experience: Routing Coordinator, Spiegel, Wichita, KS; Instructional Associate, Tarrant County College, Fort Worth, TX; Director of Testing, North Lake College

Daniel Gutierrez
Annual Salary: \$68,452/Band IV
Campus: Richland College
Effective Dates: August 8, 2012 through August 31, 2012 and for September 1, 2011 through August 31, 2012
Monthly Business and Travel Allowance: \$180 plus an amount not to exceed \$2,000 for moving expenses
Executive Director, Human Resources
Biographical Sketch: B.B.A., New Mexico State University, Alamogordo, NM
Experience: Senior Manager of Benefits and Payroll, Seattle Community College District, Seattle, WA; Group HR Manager, Ameron International, Rancho Cucamonga, CA; Manager of Salary Administration, University of Nevada at Las Vegas, Las Vegas, NV

GRANT-FUNDED APPOINTMENT ADMINISTRATOR - 1

Noeli Piccoli-Biggs
Annual Salary: \$41,127/Band I
Campus: Richland College
Effective Dates: August 3, 2011 through August 31, 2011
Monthly Business and Travel Allowance: \$95
Director, Community Programs
Biographical Sketch: M.S., Troy University, Troy, AL; B.A., Universidade de Guarulhos, Sao Paulo, Brazil
Experience: International Student Specialist, Academic Advisor II and Program

Services Coordinator, Richland College

INTERIM APPOINTMENT ADMINISTRATORS - 6

Lucia Johnson
Annual Salary: \$52,803/Band II
Campus: Cedar Valley College
Effective Dates: September 1, 2011
through August 31, 2012, or the hiring of
a Director of Admissions/Registrar,
whichever occurs first

Monthly Business and Travel Allowance: \$62.50
Interim Director, Admissions/Registrar
Biographical Sketch: A.A.S., El Centro College
Experience: Department Assistant and International Advisor, El Centro College;
Assistant Director of Admissions, Cedar Valley College

Grenna Rollings
Annual Salary: \$64,328/Band IV
Campus: Cedar Valley College
Effective Dates: September 1, 2011
through August 31, 2012, or the hiring of
a Director of Admissions/Registrar,
whichever occurs first

Monthly Business and Travel Allowance: \$90
Interim Dean, Student Support Services
Biographical Sketch: M.B.A., Dallas Baptist University, Dallas, TX; B.A.,
University of Natal, Durban, South Africa
Experience: Counseling Associate, Program Coordinator, Counseling and Director
of Special Populations, Cedar Valley College

Lynne Smith-Brush
Annual Salary: \$60,000/Band IV
Campus: North Lake College
Effective Dates: September 1, 2011
through August 31, 2012 or the hiring of
a College President, whichever occurs
first

Monthly Business and Travel Allowance: \$90
Interim Dean, Technical Occupational Programs
Biographical Sketch: M.S., Capella University, Minneapolis, MN; M.S. and B.S.,
Texas Christian University, Fort Worth, TX
Experience: Instructional Associate, Adjunct Faculty, Full-time Faculty and Interim
Executive Dean, North Lake College

Arthur James
Annual Salary: \$70,000/Band IV
Campus: North Lake College
Effective Dates: September 1, 2011
through August 31, 2012

Monthly Business and Travel Allowance: \$90

Executive Dean, Educational Partnerships

Biographical Sketch: M.S., Texas Tech University, Lubbock, TX; B.S., University of North Texas, Denton, TX

Experience: Quality Assurance Manager, Hospitality Management Coordinator and Food and Beverage Manager, Hilton Anatole Hotel-Skyline Career Development Center, Dallas, TX; Full-time Faculty and Executive Director, Community Campus, North Lake College

Christa Slejko

Annual Salary: \$158,905/Unbanded

Campus: North Lake College

Effective Dates: September 1, 2011 through August 31, 2012, or the hiring of a College President, whichever occurs first

Monthly Business and Travel Allowance: \$255

Interim, College President

Biographical Sketch: M.S., Amber University, Dallas, TX; B.A., University of North Texas, Denton, TX

Experience: Dean, Fiscal Affairs and Vice President, Business Services, North Lake College; Director Business Operations, Mountain View College, Interim Vice Chancellor, Business Affairs, District Service Center

Shannon Weaver

Annual Salary: \$75,000/Band V

Campus: North Lake College

Effective Dates: September 1, 2011 through August 31, 2012, or the hiring of a College President, whichever occurs first

Monthly Business and Travel Allowance: \$117.50

Interim, Vice President Business Services

Biographical Sketch: M.A., University of North Texas, Denton, TX; B.A., University of Texas at Arlington, Arlington, TX

Experience: Program Development Specialist, Director of Community Programs, Director of Fiscal Affairs and Compliance and Dean, Workforce Development and Training, North Lake College

REGULAR APPOINTMENT FACULTY - 5

Jaromy Green

Annual Salary (Range): \$45,150/F02

Campus: Eastfield College

Effective Dates: Academic Year 2011-2012

Instructor, Physics

Biographical Sketch: M.S. and B.S., Idaho State University, Pocatello, ID

Experience: Instructor, Garden City Community College, Garden City, KS; Instructor, Brigham Young University-Idaho, Rexburg, ID; Adjunct Faculty, Tarrant

College-Southwest Campus, Arlington, TX

Melinda Imthurn
Annual Salary (Range): \$43,100/F01
Campus: Eastfield College
Effective Dates: Academic Year 2011-2012

Instructor, Music
Biographical Sketch: M.S. and B.S., Texas Woman's University, Denton, TX
Experience: Adjunct Faculty and Visiting Scholar-Faculty, Mountain View College

Gianantonio Michelon
Annual Salary (Range): \$47,150/F04
Campus: Eastfield College
Effective Dates: Academic Year 2011-2012

Instructor, Learning Framework/Human Development
Biographical Sketch: Ph.D., University of the Incarnate Word, San Antonio, TX; M.A., University of Padua, Padua, Italy
Experience: Adjunct Faculty, Westwood College, Fort Worth, TX; Adjunct Faculty, LeTourneau University, Longview, TX; Adjunct Faculty, Eastfield College

Michael Noble
Annual Salary (Range): \$40,600/F01
Campus: Eastfield College
Effective Dates: Academic Year 2011-2012

Instructor, History
Biographical Sketch: M.A. and B.A., University of Texas at Dallas, Richardson, TX
Experience: Academic Advisor and Adjunct Faculty, Eastfield College; Associate Faculty, Collin County Community College-Spring Creek Campus, Plano, TX

Rebecca Meraz
Annual Salary (Range): \$44,000/F01
Campus: El Centro College
Effective Dates: Academic Year 2011-2012

Instructor, Nursing
Biographical Sketch: M.S. and B.S., Baylor University, Waco, TX
Experience: Adjunct Faculty, Kaplan University, Fort Lauderdale, FL; Research Coordinator, Baylor Research Institute, Plano, TX; Professor, Collin College, McKinney, TX

ALTERNATIVE APPOINTMENT FACULTY - 5

Tracey Hobbs
Annual Salary (Range): \$50,166/F01
Campus: Brookhaven College
Effective Dates: August 1, 2011 through May 31, 2012

Instructor, Nursing-Visiting Scholar
Biographical Sketch: M.S.N., University of Texas at Tyler, Tyler, TX; B.S., Texas Woman's University, Denton, TX

Experience: Clinical Educator and R.N., Methodist Dallas Medical Center, Dallas, TX; R.N., Texas Health Resources, Kaufman, TX; Professor and Clinical Coordinator, Texas Resources Center, Arlington, TX

Robin Washington-White Campus: Cedar Valley College
Annual Salary (Range): \$50,478/F01 Effective Dates: August 3, 2011 through August 31, 2012

Faculty Counselor, Grant-funded
Biographical Sketch: M.A., Amberton University, Garland, TX; B.A., Morgan State University, Baltimore, MD
Experience: Assistant Director, Advocate Alliance of Texas, Denton, TX; Counselor Manager, Texas Woman's University, Denton, TX; Adjunct Faculty, Brookhaven College

Linda Haynes Campus: Mountain View College
Annual Salary (Range): \$50,600/F04 Effective Dates: August 3, 2011 through May 17, 2012

Instructor, Nursing
Biographical Sketch: Ph.D., University of North Texas, Denton, TX; M.N., Emory University, Atlanta, GA; B.S.N., Northwestern State University, Natchitoches, LA
Experience: Clinical Nurse Researcher, Texas Health Harris Methodist Hospital, Fort Worth, TX; Visiting Scholar-Faculty, Brookhaven College

Sherry Dean Campus: Richland College
Annual Salary (Range): \$70,394/F04 Effective Dates: August 1, 2011 through May 31, 2012

Instructor, Speech
Biographical Sketch: Ph.D. and M.A., University of Texas at Austin, Austin, TX; B.A., Asbury College, Wilmore, KY
Experience: Full-time Faculty, Eastfield and Mountain View Colleges; Executive Dean, Richland College

Erica Edwards Campus: Richland College
Annual Salary (Range): \$48,889/F01 Effective Dates: August 1, 2011 through May 31, 2012

Instructor, Lead Journalism and Student Media Coordinator
Biographical Sketch: M.S., Syracuse University, Syracuse, NY; B.A., University of Minnesota, Minneapolis, MN

TEMPORARY APPOINTMENT FACULTY - 8

Dayna Davenport Campus: Brookhaven College
Annual Salary (Range): \$40,000/F01 Effective Dates: Academic Year 2011-

2012

Instructor, Physical Education/Soccer Coach

Biographical Sketch: M.S. and B.B.A., Midwestern State University, Wichita Falls, TX

Experience: State Team Coach, North Texas Soccer, Carrollton, TX; Adjunct Faculty, Cedar Valley and Brookhaven Colleges

Kelly Murray

Annual Salary (Range): \$40,000/F01

Campus: Brookhaven College

Effective Dates: Academic Year 2011-2012

Instructor, Physical Education

Biographical Sketch: M.S., Azusa Pacific University, Azusa, CA; B.S., University of the Cumberland, Williamsburg, KY

Experience: Assistant Women's Basketball Coach/Academic Advisor, Carl Albert State College, Poteau, OK; Aide/Testing Technician, Advantage Physical Therapy, Ventura, CA; Adjunct Faculty, Tarrant County College, Fort Worth, TX

Shaun Gilligan

Annual Salary (Range): \$40,000/F01

Campus: Cedar Valley College

Effective Dates: Academic Year 2011-2012

Instructor, Government

Biographical Sketch: M.A., University of Texas at Austin, Austin, TX; B.A., Trinity University, San Antonio, TX

Experience: GRE Test Preparation Instructor/Tutor, Princeton Review, Austin, TX; Teaching Assistant, University of Texas at Austin, Austin, TX; Adjunct Faculty, Richland College

Ramazan Arabaci

Annual Salary (Range): \$40,000/F01

Campus: El Centro College

Effective Dates: Fall Semester 2011 only

Instructor, Mathematics

Biographical Sketch: M.A., University of Texas at Dallas, Richardson, TX; B.S., Ankara University, Ankara, Turkey

Experience: Engineer, Versacom Telecom Solutions, L.L.C., Dallas, TX; Engineer, TEKsystems Engineering, Dallas, TX; Adjunct Faculty, El Centro College

Barbara Dailey

Annual Salary (Range): \$40,000/F01

Campus: El Centro College

Effective Dates: Academic Year 2011-2012

Instructor, Developmental Writing

Biographical Sketch: B.S., Henderson State University, Arkadelphia, AR

Experience: Teacher, South Oak Cliff High School-Dallas Independent School District, Dallas, TX; Instructor, School of the Scripture, Dallas, TX; Adjunct

Faculty, El Centro College

Pamela Posey

Annual Salary (Range): \$40,000/F01

Campus: El Centro College

Effective Dates: Academic Year 2011-2012

Instructor, Biology

Biographical Sketch: B.A., University of North Texas, Denton, TX

Experience: Medical Transcription Coordinator and Adjunct Faculty, El Centro College; Education Alliance Coordinator, TRS Institute, Greensboro, NC

Mark Shepherd

Annual Salary (Range): \$40,000/F01

Campus: El Centro College

Effective Dates: Academic Year 2011-2012

Instructor, English/Developmental Writing

Biographical Sketch: M.A., University of North Texas, Denton, TX; B.A., East Texas State University, Commerce, TX

Experience: Teacher, Dallas Independent School District, Dallas, TX; English Department Head, Mesquite Academy-Mesquite Independent School District, Mesquite, TX; Adjunct Faculty, El Centro College

George Driscoll

Annual Salary (Range): \$40,000/F01

Campus: North Lake College

Effective Dates: Academic Year 2011-2012

Instructor, Office Technology/Computer Science

Biographical Sketch: M.E., Texas Tech University, Lubbock, TX; B.E., Stevens Institute of Technology, Hoboken, NJ

Experience: Adjunct Faculty, North Lake College; Substitute Teacher, Lewisville Independent School District, Lewisville, TX

VISITING SCHOLAR APPOINTMENT FACULTY - 13

Amber Surmiller

Annual Salary (Range): \$43,575/F02

Campus: Brookhaven College

Effective Dates: Academic Year 2011-2012

Instructor, History

Biographical Sketch: M.A., University of West Georgia, Carrollton, GA; B.A., University of Texas at Austin, Austin, TX

Experience: Adjunct Faculty, Blinn College, Brenham, TX; Adjunct Faculty, Trinity River College-Tarrant County College, Fort Worth, TX; Adjunct Faculty, Brookhaven College

Maame Euka Anderson
Annual Salary (Range): \$41,700/F01
Campus: Cedar Valley College
Effective Dates: Academic Year 2011-2012

Instructor, Chemistry

Biographical Sketch: M.S. and B.S., Texas A&M University-Commerce, Commerce, TX

Experience: Laboratory Assistant, Mannatech, Inc., Coppell, TX; Graduate Teaching Assistant, Texas A&M University-Commerce, Commerce, TX; Instructional Support Associate, Cedar Valley College

Charles Mensah
Annual Salary (Range): \$48,400/F03
Campus: Eastfield College
Effective Dates: Academic Year 2011-2012

Instructor, Mathematics

Biographical Sketch: M.S., University of Texas at Dallas, Richardson, TX; M.S., Hampton University, Hampton, VA

Experience: Teacher, Marsh Middle School-Dallas Independent School District, Dallas, TX; Adjunct Faculty, Eastfield College

Kassandra Buck
Annual Salary (Range): \$42,000/F01
Campus: Eastfield College
Effective Dates: Academic Year 2011-2012

Instructor, English

Biographical Sketch: M.A., University of Texas at Dallas, Richardson, TX; B.A., University of Texas at Pan American, Edinburg, TX

Experience: Adjunct Professor, University of Texas at Dallas, Richardson, TX; Adjunct Professor, ITT Technical Institute, Richardson, TX; Adjunct Faculty, North Lake College

Ximena Clara Cuicatl Cid
Annual Salary (Range): \$47,610/F04
Campus: North Lake College
Effective Dates: Academic Year 2011-2012

Instructor, Physics

Biographical Sketch: Ph.D. and M.A., University of Texas at Arlington, Arlington, TX; University of California- Berkeley, Berkeley, CA

Experience: Adjunct Professor/Undergraduate Research, University of California-Berkeley, Berkeley, CA; Physics Research, Florida Institute of Technology, Melbourne, FL; Physics Research, University of Texas at Arlington, Arlington, TX

Nicole Jones
Annual Salary (Range): \$41,000/F01
Campus: North Lake College
Effective Dates: Academic Year 2011-2012

Instructor, Mathematics

Biographical Sketch: M.S. and B.S., Tarleton State University, Stephenville, TX
Experience: Teacher, Killeen High School-Killeen Independent School District, Killeen, TX; Teacher, Irving High School-Irving Independent School District, Irving, TX; Adjunct Faculty, Richland College

Jennifer Baggett
Annual Salary (Range): \$48,415/F04
Instructor, Biology

Campus: Richland College
Effective Dates: Spring Semester 2012

Biographical Sketch: Ph.D., Johns Hopkins University, Baltimore, MD; B.A., Rice University, Houston, TX
Experience: Coordinator, Science Learning Laboratory, Eastfield College; Adjunct Faculty, Richland College; Distance Learning Content Specialist, LeCroy Center

Sobia Khan
Annual Salary (Range): \$45,760/F03

Campus: Richland College
Effective Dates: Academic Year 2011-2012

Instructor, English

Biographical Sketch: M.A. and B.A., University of Texas at Dallas, Richardson, TX
Experience: Teaching Assistant, University of Texas at Dallas, Richardson, TX; Adjunct Faculty, Collin County Community College District-Spring Creek Campus, Plano, TX; Adjunct Faculty, Richland College

Roderick Lamb
Annual Salary (Range): \$44,000/F01

Campus: Richland College
Effective Dates: Academic Year 2011-2012

Instructor, Computer Networking

Biographical Sketch: M.B.A. and B.B.A., Baylor University, Waco, TX
Experience: Compliance Officer, Citigroup Technology Infrastructure, Inc., Dallas, TX; Adjunct Faculty and Program Administrator (Special Administrative Appointment), Richland College

Jennifer Millspaugh
Annual Salary (Range): \$43,700/F01

Campus: Richland College
Effective Dates: Academic Year 2011-2012

Instructor, Speech

Biographical Sketch: M.A. and B.A., University of North Texas, Denton, TX
Experience: Adjunct Faculty, Collin County Community College-Preston Ridge Campus, Frisco, TX; Adjunct Faculty, Tarrant County College, Hurst, TX; Adjunct Faculty, North Lake and Richland Colleges

Patrick Moore
Annual Salary (Range): \$44,000/F01

Campus: Richland College
Effective Dates: Academic Year 2011-2012

Instructor, Government

Biographical Sketch: M.A. and B.A., University of Texas at Dallas, Richardson, TX
Experience: District Director, U.S. Congressman Steve Bartlett, Dallas, TX; Deputy Director, O'Donnell Foundation, Dallas, TX; Adjunct Faculty, Richland College

Liem Le
Annual Salary (Range): \$44,000/F01
Campus: Richland College
Effective Dates: Academic Year 2011-2012

Instructor, Computer Science
Biographical Sketch: M.S. and B.A., University of Texas at Dallas, Richardson, TX
Experience: Senior Software Engineer, Nu-tec Telecommunications, Richardson, TX; Adjunct Professor, Art Institute of Dallas, Dallas, TX; Adjunct Faculty, Richland College

Clive Siegle
Annual Salary (Range): \$50,600/F04
Campus: Richland College
Effective Dates: Academic Year 2011-2012

Instructor, History
Biographical Sketch: Ph.D. and M.A., Southern Methodist University, Dallas, TX; M.A., George Washington University, Washington, DC; B.A., Chapman University, Orange, CA
Experience: Trail Survey Historian, Santa Fe Trail Association, Larned, KS; Adjunct Professor, Southern Methodist University, Dallas, TX; Adjunct Faculty, Richland College

CORRECTION TO JULY 5, 2011 PERSONNEL REPORT - 1

Jason Cates
Instructor, Mathematics
Campus: Brookhaven College
Note: It is recommended that Professor Cates employment status be corrected from Visiting Scholar-Faculty to Regular Appointment Faculty.

CORRECTION TO VOLUNTARY RETIREMENT INCENTIVE - 1

Ray Kesterson
Dean, Technical/Occupational Programming
Campus: Richland College
Note: It is recommended that Mr. Kesterson's Voluntary Retirement Incentive date be changed from August 31, 2011 to July 14, 2011.

RECLASSIFICATION ADMINISTRATORS - 2

Rhonda Jackson
Annual Salary: \$64,521/Band IV
Campus: District Office
Effective Dates: September 1, 2011

through August 31, 2012

Monthly Business and Travel Allowance: \$90
From Assistant Director, Organizational Development to Associate District Director,
Human and Organizational Development

Willie Neal
Annual Salary: \$72,369/Band IV
Campus: Mountain View College
Effective Date: September 1, 2011
through August 31, 2012

Monthly Business and Travel Allowance: \$90
From Executive Director, Human Resources to Area Executive Director, Human
Resources Colleges

TITLE CHANGE ONLY ADMINISTRATOR - 2

Christa Jones
Campus: District Office
Effective Date: September 1, 2011
From Tech Prep Coordinator to District Coordinator of Academic Programs and
Services

Audra Barrett
Campus: LeCroy Center
Effective Date: September 1, 2011
From Executive Dean, Distance Education to Associate Vice President, Instruction

PERSONNEL REPORT NO. 47

Non-Renewal of Administrative Contract

The chancellor recommends that the individuals listed below not be offered renewal of their Administrative contract.

Last Name	Title
Briggs, Twanda (District Office)	District Grants Management and Compliance Specialist
Hutchins, Bettye (District Office)	Director, Consortium, North Central Texas Tech Prep
Ranger, Carla (District Office)	District Executive for Community Partnership
Gardner, Kathleen (District Service Center)	District Facilities and Interior Designer
Houston, Kevin (District Service Center)	Coordinator of Diversity Business Program
Timbol, Thomas (District Service Center)	District Energy/Electrical Engineer
Brown, Lisa (LeCroy)	Producer
Hernandez, Paul (LeCroy)	Assistant Dean of Distance Education Services
Brownlee, Diane (Brookhaven)	Director Ellison Miles Geotechnology Institute
Dotson, Barbara (Brookhaven)	Manager, Grant Management and Compliance
Vowels, Kristine (Eastfield)	Program Administrator II
Cullum, Rachel (El Centro)	Program Administrator
Cumby, Jacquelyn (El Centro)	College Director, Media/Production Services
Hancock-Dickey, Juanita (El Centro)	Director, Career Services
Bell, Jane (North Lake)	Librarian IV

PERSONNEL REPORT NO. 48

Re-employment of Administrators for 2011-2012

The chancellor recommends that, on behalf of the DCCCD, he be authorized to enter into written contracts of employment with currently employed administrators listed below who have been recommended for one-year re-employment contracts for the period of September 1, 2011 through August 31, 2012.

