

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations *ONLY* to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, June 4, 2013
4:00 PM**

AGENDA

- I. Certification of notice posted for the meeting
- II. Pledges of allegiance to U.S. and Texas flags
- III. Special Presentation Student Success: Eastfield College, *Informative Report No. 26, pp. 56-59*
- IV. Richland Collegiate High School status report presented by Superintendent Donna Walker *Policy Report No. 14, pp. 31-37*
- V. Citizens desiring to address the Board regarding agenda items
- VI. Opportunity for members of the Board and chancellor to declare conflicts of interest specific to this agenda *p. 5*
- VII. Consideration of Bids
 1. Best and Only Proposal: Recommendation for award to Hydro-Star Energy, LLC in an amount of \$221,891 for wind turbine system, El Centro College (RFP No. 11975) *p. 6*
 2. Low Bid: Recommendation for award to Escamilla Construction in an amount of \$276,447, for ADA Accessibility Upgrades, District Service Center and District Office (Bid No. 11988) *p. 7*
 3. Best Proposal: Recommendation for price agreement with Frost Bank in an amount not to exceed \$50,000 in gross fees, over a two-

year period for depository bank services, District-wide (RFP No. 11996) *pp. 8-9*

4. Low Bid: Recommendation for award to Mart, Inc. in an amount of \$87,200, for ADA Accessibility Upgrades, LeCroy Center, Richland College Garland Campus, and Eastfield College Pleasant Grove Campus (Bid No. 11998) *p. 10*
5. Low Overall Bid: Recommendation for price agreement with L & M Industrial Supply, Inc. in an amount of \$225,000, over a three-year period for trash can liners, District-wide (Bid No. 12000) *pp. 11-14*
6. Low Bid: Recommendation for award to Mart, Inc. in an amount of \$534,615, for ADA Accessibility Upgrades, North Lake College (Bid No. 12002) *p. 15*
7. Low Bid: Recommendation for award to Mart, Inc. in an amount of \$84,500, for ADA Accessibility Upgrades, North Lake College Community Campuses (Bid No. 12003) *p. 16*
8. Best Proposal: Recommendation for award to Texas Guaranteed Student Loan Corporation in an amount of \$299,380, student loan default aversion services, for a period of 27 months, District-wide (RFP No. 12007) *pp. 17-18*
9. Low and Only Bid: Recommendation for price agreement with Jack Ray and Sons Oil Co., Inc. in an amount of \$350,000, over a three-year period for fuel, District-wide (Bid No. 12009) *p. 19*
10. Sole Source: Recommendation for award to American Technical Publishers in an amount of \$89,700, for apprenticeship training materials, District-wide *p. 20*

VIII.. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

11. Approval of Minutes of the April 2, 2013 Regular Meeting (Amended) *pp. 21-24*
12. Approval of Minutes of the May 7, 2013 Planning & Budget Committee Meeting *pp. 25-26*
13. Approval of Minutes of the May 7, 2013 Regular Meeting *pp. 27-30*

Policy Reports

14. Richland Collegiate High School's School Health Advisory Council *pp. 31-37*
15. Approval of Revisions to Part-Time Faculty Workload *pp. 38-39*

Financial Reports

16. Approval of Schedule for Tax Rate and Budget Adoption *pp. 40-41*

17. Approval of Expenditures for April 2013 *p. 42*
18. Acceptance of Gifts *pp. 43-44*
19. Approval of Interlocal Contract(s) for Services Provided by DCCCD to Cedar Hill Independent School District (Cedar Hill Collegiate High School) and Irving Independent School District on behalf of Jack E. Singley Academy *p. 45*

IX. Individual Items

Personnel Reports for Individual Action

20. Acceptance of Resignations and Retirements *p. 46*
21. Approval of Warrants of Appointment for Security Personnel *p. 47*
22. Employment of Contractual Personnel *pp. 48-51*

Building and Grounds Reports for Individual Action

23. Approval of Amendment to Agreement with Trott Communications Group *pp. 52-53*
24. Approval of Agreement with 5G Studio Collaborative, Inc. *pp. 54*
25. Approval of Agreement with CMTS, LLC. *p. 55*

X. Informative Reports

26. Student Success Special Report: Eastfield College *pp. 56-59*
27. Strategic Plan – Thematic Priorities, Objectives & Measures – June Update *pp. 60-75*
28. Workforce Diversity Plan *pp. 76-79*
29. Teachers Retirement System (TRS) Eligibility for Adjunct Faculty *pp. 80-81*
30. Presentation of Current Funds Operating Budget Report for April 2013 *pp. 82-89*
31. Monthly Award and Change Order Summary *p. 90*
32. Payments for Goods and Services *pp. 91-93*
33. Progress Report on Construction Projects *pp. 94-96*
34. M/WBE Participation of Maintenance and SARS Projects Report *pp. 97-104*
35. Facilities Management Project Report *pp. 105-125*
36. Notice of Grant Awards (June 2013) *pp. 126-127*
37. Presentation of Contracts for Educational Services *pp. 128-130*

XI. Questions/comments from members of the Board and chancellor

38. Board Officer Elections (Compton)

XII. Citizens desiring to appear before the Board

XIII. Executive session

The Board may conduct an executive session as authorized under 551.074 of the Texas Government Code to deliberate on personnel matters, including a discussion of the Chancellor's performance, his retirement date, and any prospective employee who is noted in Employment of Contractual Personnel.

The Board may conduct an executive session under 551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

XIV. Adjournment of regular meeting

**CERTIFICATION OF NOTICE POSTED
FOR THE JUNE 4, 2013
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 31st day of May 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 31st day of May 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.



Wright L. Lassiter, Jr., Secretary

VI. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. "Local government officers" are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

5 G Studio Collaborative Inc.	Mart, Inc.
All American Poly	Matera Paper Company
American Student Assistance	MDI, Inc., General Contractors
American Technical Publishers	Mega Contractors, Inc.
Basecom, Inc.	Metroplex Piano Warehouse
Cedar Hill Independent School District	Pecos Construction, LLC.
Central Poly Corp.	Phillips/May Corp.
CMTS, LLC.	Piano Gallery
Comerica Bank	Rayco Construction, Inc.
Decker Mechanical	Reeder General Contractors, Inc.
DFW Motel Supply, Inc.	Struhs Commercial Construction
Dyna Pak Corp.	Texas Guaranteed Student Loan Corp.
EON Reality, Inc.	The Gilbert Construction Group, Inc.
Escamilla Construction	Union Bank
Frost Bank	Unipack Corp.
Hydro-Star Energy, LLC.	Wells Fargo Bank
IDG Services, Inc.	
Inceptia	
Infinity Contractors International, Ltd.	
Interboro Packaging Corporation	
Irving Independent School District	
Jack Ray and Sons Oil Co., Inc.	
Janpak Inc.	
JP Morgan Chase Bank	
JQM Management & Consulting, Inc.	
L & M Industrial Supply, Inc.	
M.A.N.S. Distributors, Inc.	

(Tab 1) RECOMMENDATION FOR AWARD – RFP NO. 11975
WIND TURBINE SYSTEM
EL CENTRO COLLEGE

RESPONSE: Of three companies that attended the mandatory pre-proposal meeting, one proposal was received.

RECOMMENDATION FOR AWARD:

HYDRO-STAR ENERGY, LLC \$221,891

BEST AND ONLY PROPOSAL

COMMENTS: This award is for a wind turbine system to be installed on the roof of Building A and includes mounting and access platforms, an electricity generation monitoring system, plus the associated equipment necessary to feed the generated electricity back into the building's electrical system, thereby reducing the college's overall electricity consumption. The proposed system is composed of 100 wind turbines, each having a blade diameter of three feet, to be configured in four rows of 25 units each, staggered in height to equalize wind velocity. The turbines are designed for a survival wind speed of 150 mph and have a projected life expectancy of 30 years.

Building A has been recognized as a historic landmark by the City of Dallas, with the Landmark Task Force requiring that the wind turbine arrays shall not be visible from street level.

Rebidding is not expected to yield an improved level of bidder interest because this remains an emerging industry with few companies having expertise in this specialized area.

Based on 15% of the awarded amount, a contingency fund of \$33,284 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 2) RECOMMENDATION FOR AWARD - BID NO. 11988
ADA ACCESSIBILITY UPGRADES
DISTRICT SERVICE CENTER AND DISTRICT OFFICE

RESPONSE: Of 17 companies that attended the mandatory prebid meeting, eight bids were received.

COMPARISON OF BIDS:

Escamilla Construction	\$276,447
The Gilbert Construction Group, Inc.	\$280,000
IDG Services, Inc.	\$314,253
MDI, Inc., General Contractors	\$336,997
Rayco Construction, Inc.	\$382,045
Phillips/May Corp.	\$385,666
JQM Management & Consulting, Inc.	\$410,000
Pecos Construction, LLC	\$429,647

RECOMMENDATION FOR AWARD:

ESCAMILLA CONSTRUCTION	\$276,447
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LOW BID

COMMENTS: This project is for the replacement of handicap ramps and parking reconfigurations at both sites, plus doors/door hardware and rest room reconfigurations/accessories at the service center; includes associated demolition, site preparation, electrical, plumbing, concrete, etc.

Based on 15% of the awarded amount, a contingency fund of \$41,467 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 3) RECOMMENDATION FOR AWARD - RFP NO. 11996
DEPOSITORY BANK SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2015

RESPONSE: Requests for proposals were sent to nine entities and five responses were received.

COMPARISON OF PROPOSALS:

Tabulation of proposals attached.

RECOMMENDATION FOR AWARD:

	(2-year estimate)
	(Gross fees not to exceed)
FROST BANK	\$50,000

BEST PROPOSAL

COMMENTS: This award is for bank depository services for a two year term with an option for two additional two-year terms. Services include providing a monthly statement of accounts, producing monthly payroll deposits, safekeeping services, collateralization of deposits at 102% (net of FDIC insurance), plus other depository-related services as needed.

The estimated monthly fees were based upon historical usage of the various depository services required by the district, and estimated earnings credit for compensating balances deposited. The proposed award amount is for gross fees only as the District's investment officers will determine the amount of compensating balances to deposit to offset bank fees compared to alternative investment yields. It is expected that these yields will zero-out all gross fees.

JP Morgan Chase Bank is not recommended due to higher estimate fees over the initial contract. Wells Fargo Bank and Union Bank are not recommended due to higher estimate fees. Union Bank is also located outside of Texas and has no local offices. Comerica was disqualified for not completing requirements of the RFP and did not sign the proposal form.

In the opinion of the evaluators, Frost Bank offers the best value for the district and the lowest estimated fees for the initial two year contract.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

RFP NO. 11996

	COMERICA	FROST	JPM CHASE	UNION	WELLS FARGO
FEEES					
Monthly estimated Fees	\$ 5,086.54	\$ 2,239.60	\$ 2,419.57	\$ 4,087.89	\$ 4,430.03
Monthly estimated Credits	\$ (1,887.46)	\$ (2,335.86)	\$ (2,216.19)	\$ (2,404.57)	\$ (3,035.13)
Net Monthly Amount	\$ 3,199.08	\$ (96.26)	\$ 203.38	\$ 1,674.32	\$ 1,394.90
Two years of Net fees	\$ 76,777.92	\$ (2,310.24)	\$ 4,881.12	\$ 40,183.68	\$ 33,477.60
STARTUP CREDITS Initial Contract	\$ 10,000	\$ 10,000	\$ 14,517	\$ 7,500	\$ 20,600
INITIAL TWO YEAR CONTRACT (NET)	\$ 66,777.92	\$ (3,010.24)	\$ (839.16)	\$ 32,683.68	\$ 12,877.60

(Tab 4) RECOMMENDATION FOR AWARD – BID NO. 11998
ADA ACCESSIBILITY UPGRADES
LECROY CENTER, RICHLAND COLLEGE GARLAND
CAMPUS, AND EASTFIELD COLLEGE PLEASANT GROVE
CAMPUS

RESPONSE: Of nine companies that attended the mandatory prebid meeting, three bids were received.

COMPARISON OF BIDS:

Mart, Inc.	\$87,200
Reeder General Contractors, Inc.	\$184,689
Phillips/May Corp.	\$199,333

RECOMMENDATION FOR AWARD:

Mart, Inc.	\$87,200
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LOW BID

COMMENTS: This project is for the replacement of handicap ramps and parking reconfigurations plus rest room reconfigurations/accessories at all three sites; includes associated demolition, site preparation, concrete, plumbing, etc.

Based on 15% of the awarded amount, a contingency fund of \$13,080 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 5) RECOMMENDATION FOR AWARD - BID NO. 12000
TRASH CAN LINERS
PRICE AGREEMENT, DISTRICT WIDE
JUNE 5, 2013 THROUGH MAY 31, 2016

RESPONSE: Requests for bids were sent to 38 entities and 10 bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

L & M INDUSTRIAL SUPPLY, INC.	(3-year estimate) \$225,000
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LOW OVERALL BID

COMMENTS: Award of this contract will provide various sizes of trash can liners made from either virgin or recycled materials.

The recommended vendor is low bidder on 13 of 18 types of liners. Splitting the award by line item, in the opinion of evaluators, is not deemed to be administratively cost effective if campuses are made to issue multiple purchase orders to multiple vendors.

One of the responses received was given no consideration as the company was awarded the last price agreement for trash can liners by the board of trustees on November 3, 2009, and that award was rescinded due to non-compliance with contract requirements before any deliveries occurred.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

BID NO. 12000
TRASH CAN LINER PRICE AGREEMENT

		All American Poly		Central Poly Corp.	
		Virgin	Recycled	Virgin	Recycled
1	.40 mil. 7-10 gal. 500/cs. 23 x 25.	\$18.27 (black) no bid (clear)	\$18.27 (black) no bid (clear)	\$10.90 (black) no bid (clear)	\$11.50(black) no bid (clear)
2	.40 mil. 12-16 gal. 500/cs. 24 x 32.	\$24.40 (black) \$23.48 (clear)	\$24.40 (black) \$23.48 (clear)	\$13.10 (black) \$13.30 (clear)	\$13.25(black) \$13.45 (clear)
3	.75 mil. 33 gal. 150/cs. 32.5 x 40.	\$12.73 (white) \$11.91 (clear)	\$12.73 (white) \$11.91 (clear)	\$11.90 (white) \$11.50 (clear)	\$12.05 (white) \$11.65 (clear)
4	.60 mil. 33 gal. 250/cs. 33 x 39.	\$20.44 (black) \$19.67 (clear)	\$20.44 (black) \$19.67 (clear)	\$13.90 (black) \$14.10 (clear)	\$14.05(black) \$14.25 (clear)
5	.65 mil. 56 gal. 100/cs. 43 x 47.	\$13.20 (white) \$12.35 (clear)	\$13.20 (white) \$12.35 (clear)	\$10.90 (white) \$10.40 (clear)	\$11.05 (white) \$10.55 (clear)
6	.75 mil. 40-45 gal. 100/cs. 40 x 46.	\$12.01 (white) \$11.24 (clear)	\$12.01 (white) \$11.24 (clear)	\$11.80 (white) \$11.40 (clear)	\$11.95 (white) \$11.55 (clear)
7	1.7 mil. 55-60 gal. 50/cs. 38 x 58.	\$14.34 (yellow) \$12.72 (clear)	\$14.34 (yellow) \$12.72 (clear)	\$14.20 (yellow) \$13.40 (clear)	\$14.35 (yellow) \$13.55 (clear)
8	.75 mil. 60 gal. 100/cs. 38 x 58.	\$14.53 (white) \$13.47 (clear)	\$14.53 (white) \$13.47 (clear)	\$12.39 (white) \$11.99 (clear)	\$12.54 (white) \$12.14 (clear)
9	2.0 mil. 55-60 gal. 100/cs. 38 x 58.	\$26.96 (clear)	\$26.96 (clear)	\$28.50 (clear)	\$28.65 (clear)
10	2.5 mil. 96 gal. 50/cs. 54 x 44.	\$17.27 (clear)	\$17.27 (clear)	\$22.40 (clear)	\$22.55 (clear)
11	2.5 mil. 96 gal. 50/cs. 63 x 50.	\$22.90 (clear)	\$22.90 (clear)	\$26.00 (clear)	\$16.15 (clear)

		DFW Motel Supply, Inc.		Dyna Pak Corp.	
		Virgin	Recycled	Virgin	Recycled
1	.40 mil. 7-10 gal. 500/cs. 23 x 25.	no bid (black) no bid (clear)	*\$10.90 (black) no bid (clear)	\$ 11.49(black) no bid (clear)	no bid (black) no bid (clear)
2	.40 mil. 12-16 gal. 500/cs. 24 x 32.	no bid (black) no bid (clear)	*\$14.23 (black) *\$14.23 (clear)	\$15.36 (black) \$15.36 (clear)	no bid (black) no bid (clear)
3	.75 mil. 33 gal. 150/cs. 32.5 x 40.	*\$14.25 (white) *\$14.25 (clear)	no bid (white) no bid (clear)	\$11.21 (white) \$11.21 (clear)	no bid (white) no bid (clear)
4	.60 mil. 33 gal. 250/cs. 33 x 39.	\$19.21 (black) \$19.21 (clear)	no bid (black) no bid (clear)	\$14.80 (black) \$14.80 (clear)	no bid (black) no bid (clear)
5	.65 mil. 56 gal. 100/cs. 43 x 47.	\$16.03 (white) \$16.03 (clear)	no bid (white) no bid (clear)	\$10.07 (white) \$10.07 (clear)	no bid (white) no bid (clear)
6	.75 mil. 40-45 gal. 100/cs. 40 x 46.	*\$15.05 (white) no bid (clear)	no bid (white) no bid (clear)	\$10.58 (white) \$10.58 (clear)	no bid (white) no bid (clear)
7	1.7 mil. 55-60 gal. 50/cs. 38 x 58.	*\$15.52 (yellow) no bid (clear)	no bid (yellow) no bid (clear)	\$13.49 (yellow) \$12.93 (clear)	\$9.90 (yellow) \$12.93 (clear)
8	.75 mil. 60 gal. 100/cs. 38 x 58.	*\$16.98 (white) no bid (clear)	no bid (white) no bid (clear)	\$12.67 (white) \$12.67 (clear)	no bid (white) no bid (clear)
9	2.0 mil. 55-60 gal. 100/cs. 38 x 58.	no bid (clear)	\$35.75 (clear)	\$30.41 (clear)	no bid (clear)
10	2.5 mil. 96 gal. 50/cs. 54 x 44.	no bid (clear)	*\$32.20 (clear)	\$20.49 (clear)	no bid (clear)
11	2.5 mil. 96 gal. 50/cs. 63 x 50.	no bid (clear)	*\$30.64 (clear)	\$28.35 (clear)	no bid (clear)

* alternate

		Interboro Packaging Corporation		Janpak, Inc.	
		Virgin	Recycled	Virgin	Recycled
1	.40 mil. 7-10 gal. 500/cs. 23 x 25.	*\$5.98 (black) no bid (clear)	*\$5.98 (black) no bid (clear)	\$9.44 (black) no bid (clear)	no bid (black) no bid (clear)
2	.40 mil. 12-16 gal. 500/cs. 24 x 32.	*\$7.34 (black) *\$7.34 (clear)	*\$7.34 (black) *\$7.34 (clear)	\$12.98 (black) \$12.98 (clear)	no bid (black) no bid (clear)
3	.75 mil. 33 gal. 150/cs. 32.5 x 40.	*\$7.48 (white) *\$6.82 (clear)	*\$7.48 (white) *\$6.82 (clear)	\$10.83 (white) \$12.18 (clear)	no bid (white) no bid (clear)
4	.60 mil. 33 gal. 250/cs. 33 x 39.	*\$8.98 (black) *\$8.98 (clear)	*\$8.98 (black) *\$8.98 (clear)	\$14.88 (black) \$14.88 (clear)	no bid (black) no bid (clear)
5	.65 mil. 56 gal. 100/cs. 43 x 47.	*\$7.98 (white) *\$7.48 (clear)	*\$7.98 (white) *\$7.48 (clear)	\$11.68 (white) \$12.18 (clear)	no bid (white) no bid (clear)
6	.75 mil. 40-45 gal. 100/cs. 40 x 46.	*\$7.72 (white) *\$9.32 (clear)	*\$7.72 (white) *\$9.32 (clear)	\$10.58 (white) no bid (clear)	no bid (white) no bid (clear)
7	1.7 mil. 55-60 gal. 50/cs. 38 x 58.	*\$8.48 (yellow) *\$8.32 (clear)	*\$8.48 (yellow) *\$8.32 (clear)	\$16.58 (yellow) \$20.22 (clear)	no bid (yellow) no bid (clear)
8	.75 mil. 60 gal. 100/cs. 38 x 58.	*\$9.24 (white) *\$10.24 (clear)	*\$9.24 (white) *\$10.24 (clear)	\$12.38 (white) no bid (clear)	no bid (white) no bid (clear)
9	2.0 mil. 55-60 gal. 100/cs. 38 x 58.	\$15.34 (clear)	\$15.34 (clear)	\$27.45 (clear)	no bid (clear)
10	2.5 mil. 96 gal. 50/cs. 54 x 44.	\$14.84 (clear)	\$14.84 (clear)	no bid (clear)	no bid (clear)
11	2.5 mil. 96 gal. 50/cs. 63 x 50.	\$26.82 (clear)	\$26.82 (clear)	no bid (clear)	no bid (clear)

