

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations *ONLY* to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, October 1, 2013
4:00 PM**

AGENDA

- I. Certification of notice posted for the meeting Dr. Wright Lassiter
- II. Pledges of allegiance to U.S. and Texas flags
- III. Special Presentation – Student Success: El Centro College, *Informative Report No. 28, pp. 63-65*
- IV. Richland Collegiate High School status report presented by Superintendent Donna Walker *Informative Report No. 29, pp. 66-67*
- V. Citizens desiring to address the Board regarding agenda items
- VI. Opportunity for members of the Board and chancellor to declare conflicts of interest specific to this agenda *p. 5*
- VII. Consideration of Bids
 1. Low Bid: Recommendation for award to Starlite Signs, LP in an amount of \$168,125, for a digital marquee at Cedar Valley College (Bid No. 12034) *p. 6*
 2. Low and Only Bid: Recommendation for award to Anasazi Instruments, Inc. in an amount of \$103,100, for spectrometer at North Lake College (Bid No. 12044) *p. 7*

3. Low Bid: Recommendation for award to Mart, Inc. in an amount of \$197,300, for welding lab expansion at El Centro College - Bill Priest Campus (Bid No. 12048) *p. 8*
4. Low Bid: Recommendation for award to SCM Construction, LLC in an amount of \$729,000, for ADA accessibility upgrades at Mountain View College (Bid No. 12053) *p. 9*
5. Best Proposal: Recommendation for price agreement with Ad-Mail, in an amount of \$300,000, over a 47-month period for mail distribution services, District-wide (RFP No. 12055) *pp. 10-12*
6. Sole Source: Recommendation for award to IBISWorld in an amount of \$58,800, for license renewal at El Centro College - Bill Priest Campus (Req. No. 5DB0022) *p. 13*

VIII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

7. Approval of Amended Minutes of the August 6, 2013 Regular Meeting *pp. 14-19*
8. Approval of Minutes of the August 27, 2013 Special Meeting *pp. 20-21*
9. Approval of Minutes of the August 28, 2013 Special Meeting *pp. 22-23*
10. Approval of Minutes of the August 29, 2013 Special Meeting *pp. 24-25*
11. Approval of Minutes of the September 3, 2013 Regular Meeting *pp. 26-32*
12. Approval of Minutes of the September 17, 2013 Special Meeting *pp. 33-34*

Financial Reports

13. Approval of Expenditures for August 2013 *p. 35*
14. Acceptance of Gifts *pp. 36-37*
15. Approval of Brokers-Dealers *pp. 38-42*
16. Approval of Ninth Amendment to Interlocal Contract of July 2004 with the City of Dallas, County of Dallas, Dallas County Hospital District, Dallas Independent School District, and Dallas County Schools District *p. 43*
17. Approval of Membership in Texas Association of Community Colleges *p. 44*
18. Approval of Dual Credit Agreement with Cedar Hill Independent School District *p. 45*

19. Approval of Agreement with the Society of Manufacturing Engineers
p. 46

IX. Individual Items

Policy Reports for Individual Action

20. Approval of Non-Renewal of Patricia Dodd's Employment Contract
p. 47
21. Approval of Resolution Reflecting Review of Investment Policy *pp. 48-49*
22. Request to Pay Expenses for Trustee Travel to Hispanic Association of Colleges and Universities (HACU) Annual Meeting *pp. 50-51*

Personnel Reports for Individual Action

23. Acceptance of Resignations *p. 52*
24. Approval of Warrants of Appointment for Security Personnel *p. 53*
25. Employment of Contractual Personnel - Administrator Related Actions *pp. 54-55*
26. Employment of Contractual Personnel - Faculty Related Actions *pp. 56-59*

Financial Report for Individual Action

27. Approval of Resolution Amending Authorized Representatives *pp. 60-62*

X. Informative Reports

28. Student Success Special Report: El Centro College *pp. 63-65*
29. Richland Collegiate High School *pp. 66-67*
30. Presentation of Current Funds Operating Budget Report for August 2013 *pp. 68-75*
31. Monthly Award and Change Order Summary *pp. 76-79*
32. Payments for Goods and Services *pp. 80-82*
33. Progress Report on Construction Projects *pp. 83-85*
34. M/WBE Participation of Maintenance and SARS Projects Report *pp. 86-95*
35. Facilities Management Project Report *pp. 96-123*
36. Notice of Grant Awards (October 2013) *pp. 124-127*
37. Presentation of Contracts for Educational Services *pp. 128-130*
38. Presentation of 4th Quarter Investment Transactions *pp. 131-144*
39. Report from Investment Officers on Training *p. 145*
40. Report of Sabbatical Leave for Giraud Polite *pp. 146-147*

XI. Questions/comments from members of the Board and chancellor

XII. Citizens desiring to appear before the Board

XIII. Executive session

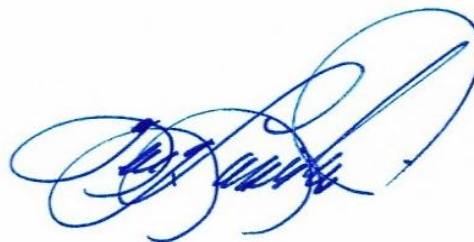
As authorized under 551.074 of the Texas Government Code, the Board may conduct an executive session to deliberate on personnel matters, including the selection of candidates to be invited for interview and/or interviews of potential candidates for the position of Chancellor, a discussion of the Chancellor's performance, his retirement and any employee or prospective employee who is noted in the agenda.

The Board may conduct an executive session under 551.071 to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act and/or about the non-renewal of the employment agreement of Patricia Dodd.

XIV. Adjournment of regular meeting

**CERTIFICATION OF NOTICE POSTED
FOR THE OCTOBER 1, 2013
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 27th day of September 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 27th day of September 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.