Last	First	Location	Title
Adams	Cathryn	1-DO	Director, College Financial Aid
Benson	Ellen	1-DO	District Director, Human Resources
Bewley	Molly	1-DO	District Director of Outreach, Recruitment and Community Engagement
Blackman	Sharon	1-DO	Senior Associate V.C.E.A. Chief Workforce and Retention
Brown	Cynthia	1-DO	Associate District Director, Human Resources Compensation and Benefits
Brumbach	Mary	1-DO	Executive District Director, Strategic Funding
Camacho	Luis	1-DO	Associate Vice Chancellor, Human and Organizational Development
Cook	Kathleen	1-DO	Director, Advertising/Promotion
Correll	Victoria	1-DO	Coordinator of Development-Foundation
Faris	Frances	1-DO	District Director of Academic and Student Records
Greer	Meredithe	1-DO	District Director, Curriculum Management
Hall	Susan	1-DO	Associate Vice Chancellor/Chief Learning and Training Officer
Hargis	Velma	1-DO	District Director of Student and Academic Programs
Hatch	Ann	1-DO	Director of Media Relations
Hubener	James	1-DO	Director, College Financial Aid
Jackson	Rhonda	1-DO	Assistant Director, Human and Organizational Development
Jones	Jesse	1-DO	Vice President of Instruction/Director, North Texas Consortium (Salary paid by consortium)
Lucas	Pamela	1-DO	Director, College Financial Aid

McDaniel	Terence	1-DO	Director, Finance and Business Affairs DCCCD Foundation
Mingo	ShaDana	1-DO	District Director, Financial Aid and Training and Compliance
Miranda	Eduardo	1-DO	Director, Marketing and Communications, DCCCD Development Office and Foundation
Molina	Perla	1-DO	Director of Outreach and Recruitment
Morris	Melodie	1-DO	Coordinator of Development-Foundation (S.A.A.P.)
Moss	Georgeann	1-DO	District Director of Internet Publishing
Nalls	Amelia	1-DO	Director, College Financial Aid
Nelson	Carrie	1-DO	Coordinator of Development/DCCCD Foundation Office
Norman	Mary	1-DO	Director, Student and Community Engagement
Nolan	M. Yolanda	1-DO	District Director, Human and Organizational Development
Orfanos	Dianne	1-DO	Associate Director, Human and Organizational Development
Perry	Don	1-DO	Executive District Director, Workforce Education and Compliance
Rae	Vitoria	1-DO	Director, College Financial Aid
Reid	Betheny	1-DO	Associate Vice Chancellor, DCCCD Foundation
Reid	DeCha	1-DO	District Director, Financial Aid Operations
Renshaw	Richard	1-DO	Executive District Director, Financial Aid and Scholarships Programs
Segroves	Dawn	1-DO	Associate District Director, Human Resources, Employment Services/ Employee Relations
Shuttlesworth	Pamela	1-DO	District Director, Communications and Advising
Tucker	Kathryn	1-DO	Executive Director, Board Relations (September 1, 2011 through January 31, 2012)
Wager	Carrie	1-DO	Director, College Financial Aid
Walker	Teresa	1-DO	District Director of Institutional Research
Wells	John	1-DO	Director, College Financial Aid
Williams	Gregory	1-DO	District Director Transfer Services

Williams	Joyce	1-DO	Articulation District Director, Workforce Development, Teacher Education and International Programs
Young	Robert	1-DO	Legal Counsel
Bechtold	Marvin	1-DSC	Data Base Administrator II
Brockman	Robert	1-DSC	Senior Financial Analyst II
Butler	Betty	1-DSC	Assistant District Director of Financial Services/Assistant Comptroller
Denson	Alene	1-DSC	District Contracts and Grants Accounting Director
Disbrow	Patricia	1-DSC	District Director, Financial Services/Comptroller
Dumont	Paul	1-DSC	Director of Educational Resources Support Services
Glick	Steven	1-DSC	Associate District Director, Information Technology for Network Services
Godinez	Rafael	1-DSC	Executive District Director of Internal Audit
Haight	Jonathan	1-DSC	Associate District Director, Information Technology for Strategic Planning, Education Technology and Internet Communications
Hill	Jean	1-DSC	District Facilities and Interior Design
Kelley	Kate	1-DSC	Executive Director, Human Resources
King	John	1-DSC	Director, Risk Management
Lopez, Jr.	John	1-DSC	District Director of Diversity Business Programs
McDonald	Steve	1-DSC	Director, General and Student Financial Aid Accounting
Newton	Sandra	1-DSC	Chief Information Privacy and Security Officer
Overby	Steven	1-DSC	Assistant Director of Purchasing
Porter	Clyde	1-DSC	Associate Vice Chancellor Facilities Management/District Architect
Tealer	Eddie	1-DSC	District Director of Business Affairs (S.A.A.P.)
Vanlandingham	Norma	1-DSC	District Accounts Payable Manager
Ward	Joe	1-DSC	District Director of Information Technology
Webb	Denise	1-DSC	District Program Manager Business Diversity
Wilson	Sharon	1-DSC	Director of Facilities Engineering

Reed- Wyandon	Khaison	1-DSC	Civil Engineer
Auzenne	Angela	1-LCET	Associate Dean, Distance Learning Programs and Outreach
Baggett	Jennifer	1-LCET	Distance Learning Content Specialist (September 1, 2011 through December 31, 2011)
Bartoletti	Robin	1-LCET	Instructional Designer
Bowen	Edward	1-LCET	Director, Product Design and Development
Christophel	Janice	1-LCET	Instructional Designer
Cooper- Cavazos	Valerie	1-LCET	Director of Marketing/TeleCollege- TeleLearning
Dill	Thomas	1-LCET	Distance Learning Content Specialist (September 1, 2011 through December 31, 2011)
Fernandez	Eugene	1-LCET	Director, Facilities Services
Hampshire	Kay	1-LCET	Instructional Designer
Harrison	Nancy	1-LCET	College Director, Business Operations
Hartman	Henry	1-LCET	Director, Teleconferencing Training Network (Grant-funded)
Higgs	LaKendra	1-LCET	Director, Admissions/Registrar
Jennings	Patricia	1-LCET	Project Leader
Mayes	Craig	1-LCET	Director of Production
McBee	Jacob	1-LCET	Instructional Designer (Grant-funded)
Montgomery	Vickie	1-LCET	College Director, Human Resources II
Nelson	Alishia	L-CET	Manager, Academic Partnerships
Ramos	Emilio	1-LCET	District Director, Educational Technology
Roffino	Theresa	1-LCET	Dean, Distance Learning Planning and Development
Rosebalm	Robert	1-LCET	Associate Dean, Distance Learning Programs and Outreach
Rutherford	Grace	1-LCET	Instructional Designer
Smith	Coleman	1-LCET	Director, Motion Imaging Department
Stinson	Alice	1-LCET	Manager, Academic Partnerships
Walker	Ricky	1-LCET	Producer
Zackery	J. Denise	1-LCET	Executive Dean, Financial Affairs
Anderson	Thomas	2	Assistant to the Vice President of Instruction
Avram	Yanjing	2	Director, Institutional Research
Baker	Brandy	2	Director, Nursing/Allied Health Skills Lab
Bennett	Rodger	2	Vice President, Academic Affairs and

			Student Success
Boyer	MaryAngel	2	Program Director, Career and Continuing Education
Brock	Sheila	2	Manager, Grants Management and Compliance
Borski	Brian	2	Director, Student Programs and Resources II
Chesney	Thomas	2	College President
Clarke	Winifred	2	Director, Testing II
Coder	Ann	2	Librarian III
Contractor	Yasaman	2	Assistant Director of Student Programs and Resources
Dalton	Brenda	2	Dean, Student Success
Deason	Michael	2	Director, Information Technology
Dennehy	Michael	2	Associate Vice President, Planning , Research and Institutional Effectiveness
Edrich	Teresa	2	Executive Director, Human Resources
Ferguson	Sarah	2	Executive Dean
Flint	Juanita	2	Executive Dean
Gallegos	Thomas	2	College Director, Facilities Management II
Govea	Sam	2	Associate Instructional Dean, Social Science Division
Hawkins	Vernon	2	Associate Vice President, Workforce and Continuing Education
Herring	George	2	Vice President, Business Services
Johnson	Joyce	2	Program Director, Career continuing Education
Kaplan	Jean	2	College Director of School Alliance and Institutional Outreach
Levesque	Lynne	2	College Director, Athletics and Recreational Programming
Lopez	Oscar	2	Vice President of Student Services and Enrollment Management
Lynch	Marilyn	2	Associate Vice President, Career and Program Resources
Menassa	Beverly	2	Assistant Dean, Student Support Services
Meyer	Mark	2	Dean, Health Occupations/Nursing
Rousey	Doris	2	Executive Dean
Schweitzer	Carrie	2	Assistant to the President III
Sisk	Grant	2	Associate Instructional Dean
Truong	Ngoc	2	Instructional Designer
Vaglianti	Kendra	2	Executive Dean

Vo	Thoa	2	Director, Admissions/Registrar
Wilson	Annette	2	Director, Career Services
Wyche	Sandy	2	Executive Dean
Cook	Felicia	3	Director, Off-Site Facility
Cotton	Jerry	3	Dean of External and Community Relations (September 1, 2011 through January 31, 2012)
Cure	Nancy	3	Vice President of Instruction
Davis	Patricia	3	Chief Resource and Community Development Officer
DeCay	Jarlene	3	Dean of Student Success
Dennis	Paula	3	Evening Administrator
Drake	Kezia	3	College Athletic Programs Director
Glee	Jacquelyn	3	Senior Program Services Coordinator
Guerra	Olivia	3	College Director of School Alliance and Institutional Outreach (Grant)
Guevara	Fidel	3	College Director of School Alliance and Institutional Outreach
Haynes	Russell	3	Dean, Student Retention and Title III Administrator (Grant)
Holmes	Miyoshi	3	Director, Student Programs and Resources
Hubbard	Daniel	3	Dean, Planning Research and Institutional Effectiveness (S.A.A.P.)
Johnson	Ruben	3	Executive Dean
Luong	Huan	3	Vice President, Business Services
Mallard	Mary	3	Director, Organizational and Staff Development
Mays	Anna	3	Vice President of Student Services and Enrollment Management
Mitchell	Christine	3	Director, Business Operations
Mote	Marlon	3	Director, Institutional Research
Montgomery	Carole	3	Program Director, Career and Continuing Education
Nightingale	Lisa	3	Executive Dean
Norton	Boyd	3	Program Director, Career and Continuing Education
Pollard	Jennie	3	Executive Dean
Rogers	Cynthia	3	College Director, Facilities Management II
Schubarth	Toni	3	Assistant Dean, Continuing Education II
Speck	Debbie	3	College Director, Human Resources III (September 1, 2011 through January 31,

			2012)
Spencer	Sonya	3	College Director, Marketing and Public Information
Stewart	Timothy	3	Director, College Police II
White	Edna	3	Associate Dean, Educational Resources (September 1, 2011 through January 31, 2012)
White	Michael	3	Director, Information Technology
Wyrick	Russell	3	Director Best Small Business Development Center
Xeriland	Timothy	3	Instructional Designer
Young	Jonas	3	Director of Testing
Baynham	James	4	Associate Vice President of Career and Program Resources
Beaver	Nancy	4	Program Administrator II
Bellamy	Johnnie	4	Associate Dean, Workforce Development
Bueno	Esther	4	Director, Business Operations
Burris	Danny	4	Program Director, Career and Continuing Education
Bush	George	4	Program Administrator II
Canada	Shaunyale	4	College Director of School Alliance and Institutional Outreach
Castillo	Romilio	4	College Director, School Alliance/Institutional Research
Cinclair	Richard	4	Executive Dean
Conway	P. Jean	4	College President
Cook	Sharon	4	College Director, Marketing/Public Information
Criswell	John	4	Dean, Educational and Administrative Technology
Danforth	David	4	Program Coordinator
Dumont	Judith	4	Program Coordinator (Grant-funded)
Emery	John	4	Evening Administrator
Gonzales	Lucinda	4	College Director, Media/Production Services
Graca	Thomas	4	Vice President of Planning and Development
Greer	Karla	4	Associate Dean of Educational Resources
Grigsby	Lindle	4	Dean, Technical Occupational Programs
Gutierrez	Michael	4	Vice President, Academic Affairs and Student Success
Carter	Courtney	4	Associate Dean, Arts Language and Literature

Gill-Shaw	Melanie	4	Coordinator of Resource Development (September 1, 2011 through September 30, 2011)
Holder	Karen	4	Coordinator, Center for Child and Family Studies Lab School
Howells	Constance	4	Dean/Director, Planning, Research and Institutional Effectiveness
Johnson	Patrice	4	Interim, Associate Instructional Dean
Kozlowski	Gerald	4	Executive Dean
Marshall	Karan	4	Coordinator, Services for Special Populations (September 1, 2011 through January 31, 2012)
Martin	Michael	4	Program Director, Career and Continuing Education
Miller	Glynis	4	Director, Admission/Registrar
Moore	Tyler	4	Director, College Police (September 1, 2011 through January 31, 2012)
Nichols	Elizabeth	4	Instructional Dean/Instructional Division Chair
Olguin	Javier	4	Executive Director, Community Campus
Prado	Maria	4	Program Director, Career and Continuing Education
Richardson	Linda	4	Executive Dean, Student and Enrollment Services
Riehl	Gretchen	4	Executive Dean, Science and Physical Education
Rodriguez	Ricardo	4	Interim, Executive Dean
Schwartz	Judy	4	Director, Spar II
Sosa-Hagarty	Dina	4	Dean, Student Success
Stephney	Kimberly	4	Program Administrator
Sternat	Theresa	4	Director, Center for Independent Study
Sykes	Arthur	4	College Director, Facilities Management II
Taylor	Cynthia	4	Director, Health Center
Thomas	Tricia	4	College Director of School Alliance and Institutional Outreach
White	Barbara	4	Coordinator, Student Services
Wolf	Rachel	4	Executive Dean, Arts/Language and Literature
Alfaro	Felicitas	5	Executive Dean, Student and Enrollment Services
Armstrong	Dean	5	Program Administrator II
Baker	Linda	5	Librarian III

Becker	Joan	5	Director, Nursing/Allied Health Satellite Program
Blatt	Jeffrey	5-BJP Campus	Director, Dallas Small Business Development Center
Boyd	Molly	5	District Director, Health Resources Center
Browning	David	5	Vice President, Business Services
Butler	William	5	College Director, Facilities Management II
Collins	Judith	5	Coordinator, Small Business Management Counseling
Connally	Leslie	5	Coordinator, Small Business Management Counseling
Damron	Karla	5	College Director, Faculty Development and Training
Doddy	Lori	5	Assistant Dean, Center for Independent Studies
Edwards	Gordon	5-BJP Campus	Coordinator, Small Business Development Training (Grant)
Finney	Wallace	5	Executive Dean, Business and Professions
Flemming	Sondra	5	Vice President for Community and Economic Development
Francis, Jr.	Monty	5	Director of Testing II
Freemon	Iris	5	Coordinator, Resource Development (Grant)
Garcia	Robert	5	Executive Director, Human Resources
Garza	Rebecca	5	Director of Admissions/Registrar
Guerra-Rodriguez	Elizabeth	5	Associate Dean, Continuing Education II
Hamilton	Larry	5-BJP Campus	Coordinator, Small Business Management Counseling (Grant)
Handy	James	5	Executive Dean
Harryman	Julia	5	Associate Instructional Dean (S.A.A.P.)
Holmes	Ketah	5	Director, Student Programs and Resources
Howden	Norman	5	Assistant Dean, Educational Resources
Jackson	Micheal	5	Executive Vice President, Academic Affairs and Student Success
Johnson	Mary	5	Program Administrator I (S.A.A.P.)
Johnson	Michael	5	Director, Information Technology
Laljiani	Karen	5	Dean, Planning, Research and Institutional Effectiveness

Laffoon	George	5	Project Leader
Langford	Mark	5	Associate Regional Director, Small Business Development Center
Mathis	Lenora	5-BJP Campus	Instructional Designer (SAAP) (Grant-funded)
McCord	Lorraine	5-BJP Campus	Director, Small Business Development Sub-Center International
McPherson	Mary Lacheeta	5	Executive Dean
Morgan	Barbara	5	Evening Administrator
Muller	Daniel	5	Assistant Dean, Continuing Education and Contract Training
Pecina	Antonio	5	College Director, School Alliances and Institutional Outreach
Pierce	Susan	5	College Director, Business Operations
Ramirez	Mary	5	Assistant Dean, Business and Technology
Rawlinson	Eddy	5	Associate Instructional Dean
Reece	Bryan	5	Chief Sustainable Development Officer (S.A.A.P.)
Richards	Calvin	5	Director of College Police II
Rodriguez	Ana-Maria	5	Executive Director, Community Campus
Shelby	Leslie	5-BJP Campus	Instructional Dean/Division Chair
Smith	Gloria	5	Assistant Dean, Continuing Education II
Staley	Priscilla	5	College Director, Marketing and Public Information
Stills	Karen	5	Coordinator, Student Services (Grant)
Theriot	Lisa	5	Executive Dean, Communications/Math and Student Support Services
VanDeventer	Elizabeth	5	Coordinator, Jail Program
Waldrop	Charles	5-BJP Campus	Director, Center for Government Contracting (Grant)
Weddle	William	5-BJP Campus	Director, Environmental Assistance Center (Grant)
Whavers	Gilbert	5	Manager, Business Incubation Center
White	Kim	5	Assistant Dean, Continuing Education II
Wilkins	Pyeper	5	Executive Dean
Aldana	Dawn	6	Interim College Director, School Alliance/Institutional Outreach
Almendariz	Moises	6	Dean, Instructional Support and Outreach Services (Grant)
Atchison	Alice	6	Manager, Grants Management and

			Compliance
Baldwin	Timothy	6	Director of Library Services
Blue	Karen	6	Director, Teacher Preparation
Breed	Nancy	6	Director, Nursing/Allied Health Satellite Program
Champ	Vonice	6	Associate Dean of Workforce Development
Crawford	Sandra	6	Teacher Preparation Program Director (50% contract)
Davies	Mary	6	Director of Community Relations-Upward Bound (Grant-funded)
Davis	Sharon	6	Vice President, Business Services
Edwards	Cathleen	6	Director, Student Programs and Resources
Ergish	Gary	6	Executive Dean
Fares	Rabab	6	Dean/Executive Assistant to the President (S.A.A.P. at 49% contract)
Faz	Lorena	6	Director of School Alliance and Institutional Outreach
Gappa	Timothy	6	Director of Testing I
Garner	Regina	6	Director, Career Services
Garrett	Leonard	6	Vice President of Student Services and Enrollment Management
Garrott	Marisela	6	Director of Marketing and Public Relations
Gibbons	Harold	6	Interim Vice President, Instruction
Hall	Glenda	6	Associate Dean of Learning Support Services
Hall	Tony	6	Director, Services to Special Populations
Higgs	Shirley	6	Dean of Student Success
Ibarrondo	Daniel	6	Instructional Designer
Jones	Stephen	6	Program Administrator (Grant)
Kilpatrick	Antonia	6	Director of Academic Advising and TSI
Kisunzu	Cheryl	6	Executive Dean (2005)
Knott	Everett	6	College Director, Facilities Management
Kroll	Tony	6	Associate Dean, Exemplary Programs (S.A.A.P.)
Osagie	Linda	6	Assistant Director, Enrollment Management
Osborne	Reginald	6	College Director, Athletics and Recreational Programming
Price	Clark	6	Director, College Police II
Pruit	John	6	Executive Dean

Prupes	Rene	6	Program Administrator (Grant-funded at 49% contract)
Scheerer	Gerold	6	Dean, Planning, Research and Institutional Effectiveness
Soyars	Tim	6	College Director of Business Operations
Valencia	Karen	6	Executive Dean
Webb	Patricia	6	Executive Dean of Corporate and Continuing Education
Wright	Quentin	6	Executive Dean (2005)
Barber	Ella	7	Executive Director, Human Resources
Casey	James	7	Dean, Educational and Administrative Technology
Castillo	Candace	7	Vice President, Planning and Development
Childress	Frank	7	Director, College Programs
Ciminelli	Mary	7	Vice President, Student Services/Enrollment
Cooley	Lanny	7	Executive Dean, Educational Partnerships
Craig	Detra	7	Coordinator, Student Services (Grant)
Drake	John	7	Director, College Police II
Edwards	Lynda	7	Dean, Student Support Services
Evans	David	7	Executive Dean (2005)
Federer	Gina	7	College Director, Marketing and Public Information
Gray	Carole	7	Dean, Student Support Services
Hughes	Martha	7	Vice President for Academic Affairs and Student Success
Isbell	Teresa	7	Dean, Planning, Research and Institutional effectiveness
Jackson	Zena	7	Executive Dean (2005)
Jones	Virginia	7	Director, SPAR and Health Services
Joutras	Dan	7	College Director, Athletics and Recreational Programming
Kelemen	Victor	7	Vice President Community and Economic Development
Kennemer	DeAira	7	Director, Academic Advising, Career and Educational Planning
Kirk	Donaji	7	Assistant Director, Enrollment Management/Registrar
Kirk	Marissa	7	Director, College Programs
Klutts	Susan	7	College Director, Business Operations
Marquez	George	7	Dean, Organizational and Staff Development

Maynard	Francynne	7	Dean, Student Support Services
Mays	Marilyn	7	Executive Dean (2005)
McGraw	Timothy	7	College Director, Athletic Programs
Melton	Guy	7	Director of School Alliance - Upward Bound
Nikopoulos	Mary	7	Assistant Director, Student Programs and Resources
Richards	Steven	7	Associate Dean of Workforce Development
Sindelar	Peggy	7	Assistant to the Vice President
Seaver	Kenton	7	Director of Testing
Watson	John	7	College Director, Facilities Management III
Whiten	Wanda	7	Program Director of Career and Continuing Education
Albuquerque	Heather	8	Assistant Principal, Charter High School
Anthony	Fillis	8	Program Administrator II
Baker	Robert	8	Director, College Police II
Barkley	Susan	8	Executive Dean
Berry	Cindy	8	Director, Academic Advising Center and Educational Planning
Blankenbaker	Zarina	8	Interim Vice President, Student Learning
Bond	Roy	8	Instructional Dean/Division Chair
Burnham	Jeanetta	8	Librarian IV
Canham	Raymond	8	Executive Dean
Carter	Jean	8	College Director, School Alliances and Institutional Research
Cheatham	June	8	Associate Dean, Instructional Support
Clark	Ronald	8	Vice President, Business Services
Cohen	Millicent	8	Emeritus Program Director
Crawford	Michael	8	Associate Dean, Performing Arts
Darin	Mary	8	Executive Dean
DeShong	Rae	8	Librarian IV
Dollar	Tandy	8	Director, Community Relations
Dondlinger	Mary	8	Director, Institutional Effectiveness and Improvement
Duke	Gary	8	Librarian IV
Edney	Kristyn	8	Charter High School Principal/Dean of Instruction
Eggleston	Kathryn	8	Interim, College President
Eschliman	Paula	8	Associate Dean, Instructional Support
Felmet	Jon	8	College Director, Athletic Program
Ferguson	Amy	8	Librarian IV

Georgiou	Thales	8	Interim, Instructional Dean/Division Chair
Guerra	Judith	8	Project Leader
Gutierrez	Daniel	8	Executive Director, Human Resources
Haroutunian	Mehrdad	8	Chief Corporate and Workforce Development Officer
Harrison	Bobbie	8	Director, Student Programs and Resources
Hunter-July	Arlisha	8	Manager, Grants Manager and Compliance
Huynh	Bao	8	Director, Institutional Research
Heard	Shellie	8	Dean, Resource Development
Henderson	Lennijo	8	Director of Library Services Dean, Educational Resources
Hernandez	Celeste	8	Associate Dean, Instructional Support
Hickman	Mary-Therese	8	Program Coordinator
Hogan	Martha	8	Executive Dean
Hueston	Bonnie	8	Dean Institutional Support and Outreach
Hueston	Edwin	8	College Director, Facilities Management III
Iachetta	Michael	8	Program Administrator II
Izard	Robert	8	Program Administrator II
James	Janet	8	Dean/Executive Assistant to the President
Jones	Rebecca	8	Associate Dean, Instructional Support
Kammerer	Nancy	8	Associate Dean, Organizational and Staff Development
Kelley	Konley	8	Assistant Dean, Continuing Education and Contract Training
Logozzo	Derrick	8	Director of Instrumental Music
Lozano	Heather	8	Assistant Dean, Continuing Education I
Millemon	John	8	Assistant Dean, Center for Independent Study
Oppedahl	Celes	8	Associate Dean, Workforce development
Richards	Deborah	8	Director, Corporate and Community Relations
Riley	Dwight	8	Associate Dean, Instructional Support
Romero	Enmanuel	8	Director, Community Programs
Rosenbalm	Whitney	8	College Director, Marketing/Public Information
Savage	Michael	8	Computer Lab Administrator
Simmons	Guy	8	College Director, Athletics and Recreational Programming (S.A.A.P.)