		L&M Industrial Supply, Inc.		M.A.N.S. Distributors, Inc.	
		Virgin	Recycled	Virgin	Recycled
1	.40 mil. 7-10 gal. 500/cs. 23 x 25.	\$7.90 (black) no bid (clear)	no bid (black) no bid (clear)	*\$21.21 (black) no bid (clear)	no bid (black) no bid (clear)
2	.40 mil. 12-16 gal. 500/cs. 24 x 32.	\$10.60 (black) \$10.40 (clear)	no bid (black) no bid (clear)	*\$29.81 (black) no bid (clear)	no bid (black) no bid (clear)
3	.75 mil. 33 gal. 150/cs. 32.5 x 40.	\$9.89 (white) \$9.89 (clear)	\$9.71 (white) \$9.71 (clear)	no bid (white) no bid (clear)	no bid (white) no bid (clear)
4	.60 mil. 33 gal. 250/cs. 33 x 39.	\$13.07 (black) \$13.07 (clear)	\$12.70 (black) \$12.70 (clear)	*\$17.03 (black) *\$17.03 (clear)	no bid (black) no bid (clear)
5	.65 mil. 56 gal. 100/cs. 43 x 47.	\$8.75 (white) \$8.60 (clear)	\$8.51 (white) \$8.40 (clear)	*\$13.20 (white) *\$13.20 (clear)	no bid (white) no bid (clear)
6	.75 mil. 40-45 gal. 100/cs. 40 x 46.	\$9.23 (white) \$9.23 (clear)	\$9.01 (white) no bid (clear)	\$12.05 (white) no bid (clear)	no bid (white) no bid (clear)
7	1.7 mil. 55-60 gal. 50/cs. 38 x 58.	\$13.53 (yellow) \$12.50 (clear)	\$12.10 (yellow) no bid (clear)	\$15.31 (yellow) *\$13.99 (black)	no bid (yellow) no bid (clear)
8	.75 mil. 60 gal. 100/cs. 38 x 58.	\$10.96 (white) \$10.96 (clear)	\$10.73 (white) no bid (clear)	\$14.38 (white) no bid (clear)	no bid (white) no bid (clear)
9	2.0 mil. 55-60 gal. 100/cs. 38 x 58.	\$27.76 (clear)	\$26.50 (clear)	*\$36.62 (clear)	*\$31.01 (clear)
10	2.5 mil. 96 gal. 50/cs. 54 x 44.	\$41.11 (clear)	\$38.62 (clear)	no bid (clear)	no bid (clear)
11	2.5 mil. 96 gal. 50/cs. 63 x 50.	\$54.30 (clear)	\$50.88 (clear)	\$32.75 (clear)	no bid (clear)

*alternate

		Matera Paper Company		Unipack Corp.	
		Virgin	Recycled	Virgin	Recycled
1	.40 mil. 7-10 gal. 500/cs. 23 x 25.	\$10.19 (black) no bid (clear)	no bid (black) no bid (clear)	\$8.99 (black) no bid (clear)	no bid (black) no bid (clear)
2	.40 mil. 12-16 gal. 500/cs. 24 x 32.	\$14.05 (black) \$14.05 (clear)	no bid (black) no bid (clear)	\$11.78 (black) \$11.78 (clear)	no bid (black) no bid (clear)
3	.75 mil. 33 gal. 150/cs. 32.5 x 40.	\$6.00 (white) \$6.00 (clear)	no bid (white) no bid (clear)	\$10.59 (white) \$10.59 (clear)	no bid (white) no bid (clear)
4	.60 mil. 33 gal. 250/cs. 33 x 39.	\$16.11 (black) \$16.11 (clear)	no bid (black) no bid (clear)	\$13.79 (black) \$13.79 (clear)	no bid (black) no bid (clear)
5	.65 mil. 56 gal. 100/cs. 43 x 47.	\$12.95 (white) no bid (clear)	no bid (white) no bid (clear)	\$9.60 (white) \$9.60 (clear)	no bid (white) no bid (clear)
6	.75 mil. 40-45 gal. 100/cs. 40 x 46.	\$11.72 (white) no bid (clear)	no bid (white) no bid (clear)	\$9.98 (white) \$8.98 (clear)	no bid (white) no bid (clear)
7	1.7 mil. 55-60 gal. 50/cs. 38 x 58.	*\$11.21 (black) no bid (clear)	no bid (yellow) no bid (clear)	\$15.48 (yellow) \$13.48 (clear)	\$12.75 (yellow) \$13.48 (clear)
8	.75 mil. 60 gal. 100/cs. 38 x 58.	\$15.58 (white) no bid (clear)	no bid (white) no bid (clear)	\$11.80 (white) \$11.80 (clear)	no bid (white) no bid (clear)
9	2.0 mil. 55-60 gal. 100/cs. 38 x 58.	*\$25.25 (black)	no bid (clear)	\$26.90 (clear)	\$26.20 (clear)
10	2.5 mil. 96 gal. 50/cs. 54 x 44.	\$26.48 (clear)	no bid (clear)	\$37.50 (clear)	\$36.50 (clear)
11	2.5 mil. 96 gal. 50/cs. 63 x 50.	\$34.77 (clear)	no bid (clear)	\$46.00 (clear)	\$44.50 (clear)

*alternate

(Tab 6) RECOMMENDATION FOR AWARD – BID NO. 12002
ADA ACCESSIBILITY UPGRADES
NORTH LAKE COLLEGE

RESPONSE: Of 19 companies that attended the mandatory prebid meeting, four bids were received.

COMPARISON OF BIDS:

MART, INC.	\$534,615
Struhs Commercial Construction	\$702,100
Basecom, Inc.	\$755,515
Mega Contractors, Inc.	\$803,000

RECOMMENDATION FOR AWARD:

MART, INC.	\$534,615
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LOW BID

COMMENTS: This project is for the campus-wide upgrade of existing labs, flooring, painting, signage, ramps and sidewalks, plus rest room reconfigurations and accessories; includes associated demolition, site preparation, electrical, plumbing, concrete, etc.

Based on 15% of the awarded amount, a contingency fund of \$80,192 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 7) RECOMMENDATION FOR AWARD – BID NO. 12003
ADA ACCESSIBILITY UPGRADES
NORTH LAKE COLLEGE COMMUNITY CAMPUSES

RESPONSE: Of nine companies that attended the mandatory prebid meeting, two bids were received.

COMPARISON OF BIDS:

Mart, Inc.	\$84,500
IDG Services, Inc.	\$98,500

RECOMMENDATION FOR AWARD:

Mart, Inc.	\$84,500
------------	----------

LOW BID

COMMENTS: This project is to upgrade restroom fixtures and accessories, sidewalks, ramps, and signage at the North Lake College Community Campuses; includes demolition, site preparation, concrete, electrical, plumbing, etc.

Based on 15% of the awarded amount, a contingency fund of \$12,675 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 8) RECOMMENDATION FOR AWARD – RFP NO. 12007
STUDENT LOAN DEFAULT AVERSION SERVICES
DISTRICT-WIDE
JUNE 5, 2013 THROUGH AUGUST 31, 2015

RESPONSE: Requests for proposals were sent to ten entities and three responses were received.

COMPARISON OF PROPOSALS:

	(27-month estimate)
Inceptia	\$86,800
American Student Assistance	\$285,000
Texas Guaranteed Student Loan Corp.	\$299,380

RECOMMENDATION FOR AWARD:

TEXAS GUARANTEED STUDENT LOAN CORPORATION	\$299,380
-------------------------------------------	-----------

BEST PROPOSAL

COMMENTS: This award is to further the objectives of lowering and managing the colleges' federal Title IV student loan Cohort Default Rates (CDR) at or below the national averages for community colleges as part of a comprehensive district-wide default aversion plan. This service agreement is intended to: (1) identify, analyze, and customize a comprehensive default management strategy, (2) provide life-of-loan services for student borrowers from enrollment through repayment, (3) resolve student loan delinquencies and return them to good standing, thus reducing each college cohort default rate to acceptable industry standards, (4) utilize a web-based default management tool, (5) provide on-site default aversion training, (6) provide dedicated toll-free number for DCCCD, (7) provide call center services for borrowers with delinquent loans, (8) provide web-based financial literacy training, (9) assist with challenging draft cohort data and the draft cohort default rate published by the U.S. Department of Education, if required, (10) prepare customized reports as identified by DCCCD, (11) provide specialized calling programs and mail campaigns designed to address default prevention goals, and (12) perform enhanced skip-tracing.

The lowest proposer will contact only loan delinquencies that directly impact the cohort default rate and, as a result, cannot assist in the prevention of loan repayment delinquencies; this does not meet the required scope of services. The next proposer did not clearly identify how the requested scope of services would be implemented. The recommended company provides the most robust and comprehensive aversion services program, has the most substantial history of providing such services to Texas colleges and universities, offers levels of service exceeding the requirements and, in the opinion of evaluators, best serves the interests of the district.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 9) RECOMMENDATION FOR AWARD – BID NO. 12009
FUEL
PRICE AGREEMENT, DISTRICT-WIDE
JULY 1, 2013 THROUGH JUNE 30, 2016

RESPONSE: Requests for bids were sent to 23 entities and one response was received.

RECOMMENDATION FOR AWARD:

	(3-year estimate)
JACK RAY AND SONS OIL CO., INC.	\$350,000

LOW AND ONLY BID

COMMENTS: This award is for the purchase of unleaded gasoline and diesel fuel. Unleaded gasoline is used in district vehicles to support student programs and by staff for meetings, mail delivery, Communications Services, and the Police Departments while diesel fuel is used primarily by Facilities Services in grounds keeping equipment.

Award to the lone respondent is recommended as this vendor has been a continuous fuel contractor for the district since 1998. The historical response to solicitations for fuel has been only one or two vendors, and rebidding is not expected to yield a greater level of bidder interest.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 10) RECOMMENDATION FOR AWARD
APPRENTICESHIP TRAINING MATERIALS
DISTRICT-WIDE

RECOMMENDATION FOR AWARD:

AMERICAN TECHNICAL PUBLISHERS \$89,700

SOLE SOURCE

COMMENTS: This award is for the purchase of student training materials to be utilized in skills training courses in the electrical trades. This vendor is the sole provider of student training materials for the National Apprenticeship Curriculum Program sponsored by the trades group Independent Electrical Contractors, Inc., which is an alliance intent on protecting the health and safety of its members through programs such as prevention of workplace hazards, improved communications, and identification of best practices among trades. The electrical apprentice kits include textbooks, student manuals, and workbooks.

The Apprenticeship Training Program is overseen by the district to prepare students for skilled trades by combining on-the-job training supervised by journey workers with related classroom teaching by IEC instructors. This program typically serves 300 to 350 students annually.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

CONSENT AGENDA NO. 11 (Amended)

Approval of Minutes of the April 2, 2013 Regular Meeting

It is recommended that the Board approve the amended minutes of the April 2, 2013 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Ms. Charletta Rogers Compton, acting chair
Mr. Bob Ferguson
Mr. Wesley Jameson
Dr. Wright Lassiter (secretary and chancellor)
Mr. Bill Metzger (arrived at 4:30 p.m.)
Mr. JL Sonny Williams

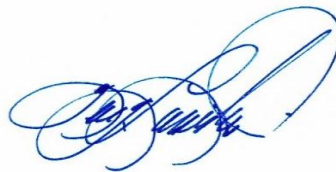
Members Absent:

Ms. Diana Flores
Mr. Jerry Prater, Chair

Acting Chair Compton convened the meeting at 4:10 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE APRIL 2, 2013
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28th day of March 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 28th day of March 2013 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Pledges of Allegiance to U.S. and Texas Flags

Pledges of allegiance to the flags were recited

Special Presentation: Board of Trustees' nominee for ACCT Annual Faculty Member Award

President Jennifer Wimbish introduced faculty member, Dan Rogers, the recent DCCCD winner of the 2013 Minnie Stevens Piper Excellence in Teaching Award, citing his teaching history and accomplishments. Mr. Rogers thanked the Board for their recognition, and shared some stories of the challenges faced by his students.

Special Presentation: Student Success: Improving Accounting Student Success through Caring Behaviors (Richland College)

President Kay Eggleston was joined by Associate Dean Dwight Riley, Accounting Faculty Lamrot Bekele, and Student Michael W. Packer. Details were provided on a student engagement process adopted specifically in accounting courses at the college, with presentation of the results. In answer to questions, some strategies for sharing this “best practice” with others in the District were noted.

Richland Collegiate High School Report

Richland Superintendent Donna Walker commented on TAKS testing, scholarships, and service learning activities as noted in item #15. Actions planned to assist students and parents in transitioning to the STAARs test were shared.

Citizens Desiring to Address the Board Regarding Agenda Items

Mrs. Dorothy Zimmerman commented on Bid No. 11980, related to the rescinding of a previous award for the purchase of a police vehicle.

Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

There were none.

Consideration of Bids

Trustee Ferguson moved and Trustee Williams seconded a motion to approve Items #1 - #3. Motion passed.

Related to #2 – commercial property insurance, John King, District Director of Risk Management, provided clarification on the contractual agreement with FM Global Insurance.

(See April 2, 2013, Board Meeting, Consideration of Bids, which is made part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Trustee Metzger moved and Trustee Ferguson seconded a motion to approve Items #4-7 on the consent agenda. Motion passed.

Related to #7 – interlocal agreements, Yolanda Lara of the Dallas County Sheriff's Department and Jane VanDeventer, Jail Education Coordinator, El Centro College, were recognized by Acting Chair Compton for their long-term commitments to the positive results of this program. Ms. Lara noted some new challenges with “w” grades and their impact on student financial aid access. Chancellor Lassiter indicated that he would ask President McCarthy and Vice Chancellor Lonon to review legislative options which might be appropriate in support of the program.

(See April 2, 2013, Board Meeting Consent Agenda, Items #4-7, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Trustee Jameson moved and Trustee Metzger seconded a motion to approve Items #8-11. (See April 2, 2013, Board Meeting Consent Agenda, Items #8-11, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.) Motion passed.

Informative Reports

Trustees reviewed the informative reports #12-22.

(See April 2, 2013 Board Meeting, Agenda Items #12-22, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Question/Comments from the Board/Chancellor

Chancellor Lassiter reminded trustees of the upcoming STEM Summit.

Citizens Desiring to Appear before the Board

Mrs. Dorothy Zimmerman provided comments on the renewal of the FM Global contract, asking if self-insurance had been considered. The impact of sequestration was referenced. Ms. Zimmerman called for continuing spending cuts in the overall budget.

Executive Session

There was none.

Adjournment

Acting Chair Compton adjourned the meeting at 5:25 p.m. with a motion from Trustee Metzger and a second by Trustee Jameson.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 12

Approval of Minutes of the May 7, 2013 Planning & Budget Committee Meeting

It is recommended that the Board approve the minutes of the May 7, 2013 Board of Trustees Planning & Budget Committee meeting.

Board Members and Officers Present:

Mr. Jerry Prater, Chair
Ms. Charletta Rogers Compton
Mr. Bob Ferguson
Ms. Diana Flores
Mr. Wesley Jameson
Dr. Wright Lassiter (secretary and chancellor)
Mr. JL Sonny Williams

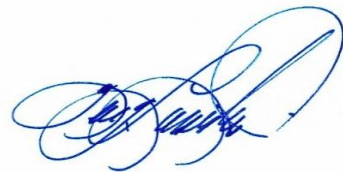
Members Absent:

Mr. Bill Metzger

Chair Prater convened the meeting at 3 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE MAY 7, 2013
PLANNING & BUDGET COMMITTEE OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 3rd day of May 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 3rd day of May 2013 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

2012-2013 Budget: Spring Revision

Executive Vice Chancellor Ed DesPlas summarized the spring budget revision as included on pages 3-18 of the posted agenda, noting that the majority of change occurred in the college use of fund balance. An additional handout providing details on the use of fund balance was shared with the trustees.

Multi-Year Financial Outlook and Plan FY 2013-2015

Executive Vice Chancellor Ed DesPlas reviewed details as presented on pages 19-24 of the posted agenda. In addition, and confirming compliance with Board Policy BAA(Local), a ten-year summary of unrestricted fund balance was provided.

As a part of the discussion on TRS adjunct faculty load definitions,

- Trustee Flores requested the current ratio of part/full-time faculty.
- Trustee Compton requested a briefing on TRS, including adjunct load rule, retirement and benefits considerations.

Questions/Comments from the Board and Chancellor

There were none.

Citizens desiring to address the Board regarding agenda items

There were none.

Adjournment

Chair Prater adjourned the planning & budget committee at 4:12 p.m.

Approved:



Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 13

Approval of Minutes of the May 7, 2013 Regular Meeting

It is recommended that the Board approve the minutes of the May 7, 2013 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Mr. Jerry Prater, Chair
Ms. Charletta Rogers Compton
Mr. Bob Ferguson
Ms. Diana Flores
Mr. Wesley Jameson
Dr. Wright Lassiter (secretary and chancellor)
Mr. Bill Metzger
Mr. JL Sonny Williams

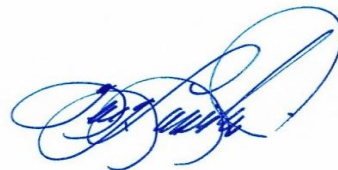
Members Absent:

None

Chair Prater convened the meeting at 4:27 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE MAY 7, 2013
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 3rd day of May 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 3rd day of May 2013 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Pledges of Allegiance to U.S. and Texas Flags

Pledges of allegiance to the flags were recited.

Special Presentation: Recognition of Eastfield College Harvester Basketball Team, 2013 National Finalist by Dr. Jean Conway, President

President Conway recognized Coach Anthony Fletcher, Assistant Coach Antonio Richardson and Intern Justin Bell, and Dr. Gretchen Riehl, Executive Dean of Science and Physical Education. Coach Fletcher introduced team members, highlighting degree completion, awards, and scholarship offers.

Special Presentation: Recognition of LEED certification by Christa Slejko, Interim President, North Lake College

Interim President Slejko noted the 3rd LEED certification achieved with a silver level honor for the Student Life Building. Earlier LEED awards included recognition for the Science/Medical Professions building and Workforce Development Center. Other North Lake staff recognized for their work in attaining these awards and in attendance at this meeting were: Shannon Weaver, John Watson, Jeremy McClelland, and Beth Langer. It was also noted that North Lake has been named the “Eco-Partner of the Year” by the Coppell Nature Park.

Special Presentation: Recognition of Gold Leadership Circle Award for Financial Transparency by Chancellor Wright Lassiter and Vice Chancellor Ed DesPlas

Noting the recognition as the only current community college included, Chancellor Lassiter congratulated Executive Vice Chancellor Ed DesPlas on earning a gold-level certification for financial transparency. Other team members recognized included John Robertson, Diana Wilder, Thomas Thomas, and Betty Butler. A screenshot of the webpage was shared. This recognition level signifies that the District has exceeded requirements in SB5 regarding financial transparency.

Special Presentation: Student Success: Mathematics Mentoring Program for Adjunct Faculty (Brookhaven College)

President Thom Chesney recognized Vice President Rodger Bennett, Executive Dean Doris Rousey, and introduced faculty member Deborah Hanus and adjunct faculty member Sara Ikonne who provided the trustees with details on the mentoring program and current success rates.

Richland Collegiate High School Status Report

Richland Superintendent Donna Walker reviewed the requirements necessitating #14, the resolution and policy regarding child abuse and neglect.

Citizens Desiring to Address the Board Regarding Agenda Items

Mrs. Dorothy Zimmerman addressed the Board on RFP 12010, elevator repair at El Centro College, questioning timing, scope and amounts. Staff was directed to help Mrs. Zimmerman in receiving answers to her questions.

Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

There were none.

Consideration of Bids

Trustee Flores moved and Trustee Metzger seconded a motion to approve Items #1 - #4. Motion passed.

(See May 7, 2013, Board Meeting, Consideration of Bids, items #1-4 which is made part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Trustee Flores moved and Trustee Ferguson seconded a motion to approve Items #5-13 on the consent agenda. Motion passed.

(See May 7, 2013, Board Meeting Consent Agenda, Items #5-13, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Trustee Ferguson moved and Trustee Flores seconded a motion to approve Item #14 related to the child abuse/neglect policy for the Richland Collegiate High School. Motion passed.

Trustee Flores moved and Trustee Compton seconded a motion to approve Item #15 related to the renaming Building H at Brookhaven College. Motion passed.

Trustee Metzger moved and Trustee Ferguson seconded a motion to approve Item #16, resignations and retirements. Motion passed.

Trustee Flores moved and Trustee Ferguson seconded a motion to approve Items 17-22. Motion passed. Trustee Flores commended staff for diverse faculty hiring at Eastfield and North Lake as represented by #18.

Trustee Williams moved and Trustee Flores seconded a motion to approve Items 23-28. Motion passed.

