

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations *ONLY* to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, November 6, 2012
4:00 PM**

AGENDA

- I. Certification of notice posted for the meeting
- II. Pledges of allegiance to U.S. and Texas flags
- III. Special presentation by representatives of the Military Order of the World Wars (MOWW) to the Chancellor and recognition of college veterans' coordinators, introduced by Vice Chancellor Justin Lonon
- IV. Special presentation describing Western Governors University Student Success Initiative presented by Chancellor Mark Milliron, introduced by Chancellor Lassiter
- V. Richland Collegiate High School status report presented by Superintendent Donna Walker *Informative Report No. 20, p. 44*
- VI. Citizens desiring to address the Board regarding agenda items
- VII. Opportunity for members of the Board and chancellor to declare conflicts of interest specific to this agenda *p. 5*
- VIII. Consideration of Bids
 1. Extension: Recommendation for price agreement with Force One Security Solutions in an amount of \$375,000 over a 10-month period for security guard service, District-wide (RFP No. 11671) *p. 6*

2. Low Bid: Recommendation for price agreement with Waukesha-Pearce Industries in an amount of \$80,000 over a two-year period for emergency generator inspection and repair, District-wide (Bid No. 11919) *pp. 7-8*
3. Best Proposal: Recommendation for price agreement with Dunbar Armored, Inc. in an amount of \$262,000 over a five-year period for armored car service, District-wide (RFP No. 11966) *p. 9*
4. Only Proposal: Recommendation for award to Collins Realtime Reporting at no increase in funding for sign language interpreters vendor pool (RFP No. 11973) *p. 10*
5. Low and Only Bid: Recommendation for award to GE Health Care Systems in an amount of \$69,704 for ultrasound equipment, El Centro College (Bid No. 11974) *p. 11*
6. Sole Source: Recommendation for price agreement with The Dallas Morning News in an amount of \$800,000 over a two-year period for advertising, newspaper media, District-wide *p. 12*

IX. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

7. Approval of Minutes of the October 2, 2012 Audit Committee Meeting *pp. 13-15*
8. Approval of Minutes of the October 2, 2012 Work Session *pp. 16-18*
9. Approval of Minutes of the October 2, 2012 Regular Meeting *pp. 19-22*

Financial Reports

10. Approval of Expenditures for September 2012 *p. 23*
11. Acceptance of Gifts *pp. 24-25*
12. Approval of Tuition for Continuing Education Courses *p. 26-35*
13. Approval of Membership in American Association of Community Colleges *p. 36*
14. Approval of Eighth Amendment to Interlocal Contract with the City of Dallas, County of Dallas, Dallas County Hospital District, Dallas Independent School District, Dallas County Schools District and Dallas County Community College District *p. 37*
15. Approval of Interlocal Contracts for Services Provided by DCCCD to Dallas County Sheriff's Department, Dallas Independent School District, Garland Health Department and Sharing Life Community Outreach Inc. *p. 38*

X. Individual Items

Policy Reports for Individual Action

16. Approval of Affiliation Agreement with Dallas County Community College District Foundation *p. 39*

Personnel Reports for Individual Action

17. Approval of Warrants of Appointment for Security Personnel *p. 40*
18. Employment of Contractual Personnel *pp. 41-42*
19. Reclassification of Instructor *p. 43*

XI. Informative Reports

20. Richland Collegiate High School (RCHS) *p. 44*
21. Overview and Update on Financial Aid *pp. 45-48*
22. Presentation of Current Funds Operating Budget Report for September 2012 *pp. 49-56*
23. Monthly Award and Change Order Summary *pp. 57-59*
24. Payments for Goods and Services *p. 60*
25. Progress Report on Construction Projects *pp. 61-63*
26. Report of M/WBE Participation of Maintenance and SARS Projects Report *pp. 64-70*
27. Facilities Management Project Report *pp. 71-91*
28. Notice of Grant Awards - November 2012 *pp. 92-95*
29. Presentation of Contracts for Educational Services *pp. 96-98*

XII. Questions/comments from members of the Board and chancellor

30. Comments regarding recent participation in ACCT annual Leadership Conference in Boston from Trustee Jameson

XIII. Citizens desiring to appear before the Board

XIV. Executive session

The Board may conduct an executive session as authorized under 551.074 of the Texas Government Code to deliberate on personnel matters, including a discussion of the Chancellor's performance, his retirement date, and any prospective employee who is noted in Employment of Contractual Personnel.

The Board may conduct an executive session under 551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

XV. Adjournment of regular meeting

**CERTIFICATION OF NOTICE POSTED
FOR THE NOVEMBER 2, 2012
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2nd of November 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 2nd of November 2012, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.



Wright L. Lassiter, Jr., Secretary

VII. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. "Local government officers" are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

American Association of Community Colleges	Sprint/Nextel Communications
Belson Outdoors, Inc.	Stewart & Stevenson
Bush Systems International, Inc.	Texas Pottery Supply & Clay Co.
Carlisle Power Systems, Inc.	The Dallas Morning News
City of Dallas	Trinity Ceramic Supply, Inc.
Clifford Power Systems, Inc.	Uline
Collins Realtime Reporting	Urban Land Bank
County of Dallas	Waukesha-Pearce Industries
Cummins Southern Plain, LLC	
Dallas County Hospital District	
Dallas County Schools District	
Dallas County Sheriff's Department	
Dallas Independent School District	
Dunbar Armored, Inc.	
EON Reality, Inc.	
Force One Security Solutions	
Frontrange Solutions USA	
Garda Cash Logistics	
Garland Health Department	
GE Health Care Systems	
Holt Cat	
Loftin Equipment Co.	
Max-R	
Power Pro-Tech Services	
Sharing Life Community Outreach Inc.	

(Tab 1) RECOMMENDATION FOR EXTENSION OF AWARD –RFP
NO. 11671
SECURITY GUARD SERVICE
PRICE AGREEMENT, DISTRICT-WIDE
NOVEMBER 7, 2012 THROUGH AUGUST 31, 2013

BACKGROUND:

On October 6, 2009, the board of trustees awarded security guard services for a two-year period through October 31, 2011, including two annual extension options. The first extension was awarded by the board of trustees on November, 1, 2011; this award is the final extension and has been reduced to ten months to coincide with the district's fiscal year.

RECOMMENDATION FOR AWARD:

	(10-month estimate)
FORCE ONE SECURITY SOLUTIONS	\$375,000

EXTENSION

COMMENTS: This award is for scheduled armed security guard services used at the District Office, 701 Elm/301 North Market/West/Bill J. Priest campuses of El Centro College, and the Pleasant Grove campus of Eastfield College. In addition, this service is available to all district locations as needed to supplement existing police forces for special events, or to fill in for vacations or vacancies.

The estimated cost above is based on actual expenditures for the 2011-2012 fiscal year, less a reduction of \$60,000 from the last renewal as two locations no longer use this service.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 2) RECOMMENDATION FOR AWARD – BID NO. 11919
EMERGENCY GENERATOR INSPECTION AND REPAIR
PRICE AGREEMENT, DISTRICT-WIDE
NOVEMBER 7, 2012 THROUGH OCTOBER 31, 2014

RESPONSE: Requests for bids were sent to 41 entities and eight responses were received.

COMPARISON OF BIDS:

	(2-year inspection cost)
Waukesha-Pearce Industries	\$39,194
Clifford Power Systems, Inc.	\$51,400
Holt Cat	\$66,390
Stewart & Stevenson	\$68,581
Cummins Southern Plain, LLC	\$88,588
Loftin Equipment Co.	\$89,340
Power Pro-Tech Services	\$97,494
Carlisle Power Systems, Inc.	\$178,315

RECOMMENDATION FOR AWARD:

WAUKESHA-PEARCE	(2-year estimate)
INDUSTRIES	inspections \$40,000
	repair contingency \$40,000
	total \$80,000

LOW BID

COMMENTS: This award is for the inspection and periodic testing of 21 emergency generators at eight district locations to ensure their functionality in the event of a power failure; it includes subsequent repairs on a time-and-materials basis. Generators engage automatically to provide electrical power for such items as lighting, elevators, fire pumps, vital computer equipment, etc.

Because this is a new price agreement, a 100% contingency amount is included in the award amount since no repair history data is available.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 3) RECOMMENDATION FOR AWARD – RFP NO. 11966
ARMORED CAR SERVICE
PRICE AGREEMENT, DISTRICT-WIDE
DECEMBER 1, 2012 THROUGH NOVEMBER 30, 2017

RESPONSE: Requests for proposals were sent to ten entities and two responses were received.

COMPARISON OF PROPOSALS:

	annual cost
Garda Cash Logistics	\$48,000
Dunbar Armored, Inc.	\$52,000

RECOMMENDATION FOR AWARD:

DUNBAR ARMORED, INC.	(5-year estimate) \$262,000
----------------------	--------------------------------

BEST PROPOSAL

COMMENTS: This award is for daily armored car service at all district locations. In the opinion of the evaluators, the proposal from the recommended company represents the best value and will best serve the interests of the district based, in part, on higher-loss insurance coverage, the elimination of extra charges such as fuel fees, and more advanced business operations such as GPS vehicle tracking capabilities.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 4) RECOMMENDATION FOR SUPPLEMENTAL AWARD –
RFP NO. 11973
SIGN LANGUAGE INTERPRETERS VENDOR POOL
NOVEMBER 7, 2012 THROUGH AUGUST 31, 2014

RESPONSE: Requests for proposals were sent to three entities and one response was received.

RECOMMENDATION FOR AWARD:

COLLINS REALTIME REPORTING no funding increase

ONLY PROPOSAL

COMMENTS: On August, 7, 2012, the board of trustees approved award of a price agreement in the amount of \$400,000 for these services to four companies. This award is to add a fifth company to increase the availability of sign language service providers to meet the needs across the district.

Administration further recommends the college president, vice president of business services or designee be authorized to execute contracts for this service.

(Tab 5) RECOMMENDATION FOR AWARD – BID NO. 11974
ULTRASOUND EQUIPMENT
EL CENTRO COLLEGE

RESPONSE: Requests for bids were sent to 17 entities and one response was received.

RECOMMENDATION FOR AWARD:

GE HEALTH CARE SYSTEMS \$69,704

LOW AND ONLY BID

COMMENTS: This award is for a GE Voluson E6 Ultrasound System, which is a diagnostic instrument to be used by students in the health and nursing program to further their understanding of equipment found in today's work place. This tool has advanced 2D and 3D probes enabling high quality images with exceptional reliability. System intelligence and probe technology combine to produce outstanding image quality with minimal user interaction.

Rebidding is not expected to yield an increased level of bidder interest as this equipment is sold directly by the manufacturer, General Electric, rather than through distributors, and no other company is known to have a comparable product.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 6) RECOMMENDATION FOR AWARD – BID NO. 11974
ADVERTISING, NEWSPAPER MEDIA
PRICE AGREEMENT, DISTRICT-WIDE
NOVEMBER 7, 2012 THROUGH OCTOBER 31, 2014

BACKGROUND:

This award is for authorization to place mass marketing advertising in *The Dallas Morning News*. The district uses this newspaper as needed for Human Resources Department personnel advertisements, legal advertising of bids and official notices, college marketing, promotional advertising for potential students, and special distribution services. This award also includes the purchase of subscriptions for instructional purposes. *The Dallas Morning News* is the most widely distributed newspaper in Dallas County.

To serve and reach the most constituents and/or potential students, it is recommended that authorization be given to contract with *The Dallas Morning News* for various newspaper advertising services that require widespread distribution. Because advertisements are ordered and run on an as-needed basis, the exact number of advertisements and expenditures cannot be determined. Furthermore, the cost of each advertisement will vary based on the size and category of the advertisement.

The estimated cost is based on actual expenditures for the 2011-2012 fiscal year. This is a reduction of \$572,000 from the last award.

RECOMMENDATION FOR AWARD:

	(2-year estimate)
THE DALLAS MORNING NEWS	\$800,000

SOLE SOURCE

COMMENTS: Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

CONSENT AGENDA NO. 7

Approval of Minutes of the October 2, 2012 Audit Committee

It is recommended that the Board approve the minutes of the October 2, 2012 Board of Trustees Audit Committee.

Board Members and Officers Present:

*Ms. Charletta Rogers Compton
*Mr. Bob Ferguson (Chair)
Dr. Wright Lassiter (secretary and chancellor)
*Mr. JL Sonny Williams

*denotes actual voting committee members

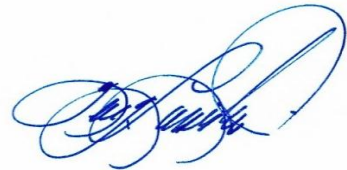
Members Absent:

Ms. Diana Flores
Mr. Wesley Jameson
Mr. Bill Metzger
Mr. Jerry Prater

Chair Ferguson convened the meeting at 1:05 p.m. Dr. Wright Lassiter certified the meeting notice had been posted.

**CERTIFICATION OF NOTICE POSTED
FOR THE OCTOBER 2, 2012
AUDIT COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28th day of September 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on 28th day of September 2012, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Pre-Audit Presentation by McConnell & Jones, LLP

Godwin Okoye and Jonathan Ellis provided an overview of the planned work, milestones and timelines. Trustee Compton asked that the “IT General Controls” review include specific testing to track DCCCD assets.

Related to pricing, it was noted that production of separate college-based financial statements as required by the Southern Association of Colleges & Schools Commission on Colleges (SACSCOC) increased the annual external audit cost by about \$4,000. John Robertson will provide most recent reports for review by the trustees, as requested by Trustee Compton.

3rd Quarter Report from Internal Audit

Executive Director of Internal Audit Rafael Godinez presented the quarterly report as documented in his June 7 memo.

In extended discussion:

1. Trustee Williams requested information regarding the process for assignment and use of District credit cards, including the number of cards per DCCCD location and a 3-month summary of costs incurred.
2. Trustee Compton requested clarification on the appropriate disposition of surplus assets, and current DCCCD external contracts for disposition (i.e. auction or other).
3. Trustees Compton and Williams asked additional questions related to criminal prosecution in matters of alleged theft.

4th Quarter Report from Internal Audit

Executive Director of Internal Audit Rafael Godinez presented the quarterly report as documented in his September 5 memo. There was continued discussion on the topic of alleged theft and possible computer access policy violations.

Annual Internal Audit Plan for 2012-2013

The plan was presented as a part of the written agenda and there was no discussion.

List of Qualified Brokers/Dealers

As required by Board Policy CAK (Legal and Local), Trustee Williams moved and Trustee Compton seconded a motion to adopt the proposed list, including three new providers designed to increase diversification of the portfolio. Motion passed.

