## BOARD OF TRUSTEES PLANNING AND BUDGET COMMITTEE MEETING DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL

District Office 1601 South Lamar Street Lower Level, Room 007 Dallas, TX 75215 Tuesday, December 4, 2012 3:00 PM

#### **AGENDA**

- I. Certification of notice posted for the meeting
- II. Fall Revision to Fiscal Year 2012-2013 Budgets
- III. Multi-year Financial Outlook and Plan FY 2013-2015
- IV. Questions/Comments from the Board and Chancellor
- V. Citizens desiring to appear before the board
- VI. Executive session

The Board may conduct an executive session as authorized under 551.074 of the Texas Government Code to deliberate on personnel matters, including a discussion of the Chancellor's performance, his retirement date, and any prospective employee who is noted in Employment of Contractual Personnel.

The Board may conduct an executive session under 551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

VII. Adjournment

# CERTIFICATION OF NOTICE POSTED FOR THE DECEMBER 4, 2012 PLANNING & BUDGET COMMITTEE MEETING OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL BOARD OF TRUSTEES

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 30<sup>th</sup> of November 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 30<sup>th</sup> of November 2012, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.

Wright L. Lassiter, Jr., Secretary

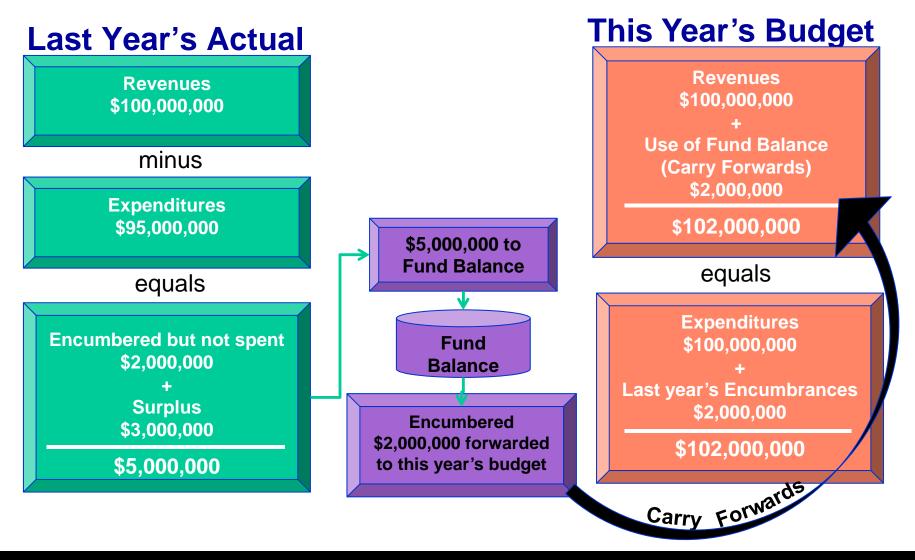
#### Dallas County Community College District

# 2012-13 Fall Revision

Presented December 4, 2012



#### **Fall Adjustments To Cover Prior Commitments**





#### DALLAS COUNTY COMMUNITY COLLEGE DISTRICT 2012-13 PROPOSED CURRENT FUNDS OPERATING BUDGET

#### ESTIMATED CURRENT FUNDS

CURRENT FUNDS	Prop 2013 I	
UNRESTRICTED FUND:		
Current Budget Approved 09/04/2012	\$	348,141,209
Proposed Requested Fall Revision Budget 12/04/2012		357,282,135
Proposed Change: Fall Revision vs. Current Budget	\$	9,140,926
UNRESTRICTED FUND RECONCILIATION:		
Decrease: Base Appropriation	\$	(325,699)
Decrease: State Work Study		(32,581)
Decrease: Federal Work Study		(231,088)
Decrease: Net Credit Tuition - Enrollment Change		(1,600,000)
Decrease: Net Continuing Education Tuition		(460,151)
Decrease: Investment Income		(525,500)
Decrease: Miscellaneous College Revenue		(44,936)
Decrease: Miscellaneous District Revenue		(14,791)
Increase: Carry Forward - Encumbrances and Requisitions		5,954,088
Increase: Use of Fund Balance (Major Repairs and Projects)		6,421,584
Proposed Reconciliation Change: Fall Revision vs. Current Budget	\$	9,140,926



