

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations *ONLY* to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, August 6, 2013
4:00 PM**

AGENDA

- I. Certification of notice posted for the meeting Dr. Wright Lassiter
- II. Pledges of allegiance to U.S. and Texas flags
- III. Public Hearing on Richland Collegiate High School Budget for 2013-2014
p. 8
- IV. Special Recognition: National JCAA Finalist, Brookhaven Bear Baseball Team by Brookhaven President Thom Chesney
- V. Richland Collegiate High School status report presented by Superintendent Donna Walker *Policy Report No. 24 (pp. 55-58); Policy Report No. 25 (pp. 59-61) Financial Reports No. 55 (pp. 132-133) & 56 (pp. 134-136) and Informative Report No. 58 (p. 139)*
- VI. Citizens desiring to address the Board regarding agenda items
- VII. Opportunity for members of the Board and chancellor to declare conflicts of interest specific to this agenda *pp. 9-11*
- VIII. Consideration of Bids
 1. Best Bids: Recommendation for price agreement with Fairway Supply, Inc., Hans Johnsen Co., IDN Acme, Inc., Security Solutions of DFW, Zed Security, LLC in an amount of \$170,000, over a three-

- year period for locking hardware and locksmith service, District-wide (Bid No. 12016) *p. 12*
2. Best Proposal: Recommendation for price agreement with Tristar Risk Management in an amount of \$350,000, over a six-year period for third-party claims administration services, District-wide (RFP No. 12022) *p. 13*
 3. Low Bid: Recommendation for award to Denco CS Corporation in an amount of \$224,554, for ADA Accessibility Upgrades, Cedar Valley College (Bid No. 12023) *p. 14*
 4. Low Bidders: Recommendation for price agreement with Desert Communications, Inc., and Hamilton Group in an amount of \$600,000, over a three-year period for voice and data cable installation plus telephone moves, adds, and changes, District-wide (Bid No. 12029) *p. 15*
 5. Best and Only Proposal: Recommendation for price agreement with Insight Commerce/Enewsbuilder in an amount of \$100,000, over a three-year period for electronic newsletter system, District-wide (RFP No. 12030) *p. 16*
 6. Best Proposal: Recommendation for price agreement with G4S Security Solutions (USA), Inc., in an amount of \$2,000,000, over a four-year period for security guard service, El Centro College (RFP No. 12031) *pp. 17-18*
 7. Low and Best Proposal: Recommendation for award to Gemini Stage Lighting Co., Inc. in an amount of \$128,142, for theatrical lighting equipment, Richland College (RFP No. 12033) *p. 19*
 8. Cooperative Purchasing: Recommendation for authorization to make purchases of various goods and services under cooperative purchase contracts with U.S. Communities Government Purchasing Alliance, The Cooperative Purchasing Network, Buy Board, Educational & Institutional Cooperative Services, Inc., TIPS/TAPs, Choice Partners, and Texas Community College Cooperative Purchasing Network in an amount estimated to be \$4,500,000 over a one-year period, District-wide *pp. 20-21*
 9. Interlocal Agreement: Recommendation for authorization to enter into an interlocal agreement with the Texas Community College Cooperative Purchasing Network for the provisions of goods and services *pp. 22-23*
 10. Sole Sources: Recommendation for annual award to Ellucian in the amount of \$700,000, Innovative Interfaces, Inc. in the amount of \$80,000, Novell in the amount of \$50,000, Paperwise in the amount of \$95,000, and Frontrange in the amount of \$35,000, for licenses and maintenance for installed software in a total amount estimated to be \$960,000, District Service Center *p. 24*

11. State Contracts: Recommendation for authorization to make purchases under state contracts for technology and other goods and services in an amount estimated to be \$8,500,000 over a one-year period, District-wide *p. 25*
12. Sole Sources: Recommendation for price agreement with ACT, Inc., in an amount of \$75,000 and The College Board in an amount of \$1,185,000, over a two-year period for assessment instruments in a total amount estimated to be \$1,260,000, District-wide *p. 26*
13. Professional Services: Recommendation for advertising services with annual cost estimate of \$2,500,000, District-wide *p. 27*
14. Sole Source: Recommendation for price agreement with Elsevier in an amount of \$230,000, over a two-year period for Elsevier nursing exams and instructional material, Brookhaven, El Centro, Mountain View, and North Lake Colleges *p. 28*
15. Professional Services: Recommendation for production services with annual cost estimate of \$350,000, LeCroy Center *pp. 29-31*
16. Professional Services: Recommendation for training and workforce development with annual cost estimate of \$6,500,000, District-wide *pp. 32-34*
17. Professional Services: Recommendation for creative services with annual cost estimate of \$225,000, District Office and LeCroy Center *pp. 35-36*
18. Sole Sources: Recommendation for price agreement with American Education Corp. in the amount of \$15,000, Apperson in the amount of \$32,000, CPP, Inc., in the amount of \$41,000, Psychological Assessment Resources, Inc., in the amount of \$4,000, Scantron Corp. in the amount of \$63,000, over a two-year period for proprietary testing materials in a total amount estimated to be \$155,000, District-wide *pp. 37-38*

IX. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

19. Approval of Minutes of the July 9, 2013 Audit Committee Meeting *pp. 39-40*
20. Approval of Minutes of the July 9, 2013 Work Session *pp. 41-42*
21. Approval of Minutes of the July 9, 2013 Regular Meeting *pp. 43-46*
22. Approval of Minutes of the July 16, 2013 Planning & Budget Committee Meeting *pp. 47-53*

Policy Reports

23. Approval of Revisions to Part-Time Faculty Workload *p. 54*

24. Approval of Richland Collegiate High School's Student Handbook Policy Updates *pp. 55-58*
25. Approval of Application for Expedited and General State Waivers for Richland Collegiate High School *pp. 59-61*
26. Approval of Revised Authorized Travel Listing for Trustees *p. 62*

Financial Reports

27. Approval of Expenditures for June 2013 *p. 63*
28. Acceptance of Gifts *pp. 64-65*
29. Approval of Tuition for Continuing Education Courses *pp. 66-71*
30. Approval of Dual Credit Agreement with Dallas Independent School District *pp. 72-73*
31. Approval of Dual Credit Agreement with Irving Independent School District *p. 74*
32. Approval of Dual Credit Agreement with Mesquite Independent School District *p. 75*
33. Approval of Dual Credit Agreement with Richardson Independent School District *p. 76*
34. Approval of Dual Credit Agreement with Bishop Lynch High School *p. 77*
35. Approval of Dual Credit Agreement with Cistercian Preparatory School *p. 78*
36. Approval of Agreement with Good Fulton & Farrell, Inc. *p. 79*
37. Approval of Interlocal Contracts between DCCCD and Dallas Independent School District (DISD) Relating to GO Center, Dallas Independent School District (Kathlyn Joy Gilliam Collegiate Academy), City of Dallas, City of Garland, Dallas County (On Behalf of Dallas Sheriff's Academy), and City of Dallas Fire & Rescue *pp. 80-81*
38. Approval of Agreement with Dallas Area Rapid Transit – El Centro College Students *p. 82*
39. Approval of Agreement with Dallas Area Rapid Transit-All College Riders *p. 83*
40. Approval of Agreement with North Texas Electrical Joint Apprenticeship Training Center *p. 84*
41. Approval of Agreement with Plumbing and Pipefitting Industry *p. 85*

X. Individual Items

Policy Report for Individual Action

42. Approval of Settlement Agreement with Yasaman Contractor *p. 86*

Personnel Reports for Individual Action

43. Acceptance of Resignations and Retirements *p. 87-88*

44. Approval of Warrant of Appointment for Security Personnel *p. 89*
45. Employment of Contractual Personnel *pp. 90-104*
46. Non-Renewal of Administrative Contracts *p. 105*
47. Renewal of Adjunct Instructors *p. 106*
48. Re-employment of Administrators for 2013-2014 *pp. 107-120*
49. Re-employment of Administrators for 2013-2016 *p. 121*
50. Revision to ORP Contribution Rate *p. 122*

Building and Grounds Reports for Individual Action

51. Approval of Agreement with Con-Real Support Group *p. 123*
52. Approval of Agreement with Alliance Geotechnical Group *p. 124*
53. Approval of Amendment to Agreement with Neel-Schaffer Inc. *pp. 125-126*

Curriculum Report for Individual Action

54. Approval of DCCCD 2014 Core Curriculum *pp. 127-131*

Financial Reports for Individual Action

55. Adoption of Revised Budget for Richland Collegiate High School (RCHS) for 2012-13 *pp. 132-133*
56. Adoption of Budget for Richland Collegiate High School (RCHS) for 2013-2014 *pp. 134-136*
57. Approval of Date to Adopt Ad Valorem Tax Rate for 2013 Tax Year *pp. 137-138*

XI. Informative Reports

58. Richland Collegiate High School *p. 139*
59. Presentation of Current Funds Operating Budget Report for June 2013 *pp. 141-147*
60. Monthly Award and Change Order Summary *pp. 148-149*
61. Payments for Goods and Services *pp. 150-152*
62. Progress Report on Construction Projects *pp. 153-155*
63. M/WBE Participation of Maintenance and SARS Projects Report *pp. 156-163*
64. Facilities Management Project Report *pp. 164-188*
65. Notice of Grant Awards (August 2013) *pp. 189-190*
66. Presentation of Contracts for Educational Services *pp. 191-193*
67. Workforce Diversity Plan *pp. 194-197*
68. Report Planned Use of Technology Money in FY 2014 Budget Assumptions *p. 198*
69. Report on FY2013-14 Priority Facilities Projects *pp. 199-201*

- XII. Questions/comments from members of the Board and chancellor
 - 70. Discussion of recent legislative items – specifically SB1368, SB1297 and HB2414 – and how they will be implemented within the DCCCD and what impacts they will have on the Board of Trustees – as requested by Trustee Metzger

- XIII. Citizens desiring to appear before the Board

- XIV. Executive session

The Board may conduct an executive session as authorized under 551.074 of the Texas Government Code to deliberate on personnel matters, including a discussion of the Chancellor’s performance, his retirement date, and any prospective employee who is noted in Employment of Contractual Personnel.

The Board may conduct an executive session under 551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

The Board may conduct an executive session under 551.071 to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act and/or about a settlement offer in the matter of Yasaman Contractor.

- XV. Adjournment of regular meeting

**CERTIFICATION OF NOTICE POSTED
FOR THE AUGUST 6, 2013
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2nd day of August 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 2nd day of August, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.



Wright L. Lassiter, Jr., Secretary

III. Public Hearing on Richland Collegiate High School Budget for 2013-2014

During the meeting on August 6, 2013, the Board of Trustees will hold a public hearing for persons who desire to speak on the proposed budget for the Richland Collegiate High School for 2013-2014.

The annual public meeting to discuss the proposed budget shall be conducted as follows:

1. The Board Chairperson shall request at the beginning of the meeting that all persons who desire to speak on the proposed budget sign up on the sheet provided.
2. Prior to the beginning of the meeting, the Board may establish time limits for speakers.
3. Speakers shall confine their remarks to the appropriation of funds as contained in the proposed budget.
4. No officer or employee of the District shall be required to respond to questions from speakers at the meeting.

VII. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. “Local government officers” are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

121 Claims, Inc.
Act, Inc.
American Education Corp
Apperson
Assembly Unlimited, Inc.
Baer Institute
Barbizon Lighting
Bishop Lynch High School
Border Security & Investigations
Brooke O’Shea Leadership Coach, LLC
Buy Board
Champion National Security, Inc.
Choice Partners
Christopher Wood
Cistercian Preparatory School
City of Dallas
City of Garland
Claims Administrative Services
Comm-Fit Service LLC
Cordova Construction Co., Inc.
CPP, Inc.
Creative Cat Media, Inc.
Dallas Area Rapid Transit
Dallas County Sheriff’s Department
Dallas Independent School District
Dallas Independent School District GO Center
Dallas Joint Apprentice Committee
Denco CS Corp.
Desert Communications, Inc.

DFW Security Protective Force
Duramax Machines, Inc.
Educational & Institutional Cooperative Services, Inc.
Einstein's Eyes
Ellucian
Elsevier
Escamilla Construction
Excel Imaging, Inc.
Fairway Supply, Inc.
Force One Security Solutions
Frontrange
G4S Security Solutions (USA), Inc.
Garcia Schilling International
Gemini Stage Lighting Co., Inc.
Good Fulton & Farrell, Inc.
Guardsmark, LLC
Hamilton Group
Hans Johnsen Co.
Holt Development Services, Inc.
IDG Services, Inc.
IDN Acme, Inc.
Innovative Interfaces, Inc.
Insight Commerce Enewsbuilder
Irving Independent School District
James Bauer
Janis A. Rogers Enterprise JGR Group, LLC
Kathryn Joy Gilliam Collegiate Academy
KCH Services LLC dba Deaf Entrepreneurs of America Foundation
Mart, Inc.
MDI, Inc., General Contractors
Mega Contractors, Inc.
Mentzel & Associates
Mesquite Independent School District
MNK Infortech Inc.
Moxie Consulting, Inc.
N C Cabana Logistics, LLC
Nason/Harris Associates
Next Level Training and Consulting
Norred & Associates, Inc.
North Texas Electrical JointApprenticeship
North Texas Evaluation Center, Inc.
Novell
Paperwise

Phoenix Office Technology Services
Pooya Koohbanani
Plumbing and Pipefitting Industry
Psychological Assessment Resources, Inc.
Real Network Services, Inc.
Reeder General Contractors, Inc.
Richardson Independent School District
Richland Collegiate High School
Rick Barrow
Rizzo & Associates LLC
Ruiz Protective Service, Inc.
Sanjo Security Services, Inc.
Scalable Solutions
Scantron Corp.
SCM Construction Services, LLC
Security Solutions of DFW
Service First
Simply Divine Communications, LLC
Stage Light, Inc.
Starfish Retention Solutions
Stephen Carter
Struh's Commercial Construction
Sunshine Imaging LLC
Superior Fiber & Data Services, Inc.
Texas Community College Cooperative Purchasing Network
Texas Health & Safety, Inc.
Texas Political Subdivisions
TFP Group, Inc. dba Training FundingPartners
The College Board
The Cooperative Purchasing Network
The DIA Group
The Oh Group
Tips/Taps
Tristar Risk Management
United Protective Services
ZED Security, LLC

(Tab 1) RECOMMENDATION FOR AWARD – BID NO. 12016
LOCKING HARDWARE AND LOCKSMITH SERVICE
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2016

RESPONSE: Requests for bids were sent to 34 entities, and five responses were received.

RECOMMENDATION FOR AWARD:

FAIRWAY SUPPLY, INC.	(3-year estimate)
HANS JOHNSEN CO.	\$170,000
IDN ACME, INC.	
SECURITY SOLUTIONS OF DFW	
ZED SECURITY, LLC	

BEST BIDS

COMMENTS: This award is for replacement of locking devices and keys for all brands of existing door locking hardware installed across the District. Also included are locksmith services essential for maintaining the security of all the District's facilities.

Pricing for locking equipment is based on percentage of discount from list price ranging from net to 60%, with labor rates ranging from an in-shop rate of \$42/hour to \$105/hour for on-site locksmith services after normal working hours. Award is recommended to all bidders to maximize flexibility in product availability and response time.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 2) RECOMMENDATION FOR AWARD – RFP NO. 12022
THIRD-PARTY CLAIMS ADMINISTRATION SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2019

RESPONSE: Requests for proposals were sent to 23 entities and four proposals were received.

COMPARISON OF PROPOSALS:
121 Claims, Inc.
Claims Administrative Services
Texas Political Subdivisions
TRISTAR Risk Management

RECOMMENDATION FOR AWARD:

	(6-year estimate)
TRISTAR RISK MANAGEMENT	\$350,000

BEST PROPOSAL

COMMENTS: The District is currently self-insured for workers compensation coverage with an excess insurance policy. This award is to provide third-party claims administrative services for workers compensation and liability claims.

The six-year estimate is based on past claims volume. Actual costs are dependent on future claims volume.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 3) RECOMMENDATION FOR AWARD – BID NO. 12023
ADA ACCESSIBILITY UPGRADES
CEDAR VALLEY COLLEGE

RESPONSE: Of 17 companies that attended the mandatory prebid meeting, ten bids were received.

COMPARISON OF BIDS:

Denco CS Corp.	\$224,554
IDG Services, Inc.	\$226,938
MDI, Inc., General Contractors	\$254,000
Reeder General Contractors, Inc.	\$258,463
Escamilla Construction	\$278,777
Mega Contractors, Inc.	\$297,770
Struh's Commercial Construction	\$299,900
Cordova Construction Co., Inc.	\$302,132
Mart, Inc.	\$345,000
SCM Construction Services, LLC	\$367,000

RECOMMENDATION FOR AWARD:

DENCO CS CORPORATION \$224,554

LOW BID

COMMENTS: This project is for the campus-wide upgrade of ramps and concrete walkways, signage, restroom reconfigurations, and accessories and including associated demolition, site preparation, electrical, plumbing, concrete, etc.

Based on 15% of the awarded amount, a contingency fund of \$33,683 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 4) RECOMMENDATION FOR AWARD – BID NO. 12029
 VOICE AND DATA CABLE INSTALLATION PLUS
 TELEPHONE MOVES, ADDS, AND CHANGES
 PRICE AGREEMENT, DISTRICT-WIDE
 SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2016

RESPONSE: Requests for bids were sent to 158 entities and five responses were received.

COMPARISON OF BIDS:

Tabulation of bids below.

RECOMMENDATION FOR AWARD:

	(3-year estimate)
DESERT COMMUNICATIONS, INC.	\$600,000
HAMILTON GROUP	

LOW BIDDERS

COMMENTS: This award is for labor and materials necessary to perform voice and data cable installations, as well as telephone moves, adds, and changes as needed throughout the District. Award is recommended to the two lowest bidders on the noted benchmark items to increase vendor availability/scheduling.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

Annual Estimated Usage	Description	Desert Communications	Hamilton Group	Phoenix Office Technology Services	Real Network Services, Inc.	Superior Fiber & Data Services, Inc.
400 ea.	Voice /Data standard pull	\$176	\$150	\$195	\$270	\$205
200 ea.	Voice moves without cabling	\$38.50	\$40	\$90	\$30	\$90
90 ea.	Voice repairs	\$36	\$75	\$90	\$125	\$90

(Tab 5) RECOMMENDATION FOR AWARD – RFP NO. 12030
ELECTRONIC NEWSLETTER SYSTEM
PRICE AGREEMENT, DISTRICT OFFICE
SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2016

RESPONSE: Requests for proposals were sent to eight entities, and one response was received.

RECOMMENDATION FOR AWARD:

INSIGHT COMMERCE/ ENEWSBUILDER	(3-year estimate) \$100,000
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BEST AND ONLY PROPOSAL

COMMENTS: The District issues regularly-scheduled electronic newsletters by email to inform current and prospective students, employees, alumni, the community, and business partners of news and developments within the District.

This vendor has provided the District with high quality electronic newsletter services for the past six years. Their Internet Service Provider Relations Department ensures that our emails are actually delivered by internet service providers to our intended recipients, which is a value-added service not provided by all newsletter vendors.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 6) RECOMMENDATION FOR AWARD – RFP NO. 12031
 SECURITY GUARD SERVICE
 PRICE AGREEMENT, EL CENTRO COLLEGE
 SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2017

RESPONSE: Request for proposals were sent to 40 entities and ten proposals were received.

COMPARISON OF BIDS:

	Billing rates/hour	
	Armed	Unarmed
Border Security & Investigations	\$12.00	\$10.75
Ruiz Protective Service, Inc.	\$12.90	\$11.84
Norred & Associates, Inc.	\$13.85	\$12.24
Force One Security Solutions	\$14.50	\$14.50
DFW Security Protective Force	\$14.70	\$13.76
Sanjo Security Services, Inc.	\$15.50	\$13.25
United Protective Services	\$17.00	\$13.95
G4S Security Solutions (USA), Inc.	\$20.41	\$16.62
Champion National Security, Inc.	\$21.50	\$14.06
Guardsmark, LLC	\$24.53	\$18.37

RECOMMENDATION FOR AWARD:

	(4-year estimate)
G4S Security Solutions (USA), Inc.	\$2,000,000

BEST PROPOSAL

COMMENTS: This award is for security guard services at all five of El Centro College's locations. Current scheduling projections for Monday-Friday coverage by uniformed unarmed guards are 140 hours/week at 801 Main and 40 hours/week at 701 Elm.

Uniformed armed guards are scheduled 40 hours/week at 301 North Market Street, 56 hours/week at the West Campus, and 168 hours/week for 24/7 coverage at the Bill J. Priest Institute.

The recommended awardee, a multi-billion dollar international security protection firm, was founded in Scandinavia in 1901. It established itself in the United States in 1954 and employs a current workforce of more than 37,000, with the Dallas office having 800 to 1,000 security guards. It has a specialized military recruiting program, performs extensive screening of its employees, offers tuition reimbursement and supervisory training with continuing education credits as part of a corporate career path. Their security guard training program focuses on issues such as life safety, legalities, professional communications, interpersonal relations, physical security, and weapons training adequate to ensure state licensing.

In the opinion of campus evaluators, the proposal from the recommended company best serves the interests of the college.

Administration further recommends the District director of purchasing services be authorized to execute contracts for this project.

(Tab 7) RECOMMENDATION FOR AWARD – RFP NO. 12033
THEATRICAL LIGHTING EQUIPMENT
RICHLAND COLLEGE

RESPONSE: Requests for proposals were sent to 12 entities and three responses were received.

COMPARISON OF PROPOSALS:

Barbizon Lighting	(incomplete)	\$118,016
Gemini Stage Lighting Co., Inc.		\$128,142
Stage Light, Inc.		\$135,382

RECOMMENDATION FOR AWARD:

GEMINI STAGE LIGHTING CO., INC.	\$128,142
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LOW AND BEST PROPOSAL

COMMENTS: This award is to upgrade the existing digital lighting communication network in the performance hall, and various associated theatrical lighting-related items such as connectors, clamps, cables, and hardware.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 8) RECOMMENDATION FOR AWARD
COOPERATIVE PURCHASING CONTRACTS
VARIOUS GOODS AND SERVICES
DISTRICT-WIDE
SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2014

BACKGROUND:

In accordance with the provisions of Chapter 791 of the Texas Government Code which is known as the Interlocal Cooperation Contracts Act, the board of trustees has previously authorized the District to participate in cooperative purchasing programs with The U.S. Communities Government Purchasing Alliance (USC), The Cooperative Purchasing Network (TCPN), Texas Local Government State-wide Purchasing Cooperative (Buy Board), and Educational & Institutional Cooperative Services, Inc. Three cooperatives being added are The Interlocal Purchasing System/Texas-Arkansas Purchasing System (TIP/TAPS) sponsored by Region 8 Educational Service Center, Choice Partners sponsored by the Harris County Department of Education, and Texas Community College Cooperative Purchasing Network (TCCCPN) sponsored by the Texas Association for Community Colleges.

Participation in these programs permits the District to purchase goods and services directly from companies which have contracts under the applicable cooperative entity. Purchases made under the cooperative contracts allow the District to achieve substantial savings and efficiencies. Purchases via the cooperative contracts meet statutory competitive bid requirements but do not preclude use of the advertised bid process when more favorable terms or pricing can be identified.

RECOMMENDATION FOR AWARD:

Various contracted vendors with USC, TCPN, Buy Board, Educational & Institutional Cooperative Services, Inc., TIPS/TAPS, Choice Partners, & TCCCPN	(1-year estimate) \$4,500,000
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COOPERATIVE PURCHASING

COMMENTS: There are several hundred companies with contracts under the cooperative purchasing programs for products and/or services that include, but are not limited to, disaster response and recovery services, audio/visual, furniture, technology products, industrial supplies, HVAC equipment and maintenance services, office supplies, sporting goods and instructional supplies, materials and equipment.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 9) RECOMMENDATION FOR AUTHORIZATION TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE TEXAS COMMUNITY COLLEGE COOPERATIVE PURCHASING NETWORK FOR THE PURCHASE OF GOODS AND SERVICES

BACKGROUND:

In accordance with the provisions of the Texas Government Code, Chapter 791, Interlocal Cooperation Act, the Dallas County Community College District desires to join a cooperative purchasing network comprised of the member community colleges of the Texas Association of Community Colleges.

By entering into this agreement, the District designates TACC as the administrator of the program and will, to the extent permitted by law and in compliance with said law, (a) solicit competitive bids or proposals and award cooperative contracts for goods and services, and (b) partner with member colleges to award contracts through a “piggyback” cooperative model.

Member colleges under this agreement may, at their sole discretion, make purchases under cooperative contracts established via this network. Only colleges that have executed this agreement are authorized to make purchases through this network.

Cooperative contracts will be solicited and awarded in accordance with the laws of the State of Texas by either the network or a member college. Purchases made under subsequent cooperative contracts are voluntary and the District is under no obligation to make any purchases whatsoever.

RECOMMENDATION FOR AUTHORIZATION:

TEXAS COMMUNITY COLLEGE
COOPERATIVE PURCHASING NETWORK

INTERLOCAL AGREEMENT

COMMENTS: This agreement shall apply and remain in effect for a period of one year from the date of execution and renew automatically each year unless either party notifies the other in writing 30 days prior to the end of the original term or an automatically renewed term that it wishes to terminate the agreement.

Administration further recommends the District director of purchasing services be authorized to execute this agreement.

(Tab 10) RECOMMENDATION FOR AWARD
 LICENSES AND MAINTENANCE FOR INSTALLED
 SOFTWARE
 DISTRICT SERVICE CENTER
 SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2014

RECOMMENDATION FOR AWARD:

	(1-year estimate)
ELLUCIAN Colleague, Unidata, Security Smith, E-Commerce, E-Commerce Volume Based Fee	\$700,000
INNOVATIVE INTERFACES, INC. Innopac Library System, Encore System	\$ 80,000
NOVELL Academic License Agreement	\$ 50,000
PAPERWISE Server, Client	\$ 95,000
FRONTRANGE Heat Maintenance System	<u>\$ 35,000</u>
Total	\$960,000

SOLE SOURCES

COMMENTS: The District uses a variety of software products which support administrative applications assigned to District computers. The maintenance of computer operating software is a continuous operation that can be provided only by each specified supplier.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 11) RECOMMENDATION FOR AWARD – STATE CONTRACTS
TECHNOLOGY AND OTHER GOODS AND SERVICES
DISTRICT-WIDE
SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2014

ANNUAL COST ESTIMATE: \$8,500,000

In accordance with Local Government Code Chapter 271, Subchapter D, the District has a cooperative agreement with the State of Texas which permits the District to take advantage of contracts established by the State Comptroller's Office and the Department of Informational Resources. Purchases via the cooperative agreement meet competitive bid requirements but do not preclude use of the advertised bid process when more favorable terms or pricing can be identified.

COMMENTS: The products and services that can be acquired under the cooperative purchasing programs include, but are not limited to, computers and peripheral devices, printers, software and software licenses, facsimile and other office machines, imaging systems, travel services, telecommunications equipment, audio visual equipment, video equipment, electrical/electronic testing and training equipment, and related components, supplies, maintenance, support, and service.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 12) RECOMMENDATION FOR AWARD
 ASSESSMENT INSTRUMENTS
 PRICE AGREEMENT, DISTRICT-WIDE
 SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2015

RECOMMENDATION FOR AWARD:

	(2-year estimate)
ACT, INC.	\$ 75,000
THE COLLEGE BOARD	<u>1,185,000</u>
Total	\$1,260,000

SOLE SOURCES

COMMENTS: This award is for alternative assessment tests which meet the requirements of the Texas Success Initiative (TSI) and are approved by the Texas Higher Education Coordinating Board.

The District annually administers approximately 22,000 ACT English for Speakers of Other Languages (ESOL) Tests. They are approved by the District ESOL Curriculum Committee as meeting the needs of testing students whose second language is English. The computerized tests recommended for purchase are the ACT ESOL objective tests (3.4 units) with essay (3.9 units) at a cost of \$1.66 per unit.

The District annually administers approximately 326,000 of The College Board's computerized tests to assess students for pre-core knowledge and skills. The recommended tests are the Accuplacer objective tests (4 units) with essay (2 units) at \$1.50 per unit, and approximately 58,000 of the Accuplacer Computer Skills Placement (CSP) Test at a cost of \$1.75 per unit.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 13) RECOMMENDATION FOR AWARD
ADVERTISING SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2014

PROFESSIONAL SERVICES

BACKGROUND:

This award is for the purchase of media time and space to advertise and promote classes for which students may register. Media-related purchases include advertisements on television, radio, internet, social media, outdoor billboards, and kiosks as well as advertisements in malls, newspapers and other print publications.

It is recommended that the District continue using a pool of media outlets that has been developed over several years. New media-related vendors will be added to the pool as they are identified.

SELECTION PROCESS:

The purchase of advertising from radio and television stations, outdoor, cinema, newspapers, print publications, social media and the internet covers general and minority audiences. For each campus or District-wide promotional campaign, specific media outlets are selected based on the target audience, station ratings, costs, and availability of media time and space.

ANNUAL COST ESTIMATE: \$2,500,000

CONTRACT AUTHORIZATION:

Administration recommends that the vice chancellor, public and governmental affairs or designee be authorized to execute contracts with, or issue work orders to, the applicable business entity as needed for various jobs. Campus expenditures will be authorized by the college president or designee.

(Tab 14) RECOMMENDATION FOR AWARD
ELSEVIER NURSING EXAMS & INSTRUCTIONAL
MATERIAL
PRICE AGREEMENT, BROOKHAVEN, EL CENTRO,
MOUNTAIN VIEW, AND NORTH LAKE COLLEGES
SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2015

RECOMMENDATION FOR AWARD:

ELSEVIER	(2-year estimate) \$230,000
----------	--------------------------------

SOLE SOURCE

COMMENTS: This award will provide various types of proprietary instructional and course review materials, as well as course exit exams which are required in campus nursing programs. Unit prices paid by the students for the admission and exit exams range from \$25 to \$75 while prices for custom material can exceed \$200 per unit.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 15) RECOMMENDATION FOR PROFESSIONAL SERVICES
PRODUCTION SERVICES
LECROY CENTER
SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2014

PROFESSIONAL SERVICES

BACKGROUND:

Productions scheduled to be completed by the LeCroy Center, either wholly or partially, during the next fiscal year are identified on Appendix A.1, attached, and include specific online/video course and faculty development productions and Dallas Colleges Online promotions. These productions require the professional services of independent contractors to complete various parts of the productions. To manage the engagement of professional service contractors, LCET proposes to continue using vendors from a pool of independent contractors who have previously provided the needed professional services, as well as emerging firms which meet the same selection criteria as detailed below. New contractors entering the market are encouraged to submit resumes and production profiles for staff review for potential inclusion in the pool.