Wright L. Lassiter, Jr., Secretary

VI. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. "Local government officers" are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

Ace Mart Restaurant Supply	Imperial Construction, Inc.
Ad-Mail	J. M. Stewart Corp.
Agency Creative, Inc.	JQM Management & Consulting, Inc.
American Golf Cars	Kennedy Electric, Inc.
Anasazi Instruments, Inc.	Linkages, Inc.
Architectural Graphics, Inc.	Madison Art Shop, LLC
Audio Video Graphics, Inc.	Mart, Inc.
Austin Turf & Tractors	MDI, Inc., General Contractors
CAD & Graphic Supply, Inc.	Mega Prime Contractors, Inc.
Castle Business Solutions-Premier	Micro Service Southwest
Logitech	Micro Tech Microscope Service
Cedar Hill Independent School District	Midwest Bio Service
City of Dallas	Miracles Technologies, Inc.
Dallas County	Phillips May Corp.
Dallas County Hospital District	Reeder General Contractors, Inc.
Dallas County Schools District	Restaurant Depot
Dallas Independent School District	SCM Construction Services, LLC
Deen Implement Company	Society of Manufacturing Engineers
Dick Blick Company	Stadium Golf & Utility
Diversified Supply HUB	Starlite Signs, LP
Edward Don & Company	Texas Association of Community
GCG Marketing	Colleges
Golf Cars for Fun	The Loomis Agency
Goodson Golf Cars	Turnkey Solutions corp.
Grapevine Golf Cars	UCS Group, LLC
Hamilton Group	Vanderburg Drafting Supply, Inc.
IBISWorld	Zimmerer Kubota
Identity Management Consultants, LLC	

(Tab 1) RECOMMENDATION FOR AWARD – BID NO. 12034
DIGITAL MARQUEE
CEDAR VALLEY COLLEGE

RESPONSE: Of five companies that attended the mandatory prebid meeting, four bids were received.

COMPARISON OF BIDS:

Starlite Signs, LP	\$168,125
Identity Management Consultants, LLC	\$184,637
Architectural Graphics, Inc.	\$194,916
J.M. Stewart Corp.	\$207,227

RECOMMENDATION FOR AWARD:

STARLITE SIGNS, LP	\$168,125
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LOW BID

COMMENTS: This project is to provide and install one double-faced wireless electronic message board at the entrance to the west side of the campus, and five wayfinding pylons in the central courtyard; includes associated electrical, concrete, landscaping, etc.

Based on 15% of the awarded amount, a contingency fund of \$25,219 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 2) RECOMMENDATION FOR AWARD – BID NO. 12044
SPECTROMETER
NORTH LAKE COLLEGE

RESPONSE: Requests for bids were sent to eight vendors and one response was received.

RECOMMENDATION FOR AWARD:

ANASAZI INSTRUMENTS, INC. \$103,100

LOW AND ONLY BID

COMMENTS: This award is for one Anasazi FT-NMR spectrometer. This instrument will be used by students to measure properties of light over a portion of the electromagnetic spectrum, affording them the opportunity to collect data for processing and computerized analysis. Students can presently search spectral databases for analysis only via the internet.

Rebidding is not recommended as there are no known competitors or alternates to this manufacturer or product.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 3) RECOMMENDATION FOR AWARD – BID NO. 12048
WELDING LAB EXPANSION
EL CENTRO COLLEGE - BILL PRIEST CAMPUS

RESPONSE: Of 13 companies that attended the mandatory prebid meeting, six bids were received.

COMPARISON OF BIDS:

Mart, Inc.	\$197,300
JQM Management & Consulting, Inc.	\$223,000
SCM Construction Services, LLC	\$231,000
Kennedy Electric, Inc.	\$249,750
MDI, Inc., General Contractors	\$261,000
Phillips May Corp.	\$311,333

RECOMMENDATION FOR AWARD:

MART, INC.	\$197,300
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LOW BID

COMMENTS: This project is to renovate/expand the existing welding lab; it includes eleven new welding booths and seven downdraft tables, a new electrical service panel, replacement lighting, compressed air system, and associated HVAC modifications.

Based on 15% of the awarded amount, a contingency fund of \$29,595 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 4) RECOMMENDATION FOR AWARD – BID NO. 12053
ADA ACCESSIBILITY UPGRADES
MOUNTAIN VIEW COLLEGE

RESPONSE: Of 13 companies that attended the mandatory prebid meeting, seven bids were received.

COMPARISON OF BIDS:

SCM Construction, LLC	\$729,000
Mart, Inc.	\$749,150
Reeder General Contractors, Inc.	\$755,500
Mega Prime Contractors, Inc.	\$767,872
Imperial Construction, Inc.	\$799,500
Phillips May Corp.	\$1,049,013
UCS Group, LLC	\$1,215,179

RECOMMENDATION FOR AWARD:

SCM CONSTRUCTION, LLC	\$729,000
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LOW BID

COMMENTS: This project is for the campus-wide upgrade of ramps, concrete walkways, restroom fixtures/accessories/reconfigurations, lighting, door hardware; includes associated demolition, site preparation, electrical, plumbing, concrete, etc.

Based on 15% of the awarded amount, a contingency fund of \$109,350 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 5) RECOMMENDATION FOR AWARD – RFP NO. 12055
MAIL DISTRIBUTION SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
OCTOBER 2, 2013 THROUGH AUGUST 31, 2017

RESPONSE: Requests for proposals were sent to 60 entities and two responses were received.

COMPARISON OF PROPOSALS:

See tabulation attached.

RECOMMENDATION FOR AWARD:

AD-MAIL	(47-month estimate) \$300,000
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BEST PROPOSAL

COMMENTS: This award is for mail distribution service plus related consulting services to assist campuses with mail preparation to maximize postal discounts in mailing brochures, class schedules, postcards, magazines, etc. The vendor will pick up printed materials from the printers, store them as needed, process the materials for mailing, and deliver them to the appropriate postal center. In addition, tracking and status reports regarding the mailed items will be provided, as well as mailing list acquisitions.

Proposals were evaluated based on the following key criteria as set forth in the request for proposal: (a) company's qualifications and experience, (b) management plan/client service plan, equipment, technology, quality programs, (c) ability to provide the services, (d) responses to the questionnaire, (e) completeness of proposal, and (f) benchmark pricing.