(See May 7, 2013 Board Meeting, Agenda Items #14-28, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Trustees reviewed the informative reports #29-#38, noting the cost savings achieved in the newly negotiated electricity rate as included in #30.

(See May 7, 2013 Board Meeting, Agenda Items #29-38, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/comments from members of the Board and chancellor

Trustee Compton shared concerns that current diverse staff are being overlooked for advancement opportunities, while others are receiving special consideration. She indicated that one of the things that she would be looking for in considering candidates for the next Chancellor would be in addressing this concern. Trustee Flores added comments in support of this idea, calling for an end to favoritism and concerns for retaliation among those who might question current processes.

Citizens desiring to appear before the Board

Mrs. Dorothy Zimmerman noted concerns that the trustees were not acting on complete or accurate information, and referenced the April decisions regarding vehicle purchase and insurance.

Executive Session

There was none.

Adjournment

Chair Prater adjourned the meeting at 5:35 p.m. with a motion from Trustee Ferguson and a second by Trustee Flores.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 14

Richland Collegiate High School's School Health Advisory Council

The Chancellor recommends that the Board approve the attached resolution which establishes a School Health Advisory Council for Richland Collegiate High School.

The Texas Education Agency requires all public schools to establish a School Health Advisory Council.

TEC 28.004

Effective Date: Fall Semester, 2013

RESOLUTION
OF THE BOARD OF TRUSTEES
OF THE RICHLAND COLLEGIATE HIGH SCHOOL

WHEREAS, the Texas Education Agency requires all public schools to establish a School Health Advisory Council.

WHEREAS, the School Health Advisory Council (SHAC) shall ensure that local community values are reflected in RCHS's health education instruction.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE RICHLAND COLLEGIATE HIGH SCHOOL:

Section 1. That the Board establishes the School Health Advisory Council for Richland Collegiate High School;

Section 2. That Richland Collegiate High School will conduct at least four School Health Advisory Council meetings each year; and

Section 3. That Richland Collegiate High School will submit an annual School Health Advisory Council written report to the Board of Trustees.

Adopted: Fall Semester, 2013

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
Board of Trustees

By: _____

Jerry Prater, Chairman

By: _____

Charletta Rogers Compton, Board Member

By: _____
Bob Ferguson, Board Member

By: _____
Diana Flores, Board Member

By: _____
Wesley Jameson, Board Member

By: _____
Bill Metzger, Board Member

By: _____
JL Sonny Williams, Board Member

ATTEST

By: _____
Wright L. Lassiter, Jr., Secretary
Board of Trustees

**School Health Advisory Council
Richland Collegiate High School (RCHS)**

SCHOOL HEALTH ADVISORY COUNCIL

The Board of Trustees shall establish a local School Health Advisory Council (SHAC) to assist the Richland Collegiate High School (RCHS) in ensuring that local community values are reflected in RCHS's health education instruction. The RCHS must consider the recommendations of the SHAC before changing the health education curriculum or instruction. TEC 28.004

The SHAC shall meet at least four times each year. TEC 28.004(d-1)

SHAC COMPOSITION

The Board of Trustees shall appoint at least five members to the SHAC. A majority of the members must be persons who are parents of the students enrolled in the RCHS and who are not employed by the school. One of those members shall serve as chair or co-chair of the council. The Board of Trustees may also appoint one or more public school teachers, public school administrators, RCHS students, health care professionals, the business community, law enforcement, senior citizens, the clergy, nonprofit health organizations, local domestic violence programs, or representatives of another group. TEC 28.004(d)

2013-2014 Recommended Committee Members

Frances Montelongo (Co-Chairman, parent)
Kristyn Edney (Co-Chairman, RCHS administrator)
David Rice (parent member)
Chandra Ellis (Health Center member)
Zelda Smith (Physical Education member)

SHAC DUTIES

The SHAC duties include recommending:

1. the number of hours of instruction to be provided in health education;

2. curriculum appropriate for specific grade levels designed to prevent obesity, cardiovascular disease, and Type 2 diabetes through the coordination of:
 - a) health education;
 - b) physical education and physical activity;
 - c) nutrition services;
 - d) parental involvement; and
 - e) instruction to prevent the use of tobacco;
3. appropriate grade levels and methods of instruction for human sexuality instruction; and
4. strategies for integrating the curriculum components listed in section 2 with the following elements in a coordinated school health program for the RCHS:
 - a) school health services;
 - b) counseling and guidance services;
 - c) a safe and healthy school environment; and
 - d) school employee wellness.

TEC 28.004(c)

ANNUAL REPORT

In addition to performing other duties, the SHAC shall submit to the Board of Trustees, at least annually, a written report that includes:

1. any council recommendations concerning the RCHS health education curriculum and instruction or related matters that the council has not previously submitted to the Board of Trustees;
2. any suggested modifications to a council recommendation previously submitted to the Board of Trustees; and
3. a detailed explanation of the council's activities during the period between the date of the current report and the date of the last prior written report.

TEC 28.004(m)

HUMAN SEXUALITY INSTRUCTION

Any high school course materials and instruction relating to human sexuality, sexually transmitted diseases, or human immunodeficiency virus or acquired

immune deficiency syndrome shall be selected by the Board of Trustees with the advice of the SHAC and must:

1. present abstinence from sexual activity as the preferred choice of behavior in relationship to all sexual activity for unmarried persons of school age;
2. devote more attention to abstinence from sexual activity than to any other behavior;
3. emphasize that abstinence from sexual activity, if used consistently and correctly, is the only method that is 100 percent effective in preventing pregnancy, sexually transmitted diseases, infection with human immunodeficiency virus or acquired immune deficiency syndrome, and the emotional trauma associated with adolescent sexual activity;
4. direct adolescents to a standard of behavior in which abstinence from sexual activity before marriage is the most effective way to prevent pregnancy, sexually transmitted diseases, and infection with human immunodeficiency virus or acquired immune deficiency syndrome; and
5. teach contraception and condom use in terms of human use reality rates instead of theoretical laboratory rates, if instruction on contraception and condoms is included in the curriculum content.

TEC 28.004(e-h)

RCCHS shall not distribute condoms in connection with instruction relating to human sexuality. TEC 28.004 (f)

PARENTAL RIGHTS

Before each school year, RCCHS shall provide written notice to parents of each student enrolled in the RCCHS of the Board of Trustee's decision regarding whether the school will provide human sexuality instruction to the students. If instruction is provided, the notice shall include:

1. a summary of the basic content of the human sexuality instruction to be provided to the student, including a statement informing the parent of the instructional requirements under state law;

2. a statement of the parent's right to review curriculum materials and to remove the student from any part of the school's human sexuality instruction without subjecting the student to any disciplinary action, academic penalty, or other sanction imposed by the school; and
3. information describing the opportunities for parental involvement in the development of the curriculum to be used in human sexuality instruction, including information regarding the SHAC.

TEC 28.004(i)

A parent may use the RCHS grievance procedure outlined in the RCHS Student Handbook concerning a complaint of non-notification. All curriculum materials used in the RCHS's human sexuality instruction shall be made available for reasonable public inspection. TEC 28.004(i-1)(j)

College level human sexuality curriculum materials are exempt from these policies. All college courses that include human sexuality content must abide by applicable Texas Higher Education Coordinating Board policies and local Board of Trustees policies for the college where the courses are taught.

PUBLIC STATEMENT

RCHS shall publish in the RCHS Student Handbook and post on the RCHS website a statement of:

1. the number of times during the preceding year the SHAC has met;
2. whether the RCHS has adopted and enforces policies to ensure that the school complies with agency vending machine and food service guidelines for restricting student access to vending machines
3. whether RCHS has adopted and enforces policies and procedures that prescribe penalties for the use of tobacco products by students and others on the school campus or at school-sponsored or school related activities; and
4. a statement providing notice to parents that they can request in writing their child's physical fitness assessment results at the end of the school year.

TEC 28.004(k)

POLICY REPORT NO. 15

Approval of Revisions to Part-Time Faculty Workload

The Chancellor recommends that the Board amend DJ(LOCAL) only as follows:.

Effective Fall, 2013

WORK LOAD

DJ
(LOCAL)

“THE WORK PERIOD

The period during which an employee shall be on duty shall be, for contractual employees, the contract term, and for professional support staff, the normal work periods as provided below. The faculty shall be on duty according to a faculty calendar that each college president shall prepare. The faculty calendar must be consistent with the academic calendar adopted annually by the Board. The academic calendar may be changed by the Chancellor or designee when necessary for the efficient administration of the College District.

FULL-TIME FACULTY
TEACHING

A full-time instructor’s contractual workload is a minimum of 30 hours each week on campus. A full-time instructor’s workload shall include a teaching assignment that normally shall not exceed 15 credit hours, posted office hours spread throughout a week, and other duties (campus time) that may include, but are (is) not limited to service on committees, meetings, special projects, student consultation, grading, class preparation, registration, commencement, and similar activities. A full-time instructor may teach extra-service courses up to a maximum of 14.7 hours.

The performance of these activities may vary for nontraditional instruction such as distance learning that may not require on campus instruction. A normal teaching assignment may also include evening and weekend classes. The Chancellor shall establish equivalent teaching assignments for lab

hours, self-paced instruction, and other nontraditional modes of instruction.

COMMENCEMENT
CEREMONIES

The annual commencement exercise involves an academic professional, and participation in this ceremony is part of the contractual obligation of each full-time member of the college faculty. The College District shall provide the academic cap, gown, and hood for faculty members, including regalia, to reflect additional degrees earned. A faculty member is responsible for the care, custody, and control of the academic regalia, which is the property of the faculty member. Replacement of lost, stolen, or damaged regalia is also the responsibility of the faculty member.

PART-TIME FACULTY

A part-time instructor's workload is less than 7.5 credit (a maximum of 14.7) hours each week (~~on campus~~) (49 percent of a full-time instructor's academic workload of 15 credit hours). A part-time instructor's workload shall include preparing for and teaching assigned classes, providing consultation to students, conducting examinations, and submitting grades to the college. Like a full-time instructor, activities may vary for nontraditional instruction. The College District shall compensate part-time instructors for additional activities as assigned.

See Human Resource Operational Guidelines for non-credit and other part-time employment."

FINANCIAL REPORT NO. 16

Approval of Schedule for Tax Rate and Budget Adoption

Tuesday, June 4	Approval of Schedule for 2013 Tax Rate and Budget Adoption by DCCCD Board
Thursday, July 25	Dallas Central Appraisal District certifies tax roll
Friday, August 2	72-hour notice for August 6 Board meeting. (Open Meetings Notice)
Tuesday, August 6	Public hearing on Richland Collegiate High School (RCHS) budget for 2013-14.
Tuesday, August 6	Regular Board meeting with agenda item to discuss the proposed tax rate. Take a record vote and schedule public hearings if the proposed tax rate will exceed the effective tax rate.
Tuesday, August 6	Regular Board meeting to include an agenda item to adopt Richland Collegiate High School (RCHS) budget for 2013-14.
Wednesday, August 7	Publication of effective and rollback tax rates, statements and schedules and send to governing body on this date or as soon as practical.
Thursday, August 8	“Notice of Public Hearing” on tax increase if required (1 st quarter-page ad published in newspaper and website at least seven (7) days before August 20 public hearing).
Friday, August 16	72-hour notice for August 20 public hearing on tax rate. (Open Meetings Notice)
Tuesday, August 20	First of two public hearings on the tax rate, if required.
Friday, August 23	72-hour notice for August 27, the second of two public hearings on tax rate, if required.
Friday, August 23	“Notice of Public Hearing” on adoption of the budget in newspaper and website posted 10 days prior to September 3 Board meeting.

- Tuesday,
August 27 Second of two public hearings on the tax rate, if required.
Schedule and announce meeting to adopt tax rate 3-14 days from
this date.

- Tuesday,
August 27 “Notice of Tax Revenue Increase” if required (quarter-page ad
published in newspaper and website at least seven (7) days before
meeting to adopt tax rate).

- Friday,
August 30 72-hour notice for September 3 Board meeting at which the tax
rate and budget will be adopted. (Open Meetings Notice)

- Tuesday,
September 3 Regular Board meeting with agenda to include public hearing on
the budget for 2013-14, adoption of the 2013-14 budget and
approval of resolutions levying ad valorem and debt service tax
rates for 2013-14.

The calendar for adoption of the tax rate and budget is largely determined by requirements set forth in the Texas Property Tax Code, which was enacted in 1979. The Texas Comptroller of Public Accounts publishes a Truth in Taxation Manual each year that includes an up-to-date history of amendments to the code.

The Property Tax Code establishes target dates for many truth-in-taxation activities. Although circumstances may force appraisal districts or taxing units to alter their timetables, the target dates provide a framework for activities.

FINANCIAL REPORT NO. 17

Approval of Expenditures for April 2013

The chancellor recommends approval of expenditures in the amount of \$31,002,380 in the month of April 2013.

FINANCIAL REPORT NO. 18

Acceptance of Gifts

The Chancellor recommends the Board of Trustees accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in May 2013</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Chancellor's Council	9	\$ 100 - 5,000	\$ 12,250
	Chancellor's Council	1	\$5,001-600,000	\$ 35,000
	Programs and Services	11	\$ 100 - 5,000	\$ 11,079
	Programs and Services	3	\$5,001-600,000	\$630,000
	Scholarship	14	\$ 100 - 5,000	\$ 5,123
	Scholarship	2	\$5,001-600,000	\$ 35,894
	Operating	1	\$ 100 - 5,000	\$ 100
Total		41		\$729,446

<u>Gifts Reported in Fiscal Year 2012-13</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September	\$ 100	\$ 0	\$ 59,077	\$ 59,177
October	2,600	0	9,247	11,847
November	5,252	100,000	228,066	333,318
December	55,949	3,080	141,270	200,299
January	28,622	9,750	60,929	99,301
February	347	125,100	27,257	152,704
March	16,451	3,100	84,161	103,712
April	2,500	100,300	173,750	276,550
May	0	0	729,446	729,446
June				
July				
August				
Total	\$111,821	\$341,330	\$1,513,203	\$1,966,354

<u>Gifts Reported 2005-06 Through 2011-12</u>							
<u>Type</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
Equipment	\$ 396,503	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567	\$ 183,113	\$ 130,313
Rising Star	492,032	57,068	163,227	978,546	1,327,400	941,177	303,418
Other Gifts	1,432,358	972,010	879,876	1,204,822	1,382,298	1,294,760	1,296,482
Total	\$2,320,893	\$1,093,908	\$1,263,668	\$2,974,409	\$2,806,265	\$2,419,050	\$1,730,213

In April 2013, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	3	\$ 528
Programs and Services	36	\$ 9,587
Total	39	\$ 10,115

In addition to activity from the preceding month the following is a cumulative summary of (March 2004 to present) outstanding pledges for major initiatives, such as the Health Careers Resource Center Endowment and the Rising Star Endowment. See table below.

<u>Strategic Initiatives</u>	<u>Pledged</u>
Health Careers Resource Center Endowment	\$ 216,667
Rising Star Endowment	\$2,525,000
Total	\$2,741,667

FINANCIAL REPORT NO. 19

Approval of Interlocal Contract(s) for Services Provided by DCCCD to Cedar Hill Independent School District (Cedar Hill Collegiate High School) and Irving Independent School District on behalf of Jack E. Singley Academy

The chancellor recommends that authorization be given to approve the following interlocal contract(s) for services provided by DCCCD:

- For paid salaries of instructors who teach college courses provided by Cedar Valley College to Cedar Hill Independent School District (Cedar Hill Collegiate High School) in an amount not to exceed \$30,000 for the period July 1, 2013 through August 7, 2014.
- For the purpose of providing non-credit courses resulting in nurse aide certification training provided by El Centro College to Irving Independent School District (IISD) on behalf of Jack E. Singley Academy. For education services, IISD pays to El Centro College in an amount not to exceed \$50,000 for the period of a two-year term when approved by the Dallas County Community College and ending on August 31, 2015, with the option to renew for a second two-year term.

The purpose of this agreement is to allow El Centro College to provide Continuing Education lecture/lab courses for Nurse Aid Certification Training, Certified Nursing Assistant (“CNA” training of 100 hours) to IISD high school students.

PERSONNEL REPORT NO. 20

Acceptance of Resignations and Retirements

The Chancellor recommends that the Board of Trustees accept the following requests for resignation and retirement from the following employees:

RESIGNATIONS - 4

Annette Wilson
Director, Career Services
Length of Service: 3 years
Reason for resigning: For personal reasons.
Effective Date: June 30, 2013
Brookhaven College

Kezia Drake
College Athletic Programs Director
Length of Service: 11 years
Reason for resigning: For personal reasons.
Effective Dates: May 16, 2013
Cedar Valley College

Nathan Cole
Instructor, Drama
Length of Service: 12 years
Reason for resigning: Relocating to California.
Effective Date: August 12, 2013
Mountain View College

David Yancey
Campus Peace Officer (Full-time)
Length of Service: 4 years
Reason for resigning: Accepted a position with the Dallas Police Department.
Effective: April 9, 2013
North Lake College

RETIREMENTS - 2

Jan Blend
Instructor, Ultrasound Program
Coordinator
Length of Service: 33 years
Effective Date: August 31, 2013
El Centro College

Bobbie Harrison
Director, Student Programs and
Resources
Length of Service: 38 years
Effective Date: August 31, 2013
Richland College

PERSONNEL REPORT NO. 22

Employment of Contractual Personnel

The Chancellor recommends that the Board of Trustees authorize execution of written contracts of employment with the following persons on the terms and at the compensations stated.

REGULAR APPOINTMENT ADMINISTRATORS - 3

James Hubener
Annual Salary: \$63,552/Band III
Monthly Business and Travel Allowance: \$75
District Office
Effective Dates: June 5, 2013 through August 31, 2013
District Director III
Biographical Sketch: B.A., University of Texas at Arlington, Arlington, TX
Experience: Assistant Director/Loans Disbursements, University of Texas at Dallas, Dallas, TX; Assistant Director-Financial Aid, North Lake College; College Director-Financial Aid, Mountain View College

Liliana Ponce
Annual Salary: \$57,255/Band I
Monthly Business and Travel Allowance: \$47.50
Mountain View College
Effective Dates: June 5, 2013 through August 31, 2013
College Director, School Alliance/Institutional Outreach
Biographical Sketch: M.S., Texas A&M University-Commerce, Commerce, TX; B.A., Elmhurst College, Elmhurst, IL
Experience: Interim College Director, School Alliance/Institutional Outreach and Administrative Assistant to the College President, Mountain View College; Student Program Development Specialist, Richland College

Timothy Baldwin
Annual Salary: \$54,949/Band I
Monthly Business and Travel Allowance: \$47.50
Richland College
Effective Dates: June 10, 2013 through August 31, 2013
Librarian IV
Biographical Sketch: M.A., University of North Texas, Denton, TX; University of Chicago, Chicago, IL; B.A., Yale University, New Haven, CT
Experience: Director of Library Services, Librarian II and Librarian I, Mountain View College

SPECIAL ADMINISTRATIVE APPOINTMENTS - 2

Karen Mongo
Annual Salary: \$71,875/Band IV
El Centro College
Effective Dates: September 1, 2013
through August 31, 2014
Monthly Business and Travel Allowance: \$90
Dean, Curriculum Assessment
Biographical Sketch: M.A. and B.A., University of Arkansas, Fayetteville, AR
Experience: Associate Development Supervisor-Human Resources, Home Depot,
Denton, TX; Instructor, Tarrant County College-Southeast Campus, Arlington, TX;
Full-time Faculty, El Centro College

Richard Leyva
Annual Salary: \$59,426/Band I
Richland College
Effective Dates: June 10, 2013 through
August 31, 2013
Monthly Business and Travel Allowance: \$47.50
Director I
Biographical Sketch: B.A., University of Texas at El Paso, El Paso, TX
Experience: Senior Research Analyst, El Centro College; Software Trainer, District
Service Center, Adjunct Faculty, Richland College

REGULAR APPOINTMENT FACULTY - 3

Joanna Cattanach
Annual Salary (Range): \$46,487/F01
North Lake College
Effective Dates: Academic Year 2013-
2014
Instructor, Journalism
Biographical Sketch: M.A. and B.A., Baylor University, Waco, TX
Experience: Metro Reporter/News Clerk, Dallas Morning News, Dallas, TX;
Visiting Scholar-Faculty and Adjunct Faculty, Mountain View College; Adjunct
Faculty, University of North Texas, Denton, TX

William Eberle
Annual Salary (Range): \$51,886/F04
North Lake College
Effective Dates: Academic Year 2013-
2014
Instructor, Physics
Biographical Sketch: Ph.D. and M.S., University of Texas at Arlington, Arlington,
TX; B.A., University of Texas at Dallas, Dallas, TX
Experience: Contractor, Sapling Learning, Austin, TX; Adjunct Faculty, Tarrant
County College-Southeast Campus, Fort Worth, TX; Temporary Faculty and
Visiting Scholar-Faculty, North Lake College

Sherry Sharifian
Annual Salary (Range): \$45,820/F01
North Lake College
Effective Dates: Academic Year 2013-
2014

Instructor, Government

Biographical Sketch: M.A. and B.A., University of Texas at Arlington, Arlington, TX

Experience: Visiting Scholar-Faculty and Adjunct Faculty, North Lake College

VISITING SCHOLAR APPOINTMENT FACULTY - 5

Asmara Saleemi

Annual Salary (Range): \$45,597/F01

Brookhaven College

Effective Dates: Academic Year 2013-2014

Instructor, Government

Biographical Sketch: M.A., University of North Texas, Denton, TX; B.A., Southern Methodist University, Dallas, TX

Experience: Intern Research Assistant, Woodrow Wilson International Center for Scholar, Washington, D.C.; Teaching Assistant, University of North Texas, Denton, TX; Full-time Faculty, Brookhaven College

Wendell Cooks

Annual Salary (Range): \$48,044/F01

Cedar Valley College

Effective Dates: Academic Year 2013-2014

Instructor, Automotive Technology

Biographical Sketch: A.A.S., Cedar Valley College

Experience: Automotive Technician, Manual Dodge, Arlington, TX; Automotive Technician, Q Chrysler, Irving, TX; Adjunct Faculty, Cedar Valley College

Joseph Perea

Annual Salary (Range): \$48,934/F01

North Lake College

Effective Dates: Academic Year 2013-2014

Instructor, Music

Biographical Sketch: M.A., University of North Texas, Denton, TX; B.A., University of Cincinnati College; Cincinnati, OH

Experience: Director of Instrumental Music, Richland College; Instructor, Santa Rosa Junior College, Santa Rosa, CA

Pete Ramirez III

Annual Salary (Range): \$48,934/F01

North Lake College

Effectives Dates: Academic Year 2013-2014

Instructor, Journalism

Biographical Sketch: M.A., Syracuse University, Syracuse, NY; B.A., Concordia University, Austin, TX

Experience: Adjunct Faculty, Syracuse University, Syracuse, NY; Web Reporter/Journalist, Syracuse Newspaper, Syracuse, NY; Journalist/Intern, The Oregonian, Portland, OR

Stephanie Swaim
Annual Salary (Range): \$45,375/F01

North Lake College
Effective Dates: Academic Year 2013-
2014

Instructor: Accounting

Biographical Sketch: M.S. and B.S., University of Texas at Dallas, Dallas, TX
Experience: Compensation Analyst, Celanese Corporation, Dallas, TX; Senior
Accountant, Invesco Real Estate, Dallas, TX; Staff Accountant, Ernst and Young,
Dallas TX

CORRECTION TO MAY 7, 2013 PERSONNEL REPORT - 5

Erick Gauna
Campus Peace Office (Full-time)

Brookhaven College

Note: It is recommended that Mr. Gauna's name be corrected.