SELECTION PROCESS:

LCET has researched the following North Texas resources in the media production industry: Texas Association of Film/Tape Professionals directory, Texas Film Commission directory, the Dallas-Fort Worth Media Communications Association International directory and the North Central Texas Regional Certification Agency. LCET provides a continuous open opportunity through industry contacts for contractors to submit resumes, production profiles, and/or portfolios in order to identify a pool of qualified independent contractors.

Review by the LCET director of production, director of Starlink Network, director of cable television, and director of Public Information/Marketing determine the contractors possessing the unique skills and intellectual creativity required for successful production. The selection of these service providers is based on the following criteria:

1. Professional qualifications demonstrated by

- industry experience and a proven level of creative excellence in their service,
2. Availability to provide professional services to LCET on an “as needed” basis,
 3. Acceptance of the fee for service negotiated by LCET.
 4. Contractor’s experience, creative skills, and competency as verified by professional references

COMPENSATION:

The fee ranges and per-job cost ranges are identified in each professional service classification and include fees for the professional services and actual reimbursable expenses, which must be supported by itemized receipts and invoices. On many productions, based on the fee range, the independent contractor will be required to quote a fixed "not to exceed" price.

ANNUAL COST ESTIMATE: \$350,000

The estimated cost includes production of the online/video courses and faculty/staff development programs and other miscellaneous projects that arise during the year. The funds to support these expenditures are included in the LeCroy Center production services budget.

CONTRACT AUTHORIZATION:

Administration recommends that the provost of the LeCroy Center or designee be authorized to execute contracts with, or issue work orders to, the applicable business entity as needed for various jobs throughout the fiscal year.

APPENDIX A.1

LeCroy Center for Educational Telecommunications

* * * * *

VIDEO & ONLINE PRODUCTIONS: COURSEWARE & STAFF DEVELOPMENT 2013 – 2014

The R. Jan LeCroy Center for Educational Telecommunications has identified the following video and web-based productions to be produced by LCET, either totally or partially, during fiscal year 2013–2014. These productions include, but are not limited to:

COURSEWARE PRODUCTION w/Video Modules:

Ready-to-Teach courses, including:

Speech 1315 – online Core/Tier 1 Speech course utilizing interactive activities, video modules, and publisher materials to be developed for DCCCD colleges and national clients. Development to begin Fall 2013.

Math for Business and Social Sciences I (Math 1324) – online Core/Tier 1 course utilizing interactive activities, video modules, and publisher materials to be developed for DCCCD colleges. Development to begin Spring 2014.

Principles of Macroeconomics (Econ 2301) – online Core/Tier 2 course utilizing interactive activities, video modules, and publisher materials to be developed for DCCCD colleges and national clients. Development to begin during Spring 2014.

Introduction to Nutrition (BIOL 1322) – online Nutrition course using interactive activities, video modules, and publisher materials to be developed for DCCCD colleges and national clients. Development start date dependent on publisher partnership and/or grant funds.

Digital Resource Repository – ongoing work with closed captioning for Digital Repository video clips to ensure ADA compliance.

STARLINK NETWORK: (Six 45-minute faculty & staff development programs, 12-15 fifteen-minute modules, and 4-6 student success programs, for delivery via Internet streaming at www.starlinktraining.org and on DVD)

What strong performing colleges & universities do to promote student success (Sept 9, 2013)

What the best teachers do (Oct 21, 2013)

Deliver an authentic learning experience: real world or life experiences (Nov 25, 2013)

Improving student outcomes in developmental math courses (Feb 3, 2014)

Early intervention systems: Advising & counseling (Mar 3, 2014)

The first year experience (Apr 28, 2014)

Plus:

- *4-6 Student Leadership and Success programs (dates TBD)*
- *Several additional Student Success Initiative programs. Number and dates to be determined by Texas Association of Community Colleges.*

Several Trustee Training programs. Number and dates to be determined by the Texas Community College Trustee Association.

(Tab 16) RECOMMENDATION FOR PROFESSIONAL SERVICES
TRAINING AND WORKFORCE DEVELOPMENT
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2015

PROFESSIONAL SERVICES

BACKGROUND:

In support of the economic development of local communities, training and workforce development programs are offered to local businesses. These training services may include such topics as communications skills, computer skills, customer service, ESL, HR, information systems, interpersonal skills, language skills, management skills, organizational development, performance excellence, project management, regulatory/safety, strategic planning, supervision, technical writing, and team building. Local companies and organizations request these training services on a regular basis. These courses support the economic development of both new and established companies.

SELECTION PROCESS:

The solutions development team researched the available North Texas resources for training, including area professional associations, local business associations, and all area chambers of commerce. Newspaper advertising was used to contact individuals and companies in training services. In addition, emails were sent to previous year's training providers and any others that have inquired about this possibility during the past fiscal year.

In accordance with the District's Business Procedures Manual, Section 43, *Contracting Professional Services*, companies and individuals were invited to submit course materials information and be interviewed for the delivery of training services. The following criteria were used in the selection process: content and design of curriculum, flexibility of modules, ability to customize the curriculum to meet industry-specific needs, evaluation methods used, industries served, years in the training industry, cost of services, and reference checks. Where applicable, professional training certifications were considered.

In the opinion of evaluators, the recommended trainers/training companies listed on Appendix A.1 met and/or exceeded all requirements and are qualified to meet the training needs of community colleges.

Inclusion of a business entity on the list does not mean that each contractor will be used on every project. Use of a contractor's services will be determined by an appropriate matching of skills to needs, budget, and availability for each specific project.

Exclusion of a business entity from the present list does not mean that a business entity will be excluded from future consideration. As experience and skills increase, a business entity may upgrade its production profile filed with District and request to be reconsidered during the next evaluation period. During the fiscal year, new companies entering the market will be encouraged to submit resumes and production profiles to be included in the next review process. For unique training requirements, a separate competitive proposal process may be used to select the service providers. The award of any contract arising from the competitive process will follow the district's routine award processes.

COMPENSATION:

Compensation will be determined based on project requirements and a competitive evaluation process.

COST ESTIMATE: \$6,500,000

The estimated cost includes training services to local businesses for a two-year period. The revenue from the programs is estimated to be \$9,620,000 for the same two-year period. The funds to support these expenditures are included in the annual budget of each college.

CONTRACT AUTHORIZATION:

Administration recommends that the president of each college or designee be authorized to execute contracts with the applicable independent contractor as needed for various jobs throughout the duration of this contract.

APPENDIX A.1
TRAINING SERVICES
INDEPENDENT CONTRACTORS/TRAINING PARTNERS
SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2015

Brooke O' Shea Leadership Coach, LLC
Christopher Wood
KCH Services LLC dba Deaf Entrepreneurs of America Foundation
Duramax Machines, Inc.
Garcia Schilling International
BAER Institute
James Bauer
Janis A. Rogers Enterprises
JGR Group, LLC
Holt Development Services, Inc.
Mentzel & Associates
Moxie Consulting, Inc.
Nason/Harris Associates
MNK Infortech Inc.
Next Level Training and Consulting
N C Cabana Logistics, LLC
Pooya Koohbanani
Scalable Solutions
Rick Barrow
Rizzo & Associates LLC
The Oh Group
The DIA Group
Simply Divine Communications, LLC
Stephen Carter
Steven Carter
Texas Health & Safety, Inc.
TFP Group, Inc. dba Training Funding Partners

(Tab 17) RECOMMENDATION FOR PROFESSIONAL SERVICES
CREATIVE SERVICES
PRICE AGREEMENT, LECROY CENTER AND
DISTRICT MARKETING/COMMUNICATIONS
SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2014

PROFESSIONAL SERVICES

BACKGROUND:

This award is for creative services to produce a variety of collateral materials and commercial work for television, radio, CD-Rom, and internet publishing and design. It is proposed that the District continue using vendors from the pool of independent contractors developed over several years for such services as videographers, photographers, graphic designers, illustrators, and copy writers. While those currently in the pool have previously provided these supporting professional services, emerging firms meeting the same selection criteria as detailed below will be added. New contractors entering the market are encouraged to submit resumes and production profiles to be reviewed by staff for potential inclusion in the pool.

SELECTION PROCESS:

Staff has researched the available North Texas resources in the advertising and video/film industry via the North Central Texas Regional Certification Agency, area chamber of commerce directories, and professional association directories. Numerous resumes and production profiles of business entities have been obtained, with evaluation of each one including a review of written material and conducting individual interviews. Those business entities identified as possessing the unique skills and intellectual creativity required for successful production services comprise the pool of independent contractors. Selection of these service providers has been based on the following criteria:

1. Professional qualifications demonstrated by industry experience plus a proven level of creative excellence, skills, and competency in their areas of specialization;
2. Verification of experience and competency by professional references;
3. Availability to provide professional services on an "as needed"

- basis; and
4. Acceptance of a fee or compensation within the approved budget on a project-by-project basis.

COMPENSATION:

On an individual case basis, the independent contractor will be required to quote a not-to-exceed fixed fee based on project requirements. The fixed fee will include all incidental fees such as meetings and consultations, travel, courier receipts, specification design, etc.

ANNUAL COST ESTIMATE: \$225,000

The estimated annual cost includes a variety of services for graphic design/illustration, photography, television/radio broadcast producers, media service procurement, and advertising agencies for projects that include Rising Star, internet development, international programs, senior adult programs, general audience, Spanish language materials, special high school seniors/parents projects, and web-based promotions.

CONTRACT AUTHORIZATION:

Administration recommends that the vice chancellor, public and governmental affairs or designee and LeCroy Provost or designee be authorized to execute contracts with, or issue work orders to, the applicable business entity as needed for various jobs throughout the fiscal year.

(Tab 18) RECOMMENDATION FOR AWARD
 PROPRIETARY TESTING MATERIALS
 PRICE AGREEMENT, DISTRICT-WIDE
 SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2015

RECOMMENDATION FOR AWARD:

	(2-year estimate)
AMERICAN EDUCATION CORP.	\$ 15,000
APPERSON	32,000
CPP, INC.	41,000
PSYCHOLOGICAL ASSESSMENT RESOURCES, INC.	4,000
SCANTRON CORP.	<u>63,000</u>
Total	\$155,000

SOLE SOURCES

COMMENTS: College departments such as Testing Center, Enrollment Management, Continuing Education, and various academic divisions purchase proprietary testing materials from the referenced contractors for student assessment and automated scoring of testing material.

American Education Corporation provides Advancer College Readiness Online tests which offer subject-specific assessment tests and associated prescriptive courses in the four subject areas of arithmetic, elementary algebra, reading comprehension, and sentence skills. The tests provide assessment tools to match skill levels of all students, whether on a developmental, remedial, or enhanced learning track.

Apperson provides stock printed forms for use with their stand-alone test scoring machines for automated test scoring and analysis of student performance. Stock forms include answer sheets, mini essay books, item analysis forms, etc., and are not available through any other distributor or reseller.

CPP, Inc. publishes assessment-based products used to evaluate and assist students with their choice of academic majors, campus activities, and career options which best fit their interests, as well as personality assessment tests designed to assist students in identifying significant personal preferences.

Psychological Assessment Resources, Inc., publishes assessment instruments, software, books, and other related materials and offers new and time-tested assessments in a variety of subject areas.

Scantron Corp. provides stock printed forms for use with their stand-alone test scoring machines for automated test scoring and analysis of student performance, including answer sheets, mini essay books, and item analysis forms which are not available through any other distributor or reseller.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

CONSENT AGENDA NO. 19

Approval of Minutes of the July 9, 2013 Audit Committee Meeting

It is recommended that the Board approve the minutes of the July 9, 2013 Audit Committee Meeting.

Audit Committee Members Present:

- *Charletta Rogers Compton
- *Mr. Bob Ferguson (Chair)
- Dr. Wright Lassiter (board secretary and chancellor)

Absent:

- *JL Sonny Williams

*denotes actual voting committee members

Chair Ferguson convened the meeting at 1:40 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE JULY 9, 2013
AUDIT COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 5th day of July, 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 5th day of July, 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Presentation of Quarterly Summary of Internal Audit Activities for the Quarter ended May 31, 2013

Executive Director of Internal Audit Rafael Godinez presented the quarterly report as documented in his June 18 memo, and presented as a formal part of the posted agenda.

Review Chancellor's Travel

The Audit Committee reviewed the quarterly report of the chancellor's travel.

Executive Session

There was no Executive Session.

Trustee Compton requested clarification from Legal Counsel regarding state requirements for citizens desiring to speak to the Board during committee meetings.

Adjournment

Chairman Ferguson adjourned the audit committee meeting at 2 p.m.

Approved:

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter, Jr.', is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 20

Approval of Minutes of the July 9, 2013 Work Session

It is recommended that the Board approve the minutes of the July 9, 2013 Board of Trustees Work Session.

Board Members and Officers Present:

Mr. Jerry Prater, Chair
Ms. Charletta Rogers Compton
Mr. Bob Ferguson
Ms. Diana Flores
Mr. Wesley Jameson
Dr. Wright Lassiter (secretary and chancellor)
Mr. Bill Metzger (arrived at 3:05 p.m.)
Mr. JL Sonny Williams

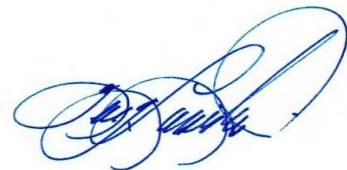
Members Absent:

See above.

Chair Prater convened the meeting at 2:37 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE JULY 9, 2013
WORK SESSION OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 5th day of July 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 5th day of July 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Discussion on Fiscal Year 2014 Salary Adjustments

Executive Vice Chancellor DesPlas referenced pages 3-10 in presenting recommendations for 2013/2014. The Board engaged in dialogue related to compensation and competition.

Rule Change for Adjunct Workloads

Executive Vice Chancellor DesPlas referenced pages 11-14 in analyzing impacts of TRS rule change and implementation. In addition, it was noted that a recent decision at the Federal level has had some ripple effects on the implementation of the TRS rule, which may result in new interpretations which are currently under legal review. A revised policy will be proposed at the August Board if necessary.

Discussion on Faculty Formula Pay

Pages 15-16 were summarized as a part of the update on faculty formula. There was some discussion on the appropriate percentages of part time and full time faculty. It was noted that Summer 2013 marks the second summer in the two year pilot process begun with a policy change in 2011, and implementation in the summer of 2012. Review will continue in the fall.

Adjournment

Chair Prater adjourned the work session at 4 p.m.

Approved:



Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 21

Approval of Minutes of the July 9, 2013 Regular Meeting

It is recommended that the Board approve the minutes of the July 9, 2013 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Mr. Jerry Prater, Chair
Ms. Charletta Rogers Compton
Mr. Bob Ferguson
Ms. Diana Flores
Mr. Wesley Jameson
Dr. Wright Lassiter (secretary and chancellor)
Mr. Bill Metzger
Mr. JL Sonny Williams

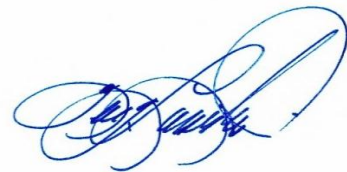
Members Absent:

None

Chair Prater convened the meeting at 4:13 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE JULY 9, 2013
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 5th day of July 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 5th day of July 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Pledges of Allegiance to U.S. and Texas Flags

Pledges of allegiance to the flags were recited.

Special Presentation: Continuing Update on Strategic Initiatives and Measures by Vice Chancellor of Public & Governmental Affairs Justin Lonon

Vice Chancellor Lonon noted the June Board informative report on this topic, and confirmed that progress continues on the dashboard tied to approved strategic initiatives. He introduced Dr. Richard Plott, District Director of Institutional Research (as approved in other Board action) who provided details on the current development and demonstrated the scorecard to be implemented for use in Fall 2013. The solution was developed internally, without additional cost, and will be a dynamic “data store”- providing real time statistical data for use by the Board and other District decision-makers.

Richland Collegiate High School Status Report

Richland Superintendent Donna Walker reflected on participation of RCHS students in the Mayor’s Fellow Intern Program as noted in Informative Report #20. During discussion, it was noted that these are paid internships with a national base of participating organizations. Trustee Williams requested information on how organizations are identified to participate. Two additional agenda items related to the RCHS were noted as the dual credit agreement between the high school and the DCCCD/Richland College as well as the academic calendar for 2013/2014.

Citizens Desiring to Address the Board Regarding Agenda Items

Mrs. Dorothy Zimmerman voiced her confusion with Item VII-3, a recommendation to expand the agreement approved in February 2013 to include additional sports equipment companies. She questioned whether the contract timing or total estimated amounts had changed. In addition, she asked whether the sonogram equipment in VII-4 might be available for service to the community when not in use by El Centro College.

Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Trustee Ferguson indicated that he would abstain from the vote on #19, related to an agreement with Texas Health Presbyterian Hospital of Dallas.

Consideration of Bids

Trustee Flores moved and Trustee Ferguson seconded a motion to approve Items #1-4. Motion passed.

(See July 9, 2013, Board Meeting, Consideration of Bids, Items #1-4 which is made part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Trustee Compton moved and Trustee Jameson seconded a motion to approve Items #5-14 on the consent agenda. Motion passed.

(See July 9, 2013, Board Meeting Consent Agenda, Items #5-14, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Trustee Compton moved and Trustee Flores seconded a motion to approve Items #15-18. Motion passed. Trustee Williams noted the individuals retiring with long service records, and President Jean Conway added her formal thanks and appreciation to those individuals.

Trustee Flores moved and Trustee Metzger seconded a motion to approve Item #19. Motion passed, with Trustee Ferguson abstaining. Trustee Jameson noted the significant potential and financial impact in this agreement with Texas Health Presbyterian Hospital and the need to continue to develop such strong partnerships in the area.

(See July 9, 2013 Board Meeting, Agenda Items #15-19, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Trustees reviewed the informative reports #20-30.

(See July 9, 2013 Board Meeting, Agenda Items #20-30, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/comments from members of the Board and chancellor

Trustee Jameson commented on the recent Foundation-sponsored event honoring Erin Tierney Kramp scholarship recipients, noting the moving stories shared.

Chancellor Lassiter recognized Justin Lonon and Kathy Cook for their leadership in the development of the “Smart Starts Here” campaign, which recently earned a Telly award from among 12,000 entries.

Trustee Flores asked that staff provide individual follow-up to citizens addressing the Board, in order that outstanding questions might be answered as appropriate.

Board Officer Elections - In Item #31, carried forward from the June meeting at the request of Trustee Compton, the Board agreed to adjourn to Executive Session for discussion.

Citizens desiring to appear before the Board

Mrs. Dorothy Zimmerman addressed the Board on the need for a “rainy day fund” as a hedge against other possible Federal budget cutting measures.

Executive Session

An executive session began at 5:04 and concluded at 6:14 p.m.

Adjournment

Chair Prater adjourned the meeting at 6:15 p.m. with a motion from Trustee Ferguson and a second by Trustee Flores.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 22

Approval of Minutes of the July 16, 2013 Planning & Budget Committee Meeting

It is recommended that the Board approve the minutes of the July 16, 2013 Board of Trustees Planning & Budget Committee Meeting.

Board Members and Officers Present:

Mr. Jerry Prater, Chair
Ms. Charletta Rogers Compton (arrived at 9:43 a.m.)
Mr. Bob Ferguson
Ms. Diana Flores
Dr. Wright Lassiter (secretary and chancellor)
Mr. JL Sonny Williams

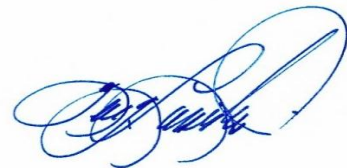
Members Absent:

Mr. Wesley Jameson
Mr. Bill Metzger

Chair Prater convened the meeting at 9:17 a.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE JULY 16, 2013
PLANNING & BUDGET COMMITTEE OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 12th day of July 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 12th day of July 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Opening Remarks by the Chancellor

A copy of these opening comments are included as an addendum to the minutes.

Multi-Year Financial Plan

Referencing pages 3-8 in the agenda, Executive Vice Chancellor DesPlas provided assumptions and provisions related to FY 2013-2015.

1. Related to 2014-2015 expenditures, it was noted that \$500,000 is being budgeted for each year to support diversity initiatives. Related policy is still being developed to include financial incentives for recruitment, length of service, and moving expenses.
2. Trustee Flores requested a written reference describing the “effective tax rate” and the calculation of the “roll-back rate” – to be included for regular reference in the Board agenda notebook.
3. Trustees Williams and Flores requested expansion of comparative information in future budget reports (i.e. prior year information and percent change).
4. Budgetary objectives, as described on page 8, were discussed at length and revisions will include:
 - a. The use of a prioritized listing, with avoidance of enrollment caps to appear as #1.
 - b. A continued effort to keep tuition low, with a target of remaining in the lowest 25% of the rates for community colleges throughout the state. The caveat to remain “fee free” was retained with a call for considering increases in out-of-district and/or out-of-state/country tuition. Models to identify financial and student population impacts will be provided.
 - c. Trustee Flores requested regular reporting of debt repayment and fund balance information.

(See July 16, 2013, Planning and Budget Committee Agenda, pages 3-8, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

2013-2014 Proposed Budgets

Continuing with his presentation, Mr. DesPlas reviewed the proposed District-wide budget as it appears on pages 9-48.

1. For general reference, Trustee Ferguson asked for a summary of major fund definitions – which Vice Chancellor DesPlas recapped – and Trustee Flores

- requested that a written summary be included in each Board notebook on a recurring basis.
2. Referencing page 13, and basing the budget on a 7.99% tax of adjusted property valuation, a Dallas County taxpayer would pay approximately \$4.35 more annually in an example of a \$150,000 home.
 3. Referencing page 29,
 - a. the increase in state appropriations is related to benefit funding level of 50% as approved by the legislature.
 - b. Trustee Flores requested a detailed summary of the decrease in Federal grants, including the identification of the grant, the amount of impact, number of students impacted, and the effective/ending dates for decreased dollars.
 4. Referencing page 31,
 - a. Vice Chancellor DesPlas noted that tax/tuition increases approved in September 2012 had helped complete approximately \$16 million in maintenance projects with another \$16 million planned for FY2014.
 - b. Trustee Flores requested a future review and discussion of the current maintenance project listing.
 5. Referencing page 32,
 - a. Trustees Ferguson and Flores requested the amount of debt held by the District.
 - b. Vice Chancellor DesPlas noted the ready availability of that number via the financial transparency webpage and will provide as requested.

Trustee Ferguson congratulated the Chancellor and staff on the thorough reporting and positive results. Executive Vice Chancellor DesPlas noted that it was good to return to a position of stability and advancement after the serious reductions necessary since 2010.

Each college president addressed the Board, referencing goals, accomplishments and diversity initiatives, and engaged in a question/answer period with trustees. Some points included:

Richland College

- Occupancy and usage of the Garland campus – estimated at 60% - with plans to expand programming and evening/weekend hours.
- Appreciation for commitment to training across all employee groups.
- Offer of the Payne book on poverty to trustees, as context for the continuing work in building a stronger model of student success, as layered with the “caring behaviors” initiative and continued QEP focus on expanding learning power.

- To continue efforts toward improving diversity, an emphasis on locating diverse candidates will be emphasized in the limited hiring expected.
 - Trustee Flores requested a work session review and discussion of the recent changes related to Adult Basic Education impacting all District colleges.

Brookhaven College

- Noting enrollment decrease in fall 2012, future focus will be in retaining current students.
- Strategic plan was acknowledged for close alignment with the District-wide plan, with a request for longitudinal outcomes emphasized in the future.
- Consideration in using evening/weekends to partner with a baccalaureate degree-granting institution was recognized as cost-effective and supportive of student success.
- To continue efforts toward improving diversity, the success of the increased outreach to students completing their master-level credentials at other educational institutions in the area was noted. Earlier advertising with a broader outreach will be emphasized.
 - Trustee Flores requested a complete set of the best practices developed in the “From Day One” project as referenced on page 61.

Cedar Valley College

- Scholarships were noted as a priority if enrollment numbers are to increase significantly.
- “Stackable” certificates were described as multiple blocks of courses, which would allow a student to complete, move forward on a career path, and return for additional credentialing with another block of similar courses, earning an additional certificate in the related area.
- Positive results in the early college high school were noted, as well as recognition of the SBDC and partnerships with the VA Hospital.
- To continue efforts toward improving diversity, the hiring of nine faculty during 2013-2014 will provide a significant opportunity for the smallest college in the District. Diversity improvement efforts are planned in the adjunct faculty area as well. Some success has already been achieved through the use of shared candidate pools with Mountain View.

Eastfield College

- While significant increases in enrollment were noted, continued emphasis must be placed on improving graduation rates for the future.

- Combination of instruction and student services is seen as a positive move in providing a more integrated approach toward student success.
- Positive results in diversifying the faculty were recognized, and attributed to intentional recruiting, active involvement of the deans, and the use of visiting scholars.
- To continue efforts toward improving diversity, intercultural competency training is planned to strengthen understanding and processes.

El Centro College

- Positive enrollment growth was noted for main campus. Concerns regarding West Campus were reviewed including the more deliberate and expanding continuing education scheduling planned for the coming year.
- Work continues in the development of a clear and student-appealing pathway to education beyond the associate degree with Texas A&M/Commerce.
- Advancing work in developing the early college high school model with Pinkston High School was acknowledged.
- Positive success in the use of Supplemental Instruction, funded via Title V, was noted.
- To continue efforts toward improving diversity, significant emphasis is being placed on the recruitment of the adjunct pool, to provide a stronger pipeline for future full-time vacancies.
 - A future overview on the El Centro campaign for the culinary arts program expansion was requested.

Mountain View College

- Strength of the nursing program enrollments and advancement to include a physical therapy program were noted.
 - Trustee Flores requested a future work session to receive an overview regarding the Health Careers Resource Center.
- President Zamora offered the Board a future demonstration of the 3-D simulations used as a part of the STEM program.
- Success rate in the resource management area resulting in job placement for students was recognized
- Noting continued success in recruiting diverse staff, future efforts will build on the cultural competency model used for the last two years, with additional outreach to graduate school students.

North Lake College

- The complications of managing four campuses and close competition were noted with focused enrollment growth a priority. South Campus course mix will be reviewed to promote growth.
- Overall success rates in developmental math and reading were developed through increased tutoring.
- GED completions were recognized and continuing efforts in expanding dual credit participation in the Irving area continue.
- Overall participation in formal staff development activities was commended, with mention of the importance of local North Texas Consortium events.
- To continue efforts toward improving diversity, a more deliberate approach is planned, including the use of a diversity advisory council, and expanded training in cultural competency.

Written materials were also provided for the LeCroy Center for Educational Telecommunications, Public and Governmental Affairs, Educational Affairs, the District Foundation and Resource Development, and Business Affairs/Human Resources. 2013-2014 diversity plan information will be supplied for these areas as requested by Trustee Flores.

(See July 16, 2013, Planning and Budget Committee Agenda, pages 9-144, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

- Trustees noted their thanks for the detailed, positive, consistent and collaborative approach to the day-long discussion.
- Trustee Flores asked about follow-up on a DCCCD alumni association and Chancellor Lassiter confirmed that President Chesney will be pursuing during fall 2013.

There were no citizens desiring to address the Board.

Executive Session

At mid-day, Chair Prater adjourned the group to an Executive Session at 12:15 at the request of Legal Counsel Robert Young. The planning & budget committee meeting was gavelled back to order at 1:42 p.m.

Adjournment

Chair Prater adjourned the work session at 4:33 p.m.

Approved:

A handwritten signature in blue ink, appearing to be 'W. Lassiter, Jr.', written in a cursive style.

Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 23

Approval of Revisions to Part-Time Faculty Workload

The Chancellor recommends that the Board amend DJ(LOCAL) only as follows:.

Effective Fall, 2013

WORK LOAD

DJ
(LOCAL)

“PART-TIME
FACULTY

A part-time instructor’s workload is 9 (~~less than 7.5~~) credit hours or less each week (less than 20 clock hours per week) (~~49 percent of a full-time instructor’s academic workload of 15 credit hours~~) according to Teachers Retirement System rules. A part-time instructor’s workload shall include preparing for and teaching assigned classes, providing consultation to students, conducting examinations, and submitting grades to the college. Like a full-time instructor, activities may vary for nontraditional instruction. The College District shall compensate part-time instructors for additional activities as assigned. [See the Human Resources Operational Guidelines for noncredit and other part-time employment.]”

POLICY REPORT NO. 24

Approval of Richland Collegiate High School's Student Handbook
Policy Updates

The Chancellor recommends that the Board of Trustees approve the 2013-2014 Student Handbook policy updates for the Richland Collegiate High School.

Effective Date: Fall, 2013

Richland Collegiate High School
Student Handbook Policy Changes for the 2013-2014
Academic Year

The Richland Collegiate High School (RCHS) shall enact the following policies and inform students, parents, and stake holders via the RCHS Student Handbook that is available on the school's website.

1. RCHS shall enact a formal appeals process for incoming applicants who are denied admission into the RCHS program due to a prior documented history of a criminal offense, juvenile court adjudication, or removal to an alternative education program as a result of discipline problems as described under Subchapter A, Chapter 37 of the Texas Education Code. This process will allow applicants who are currently denied admission into the RCHS program to appeal the admission denial to the RCHS Superintendent. The process shall outline steps the applicant and/or parent will take to initiate the appeal. If RCHS staff discover that a student and/or parent has falsified information on the RCHS application concerning a prior documented history of a criminal offense, juvenile court adjudication, or removal to an alternative education program resulting from discipline problems as described under Subchapter A, Chapter 37 of the Texas Education Code, the applicant and/or parents shall be denied the opportunity to appeal.
2. RCHS shall enact a process for reporting incidents of student harassment and bullying. The process shall outline the steps a parent, student, instructor, or any staff member shall take when an incident of bullying or harassment has occurred. RCHS staff, once notified of bullying or harassment, shall investigate the situation in a timely manner and shall take appropriate action in order to stop the bullying or harassment and provide appropriate safety measures for the victim.

3. RCHS shall enact a policy for determining the grade classification for all incoming applicants which shall include a review of all incoming first time high school junior student transcripts to determine if they meet eligibility to enroll in RCHS. The policy shall outline how many remaining required high school graduations credits a student must have in order to meet the Texas Education Agency requirements. If a student does not have enough remaining require high school graduation credits available to enroll in two full years (four long semesters and two May term semesters) in the RCHS program, they will be denied enrollment in the RCHS program. The grade level determination for eligibility will be made by the assigned RCHS Academic Advisor. If a parent or student wishes to appeal this decision, they may request a meeting with the RCHS superintendent, principal, or principal designee. The final grade level determination shall be made by the RCHS superintendent, principal, or designee.