#### DALLAS COUNTY COMMUNITY COLLEGE DISTRICT 2012-13 PROPOSED CURRENT FUNDS OPERATING BUDGET

#### ESTIMATED CURRENT FUNDS

ESTIMATED CORRENT FORDS	
AUXILIARY FUND:	
Current Budget Approved 09/04/2012	\$ 9,629,378
Proposed Requested Fall Revision Budget 12/04/2012	9,920,259
Proposed Change: Fall Revision vs. Current Budget	\$ 290,881
AUXILIARY FUND RECONCILIATION:	
Decrease: Investment Income	\$ (73,172)
Decrease: Rental Income	(57,401
Decrease: Ticket Sales	(8,866
Decrease: Parking Meter Revenue	(1,000
Decrease: Bookstore Commissions - Follett	(16,411
Decrease: Student Recreation Room	(200
Decrease: Replacement Student ID Cards	(340
Increase: Copy Machine Income	23,495
Increase: Food Service Commissions	5,500
Increase: Vending Machine Income	1,254
Increase: Student Newspaper Advertising	7,000
Increase: Carry Forward - Encumbrances and Requisitions	211,022
Increase: Use of Fund Balance	200,000
Proposed Reconciliation Change: Fall Revision vs. Current Budget	\$ 290,881
RESTRICTED FUND:	
Current Budget Approved 09/04/2012	\$ 140,847,835
Proposed Requested Fall Revision Budget 12/04/2012	140,847,835
There is no Proposed Change: Fall Revision vs. Current Budget	\$ 
RICHLAND COLLEGIATE HIGH SCHOOL:	
Current Budget Approved 09/04/2012	\$ 2,810,156
Proposed Requested Fall Revision Budget 12/04/2012	2,846,427
Proposed Change: Fall Revision vs. Current Budget	\$ 36,271
RICHLAND COLLEGIATE HIGH SCHOOL RECONCILIATION:	
Increase in State Funding	\$ 36,271
Proposed Reconciliation Change: Fall Revision vs. Current Budget	\$ 36,271
TOTAL CURRENT FUNDS	 9,468,078



#### DALLAS COUNTY COMMUNITY COLLEGE DISTRICT 2012-13 PROPOSED ANNUAL BUDGET

#### PROPOSED UNEXPENDED PLANT FUND BUDGET

CURRENT UNEXPENDED PLANT FUND		Proposed 013 Budget
UNEXPENDED PLANT FUND:		
Current Budget Approved 09/04/2012	\$	14,539,856
Proposed Requested Fall Revision Budget 12/04/2012	•	15,414,094
Proposed Change: Fall Revision vs. Current Budget	\$	874,238
UNEXPENDED PLANT FUND RECONCILIATION:		
Increase: Construction (ADA Projects)	S	1,043,941
Decrease: Architects/Design/Engineering	Ψ	(169,703)
Proposed Reconciliation Change: Fall Revision vs. Current Budget		874,238
<b>F</b>		,
PROPOSED DEBT SERVICE BUDGET		
		Proposed
CURRENT DEBT SERVICE FUND	2	013 Budget
DEBT SERVICE PLANT FUND:		
Current Budget Approved 09/04/2012	\$	39,676,251
Proposed Requested Fall Revision Budget 12/04/2012		39,676,251
There is no Proposed Change: Fall Revision vs. Current Budget	\$	-
PROPOSED QUASI-ENDOWMENT FUND BUDGET		
		Proposed
CURRENT QUASI-ENDOWMENT FUND	2	013 Budget
QUASI-ENDOWMENT FUND:		
Current Budget Approved 09/04/2012	\$	332,250
Proposed Requested Fall Revision Budget 12/04/2012		332,250
There is no Proposed Change: Fall Revision vs. Current Budget	\$	
TOTAL UNEXPENDED PLANT, DEBT SERVICE & QUASI-ENDOWMENT FUNDS	\$	874,238