Report from Investment Officers on Training

The report was presented as a part of the written agenda and there was no discussion.

Review of Investment Policy

As required by Board Policy CAK (Legal and Local), Trustee Compton moved and Trustee Williams seconded a motion to adopt the revised policy including 1) the addition of commercial paper as an authorized investment instrument, 2) revised ratings language, and 3) the addition of the Associate Vice Chancellor of Business Affairs to act as a qualified investment officer. Motion passed.

Review of Chancellor's Travel

The quarterly report of the chancellor's travel was presented as a part of the written agenda and there was no discussion.

Executive Session

An Executive Session was requested by Trustee Compton for the purpose of consulting with legal counsel on the audit report results. Chair Ferguson called for the session at 2:30 p.m. and the audit committee returned to the Board Room at 3:06 p.m.

Adjournment

Trustee Ferguson adjourned the audit committee meeting at 3:07 p.m.

Approved:

A handwritten signature in blue ink, appearing to read 'W. Lassiter, Jr.', is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 8

Approval of Minutes of the October 2, 2012 Work Session

It is recommended that the Board approve the minutes of the October 2, 2012 Board of Trustees Work Session.

Board Members and Officers Present:

Mr. Jerry Prater, Chair

Ms. Charletta Rogers Compton (joined the meeting at 3:28 p.m.)

Mr. Bob Ferguson

Ms. Diana Flores

Mr. Wesley Jameson

Dr. Wright Lassiter (secretary and chancellor)

Mr. Bill Metzger (joined the meeting at 3:11 p.m.)

Mr. JL Sonny Williams

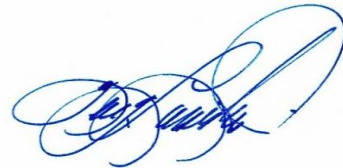
Members Absent:

see above

Chair Prater convened the meeting at 3:08 p.m. Dr. Wright Lassiter certified the meeting notice had been posted.

**CERTIFICATION OF NOTICE POSTED
FOR THE OCTOBER 2, 2012
WORK SESSION OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28th day of September 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 28th day of September 2012, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Review and Report on 2008 DCCCD Strategic Goals

Chancellor Lassiter briefly recapped planning discussions during the last year, and introduced Presidents Chesney and Eggleston to present data and narrative regarding the currently approved 10 goals included in BAA (Local).

As the presentation proceeded, the following requests were noted:

1. Related to Goal 2, Trustee Flores asked for a listing of all articulation agreements currently in effect, with specifics regarding both internal and external to the state.
2. Related to Goal 3, a list of indicators for those students failing was requested as a comparison to students who persist and successfully complete courses.
3. A needed correction was noted for Goal 9/Slide 22 related to the fact that graduates are “credit” and not “continuing education.”
4. Clarification for the chart included for Goal 10: duplication of Richardson ISD and Richardson was attributed to charter schools, but questioned since other charter school information was not noted.
5. Related to Goal 10, Trustee Flores asked for staff follow-up in providing a detailed report on the DISD graduates who have come to us with immediate developmental needs, including the DISD school from which they graduated, what developmental courses they enrolled in at DCCCD and their success rates in those courses.

Next Steps in Updating Current Goals

1. Trustee Ferguson encouraged the consideration of “a vital few” to allow for focused improvements.
2. Trustee Flores asked for grouping of items under major headings to help in review. In addition, she noted the need for a goal to recognize the importance of staff in serving students, mentioning a standard schedule for gaining employee feedback through survey, in providing appropriate training and development, and in a renewed emphasis in staff diversity.

Dr. Lassiter confirmed that a consultant, Dr. David Ponitz, President-Emeritus from Sinclair Community College, will begin his work with the trustees to review and update the strategic goals. Trustees will be asked to complete a questionnaire in advance of the discussion. It is anticipated that he will work with the Board over 90-120 days in order that a formal plan can be adopted by the trustees in January/February 2013. Trustee Flores commended the presentation and plan, encouraging that it be documented and adopted into Board policy so that it could be managed with consistency beyond the tenure of the current Board.

3. Trustee Flores requested an electronic copy of the ACCT Student Success

- policy action statement.
- Trustee Ferguson requested that each trustee receive a copy of the recently released DISD long-range plan.

Trustees were encouraged to send any other specific questions or comments to Susan prior to the next work session.

Executive Session

There was no Executive Session.

Adjournment

Chair Prater adjourned the Work Session at 4:30 p.m.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 9

Approval of Minutes of the October 2, 2012 Regular Meeting

It is recommended that the Board approve the minutes of the August 7, 2012 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Mr. Jerry Prater, Chair
Ms. Charletta Rogers Compton
Mr. Bob Ferguson
Ms. Diana Flores
Mr. Wesley Jameson
Dr. Wright Lassiter (secretary and chancellor)
Mr. Bill Metzger
Mr. JL Sonny Williams

Members Absent:

None

Chair Prater convened the meeting at 4:49 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE OCTOBER 2, 2012
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28th day of September 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 28th day of September 2012 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Pledges of Allegiance to U.S. and Texas Flags

Pledges of allegiance to the flags were recited.

Public Hearing for Richland Collegiate High School Financial Integrity Ratings for 2010-2011

Chair Prater opened the public hearing at 4:51p.m., and Superintendent Donna Walker provided context for the hearing, referencing Informative Report # 24, as well as providing the trustees with information regarding Consent Agenda Items #9 and #10. Trustee Williams asked that the posted report include a footnote explaining the fact that RCHS has no full-time employees, having a direct effect on the overall school rating as reflected in the document presented. Further, Trustee Williams asked that a scenario be developed showing how RCHS might rate if direct costs were recognized in ways similar to other charter schools in Texas.

There were no registered speakers for the hearing as posted. The hearing ended at 5:03 p.m.

Special Presentation – Proposed Vitruvian Park South Entrance and Connectivity to Brookhaven College

Brookhaven President Thom Chesney updated the Board on discussions between the college, the Town of Addison, the City of Farmers Branch and UDR, Inc. sharing details from Informative Report #25 and related photographs. The Board confirmed a consensus of support for more formal discussion of the proposed entrance and street access. It was noted that the proposal does not require DCCCD funding, would result in no significant loss of land, and is not expected to be a high-traffic corridor; it would, however, give the college an alternative entrance/exit into a large development that could have positive future enrollment impact.

Citizens Desiring to Address the Board Regarding Agenda Items

There were none.

Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

There were none.

Consideration of Bids

Chair Prater announced the removal of Bid No. 11965/Tab 4 at the request of the

college, indicating that it was not expected to be reintroduced for consideration.

Trustee Ferguson moved and Trustee Metzger seconded a motion to approve Items 1 – 3 and Item 5. Motion passed.

(See October 2, 2012, Board Meeting, Consideration of Bids 1-3 and 5, which are made part of and incorporated into the approved minutes as though fully set out in the minutes.)

In related discussion, District Director of Purchasing, Steve Park, confirmed that bids and requests for proposal are regularly sent to “entities” acting as a conduit to broader constituencies of possible bidders. Such entities are generally unable to bid directly. A large number of proposals may be sent via these channels, while the number of actual bidders will still be relatively small, dependent upon meeting the bid requirements and deadlines.

Consent Agenda

Trustee Flores moved and Trustee Ferguson seconded a motion to approve Items 6-16. Motion passed.

(See October 2, 2012, Board Meeting, Consent Agenda, Items #6-16, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

During extended discussion about #15 – agreement with American Animal Hospital Association – President Jennifer Wimbish was asked to follow up with details regarding enrollment and cost effectiveness, as well as the breakdown of cost between marketing and supplemental media materials supplied as a part of the contract.

Trustees discussed the need for detailed justification and timely presentation to support review, discussion and research prior to an effective/renewal date.

Individual Items

Trustee Compton moved and Trustee Ferguson seconded a motion to approve individual items, #17-23. The motion passed.

(See October 2, 2012, Board Meeting Individual Items, Items #17-23 which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Trustees reviewed the informative reports.

(See October 2, 2012 Board Meeting, Agenda Items #24-34, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Question/Comments from the Board and Chancellor

Trustee Metzger asked that an action item be placed on the November agenda to move the starting time for regular monthly meetings of the Board from 4 p.m. to 5:30 p.m. to promote increased transparency.

Trustee Flores noted two follow-up requests to be added to the December Board:

1. A detailed listing of any individuals receiving increases effective during 2009-2010, 2010-2011 and 2011-2012 for reasons other than the flat amount, benefits adjustment added to all full-time salaries. Items to be included are beginning salary, amount of increase, ending salary, and reason for change by individual.
2. Discussion of DCCCD diversity and availability data for county, state, and U.S.

Citizens desiring to appear before the Board

Mrs. Dorothy Zimmerman, referring to articles from *The Dallas Morning News*, asked the Board to be diligent in their continued efforts to save budget dollars. She voiced her support for the proposal of Trustee Metzger to delay starting time on regular meetings.

Executive Session

There was no additional executive session held.

Adjournment

Trustee Flores moved and Trustee Metzger seconded a motion to adjourn. Chair Prater adjourned the regular meeting at 6:02 p.m.

Approved:



Wright L. Lassiter, Jr., Secretary

FINANCIAL REPORT NO. 10

Approval of Expenditures for September 2012

The chancellor recommends approval of expenditures in the amount of \$48,488,205 in the month of September 2012.

FINANCIAL REPORT NO. 11

Acceptance of Gifts

The Chancellor recommends the Board of Trustees accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in October 2012</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
	Equipment	2	\$100 - 5,000	\$ 2,600
DCCCD	Programs and Services	9	\$100 - 5,000	\$ 4,525
	Scholarship	5	\$100 - 5,000	\$ 4,722
Total		16		\$11,847

<u>Gifts Reported in Fiscal Year 2012-13</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September	\$ 100	\$0	\$59,077	\$59,177
October	2,600	0	9,247	11,847
November				
December				
January				
February				
March				
April				
May				
June				
July				
August				
Total	\$2,700	\$0	\$68,324	\$71,024

<u>Gifts Reported 2005-06 Through 2011-12</u>							
<u>Type</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
Equipment	\$ 396,503	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567	\$ 183,113	\$ 130,313
Rising Star	492,032	57,068	163,227	978,546	1,327,400	941,177	303,418
Other Gifts	1,432,358	972,010	879,876	1,204,822	1,382,298	1,294,760	1,296,482
Total	\$2,320,893	\$1,093,908	\$1,263,668	\$2,974,409	\$2,806,265	\$2,419,050	\$1,730,213

In September 2012, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	1	\$ 1,098
Programs and Services	17	\$ 13,471
Total	18	\$ 14,569

In addition to activity from the preceding month, the following is a cumulative summary of gifts (March 2004 to present) pledged for major initiatives, such as the Health Careers Resource Center Endowment and the Rising Star Endowment. See table below.

<u>Strategic Initiatives</u>	<u>Pledged</u>
Health Careers Resource Center Endowment	\$ 416,667
Rising Star Endowment	\$2,750,000
Total	\$3,166,667

FINANCIAL REPORT NO. 12

Approval of Tuition for Continuing Education Courses

The chancellor recommends that approval be given to the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

There are three attached lists compiled from information supplied by deans of continuing education at the colleges. The first list is *Retroactive Approval for Workforce Education CEU Reimbursable Courses* and contains courses not included on the August 2012 board agenda that need to be reported for 1st quarter reimbursement. The second list is *New Tuition for Workforce Education CEU Reimbursable Courses* and represents changes in tuition costs beginning 2nd quarter. The third list, *New Workforce Education CEU Reimbursable Courses*, contains courses being offered for the first time during 2nd quarter. Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1st quarter: September – November, 2nd quarter: December – February, 3rd quarter: March – May, 4th quarter: June - August).

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 2nd QUARTER (DECEMBER 1, 2012 – FEBRUARY 28, 2013)**

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	ECC	CHLT	2060	Introduction to Medical Interpretation Practicum	\$ 150	48	Setup after submission of last report
2.	ECC	FSHD	1033	Fashion Study Tour	\$ 90	32	See ID #1
3.	ECC	NURA	1001	Nurse Aide for Health Care	\$ 425	60	See ID #1
4.	ECC	NURA	1060	Clinical-Nurse Aide	\$ 325	40	See ID #1
5.	ECC	NURA	2000	Nurse Aide Exam Review	\$ 150	9	See ID #1
6.	ECC	PLAB	1060	Clinical - Phlebotomy/Phlebotomist	\$ 500	120	See ID #1
7.	ECC	RNSG	2022	Licensed Vocational Nurse Bridge Skills Review	\$ 280	40	See ID #1
8.	ECC	RSTO	2000	Food Management Certification Training	\$ 75	15	See ID #1
9.	ECC	SRGT	1060	Sterile Processing Technician	\$ 400	48	See ID #1
10.	MVC	BMGT	1091	Project Management Program Essentials	\$ 105	24	See ID #1
11.	MVC	BUSG	1025	Business Plan Writing	\$ 200	12	See ID #1
12.	MVC	ELMT	1000	Programmable Logic Controller	\$ 350	48	See ID #1
13.	MVC	HRPO	1000	Understanding the Human Resources Function	\$ 200	12	See ID #1
14.	MVC	HYDR	1091	Hydraulics, Basic	\$ 312	32	See ID #1
15.	MVC	ITSC	1003	Programming Mobile Applications	\$ 105	24	See ID #1
16.	MVC	PHRA	1091	Pain Assessment and Treatment Program	\$ 170	24	See ID #1
17.	MVC	VNSG	1016	Health and Healing, Introduction	\$ 105	24	See ID #1
18.	MVC	WLDG	1091	Welding, Special Topics	\$ 225	104	See ID #1

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 2ND QUARTER (DECEMBER 1, 2012 – FEBRUARY 28, 2013)**