RESOLUTION
OF THE BOARD OF TRUSTEES
OF THE RICHLAND COLLEGIATE HIGH SCHOOL

WHEREAS, the Richland Collegiate High School (RCHS) requested Board approval of the updated RCHS Student Handbook policies.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE RICHLAND COLLEGIATE HIGH SCHOOL:

Section 1. That the Board adopts updated student handbook policies for Richland Collegiate High School, which are attached; and

Section 2. That Richland Collegiate High School will implement the updated student handbook policies ; and

Section 3. That these policies and procedures are effective upon adoption by the Board.

Adopted: Fall Semester, 2013

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT Board of
Trustees

By: _____
Jerry Prater, Chairman

By: _____
Charletta Rogers Compton, Board Member

By: _____
Bob Ferguson, Board Member

By: _____
Diana Flores, Board Member

By: _____
Wesley Jameson, Board Member

By: _____
Bill Metzger, Board Member

By: _____
JL Sonny Williams, Board Member

ATTEST

By: _____
Dr. Wright L. Lassiter, Jr., Secretary
Board of Trustees

POLICY REPORT NO. 25

Richland Collegiate High School

Approval of Application for Expedited and General State Waivers for Richland Collegiate High School

The chancellor recommends that the Board of Trustees approve the Application for Expedited and General State Waivers for Richland Collegiate High School. Effective Date: 2013-2014, 2014-2015, and 2015-2016 Academic Years

The Texas Education Agency (TEA) allows school districts to apply for Expedited and General State Waivers. RCHS is applying for the following waivers:

1. Staff development - allows the high school in lieu of student instruction on two days to conduct staff development annually on various educational strategies designed to improve student performance.
2. U.S. and Texas flags - allows the high school to place U.S. and Texas flags only in classrooms primarily used for RCHS program requirement classes in lieu in all Richland College classrooms used by RCHS students.

Background: House Bill 773 (2013) approved during the 2013 Texas legislative session requires open enrollment charter schools to prominently display the U.S. and Texas flags in each campus classroom.

3. State of Texas Assessments of Academic Readiness (STARR) Assessment Schedule - allows the high school to administer the state-mandated STAAR End-of Course testing for U.S. History outside of the pre-set window of May 5-May 16 due to the fact that this time frame encompasses the last week of Richland College classes and Final Exam week for the spring semester.

RESOLUTION
OF THE BOARD OF TRUSTEES
OF THE RICHLAND COLLEGIATE HIGH SCHOOL

WHEREAS, the Richland Collegiate High School (RCHS) requested Board approval of the RCHS waiver request

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE RICHLAND COLLEGIATE HIGH SCHOOL:

Section 1. That the Board approves the waiver requests for staff development, the placement of U. S. and Texas flags and STARR assessment schedule

Section 2. That Richland Collegiate High School will submit the waiver requests to the Texas Education Agency; and

Section 3. That these policies and procedures are effective upon approval by the Texas Education Agency.

Adopted: Fall Semester, 2013

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT Board of
Trustees

By: _____
Jerry Prater, Chairman

By: _____
Charletta Rogers Compton, Board Member

By: _____
Bob Ferguson, Board Member

By: _____
Diana Flores, Board Member

By: _____
Wesley Jameson, Board Member

By: _____
Bill Metzger, Board Member

By: _____
JL Sonny Williams, Board Member

ATTEST

By: _____
Dr. Wright L. Lassiter, Jr., Secretary
Board of Trustees

POLICY REPORT NO. 26

Approval of Revised Authorized Travel Listing for Trustees

It is recommended that the Board amend the policy below, only as follows:

Effective date: August 6, 2013

BOARD MEMBERS COMPENSATION AND EXPENSES

BBG
(LOCAL)

“SPECIFIC TRIPS
AUTHORIZED

Without specific Board approval, a Trustee is authorized to attend the following annual conferences:

1. Association of Community College Trustees (ACCT)
2. National Legislative Seminar of ACCT
3. Regional Conference of ACCT
4. American Association of Community Colleges (AACC)
5. ~~Texas Junior College Board Members and Administrators Association~~ Board Source
6. Association of Governing Boards
7. Texas Association of Chicanos in Higher Education (TACHE)
8. National Institute for Staff and Organizational Development (NISOD)
9. National Association of Latino Elected Officials (NALEO)
10. Community College Association of Texas Trustees (CCATT)”

FINANCIAL REPORT NO.27

Approval of Expenditures for June 2013

The chancellor recommends approval of expenditures in the amount of \$23,749,458 in the month of June 2013.

FINANCIAL REPORT NO. 28

Acceptance of Gifts

The Chancellor recommends the Board of Trustees accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in July 2013</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
	Chancellor's Council	5	\$ 100 - 5,000	\$ 8,275
DCCCD	Programs and Services	16	\$ 100 - 5,000	\$ 5,624
	Programs and Services	2	\$5,001 - 50,000	\$75,000
	Scholarship	5	\$ 100 - 5,000	\$ 1,015
Total		28		\$89,914

<u>Gifts Reported in Fiscal Year 2012-13</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September	\$ 100	\$ 0	\$ 59,077	\$ 59,177
October	2,600	0	9,247	11,847
November	5,252	100,000	228,066	333,318
December	55,949	3,080	141,270	200,299
January	28,622	9,750	60,929	99,301
February	347	125,100	27,257	152,704
March	16,451	3,100	84,161	103,712
April	2,500	100,300	173,750	276,550
May	0	0	729,446	729,446
June	10,497	400	194,286	205,183
July	0	0	89,914	89,914
August				
Total	\$122,318	\$341,730	\$1,797,403	\$2,261,451

<u>Gifts Reported 2005-06 Through 2011-12</u>							
<u>Type</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
Equipment	\$ 396,503	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567	\$ 183,113	\$ 130,313
Rising Star	492,032	57,068	163,227	978,546	1,327,400	941,177	303,418
Other Gifts	1,432,358	972,010	879,876	1,204,822	1,382,298	1,294,760	1,296,482
Total	\$2,320,893	\$1,093,908	\$1,263,668	\$2,974,409	\$2,806,265	\$2,419,050	\$1,730,213

In June 2013, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	2	\$ 432
Programs and Services	21	\$ 24,935
Total	23	\$ 25,367

In addition to activity from the preceding month the following is a cumulative summary of (March 2004 to present) outstanding pledges for major initiatives, such as the Health Careers Resource Center Endowment and the Rising Star Endowment. See table below.

<u>Strategic Initiatives</u>	<u>Pledged</u>
Health Careers Resource Center Endowment	\$ 216,667
Rising Star Endowment	\$2,525,000
Total	\$2,741,667

FINANCIAL REPORT NO. 29

Approval of Tuition for Continuing Education Courses

The chancellor recommends that approval be given to the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

There are three attached lists compiled from information supplied by deans of continuing education at the colleges. The first list is *Retroactive Approval for Workforce Education CEU Reimbursable Courses* and contains courses not included on the May 2013 board agenda that need to be reported for 4th quarter reimbursement. The second list is *New Tuition for Workforce Education CEU Reimbursable Courses* and represents changes in tuition costs beginning 1st quarter. The third list, *New Workforce Education CEU Courses*, contains courses being offered for the first time during 1st quarter. Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1st quarter: September – November, 2nd quarter: December – February, 3rd quarter: March – May, 4th quarter: June - August).

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 4th QUARTER (JUNE 1, 2013 – AUGUST 31, 2013)

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	CVC	PLAB	1023	Phlebotomy Technician-Fast Track	\$ 1,500	80	Setup after submission of last report.
2.	NLC	COMG	1011	Improving Communications at Work I & II	\$ 90	30	Setup after submission of last report.
3.	NLC	COMG	2030	Effective Business Communication I & II	\$ 90	30	Setup after submission of last report.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 1ST QUARTER (SEPTEMBER 1, 2013 – NOVEMBER 30, 2013)**

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
4.	BHC	HITT	1005	Medical Terminology	\$ 285	48
5.	BHC	MDCA	1009	Anatomy and Physiology for Insurance Coder	\$ 285	48
6.	BHC	HITT	2046	Insurance Claims Processing Advanced Medical Coding	\$ 285	48
7.	BHC	HITT	1013	Insurance Coding CPT	\$ 285	48
8.	BHC	WLDG	1003	Oxy-Acetylene and Gas Metal Arc Welding Techniques for the Craftsman	\$ 260	42
9.	BHC	WLDG	1009	Oxy-Acetylene and Arc Welding Techniques for the Craftsman	\$ 260	42
10.	BHC	FMKT	1005	Contemporary Floral Design	\$ 120	15
11.	BHC	FMKT	1015	Floral Arrangements for Weddings and Celebrations, Part I	\$ 125	15
12.	BHC	FMKT	1015	Floral Arrangements for Weddings and Celebrations, Part II	\$ 125	15
13.	BHC	PHTC	1004	Basic Photography Techniques	\$ 95	21
14.	EFC	UPHL	1091	Beginning Auto Upholstery Sewing	\$ 140	32
15.	MVC	COMG	1000	ESL: Level I for Workforce	\$ 140	50
16.	MVC	COMG	1001	ESL: Level II for Workforce	\$ 140	50
17.	MVC	COMG	1003	ESL: Fundamentals for Workforce	\$ 140	48
18.	MVC	COMG	1004	ESL: Level III for Workforce	\$ 140	50
19.	MVC	COMG	1005	ESL: Level IV for Workforce	\$ 140	50
20.	MVC	COMG	1007	ESL: Next-Step Writing & Reading for Workforce	\$ 140	50
21.	MVC	NURA	1001	Certified Nurse Aide Training I	\$ 450	60
22.	MVC	NURA	1060	Certified Nurse Aide Training II - Clinical	\$ 300	40
23.	NLC	ELPT	2001	Electrical Journeyman Prep	\$ 95	32
24.	NLC	PFPB	1023	Plumbing II-A	\$ 142	40
25.	NLC	PFPB	1038	Plumbing IV-B	\$ 166	40
26.	NLC	PFPB	1047	Backflow Prevention	\$ 81	40
27.	RLC	COMG	1000	Workforce Communication Skills IA	\$ 65	48

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
28.	RLC	COMG	1000	Workforce Communication Skills IB	\$ 65	48
29.	RLC	COMG	1001	Workforce Communication Skills 2A	\$ 65	48
30.	RLC	COMG	1001	Workforce Communication Skills 2B	\$ 65	48
31.	RLC	COMG	1004	Workforce Communication Skills 3A	\$ 65	48
32.	RLC	COMG	1004	Workforce Communication Skills 3B	\$ 65	48
33.	RLC	COMG	1005	Workforce Communication Skills 4A	\$ 65	48
34.	RLC	COMG	1005	Workforce Communication Skills 4B	\$ 65	48
35.	RLC	COMG	1003	Beginning Speaking Skills for the Workforce	\$ 70	30
36.	RLC	COMG	1040	Intermediate Speaking Skills for the Workforce	\$ 70	30
37.	RLC	COMG	1045	Advanced Speaking Skills for the Workforce	\$ 70	30
38.	RLC	BMGT	1091	Entrepreneurship 101	\$ 65	7
39.	RLC	BUSG	1025	Develop Your Business Plan	\$ 65	7
40.	RLC	BUSG	1026	Small Business Law	\$ 65	7
41.	RLC	BUSG	1029	Small Business Financials	\$ 65	7
42.	RLC	COMG	1007	Workforce Communications 5A	\$ 65	48
43.	RLC	COMG	1007	Workforce Communications 5B	\$ 65	48
44.	RLC	COMG	1008	Workforce Communications 6A	\$ 65	48
45.	RLC	COMG	1008	Workforce Communications 6B	\$ 65	48
46.	RLC	POFT	1001	Workforce Communications 7A	\$ 65	48
47.	RLC	POFT	1001	Workforce Communications 7B	\$ 65	48
48.	RLC	POFT	1091	Workforce Communications 8A	\$ 65	48
49.	RLC	POFT	1091	Workforce Communications 8B	\$ 65	48

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 1ST QUARTER (SEPTEMBER 1, 2013 – NOVEMBER 30, 2013)**

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
50.	BHC	OPTS	1091	Explore a Career as an Optical Assistant	\$ 105	24
51.	BHC	ARTC	1091	Lightroom IV, Introduction	\$ 105	24
52.	BHC	BIOM	1091	Optimal Healing Environments	\$ 105	16
53.	BHC	ARTC	1051	Illustrator CS 6, Introduction	\$ 105	24
54.	BHC	GAME	1094	Game Development Fundamentals	\$ 105	24
55.	BHC	ACNT	1091	Statistics Introduction	\$ 105	24
56.	BHC	ITNW	2036	Google Analytics, Introduction	\$ 105	24
57.	BHC	POFT	1091	Using Social Media in Business	\$ 105	24
58.	CVC	INSR	1009	Introduction to Insurance	\$ 189	24
59.	CVC	INSR	1009	Introduction to Property & Casualty	\$ 189	24
60.	CVC	INSR	1010	Texas All Lines Pre-Licensing	\$ 255	40
61.	CVC	INSR	1091	Bodily Injury Medical Review & Negotiations	\$ 189	30
62.	CVC	INSR	1091	Introduction to Xactimate	\$ 210	30
63.	CVC	INSR	1091	Conducting Coverage/Liability Investigations for Auto Claims	\$ 255	40
64.	CVC	LTCA	1000	Assisted Living Facilities Management	\$ 275	32
65.	EFC	ETWR	1005	Technical Writing	\$ 156	40
66.	EFC	TECM	1013	Occupational Math	\$ 156	40
67.	EFC	TECM	1001	Industrial Mathematics	\$ 156	48
68.	NLC	COMG	1011	Building Your Vocabulary -Employment Empowerment	\$ 118	40
69.	NLC	POFT	1004	English Writing Skills for Industry	\$ 118	40
70.	NLC	POFT	1020	Developing Reading Skills for Business and Industry	\$ 118	40
71.	NLC	POFT	1091	Reading in English on the Job	\$ 118	40
72.	RLC	GERS	1005	Aging in the United States	\$ 135	24
73.	RLC	BMGT	1053	Business Ethics in Blogging	\$ 150	20

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
74.	RLC	ITNW	1050	Creating a Blog	\$ 225	32
75.	RLC	ITSE	2032	Drupal for Web Development	\$ 145	20
76.	RLC	MRKG	1032	Principles of Marketing	\$ 185	24
77.	RLC	DFTG	2011	Revit for Architects	\$ 240	24
78.	RLC	COMG	1007	Workforce Communications 5 A&B	\$ 110	70
79.	RLC	COMG	1008	Workforce Communications 6 A&B	\$ 110	70
80.	RLC	POFT	1001	Workforce Communications 7 A&B	\$ 110	70
81.	RLC	COMG	1091	Workforce Communications 8 A&B	\$ 110	70

FINANCIAL REPORT NO. 30

Approval of Dual Credit Agreement with Dallas Independent School District

The chancellor recommends that authorization be given to approve an agreement with Dallas Independent School District (Dallas ISD) in an amount not to exceed \$2,250,400 during the initial term and all renewals.

The initial term is for the period August 9, 2013 through August 7, 2014 to provide DCCCD dual credit programs for students in the following Dallas ISD high schools:

- Barack Obama Male Leadership Academy at B.F. Darell
- Bryan Adams
- W.H. Adamson
- Maya Angelou
- David W. Carter
- Emmett J. Conrad
- Otto M. Fridia
- Trinidad Garza ECHS
- Kathlyn Joy Gilliam Collegiate Academy
- Hillcrest
- Thomas Jefferson
- Justin F. Kimball
- Lincoln, Lincoln Humanities/ Communications Magnet
- James Madison
- Judge Barefoot Sanders Magnet Center for Public Service
- Government, Law and Law Enforcement at Yvonne A. Ewell Townview Center, Middle College/Early College
- Barbara M. Manns
- Moises E. Molina
- Multiple Careers Magnet Center
- North Dallas
- L. G. Pinkston
- Irma Lerma Rangel Young Women's Leadership School
- Franklin D. Roosevelt
- W. W. Samuell
- School of Business and Management at Yvonne A. Ewell Townview Center
- School of Health Professions at Yvonne A. Ewell Townview Center

- School of Science and Engineering at Yvonne A. Ewell Townview Center
- School for the Talented and Gifted at Yvonne A. Ewell Townview Center
- Rosie M. Collins Sorrels School of Education
- Social Services at Yvonne A. Ewell Townview Center
- Seagoville
- Skyline
- Maceo Smith New Tech
- South Oak Cliff
- H. Grady Spruce
- Sunset
- Booker T. Washington High School for the Performing and Visual Arts
- W.T. White
- Wilmer-Hutchins
- Woodrow Wilson

Note: Dallas ISD may renew the agreement for three subsequent one-year terms.

FINANCIAL REPORT NO. 31

Approval of Dual Credit Agreement with Irving Independent School District

The chancellor recommends that authorization be given to approve an agreement with Irving Independent School District in an amount not to exceed \$80,000 for the period August 26, 2013 through August 7, 2014, to provide dual credit academic and technology courses for high school students in the Irving Independent School District on behalf of Irving High School, MacArthur High School, Nimitz High School, Jack E. Singley Academy, and the Cardwell Career Preparatory Center for North Lake College.

Since the opening in 1977, North Lake College has offered dual credit enrollment in college-level English, government, mathematics, and history courses for juniors and seniors enrolled in the Irving Independent School District high schools. In 2001, North Lake College also began offering technology courses to juniors and seniors in the Irving Independent School District. Approximately 500 students each semester will enroll in these dual credit courses.

FINANCIAL REPORT NO. 32

Approval of Dual Credit Agreement with Mesquite Independent School District

The chancellor recommends that authorization be given to approve an agreement with Mesquite Independent School District in an amount not to exceed \$140,000 for the period August 12, 2013 through August 11, 2014, to provide Dual Credit courses through Eastfield College, Cedar Valley College & El Centro College.

FINANCIAL REPORT NO. 33

Approval of Dual Credit Agreement with Richardson Independent School District

The chancellor recommends approval of an agreement for Richland College with Richardson Independent School District in an amount not to exceed \$80,000 for the period August 26, 2013 through August 7, 2014, to provide dual credit instruction.

Richland College will establish and conduct college-level, academic and technical courses for students identified and approved by L.V. Berkner, Lake Highlands, J.J. Pearce, and Richardson high schools.

FINANCIAL REPORT NO. 34

Approval of Dual Credit Agreement with Bishop Lynch High School

The chancellor recommends that authorization be given to approve an agreement with Bishop Lynch High School in an amount not to exceed \$170,000 for the period August 12, 2013 through August 11, 2014, to provide Dual Credit courses through Eastfield College.

FINANCIAL REPORT NO. 35

Approval of Dual Credit Agreement with Cistercian Preparatory School

The chancellor recommends that authorization be given to approve an agreement with Cistercian Preparatory School in an amount not to exceed \$55,000 for the period August 26, 2013 through August 9, 2014, to provide dual credit academic courses through North Lake College.

Since the opening in 1977, North Lake College has offered dual credit enrollment in college-level English, government, calculus, biology, chemistry, and physics courses for seniors enrolled in Cistercian Preparatory School. Approximately 345 students each semester will enroll in these dual credit courses.

FINANCIAL REPORT NO. 36

Approval of Agreement with Good Fulton & Farrell, Inc.

The chancellor recommends that authorization be given to approve an agreement with Good Fulton & Farrell, Inc. in an amount not to exceed \$84,500 including reimbursable expenses, unless the scope of work is changed, for the period August 6, 2013 through November 15, 2013, to provide a Master Plan for Eastfield College.

Eastfield College has changed significantly since the completion of the Bond program that was initiated in 2005. There have been new buildings completed, other buildings remodeled, improvements to infrastructure and the construction of the satellite campus in Pleasant Grove. With this agreement, Good Fulton and Farrell will prepare an Eastfield College Master Plan to document existing facilities and to address existing and projected building and space needs for the next 20 years, represented in five year planning cycles. The Master Plan will include both the main Eastfield College campus and the Pleasant Grove campus.

FINANCIAL REPORT NO. 37

Approval of Interlocal Contracts between DCCCD and Dallas Independent School District (DISD) Relating to GO Center, Dallas Independent School District (Kathlyn Joy Gilliam Collegiate Academy), City of Dallas, City of Garland, Dallas County (On Behalf of Dallas Sheriff's Academy), and City of Dallas Fire & Rescue

The chancellor recommends that authorization be given to approve the following interlocal contracts:

- For Cedar Valley College to provide assistance in: training with GO Center sponsors and school personnel, college admissions and applications for GO Centers, monitoring activities, coordination of advisory council, and collection of data to evaluate collegiate work study mentorship program. The partnering high schools will be responsible for establishing locations for GO Centers and providing staff and equipment. This agreement is for an amount not to exceed zero dollars for the period July 1, 2013 through June 30, 2015.

Go Centers are services within various DISD high schools that focus on encouraging students to pursue post-secondary education.

Note: Retroactive approval is requested due to delays from the Dallas ISD Board.

- For paid salaries of instructors who teach college courses provided by Cedar Valley College to Dallas Independent School District (Kathlyn Joy Gilliam Collegiate Academy) in an amount not to exceed \$10,000 for the period July 1, 2013 through July 1, 2014.

The Kathlyn Joy Gilliam Collegiate Academy is an Early College High School with an enrollment of 400 or fewer students who will be allowed to earn both a high school diploma and an Associate's Degree, or alternatively, two years of college credit toward a Bachelor's degree.

Note: Retroactive approval is requested due to delays from Dallas ISD Board.

- For Basic and In-Service training for City of Dallas Police Department sworn personnel provided by El Centro College to City of Dallas in an amount not to exceed \$400,548 for the period September 1, 2013 through August 31, 2015.

- For Police Officer training provided by Eastfield College to City of Garland in an amount not to exceed \$56,000 for the period September 3, 2013 through August 31, 2014.

The purpose of this agreement is to allow the college to provide a training program to the city police department, police officers, and civilians. The training sessions are non-credit courses.

- For non-credit training courses in the professions of jailer, peace officer and telecommunications provided by El Centro College to Dallas County (On Behalf of Dallas Sheriff's Academy) for the period September 1, 2013 through August 31, 2015.
- For fire academy cadets and firefighter personnel training for the City of Dallas Fire & Rescue provided by El Centro College, in an amount not to exceed \$275,188 for the period September 1, 2013 through August 31, 2015.

FINANCIAL REPORT NO. 38

Approval of Agreement with Dallas Area Rapid Transit – El Centro College Students

The chancellor recommends that authorization be given to approve an agreement with Dallas Area Rapid Transit (DART) in an amount not to exceed \$875,000 for the period August 15, 2013 through September 15, 2014, to provide El Centro College (ECC) Students DART passes at the expense of the college.

El Centro College does not provide public parking for its students. As an alternate measure, ECC negotiated with DART to provide a pass program for ECC credit students enrolled in six credit hours and non-credit students enrolled in 96 contact hours or more for the 1st, 2nd, and 3rd quarters and 48 contact hours for the 4th quarter of each academic year as defined by El Centro. This agreement includes provision for 19,500 students.

Dallas Area Rapid Transit is the sole provider of regional mass transit services.

FINANCIAL REPORT NO. 39

Approval of Agreement with Dallas Area Rapid Transit-All College Riders

The chancellor recommends that authorization be given to approve an agreement with Dallas Area Rapid Transit (DART) in an amount not to exceed \$75,000 for the period August 15, 2013 through May 31, 2014, enabling DCCCD students enrolled in the Fall and Spring semesters to participate in the pass program.

The pass program allows DCCCD colleges to buy passes from DART and sell them back to students at a discounted rate of \$200 per pass.

Dallas Area Rapid Transit (DART) is the sole provider of regional mass transit services.

FINANCIAL REPORT NO. 40

Approval of Agreement with North Texas Electrical Joint Apprenticeship Training Center

The chancellor recommends that authorization be given to approve an agreement with North Texas Electrical Joint Apprenticeship Training Center in an amount not to exceed \$132,048 for the period September 1, 2013 through August 31, 2014, to provide credit and non-credit instruction through North Lake College.

The North Texas Electrical Joint Apprenticeship Training Center has requested the delivery of credit and non-credit electrical construction instruction for the apprentices at its facility. This instruction is offered through the electrical technology program at North lake College. Approximately 500 apprentices (per year) will enroll for this instruction.

FINANCIAL REPORT NO. 41

Approval of Agreement with Plumbing and Pipefitting Industry

The chancellor recommends that authorization be given to approve an agreement with Plumbing and Pipefitting Industry in an amount not to exceed \$68,516 for the period September 1, 2013 through August 31, 2014, to provide credit and non-credit instruction through North Lake College.

The Dallas Joint Apprentice Committee for the Plumbing and Pipefitting Industry has requested the delivery of credit and non-credit plumbing and pipefitting instruction for the apprentices at its facility. This instruction is offered through the construction technology program at North Lake College. Approximately 700 apprentices (350 per semester) and 470 Continuing Education Journeyman license requirement students will enroll for this instruction.

POLICY REPORT NO. 42

Approval of Settlement Agreement with Yasaman Contractor

The Chancellor recommends that the Board of Trustees authorize the Chancellor to enter into a settlement agreement with Yasaman Contractor. The Board will discuss the terms and conditions of this agreement in executive session prior to a vote on the matter.

Effective Date: August 6, 2013

Policy Reminders

The Board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. *Gov't Code 551.071*

PERSONNEL REPORT NO. 43

Acceptance of Resignations and Retirements

The Chancellor recommends that the Board of Trustees accept the following requests for resignation and retirement from the following employees:

RESIGNATIONS - 10

Mary Norman Director, Student and Community Engagement Length of Service: 5 years Reason for resigning: For personal reasons.	Effective Date: July 31, 2013 District Office
Donald Hellstern Dean, Education Center Length of Service: 7 years Reason for resigning: For personal reasons.	Effective Date: August 31, 2013 Brookhaven College
Timothy Stewart Director, College Police II Length of Service: 3 years Reason for resigning: For personal reasons.	Effective Date: September 30, 2013 Cedar Valley College
Richard Conroy Assistant Dean, Continuing Education and Contract Training Length of Service: 1 year Reason for resigning: Accepted a position at Dallas Baptist University.	Effective Date: May 31, 2013 Eastfield College
Thomas Graca Vice President, Planning and Development Length of Service: 4 years Reason for resigning: For personal reasons.	Effective Date: August 31, 2013 Eastfield College
Melanie Jutte Instructor, Health Occupations Length of Service: 8 years Reason for resigning: For personal reasons.	Effective Date: September 1, 2013 El Centro College

Nathan Cole Instructor, Drama Length of Service: 13 years Reason for resigning: Relocating to California.	Effective Date: August 12, 2013 Mountain View College
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Linda Haynes Instructor, Nursing Length of Service: 3 years Reason for resigning: For personal reasons.	Effective Date: July 31, 2013 Mountain View College
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Cheryl Kisunzu Executive Dean Length of Service: 3 years Reason for resigning: Accepted a position at Washington Adventist University.	Effective Date: July 31, 2013 Mountain View College
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Sian Whitfield Program Administrator Length of Service: 16 years Reason for resigning: For personal reasons.	Effective Date: August 31, 2013 Richland College
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RETIREMENTS - 4

Linda Richardson Executive Dean, Student and Enrollment Services Length of Service: 29 years	Effective Date: August 31, 2013 Eastfield College
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William Butler College Director, Facilities Management Length of Service: 19 years	Effective Date: September 30, 2013 El Centro College
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Brenda J. Arnold-Darensbourg Instructor, Nursing Length of Service: 30 years	Effective Date: August 31, 2013 El Centro College
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Tim Soyars College Director, Business Operations Length of Service: 11 years	Effective Date: August 31, 2013 Mountain View College
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PERSONNEL REPORT NO. 44

Approval of Warrant of Appointment for Security Personnel

The Chancellor recommends that the Board of Trustees approve the following warrant of appointment for the Peace Officer listed below for the period indicated.

WARRANT OF APPOINTMENT - 1

Charles Paul Clark

Eastfield College

Full-time

Effective Date: August 7, 2013

Through: Termination of employment with DCCCD

PERSONNEL REPORT NO. 45

Employment of Contractual Personnel

The Chancellor recommends that the Board of Trustees authorize execution of written contracts of employment with the following persons on the terms and at the compensations stated.