Karen Wear
Instructor, Developmental Studies

El Centro College

Note: It is recommended that Ms. Wear's contract be corrected from one-year to
three-years.

Stephanie Ayers
Instructor, Nursing

Mountain View College

Note: It is recommended that Ms. Ayers contract be corrected from a nine month
contract to a one-year Visiting Scholar Alternative Appointment (10.5 month
contract) beginning August 1, 2013.

Linda Haynes
Instructor, Nursing

Mountain View College

Note: It is recommended that Ms. Haynes contract be corrected from a nine month
contract to a 10.5 month contract.

Karen Trevino
Instructor, Nursing

Mountain View College

Note: It is recommended that Ms. Trevino's contract be corrected from a nine month
contract to a 10.5 month contract.

RE-EMPLOYMENT OF ALTERNATIVE FACULTY - 1

Karen Bravo
Instructor, Nursing
Range F01

Mountain View College
Effective Date: Three years beginning
August 1, 2013 (10.5 month contract)

BUILDING AND GROUNDS REPORT NO. 23

Approval of Amendment to Agreement with Trott Communications Group

The chancellor recommends that authorization be given to approve an amendment to the agreement with Trott Communications Group in an amount not to exceed \$37,987.50 for additional services at Brookhaven College.

Original agreement	\$ 90,950.00
Previous amendment(s)	61,397.50
Amendment amount	<u>37,987.50</u>
Revised agreement	\$190,335.00

This is BHC project #1, *Progress Report on Construction Projects* (Informative Reports section of this agenda). Construction was 86% complete as of May 7, 2013.

The Board approved the original contract with Trott Communications Group on August 5, 2008 in the amount of \$90,950. The purpose of the agreement was for engineering, consulting, and construction management services for the upgrade of the police communication center's infrastructures district-wide. Estimated completion date is September 30, 2013.

Board Approved	EVCBA Approved	Amend. No.	Amount	Revised Contract	Contingency Remaining
	06/08/11	1	\$18,760.00	\$109,710.00	\$-0-
	12/09/11	2	\$21,787.50	\$131,497.50	\$-0-
09/04/12		3	\$19,350.00	\$150,847.50	\$-0-
12/04/12		4	\$ 1,500.00	\$152,347.50	\$-0-
Pending		5	\$37,987.50	\$190,335.00	\$-0-

Amendment no. 1 provided for additional professional services during the re-bid phase.

Amendment no. 2 provided for additional professional service fees for system installation phase and project closeout system installation phase.

Amendment no. 3 provided for scope and time line changes and does not change the substantial completion date.

Amendment no. 4 provided for engineering and support to DCCCD for the preparation and submittal of a waiver request to the Federal Communications Commission for the January 1, 2013 Narrowband deadline.

This amendment of \$37,987.50 provides for the expansion of DCCCD Police Radio System to include three additional campuses; Richland Garland, Northlake DFW, and Cedar Valley Cedar Hill. This amendment also includes Additional Professional Services Request for RFP 11855 (Final System Readiness).

This recommendation increases the cost to \$190,335 which is \$99,385 (109%) over the original amount.

BUILDING AND GROUNDS REPORT NO. 24

Approval of Agreement with 5G Studio Collaborative, Inc.

The chancellor recommends that authorization be given to approve an agreement with 5G Studio Collaborative Inc. in an amount not to exceed \$50,005.81 to provide Construction Management for North Lake College.

This is NLC project #8, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for campus wide upgrades of 2010 Americans with Disabilities Act Accessibility Guidelines (ADAAG) at North Lake College.

The facilities management staff pre-qualifies architectural and engineering firms and selected 5G Studio Collaborative Inc. from its pool of pre-qualified firms. The agreement will be effective on June 4, 2013, following approval of the Board. Compensation is to be a fee not to exceed \$48,549.33 plus reimbursable expenses not to exceed \$1,456.48.

BUILDING AND GROUNDS REPORT NO. 25

Approval of Agreement with CMTS, LLC.

The chancellor recommends that authorization be given to approve an agreement with CMTS, LLC. in an amount not to exceed \$91,251.07 to provide professional construction management services for Richland College.

This is RLC project #8, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for campus wide upgrades of 2010 Americans with Disabilities Act Accessibility Guidelines (ADAAG) at Richland College.

The facilities management staff pre-qualifies architectural and engineering firms and selected CMTS, LLC. from its pool of pre-qualified firms. The agreement will be effective on June 4, 2013, following approval of the Board. Compensation is to be a fee not to exceed \$88,593.27 plus reimbursable expenses not to exceed \$2,657.80.

Student Success Special Report: Eastfield College

Developmental Education Empowerment Project (“DEEP”)

A. Background/Context

Eastfield College is proactively responding to the challenge of developmental education through an innovative research-based set of initiatives referred to collectively as the “*Developmental Education Empowerment Project*” (“*DEEP*”). Through *DEEP*, Eastfield College is designing, developing, implementing, executing, and evaluating a number of curricular and co-curricular innovations with the objective of accelerating students’ progress through developmental reading, developmental writing, and developmental mathematics. These innovations are allowing the College to provide differentiated learning experiences that meet the needs of all of the College’s developmental students.

The *DEEP* initiatives engage the expertise and creative energies of the College’s developmental education faculty. Particularly, the College challenged its faculty to implement additional progressive research-based curricula and instructional methodologies in each of the College’s developmental disciplines. Consistent with the Texas Higher Education Coordinating Board’s “2012-2017 Statewide Developmental Education Plan” (available at <http://tinyurl.com/Thecb2017DevEdPlan>), these state-of-the-art curricula employ a variety of “non-course competency-based options” to expedite students’ progress through developmental education. Likewise, the College is particularly emphasizing the use of collaborative and action-oriented instructional strategies that foster the integration of non-cognitive learning experiences alongside the cognitive. The College is achieving these outcomes in large part through synergies between academic and student services units. These advances in curricula and teaching methodologies are allowing Eastfield College to better support student learning both in the classroom and outside of the classroom.

B. Initiatives/Actions

Eastfield College launched *DEEP* during the fall 2012 semester, and the College is currently in the process of completing its implementation. At this stage of *DEEP*’s implementation, the College has focused on initiatives aimed at empowering developmental education students to accelerate their college-readiness. The *DEEP* initiatives are not replacing existing curricula or instructional strategies; rather, *DEEP* is

creating additional options to enable individual students to identify the learning pathway that best meets her/his own learning needs, style, preferences, and goals. The College has already begun designing programs of study for several of its degrees that utilize *DEEP* learning opportunities and will be designing additional programs of study in the coming year.

In addition to being the acronym for “Developmental Education Empowerment Project,” “*DEEP*” is also a challenge to the program’s participants. *DEEP* challenges students to go *DEEP*er into their learning experiences, to become *DEEP*er thinkers, and to dig *DEEP*er into themselves for the strength to be successful college-level learners. Additionally, students will go *DEEP*er by returning to the foundations of their education. They will be *DEEP*er by honing self-management skills. And they will dig *DEEP*er to persist, to complete, and to achieve their educational goals.

As *DEEP* is concluding its first year and beginning its second, five particular initiatives are primary: 1) *DEEP* Week, 2) *DEEP* Camp, 3) *DEEP* Flex, 4) *DEEP* Track, and 5) *DEEP* Learning Lab.

***DEEP* Week**

DEEP Week is a celebration of developmental education at Eastfield College that was inaugurated in the fall 2012 semester, and will be a regular celebration each fall semester. Across the curriculum, the College invited all developmental education programs to participate – spotlighting the services and support systems that the College has in place to support its students. Particularly, the College’s new non-course competency-based learning options were introduced to students to help them better understand the variety of options available to them for achieving college-readiness.

***DEEP* Camp**

DEEP Camp is a boot-camp-styled learning experience that will be offered to developmental students at Eastfield College during the summer of 2013. The College will be offering *DEEP* Camps in developmental mathematics, developmental reading, and developmental writing. These “camps” are designed to be refreshers for students who might not have recently practiced these basic skills. Likewise, they will be bridges between students’ existing knowledge and skills and those necessary for college-readiness. Each two-week *DEEP* Camp will 1) allow students to review material that they have likely already encountered, 2) introduce the Texas Success Initiative,

and 3) offer students assessment strategies to enable them to perform at their highest levels on placement tests. The goal of each camp for each student is that she/he will be able to accelerate to a higher level in the developmental sequence of courses or place out of the developmental sequence entirely.

DEEP Flex

DEEP Flex offers students in developmental mathematics, developmental reading, and developmental writing the ability to take courses in a variety of scheduling formats, and thereby have a greater likelihood of completing the developmental sequence of courses more quickly. **DEEP Flex** options allow students a maximum of flexibility and a maximum of opportunities to be successful. The following table describes these options:

	16-week DEEP Course	16-week DEEP Learning Lab	8-week DEEP Course	4-week DEEP Course	2-week DEEP Camp
Developmental Mathematics	YES!	YES!	YES!	YES!	YES!
Developmental Reading	YES!	YES!	YES!	YES!	YES!
Developmental Writing	YES!	YES!	YES!	YES!	YES!

DEEP Track

DEEP Track is a scheduling alternative available at Eastfield College that allows students to take a one-credit developmental course during the first eight weeks of a regular semester in which instruction is highly differentiated through the use of diagnostic assessments and learning plans customized to the needs of each particular student. **DEEP Track** then allows students the ability to enroll in a course during the second eight weeks of the semester – typically a higher-level developmental course or a first college-level course.

DEEP Learning Lab

The **DEEP Learning Lab** will allow students who are nearly college-ready to enroll in a college-level course prior to demonstrating college-readiness. Through an intrusive and holistic advising process, students who are close to being college-ready in a particular discipline and possess non-cognitive factors that are predictive of academic success enroll in a one-credit **DEEP Learning Lab** concomitantly with

the first college-level course. In the *DEEP* Learning Lab, the student will meet with a tutor for at least 16 hours during the semester to help her/him with time management, subject matter, and study skills to be successful in the course.

These five initiatives represent the beginning of *DEEP* at Eastfield College. The College's dedicated and creative faculty is always finding new ways to advance student success and fulfill the College's mission of providing excellence in teaching and learning.

C. Results

- *DEEP* Week. Over 400 students enrolled in developmental education courses participated in the inaugural *DEEP* Week during the fall 2012 semester – exceeding the College's target by 300% percent.
- *DEEP* Track. During the spring 2013 pilot, twenty-five developmental mathematics students enrolled in college-level algebra along with a one-hour developmental course.
- *DEEP* Workshops. Over seventy students attended workshops on reading, writing, and mathematics during the 2012-2013 academic year. New workshops are in development for the coming academic year.
- *DEEP* Camp. *DEEP* Camp will debut during the summer of 2013. The College has already established partnerships with local high schools to foster students' transitions into college through *DEEP* Camp.

D. Who is Responsible for the On-going Efforts Related to Issue/Challenge?

Eastfield College's faculties in developmental mathematics, developmental reading, and developmental writing are responsible for *DEEP*, with the coordination of Ms. Judith Dumont, Associate Dean of the College Readiness and Mathematics division at Eastfield College. Ms. Dumont can be reached at 972.860.7026 or JDumont@dccd.edu.

INFORMATIVE REPORT NO. 27

Strategic Plan – Thematic Priorities, Objectives & Measures – June Update

The following report provides an update on the Strategic Plan and Thematic Priorities developed by the DCCCD Board of Trustees. The Strategic Objectives and illustrative measures are provided as an update and baseline for subsequent reports.

Introduction

In pursuit of excellence, the Dallas County Community College District (DCCCD) continues to advance the institutional mission which is:

- “To equip students for successful living and responsible citizenship in a rapidly changing local, national and world community.”

In alignment with this mission, the DCCCD Board of Trustees has identified the challenges of the current accountability models in Texas Higher Education and established a set of “Thematic Priorities” supported by “Strategic Objectives” to ensure that the organization remains sustainable as:

- A reliable workforce supply for the local, national, and international market;
- A vital resource for excellence in teaching and learning;
- A forerunner in innovative lifelong education.

In order to ensure that this mission alongside these priorities and objectives are each fulfilled, the following themes monitor not only the health of the institution, yet provide due diligence toward the management and continuous operation of the organization as a whole. As an overview, listed below are the four themes which provide assurance that the mission of the DCCCD is both carried out and carried forward. These themes are:

- Student Success;
- Community Engagement;
- Institutional Effectiveness;
- Employee Success.

In the next few pages, each theme is addressed then accompanied by the objectives which measures are summarily identified in Addendum 1A. Additionally, there is a prototype layout of an Executive Information System (Addendum 1B) now in use by the District Office of Institutional Research. This prototype can be utilized as a platform to launch a Strategic Plan Scorecard later this year.

Thematic Priorities

Student Success

Confirmed through its mission, the Board is committed to meeting the educational needs of Dallas County by:

- A. Increasing participation in higher education for Dallas County;
- B. Improving student learning success;
- C. Participating in initiatives that result in student success advancement as identified within various national frameworks.

Community Engagement

To represent the diverse community of voting citizens and students while recognizing the positive economic impact provided by the higher education in Dallas County and beyond, the Board is committed to:

- A. Increasing workforce readiness to enhance the economy and competitive advantage in Dallas County and the North Texas region;
- B. Identifying dynamic partnerships in support of student success, which encourage cooperation between public and private businesses, other education providers, other government agencies, and the citizens of the county.

Institutional Effectiveness

In balancing external requirements imposed at state and federal levels as funds decrease and program costs increase, the Board is committed to continuous improvement and to:

- A. Improving efficiency and effectiveness in use of resources;
- B. Promoting sustainable practices with positive impacts on social, environmental and economic vitality;
- C. Demonstrating institutional commitment to serve the community through sound and transparent fiscal policies and practices.

Employee Success

In recognition of the complex framework of support required to address the educational challenges of Dallas County, the Board is committed to:

- A. Providing a diverse array of models and mentors as a part of the College District's workforce;
- B. Improving employee engagement and effectiveness.

Measurements and Views

Data Source(s)

Currently the DCCCD is guided by three main data sources for decision making processes. These sources are:

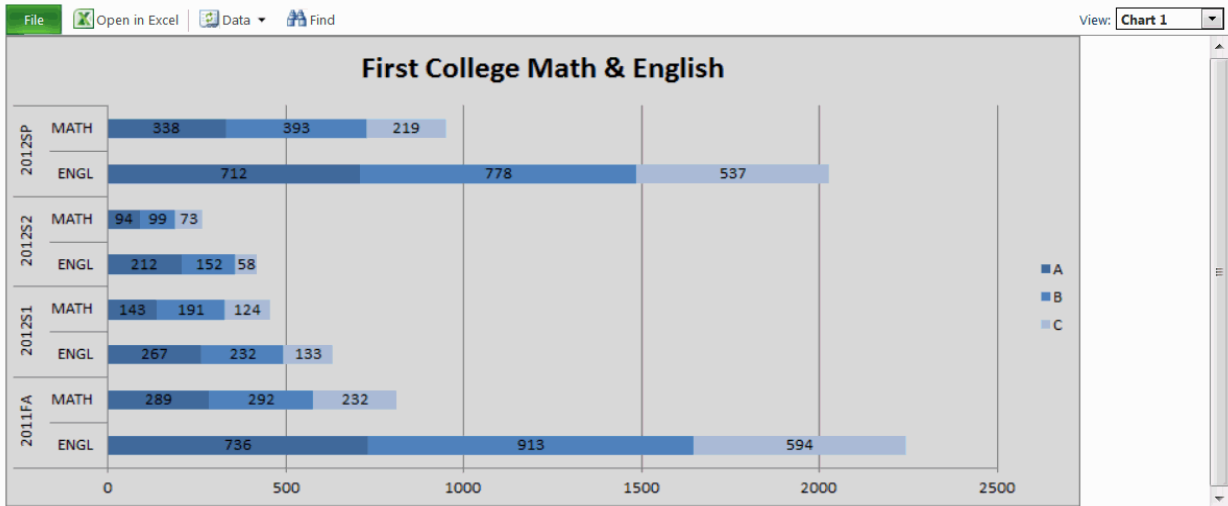
- Internal Audit (Datatel/Colleague);
- College Board Management Reports submitted to the Texas Higher Education Coordinating Board (THECB);
- Reports to the Department of Education submitted through the Integrated Postsecondary Educational Data System (IPEDS).

It is recommended that measurement of the Thematic Priorities utilize all three sources as each one provides a unique view as to how external stakeholder communities assess the DCCCD as a single entity, though comprised of seven independent colleges.

Environmental View

Views for these measures will be published via SharePoint® 2010 in the Portal environment (to be launched September 15, 2013). A dashboard view that is now in Beta testing is provided as screen shots below and are also interactive.

BUSINESS INTELLIGENCE



BUSINESS INTELLIGENCE

Count of Grade	Column Labels			Grand Total
Row Labels	A	B	C	Grand Total
2011FA	1025	1205	826	3056
ENGL	736	913	594	2243
MATH	289	292	232	813
2012S1	410	423	257	1090
ENGL	267	232	133	632
MATH	143	191	124	458
2012S2	306	251	131	688
ENGL	212	152	58	422
MATH	94	99	73	266
2012SP	1050	1171	756	2977
ENGL	712	778	537	2027
MATH	338	393	219	950
Grand Total	2791	3050	1970	7811

<https://devmy.dccd.edu/teams/doir/default.aspx>

Operational Data Store (ODS)

The purposing of the Operational Data Store (ODS) is to create “real time” or “near real time” data capture as opposed to large capacity data warehouses. DCCCD’s current ODS is not a replacement or substitute for an enterprise data warehouse solution, but rather a source for providing current Business Intelligence (BI) with significant savings related to production costs. The screen shots in the previous section (Environmental View) are operating from direct sourcing to the existent ODS and data are updated with each refresh cycle.

Conclusion

In closing, the Thematic Priorities of the DCCCD Board of Trustees will be supported by a consistent, reliable and sustainable report system which provides timely intelligence as a quarterly or semester based account of activities for each objective and measure. After the initial delivery, data will be refreshed according to the schedule agreed upon and at the discretion of the Board of Trustees.