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
19.	BHC	EMSP	1019	Basic Cardiac Life Support for Care Providers	\$ 65	8
20.	CVC	PHRA	1013	Pharmacy Technician	\$ 849	96
21.	EFC	ABDR	1007	Auto Body Welding	\$ 156	80
22.	EFC	ABDR	1031	Basic Refinishing	\$ 208	128
23.	EFC	ABDR	1058	Intermediate Refinishing	\$ 260	144
24.	EFC	ABDR	1059	Custom Metal I	\$ 260	144
25.	EFC	ABDR	2005	Custom Metal II	\$ 260	144
26.	EFC	ABDR	1091	Chassis Design	\$ 260	112
27.	EFC	ARTC	1025	Introduction Computer Graphics	\$ 156	96
28.	EFC	ARTC	1002	Digital Imaging I	\$ 156	96
29.	EFC	AUMT	1005	Introduction to Automotive Technology	\$ 156	96
30.	EFC	AUMT	1007	Automotive Electrical Systems	\$ 156	96
31.	EFC	AUMT	1010	Automotive Brake Systems	\$ 156	96
32.	EFC	AUMT	1016	Automotive Suspension and Steering Systems	\$ 156	96
33.	EFC	AUMT	1045	Auto Heat/Air Conditioning	\$ 156	96
34.	EFC	AUMT	2021	Auto Light & Accessories	\$ 156	96
35.	EFC	CETT	1003	DC Circuits	\$ 208	96
36.	EFC	CETT	1025	Digital Fundamentals	\$ 208	96
37.	EFC	CETT	1041	Solid State Circuits	\$ 208	96
38.	EFC	CETT	1005	AC Circuits	\$ 208	96
39.	EFC	CETT	1029	Solid State Devices	\$ 208	96
40.	EFC	CJLE	1018	Basic Peace Officer III	\$ 400	176
41.	EFC	CPMT	1049	Computer Networking Technology	\$ 208	96
42.	EFC	DFTG	1005	Technical Drafting	\$ 164	96

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
43.	EFC	DFTG	1009	Basic Computer Aided Drafting	\$ 164	96
44.	EFC	DFTG	1015	Blueprint Reading/Architectural	\$ 104	64
45.	EFC	DFTG	1025	Blueprint Reading and Sketching	\$ 156	96
46.	EFC	EECT	1004	Electronic Soldering	\$ 52	32
47.	EFC	EMSP	1019	CPR for Healthcare Providers	\$ 60	7
48.	EFC	EMSP	1001	Emergency Medical Technician	\$ 900	160
49.	EFC	EMSP	1060	Clinical-Emergency Medical Technology/Technician (EMT Paramedic)	\$ 100	70
50.	EFC	HART	1007	Refrigeration Principles	\$ 208	96
51.	EFC	HART	1001	Basic Electricity for HVAC	\$ 208	96
52.	EFC	HART	1003	A/C Control Principles	\$ 208	96
53.	EFC	HART	1045	Gas and Electric Heating	\$ 208	96
54.	EFC	HART	1041	Residential Air Conditioning	\$ 208	96
55.	EFC	HART	2049	Heat Pumps	\$ 208	96
56.	EFC	HART	1094	EPA Recovery Certification/Exam Prep	\$ 75	8
57.	EFC	INMT	1043	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM)	\$ 156	96
58.	EFC	INTC	1007	Instrumentation Test Equipment	\$ 156	96
59.	EFC	LOTT	1001	Introduction to Fiber Optics	\$ 208	96
60.	EFC	MCHN	1001	Beginning Machine Shop	\$ 156	96
61.	EFC	MCHN	2038	Advanced Computer-Aided Manufacturing (CAM)	\$ 156	96
62.	EFC	MCHN	1043	Machine Shop Mathematics	\$ 156	96
63.	EFC	MCHN	1054	Intermediate Machining II	\$ 156	96
64.	EFC	MFGT	1002	Introduction to Automated Manufacturing	\$ 156	96
65.	EFC	MFGT	1004	Automated Manufacturing	\$ 208	96
66.	EFC	MFGT	1006	Mechanical Principles in Automated Manufacturing	\$ 208	96
67.	EFC	PHTC	1000	Digital Photo I	\$ 156	96
68.	EFC	PHTC	2049	Digital Photo II	\$ 156	96

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
69.	EFC	PLAB	1023	Phlebotomy Essentials	\$ 315	48
70.	EFC	PLAB	1060	Clinical - Phlebotomy/Phlebotomists	\$ 610	120
71.	MVC	HITT	1002	The Culture of Healthcare	\$ 150	36
72.	MVC	HITT	1004	IT for Health Professions	\$ 150	36
73.	MVC	HITT	1006	Language of Healthcare and Public Health	\$ 145	32
74.	MVC	HITT	1019	Professionalism & Customer Service in a Health Environment	\$ 125	20
75.	MVC	HITT	2013	Working with Health IT Systems	\$ 25	64
76.	MVC	HITT	2013	Working with Health IT Systems	\$ 200	64
77.	MVC	HITT	2021	EHR Training Methods	\$ 145	32
78.	MVC	HITT	2022	Team Dynamics in Health	\$ 175	48
79.	MVC	HITT	2023	Health IT Leadership	\$ 150	36
80.	MVC	HITT	2024	Usability & Human Factors in Health Professions	\$ 145	32
81.	MVC	HITT	2025	Public Health Information Technology	\$ 145	32
82.	MVC	HITT	2026	Project Management for Health Professions	\$ 175	48
83.	MVC	HITT	2027	Vendor Specific HIT Systems	\$ 175	48
84.	MVC	HITT	2029	Installation & Maintenance of Health IT Systems	\$ 200	64
85.	MVC	HITT	2043	Quality Assessment and Performance Improvement	\$ 175	48
86.	MVC	HITT	2051	Networking & Health Information Exchange	\$ 150	36
87.	MVC	HITT	2053	Workflow Analysis & Redesign of Health IT Systems	\$ 150	36
88.	NLC	BMGT	1012	Move to Management	\$ 227	16
89.	NLC	BMGT	1020	Lead Essentials	\$ 300	8
90.	NLC	BNKG	1017	Mortgage Ethics Current Issues	\$ 52	16
91.	NLC	BNKG	1040	Money and Banking	\$ 156	48
92.	NLC	BNKG	1051	Selling Bank Products	\$ 156	48
93.	NLC	BNKG	1053	Mortgage Lending	\$ 156	48
94.	NLC	BNKG	1056	Analyzing Financial Statements	\$ 152	48

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
95.	NLC	BNKG	1058	Secondary Market	\$ 156	48
96.	NLC	BNKG	1059	Loan Servicing	\$ 156	48
97.	NLC	BNKG	1091	Basics of Federal Housing Administration (FHA) Underwriting	\$ 156	48
98.	NLC	BNKG	1091	Loan Closing	\$ 156	48
99.	NLC	BNKG	1091	Loan Processing	\$ 52	16
100.	NLC	BNKG	1091	Loan Underwriting	\$ 156	48
101.	NLC	BNKG	1091	Mortgage Banking Ethics	\$ 156	48
102.	NLC	BNKG	1091	Mortgage Loan Origination Process and Compliance Review	\$ 156	48
103.	NLC	BUSG	1003	Principles of Finance	\$ 156	48
104.	NLC	BUSG	1004	Personal Finance	\$ 156	48
105.	NLC	BUSG	2009	Small Business Management	\$ 156	48
106.	NLC	COMG	1003	English for Work and Life 4A	\$ 118	40
107.	NLC	COMG	1006	English for Work and Life 4B	\$ 118	40
108.	NLC	COMG	1007	Customized ESL Training	\$ 261	48
109.	NLC	COMG	1011	English for Work and Life - 3A & 3B	\$ 118	40
110.	NLC	COMG	1040	English for Career Advancement 1	\$ 118	40
111.	NLC	COMG	1045	English for Career Advancement 2	\$ 118	40
112.	NLC	COMG	1091	English for Work and Life- 1A & 1B	\$ 118	40
113.	NLC	COMG	1091	Introduction to English for Work and Life	\$ 118	36
114.	NLC	CRPT	1029	Commercial Carpentry III - Framing	\$ 275	80
115.	NLC	DFTG	1000	Introduction to Building Systems and Design using AutoCAD	\$ 136	40
116.	NLC	DFTG	1023	Basic Commercial Blueprint Reading	\$ 147	30
117.	NLC	ETWR	1091	English for Career Advancement 4	\$ 118	40
118.	NLC	ITCC	1001	Cisco 1	\$ 208	112
119.	NLC	ITCC	1004	Cisco 2	\$ 208	112
120.	NLC	ITCC	2008	Cisco 3	\$ 208	112

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
121.	NLC	ITCC	2010	Cisco 4	\$ 208	112
122.	NLC	ITCC	2054	CCNP Routing	\$ 208	112
123.	NLC	ITCC	2055	CCNP Switching	\$ 208	112
124.	NLC	ITCC	2056	CCNP Troubleshooting Networks	\$ 208	112
125.	NLC	ITCC	2059	Cisco IP Telephony Part 2	\$ 208	112
126.	NLC	ITMC	2006	Populating Data Warehouse	\$ 208	112
127.	NLC	ITMC	2037	Programming SQL Server Database	\$ 208	112
128.	NLC	ITMT	2001	Windows Server 2008 Network Infrastructure Configuration	\$ 208	112
129.	NLC	ITMT	2002	Windows Server 2008 Active Directory Configuration	\$ 208	112
130.	NLC	ITMT	2003	Administering a Microsoft SQL Server Database	\$ 208	112
131.	NLC	ITMT	2022	Windows Server 2008 Applications Infrastructure Configuration	\$ 208	112
132.	NLC	ITMT	2040	Designing Security for Microsoft Networks	\$ 208	112
133.	NLC	ITMT	2050	Microsoft Exchange	\$ 208	112
134.	NLC	ITNW	1025	Networking Essentials	\$ 208	112
135.	NLC	ITNW	1092	Windows 7 Configuration	\$ 208	112
136.	NLC	ITSC	1001	Introduction to Computers	\$ 208	112
137.	NLC	ITSC	1005	A+ Practical Applications	\$ 208	96
138.	NLC	ITSC	1007	Unix Level I	\$ 208	96
139.	NLC	ITSC	1009	Microsoft Office 2010	\$ 208	112
140.	NLC	ITSC	1025	A+ Essentials	\$ 208	96
141.	NLC	ITSC	2037	Unix Level II	\$ 208	96
142.	NLC	ITSE	1003	Structured Query Language (SQL)	\$ 492	24
143.	NLC	ITSE	1007	C++ Level I	\$ 208	112
144.	NLC	ITSE	1050	System Analysis and Design	\$ 208	96
145.	NLC	ITSE	2017	Java Level I	\$ 208	112
146.	NLC	ITSW	1007	Microsoft Access	\$ 208	112

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
147.	NLC	ITSW	1046	Intermediate Excel I	\$ 130	8
148.	NLC	ITSW	1046	Intermediate Excel II	\$ 163	8
149.	NLC	ITSW	2049	Advanced Excel	\$ 100	8
150.	NLC	LMGT	1001	Radio Frequency Identification (RFID)-History/Industrial Applications	\$ 156	48
151.	NLC	LMGT	1019	Introduction to Business Logistics	\$ 156	48
152.	NLC	LMGT	1021	Introduction to Materials Handling	\$ 156	48
153.	NLC	LMGT	1023	Domestic and International Transportation Management	\$ 156	48
154.	NLC	LMGT	1025	Warehouse and Distribution Center Management	\$ 208	96
155.	NLC	LMGT	1041	Freight Loss and Damage Claims	\$ 156	48
156.	NLC	LMGT	1045	Economics of Transportation and Distribution II	\$ 357	48
157.	NLC	LMGT	1045	Economics of Transportation and Distribution I	\$ 156	48
158.	NLC	LMGT	1046	Wireless Information Systems	\$ 156	48
159.	NLC	LMGT	1049	Materials Requirement Planning	\$ 156	48
160.	NLC	LMGT	2030	International Logistics Management	\$ 156	48
161.	NLC	LMGT	2034	Principles of Traffic Management	\$ 156	48
162.	NLC	LMGT	2059	Radio Frequency Identification (RFID)-Theory and Operations	\$ 156	64
163.	NLC	MCHN	1053	Sheet Metal II A	\$ 940	80
164.	NLC	MRKG	1011	Principles of Marketing	\$ 156	48
165.	NLC	PFPB	1013	Plumbing I A - Spanish	\$ 649	80
166.	NLC	PFPB	1051	Plumbing Accelerated II A	\$ 940	80
167.	NLC	PFPB	1053	Plumbing III A	\$ 164	80
168.	NLC	PFPB	1053	Plumbing III A - Spanish	\$ 649	80
169.	NLC	POFI	1001	Computer Basics	\$ 156	80
170.	NLC	POFI	1049	Microsoft Excel	\$ 156	80
171.	NLC	POFI	2001	Microsoft Word	\$ 156	80
172.	NLC	POFI	2031	Desktop Publishing	\$ 156	80

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
173.	NLC	POFT	1009	Administrative Office Procedures I	\$ 156	64
174.	NLC	POFT	1020	English for Career Advancement III	\$ 118	40
175.	NLC	POFT	1025	Business Math and Machine	\$ 156	64
176.	NLC	POFT	1027	Introduction to Keyboarding I	\$ 52	16
177.	NLC	POFT	1027	Introduction to Keyboarding II	\$ 104	32
178.	NLC	POFT	1028	Microsoft PowerPoint	\$ 156	80
179.	NLC	POFT	1029	Beginning Keyboarding	\$ 156	80
180.	NLC	POFT	1091	English for Work and Life - 2A & 2B	\$ 118	40
181.	NLC	POFT	2001	Advanced Keyboarding	\$ 156	80
182.	NLC	RELE	1000	Contract Forms and Addenda	\$ 104	32
183.	NLC	RELE	1001	Principles of Real Estate I	\$ 156	48
184.	NLC	RELE	1003	Real Estate Appraisal	\$ 156	48
185.	NLC	RELE	1009	Real Estate Law	\$ 156	48
186.	NLC	RELE	1011	Law of Contracts	\$ 156	48
187.	NLC	RELE	1015	Property Management	\$ 156	48
188.	NLC	RELE	1019	Real Estate Finance	\$ 156	48
189.	NLC	RELE	1021	Real Estate Marketing	\$ 156	48
190.	NLC	RELE	1023	Real Estate Computer Application	\$ 156	48
191.	NLC	RELE	1024	Loan Origination	\$ 156	48
192.	NLC	RELE	1025	Real Estate Mathematics	\$ 156	48
193.	NLC	RELE	1038	Principles of Real Estate II	\$ 156	48
194.	NLC	RELE	2031	Real Estate Brokerage	\$ 156	48
195.	NLC	SRVY	2048	Commercial Field Engineering V	\$ 474	80
196.	NLC	WLDG	1007	Welding Construction	\$ 213	80
197.	NLC	WLDG	1023	Welding Construction, Double-Time I	\$ 213	80

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 2ND QUARTER (DECEMBER 1, 2012 – FEBRUARY 28, 2013)

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
198.	CVC	BMGT	1091	Business Research	\$ 495	112
199.	CVC	NUPC	1020	Patient Care Technician	\$ 729	96
200.	CVC	MDCA	1009	Anatomy & Physiology	\$ 225	48
201.	CVC	BMGT	1097	Using Social Media in Business	\$ 195	30
202.	CVC	SPNL	1001	Spanish for Medical Personnel	\$ 199	30
203.	NLC	COMG	1011	Improving Communications at Work	\$ 105	32
204.	NLC	COMG	2030	Effective Business Communications for Work	\$ 105	32
205.	NLC	RELE	1007	Real Estate Investments	\$ 156	48
206.	NLC	RELE	2001	Law of Agency	\$ 156	48

FINANCIAL REPORT NO. 13

Approval of Membership in American Association of Community Colleges

The chancellor recommends that authorization be given to renew membership in the American Association of Community Colleges in an amount not to exceed \$58,880.