In the opinion of college evaluators, the recommended vendor best meets the needs of the district by providing a large variety of direct mail and related services through its network of subcontractors, including bar-coding of mail. Ad-Mail has been the district's contractor for several years and has provided excellent service. The proposal from the other bidder is not recommended due to pricing and it does not possess the software necessary to ensure district mailings receive all available postal discounts.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

RFP NO. 12055
 MAIL DISTRIBUTION SERVICES

Description	Ad-Mail	Castle Business Solutions-Premier Logitech
Two Marketing Brochures, affix label, sort and deliver to a USPS facility. Mailer to furnish carrier route pre-sort mailing list of 32,000 (2x usage) total of Dallas County high school seniors. Delivered to mailer by printer.	\$7,640	\$55,508
Mailing service for 2 part mail out with American Students High School Seniors only list. Post cards 6 x 11. Vendor to use carrier route sorted process. Vendor to provide American Student List High School Seniors mailing list to be used. Bulk mail permit indicia printed on postcards. Mailings will be done two months apart. Postcards will be delivered to contractor to process for mailing. Contractor to provide USP form #3602-N. Contractor to provide college with a copy of the carrier routes prior to first mailing. Quantity 7,000 x 2	\$1,969	\$6,580
Mailing of class schedules to selected zip codes. Estimated quantity 150,000	\$1,650	\$322,275

(Tab 6) RECOMMENDATION FOR AWARD - REQ NO. 5DB0022
LICENSE RENEWAL
EL CENTRO COLLEGE - BILL PRIEST CAMPUS
NOVEMBER 1, 2013 THROUGH OCTOBER 31, 2014

RECOMMENDATION FOR AWARD:

IBISWORLD \$58,800

SOLE SOURCE

COMMENTS: This award is to renew a one-year statewide license subscription providing over 700 U.S. industry research reports containing data and analysis of the North American Industry Classification System. The license is for 18 Small Business Center offices representing 49 Texas counties. DCCCD is the host institution for the North Texas SBDC grant which has been federally funded by the Small Business Administration for the past 26 years. The mission of the North Texas SBDC is to provide entrepreneurial assistance to current and potential small businesses within the coverage area. Business advisors are provided with industry-specific reports for small business clients of the SBDC program, enabling them to increase the knowledge and quality of service.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

CONSENT AGENDA NO. 7

Approval of Amended Minutes of the August 6, 2013 Regular Meeting

It is recommended that the Board approve the amended minutes of the August 6, 2013 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Mr. Jerry Prater, Chair
Ms. Charletta Rogers Compton
Ms. Diana Flores
Mr. Wesley Jameson
Dr. Wright Lassiter (secretary and chancellor)
Mr. Bill Metzger
Mr. JL Sonny Williams

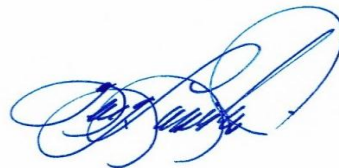
Members Absent:

Mr. Bob Ferguson

Chair Prater convened the meeting at 4:10 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE AUGUST 6, 2013
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2nd day of August 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 2nd day of August 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Pledges of Allegiance to U.S. and Texas Flags

Pledges of allegiance to the flags were recited.

Public Hearing on Richland Collegiate High School Budget for 2013-2014

Chair Prater opened the public hearing at 4:11 p.m., and with no registered speakers on the topic, closed the hearing at 4:13 p.m.

Special Recognition: National JCAA Finalist Brookhaven College Bear Baseball Team introduced by President Thom Chesney

President Chesney introduced Coach Brandon Rains who shared details of the Spring 2013 season with the Board, including academic and athletic recognition earned by the team and players.

Richland Collegiate High School Status Report

Richland President Kay Eggleston, presenting on behalf of RCHS Superintendent Donna Walker, reviewed items including:

- #24 updating the student handbook regarding admissions appeals, harassment and bullying, and transcript review of entering juniors.
- #25 regarding TEA waivers: staff development, flags and STAAR testing dates
- #55 recommending adoption of the revised budget for 2012-13
- #56 recommending adoption of the proposed budget for 2013-14 and
- #58 confirming the 2013 graduation statistics including scholarship offers

Citizens Desiring to Address the Board Regarding Agenda Items

Mrs. Dorothy Zimmerman addressed the Board on spending proposed in Items #7, #11, and #16 – receiving clarification that #16 was not related to staff training.

Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Trustee Flores indicated that she would abstain from the vote on #13 related to advertising services, including the Greater Dallas Hispanic Chamber of Commerce. Trustee Compton indicated that she would abstain from the vote on #30 and #37 related to contracts with the DISD.

Consideration of Bids

Trustee Williams moved and Trustee Metzger seconded a motion to approve Items #1-18, excluding #6 and #13. Motion passed.

Item #6 was discussed, with District Director of Purchasing Steve Park and Executive Vice Chancellor Ed DesPlas providing details on the recommendation. Trustee Compton moved and Trustee Jameson seconded a motion to approve #6. Motion passed.

Trustee Jameson moved and Trustee Williams seconded a motion to approve Item #6. Motion passed, with Trustee Flores abstaining.

In discussion regarding #11, Trustee Metzger requested an itemized breakdown of the products and services purchased during 2012-2013 under this contract. Mr. DesPlas confirmed that information would be available within two weeks.

Related to #15, Trustee Flores requested information regarding the individuals/entities listed on the North Central Texas Regional Certification Agency registry approved as a provider for the DCCCD based on this item.

Related to #16 and #17, Trustee Flores requested to receive a listing of the area chambers of commerce contacted, the process used for contacting and the individual(s) contacted at those chambers.

(See August 6, 2013, Board Meeting, Consideration of Bids, #1-18, which is made part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Trustee Flores moved and Trustee Jameson seconded a motion to approve Items #19-41, with the exception of #30 and #37, on the consent agenda. Motion passed.

Trustee Metzger moved and Trustee Flores seconded a motion to approve Item #30. Motion passed, with Trustee Compton abstaining. Trustees Metzger and Compton requested a complete listing of dual credit agreements and the number of students taught by high school within district.

Trustee Metzger moved and Trustee Flores seconded a motion to approve Item #37. Motion passed, with Trustee Compton abstaining.

(See August 6, 2013, Board Meeting Consent Agenda, Items #19-41, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Chair Prater called for an executive session, which began at 5 PM and ended at 5:45 PM, for the discussion of personnel items including the proposed settlement in #42.

Trustee Flores moved and Trustee Jameson seconded a motion to approve Item #42. Motion passed, with Trustee Compton abstaining.

Trustee Flores moved and Trustee Williams seconded a motion to approve Item #43. Motion passed.

Trustee Metzger moved and Trustee Flores seconded a motion to approve Item #44. Motion passed.

An initial vote on Item #45 failed. Trustee Compton expressed her concerns regarding un-advertised opportunities referencing title changes and reclassifications for administrators. On the advice of counsel, the trustees agreed to vote each section of #45.