### Operating (Current) Funds

#### **Overview**

	Current Budget	Proposed Change	Fall Revision	
Unrestricted	\$348,141,209	\$ 9,140,926	\$ 357,282,135	
Auxiliary	9,629,378	290,881	9,920,259	
Restricted	140,847,835		140,847,835	
Subtotal	\$498,618,422	\$ 9,431,807	\$ 508,050,229	
RCHS <sup>1</sup>	\$ 2,810,156	\$ 36,271	\$ 2,846,427	
Grand Total	\$501,428,578	\$ 9,468,078	\$ 510,896,656	

<sup>&</sup>lt;sup>1</sup> Richland Collegiate High School



#### Unrestricted

#### **Revenues & Additions**

	Current	Proposed	Fall
	Budget	<b>Change</b>	Revision
State Appropriations	\$ 89,230,932	\$ (325,699)	\$ 88,905,233
Tuition	94,556,980	(2,060,151)	92,496,829
Taxes for Current Operations	152,222,660	-	152,222,660
Federal Work Study & Allowances	1,037,885	(231,088)	806,797
State Work Study	126,452	(32,581)	93,871
Investment Income	2,726,000	(525,500)	2,200,500
General Revenue	3,105,776	(59,727)	3,046,049
Use of Fund Balance & Transfers-in	5,134,524	12,375,672	17,510,196
Total	\$348,141,209	\$ 9,140,926	\$ 357,282,135



#### Unrestricted

#### **Expenditures & Uses**

	Current Budget	Proposed Change	Fall Revision
Instruction	\$ 129,755,879	9 \$ 9,506,462	\$ 139,262,341
Public Service	4,718,24	8 109,059	4,827,307
Academic Support	15,656,47	5 1,681,538	17,338,013
Student Services	28,618,320	0 2,007,286	30,625,606
Institutional Support	55,885,429	9 5,408,712	61,294,141
Staff Benefits	24,912,440	0 531	24,912,971
Plant Operations & Maintenance	29,117,02	1 1,393,479	30,510,500
Repairs & Rehabilitation	7,074,262	2 8,546,901	15,621,163
Reserve - Campus	2,759,603	3 2,916,961	5,676,564
Reserve - Visiting Scholars	500,000	0 (241,500)	258,500
Reserve - Cost of Living Adjustment	11,400,000	0 (11,400,000)	-
Reserve - Faculty/PSS/Adm - Scale/Job Eval.	3,250,000	0 (2,750,000)	500,000
Reserve - Technology	2,500,000	-	2,500,000
Reserve - Operating	1,000,000	0 -	1,000,000
Reserve - Staff Benefits Supp./ERS/ORP	3,500,000	0 -	3,500,000
Reserve - Potential State Reduction	4,402,549	9 (3,762,907)	639,642
Reserve - Facilities Projs./Operations Supp.	16,200,000	0 (4,500,000)	11,700,000
Mandatory Transfers	2,600,342	2 150,925	2,751,267
Non-mandatory Transfers	4,290,64	1 73,479	4,364,120
Total	\$ 348,141,209	9 \$ 9,140,926	\$ 357,282,135

<sup>&</sup>lt;sup>1</sup> Includes approved use of fund balance.



#### Unrestricted

#### **Expenditures & Uses**

	Current Budget	 Proposed Change	Fall Revision
Instruction	\$ 129,720,879	\$ 8,282,203	\$ 138,003,082
Public Service	4,718,248	97,711	4,815,959
Academic Support	15,656,475	1,346,699	17,003,174
Student Services	28,618,320	1,624,564	30,242,884
Institutional Support	55,885,429	3,706,370	59,591,799
Staff Benefits	24,912,440	(2,000)	24,910,440
Plant Operations & Maintenance	29,117,021	1,393,479	30,510,500
Repairs & Rehabilitation	1,974,738	(170,730)	1,804,008
Reserve - Campus	2,759,603	2,916,961	5,676,564
Reserve - Visiting Scholars	500,000	(241,500)	258,500
Reserve - Cost of Living Adjustment	11,400,000	(11,400,000)	-
Reserve - Faculty/PSS/Adm - Scale/Job Eval.	3,250,000	(2,750,000)	500,000
Reserve - Technology	2,500,000	-	2,500,000
Reserve - Operating	1,000,000	_	1,000,000
Reserve - Staff Benefits Supp./ERS/ORP	3,500,000	-	3,500,000
Reserve - Potential State Reduction	4,402,549	(3,762,907)	639,642
Reserve - Facilities Projs./Operations Supp.	16,200,000	(4,500,000)	11,700,000
Mandatory Transfers	2,600,342	150,925	2,751,267
Non-mandatory Transfers	 4,290,641	 73,479	4,364,120
Total	\$ 343,006,685	\$ (3,234,746)	\$ 339,771,939