Annual membership dues in AACC are based on credit enrollment.

FINANCIAL REPORT NO. 14

Approval of Eighth Amendment to Interlocal Contract with the City of Dallas, County of Dallas, Dallas County Hospital District, Dallas Independent School District, Dallas County Schools District and Dallas County Community College District

The chancellor recommends approval of an eighth amendment to an interlocal contract, entered into on January 28, 2004, to participate in the land bank established by the City of Dallas for the period beginning October 1, 2012, and ending September 30, 2013 in an amount not to exceed \$10. Retroactive approval is requested due to delay in receiving necessary documents from the City of Dallas.

The City established the land bank for the purpose of acquiring unimproved, tax-foreclosed, real property and selling such property to qualified developers for the development of affordable housing to be sold to low-income households. The county shall process cases of tax foreclosure on up to 300 parcels of real property meeting the criteria of the code and referred by the city. In the future, development of these properties is expected to increase assessed valuation, which will favorably impact the District's revenue from local taxes.

FINANCIAL REPORT NO. 15

Approval of Interlocal Contracts for Services Provided by DCCCD to Dallas County Sheriff's Department, Dallas Independent School District, Garland Health Department and Sharing Life Community Outreach Inc.

The chancellor recommends that authorization be given to approve the following interlocal contracts for services provided by DCCCD:

- For General Education Diploma (GED) testing to the inmates of the Lew Sterrett Justice Center in Dallas provided by Mountain View College to Dallas County Sheriff's Department in an amount not to exceed \$20,000, payable to Mountain View College, for the period November 7, 2012 through July 31, 2013.
- For non-credit courses provided by Mountain View College to Dallas Independent School District for the period December 1, 2012 through November 30, 2013. This is a zero dollar contract.

The purpose of this contract is to provide an Upward Bound Program, which is a college-preparatory program for high school students, that provides after-school tutoring, academic enrichment, cultural activities, college visits, mentoring, and assistance with college-entrance and financial aid.

- For practical experience in clinical services for Mountain View and El Centro College nursing students provided by Garland Health Department for the period December 1, 2012 through January 31, 2015. This is a zero dollar contract.
- For outreach, recruitment, intake, assessment, case management services and training provided by El Centro College at the facilities of Sharing Life Community Outreach for the period November 1, 2012 through September 30, 2014. This is a zero dollar contract.

POLICY REPORT NO. 16

Approval of Affiliation Agreement with Dallas County Community
College District Foundation

It is recommended that the Board of Trustees authorize the Board Chairman to execute an Affiliation Agreement with the Dallas County Community College District Foundation. This agreement details the responsibilities of the District and the Foundation. The term of the Agreement is five years, and the parties may renew the agreement thereafter.

Effective date: December 31, 2012

Background

Initially, the District and Foundation entered into a memorandum of understanding, effective January 1, 1984. Five years ago, an affiliation agreement was entered into by the District and Foundation. It is necessary to renew this affiliation agreement.

Section 2255.001 of the Texas Government requires the District and Foundation to adopt written rules that govern the relationship between the Foundation and the District and its employees, such as administration and investment of funds by the Foundation, use of District employees and property by the Foundation, and service by a District employee as director of the Foundation.

PERSONNEL REPORT NO. 17

Approval of Warrants of Appointment for Security Personnel

The Chancellor recommends that the Board of Trustees approve the following warrants of appointment for the Peace Officers listed below for the period indicated.

WARRANTS OF APPOINTMENT - 2

Charles Lockridge

Campus: Cedar Valley College

Full-time

Effective: November 7, 2012

Through: Termination of employment with DCCCD

LaShawn McIntosh

Campus: Mountain View College

Full-time

Effective: November 7, 2012

Through: Termination of employment with DCCCD

PERSONNEL REPORT NO. 18

Employment of Contractual Personnel

The Chancellor recommends that the Board of Trustees authorize execution of written contracts of employment with the following persons on the terms and at the compensations stated.

REGULAR APPOINTMENT ADMINISTRATOR - 1

Andrew Clayton
Annual Salary: \$90,000/Band IV
Campus: Richland College
Effective Dates: December 3, 2012 through August 31, 2013
Monthly Business and Travel Allowance: \$90 plus an additional \$2,000 relocation allowance
Dean, Resource Development
Biographical Sketch: M.A. and B.A., University of Alabama, Tuscaloosa, AL
Experience: Director, Foundation and Corporate Relations, Pitzer College, Claremont, CA; Director, Foundation/Government and Corporate Relations, Western University of Health Sciences, Pomona, CA; President, Clayton Morrow Consulting, Ontario, CA

INTERIM ADMINISTRATIVE APPOINTMENT - 1

Jeffrey Stagner
Annual Salary: \$53,735/Band II
Campus: Cedar Valley College
Effective Dates: November 7, 2012 through August 31, 2013 or the until position is filled whichever occurs first
Monthly Business and Travel Allowance: \$62.50
Interim Associate Dean, Educational Resources
Biographical Sketch: M.S. and B.S., University of North Texas, Denton, TX
Experience: Librarian I, Librarian II and Manager, Library Circulation, Cedar Valley College

REGULAR APPOINTMENT FACULTY - 1

Kimberly Forcum
Annual Salary (Range): \$48,934/F01
Campus: El Centro College
Effective Dates: November 7, 2012 through May 16, 2013
Instructor, Nursing
Biographical Sketch: B.S., University of Texas at Austin, Austin, TX
Experience: Nurse Educator, Medical Center of McKinney, McKinney, TX; Clinical Instructor, HCA North Texas Division, Irving, TX; Nurse Manager, Medical Center

of Plano, Plano TX

CORRECTION TO AUGUST 7, 2012 PERSONNEL REPORT - 1

Adrienne Donaldson-Steverson
Annual Salary (Range): \$53,615/F03

Campus: El Centro College
Effective Dates: Academic Year 2012-
2013

Instructor, Nursing

Note: It is recommended that Ms. Steverson's range and salary be corrected .

CORRECTION TO SEPTEMBER 4, 2012 PERSONNEL REPORT - 2

Randy Stewart
Annual Salary: \$55,000/Band II

Campus: Eastfield College
Effective Dates: November 7, 2012
through August 31, 2013

Monthly business and travel allowance: \$62.50

Associate Instructional Dean

Note: It is recommended that Mr. Stewart's job classification be corrected from faculty to administrative.

Bradford Boshier

Campus: North Lake College
Effective Dates: Academic Year 2012-
2013

Instructor, Construction Technology

Note: It is recommended that Mr. Boshier's hire date be corrected.

PERSONNEL REPORT NO. 19

Reclassification of Instructor

In accordance with District policy, the following instructor has met the requirements to reclassify on the 2012-2013 Faculty Salary Schedule through the attainment of additional college hours and/or degrees:

<u>NAME</u>	<u>NEW CLASSIFICATION</u>
Meraz, Rebecca (El Centro)	F02

INFORMATIVE REPORT NO. 20

Richland Collegiate High School (RCHS)

RCHS experienced its first state immunization audit on October 15, 2012. The audit was conducted by the Texas Department of State Health Services (DSHS) in coordination with the Dallas County Health and Human Services Department. The high school was reviewed for compliance with the Immunization Requirements for Children and Students as set forth by the DSHS. RCHS was found to be 100% compliant with its student immunizations.

RCHS staff conducted an information session on October 25 for students interested in enrolling in the high school in January or the next academic school year. Sixty-five potential students expressed an interest in entering the high school for the spring semester.

INFORMATIVE REPORT NO. 21

Overview and Update on Financial Aid

Historical Information

The past four years continue to demonstrate increases in the percentage of the DCCCD student population that receive federal and state financial aid. The reorganization of financial aid supports these increases and provides the ability to focus on the complex and heavily regulated federal and state aid programs.

Listed below, the table outlines the continued increases of the DCCCD student data from the past four years and the first semester of the 2012-2013 academic year.

	2008-09	2009-10	2010-11	2011-12	To Date 2012-13
Fall Enrollment Headcount	61,964	69,407	72,639	76,069	84,109
Total FA Application	43,215	58,503	70,003	74,556	63,827
Number of FA Recipients	18,021	28,253	36,209	41,340	41,387
Number of Pell Grants	13,862	23,081	27,887	37,182	28,053
Total \$ of Aid	63.5M	104.9M	121.5M	136.0M	59.5M
Total \$ of Pell	37.3M	68.8M	75.0M	83.4M	40.0M
Maximum Pell Award	\$4,371	\$5,350	\$5,550	\$5,550	\$5,550

Fall 2012 Financial Aid Update

Financial Aid has been reorganized for a year and continues to evolve into a solidified department. The month of September concluded the 2011-2012 financial aid award year and included the completion of the Fiscal Operations Report and Application to Participation. In addition, five of the colleges require re-certification for Federal Student Aid School Eligibility Channel Program Participation Agreement this fall; El Centro College, filed on September 30, 2012, Brookhaven College, Eastfield College, Northlake College and Richland College, all due on December 31, 2012, Cedar Valley College and Mountain View College, due on September 30, 2014.

Global Financial Aid Services Update

Dallas County Community College District has completed one year of outsourcing verification to Global Financial Aid Services.

The table below shows growth in both numbers and productivity for Global Financial Aid Services as compared to 2011-2012

	2012-2013	2011-2012	Variances
ISIRs Imported by Global	38,070	36,142	.95%
Document Review Complete	9,674	8,839	.91%
Document Review Pending			
Total	2,703*	2,179	.81%
Total (Complete and Pending)	12,377	11,018	.89%
*Document Review Pending Total includes non-enrolled students, students on financial aid suspension, students that opt not to complete verification, and those completing for fall and spring.			

Although there is a continued need for improvement in the verification process, DCCCD students experienced a smoother fall semester for 2012. Global Financial Aid Services currently has thirty enhancements scheduled to be completed by the end of November 2012. These enhancements include changing the unique identifier from an email address to a student ID number and removing the edits from the verification worksheet, that prevent students/parents from completing the entire verification worksheet, rather than a section at a time. This will help ensure regulatory compliance and data integrity.

Financial Aid Training Update

Prior to the reorganization, an assessment of the financial aid structure was conducted and a recommendation was made to implement a training area. The lack of a training division for financial aid was identified as part of the concern regarding administrative capability and compliance. The training section was implemented simultaneously with the financial aid reorganization. Now a year old, the training component provides a mechanism for identifying and developing training requirements for financial aid.

Thus far, a total of 266 hours were spent in training venues for the financial aid department, along with many additional hours devoted to the preparation time in the development of training materials and opportunities. The training consisted of a financial aid retreat, professional development sessions, and compliance training; with topics such as customer service, Ellucian (Datatel) training and federal/state regulatory updates. In addition, the training department identifies and notifies staff of upcoming federal webinars, conferences, workshops, and electronic methods of staying current with federal regulations and guidelines for financial aid. Financial Aid has benefited significantly from this area with better customer service, more efficient staff, and regulatory expertise.

Financial Aid Call Center Update

The Financial Aid Call Center was implemented in the summer of the

2011-2012 academic year and is now a little over a year old. The Call Center is fully staffed with twenty call center agents, a call center manager and a call center supervisor.

The chart below reflects fewer calls received in fall 2012 and the reduction of abandoned calls data for October 2012, as well as a comparison from 2011-2012:

DCCCD Financial Aid Call Center

Year To Date (OCT)	Answered ACD Calls	Abandoned Calls	Abandon Percentage
2012-2013	12,300	1,098	8%
2011-2012	12,543	5,255	29%
Month End Year Comparison			
28-Sep-12	20,201	9,122	31%
28-Sep-11	11,925	25,176	64%
31-Aug-12	26,911	17,567	39%
31-Aug-11	13,342	51,037	75%
31-Jul-12	17,197	1,967	10%
31-Jul-11	13,810	18,350	57%

New Federal Regulations

On December 23, 2011, President Obama signed into law the Consolidated Appropriations Act, 2012. This new law took effect on July 1, 2012 and significantly impacts the Federal student aid programs for the academic year of 2012-2013.

Ability-to-Benefit students are eliminated from Federal student aid eligibility without a “certificate of graduation from a school providing secondary education or the recognized equivalent of such a certificate.” This means that students who do not have a high school diploma or a recognized equivalent (GED), or do not meet the home school requirements, and who first enroll in a program of study on or after July 1, 2012, will not be eligible to receive Title IV student aid. Students will qualify for Title IV student aid under one of the ability-to-benefit (ATB) alternatives if the student was enrolled in a Title IV eligible program prior to July 1, 2012. Those alternatives include the student passing an independently administered, approved ATB test or successfully completing at least six credit hours or 225 clock hours of postsecondary education.

The duration of a student’s eligibility to receive a Federal Pell Grant, was reduced from 18 semesters (or its equivalent) to 12 semesters (or its equivalent). This

provision applies to all Federal Pell Grant eligible students effective with the 2012-2012 award year. The calculation of the duration of a student's eligibility will include all years of the student's receipt of Federal Pell Grant funding and is referred to as Lifetime Eligibility Used (LEU).

Outlook for Financial Aid

November 2012 will determine the presidential outcome for the next four years, as well as the direction of higher education policy. Throughout history, U.S. presidents have had significant impact on the shape, structure, and funding of the student aid programs. A president has the ability to veto higher education policy, but the most important tool may be the capacity to propose plans and influence decisions from the highest office.

Currently, there is an accountability push, with every indication of continuing. Regulations will increase and loans will continue to play a significant role in the way families finance a college education.

The maximum Pell Grant once covered the entire cost of obtaining a two-year degree and 77 percent of the cost at a public university in 1980, but now it covers only 62 percent of the cost of a two-year degree and 36 percent towards a public four-year degree. Although the Pell Grant has never covered such a small percentage, it has been subject to repeated attempts for reduction and most likely will continue to shrink in the future. Simultaneously, the cost of college is projected to increase faster than inflation. "Meghan McClean, director of policy and federal relations at the National Association of Student Financial Aid Administrators, stated the Great Recession has created a 'perfect storm'. More people are going back to school, states have scaled back higher education support, and tuition is growing faster than the Pell Grant can keep up."