Trustee Flores moved and Trustee Metzger seconded a motion to approve Regular Appointment Administrators (pp 90-91), Regular Appointment Faculty (pp 91), Temporary Appointment Faculty (pp 91-94), Visiting Scholar Appointment Faculty (pp 94-100), Temporary Alternative Appointment-Faculty (p 100), Interim Appointment Administrators (pp 101-102), Special Administrative Appointments (p 102), Correction to May 7, 2013 Personnel Report (p 103), Correction to May 7, 2013 Personnel Report (p 103), and Returning to Original Professional Support Staff Position (p 103). Motion passed.

Trustee Metzger moved and Trustee Flores seconded a motion to approve Title Change Administrator Only (pp 103-104). Motion failed, with a recorded vote: Trustees Flores, Metzger and Compton voting no, and Trustees Williams, Jameson, and Prater voting yes.

Trustee Metzger moved and Trustee Jameson seconded a motion to approve Reclassification Administrator on p 104. Motion failed, with a recorded vote: Trustees Flores, Metzger and Compton voting no, and Trustees Williams, Jameson, and Prater voting yes.

Trustee Williams moved and Trustee Jameson seconded a motion to approve Item #46. Motion passed.

Trustee Compton moved and Trustee Flores seconded a motion to approve Item #47. Motion passed.

Trustee Compton moved and Trustee Metzger seconded a motion to approve Item #48. Motion passed.

Trustee Williams moved and Trustee Jameson seconded a motion to approve #49. Motion failed, with Trustee Flores abstaining. During discussion, Trustee Flores requested details on prior recommendation including reference to evaluation/recommendation in year 2 of three-year contract.

Trustee Compton moved and Trustee Flores seconded a motion to approve Item #50. Motion passed.

Trustee Compton moved and Trustee Flores seconded a motion to approve Items #51-56. Motion passed.

Trustee Flores moved and Trustee Williams seconded a motion to approve Item #57, approving the date to adopt the ad valorem tax rate for the 2013 tax year. Motion passed, with a recorded vote:

Trustee Ferguson – absent
Trustee Jameson - for
Trustee Compton – present and not voting
Trustee Prater - for
Trustee Metzger - against
Trustee Williams - for
Trustee Flores - for

(See August 6, 2013 Board Meeting, Agenda Items #42-57, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Trustees acknowledged the presentation of informative reports #58-69.

(See August 6, 2013 Board Meeting, Agenda Items #58-69, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/comments from members of the Board and chancellor

#70 – SB 1368, SB1297 and HB2414 – Trustee Metzger asked how the bills will be implemented within the DCCCD and what impacts they will have on the Board of Trustees. Vice Chancellor Justin Lonon provided some background, confirming that staff is researching requirements including technology and will return with

recommendations. With continuing discussion of technology advancement and a desire to decrease the amount of paper-based documents shared with the Board, staff was directed to research options giving trustees individual flexibility, returning with recommendations and cost to implement.

Citizens desiring to appear before the Board

Mrs. Zimmerman asked the Board not to approve a tax increase given the current state of the economy.

Adjournment

Chair Prater adjourned the meeting at 6:50 p.m. with a motion from Trustee Flores and a second by Trustee Compton.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 8

Approval of Minutes of the August 27, 2013 Special Meeting (Public Hearing)

It is recommended that the Board approve the minutes of the August 27, 2013 Board of Trustees Special Meeting.

Board Members and Officers Present:

Mr. Jerry Prater, Chair
Mr. Bob Ferguson
Mr. Wesley Jameson
Dr. Wright Lassiter (secretary and chancellor)
Mr. Bill Metzger
Mr. JL Sonny Williams (arrived at 4:30 p.m.)

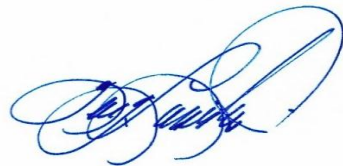
Members Absent:

Ms. Charletta Rogers Compton
Ms. Diana Flores

Chair Prater convened the meeting at 4:09 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE AUGUST 27, 2013
SPECIAL MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 23rd day of August 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 23rd day of August 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Susan Hall, acting as Assistant Secretary to the Board, certified the notice had been posted as required.

Public Hearing on Tax Increase for Fiscal Year 2013-2014

Chair Prater opened the public hearing at 4:11 p.m.

The following individuals addressed the Board:

1. Adriana Liberto
2. Dorothy Zimmerman
3. Mary Ann Harper
4. Paul Zimmerman
5. Robert Stankiewicz
6. Paul Hoffman
7. Dorina Demay
8. Glenda Sample

Chair Prater closed the public hearing at 4:37 p.m. and the special session of the Board continued.

Questions/comments from members of the Board and chancellor

There were none.

Executive Session

Chair Prater adjourned the Board to an executive session at 4:40 p.m. and returned to the public meeting at 5:42 p.m.

Adjournment

Chair Prater immediately adjourned the meeting with a motion from Trustee Ferguson and a second by Trustee Jameson.

Approved:



Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 9

Approval of Minutes of the August 28, 2013 Special Meeting
(Chancellor's Search)

It is recommended that the Board approve the minutes of the August 28, 2013 Board of Trustees Special Meeting.

Board Members and Officers Present:

Mr. Jerry Prater
Ms. Charletta Rogers Compton
Mr. Bob Ferguson, Committee Chair
Ms. Diana Flores
Mr. Wesley Jameson
Dr. Wright Lassiter (secretary and chancellor)
Mr. Bill Metzger (arrived at 4:25 p.m.)
Mr. JL Sonny Williams

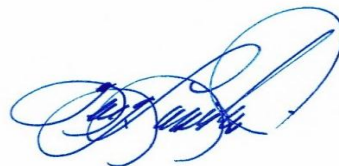
Members Absent:

See above.

Chair Ferguson convened the meeting at 4:15 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE AUGUST 28, 2013
SPECIAL MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 23rd day of August 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 23rd day of August 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

The Chancellor certified the notice had been posted as required.

Executive Session

Chair Ferguson adjourned the Board to an executive session immediately and returned to the public meeting at 9:05 p.m.

Review, discuss and take action on other search related details

There was none.

Questions/comments from members of the Board and chancellor

There was none.

Adjournment

Chair Ferguson adjourned the meeting at 9:07 p.m. with a motion from Trustee Flores and a second by Trustee Metzger.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 10

Approval of Minutes of the August 29, 2013 Special Meeting
(Chancellor's Search)

It is recommended that the Board approve the minutes of the August 29, 2013 Board of Trustees Special Meeting.