REGULAR APPOINTMENT ADMINISTRATORS - 3

Rosalyn Walker Annual Salary: \$51,268/Band I	Cedar Valley College Effective Dates: August 7, 2013 through August 31, 2013 and September 1, 2013 through August 31, 2014
Monthly Business and Travel Allowance: \$47.50 Director, Center for Independent Studies Biographical Sketch: Ph.D., Texas A&M-Commerce, Commerce, TX; M.A., San Francisco State University, San Francisco, CA; B.A., University of North Texas, Denton, TX Experience: Instructional Associate, El Centro College; Senior Program Development Specialist, Mountain View College	
Iva Bergeron Annual Salary: \$100,000/Band IV	Mountain View College Effective Dates: August 7, 2013 through August 31, 2013 and September 1, 2013 through August 31, 2014
Monthly Business and Travel Allowance: \$90 Dean, Planning, Research and Institutional Effectiveness Biographical Sketch: M.A., University of New Orleans, New Orleans, LA; B.A., St. Mary's Dominican College, New Orleans, LA Experience: Director Institutional Effectiveness, Delgado Community College, New Orleans, LA; Assistant to the President for Planning and Improvement, Lincoln Land Community College, Springfield, IL	
Keith McKinnon Annual Salary: \$50,350/Band II	Mountain View College Effective Dates: August 7, 2013 through August 31, 2013 and September 1, 2013 through August 31, 2014
Monthly Business and Travel Allowance: \$62.50 College Director, Athletic and Recreational Programming Biographical Sketch: B.A., Paul Quinn College, Dallas, TX	

Experience: Program Administrator, Director Athletics and Head Coach, Paul Quinn College, Dallas, TX; Head Coach and Assistant Athletic Director, Jarvis Christian College, Hawkins, TX

REGULAR APPOINTMENT FACULTY - 3

Daniel Rodrigue	Brookhaven College
Annual Salary (Range): \$46,932/F01	Effective Dates: Academic Year 2013-2014

Instructor, Journalism/Photography
Biographical Sketch: M.A. and B.A., University of North Texas, Denton, TX
Experience: Manager/Advisor Student Publication and Visiting Scholar-Faculty, Brookhaven College; Intern, Columnist/Photographer, Dallas Observer, Dallas, TX

Robin Fletcher	El Centro College
Annual Salary (Range): \$46,709/F01	Effective Dates: Academic Year 2013-2014

Instructor, Speech
Biographical Sketch: M.A., University of North Texas, Denton, TX; B.A., Tarleton State University, Stephenville, TX
Experience: Adjunct Faculty, El Centro College

Michael Jackson	El Centro College
Annual Salary (Range): \$60,000/F04	Effective Dates: Academic Year 2013-2014

Instructor, Psychology
Biographical Sketch: Ph.D. and M.A., Ohio State University, Columbus, OH; B.A., Langston University, Langston, OK
Experience: Executive Dean, Interim College President and Executive Vice President of Academic Affairs, El Centro College

TEMPORARY APPOINTMENT FACULTY - 12

Hui-Ju Jea	Brookhaven College
Annual Salary (Range): \$44,485/F01	Effective Dates: Academic Year 2013-2014

Instructor, Chinese Language
Biographical Sketch: M.A, University of San Francisco, San Francisco, CA; B.A., Fujen Catholic University, Taiwan, China
Experience: Instructor, Han Sheng Chinese School, Coppell, TX; Instructor, McKinney Independent School District, McKinney, TX; Instructor, DFW Chinese Community Center, Richardson, TX

<p>Brian Roffino Annual Salary (Range): \$44,485/F01</p> <p>Instructor, English Biographical Sketch: M.A., University of Texas at Dallas, Richardson, TX; B.A., Texas A&M University, College Station, TX Experience: Instructor, KIPP Aspire Academy, San Antonio, TX; Adjunct Faculty, Brookhaven College</p>	<p>Brookhaven College Effective Dates: Academic Year 2013-2014</p>
<p>Stacy Gregoire Annual Salary (Range): \$44,485/F01</p> <p>Instructor, Veterinary Technology Biographical Sketch: A.A.S., Cedar Valley College Experience: Registered Veterinary Technician, All Creatures Pet Care Center, Carrollton, TX; Registered Veterinary Technician, East Lake Veterinary Hospital, Dallas, TX; Instructional Specialist, Cedar Valley College</p>	<p>Cedar Valley College Effective Dates: Academic Year 2013-2014</p>
<p>Leonard Fortuna Annual Salary (Range): \$44,485/F01</p> <p>Instructor, Developmental Math Biographical Sketch: B.A., University of Southern Maine, Portland, ME Experience: Adjunct Faculty, El Centro College; Instructor, University of Southern Maine, Portland, ME; Veteran, United States Navy</p>	<p>El Centro College Effective Dates: Academic Year 2013-2014</p>
<p>Waymon Hyde Annual Salary (Range): \$44,485/F01</p> <p>Instructor, Fashion Design Biographical Sketch: M.S., Texas A&M-Commerce, Commerce, TX; B.S., University of Texas at Austin, Austin, TX Experience: Adjunct Faculty, El Centro College</p>	<p>El Centro College Effective Dates: Academic Year 2013-2014</p>
<p>Stefanie Lane Annual Salary (Range): \$44,485/F01</p> <p>Instructor, Mathematics Biographical Sketch: M.A., University of Texas at Arlington, Arlington, TX; B.A., Sam Houston State University, Houston, TX Experience: Adjunct Faculty, El Centro College; Instructor, University of Texas at Arlington, Arlington, TX; Tutor/Instructor, Sam Houston State University, Houston, TX</p>	<p>El Centro College Effective Dates: Academic Year 2013-2014</p>

Ronald Henderson Annual Salary (Range): \$44,485/F01 Instructor, Welding Biographical Sketch: A.A.S., Mountain View College Experience: Teaching Assistant, Southern Methodist University, Dallas, TX; Adjunct Faculty, Mountain View College	Mountain View College Effective Dates: Academic Year 2013-2014
Amy Mills Jackson Annual Salary (Range): \$44,485/F01 Instructor, Theater Biographical Sketch: M.F.A., University of Nebraska, Lincoln, NE; B.A., Hope College, Holland, MI Experience: Adjunct Faculty, Mountain View College; Teacher, Dallas Children's Theater, Dallas, TX	Mountain View College Effective Dates: Academic Year 2013-2014
Lisa Jackson Annual Salary (Range): \$44,485/F01 Instructor, English Biographical Sketch: M.A., National University, La Jolla, CA; B.A., University of Illinois, Urbana-Champaign, IL Experience: Teacher, Judson High School-Judson Independent School District, Converse, TX; Instructor, Tarrant County College, Fort Worth, TX; Adjunct Faculty, Mountain View College	Mountain View College Effective Dates: Academic Year 2013-2014
Kristin Seale Annual Salary (Range): \$44,485/F01 Instructor, Developmental Math Biographical Sketch: B.A. and Texas Teaching Certificate, Lamar University, Beaumont, TX Experience: Teacher, Fellowship Christian Academy, Dallas, TX; Adjunct Faculty, Mountain View College	Mountain View College Effective Dates: Academic Year 2013-2014
Jessica Waldrop Annual Salary (Range): \$44,485/F01 Instructor, History Biographical Sketch: M.A. and B.A., Texas Tech University, Lubbock, TX	Mountain View College Effective Dates: Academic Year 2013-2014

Experience: Teaching Assistant and Instructor, Texas Tech University, Lubbock, TX

Eric Eley
Annual Salary (Range): \$47,662/F02
Richland College
Effective Dates: Academic Year 2013-2014

Instructor, Ceramics
Biographical Sketch: M.A., University of Washington, Seattle, WA; B.A., Syracuse University, Syracuse, NY
Experience: Lecturer University of Washington, Seattle, WA; Adjunct Faculty, Texas Christian University, Fort Worth, TX; Adjunct Faculty, Richland College

VISITING SCHOLAR APPOINTMENT FACULTY - 29

Ricardo Gonzalez
Annual Salary (Range): \$51,505/F04
Brookhaven College
Effective Dates: Academic Year 2013-2014

Instructor, English
Biographical Sketch: Ph.D., M.A. and B.A., University of Texas at Dallas, Richardson, TX
Experience: Instructor, Tarrant County College –Southeast Campus, Arlington, TX; Adjunct Faculty, Eastfield and Mountain View Colleges

Jameelah Ra'oof
Annual Salary (Range): \$46,264/F01
Brookhaven College
Effective Dates: Academic Year 2013-2014

Instructor, Computer Information Systems/Computer Science
Biographical Sketch: M.I.S., University of Phoenix, Dallas, TX; B.A., Evergreen State College, Tacoma, WA
Experience: Instructor, Tarrant County College, Fort Worth, TX; Adjunct Faculty and Classroom Technology Specialist, Brookhaven College

Marcia Foil
Annual Salary (Range): \$47,154/F01
Cedar Valley College
Effective Dates: Academic Year 2013-2014

Instructor, Biology
Biographical Sketch: M.A. and B.A., Texas A&M University-Commerce, Commerce, TX
Experience: Adjunct Faculty, University of Phoenix, Tempe, AZ; Teacher, United School District 223, Olathe, KS; Associate Clinical Data Manager, Quintiles Pharmaceuticals, Overland, Park, KS

Helena Grant
Annual Salary (Range): \$48,934/F01
Cedar Valley College
Effective Dates: Academic Year 2013-2014

Instructor, Mathematics
Biographical Sketch: M.A., Texas A&M-Commerce, Commerce, TX; B.A., University of Science and Technology, Kumasi, Ghana
Experience: Teacher, St. Thomas Aquinas, Accra, Ghana; Teacher, Peagasus Charter School, Dallas, TX; Teacher, Cedar Hill Independent School District, Cedar Hill, TX

Rasmi Jafar
Annual Salary (Range): \$55,318/F04
Cedar Valley College
Effective Dates: Academic Year 2013-2014

Instructor, Mathematics
Biographical Sketch: Ph.D., Texas Woman's University, Denton, TX; M.A., California University of Pennsylvania, California, PA; B.A., University of Central Oklahoma, Edmond, OK
Experience: Adjunct Faculty, Houston Community College; Houston, TX; Adjunct Faculty, Cedar Valley College; Instructor, New York Institute of Technology, Amman, Jordan

Myrtle Plummer
Annual Salary (Range): \$48,934/F01
Cedar Valley College
Effective Dates: Academic Year 2013-2014

Instructor, Computer Information Technology
Biographical Sketch: M.A., Dallas Baptist University, Dallas, TX; B.A., Texas A&M-Commerce, Commerce, TX
Experience: Account Service Executive, HBO Service, Inc., Addison, TX; Adjunct Faculty, Cedar Valley College

Jorge Tovar
Annual Salary (Range): \$46,709/F01
Cedar Valley College
Effective Dates: Academic Year 2013-2014

Instructor, Heating and Air Conditioning
Biographical Sketch: B.A., University of Texas at Arlington, Arlington, TX; HVACR, Lincoln Technical Institute, Grand Prairie, TX
Experience: Service Technician/Installer, Triple A Air Conditioning, Irving, TX; Sales and Service Technician, Metro Energy Savers, Arlington, TX; Adjunct Faculty, Lincoln College of Technology, Grand Prairie, TX

Timothy Young
Annual Salary (Range): \$44,930/F01
Cedar Valley College
Effective Dates: Academic Year 2013-2014

Instructor, Veterinary Technology
Biographical Sketch: M.S., Abilene Christian University, Abilene, TX; B.S., Southwest Baptist University, Bolivar, MO
Experience: Senior System Engineer, Defense Industry Contractor, Arlington, TX; Registered Veterinary Technician, Rendon Road Animal Clinic, Burleson, TX; Instructional Specialist, Cedar Valley College

Joseph Malaer
Annual Salary (Range): \$44,707/F01
Eastfield College
Effective Dates: Academic Year 2013-2014

Instructor, Biology
Biographical Sketch: M.A., University of North Texas Health Science Center, Fort Worth, TX; B.A., St. Edward's University, Austin, TX
Experience: Adjunct Faculty, North Central Texas College, Corinth, TX; Adjunct Faculty, Eastfield College

Damon Richards
Annual Salary (Range): \$47,154/F01
Eastfield College
Effective Dates: Academic Year 2013-2014

Instructor, Visual Arts
Biographical Sketch: M.A., Texas Christian University, Dallas, TX; B.A., Texas Tech University, Lubbock, TX
Experience: Adjunct Instructor, Art Foundation, Farmington, PA; Instructor, Texas Tech University, Lubbock, TX; Instructional Specialist II and Adjunct Faculty, Richland College

Cynthia Brown
Annual Salary (Range): \$53,540/F04
El Centro College
Effective Dates: Academic Year 2013-2014

Instructor, Government
Biographical Sketch: J.D., Southern Methodist University-Dedman School of Law, Dallas, TX; B.A., Southern Methodist University, Dallas, TX
Experience: Associate Attorney, Cozen O'Connor, Dallas, TX; Associate Attorney, Cowles and Thompson, Dallas, TX; Adjunct Faculty, El Centro College

Anne Chrietberg
Annual Salary (Range): \$48,934/F01
El Centro College
Effective Dates: Academic Year 2013-2014

Instructor, Art

Biographical Sketch: M.A., University of Dallas, Irving, TX; B.A., Texas Woman's University, Denton, TX
Experience: Adjunct Faculty, Brookhaven, Eastfield and El Centro Colleges;
Adjunct Faculty, Collin County Community College, McKinney, TX

Jason Cantrell
Annual Salary (Range): \$48,043/F01
El Centro College
Effective Dates: Academic Year 203-2014

Instructor, Architecture
Biographical Sketch: M.A., University of Virginia, Charlottesville, VA; B.A., University of Texas at Arlington, Arlington, TX
Experience: Illustrator, Donna Guerra & Associates, Dallas, TX; Teacher, Skyline High School-Dallas Independent School District, Dallas, TX; Adjunct Faculty, El Centro College

Jose Tamez
Annual Salary (Range): \$48,934/F01
El Centro College
Effective Dates: Academic Year 2013-2014

Instructor, World Languages
Biographical Sketch: M.A. and B.A., University of Texas at Arlington, Arlington, TX
Experience: Instructor, Tarrant County Community College, Fort Worth, TX; Lecturer, University of Texas at Arlington, Arlington, TX; Adjunct Faculty, El Centro College

Ilana Weltman
Annual Salary (Range): \$44,485/F01
El Centro College
Effective Dates: Academic Year 2013-2014

Instructor, History
Biographical Sketch: M.A., New York University, New York, NY; B.A., Michigan State University, Lansing, MI
Experience: Teacher, Duval County Public School, Jacksonville, FL; Director of Entry Point, Washington DC Jewish Community Center, Washington, DC

Luisa Ortiz-Aguayo
Annual Salary (Range): \$46,287/F01
Mountain View College
Effective Dates: Academic Year 2013-2014

Instructor, Learning Framework
Biographical Sketch: M.S., Capella University, Minneapolis, MN; B.S., University of Maryland, Catonsville, MD
Experience: Head of Behavior Services, Cedar Lake Inc., LaGrange, KY; Adjunct Faculty, Mountain View College

<p>Cassandra Lindsay Annual Salary (Range): \$46,264/F01</p> <p>Instructor, Developmental Math Biographical Sketch: B.A., Bishop College, Dallas, TX Experience: Adjunct Faculty, Mountain View College</p>	<p>Mountain View College Effective Dates: Academic Year 2013-2014</p>
<p>Cencelia Pierre Annual Salary (Range): \$48,266/F01</p> <p>Instructor, Accounting Biographical Sketch: M.S., University of Texas at Arlington, Arlington, TX; B.S., DeVry Institute of Technology, Irving, TX Experience: Tax Supervisor, ECOM Atlantic Inc.; Dallas, TX; Certified Public Accountant, Cencelia Pierre, CPA., Dallas TX</p>	<p>Mountain View College Effective Dates: Academic Year 2013-2014</p>
<p>Aaron Sanchez Annual Salary (Range): \$53,412/F04</p> <p>Instructor, History Biographical Sketch: Ph.D. and M.A., Southern Methodist University, Dallas, TX Experience: Teaching Assistant and Instructor, Southern Methodist University, Dallas, TX</p>	<p>Mountain View College Effective Dates: Academic Year 2013-2014</p>
<p>R. Deandria Reed-Shaw Annual Salary (Range): \$48,933/F01</p> <p>Instructor, Speech Biographical Sketch: M.B.A. and M.A., Texas Woman's University, Denton, TX Experience: Graduate Assistant, Texas Woman's University, Denton, TX; Adjunct Faculty, Tarrant County College, Fort Worth, TX</p>	<p>Mountain View College Effective Dates: Academic Year 2013-2014</p>
<p>Neeti Srivastava Annual Salary (Range): \$53,158/F04</p> <p>Instructor, Biology Biographical Sketch: Ph.D. and M.S., University of Roorkee, Roorkee, India Experience: Adjunct Faculty, Mountain View College</p>	<p>Mountain View College Effective Dates: Academic Year 2013-2014</p>

<p>Celina Vasquez Annual Salary (Range): \$46,487/F01</p> <p>Instructor, Government Biographical Sketch: M.B.A. and M.A., Texas Woman's University, Denton, TX Experience: Graduate Assistant, Texas Woman's University, Denton, TX; Adjunct Faculty, Tarrant County College, Fort Worth, TX</p>	<p>Mountain View College Effective Dates: Academic Year 2013-2014</p>
<p>Rachelle Powell Annual Salary (Range): \$48,934/F01</p> <p>Instructor, EDUC Biographical Sketch: M.S., Texas A&M University-Commerce, Commerce, TX; B.S., Columbia Union College, Takoma Park, MD Experience: Teacher, Mesquite Independent School District, Mesquite, TX; Adjunct Faculty and Coordinator, Academic Programs, North Lake College</p>	<p>North Lake College Effective Dates: Academic Year 2013-2014</p>
<p>Phyllis Camara Annual Salary (Range): \$53,615/F03</p> <p>Instructor, Computer Science Biographical Sketch: M.A. and B.A., University of Texas at Dallas, Richardson, TX Experience: Teacher, Dallas Independent School District, Dallas, TX; Adjunct Faculty, Richland College</p>	<p>Richland College Effective Dates: Academic Year 2013-2014</p>
<p>Shahab "Shaun" Danesh Annual Salary (Range): \$53,331/F04</p> <p>Instructor, Biology Biographical Sketch: Ph.D., University of Texas Southwestern Medical Center at Dallas, Dallas, TX; B.A., San Diego State University, San Diego, CA Experience: Post-Doctoral Fellow II, University of Texas Southwestern Medical Center at Dallas, Dallas, TX; Adjunct Faculty, Collin County Community College-Spring Creek Campus, Plano, TX; Adjunct Faculty, Richland College</p>	<p>Richland College Effective Dates: Academic Year 2013-2014</p>
<p>Tara Graham Annual Salary (Range): \$49,177/F02</p> <p>Instructor, Geology Biographical Sketch: M.A. and B.A., University of North Texas, Denton, TX Experience: Adjunct Faculty, Collin County Community College-Preston Ridge Campus, Frisco, TX; Adjunct Faculty, University of North Texas, Denton, TX; Adjunct Faculty, Richland College</p>	<p>Richland College Effective Dates: Academic Year 2013-2014</p>

Van Laughlin
Annual Salary (Range): \$45,708/F01
Richland College
Effective Dates: Academic Year 2013-2014
Instructor, Computer Science
Biographical Sketch: M.A. and B.A., University of Texas at Dallas, Richardson, TX
Experience: Research Analyst, University of Texas at Dallas, Richardson, TX;
Adjunct Faculty, Richland College

Gregory Lush
Annual Salary (Range): \$51,274/F02
Richland College
Effective Dates: Academic Year 2013-2014
Instructor, Theater
Biographical Sketch: M.A., University of Mississippi, Oxford, MS; B.A., University of Texas at Arlington, Arlington, TX
Experience Assistant Professor, Ohio University, Athens, OH; Instructor, KD College, Dallas, TX

Zachary Spencer
Annual Salary (Range): \$50,934/F03
Richland College
Effective Dates: Academic Year 2013-2014
Instructor, Learning Framework
Biographical Sketch: M.A. and B.A., Texas A&M University, College Station, TX
Experience: Teacher, Garland High School-Garland Independent School District, Garland, TX; Academic Assistant, Texas A&M Student Athlete Services, College Station, TX; Adjunct Faculty, Richland College

TEMPORARY ALTERNATIVE APPOINTMENT FACULTY - 1

Veronica Jones
Annual Salary (Range): \$44,485/F01
Mountain View College
Effective Dates: August 7, 2013 through May 23, 2014
Instructor, Nursing
Biographical Sketch: M.A., Texas Woman's University, Denton, TX; B.S.N., State University of New York at Stony Brook, Stony Brook, NY
Experience: Head Nurse, Central Texas College, Killeen, TX; Certified Rehabilitation Registered Nurse, State University of New York at Stony Brook, Stony Brook, NY; Certified Rehabilitation Registered Nurse, Texoma Medical Center/Reba McEntire Center for Rehabilitation, Denison, TX

INTERIM APPOINTMENT ADMINISTRATORS - 4

Michael Walker Annual Salary: \$75,000/Band IV Monthly Business and Travel Allowance: \$90 Interim, Executive Dean Biographical Sketch: Ed.D., Texas A&M University-Commerce, Commerce, TX; M.A., Texas A&M University, College Station, TX Experience: Full-time Faculty, Eastfield College	Eastfield College Effective Dates: September 1, 2013 through August 31, 2014
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Felicitas Alfaro Annual Salary: \$111,684/Band IV Monthly Business and Travel Allowance: \$117.50 Interim Vice President of Student Learning Biographical Sketch: M.A., Antioch College, Yellow Springs, OH; B.A., Incarnate Word College, San Antonio, TX Experience: Full-time Faculty, Instructional Dean/Division Chair and Executive Dean of Student Enrollment, El Centro College	El Centro College Effective Dates: September 1, 2013 through August 31, 2014 or the hiring of a Vice President of Student Learning
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Alexander Diaz Annual Salary: \$66,579/Band IV Monthly Business and Travel Allowance: \$90 Interim, Executive Dean Biographical Sketch: M.B.A. and B.A., University of Texas at Arlington, Arlington, TX Experience: Full-time Faculty and College Director, Human Resources, Mountain View College	Mountain View College Effective Dates: August 7, 2013 through August 31, 2014 or until the hiring of an Executive Dean
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Stephen Jones Annual Salary: \$66,579/Band IV Monthly Business and Travel Allowance: \$90 Interim, Executive Dean Biographical Sketch: Ph.D., Clark-Atlanta University, Atlanta, GA; M.S., Texas Southern University, Houston, TX	Mountain View College Effective Dates: August 7, 2013 through August 31, 2014 or until the hiring of an Executive Dean

Experience: Chairman/Arts and Science, Paul Quinn College, Dallas, TX; Adjunct Professor, Navarro College, Midlothian, TX; Program Administrator, Mountain View College

SPECIAL ADMINISTRATIVE APPOINTMENT - 3

Melanie Gamble
Annual Salary: \$51,858/Band II
Monthly Business and Travel Allowance: \$62.50
Director II
Biographical Sketch: B.A.A.S., University of North Texas, Denton, TX
Experience: Workforce Specialist, Outreach Recruitment Coordinator and Specialist V, Brookhaven College

Maria Boccalandro
Annual Salary: \$57,782/Band I
Monthly Business and Travel Allowance: \$47.50
Sustainability Program Director
Biographical Sketch: Ph.D., M.A. and B.A., Simon Bolivar University, Caracas Venezuela
Experience: Consultant/Owner, Arete Consulting Group Inc.; Dallas, TX; Sustainability Project Coordinator, Mountain View College; Project Leader III, Cedar Valley College

Jennie Pollard-Bratcher
Annual Salary: \$92,907/Band IV
Monthly Business and Travel Allowance: \$90
Executive Dean, Corporate and Continuing Education/Director El Centro-Bill J. Priest for Economic Development and Evening/Saturday Office
Biographical Sketch: M.A., Prairie View A&M University, Prairie View, TX; M.A. and B.A., University of North Texas, Denton, TX
Experience: Assistant Dean, Health/Legal and Continuing Education, El Centro College; Interim Executive Dean, Business Science and Technology and Executive Dean, Cedar Valley College

CORRECTION TO MAY 7, 2013 PERSONNEL REPORT - 1

Shirley Thompson
Instructor, Mathematics

North Lake College

Note: It is recommended that Ms. Thompson be classified as an alternative faculty appointment.

CORRECTION TO JULY 9, 2013 PERSONNEL REPORT - 1

Charles Morris
Executive Dean

El Centro College
Effective Date: August 12, 2013

Note: It is recommended that Dr. Morris' start date be corrected.

**RETURNING TO ORIGINAL PROFESSIONAL SUPPORT STAFF
POSITION - 1**

Jeffrey Stagner
\$50,219
Manager-Library Circulation

Cedar Valley College
Effective Date: September 1, 2013

Note: It is recommended that Mr. Stagner return to his original Professional Support Staff position.

TITLE CHANGE ADMINISTRATOR ONLY - 7

Cynthia Brown

District Office
Effective Date: September 1, 2013

From Associate District Director Human Resources, Compensation/Benefits to Associate District Director Human Resources, External and Reporting Activities

Don Perry

District Office
Effective Date: September 1, 2013

From Executive District Director, Educational Planning, Policy Formation and Compliance and Special Assistant to the Executive Vice Chancellor of Educational Affairs to Executive Director, Compliance and Policy Formation

Joyce Johnson

Brookhaven College
Effective Date: September 1, 2013

From Program Director Career and Continuing Education to Director I

Gordon Edwards
El Centro College
Effective Date: September 1, 2013
From Coordinator Small Business Development to Coordinator, Small Business Management Counseling

Sondra Fleming
El Centro College
Effective Date: September 1, 2013
From Vice President Community and Economic Development to Vice President Academic Affairs

Pyeper Wilkins
El Centro College
Effective Date: September 1, 2013
From Executive Dean to Associate Vice President, Research and Institutional Effectiveness

Willie Neal
Mountain View College
Effective Date: September 1, 2013
From Area Executive Director, Human Resources to Executive Director, Human Resources

Edward Bowen
LeCroy Center
Effective Date: September 1, 2013
From Director, Product Design and Development to Director Outreach and Partner Relations

RECLASSIFICATION ADMINISTRATOR - 2

Kathleen Cook
District Office
Annual Salary: \$95,000/Band IV
Effective Dates: September 1, 2013 through August 31, 2014
Monthly Business and Travel Allowance: \$90
From Director, Advertising/Promotions to District Director, Marketing and Communications

Wanda Whitten
North Lake College
Annual Salary: \$65,732/Band II
Effective Dates: September 1, 2013 through August 31, 2014
Monthly Business and Travel Allowance: \$62.50
From Program Director Career and Continuing Education to Director, Multicultural Services

PERSONNEL REPORT NO. 46

Non-Renewal of Administrative Contracts

It is recommended that the individuals listed below not be offered renewal of their Administrative contract.

Last Name	Title
Nolan, Yolanda (District Office)	District Director, Human and Organizational Development
Bechtold, Marvin (District Service Center)	Database Administrator II
Cook, Felicia (Cedar Valley College)	Director, Off-Site Facility
Johnson, Lucia (Cedar Valley)	Director, Admissions/Registrar
Dean, Robb (El Centro College)	Director IV (Temporary Appointment)
Jackson, Michael (El Centro College)	Executive Vice President Academic Affairs and Student Success
McCord, Lorraine (El Centro College)	Director Small Business Development Sub-Center International
Faz, Lorena (Mountain View College)	College Director Alliance/Institutional Outreach
Richards, Steven (North Lake College)	Associate Dean, Workforce Development

PERSONNEL REPORT NO. 47

Renewal of Adjunct Instructors

It is recommended that the Chancellor or his designate, on behalf of the DCCCD, be authorized to enter into written contracts of employment with individuals recommended by each location President.

PERSONNEL REPORT NO. 48

Re-employment of Administrators for 2013-2014

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with currently employed administrators listed below who have been recommended for one-year re-employment contracts for the period of September 1, 2013 through August 31, 2014.

Last	First	Location	Title
Adams	Cathryn	1-DO	Director II
Bewley	Molly	1-DO	District Director for Community Engagement, Outreach and Recruitment
Bristol	Suzanne	1-DO	Coordinator, Development-Foundation
Brumbach	Mary	1-DO	Executive District Director, Strategic Funding
Butler	Cynthia	1-DO	Executive District Director Financial Aid and Scholarship Programs
Correll	Victoria	1-DO	Coordinator of Development-Foundation
Faris	Frances	1-DO	District Director of Academic and Student Records
Greer	Meredithe	1-DO	District Director, Curriculum Management
Grove	Susan	1-DO	Director II
Hargis	Velma	1-DO	District Director of Student and Academic Programs
Hatch	Ann	1-DO	Director of Media Relations
Hubener	James	1-DO	Director III
Jackson	Rhonda	1-DO	Associate District Director, Human and Organizational Development
Jones	Christa	1-DO	District Coordinator of Academic Programs and Services
Jones	Jesse	1-DO	Vice President of Instruction/Director, North Texas Consortium (Salary paid by Consortium)
Lucas	Pamela	1-DO	Director II
McDaniel	Terence	1-DO	Director, Finance and Business Affairs DCCCD Foundation
Miranda	Eduardo	1-DO	Director, Marketing and Communications, DCCCD

Molina	Perla	1-DO	Development Office and Foundation
Moss	Georgeann	1-DO	Director of Outreach and Recruitment
Orfanos	Dianne	1-DO	District Director of Internet Publishing
Perry	Don	1-DO	Associate District Director, Human and Organizational Development
Rae	Vitoria	1-DO	Executive District Director, Compliance and Policy Formulation
Reid	DeCha	1-DO	Director II
Shuttlesworth	Pamela	1-DO	Director III
Wells	John	1-DO	Director III
Williams	Gregory	1-DO	Director II
Williams	Joyce	1-DO	District Director, Articulation Services/University Relations and Special Populations
Brockman	Robert	1-DSC	District Director, Workforce Education and Development
Brown	Cynthia	1-DSC	Senior Financial Analyst II
Butler	Betty	1-DSC	Associate District Director Human Resources, External & Reporting Activities
Camacho	Luis	1-DSC	Associate District Director, Financial Services/Associate Comptroller
Disbrow	Patricia	1-DSC	Associate Vice Chancellor, Human Resources, External and Reporting Activities
Edwards	Jada	1-DSC	District Director, Financial Services/Comptroller
Garza	Maria	1-DSC	Director, Organizational Effectiveness and Process
Glick	Steven	1-DSC	Auxiliary Business Services Manager
Godinez	Rafael	1-DSC	Associate District Director, Information Technology for Network Services
Haight	Jonathan	1-DSC	Executive District Director of Internal Audit
Harrison	Nancy	1-DSC	Associate District Director, Information Technology for Strategic Planning, Education Technology and Internet Communications
Hill	Minnie (Jean)	1-DSC	District Contracts and Grants Director
Kelley	Kate	1-DSC	District Interior Designer
			Associate Vice Chancellor Human Resources Operations and Internal

			Activities (Special Administrative Appointment)
King	John	1-DSC	Director, Risk Management
Lopez, Jr.	John	1-DSC	District Director of Diversity Business Programs
McDonald	Stephen	1-DSC	Director, General and Student Financial Aid Accounting
Overby	Steven	1-DSC	Assistant Director of Purchasing
Park	Steven	1-DSC	District Director, Purchasing Services
Porter	Clyde	1-DSC	Associate Vice Chancellor, Facilities Management/District Architect
Reed	Khaison	1-DSC	Civil Engineer
Robertson	John	1-DSC	Associate Vice Chancellor, Business Affairs
Tealer	Eddie	1-DSC	District Director of Business Services
Templeton	Jaime	1-DSC	Associate District Director of Information Technology for Application Development
Vanlandingham	Norma	1-DSC	District Accounts Payable Manager
Ward	Joseph	1-DSC	District Director of Information Technology
Webb	Denise	1-DSC	District Program Manager, Business Diversity
Williams	David	1-DSC	Chief Information Privacy/Security Officer
Wilson	Sharon	1-DSC	Director of Facilities Engineering
Auzenne	Angela	1-LCET	Associate Dean, Distance Learning Programs and Outreach
Barrett	Audra	1-LCET	Associate Vice President, Instruction
Bowen	Edward	1-LCET	Director, Product Design and Development
Christophel	Janice	1-LCET	Instructional Designer
Coleman	Michael	1-LCET	Producer
Cooper-Cavazos	Valerie	1-LCET	Director of Marketing/TeleCollege-TeleLearning
Fernandez	Eugene	1-LCET	Director, Facilities Services
Hampshire	Kay	1-LCET	Instructional Designer
Hartman	Henry	1-LCET	Director, Teleconferencing Training Network (Grant-funded)
Higgs	LaKendra	1-LCET	Associate Dean of Student Support Services
Jennings	Patricia	1-LCET	Project Leader
Klutts	Susan	1-LCET	College Director, Business Operations