Smith	Zelda	8	College Director, Athletic Program
Somero	Deborah	8	Associate Dean, Student Support Services
Spigner	James	8	Director, Community Programs (Grant)
Suggs	Gerald	8	Associate Dean of Technical Programs
Summers	Tony	8	Vice President, Student Development
Thomas	Gregory	8	Dean of Educational and Administrative Technology
Timberlake	Martha	8	Associate Dean, Instructional Support
Toups	Scott	8	College Director, Athletic Program
Tubbs	Andrew	8	Dean of Instruction
Urrutia	Diana	8	Associate Dean, World Languages, Cultures and Communications
Varghese	Finney	8	Associate Vice President for Business Services
Vera	Fonda	8	Executive Dean (2005)
Villegas	Luz	8	Program Administrator II (Grant)
Walker	Donna	8	Associate Vice President from Educational Transitions/Deputy Superintendent, Charter High School
Weaver	Melinda	8	Executive Dean
Webster	Lianne	8	Program Administrator (Pharmacy Technician)
Whitfield	Sian	8	Program Administrator
Witherspoon	Rebecca	8	Associate Dean, Learning Support Services
Wittel	Frederick	8	Associate Dean, Instructional Support
Worley	Sean	8	College Director, Athletic Programs
Ydoyaga	Shannon	8	Associate Dean, Instructional Support

PERSONNEL REPORT NO. 49

Renewal of Adjunct Instructors

The chancellor recommends that he or his designate, on behalf of the DCCCD, be authorized to enter into written contracts of employment with individuals recommended by each location President.

PERSONNEL REPORT NO. 50

Revision to ORP Contribution Rate

The chancellor recommends that the Board of Trustees amend DCCCD's contribution for employees in the Optional Retirement Program as follows:

- Maintain the current rate of 6.58% for those employees joining ORP after 1995. Effective September 1, 2011, the 6.58% rate will consist of a State contribution of 6% and a local supplement of 0.58%.
- Maintain the current rate of 8.5% for those employees who were grandfathered at 8.5% in 1995. Effective September 1, 2011, the 8.5% rate will consist of a State contribution of 6% and a local supplement of 2.5%. (As members of this group retire, cost to the District will reduce accordingly.)

This recommendation is made pursuant to action by the 82nd Legislature to reduce the State's contribution from 6.4% to 6% effective September 1, 2011.

It has been the Board's practice, when the State has reduced its level of contribution to ORP in the past, to supplement the State's contribution so that this component of employee compensation is not diminished.

Contractual employees, administrators and faculty, may participate in one of two retirement programs: Teacher Retirement System (TRS) which is a defined benefit program or ORP which is a defined contribution program. The choice is made at time of employment. Employees in ORP may not elect to switch to TRS after having joined ORP.

As presented by Executive Vice Chancellor DesPlas during the Planning & Budget Committee meeting on July 19, 2011, estimated first-year cost (2011-12) to DCCCD is \$225,000.

If approved, this recommendation will take effect at start of DCCCD's 2011-12 fiscal year (September 1, 2011).

BUILDING AND GROUNDS REPORT NO. 51

Approval of Change Order with Tegrity Contractors, Inc.

The chancellor recommends that authorization be given to approve change order No. 6 with Tegrity Contractors, Inc. in an amount not to exceed \$8,111.25 to provide miscellaneous plumbing additions for Eastfield College.

Original agreement	\$309,505.00
Previous change order(s)	40,535.55
Change order amount	<u>8,111.25</u>
Revised agreement	\$358,151.80

This is EFC project #2, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for the complete renovation of ten restrooms in buildings C, F, and L which includes new fixtures, wall/floor tile, interior finishes, associated plumbing and electrical. Construction was 50% complete as of July 12, 2011.

The Board approved the recommendation for award of Bid No. 11792 for restroom renovations on October 05, 2010. Original contract amount was \$309,505 plus 15% contingency in the amount of \$46,426 for a total of \$355,931. The Executive Vice Chancellor of Business Affairs was authorized to approve change orders in an amount not to exceed the contingency fund.

The project was to be completed on October 21, 2011. Change order No. 6 adds 21 days changing the date of substantial completion to November 11, 2011.

As provided by Board Policy CF (LOCAL),

Board Approval	EVCBA Approval	Change Order No.	Amount	Revised Contract	Contingency
	03/10/11	1	\$10,664.50	\$320,169.50	\$35,761.50
	03/10/11	2	\$ 6,245.66	\$326,415.16	\$29,515.84
	03/10/11	3	\$ 1,460.03	\$327,875.19	\$28,055.81
	03/10/11	4	\$ 2,811.90	\$330,687.09	\$25,243.91
	07/07/11	5	\$19,353.46	\$350,040.55	\$ 5,890.45
08/02/11		6	\$ 8,111.25	\$358,151.80	(\$2,220.80)

Change order No. 1 provided for labor and materials to float Building C restroom floors to replace material removed during abatement.

Change order No. 2 provided for labor and materials to remove and modify

plumbing in chase walls of Building C.

Change order No. 3 provided for labor and materials to repair plumbing leaks in the crawl space under Building C as noticed in access to the lower level restroom currently under renovation.

Change order No. 4 provided for credit for demo from abatement and added additional required framing in Building C restrooms.

Change order No. 5 provided for 10 additional automatic soap dispensers and 11 semi-recessed waste receptacles. The door hardware was changed from brushed nickel finish to dark bronze finish and also included were the labor and materials to float floors in building L for 4 restrooms.

Change order No. 6 provides for miscellaneous plumbing additions in buildings L and F to bring piping up to code, replace leaking valves and repair floor drains as needed.

This recommendation increases the project cost to \$358,151.80, which is \$48,646.80 or (16%) over the original amount.

Policy Reminders

Board policies pertinent to evaluating a recommendation for contract amendment or change order include: *In the execution of his or her duties, the Chancellor must: ...*

p. Ensure careful planning that minimizes need for change orders and amendments to contracts for facilities projects, and provide oversight for those that are deemed essential. BAA (LOCAL), POWERS, DUTIES, RESPONSIBILITIES: PROVIDE DIRECTION

Certain officials of the District are hereby expressly authorized to contract on behalf of the District as follows:

1. Capital improvement change orders. The Chancellor or Vice-Chancellor of Business Affairs may authorize a capital improvement change order if the amount of the change order is less than \$50,000 and is less than 25 percent of the original contract. The Board may delegate its authority to approve a change order of \$50,000 or more to the Chancellor or Vice-Chancellor if the board authorizes a contingency fund and the change order does not exceed the contingency fund. Otherwise, a change order of \$50,000 or more must be taken to the board for approval. CF (LOCAL), PURCHASING AND ACQUISITION: DELEGATION OF CONTRACTUAL AUTHORITY

FINANCIAL REPORT NO. 52

Approval of a Dual Credit Contract Between Richland Collegiate High School and the Dallas County Community College District

The chancellor recommends that the Board of Trustees authorize the Superintendent of the Richland Collegiate High School to sign a contract with the Dallas County Community College District to provide dual credit college courses for students of the Richland Collegiate High School. The effective date is August 8, 2011.

Texas Education Agency dual credit regulations require a school district to execute a contract with a higher education institution that will provide college courses for dual credit for students in that school district.

This contract assures that students from that school district will receive high school credits for the dual credit courses they take from the higher education institution. This allows the school district to receive appropriate state funding for students enrolled and participating in those courses.

Policy Reminders

There are a number of State-level policies pertaining to dual credit programs operated between an institution of higher education and an independent school district. In the instance of the Richland Collegiate High School, the board of trustees for the institution of higher education is also the board for the charter high school.

The policies that follow should be understood with this caveat: they were developed presuming the institution of higher education and the high school were separate entities.

Every course taught through the charter school at Richland fulfills requirements for graduation from a public high school in Texas and therefore, by law, tuition may not be charged for any of those courses. Whereas the Board may decide to discontinue its waiver of tuition for dual credit courses with other entities, it may not do so with the charter school.

If requested by a school district, the College District must assist the school district in developing and implementing a program under which students may earn the equivalent of at least 12 semester credit hours of college credit in high school. The college credit may be earned through:

1. *International baccalaureate, advanced placement, or dual credit courses;*
2. *Articulated postsecondary courses provided for local credit or articulated postsecondary advanced technical credit courses provided for state credit; or*
3. *Any combination of the courses described above.*

A school district is not required to pay a student's tuition or other associated costs for taking a course under this section. This provision expires September 1, 2011. GH (LEGAL), RELATIONS WITH SCHOOLS AND DISTRICTS, PAYMENT OF COSTS, EDUCATION CODE 28.009(a), (a-2)

For any instructional partnership between a secondary school and the College District, an agreement must be approved by the governing boards of both the public school district or private secondary school and the College District prior to the offering of courses. Any partnership agreement must address the following elements:

1. *Student eligibility requirements*
2. *Faculty qualifications*
3. *Location and student composition of classes*
4. *Provision of student learning and support services*
5. *Eligible courses*
6. *Grading criteria*
7. *Transcripting of credit*
8. *Funding provisions. GH (LEGAL), RELATIONS WITH SCHOOLS AND DISTRICTS, AGREEMENTS REQUIRED, 19 TAC 9.144*

Under an agreement with a school district or, in the case of a private high school, with the organization or other person that operates the high school, the College District may offer a course in which a student attending a high school operated in this state by the school district, organization, or other person may enroll and for which the student may simultaneously receive both:

1. *Course credit toward the student's high school academic requirements;*

and

2. Course credit as a student of the College District, if the student has been admitted to the College District or becomes eligible to enroll in and is subsequently admitted to the College District.

The College District may waive all or part of the tuition and fees for a high school student enrolled in a course for which the student may receive joint credit.

The contact hours attributable to the enrollment of a high school student in a course offered for joint high school and College District credit shall be included in the contact hours used to determine the College District's proportionate share of the state money appropriated and distributed to College Districts under Sections 130.003 and 130.0031, even if the College District waives all or part of the tuition or fees for the student.

The College District may enter into an agreement with a school district, organization, or other person that operates a high school to offer a course as provided by this section regardless of whether the high school is located within the service area of the College District; but only if the other College District is unable to provide the requested course to the satisfaction of the school district.
GH (LEGAL), RELATIONS WITH SCHOOLS AND DISTRICTS, CONCURRENT ENROLLMENT, EDUCATION CODE 130.008

The state funding for dual credit courses shall be available to both public school districts and the College District based upon the current funding rules of the State Board of Education and the Coordinating Board. The college District may claim funding for all students getting college credit in dual credit courses.
GH (LEGAL), RELATIONS WITH SCHOOLS AND DISTRICTS, FUNDING, 19 TAC 4.85(i)(1)–(2)

By written agreement with various high schools, the College District is authorized to offer dual credit enrollment classes to high school students. The Chancellor or designee is authorized to enter into these agreements. The Board shall waive tuition for students enrolled in courses for which they receive joint credit under Section 130.008 of the Texas Education Code. This provision shall apply to public and private high schools, including home schools.
GH (LOCAL), RELATIONS WITH SCHOOLS AND DISTRICTS, TUITION WAIVER FOR DUAL CREDIT

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FINANCIAL REPORT NO.53

Approval of Revised 2010-11 Budget for Richland Collegiate High School

The chancellor recommends that the Board of Trustees approve the revised budget for 2010-11.

The Texas Education Agency requires that budgets be revised as often as necessary so that no expenditures exceed the budget in any single category. Expenditures have been realigned to reflect current needs based on the decreased available funding. This is expected to be the final revision needed for the 2010-11 budget year.

The decreased revenue from state funding of \$32,212 is reducing the amount required for Instruction. Increases in Academic Support and Student Affairs are being offset by reduction in Institutional Support as well as further reduction in Instruction.

**RICHLAND COLLEGIATE HIGH SCHOOL
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT, CHARTER HOLDER
2010-11 PROPOSED OPERATING BUDGET**

Unrestricted

Revenues and Additions

	Spring Revision	Proposed Change	Summer Revision
State Funding	\$ 2,921,536	\$ (32,212)	\$ 2,889,324
Investment Income	\$ 8,000	\$ -	\$ 8,000
TOTAL	\$ 2,929,536	\$ (32,212)	\$ 2,897,324

Expenditures & Uses

	Spring Revision	Proposed Change	Summer Revision
Instruction	\$ 1,670,797	\$ (32,556)	\$ 1,638,241
Public Service	\$ 220,000	\$ -	\$ 220,000
Academic Support	\$ 103,027	\$ 3,500	\$ 106,527
Student Services	\$ 329,175	\$ 1,334	\$ 330,509
Institutional Support	\$ 606,537	\$ (4,490)	\$ 602,047
Operations & Maintenance	\$ -	\$ -	\$ -
TOTAL	\$ 2,929,536	\$ (32,212)	\$ 2,897,324

Restricted

Revenues and Additions

	Spring Revision	Proposed Change	Summer Revision
RCHS	\$ 169,259	\$ 73	\$ 169,332

Expenditures & Uses

	Spring Revision	Proposed Change	Summer Revision
RCHS	\$ 169,259	\$ 73	\$ 169,332

FINANCIAL REPORT NO.54

Adoption of Resolution for 2011-12 Budget for Richland Collegiate High School

The chancellor recommends that the Board of Trustees adopt the attached resolution approving the budget for 2011-12.

The Richland Collegiate High School opened with its first class of students in August 2006. A second junior class was added for 2007-08. Total enrollment for the fiscal year 2010-11 grew to about 400 and included students in the arts as well as those in science, technology, engineering and math. However, due to cuts in state funding the new proposed budget for 2011-12 reflects revenues and expenditures at a reduced amount. Budgeted expenditures have been divided between functional areas to align with the needs of the RCHS. A public hearing providing for public comment on the 2011-12 budget was held on Tuesday, August 2, 2011, as an earlier agenda item.

The proposed 2011-12 operating budget is \$2,306,731. The estimated expenditures for 2011-12 are in functional areas that relate to TEA categories as follows:

<u>District</u>	<u>TEA</u>
Instruction	11 Instruction
Public Service	
Academic Support	12 Instructional Resources and Media Services 13 Curriculum & Instructional Staff Development
Student Services	31 Guidance, Counseling and Evaluation Services 33 Health Services 34 Student Transportation 35 Food Services 36 Student Services
Institutional Support	23 School Leadership 41 General Administration 51 Security & Monitoring Services

RICHLAND COLLEGIATE HIGH SCHOOL
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT, CHARTER HOLDER
2011-12 PROPOSED ALL FUNDS OPERATING BUDGET

Revenues and Additions	Restricted		
	Summer Revision	Proposed Change	Original
State Funding	\$ 2,889,324	\$ (590,593)	\$ 2,298,731
Investment Income	\$ 8,000	\$ -	\$ 8,000
TOTAL	\$ 2,897,324	\$ (590,593)	\$ 2,306,731

Expenditures & Uses	Restricted		
	Summer Revision	Proposed Change	Original
Instruction	\$ 1,638,241	\$ (512,315)	\$ 1,125,926
Public Service	\$ 220,000	\$ -	\$ 220,000
Academic Support	\$ 106,527	\$ (44,000)	\$ 62,527
Student Services	\$ 330,509	\$ 3,278	\$ 333,787
Institutional Support	\$ 602,047	\$ (37,556)	\$ 564,491
Operations & Maintenance	\$ -	\$ -	\$ -
TOTAL	\$ 2,897,324	\$ (590,593)	\$ 2,306,731

Revenues and Additions	Restricted		
	Summer Revision	Proposed Change	Original
RCHS	\$ 169,332	\$ (112,653)	\$ 56,679

Expenditures & Uses	Restricted		
	Summer Revision	Proposed Change	Original
RCHS	\$ 169,332	\$ (112,653)	\$ 56,679

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

WHEREAS, on the second day of August, 2011, a public hearing was held at the Board Room of the Dallas County Community College District, 1601 S. Lamar Street, Dallas, Texas, to hear public comment on the Proposed 2011-12 Richland Collegiate High School budget and the members of the Board of Trustees were given a full explanation of the proposed budget;

WHEREAS, the meeting was closed from further public comments, and the Board of Trustees, after fully considering the proposed budget is of the opinion that the proposed budget for Richland Collegiate High School should be approved; now therefore;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS
COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND
COLLEGIATE HIGH SCHOOL:**

That the proposed budget for the fiscal year beginning September 1, 2011, and ending August 31, 2012, is adopted, and is designated as the official budget for the Richland Collegiate High School for the 2011-12 fiscal year, and is effective on September 1, 2011.

This resolution is effective from and immediately upon its adoption

Jerry Prater, Chair
Board of Trustees
Dallas County Community College District
and Richland Collegiate High School

Dr. Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District
and Richland Collegiate High School

FINANCIAL REPORT NO.55

Approval of Use of Fund Balance in 2010-11

The chancellor recommends that the Board of Trustees approve use of an additional \$12,718,172 of fund balance district-wide for fiscal year 2010-11 over the amount requested during Spring Revision.

Each September the Board of Trustees approves a budget for the new fiscal year. Two budget revisions, referred to as Fall and Spring Revisions, are approved in December and May, respectively, to accommodate the changing financial landscape during the year. Normally the Spring Revision is the final budget to appear before the board each year. However, this year there are four items that are more material in nature for which use of fund balance is being requested and information was not available at the time of Spring Revision. Fund balance in both the unrestricted and the auxiliary funds will be affected. The four main categories involved are: 1) Financial aid restructuring start-up costs, 2) Purchase of new copiers and printing equipment, 3) Voluntary retirement incentive payouts and 4) Vacation payout for those taking the voluntary retirement incentive. Therefore, the Board of Trustees approval is being sought at this time.

The amount of use of fund balance requested during Spring Revision was \$27,270,150 for the unrestricted fund and \$1,175,854 for the auxiliary fund for a total of \$28,446,004. With the additional \$12,718,172 being requested, the use of fund balance for fiscal year 2010-2011 for both these funds would be \$41,164,176. This amount of reduction in fund balance is expected to maintain the total fund balance within limits specified in Policy BAA (Local) of not less than four and not more than six months of operating expenses.

A summary and detailed sheets by location for the unrestricted and auxiliary funds follows.