Board Members and Officers Present:

Mr. Jerry Prater
Ms. Charletta Rogers Compton
Mr. Bob Ferguson, Committee Chair
Ms. Diana Flores
Mr. Wesley Jameson
Dr. Wright Lassiter (secretary and chancellor) (Arrived at 8:15 a.m.)
Mr. Bill Metzger (Arrived at 3 PM)
Mr. JL Sonny Williams

Members Absent:

See above.

Chair Ferguson convened the meeting at 7:15 a.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE AUGUST 29, 2013
SPECIAL MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 23rd day of August 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 23rd day of August 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Susan Hall, acting as Assistant Secretary to the Board, certified the notice had been posted as required.

Executive Session

Chair Ferguson adjourned the Board to an executive session at 7:18 a.m. and returned to the public meeting at 6:05 p.m.

Review, discuss and take action on other search related details

There was no discussion.

Questions/comments from members of the Board and chancellor

There were no questions.

Adjournment

Chair Ferguson adjourned the meeting at 6:08 with a motion from Trustee Flores and a second by Trustee Prater.

Approved:

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter, Jr.', is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 11

Approval of Minutes of the September 3, 2013 Regular Meeting

It is recommended that the Board approve the minutes of the September 3, 2013 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Mr. Jerry Prater, Chair
Ms. Charletta Rogers Compton (arrived at 4:07 p.m.)
Mr. Bob Ferguson
Mr. Wesley Jameson
Dr. Wright Lassiter (secretary and chancellor)
Mr. Bill Metzger
Mr. JL Sonny Williams

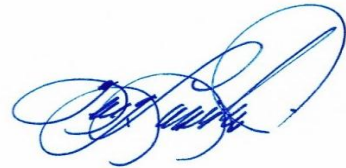
Members Absent:

Ms. Diana Flores

Chair Prater convened the meeting at 4:02 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE SEPTEMBER 3, 2013
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 30th day of August 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 30th day of August 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Pledges of Allegiance to U.S. and Texas Flags

Pledges of allegiance to the flags were recited.

Public Hearing on DCCCD Budget for 2013-2014

Chair Prater opened the public hearing at 4:04 p.m.

The following individuals addressed the Board:

1. Dori DeMay
2. Minerva Moreno
3. Sal Liberto
4. Paul Hoffman
5. Adriana Liberto

Chair Prater closed the hearing at 4:27 p.m.

Special Presentation - Student Success: North Lake College

Interim President Christa Slejko provided key points from Informative Report #43 regarding the "Survey of Graduate Perceptions," recognizing Faculty D'Ann Madewell for her initial work on the survey concept. Faculty members Becky Escoto and Roy Vu, and Graduates Tanya Mousa and Lawrence Alexander shared observations and perceptions. President Slejko will provide additional details on the number of invitations to participate which were sent out via email and the total number of surveys returned.

Richland Collegiate High School Status Report

Superintendent Donna Walker recapped details from Informative Report #44 regarding fall enrollment and the search for new principal/assistant principal. As a part of the dialogue with the Board, it was noted that:

1. The spring enrollment period has already begun.
2. The fall enrollment period will begin in February 2014.
3. Interested parties can be directed to Superintendent Walker.
4. Up to 900 students can be enrolled.
5. Students carry between 18-21 credit hours, including EDUC1300, which is the mandatory orientation course.

Citizens Desiring to Address the Board Regarding Agenda Items

Paul Zimmerman addressed the Board regarding ADA accessibility.

Dorothy Zimmerman questioned the scope of services provided in #3 bid for student travel and the pricing/products to be provided in #5 bid.

Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

There were none.

Consideration of Bids

Trustee Ferguson moved and Trustee Jameson seconded a motion to approve Items #1-7. Motion passed, with one dissenting vote.

(See September 3, 2013, Board Meeting, Consideration of Bids, #1-7, which is made part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Trustee Metzger moved and Trustee Ferguson seconded a motion to approve Items #8-18, with the exception of #9 on the consent agenda. Motion passed.

Related to #9, Trustee Compton requested a revision on page 27 related to #49.

(See September 3, 2013, Board Meeting Consent Agenda, Items #8-18, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

#19 - 2013-2014 Budget

Trustee Williams moved and Trustee Ferguson seconded a motion to approve Item #19, approving the 2013-14 budget. Motion passed, with one dissenting vote.

#20 – Approval of Resolution Levying the Maintenance and Operation Component of the Ad Valorem Tax Rate for Tax Year 2013

Trustee Jameson moved that the property rate increased by the adoption of a maintenance and operations tax rate of \$0.1040 per \$100 of assessed valuation, which is effectively a 7.9% increase in the tax rate. Trustee Williams seconded a motion to approve Item #20. Motion passed, with a recorded vote:

Trustee Ferguson – For
Trustee Jameson - For
Trustee Compton – For
Trustee Prater - For
Trustee Metzger - Against
Trustee Williams - For

Trustee Flores - Absent

Trustee Metzger thanked the attendees for their comments against the tax increase, noting that he had received petitions with approximately 100 signatures noting similar concerns. He encouraged continued cost cutting, better communication to the public, and no additional increases in tax or tuition.

Trustee Ferguson noted his appreciation for the passionate concerns of those in attendance, while Trustee Williams confirmed the serious consideration by all seven of the trustees.

Trustee Jameson commended the staff for positive efforts in working with decreased state funding levels, while making progress in addressing issues delayed from earlier budget years. Chair Prater stated that he remained confident that the primary work of the Board must be in delivering the best available support for both students and taxpayers.

#21 – Approval of Resolution Levying the Interest and Sinking Component of the Ad Valorem Tax Rate for Tax Year 2013

Trustee Metzger moved to adopt the property tax interest and sinking fund rate of \$0.02070 per \$100 assessed valuation, which is a 0.3% decrease in the tax rate.

Trustee Ferguson seconded a motion to approve Item #21. Motion passed, with a recorded vote:

Trustee Ferguson – For
Trustee Jameson - For
Trustee Compton – For
Trustee Prater - For
Trustee Metzger - For
Trustee Williams - For
Trustee Flores - Absent

#22 – Approval of Administrator, Faculty and Professional Support Staff Across-the-Board Salary Adjustments for 2013-2014

#23 – Proposed Librarian Salary Schedule

#24 – Revision of Adjunct Rates Related to Instruction

#25 – Revision of Distance Learning Pay Rates

Trustee Compton moved and Trustee Jameson seconded a motion to approve Items #22 - 25. Motion passed.

