

**SPECIAL MEETING OF THE BOARD OF TRUSTEES  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOLS**

**District Office  
1601 South Lamar Street  
Lower Level, Room 007  
Dallas, TX 75215  
Tuesday, May 14, 2013  
3:00 PM**

**AGENDA**

- I. Certification of notice posted for the meeting
- II. Citizens desiring to address the board regarding agenda items
- III. Approval of minutes of the April 29, 2013 Special Board Meeting
- IV. Overview of process details, including timeline, advertising, profile/description, and other topics as identified by the consultant, with opportunity for the board to review, discuss and take action
- V. Board discussion of recruitment criteria for the “ideal” candidate
- VI. Review, discuss and take action on other search related details
- VII. Question/Comments from the Board and Chancellor
- VIII. Executive Session

The Board may conduct an executive session as authorized under 551.074 of the Texas Government Code to deliberate on personnel matters, including a discussion of the Chancellor’s performance, his retirement date, and any prospective employee who is noted in Employment of Contractual Personnel.

The Board may conduct an executive session under 551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

- IX. Adjournment

**CERTIFICATION OF NOTICE POSTED  
FOR MAY 14, 2013  
SPECIAL MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOLS  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 10<sup>th</sup> day of May, 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 10<sup>th</sup> day of May 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

Individual Item No. 3

Approval of Minutes of the April 29, 2013 Special Board Meeting

It is recommended that the Board approve the minutes of the April 29, 2013 Board of Trustees Special Board Meeting.

**Board Members and Officers Present:**

Mr. Jerry Prater (Board Chair)  
Ms. Charletta Rogers Compton  
Mr. Bob Ferguson (Search Committee Chair)  
Ms. Diana Flores  
Dr. Wright Lassiter (secretary and chancellor)  
Mr. JL Sonny Williams

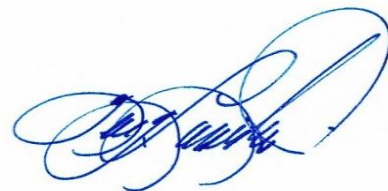
**Members Absent:**

Mr. Wesley Jameson  
Mr. Bill Metzger

Committee Chair Ferguson convened the meeting at 8:27 a.m.

**CERTIFICATION OF NOTICE POSTED  
FOR THE APRIL 29, 2013  
SPECIAL MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 25<sup>th</sup> of April 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 25<sup>th</sup> day of April 2013 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

### **Certification of Notice Posted for the Meeting**

Dr. Lassiter certified the notice had been posted as required.

### **Citizens Desiring to Address the Board Regarding Agenda Items**

There were none.

### **Approval of Minutes of the April 1, 2013 Special Session**

Trustee Williams moved and Trustee Compton seconded a motion to approve Item III. Motion passed.

(See April 29, 2013, Special Board Meeting, Item III, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Review and discuss search actions occurring since April 1**

The trustees reviewed the flow chart documenting current search status. No changes were requested.

(See April 29, 2013, Special Board Meeting, Item IV, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Interviews of executive search consultants**

The Board heard presentations and engaged in question/answer with the following presenters:

- Dr. Jan Greenwood, President, Greenwood/Asher & Associates, Inc.
- Jacqueline Woods, Senior Consultant, Academic Search

A presentation by Michelle Williams, Vice President of Issacson, Miller was canceled due to travel difficulties. It was the decision of the Board that additional interviews would not be necessary at this time.

### **Review, discuss and take action on other search related details**

Staff was directed to:

- Perform reference checks.
- Clarify confidentiality considerations for candidates in the search process.
- Begin contractual negotiations.
- Prepare for the presentation of a formal agenda item to be considered at the May 7 regular Board meeting if needed.

### **Question/Comments from the Board and Chancellor**

Chair Ferguson reiterated his interest in more formal succession planning for the

future, citing a recent article shared with the Board.

**Citizens Desiring to Appear Before the Board**

There were none.

**Executive Session**

There was none.

**Adjournment**

Trustee Prater moved and Trustee Williams seconded a motion to adjourn.  
Committee Chair Ferguson adjourned the special meeting at 12:30 p.m.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", written in a cursive style.

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Wright L. Lassiter, Jr., Secretary