Policy Reminders

Board policies pertinent to evaluating the use of fund balance include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA(LEGAL) MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

Operate the College District with a budget balanced by current funds revenue except in instances when the Board approves use of fund balance for specified purposes. BAA(LOCAL), PROVIDE DIRECTION

The College District should operate on a budget balanced with current funds except as the Board may give specific approval to use fund balance for nonrecurring expenses. BAA(LOCAL), ANNUAL BUDGET

The College District will maintain a prudent amount of undesignated fund balance – equivalent to not less than four and not more than six months of operating expenses – to ensure continuity in case of catastrophic loss and to maintain the most favorable credit ratings for financing debt. BAA(LOCAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
USE OF FUND BALANCE
SUMMER REVISION RECAP
FISCAL YEAR 2010-11**

DESCRIPTION	TOTAL
UNRESTRICTED	
Financial Aid - Restructuring Start-up Costs	\$ 575,000
New Copying and Printing Equipment	1,579,499
Voluntary Retirement Incentive	9,081,564
Voluntary Retirement Incentive -Vacation Payout	<u>1,140,015</u>
UNRESTRICTED SUMMER USE OF FUND BALANCE REQUEST	<u>\$ 12,376,078</u>
AUXILIARY	
New Copying and Printing Equipment	\$ 193,155
Voluntary Retirement Incentive	112,234
Voluntary Retirement Incentive -Vacation Payout	<u>36,705</u>
AUXILIARY SUMMER USE OF FUND BALANCE REQUEST	<u>\$ 342,094</u>
TOTAL SUMMER USE OF FUND BALANCE REQUEST	<u>\$ 12,718,172</u>
COMBINED UNRESTRICTED AND AUXILIARY (EXCLUDING FINANCIAL AID - RESTRUCTURING START-UP COSTS)	
New Copying and Printing Equipment	\$ 1,772,654
Voluntary Retirement Incentive	9,193,798
Voluntary Retirement Incentive -Vacation Payout	<u>1,176,720</u>
TOTAL SUMMER USE OF FUND BALANCE REQUEST	<u>\$ 12,143,172</u>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
 USE OF FUND BALANCE
 UNRESTRICTED FUND
 FISCAL YEAR 2010-11

Location	Description	Fall Revision	Spring Revision	Summer Revision	Total
Brookhaven					
	Encumbrance Carry Forwards	\$ 341,995	\$ -	\$ -	\$ 341,995
	Requisition Carry Forwards	2,495,051			2,495,051
	Smart Classroom Initiative	150,000			150,000
	W-Building FFE	325,000			325,000
	Retention Funds: Math Department	19,088			19,088
	Retention Funds: Communications Department	40,156			40,156
	Retention Funds: Student Services	21,038			21,038
	SECC Carry Forward Funds	51,222			51,222
	Police Communications Remodel		150,000		150,000
	New Copying and Printing Equipment			208,533	208,533
	Voluntary Retirement Incentive			1,054,346	1,054,346
	Voluntary Retirement Incentive -Vacation Payout			126,008	126,008
	BHC - Fund Balance	3,443,550	150,000	1,388,887	4,982,437
Cedar Valley					
	Encumbrance Carry Forwards	227,919			227,919
	Requisition Carry Forwards	44,639			44,639
	Carry-Forward DCCCD Retention Awards	93,435			93,435
	DSC Loan Repayment #1	33,333			33,333
	SACS Preparation (Travel & Non-Recurring Expenses)	43,000			43,000
	100% Criminal Background Check (1-Time Expense)	17,000			17,000
	Employee Flu Shot (1-Time Expense)	16,000			16,000
	Front Entrance Digital Signs	45,000			45,000
	Space Renovation and Equipment (Instruction and Business Services)	513,000			513,000
	Equipment Student (Student Services and Administration)	87,000			87,000
	New Copying and Printing Equipment			124,770	124,770
	Voluntary Retirement Incentive			678,730	678,730
	Voluntary Retirement Incentive -Vacation Payout			128,086	128,086
	CVC - Fund Balance	1,120,326	-	931,586	2,051,912

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
USE OF FUND BALANCE
UNRESTRICTED FUND
FISCAL YEAR 2010-11**

Location	Description	Fall Revision	Spring Revision	Summer Revision	Total
Eastfield					
	Encumbrance Carry Forwards	363,392			363,392
	Requisition Carry Forwards	343,179			343,179
	Development Math Supplemental Learning Program	6,698			6,698
	History Assessment & Professional Development Workshop	2,000			2,000
	SNAP - Strengths Quest Nurturing Academic Performance	9,088			9,088
	Integrated Chemistry Instruction	3,500			3,500
	EDUC 1300 Learning Framework	18,424			18,424
	SPOL Planning & Retention Tool	3,000			3,000
	African American Male Student Success	3,139			3,139
	Purchase & Replace Computers in Classrooms and Computer Labs	275,000			275,000
	Replace Old Equipment: Media, Science, & Student Services Areas.	125,000			125,000
	Equipment: Instruction, Biology, Physical Ed. lab, & Criminal Justice Depts.	100,000			100,000
	Multi Year Plan Initiated by Bond Program: Buildings C & T	500,000			500,000
	New Parking Lot Lights for Resurfaced Lots	250,000			250,000
	New Copying and Printing Equipment			130,443	130,443
	Voluntary Retirement Incentive			1,514,845	1,514,845
	Voluntary Retirement Incentive -Vacation Payout			174,827	174,827
	EFC - Fund Balance	2,002,420	-	1,820,115	3,822,535
El Centro					
	Encumbrance Carry Forwards	703,638			703,638
	Requisition Carry Forwards	580,966			580,966
	Health Careers Resource Center start-up funds.	255,000			255,000
	New Copying and Printing Equipment			244,581	244,581
	Voluntary Retirement Incentive			676,906	676,906
	Voluntary Retirement Incentive -Vacation Payout			21,804	21,804
	ECC - Fund Balance	1,539,604	-	943,291	2,482,895

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
USE OF FUND BALANCE
UNRESTRICTED FUND
FISCAL YEAR 2010-11**

Location	Description	Fall Revision	Spring Revision	Summer Revision	Total
Mountain View					
	Encumbrance Carry Forwards	286,710			286,710
	Requisition Carry Forwards	21,028			21,028
	1/2 of Funds needed for Technology Expenses (To meet SMART Classroom	50,000			50,000
	1/2 of Funds needed for Technology Expenses (To meet SMART Classroom	50,000			50,000
	Furniture (Student Lounge & Outside of Library)	50,000			50,000
	New Police Vehicle	30,000			30,000
	Remainder of Retention Grant for SDCC (MVC & CVC) - Salary	9,327			9,327
	Remainder of Retention Grant for SDCC (MVC & CVC) - Travel	3,000			3,000
	Remainder of Retention Grant - Access to Success (MVC & NLC) - Salary	9,138			9,138
	Remainder of Retention Grant - Access to Success (MVC & NLC) - Testing	7,000			7,000
	Remainder of Retention Grant - Family Approach to Mathematics (MVC &	32,236			32,236
	Remainder of Retention Grant - Family Approach to Mathematics (MVC &	7,688			7,688
	Remainder of Retention Grant - Family Approach to Mathematics (MVC &	1,974			1,974
	Remainder of Retention Grant - SPOL - Software License	1,250			1,250
	Remainder of Retention Grant - History Assessment - Testing Supplies	2,000			2,000
	Remainder of Retention Grant - SNAP! (MVC & EFC) - Salary	1,000			1,000
	Remainder of Retention Grant - SNAP! (MVC & EFC) - Supplies	5,796			5,796
	Remainder of Retention Grant - EDUC 1300 - Salary	2,000			2,000
	Remainder of Retention Grant - African American Males - Supplies	3,428			3,428
	External Wayfinding Signage		100,000		100,000
	Purchase Administrative Computers		50,000		50,000
	New Copying and Printing Equipment			133,679	133,679
	Voluntary Retirement Incentive			941,023	941,023
	Voluntary Retirement Incentive -Vacation Payout			115,327	115,327
	MVC - Fund Balance	573,575	150,000	1,190,029	1,913,604

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
USE OF FUND BALANCE
UNRESTRICTED FUND
FISCAL YEAR 2010-11**

Location	Description	Fall Revision	Spring Revision	Summer Revision	Total
North Lake					
	Encumbrance Carry Forwards	349,995			349,995
	Requisition Carry Forwards	21,772			21,772
	SharePoint Software System and Implementation	85,000			85,000
	Student Tracking System Supplemental Funds	20,000			20,000
	Technology Requests	75,000			75,000
	Street Light Repairs	5,000			5,000
	Electrical Distribution System Condition assessment	65,000			65,000
	AHU Water Valve Replacements	24,000			24,000
	Building Signage	7,000			7,000
	Washroom Rehab. and Upgrade, A200	20,000			20,000
	Live Roof Replacement, G Bldg	20,000			20,000
	Supp. Funding for Deferred Maint Projects - Waterproofing, Tunnel	200,000			200,000
	Performance Hall Life Safety Design	10,000			10,000
	Performance Hall Stage Winch Design	30,000			30,000
	Parking Lot Improvements-Restriping and Signage	30,000			30,000
	Language Lab Remodel (A200)	12,000			12,000
	Fume Hood Exhaust Fans Link to Bldg Automation System	15,000			15,000
	Chiller #1 and #2 Connect to Building Automation System	8,000			8,000
	AHU Valve and Damper Actuators, Pneumatic to DDC	36,000			36,000
	Oth Pneumatic to DDC-Chiller #4, Cooling #3, VAV's	35,000			35,000
	Replace AHU #16 Outside Air Damper	10,000			10,000
	Balance Pressure in Primary & Secondary Loops on Chiller System	10,000			10,000
	Replace RTU #36, Rm D147, West Campus	14,000			14,000
	C Bldg Fume Hood Actuators	34,000			34,000
	G Bldg and Adaptive Remodel Post Construction (includes A300 Faculty	75,000			75,000
	Photography Studio Furniture (Adapt Remodel)	25,000			25,000
	Nursing Mannequin Garages (Adapt Remodel)	8,000			8,000
	Marketing/PI furniture (Adapt Rcmocl)	4,500			4,500
	G Bldg President's Suite/Conference Room Furniture	18,000			18,000
	Art Studio Equipment and Furniture (Adapt Remodel)	10,000			10,000
	FF&E for Student Life Center (50/50 split w/Fund 12)	200,000			200,000
	New Copying and Printing Equipment			158,000	158,000
	Voluntary Retirement Incentive			842,041	842,041
	Voluntary Retirement Incentive -Vacation Payout			89,011	89,011
	NLC - Fund Balance	1,477,267	-	1,089,052	2,566,319

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
USE OF FUND BALANCE
UNRESTRICTED FUND
FISCAL YEAR 2010-11**

Location	Description	Fall Revision	Spring Revision	Summer Revision	Total
Richland					
	Encumbrance Carry Forwards	1,283,304			1,283,304
	Requisition Carry Forwards	557,782			557,782
	CFWD - Retention Funds Round 1, 2 & 3	107,500			107,500
	Instrument Risers - Performance Hall	10,034			10,034
	Microscopes and Lab Supplies for Biology	61,360			61,360
	2/4 Watt Channel Radios - IT, Facilities, Police	5,000			5,000
	Security Cameras, Panic Button, Remodeling/Expansion of Advising-media,	150,000			150,000
	Carpet - Shaw -1332	24,999			24,999
	Adaptive Remodel Project-Doors, Clocks, ADA, Bench Seats Foyer, Seal	79,625			79,625
	Landscape lighting	20,149			20,149
	Duct Cleaning - Performance Hall	32,000			32,000
	Replace Defective Temperature Sensors - Fannin Hall	53,000			53,000
	Replace Controls for AHU-13 - Fannin Hall	42,000			42,000
	Dam Repairs - South Side	500,000			500,000
	Replacement Furniture A-249, Facilities	104,400			104,400
	Engineering Services for Fire Alarm Control Panels	10,000			10,000
	Planetarium Re-modeling for Meetings and Classrooms	200,000			200,000
	Piping Project--- Under the Bridge	1,000,000			1,000,000
	Phase II Implementation of Traffic Study	150,000			150,000
	Ceramic Tile System Replacement for Restroom -Alamito, Wichita & Del Rio	100,000			100,000
	Resurface Receiving Service Drive (W-P)	67,000			67,000
	Phase III Storefront Door Replacement	350,000			350,000
	Phase I Carpet Replacement (Medina & Del Rio)	200,000			200,000
	Walkway and Plaza Improvements---9 Cafeteria Area Leak	80,000			80,000
	Sidewalk Replacement (Safety Issues)	50,000			50,000
	Replacement of Cooling Towers (Originally Requested and Approved in Fall Revision)		140,000		140,000
	New Copying and Printing Equipment			304,740	304,740
	Voluntary Retirement Incentive			1,000,000	1,000,000
	R.I.C - Fund Balance	5,241,153	140,000	1,304,740	6,685,893
LCET					
	Encumbrance Carry Forwards				-
	Requisition Carry Forwards				-
	Consulting Initiative	10,000			10,000
	LCET Fund Balance	10,000	-	-	10,000

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
 USE OF FUND BALANCE
 UNRESTRICTED FUND
 FISCAL YEAR 2010-11

Location	Description	Fall Revision	Spring Revision	Summer Revision	Total
Virtual College					
	Encumbrance Carry Forwards	41,503			41,503
	Requisition Carry Forwards	276,120			276,120
	Studio Lighting/Avid Technologies and B&h Photo		51,935		51,935
	New Copying and Printing Equipment			20,462	20,462
	Voluntary Retirement Incentive			184,021	184,021
	Voluntary Retirement Incentive -Vacation Payout			38,477	38,477
	VC - Fund Balance	317,623	51,935	242,960	612,518
District					
	Encumbrance Carry Forwards	231,742			231,742
	Requisition Carry Forwards	443,500			443,500
	UFB - 14	556,910			556,910
	Financial Aid - Restructuring Start-up Costs			575,000	575,000
	DO New Copying and Printing Equipment			100,239	100,239
	DSC New Copying and Printing Equipment			108,097	108,097
	DO Voluntary Retirement Incentive			371,947	371,947
	DO Voluntary Retirement Incentive -Vacation Payout			83,863	83,863
	DSC Voluntary Retirement Incentive			1,648,184	1,648,184
	DSC Voluntary Retirement Incentive -Vacation Payout			346,138	346,138
	DSC/DO - Fund Balance	1,232,152	-	3,233,468	4,465,620
Bill Priest					
	New Copying and Printing Equipment			45,955	45,955
	Voluntary Retirement Incentive			169,521	169,521
	BPI - Fund Balance	-	-	215,476	215,476

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
 USE OF FUND BALANCE
 UNRESTRICTED FUND
 FISCAL YEAR 2010-11

Location	Description	Fall Revision	Spring Revision	Summer Revision	Total
EFC-SC					-
	Encumbrance Carry Forwards	440			440
	Requisition Carry Forwards	538			538
	Original UFB	100,000			100,000
	2nd Year Startup Costs - Instructional Salaries (Credit and Non-Credit)		63,000		63,000
	EFC-SC - Fund Balance	100,978	63,000	-	163,978
NLC-NC					-
	Requisition Carry Forwards				-
	Encumbrance Carry Forwards	123,064			123,064
	Acoustics, Window Treatments and Awning Project	121,180			121,180
	NLC-NC - Fund Balance	244,244	-	-	244,244
NLC-SC					-
	Requisition Carry Forwards				-
	Encumbrance Carry Forwards	113,855			113,855
	Pre-funding requests - umbrellas, carts, electrical, locks, etc	30,000			30,000
	Voluntary Retirement Incentive -Vacation Payout	-		16,474	16,474
	NLC-SC - Fund Balance	143,855	-	16,474	160,329
RLC-G					
	Requisition Carry Forwards	566			566
	Encumbrance Carry Forwards	21,279			21,279
	RLC-G - Fund Balance	21,845	-	-	21,845
	UNRESTRICTED FUND ENDING BALANCE	17,468,592	554,935	12,376,078	30,399,605

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
USE OF FUND BALANCE
Auxiliary Fund
FISCAL YEAR 2010-11

Location	Description	Fall Revision	Spring	Summer	Total	
Brookhaven	Encumbrance Carry Forwards	\$ -	\$ -	\$ -	\$ -	
	Requisition Carry Forwards	68,688			68,688	
	Food Service Freezer Repairs and Contingency - Req 2D67609	8,245			8,245	
	Student Activities - Fine Arts (Performers)	25,000			25,000	
	Student Activities - Fine Arts (Travel)	20,000			20,000	
	Student Activities - Student Life (Travel)	28,000			28,000	
	Volleyball Team Championship Travel Contingency	25,000			25,000	
	Student Area Furniture	75,000			75,000	
	Basketball Team Championship Travel Contingency			18,000		18,000
	New Copying and Printing Equipment				95,910	95,910
	Voluntary Retirement Incentive				31,685	31,685
	Voluntary Retirement Incentive -Vacation Payout				5,358	5,358
BHC - Fund Balance		249,933	18,000	132,953	400,886	
Cedar Valley	Encumbrance Carry Forwards	1,852			1,852	
	Requisition Carry Forwards	55			55	
	CVC - Fund Balance	1,907	-	-	1,907	
Eastfield	Encumbrance Carry Forwards	144,083			144,083	
	Requisition Carry Forwards					
	Student Seating Throughout Campus	75,000	55,000		130,000	
	Artwork for EFC and EFC (South)		30,000		30,000	
	Furniture for Student Study Areas		15,000		15,000	
	New Copying and Printing Equipment			57,968	57,968	
	EFC - Fund Balance	219,083	100,000	57,968	377,051	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
USE OF FUND BALANCE
Auxiliary Fund
FISCAL YEAR 2010-11

Location	Description	Fall Revision	Spring	Summer	Total
El Centro	Encumbrance Carry Forwards	1,306			1,306
	Requisition Carry Forwards	5,610			5,610
	ECC - Fund Balance	6,916	-	-	6,916
Mountain View	Encumbrances Carry Forward	19,975			19,975
	Requisition Carry Forward				-
	MVC - Fund Balance	19,975	-	-	19,975
North Lake	Encumbrance Carry Forwards	10,860			10,860
	Requisition Carry Forward				-
	Student Life Center FF&E (50/50 split with Fund 11)	200,000			200,000
	Cafeteria Future		150,000		150,000
	NLC - Fund Balance	210,860	150,000	-	360,860
Richland	Encumbrance Carry Forwards	31,532			31,532
	Requisition Carry Forwards				-
	New Copying and Printing Equipment			25,260	25,260
	RLC - Fund Balance	31,532	-	25,260	56,792
LCET	Encumbrance Carry Forwards	31,148			31,148
	Requisition Carry Forwards	36,500			36,500
	LeCroy New Technology		100,000		100,000
	New Copying and Printing Equipment			14,017	14,017
	Voluntary Retirement Incentive			80,549	80,549
	Voluntary Retirement Incentive - Vacation Payout			31,347	31,347
	CET - Fund Balance	67,648	100,000	125,913	293,561
AUXILIARY FUND ENDING BALANCE		\$ 807,854	\$ 368,000	\$ 342,094	\$ 1,517,948

FINANCIAL REPORT NO. 56

Approval of Date to Adopt Ad Valorem Tax Rate for 2011

The chancellor recommends that the Board place a proposal on the agenda of the meeting to be held September 6, 2011, to adopt an ad valorem tax rate on each \$100 increment of assessed valuation of property for the maintenance and operation of the colleges. Public hearings on the proposed tax rate will be held Tuesday, August 23, 2011, and also on Tuesday, August 30, 2011, as required by the Property Tax Code, if indicated.

Texas Property Tax Code was enacted in 1979. Each year the Texas Comptroller of Public Accounts publishes *Truth-in-Taxation: A Guide for Setting Tax Rates* that includes any recent amendments to the code. Texas Tax Code 26.05(d) requires that two public hearings be held if the proposed tax rate exceeds the lower of the rollback tax rate or the effective tax rate for maintenance and operations (M&O) taxes and debt service interest and sinking funds (I&S) taxes together.

Notices of the public hearings, if any, as well as the results of the record vote must be published in the local newspaper. Each Trustee's vote on this recommendation will appear in one of four categories in the notice: (1) for the proposal, (2) against the proposal, (3) present and not voting, or (4) absent.

At its regular meeting on July 5, 2011, the Board of Trustees approved a schedule for tax rate and budget adoption (Financial Report No. 14) that names the following action for Tuesday, August 2, 2011:

Regular Board meeting with agenda item to discuss the proposed tax rate. Take a record vote and schedule a public hearing if the proposed tax rate will exceed the effective tax rate.

As discussed in the Planning and Budget Committee meeting on July 19, 2011, administration projected the rate for the debt service interest and sinking requirements on the general obligation bonds (I&S portion of the tax rate) would be \$0.02176 per \$100 valuation. This projection will be adjusted slightly based on the final certified taxable assessed value. Trustees do not vote on the I&S portion of the rate except to adopt it at the September meeting, nor is there a public hearing on the I&S portion of the rate.

If the proposed M&O rate per \$100 valuation will generate more tax dollars than for 2010-11, two public hearings will be required. They will be held on August 23 and August 30, 2011. The results of the vote on this agenda item will

appear in the newspaper announcements of the two public hearings.

INFORMATIVE REPORT NO. 57

Richland Collegiate High School

Richland Collegiate High School submitted 26 substantive and 111 non-substantive board-approved amendments to the Texas Education Agency in March 2010. The Texas Education Agency approved all amendments.

INFORMATIVE REPORT NO. 58

Presentation of Current Funds Operating Budget Report for June 2011

The chancellor presents the report of the current funds operating budget for June 2011 for review.

Policy Reminders

Board policies pertinent to evaluating a current funds operating budget report include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

In the execution of his or her duties, the Chancellor must: ...Operate the College District with a budget balanced by current funds revenue except in instances when the Board approves use of fund balance for specific purposes. BAA (LOCAL), PROVIDE DIRECTION

In the execution of his or her duties, the Chancellor must: ...Promote fiscal integrity by avoiding material deviations of actual expenditures from the budget. BAA (LOCAL), PROVIDE DIRECTION

The College District should operate on a budget balanced with current funds except as the Board may give specific approval to use fund balance for nonrecurring expenses. BAA (LOCAL), ANNUAL BUDGET

Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the College District's programs and activities and provides the resources to implement them. In the planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered. Budget planning and evaluation are continuous processes and should be part of each month's activities. CC (LOCAL), BUDGET PLANNING

Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts. These financial and budget progress reports shall indicate all receipts and their sources for the period, expenditures and their classification for the period, and the various fund balances at the beginning and the end of the period. CDA (LOCAL)