Addendum

1A – Measures (Key Performance Indicators)

Thematic Priorities	Strategic Objectives	Measures	Current Status
1. Student Success	1.1. Increasing participation in higher education for Dallas County.	1.1.1. Percent/count of Dallas County public high school graduates enrolled as credit students within one year of graduation.	<ul style="list-style-type: none"> • There were 3,871 high school graduates from FY2012 who enrolled in Fall 2012 semester at DCCCD. • Of this count, 1,389 were from Dallas ISD (35.88%).
	1.2. Improving student learning success.	1.2.1. Percent of A, B or C grades in transfer, career technical, and developmental courses.	<ul style="list-style-type: none"> • FY2012 Grade Distribution Grade Frequency Percent A 156025 32% B 107827 22% C 65593 14% {68% Success Rate}
		1.2.2. Number of students completing DCCCD core curriculum annually.	<ul style="list-style-type: none"> • There are 4,688 Core Completions for FY2012.
1.2.3. Percent of students persisting from fall to fall; fall to spring.		<ul style="list-style-type: none"> • Fall 2011 to Fall 2012 = 45% {34,727 of the 77,476 students enrolled in Fall 2011 returned in Fall 2012} • Fall 2011 to Spring 2012 = 65% {50,457 of the 77,476 students enrolled in Fall 2011 returned in Spring 2012} 	

	<p>1.2.4. Number of graduates by “Closing the Gaps” segments (associate degrees and certificates) per year.</p>	<ul style="list-style-type: none"> • FY2000; 2,630 • FY2011; 6,701 • FY2012; 6,913 • % Change FY2000 – FY2012; 162.9%
	<p>1.2.5. Number of students transferring with 12 credit hours attained at DCCCD.</p>	<p>FY2012 Cohort:</p> <ul style="list-style-type: none"> • 0-12 Hours; 289 • 13-24 Hours; 214 • 25-29 Hours; 132 • 30-42 Hours; 247 • 43+ Hours; 1,511
	<p>1.2.6. Percent of DCCCD Colleges in compliance with SACs Comprehensive Standard 3.3.1.</p>	<ul style="list-style-type: none"> • All colleges are in compliance; however, 4 colleges received recommendations.
<p>1.3. Participating in initiatives that result in student success advancement as identified in varying national frameworks.</p>	<p>1.3.1. Number of graduates (associate degrees and certificates) per academic year.</p>	<ul style="list-style-type: none"> • FY2012 Graduates of record are 7,609 • Associates (academic) = 4,123 • Associates (technical) = 1,347 • Certificates (technical) = 2,139
	<p>1.3.2. Percent of successful completion of developmental math and subsequent success in movement to college-level courses.</p>	<ul style="list-style-type: none"> • Successful completions of DMAT 0093 & 0099 are 50% with 88% of these completers moving to college-level.
	<p>1.3.3. Percent of successful completion of developmental reading and subsequent success in movement to college-level courses.</p>	<ul style="list-style-type: none"> • Successful completions of DREA 0093 are 48% with 54% of these completers moving to college-level.

2. Community Engagement

- 1.3.4. Percent of successful completion of developmental writing and subsequent success in movement to college-level courses.
 - Successful completions of DWRI 0093 are 54% with 78% of these completers moving to college-level.

- 1.3.5. Percent of successful completion of common gatekeeper courses.
 - Successful completions of Math 1314, ENG1301, & TECM1341 is 64%.

- 2.1. Increasing workforce readiness to enhance the economy and competitive advantage in Dallas County and the North Texas region
 - 2.1.1. Unduplicated headcount in career technical credit and continuing education.
 - Career/Technical: FY2012 – 30,643
 - Continuing Education: FY2012 – 40,490

 - 2.1.2. Number of career/technical degrees and certificates awarded.
 - Associates (technical) = 1,347
 - Certificates (technical) = 2,139

- 2.2. Identifying dynamic partnerships in support of student success, which encourage cooperation between public and private businesses, other education providers, other government agencies, and the citizens of the county.
 - 2.2.1 Number of student interactions and subsequent enrollments/completions in the following areas:
 - STEM initiatives;
 - Workforce initiatives;
 - Dual Credit/Early College High School;
 - Community and Social Services.

 - STEM Initiatives: STEM Institute – FY 2012 has 94 participants and 52 percent returned from FY 2011; TexPREP – FY 2011 had 118 students and 115 earned one hour of high school elective credit.
 - Workforce Initiatives: Apprenticeship programs served 406 persons; more than 100 companies served in FY 2011 and FY 2012 (to date), or over 1

3. Institutional Effectiveness

3.1. Improving efficiency and effectiveness in use of resources;

3.1.1. Percent of key identified processes mapped.

- million credit hours each of those years.
- Dual Credit/Early College High School: FY 2012 unduplicated enrollments are 10,498.
- Community and Social Services: Reached 79,950 persons through 80 different events.
- **To be identified.**

3.2. Promoting sustainable practices with positive impacts on social, environmental and economic vitality

3.2.1. Consumption of electricity (KWh), natural gas (MCF), and water (gallons).

FY2012 Costs are:

- Electricity - \$6,145,269.00
- Natural Gas - \$603,093.00
- Water – \$1,128.200

3.2.2. Number of hours of service learning performed by students.

Fall 2012 values are:

- Brookhaven – 3,094
- Cedar Valley – 1,921
- Eastfield - 1837
- El Centro – 829.5
- Mountain View – 857
- North Lake – 2,213
- Richland – 8,898.79 svc. hrs.

3.3. Demonstrating institutional commitment to serve the community through sound and transparent fiscal policies and practices.

3.3.1. Number of reimbursable contact hours.

- Continuing Education FY2012 Reimbursable Contact Hours are 3,208,865
- Credit Education FY2012 Reimbursable Contact Hours are 29,101,825

3.3.2. Maintenance of 'AAA' ratings from Moody's, Standard & Poor, and Fitch on general obligation debt.

- Reaffirmed in 2012

3.3.3. Expendable fund balance equal to 4-6 months of DCCCD operating expenditures.

- Expendable fund balance is currently 5.9 months.

3.3.4. Unqualified audit opinion from external auditors on DCCCD financial audit.

- Yes, there is an unqualified audit opinion from external auditors.

3.3.5. Analyze annual audit results, including Control Self-Assessment survey and other report findings; address deficiencies through corrective actions and/or training and development activities.

- Yes: There were no findings in 2012 and all previous findings in 2011 were addressed.

3.3.6. Maintenance of DCCCD investment policy consistent with Board policy requirements.

- Yes, investment policy is consistent with Board requirements.

4. Employee Success

4.1. Providing a diverse array of models and mentors as a part of the College District's workforce.

4.1.1. Professional Development hours logged as "mentorship."

- To be identified.

4.2. Improving employee engagement and effectiveness.

4.2.1. Percent of new full-time employees who meet or exceed the

- In Process....

minimum DCCCD professional development requirements.

4.2.2. Number of faculty and staff receiving educational stipends by employee group.

- There were 27 educational stipends.

4.2.2. Number faculty completing requirements for reclassification in the DCCCD.

- There were 12 Faculty completing requirements.

**These are new initiatives and data are in the compilation phase (not presently complete).*

1B – Executive Information System Prototype







BUSINESS INTELLIGENCE

EXECUTIVE INFORMATION SYSTEM (EIS)









District Snapshot for the 83rd Legislature Regular Session

Vice Chancellor Justin Lonon - Public and Governmental Affairs, DCCCD









Enrollments - DCCCD Internal Audit

Unduplicated Head Count		Total Semester Credit Hours		Full Time Equivalent		First Time in College (FT & PT)	
76,069 Fall 11	74,584 Fall 12	643,191 Fall 11	623,687 Fall 12	42,879 Fall 11	41,579 Fall 12	12,908 Fall 11	12,804 Fall 12
72,639 Fall 10	  View	608,123 Fall 10	  View	40,542 Fall 10	  View	11,470 Fall 10	  View









Awards, Completions, & Transfer - THECB Data Sets

Awards (2-YR, C1, C2)		3-Year Graduation Rate (FT/FT)		Transfer Out Rate < 30 \$SCH		Transfer Out Rate 30+ \$SCH	
6,680 FY 2011	6,872 FY 2012	10.4% Fall 06	10.3% Fall 08	9.0% FY 2009	6.0% FY 2012	15.8% FY 2010	16.5% FY 2012
5,471 FY 2010	  View	9.0% Fall 05	  View	6.8% FY 2010	  View	14.8% FY 2009	  View







Costs and Financial Aid - THECB Data Sets

In District Academic (30 \$SCH)		Out of District Academic (30 \$SCH)		Federal Student Loans		Federal Pell Grants	
\$ 1,230 FY 2011	\$ 1,350 FY 2012	\$ 2,280 FY 2011	\$ 2,490 FY 2012	\$ 6,143 FY 2010	\$ 6,310 FY 2011	\$ 3,659 FY 2010	\$ 5,132 FY 2011
\$ 1,170 FY 2009	  View	\$ 2,160 FY 2009	  View	\$ 5,434 FY 2009	  View	\$ 3,016 FY 2009	  View

Student Success - DCCCD Internal Audit & THECB Data Sets

First Time in College (FT & PT) Success in all Dev. Ed. Courses		First Time in College (FT & PT) Success in 1st College Math		Graduate Enrollment in a 4 YR Institution (following fall)		Graduate Employment (following fall)	
53.5% Fall 09	53.0% Fall 12	59.5% Fall 08	54.7% Fall 12	11.9% FY 2008	11.0% FY 2011	59.4% FY 2010	58.0% FY 2011
47.7% Fall 11	  View	51.5% Fall 10	  View	10.6% FY 2009	  View	56.9% FY 2008	  View

Key

-  - Highest value for previous 3 years
-  - Lowest value for previous 3 years
-  - Current value
-  - Increase from previous year
-  - Decrease from previous year
-  - No change

Data derived from DCCCD Internal Audit and THECB Data Sets

Addendum – Section 2.2

STEM Initiatives

STEM initiatives seek to identify and implement programs and opportunities that encourage students to pursue credentials and careers in science, technology, engineering and mathematics (STEM) fields which are in high demand in business and governmental sectors.

FY 2011-2012

STEM Institute

Total number of participants: 146

Success rate: 89 percent

FY 2011-2012 graduation rate: 36 percent

FY 2011-2012 class return rate in FY 2012: 52 percent

FY 2011-2012 class transfer rate: 33 percent

Focus: Using a STEM curriculum, the Institute engages students from all seven colleges in the DCCCD system and increases student success by providing a faculty-led, one-to-one mentoring program; it focuses on student retention and persistence; and offers a bridge program for students so that they can transfer into STEM programs and earn their bachelor's degree.

TexPREP

Total number of student participants for FY 2011-2012: 118 (131 total applicants)

Total number of parent/family-member participants for FY 2011-2012: 174

Number of students who completed the curriculum: 118

Number of students who earned one hour of elective high school credit: 115

Focus: The program offers a curriculum that includes mathematics and engineering classes, as well as seminars and online forums. Participants take a final exam which they must pass to earn an hour of elective high school credit. Parents and family members can participate in seminars and workshops as well. The program seeks to help students improve their knowledge and skills in mathematics and science, which is measured by the results of their final exams. Approximately 80 percent of the students who filled out a survey about the program stated that they plan to pursue a careers in science or mathematics at the post-secondary level.

Workforce Initiatives

Workforce initiatives provides on-site training to employees through their

companies; those efforts also include an apprenticeship program in four specific career fields plus credit efforts that will include a new College Credit for Heroes grant of \$150,000 which will serve 500 veterans. (The grant was announced by the Texas Workforce Commission in April 2013.)

Contract Training/Business Services

Total companies served in FY 2011-2012: more than 100

Total companies served to date in FY 2012-2013: more than 100

Total number of non-credit contact hours for FY 2011-2012: more than 1.5 million

Total number of non-credit contact hours to date for FY 2012-2013: more than 1.3 million

Focus: Contract training and business services provide train through non-credit offerings to companies and organizations so that employees can enhance their skills.

Apprenticeship Program

Total number of apprentices served in FY 2011-2012: 406

Total funding received for that period: \$233,856

Focus: The Office of Workforce Education manages the apprenticeship program for four fields of study/programs: electrical; trade show decorators; heat and frost insulation; and painting. That office is designated as the local education for those apprentices by TWC.

Community and Social Services

Community and outreach services and programs seek to build dynamic partnerships in support of student success, which encourage cooperation between public and private businesses, other education providers, other government agencies, and the citizens of the county.

FY 2011-2012

Annual Activity Summary

Total community outreach activities for FY 2011-2012: 80

Total contacts made in FY 2011-2012: 17,950

Average event attendance during that period: 224

ISD Events/Activities

Total community outreach activities with area ISDs for 2011-2012: 20

Total contacts made with ISD students and staff for 2011-2012: 3,225

Average event attendance during that period: 161

Focus: Student recruitment and success is cultivated through participation in college days, education, career fairs, and parent presentations.

Business Events/Activities

Total community outreach activities with businesses in FY 2011-2012: 2

Total contacts made with area businesses in FY 2011-2012: 60

Average event attendance for those events: 30

Focus: Student recruitment and success is promoted through education fairs targeted to businesses and organizations.

Community Events/Activities

Total community outreach activities with area communities for FY 2011-2012: 49

Total contacts made with events attendees for FY 2011-2012: 13,946

Average event attendance during that period: 285

Focus: Student recruitment and success is cultivated through a wide variety of community-based events, plus special radio promotions (examples: Destination Graduation, LNEsc Mundo Latino Exhibit, VISIONS: Women's Expo, YES Summit, Las Llaves del Exito, Dia de la Familia, Aiming for the Stars, Earth Day Dallas, church-based community fairs/parades/festivals, BooksmART, Mayor's Back to School Fair, others).

DCCCD Events/Activities

Total community outreach activities with colleges of DCCCD during FY 2011-2012: 9

Total contacts made with DCCCD students and staff during FY 2011-2012: 719

Average event attendance during that period: 80

Focus: Service learning opportunities and workshop information that supports student success were promoted.

INFORMATIVE REPORT NO. 28

Workforce Diversity Plan

The Chancellor agreed to provide the Board with a workforce diversity plan. Presented below is the current state of the framework that will support each of the seven colleges' plans. Originally presented to the Board as an Informative Report in the February 5, 2013, DCCCD Board meeting agenda materials, this framework was developed using 1) ideas generated in a brainstorming session held on 9/11/2012 with the college presidents, the vice chancellors, the provosts and the Chancellor, and 2) suggestions and materials submitted by members of the HR Council. Updated for the language in BAA(LOCAL) approved April 2, 2013, this second draft has undergone further review by the "Chancellor's Staff" who have provided input for minor revisions. Legal Counsel has vetted this version and authored a "footnote" to the document below. Trustees are encouraged to provide input and suggestions through communications with the Board Relations Office.

DCCCD Workforce Diversity Plan Draft, revised May 22, 2013

Chancellor's Preamble

Diversity is an invaluable asset that we in higher education cannot afford to ignore. In the 21st century, this nation is becoming ever more diverse and the transformation is occurring faster than ever before. Demographic trends compel us in higher education to make a conscious investment in the recruitment and development of talent.

As Americans, we are all stakeholders in the future of our country. The challenge of developing and living harmoniously with diversity is complex and requires sustained commitment and understanding. As a leading institution of higher education, we must rise to the challenge.

Diversity is not only a noun, but is also a way of thinking. This way of thinking must become a part of the culture and practices of the Dallas community college system and structure.

DCCCD Board Policy BAA(LOCAL), approved 4/2/2013, states "The Board strongly values student and employee diversity. The Board seeks persons who will share our goal to eliminate educational inequality. The Board welcomes persons with varying ethnic, racial, cultural, national origin, age, political, religious, geographic, and economic backgrounds. The Board welcomes individuals of all genders and sexual orientations [and] regardless of disabilities.

The Board invites those from different backgrounds and those who have overcome historical inequality to apply for admissions and employment so they may represent the District to different populations and circles of networks. Students and employees should proudly bring their respective experiences to the marketplace of ideas that the Board provides and seeks to foster. The Board values fairness and equality for all as well as mutual respect and tolerance. The Board encourages innovative ideas and creative accomplishments and wishes to broaden and deepen scholarly discourse, and to encourage students to become active participants in a democratic society. The Board is committed to its goals of equal employment opportunities for all individuals and lawful affirmative action for individuals when permissible.”

As will be noted in the accompanying “Framework for the DCCCD Workforce Diversity Plan,” we acknowledge that, under Board policy BAA(LOCAL) that was in effect prior to April 2, 2013, we have diligently pursued a goal regarding how the workforce should mirror our community. There has been significant progress. To continue the momentum of this progress in meeting both the spirit, and the letter, of Board policy BAA(LOCAL)(April 2, 2013) there must be renewed commitment to DCCCD’s workforce diversity at the colleges, within college and faculty leadership, and in the supporting system offices.

The framework reflects three key elements:

- Improve out-of-area recruiting for faculty openings (“regular” visiting scholar and temporary full time)
- Instill an understanding of, and commitment to, cultural competence that includes professional development
- Make regular progress reports to the Board of Trustees

To particularly address faculty diversity, the impetus and direction for the diversity initiatives must come from the college presidents, with support and assistance from the system staff. Accountability has to be a watchword for this important initiative. The governing board holds the chancellor accountable, and in turn, the presidents are accountable to the chancellor.

In terms of reports to the board, the plan will stipulate that each July, at the board budget workshop, the senior staff and college presidents will include in their budget proposals, the unit diversity plan. Each February the presidents will report on the progress toward the goals of their individual plans for the fall and spring semesters. The senior staff will also make their reports.

This framework was initially provided to the Board of Trustees in February 2013. This current revision will be shared with the Board at their June 2013 meeting. College plans will be provided at the July 2013 board meeting.

Operational Definition of Diversity

Diversity embraces all human differences while building on that which pulls us together. Diversity planning and cultural competence serve to eliminate discrimination, marginalization and exclusion based on race, ethnicity, gender, gender identity, sexual orientation, age, economic background, disability, religion, national origin, military status, political affiliation, or geographic location.

Priority and Focus

For over ten years, the DCCCD has had a goal to achieve a workforce that mirrors the demographic composition of its service area, Dallas County. In the time that has elapsed, progress toward that goal has been steady. Examination of the numbers of degree-holding African Americans and Hispanics/Latinos shows that DCCCD's achievement of faculty diversity is consistent with, if not better, than availability.

As each college maintains a separate SACSCOC accreditation, faculty selection and hiring recommendations are tasks that must be executed by each college's president. Even so, it's the collective DCCCD that must devise and implement a plan within which the colleges can independently work to achieve DCCCD's workforce, and especially faculty, diversity goals. It is the role of DCCCD leadership to provide tools and resources to the college presidents to assist them in implementing the plan.

Elements of the Workforce Diversity Plan

1) Improve out-of-area recruiting for faculty openings:

- Focus on communities that host HSI's and HBCU's
- Increase visibility in targeted professional organizations
- Explore feasibility of and, as deemed potentially effective, design and institute
 - faculty sign-on stipend
 - referral stipend (for current employees who recruit successful faculty candidates)
 - increased re-location expense limits
 - assistance in job search for trailing spouses/partners
- Institute faculty retention stipend (awarded upon completion of two years full-time employment and attainment of renewal for 3rd year)

2) Instill understanding of, and commitment to, cultural competence

- Offer regular training sessions
- Provide resources to support development and delivery of training sessions

- Require annual cultural competence training for those who will serve on selection committees
- 3) Regularly report progress to Board
- Provide progress reports each July and February
 - Present progress reports by college via the college president
 - Include progress reports in board agendas as Informative Reports

Footnote from Legal Counsel

Just as important as what the Diversity Plan is seeking to achieve is what the Diversity Plan is expressly *NOT* authorizing the District to do. Under no circumstance is race of a candidate for employment to be considered. Race is never a bona fide occupational qualification. The goal of increasing racial representation is not a sufficiently compelling interest to justify the use of racial preferences. No candidate should be eliminated due to race nor should the racial balance/imbalance of a pool of candidates be used as an excuse not to hire from that pool.

While the Diversity Plan should increase the *opportunities* for minorities to pursue employment with the District, the District must

- never consider an applicant's race
- never consider the number of any race of employees in any position or category
- never consider whether the race of District employees mirrors the race of any defined population (including the student body).

The goal is to hire people with sensitivity to diversity, not to hire a greater number of people from any category, demographic, or race.

INFORMATIVE REPORT NO. 29

Teachers Retirement System (TRS) Eligibility for Adjunct Faculty

In general terms, TRS defines a part time employee as one who works less than half of a full time job.

As an easy example, for professional support staff “part time” is 19.5 hours per week (less than half of a 40-hour week). Typically, full time credit faculty within the DCCCD teach 15 hours per week and render another 15 hours per week in office time, committee work and other institutional endeavors. Adjunct faculty are not assigned committee work or institutional duties other than teaching. Accordingly, DCCCD has permitted adjunct faculty to carry loads that are less than 15 classroom hours per week; that practice has prevailed for roughly the last ten years. Some adjuncts would carry as many as four 3-credit classes (12 classroom hours per week) each semester. As such, adjuncts were deemed to be ineligible for TRS memberships. This practice prevailed at community colleges across the state.