Mayes	Craig	1-LCET	Director of Production
Montgomery	Vickie	1-LCET	College Director, Human Resources II
Ramos	Emilio	1-LCET	District Director, Educational Technology
Roffino	Theresa	1-LCET	Dean, Distance Learning Planning and Development
Rosenbalm	Robert	1-LCET	Associate Dean, Distance Learning Programs and Outreach
Stinson	Alice	1-LCET	Manager, Academic Partnerships
Thomas	Cristin	1-LCET	Manager, Academic Partnerships
Walker	Ricky	1-LCET	Producer
Zackery	J. Denise	1-LCET	Executive Dean, Financial Affairs
Anderson	Thomas	2	Assistant to the Vice President II
Baker	Brandy	2	Director, Nursing/Allied Health Skills Lab II
Bennett	Rodger	2	Vice President, Academic Affairs and Student Success
Borski	Brian	2	Director, Student Programs and Resources II
Boyer	MaryAngel	2	Program Director, Career and Continuing Education
Brock	Sheila	2	Manager, Grants Management and Compliance
Clarke	Winifred	2	Director, Testing II
Coder	Ann	2	Librarian IV
Corbin	Dana	2	Librarian IV
Dalton	Brenda	2	Executive Dean, Student and Enrollment Services
Deason	Michael	2	Director, Information Technology
Dennehy	Michael	2	Associate Vice President, Planning , Research and Institutional Effectiveness
Edrich	Teresa	2	Executive Director, Human Resources
Ferguson	Sarah	2	Executive Dean
Flint	Juanita	2	Executive Dean
Gallegos	Thomas	2	College Director, Facilities Management
Govea	Sam	2	Executive Dean
Hawkins	Vernon	2	Associate Vice President, Workforce and Continuing Education
Herring	George	2	Vice President, Business Services
Johnson	Joyce	2	Program Director Career and Continuing Education
Kaplan	Jean	2	Director II
Klingensmith	John	2	Director, College Police

Levesque	Lynne	2	College Director, Athletics and Recreational Programming
Lopez	Oscar	2	Vice President of Student Services and Enrollment Management
Lynch	Marilyn	2	Associate Vice President, Career and Program Resources
Martin	Willadean	2	Director II
Masters	Anna	2	Program Administrator II (Temporary)
Maxwell	Richard	2	Executive Dean
Menassa	Beverly	2	Assistant Dean, Student Support Services
Meyer	Mark	2	Dean, Health Occupations/Nursing
Rousey	Doris	2	Executive Dean
Schweitzer	Carrie	2	Assistant to the President III
Sisk	Grant	2	Associate Instructional Dean
Truong	Ngoc	2	Instructional Designer
Vaglienti	Kendra	2	Executive Dean
Vo	Thoa	2	Director, Admissions/Registrar
Wyche	Sandy	2	Executive Dean
Best	Mickey	3	Executive Dean
Cure	Nancy	3	Vice President of Instruction
Davis	Patricia	3	Executive Dean
DeCay	Jarlene	3	Dean of Student Success
Dennis	Paula	3	Evening Administrator
Guerra	Olivia	3	College Director of School Alliance and Institutional Outreach (Grant-funded)
Guevara	Fidel	3	College Director of School Alliance and Institutional Outreach
Haynes	Russell	3	Dean, Student Retention and Title III Administrator (Grant-funded) (September 1, 2013 through November 30, 2013 or until grant report is completed)
Holmes	Miyoshi	3	Director, Student Programs and Resources
Johnson	Ruben	3	Executive Dean
Laljiani	Karen	3	Associate Vice President, Planning, Research and Institutional Effectiveness
Luong	Huan	3	Vice President, Business Services
Mallard	Mary	3	Director, Organizational and Staff Development
Mays	Anna	3	Vice President of Student Services and Enrollment Management

McCarter	Samuel	3	Director II
Mitchell	Christine	3	Director, Business Operations
Mote	Marlon	3	Director, Institutional Research
Nightingale	Lisa	3	Executive Dean
Palsa	Michele	3	Director, Marketing and Public Relations
Rogers	Cynthia	3	College Director, Facilities Management
Samuels	Timothy	3	Assistant Dean, Continuing Education and Contract Training
Sather	Mary	3	Project Leader (Special Administrative Appointment)
Schubarth	Toni	3	Assistant Dean, Continuing Education II (September 1, 2013 through March 31, 2014)
Stewart	Timothy	3	Director, College Police II (September 1-30, 2013)
White	Michael	3	Director, Information Technology
Wyrick	Russell	3	Director, Best Southwest Small Business Development Center
Xeriland	Timothy	3	Instructional Designer
Young	Jonas	3	Director of Testing
Baynham	James	4	Associate Vice President of Career and Program Resources
Beaver	Nancy	4	Program Administrator II
Bellamy	Johnnie	4	Associate Dean, Workforce Development
Bond	Roy	4	Dean, External and Community Relations
Burris	Danny	4	Program Director, Career and Continuing Education
Bush	George	4	Program Administrator II
Canada	Shaunyale	4	College Director of School Alliance and Institutional Outreach
Cook	Sharon	4	College Director, Marketing/Public Information
Danforth	David	4	Program Coordinator
Douglas	Adrian	4	Vice President, Business Services
Dumont	Judith	4	Associate Instructional Dean
Emery	John	4	Associate Instructional Dean
Gonzales	Lucinda	4	Associate Dean of Educational Resources
Greer	Karla	4	Dean of Educational Resources
Grigsby	Lindle	4	Dean, Technical Occupational Programs

Gutierrez	Michael	4	Executive Vice President Academic Affairs and Student Success
Harbour	Courtney	4	Associate Instructional Dean
Houston	Whitney	4	Dean, Resource Development
Kozlowski	Gerald	4	Executive Dean
Martin	Michael	4	Program Director, Career and Continuing Education
Moore	Kimberly	4	Director, Academic Advising and TSI
Olguin	Javier	4	Executive Director, Community Campus
Prado	Maria	4	Program Director, Career and Continuing Education
Riehl	Gretchen	4	Executive Dean
Rodriguez	Ricardo	4	Executive Dean
Schwartz	Judy	4	Director, SPAR II
Sosa-Hagarty	Dina	4	Dean, Student Success
Stewart	James	4	Associate Instructional Dean
Taylor	Cynthia	4	Director of Health Center
Thomas-Anderson	LaTricia	4	College Director of School Alliance and Institutional Outreach
White	Barbara	4	Coordinator, Student Services
Wilson	Larry	4	Executive Director, Human Resources
Wolf	Rachel	4	Executive Dean
Armstrong	Dean	5	Program Administrator II
Arredondo	Marisa	5	Director, Organizational and Staff Development (Special Administrative Appointment)
Arumugam	Devarani	5	Director II (Special Administrative Appointment)
Baker	Linda	5	Librarian IV
Becker	Joan	5	Dean, Health Occupations
Bennett	Constance	5	Coordinator Resource Development (Grant-funded)
Bento	Sergio	5-BJP Campus	Director, Technology Assistant Center (Grant-funded)
Blatt	Jeffrey	5-BJP Campus	Director, Dallas Small Business Development Center-Counseling (Grant-funded)
Browning	David	5	Vice President, Business Services
Butler	William	5	College Director, Facilities Management II (September 30, 2013)
Collins	Judith	5-BJP Campus	Coordinator, Small Business Management Counseling (Grant-funded)
Connally	Leslie	5-BJP	Coordinator, Small Business

Damron	Karla	Campus 5	Management Counseling (Grant-funded) College Director, Faculty Training and Development
DeLeon	Maribel	5-BJP	Coordinator, Small Business Management Counseling (Grant-Funded)
Doddy	Lori	5	Assistant Dean, Center for Independent Studies
Edwards	Gordon	5	Coordinator Small Business Development
Finney	Wallace	5	Executive Dean, Business and Professions
Fleming	Sondra	5	Vice President Community and Economic Development
Francis, Jr.	Monty	5	Director of Testing II
Freemon	Iris	5	Dean, Resource Development
Garza	Rebecca	5	Director of Admissions/Registrar
Guerra-Rodriguez	Elizabeth	5	Associate Dean, Workforce Development
Handy	James	5	Executive Dean, Student Development and Support Services
Howden	Norman	5	Assistant Dean, Educational Resources
Isbell	Teresa	5	Dean, Planning Research and Institutional Effectiveness
Johnson	Michael	5	Director, Information Technology
Laffoon	George	5-BJP Campus	Project Leader
Langford	Mark	5-BJP Campus	Regional Director, North Texas Small Business Development Center (Grant-funded)
McCarthy	Paul	5	College President
McPherson	Mary	5	Executive Dean
	Lacheeta		
Moore	Ketah	5	Director, Student Programs and Resources
Morgan	Barbara	5	Evening Administrator
Muller	Daniel	5-BJP Campus	Assistant Dean, Continuing Education and Contract Training
Pecina	Antonio	5	College Director, School Alliances and Institutional Outreach
Pierce	Susan	5	College Director, Business Operations
Pipkins	Jermain	5	Director, Academic Advising and T.S.I.
Ramirez	Mary	5	Assistant Dean, Business and

			Technology
Ramos	Ana	5	Executive Director, Community Campus
Reece	Bryan	5	Director IV (Grant-funded)
Richards	Calvin	5	Director of College Police II
Segroves	Dawn	5	Executive Director, Human Resources
Shelby	Leslie	5-BJP Campus	Instructional Dean/Division Chair
Smith	Gloria	5	Associate Dean, Workforce Development
Staley	Priscilla	5	College Director, Marketing and Public Information
Stills	Karen	5	Coordinator, Student Services (Grant- funded)
Theriot	Lisa	5	Executive Dean, Communications/Math and Student Support Services
Thompson	Adrienne	5	Coordinator Resource Development (Grant-funded)
VanDeventer	Elizabeth	5	Coordinator, Jail Program
Wade-Miller	Katrina	5-BJP Campus	Associate Regional Director North Texas Small Business Development Center (Grant-funded)
Waldrop	Charles	5-BJP Campus	Director, Center for Government Contracting (Grant-funded)
Weddle	William	5-BJP Campus	Director, Environmental Assistance Center (Grant-funded)
Whavers	Gilbert	5-BJP Campus	Manager, Business Incubation Center
White	Kim	5	Assistant Dean, Continuing Education II
Wilkins	Pyper	5	Executive Dean
Almendariz	Moises	6	Dean, Instructional Support and Outreach Services (Grant-funded)
Atchison	Alice	6	Manager, Grants Management and Compliance
Best-Osagie	Linda	6	Assistant Director, Enrollment Management
Blue	Karen	6	Program Administrator II
Champ	Vonice	6	Director, Services for Special Populations (Grant-funded)
Davies	Mary	6	Dean, Instructional Support and Distance Education
Davis	Sharon	6	Vice President, Business Services
DeLeon	John	6	Vice President Academic Affairs and

			Student Success
Edwards	Cathleen	6	Director, Student Programs and Resources
Garner	Regina	6	Associate Dean, Student Support Services
Garrett	Glenda	6	Associate Dean of Learning Support Services
Garrett	Leonard	6	Vice President of Student Services and Enrollment Management
Garrott	Marisela	6	Director of Marketing and Public Relations
Hall	Tony	6	Director, Services to Special Populations
Higgs	Shirley	6	Dean of Student Success
Ibarrondo	Daniel	6	Instructional Designer
Jones	Stephen	6	Program Administrator II
Knott	Everett	6	College Director, Facilities Management
Marsh	Heather	6	Dean, Resource Development
Marsh	Vickie	6	Librarian IV
Mosely	Marvis	6	Director, College Police II
Neal	Willie	6	Executive Director, Human Resources
Ponce	Liliana	6	College Director, School Alliance and Institutional Outreach
Rodriguez	Freddy	6	Director, Academic Advising and TSI
Taylor	Katherine	6	Director of Testing II
Thompson	Angela	6	Director Nursing/Allied Health Skills Lab III
Valencia	Karen	6	Executive Dean
Webb	Patricia	6	Executive Dean of Corporate and Continuing Education
Wright	Quentin	6	Executive Dean
Ydoyaga	Shannon	6	District Director, Health Careers Resource Center
Barber	Ella	7	Executive Director, Human Resources
Carranza	Elsy	7	College Director, Business Operations
Casey	James	7	Dean, Educational and Administrative Technology
Castillo	Candace	7	Vice President, Planning and Development
Childress	Frank	7	Director, College Programs
Ciminelli	Mary	7	Vice President, Student Services/Enrollment Management
Cooley	Lanny	7	Executive Dean, Educational

			Partnerships
Craig	Detra	7	Coordinator, Student Services (Grant-funded)
Drake	John	7	Director, College Police II
Edwards	Lynda	7	Dean, Student Support Services
Evans	David	7	Executive Dean
Federer	Gina	7	College Director, Marketing and Public Information
Gray	Carole	7	Dean, Student Support Services
Holloway	De'Aira	7	Director Academic Advising /Career Education Placement
Hughes	Martha	7	Vice President for Academic Affairs and Student Success
Jackson	Zena	7	Executive Dean
James	Arthur	7	Executive Dean, Educational Partnerships
Jones	Virginia	7	Director, Student Programs and Health Services
Joutras	Dan	7	College Director, Athletics and Recreational Programming
Kelemen	Victor	7	Vice President Community and Economic Development
Kirk	Donaji	7	Assistant Director, Enrollment Management/Registrar
Kirk	Marissa	7	Director, College Programs
Marquez	George	7	Dean, Organizational and Staff Development
Maynard	Francienne	7	Dean, Student Support Services
Mays	Marilyn	7	Executive Dean
McGraw	Timothy	7	College Director, Athletic Programs
Melton	Guy	7	College Director of School Alliance/Institutional Outreach(Grant-funded)
Nikopoulos	Mary	7	Assistant Director, Student Programs and Resources
Seaver	Kenton	7	Director III
Sindelar	Peggy	7	Assistant to the Vice President
Slejko	Christa	7	Interim, College President
Smith-Brush	Lynne	7	Interim Dean, Technical/Occupational Programming
Watson	John	7	College Director Facilities Management
Weaver	Shannon	7	Interim Vice President, Business Services

Albuquerque	Heather	8	Assistant Principal, Charter High School
Anthony-Hughes	Fillis	8	Program Administrator II
Baker	Robert	8	Director, College Police II
Baldwin	Timothy	8	Librarian IV
Barkley	Susan	8	Executive Dean
Berry	Cindy	8	Director, Academic Advising Center and Educational Placement
Blankenbaker	Zarina	8	Vice President, Academic Affairs and Student Success
Burnham	Jeanetta	8	Librarian IV
Canham	Raymond	8	Executive Dean
Carter	Jean	8	College Director, School Alliances and Institutional Outreach
Cheatham	June	8	Associate Dean, Instructional Support
Clark	Ronald	8	Vice President, Business Services
Clayton	Garth	8	Dean, Resource Development
Crawford	Michael	8	Associate Dean, Performing Arts
Darin	Mary	8	Executive Dean
DeShong	Rae	8	Librarian IV
Dollar	Tandy	8	Director, Community Relations
Duke	Gary	8	Librarian IV
Dunson	Kenneth	8	College Director Facilities Management
Edney	Kristyn	8	Charter High School Principal/Dean of Instruction
Eschliman	Paula	8	Associate Dean, Instructional Support
Ferguson	Amy	8	Librarian IV
Foy	William	8	College Director, Athletic Program (Special Administrative Appointment)
Georgiou	Thales	8	Instructional Dean/Division Chair
Grant	LaShawn	8	College Director, Human Resources III
Guerra	Judith	8	Project Leader
Haroutunian	Mehrdad	8	Chief Corporate and Workforce Development Officer
Heard	Shellie	8	Dean, Resource Development
Henderson	Lennijo	8	Dean, Educational Resources
Hernandez	Celeste	8	Associate Dean, Instructional Support
Hickman	Mary-Therese	8	Program Coordinator
Hilbert	Diane	8	Executive Dean
Hogan	Martha	8	Executive Dean IT Program/Systems Support
Hueston	Bonnie	8	Dean Institutional Support and Outreach

			Services
Hunter-July	Alisha	8	Manager, Grants Manager and Compliance
Huynh	Bao	8	Director, Institutional Research
Iachetta	Michael	8	Program Administrator II
Izard	Robert	8	Program Administrator II
James	Janet	8	Dean/Executive Assistant to the President
Jones	Rebecca	8	Associate Dean, Instructional Support
Kammerer	Nancy	8	Associate Dean, Organizational and Staff Development
Kelley	Konley	8	Assistant Dean, Continuing Education and Contract Training
Leyva	Richard	8	Director I
Logozzo	Derrick	8	Director of Instrumental Music
Lozano	Heather	8	Assistant Dean, Continuing Education I
McCloud	Yquichessia	8	Director, Services to Special Populations
Millemon	John	8	Assistant Dean, Center for Independent Study
Oppedahl	Celes	8	Associate Dean, Workforce Development
Piccoli-Biggs	Noeli	8	Director, Community Programs
Richards	Deborah	8	Director, Corporate and Community Relations
Riley	Dwight	8	Associate Dean, Instructional Support
Romero	Enmanuel	8	Director, Community Programs
Rosenbalm	Whitney	8	College Director, Marketing/Public Information
Savage	Michael	8	Computer Lab Administrator
Simmons	Guy	8	College Director, Athletics and Programs
Smith	Zelda	8	College Director, Athletic Program
Somero	Deborah	8	Associate Dean, Student Support Services
Spigner	James	8	Director, Community Programs (Grant-funded)
Summers	Tony	8	Vice President, Student Development
Thomas	Gregory	8	Dean of Educational and Administrative Technology
Thomas	Latrenda	8	Director of Testing II
Timberlake	Martha	8	Associate Dean, Instructional Support
Toups	Scott	8	College Director, Athletic Program

Tubbs	Andrew	8	Dean of Instruction
Urrutia	Diana	8	Associate Dean, World Languages, Cultures and Communications
Varghese	Finney	8	Associate Vice President for Business Services
Vera	Fonda	8	Executive Dean
Villegas	Luz	8	Program Administrator II (Grant- funded)
Walker	Donna	8	Superintendent, Charter High School/Associate Vice President for Educational Transitions
Weaver	Melinda	8	Executive Dean
Webster	Lianne	8	Program Administrator
Werther	Millicent	8	Emeritus Program Director
Witherspoon	Rebecca	8	Associate Dean, Learning Support Services
Wittel	Frederick	8	Associate Dean, Instructional Support
Worley	Sean	8	College Director, Athletic Programs

PERSONNEL REPORT NO. 49

Re-employment of Administrators for 2013-2016

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with currently employed administrators listed below who have been recommended for three-year re-employment contracts for the period of September 1, 2013 through August 31, 2016.

Last	First	Location	Title
Blackman	Sharon	1-DO	Provost (Educational Affairs)
Hall	Susan	1-DO	Executive Director, Board Relations
Lonon	Justin	1-DO	Vice Chancellor, Public & Governmental Relations
DesPlas	Edward	1-DSC	Executive Vice Chancellor, Business Affairs
Quinn	Pamela	1-LCET	Provost
Chesney	Thomas	2	College President
Wimbish	Jennifer	3	College President
Conway	Priscilla	4	College President
Zamora	Felix	6	College President
Eggleston	Kathryn	8	College President

PERSONNEL REPORT NO. 50

Revision to ORP Contribution Rate

The Chancellor recommends that the Board of Trustees authorize the amendment of the ORP contribution rate as mandated by Texas Higher Education Coordinating Board regulations effective September 1, 2013 as follows:

- A rate of 6.60% is recommended for eligible employees (faculty and administrators) who opted into the ORP program instead of the Teacher retirement system and were employed after 1995. This rate reflects a State contribution rate of 6.60%.
- A modified rate of 8.5% is recommended for eligible employees who opted into the ORP program prior to 1995 and were grandfathered in at the higher rate due to rule changes in 1995. This rate reflects a 1.90% increase in the contribution rate.

Background:

This recommendation is to approve a local supplement of 1.9% of compensation for participants who enrolled in Optional Retirement Plan (ORP) prior to 09/01/95 as allowed by the Texas Higher Education Coordinating Board regulations.

BUILDING AND GROUNDS REPORT NO. 51

Approval of Agreement with Con-Real Support Group

The chancellor recommends that authorization be given to approve agreements with Con-Real Support Group in an amount not to exceed \$55,355 to provide construction management services for El Centro College.

This is ECC project no. 4, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for the upgrade of campus facilities to meet the 2010 ADA Accessibility Guidelines. This award is comprised of two agreements, one for El Centro College (ECC) main campus in the amount of \$32,096 and one for ECC building R, ECC Allied Health building and Bill J. Priest Institute in the amount of \$23,259.

The facilities management staff pre-qualifies architectural and engineering firms and selected Con Real Support Group from its pool of pre-qualified firms. The agreement will be effective on August 6, 2013, following approval of Board. Compensation is to be a fee not to exceed \$53,743 plus reimbursable expenses not to exceed \$1,612.

BUILDING AND GROUNDS REPORT NO. 52

Approval of Agreement with Alliance Geotechnical Group

The chancellor recommends that authorization be given to approve an agreement with Alliance Geotechnical Group in an amount not to exceed \$52,965 to provide geotechnical testing for parking lot improvement at Eastfield College.

This is EFC project no. 7, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for parking lot improvements to E2B, E3, E4, E5, W1, W5, and W6.

The facilities management staff pre-qualifies architectural and engineering firms and selected Alliance Geotechnical Group from its pool of pre-qualified firms. The agreement will be effective on August 6, 2013, following approval of the Board. Compensation is to be a fee not to exceed \$49,500 plus reimbursable expenses not to exceed \$3,465.

BUILDING AND GROUNDS REPORT NO. 53

Approval of Amendment to Agreement with Neel-Schaffer Inc.

The chancellor recommends that authorization be given to approve an amendment to the agreement with Neel-Schaffer Inc. in an amount not to exceed \$38,000 for additional services at Richland College.

Original agreement	\$41,881.80
Previous amendment(s)	19,112.85
Amendment amount	<u>38,000.00</u>
Revised agreement	\$98,994.65

This is RLC project no. 1, *Progress Report on Construction Projects* (Informative Reports section of this agenda). Construction was 0% complete as of June 30, 2013.

The EVCBA approved the original contract with Neel-Schaffer Inc. on January 6, 2012 in the amount of \$41,881.80. The purpose of the agreement was to prepare specifications and drawings for east and west entrance modifications. Estimated completion date is February 28, 2014.

Board Approved	EVCBA Approved	Amend. No.	Amount	Revised Contract	Contingency Remaining
08/07/12		1	\$12,290.63	\$54,172.43	\$-0-
12/04/12		2	\$6,822.22	\$60,994.65	\$-0-
Pending		3	\$38,000.00	\$98,994.65	\$-0-

Amendment no. 1 provided for civil design services to include a 5' - wide sidewalk from the proposed relocated bus stop on Walnut Street going west to Richland College Drive West and around the radius about 860' with one ADA ramp, and adding road repair for approximately 20 locations, each about 200 square feet.

Amendment no. 2 provided for civil engineering design services to include removal of existing sidewalk and installation of a new 6' - wide sidewalk along the perimeter road of Parking Lot D and does not change the completion date.

This amendment provides for several special service items. The first is for coordination meetings with the City of Dallas, modifications to the drawings (more sidewalks are required along Walnut St.) and their review fee for approval of proposed improvements. The second is for sidewalk modifications inside the campus and associated meetings to revise the previously designed sidewalk. The third is for studying and analyzing the speed bumps and crosswalks around the

campus. It will also include adding the replacement of existing crosswalks with ones that are more consistent in appearance throughout the campus.

This recommendation increases the cost to \$98,994.65 which is \$57,112.85 (136%) over the original amount.

CURRICULUM REPORT NO. 54

Approval of DCCCD 2014 Core Curriculum

The chancellor recommends that the Board of Trustees adopt a Core Curriculum of 42 hours that is broad in scope, organized using a thematic tier structure, and defined by themes.

In spring 2012, the Vice Presidents' Council of the Dallas County Community College District (DCCCD) charged the Core Curriculum Steering Team (CCST) with the task of reviewing new state mandated requirements; seeking input and feedback from the DCCCD community (students, faculty, and staff) which was conducted through listening exchanges held at each of the seven colleges; and drafting recommendations for a new core curriculum. This approach focused on student learning, success, completion and augmentation of academic rigor, which afforded an opportunity to maintain the current thematic tier structure and included Core pathways for the future. The new Core Curriculum of 42 hours requires a specific number of hours in eight foundational component areas to achieve core objectives and a component area option. This proposal was vetted and approved by the VP Council at its June 10, 2013 meeting and the Chancellor's Staff at its June 24, 2013 meeting.

The CCST has taken an outcomes-based approach in identifying courses for inclusion in the core. Assessment of student learning outcomes will provide evidence that a core curriculum is appropriately aligned with educational goals. This approach allowed the committee to be responsive to the needs of future students and our continued commitment to student success by addressing concerns expressed by students and advisors to provide for more course options and greater flexibility in the Core.

**Comparison of THECB Core 2014 Requirements with the
DCCCD 2010 Core and the DCCCD 2014 Core**

*2 credit hours used from Component Area Option – reducing CAO to 4 credit hours

Foundational Component Areas	THECB Credit Hour Core 2014	DCCCD Credit Hour Core 2010	DCCCD Credit Hour Core 2014
Communication (010)	6	9- 10	6
Mathematics (020)	3	3-4	3
Life & Physical Sciences (030)	6	8	8*
Language, Philosophy & Culture (040)	3	3	3
Creative Arts (050)	3	3	3
American History (060)	6	6	6
Government/Political Science (070)	6	6	6
Social & Behavioral Sciences (080)	3	3	3
Component Area Option (090)	6	1-3	see below
Speaking & Listening			3
Wellness & the Human Exp			1
Total Credit Hours	42	42 - 46	42

DCCCD 2014 CORE CURRICULUM
Component Area Format

010 Communication	6 SCH
<i>Select EACH of the following:</i>	
ENGL 1301 ENGL 1302	
020 Mathematics	3 SCH
<i>Select ONE of the following:</i>	
MATH 1314, 1316, 1324, 1332, 1350, 2342	
030 Life and Physical Sciences	8 SCH (2 SCH from 090)
<i>Select TWO of the following:</i>	
ANTH 2401; BIOL 1406, 1407, 1408, 1409, 1411, 2401, 2402, 2406, 2416, 2420, 2421; CHEM 1405, 406, 1407, 1411, 1412, 2423, 2425; ENVR 1401,1402; GEOL 1401, 1402, 1403, 1404, 1405, 1445, 1447; PHYS 1401, 1402, 1403, 1404, 1405, 1407, 1415, 1417, 2425, 2426	
Note: This requirement cannot be met using the following combinations: BIOL 1406 and 1408; BIOL 1407 and 1409; BIOL 2420 and 2421; CHEM 1405 and 1411; CHEM 1406 and 1411; CHEM 1405 and 1406; CHEM 1406 and 1407; GEOL 1401 and 1403; PHYS 1401 and 1405; PHYS 1401 and 2425; PHYS 1405 and 2425.	
040 Language, Philosophy & Culture	3 SCH
<i>Select ONE of the following:</i>	
ENGL, 2321, 2322, 2323, 2326, 2327, 2328, 2331, 2332, 2333, 2342, 2343, 2351; HUMA 1302, 1305, 2319; PHIL 1301, 1304, 1316, 1317, 2303, 2306, 2307, 2316, 2317, 2318, 2321; 2000 level FOREIGN LANGUAGE 23XX, SGNL 2301, 2302	
050 Creative Arts	3 SCH
<i>Select ONE of the following:</i>	
ARTS 1301, 1303, 1304, DANC 2303; DRAM 1310, 2361, 2366; HUMA 1311, 1315; MUSI 1306, 1308, 1309, 1310	
060 American History	6 SCH
<i>Select the following:</i>	
HIST 1301	
<i>Select ONE of the following:</i>	
HIST 1302, 2301, 2328, 2381	
070 Government/Political Science	6 SCH
<i>Select EACH of the following:</i>	
GOVT 2305 GOVT 2306	
080 Social and Behavioral Sciences	3 SCH
<i>Select ONE of the following:</i>	
ANTH 2302, 2346, 2351; BIOL 1322, BUSI 1307, COMM 1307; CRIJ 1301,1307; ECON 1301, 2301, 2302, 2311, GEOG 1302, 1303, 2312; GOVT 2304, 2311; HIST 2321, 2322, 2327; PHED 1304; PSYC 2301, 2306, 2314, 2316 SOCI 1301, 1306, 2301, 2306, 2319; TECA 1303, 1354	
090 Component Area Option	4 SCH
<i>Select ONE of the following:</i>	
SPCH 1311, 1315, 1321; FOREIGN LANGUAGE 1311, 1312; SGNL 1301, 1302	
<i>Select ONE of the following:</i>	
COMM 1129; DANC 1101, 1110, 1112, 1122, 1141,1145, 1147,1149,1151,1153; DRAM 1120, 1121, 1161, 1162; MUEN 1122, 1131, 1132, 1133, 1134, 1135, 1136, 1137, 1151,1152, 1153, 2123, 2141; MUSI 1181, 1183, 1192, PHED 1100, 1119, 1120, 1121, 1123, 1124, 1164	
Total	42 SCH

DCCCD 2014 CORE CURRICULUM VP Council Approved 6-10-13

Tiers provide a pathway for course selection – 42 hours

You must select approved courses from within each learning category.

PRE- CORE REQUIREMENTS

Enrolling in one or more of the following courses may be necessary if assessment activities and previous academic experiences indicate a need for Pre-Core knowledge and skills:

TSI Developmental Minimums for College Readiness (Reading, Writing, Math), ESOL	Computer Literacy or Application Course(s)	EDUC 1300 Learning Framework
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Tier 1 CORE FOUNDATIONS

Knowledge and skills that are important to your success in other college courses will be introduced and reinforced in Tier 1.

<p>Critical Reading & Writing 6 hours <i>Select EACH of the following:</i></p> <p><input type="checkbox"/> ENGL 1301 CB010 3cr <input type="checkbox"/> HIST 1301 CB060 3cr</p>	<p>Speaking & Listening 3 hours <i>Select ONE of the following:</i> CB090 3 cr</p> <p><input type="checkbox"/> SPCH 1311, 1315, 1321, or FOREIGN LANGUAGE 1311, 1312, or SGNL 1301, 1302</p>
<p>Quantitative Reasoning 3 hours <i>Select ONE of the following:</i> CB020 3 cr</p> <p><input type="checkbox"/> MATH 1314, 1316, 1324, 1332, 1350, 2342</p>	<p>Wellness and the Human Experience 1 hour <i>Select ONE of the following:</i> CB090 1cr</p> <p><input type="checkbox"/> COMM 1129; DANC 1101, 1110, 1112, 1122, 1141, 1145, 1147, 1149, 1151, 1153; DRAM 1120, 1121, 1161, 1162; MUEN 1122, 1131, 1132, 1133, 1134, 1135, 1136, 1137, 1151, 1152, 1153, 2123, 2141; MUSI 1181, 1183, 1192, PHED 1100, 1119, 1120, 1121, 1123, 1124, 1164</p>

Tier 2 CORE DOMAINS

Courses in Tier 2 reinforce and apply the knowledge and skills that you learned in Tier 1.