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2010-11 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date June 30, 2011
83.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 89,227,028	\$ 72,704,541	\$ 16,522,487	81.5%	74.2-91.1%	
Tuition	87,484,608	85,237,713	2,246,895	97.4%	94.4-105.3%	
Taxes for Current Operations	120,222,660	120,612,926	(390,266)	100.3%	98.7-101.9%	(1)
Federal Grants & Contracts	1,037,885	948,308	89,577	91.4%	73.9-112.3%	
State Grants & Contracts	126,452	129,613	(3,161)	102.5%	n/a	
General Sources:						
Investment Income	2,726,000	2,086,004	639,996	76.5%	67.1-119.9%	
General Revenue	3,084,574	2,467,674	616,900	80.0%	n/a	
Subtotal General Sources	5,810,574	4,553,678	1,256,896	78.4%	74.2-114.1%	
SUBTOTAL UNRESTRICTED	303,909,207	284,186,779	19,722,428	93.5%	n/a	
Use of Fund Balance & Transfers-in	27,270,150	-	27,270,150	0.0%	n/a	
TOTAL UNRESTRICTED	331,179,357	284,186,779	46,992,578	85.8%	82.3-91.5%	
AUXILIARY FUND						
Sales & Services	5,167,128	3,790,519	1,376,609	73.4%	64.5-76.3%	
Investment Income	210,977	142,281	68,696	67.4%	61.7-105.7%	
Transfers-in	4,290,797	4,290,797	-	100.0%	n/a	
Use of Fund Balance	1,175,854	-	1,175,854	0.0%	n/a	
TOTAL AUXILIARY	10,844,756	8,223,597	2,621,159	75.8%	46.7-92.7%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	27,573,949	22,338,141	5,235,808	81.0%	n/a	
SBDC State Match	2,514,616	1,251,892	1,262,724	49.8%	n/a	
ARRA	938,265	661,910	276,355	70.5%	n/a	
Subtotal State Appropriations	31,026,830	24,251,943	6,774,887	78.2%	n/a	
Grants, Contracts & Scholarships:						
Federal	112,191,629	74,962,272	37,229,357	66.8%	n/a	
State	10,937,743	5,569,217	5,368,526	50.9%	n/a	
Local	8,520,584	9,682,051	(1,161,467)	113.6%	n/a	
Transfers-in	489,613	288,891	200,722	59.0%	n/a	
Subtotal Grants, Contracts & Scholarships	132,139,569	90,502,431	41,637,138	68.5%	n/a	
Richland Collegiate High School	169,259	13,707	155,552	8.1%	n/a	
TOTAL RESTRICTED	163,335,658	114,768,081	48,567,577	70.3%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,921,536	2,241,181	680,355	76.7%	n/a	
Investment Income	8,000	6,497	1,503	81.2%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,929,536	2,247,678	681,858	76.7%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 508,289,307	\$ 409,426,135	\$ 98,863,172	80.5%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2010-11 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date June 30, 2011
83.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 138,110,140	\$ 117,302,342	\$ 20,807,798	84.9%	83.9-87.2%	
Public Service	6,517,478	4,122,995	2,394,483	63.3%	66.1-83.4%	(2)
Academic Support	18,271,817	14,260,153	4,011,664	78.0%	74.7-82.1%	
Student Services	28,720,430	23,672,348	5,048,082	82.4%	77.8-81.7%	(3)
Institutional Support	62,376,607	48,732,351	13,644,256	78.1%	71.7-79.7%	
Staff Benefits	11,512,900	12,477,054	(964,154)	108.4%	8.2-175.2%	(4)
Operations & Maintenance of Plant	32,559,735	25,491,686	7,068,049	78.3%	76.3-79.4%	
Repairs & Rehabilitation	22,531,305	9,090,464	13,440,841	40.3%	9.4-62.3%	
Special Items:						
Reserve - Campus	732,982	-	732,982	n/a	n/a	
Reserve - Compensation	-	-	-	n/a	n/a	
Reserve - Retention	-	-	-	n/a	n/a	
Reserve - State Funding Reduction	-	-	-	n/a	n/a	
Reserve - Operating	208,993	-	208,993	n/a	n/a	
Reserve - Enrollment Growth	-	-	-	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	-	-	-	n/a	n/a	
Reserve - Non-operating	-	-	-	n/a	n/a	
TOTAL UNRESTRICTED	321,542,387	255,149,393	66,392,994	79.4%	74.6-80.9%	
AUXILIARY FUND						
Student Activities	7,537,368	5,655,571	1,881,797	75.0%	71.9-83.8%	
Sales & Services	2,623,435	2,030,980	592,455	77.4%	62.8-86.1%	
Reserve - Campus	411,807	-	411,807	n/a	n/a	
Reserve - District	150,596	-	150,596	n/a	n/a	
Transfers-out	121,550	103,938	17,612	85.5%	45.1-118.9%	
TOTAL AUXILIARY	10,844,756	7,790,489	3,054,267	71.8%	66.0-80.1%	
RESTRICTED FUND						
State Appropriations	27,573,949	22,338,141	5,235,808	81.0%	10.7-148.8%	
Grants & Contracts	36,973,616	22,159,655	14,813,961	59.9%	n/a	
Scholarships	98,618,834	70,233,435	28,385,399	71.2%	n/a	
Subtotal Grants, Contracts & Scholarships	163,166,399	114,731,231	48,435,168	70.3%	n/a	
Richland Collegiate High School	169,259	36,850	132,409	21.8%	n/a	
TOTAL RESTRICTED	163,335,658	114,768,081	48,567,577	70.3%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	2,929,536	1,724,241	1,205,295	58.9%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,929,536	1,724,241	1,205,295	58.9%	n/a	
SUBTOTAL EXPENDITURES & USES	498,652,337	379,432,204	119,220,133	76.1%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,575,755	(46,132)	101.8%	77.4-111.2%	(5)
Institutional Matching-Contracts/Grants	240,555	361,442	(120,887)	150.3%	51.6-139.3%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	0	100.0%	n/a	
Unexpended Plant Fund	-	21,464	(21,464)	n/a	n/a	
Debt Service Fund	2,575,995	1,931,996	643,999	75.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	9,636,970	9,181,454	455,516	95.3%	n/a	
TOTAL EXPENDITURES & USES	\$ 508,289,307	\$ 388,613,658	\$ 119,675,649	76.5%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2010-11 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date June 30, 2011
83.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$216,400,402	\$ 182,343,040	\$ 34,057,362	84.3%
Staff Benefits	11,512,900	12,477,054	(964,154)	108.4%
Purchased Services	21,014,037	15,574,141	5,439,896	74.1%
Operating Expenses	69,397,261	44,644,689	24,752,572	64.3%
Supplies & Materials	11,670,181	9,031,159	2,639,022	77.4%
Minor Equipment	3,836,111	2,144,416	1,691,695	55.9%
Capital Outlay	5,971,647	3,178,920	2,792,727	53.2%
Charges	(19,202,127)	(14,244,026)	(4,958,101)	74.2%
SUBTOTAL UNRESTRICTED	320,600,412	255,149,393	65,451,019	79.6%
Reserve - Campus	732,982	-	732,982	n/a
Reserve - Compensation	-	-	-	n/a
Reserve - Retention	-	-	-	n/a
Reserve - State Funding Reduction	-	-	-	n/a
Reserve - Operating	208,993	-	208,993	n/a
Reserve - Enrollment Growth	-	-	-	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	-	-	-	n/a
Reserve - Non-operating	-	-	-	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,529,623	2,575,755	(46,132)	101.8%
Institutional Matching - Contracts/Grants	240,555	361,442	(120,887)	150.3%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,290,797	4,290,797	0	100.0%
Unexpended Plant Fund	-	21,464	(21,464)	n/a
Debt Service Fund	2,575,995	1,931,996	643,999	75.0%
TOTAL UNRESTRICTED	331,179,357	264,330,847	66,848,510	79.8%
AUXILIARY FUND	10,844,756	7,790,489	3,054,267	71.8%
RESTRICTED FUND	163,335,658	114,768,081	48,567,577	70.3%
RICHLAND COLLEGIATE HIGH SCHOOL	2,929,536	1,724,241	1,205,295	58.9%
TOTAL EXPENDITURES & USES	\$508,289,307	\$ 388,613,658	\$119,675,649	76.5%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2010-11 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 83.3% of Fiscal Year Elapsed

	June 30, 2011			June 30, 2010		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 89,227,028	\$ 72,704,541	81.5%	\$ 96,381,533	\$ 77,073,390	80.0%
Tuition	87,484,608	85,237,713	97.4%	81,979,935	82,426,229	100.5%
Taxes for Current Operations	120,222,660	120,612,926	100.3%	126,151,795	126,625,198	100.4%
Federal Grants & Contracts	1,037,885	948,308	91.4%	1,267,405	1,131,814	89.3%
State Grants & Contracts	126,452	129,613	102.5%	125,661	123,890	98.6%
General Sources:						
Investment Income	2,726,000	2,086,004	76.5%	4,400,000	3,447,244	78.3%
General Revenue	3,084,574	2,467,674	80.0%	2,915,507	2,768,152	94.9%
Subtotal General Sources	5,810,574	4,553,678	78.4%	7,315,507	6,215,396	85.0%
SUBTOTAL UNRESTRICTED	303,909,207	284,186,779	93.5%	313,221,836	293,595,917	93.7%
Use of Fund Balance & Transfers-in	27,270,150	-	0.0%	44,306,632	92,440	0.0%
TOTAL UNRESTRICTED	331,179,357	284,186,779	85.8%	357,528,468	293,688,357	82.1%
AUXILIARY FUND						
Sales & Services	5,167,128	3,790,519	73.4%	5,487,965	3,887,940	70.8%
Investment Income	210,977	142,281	67.4%	230,899	210,215	91.0%
Transfers-in	4,290,797	4,290,797	100.0%	5,182,064	5,182,064	100.0%
Use of Fund Balance	1,175,854	-	0.0%	1,054,040	-	0.0%
TOTAL AUXILIARY	10,844,756	8,223,597	75.8%	11,954,968	9,280,219	77.6%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	27,573,949	22,338,141	81.0%	26,411,849	21,372,154	80.9%
SBDC State Match	2,514,616	1,251,892	49.8%	2,016,483	1,579,992	78.4%
ARRA	938,265	661,910	70.5%	1,612,555	425,211	26.4%
Subtotal State Appropriations	31,026,830	24,251,943	78.2%	30,040,887	23,377,357	77.8%
Grants, Contracts & Scholarships:						
Federal	112,191,629	74,962,272	66.8%	76,981,721	66,179,370	86.0%
State	10,937,743	5,569,217	50.9%	7,160,093	6,157,265	86.0%
Local	8,520,584	9,682,051	113.6%	6,020,623	5,738,047	95.3%
Transfers-in	489,613	288,891	59.0%	319,528	215,216	67.4%
Subtotal Grants, Contracts & Scholarships	132,139,569	90,502,431	68.5%	90,481,965	78,289,898	86.5%
Richland Collegiate High School	169,259	13,707	8.1%	48,308	27,352	n/a
TOTAL RESTRICTED	163,335,658	114,768,081	70.3%	120,571,160	101,694,607	84.3%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,921,536	2,241,181	76.7%	2,593,141	1,977,464	76.3%
Investment Income	8,000	6,497	81.2%	9,000	20,254	225.0%
TOTAL COLLEGIATE HIGH SCHOOL	2,929,536	2,247,678	76.7%	2,602,141	1,997,718	76.8%
TOTAL REVENUES & ADDITIONS	\$ 508,289,307	\$ 409,426,135	80.5%	\$ 492,656,737	\$ 406,660,901	82.5%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2010-11 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 83.3% of Fiscal Year Elapsed

	June 30, 2011			June 30, 2010		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 138,110,140	\$ 117,302,342	84.9%	\$ 136,624,937	\$ 118,778,168	86.9%
Public Service	6,517,478	4,122,995	63.3%	7,028,525	5,424,745	77.2%
Academic Support	18,271,817	14,260,153	78.0%	18,539,901	14,832,811	80.0%
Student Services	28,720,430	23,672,348	82.4%	29,478,696	23,272,376	78.9%
Institutional Support	62,376,607	48,732,351	78.1%	65,569,468	51,597,619	78.7%
Staff Benefits	11,512,900	12,477,054	108.4%	11,503,462	10,595,389	92.1%
Operations & Maintenance of Plant	32,559,735	25,491,686	78.3%	34,411,668	27,163,429	78.9%
Repairs & Rehabilitation	22,531,305	9,090,464	40.3%	27,209,586	10,081,100	37.0%
Special Items:						
Reserve - Campus	732,982	n/a	n/a	4,176,083	n/a	n/a
Reserve - Compensation	-	n/a	n/a	-	n/a	n/a
Reserve - Retention	-	n/a	n/a	-	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	3,401,573	n/a	n/a
Reserve - Operating	208,993	n/a	n/a	1,170,643	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	-	n/a	n/a	331,302	n/a	n/a
TOTAL UNRESTRICTED	321,542,387	255,149,393	79.4%	339,445,844	261,745,637	77.1%
AUXILIARY FUND						
Student Activities	7,537,368	5,655,571	75.0%	7,760,608	6,074,228	78.3%
Sales & Services	2,623,435	2,030,980	77.4%	3,236,082	2,334,733	72.1%
Reserve - Campus	411,807	-	n/a	472,695	n/a	n/a
Reserve - District	150,596	-	n/a	167,396	n/a	n/a
Transfers-out	121,550	103,938	85.5%	318,187	352,290	110.7%
TOTAL AUXILIARY	10,844,756	7,790,489	71.8%	11,954,968	8,761,251	73.3%
RESTRICTED FUND						
State Appropriations	27,573,949	22,338,141	81.0%	26,411,848	21,372,154	80.9%
Grants & Contracts	36,973,616	22,159,655	59.9%	36,718,771	25,226,761	68.7%
Scholarships	98,618,834	70,233,435	71.2%	57,392,233	55,095,692	96.0%
Subtotal Grants, Contracts & Scholarships	163,166,399	114,731,231	70.3%	120,522,852	101,694,607	84.4%
Richland Collegiate High School	169,259	36,850	21.8%	48,308	-	n/a
TOTAL RESTRICTED	163,335,658	114,768,081	70.3%	120,571,160	101,694,607	84.3%
RICHLAND COLLEGIATE H.S.						
Expenditures	2,929,536	1,724,241	58.9%	2,602,141	1,817,701	69.9%
TOTAL COLLEGIATE HIGH SCHOOL	2,929,536	1,724,241	58.9%	2,602,141	1,817,701	69.9%
SUBTOTAL EXPENDITURES & USES	498,652,337	379,432,204	76.1%	474,574,113	374,019,196	78.8%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,575,755	101.8%	2,322,986	2,322,986	100.0%
Institutional Matching-Contracts/Grants	240,555	361,442	150.3%	43,107	145,180	336.8%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	5,182,064	5,182,064	100.0%
Unexpended Plant Fund	-	21,464	n/a	7,676,500	7,566,098	98.6%
Debt Service Fund	2,575,995	1,931,996	75.0%	2,857,967	1,428,984	50.0%
TOTAL TRANSFERS & DEDUCTIONS	9,636,970	9,181,454	95.3%	18,082,624	16,645,312	92.1%
TOTAL EXPENDITURES & USES	\$ 508,289,307	\$ 388,613,658	76.5%	\$ 492,656,737	\$ 390,664,508	79.3%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2010-11 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 83.3% of Fiscal Year Elapsed

	June 30, 2011			June 30, 2010		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$216,400,402	\$182,343,040	84.3%	\$209,881,435	\$181,737,592	86.6%
Staff Benefits	11,512,900	12,477,054	108.4%	11,503,462	10,595,389	92.1%
Purchased Services	21,014,037	15,574,141	74.1%	22,946,605	17,592,474	76.7%
Operating Expenses	69,397,261	44,644,689	64.3%	76,151,083	45,705,971	60.0%
Supplies & Materials	11,670,181	9,031,159	77.4%	14,860,679	12,493,957	84.1%
Minor Equipment	3,836,111	2,144,416	55.9%	6,746,486	3,079,063	45.6%
Capital Outlay	5,971,647	3,178,920	53.2%	6,840,650	4,230,965	61.9%
Charges	(19,202,127)	(14,244,026)	74.2%	(18,564,157)	(13,689,774)	73.7%
SUBTOTAL UNRESTRICTED	320,600,412	255,149,393	79.6%	330,366,243	261,745,637	79.2%
Reserve - Campus	732,982	n/a	n/a	4,176,083	n/a	n/a
Reserve - Compensation	-	n/a	n/a	-	n/a	n/a
Reserve - Retention	-	n/a	n/a	-	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	3,401,573	n/a	n/a
Reserve - Operating	208,993	n/a	n/a	1,170,643	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	-	n/a	n/a	331,302	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,575,755	101.8%	2,322,986	2,322,986	100.0%
Institutional Matching - Contracts/Grants	240,555	361,442	150.3%	43,107	145,180	336.8%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	5,182,064	5,182,064	100.0%
Unexpended Plant Fund	-	21,464	n/a	7,676,500	7,566,098	98.6%
Debt Service Fund	2,575,995	1,931,996	75.0%	2,857,967	1,428,984	50.0%
TOTAL UNRESTRICTED	331,179,357	264,330,847	79.8%	357,528,468	278,390,949	77.9%
AUXILIARY FUND	10,844,756	7,790,489	71.8%	11,954,968	8,761,251	73.3%
RESTRICTED FUND	163,335,658	114,768,081	70.3%	120,571,160	101,694,607	84.3%
RICHLAND COLLEGIATE HIGH SCHOOL	2,929,536	1,724,241	58.9%	2,602,141	1,817,701	69.9%
TOTAL EXPENDITURES & USES	\$508,289,307	\$388,613,658	76.5%	\$492,656,737	\$390,664,508	79.3%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) *Actual Taxes for Current Operations* exceeded budget primarily due to actual receipts for taxes slightly greater than projected budget.
- (2) *Public Service* is below control limits because Bill J. Priest cancelled contracts with AT&T and AAA in December 1010 for financial reasons.
- (3) *Student Services* is slightly higher than the normal percent of budget, and does not appear to be related to any isolated incident.
- (4) *Staff Benefits* exceeded budget primarily due to the DCCCD voluntary early retirement incentive program for those individuals who have turned in their paperwork and have passed the 21 day declaration date, as well as to the increase of the cost of the portion of insurance benefits not funded by the state.
- (5) *Actual Mandatory Transfers* of tuition to the Debt Service Fund is slightly higher than budget. There should be a minimal amount of tuition transfers scheduled for the remainder of this fiscal year.

INFORMATIVE REPORT NO. 59

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in June 2011.

AWARDS:

1D52727	CHILLER CONTROLS - BHC Infinity Contractors International, LTD	\$32,338
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This award is to provide and install a hardware and software interface/upgrade for the portion of the existing Building Management System responsible for chiller operations. The new controls will enable improved mechanical efficiencies through refined operating techniques not available under the current system. This vendor is recommended because they installed the chiller which will be operated by these controls and are fully familiar with the campus' entire HVAC system.

4D66276, 5D59039 & 7D90733	STRATEGIC PLANNING ONLINE (SPOL) SYSTEM SUBSCRIPTION – EFC, ECC, & NLC Think Education Solutions, LLC	
	Eastfield (req. 4D66276)	\$ 8,500
	El Centro (req. 5D59039)	8,500
	North Lake (req. 7D90733)	<u>17,500</u>
	Total	\$34,500

This request consists of the annual software subscription renewals for the Strategic Planning Online (SPOL) system. The system is a vendor-hosted internet application (software-as-a-service) used in strategic planning for the colleges.

8D72667	COMPUTERIZED KIOSKS - RLC Kiosk Information Systems	\$35,244
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This request consists of the purchase of 6 customized computer kiosks, to be deployed across the Richland campus. The units include a built-in 17" LCD display, touchscreen input, audio, printer, and integral scanner. Provisions are included for addition of card-readers at a later date. The computers included are Dells which are compatible with the existing campus computer fleet. In addition to being high bidder, Advanced Kiosks took several exceptions to the technical specifications, which were unacceptable to the Richland IT department.

CHANGE ORDERS:

Trott Communications – Bid #NA
Police Radio Systems - BHC
Purchase Order No. B13489
Change Order No. 01

Change: Additional professional services for the re-bid phase.

Original Contract Amount	\$90,950.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	18,760.00
Revised Contract Amount	\$109,710.00

Board approved original award 08/05/2008. This is for BHC project #1, *Progress Report on Construction Projects*.

Booziotis & Co. – Bid # NA
Feasibility Study - D-W
Purchase Order No. B14927
Change Order No. 01

Change: Feasibility study additional scope.

Original Contract Amount	\$58,208.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	18,400.00
Revised Contract Amount	\$76,608.00

Board approved original award 05/05/2009. This is for D-W project #1, *Progress Report on Construction Projects*.

Cactus Abatement – Bid # NA
Roof Replacement - EFC
Purchase Order No. B17961
Change Order No. 01

Change: Additional scope of work: Provide abatement in restrooms of Bldg. L of additional thickness of mortar and increase of time for project; delete requirement for spot abatement-Bldg. L; and remove wood ceiling in 1 restroom-Bldg. F. Price includes all extra materials, 6 man labor crew, and transportation and disposal of extra heavy debris.

Original Contract Amount	\$37,860.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	6,000.00
Revised Contract Amount	\$43,860.00

This is for EFC project #1, *Progress Report on Construction Projects.*

C. D. Henderson – Bid #11780
Paving & Drainage - EFC
Purchase Order No. B17218
Change Order No. 04

Change: Installation of sod to repair failed slope above storm inlet E-4 & sidewalk @ Bldg. K daycare; reconstruct conduits, wiring, pull boxes, etc., on unforeseen condition, per Robert Shockley, ECFS; provide convenience access ‘cut thru’ to E2/E3 parking at request of EFC staff; and provide replacement ‘Hunter Industries’ irrigation system @ 65+00 – 67+00 in conflict with the work. The contract time will be increased by 9 days. The date of substantial completion as of the date of this change order therefore is July 18, 2011.

Original Contract Amount	\$1,124,300.00
Change Order Limit/Contingency	168,645.00
Prior Change Order Total Amounts	58,912.80
Net Increase this Change Order	13,041.15
Revised Contract Amount	\$1,196,253.95

Board approved original award 09/07/2010. This is for EFC project #7, *Progress Report on Construction Projects*.

C. D. Henderson – Bid #11781
Repair Upper Courtyard - EFC
Purchase Order No. B11781
Change Order No. 06

Change: Extend light pole base at Bldg. F and build light pole base at Bldg. A. The contract time will be increased by 2 days. The date of substantial completion as of the date of this change order therefore is July 24, 2011.

Original Contract Amount	\$360,400.00
Change Order Limit/Contingency	54,060.00
Prior Change Order Total Amounts	105,110.00
Net Increase this Change Order	2,745.00
Revised Contract Amount	\$468,255.00

Board approved original award 09/07/2010. This is for EFC project #3, *Progress Report on Construction Projects*.

Dunaway Associates LP – Bid #NA
Roof Replacement - ECC/BJP
Purchase Order No. B16436
Change Order No. 02

Change: Architectural services: Dunaway will contract with Raymond Harris Architects for roof parapet brace replacement. Services include evaluation, design, revisions, City of Dallas permits, review, and 2 site observations.

Original Contract Amount	\$5,885.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	6,500.00
Net Increase this Change Order	4,500.00
Revised Contract Amount	\$16,885.00

This is for ECC project #3, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO.60

Payments for Goods and Services

This is a compliance report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of June 2011.