Even though there were no legislative efforts or lobbying on behalf of Texas adjuncts, TRS has become increasingly aware that because of preparation time and time spent grading assignments and tests, adjunct faculty work more hours per week than the hours they spend in the classroom. Until 2011 TRS was “aware of issues” related to adjunct faculty and the loads that adjuncts were allowed to work, but had made no efforts to address those “issues.” After years of no enforcement activity with respect to the TRS half-time rule, the agency has included a section on adjunct faculty in the TRS handbook.

Required TRS Membership

Using 15-credit hours per semester as the benchmark for full time faculty employment, TRS now requires that adjunct instructors employed to teach 7.5 semester hours or more for more than one semester be enrolled in TRS membership; the employer of that adjunct instructor must contribute to TRS the unfunded state portion of 6.4% of each member-adjunct’s earnings.

DCCCD Response

To comply with TRS regulations, DCCCD is limiting adjunct instructors to less than 7.5 credit hours per semester, effective with the Fall 2013 semester.

Compliance with this TRS regulation will save the Dallas County Community College District \$1.5 million to \$2 million each year.

Short Term Outlook for Increased Costs

Looking ahead, if the DCCCD were not to comply with tighter adjunct load limits in response to the new TRS guidelines, additional employer costs could accrue to the DCCCD when the Patient Protection and Affordable Care Act takes effect (January 2014); adjuncts working three-quarters of a full time load (12 credit hours) may become eligible for employer-paid health benefits.

Because Texas' Employers Retirement System (ERS) has historically aligned many of their eligibility definitions with those of TRS, informed predictions warn that in the not-so-distant future, ERS could cause colleges to enroll and pay the state-unfunded premiums for adjunct faculty who teach 7.5 credit hours or more per semester.

The current cost of these health care premiums would be roughly \$6,000/year for each newly covered employee. As such, instructional costs would dramatically escalate – beyond the current level of DCCCD resources.

In addition, there may be significant legal exposure if the Dallas County Community College District does not comply with the law.

INFORMATIVE REPORT NO. 30

Presentation of Current Funds Operating Budget Report for April 2013

The chancellor presents the report of the current funds operating budget for April 2013 for review.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date April 30, 2013
66.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 88,905,233	\$ 55,786,630	\$ 33,118,603	62.7%	57.5-69.7%	
Tuition	92,496,829	79,688,159	12,808,670	86.2%	85.9-92.9%	
Taxes for Current Operations	152,222,660	157,884,047	(5,661,387)	103.7%	98.6-100.0%	
Federal Grants & Contracts	806,797	822,989	(16,192)	102.0%	45.0-97.2%	(1)
State Grants & Contracts	93,871	153,370	(59,499)	163.4%	n/a	
General Sources:						
Investment Income	2,200,500	1,385,679	814,821	63.0%	41.7-91.5%	
General Revenue	3,046,049	2,050,446	995,603	67.3%	n/a	
Subtotal General Sources	5,246,549	3,436,125	1,810,424	65.5%	50.2-88.9%	
SUBTOTAL UNRESTRICTED	339,771,939	297,771,320	42,000,619	87.6%	n/a	
Use of Fund Balance & Transfers-in	17,510,196	-	17,510,196	0.0%	n/a	
TOTAL UNRESTRICTED	357,282,135	297,771,320	59,510,815	83.3%	74.0-81.2%	(2)
AUXILIARY FUND						
Sales & Services	5,062,831	2,834,818	2,228,013	56.0%	55.3-63.5%	
Investment Income	155,609	92,244	63,365	59.3%	41.5-79.6%	
Transfers-in	4,290,797	4,290,797	-	100.0%	n/a	
Use of Fund Balance	411,022	-	411,022	0.00%	n/a	
TOTAL AUXILIARY	9,920,259	7,217,859	2,702,400	72.8%	65.5-74.4%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	15,268,551	10,351,112	4,917,439	67.8%	n/a	
SBDC State Match	2,398,785	480,214	1,918,571	20.0%	n/a	
Subtotal State Appropriations	17,667,336	10,831,326	6,836,010	61.3%	n/a	
Grants, Contracts & Scholarships:						
Federal	106,442,536	59,405,307	47,037,229	55.8%	n/a	
State	9,077,404	6,720,944	2,356,460	74.0%	n/a	
Local	7,495,470	3,708,563	3,786,907	49.5%	n/a	
Transfers-in	88,847	100,442	(11,595)	113.1%	n/a	
Subtotal Grants, Contracts & Scholarships	123,104,257	69,935,256	53,169,001	56.8%	n/a	
Richland Collegiate High School	76,242	2,121	74,121	2.8%	n/a	
TOTAL RESTRICTED	140,847,835	80,768,703	60,079,132	57.3%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,836,427	1,987,431	848,996	70.1%	n/a	
Investment Income	10,000	14,617	(4,617)	146.2%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,846,427	2,002,048	844,379	70.3%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 510,896,656	\$ 387,759,930	\$ 123,136,726	75.9%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date April 30, 2013
66.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 139,262,341	\$ 99,164,211	\$ 40,098,130	71.2%	69.1-72.0%	
Public Service	4,827,307	2,852,452	1,974,855	59.1%	41.0-74.1%	
Academic Support	17,338,013	10,745,309	6,592,704	62.0%	59.7-67.2%	
Student Services	30,625,606	20,649,662	9,975,944	67.4%	62.5-65.3%	(3)
Institutional Support	61,294,141	38,687,565	22,606,576	63.1%	59.6-67.5%	
Staff Benefits	24,912,971	18,452,024	6,460,947	74.1%	13.3-140.5%	
Operations & Maintenance of Plant	30,510,500	21,404,485	9,106,015	70.2%	64.5-69.2%	(4)
Repairs & Rehabilitation	15,621,163	5,228,895	10,392,268	33.5%	14.6-38.7%	
Special Items:						
Reserve - Campus	5,676,564	-	5,676,564	n/a	n/a	
Reserve - Benefits	3,500,000	-	3,500,000	n/a	n/a	
Reserve - Salary Increase Adjustments	-	-	-	n/a	n/a	
Reserve - Technology	2,500,000	-	2,500,000	n/a	n/a	
Reserve - Operating	1,000,000	-	1,000,000	n/a	n/a	
Reserve - Visiting Scholars	258,500	-	258,500	n/a	n/a	
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	500,000	-	500,000	n/a	n/a	
Reserve - Facilities Projects and Operations	11,700,000	-	11,700,000	n/a	n/a	
Reserve - Potential State Reduction/ERS Fees	639,642	-	639,642	n/a	n/a	
TOTAL UNRESTRICTED	350,166,748	217,184,603	132,982,145	62.0%	61.5-66.1%	
AUXILIARY FUND						
Student Activities	7,379,038	4,607,417	2,771,621	62.4%	59.6-67.2%	
Sales & Services	2,106,324	1,374,837	731,487	65.3%	53.8-72.5%	
Reserve - Campus	216,916	-	216,916	n/a	n/a	
Reserve - District	114,279	-	114,279	n/a	n/a	
Transfers-out	103,702	79,808	23,894	77.0%	0.0-245.6%	
TOTAL AUXILIARY	9,920,259	6,062,062	3,858,197	61.1%	55.1-65.9%	
RESTRICTED FUND						
State Appropriations	15,268,551	10,351,112	4,917,439	67.8%	0.0-120.6%	
Grants & Contracts	30,547,882	15,778,993	14,768,889	51.7%	n/a	
Scholarships	94,955,160	54,638,598	40,316,562	57.5%	n/a	
Subtotal Grants, Contracts & Scholarships	140,771,593	80,768,703	60,002,890	57.4%	n/a	
Richland Collegiate High School	76,242	-	76,242	0.0%	n/a	
TOTAL RESTRICTED	140,847,835	80,768,703	60,079,132	57.3%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	2,846,427	1,784,310	1,062,117	62.7%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,846,427	1,784,310	1,062,117	62.7%	n/a	
SUBTOTAL EXPENDITURES & USES	503,781,269	305,799,678	197,981,591	60.7%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,236,860	292,763	88.4%	73.9-103.5%	
Institutional Matching-Contracts/Grants	221,644	183,102	38,542	82.6%	0.0-202.3%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	-	100.0%	n/a	
Unexpended Plant Fund	73,323	189,989	(116,666)	259.1%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	7,115,387	6,900,748	214,639	97.0%	n/a	
TOTAL EXPENDITURES & USES	\$ 510,896,656	\$ 312,700,426	\$ 198,196,230	61.2%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date April 30, 2013
66.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$222,162,633	\$ 152,035,007	\$ 70,127,626	68.4%
Staff Benefits	24,912,971	18,452,024	6,460,947	74.1%
Purchased Services	18,938,171	13,471,553	5,466,618	71.1%
Operating Expenses	65,607,437	36,863,855	28,743,582	56.2%
Supplies & Materials	8,603,529	6,331,396	2,272,133	73.6%
Minor Equipment	5,044,908	1,150,192	3,894,716	22.8%
Capital Outlay	3,012,595	2,900,198	112,397	96.3%
Charges	(23,890,202)	(14,019,622)	(9,870,580)	58.7%
SUBTOTAL UNRESTRICTED	324,392,042	217,184,603	107,207,439	67.0%
Reserve - Campus	5,676,564	-	5,676,564	n/a
Reserve - Benefits	3,500,000	-	3,500,000	n/a
Reserve - Salary Adjustments	-	-	-	n/a
Reserve - Technology	2,500,000	-	2,500,000	n/a
Reserve - Operating	1,000,000	-	1,000,000	n/a
Reserve - Visiting Scholars	258,500	-	258,500	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	500,000	-	500,000	n/a
Reserve - Facilities Projects and Operations	11,700,000	-	11,700,000	n/a
Reserve - Potential State Reduction/ERS Fees	639,642	-	639,642	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,529,623	2,236,860	292,763	88.4%
Institutional Matching - Contracts/Grants	221,644	183,102	38,542	82.6%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,290,797	4,290,797	-	100.0%
Unexpended Plant Fund	73,323	189,989	(116,666)	259.1%
TOTAL UNRESTRICTED	357,282,135	224,085,351	133,196,784	62.7%
AUXILIARY FUND	9,920,259	6,062,062	3,858,197	61.1%
RESTRICTED FUND	140,847,835	80,768,703	60,079,132	57.3%
RICHLAND COLLEGIATE HIGH SCHOOL	2,846,427	1,784,310	1,062,117	62.7%
TOTAL EXPENDITURES & USES	\$510,896,656	\$ 312,700,426	\$198,196,230	61.2%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 66.7% of Fiscal Year Elapsed

	April 30, 2013			April 30, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 88,905,233	\$ 55,786,630	62.7%	\$ 89,955,380	\$ 56,493,035	62.8%
Tuition	92,496,829	79,688,159	86.2%	91,353,559	76,775,080	84.0%
Taxes for Current Operations	152,222,660	157,884,047	103.7%	120,222,660	119,478,159	99.4%
Federal Grants & Contracts	806,797	822,989	102.0%	1,037,885	473,824	45.7%
State Grants & Contracts	93,871	153,370	163.4%	126,452	124,725	98.6%
General Sources:						
Investment Income	2,200,500	1,385,679	63.0%	2,726,000	1,433,630	52.6%
General Revenue	3,046,049	2,050,446	67.3%	3,131,283	1,824,592	58.3%
Subtotal General Sources	5,246,549	3,436,125	65.5%	5,857,283	3,258,222	55.6%
SUBTOTAL UNRESTRICTED	339,771,939	297,771,320	87.6%	308,553,219	256,603,045	83.2%
Use of Fund Balance & Transfers-in	17,510,196	-	0.0%	20,042,527	1,950,562	9.7%
TOTAL UNRESTRICTED	357,282,135	297,771,320	83.3%	328,595,746	258,553,607	78.7%
AUXILIARY FUND						
Sales & Services	5,062,831	2,834,818	56.0%	5,193,294	3,040,028	58.5%
Investment Income	155,609	92,244	59.3%	210,977	98,622	46.7%
Transfers-in	4,290,797	4,290,797	100.0%	4,290,797	4,290,797	100.0%
Use of Fund Balance	411,022	-	0.0%	816,948	-	0.0%
TOTAL AUXILIARY	9,920,259	7,217,859	72.8%	10,512,016	7,429,447	70.7%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	15,268,551	10,351,112	67.8%	14,766,881	10,515,546	71.2%
SBDC State Match	2,398,785	480,214	20.0%	2,397,785	1,006,198	42.0%
Subtotal State Appropriations	17,667,336	10,831,326	61.3%	17,164,666	11,521,744	67.1%
Grants, Contracts & Scholarships:						
Federal	106,442,536	59,405,307	55.8%	106,070,499	63,015,721	59.4%
State	9,077,404	6,720,944	74.0%	9,517,003	5,257,928	55.2%
Local	7,495,470	3,708,563	49.5%	8,709,156	4,230,887	48.6%
Transfers-in	88,847	100,442	113.1%	196,017	1,994	1.0%
Subtotal Grants, Contracts & Scholarships	123,104,257	69,935,256	56.8%	124,492,675	72,506,530	58.2%
Richland Collegiate High School	76,242	2,121	2.8%	81,234	2,213	2.7%
TOTAL RESTRICTED	140,847,835	80,768,703	57.3%	141,738,575	84,030,487	59.3%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,836,427	1,987,431	70.1%	2,946,875	1,724,243	58.5%
Investment Income	10,000	14,617	146.2%	8,000	13,067	163.3%
TOTAL COLLEGIATE HIGH SCHOOL	2,846,427	2,002,048	70.3%	2,954,875	1,737,310	58.8%
TOTAL REVENUES & ADDITIONS	\$ 510,896,656	\$ 387,759,930	75.9%	\$ 483,801,212	\$ 351,750,851	72.7%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 66.7% of Fiscal Year Elapsed

	April 30, 2013			April 30, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 139,262,341	\$ 99,164,211	71.2%	\$ 130,345,545	\$ 92,975,923	71.3%
Public Service	4,827,307	2,852,452	59.1%	6,119,755	2,450,840	40.0%
Academic Support	17,338,013	10,745,309	62.0%	17,384,099	9,915,162	57.0%
Student Services	30,625,606	20,649,662	67.4%	28,309,582	18,395,331	65.0%
Institutional Support	61,294,141	38,687,565	63.1%	58,009,077	37,119,253	64.0%
Staff Benefits	24,912,971	18,452,024	74.1%	25,745,581	17,436,707	67.7%
Operations & Maintenance of Plant	30,510,500	21,404,485	70.2%	29,273,780	20,212,925	69.0%
Repairs & Rehabilitation	15,621,163	5,228,895	33.5%	16,055,895	5,349,440	33.3%
Special Items:						
Reserve - Campus	5,676,564	n/a	n/a	3,251,593	n/a	n/a
Reserve - Benefits	3,500,000	n/a	n/a	-	n/a	n/a
Reserve - Salary Increase Adjustments	-	n/a	n/a	-	n/a	n/a
Reserve - Technology	2,500,000	n/a	n/a	330,000	n/a	n/a
Reserve - Operating	1,000,000	n/a	n/a	377,000	n/a	n/a
Reserve - Visiting Scholars	258,500	n/a	n/a	-	n/a	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	500,000	n/a	n/a	-	n/a	n/a
Reserve - Facilities Projects and Operations	11,700,000	n/a	n/a	-	n/a	n/a
Reserve - Potential Reduction/ERS Fees	639,642	n/a	n/a	2,714,498	n/a	n/a
TOTAL UNRESTRICTED	350,166,748	217,184,603	62.0%	317,916,405	203,855,581	64.1%
AUXILIARY FUND						
Student Activities	7,379,038	4,607,417	62.4%	7,521,056	4,841,648	64.4%
Sales & Services	2,106,324	1,374,837	65.3%	2,302,369	1,640,785	71.3%
Reserve - Campus	216,916	-	n/a	435,095	n/a	n/a
Reserve - District	114,279	-	n/a	150,596	n/a	n/a
Transfers-out	103,702	79,808	77.0%	102,900	284,829	276.8%
TOTAL AUXILIARY	9,920,259	6,062,062	61.1%	10,512,016	6,767,262	64.4%
RESTRICTED FUND						
State Appropriations	15,268,551	10,351,112	67.8%	14,766,881	10,515,546	71.2%
Grants & Contracts	30,547,882	15,778,993	51.7%	31,813,671	14,079,437	44.3%
Scholarships	94,955,160	54,638,598	57.5%	95,076,789	59,378,690	62.5%
Subtotal Grants, Contracts & Scholarships	140,771,593	80,768,703	57.4%	141,657,341	83,973,673	59.3%
Richland Collegiate High School	76,242	-	0.0%	81,234	56,814	69.9%
TOTAL RESTRICTED	140,847,835	80,768,703	57.3%	141,738,575	84,030,487	59.3%
RICHLAND COLLEGIATE H.S.						
Expenditures	2,846,427	1,784,310	62.7%	2,954,875	1,350,708	45.7%
TOTAL COLLEGIATE HIGH SCHOOL	2,846,427	1,784,310	62.7%	2,954,875	1,350,708	45.7%
SUBTOTAL EXPENDITURES & USES	503,781,269	305,799,678	60.7%	473,121,871	296,004,038	62.6%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,236,860	88.4%	2,529,623	2,317,740	91.6%
Institutional Matching-Contracts/Grants	221,644	183,102	82.6%	99,419	52,997	53.3%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	4,295,797	4,290,797	99.9%
Unexpended Plant Fund	73,323	189,989	259.1%	1,300,000	1,472,229	113.2%
Debt Service Fund	-	-	0.0%	2,454,502	-	0.0%
TOTAL TRANSFERS & DEDUCTIONS	7,115,387	6,900,748	97.0%	10,679,341	8,133,763	76.2%
TOTAL EXPENDITURES & USES	\$ 510,896,656	\$ 312,700,426	61.2%	\$ 483,801,212	\$ 304,137,801	62.9%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 66.7% of Fiscal Year Elapsed

	April 30, 2013			April 30, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$222,162,633	\$ 152,035,007	68.4%	\$207,391,055	\$ 141,308,457	68.1%
Staff Benefits	24,912,971	18,452,024	74.1%	25,745,581	17,436,707	67.7%
Purchased Services	18,938,171	13,471,553	71.1%	20,437,679	14,434,698	70.6%
Operating Expenses	65,607,437	36,863,855	56.2%	64,218,928	35,950,318	56.0%
Supplies & Materials	8,603,529	6,331,396	73.6%	8,842,977	5,551,950	62.8%
Minor Equipment	5,044,908	1,150,192	22.8%	2,967,706	967,841	32.6%
Capital Outlay	3,012,595	2,900,198	96.3%	4,682,164	2,118,977	45.3%
Charges	(23,890,202)	(14,019,622)	58.7%	(23,042,776)	(13,913,367)	60.4%
SUBTOTAL UNRESTRICTED	324,392,042	217,184,603	67.0%	311,243,314	203,855,581	65.5%
Reserve - Campus	5,676,564	n/a	n/a	3,251,593	n/a	n/a
Reserve - Benefits	3,500,000	n/a	n/a	-	n/a	n/a
Reserve - Salary Adjustments	-	n/a	n/a	-	n/a	n/a
Reserve - Technology	2,500,000	n/a	n/a	330,000	n/a	n/a
Reserve - Operating	1,000,000	n/a	n/a	377,000	n/a	n/a
Reserve - Visiting Scholars	258,500	n/a	n/a	-	n/a	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	500,000	n/a	n/a	-	n/a	n/a
Reserve - Facilities Projects and Operations	11,700,000	n/a	n/a	-	n/a	n/a
Reserve - Potential State Reduction/ERS Fees	639,642	n/a	n/a	2,714,498	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,236,860	88.4%	2,529,623	2,317,740	91.6%
Institutional Matching - Contracts/Grants	221,644	183,102	82.6%	99,419	52,997	53.3%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	4,295,797	4,290,797	99.9%
Unexpended Plant Fund	73,323	189,989	259.1%	1,300,000	1,472,229	113.2%
Debt Service Fund	-	-	n/a	2,454,502	-	0.0%
TOTAL UNRESTRICTED	357,282,135	224,085,351	62.7%	328,595,746	211,989,344	64.5%
AUXILIARY FUND	9,920,259	6,062,062	61.1%	10,512,016	6,767,262	64.4%
RESTRICTED FUND	140,847,835	80,768,703	57.3%	141,738,575	84,030,487	59.3%
RICHLAND COLLEGIATE HIGH SCHOOL	2,846,427	1,784,310	62.7%	2,954,875	1,350,708	45.7%
TOTAL EXPENDITURES & USES	\$510,896,656	\$ 312,700,426	61.2%	\$483,801,212	\$ 304,137,801	62.9%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) *Actual Federal Grants & Contracts* is slightly higher than the normal percent of budget due to an increase in the Federal Work Study Administrative Allowance. The budget will be adjusted during the Spring Budget Revision process and submitted for Board approval May 7, 2014.
- (2) *Total Unrestricted* is slightly over the control limit because the Taxes for Current Operations percent of budget are at the higher end of the control limits due to the recent tax rate increase.
- (3) *Actual Student Services* is higher than the control limit due to Student Financial Aid expenditures at the El Centro location. These expenditures will be covered from reserves through the budget transfer process.
- (4) *Actual Operations & Maintenance of Plant* is higher than the control limit due to the roofing project at the BJP location. During the Spring Budget Revision process BJP will be requesting use of fund balance to cover this expenditure pending Board approval May 7, 2014.