<p>Qualitative Reasoning, Literacy, and Research 3 hours <i>Select the following:</i> CB010 3cr</p> <p><input type="checkbox"/> ENGL 1302</p>	<p>Self and Society 9 hours <i>Select ONE of the following:</i> CB080 3cr</p> <p><input type="checkbox"/> ANTH 2302, 2346, 2351; BIOL 1322, BUSI 1307, COMM 1307; CRIJ 1301, 1307; ECON 1301, 2301, 2302, 2311, GEOG 1302, 1303, 2312; GOVT 2304, 2311; HIST 2321, 2322, 2327; PHED 1304; PSYC 2301, 2306, 2314, 2316 SOCI 1301, 1306, 2301, 2306, 2319; TECA 1303, 1354</p> <p><i>Select the following:</i> CB070 3cr</p> <p><input type="checkbox"/> GOVT 2305</p> <p><i>Select ONE of the following:</i> CB060 3cr</p> <p><input type="checkbox"/> HIST 1302, 2301, 2328, 2381</p>
<p>Humanity, Creativity, and the Aesthetic Experience 6 hours <i>Select ONE of the following:</i> CB050 3cr</p> <p><input type="checkbox"/> ARTS 1301, 1303, 1304, DANC 2303; DRAM 1310, 2361, 2366; HUMA 1311, 1315; MUSI 1306, 1308, 1309, 1310</p> <p><i>Select ONE of the following:</i> CB040 3cr</p> <p><input type="checkbox"/> ENGL, 2321, 2322, 2323, 2326, 2327, 2328, 2331, 2332, 2333, 2342, 2343, 2351; HUMA 1302, 1305, 2319; PHIL 1301, 1304, 1316, 1317, 2303, 2306, 2307, 2316, 2317, 2318, 2321; 2000 level FOREIGN LANGUAGE 23XX, SGNL 2301, 2302</p>	<p>Scientific Discovery and Sustainability 8 hours <i>Select TWO of the following:</i> CB030 8cr (2cr from 090)</p> <p><input type="checkbox"/> <input type="checkbox"/> ANTH 2401; BIOL 1406, 1407, 1408, 1409, 1411, 2401, 2402, 2406, 2416, 2420, 2421; CHEM 1405, 1406, 1407, 1411, 1412, 2423, 2425; ENVR 1401, 1402; GEOL 1401, 1402, 1403, 1404, 1405, 1445, 1447; PHYS 1401, 1402, 1403, 1404, 1405, 1407, 1415, 1417, 2425, 2426</p> <p><i>Note:</i> This requirement cannot be met using the following combinations: BIOL 1406 and 1408; BIOL 1407 and 1409; BIOL 2420 and 2421; CHEM 1405 and 1411; CHEM 1406 and 1411; CHEM 1405 and 1406; CHEM 1406 and 1407; GEOL 1401 and 1403; PHYS 1401 and 1405; PHYS 1401 and 2425; PHYS 1405 and 2425.</p>

Tier 3 INTEGRATIVE LEARNING

Integrative Learning improves your ability to evaluate and measure the knowledge and skills which you learned previously from courses in the Tiers 1 and 2.

Critical Issues in the State-Federal Relationship 3 hours

Select the following: CB070 3cr

GOVT 2306

FINANCIAL REPORT NO. 55

Adoption of Revised Budget for Richland Collegiate High School (RCHS)
for 2012-13

It is recommended that the Board of Trustees approve the revised budget for 2012-13.

The Texas Education Agency requires that budgets be revised as often as necessary so that no expenditures exceed the budget in any single category. Expenditures have been realigned to reflect current needs based on the decreased available funding. This is expected to be the final revision needed for the 2012-13 budget year.

The net increase in investment income less the decrease in revenue from state funding of \$90,876 is reducing the amount required for Instruction, Academic Support, Student Services and Operations & Maintenance along with some additional funds being transferred to Institutional Support.

RICHLAND COLLEGIATE HIGH SCHOOL
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT, CHARTER HOLDER
2012-13 PROPOSED ALL FUNDS OPERATING BUDGET

UNRESTRICTED

REVENUES AND ADDITIONS

	2012-13 Spring Revision	Proposed Change	2012-13 Summer Revision
State Funding	\$ 3,128,019	\$ (97,876)	\$ 3,030,143
Investment Income	10,000	7,000	17,000
TOTAL REVENUES AND ADDITIONS	\$ 3,138,019	\$ (90,876)	\$ 3,047,143

EXPENDITURES & USES

	2012-13 Spring Revision	Proposed Change	2012-13 Summer Revision
Instruction	\$ 1,535,106	\$ (115,326)	\$ 1,419,780
Public Service	300,000	-	300,000
Academic Support	56,600	(11,250)	45,350
Student Services	601,327	(65,068)	536,259
Institutional Support	639,986	105,768	745,754
Operations & Maintenance	5,000	(5,000)	-
TOTAL CURRENT FUNDS EXPENDITURES & USES	\$ 3,138,019	\$ (90,876)	\$ 3,047,143

RESTRICTED

REVENUES AND ADDITIONS

	2012-13 Spring Revision	Proposed Change	2012-13 Summer Revision
RGHS	\$ 76,242	\$ (63,742)	\$ 12,500

EXPENDITURES & USES

	2012-13 Spring Revision	Proposed Change	2012-13 Summer Revision
RGHS	\$ 76,242	\$ (63,742)	\$ 12,500

FINANCIAL REPORT NO. 56

Adoption of Budget for Richland Collegiate High School (RCHS) for 2013-2014

The chancellor recommends that the Board of Trustees adopt the attached resolution approving the budget for 2013-14.

The Richland Collegiate High School will enroll its eighth incoming junior class in this fall. The high school is projecting an overall 4% enrollment increase, 19 students over the total enrollment of 458 last year. The new proposed budget reflects the revenues and expenditures to support the increased enrollment. Budgeted expenditures have been divided between functional areas to align with the needs of the RCHS. A public hearing on the 2013-14 budget was held on Tuesday, August 6, 2013, as an earlier agenda item.

The proposed 2013-14 operating budget is \$3,468,349. The estimated expenditures for 2013-14 are in functional areas that relate to TEA categories as follows:

<u>District</u>	<u>TEA</u>
Instruction	11 Instruction
Public Service	
Academic Support	12 Instructional Resources and Media Services 13 Curriculum & Instructional Staff Development 53 Data Processing Services
Student Services	31 Guidance, Counseling and Evaluation Services 33 Health Services 34 Student Transportation 35 Food Services 36 Extracurricular Activities
Institutional Support	23 School Leadership 41 General Administration 52 Security & Monitoring Services
Operation and Maintenance of Plant	51 Facilities Maintenance and Operations

**RICHLAND COLLEGIATE HIGH SCHOOL
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT, CHARTER HOLDER
2013-14 PROPOSED ALL FUNDS OPERATING BUDGET**

UNRESTRICTED

REVENUES AND ADDITIONS

	2012-13 Summer Revision	Proposed Change	2013-14 Original Budget
State Funding	\$ 3,030,143	\$ 428,206	\$ 3,458,349
Investment Income	17,000	(7,000)	10,000
TOTAL REVENUES AND ADDITIONS	\$ 3,047,143	\$ 421,206	\$ 3,468,349

EXPENDITURES & USES

	2012-13 Summer Revision	Proposed Change	2013-14 Original Budget
Instruction	\$ 1,419,780	\$ 50,451	\$ 1,470,231
Public Service	300,000	125,000	425,000
Academic Support	45,350	24,780	70,130
Student Services	536,259	91,545	627,804
Institutional Support	745,754	113,430	859,184
Operations & Maintenance	-	16,000	16,000
TOTAL CURRENT FUNDS EXPENDITURES & USES	\$ 3,047,143	\$ 421,206	\$ 3,468,349

RESTRICTED

REVENUES AND ADDITIONS

	2012-13 Summer Revision	Proposed Change	2013-14 Original Revision
RCHS	\$ 12,500	\$ 30,866	\$ 43,366

EXPENDITURES & USES

	2012-13 Summer Revision	Proposed Change	2013-14 Original Revision
RCHS	\$ 12,500	\$ 30,866	\$ 43,366

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

WHEREAS, on the sixth day of August, 2013, a public hearing was held at the Board Room of the Dallas County Community college District, 1601 S. Lamar Street, Dallas, Texas, to hear public comment on the Proposed 2013-14 Richland Collegiate High School budget and the members of the Board of Trustees were given a full explanation of the proposed budget;

WHEREAS, the meeting was closed from further public comments, and the Board of Trustees, after fully considering the proposed budget is of the opinion that the proposed budget for Richland Collegiate High School should be approved; now therefore;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND
COLLEGIATE HIGH SCHOOL:**

That the proposed budget for the fiscal year beginning September 1, 2013, and ending August 31, 2014, is adopted, and is designated as the official budget for the Richland Collegiate High School for the 2013-14 fiscal year, and is effective on September 1, 2013.

This resolution is effective from and immediately upon its adoption.

Jerry Prater, Chair
Board of Trustees
Dallas County Community College
District
and Richland Collegiate High School

Dr. Wright L. Lassiter, Jr.,
Secretary
Board of Trustees
Dallas County Community College District
and Richland Collegiate High School

FINANCIAL REPORT NO. 57

Approval of Date to Adopt Ad Valorem Tax Rate for 2013 Tax Year

It is recommended that the Board place a proposal on the agenda of the meeting to be held September 3, 2013, to adopt an ad valorem tax rate on each \$100 increment of assessed valuation of property for the maintenance and operation of the colleges. Public hearings on the proposed tax rate will be held Tuesday, August 20, 2013, and also on Tuesday, August 27, 2013, as required by the Property Tax Code, if indicated.

Texas Property Tax Code was enacted in 1979. Each year the Texas Comptroller of Public Accounts publishes *Truth-in-Taxation: A Guide for Setting Tax Rates* that includes any recent amendments to the code. Texas Tax Code 25.05(d) requires that two public hearings be held if the proposed tax rate exceeds the lower of the rollback tax rate or the effective tax rate for maintenance and operations (M&O) taxes and debt service interest and sinking funds (I&S) taxes together.

Notices of the public hearings, if any, as well as the results of the record vote must be published in the local newspaper. Each Trustee's vote on this recommendation will appear in one of four categories in the notice: (1) for the proposal, (2) against the proposal, (3) present and not voting, or (4) absent.

At its regular meeting on June 4, 2013, the Board of Trustees approved a schedule for tax rate and budget adoption (Financial Report No. 16) that names the following action for Tuesday, August 6, 2013:

Regular Board meeting with agenda item to discuss the proposed tax rate. Take a record vote and schedule a public hearing if the proposed tax rate will exceed the effective tax rate.

As discussed in the Planning and Budget Committee meeting on July 16, 2013, administration projected a rate for the debt service interest and sinking requirements on the general obligation bonds (I&S portion of the tax rate) would be the same. This projection will be adjusted slightly based on the final certified taxable assessed value. Trustees do not vote on the I&S portion of the rate except to adopt it at the September meeting, nor is there a public hearing on the I&S portion of the rate.

The proposed M&O rate per \$100 valuation will generate more tax dollars than 2012-13 so two public hearings will be required. They will be held on August

20 and August 27, 2013. The results of the vote on this agenda item will appear in the newspaper announcements of the two public hearings.

The Dallas County Appraisal District released the Certified Taxable Appraised Value on July 23, 2013. At this time, the Dallas County Tax Office is calculating the Net Effective and Rollback Tax Rates for the District. This information will be provided to the Board as soon as it is available.

INFORMATIVE REPORT NO. 58

Richland Collegiate High School (RCHS)

The 2013 RCHS Senior Class of 185 students had 175 graduates by the end of May Term and 10 additional graduates are scheduled to complete their high school requirements by the end of summer.

Of the 2013 graduates, 67% are female, 33% male, 30% Anglo, 24% Asian, 24% Hispanic, 21% African-American, and 1% Hawaiian/Pacific.

Eighty-two (47%) of the graduates have received scholarship offers totaling \$6,806,995. Of these graduates, 29% are Asian, 27% Hispanic, 24% African-American, and 20% Anglo.

Graduates of the RCHS Class of 2013 have been accepted to the following colleges and universities: Abilene Christian University, Angelo State University, Baylor University, Belhaven University, Blinn College, Bowling Green State University, Campbell University, Chicago State University, Collin College, Colorado School of Mines, Concordia University, Dallas Baptist University, Drexel University, Franciscan University of Steubenville, Full Sail University, Hardin-Simmons University, Houston Baptist University, Iowa State University, Kansas State University, Kentucky State University, Louisiana State University, Mary Baldwin College, Menlo College, Midwestern State University, New York University, Northeastern University, Northern Arizona University, Oklahoma Baptist University, Oklahoma State University, Oral Roberts University, Our Lady of the Lake University, Philadelphia University, Prairie View A & M University, Rensselaer Polytechnic Institute, Rice University, Ripon College, Sam Houston State University, Seton Hall University, South Alabama University, Southern Assemblies of God University, Southern Methodist University, St. Edward's University, St. John's University, St. Mary's University, Stephen F. Austin State University, Tarleton State University, Texas A & M University - College Station, Texas A & M University - Commerce, Texas A & M University - Corpus Christi, Texas Christian University, Texas Wesleyan University, Texas Woman's University, University Of Alabama, University of Arkansas, University of Art & Design, University of California, University of Houston, University of Massachusetts, University of Minnesota, University of Missouri, University of North Texas, University of Oklahoma, University of Pittsburgh, University of Texas at Arlington, University of Texas at Austin, University of Texas at Dallas, University of Texas at San Antonio, University of Texas at Tyler, University of Toronto, University of Waterloo, Washington University, West Virginia University.

INFORMATIVE REPORT NO. 59

Presentation of Current Funds Operating Budget Report for June 2013

The chancellor presents the report of the current funds operating budget for June 2013 for review.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date June 30, 2013
83.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 88,905,233	\$ 72,308,225	\$ 16,597,008	81.3%	74.3-91.1%	
Tuition	92,958,636	89,785,266	3,173,370	96.6%	95.1-105.0%	
Taxes for Current Operations	152,222,660	158,741,345	(6,518,685)	104.3%	99.0-101.7%	
Federal Grants & Contracts	944,661	1,051,814	(107,153)	111.3%	63.9-110.7%	(1)
State Grants & Contracts	158,779	153,370	5,409	96.6%	n/a	
General Sources:						
Investment Income	2,200,500	1,808,794	391,706	82.2%	53.8-116.8%	
General Revenue	2,996,642	2,449,716	546,926	81.7%	n/a	
Subtotal General Sources	5,197,142	4,258,510	938,632	81.9%	62.2-112.1%	
SUBTOTAL UNRESTRICTED	340,387,111	326,298,530	14,088,581	95.9%	n/a	
Use of Fund Balance & Transfers-in	19,802,047	-	19,802,047	0.0%	n/a	
TOTAL UNRESTRICTED	360,189,158	326,298,530	33,890,628	90.6%	82.0-90.6%	
AUXILIARY FUND						
Sales & Services	4,635,183	3,085,443	1,549,740	66.6%	67.8-74.6%	(2)
Investment Income	155,609	118,206	37,403	76.0%	50.3-102.3%	
Transfers-in	4,290,797	4,290,797	-	100.0%	n/a	
Use of Fund Balance	725,522	-	725,522	0.00%	n/a	
TOTAL AUXILIARY	9,807,111	7,494,446	2,312,665	76.4%	72.6-80.4%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	15,268,551	13,332,175	1,936,376	87.3%	n/a	
SBDC State Match	2,398,785	1,370,532	1,028,253	57.1%	n/a	
Subtotal State Appropriations	17,667,336	14,702,707	2,964,629	83.2%	n/a	
Grants, Contracts & Scholarships:						
Federal	106,442,536	65,848,889	40,593,647	61.9%	n/a	
State	9,077,404	7,348,908	1,728,496	81.0%	n/a	
Local	7,495,470	5,028,120	2,467,350	67.1%	n/a	
Transfers-in	88,847	130,731	(41,884)	147.1%	n/a	
Subtotal Grants, Contracts & Scholarships	123,104,257	78,356,648	44,747,609	63.7%	n/a	
Richland Collegiate High School	76,242	5,653	70,589	7.4%	n/a	
TOTAL RESTRICTED	140,847,835	93,065,008	47,782,827	66.1%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	3,128,019	2,466,929	661,090	78.9%	n/a	
Investment Income	10,000	17,321	(7,321)	173.2%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	3,138,019	2,484,250	653,769	79.2%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 513,982,123	\$ 429,342,234	\$ 84,639,889	83.5%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date June 30, 2013
83.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 140,572,038	\$ 120,096,632	\$ 20,475,406	85.4%	84.3-87.1%	
Public Service	4,471,608	3,670,028	801,580	82.1%	52.4-90.1%	
Academic Support	17,532,150	13,434,988	4,097,162	76.6%	73.7-82.7%	
Student Services	31,361,116	25,892,781	5,468,335	82.6%	77.7-82.3%	(3)
Institutional Support	62,120,669	46,424,135	15,696,534	74.7%	71.5-80.1%	
Staff Benefits	25,220,409	23,133,879	2,086,530	91.7%	16.3-178.8%	
Operations & Maintenance of Plant	31,714,506	24,447,533	7,266,973	77.1%	76.4-79.3%	
Repairs & Rehabilitation	17,278,415	5,937,672	11,340,743	34.4%	16.7-46.5%	
Special Items:						
Reserve - Campus	3,629,506	-	3,629,506	n/a	n/a	
Reserve - Benefits	2,399,388	-	2,399,388	n/a	n/a	
Reserve - Salary Increase Adjustments	-	-	-	n/a	n/a	
Reserve - Technology	1,009,000	-	1,009,000	n/a	n/a	
Reserve - Operating	919,008	-	919,008	n/a	n/a	
Reserve - Visiting Scholars	258,500	-	258,500	n/a	n/a	
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	500,000	-	500,000	n/a	n/a	
Reserve - Facilities Projects and Operations	-	-	-	n/a	n/a	
Reserve - Potential State Reduction/ERS Fees	639,642	-	639,642	n/a	n/a	
TOTAL UNRESTRICTED	339,625,955	263,037,648	76,588,307	77.4%	74.7-80.4%	
AUXILIARY FUND						
Student Activities	7,421,469	5,575,000	1,846,469	75.1%	71.9-80.3%	
Sales & Services	1,951,526	1,381,161	570,365	70.8%	65.2-84.4%	
Reserve - Campus	217,235	-	217,235	n/a	n/a	
Reserve - District	114,279	-	114,279	n/a	n/a	
Transfers-out	102,602	111,731	(9,129)	108.9%	0.0-251.17%	(4)
TOTAL AUXILIARY	9,807,111	7,067,892	2,739,219	72.1%	66.9-77.6%	
RESTRICTED FUND						
State Appropriations	15,268,551	13,332,175	1,936,376	87.3%	0.0-151.5%	
Grants & Contracts	30,547,882	20,239,690	10,308,192	66.3%	n/a	
Scholarships	94,955,160	59,493,143	35,462,017	62.7%	n/a	
Subtotal Grants, Contracts & Scholarships	140,771,593	93,065,008	47,706,585	66.1%	n/a	
Richland Collegiate High School	76,242	-	76,242	0.0%	n/a	
TOTAL RESTRICTED	140,847,835	93,065,008	47,782,827	66.1%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	3,138,019	2,497,335	640,684	79.6%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	3,138,019	2,497,335	640,684	79.6%	n/a	
SUBTOTAL EXPENDITURES & USES	493,418,920	365,667,883	127,751,037	74.1%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,236,860	292,763	88.4%	81.6-112.6%	
Institutional Matching-Contracts/Grants	221,644	364,157	(142,513)	164.3%	46.8-142.5%	(5)
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	-	100.0%	n/a	
Unexpended Plant Fund	13,521,139	13,321,989	199,150	98.5%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	20,563,203	20,213,803	349,400	98.3%	n/a	
TOTAL EXPENDITURES & USES	\$ 513,982,123	\$ 385,881,686	\$ 128,100,437	75.1%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date June 30, 2013
83.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$221,957,885	\$ 185,916,105	\$ 36,041,780	83.8%
Staff Benefits	25,220,409	23,133,879	2,086,530	91.7%
Purchased Services	19,965,833	15,194,634	4,771,199	76.1%
Operating Expenses	68,227,928	43,528,699	24,699,229	63.8%
Supplies & Materials	9,425,075	7,820,254	1,604,821	83.0%
Minor Equipment	4,533,443	1,865,906	2,667,537	41.2%
Capital Outlay	4,720,273	3,559,022	1,161,251	75.4%
Charges	(23,779,935)	(17,980,851)	(5,799,084)	75.6%
SUBTOTAL UNRESTRICTED	330,270,911	263,037,648	67,233,263	79.6%
Reserve - Campus	3,629,506	-	3,629,506	n/a
Reserve - Benefits	2,399,388	-	2,399,388	n/a
Reserve - Salary Adjustments	-	-	-	n/a
Reserve - Technology	1,009,000	-	1,009,000	n/a
Reserve - Operating	919,008	-	919,008	n/a
Reserve - Visiting Scholars	258,500	-	258,500	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	500,000	-	500,000	n/a
Reserve - Facilities Projects and Operations	-	-	-	n/a
Reserve - Potential State Reduction/ERS Fees	639,642	-	639,642	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,529,623	2,236,860	292,763	88.4%
Institutional Matching - Contracts/Grants	221,644	364,157	(142,513)	164.3%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,290,797	4,290,797	-	100.0%
Unexpended Plant Fund	13,521,139	13,321,989	199,150	98.5%
TOTAL UNRESTRICTED	360,189,158	283,251,451	76,937,707	78.6%
AUXILIARY FUND	9,807,111	7,067,892	2,739,219	72.1%
RESTRICTED FUND	140,847,835	93,065,008	47,782,827	66.1%
RICHLAND COLLEGIATE HIGH SCHOOL	3,138,019	2,497,335	640,684	79.6%
TOTAL EXPENDITURES & USES	\$513,982,123	\$ 385,881,686	\$128,100,437	75.1%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 83.3% of Fiscal Year Elapsed

	June 30, 2013			June 30, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 88,905,233	\$ 72,308,225	81.3%	\$ 89,930,932	\$ 73,224,208	81.4%
Tuition	92,958,636	89,785,266	96.6%	87,997,938	85,406,420	97.1%
Taxes for Current Operations	152,222,660	158,741,345	104.3%	120,222,660	120,509,255	100.2%
Federal Grants & Contracts	944,661	1,051,814	111.3%	1,037,885	671,271	64.7%
State Grants & Contracts	158,779	153,370	96.6%	126,452	121,248	95.9%
General Sources:						
Investment Income	2,200,500	1,808,794	82.2%	2,726,000	1,786,936	65.6%
General Revenue	2,996,642	2,449,716	81.7%	3,003,276	2,273,667	75.7%
Subtotal General Sources	5,197,142	4,258,510	81.9%	5,729,276	4,060,603	70.9%
SUBTOTAL UNRESTRICTED	340,387,111	326,298,530	95.9%	305,045,143	283,993,005	93.1%
Use of Fund Balance & Transfers-in	19,802,047	-	0.0%	22,981,275	1,950,562	8.5%
TOTAL UNRESTRICTED	360,189,158	326,298,530	90.6%	328,026,418	285,943,567	87.2%
AUXILIARY FUND						
Sales & Services	4,635,183	3,085,443	66.6%	5,164,506	3,737,909	72.4%
Investment Income	155,609	118,206	76.0%	201,422	121,961	60.5%
Transfers-in	4,290,797	4,290,797	100.0%	4,290,797	4,290,797	100.0%
Use of Fund Balance	725,522	-	0.0%	930,448	-	n/a
TOTAL AUXILIARY	9,807,111	7,494,446	76.4%	10,587,173	8,150,667	77.0%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	15,268,551	13,332,175	87.3%	14,766,881	12,998,474	88.0%
SBDC State Match	2,398,785	1,370,532	57.1%	2,398,785	1,281,695	53.4%
Subtotal State Appropriations	17,667,336	14,702,707	83.2%	17,165,666	14,280,169	83.2%
Grants, Contracts & Scholarships:						
Federal	106,442,536	65,848,889	61.9%	106,081,575	69,365,899	65.4%
State	9,077,404	7,348,908	81.0%	11,262,440	7,330,862	65.1%
Local	7,495,470	5,028,120	67.1%	9,138,989	5,698,779	62.4%
Transfers-in	88,847	130,731	147.1%	91,959	38,448	41.8%
Subtotal Grants, Contracts & Scholarships	123,104,257	78,356,648	63.7%	126,574,963	82,433,988	65.1%
Richland Collegiate High School	76,242	5,653	7.4%	82,764	2,213	2.7%
TOTAL RESTRICTED	140,847,835	93,065,008	66.1%	143,823,393	96,716,370	67.2%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	3,128,019	2,466,929	78.9%	2,946,875	1,957,928	66.4%
Investment Income	10,000	17,321	173.2%	8,000	16,621	207.8%
TOTAL COLLEGIATE HIGH SCHOOL	3,138,019	2,484,250	79.2%	2,954,875	1,974,549	66.8%
TOTAL REVENUES & ADDITIONS	\$ 513,982,123	\$ 429,342,234	83.5%	\$ 485,391,859	\$ 392,785,153	80.9%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 83.3% of Fiscal Year Elapsed

	June 30, 2013			June 30, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 140,572,038	\$ 120,096,632	85.4%	\$ 130,481,434	\$ 112,162,420	86.0%
Public Service	4,471,608	3,670,028	82.1%	5,820,793	3,110,025	53.4%
Academic Support	17,532,150	13,434,988	76.6%	16,722,941	12,280,056	73.4%
Student Services	31,361,116	25,892,781	82.6%	28,420,472	22,991,967	80.9%
Institutional Support	62,120,669	46,424,135	74.7%	59,710,286	44,188,039	74.0%
Staff Benefits	25,220,409	23,133,879	91.7%	25,970,721	21,660,195	83.4%
Operations & Maintenance of Plant	31,714,506	24,447,533	77.1%	29,904,393	23,264,210	77.8%
Repairs & Rehabilitation	17,278,415	5,937,672	34.4%	17,924,285	5,907,393	33.0%
Special Items:						
Reserve - Campus	3,629,506	n/a	n/a	2,929,181	n/a	n/a
Reserve - Benefits	2,399,388	n/a	n/a	-	n/a	n/a
Reserve - Salary Increase Adjustments	-	n/a	n/a	-	n/a	n/a
Reserve - Technology	1,009,000	n/a	n/a	155,000	n/a	n/a
Reserve - Operating	919,008	n/a	n/a	946	n/a	n/a
Reserve - Visiting Scholars	258,500	n/a	n/a	-	n/a	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	500,000	n/a	n/a	-	n/a	n/a
Reserve - Facilities Projects and Operations	-	n/a	n/a	-	n/a	n/a
Reserve - Potential Reduction/ERS Fees	639,642	n/a	n/a	-	n/a	n/a
TOTAL UNRESTRICTED	339,625,955	263,037,648	77.4%	318,040,452	245,564,305	77.2%
AUXILIARY FUND						
Student Activities	7,421,469	5,575,000	75.1%	7,672,073	5,790,019	75.5%
Sales & Services	1,951,526	1,381,161	70.8%	2,306,194	2,030,121	88.0%
Reserve - Campus	217,235	-	n/a	360,213	-	n/a
Reserve - District	114,279	-	n/a	145,793	-	n/a
Transfers-out	102,602	111,731	108.9%	102,900	289,896	281.7%
TOTAL AUXILIARY	9,807,111	7,067,892	72.1%	10,587,173	8,110,036	76.6%
RESTRICTED FUND						
State Appropriations	15,268,551	13,332,175	87.3%	14,766,881	12,998,474	88.0%
Grants & Contracts	30,547,882	20,239,690	66.3%	33,633,386	19,548,715	58.1%
Scholarships	94,955,160	59,493,143	62.7%	95,340,362	64,112,367	67.2%
Subtotal Grants, Contracts & Scholarships	140,771,593	93,065,008	66.1%	143,740,629	96,659,556	67.2%
Richland Collegiate High School	76,242	-	0.0%	82,764	56,814	68.6%
TOTAL RESTRICTED	140,847,835	93,065,008	66.1%	143,823,393	96,716,370	67.2%
RICHLAND COLLEGIATE H.S.						
Expenditures	3,138,019	2,497,335	79.6%	2,954,875	1,593,543	53.9%
TOTAL COLLEGIATE HIGH SCHOOL	3,138,019	2,497,335	79.6%	2,954,875	1,593,543	53.9%
SUBTOTAL EXPENDITURES & USES	493,418,920	365,667,883	74.1%	475,405,893	351,984,254	74.0%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,236,860	88.4%	2,529,623	2,567,693	101.5%
Institutional Matching-Contracts/Grants	221,644	364,157	164.3%	99,419	70,553	71.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	4,295,797	4,290,797	99.9%
Unexpended Plant Fund	13,521,139	13,321,989	98.5%	606,625	1,472,229	242.7%
Debt Service Fund	-	-	0.0%	2,454,502	-	n/a
TOTAL TRANSFERS & DEDUCTIONS	20,563,203	20,213,803	98.3%	9,985,966	8,401,272	84.1%
TOTAL EXPENDITURES & USES	\$ 513,982,123	\$ 385,881,686	75.1%	\$ 485,391,859	\$ 360,385,526	74.2%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 83.3% of Fiscal Year Elapsed

	June 30, 2013			June 30, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$221,957,885	\$ 185,916,105	83.8%	\$206,781,375	\$ 172,084,736	83.2%
Staff Benefits	25,220,409	23,133,879	91.7%	25,970,721	21,660,195	83.4%
Purchased Services	19,965,833	15,194,634	76.1%	21,341,470	16,292,184	76.3%
Operating Expenses	68,227,928	43,528,699	63.8%	66,544,398	42,467,414	63.8%
Supplies & Materials	9,425,075	7,820,254	83.0%	9,378,635	6,615,806	70.5%
Minor Equipment	4,533,443	1,865,906	41.2%	2,904,413	1,232,290	42.4%
Capital Outlay	4,720,273	3,559,022	75.4%	5,153,889	2,473,358	48.0%
Charges	(23,779,935)	(17,980,851)	75.6%	(23,119,576)	(17,261,678)	74.7%
SUBTOTAL UNRESTRICTED	330,270,911	263,037,648	79.6%	314,955,325	245,564,305	78.0%
Reserve - Campus	3,629,506	n/a	n/a	2,929,181	n/a	n/i
Reserve - Benefits	2,399,388	n/a	n/a	-	n/a	n/i
Reserve - Salary Adjustments	-	n/a	n/a	-	n/a	n/i
Reserve - Technology	1,009,000	n/a	n/a	155,000	n/a	n/i
Reserve - Operating	919,008	n/a	n/a	946	n/a	n/i
Reserve - Visiting Scholars	258,500	n/a	n/a	-	n/a	n/i
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	500,000	n/a	n/a	-	n/a	n/i
Reserve - Facilities Projects and Operations	-	n/a	n/a	-	n/a	n/i
Reserve - Potential State Reduction/ERS Fees	639,642	n/a	n/a	-	n/a	n/i
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,236,860	88.4%	2,529,623	2,567,693	101.5%
Institutional Matching - Contracts/Grants	221,644	364,157	164.3%	99,419	70,553	71.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	4,295,797	4,290,797	99.9%
Unexpended Plant Fund	13,521,139	13,321,989	98.5%	606,625	1,472,229	242.7%
Debt Service Fund	-	-	n/a	2,454,502	-	n/i
TOTAL UNRESTRICTED	360,189,158	283,251,451	78.6%	328,026,418	253,965,577	77.4%
AUXILIARY FUND	9,807,111	7,067,892	72.1%	10,587,173	8,110,036	76.6%
RESTRICTED FUND	140,847,835	93,065,008	66.1%	143,823,393	96,716,370	67.2%
RICHLAND COLLEGIATE HIGH SCHOOL	3,138,019	2,497,335	79.6%	2,954,875	1,593,543	53.9%
TOTAL EXPENDITURES & USES	\$513,982,123	\$ 385,881,686	75.1%	\$485,391,859	\$ 360,385,526	74.2%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) *Federal Grants and Contracts* have exceeded 100% of budget. This is due to an increase in Federal Work-Study and Administrative Allowance.
- (2) *Auxiliary Sales & Services* is slightly below the control limit, but this does not appear to be related to any isolated incident.
- (3) *Actual Student Services* is higher than the control limit, but this increase does not appear to be related to any isolated incident.
- (4) *Auxiliary Fund Transfer-out* has exceeded 100% of budget. There should be a minimal amount of additional transfers if any for the remainder of the year.
- (5) *Institutional Matching – Contracts and Grants* are over the control limit due to the new TWC College Credit for Heroes grant that was recently set up with a matching requirement.