#26 – Acceptance of Resignations

Trustee Metzger moved and Trustee Jameson seconded a motion to approve Item #26. Motion passed.

#27 – Acceptance of Retirements

Trustee Compton moved and Trustee Jameson seconded a motion to approve Item #27. Motion passed.

#28 – Approval of Warrants of Appointment for Security Personnel

Trustee Ferguson moved and Trustee Metzger seconded a motion to approve Item #28. Motion passed.

#29 – Regular Appointment Administrators

Trustee Ferguson moved and Trustee Jameson seconded a motion to approve Item #29. Motion passed.

#30 – Reclassification of Administrators

Trustee Compton moved and Trustee Metzger seconded a motion to approve Item #30. Motion passed.

#31 – Reclassification of Instructors

Trustee Compton moved and Trustee Ferguson seconded a motion to approve Item #31. Motion passed.

#32 – Grant-funded Appointment Administrator

Trustee Jameson moved and Trustee Metzger seconded a motion to approve Item #32. Motion passed.

#33 – Temporary Appointment Faculty

Trustee Metzger moved and Trustee Ferguson seconded a motion to approve Item #33. Motion passed.

#34 – Temporary Appointment Administrators

Trustee Williams moved and Trustee Jameson seconded a motion to approve Item #34. Motion passed.

#35 – Visiting Scholar Appointment

Trustee Metzger moved and Trustee Williams seconded a motion to approve Item #35. Motion passed. In related discussion, Executive Vice Chancellor DesPlas was directed to provide a recap of the guidelines/process by which colleges locate and assign visiting scholars.

#36 – Interim Appointment Administrators

Trustee Compton moved and Trustee Ferguson seconded a motion to approve Item #36. Motion passed.

#37 – Special Administrative Appointment Administrator

Trustee Jameson moved and Trustee Metzger seconded a motion to approve Item #37. Motion passed. In related discussion, staff was directed to include work area in agenda items when generic job titles are used.

#38 – Correction to May 7, 2013 Personnel Report

Trustee Compton moved and Trustee Jameson seconded a motion to approve Item #38. Motion passed.

#39 – Relocation/Moving Expense Administrator

Trustee Metzger moved and Trustee Ferguson seconded a motion to approve Item #52. In related discussion, staff was directed to research and draft a formal policy to require the return of relocation/moving expense dollars when a resignation/termination is necessary during a timeframe to be defined by policy.

#40 – Title Change Administrators

Trustee Ferguson moved and Trustee Williams seconded a motion to approve Item #40. Motion passed, with Trustee Compton electing not to vote.

#41 – Approval of Change Order with CS Advantage USAA

#42 – Approval of Change Order with Sovereign Construction Group

Trustee Compton moved and Trustee Jameson seconded a motion to approve Items #41-42. Motion passed.

(See September 3, 2013 Board Meeting, Agenda Items #19-42, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Trustees acknowledged the presentation of informative reports #43-53.

Trustee Compton reflected on #48 and #50, saying that she had made some follow-up calls after last month's discussion on outreach to available vendors, and found that no direct contact from District staff could be confirmed in most of her research. A work session to review the available resources and processes that are being followed to promote diversity in the procurement of goods and services for the District was requested.

(See September 3, 2013 Board Meeting, Agenda Items #43-53, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/comments from members of the Board and chancellor

Trustee Ferguson reiterated appreciation for the on-going review of costs and quality.

Citizens desiring to appear before the Board

1. Paul Zimmerman addressed the Board on elevator problems experienced at 1601 South Lamar during the public hearing on Tuesday, August 27, and his experience at the Omni-Dallas on August 28 related to the Open Meetings Act.
2. Dorothy Zimmerman addressed the Board on her experience at the Omni-Dallas on August 28, and the Omni security requirement that she leave the premises. She requested a copy of the District's nepotism policy.

Executive Session

Chairman Prater recessed the meeting, with the Board beginning an executive session at 6:07 p.m. The public session was returned to order at 6:45 p.m.

Adjournment

Chair Prater adjourned the meeting at immediately with a motion from Trustee Ferguson and a second by Trustee Metzger.

Approved:

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter, Jr.', written in a cursive style.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 12

Approval of Minutes of the September 17, 2013 Special Meeting
(Chancellor's Search)

It is recommended that the Board approve the minutes of the September 17, 2013 Board of Trustees Special Meeting.

Board Members and Officers Present:

Mr. Jerry Prater (arrived at 4:02 PM)
Ms. Charletta Rogers Compton (arrived at 4:06 PM)
Mr. Bob Ferguson, Committee Chair
Ms. Diana Flores
Mr. Wesley Jameson
Dr. Wright Lassiter (secretary and chancellor)
Mr. Bill Metzger (arrived at 4:01 PM)
Mr. JL Sonny Williams

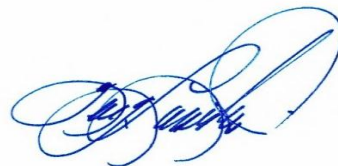
Members Absent:

none

Chair Ferguson convened the meeting at 4:00 PM.

**CERTIFICATION OF NOTICE POSTED
FOR THE SEPTEMBER 17, 2013
SPECIAL MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 13th day of September 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 13th day of September 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Executive Session

Chair Ferguson adjourned the Board to an executive session at 4:04 PM and returned to the public meeting at 7:27 PM.

Review, discuss and take action on other search related details

There were none.

Questions/comments from members of the Board and chancellor

There were none.

Adjournment

Chair Ferguson adjourned the meeting at 7:28 PM with a motion from Trustee Compton and a second by Trustee Flores.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

FINANCIAL REPORT NO. 13

Approval of Expenditures for August 2013

The chancellor recommends approval of expenditures in the amount of \$59,655,512 in the month of August 2013.