INFORMATIVE REPORT NO. 31

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in April, 2013.

AWARDS:

2D49487 GRAND PIANO - BHC
Metroplex Piano Warehouse \$49,489.15

This award is for the purchase of a 7'6" grand piano to be used for musical presentations in the performance hall.

7DB0168 HOT WATER BOILER REPLACEMENT - NLC
Infinity Contractors International, Ltd. \$40,937.00

This award consists of all parts, material and labor necessary to remove/replace a failed commercial-grade water heating unit.

CHANGE ORDERS:

CS Advantage USAA, Inc. – Bid #11986
Roof replacement – ECC/BPI
Purchase Order No. B21418
Change Order No. 1

Change: Request to replace existing insulation and covers on all the chiller lines located above the east roof. The contract time will be increased by 10 days.

Original Contract Amount	\$697,000
Change Order Limit/Contingency	104,550
Prior Change Order Total Amounts	.00
Net Increase this Change Order	10,450
Revised Contract Amount	\$707,450

Board approved original award 02/05/2013. This is for ECC/BPI project #4, *Progress Report on Construction Projects.*

INFORMATIVE REPORT NO. 32

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of April 30, 2013.

Comparison September 2012/2011 & October 2012/2011

<u>Ethnicity/ Gender</u>	<u>September 12</u>		<u>September 11</u>		<u>October 12</u>		<u>October 11</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	1,090	0.0	440	0.0	22	0.0	1,342	0.1
Black/African-American	79,264	2.5	73,690	1.7	148,340	6.8	22,728	1.3
Asian Indian	5,789	0.2	439,843	10.3	197,725	9.1	15,000	0.9
Anglo-American, Female	905,421	28.5	645,628	15.1	732,326	33.6	148,812	8.8
Asian Pacific	267,940	8.4	0.00	0.0	24,165	1.1	54,277	3.2
Hispanic/Latino/Mex-American	158,239	5.0	36,705	0.9	102,605	4.7	157,234	9.3
Other Female	8,900	0.3	1,658	0.0	1,655	0.1	4,643	0.3
Total M/WBE*	1,426,643	44.9	1,197,963	28.0	1,206,838	55.4	404,036	23.9
Not Classified	1,747,950	55.1	3,075,711	72.0	970,279	44.6	1,292,483	76.1
Subtotal: Discretionary Payments**	3,174,593	100.0	4,273,674	100.0	2,177,119	100.0	1,696,519	100.0
Non-discretionary Payments***	5,097,925		7,184,964		4,554,859		4,146,924	
Total Payments	8,272,518		11,458,638		6,731,978		5,843,443	

Comparison November 2012/2011 & December 2012/2011

<u>Ethnicity/ Gender</u>	<u>November 12</u>		<u>November 11</u>		<u>December 12</u>		<u>December 11</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	450	0.0	259	0.0	449	0.0	22	0.0
Black/African-American	194,628	7.4	130,018	5.6	182,817	7.6	23,854	1.0
Asian Indian	61,572	2.3	19,208	0.8	49,288	2.1	68,428	3.0
Anglo-American, Female	753,620	28.5	190,085	8.2	594,965	24.8	369,076	16.0
Asian Pacific	15,642	0.6	5,389	0.2	2,025	0.0	4	0.0
Hispanic/Latino/Mex-American	106,289	4.0	79,226	3.4	105,665	4.4	396,411	17.1
Other Female	4,864	0.2	3,670	0.2	5,780	0.3	690	0.0
Total M/WBE*	1,137,065	43.0	427,855	18.4	940,989	39.1	858,485	37.1
Not Classified	1,505,658	57.0	1,899,375	81.6	1,453,081	60.9	1,453,445	62.9
Subtotal: Discretionary Payments**	2,642,723	100.0	2,327,230	100.0	2,394,070	100.0	2,311,930	100.0
Non-discretionary Payments***	3,965,413		3,038,160		3,875,230		3,875,011	
Total Payments	6,608,136		5,365,390		6,269,300		6,186,941	

Comparison January 2013/2012 & February 2013/2012

<u>Ethnicity/ Gender</u>	<u>January 13</u>		<u>January 12</u>		<u>February 13</u>		<u>February 12</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	482	0.0	16	0.0	406	0.0	500	0.0
Black/African-American	121,969	5.4	42,517	2.4	91,935	3.5	113,520	3.8
Asian Indian	25	0.0	37,024	1.3	99,494	3.6	0	0.0
Anglo-American, Female	682,705	30.2	57,797	3.2	555,114	20.4	142,811	4.8
Asian Pacific	292,762	12.9	0	0.0	0	0.0	176	0.0
Hispanic/Latino/Mex-American	272,683	12.0	56,751	3.2	281,079	10.3	39,881	1.3
Other Female	1,862	0.0	1,582	0.4	2,195	0.0	4,264	0.1
Total M/WBE*	1,372,488	60.5	195,687	10.4	1,030,223	37.8	301,152	10.0
Not Classified	888,260	39.5	1,688,323	89.6	1,691,187	62.2	2,706,406	90.0
Subtotal: Discretionary Payments**	2,260,748	100.0	1,884,010	100.0	2,721,410	100.0	3,007,558	100.0
Non-discretionary Payments***	3,374,444		3,008,782		3,020,058		3,689,529	
Total Payments	5,635,192		4,892,792		5,741,468		6,697,087	

Comparison March 2013/2012 & April 2013/2012

<u>Ethnicity/ Gender</u>	<u>March 13</u>		<u>March 12</u>		<u>April 13</u>		<u>April 12</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	610	0.0	65	0.0		0.0	41	0.0
Black/African-American	36,019	2.0	136,993	5.4	33,886	1.4	217,829	14.0
Asian Indian	209,609	11.5	35,769	1.4	158,125	6.7	46,264	3.0
Anglo-American, Female	561,706	30.8	140,383	5.6	89,455	20.7	93,511	6.0
Asian Pacific	0	0.0	0	0.0	0	0.0	565	0.0
Hispanic/Latino/Mex-American	105,650	5.8	54,455	2.2	456,707	19.3	101,690	6.4
Other Female	0	0.0	6,483	0.3	16,072	0.6	3,034	0.2
Total M/WBE*	913,594	50.1	374,148	14.9	1,154,246	48.8	462,934	29.6
Not Classified	908,076	49.9	2,143,948	85.1	1,206,741	51.1	1,105,733	70.4
Subtotal: Discretionary Payments**	1,821,670	100.0	2,518,097	100.0	2,360,987	100.0	1,568,667	100.0
Non-discretionary Payments***	2,613,629		2,410,420		4,008,912		4,291,844	
Total Payments	4,435,299		4,928,516		6,369,899		5,860,511	

Payments to M/WBEs in Fiscal Years 2005/06 – YTD 2012/13

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>YTD 2012-13</u>
American Indian/ Alaskan Native	976,953	1,098,580	293,244	304,324	174,963	68,700	5,035	3,508
Black/African- American	4,706,496	3,125,284	14,934,516	40,748,128	6,337,986	2,226,472	1,713,403	888,878
Asian Indian	1,112,483	3,170,023	3,494,574	12,392,237	6,947,151	2,182,683	894,220	781,628
Anglo-American, Female	4,684,336	3,902,023	4,893,713	14,952,024	13,742,587	4,357,927	3,955,610	5,275,313
Asian Pacific	25,793	26,035	656,552	1,099,847	1,184,614	51,686	144,634	602,533
Hispanic/Latino/ Mex-American	4,034,906	1,993,010	11,019,093	30,260,832	14,711,676	3,145,868	1,401,039	1,588,915
Other Female	712,096	695,800	940,788	1,545,232	1,989,424	304,974	98,602	41,330
HUB	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NA
Total paid to M/WBEs	16,253,063	14,010,755	36,232,480	101,302,624	45,088,401	12,338,310	8,212,543	8,027,840
% of all payments	22.27%	20.07%	21.69%	37.87%	30.10%	32.33%	27.8%	52.3%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

Footnotes:

* The M/WBE % is a percentage of the total Discretionary Payments.

** Discretionary Payments are for purchases of goods and/or services wherein the DCCCD has purchasing choice of vendor, such as construction, computers, supplies, paper products, etc.

*** Non-Discretionary Payments are for purchases of goods and/or services wherein the DCCCD has no choice of vendor, i.e., water, tax collection service, property tax appraisal services, conference registrations, memberships, etc.

INFORMATIVE REPORT NO. 33

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of April 30, 2013

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev.	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
	BHC																		
1	Police Communication system																		
2	ADA upgrades																		
3	Parking lot improvements E1 & E2																		
	CVC																		
1	Update fire sprinkler systems bldgs. D, E, F, G (Hold)																		
2	Solar digital sign																		
3	Install auto clave, Biology classroom																		
4	Beautification Lancaster Road																		
5	ADA upgrades																		
6	Fire alarm upgrade																		
7	Biological Preserve																		
	DO																		
1	Dock lift																		
	DSC/D-W																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure																		
2	DSC & 1601ADA upgrades																		
3	EFC S, RLC G, LeCroy ADA upgrades																		
4	Upgrade EMS																		
	ECC																		
1	Installation 21 wind turbines																		
2	Central plant upgrades																		
3	Paramount 5 th floor renovation for FBI																		
4	Roof replacement @ BJP																		
5	ADA upgrades																		
6	Expansion welding lab exhaust system @ BJP																		
7	Repair/replace wheel chair lift																		
8	Elevator modernizations units 5-7																		
9	Elevator modernizations units 1-4																		
	EFC																		
1	ADA upgrades																		
2	Exterior wayfinding																		
3	Renovate C301 Science Lab																		
4	Irrigation improvements																		
5	Structural improvement to pool																		
6	Erosion control/Sunderman Dr.																		
7	Parking lot improvement E2B, E3, E4, E5, W1, W5, W6																		
	MVC																		
1	Utility relocate																		
2	ADA upgrades																		
3	Feasibility study classroom W171-W168																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of April 30, 2013

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
4	SW parking lot improvement																		
	NLC																		
1	Repair/replace concrete steps, bldg A waterproof																		
2	Structural analysis all parking lots' lights																		
3	New & replace sidewalks																		
4	North Campus improvements																		
5	Electrical distribution maintenance																		
6	Renovate restroom bldg. A & J																		
7	Interior signage																		
8	ADA upgrades																		
9	NLC S/N/DFW ADA upgrades																		
10	Leed Certification "H" bldg.																		
11	Waterproofing @ bldg. A																		
12	Roof replacement campus-wide																		
13	Upgrade domestic HW system																		
14	Structural repairs natatorium																		
15	Geotech study bldg. A																		
16	Fire sprinkler upgrade																		
	RLC																		
1	Traffic improvement @ East entrance																		
2	Replace two emergency generators																		
3	CCTV Fannin/El Paso Halls card access all classrooms																		
4	Carpet replacement																		
5	ADA upgrades																		
6	AHU analysis Sabine Hall																		
7	AHU replacement Performance Hall																		
8	Fence & lighting																		
9	Handicap parking																		
10	Replace call boxes																		
11	Fill-in swimming pool																		
12	Renovate locker & dressing room																		
13	Recarpet Library Lavaca Hall																		
14	Fire alarm upgrade																		
15	Replace fuel storage tanks																		
	VIRTUAL COLLEGE																		
1	Replace light dimming system & fixtures R012 & R019																		
	CET																		
1	Server room upgrade																		
2	AHU renovation																		

FACILITIES HOLD PROJECTS

1. Update fire sprinkler systems bldgs. D, E, F, G (CVC) is pending due to change of scope and additional funding.

FACILITIES COMPLETED PROJECTS
LAST REPORT TO APPEAR

1. Paramount 5th floor renovation for FBI (ECC)
2. Leed Certification “H” bldg. (NLC)
3. Fire alarm upgrade (RLC)
4. Replace light dimming system & fixtures R012 & R019 (Virtual College)

INFORMATIVE REPORT NO. 34

M/WBE Participation of Maintenance and SARS Projects Report

The status of M/WBE Participation as of April 30, 2013 for Maintenance and SARS projects assigned to contracted construction program managers.

Maintenance and SARS Projects - as of April 30, 2013

Definitions:

Total Estimated Cost: The total estimated dollars assigned to this project.

Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

Notes:

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
BHC Maintenance Projects								
	BHC ADA Upgrades	\$92,035	\$1,074,925					
	Architect			\$92,035	\$0	0%	\$92,035	100%
	Construction			\$850,000	\$850,000	100%	\$0	0%
	Construction Manager			\$39,444	\$0	0%	\$39,444	100%
	Misc. Consulting Services			\$510	\$0	0%	\$510	0%
	BHC Maintenance Projects Sub-total	\$92,035	\$1,074,925	\$981,989	\$850,000	87%	\$131,989	13%
BHC SAR Projects								
	Police Communication System	\$1,214,286	\$0					
	Architect			\$152,348	\$152,348	100%	\$0	0%
	Construction			\$513,010	\$0	0%	\$513,010	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$286,176	\$19,200	7%	\$266,976	93%
	BHC SAR Projects Subtotal	\$1,214,286	\$0	\$951,534	\$171,548	18%	\$779,986	82%
	BHC Projects Total	\$1,306,321	\$1,074,925	\$1,933,523	\$1,021,548	53%	\$911,975	47%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC Maintenance Projects								
	Update Sprinkler Systems - Bldgs D, E, F and G	\$1,144,503	\$0					
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	CVC ADA Upgrades	\$39,066	\$0					
	Architect			\$39,066	\$39,066	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC Maintenance Projects Subtotal	\$1,183,569	\$0	\$148,583	\$116,601	78%	\$31,982	22%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC SAR Projects								
	Solar Digital Sign	\$25,000	\$30,542					
	Architect			\$30,542	\$30,542	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Biological Preserve	\$15,435	\$0					
	Architect			\$15,435	\$15,435	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Install Auto Clave, Biology Classroom	\$5,000	\$23,591					
	Architect			\$4,066	\$0	0%	\$4,066	100%
	Construction			\$19,525	\$19,525	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC SAR Projects Subtotal	\$45,435	\$54,133	\$69,568	\$65,502	94%	\$4,066	6%
	CVC Projects Total	\$1,229,004	\$54,133	\$218,151	\$182,103	83%	\$36,048	17%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC Maintenance Projects								
	EFC ADA Upgrades	\$105,101	\$1,057,267					
	Architect			\$105,101	\$105,101	100%	\$0	0%
	Construction			\$760,000	\$760,000	100%	\$0	0%
	Construction Manager			\$45,043	\$0	0%	\$45,043	100%
	Misc. Consulting Services			\$280	\$0	0%	\$280	100%
	EFC Maintenance Projects Subtotal	\$105,101	\$1,057,267	\$910,424	\$865,101	95%	\$45,323	5%
EFC SARS Projects								
	Graphic Snapshot of Existing Campus	\$14,980	\$0					
	Architect			\$14,980	\$14,980	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Renovate Science Labs C301	\$10,914	\$0					
	Architect			\$10,914	\$0	0%	\$10,914	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Structural Improvement to Pool	\$8,369	\$0					
	Architect			\$8,369	\$8,369	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC SARS Projects Subtotal	\$34,263	\$0	\$34,263	\$23,349	68%	\$10,914	32%
	EFC Projects Total	\$139,364	\$1,057,267	\$944,687	\$888,450	94%	\$56,237	6%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC Maintenance Projects								
	ECC R, ECC W, ECC Paramount, & BJP ADA Upgrades	\$54,271	\$55,644					
	Architect			\$55,644	\$0	0%	\$55,644	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC ADA Upgrades	\$74,891	\$0					
	Architect			\$74,891	\$0	0%	\$74,891	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Elevator Modernization Units 4, 5, & 6	\$30,335	\$0					
	Architect			\$30,335	\$30,335	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC Maintenance Projects Subtotal	\$159,497	\$55,644	\$160,870	\$30,335	19%	\$130,535	81%
ECC SARS Projects								
	Installation 21 Wind Turbines	\$5,885	\$16,885					
	Architect/Engineer			\$16,885	\$16,885	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Central Plant Upgrades	\$39,204	\$87,154					
	Architect/Engineer			\$39,204	\$39,204	100%	\$0	0%
	Construction			\$47,950	\$47,950	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Paramount 5th Floor Renovation for FBI	\$25,698	\$257,649					
	Architect/Engineer			\$25,698	\$25,698	100%	\$0	0%
	Construction			\$226,601	\$226,601	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$5,350	\$0	0%	\$5,350	100%
	Repair/Replace Wheelchair Lift	\$14,188	\$0					
	Architect/Engineer			\$14,188	\$14,188	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Roof Replacement @ BJP	\$267,500	\$912,560					
	Architect/Engineer			\$26,147	\$26,147	100%	\$0	0%
	Construction			\$707,450	\$0	0%	\$707,450	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$150	\$0	0%	\$150	100%
	Expansion Welding Lab Exhaust System @ BJP	\$21,347	\$0					
	Architect/Engineer			\$21,347	\$21,347	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC SARS Project Subtotal	\$373,822	\$1,274,248	\$1,130,970	\$418,020	37%	\$712,950	63%
	ECC Projects Total	\$533,319	\$1,329,892	\$1,291,840	\$448,355	35%	\$843,485	65%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
MVC Maintenance Projects								
	MVC ADA Upgrades	\$54,503	\$961,446					
	Architect/Engineer			\$68,753	\$8,800	13%	\$59,953	87%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	MVC Maintenance Project Subtotal	\$54,503	\$961,446	\$68,753	\$8,800	13%	\$59,953	87%
MVC SAR Projects								
	Utility Relocate	\$21,286	\$0					
	Architect			\$21,286	\$0	0%	\$21,286	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	MVC SAR Projects	\$21,286	\$0	\$21,286	\$0	0%	\$21,286	100%
	MVC Projects Total	\$75,789	\$961,446	\$90,039	\$8,800	10%	\$81,239	90%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC Maintenance Projects								
	Repair/Replace Concrete Stairs, Bldg. A, waterproofing	\$119,169	\$448,566					
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$399,591	\$188,200	47%	\$211,391	53%
	Construction Manager			\$6,770	\$0	0%	\$6,770	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	NLC N, NLC S & NLC DFW ADA Upgrades	\$17,084	\$34,176					
	Architect/Engineer			\$24,193	\$17,084	71%	\$7,109	29%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC ADA Upgrades	\$116,680	\$158,223					
	Architect/Engineer			\$156,905	\$156,905	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$1,318	\$0	0%	\$1,318	100%
	NLC Maintenance Projects Subtotal	\$252,933	\$640,965	\$610,270	\$362,299	59%	\$247,971	41%
NLC SAR Projects								
	Structural Analysis all Parking Lot Lights	\$20,725	\$0					
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	New and Replace Sidewalks	\$164,295	\$1,046,862					
	Architect/Engineer			\$171,222	\$0	0%	\$171,222	100%
	Construction			\$851,929	\$851,929	100%	\$0	0%
	Construction Manager			\$23,350	\$23,350	100%	\$0	0%
	Misc. Consulting Services			\$361	\$361	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC SAR Projects (con't)								
	North Campus Improvements (NLC343)	\$24,400	\$0					
	Architect/Engineer			\$7,981	\$7,981	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Electrical Distribution Maintenance	\$150,000	\$0					
	Architect			\$6,420	\$0	0%	\$6,420	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Renovate Restroom, Bldg. A & J	\$12,000	\$199,499					
	Architect			\$10,313	\$10,313	100%	\$0	0%
	Construction			\$189,000	\$189,000	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$186	\$0	0%	\$186	100%
	Leed Certification "H" Bldg.	\$6,953	\$0					
	Architect			\$6,953	\$6,953	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Roof Replacement Campus Wide	\$91,923	\$0					
	Architect			\$91,923	\$0	0%	\$91,923	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Geotech Study @ Bldg. A	\$10,000	\$0					
	Architect			\$10,000	\$10,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Waterproofing @ Bldg. A	\$4,925	\$0					
	Architect			\$4,925	\$4,925	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC SAR Project Subtotal	\$485,221	\$1,246,361	\$1,395,288	\$1,104,812	79%	\$290,476	21%
	NLC Projects Total	\$738,154	\$1,887,326	\$2,005,558	\$1,467,111	73%	\$538,447	27%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC Maintenance Projects								
	RLC ADA Upgrades	\$212,919	\$229,166					
	Architect/Engineer			\$222,919	\$222,919	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$6,247	\$0	0%	\$6,247	100%
	RLC Maintenance Project Subtotal	\$212,919	\$229,166	\$229,166	\$222,919	97%	\$6,247	3%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC SAR Projects								
	Traffic Improvement at East Entrance	\$41,882	\$60,995					
	Architect			\$60,995	\$60,995	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Carpet Replacement	\$487,000	\$498,573					
	Architect			\$35,113	\$35,113	100%	\$0	0%
	Construction			\$463,460	\$0	0%	\$463,460	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CCTV Fannin/El Paso Halls Card Access All Classrooms	\$65,000	\$0					
	Architect			\$65,000	\$65,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Upgrade of Fire Alarm System	\$14,272	\$0					
	Architect			\$14,272	\$14,272	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Fence and Lighting	\$15,160	\$0					
	Architect			\$15,160	\$15,160	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Handicap Parking	\$6,741	\$0					
	Architect			\$6,741	\$6,741	0%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC SAR Projects Subtotal	\$630,055	\$559,568	\$660,741	\$197,281	30%	\$463,460	70%
	RLC Projects Total	\$842,974	\$788,734	\$889,907	\$420,200	47%	\$469,707	53%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DSC Maintenance Projects								
	Feasibility Study Administrative Cabling Infrastructure - D-W	\$5,062,857	\$0					
	Architect			\$99,008	\$99,008	100%	\$0	0%
	Construction			\$187,636	\$0	0%	\$187,636	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DSC and DO ADA Upgrades	\$18,717	\$31,073					
	Architect/Engineer			\$23,051	\$23,051	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$167	\$167	100%	\$0	0%
	EFC S, RLC G, AND LeCroy ADA Upgrades	\$13,377	\$15,499					
	Architect/Engineer			\$15,297	\$13,377	87%	\$1,920	13%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$202	\$202	100%	\$0	0%
	DSC Maintenance Total	\$5,094,951	\$46,572	\$325,361	\$135,805	42%	\$189,556	58%

Note: DSC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DO Maintenance Projects								
	Dock Lift	\$11,058	\$0					
	Architect			\$7,437	\$7,437	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$309	\$0	0%	\$309	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DO Maintenance Total	\$11,058	\$0	\$7,746	\$7,437	96%	\$309	4%
Note: DO has no SAR Projects								
Grand Totals		\$9,970,934	\$7,200,295	\$7,706,812	\$4,579,809	59%	\$3,127,003	41%

Prepared by EVCBA Ed DesPlas
May 20, 2013

INFORMATIVE REPORT NO. 35

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending April 30, 2013.