INFORMATIVE REPORT NO. 60

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in June, 2013.

AWARDS:

4162	FITNESS EQUIPMENT MAINTENANCE & REPAIR PRICE AGREEMENT – D-W Assembly Unlimited, Inc.	(36-month estimate) \$30,000
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This award will establish a price agreement for maintenance and repair of fitness equipment located throughout the District.

5D99321	RADIOGRAPHY READER CASSETTES - ECC Sunshine Imaging, LLC	\$36,186
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This award consists of the purchase of additional (12 ea. 14 X 17 and 15 ea. 10 X 12) cassettes for the iCR3600 digital radiography reader machine being used by students in the Allied Health Department. This equipment allows students to create images digitally like hospitals do, giving them necessary practical experience.

6DA4678	EXTERNAL EVALUATOR FOR STEM SUCCESS - MVC North Texas Evaluation Center, Inc.	\$37,000
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This award consists of a four-year evaluation of the progress, process, implementation, and outcome of HSI STEM and Articulation project proposal for the college. Deliverables will include annual formative reports, white paper (for project dissemination) and a summative final report for submission to USDOE.

LDA3861	STUDENT RETENTION SOFTWARE - LCET Starfish Retention Solutions	\$28,800
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This award consists of the software licensing and technical support of Starfish Early Alert student retention software that works with LeCroy's current Blackboard Learn Learning Management System. LeCroy will use the software in

their distance learning courses as part of a pilot program with El Centro College. This student tracking system will send alerts to students based on criteria to be set by a taskforce of faculty at El Centro College. Some of those flags will include: poor attendance, low participation, low academic performance, grade average below a certain average, and inactivity in online courses for a predetermined number of days. Students can be sent kudos for good work and improved performance. Since all faculty are required to have a shell on eCampus to post syllabi and submit end of semester grades, it can eventually be extended to our entire student population.

LD74928 WEBSITE REDESIGN & MAINTENANCE SERVICES - LCET
 Creative Cat Media, Inc. \$45,600

This award consists of the redesign/transformation of the current Dallas TeleLearning web site into an educational resource and informational/marketing/branding site, promoting the new name Dallas Learning Solutions. The four-phase process consists of discovery, design, development, and delivery. One year of web site maintenance is included.

CHANGE ORDERS:

Childress Engineering Services – Bid #NA
 Carpet replacement - RLC
 Purchase Order No. B19824
 Change Order No. 1

Change: Request additional fee for engineering services to provide revised construction documents for the carpet installation at Bonham Hall.

Original Contract Amount	\$35,112.70
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	6,089.23
Revised Contract Amount	\$41,201.93

This is for RLC project #4, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 61

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of June 30, 2013.

Comparison September 2012/2011 & October 2012/2011

Ethnicity/ Gender	September 12		September 11		October 12		October 11	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	1,090	0.0	440	0.0	22	0.0	1,342	0.1
Black/African-American	79,264	2.5	73,690	1.7	148,340	6.8	22,728	1.3
Asian Indian	5,789	0.2	439,843	10.3	197,725	9.1	15,000	0.9
Anglo-American, Female	905,421	28.5	645,628	15.1	732,326	33.6	148,812	8.8
Asian Pacific	267,940	8.4	0	0.0	24,165	1.1	54,277	3.2
Hispanic/Latino/Mex-American	158,239	5.0	36,705	0.9	102,605	4.7	157,234	9.3
Other Female	8,900	0.3	1,658	0.0	1,655	0.1	4,643	0.3
Total M/WBE*	1,426,643	44.9	1,197,963	28.0	1,206,838	55.4	404,036	23.9
Not Classified	1,747,950	55.1	3,075,711	72.0	970,279	44.6	1,292,483	76.1
Subtotal: Discretionary Payments**	3,174,593	100.	4,273,674	100.	2,177,119	100.	1,696,519	100.
Non-discretionary Payments***	5,097,925		7,184,964		4,554,859		4,146,924	
Total Payments	8,272,518		11,458,638		6,731,978		5,843,443	

Comparison November 2012/2011 & December 2012/2011

Ethnicity/ Gender	November 12		November 11		December 12		December 11	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	450	0.0	259	0.0	449	0.0	22	0.0
Black/African-American	194,628	7.4	130,018	5.6	182,817	7.6	23,854	1.0
Asian Indian	61,572	2.3	19,208	0.8	49,288	2.1	68,428	3.0
Anglo-American, Female	753,620	28.5	190,085	8.2	594,965	24.8	369,076	16.0
Asian Pacific	15,642	0.6	5,389	0.2	2,025	0.0	4	0.0
Hispanic/Latino/Mex-American	106,289	4.0	79,226	3.4	105,665	4.4	396,411	17.1
Other Female	4,864	0.2	3,670	0.2	5,780	0.3	690	0.0
Total M/WBE*	1,137,065	43.0	427,855	18.4	940,989	39.1	858,485	37.1
Not Classified	1,505,658	57.0	1,899,375	81.6	1,453,081	60.9	1,453,445	62.9
Subtotal: Discretionary Payments**	2,642,723	100.	2,327,230	100.	2,394,070	100.0	2,311,930	100.
Non-discretionary Payments***	3,965,413		3,038,160		3,875,230		3,875,011	
Total Payments	6,608,136		5,365,390		6,269,300		6,186,941	

Comparison January 2013/2012 & February 2013/2012

<u>Ethnicity/ Gender</u>	<u>January 13</u>		<u>January 12</u>		<u>February 13</u>		<u>February 12</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	482	0.0	16	0.0	406	0.0	500	0.0
Black/African-American	121,969	5.4	42,517	2.4	91,935	3.5	113,520	3.8
Asian Indian	25	0.0	37,024	1.3	99,494	3.6	0	0.0
Anglo-American, Female	682,705	30.2	57,797	3.2	555,114	20.4	142,811	4.8
Asian Pacific	292,762	12.9	0	0.0	0	0.0	176	0.0
Hispanic/Latino/Mex-American	272,683	12.0	56,751	3.2	281,079	10.3	39,881	1.3
Other Female	1,862	0.0	1,582	0.4	2,195	0.0	4,264	0.1
Total M/WBE*	1,372,488	60.5	195,687	10.4	1,030,223	37.8	301,152	10.0
Not Classified	888,260	39.5	1,688,323	89.6	1,691,187	62.2	2,706,406	90.0
Subtotal: Discretionary Payments**	2,260,748	100.0	1,884,010	100.0	2,721,410	100.0	3,007,558	100.0
Non-discretionary Payments***	3,374,444		3,008,782		3,020,058		3,689,529	
Total Payments	5,635,192		4,892,792		5,741,468		6,697,087	

Comparison March 2013/2012 & April 2013/2012

<u>Ethnicity/ Gender</u>	<u>March 13</u>		<u>March 12</u>		<u>April 13</u>		<u>April 12</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	610	0.0	65	0.0	0	0.0	41	0.0
Black/African-American	36,019	2.0	136,993	5.4	33,886	1.4	217,829	14.0
Asian Indian	209,609	11.5	35,769	1.4	158,125	6.7	46,264	3.0
Anglo-American, Female	561,706	30.8	140,383	5.6	489,455	20.7	93,511	6.0
Asian Pacific	0	0.0	0	0.0	0	0.0	565	0.0
Hispanic/Latino/Mex-American	105,650	5.8	54,455	2.2	456,707	19.3	101,690	6.4
Other Female	0	0.0	6,483	0.3	16,072	0.6	3,034	0.2
Total M/WBE*	913,594	50.1	374,148	14.9	1,154,246	48.8	462,934	29.6
Not Classified	908,076	49.9	2,143,948	85.1	1,206,741	51.1	1,105,733	70.4
Subtotal: Discretionary Payments**	1,821,670	100.0	2,518,097	100.0	2,360,987	100.0	1,568,667	100.0
Non-discretionary Payments***	2,613,629		2,410,420		4,008,912		4,291,844	
Total Payments	4,435,299		4,928,516		6,369,899		5,860,511	

Comparison May 2013/2012 & June 2013/2012

<u>Ethnicity/ Gender</u>	<u>May 13</u>		<u>May 12</u>		<u>June 13</u>		<u>June 12</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	0	0.0	657	0.0	0	0.0	199	0.0
Black/African-American	73,658	2.8	158,626	4.7	99,568	3.2	20,015	0.9
Asian Indian	87,266	3.4	74,720	2.2	60,627	1.9	47,050	2.2
Anglo-American, Female	686,723	26.8	366,405	10.8	535,344	17.3	621,112	28.6
Asian Pacific	669	0.0	0	0.0	0	0.0	0	0.0
Hispanic/Latino/Mex-American	72,609	2.8	5,929	0.2	242,607	7.8	119,346	5.5
Other Female	210	0.0	16,611	0.5	0	0.0	14,277	0.7
Total M/WBE*	921,135	36.0	622,948	18.4	938,146	30.2	821,999	37.9
Not Classified	1,636,823	63.9	2,769,579	81.6	2,163,830	69.8	1,346,484	62.1
Subtotal: Discretionary Payments**	2,557,958	100.	3,392,527	100.	3,101,976	100.	2,168,483	100.0
Non-discretionary Payments***	3,905,471		3,847,717		3,238,768		3,482,216	
Total Payments	6,463,429		7,240,244		6,340,744		5,650,699	

Payments to M/WBEs in Fiscal Years 2005/06 – YTD 2012/13

	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>YTD 2012-13</u>
American Indian/ Alaskan Native	976,953	1,098,580	293,244	304,324	174,963	68,700	5,035	3,508
Black/African- American	4,706,496	3,125,284	14,934,516	40,748,128	6,337,986	2,226,472	1,713,403	1,062,104
Asian Indian	1,112,483	3,170,023	3,494,574	12,392,237	6,947,151	2,182,683	894,220	929,521
Anglo-American, Female	4,684,336	3,902,023	4,893,713	14,952,024	13,742,587	4,357,927	3,955,610	6,497,380
Asian Pacific	25,793	26,035	656,552	1,099,847	1,184,614	51,686	144,634	603,202
Hispanic/Latino/ Mex-American	4,034,906	1,993,010	11,019,093	30,260,832	14,711,676	3,145,868	1,401,039	1,904,131
Other Female	712,096	695,800	940,788	1,545,232	1,989,424	304,974	98,602	41,540
HUB	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NA
Total paid to M/WBEs	16,253,063	14,010,755	36,232,480	101,302,624	45,088,401	12,338,310	8,212,543	11,041,386
% of all payments	22.27%	20.07%	21.69%	37.87%	30.10%	32.33%	27.8%	47.6%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

Footnotes:

* The M/WBE % is a percentage of the total Discretionary Payments.

** Discretionary Payments are for purchases of goods and/or services wherein the DCCCD has purchasing choice of vendor, such as construction, computers, supplies, paper products, etc.

*** Non-Discretionary Payments are for purchases of goods and/or services wherein the DCCCD has no choice of vendor, i.e., water, tax collection service, property tax appraisal services, conference registrations, memberships, etc.

INFORMATIVE REPORT NO. 62

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of June 30, 2013

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
BHC																			
1	Police Communication system																		
2	ADA upgrades																		
3	Parking lot improvements E1 & E2																		
CVC																			
1	Update fire sprinkler systems bldgs. D, E, F, G (Hold)																		
2	Solar digital sign																		
3	Install auto clave, Biology classroom																		
4	Beautification Lancaster Road																		
5	ADA upgrades																		
6	Fire alarm upgrade																		
7	Biological Preserve																		
8	Feasibility study L building																		
9	Upgrade bleachers																		
DO																			
1	Dock lift																		
DSC/D-W																			
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure																		
2	DSC & 1601ADA upgrades																		
3	EFC S, RLC G, LeCroy ADA upgrades																		
4	Upgrade EMS																		
5	Relocate AMT personnel																		
6	Asbestos/Environmental services																		
ECC																			
1	Installation 21 wind turbines																		
2	Central plant upgrades																		
3	Roof replacement @ BJP																		
4	ADA upgrades																		
5	Expansion welding lab exhaust system @ BJP																		
6	Repair/replace wheel chair lift																		
7	Elevator modernizations units 5-7																		
8	Elevator modernizations units 1-4																		
9	ADA upgrades: Paramount, BJP, ECC R & West																		
EFC																			
1	ADA upgrades																		
2	Exterior wayfinding																		
3	Renovate C301 Science Lab																		
4	Irrigation improvements																		
5	Structural improvement to pool																		
6	Erosion control/Sunderman Dr.																		
7	Parking lot improvement E2B, E3, E4, E5, W1, W5, W6																		
8	Graphic snapshot o campus																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of June 30, 2013

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
	MVC																		
1	Utility relocate																		
2	ADA upgrades																		
3	Feasibility study classroom W171-W168																		
4	SW parking lot improvement																		
	NLC																		
1	Repair/replace concrete steps, bldg A waterproof																		
2	Structural analysis all parking lots' lights																		
3	New & replace sidewalks																		
4	North Campus improvements																		
5	Electrical distribution maintenance																		
6	Renovate restroom bldg. A & J																		
7	Interior signage																		
8	ADA upgrades																		
9	NLC S/N/DFW ADA upgrades																		
10	Roof replacement campus-wide																		
11	Upgrade domestic HW system																		
12	Structural repairs natatorium																		
13	Geotech study bldg.. A																		
14	Fire sprinkler upgrade																		
	RLC																		
1	Traffic improvement @ East entrance																		
2	Replace two emergency generators																		
3	CCTV Fannin/El Paso Halls card access all classrooms																		
4	Carpet replacement																		
5	ADA upgrades																		
6	AHU analysis Sabine Hall																		
7	AHU replacement Performance Hall																		
8	Fence & lighting																		
9	Handicap parking																		
10	Replace call boxes																		
11	Fill-in swimming pool																		
12	Renovate locker & dressing room																		
13	Recarpet Library Lavaca Hall																		
14	Fire alarm upgrade																		
15	Replace fuel storage tanks																		
	CET																		
1	Server room upgrade																		
2	AHU renovation																		

FACILITIES HOLD PROJECTS

1. Update fire sprinkler systems bldgs. D, E, F, G (CVC) is pending due to change of scope and additional funding.

FACILITIES COMPLETED PROJECTS
LAST REPORT TO APPEAR

None To Report

INFORMATIVE REPORT NO. 63

M/WBE Participation of Maintenance and SARS Projects Report

The status of M/WBE Participation as of June 30, 2013 for Maintenance and SARS projects assigned to contracted construction program managers.

Maintenance and SARS Projects - as of June 30, 2013

Definitions:

Total Estimated Cost: The total estimated dollars assigned to this project.

Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

Notes:

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
BHC Maintenance Projects								
	BHC ADA Upgrades	\$92,035	\$1,074,925					
	Architect			\$92,035	\$0	0%	\$92,035	100%
	Construction			\$850,000	\$850,000	100%	\$0	0%
	Construction Manager			\$39,444	\$0	0%	\$39,444	100%
	Misc. Consulting Services			\$510	\$0	0%	\$510	0%
	Parking Lot Improvements E1 & E2	\$127,330	\$0					
	Architect			\$127,330	\$0	0%	\$127,330	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	BHC Maintenance Projects Sub-total	\$219,365	\$1,074,925	\$1,109,319	\$850,000	77%	\$259,319	23%
BHC SAR Projects								
	Police Communication System	\$1,214,286	\$0					
	Architect			\$190,035	\$190,035	100%	\$0	0%
	Construction			\$513,010	\$0	0%	\$513,010	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$286,176	\$19,200	7%	\$266,976	93%
	BHC SAR Projects Subtotal	\$1,214,286	\$0	\$989,221	\$209,235	21%	\$779,986	79%
	BHC Projects Total	\$1,433,651	\$1,074,925	\$2,098,540	\$1,059,235	50%	\$1,039,305	50%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC Maintenance Projects								
	Update Sprinkler Systems - Bldgs D, E, F and G	\$1,144,503	\$0					
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	CVC ADA Upgrades	\$39,066	\$56,059					
	Architect			\$39,066	\$39,066	100%	\$0	0%
	Construction			\$16,743	\$16,743	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$250	\$250	100%	\$0	0%
	Fire Alarm Upgrade	\$67,410	\$0					
	Architect			\$67,410	\$67,410	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC Maintenance Projects Subtotal	\$1,250,979	\$56,059	\$232,986	\$201,004	86%	\$31,982	14%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC SAR Projects								
	Solar Digital Sign	\$25,000	\$30,542					
	Architect			\$30,542	\$30,542	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Biological Preserve	\$15,435	\$0					
	Architect			\$15,435	\$15,435	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Install Auto Clave, Biology Classroom	\$5,000	\$23,591					
	Architect			\$4,066	\$0	0%	\$4,066	100%
	Construction			\$19,525	\$19,525	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC SAR Projects Subtotal	\$45,435	\$54,133	\$69,568	\$65,502	94%	\$4,066	6%
	CVC Projects Total	\$1,296,414	\$110,192	\$302,554	\$266,506	88%	\$36,048	12%
EFC Maintenance Projects								
	EFC ADA Upgrades	\$105,101	\$1,057,267					
	Architect			\$105,101	\$105,101	100%	\$0	0%
	Construction			\$760,000	\$760,000	100%	\$0	0%
	Construction Manager			\$45,043	\$0	0%	\$45,043	100%
	Misc. Consulting Services			\$280	\$0	0%	\$280	100%
	Parking Lot Improvement E2B, E3, E5, W1, W5, W6	\$247,170	\$0					
	Architect			\$247,170	\$247,170	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC Maintenance Projects Subtotal	\$352,271	\$1,057,267	\$1,157,594	\$1,112,271	96%	\$45,323	4%
EFC SARS Projects								
	Graphic Snapshot of Existing Campus	\$14,980	\$0					
	Architect			\$14,980	\$14,980	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Renovate Science Labs C301	\$10,914	\$0					
	Architect			\$10,914	\$0	0%	\$10,914	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Structural Improvement to Pool	\$8,369	\$0					
	Architect			\$8,369	\$8,369	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Irrigation Improvements	\$22,712	\$0					
	Architect			\$22,712	\$0	0%	\$22,712	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC SARS Projects Subtotal	\$56,975	\$0	\$56,975	\$23,349	41%	\$33,626	59%
	EFC Projects Total	\$409,246	\$1,057,267	\$1,214,569	\$1,135,620	93%	\$78,949	7%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC Maintenance Projects								
	ECC R, ECC W, ECC Paramount, & BJP ADA Upgrades	\$54,271	\$55,644					
	Architect			\$55,644	\$0	0%	\$55,644	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC ADA Upgrades	\$74,891	\$0					
	Architect			\$74,891	\$0	0%	\$74,891	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Elevator Modernization Units 5, 6, & 7	\$30,335	\$465,063					
	Architect			\$70,781	\$70,781	100%	\$0	0%
	Construction			\$394,282	\$394,282	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC Maintenance Projects Subtotal	\$159,497	\$520,707	\$595,598	\$465,063	78%	\$130,535	22%
ECC SARS Projects								
	Installation 21 Wind Turbines	\$5,885	\$16,885					
	Architect/Engineer			\$16,885	\$16,885	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Central Plant Upgrades	\$39,204	\$87,154					
	Architect/Engineer			\$39,204	\$39,204	100%	\$0	0%
	Construction			\$47,950	\$47,950	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Repair/Replace Wheelchair Lift	\$14,188	\$0					
	Architect/Engineer			\$14,188	\$14,188	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Roof Replacement @ BJP	\$267,500	\$912,560					
	Architect/Engineer			\$27,097	\$27,097	100%	\$0	0%
	Construction			\$751,495	\$0	0%	\$751,495	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$150	\$0	0%	\$150	100%
	Expansion Welding Lab Exhaust System @ BJP	\$21,347	\$0					
	Architect/Engineer			\$21,347	\$21,347	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC SARS Project Subtotal	\$348,124	\$1,016,599	\$918,316	\$166,671	18%	\$751,645	82%
	ECC Projects Total	\$507,621	\$1,537,306	\$1,513,914	\$631,734	42%	\$882,180	58%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
MVC Maintenance Projects								
	MVC ADA Upgrades	\$54,503	\$961,446					
	Architect/Engineer			\$68,753	\$8,800	13%	\$59,953	87%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$23,358	\$23,358	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	SW Parking Lot Improvement	\$89,880	\$0					
	Architect/Engineer			\$89,880	\$0	0%	\$89,880	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	MVC Maintenance Project Subtotal	\$144,383	\$961,446	\$181,991	\$32,158	18%	\$149,833	82%
MVC SAR Projects								
	Utility Relocate	\$21,286	\$0					
	Architect			\$21,286	\$0	0%	\$21,286	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	15 Concrete Bases for East Solar Road Lights	\$8,025	\$0					
	Architect			\$8,025	\$0	0%	\$8,025	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	MVC SAR Projects	\$29,311	\$0	\$29,311	\$0	0%	\$29,311	100%
	MVC Projects Total	\$173,694	\$961,446	\$211,302	\$32,158	15%	\$179,144	85%
NLC Maintenance Projects								
	Repair/Replace Concrete Stairs, Bldg. A, waterproofing	\$119,169	\$448,566					
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$399,591	\$188,200	47%	\$211,391	53%
	Construction Manager			\$6,770	\$0	0%	\$6,770	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	NLC N, NLC S & NLC DFW ADA Upgrades	\$17,084	\$34,176					
	Architect/Engineer			\$24,193	\$17,084	71%	\$7,109	29%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$180	\$180	100%	\$0	0%
	NLC ADA Upgrades	\$116,680	\$208,720					
	Architect/Engineer			\$156,905	\$156,905	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$50,006	\$50,006	100%	\$0	0%
	Misc. Consulting Services			\$1,809	\$491	27%	\$1,318	73%
	Fire Sprinkler Upgrade	\$245,298	\$0					
	Architect/Engineer			\$245,298	\$0	0%	\$245,298	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC Maintenance Projects Subtotal	\$498,231	\$691,462	\$906,245	\$412,976	46%	\$493,269	54%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC SAR Projects								
	Structural Analysis all Parking Lot Lights	\$20,725	\$0					
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	New and Replace Sidewalks	\$164,295	\$1,046,862					
	Architect/Engineer			\$171,222	\$0	0%	\$171,222	100%
	Construction			\$851,929	\$851,929	100%	\$0	0%
	Construction Manager			\$23,350	\$23,350	100%	\$0	0%
	Misc. Consulting Services			\$361	\$361	100%	\$0	0%
	North Campus Improvements (NLC343)	\$24,400	\$0					
	Architect/Engineer			\$7,981	\$7,981	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Electrical Distribution Maintenance	\$150,000	\$0					
	Architect			\$6,420	\$0	0%	\$6,420	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Renovate Restroom, Bldg. A & J	\$12,000	\$199,499					
	Architect			\$10,313	\$10,313	100%	\$0	0%
	Construction			\$189,000	\$189,000	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$186	\$0	0%	\$186	100%
	Roof Replacement Campus Wide	\$91,923	\$0					
	Architect			\$91,923	\$0	0%	\$91,923	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Geotech Study @ Bldg. A	\$10,000	\$0					
	Architect			\$10,000	\$10,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Structural Repairs Natatorium	\$8,774	\$0					
	Architect			\$8,774	\$8,774	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC SAR Project Subtotal	\$482,117	\$1,246,361	\$1,392,184	\$1,101,708	79%	\$290,476	21%
	NLC Projects Total	\$980,348	\$1,937,823	\$2,298,429	\$1,514,684	66%	\$783,745	34%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC Maintenance Projects								
	RLC ADA Upgrades	\$212,919	\$320,417					
	Architect/Engineer			\$222,919	\$222,919	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$91,251	\$91,251	100%	\$0	0%
	Misc. Consulting Services			\$6,247	\$0	0%	\$6,247	100%
	Replace Call Boxes	\$22,470	\$0					
	Architect/Engineer			\$22,470	\$22,470	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC Maintenance Project Subtotal	\$235,389	\$320,417	\$342,887	\$336,640	98%	\$6,247	2%
RLC SAR Projects								
	Traffic Improvement at East Entrance	\$41,882	\$60,995					
	Architect			\$60,995	\$60,995	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Carpet Replacement	\$487,000	\$591,651					
	Architect			\$41,202	\$41,202	100%	\$0	0%
	Construction			\$550,449	\$86,989	16%	\$463,460	84%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CCTV Fannin/El Paso Halls Card Access All Classrooms	\$65,000	\$0					
	Architect			\$65,000	\$65,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Upgrade of Fire Alarm System	\$14,272	\$0					
	Architect			\$10,272	\$10,272	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Fence and Lighting	\$15,160	\$0					
	Architect			\$15,160	\$15,160	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Handicap Parking	\$6,741	\$0					
	Architect			\$6,741	\$6,741	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Renovate Locker and Dressing Room	\$5,520	\$0					
	Architect			\$5,520	\$5,520	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC SAR Projects Subtotal	\$635,575	\$652,646	\$755,339	\$291,879	39%	\$463,460	61%
	RLC Projects Total	\$870,964	\$973,063	\$1,098,226	\$628,519	57%	\$469,707	43%

INFORMATIVE REPORT NO. 64

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending June 30, 2013.