<sup>&</sup>lt;sup>1</sup> Excludes approved use of fund balance.



### Auxiliary

#### **Revenues & Additions**

	Current Budget	Proposed Change	Fall Revision
Sales & Services	\$ 5,137,019	\$ (74,188)	\$ 5,062,831
Investment Income	201,562	(45,953)	155,609
Transfers-in	4,290,797	-	4,290,797
Use of Fund Balance		411,022	411,022
Total	\$ 9,629,378	\$ 290,881	\$ 9,920,259



### **Auxiliary**

#### **Expenditures & Uses**

	Current Budget		roposed Change	Fall Revision		
Student Activities	\$	6,769,047	\$ 609,991	\$	7,379,038	
Sales & Services		2,101,364	4,960		2,106,324	
Reserve - Campus		504,919	(288,003)		216,916	
Reserve - District		150,346	(36,067)		114,279	
Transfers-out		103,702	_		103,702	
Total	\$	9,629,378	\$ 290,881	\$	9,920,259	

<sup>&</sup>lt;sup>1</sup> Includes approved use of fund balance.



### Auxiliary

#### **Expenditures & Uses**

	Current Budget			roposed Change	Fall Revision		
Student Activities	\$	6,769,047	<b>\$</b>	200,869	\$	6,969,916	
Sales & Services		2,101,364		3,060		2,104,424	
Reserve - Campus		504,919		(288,003)		216,916	
Reserve - District		150,346		(36,067)		114,279	
Transfers-out		103,702		_		103,702	
Total	_\$	9,629,378	\$	(120,141)	\$	9,509,237	

<sup>&</sup>lt;sup>1</sup> Excludes approved use of fund balance.



#### Restricted

#### **Revenues & Additions**

	Current Budget	Proposed Change	Fall Revision
Insurance/Retirement Match	\$ 15,268,551	\$ -	\$ 15,268,551
SBDC State Match	2,398,785		2,398,785
Subtotal State Appropriations	\$ 17,667,336	\$ -	\$ 17,667,336
Grants & Contracts			
Federal	106,442,536	-	106,442,536
State	9,077,404	-	9,077,404
Local	7,495,470	-	7,495,470
Transfers-in	88,847		88,847
Total	\$140,771,593	<b>\$</b> -	\$ 140,771,593
RCHS <sup>1</sup>	\$ 76,242	\$ -	\$ 76,242
Grand Total	\$140,847,835	\$ -	\$ 140,847,835

<sup>&</sup>lt;sup>1</sup> Richland Collegiate High School



#### Restricted

#### **Expenditures & Uses**

	Current Budget	Proposed Change	Fall Revision
Insurance/Retirement Match	\$ 15,268,551	\$ -	\$ 15,268,551
Grants & Contracts	30,547,882	-	30,547,882
Scholarships	94,955,160		94,955,160
Subtotal	\$140,771,593	\$ -	\$ 140,771,593
RCHS 1	\$ 76,242	<u>\$</u> -	\$ 76,242
Grand Total	\$140,847,835	<u>s</u> -	\$ 140,847,835

<sup>&</sup>lt;sup>1</sup> Richland Collegiate High School



### Richland Collegiate HS

#### **Revenues and Additions**

	Current		Proposed		Fall	
	Budget		Change		Revision	
State Funding	\$	2,800,156	\$	36,271	\$	2,836,427
Investment Income		10,000		_		10,000
Total	\$	2,810,156	\$	36,271	\$	2,846,427