Comparison September 2010/2009 & October 2010/2009

<u>Ethnicity/ Gender</u>	<u>September 10</u>		<u>September 09</u>		<u>October 10</u>		<u>October 09</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	3,525	0.1	54,743	0.3	4,665	.2	9,455	0.1
Black/African-American	416,601	7.1	547,012	2.6	24,915	1.2	1,020,111	6.7
Asian Indian	199,940	3.4	1,030,571	5.0	258,915	12.3	494,339	3.3
Anglo-American, Female	1,202,989	20.4	1,726,382	8.4	311,628	14.8	1,648,059	10.9
Asian Pacific	753	0.0	10,439	0.1	352	0.0	36,715	0.2
Hispanic/Latino/Mex-American	733,242	12.4	1,982,617	9.6	198,253	9.4	1,566,096	10.3
Other Female	10,137	0.2	56,882	0.3	133,143	6.3	85,006	0.6
Total M/WBE	2,567,187	43.5	5,408,645	26.2	931,872	44.3	4,859,780	32.1
Not Classified	3,330,616	56.5	15,239,773	73.8	1,171,910	55.7	10,283,161	67.9
Subtotal for Discretionary Payments	5,897,803	100.0	20,648,418	100.0	2,103,782	100.0	15,142,941	100.0
Non-discretionary Payments	8,301,695		2,950,476		6,456,873		2,546,863	
Total Payments	14,199,498		23,598,893		8,560,655		17,689,804	

Comparison November 2010/2009 & December 2010/2009

<u>Ethnicity/ Gender</u>	<u>November 10</u>		<u>November 09</u>		<u>December 10</u>		<u>December 09</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	18,861	0.4	5,634	0.1	8,647	0.4	1,683	0.0
Black/African-American	470,032	10.1	435,464	4.6	225,707	10.3	429,581	3.5
Asian Indian	216,676	4.7	988,845	10.4	98,553	4.5	949,305	7.8
Anglo-American, Female	531,972	11.4	1,346,777	14.1	148,449	6.8	1,498,802	12.2
Asian Pacific	8,174	0.2	5,072	0.1	2,665	.1	13,221	0.1
Hispanic/Latino/Mex-American	585,142	12.6	579,192	6.1	483,937	22.1	1,174,661	9.6
Other Female	19,320	0.4	399,182	4.2	3,880	0.1	59,229	0.5
Total M/WBE	1,850,177	39.8	3,760,166	39.5	971,842	44.5	4,126,481	33.8
Not Classified	2,797,547	60.2	5,761,318	60.5	1,208,990	55.4	8,080,251	66.2
Subtotal for Discretionary Payments	4,647,724	100.0	9,521,484	100.0	2,180,833	100.0	12,206,733	100.0
Non-discretionary Payments	6,820,058		1,616,628		6,138,921		2,170,879	
Total Payments	11,467,782		11,138,113		8,319,755		14,377,613	

Comparison January 2011/2010 & February 2011/2010

Ethnicity/ Gender	January 11		January 10		February 11		February 10	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	0	0.0	1,406	0.0	1,056	0.0	8,156	0.0
Black/African-American	217,693	7.8	291,921	2.6	273,933	10.7	749,545	6.7
Asian Indian	135,976	4.9	650,293	5.8	224,910	8.7	569,189	5.2
Anglo-American, Female	486,944	17.4	1,792,084	16.2	264,533	10.3	1,330,629	11.9
Asian Pacific	2,784	0.1	41,796	0.3	14,580	0.5	6,308	0.0
Hispanic/Latino/Mex-American	153,581	5.5	2,045,372	18.5	328,153	12.8	1,594,316	14.4
Other Female	10,439	0.3	264,867	2.4	58,382	2.2	210,518	1.9
Total M/WBE	1,007,417	36.0	5,087,739	45.8	1,165,547	45.2	4,468,661	40.1
Not Classified	1,793,839	64.0	6,003,942	54.2	1,393,292	54.8	6,696,746	59.9
Subtotal for Discretionary Payments	2,801,256	100.0	11,091,681	100.0	2,558,839	100.0	11,165,407	100.0
Non-discretionary Payments	5,465,660		1,019,691		2,940,708		2,830,755	
Total Payments	8,266,916		12,111,372		5,499,547		13,996,162	

Comparison March 2011/2010 & April 2011/2010

Ethnicity/ Gender	March 11		March 10		April 11		April 10	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	20,475	0.6	974	0.0	4,281	0.2	5,708	0.1
Black/African-American	167,815	5.2	408,196	4.3	51,233	2.7	331,647	3.5
Asian Indian	206,999	6.4	975,520	10.3	21,945	1.2	41,863	0.4
Anglo-American, Female	310,386	9.7	869,064	9.1	120,340	6.3	723,424	7.7
Asian Pacific	985	0.0	35,567	0.4	5,823	0.3	-12,579	-0.1
Hispanic/Latino/Mex-American	102,460	3.2	920,597	9.7	139,723	7.2	1,052,581	11.1
Other Female	31,962	1.0	521,487	5.5	61	0.0	88,469	0.9
Total M/WBE	841,082	26.1	3,731,405	39.3	343,406	17.9	2,231,113	23.6
Not Classified	2,356,777	73.9	5,766,885	60.7	1,573,147	82.1	7,217,759	76.4
Subtotal for Discretionary Payments	3,197,859	100.0	9,498,290	100.0	1,916,553	100.0	9,448,872	100.0
Non-discretionary Payments	6,249,934		2,304,866		4,218,803		1,530,907	
Total Payments	9,447,793		11,803,156		6,135,356		10,979,779	

Comparison May 2011/2010 & June 2011/2010

Ethnicity/ Gender	May 11		May10		June 11		June 10	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	3,206	0.0	52,118	0.3	453	0.0	2,632	0.0
Black/African-American	213,289	6.2	695,372	3.5	80,427	2.9	402,113	3.5
Asian Indian	307,115	8.9	744,641	3.8	165,184	6.2	105,588	0.9
Anglo-American, Female	169,842	4.9	998,870	5.1	371,636	13.8	345,973	3.0
Asian Pacific	529	0.0	306,405	1.6	4,019	0.2	6,404	0.1
Hispanic/Latino/Mex-American	130,458	3.8	1,544,935	7.9	96,412	3.6	814,985	7.1
Other Female	3,838	0.1	178,594	0.9	5,252	0.2	108,818	0.9
Total M/WBE	828,277	23.9	4,520,935	23.1	723,383	26.9	1,786,513	15.5
Not Classified	2,634,865	76.1	15,067,866	76.9	1,963,651	73.1	9,771,070	84.5
Subtotal for Discretionary Payments	3,463,142	100.0	19,588,801	100.0	2,687,034	100.0	11,557,583	100.0
Non-discretionary Payments	4,381,188		4,310,081		5,236,463		1,996,890	
Total Payments	7,844,330		23,898,882		7,923,497		13,554,473	

Payments to M/WBEs in Fiscal Years 2002/03 – 2009/10

	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
American Indian/ Alaskan Native	2,735,072	3,849,775	300,869	976,953	1,098,580	293,244	304,324	174,963
Black/African- American	2,292,519	3,205,921	4,404,239	4,706,496	3,125,284	14,934,516	40,748,128	6,337,986
Asian Indian	66,670	148,477	468,352	1,112,483	3,170,023	3,494,574	12,392,237	6,947,151
Anglo-American, Female	1,615,111	1,237,126	5,569,275	4,684,336	3,902,023	4,893,713	14,952,024	13,742,587
Asian Pacific	236,225	286,589	995,558	25,793	26,035	656,552	1,099,847	1,184,614
Hispanic/Latino/ Mex-American	1,019,652	816,123	2,574,890	4,034,906	1,993,010	11,019,093	30,260,832	14,711,676
Other Female	13,991	11,092	33,805	712,096	695,800	940,788	1,545,232	1,989,424
HUB	N/A	N/A	1,363,959	N/A	N/A	N/A	N/A	N/A
Total paid to M/WBEs	7,979,240	9,555,103	15,710,947	16,253,063	14,010,755	36,232,480	101,302,624	45,088,401
% of all payments	12.02%	14.33%	24.78%	22.27%	20.07%	21.69%	37.87%	30.10%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

INFORMATIVE REPORT NO. 61

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of June 30, 2011

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	BHC																		
1	Police Communication system																		
2	Upgrade restrooms campus-wide																		
3	Update/replace exterior signage																		
4	Replace 700T centrifugal chiller bldg B																		
5	Relocate & remodel police & communication center																		
6	Reroute waterline																		
	Bond Program																		
7	Construct Science & Allied Health Bldg																		
8	Expand automotive technology																		
9	Construct Workforce & Continuing Education Bldg																		
	CVC																		
1	Replace glass doors & related store fronts bldgs C & E																		
2	Update fire sprinkler systems bldgs D, E, F, G																		
3	Investigate erosion @ East side bldg "A"																		
4	Cooling tower structural repair																		
	Bond Program																		
5	Expand mechanical infrastructure																		
6	Construct Science bldg																		
7	Construct Industrial Tech bldg																		
	DO																		
1	Dock lift (Hold)																		
	Bond Program																		
2	District Admin. Center																		
	DSC																		
1	Refurbish cooling tower																		
2	Campus Way Finding																		
	D-W																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure (Hold)																		
2	D-W ADA assessment																		
	ECC																		
1	Welding exhaust system BJP																		
2	Replace & seal all ext. windows, Paramount																		
3	Replace roof bldg A & Penthouse																		
4	Installation 21 wind turbines																		
5	Elevator lobby remodel																		
6	Central plant upgrades																		
	Bond Program																		
7	Develop West Campus																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of June 30, 2011

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
8	Build Center for Allied Health & Nursing																		
9	Back fill Adaptive Remodel																		
	EFC																		
1	Repair foam roof bldgs C,L,M,N,P																		
2	Refurbish restrooms																		
3	Repair upper courtyard																		
4	Replace asphalt parking lots																		
5	CCTV (Hold)																		
6	Re-route Oates to Loop Road																		
7	Remove/replace sidewalks campus wide																		
8	Install wind turbine & geothermal																		
9	Swimming pool repair																		
10	"F" bldg signage																		
	Bond Program																		
11	Develop South Campus																		
12	Expand mechanical infrastructure																		
13	Build learning center																		
14	Remodel vacated space																		
15	Construct Continuing Education Workforce & Criminal Justice Bldg																		
16	Construct center for child & family studies																		
17	Construct Technology Bldg																		
	MVC																		
1	Replace hall carpet, main campus																		
2	Replace 1000T chiller																		
3	Replace motors & VFD's on AHUs																		
	Bond Program																		
4	Build soccer fields & community recreation complex																		
5	Expand mechanical infrastructure																		
6	Construct Science Bldg																		
7	Construct Performance Hall																		
8	Remodel vacated space																		
9	Construct Economic & Workforce Center																		
10	Construct Student Center																		
	NLC																		
1	Building A elevator																		
2	Replace roofs bldgs H & K																		
3	Repair/replace concrete steps, bldg A waterproof																		
4	Repair roofs, exterior stucco water leaks bldg R																		
5	Repair high priority water infiltration points campus wide																		
6	Repair piping insulation in section of tunnel																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of June 30, 2011

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
7	Replace buried utility pipe in section of tunnel																		
8	Replace Performance Hall seating, 405 seats																		
9	Repair tunnel soils @ bldg F & A300																		
10	Performance Hall upgrades																		
11	H200 student life renovation																		
12	New & replace sidewalks (Hold)																		
13	Structural analysis all parking lots' lights (Hold)																		
14	North Campus improvements																		
	Bond Program																		
15	Develop South Campus																		
16	Develop North Campus																		
17	Expand mechanical infrastructure																		
18	Construct Science Bldg																		
19	Construct General Purpose Bldg																		
20	Workforce Development Center																		
21	Remodel vacated space																		
22	Repair structural/waterproofing																		
	RLC																		
1	Repair sinkhole south end of lake																		
2	Replace original entrance doors phase II																		
3	Replace 84 store front doors (Hold)																		
4	Magnetic locks on interior (Hold)																		
5	TAB Pecos HVAC																		
6	Relocate HVAC piping under lake: feasibility study																		
7	Repair parking lot A asphalt																		
	Bond Program																		
8	Construct Science Bldg & expand parking/Mechanical Infrastructure																		
9	Renovate Sabine Hall																		
10	Develop Garland Campus																		
	LCET																		
1	Replace damper & actuators, AHU 1 & 2 @ LCET																		

FACILITIES HOLD PROJECTS - PER CAMPUS REQUEST

1. Dock lift (DO)
2. Feasibility study (IT environment upgrades) administrative cabling infrastructure (DW)
3. CCTV (EFC)
4. New & replace sidewalks (NLC)
5. Structural analysis all parking lots' lights (NLC)
6. Replace 84 store front doors (RLC)
7. Magnetic locks on interior (RLC)

FACILITIES COMPLETED/CANCELED PROJECTS LAST REPORT TO APPEAR

1. Upgrade restrooms campus-wide (BHC)
2. Swimming pool repair (EFC)

BOND PROGRAM 100% COMPLETED PROJECTS – ONGOING

1. Expand Automotive Technology (BHC)
2. Construct Science & Allied Health Bldg (BHC)
3. Construct Workforce & Continuing Education Bldg (BHC)
4. Expand Mechanical Infrastructure (CVC)
5. Construct Science Bldg (CVC)
6. Construct Industrial Tech Bldg (CVC)
7. District Admin. Center (DO)
8. Build Center for Allied Health & Nursing (ECC)
9. Develop West Campus (ECC)
10. Back fill Adaptive Remodel (ECC)
11. Develop South Campus (EFC)
12. Expand Mechanical Infrastructure (EFC)
13. Build Learning Center (EFC)
14. Remodel vacated space (EFC)
15. Construct Continuing Education Workforce & Criminal Justice Bldg (EFC)
16. Construct Center for Child & Family Studies (EFC)
17. Construct Technology Bldg (EFC)
18. Build Soccer Fields & Community Recreation Complex (MVC)
19. Expand Mechanical Infrastructure (MVC)
20. Construct Science Bldg (MVC)
21. Construct Performance Hall (MVC)
22. Remodel vacated space/Adaptive Remodel (MVC)
23. Construct Economic & Workforce Development Center (MVC)

24. Construct Student Center (MVC)
25. Develop South Campus (NLC)
26. Develop North Campus (NLC)
27. Expand Mechanical Infrastructure (NLC)
28. Construct Science Bldg (NLC)
29. Construct General Purpose Bldg (NLC)
30. Workforce Development Center (NLC)
31. Remodel vacated space/Adaptive Remodel (NLC)
32. Repair structural/waterproofing (NLC)
33. Construct Science Bldg & expand parking/Mechanical Infrastructure (RLC)
34. Develop Garland Campus (RLC)
35. Renovate Sabine Hall (RLC)

INFORMATIVE REPORT NO. 62

Report of M/WBE Participation of Maintenance and SARS Report on
Projects

The status of M/WBE Participation as of June 30, 2011 for Maintenance and SARS projects assigned to contracted construction program managers.

Maintenance and SARS Projects - as of June 30, 2011

Definitions:

Total Estimated Cost: The total estimated dollars assigned to this project.

Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

Notes:

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
BHC - Maintenance Projects								
	MEP Upgrade/Restroom renovations	\$1,017,336						
	Architect			\$90,252	\$90,252	100%	\$0	0%
	Construction			\$853,631	\$0	0%	\$853,631	100%
	Construction Manager			\$28,428	\$28,428	100%	\$0	0%
	Misc. Consulting Services			\$722	\$722	100%	\$0	0%
	Update/replace exterior signage	\$138,225						
	Architect			\$9,363	\$9,363	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,863	\$0	0%	\$3,863	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace 700T centrifugal chiller - Bldg. B	\$497,610						
	Architect			\$33,705	\$33,705	100%	\$0	0%
	Construction			\$357,434	\$357,434	100%	\$0	0%
	Construction Manager			\$13,905	\$0	0%	\$13,905	100%
	Misc. Consulting Services			\$234	\$234	100%	\$0	0%
	BHC Maintenance Projects Sub-total	\$1,653,171		\$1,391,537	\$520,138	37%	\$871,399	63%
BHC SAR Projects								
	Police Communication System	\$1,214,286						
	Architect			\$109,710	\$109,710	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$19,200	\$19,200	100%	\$0	0%
	Relocate and Remodel Police and Communication System	\$529,960						
	Architect			\$29,960	\$29,960	100%	\$0	0%
	Construction			\$492,243	\$492,243	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$612	\$612	100%	\$0	0%
	Re-route Waterline	\$7,600						
	Architect			\$7,600	\$7,600	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	BHC SAR Projects Subtotal	\$1,751,846		\$659,325	\$659,325	100%	\$0	0%
	BHC Projects Total	\$3,405,017		\$2,050,862	\$1,179,463	58%	\$871,399	42%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC Maintenance Projects								
	Update Sprinkler Systems - Bldgs D, E, F and G	\$1,144,503						
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	Replace Glass in Building C, E	\$525,256	\$597,504					
	Architect			\$50,244	\$50,244	100%	\$0	0%
	Construction			\$360,500	\$360,500	100%	\$0	0%
	Construction Manager			\$14,678	\$14,678	100%	\$0	0%
	Misc. Consulting Services			\$235	\$235	100%	\$0	0%
	CVC Maintenance Projects Subtotal	\$1,669,759	\$597,504	\$535,174	\$503,192	94%	\$31,982	6%
CVC SAR Projects								
	Cooling Tower Structural Repair	\$4,800						
	Architect			\$4,800	\$4,800	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC SAR Projects Subtotal	\$4,800		\$4,800	\$4,800	100%	\$0	0%
	CVC Projects Total	\$1,674,559		\$539,974	\$507,992	94%	\$31,982	6%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC Maintenance Projects								
	Repair Foam Roofs on Bldg C, L, N, P	\$204,439	\$310,714					
	Architect			\$13,662	\$13,662	100%	\$0	0%
	Construction			\$270,850	\$0	0%	\$270,850	100%
	Construction Manager			\$5,636	\$5,636	100%	\$0	0%
	Misc. Consulting Services			\$1,930	\$1,930	100%	\$0	0%
	Repair Upper Courtyard	\$629,890						
	Architect			\$85,524	\$85,524	100%	\$0	0%
	Construction			\$468,255	\$468,255	100%	\$0	0%
	Construction Manager			\$17,366	\$17,366	100%	\$0	0%
	Misc. Consulting Services			\$400	\$0	0%	\$400	100%
	Refurbish five restrooms	\$154,812	\$370,743					
	Architect			\$10,486	\$10,486	100%	\$0	0%
	Construction			\$330,687	\$330,687	100%	\$0	0%
	Construction Manager			\$4,326	\$0	0%	\$4,326	100%
	Misc. Consulting Services			\$252	\$252	100%	\$0	0%
	Replace Asphalt Parking Lots	\$1,815,696						
	Architect			\$147,038	\$147,038	100%	\$0	0%
	Construction			\$1,075,272	\$1,075,272	100%	\$0	0%
	Construction Manager			\$50,058	\$50,058	100%	\$0	0%
	Misc. Consulting Services			\$44,765	\$44,765	100%	\$0	0%
	EFC Maintenance Summary Subtotal	\$2,804,837	\$681,457	\$2,526,507	\$2,250,931	89%	\$275,576	11%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC SARS Projects								
	Sidewalk Repair, Improvements&Replacement	\$318,160						
	Architect			\$34,980	\$34,980	100%	\$0	0%
	Construction			\$176,572	\$176,572	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$372	\$372	100%	\$0	0%
	CCTV	\$3,370						
	Architect			\$3,370	\$3,370	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Install Wind Turbine and Geothermal	\$11,770						
	Architect			\$11,770	\$0	0%	\$11,770	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Swimming Pool Repair	\$2,000	\$18,832					
	Architect			\$2,000	\$2,000	100%	\$0	0%
	Construction			\$16,832	\$16,832	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC SARS Projects Subtotal	\$335,300	\$18,832	\$245,896	\$234,126	95%	\$11,770	5%
	EFC Projects Total	\$3,140,137	\$700,289	\$2,772,403	\$2,485,057	90%	\$287,346	10%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC Maintenance Projects								
	Replace and Seal all Exterior windows at Paramount	\$277,169	\$341,294					
	Architect			\$18,774	\$18,774	100%	\$0	0%
	Construction			\$275,000	\$275,000	100%	\$0	0%
	Construction Manager			\$7,746	\$0	0%	\$7,746	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace Roof on Bldg A and penthouse	\$359,385						
	Architect			\$24,343	\$24,343	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$10,043	\$10,043	100%	\$0	0%
	Misc. Consulting Services			\$4,652	\$4,652	100%	\$0	0%
	ECC Maintenance Projects Subtotal	\$636,554	\$341,294	\$340,558	\$332,812	98%	\$7,746	2%
ECC SARS Projects								
	Elevator Lobby Remodel (ECC226)	\$295,000						
	Architect/Engineer			\$20,223	\$20,223	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Welding Exhaust System	\$300,000						
	Architect/Engineer			\$11,380	\$11,380	100%	\$0	0%
	Construction			\$175,400	\$175,400	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$238	\$238	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC SARS Projects (con't)								
	Central Plant Upgrades							
	Architect/Engineer	\$39,204		\$39,204	\$39,204	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC SARS Project Subtotal	\$634,204		\$246,445	\$246,445	100%	\$0	0%
	ECC Projects Total	\$1,270,758		\$587,003	\$579,257	99%	\$7,746	1%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
MVC Maintenance Projects								
	Replace 1000T centrifugal chiller - CH-2	\$829,350						
	Architect			\$56,175	\$56,175	100%	\$0	0%
	Construction			\$564,477	\$564,477	100%	\$0	0%
	Construction Manager			\$23,175	\$23,175	100%	\$0	0%
	Misc. Consulting Services			\$262	\$262	100%	\$0	0%
	Replace motors and VFD's on AHUs A-1, A-2, A-3 and A-4	\$110,580						
	Architect			\$7,490	\$7,490	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,090	\$3,090	100%	\$0	0%
	Misc. Consulting Services			\$35	\$35	100%	\$0	0%
	Replace Hall Carpet, all levels, main campus, 158,000 square feet	\$652,422	\$742,161					
	Architect			\$44,192	\$44,192	100%	\$0	0%
	Construction			\$561,390	\$561,390	100%	\$0	0%
	Construction Manager			\$18,231	\$0	0%	\$18,231	100%
	Misc. Consulting Services			\$230	\$230	100%	\$0	0%
	MVC Maintenance Projects Subtotal	\$1,592,352	\$742,161	\$1,278,747	\$1,260,516	99%	\$18,231	1%

Note: MVC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC Maintenance Projects								
	Repair Tunnel Soils @Bldg F & A300	\$702,386						
	Architect			\$52,609	\$0	0%	\$52,609	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$7,880	\$0	0%	\$7,880	100%
	Misc. Consulting Services			\$9,576	\$0	0%	\$9,576	100%
	Replace Roofs Bldgs H&K Waterproofing	\$333,438						
	Architect			\$22,283	\$0	0%	\$22,283	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$9,192	\$0	0%	\$9,192	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Repair/Replace Concrete Stairs, Bldg. A, waterproofing	\$119,169						
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC Maintenance Projects (con't)								
	Repair Roofs, exterior stucco, water infiltration, Bldg. R	\$364,260						
	Architect			\$24,342	\$0	0%	\$24,342	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$10,043	\$0	0%	\$10,043	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Repair high priority water infiltration points, campus-wide	\$119,169						
	Architect			\$14,719	\$0	0%	\$14,719	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Replace piping insulation in section of tunnel	\$199,044						
	Architect			\$13,482	\$13,482	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$5,562	\$5,562	100%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace buried utility pipe in section of tunnel	\$99,522						
	Architect			\$6,741	\$6,741	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$2,781	\$2,781	100%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Repair/re-upholster performance hall seating	\$217,422						
	Architect			\$14,726	\$14,726	100%	\$0	0%
	Construction			\$108,899	\$108,899	100%	\$0	0%
	Construction Manager			\$6,075	\$0	0%	\$6,075	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC Maintenance Projects Subtotal	\$2,154,410		\$337,305	\$152,631	45%	\$184,674	55%
NLC SAR Projects								
	Student Life Center	\$3,800,000						
	Architect			\$273,372	\$273,372	100%	\$0	0%
	Construction			\$1,470,780	\$1,470,780	100%	\$0	0%
	Construction Manager			\$56,460	\$0	0%	\$56,460	100%
	Misc. Consulting Services			\$660	\$660	100%	\$0	0%
	Bldg. A Elevator	\$1,146,428						
	Architect			\$91,550	\$91,550	100%	\$0	0%
	Construction			\$696,535	\$696,535	100%	\$0	0%
	Construction Manager			\$21,630	\$21,630	100%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Performance Hall upgrades/Life Safety Analysis (NLC 339)	\$6,923	\$26,290					
	Architect			\$6,923	\$0	0%	\$6,923	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$19,367	\$19,367	100%	\$0	0%
	North Campus Improvements (NLC343)	\$24,400						
	Architect/Engineer			\$7,981	\$7,981	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC SAR Projects (con't)								
	Structural Analysis all Parking Lot Lights	\$20,725	\$20,725					
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	New and replace sidewalks	\$164,295	\$164,295					
	Architect/Engineer			\$164,295	\$0	0%	\$164,295	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC SAR Project Subtotal	\$5,162,771	\$211,310	\$2,830,278	\$2,581,875	91%	\$248,403	9%
	NLC Projects Total	\$7,317,181	\$211,310	\$3,167,583	\$2,734,506	86%	\$433,077	14%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC Maintenance Projects								
	Replace original entrance doors, Phase II	\$404,722						
	Architect			\$27,413	\$27,413	100%	\$0	0%
	Construction			\$335,480	\$335,480	100%	\$0	0%
	Construction Manager			\$11,308	\$0	0%	\$11,308	100%
	Misc. Consulting Services			\$259	\$259	100%	\$0	0%
	Replace damper and actuators, AHU 1& AHU-2 at LCET	\$7,740	\$14,260					
	Architect			\$524	\$524	100%	\$0	0%
	Construction			\$12,670	\$12,670	100%	\$0	0%
	Construction Manager			\$216	\$0	0%	\$216	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC Maintenance Projects Subtotal	\$412,462	\$14,260	\$387,870	\$376,346	97%	\$11,524	3%

RLC SAR Projects								
	84 Store Front doors	\$231,911						
	Architect			\$45,065	\$0	0%	\$45,065	100%
	Construction			\$189,500	\$189,500	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$489	\$489	100%	\$0	0%
	Sink Hole at South End of Lake	\$2,004,286						
	Architect			\$207,671	\$207,671	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Magnetic Locks on Interior	\$250,000						
	Architect			\$18,725	\$18,725	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Repair parking lot A	\$256,700						
	Architect			\$19,227	\$19,227	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC SAR Projects (con't)								
	Relocation HVAC Piping Under Lake	\$10,000						
	Architect			\$10,000	\$10,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC SAR Projects Subtotal	\$2,752,897		\$490,677	\$445,612	91%	\$45,065	9%
	RLC Project Total	\$3,165,359		\$878,547	\$821,958	94%	\$56,589	6%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DSC Maintenance Projects								
	Feasibility Study Administrative Cabling Infrastructure - D-W	\$5,062,857						
	Architect			\$76,608	\$76,608	100%	\$0	0%
	Construction			\$187,636	\$0	0%	\$187,636	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Refurbish cooling tower	\$44,232						
	Architect			\$2,996	\$2,996	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$1,236	\$0	0%	\$1,236	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	District-Wide ADA Assessment	144,765						
	Architect			\$141,900	\$139,400	98%	\$2,500	2%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DSC Maintenance Total	\$5,251,854		\$410,376	\$219,004	53%	\$191,372	47%

Note: DSC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DO Maintenance Projects								
	Dock Lift	\$11,058						
	Architect			\$7,437	\$7,437	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$309	\$0	0%	\$309	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DO Maintenance Total	\$11,058		\$7,746	\$7,437	96%	\$309	4%

Note: DO has no SAR Projects

Prepared by EVCBA Ed DesPlas
July 20, 2011

INFORMATIVE REPORT NO. 63

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending June 30, 2011.