Brookhaven College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) BHC ADA Upgrades (D213) Estimated Cost: \$92,035 Revised Cost: \$1,074,925 Awarded Amount: \$981,989	92,035	850,000	39,444	510
Start Date: June 12 Projected Completion Date: TBD*				
2) Parking Lot Improvements E1 & E2 (DW226) Estimated Cost: \$127,330 Revised Cost: \$ Awarded Amount: \$127,330	127,330	0	0	0
Start Date: June 13 Projected Completion Date: TBD				
BHC Maintenance Summary	Total Estimated Cost: \$219,365	Total Revised Cost: \$0	Total Awarded Amount: \$1,109,319	

*TBD- To Be Determined

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Police Communication System (BHC310)	190,035	513,010	0	286,176
Estimated Cost: \$1,214,286 Revised Cost: \$ Awarded Amount: \$989,221	<p style="text-align: right;">Start Date: August 08 Projected Completion Date: February 14</p>			
BHC SAR Summary	Total Estimated Cost: \$1,214,286	Total Revised Cost: \$0	Total Awarded Amount: \$989,221	

Cedar Valley College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207) Estimated Cost: \$1,144,503 Revised Cost: \$ Awarded Amount: \$109,517	77,522	0	31,982	13
	Start Date: December 09 Projected Completion Date: Hold			
2) CVC ADA Upgrades (D222) Estimated Cost: \$39,066 Revised Cost: \$56,059 Awarded Amount: \$56,059	39,066	0	16,743	250
	Start Date: June 12 Projected Completion Date: TBD			
3) Fire Alarm Upgrade (D227) Estimated Cost: \$67,410 Revised Cost: \$ Awarded Amount: \$67,410	67,410	0	0	0
	Start Date: June 13 Projected Completion Date: March 14			
CVC Maintenance Summary	Total Estimated Cost: \$1,250,979	Total Revised Cost: \$0	Total Awarded Amount: \$232,986	

Cedar Valley College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Solar Digital Sign (CVC213) Estimated Cost: \$25,000 Revised Cost: \$30,542 Awarded Amount: \$30,542	30,542	0	0	0
Start Date: December 11 Projected Completion Date: August 13				
2) Biological Preserve (CVC214) Estimated Cost: \$15,435 Revised Cost: \$ Awarded Amount: \$15,435	15,435	0	0	0
Start Date: September 11 Projected Completion Date: TBD				
3) Install Auto Clave, Biology Classroom (CVC215) Estimated Cost: \$5,000 Revised Cost: \$23,591 Awarded Amount: \$23,591	4,066	19,525	0	0
Start Date: January 12 Projected Completion Date: July 13				
CVC SAR Summary	Total Estimated Cost: \$45,435	Total Revised Cost: \$0	Total Awarded Amount: \$69,568	

Eastfield College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) EFC ADA Upgrades (D221)	105,101	760,000	45,043	280
Estimated Cost: \$105,101 Revised Cost: \$1,057,267 Awarded Amount: \$910,424	Start Date: June 12 Projected Completion Date: September 13			
2) Parking Lot Improvement E2B, E3, E5, W1, W5, W6 (D231)	247,170	0	0	0
Estimated Cost: \$247,170 Revised Cost: \$ Awarded Amount: \$247,170	Start Date: May 13 Projected Completion Date: January 14			
EFC Maintenance Summary	Total Estimated Cost: \$352,271	Total Revised Cost: \$0	Total Awarded Amount: \$1,157,594	

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Graphic Snapshot of Existing Campus (EFC308) Estimated Cost: \$14,980 Revised Cost: \$ Awarded Amount: \$14,980	14,980	0	0	0
	Start Date: March 13 Projected Completion Date: TBD			
2) Renovate Science Labs C301 (EFC309) Estimated Cost: \$10,914 Revised Cost: \$ Awarded Amount: \$10,914	10,914	0	0	0
	Start Date: March 13 Projected Completion Date: TBD			
3) Structural Improvement to Pool (EFC311) Estimated Cost: \$8,369 Revised Cost: \$ Awarded Amount: \$8,369	8,369	0	0	0
	Start Date: April 13 Projected Completion Date: TBD			

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Irrigation Improvements (EFC312)	22,712	0	0	0
Estimated Cost: \$22,712 Revised Cost: \$ Awarded Amount: \$22,712	<p style="text-align: right;">Start Date: May 13</p> <p style="text-align: center;">Projected Completion Date: September 13</p>			
EFC SAR Summary	Total Estimated Cost: \$56,975	Total Revised Cost: \$0	Total Awarded Amount: \$56,975	

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) ECC R, ECC W ECC Paramount, and BJP ADA Upgrades (D214) Estimated Cost: \$54,271 Revised Cost: \$55,644 Awarded Amount: \$55,644	55,644	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			
2) ECC ADA Upgrades (D215) Estimated Cost: \$74,891 Revised Cost: \$ Awarded Amount: \$74,891	74,891	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			
3) Elevator Modernization Units 5, 6 & 7 (DW230) Estimated Cost: \$30,335 Revised Cost: \$465,063 Awarded Amount: \$465,063	70,781	394,282	0	0
	Start Date: April 13 Projected Completion Date: September 13			
ECC Maintenance Summary	Total Estimated Cost: \$159,497	Total Revised Cost: \$0	Total Awarded Amount: \$595,598	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Installation 21 Wind Turbines (ECC225) Estimated Cost: \$5,885 Revised Cost: \$16,885 Awarded Amount: \$16,885	16,885	0	0	0
Start Date: June 10 Projected Completion Date: June 13				
2) Central Plant Upgrades (ECC227) Estimated Cost: \$39,204 Revised Cost: \$87,154 Awarded Amount: \$87,154	39,204	47,950	0	0
Start Date: May 11 Projected Completion Date: TBD				
3) Repair/Replace Wheelchair lift (ECC229) Estimated Cost: \$14,188 Revised Cost: \$ Awarded Amount: \$14,188	14,188	0	0	0
Start Date: March 13 Projected Completion Date: September 13				

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Roof Replacement @ BJP (BJP62) Estimated Cost: \$267,500 Revised Cost: \$912,560 Awarded Amount: \$778,742	27,097	751,495	0	150
Start Date: May 12 Projected Completion Date: August 13				
5) Expansion Welding Lab Exhaust System @ BJP (BJP64) Estimated Cost: \$21,347 Revised Cost: \$ Awarded Amount: \$21,347	21,347	0	0	0
Start Date: March 13 Projected Completion Date: September 13				
ECC SAR Summary	Total Estimated Cost: \$348,124	Total Revised Cost: \$0	Total Awarded Amount: \$918,316	

Mountain View College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) MVC ADA Upgrades (D216)	68,753	0	23,358	0
Estimated Cost: \$54,503 Revised Cost: \$961,446 Awarded Amount: \$92,111	Start Date: June 12 Projected Completion Date: TBD			
2) SW Parking Lot Improvement (D233)	89,880	0	0	0
Estimated Cost: \$89,880 Revised Cost: \$0 Awarded Amount: \$89,880	Start Date: May 13 Projected Completion Date: January 14			
MVC Maintenance Summary	Total Estimated Cost: \$144,383	Total Revised Cost: \$0	Total Awarded Amount: \$181,991	

Mountain View College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Utility Relocate (MVC207)	21,286	0	0	0
Estimated Cost: \$21,286 Revised Cost: \$ Awarded Amount: \$21,286	Start Date: July 12 Projected Completion Date: Hold			
2)15 Concrete Bases for East Solar Road Lights (MVC208)	8,025	0	0	0
Estimated Cost: \$8,025 Revised Cost: \$ Awarded Amount: \$8,025	Start Date: June 13 Projected Completion Date: TBD			
MVC SAR Summary	Total Estimated Cost: \$29,311	Total Revised Cost: \$0	Total Awarded Amount: \$29,311	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209) Estimated Cost: \$119,169 Revised Cost: \$448,566 Awarded Amount: \$427,854	21,383	399,591	6,770	110
	Start Date: December 09 Projected Completion Date: July 13			
2) NLC N, NLC S, and NLC DFW ADA Upgrades (D220) Estimated Cost: \$17,084 Revised Cost: \$34,176 Awarded Amount: \$24,373	24,193	0	0	180
	Start Date: June 12 Projected Completion Date: TBD			
3) NLC ADA Upgrades (D223) Estimated Cost: \$116,680 Revised Cost: \$208,720 Awarded Amount: \$208,720	156,905	0	50,006	1,809
	Start Date: June 12 Projected Completion Date: January 14			

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Fire Sprinkler Upgrade (D234)	245,298	0	0	0
Estimated Cost: \$245,298 Revised Cost: \$ Awarded Amount: \$245,298	Start Date: May 13 Projected Completion Date: August 14			
NLC Maintenance Summary	Total Estimated Cost: \$498,231	Total Revised Cost: \$0	Total Awarded Amount: \$906,245	

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Structural Analysis all Parking Lot Lights (NLC340) Estimated Cost: \$20,725 Revised Cost: \$ Awarded Amount: \$20,725	20,725	0	0	0
Start Date: May 10 Projected Completion Date: Hold				
2) New and Replace Sidewalks (NLC341) Estimated Cost: \$164,295 Revised Cost: \$1,046,862 Awarded Amount: \$1,046,862	171,222	851,929	23,350	361
Start Date: September: July 10 Projected Completion Date: August 13				
3) North Campus Improvements (NLC343) Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,981	7,981	0	0	0
Start Date: November 10 Projected Completion Date: TBD				

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Electrical Distribution Maintenance (NLC344) Estimated Cost: \$150,000 Revised Cost: \$ Awarded Amount: \$6,420	6,420	0	0	0
	Start Date: September 11 Projected Completion Date: March 14			
5) Renovate Restroom, Bldg. A & J (NLC345) Estimated Cost: \$12,000 Revised Cost: \$199,499 Awarded Amount: \$199,499	10,313	189,000	0	186
	Start Date: November 11 Projected Completion Date: September 13			
6) NLC Roof Replacement Campus Wide (NLC348) Estimated Cost: \$91,923 Revised Cost: \$ Awarded Amount: \$91,923	91,923	0	0	0
	Start Date: November 12 Projected Completion Date: November 13			

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
7) Geotech Study @ Bldg. A (NLC349) Estimated Cost: \$10,000 Revised Cost: \$ Awarded Amount: \$10,000	10,000	0	0	0
Start Date: April 13 Projected Completion Date: TBD				
8) Structural Repairs Natatorium (NLC351) Estimated Cost: \$8,774 Revised Cost: \$ Awarded Amount: \$8,774	8,774	0	0	0
Start Date: May 13 Projected Completion Date: November 13				
NLC SAR Summary	Total Estimated Cost: \$482,117	Total Revised Cost: \$0	Total Awarded Amount: \$1,392,184	

Richland College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) RLC ADA Upgrades (D217)	222,919	0	91,251	6,247
Estimated Cost: \$212,919 Revised Cost: \$320,417 Awarded Amount: \$320,417	Start Date: June 12 Projected Completion Date: TBD			
2) Replace Call Boxes (DW236)	22,470	0	0	0
Estimated Cost: \$22,470 Revised Cost: \$ Awarded Amount: \$22,470	Start Date: May 13 Projected Completion Date: February 14			
RLC Maintenance Summary	Total Estimated Cost: \$235,389	Total Revised Cost: \$0	Total Awarded Amount: \$342,887	

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Traffic Improvement at East Entrance (RLC317) Estimated Cost: \$41,882 Revised Cost: \$60,995 Awarded Amount: \$60,995	60,995	0	0	0
Start Date: January 12 Projected Completion Date: February 14				
2) Carpet Replacement (RLC320) Estimated Cost: \$487,000 Revised Cost: \$591,651 Awarded Amount: \$591,651	41,202	550,449	0	0
Start Date: May 12 Projected Completion Date: September 13				
3) CCTV Fannin / El Paso Halls Card Access All Classrooms (RLC321) Estimated Cost: \$65,000 Revised Cost: \$ Awarded Amount: \$65,000	65,000	0	0	0
Start Date: October 12 Projected Completion Date: January 14				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) Upgrade of Fire Alarm System (RLC322) Estimated Cost: \$14,272 Revised Cost: \$ Awarded Amount: \$10,272	10,272	0	0	0
Start Date: March 13 Projected Completion Date: January 14				
5) Fence and Lighting (RLC326) Estimated Cost: \$15,160 Revised Cost: \$ Awarded Amount: \$15,160	15,160	0	0	0
Start Date: April 13 Projected Completion Date: TBD				
6) Handicap Parking (RLC327) Estimated Cost: \$6,741 Revised Cost: \$ Awarded Amount: \$6,741	6,741	0	0	0
Start Date: April 13 Projected Completion Date: TBD				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
7) Renovate Locker and Dressing Room (RLC328) Estimated Cost: \$5,520 Revised Cost: \$ Awarded Amount: \$5,520	5,520	0	0	0
	Start Date: June 13 Projected Completion Date: TBD			
RLC SAR Summary	Total Estimated Cost: \$635,575	Total Revised Cost: \$0	Total Awarded Amount: \$755,339	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Feasibility Study Administrative Cabling Infrastructure District Wide (D192) Estimated Cost: \$5,062,857 Revised Cost: \$ Awarded Amount: \$286,644	99,008	187,636	0	0
	Start Date: October 07 Projected Completion Date: Hold			
2) DSC and DO ADA Upgrades (D218) Estimated Cost: \$18,717 Revised Cost: \$31,240 Awarded Amount: \$31,240	23,051	0	8,022	167
	Start Date: June 12 Projected Completion Date: TBD			
3) EFC S, RLC G, and LeCroy ADA Upgrades (D219) Estimated Cost: \$13,377 Revised Cost: \$21,232 Awarded Amount: \$21,232	15,297	0	5,733	202
	Start Date: June 12 Projected Completion Date: TBD			

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) Asbestos and Environmental Services District Wide (DW Environmental Services) Estimated Cost: \$310,300 Revised Cost: \$310,764 Awarded Amount: \$310,764	310,300	0	0	464
Start Date: January 13 Projected Completion Date: TBD				
DSC Maintenance Summary	Total Estimated Cost: \$5,405,251	Total Revised Cost: \$0	Total Awarded Amount: \$649,880	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Dock Lift (D205)	7,437	0	309	0
Estimated Cost: \$11,058	Start Date: December 09 Projected Completion Date: Hold			
Revised Cost: \$				
Awarded Amount: \$7,746				
DO Maintenance Summary	Total Estimated Cost: \$11,058	Total Revised Cost: \$0	Total Awarded Amount: \$7,746	

INFORMATIVE REPORT NO. 65

Notice of Grant Awards (August 2013)

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Source: Texas Higher Education Coordinating Board/
T-STEM
Beneficiary: Cedar Valley College
Amount: \$218,400
Term: May 1, 2013 – January 31, 2015
Purpose: The DCCCD will recruit, enroll, and provide scholarships to a minimum of 60 eligible students into T-STEM programs at Cedar Valley, Brookhaven, and Eastfield Colleges. Project participants will receive up to \$2500 in scholarships and will also participate in employment and internship opportunities with selected business and industry partners in STEM fields as appropriate.

Source: U.S. Department of Education/ Job Location & Development
Beneficiary: Mountain View College
Amount: \$10,700 Cost Match \$2,675 New Total \$13,375
Term: July 1, 2013 – June 30, 2014
Purpose: Funding to support the location and development of job opportunities for MVC students seeking part-time employment while attending classes or full-time employment after program and/or graduation.

Source: Texas Workforce Commission/In Partnership with AMX
Environmental LTD
Beneficiary: Mountain View College
Amount: \$460,570
Term: July 15, 2013 – July 14, 2014
Purpose: To provide ten courses to 361 trainees for a per-trainee cost of \$1,276. 111 trainees are existing employees of AMX Environmental, and 250 will be trainees for new jobs. Courses offered include but

are not limited to ‘Asbestos Abatement Management’, ‘Construction Cost Estimating’, and ‘Mold Remediation Contracting’.

Source: Texas Workforce Commission/In Partnership with a Business Consortium
Beneficiary: Cedar Valley College
Amount: \$326,975
Term: July 1, 2013 – June 30, 2014
Purpose: To provide training for targeted employment opportunities for adult Temporary Assistance for Needy families (TANF) recipients as well as those individuals at risk of becoming dependent on public assistance.

<u>Grant Awards Reported in Fiscal Year 2012-2013</u>	
September 2012	\$1,670,641
October 2012	\$2,588,681
November 2012	\$3,286,905
December 2012	\$ 658,675
January 2013	\$ -0-
February 2013	\$ 44,366
March 2013	\$1,246,650
April 2013	-0-
May 2013	\$ 31,577
June 2013	\$ 227,398
July 2013	\$ 267,575
August 2013	\$1,019,320
Total To Date	<u>\$11,041,788</u>

<u>Grant Awards Reported in Fiscal Years 2004-05 through 2011-12</u>								
<u>Type</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-2012</u>
Competitive	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315	\$20,985,883	\$16,071,651
Pell Grants ¹	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845	\$69,080,553	\$69,080,553
Total	<u>\$53,586,988</u>	<u>\$49,147,481</u>	<u>\$46,582,796</u>	<u>\$51,523,931</u>	<u>\$49,199,612</u>	<u>\$94,356,160</u>	<u>\$90,066,436</u>	<u>\$85,152,240</u>

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student aid.

INFORMATIVE REPORT NO. 66

Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

BROOKHAVEN COLLEGE - \$13,575

Ford	Automotive
GM	Automotive
MI Windows and Doors	First Time Supervisors

CEDAR VALLEY COLLEGE - \$15,197

Solar Turbines, Incorporated	Supply Chain Management
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EASTFIELD COLLEGE - \$1,350

Motorcycle Training	MTC Training Center
International Schools	Prof. Truck Driver
American Honda	Honda Training

EL CENTRO COLLEGE – \$9,936

Youth Village Resources	Introduction to Computers
UT Southwestern Medical Center	Anatomy and Physiology

MOUNTAIN VIEW COLLEGE – \$6,179

Buckner Children & Family Services	Welding, Introduction
Buckner Children & Family Services	Apartment Management, Introduction
Dallas County Sheriff's Department	GED
Nestle' Waters North America	Basic Milling

NORTH LAKE COLLEGE - \$19,953

Conexis	Network Systems Manager
Lone Star College System	Customer Service
North TX Electrical Joint	Career Training
Construction Education Foundation	Career Training

RICHLAND COLLEGE – \$22,020

Chambrell at Club Hill	Emeritus
The Forum	Emeritus
Meadowstone	Emeritus
Presbyterian Village North	Emeritus
12 Oaks	Leadership
APEX Tool Group	Leadership Mid-Level Managers
APEX Tool Group	Leadership Supervisors
APEX Tool Group	Leadership Engineers
City of Plano	Business Grammar
Dallas County	Customer Care I
Dallas County	Business Productivity
Dallas County	Customer Care II
Fujitsu Network Communications	FMEA
Fujitsu Network Communications	Business Writing
George W. Bush Center	Customer Service 100
Interceramic USA	Excel I
Interceramic USA	Excel II
Sanden Vendo	Excel I
Sanden Vendo	CPR/AED/First Aid
Alliance	Interviewing Skills
Alliance	Technical Support

Contracts for Educational Services Reported in 2012-13

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2012	\$ 16,572	\$ 14,584	\$ 3,200	\$ 180	\$ 11,230	\$ 21,534	\$ 27,680	\$ 94,980
October 2012	\$ 17,638	\$ 4,110	\$ 3,700	\$ 63,608	\$ 2,809	\$ 115,011	\$ 15,320	\$ 222,196
November 2012	\$ 30,198	\$ 12,555	\$ 9,425	\$ 1,994	\$ 1,000	\$ 62,268	\$ 24,680	\$ 142,120
December 2012	\$ 34,850	\$ 12,249	\$ 200	\$ 22,656	\$ 7,360	\$ 11,610	\$ 9,532	\$ 98,457
January 2013	\$ 19,738	\$ 24,876	\$ 2,450	\$ 22,900	\$ 23,659	\$ 21,322	\$ 880	\$ 115,825
February 2013	\$ 25,761	\$ 8,051	\$ 1,600	\$ 37,110	\$ 7,349	\$ 17,222	\$ 14,820	\$ 111,913
March 2013	\$ 61,470	\$ 0.00	\$ 16,750	\$ 61,200	\$ 3,849	\$ 49,592	\$ 15,705	\$ 208,566
April 2013	\$ 15,392	\$ 12,601	\$ 3,825	\$ 5,361	\$ 9,389 ¹	\$ 141,256	\$ 31,971	\$ 219,795
May 2013	\$ 33,194	\$ 3,500	\$ 5,900	\$ 33,750	\$ 2,989 ²	\$ 15,532	\$ 14,173	\$ 109,038
June 2013	\$ 16,874	\$ 2,190	\$ 1,850	\$ 31,200	\$ 6,959	\$ 13,724	\$ 11,220	\$ 84,017
July 2013	\$ 13,575	\$ 15,197	\$ 1,350	\$ 9,936	\$ 6,179	\$ 19,953	\$ 22,020	\$ 88,210
August 2013	\$	\$	\$	\$	\$	\$	\$	\$
Total To Date	\$ 285,262	\$ 109,913	\$ 50,250	\$ 289,895	\$ 82,772	\$ 489,024	\$ 188,001	\$ 1,495,117

¹The amount has been adjusted (-\$50.00) to reflect a correction in revenue reported by Mountain View College.

²The amount has been adjusted (-\$815.00) to reflect a correction in revenue reported by Mountain View College.

Contracts for Educational Services Reported in Fiscal Years 2005-06 through 2011-12

<u>Campus</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
BHC	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712	\$ 245,537	\$ 295,804
CVC	501,655	886,499	804,523	829,174	288,150	195,226	206,792
EFC	125,727	122,943	95,796	63,986	26,951	26,605	25,800
ECC	646,509	312,686	500,707	560,228	509,510	294,024	339,423
MVC	202,246	137,995	164,883	119,534	68,387	179,830	86,943
NLC	428,096	424,961	431,473	270,759	373,172	406,059	466,720
RLC	238,414	196,645	173,689	139,100	141,494	170,260	143,847
BPI	115,575 ¹	0	0	0	0	0	0
Total	\$ 2,530,913	\$ 2,426,380	\$ 2,434,990	\$ 2,242,153	\$ 1,703,376	\$ 1,517,541	\$ 1,565,329

¹The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO. 67

Workforce Diversity Plan

The chancellor agreed to provide the Board with a workforce diversity plan. Presented below is the current state of the framework that will support each of the seven colleges' plans. Originally presented to the Board as an Informative Report in the February 5, 2013 DCCCD Board meeting agenda materials, this framework was developed using 1) ideas generated in a brainstorming session held on September 11, 2012 with the college presidents, the vice chancellors, the provosts, and the Chancellor, and 2) suggestions and materials submitted by members of the HR Council.

Updated for the language in Board Policy BAA(LOCAL) approved April 2, 2013, a second draft underwent further review by the Chancellor's Staff and Legal Counsel who provided input for minor revisions. The second draft was presented as an Informative Report in the June 4, 2013 Board agenda materials. That second draft was submitted to Legal Counsel, both internal and external, to ensure legal compliance and the result is the following (third) draft.

DCCCD Workforce Diversity Plan Draft, revised July 18, 2013

Chancellor's Preamble

Diversity is an invaluable asset that we in higher education cannot afford to ignore. In the 21st century, this nation is becoming ever more diverse and the transformation is occurring faster than ever before. Demographic trends compel us in higher education to make a conscious investment in the recruitment and development of talent.

As Americans, we are all stakeholders in the future of our country. The challenge of developing and living harmoniously with diversity is complex and requires sustained commitment and understanding. As a leading institution of higher education, we must rise to the challenge.

Diversity is not only a noun, but is also a way of thinking. This way of thinking must become a part of the culture and practices of the Dallas community college system and structure.

DCCCD Board Policy BAA(LOCAL), approved April 2, 2013, states, the Board strongly values student and employee diversity. The Board seeks persons who will share our goal to eliminate educational inequality. The Board welcomes persons with varying ethnic, racial, cultural, national origin, age, political,

religious, geographic, and economic backgrounds. The Board welcomes individuals of all genders and sexual orientations [and] regardless of disabilities. The Board invites those from different backgrounds and those who have overcome historical inequality to apply for admissions and employment so they may represent the District to different populations and circles of networks. Students and employees should proudly bring their respective experiences to the marketplace of ideas that the Board provides and seeks to foster. The Board values fairness and equality for all as well as mutual respect and tolerance. The Board encourages innovative ideas and creative accomplishments and wishes to broaden and deepen scholarly discourse, and to encourage students to become active participants in a democratic society. The Board is committed to its goals of equal employment opportunities for all individuals and lawful affirmative action for individuals when permissible.”

As will be noted in the accompanying “Framework for the DCCCD Workforce Diversity Plan,” we acknowledge that, under Board Policy BAA(LOCAL) that was in effect prior to April 2, 2013, we have diligently pursued a goal regarding how the workforce should meet the diversity needs of our community. There has been significant progress. To continue the momentum of this progress in meeting both the spirit, and the letter, of Board Policy BAA(LOCAL)(April 2, 2013) there must be renewed commitment to DCCCD’s workforce diversity at the colleges, within college and faculty leadership, and in the supporting system offices.

The framework reflects three key elements:

- Improve out-of-area recruiting for faculty openings (“regular”, visiting scholar, and temporary full-time)
- Instill an understanding of, and commitment to, cultural competence that includes professional development
- Make regular progress reports to the Board of Trustees

To particularly address faculty diversity, the impetus and direction for the diversity initiatives must come from the college presidents, with support and assistance from the system staff. Accountability has to be a watchword for this important initiative. The governing board holds the chancellor accountable, and in turn, the presidents are accountable to the chancellor.

In terms of reports to the Board, the plan will stipulate that each July, at the board budget workshop, the senior staff and college presidents will include in their budget proposals, the unit diversity plan. Each February the presidents will report on the progress toward the goals of their individual plans for the Fall and Spring semesters. The senior staff will also make their reports.

Operational Definition of Diversity

Diversity embraces all human differences while building on that which pulls us together. Diversity planning and cultural competence serve to eliminate discrimination, marginalization, and exclusion based on race, ethnicity, gender, gender identity, sexual orientation, age, economic background, disability, religion, national origin, military status, political affiliation, or geographic location.

Priority and Focus

For over ten years, the DCCCD has had a goal to achieve a workforce that includes representatives from the demographic composition of its service area, Dallas County. In the time that has elapsed, progress toward that goal has been steady. Examination of the numbers of degree-holding African Americans and Hispanics/Latinos shows that DCCCD's achievement of faculty diversity is consistent with, if not better, than availability.

As each college maintains a separate SACSCOC accreditation, faculty selection and hiring recommendations are tasks that must be executed by each college's president. Even so, it's the collective DCCCD that must devise and implement a plan within which the colleges can independently work to achieve DCCCD's workforce, and especially faculty, diversity goals. It is the role of DCCCD leadership to provide tools and resources to the college presidents to assist them in implementing the plan.

Elements of the Workforce Diversity Plan

- 1) Improve out-of-area recruiting for faculty openings:
 - Focus on communities that host HSI's and HBCU's
 - Increase visibility in targeted professional organizations
 - Explore feasibility of and, as deemed potentially effective, design and institute:
 - Faculty sign-on stipend
 - Referral stipend (for current employees who recruit successful Faculty candidates)
 - Increased re-location expense limits
 - Assistance in job search for trailing spouses/partners
 - Institute faculty retention stipend (awarded upon completion of two years full-time employment and attainment of renewal for 3rd year)
- 2) Instill understanding of, and commitment to, cultural competence
 - Offer regular training sessions.
 - Provide resources to support development and delivery of training sessions

- Require annual cultural competence training for those who will serve on selection committees
- 3) Regularly report progress to Board
- Provide progress reports each July and February
 - Present progress reports by college via the college president
 - Include progress reports in board agendas as Informative Reports

Equal Opportunity Employer

The seven separately accredited colleges of the Dallas County Community College District are part of an **equal opportunity system** that provides education and employment opportunities without discrimination. In this regard, it is just as important to acknowledge what the Diversity Plan is expressly *NOT* authorizing the District to do with respect to race.

Under no circumstance is race of a candidate for employment to be considered. Race is never a bona fide occupational qualification. The goal of increasing racial representation is not a sufficiently compelling interest to justify the use of racial preferences. No candidate should be eliminated due to race nor should the racial balance/imbalance of a pool of candidates be used as an excuse not to hire from that pool.

While the Diversity Plan should increase the *opportunities* for minorities to pursue employment with the District, the District must:

- Never consider an applicant's race
- Never consider the number of any race of employees in any position or category
- Never consider whether the race of District employees mirrors the race of any defined population (including the student body)

The goal is to hire people with sensitivity to diversity, not to hire a greater number of people from any category, demographic, or race.

To increase the opportunities for minorities to apply, the District will actively seek to recruit candidates from postsecondary and graduate schools with predominantly minority enrollment. The District will actively seek to recruit candidates from postsecondary and graduate schools from different geographic regions of the state and country. The District will seek qualified candidates with talents, interests, perspectives, and/or experiences that would enable the candidate to enhance the understanding of diversity within the District. The District will seek qualified candidates with experience working with diverse student groups or in diverse environments.

INFORMATIVE REPORT NO. 68

Report Planned Use of Technology Money in FY 2014 Budget Assumptions

Since July 2012, the Board’s Multi-Year Financial Plan contains a \$2.5 million provision, earmarked as “Technology Edge Provision”. This provision has been planned into the current FY 2012-2013 budget as well as the proposed FY 2013-2014 budget and the FY 2014-2015 projections. Such provision for technology in budget development and adoption is as prudent as including a provision for major repairs and rehabilitations (planned maintenance) of facilities.

Reasons for such a priority include:

- The rapid evolutionary cycle of convergent technologies (i.e. information technologies, classroom technologies, communication technologies) cause technical obsolescence faster than physical obsolescence.
- Across the seven years preceding 2011-2012, significant growth, in our student population and the number of students within that growing population that access our technologies, cause an increase in demand for access points (available computers within the colleges and wireless connectivity for “bring your own device” capacity) and software licenses.
- Technology improvements can increase efficiencies (i.e. remote conferencing, energy savings, and time/effort savings).
- Students deserve to experience state-of-the-market software and hardware.
- Just as top-notch buildings and grounds affect students’ choice of colleges, so can top-notch technologies.

Projects to be funded from the FY 2014 Technology Provision include:

• Texas Completes – Colleague Student Self-Service	\$ 166,000
• ADA Assistive Technology Software (District Server Distribution)	45,000
• Academic Works (Scholarship Aggregation)	25,363
• Phase II of Wireless Everywhere	400,000
• Contingency of 10% for above projects	63,637
• Provision for Newly Emerged Technology Opportunities	750,000
• Allocate to Colleges - Changes in Hardware/Software Standards	<u>1,050,000</u>
TOTAL	\$2,500,000

INFORMATIVE REPORT NO. 69

Report on FY2013-14 Priority Facilities Projects

As the Board of Trustees considers adoption of the proposed FY 2013-2014 Budget, \$16 million is earmarked for major facilities projects. The Associate Vice Chancellor of Facilities Management/Planning-District Architect has determined that the following projects from the \$86 million long range master plan for planned maintenance represent the highest priorities and the best use for the coming year's planned maintenance funds.

Brookhaven College

Replace storefronts campus wide, phase 1	\$ 271,580
Replace asphalt parking lot, W1 & W2, phase 2	2,745,800

Cedar Valley College

Replace basketball backboards	108,632
Improve stairs/steps, Performance Hall	67,895
Repair storm drainage, front and rear of Building L	370,683
Repair asphalt entrance & road to gym with concrete	686,450
Repair/replace concrete steps at lake	137,290
Repair road, front entrance at Y Building	137,290
Upgrade Performance Hall house lighting system	135,790

El Centro College

Remove/insulate louvers, Main Street	277,012
Repaint brick shelf/steel, seal on Main & Elm Streets	33,948
Replace concrete walk, Market Street	33,948
Replace FPE electrical panel, Building C	135,790
Replace make-up air units, FHSV, Buildings B & C	407,370
Replace elevator controls w/SS, Paramount Building	27,158
Elevator modernizations, Units 1-4, Paramount Building	740,056

Eastfield College

Replace access doors & ladders, Performance Hall, Buildings C, F, L, N & P	434,528
Replace 600T Absorber chiller & assoc. piping, pumps, controls	1,086,320
Replace pool piping	475,265

Mountain View College

Replace exterior vestibule doors and hardware, 24 pair	\$ 210,475
Repair roofs, Buildings C, D, E, F	432,464
Replace existing South pond w/Retention pond and concrete	576,618
Replace roof at Buildings H & J – 54,900 sf total	892,385
Replace west campus sanitary sewer main line	96,103

North Lake College

Renovate restrooms at pool	75,024
Repair first lake slope failure behind T Building	1,716,125
Repair light pole bases (Phase 2, 32 each above grade)	363,819
Rehab AHU's, 6 each C14, C15, P7, P8, F18, F19	325,896

Richland College

Replace gasket material in windows AHU 2–16 & hallways in F and E Halls	36,663
Replace parking lots C, D, and E with concrete	650,000
Repave receiving entrance and receiving area	205,935
Upgrade elevator emergency communications call down, 6 each	54,316
Replace heat exchangers (3), El Paso, Fannin, and Gym	340,000
Upgrade VAV boxes to DDC, 303 each, campus wide	616,055

LeCroy

Repair/reseal parapet walls and caps	27,458
Repair CHW control valves, AHU 1 and AHU 2	3,432

Bill J. Priest

Replace ceilings thru-out, including 3 rd floor garage elevator lobby	192,822
Replace window blinds with shades	407,370
Seal garage top floor	100,016
Replace HW pumps, 2 each	33,948
Replace central plant piping insulation	33,948

District Office

Upgrade chilled water system	67,895
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District Service Center

Replace lobby/corridor can light W/LED, 27 each	13,579
Replace ceiling tile, 20"x 60", lobby/corridors	13,579
Remove planter, upgrade furniture, 6 each	135,790
Replace front doors, East and West Buildings	23,763
Replace exterior signage	67,895
Construction of Storage Building West of West parking lot	40,737
Upgrade VAV box East Building lobby	33,948
Replace HW heating boiler, West Building	47,527
Total:	\$16,148,390