#### **Expenditures and Uses**

	Current		Proposed		Fall	
	Budget		Change		I	Revision
Instruction	\$	1,393,672	\$	(155,728)	\$	1,237,944
Public Service		220,000		20,728		240,728
Academic Support		81,816		171,271		253,087
Student Services		392,328		5,000		397,328
Institutional Support		692,340		20,000		712,340
Plant Operations and Maintenance		30,000		(25,000)		5,000
Total		2,810,156	<u>\$</u>	36,271	<u>\$</u>	2,846,427



### Non-operating Funds

#### **Overview**

	Currer Budge	•		Fall Revision		
Unexpended Plant	\$ 14,539,	856 \$	874,238	\$	15,414,094	
Debt Service	\$ 39,676,	251 S	-	\$	39,676,251	
Quasi-endowment	\$ 332,	250 \$	-	\$	332,250	



### Unexpended Plant

#### **Revenues and Additions**

	Current		Proposed	Fall		
	 Budget		Change		Revision	
Investment Revenue	\$ 578,000	\$	(213,000)	\$	365,000	
Transfers-in	-		73,323		73,323	
Use of Fund Balance	 13,961,856		1,013,915		14,975,771	
Total	\$ 14,539,856	\$	874,238	\$	15,414,094	

#### **Expenditures and Uses**

	Current		F	Proposed	Fall		
	Budget		Change		Revision		
Bldg & Physical Plant Repairs	\$	75,223	\$	-	\$	75,223	
Construction		13,168,595		1,043,941		14,212,536	
Architects		1,296,038		(169,703)		1,126,335	
Total	\$	14,539,856	\$	874,238	\$	15,414,094	



#### Debt Service

#### **Revenues and Additions**

	Current	Proposed	Fall
	Budget	Change	Revision
Taxes (Maintenance Tax Notes)	\$ 2,270,391	<b>s</b> -	\$ 2,270,391
Taxes (General Obligation Bonds)	34,480,627	-	34,480,627
Transfers-in (Tuition)	2,529,623	-	2,529,623
Transfers-in (Unrestricted)	395,610		395,610
Total	\$ 39,676,251	<b>S</b> -	\$ 39,676,251

#### **Expenditures and Uses**

Current	Proposed	Fall
Budget	Change	Revision
\$ 33,557,856	<b>S</b> -	\$ 33,557,856
2,925,233	-	2,925,233
2,209,631	-	2,209,631
253,582	-	253,582
729,949		729,949
\$ 39,676,251	<u>\$</u> -	\$ 39,676,251
	Budget \$ 33,557,856 2,925,233 2,209,631 253,582 729,949	Budget       Change         \$ 33,557,856       \$         2,925,233       -         2,209,631       -         253,582       -         729,949       -



### Quasi-endowment

#### Revenues

		Current	Prop	osed		Fall
	]	Budget	_Cha	nge	R	evision
Investment Income	\$	82,250	\$	_	\$	82,250
Lease Income		250,000		_		250,000
Total	\$	332,250	\$	_	\$	332,250

#### **Expenditures**

	Current Budget		Proposed Change		Fall Revision	
Transfers-out Rising Star Program	\$	332,250	\$		\$	332,250
Total	\$	332,250	\$	-	\$	332,250



## Concluding Remarks



#### **Dallas County Community College District**

Multi-Year Financial Outlook and Plan FY 2013 – 2015

DCCCD Board of Trustees

Planning & Budget Committee Meeting

December 4, 2012

# 2014 – 2015 Revenue Assumptions

	FY 2014	FY 2015
Credit Enrollment	2.5% decrease	Flat
Tuition Rate	<b>\$52</b>	<b>\$52/\$59</b> *
State Formula Funding	3% decrease	No Change
Tax Base	1.5% increase	1% increase
Tax Rate – M&O	Just below Rollback*	Effective Tax Rate

note: assumption for 7.99% increase in tax revenue, FY 2014 and Spring 2015 tuition rate increase is based on funding model discussed with Board on 7/19/2012.