Historically, the president has influenced higher education policy in many important ways. Given the priority that the American people impart to higher education, it is clear that the next president will play a significant role in the future of financial aid policy.

INFORMATIVE REPORT NO. 22

Presentation of Current Funds Operating Budget Report for September 2012

The chancellor presents the report of the current funds operating budget for September 2012 for review.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date September 30, 2012
8.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 89,230,932	\$ 12,259,942	\$ 76,970,990	13.7%	11.0-14.0%	
Tuition	94,556,980	35,198,917	59,358,063	37.2%	37.3-43.8%	(1)
Taxes for Current Operations	152,222,660	128,966	152,093,694	0.1%	0.02-0.3%	
Federal Grants & Contracts	1,037,885	24,643	1,013,242	2.4%	0.0-7.9%	
State Grants & Contracts	126,452	-	126,452	0.0%	n/a	
General Sources:						
Investment Income	2,726,000	146,314	2,579,686	5.4%	4.1-10.7%	
General Revenue	3,105,776	239,666	2,866,110	7.7%	n/a	
Subtotal General Sources	5,831,776	385,980	5,445,796	6.6%	5.4-11.0%	
SUBTOTAL UNRESTRICTED	343,006,685	47,998,448	295,008,237	14.0%	n/a	
Use of Fund Balance & Transfers-in	5,134,524	-	5,134,524	0.0%	n/a	
TOTAL UNRESTRICTED	348,141,209	47,998,448	300,142,761	13.8%	11.2-16.1%	
AUXILIARY FUND						
Sales & Services	5,137,019	155,316	4,981,703	3.0%	1.8-5.0%	
Investment Income	201,562	9,165	192,397	4.5%	3.7-8.1%	
Transfers-in	4,290,797	-	4,290,797	0.0%	n/a	
Use of Fund Balance	-	-	-	n/a	n/a	
TOTAL AUXILIARY	9,629,378	164,481	9,464,897	1.7%	0.0-37.7%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	15,268,551	1,284,083	13,984,468	8.4%	n/a	
SBDC State Match	2,398,785	-	2,398,785	0.0%	n/a	
Subtotal State Appropriations	17,667,336	1,284,083	16,383,253	7.3%	n/a	
Grants, Contracts & Scholarships:						
Federal	106,442,536	4,585,055	101,857,481	4.3%	n/a	
State	9,077,404	1,118,402	7,959,002	12.3%	n/a	
Local	7,495,470	40,391	7,455,079	0.5%	n/a	
Transfers-in	88,847	13,986	74,861	15.7%	n/a	
Subtotal Grants, Contracts & Scholarships	123,104,257	5,757,834	117,346,423	4.7%	n/a	
Richland Collegiate High School	76,242	-	76,242	0.0%	n/a	
TOTAL RESTRICTED	140,847,835	7,041,917	133,805,918	5.0%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,800,156	-	2,800,156	0.0%	n/a	
Investment Income	10,000	1,391	8,609	13.9%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,810,156	1,391	2,808,765	0.0%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 501,428,578	\$ 55,206,237	\$ 446,222,341	11.0%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date September 30, 2012
8.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 129,755,879	\$ 13,093,476	\$ 116,662,403	10.1%	9.1-10.8%	
Public Service	4,718,248	325,990	4,392,258	6.9%	4.5-11.3%	
Academic Support	15,656,475	1,781,015	13,875,460	11.4%	9.4-13.1%	
Student Services	28,618,320	2,945,067	25,673,253	10.3%	8.0-9.6%	(2)
Institutional Support	55,885,429	8,432,702	47,452,727	15.1%	11.7-17.9%	
Staff Benefits	24,912,440	2,185,075	22,727,365	8.8%	2.2-14.4%	
Operations & Maintenance of Plant	29,117,021	8,098,240	21,018,781	27.8%	7.5-37.9%	
Repairs & Rehabilitation	7,074,262	2,081,127	4,993,135	29.4%	0.0-46.3%	
Special Items:						
Reserve - Campus	2,759,603	-	2,759,603	n/a	n/a	
Reserve - Benefits	3,500,000	-	3,500,000	n/a	n/a	
Reserve - Salary Increase Adjustments	11,400,000	-	11,400,000	n/a	n/a	
Reserve - Technology	2,500,000	-	2,500,000	n/a	n/a	
Reserve - Operating	1,000,000	-	1,000,000	n/a	n/a	
Reserve - Visiting Scholars	500,000	-	500,000	n/a	n/a	
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	3,250,000	-	3,250,000	n/a	n/a	
Reserve - Facilities Projects and Operations	16,200,000	-	16,200,000	n/a	n/a	
Reserve - Potential State Reduction/ERS Fees	4,402,549	-	4,402,549	n/a	n/a	
TOTAL UNRESTRICTED	341,250,226	38,942,692	302,307,534	11.4%	9.1-15.0%	
AUXILIARY FUND						
Student Activities	6,769,047	843,031	5,926,016	12.5%	8.7-15.0%	
Sales & Services	2,101,364	326,568	1,774,796	15.5%	8.5-22.1%	
Reserve - Campus	504,919	-	504,919	n/a	n/a	
Reserve - District	150,346	-	150,346	n/a	n/a	
Transfers-out	103,702	25,100	78,602	24.2%	0.0-31.9%	
TOTAL AUXILIARY	9,629,378	1,194,699	8,434,679	12.4%	9.7-14.3%	
RESTRICTED FUND						
State Appropriations	15,268,551	1,284,083	13,984,468	8.4%	0.0-10.5%	
Grants & Contracts	30,547,882	2,296,953	28,250,929	7.5%	n/a	
Scholarships	94,955,160	3,460,881	91,494,279	3.6%	n/a	
Subtotal Grants, Contracts & Scholarships	140,771,593	7,041,917	133,729,676	5.0%	n/a	
Richland Collegiate High School	76,242	-	76,242	0.0%	n/a	
TOTAL RESTRICTED	140,847,835	7,041,917	133,805,918	5.0%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	2,810,156	161,697	2,648,459	5.8%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,810,156	161,697	2,648,459	5.8%	n/a	
SUBTOTAL EXPENDITURES & USES	494,537,595	47,341,005	447,196,590	9.6%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	1,147,200	1,382,423	45.4%	32.0-51.6%	
Institutional Matching-Contracts/Grants	70,719	-	70,719	0.0%	0.00%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,641	-	4,290,641	0.0%	n/a	
Unexpended Plant Fund	-	-	-	n/a	n/a	
Debt Service Fund	-	-	-	n/a	n/a	
TOTAL TRANSFERS & DEDUCTIONS	6,890,983	1,147,200	5,743,783	16.6%	n/a	
TOTAL EXPENDITURES & USES	\$ 501,428,578	\$ 48,488,205	\$ 452,940,373	9.7%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date September 30, 2012
8.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$206,386,697	\$ 19,369,596	\$187,017,101	9.4%
Staff Benefits	24,912,440	2,185,075	22,727,365	8.8%
Purchased Services	17,424,355	3,671,784	13,752,571	21.1%
Operating Expenses	60,913,808	11,234,465	49,679,343	18.4%
Supplies & Materials	7,441,817	3,082,410	4,359,407	41.4%
Minor Equipment	549,987	288,969	261,018	52.5%
Capital Outlay	1,647,790	789,194	858,596	47.9%
Charges	(23,538,820)	(1,678,801)	(21,860,019)	7.1%
SUBTOTAL UNRESTRICTED	295,738,074	38,942,692	256,795,382	13.2%
Reserve - Campus	2,759,603	-	2,759,603	n/a
Reserve - Benefits	3,500,000	-	3,500,000	n/a
Reserve - Salary Adjustments	11,400,000	-	11,400,000	n/a
Reserve - Technology	2,500,000	-	2,500,000	n/a
Reserve - Operating	1,000,000	-	1,000,000	n/a
Reserve - Visiting Scholars	500,000	-	500,000	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	3,250,000	-	3,250,000	n/a
Reserve - Facilities Projects and Operations	16,200,000	-	16,200,000	n/a
Reserve - Potential State Reduction/ERS Fees	4,402,549	-	4,402,549	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,529,623	1,147,200	1,382,423	45.4%
Institutional Matching - Contracts/Grants	70,719	-	70,719	0.0%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,290,641	-	4,290,641	0.0%
Unexpended Plant Fund	-	-	-	n/a
Debt Service Fund	-	-	-	n/a
TOTAL UNRESTRICTED	348,141,209	40,089,892	308,051,317	11.5%
AUXILIARY FUND	9,629,378	1,194,699	8,434,679	12.4%
RESTRICTED FUND	140,847,835	7,041,917	133,805,918	5.0%
RICHLAND COLLEGIATE HIGH SCHOOL	2,810,156	161,697	2,648,459	5.8%
TOTAL EXPENDITURES & USES	\$501,428,578	\$ 48,488,205	\$452,940,373	9.7%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 8.3% of Fiscal Year Elapsed

	September 30, 2012			September 30, 2011		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 89,230,932	\$ 12,259,942	13.7%	\$ 89,955,380	\$ 12,414,898	13.8%
Tuition	94,556,980	35,198,917	37.2%	90,316,669	36,983,456	40.9%
Taxes for Current Operations	152,222,660	128,966	0.1%	120,222,660	178,300	0.1%
Federal Grants & Contracts	1,037,885	24,643	2.4%	1,037,885	1,379	0.1%
State Grants & Contracts	126,452	-	0.0%	126,452	-	0.0%
General Sources:						
Investment Income	2,726,000	146,314	5.4%	2,726,000	181,379	6.7%
General Revenue	3,105,776	239,666	7.7%	3,132,454	194,408	6.2%
Subtotal General Sources	5,831,776	385,980	6.6%	5,858,454	375,787	6.4%
SUBTOTAL UNRESTRICTED	343,006,685	47,998,448	14.0%	307,517,500	49,953,820	16.2%
Use of Fund Balance & Transfers-in	5,134,524	-	0.0%	9,118,186	-	0.0%
TOTAL UNRESTRICTED	348,141,209	47,998,448	13.8%	316,635,686	49,953,820	15.8%
AUXILIARY FUND						
Sales & Services	5,137,019	155,316	3.0%	5,207,596	181,412	3.5%
Investment Income	201,562	9,165	4.5%	210,977	11,033	5.2%
Transfers-in	4,290,797	-	0.0%	4,290,797	-	0.0%
Use of Fund Balance	-	-	n/a	-	-	0.0%
TOTAL AUXILIARY	9,629,378	164,481	1.7%	9,709,370	192,445	2.0%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	15,268,551	1,284,083	8.4%	14,766,881	1,477,946	10.0%
SBDC State Match	2,398,785	-	0.0%	1,986,904	80,861	4.1%
Subtotal State Appropriations	17,667,336	1,284,083	7.3%	16,753,785	1,558,807	9.3%
Grants, Contracts & Scholarships:						
Federal	106,442,536	4,585,055	4.3%	103,529,698	7,529,145	7.3%
State	9,077,404	1,118,402	12.3%	7,527,437	1,766,641	23.5%
Local	7,495,470	40,391	0.5%	8,607,878	678,227	7.9%
Transfers-in	88,847	13,986	15.7%	501,650	-	0.0%
Subtotal Grants, Contracts & Scholarships	123,104,257	5,757,834	4.7%	120,166,663	9,974,013	8.3%
Richland Collegiate High School	76,242	-	0.0%	56,679	2,213	3.9%
TOTAL RESTRICTED	140,847,835	7,041,917	5.0%	136,977,127	11,535,033	8.4%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,800,156	-	0.0%	2,298,731	-	0.0%
Investment Income	10,000	1,391	13.9%	8,000	522	6.5%
TOTAL COLLEGIATE HIGH SCHOOL	2,810,156	1,391	0.0%	2,306,731	522	0.0%
TOTAL REVENUES & ADDITIONS	\$ 501,428,578	\$ 55,206,237	11.0%	\$ 465,628,914	\$ 61,681,820	13.2%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 8.3% of Fiscal Year Elapsed

	September 30, 2012			September 30, 2011		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 129,755,879	\$ 13,093,476	10.1%	\$ 127,014,775	\$ 12,951,450	10.2%
Public Service	4,718,248	325,990	6.9%	6,170,289	335,160	5.4%
Academic Support	15,656,475	1,781,015	11.4%	16,312,016	1,927,412	11.8%
Student Services	28,618,320	2,945,067	10.3%	28,190,336	2,700,015	9.6%
Institutional Support	55,885,429	8,432,702	15.1%	54,839,810	8,649,206	15.8%
Staff Benefits	24,912,440	2,185,075	8.8%	12,310,224	1,820,410	14.8%
Operations & Maintenance of Plant	29,117,021	8,098,240	27.8%	28,950,413	9,858,243	34.1%
Repairs & Rehabilitation	7,074,262	2,081,127	29.4%	10,707,652	2,821,054	26.3%
Special Items:						
Reserve - Campus	2,759,603	n/a	n/a	3,859,080	n/a	n/a
Reserve - Benefits	3,500,000	n/a	n/a	12,074,260	n/a	n/a
Reserve - Salary Increase Adjustments	11,400,000	n/a	n/a	2,000,000	n/a	n/a
Reserve - Technology	2,500,000	n/a	n/a	1,000,000	n/a	n/a
Reserve - Operating	1,000,000	n/a	n/a	590,993	n/a	n/a
Reserve - Visiting Scholars	500,000	n/a	n/a	-	n/a	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	3,250,000	n/a	n/a	-	n/a	n/a
Reserve - Facilities Projects and Operations	16,200,000	n/a	n/a	-	n/a	n/a
Reserve - Potential Reduction/ERS Fees	4,402,549	n/a	n/a	3,286,197	n/a	n/a
TOTAL UNRESTRICTED	341,250,226	38,942,692	11.4%	307,306,045	41,062,950	13.4%
AUXILIARY FUND						
Student Activities	6,769,047	843,031	12.5%	6,856,512	805,188	11.7%
Sales & Services	2,101,364	326,568	15.5%	2,155,865	487,687	22.6%
Reserve - Campus	504,919	-	n/a	451,497	-	n/a
Reserve - District	150,346	-	n/a	150,596	-	n/a
Transfers-out	103,702	25,100	24.2%	94,900	17,400	18.3%
TOTAL AUXILIARY	9,629,378	1,194,699	12.4%	9,709,370	1,310,275	13.5%
RESTRICTED FUND						
State Appropriations	15,268,551	1,284,083	8.4%	14,766,881	1,477,946	10.0%
Grants & Contracts	30,547,882	2,296,953	7.5%	27,859,561	2,072,994	7.4%
Scholarships	94,955,160	3,460,881	3.6%	94,294,006	7,927,279	8.4%
Subtotal Grants, Contracts & Scholarships	140,771,593	7,041,917	5.0%	136,920,448	11,478,219	8.4%
Richland Collegiate High School	76,242	-	0.0%	56,679	56,814	100.2%
TOTAL RESTRICTED	140,847,835	7,041,917	5.0%	136,977,127	11,535,033	8.4%
RICHLAND COLLEGIATE H.S.						
Expenditures	2,810,156	161,697	5.8%	2,306,731	124,245	5.4%
TOTAL COLLEGIATE HIGH SCHOOL	2,810,156	161,697	5.8%	2,306,731	124,245	5.4%
SUBTOTAL EXPENDITURES & USES	494,537,595	47,341,005	9.6%	456,299,273	54,032,503	11.8%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	1,147,200	45.4%	2,529,623	1,194,285	47.2%
Institutional Matching-Contracts/Grants	70,719	-	0.0%	54,719	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,641	-	0.0%	4,290,797	-	0.0%
Unexpended Plant Fund	-	-	n/a	-	-	n/a
Debt Service Fund	-	-	n/a	2,454,502	-	0.0%
TOTAL TRANSFERS & DEDUCTIONS	6,890,983	1,147,200	16.6%	9,329,641	1,194,285	12.8%
TOTAL EXPENDITURES & USES	\$ 501,428,578	\$ 48,488,205	9.7%	\$ 465,628,914	\$ 55,226,788	11.9%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 8.3% of Fiscal Year Elapsed