FINANCIAL REPORT NO. 14

Acceptance of Gifts

The Chancellor recommends the Board of Trustees accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in September 2013</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantit</u>	<u>Range</u>	<u>Total</u>
		<u>y</u>		
DCCCD	Equipment	2	\$ 100 - 5,000	\$ 1,753
	Chancellor's Council	4	\$ 100 - 5,000	\$ 1,800
	Programs and Services	20	\$ 100 - 5,000	\$ 13,060
	Programs and Services	1	\$5,001 - 20,000	\$ 10,000
	Scholarship	13	\$ 100 - 5,000	\$ 15,351
	Scholarship	2	\$5,001 - 20,000	\$ 26,777
	Operating	1	\$ 100 - 5,000	\$ 100
Total		43		\$ 68,841

<u>Gifts Reported in Fiscal Year 2013-14</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September	\$1,753	\$0	\$67,088	\$68,841
October				
November				
December				
January				
February				
March				
April				
May				
June				
July				
August				
Total	\$1,753	\$0	\$67,088	\$68,841

<u>Gifts Reported 2006-07 Through 2012-13</u>							
<u>Type</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Equipment	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567	\$ 183,113	\$ 130,313	\$ 127,723
Rising Star	57,068	163,227	978,546	1,327,400	941,177	303,418	341,730
Other Gifts	972,010	879,876	1,204,822	1,382,298	1,294,760	1,296,482	1,823,175
Total	\$1,093,908	\$1,263,668	\$2,974,409	\$2,806,265	\$2,419,050	\$1,730,213	\$2,292,628

In August 2013, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	5	\$ 6,623
Programs and Services	39	\$162,567
Total	44	\$169,190

In addition to activity from the preceding month the following is a cumulative summary of (March 2004 to present) outstanding pledges for major initiatives, such as the Health Careers Resource Center Endowment and the Rising Star Endowment. See table below.

<u>Strategic Initiatives</u>	<u>Pledged</u>
Health Careers Resource Center Endowment	\$ 216,667
Rising Star Endowment	\$2,525,000
Total	\$2,741,667

FINANCIAL REPORT NO. 15

Approval of Brokers-Dealers

The chancellor recommends that the Board of Trustees approve the attached list of broker-dealers, as provided by Board Policy CAK (LEGAL).

LIST OF QUALIFIED BROKER-DEALERS

INVESTMENT POOLS RECOMMENDED

The investment pools listed in this report, TexPool and TexSTAR were organized in accordance with The Interlocal Cooperation Act and the Public Funds Investment Act, (Chapters 791 and 2256) of the Texas Government Code. These two acts provide for the creation of public funds investment pools and permit eligible governmental entities to jointly invest their funds in authorized investments.

TexPool: TexPool is a local government investment pool created in 1989, on behalf of Texas entities whose investment objectives are preservation and safety of principal, liquidity and yield consistent with the Public Funds Investment Act. The State Comptroller of Public Accounts oversees TexPool. Federated Investors manages the assets and provides service. TexPool offers a convenient and effective choice for the investment of local funds. As a Standard & Poor's AAAM rated local government investment pool.

TexSTAR: TexSTAR was created in April 2002 through a contract among its participating governing units. The pool is governed by a board of directors to provide for the joint investment of participants' public funds under their control. TexSTAR is administered by JP Morgan Chase and First Southwest Asset Management, Inc. TexSTAR is organized in full compliance with the Texas Public Funds Investment Act. TexSTAR maintains a Standard & Poor's AAAM rating.

TexSTAR LOGIC: TexSTAR's Local Government Investment Cooperative (LOGIC) is managed by JP Morgan Chase and First Southwest Asset Management, Inc. in compliance with the Texas Public Funds Investment Act. LOGIC carries Standard & Poor's AAAM rating. In addition to investing in U.S. Treasury and Agency Securities, LOGIC provides additional diversification by investing in repurchase agreements and prime commercial paper.

LONE STAR Investment Pool: The Lone Star Investment Pool was created pursuant to Texas Government Code, Chapter 791, and the Public Funds Investment Act, Chapter 2256. Lone Star maintains Standard & Poor's AAA rating. The pool only holds investments authorized under the PFIA. Lone Star's Government Overnight Fund offers safety of principal, daily liquidity and competitive rates of return.

BROKERS-DEALERS

Annually the District performs due diligence on the brokers/dealers that are approved to do business with the District. This is accomplished by verifying each brokers/dealers registration with the Texas State Securities Board, membership in the Securities Investor Protection Corporation, and good standing with the Financial Industry Regulatory Authority. Further, due diligence includes researching the record of actions taken by individuals and filed with the National Association of Security Dealers. Each of the following brokers/dealers has been reviewed. None have actions that involve any criminal activity. The actions listed are various lawsuits and arbitrage actions taken by the SEC that are not material in effect.

All brokers/dealers are registered with the Security and Exchange Commission (SEC), the Texas State Securities Board (TSSB), members of the Securities Investor Protection Corporation (SIPC) and in good standing with the Financial Industry Regulatory Authority (FINRA) formerly known as the National Association of Securities Dealers (NASD). Primary brokers/dealers may perform treasury and federal agency notes transactions and repurchase transactions with the District. Secondary brokers/dealers may perform only treasury and federal agency notes transactions for the District.

PRIMARY DEALERS

Bank of America, Merrill Lynch: This firm is a subsidiary of Bank of America Corporation (NYSE:BAC) and is a product of the firm's 2009 merger with Merrill Lynch. The company's Global Capital Markets and Investment Banking (GCIB) group provides investment banking, equity and debt capital raising, research, trading, risk management, treasury management and financial advisory services. Through offices in 35 countries, GCIB serves domestic and international corporations, institutional investors, financial institutions and government entities.

Deutsche Bank Alex Brown Securities Inc.: This firm is a subsidiary of Deutsche Bank (NYSE:DB). One of the world's largest and most respected global financial institutions, Deutsche Bank today serves 31 million clients in 74 countries around the world. Deutsche Bank Alex. Brown is the private wealth management subsidiary of Deutsche Bank. Deutsche Bank Alex. Brown and its 260 Client Advisors operate in 16 branch offices around the United States. These Client Advisors deliver information, advice and investment solutions to a highly sophisticated client base that includes high net worth individuals and families, institutions and corporate clients.

Cantor Fitzgerald L. P.: Cantor Fitzgerald, a privately owned, premier global financial services firm. Formed in 1945, Cantor Fitzgerald is one of only 18 primary dealers authorized to trade U.S. government securities with The Federal Reserve Bank of New York. One of the few remaining private partnerships on Wall Street, Cantor Fitzgerald is a preeminent capital markets investment bank, recognized for its strengths in the equity and fixed income capital markets. Cantor operates trading desks in every major financial center in the world, including Dallas, Texas.

UBS Financial Services, Inc. UBS AG is the parent of the UBS Group (NYSE: UBS) which includes primary dealer, UBS Securities, LLC, and UBS Financial Services Inc. UBS Financial Services Inc. provides advice-based solutions through financial advisors who deliver a fully integrated set of products and services specifically designed to address the needs of public and private institutions, and high net worth individuals and families. UBS Financial Services Inc. also provides advanced research on capital markets, municipal and commodity markets, and the global economy in order to present a broad analysis of specific economic topics that provide an understanding of the current and prospective investment environment.