### 2014 – 2015 Expenditures Assumptions and Provisions

	FY 2014	FY 2015
Provision: Across-the-Board Compensation Adj's.	2,240,000	2,262,400
Provision: Compensation - Faculty Mkt. (\$1M/\$750K) & PSS Job Evaluation Cycle (\$250K/yr)	1,250,000	1,000,000
& F33 Job Evaluation Cycle (3230K/yl)	1,230,000	1,000,000
Provisions-ShortFunded Benefits	3,500,000	3,500,000
Facilities Projects	11,700,000	11,700,000
Provision-Technology	2,500,000	2,500,000
<b>Provision-Visiting Scholars</b>	1,000,000	1,000,000
Provision-Internal Momentum Points	2,000,000	2,000,000
Provision-Instructional Equipment	1,500,000	1,500,000
IP Telephony Upgrades (year 1 of 5)	2,400,000	2,400,000
Provision-New Program Development	1,000,000	1,000,000
Provision-State/Enrollment Shortfalls	1,608,259	4,932,225

Color key: Green = College Resources Purple = Split College/District ops Black = District Ops/on Colleges' behalf

# Estimated Revenue 2013 - 2015

	FY 2013	FY 2014	FY 2015
State Revenue	88,905,233	86,238,076	86,238,076
Federal Funds	806,797	806,797	806,797
<b>Tuition: Credit &amp; Non Credit</b>	92,496,829	95,741,154	101,827,521
Taxes	152,222,660	164,385,251	164,385,251
Investment Revenue	2,200,500	2,200,500	2,200,500
Other Revenue	3,139,920	3,139,920	3,139,920
Total	339,771,939	352,511,698	358,598,064

# Estimated Expenditures 2013 - 2015

	FY 2013	<u>FY 2014</u>	FY 2015
<b>College Operations</b>	280,630,173	280,630,173	280,630,173
District Operations	27,378,652	27,378,652	27,378,652
Virtual College Operations	3,834,800	3,834,800	3,834,800
Provision-Compensation	500,000	3,490,000	3,262,400
<b>Provision-Prior Year Compensation</b>			3,490,000
<b>Provisions-Short Funded Benefits</b>	3,500,000	3,500,000	3,500,000
Facilities Projects	11,700,000	11,700,000	11,700,000
Provision-Technology	2,500,000	2,500,000	2,500,000
<b>Provision-Visiting Scholars</b>	258,500	1,000,000	1,000,000
<b>Provision-Internal Momentum Points</b>		2,000,000	2,000,000
Provision-Instructional Equipment		1,500,000	1,500,000
IP Telephony Upgrades (year 1 of 5)		2,400,000	2,400,000
<b>Provision-New Program Development</b>		1,000,000	1,000,000
Provision-State/Enrollment Shortfalls		1,608,259	4,932,225
Provision-Election Expense		500,000	
Reserves & Transfers	9,469,814	9,469,814	9,469,814
Total	339,771,939	352,511,698	358,598,064

Color key: Green = College Resources Purple = Split College/District ops Black = District Ops/on Colleges' behalf

# Another View – Estimated Expenditures 2013 - 2015 (most) Assumptions Distributed

	FY 2013	FY 2014	FY 2015
<b>College Operations</b>	280,630,173	294,771,173	297,782,333
Percent of Change		5.0%	1.0%
District Operations	27,378,652	28,227,652	28,478,892
Percent of Change		3.1%	0.9%
Virtual College Operations	3,834,800	3,834,800	3,834,800
Facilities Projects	11,700,000	11,700,000	11,700,000
IP Telephony Upgrades (year 1 of 5)		2,400,000	2,400,000
<b>Provision-State/Enrollment Shortfalls</b>		1,608,259	4,932,225
Provision-Election Expense		500,000	
Reserves & Transfers	9,469,814	9,469,814	9,469,814
Total	333,013,439	352,511,698	358,598,064
Percent of Change		5.9%	1.7%

### **Budgetary Objectives**

- Maintain low cost of tuition; move toward Texas community college market rates
  - Remain "fee free"
  - Specific high cost user fees (i.e. assessment costs) could be considered?
- Maintain low tax rate
- Declining State support expected
- Avoid further debt
- Reduce costs; maintain control of costs
- Avoid enrollment caps