	September 30, 2012			September 30, 2011		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$206,386,697	\$ 19,369,596	9.4%	\$204,417,058	\$ 19,054,133	9.3%
Staff Benefits	24,912,440	2,185,075	8.8%	12,310,224	1,820,410	14.8%
Purchased Services	17,424,355	3,671,784	21.1%	17,336,929	4,219,836	24.3%
Operating Expenses	60,913,808	11,234,465	18.4%	63,282,402	13,789,609	21.8%
Supplies & Materials	7,441,817	3,082,410	41.4%	7,682,199	2,927,072	38.1%
Minor Equipment	549,987	288,969	52.5%	534,808	344,674	64.4%
Capital Outlay	1,647,790	789,194	47.9%	1,977,362	581,320	29.4%
Charges	(23,538,820)	(1,678,801)	7.1%	(23,045,467)	(1,674,104)	7.3%
SUBTOTAL UNRESTRICTED	295,738,074	38,942,692	13.2%	284,495,515	41,062,950	14.4%
Reserve - Campus	2,759,603	n/a	n/a	3,859,080	n/a	n/a
Reserve - Benefits	3,500,000	n/a	n/a	12,074,260	n/a	n/a
Reserve - Salary Adjustments	11,400,000	n/a	n/a	2,000,000	n/a	n/a
Reserve - Technology	2,500,000	n/a	n/a	1,000,000	n/a	n/a
Reserve - Operating	1,000,000	n/a	n/a	590,993	n/a	n/a
Reserve - Visiting Scholars	500,000	n/a	n/a	-	n/a	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	3,250,000	n/a	n/a	-	n/a	n/a
Reserve - Facilities Projects and Operations	16,200,000	n/a	n/a	-	n/a	n/a
Reserve - Potential State Reduction/ERS Fees	4,402,549	n/a	n/a	3,286,197	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	1,147,200	45.4%	2,529,623	1,194,285	47.2%
Institutional Matching - Contracts/Grants	70,719	-	0.0%	54,719	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,641	-	0.0%	4,290,797	-	0.0%
Unexpended Plant Fund	-	-	n/a	-	-	n/a
Debt Service Fund	-	-	n/a	2,454,502	-	0.0%
TOTAL UNRESTRICTED	348,141,209	40,089,892	11.5%	316,635,686	42,257,235	13.3%
AUXILIARY FUND	9,629,378	1,194,699	12.4%	9,709,370	1,310,275	13.5%
RESTRICTED FUND	140,847,835	7,041,917	5.0%	136,977,127	11,535,033	8.4%
RICHLAND COLLEGIATE HIGH SCHOOL	2,810,156	161,697	5.8%	2,306,731	124,245	5.4%
TOTAL EXPENDITURES & USES	\$501,428,578	\$ 48,488,205	9.7%	\$465,628,914	\$ 55,226,788	11.9%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Tuition* reflects a slightly lower than normal percentage of budget. Fall enrollments were lower than projected. Tuition projections will be re-evaluated for the Fall Budget Revision.
- (2) *Student Services* expenditures are slightly above the control limit, but this increase does not appear to be related to any isolated incident. After line item budgets are updated for salary increases, we expect these expenditures to be more aligned with control limits.

INFORMATIVE REPORT NO. 23

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in September 2012.

AWARDS:

11971	CERAMIC AND POTTERY SUPPLIES PRICE AGREEMENT – D-W	
	Texas Pottery Supply & Clay Co.	(3-year estimate)
	Trinity Ceramic Supply, Inc.	\$42,000.00

This award is for the purchase of supplies as needed for ceramic and pottery classes. Award is recommended to both bidders to maximize availability and best pricing for the District.

1DA0448	HEAT SOFTWARE MAINTENANCE RENEWAL – D-W	
	FrontRange Solutions USA	\$32,930.14

This award is for the renewal of the HEAT system software licensing and maintenance. It is used primarily for tracking enterprise and communications system issues at the DSC. In addition, several of the campuses have stand-alone installations for local ticket tracking. The district has been using this software for the past 10 years.

6D82795	EON 3D STEREO PROJECTOR SYSTEM - MVC	
	EON Reality, Inc.	\$27,416.00

This award is for the purchase of an EON ICatcher Mini portable 3D stereo projector system. The system will be used in STEM classes to implement the 3D-integrated curriculum that is being developed by faculty. It allows students to interact with computer-generated 3D models and provides a hands-on experience for abstract concepts, therefore giving students the ability to envision things that they would not see and work with in a normal classroom setting. This purchase is part of the required grant activity of the STEM & Articulation Grant.

7D73792 RECYCLE STATIONS - NLC
Busch Systems International, Inc. \$35,100.00

The new district-wide price agreement for recycle services requires sorting of all recyclables. This award is for the purchase of 156 recycle stations. Each station has three bins, two connectors and three framed signs indicating “Paper Only”, “Cans and Bottles”, and “Waste”. The containers will be located as follows: North Lake main campus (129); NLC South (11); NLC North (9); and NLC West (7).

NA SPRINT/NEXTEL RADIO & PAGER SERVICE PRICE
AGREEMENT – MULTIPLE LOCATIONS
Sprint/Nextel Communications (6 month estimate)
\$15,000.00

This request is to extend the existing contract for six months until specifications and usage are evaluated for a new contract.

CHANGE ORDERS:

Vendigm Construction – Bid #11398
Concrete stairs - NLC
Purchase Order No. B19633
Change Order No. 2

Change: Additional 50 days to complete the project due to the additional scope of work added to the existing contract. Phase 1 of the contract should be completed by August 27, 2012 and Final Phase 2 should be completed by September 13, 2012. The contract time will be increased by 50 days. The date of substantial completion as of the date of this change order is September 13, 2012.

Original Contract Amount	\$376,400.00
Change Order Limit/Contingency	56,460.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	.00
Revised Contract Amount	\$376,400.00

Board approved original award 12/06/2011. This is for NLC project #1, *Progress Report on Construction Projects*.

Infinity Contractors, Inc. – Bid #11930
Utility bridge - RLC
Purchase Order No. B19792
Change Order No. 1

Change: Provide labor and equipment for preliminary investigative excavation to locate existing unknown underground utilities (wiring and piping) prior to excavation for new HVAC pipe installation. Update as-built utility plan for RLC Facilities Department with findings.

Original Contract Amount	\$1,162,000.00
Change Order Limit/Contingency	174,300.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	7,467.85
Revised Contract Amount	\$1,169,467.85

Board approved original award 04/03/2012. This is for RLC project #1, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 24

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of September 30, 2012.

Comparison September 2012/2011 & October 2012/2011

Ethnicity/ Gender	September 12		September 11		October 12		October 11	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	1,090	0.0	440	0.0			1,342	0.1
Black/African-American	79,264	2.5	73,690	1.7			22,728	1.3
Asian Indian	5,789	0.2	439,843	10.3			15,000	0.9
Anglo-American, Female	905,421	28.5	645,628	15.1			148,812	8.8
Asian Pacific	267,940	8.4	0.00	0.0			54,277	3.2
Hispanic/Latino/Mex-American	158,239	5.0	36,705	0.9			157,234	9.3
Other Female	8,900	0.3	1,658	0.0			4,643	0.3
Total M/WBE	1,426,643	44.9	1,197,964	28.0			404,036	23.9
Not Classified	1,747,950	55.1	3,075,711	72.0			1,292,483	76.1
Subtotal for Discretionary Payments	3,174,593	100.0	4,273,675	100.0			1,696,519	100.0
Non-discretionary Payments	5,097,925		7,184,964				4,146,924	
Total Payments	8,272,518		11,458,639				5,843,443	

Payments to M/WBEs in Fiscal Years 2005/06 – YTD 2012/13

	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	YTD 2012- 13
American Indian/ Alaskan Native	976,953	1,098,580	293,244	304,324	174,963	68,700	5,035	1,090
Black/African- American	4,706,496	3,125,284	14,934,516	40,748,128	6,337,986	2,226,472	1,713,403	79,264
Asian Indian	1,112,483	3,170,023	3,494,574	12,392,237	6,947,151	2,182,683	894,220	5,789
Anglo-American, Female	4,684,336	3,902,023	4,893,713	14,952,024	13,742,587	4,357,927	3,955,610	905,421
Asian Pacific	25,793	26,035	656,552	1,099,847	1,184,614	51,686	144,634	267,939
Hispanic/Latino/ Mex-American	4,034,906	1,993,010	11,019,093	30,260,832	14,711,676	3,145,868	1,401,039	158,239
Other Female	712,096	695,800	940,788	1,545,232	1,989,424	304,974	98,602	8,900
HUB	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NA
Total paid to M/WBEs	16,253,063	14,010,755	36,232,480	101,302,624	45,088,401	12,338,310	8,212,543	1,426,642
% of all payments	22.27%	20.07%	21.69%	37.87%	30.10%	32.33%	27.8%	44.9%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

INFORMATIVE REPORT NO. 25

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of September 30, 2012

PROJECTS		DESIGN							CONSTRUCTION										
Project Status		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	BHC																		
1	Update/replace exterior signage																		
2	Police Communication system																		
3	ADA upgrades																		
	CVC																		
1	Update fire sprinkler systems bldgs. D, E, F, G (Hold)																		
2	Cooling tower structural repair																		
3	Solar digital sign																		
4	Investigate erosion @ East side bldg. "A"																		
5	Install auto clave, Biology classroom																		
6	Beautification Lancaster Road																		
7	Office of Student Life																		
8	Soccer field improvements																		
9	ADA upgrades																		
	DO																		
1	Dock lift (Hold)																		
	DSC/D-W																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure (Hold)																		
2	DSC & 1601 ADA upgrades																		
3	EFC S, RLC G, LeCroy ADA upgrades																		
	ECC																		
1	Installation 21 wind turbines																		
2	Elevator lobby remodel																		
3	Central plant upgrades																		
4	Paramount 5 th floor renovation for FBI																		
5	Roof Replacement @ BJP																		
6	ADA upgrades																		
7	Expansion welding lab exhaust system @ BJP																		
	EFC																		
1	Wireless security system (corrected CCTV Hold)																		
2	Electrical survey building C																		
3	ADA upgrades																		
4	Baseball fence replacement																		
	MVC																		
1	Campus way finding																		
2	Utility relocate																		
3	ADA upgrades																		
	NLC																		
1	Repair/replace concrete steps, bldg A waterproof																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of September 30, 2012

PROJECTS		DESIGN							CONSTRUCTION										
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
2	Repair high priority water infiltration points campus wide																		
3	Performance Hall upgrades																		
4	Structural analysis all parking lots' lights (Hold)																		
5	New & replace sidewalks																		
6	North Campus improvements																		
7	Electrical distribution maintenance																		
8	Renovate restroom bldg. A & J																		
9	Interior signage																		
10	NLC ADA upgrades																		
11	NLC S/N/DFW ADA upgrades																		
12	Leed Certification "H" bldg..																		
13	Waterproofing @ Bldg. A																		
	RLC																		
1	Relocate HVAC piping under lake																		
2	Bonham Hall elevator remodel																		
3	Traffic improvement @ East entrance																		
4	Replace two emergency generators																		
5	Replace two boilers																		
6	CCTV Fannin/El Paso Halls card access all classrooms																		
7	Electrical transformer/metering system maintenance																		
8	Carpet replacement																		
9	RLC ADA upgrades																		
	VIRTUAL COLLEGE																		
1	Replace light dimming system & fixtures R012 & R019																		

FACILITIES HOLD PROJECTS - PER CAMPUS REQUEST

1. Update fire sprinkler systems bldgs. D, E, F, G (CVC)
2. Dock lift (DO)
3. Feasibility study (IT environment upgrades) administrative cabling infrastructure (DW)
4. Wireless security system (corrected CCTV) (EFC)
5. Structural analysis all parking lots' lights (NLC)

FACILITIES COMPLETED/CANCELLED PROJECTS
LAST REPORT TO APPEAR

1. Cooling tower structural repair (BHC)
2. Campus way finding (MVC)
3. Repair high priority water infiltration points campus wide (NLC)

INFORMATIVE REPORT NO. 26

M/WBE Participation of Maintenance and SARS Projects Report

The status of M/WBE Participation as of September 30, 2012 for Maintenance and SARS projects assigned to contracted construction program managers.

Maintenance and SARS Projects - as of September 30, 2012

Definitions:

Total Estimated Cost: The total estimated dollars assigned to this project.

Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

Notes:

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
BHC Maintenance Projects								
	Update/replace exterior signage	\$138,225	\$157,238					
	Architect			\$9,363	\$9,363	100%	\$0	0%
	Construction			\$128,590	\$128,590	100%	\$0	0%
	Construction Manager			\$3,863	\$0	0%	\$3,863	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	BHC ADA Upgrades	\$92,035	\$0					
	Architect			\$92,035	\$0	0%	\$92,035	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	BHC Maintenance Projects Sub-total	\$230,260	\$157,238	\$233,851	\$137,953	59%	\$95,898	41%
BHC SAR Projects								
	Police Communication System	\$1,214,286	\$0					
	Architect			\$150,848	\$150,848	100%	\$0	0%
	Construction			\$513,010	\$0	0%	\$513,010	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$286,176	\$19,200	7%	\$266,976	93%
	BHC SAR Projects Subtotal	\$1,214,286	\$0	\$950,034	\$170,048	18%	\$779,986	82%
	BHC Projects Total	\$1,444,546	\$157,238	\$1,183,885	\$308,001	26%	\$875,884	74%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC Maintenance Projects								
	Update Sprinkler Systems - Bldgs D, E, F and G	\$1,144,503	\$0					
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	CVC ADA Upgrades	\$39,066	\$0					
	Architect			\$39,066	\$39,066	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC Maintenance Projects Subtotal	\$1,183,569	\$0	\$148,583	\$116,601	78%	\$31,982	22%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC SAR Projects								
	Cooling Tower Structural Repair	\$4,800	\$41,685					
	Architect			\$4,800	\$4,800	100%	\$0	0%
	Construction			\$30,035	\$30,035	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$6,850	\$0	0%	\$6,850	100%
	Solar Digital Sign	\$25,000	\$0					
	Architect			\$24,642	\$24,642	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Install Auto Clave, Biology Classroom	\$5,000	\$23,591					
	Architect			\$4,066	\$0	0%	\$4,066	100%
	Construction			\$19,525	\$19,525	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC SAR Projects Subtotal	\$34,800	\$65,276	\$89,918	\$79,002	88%	\$10,916	12%
	CVC Projects Total	\$1,218,369	\$65,276	\$238,501	\$195,603	82%	\$42,898	18%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC Maintenance Projects								
	EFC ADA Upgrades	\$105,101	\$0					
	Architect			\$105,101	\$105,101	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC Maintenance Projects Subtotal	\$105,101	\$0	\$105,101	\$105,101	100%	\$0	0%
EFC SARS Projects								
	Wireless Security System	\$3,370	\$0					
	Architect			\$3,370	\$3,370	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Electrical Survey Building C	\$2,782	\$0					
	Architect			\$2,782	\$0	0%	\$2,782	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC SARS Projects Subtotal	\$6,152	\$0	\$6,152	\$3,370	55%	\$2,782	45%
	EFC Projects Total	\$111,253	\$0	\$111,253	\$108,471	97%	\$2,782	3%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC Maintenance Projects								
	ECC R, ECC W, ECC Paramount, & BJP ADA Upgrades	\$54,271	\$0					
	Architect			\$54,271	\$0	0%	\$54,271	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC ADA Upgrades	\$74,891	\$0					
	Architect			\$74,891	\$0	0%	\$74,891	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC Maintenance Projects Subtotal	\$129,162	\$0	\$129,162	\$0	0%	\$129,162	100%
ECC SARS Projects								
	Installation 21 Wind Turbines	\$5,885	\$16,885					
	Architect/Engineer			\$16,885	\$16,885	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Elevator Lobby Remodel	\$295,000	\$175,466					
	Architect/Engineer			\$20,223	\$20,223	100%	\$0	0%
	Construction			\$155,065	\$0	0%	\$155,065	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$178	\$0	0%	\$178	100%
	Central Plant Upgrades	\$39,204	\$87,154					
	Architect/Engineer			\$39,204	\$39,204	100%	\$0	0%
	Construction			\$47,950	\$47,950	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Paramount 5th Floor Renovation for FBI	\$25,698	\$0					
	Architect/Engineer			\$25,698	\$25,698	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Roof Replacement @ BJP	\$267,500	\$0					
	Architect/Engineer			\$26,147	\$26,147	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC SARS Project Subtotal	\$633,287	\$279,505	\$331,350	\$176,107	53%	\$155,243	47%
	ECC Projects Total	\$762,449	\$279,505	\$460,512	\$176,107	38%	\$284,405	62%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
MVC Maintenance Projects								
	MVC ADA Upgrades	\$54,503	\$0					
	Architect/Engineer			\$54,503	\$0	0%	\$54,503	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	MVC Maintenance Project Subtotal	\$54,503	\$0	\$54,503	\$0	0%	\$54,503	100%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
MVC SARS Projects								
	Campus Way Finding	\$7,490	\$98,265					
	Architect/Engineer			\$7,490	\$7,490	100%	\$0	0%
	Construction			\$90,775	\$90,775	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	MVC SARS Project Subtotal	\$7,490	\$98,265	\$98,265	\$98,265	100%	\$0	0%
	MVC Projects Total	\$61,993	\$98,265	\$152,768	\$98,265	64%	\$54,503	36%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC Maintenance Projects								
	Repair/Replace Concrete Stairs, Bldg. A, waterproofing	\$119,169	\$448,566					
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$376,400	\$188,200	50%	\$188,200	50%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Repair high priority water infiltration points, campus-wide	\$119,169	\$307,124					
	Architect			\$14,719	\$0	0%	\$14,719	100%
	Construction			\$288,790	\$131,028	45%	\$157,762	55%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	NLC N, NLC S & NLC DFW ADA Upgrades	\$17,084	\$0					
	Architect/Engineer			\$17,084	\$17,084	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC ADA Upgrades	\$116,680	\$0					
	Architect/Engineer			\$116,680	\$116,680	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC Maintenance Projects Subtotal	\$372,102	\$755,690	\$841,848	\$453,212	54%	\$388,636	46%

NLC SAR Projects								
	Structural Analysis all Parking Lot Lights	\$20,725	\$0					
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	New and replace sidewalks	\$164,295	\$171,583					
	Architect/Engineer			\$171,222	\$0	0%	\$171,222	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$361	\$361	100%	\$0	0%
	North Campus Improvements (NLC343)	\$24,400	\$0					
	Architect/Engineer			\$7,981	\$7,981	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC SAR Projects (con't)								
	Electrical Distribution Maintenance	\$150,000	\$0					
	Architect			\$6,420	\$0	0%	\$6,420	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Renovate Restroom, Bldg. A & J	\$12,000	\$0					
	Architect			\$10,313	\$10,313	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Leed Certification "H" Bldg.	\$6,953	\$0					
	Architect			\$6,953	\$6,953	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC SAR Project Subtotal	\$378,373	\$171,583	\$223,975	\$25,608	11%	\$198,367	89%
	NLC Projects Total	\$750,475	\$927,273	\$1,065,823	\$478,820	45%	\$587,003	55%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC Maintenance Projects								
	RLC ADA Upgrades	\$212,919	\$0					
	Architect/Engineer			\$212,919	\$212,919	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC Maintenance Project Subtotal	\$212,919	\$0	\$212,919	\$212,919	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC SAR Projects								
	Relocation HVAC Piping Under Lake	\$1,300,000	\$1,465,302					
	Architect			\$107,502	\$107,502	100%	\$0	0%
	Construction			\$1,162,000	\$1,162,000	100%	\$0	0%
	Construction Manager			\$30,900	\$30,900	100%	\$0	0%
	Misc. Consulting Services			\$22,111	\$0	0%	\$22,111	100%
	Bonham Hall Elevator Remodel	\$361,567	\$0					
	Architect			\$33,017	\$0	0%	\$33,017	100%
	Construction			\$273,260	\$0	0%	\$273,260	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$291	\$0	0%	\$291	100%
	Traffic Improvement at East Entrance	\$41,882	\$54,173					
	Architect			\$54,173	\$54,173	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace Two Emergency Generators	\$128,900	\$0					
	Architect			\$0	\$0	0%	\$0	0%
	Construction			\$128,900	\$0	0%	\$128,900	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC SAR Projects (con't)								
	Carpet Replacement	\$487,000	\$0					
	Architect			\$35,113	\$35,113	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CCTV Fannin/El Paso Halls Card Access All Classrooms	\$65,000	\$0					
	Architect			\$65,000	\$65,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC SAR Projects Subtotal	\$2,384,349	\$1,519,475	\$1,912,267	\$1,454,688	76%	\$457,579	24%
	RLC Projects Total	\$2,597,268	\$1,519,475	\$2,125,186	\$1,667,607	78%	\$457,579	22%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DSC Maintenance Projects								
	Feasibility Study Administrative Cabling Infrastructure - D-W	\$5,062,857	\$0					
	Architect			\$99,008	\$99,008	100%	\$0	0%
	Construction			\$187,636	\$0	0%	\$187,636	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DSC and DO ADA Upgrades	\$18,717	\$0					
	Architect/Engineer			\$18,717	\$18,717	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC S, RLC G, AND LeCroy ADA Upgrades	\$13,377	\$0					
	Architect/Engineer			\$13,377	\$13,377	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DSC Maintenance Total	\$5,094,951	\$0	\$318,738	\$131,102	41%	\$187,636	59%

Note: DSC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DO Maintenance Projects								
	Dock Lift	\$11,058	\$0					
	Architect			\$7,437	\$7,437	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$309	\$0	0%	\$309	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DO Maintenance Total	\$11,058	\$0	\$7,746	\$7,437	96%	\$309	4%

Note: DO has no SAR Projects

Grand Totals		\$12,052,362	\$3,047,032	\$5,664,412	\$3,171,413	56%	\$2,492,999	44%
---------------------	--	---------------------	--------------------	--------------------	--------------------	------------	--------------------	------------

Prepared by EVCBA Ed DesPlas
October 22, 2012

INFORMATIVE REPORT NO. 27

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending September 30, 2012.

Brookhaven College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Update/Replace Exterior Signage (D208)	9,363	128,590	3,863	0
Estimated Cost: \$138,225 Revised Cost: \$157,238 Awarded Amount: \$141,816	Start Date: December 09 Projected Completion Date: December 12			
2) BHC ADA Upgrades (D213)	92,035	0	0	0
Estimated Cost: \$92,035 Revised Cost: \$ Awarded Amount: \$92,035	Start Date: June 12 Projected Completion Date: TBD*			
BHC Maintenance Summary	Total Estimated Cost: \$230,260	Total Revised Cost: \$0	Total Awarded Amount: \$233,851	

*TBD- To Be Determined

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Police Communication System (BHC310)	150,848	513,010	0	286,176
Estimated Cost: \$1,214,286 Revised Cost: \$ Awarded Amount: \$950,034	Start Date: August 08 Projected Completion Date: February 13			
BHC SAR Summary	Total Estimated Cost: \$1,214,286	Total Revised Cost: \$0	Total Awarded Amount: \$950,034	

Cedar Valley College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207) Estimated Cost: \$1,144,503 Revised Cost: \$ Awarded Amount: \$109,517	77,522	0	31,982	13
	Start Date: December 09 Projected Completion Date: Hold			
2) CVC ADA Upgrades (D222) Estimated Cost: \$39,066 Revised Cost: \$ Awarded Amount: \$39,066	39,066	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			
CVC Maintenance Summary	Total Estimated Cost: \$1,183,569	Total Revised Cost: \$0	Total Awarded Amount: \$148,583	

Cedar Valley College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Cooling Tower Structural Repair (CVC212) Estimated Cost: \$4,800 Revised Cost: \$41,685 Awarded Amount: \$41,685	4,800	30,035	0	6,850
Start Date: June 11 Projected Completion Date: August 12				
2) Solar Digital Sign (CVC213) Estimated Cost: \$25,000 Revised Cost: \$ Awarded Amount: \$24,642	24,642	0	0	0
Start Date: December 11 Projected Completion Date: January 13				
3) Install Auto Clave, Biology Classroom (CVC215) Estimated Cost: \$5,000 Revised Cost: \$23,591 Awarded Amount: \$23,591	4,066	19,525	0	0
Start Date: January 12 Projected Completion Date: November 12				
CVC SAR Summary	Total Estimated Cost: \$34,800	Total Revised Cost: \$0	Total Awarded Amount: \$89,918	

Eastfield College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) EFC ADA Upgrades (D221)	105,101	0	0	0
Estimated Cost: \$105,101 Revised Cost: \$ Awarded Amount: \$105,101	Start Date: June 12 Projected Completion Date: TBD			
EFC Maintenance Summary	Total Estimated Cost: \$105,101	Total Revised Cost: \$0	Total Awarded Amount: \$105,101	

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Wireless Security System (EFC301) Estimated Cost: \$3,370 Revised Cost: \$ Awarded Amount: \$3,370	3,370	0	0	0
	Start Date: September 08 Projected Completion Date: Hold			
2) Electrical Survey Building C (EFC306) Estimated Cost: \$2,782 Revised Cost: \$ Awarded Amount: \$2,782	2,782	0	0	0
	Start Date: June 12 Projected Completion Date: September 12			
EFC SAR Summary	Total Estimated Cost: \$6,152	Total Revised Cost: \$0	Total Awarded Amount: \$6,152	

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) ECC R, ECC W ECC Paramount, and BJP ADA Upgrades (D214) Estimated Cost: \$54,271 Revised Cost: \$ Awarded Amount: \$54,271	54,271	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			
2) ECC ADA Upgrades (D215) Estimated Cost: \$74,891 Revised Cost: \$ Awarded Amount: \$74,891	74,891	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			
ECC Maintenance Summary	Total Estimated Cost: \$129,162	Total Revised Cost: \$0	Total Awarded Amount: \$129,162	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Installation 21 Wind Turbines (ECC225) Estimated Cost: \$5,885 Revised Cost: \$16,885 Awarded Amount: \$16,885	16,885	0	0	0
Start Date: June 10 Projected Completion Date: January 13				
2) Elevator Lobby Remodel (ECC226) Estimated Cost: \$295,000 Revised Cost: \$175,466 Awarded Amount: \$175,466	20,223	155,065	0	178
Start Date: December 10 Projected Completion Date: October 12				
3) Central Plant Upgrades (ECC227) Estimated Cost: \$39,204 Revised Cost: \$87,154 Awarded Amount: \$87,154	39,204	47,950	0	0
Start Date: May 11 Projected Completion Date: December 12				

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Paramount 5th Floor Renovation for FBI (ECC228)	25,698	0	0	0
Estimated Cost: \$25,698 Revised Cost: \$ Awarded Amount: \$25,698	Start Date: March 12 Projected Completion Date: TBD			
5) Roof Replacement @ BJP (BJP62)	26,147	0	0	0
Estimated Cost: \$267,500 Revised Cost: \$ Awarded Amount: \$26,147	Start Date: May 12 Projected Completion Date: January 13			
ECC SAR Summary	Total Estimated Cost: \$633,287	Total Revised Cost: \$0	Total Awarded Amount: \$331,350	

Mountain View College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) MVC ADA Upgrades (D216)	54,503	0	0	0
Estimated Cost: \$54,503 Revised Cost: \$ Awarded Amount: \$54,503	Start Date: June 12 Projected Completion Date: TBD			
MVC Maintenance Summary	Total Estimated Cost: \$54,503	Total Revised Cost: \$0	Total Awarded Amount: \$54,503	