Brookhaven College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc
1) Mep Upgrade/ Restroom Renovations (D195) Estimated Cost: \$1,017,336 Revised Cost: \$ Awarded Amount: \$973,033	90,252	853,631	28,428	722
	Start Date: April 09 Projected Completion Date: June 11			
2) Update/Replace Exterior Signage (D208) Estimated Cost: \$138,225 Revised Cost: \$ Awarded Amount: \$13,226	9,363	0	3,863	0
	Start Date: December 09 Projected Completion Date: September 11			
3) Replace 700T Centrifugal Chiller, Building B (D207) Estimated Cost: \$497,610 Revised Cost: \$ Awarded Amount: \$405,278	33,705	357,434	13,905	234
	Start Date: December 09 Projected Completion Date: July 11			
BHC Maintenance Summary	Total Estimated Cost: \$1,653,171	Total Revised Cost: \$0	Total Awarded Amount: \$1,391,537	

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Police Communication System (BHC310)	109,710	0	0	19,200
Estimated Cost: \$1,214,286 Revised Cost: \$ Awarded Amount: \$128,910	Start Date: August 08 Projected Completion Date: August 12			
2) Relocate and Remodel Police and Communication system (BHC316)	29,960	492,243	0	612
Estimated Cost: \$529,960 Revised Cost: \$ Awarded Amount: \$522,815	Start Date: September: September 10 Projected Completion Date: August 11			
3) Re-route Waterline (BHC318)	7,600	0	0	0
Estimated Cost: \$7,600 Revised Cost: \$ Awarded Amount: \$7,600	Start Date: September: June 10 Projected Completion Date: September 11			
BHC SAR Summary	Total Estimated Cost: \$1,751,846	Total Revised Cost: \$0	Total Awarded Amount: \$659,325	

Cedar Valley College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207) Estimated Cost: \$1,144,503 Revised Cost: \$ Awarded Amount: \$109,517	77,522	0	31,982	13
Start Date: December 09 Projected Completion Date: TBD*				
2) Replace Glass in Bldg C,E (D195) Estimated Cost: \$525,256 Revised Cost: \$597,504 Awarded Amount: \$425,657	50,244	360,500	14,678	235
Start Date: April 09 Projected Completion Date: May 11				
CVC Maintenance Summary	Total Estimated Cost: \$1,669,759	Total Revised Cost: \$0	Total Awarded Amount: \$535,174	

*TBD- To Be Determined

Cedar Valley College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Cooling Tower Structural Repair (CVC212)	4,800	0	0	0
Estimated Cost: \$4,800 Revised Cost: \$ Awarded Amount: \$4,800	<p style="text-align: right;">Start Date: June 11 Projected Completion Date: September 11</p>			
CVC SAR Summary	Total Estimated Cost: \$4,800	Total Revised Cost: \$0	Total Awarded Amount: \$4,800	

Eastfield College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair Foam Roofs: Bldgs C, L, N, P (D198) Estimated Cost: \$204,439 Revised Cost: \$310,714 Awarded Amount: \$292,078	13,662	270,850	5,636	1,930
Start Date: February 09 Projected Completion Date: TBD				
2) Repair Upper Courtyard (D210) Estimated Cost: \$629,890 Revised Cost: \$ Awarded Amount: \$571,545	85,524	468,255	17,366	400
Start Date: December 09 Projected Completion Date: August 11				
3) Refurbish Restrooms, C3RW2, F2RM1, F2RW1, L3RM1, L3RW1 (D208) Estimated Cost: \$154,812 Revised Cost: \$370,743 Awarded Amount: \$345,751	10,486	330,687	4,326	252
Start Date: December 09 Projected Completion Date: September 11				

Eastfield College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Replace Asphalt Parking Lots (D210)	147,038	1,075,272	50,058	44,765
Estimated Cost: \$1,815,696 Revised Cost: \$ Awarded Amount: \$1,317,133	Start Date: December 09 Projected Completion Date: August 11			
EFC Maintenance Summary	Total Estimated Cost: \$2,804,837	Total Revised Cost: \$0	Total Awarded Amount: \$2,526,507	

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) CCTV (EFC301) Estimated Cost: \$3,370 Revised Cost: \$ Awarded Amount: \$3,370	3,370	0	0	0
Start Date: September 08 Projected Completion Date: Hold				
2) Sidewalk Repair, Improvements & Replacement (EFC299) Estimated Cost: \$318,160 Revised Cost: \$ Awarded Amount: \$211,924	34,980	176,572	0	372
Start Date: October 09 Projected Completion Date: August 11				
3) Install Wind Turbine and Geothermal (EFC303) Estimated Cost: \$11,770 Revised Cost: \$ Awarded Amount: \$11,770	11,770	0	0	0
Start Date: April 11 Projected Completion Date: December 11				

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Swimming Pool Repair (EFC302)	2,000	16,832	0	0
Estimated Cost: \$2,000 Revised Cost: \$18,832 Awarded Amount: \$18,832	Start Date: March 11 Projected Completion Date: July 11			
EFC SAR Summary	Total Estimated Cost: \$335,300	Total Revised Cost: \$0	Total Awarded Amount: \$245,896	

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Replace & Seal All Exterior Windows, Paramount (D208)	18,774	275,000	7,746	0
Estimated Cost: \$277,169 Revised Cost: \$341,294 Awarded Amount: \$301,520	Start Date: December 09 Projected Completion Date: September 11			
2) Replace Roof, Bldg A and Penthouse (D205)	24,343	0	10,043	4,652
Estimated Cost: \$359,385 Revised Cost: \$ Awarded Amount: \$39,038	Start Date: December 09 Projected Completion Date: November 11			
ECC Maintenance Summary	Total Estimated Cost: \$636,554	Total Revised Cost: \$0	Total Awarded Amount: \$340,558	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Elevator Lobby Remodel (ECC226) Estimated Cost: \$295,000 Revised Cost: \$ Awarded Amount: \$20,223	20,223	0	0	0
Start Date: December 10 Projected Completion Date: October 11				
2) Welding Exhaust System (BJP60) Estimated Cost: \$300,000 Revised Cost: \$ Awarded Amount: \$187,018	11,380	175,400	0	238
Start Date: August 10 Projected Completion Date: September 11				
3) Central Plant Upgrades (ECC227) Estimated Cost: \$39,204 Revised Cost: \$ Awarded Amount: \$39,204	39,204	0	0	0
Start Date: May 11 Projected Completion Date: February 12				
ECC SAR Summary	Total Estimated Cost: \$634,204	Total Revised Cost: \$0	Total Awarded Amount: \$246,445	

Mountain View College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Replace 1000T Centrifugal Chiller, CH-2 (D206) Estimated Cost: \$829,350 Revised Cost: \$ Awarded Amount: \$644,089	56,175	564,477	23,175	262
	Start Date: December 09 Projected Completion Date: July 11			
2) Replace Motors and VFDs on AHUs A-1, A-2, A- 3 & A-4 (D206) Estimated Cost: \$110,580 Revised Cost: \$ Awarded Amount: \$10,615	7,490	0	3,090	35
	Start Date: December 09 Projected Completion Date: May 11			
3) Replace Hall Carpet, All Levels, Main Campus, 158,000 SF (D208) Estimated Cost: \$652,422 Revised Cost: \$742,161 Awarded Amount: \$624,043	44,192	561,390	18,231	230
	Start Date: December 09 Projected Completion Date: September 11			
MVC Maintenance Summary	Total Estimated Cost: \$1,592,352	Total Revised Cost: \$0	Total Awarded Amount: \$1,278,747	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair Tunnel Soils @ Bldg F & A300 (D203) Estimated Cost: \$702,386 Revised Cost: \$ Awarded Amount: \$70,065	52,609	0	7,880	9,576
Start Date: December 09 Projected Completion Date: December 11				
2) Replace Roofs, Bldgs. H & K Waterproofing (D209) Estimated Cost: \$333,438 Revised Cost: \$ Awarded Amount: \$31,585	22,283	0	9,192	110
Start Date: December 09 Projected Completion Date: December 11				
3) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209) Estimated Cost: \$119,169 Revised Cost: \$ Awarded Amount: \$24,779	21,383	0	3,286	110
Start Date: December 09 Projected Completion Date: December 11				

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Repair Roofs, Exterior Stucco, Water Infiltration, Bldg. R (D209) Estimated Cost: \$364,260 Revised Cost: \$ Awarded Amount: \$34,495	24,342	0	10,043	110
	Start Date: December 09 Projected Completion Date: December 11			
5) Repair High Priority Water Infiltration Points, Campus Wide (D209) Estimated Cost: \$119,169 Revised Cost: \$ Awarded Amount: \$18,115	14,719	0	3,286	110
	Start Date: December 09 Projected Completion Date: December 11			
6) Replace Piping Insulation in Section of Tunnel (D206) Estimated Cost: \$199,044 Revised Cost: \$ Awarded Amount: \$19,044	13,482	0	5,562	0
	Start Date: December 09 Projected Completion Date: August 11			

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
7) Replace Buried Utility Pipe in Section of Tunnel (D206) Estimated Cost: \$99,522 Revised Cost: \$ Awarded Amount: \$9,522	6,741	0	2,781	0
	Start Date: December 09 Projected Completion Date: September 11			
8) Repair/ Re-Upholster Performance Hall Seating (D208) Estimated Cost: \$217,422 Revised Cost: \$ Awarded Amount: \$129,700	14,726	108,899	6,075	0
	Start Date: December 09 Projected Completion Date: July 11			
NLC Maintenance Summary	Total Estimated Cost: \$2,154,410	Total Revised Cost: \$0	Total Awarded Amount: \$337,305	

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Student Life Center (NLC278)	273,372	1,470,780	56,460	660
Estimated Cost: \$3,800,000 Revised Cost: \$ Awarded Amount: \$1,801,272	Start Date: March 08 Projected Completion Date: June 11			
2) Bldg A Elevator (NLC328)	91,550	696,535	21,630	0
Estimated Cost: \$1,146,428 Revised Cost: \$ Awarded Amount: \$809,715	Start Date: April 09 Projected Completion Date: August 11			
3) Performance Hall Upgrades/Life Safety Analysis (NLC339)	6,923	0	0	19,367
Estimated Cost: \$6,923 Revised Cost: \$26,290 Awarded Amount: \$26,290	Start Date: May 10 Projected Completion Date: December 11			

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) North Campus Improvements (NLC343) Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,981	7,981	0	0	0
Start Date: November 10 Projected Completion Date: TBD				
5) Structural Analysis all Parking Lot Lights (NLC340) Estimated Cost: \$20,725 Revised Cost: \$20,725 Awarded Amount: \$20,725	20,725	0	0	0
Start Date: May 10 Projected Completion Date: Hold				
6) New and Replace Sidewalks (NLC341) Estimated Cost: \$164,295 Revised Cost: \$164,295 Awarded Amount: \$164,295	164,295	0	0	0
Start Date: September: July 10 Projected Completion Date: Hold				
NLC SAR Summary	Total Estimated Cost: \$5,162,771	Total Revised Cost: \$0	Total Awarded Amount: \$2,830,278	

Richland College Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Replace Original Entrance Doors, Phase II (D208) Estimated Cost: \$404,722 Revised Cost: \$ Awarded Amount: \$374,460	27,413	335,480	11,308	259
Start Date: December 09 Projected Completion Date: August 11				
2) Replace Damper and Actuators, AHU 1 & AHU-2 @ LCET (D207) Estimated Cost: \$7,740 Revised Cost: \$14,260 Awarded Amount: \$13,410	524	12,670	216	0
Start Date: December 09 Projected Completion Date: August 11				
RLC Maintenance Summary	Total Estimated Cost: \$412,462	Total Revised Cost: \$0	Total Awarded Amount: \$387,870	

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) 84 Store Front Doors (RLC290) Estimated Cost: \$231,911 Revised Cost: \$ Awarded Amount: \$235,054	45,065	189,500	0	489
	Start Date: February 08 Projected Completion Date: TBD			
2) Sink Hole at South End of Lake (RLC296) Estimated Cost: \$2,004,286 Revised Cost: \$ Awarded Amount: \$207,671	207,671	0	0	0
	Start Date : October 08 Projected Completion Date: September 11			
3) Magnetic Locks on Interior (RLC303) Estimated Cost: \$250,000 Revised Cost: \$ Awarded Amount: \$18,725	18,725	0	0	0
	Start Date: November 08 Projected Completion Date: Hold			

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) Repair Parking Lot A (Asphalt) (RLC308) Estimated Cost: \$256,700 Revised Cost: \$ Awarded Amount: \$19,227	19,227	0	0	0
Start Date: December 09 Projected Completion Date: Hold				
5) Relocate HVAC Piping Under Lake (RLC314) Estimated Cost: \$10,000 Revised Cost: \$ Awarded Amount: \$10,000	10,000	0	0	0
Start Date: September 10 Projected Completion Date: September 12				
RLC SAR Summary	Total Estimated Cost: \$2,752,897	Total Revised Cost: \$0	Total Awarded Amount: \$490,677	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Refurbish Cooling Tower (D207) Estimated Cost: \$44,232 Revised Cost: \$ Awarded Amount: \$4,232	2,996	0	1,236	0
Start Date: December 09 Projected Completion Date: TBD				
2) District Wide ADA Assessment (D 212) Estimated Cost: \$144,765 Revised Cost: \$ Awarded Amount: \$141,900	141,900	0	0	0
Start Date: August 10 Projected Completion Date: TBD				
3) Feasibility Study Administrative Cabling Infrastructure District Wide (D192) Estimated Cost: \$5,062,857 Revised Cost: \$ Awarded Amount: \$264,244	76,608	187,636	0	0
Start Date: October 07 Projected Completion Date: Hold				
DSC Maintenance Summary	Total Estimated Cost: \$5,251,854	Total Revised Cost: \$0	Total Awarded Amount: \$410,376	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Dock Lift (D205)	7,437	0	309	0
Estimated Cost: \$11,058 Revised Cost: \$ Awarded Amount: \$7,746	Start Date: December 09 Projected Completion Date: Hold			
DO Maintenance Summary	Total Estimated Cost: \$11,058	Total Revised Cost: \$0	Total Awarded Amount: \$7,746	

INFORMATIVE REPORT NO.64

Notice of Grant Awards

Source: Texas Workforce Commission – Skills Development Fund Program
Construction Grant
Beneficiary: El Centro College Bill J. Priest Campus
Amount: \$596,991
Term: August 1, 2011 – August 31, 2012
Purpose: To provide workforce training to 53 new hires and upgrade 368 current workers.

Source: U. S. Department of Education – Educational Talent Search Federal TRIO Program
Beneficiary: Eastfield College
Amount: \$230,000
Term: September 1, 2011 – August 31, 2012 (Year 1)
Purpose: The Talent Search program identifies and assists individuals from disadvantaged backgrounds who have the potential to succeed in higher education. The program provides academic, career, and financial counseling to its participants and encourages them to graduate from high school and continue on to and complete their postsecondary education. The program publicizes the availability of financial aid and assist participant with the postsecondary application process. Talent Search also encourages persons who have not completed education programs at the secondary or postsecondary level to enter or reenter and complete postsecondary education. The goal of Talent Search is to increase the number of youth from disadvantaged backgrounds who complete high school and enroll in and complete their postsecondary education.

Source: Texas Higher Education Coordinating Board –Intensive Summer Program for Adult Education Students
Beneficiary: Richland College
Amount: \$125,000
Term: May 1, 2010 – August 31, 2012
Purpose: To promote college success for students identified as being at risk of dropping out of college by providing opportunities to gain skills associated with college persistence and success which will increase success in first and second-year college courses.

Source: U. S. Department of Education – Federal Pell Grant Program
Beneficiary: Dallas County Community College District

Amount: \$69,080,553

<u>College</u>	<u>Amount</u>
Brookhaven	\$ 7,774,309
Cedar Valley	7,574,229
Eastfield	12,964,557
El Centro	10,680,713
Mountain View	9,509,596
North Lake	7,505,474
<u>Richland</u>	<u>13,071,675</u>
Total	\$69,080,553

Term: September 1, 2010 – August 31, 2011

Purpose: To develop and maintain student life programs, including career opportunities and counseling.

Source: Lone Star College System through the Bill and Melinda Gates Foundation - Completion by Design Grant

Beneficiary: Cedar Valley College

Amount: \$34,529

Term: April 6, 2011 – April 30, 2012

Purpose: Funding for Phase I (Planning) for coordination of a pathway/systems analysis and a practice review of each cadre college or campus. The cadre will use this information and knowledge gained through campus based assessments to select a set of proven and promising practices that will constitute its shared model pathway to completion.

Grant Awards Reported in Fiscal Year 2010-2011

September 2010	\$7,323,417
October 2010	\$2,714,178
November 2010	\$4,456,459
December 2010	\$242,748
January 2011	\$700,963
February 2011	\$147,680
March 2011	\$100,740
April 2011	\$1,243,535
May 2011	\$245,157
June 2011	\$1,027,722
July 2011	\$896,398
August 2011 ¹	\$70,067,073
Total To Date	\$89,166,070

<u>Grant Awards Reported in Fiscal Years 2004-05 through 2010-11</u>							
<u>Type</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
Competitive	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315	\$20,085,517
Pell Grants	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845	\$69,080,553
Total	<u>\$53,586,988</u>	<u>\$49,147,481</u>	<u>\$46,582,796</u>	<u>\$51,523,931</u>	<u>\$49,199,612</u>	<u>\$94,356,160</u>	<u>\$89,166,070</u>

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

¹The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

INFORMATIVE REPORT NO. 65

Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

Policy Reminders

Board policies pertinent to evaluating an educational contracts report include:

The Board must be sensitive to the hopes and ambitions of the community and be able to adapt readily to community needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES

In addition to goals enumerated in the Coordinating Board's plan for higher education, Closing the Gaps by 2015, the Board establishes these goals for the College District: ...