Brookhaven College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) BHC ADA Upgrades (D213) Estimated Cost: \$92,035 Revised Cost: \$1,074,925 Awarded Amount: \$981,989	92,035	850,000	39,444	510
	Start Date: June 12 Projected Completion Date: TBD*			
BHC Maintenance Summary	Total Estimated Cost: \$92,035	Total Revised Cost: \$0	Total Awarded Amount: \$981,989	

*TBD- To Be Determined

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Police Communication System (BHC310)	152,348	513,010	0	286,176
Estimated Cost: \$1,214,286 Revised Cost: \$ Awarded Amount: \$951,534	Start Date: August 08 Projected Completion Date: April 13			
BHC SAR Summary	Total Estimated Cost: \$1,214,286	Total Revised Cost: \$0	Total Awarded Amount: \$951,534	

Cedar Valley College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207) Estimated Cost: \$1,144,503 Revised Cost: \$ Awarded Amount: \$109,517	77,522	0	31,982	13
	Start Date: December 09 Projected Completion Date: Hold			
2) CVC ADA Upgrades (D222) Estimated Cost: \$39,066 Revised Cost: \$ Awarded Amount: \$39,066	39,066	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			
CVC Maintenance Summary	Total Estimated Cost: \$1,183,569	Total Revised Cost: \$0	Total Awarded Amount: \$148,583	

Cedar Valley College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Solar Digital Sign (CVC213) Estimated Cost: \$25,000 Revised Cost: \$30,542 Awarded Amount: \$30,542	30,542	0	0	0
Start Date: December 11 Projected Completion Date: August 13				
2) Biological Preserve (CVC214) Estimated Cost: \$15,435 Revised Cost: \$ Awarded Amount: \$15,435	15,435	0	0	0
Start Date: September 11 Projected Completion Date: TBD				
3) Install Auto Clave, Biology Classroom (CVC215) Estimated Cost: \$5,000 Revised Cost: \$23,591 Awarded Amount: \$23,591	4,066	19,525	0	0
Start Date: January 12 Projected Completion Date: April 13				
CVC SAR Summary	Total Estimated Cost: \$45,435	Total Revised Cost: \$0	Total Awarded Amount: 69,568	

Eastfield College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) EFC ADA Upgrades (D221)	105,101	760,000	45,043	280
Estimated Cost: \$105,101 Revised Cost: \$1,057,267 Awarded Amount: \$910,424	Start Date: June 12 Projected Completion Date: TBD			
EFC Maintenance Summary	Total Estimated Cost: \$105,101	Total Revised Cost: \$0	Total Awarded Amount: \$910,424	

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Graphic Snapshot of Existing Campus (EFC308) Estimated Cost: \$14,980 Revised Cost: \$ Awarded Amount: \$14,980	14,980	0	0	0
	Start Date: March 13 Projected Completion Date: TBD			
2) Renovate Science Labs C301 (EFC309) Estimated Cost: \$10,914 Revised Cost: \$ Awarded Amount: \$10,914	10,914	0	0	0
	Start Date: March 13 Projected Completion Date: TBD			
3) Structural Improvement to Pool (EFC311) Estimated Cost: \$8,369 Revised Cost: \$ Awarded Amount: \$8,369	8,369	0	0	0
	Start Date: April 13 Projected Completion Date: TBD			
EFC SAR Summary	Total Estimated Cost: \$34,263	Total Revised Cost: \$0	Total Awarded Amount: \$34,263	

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) ECC R, ECC W ECC Paramount, and BJP ADA Upgrades (D214) Estimated Cost: \$54,271 Revised Cost: \$55,644 Awarded Amount: \$55,644	55,644	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			
2) ECC ADA Upgrades (D215) Estimated Cost: \$74,891 Revised Cost: \$ Awarded Amount: \$74,891	74,891	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			
3) Elevator Modernization Units 4, 5 & 6 (DW230) Estimated Cost: \$30,335 Revised Cost: \$ Awarded Amount: \$30,335	30,335	0	0	0
	Start Date: April 13 Projected Completion Date: TBD			
ECC Maintenance Summary	Total Estimated Cost: \$159,497	Total Revised Cost: \$0	Total Awarded Amount: \$160,870	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Installation 21 Wind Turbines (ECC225) Estimated Cost: \$5,885 Revised Cost: \$16,885 Awarded Amount: \$16,885	16,885	0	0	0
Start Date: June 10 Projected Completion Date: April 13				
2) Central Plant Upgrades (ECC227) Estimated Cost: \$39,204 Revised Cost: \$87,154 Awarded Amount: \$87,154	39,204	47,950	0	0
Start Date: May 11 Projected Completion Date: TBD				
3) Paramount 5th Floor Renovation for FBI (ECC228) Estimated Cost: \$25,698 Revised Cost: \$257,649 Awarded Amount: \$257,649	25,698	226,601	0	5,350
Start Date: March 12 Projected Completion Date: April 13				

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Repair/Replace Wheelchair lift (ECC229) Estimated Cost: \$14,188 Revised Cost: \$ Awarded Amount: \$14,188	14,188	0	0	0
Start Date: March 13 Projected Completion Date: TBD				
5) Roof Replacement @ BJP (BJP62) Estimated Cost: \$267,500 Revised Cost: \$912,560 Awarded Amount: \$733,747	26,147	707,450	0	150
Start Date: May 12 Projected Completion Date: August 13				
6) Expansion Welding Lab Exhaust System @ BJP (BJP64) Estimated Cost: \$21,347 Revised Cost: \$ Awarded Amount: \$21,347	21,347	0	0	0
Start Date: March 13 Projected Completion Date: June 13				
ECC SAR Summary	Total Estimated Cost: \$373,822	Total Revised Cost: \$0	Total Awarded Amount: \$1,130,970	

Mountain View College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) MVC ADA Upgrades (D216)	68,753	0	0	0
Estimated Cost: \$54,503 Revised Cost: \$961,446 Awarded Amount: \$68,753	Start Date: June 12 Projected Completion Date: TBD			
MVC Maintenance Summary	Total Estimated Cost: \$54,503	Total Revised Cost: \$0	Total Awarded Amount: \$68,753	

Mountain View College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Utility Relocate (MVC207)	21,286	0	0	0
Estimated Cost: \$21,286	Start Date: July 12 Projected Completion Date: Hold			
Revised Cost: \$				
Awarded Amount: \$21,286				
MVC SAR Summary	Total Estimated Cost: \$21,286	Total Revised Cost: \$0	Total Awarded Amount: \$21,286	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209) Estimated Cost: \$119,169 Revised Cost: \$448,566 Awarded Amount: \$427,854	21,383	399,591	6,770	110
	Start Date: December 09 Projected Completion Date: April 13			
2) NLC N, NLC S, and NLC DFW ADA Upgrades (D220) Estimated Cost: \$17,084 Revised Cost: \$34,176 Awarded Amount: \$24,193	24,193	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			
3) NLC ADA Upgrades (D223) Estimated Cost: \$116,680 Revised Cost: \$158,223 Awarded Amount: \$158,223	156,905	0	0	1,318
	Start Date: June 12 Projected Completion Date: January 14			
NLC Maintenance Summary	Total Estimated Cost: \$252,933	Total Revised Cost: \$0	Total Awarded Amount: \$610,270	

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Structural Analysis all Parking Lot Lights (NLC340) Estimated Cost: \$20,725 Revised Cost: \$ Awarded Amount: \$20,725	20,725	0	0	0
Start Date: May 10 Projected Completion Date: Hold				
2) New and Replace Sidewalks (NLC341) Estimated Cost: \$164,295 Revised Cost: \$1,046,862 Awarded Amount: \$1,046,862	171,222	851,929	23,350	361
Start Date: September: July 10 Projected Completion Date: August 13				
3) North Campus Improvements (NLC343) Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,981	7,981	0	0	0
Start Date: November 10 Projected Completion Date: TBD				

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Electrical Distribution Maintenance (NLC344) Estimated Cost: \$150,000 Revised Cost: \$ Awarded Amount: \$6,420	6,420	0	0	0
	Start Date: September 11 Projected Completion Date: August 13			
5) Renovate Restroom, Bldg. A & J (NLC345) Estimated Cost: \$12,000 Revised Cost: \$199,499 Awarded Amount: \$199,499	10,313	189,000	0	186
	Start Date: November 11 Projected Completion Date: TBD			
6) Leed Cert. "H" Bldg. (NLC347) Estimated Cost: \$6,953 Revised Cost: \$ Awarded Amount: \$6,953	6,953	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
7) NLC Roof Replacement Campus Wide (NLC348) Estimated Cost: \$91,923 Revised Cost: \$ Awarded Amount: \$91,923	91,923	0	0	0
	Start Date: November 12 Projected Completion Date: November 13			
8) Geotech Study @ Bldg. A (NLC349) Estimated Cost: \$10,000 Revised Cost: \$ Awarded Amount: \$10,000	10,000	0	0	0
	Start Date: April 13 Projected Completion Date: TBD			
9) Waterproofing @ Bldg. A (NLC350) Estimated Cost: \$4,925 Revised Cost: \$ Awarded Amount: \$4,925	4,925	0	0	0
	Start Date: October 12 Projected Completion Date: May 13			
NLC SAR Summary	Total Estimated Cost: \$485,221	Total Revised Cost: \$0	Total Awarded Amount: \$1,395,288	

Richland College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) RLC ADA Upgrades (D217)	222,919	0	0	6,247
Estimated Cost: \$212,919 Revised Cost: \$229,166 Awarded Amount: \$229,166	Start Date: June 12 Projected Completion Date: TBD			
RLC Maintenance Summary	Total Estimated Cost: \$212,919	Total Revised Cost: \$0	Total Awarded Amount: \$229,166	

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Traffic Improvement at East Entrance (RLC317) Estimated Cost: \$41,882 Revised Cost: \$60,995 Awarded Amount: \$60,995	60,995	0	0	0
Start Date: January 12 Projected Completion Date: May 13				
2) Carpet Replacement (RLC320) Estimated Cost: \$487,000 Revised Cost: \$498,573 Awarded Amount: \$498,573	35,113	463,460	0	0
Start Date: May 12 Projected Completion Date: April 13				
3) CCTV Fannin / El Paso Halls Card Access All Classrooms (RLC321) Estimated Cost: \$65,000 Revised Cost: \$ Awarded Amount: \$65,000	65,000	0	0	0
Start Date: October 12 Projected Completion Date: October 13				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) Upgrade of Fire Alarm System (RLC322) Estimated Cost: \$14,272 Revised Cost: \$ Awarded Amount: \$14,272	14,272	0	0	0
Start Date: March 13 Projected Completion Date: TBD				
5) Fence and Lighting (RLC326) Estimated Cost: \$15,160 Revised Cost: \$ Awarded Amount: \$15,160	15,160	0	0	0
Start Date: April 13 Projected Completion Date: TBD				
6) Handicap Parking (RLC327) Estimated Cost: \$6,741 Revised Cost: \$ Awarded Amount: \$6,741	6,741	0	0	0
Start Date: April 13 Projected Completion Date: TBD				
RLC SAR Summary	Total Estimated Cost: \$630,055	Total Revised Cost: \$0	Total Awarded Amount: \$660,741	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Feasibility Study Administrative Cabling Infrastructure District Wide (D192) Estimated Cost: \$5,062,857 Revised Cost: \$ Awarded Amount: \$286,644	99,008	187,636	0	0
Start Date: October 07 Projected Completion Date: Hold				
2) DSC and DO ADA Upgrades (D218) Estimated Cost: \$18,717 Revised Cost: \$31,073 Awarded Amount: \$23,218	23,051	0	0	167
Start Date: June 12 Projected Completion Date: TBD				
3) EFC S, RLC G, and LeCroy ADA Upgrades (D219) Estimated Cost: \$13,377 Revised Cost: \$15,499 Awarded Amount: \$15,499	15,297	0	0	202
Start Date: June 12 Projected Completion Date: TBD				
DSC Maintenance Summary	Total Estimated Cost: \$5,094,951	Total Revised Cost: \$0	Total Awarded Amount: \$325,361	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Dock Lift (D205)	7,437	0	309	0
Estimated Cost: \$11,058	Start Date: December 09 Projected Completion Date: Hold			
Revised Cost: \$				
Awarded Amount: \$7,746				
DO Maintenance Summary	Total Estimated Cost: \$11,058	Total Revised Cost: \$0	Total Awarded Amount: \$7,746	

INFORMATIVE REPORT NO. 36

Notice of Grant Awards (June 2013)

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Source: Texas Workforce Commission/College Credit for Heroes Phase II
Beneficiary: Dallas County Community College District
Amount: \$150,000
Term: April 29, 2013 – June 30, 2014
Purpose: DCCCD shall enroll veterans and service members in the “Veterans Success through IT Career Pathways” program by creating an accelerated career pathway for industry certification in Information Technology (IT) and an optional certificate for Internet Marketing Specialists.

Source: University of Texas at Austin/Substance Abuse and Mental Health
Beneficiary: Eastfield College
Amount: \$22,000
Term: September 30, 2012 – September 29, 2013
Purpose: Funding provided to conduct surveys that will be used for developing best practice models for substance abuse. To provide technical assistance and workshops for the community.

Source: Texas Workforce Commission/ Summer Merit Program
Beneficiary: Mountain View College
Amount: \$55,398
Term: April 12, 2013 – September 30, 2013
Purpose: Providing a five week (June 18-July 23, 2013) STEM summer camp (entitled STEM EXPLORATION PROGRAM) to students who have just completed either the 10th or 11th grade. Based on their assessment scores, students will be placed in one of two academic tracks – the ‘Robotics Track’ or the ‘Engineering Track’.

<u>Grant Awards Reported in Fiscal Year 2012-2013</u>	
September 2012	\$1,670,641
October 2012	\$2,588,681
November 2012	\$3,286,905
December 2012	\$ 658,675
January 2013	\$ -0-
February 2013	\$ 44,366
March 2013	\$1,246,650
April 2013	-0-
May 2013	\$ 31,577
June 2013	\$ 227,398
July 2013	
August 2013	
Total To Date	\$9,754,893

<u>Grant Awards Reported in Fiscal Years 2004-05 through 2011-12</u>								
<u>Type</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-2012</u>
Competitive	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315	\$20,985,883	\$16,071,651
Pell Grants ¹	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845	\$69,080,553	\$69,080,553
Total	\$53,586,988	\$49,147,481	\$46,582,796	\$51,523,931	\$49,199,612	\$94,356,160	\$90,066,436	\$85,152,240

¹The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student aid.

INFORMATIVE REPORT NO. 37

Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

BROOKHAVEN COLLEGE - \$33,194

Ford	Automotive
GM	Automotive
DART	Programmable Logic Controllers
Hilite International	Blueprint Reading II
Manchester Industries	Lean: Creating a Continuous Improvement Culture
Tuesday Morning	English Communication for the Workplace – Level One
Tuesday Morning	English Communication for the Workplace – Level Two

CEDAR VALLEY COLLEGE - \$3,500

Brasscraft Manufacturing	OSHA 10
Methodist Healthcare System	Advanced Excel

EASTFIELD COLLEGE - \$5,900

Pat Reed	Electrical Renewal
Matco	Automotive Training
International Schools	Prof. Truck Driver
Motorcycle Training	MTC Training Center
Brink's Incorporated	Basic Instructor
Cougar Electric	Electrical Renewal
PPG	AquaBase Certification
O'Reilly	Automotive Training
Car-O-Liner	Auto Body

EL CENTRO COLLEGE – \$33,750

ATT Wireline	Business Management
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MOUNTAIN VIEW COLLEGE – \$3,804

Dallas County Sheriff's Department	GED
Nestle' Waters North America	Basic Lathe

NORTH LAKE COLLEGE - \$15,532

The Berry Family of Nurseries	Excel 2
The Berry Family of Nurseries	Excel 3
Consolidated Electrical Distributor	Generational Management
DW Distribution, Inc.	Leadership Skills
Lone Star College System	Customer Service
Lone Star College System	Thinking Faster
Construction Education Foundation	Career Training

RICHLAND COLLEGE – \$14,173

Meadowstone	Emeritus
Monticello West	Emeritus
Presbyterian Village North	Emeritus
AT&T	Solid State
City of Garland	Powerpoint I
Dallas County	Customer Care II
Dallas County	Business Productivity
Dallas County	Customer Care III
George W. Bush Presidential Ctr	Customer Service
Interceramic	Principles of Leadership
AT&T/Alliance	Sustainable Home Landscapes
AT&T/Alliance	Technical Support

Contracts for Educational Services Reported in 2012-13								
	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2012	\$ 16,572	\$ 14,584	\$ 3,200	\$ 180	\$ 11,230	\$ 21,534	\$ 27,680	\$ 94,980
October 2012	\$ 17,638	\$ 4,110	\$ 3,700	\$ 63,608	\$ 2,809	\$ 115,011	\$ 15,320	\$ 222,196
November 2012	\$ 30,198	\$ 12,555	\$ 9,425	\$ 1,994	\$ 1,000	\$ 62,268	\$ 24,680	\$ 142,120
December 2012	\$ 34,850	\$ 12,249	\$ 200	\$ 22,656	\$ 7,360	\$ 11,610	\$ 9,532	\$ 98,457
January 2013	\$ 19,738	\$ 24,876	\$ 2,450	\$ 22,900	\$ 23,659	\$ 21,322	\$ 880	\$ 115,825
February 2013	\$ 25,761	\$ 8,051	\$ 1,600	\$ 37,110	\$ 7,349	\$ 17,222	\$ 14,820	\$ 111,913
March 2013	\$ 61,470	\$ 0.00	\$ 16,750	\$ 61,200	\$ 3,849	\$ 49,592	\$ 15,705	\$ 208,566
April 2013	\$ 15,392	\$ 12,601	\$ 3,825	\$ 5,361	\$ 9,439	\$ 141,256	\$ 31,971	\$ 219,845
May 2013	\$ 33,194	\$ 3,500	\$ 5,900	\$ 33,750	\$ 3,804	\$ 15,532	\$ 14,173	\$ 109,853
June 2013	\$	\$	\$	\$	\$	\$	\$	\$
July 2013	\$	\$	\$	\$	\$	\$	\$	\$
August 2013	\$	\$	\$	\$	\$	\$	\$	\$
Total To Date	\$ 254,813	\$ 92,526	\$ 47,050	\$ 248,759	\$ 70,499	\$ 455,347	\$154,761	\$ 1,323,755

Contracts for Educational Services Reported in Fiscal Years 2005-06 through 2011-12							
<u>Campus</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
BHC	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712	\$ 245,537	\$ 295,804
CVC	501,655	886,499	804,523	829,174	288,150	195,226	206,792
EFC	125,727	122,943	95,796	63,986	26,951	26,605	25,800
ECC	646,509	312,686	500,707	560,228	509,510	294,024	339,423
MVC	202,246	137,995	164,883	119,534	68,387	179,830	86,943
NLC	428,096	424,961	431,473	270,759	373,172	406,059	466,720
RLC	238,414	196,645	173,689	139,100	141,494	170,260	143,847
BPI	115,575 ¹	0	0	0	0	0	0
Total	\$2,530,913	\$2,426,380	\$2,434,990	\$2,242,153	\$1,703,376	\$1,517,541	\$1,565,329

¹The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.