Mountain View College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Campus Way Finding (MVC206)	7,490	90,775	0	0
Estimated Cost: \$7,490 Revised Cost: \$98,265 Awarded Amount: \$98,265	<p style="text-align: right;">Start Date: July 11 Projected Completion Date: September 12</p>			
MVC SAR Summary	Total Estimated Cost: \$7,490	Total Revised Cost: \$0	Total Awarded Amount: \$98,265	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209) Estimated Cost: \$119,169 Revised Cost: \$448,566 Awarded Amount: \$401,179	21,383	376,400	3,286	110
	Start Date: December 09 Projected Completion Date: December 12			
2) Repair High Priority Water Infiltration Points, Campus Wide (D209) Estimated Cost: \$119,169 Revised Cost: \$307,124 Awarded Amount: \$306,905	14,719	288,790	3,286	110
	Start Date: December 09 Projected Completion Date: December 12			
3) NLC N, NLC S, and NLC DFW ADA Upgrades (D220) Estimated Cost: \$17,084 Revised Cost: \$ Awarded Amount: \$17,084	17,084	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) NLC ADA Upgrades (D223)	116,680	0	0	0
Estimated Cost: \$116,680	Start Date: June 12 Projected Completion Date: TBD			
Revised Cost: \$				
Awarded Amount: \$116,680				
NLC Maintenance Summary	Total Estimated Cost: \$372,102	Total Revised Cost: \$0	Total Awarded Amount: \$841,848	

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Structural Analysis all Parking Lot Lights (NLC340) Estimated Cost: \$20,725 Revised Cost: \$ Awarded Amount: \$20,725	20,725	0	0	0
Start Date: May 10 Projected Completion Date: Hold				
2) New and Replace Sidewalks (NLC341) Estimated Cost: \$164,295 Revised Cost: \$171,583 Awarded Amount: \$171,583	171,222	0	0	361
Start Date: September: July 10 Projected Completion Date: August 13				
3) North Campus Improvements (NLC343) Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,981	7,981	0	0	0
Start Date: November 10 Projected Completion Date: TBD				

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Electrical Distribution Maintenance (NLC344) Estimated Cost: \$150,000 Revised Cost: \$ Awarded Amount: \$6,420	6,420	0	0	0
	Start Date: September 11 Projected Completion Date: December 12			
5) Renovate Restroom, Bldg. A & J (NLC345) Estimated Cost: \$12,000 Revised Cost: \$ Awarded Amount: \$10,313	10,313	0	0	0
	Start Date: November 11 Projected Completion Date: TBD			
6) Leed Cert. "H" Bldg. (NLC347) Estimated Cost: \$6,953 Revised Cost: \$ Awarded Amount: \$6,953	6,953	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			
NLC SAR Summary	Total Estimated Cost: \$378,373	Total Revised Cost: \$0	Total Awarded Amount: \$223,975	

Richland College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) RLC ADA Upgrades (D217)	212,919	0	0	0
Estimated Cost: \$212,919 Revised Cost: \$ Awarded Amount: \$212,919	Start Date: June 12 Projected Completion Date: TBD			
RLC Maintenance Summary	Total Estimated Cost: \$212,919	Total Revised Cost: \$0	Total Awarded Amount: \$212,919	

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Relocate HVAC Piping Under Lake (RLC314) Estimated Cost: \$1,300,000 Revised Cost: \$1,465,302 Awarded Amount: \$1,322,513	107,502	1,162,000	30,900	22,111
Start Date: September 10 Projected Completion Date: December 12				
2) Bonham Hall Elevator Remodel (RLC316) Estimated Cost: \$361,567 Revised Cost: \$ Awarded Amount: \$306,568	33,017	273,260	0	291
Start Date: December 10 Projected Completion Date: December 12				
3) Traffic Improvement at East Entrance (RLC317) Estimated Cost: \$41,882 Revised Cost: \$54,173 Awarded Amount: \$54,173	54,173	0	0	0
Start Date: January 12 Projected Completion Date: May 13				

Richland College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Replace Two Emergency Generators (RLC319) Estimated Cost: \$128,900 Revised Cost: \$ Awarded Amount: \$128,900	0	128,900	0	0
Start Date: November 11 Projected Completion Date: January 13				
5) Carpet Replacement (RLC320) Estimated Cost: \$487,000 Revised Cost: \$ Awarded Amount: \$35,113	35,113	0	0	0
Start Date: May 12 Projected Completion Date: December 12				
6) CCTV Fannin / El Paso Halls Card Access All Classrooms (RLC321) Estimated Cost: \$65,000 Revised Cost: \$ Awarded Amount: \$65,000	65,000	0	0	0
Start Date: October 12 Projected Completion Date: October 13				
RLC SAR Summary	Total Estimated Cost: \$2,384,349	Total Revised Cost: \$0	Total Awarded Amount: \$1,912,267	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Feasibility Study Administrative Cabling Infrastructure District Wide (D192) Estimated Cost: \$5,062,857 Revised Cost: \$ Awarded Amount: \$286,644	99,008	187,636	0	0
Start Date: October 07 Projected Completion Date: Hold				
2) DSC and DO ADA Upgrades (D218) Estimated Cost: \$18,717 Revised Cost: \$ Awarded Amount: \$18,717	18,717	0	0	0
Start Date: June 12 Projected Completion Date: TBD				
3) EFC S, RLC G, and LeCroy ADA Upgrades (D219) Estimated Cost: \$13,377 Revised Cost: \$ Awarded Amount: \$13,377	13,377	0	0	0
Start Date: June 12 Projected Completion Date: TBD				
DSC Maintenance Summary	Total Estimated Cost: \$5,094,951	Total Revised Cost: \$0	Total Awarded Amount: \$318,738	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Dock Lift (D205)	7,437	0	309	0
Estimated Cost: \$11,058 Revised Cost: \$ Awarded Amount: \$7,746	Start Date: December 09 Projected Completion Date: Hold			
DO Maintenance Summary	Total Estimated Cost: \$11,058	Total Revised Cost: \$0	Total Awarded Amount: \$7,746	

INFORMATIVE REPORT NO. 28

Notice of Grant Awards (November 2012)

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Source: U.S. Department of Education/CCAMPIS-Child Care Access Means Parents In School
Beneficiary: Eastfield College
Amount: \$48,884
Term: October 1, 2012 – September 30, 2013
Purpose: To provide childcare services at a sliding scale rate to children of students attending school at Eastfield College.

Source: Texas Higher Education Coordination Board/ P16 Initiatives Adult Education
Beneficiary: Richland College
Amount: Increase \$ 87,500 New Total \$ 321,500
Term: January 1, 2010 – August 31, 2013
Purpose: The program will assist participants in reading and writing to prepare them to enroll in college level courses.

Source: U.S. Department of Education/ Upward Bound (GISD)
Beneficiary: Richland College
Amount: \$250,000
Term: September 1, 2012 – August 31, 2013
Purpose: Provides fundamental support to participants in their preparation for college entrance. The program will give opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. It serves high school students from low-income families and high school students from families in which neither parent holds a bachelor's

degree. The goal is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

Source: U.S. Department of Education/Upward Bound (RISD)
Beneficiary: Richland College
Amount: \$250,000
Term: September 1, 2012 – August 31, 2013
Purpose: Provides fundamental support to participants in their preparation for college entrance. The program will give opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. It serves high school students from low-income families and high school students from families in which neither parent holds a bachelor's degree. The goal is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

Source: Workforce Solutions/ WIA Youth Services Out of School Youth
Beneficiary: Richland College
Amount: \$943,139
Term: October 1, 2012 – June 30, 2013
Purpose: To provide occupational, tuition-based, non-credit workforce education and post-secondary education enrollment to Out-of-School Youth ages 16-21 certified WIA eligible.

Source: U.S. Department of Education/Title V New Student Success
Beneficiary: Mountain View College
Amount: \$312,347
Term: October 1, 2012 – September 30, 2013
Purpose: To improve services to students and enhance the institutional capacity to provide innovative and customized programs. The program highlights include a READ RIGHT lab and the development of a 'First Year Experience' advising center.

Source: Texas Workforce Commission/In Partnership with a Manufacturing Consortium
Beneficiary: Richland College/ Garland Campus
Amount: \$363,550
Term: August 31, 2012 – August 31, 2013
Purpose: To improve productivity, quality, efficiency and safety through workforce skills training for private partner DCMA companies.

Source: U.S. Department of Education/ Upward Bound
Beneficiary: Mountain View College
Amount: \$241,715
Term: September 1, 2012 – August 31, 2013
Purpose: To assist high school students with academic preparation through instruction in a college environment after school, on Saturdays and during the summer. It is designed to help increase underrepresented student access to higher education, providing assistance with admission and financial aid at a college of their choice and guidance on degree options.

Source: U.S. Department of Education/ Title V Coop with UNT
Beneficiary: Mountain View College
Amount: \$789,770
Term: October 1, 2012 – September 30, 2013
Purpose: HSI STEM & ARTICULATION initiative is designed to increase the number of students who will attain their STEM degree and transfer to a four-year Institution of Higher Education (IHE). As a part of this effort, staff will utilize student data to promote a STEM SUCCESS community with education and industry representatives who will actively engage in the establishment of a data-base decision-making environment to advance STEM SUCCESS goals, objectives and outcomes.

<u>Grant Awards Reported in Fiscal Year 2012-2013</u>	
September 2012	\$1,670,641
October 2012	\$2,588,681
November 2012	\$3,286,905
December 2012	
January 2013	
February 2013	
March 2013	
April 2013	
May 2013	
June 2013	
July 2013	
August 2013	
Total To Date	\$7,546,227

<u>Grant Awards Reported in Fiscal Years 2004-05 through 2010-11</u>								
<u>Type</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-2012</u>
Competitive	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315	\$20,985,883	\$16,071,651
Pell Grants ¹	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845	\$69,080,553	\$69,080,553
Total	\$53,586,988	\$49,147,481	\$46,582,796	\$51,523,931	\$49,199,612	\$94,356,160	\$90,066,436	\$85,152,240

¹The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student aid.

INFORMATIVE REPORT NO. 29

Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

BROOKHAVEN COLLEGE - \$17,638

Ford	Automotive
GM	Automotive
DART	A/C Chiller and Air Compressor PMI

CEDAR VALLEY COLLEGE - \$4,110

Solar Turbines Inc.	Supply Chain Certification
McGraw Hill	Business

EASTFIELD COLLEGE - \$3,700

International School	Professional Truck Driver
Dallas Police Association	Criminal Justice Training
Iris USA	First Aid/CPR
PPG Bill Company	Auto Body/Paint
Motorcycle Training Center	Motorcycle Training

EL CENTRO COLLEGE – \$63,608

K Strategies, LLC	Employment Training
UT Southwestern Medical Center	Emergency Medical Technician
UT Southwestern Medical Center	EMT Refresher
UT Southwestern Medical Center	Anatomy and Physiology
Irving ISD	Nurse Aide
Mary Kay Cosmetics	English Proficiency
Automobile Club of Southern California	Auto/Home Insurance
AT&T Wireline	Telecommunications Services
AT&T Advertising & Publishing	Sales Training
Net Social Education	E-Commerce Training

MOUNTAIN VIEW COLLEGE – \$2,809

Nestle' Waters North America	Hydraulics Basic
------------------------------	------------------

NORTH LAKE COLLEGE - \$115,011

Aviall	Principles of Traffic Management
Aviall	Principles of Traffic Management
Lone Star College System	Stress Management
Construction Education Foundation	Career Training
Construction Education Foundation	Career Training
North Texas Electrical Training Center	Career Training
North Texas Electrical Training Center	Career Training
United Masonry Contractors	Career Training

RICHLAND COLLEGE – \$15,320

Chambrel at Club Hill	Emeritus
Christian Care Centers	Emeritus
The Forum	Emeritus
Meadowstone	Emeritus
Monticello West	Emeritus
Presbyterian Village North	Emeritus
Atlas Copco	Transitioning to MS Excel 2010
Atlas Copco	Transitioning to MS Powerpoint 2010
BCBS of South Carolina	Leadership
BCBS of South Carolina	Leadership
City of Garland	MS Office 2010 Overview (A)
City of Garland	MS Office 2010 Overview (B)
City of Plano	Business Productivity
Dallas County	Customer Care III
Dallas County	Customer Care IV
Karlee Company	CPR
Plastipak Packaging	Welding (A)
Plastipak Packaging	Welding (B)

Contracts for Educational Services Reported in 2012-13

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2012	\$ 16,572	\$ 14,584	\$ 3,200	\$ 180	\$ 11,230	\$ 21,534	\$ 27,680	\$ 94,980
October 2012	\$ 17,638	\$ 4,110	\$ 3,700	\$ 63,608	\$ 2,809	\$ 115,011	\$ 15,320	\$ 222,196
November 2012	\$	\$	\$	\$	\$	\$	\$	\$
December 2012	\$	\$	\$	\$	\$	\$	\$	\$
January 2013	\$	\$	\$	\$	\$	\$	\$	\$
February 2013	\$	\$	\$	\$	\$	\$	\$	\$
March 2013	\$	\$	\$	\$	\$	\$	\$	\$
April 2013	\$	\$	\$	\$	\$	\$	\$	\$
May 2013	\$	\$	\$	\$	\$	\$	\$	\$
June 2013	\$	\$	\$	\$	\$	\$	\$	\$
July 2013	\$	\$	\$	\$	\$	\$	\$	\$
August 2013	\$	\$	\$	\$	\$	\$	\$	\$
Total To Date	\$ 34,210	\$ 18,694	\$ 6,900	\$ 63,788	\$ 14,039	\$ 136,545	\$ 43,000	\$ 317,176

Contracts for Educational Services Reported in Fiscal Years 2005-06 through 2011-12

<u>Campus</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
BHC	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712	\$ 245,537	\$ 295,804
CVC	501,655	886,499	804,523	829,174	\$ 288,150	\$ 195,226	\$ 206,792
EFC	125,727	122,943	95,796	63,986	\$ 26,951	\$ 26,605	\$ 25,800
ECC	646,509	312,686	500,707	560,228	\$ 509,510	\$ 294,024	\$ 339,423
MVC	202,246	137,995	164,883	119,534	\$ 68,387	\$ 179,830	\$ 86,943
NLC	428,096	424,961	431,473	270,759	\$ 373,172	\$ 406,059	\$ 466,720
RLC	238,414	196,645	173,689	139,100	\$ 141,494	\$ 170,260	\$ 143,847
BPI	115,575 ¹	0	0	0	0	0	0
Total	\$2,530,913	\$2,426,380	\$2,434,990	\$2,242,153	\$1,703,376	\$1,517,541	\$1,565,329

¹The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.