9. The College District will collaborate with private, public, and community partners to identify and respond to recruitment, training, and educational needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES, ESTABLISH GOALS

The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions. CF (LOCAL), DELEGATION OF CONTRACTUAL AUTHORITY

The provost of the Bill J. Priest Institute for Economic Development of College President is authorized to execute contracts for educational services, as defined in CF (LOCAL), provided the contract is less than \$250,000. Educational services to not include providing a service or classroom instruction that is open to the public, but rather providing the services to business, industry and other institutions. An administrator designated by the provost or College President may execute a contract for educational services if the contract is less than \$10,000. The provost and College Presidents shall report monthly through the Chancellor to the Board regarding contracts for educational services. CF (REGULATION), DELEGATION OF AUTHORITY

BROOKHAVEN COLLEGE - \$18,529

Ford	Automotive
GM	Automotive
Center for Non-Profit	Non-Profit Training
Center for Non-Profit	Non-Profit Training
Greenleaf Center	Servant Leadership Training
Motor Controls, Inc.	English as a Second Language

CEDAR VALLEY COLLEGE - \$18,570

Texas Department of Transportation	Print and Electronic Marketing
Texas Department of Criminal Justice	Youthful Offenders

EASTFIELD COLLEGE - \$1,400

International Schools	Truck Driving
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EL CENTRO COLLEGE – \$27,673

Parkland Health & Hospital System	Pathophysiology
Parkland Health & Hospital System	Medical Coding
Parkland Health & Hospital System	Spanish for Medical Personnel
Parkland Health & Hospital System	Anatomy and Physiology
Parkland Health & Hospital System	Medical Coding
Parkland Health & Hospital System	Spanish for Medical Personnel
Parkland Health & Hospital System	Medical Terminology
Corrections Corporation of America	GED Test Administration

MOUNTAIN VIEW COLLEGE – \$0

NORTH LAKE COLLEGE - \$17,235

Global Corporate College	Ciena Carrier Ethernet
Construction Education Foundation	Career Training

RICHLAND COLLEGE – \$20,712

Chambrel at Club Hill	Emeritus
The Forum	Emeritus
Meadowstone	Emeritus
Monticello West	Emeritus
Presbyterian Village North	Emeritus (A)
Presbyterian Village North	Emeritus (B)
BCBS Trailblazers	Principles of Leadership
City of Garland	Employment Law
City of Plano	Customer Service Series

Dallas County
 Dallas County
 Dallas County
 National Bankruptcy Services
 Alliance for Employee Growth
 Alliance for Employee Growth

Customer Care II
 Business Productivity
 Customer Care III
 Essential Interviewing Skills
 Powerpoint I
 CPR

Contracts for Educational Services Reported in 2010-11

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2010	\$ 23,958	\$ 6,100	\$ 1,400	\$ 21,025	\$ 3,840	\$ 9,951	\$ 15,585	\$ 81,859
October 2010	\$ 17,722	\$ 24,731	\$ 5,825	\$ 112,445	\$ 5,280	\$ 61,816	\$ 20,201	\$ 248,020
November 2010	\$ 27,165	\$ 15,319	\$ 200	\$ 36,073	\$ 9,450	\$ 73,025	\$ 15,663	\$ 176,895
December 2010	\$ 15,777	\$ 2,306	\$ 1,020	\$ 572	\$ 55,020	\$ 5,438	\$ 17,395	\$ 97,528
January 2011	\$ 13,137	\$ 18,669	\$ 1,200	\$ 6,000	\$ 12,000	\$ 24,430	\$ 2,320	\$ 77,756
February 2011	\$ 25,781	\$ 42,717	\$ 2,330	\$ 3,810	\$ 50,000	\$ 15,438	\$ 7,908	\$ 147,984
March 2011	\$ 16,509	\$ 23,612	\$ 2,410	\$ 15,200	0	\$ 59,845	\$ 2,250	\$ 119,826
April 2011	\$ 26,114	\$ 4,214	\$ 4,020	\$ 1,485	\$ 24,240	\$ 70,411	\$ 10,212	\$ 140,696
May 2011	\$ 20,901	\$ 3,780	\$ 4,760	\$ 1,200	\$ 15,000	\$ 32,607	\$ 15,792	\$ 94,040
June 2011	\$ 17,067	\$ 19,818	\$ 0	\$ 13,376	\$ 5,000	\$ 20,693	\$ 17,344	\$ 93,298
July 2011	\$ 18,529	\$ 18,570	\$ 1,400	\$ 27,673	\$ 0	\$ 17,235	\$ 20,712	\$ 104,119
August 2011								
Total To Date	\$222,660	\$179,836	\$24,565	\$238,859	\$179,830	\$390,889	\$145,382	\$1,382,021

Contracts for Educational Services Reported in Fiscal Years 2003-04 through 2009-10

<u>Campus</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
BHC	\$ 369,414	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712
CVC	198,999	563,088	501,655	886,499	804,523	829,174	\$ 288,150
EFC	156,515	72,145	125,727	122,943	95,796	63,986	\$ 26,951
ECC	555,163	117,300	646,509	312,686	500,707	560,228	\$ 509,510
MVC	250,008	202,878	202,246	137,995	164,883	119,534	\$ 68,387
NLC	791,704	624,729	428,096	424,961	431,473	270,759	\$ 373,172
RLC	291,799	343,528	238,414	196,645	173,689	139,100	\$ 141,494
BPI	195,066	326,457	115,575 ¹	0	0	0	0
Total	\$2,808,668	\$2,561,108	\$2,530,913	\$2,426,380	\$2,434,990	\$2,242,153	\$1,703,376

¹The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO.66

Reports of Full-time Employees by Ethnicity and Salary and Part-time Employees by Ethnicity and Hourly Rate

Trustee Diana Flores asked staff to develop reports of full-time employees by ethnicity and salary and part-time employees by ethnicity and hourly rate, District-wide and by college, as a further means of monitoring DCCCD's commitment to racial and ethnic diversity in its workforce. Data in the report are drawn from payroll files, making this report a better indicator of compliance with policy than monthly recommendations for employment, reclassifications, resignations, retirements, and non-renewals.

% Full-time Employees as of November 1

AFRICAN-AMERICAN

Administrators

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
20%	22%	23%	25%	23%	24%	23%

Faculty

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
12%	14%	14%	15%	15%	15%	15%

Professional Support Staff

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
26%	26%	27%	28%	30%	29%	30%

HISPANIC

Administrators

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
11%	10%	11%	10%	11%	11%	11%

Faculty

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
12%	13%	13%	13%	12%	12%	12%

Professional Support Staff

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
14%	15%	16%	16%	16%	17%	17%

WHITE

Administrators

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
	65%	64%	61%	60%	59%	58%	60%

Faculty

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
	70%	67%	66%	65%	65%	65%	64%

Professional Support Staff

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
	55%	53%	51%	50%	48%	47%	47%

% Part-time Employees as of Last Day of Month

AFRICAN-AMERICAN

	<u>2008</u>		<u>2009</u>		<u>2010</u>	
	<u>Feb</u>	<u>Oct</u>	<u>Feb</u>	<u>Oct</u>	<u>Feb</u>	<u>Oct</u>
Not Adjunct	27%	29%	28%	34%	34%	32%
Adjunct	16%	16%	16%	16%	17%	18%

HISPANIC

	<u>2008</u>		<u>2009</u>		<u>2010</u>	
	<u>Feb</u>	<u>Oct</u>	<u>Feb</u>	<u>Oct</u>	<u>Feb</u>	<u>Oct</u>
Not Adjunct	20%	21%	23%	23%	23%	23%
Adjunct	6%	8%	8%	8%	8%	9%

WHITE

	<u>2008</u>		<u>2009</u>		<u>2010</u>	
	<u>Feb</u>	<u>Oct</u>	<u>Feb</u>	<u>Oct</u>	<u>Feb</u>	<u>Oct</u>
Not Adjunct	53%	51%	49%	43%	43%	45%
Adjunct	78%	76%	75%	76%	76%	73%

Notes:

- 1) Categories of ethnicity are those addressed in THECB's plan for higher education, *Closing the Gaps*
- 2) Sources of data: Integrated Postsecondary Education Data System (IPEDS) for full-time employees, DCCCD Human Resources for part-time employees,
- 3) Limitation: % part-time employees is calculated only against African-American, Hispanic and White employees (not comparable to % in general)

population).

- 4) The full report (27 pages) is available in the office of board relations.
- 5) Staff are acquiring current data for proportions of Anglo, Black and Hispanic associate, bachelor and advanced degree holders in Dallas County, Texas and nation. This data will inform assessments of how well DCCCD's workforce mirrors the community.
- 6) Staff are evaluating the proportion of professional support staff job titles that require an associate's degree as this may be a constraint for increasing representation of Hispanics in that category of employment.
- 7) Staff are studying impact of recent changes to methods for reporting race and ethnicity. At this time, it appears current reporting methods yield results that are sufficiently different from prior methods to start afresh with trended data. A report with recommendations will be given to the Board when this study is finished.

Policy Reminders

The specific responsibilities of the Board are as follows:

4. The Board is committed to having the demographic profile of the College District's employees and students mirror that of persons 18 years of age and older in Dallas County. The Board recognizes there are challenges to attaining this profile in categories of employment that require graduate degrees. The profile of those categories shall mirror market availability of advanced degree holders based on the most recently updated demographic data for advanced degree holders nationally and in the state. The state demographer's office and U.S. Census Bureau (interim reports) shall be considered reliable sources for estimating availability. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES, SPECIFIC RESPONSIBILITIES

A College District shall not fail or refuse to hire or discharge any individual, or otherwise discriminate against any individual with respect to compensation, terms, conditions, or privileges of employment on the basis of any of the following protected characteristics:

1. *Race, color, or national origin;*
2. *Sex;*
3. *Religion;*
4. *Age (applies to individuals who are 40 years of age or older);*
5. *Disability; or*
6. *Genetic information.*

DAA (LEGAL), NONDISCRIMINATION IN GENERAL, 42 U.S.C. 1981; 42 U.S.C. 2000e et seq. (Title VII); 20 U.S.C. 1681 et seq. (Title IX); 42 U.S.C. 12111 et seq. (Americans with Disabilities Act), 29 U.S.C. 621 ET SEQ. (Age Discrimination in Employment Act); 29 U.S.C. 793, 794 (Rehabilitation Act);

U.S. Const. Amend. I; Human Resources Code 121.003(f); Labor Code Chapter 21 (Texas Commission on Human Rights act); Labor Code Chapter 21, Subchapter H (genetic information)

INFORMATIVE REPORT NO. 67

Voluntary Retirement Incentive Program Participants as of July 31, 2011

At this time, 233 of 609 eligible employees have accepted the invitation to retire.

May 15, 2011, was the deadline in the first phase for declaring participation to receive 80% of salary in return for retiring on or before August 31, 2011. September 30, 2011, is the deadline in the second phase for declaring participation to receive 50% of salary in return for retiring on or before January 31, 2012.

Cost estimates for the program were based on 33% participation in each phase, which would have yielded 201 and 135 retirements for phases 1 and 2 respectively, total of 336 retirements effected by February 1, 2012. If achieved, this will be an overall participation rate of 55%.

INFORMATIVE REPORT NO. 68

Educational Program Accreditations

In the special meeting on June 7, 2011, with Dr. Belle Wheelan, president of Southern Association of Colleges and Schools – Commission on Colleges (SACSCOC), Vice Chair Compton asked for a list of accredited educational programs.

Brookhaven College

Associate Degree Nursing – Texas Board of Nursing, National League of Nursing Accrediting Commission

Automotive Technology – National Automotive Technicians Education Foundation

Emergency Medical Service – Committee on Accreditation of Educational Programs for the Emergency Medical Service Professions, Emergency Medical Services Compliance Group of the Texas Department of State Health Services

Radiologic Technology – Joint Review commission on Education in Radiologic Technology

Cedar Valley College

Veterinary Technology (campus and distance learning) – American Veterinary Medical Association

Eastfield College

Automotive – National Automotive Technicians Educational Foundation

Child Development Lab School – National Association for the Education of Young Children

Police Academy – Texas Commission on Law Enforcement Officer Standards and Education

El Centro College

Associate Degree Nursing – National League of Nursing Accrediting Commission

Culinary Arts – American Culinary Federation

Diagnostic Medical Sonography – Commission on the Accreditation of Allied

Health Education Programs

Echocardiology Technology - Commission on the Accreditation of Allied Health Education Programs

Interior Design – Council for Interior Design Accreditation

Invasive Cardiovascular Technology - Commission on the Accreditation of Allied Health Education Programs

Medical Assisting – National Accrediting Agency for Clinical Laboratory Sciences

Paralegal Studies – American Bar Association

Paramedic - Commission on the Accreditation of Allied Health Education Programs

Radiologic Sciences – Joint Review Committee on Education in Radiologic Technology

Respiratory Care – Commission on the Accreditation of Respiratory Care Programs

Surgical Careers - Commission on the Accreditation of Allied Health Education Programs

Vocational Nursing – National League of Nursing Accrediting Commission

Mountain View College

Accounting – Texas State Board of Accountancy

Aviation – FAA Certified Pilot Ground School and Aircraft Dispatch Training Course

CISCO – Cisco Certified Training Academy

Microsoft – Microsoft Certified Training Academy

North Lake College

Construction Management – American Council for Construction Education

Richland College

Certified Logistics Associate – Manufacturing Skills Standard Council

Certified Logistics Technician - Manufacturing Skills Standard Council

Certified Production Technician - Manufacturing Skills Standard Council

Digital Forensics – National Center of Academic Excellence for Two-Year Education in Information Assurance Education by the Colloquium for Information systems Security Education

Institutional Pharmacy Technician – American Society of Health-System Pharmacists

Irrigation Design for Certification – Texas Commission on Environmental Quality

Medical Assisting – Commission of Accreditation of Allied Health Education Programs on recommendation of the Curriculum Review Board of the Association of American Medical Assistants

Personal Fitness Trainer Certification – International Association for Continuing Education and Training

INFORMATIVE REPORT NO. 69

Tracking Dropouts from Upward Bound Program

At the Audit Committee meeting on July 5, 2011, Trustee Williams noted the Eastfield College Upward Bound report indicates that dropouts from the program are tracked. He asked to know how many dropouts eventually graduate high school. This information will be presented in the September 6, 2011 meeting agenda.

INFORMATIVE REPORT NO. 70

Nursing Program Capacity

In the special meeting on June 7, 2011, with Dr. Belle Wheelan, president of Southern Association of Colleges and Schools – Commission on Colleges (SACSCOC), Trustee Ferguson asked to be informed of the capacity of DCCCD's nursing programs. This information will be presented in the September 6, 2011 meeting agenda.

INFORMATIVE REPORT NO. 71

Student Diversity

In the Planning & Budget Committee meeting on July 19, 2011, Trustee Flores submitted a list of questions for answering after the meeting. One of these asked for a comparison of DCCCD student demography to Dallas County and college service areas.

The Board policy that is relevant to this question is this: “The Board is committed to having the demographic profile of the College District’s employees and students mirror that of persons 18 years of age and older in Dallas County.” [Policy BAA (LOCAL), adopted April 2008]

The law firm that is assisting DCCCD Board of Trustees with redistricting, Bickerstaff Heath Delgado Acosta LLP, provided “Detailed 2010 Census Total and Voting Age Population” data for use in evaluating alternative redistricting plans. For the races and ethnicity addressed by Texas Higher Education Coordinating Board Plan for Higher Education titled *Closing the Gaps* – the proportions of persons 18 years of age and older in Dallas County are 38% Anglo, 22% Black, and 33% Hispanic. (The remaining 7% are American Indian, Asian, Hawaiian/Pacific Islander, Other, and Two or More of any of the preceding categories.)

DCCCD’s student statistics for Spring 2011 indicate students self-reported race as 32% White not Hispanic, 26% African-American, 10% Asian/Pacific Islander, and 32% Unknown/Not Reported. For the same period, students self-reported ethnicity as 30% Hispanic, 66% Non Hispanic, and 4% Unknown/Not Reported. This report may be found on the Internet at <http://www.dcccd.edu/Employees/Departments/IR/FactsBriefs/Pages/default.aspx>.

Approximately 15% of DCCCD’s students enroll in more than one college in any given semester, and many are known to enroll at colleges near their work rather than their home and/or for specific programs such as culinary arts at El Centro. One should not expect a one-to-one correlation between the racial and ethnic make-up of neighborhoods surrounding a college and its enrollment. This has always been true for El Centro College in the heart of downtown Dallas and the County. As distance learning has grown in popularity and availability, it is increasingly true for colleges around the perimeter of the County as well.

For purposes of looking forward, 2010 census data reveal a substantially higher proportion of children among Hispanics than in other groups – 37% of Hispanics (336,108 of 905,940) in Dallas County are under age 18. For Blacks,

29% (148,215 of 518,732) are under age 18; for Anglos, only 16% (126,804 of 784,693) are under age 18.

A further point of interest that is relevant to future policy making for DCCCD's student body is that, according to David Mendez with Bickerstaff Heath, county-wide approximately 50% of Hispanics over age 18 are not eligible to vote. The proportion varies by neighborhood. Older, established neighborhoods with long-term residents tend to have a higher proportion of registered voters. A majority of those unregistered to vote are presumed to be undocumented.

In 1999 DCCCD's Board of Trustees pioneered access to college for undocumented immigrants. The Lumina Foundation published a policy brief on this subject in 2005, which stated in part:

“In Texas, where local boards govern community colleges, impetus for action began with the Dallas County Community College District, a large urban district serving a rapidly growing Hispanic population. The district had been receiving applications from undocumented high school graduates, but most students were deterred from applying or were dropping out because of the cost of out-of-state tuition.

“In 1999, the district took up the issue with its local board, which decided to allow undocumented students who graduated from a Texas high school to pay in-state tuition rates. The board decided that the cost of enrolling these students would be absorbed into the district's operating budget, without any reimbursement from the state or the Texas Higher Education coordinating board. For financial aid, the district created a scholarship that does not exclude undocumented students although it does not target them either. When this happened the district went from enrolling approximately 100 undocumented students to nearly 500 within two years.

“The action remained a local initiative until 2000, when state Representative Rick Noriega took up this issue.... In 2001, the bill passed the House with only one dissenting vote and was enacted in law in June.

“The law entitles undocumented students qualifying as residents for the purposes of tuition to also qualify for state financial aid....”

INFORMATIVE REPORT NO. 72

Student Retention

In the Planning & Budget Committee meeting on July 19, 2011, Trustee Flores submitted a list of questions for answering after the meeting. One of these asked for retention rates for the past three years on a college-by-college basis.

Two of the Board's 10 goals address retention directly. They are:

#3 – The College District's rate of student retention within courses – the proportion of students who successfully complete – will increase. [Note: In July 2008 and at the suggestion of Brookhaven College Interim President Richard McCrary, the Board amended its original version of this goal to add the word "successfully" (meaning with an A, B or C grade), thereby causing the goal to be to increase the proportion of students who complete with grades that are transferrable to a university. Grades of W, X, D, F, etc. are not transferrable.]

#4 – The College District will apply and continuously improve a systematic approach to facilitating successful course completion for students enrolling the first time in fall semesters. [Policy BAA (LOCAL), adopted April 2008. This goal was specifically requested by Trustee Kitty Boyle.]

The proportion of successful course completions may be found in the Grade Distribution Summary published at <http://www.dcccd.edu/pda/research/internal.html>. Currently, this is a District-wide report for Fall semesters 1999-2009. The proportions for the past three years have been 68% in 2008, 68% in 2009, and 67% in 2010.

Any measure of retention should not be looked at in isolation as doing so could unintentionally contribute to grade inflation. The ultimate measure of a community college's success is whether students are prepared for the workforce and/or prepared to complete a baccalaureate degree. Successful course completion, persistence from one semester to the next, and other measures of retention are steps along the way.

Staff are preparing a follow-up report that is responsive to Trustee Flores' request for college-by-college data and that places retention in the context of DCCCD's mission, which is to equip students for effective living and responsible citizenship. The follow-up report will be issued within the next two weeks in the form of a Board Briefs newsletter.

INFORMATIVE REPORT NO. 73

Reporting of a Data Sharing Agreement Between JBL Associates, Inc. and DCCCD in Connection with the Completion by Design (CBD) Initiative

The chancellor provides information of the following agreement for services provided by DCCCD:

The Data Sharing Agreement entered into by and between JBL Associates, Inc. (JBLA) under subcontract with the Community College Research Center (CCRC) of Teachers College, Columbia University, and the DCCCD to establish the content, use, and protection of data needed by the CBD initiative to support the initiative's analysis, planning, and evaluation activities. DCCCD will provide "raw data" student information to JBLA that is protected under Family Educational Rights and Privacy Act (FERPA). JBLA will manipulate the data to create non-personally-identifiable statistical information that will contain no student information protected under FERPA. This information will be analyzed to determine how to increase the completion and graduation rates for low-income and students under 26.

The initial term of the agreement is from June 1, 2011 until December 31, 2016, and may be renewed for three, one-year terms. JBLA is paid directly by the Gates Foundation.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of a contract or agreement include:

Board approval is required of all contracts, unless authority is delegated to the Chancellor or designee by CF(LOCAL). The Chancellor or designee is authorized to approve all proposed contracts that require the expenditure of less than \$50,000 or the contribution of in-kind services, materials, or equipment that have a value of less than \$50,000 unless otherwise provided herein or unless a quotation, proposal, or competitive bid is required under CF(LOCAL). Prior to approval by the Chancellor, any contract (other than an employment contract) shall be submitted to the Vice Chancellor of Business Affairs for recommendation to the Chancellor. CF(Regulation)

The power to contract on behalf of the College District is vested in the Board and no contract or agreement shall be entered into without approval of the Board unless the authority to contract is expressly delegated in this policy. Delegations of contractual authority to various personnel who are specified in this policy are

necessary and appropriate for the timely, efficient administration of the College District. The following guidelines should be rigidly adhered to and strictly construed to prevent unauthorized transactions and activities.
CF (LOCAL)

X. Questions/comments from members of the Board and chancellor

74. Beginning Meetings with Pledge of Allegiance to U.S. Flag

Trustee Bill Metzger requests the Board to consider opening its meetings with the pledge of allegiance.

The Pledge of Allegiance of the United States is an oath of loyalty to the federal flag and the Republic of the United States of America, originally composed by Francis Bellamy in 1892 and formally adopted by Congress as the pledge in 1942. The Pledge has been modified four times since its composition, with the most recent change adding the words “under God” in 1954. Congressional sessions open with the recital of the Pledge, as do government meetings at local levels, meetings held by the National Exchange Club, Knights of Columbus, Royal Rangers, Boy Scouts of America, Girl Scouts of the USA, Fraternal Order of Eagles, Freemasons, Lions Club, Rotary Club, Toastmasters International and their concordant bodies, as well as other organizations.

According to the United States Flag Code, the Pledge of Allegiance reads:

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty, and justice for all.

Also according to the Flag code, the Pledge “should be rendered by standing at attention facing the flag with the right hand over the heart. Members of the Armed Forces and veterans who are present and not in uniform may render the military salute. Persons in uniform should remain silent, face the flag, and render the military salute.” [Wikipedia, 7/28/2011]

X. Questions/comments from members of the Board and chancellor

75. Governance Institute for Student Success

Trustee Bob Ferguson represented DCCCD Board of Trustees at the Governance Institute for Student Success (GISS) conducted July 31 – August 2.

GISS is a governance leadership institute that empowers trustees and presidents of community and technical colleges with the tools needed to promote policies and create new accountability measures based on student success, equity, and completion.

The institute prepares trustees and presidents to set goals for improvement of student outcomes and features expert resident faculty, a state-based strategy targeting all colleges within each state, board self-assessments to determine effectiveness, a close examination of student success data, a review of implications for policies and practices, and commitment-to-action reports.

The GISS was developed as part of a three-year, four-state initiative by the Association of Community college Trustees (ACCT) and the Community College Leadership Program (CCLP) in the College of Education at the University of Texas at Austin, with a goal to develop and implement a culture of evidence and accountability for student success at community and technology colleges.
[<http://www.governance-institute.org>]

X. Questions/comments from members of the Board and chancellor

76. Comments for the Record Concerning Resolution on Eastfield College Presidential Search

“I make these comments for the record.

“There are times when family must take priority over everything else. The date of the July 5, 2011 Board meeting was such a time for me. I was not present to be able to comment on the Resolution on the EFC Presidential Search, and, therefore, do so now.

“At no time did I or would I do anything knowingly, willfully or intentionally to call into question SACS accreditation standards. The basis for the resolution had to do with my facilitating a request from LULAC for information regarding the EFC Presidential search. My error was in not going through the Chancellor to facilitate this request. There is context for my decision to proceed in the manner I did. I have shared this context with fellow Board members. From this point forward, all requests which come to me or inquiries which I may have will be channeled through the Chancellor’s office.” Trustee Diana Flores

X. Questions/comments from members of the Board and chancellor

77. Dallas Community College Faculty Association (DCCFA) Alternative Proposal for Budget Reduction and DCCFA Support for Proposal (July 2011)

Brookhaven College Professor and DCCFA President Lisa Ehrich will be present to comment on DCCFA's Alternative Proposal for Budget Reduction, which is provided to members of the Board under separate cover.