RBC Capital Markets: This is a wholly owned subsidiary of Royal Bank of Canada (NYSE: RY). The company's broker-dealer, RBC Dain Rauscher Inc., serves institutional investors, individual investors and small business owners through offices across the United States, including an office in Dallas, Texas. RBC provides personal and commercial banking, wealth management and investment banking services to personal, business, public sector and institutional clients.

SECONDARY DEALERS

Wells Fargo Brokerage Services, LLC is a national financial services firm with an experienced team of brokers, traders and sales assistants who are affiliated with Wells Fargo Institutional Securities, LLC. They are members of FINRA and SIPC. They provide a full-service approach with support in sales of treasuries, agency securities, and other money market securities. Wells Fargo is a primary dealer of agency securities and a secondary dealer of treasuries.

Coastal Securities L.P.: Headquartered in Houston, Texas, Coastal Securities L.P. was founded in 1991 as a broker-dealer of fixed income securities. Coastal Securities L.P. serves as either an underwriter or financial advisor to a variety of public entities. In June 1996, Coastal Securities L.P. acquired another Houston-based securities firm, confirming Coastal's commitment to the fixed income market.

Robert W. Baird & Company: Baird is an employee-owned wealth management, capital markets, asset management and private equity firm with client assets of more than \$78 billion. Founded in 1919, Baird has grown from its Midwestern roots into an international financial services firm recognized for the quality advice and service we provide our clients. Baird has extensive experience and expertise in serving the specialized investment needs of corporations and institutions.

Gilford Securities Incorporated: Founded in 1979, Gilford Securities is an investment boutique that offers T-Bills, U.S. Treasury Notes, Municipal Bonds and Agency securities. Headquartered in Irvine, California, Gilford's trade volume in U.S. Government and Agency securities was approximately \$5 billion in 2011.

Multi-Bank Securities, Inc.: Founded in 1987, Multi-Bank Securities is an investment fixed-income securities dealer that offers Bank CDs, U.S. Agency securities, U.S. Treasury Notes and T-Bills. Headquartered in Southfield, Michigan, MBS's trade volume in U.S. Government and Agency securities was approximately \$3.8 billion in 2011.

Great Pacific Securities: Founded in 1990, Great Pacific is a secondary dealer of U.S. Treasury Notes and T-Bills, and is an underwriter for FHMLC, FHLB and Farmer Mac. Headquartered in Costa Mesa, California, GPS's trade volume in U.S. Government and Agency securities was approximately \$29 billion in 2011.

FINANCIAL REPORT NO. 16

Approval of Ninth Amendment to Interlocal Contract of July 2004 with the City of Dallas, County of Dallas, Dallas County Hospital District, Dallas Independent School District, and Dallas County Schools District

The chancellor recommends that authorization be given to approve the following interlocal agreement(s) for services provided by DCCCD:

- For approval of a ninth amendment to an interlocal contract to participate in the land bank established by the City of Dallas for the period beginning on October 1, 2013, and ending on September 30, 2014 in an amount not to exceed \$10.

The City established the land bank for the purpose of acquiring unimproved, tax-foreclosed, real property and selling such property to qualified developers for the development of affordable housing to be sold to low-income households. The County shall process cases of tax foreclosure on up to 300 parcels of real property meeting the criteria of the Code and referred by the City. Long-term, development of these properties is expected to increase assessed valuation, which will favorably impact the District's revenue from local taxes.

FINANCIAL REPORT NO. 17

Approval of Membership in Texas Association of Community Colleges

The chancellor recommends that authorization be given to renew membership in the Texas Association of Community Colleges in an amount not to exceed \$ 73,293. Annual membership dues are based on:

Association Membership Dues	\$50,816
Building Assessment Fee	7,818
Mathways Assessment	<u>14,659</u>
TOTAL DUE	\$73,293

FINANCIAL REPORT NO. 18

Approval of Dual Credit Agreement with Cedar Hill Independent School District

The chancellor recommends that authorization be given to approve the following dual credit agreement for services provided by DCCCD:

- For salaries of instructors who teach dual credit college courses provided by Cedar Valley College to Cedar Hill Independent School District in an amount not to exceed \$98,000 for the period August 26, 2013 through August 7, 2014.

Note: Retroactive approval requested effective August 26, 2013. Cedar Hill Independent School District's change in Superintendent and Board approval delayed the process.

FINANCIAL REPORT NO. 19

Approval of Agreement with the Society of Manufacturing Engineers

The chancellor recommends that authorization be given to approve an agreement with the Society of Manufacturing Engineers to provide training services through Richland College Garland Campus in an amount not to exceed \$67,000 for October 2, 2013 through July 31, 2014.

The Society of Manufacturing Engineers (SME) will provide training services in Programmable Logic Controls (PLC). They will provide three classes in PLC Fundamentals for a total of 31 students at a cost of \$12,000 per class. They will also provide two classes in PLC Maintenance and Troubleshooting for a total of 14 students at a cost of \$31,000. SME was the lowest bidder for this training.

The delivery of this training is contingent on a Skills Development Fund grant provided by the Texas Workforce Commission.

POLICY REPORT NO. 20

Approval of Non-Renewal of Patricia Dodd's Employment Contract

After the Chancellor's review of the hearing officer's report and transcripts of the hearing, the chancellor recommends non-renewal of Patricia Dodd's employment contract. The Board may discuss this matter in executive session prior to a vote on the matter.

Effective Date: October 1, 2013

Executive Session

The Board may conduct an executive session under 551.071 to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act and/or about the non-renewal of the employment agreement of Patricia Dodd.

POLICY REPORT NO. 21

Approval of Resolution Reflecting Review of Investment Policy

The Chancellor recommends that the Board of Trustees adopt the attached resolution, which affirms the Board's annual review of the Board's investment policy and strategies [CAK (LOCAL)].

Effective date: October 1, 2013

RESOLUTION
OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

WHEREAS, the Board of Trustees of Dallas County Community College District in its regular meeting on October 1, 2013, reviewed the Board's investment policy and strategies [CAK(LOCAL)];

WHEREAS, the Board determined that no changes are necessary; and

WHEREAS, based upon the Board's review and determination of Board policy CAK(LOCAL);

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the Board has performed its annual review of its investment policy and strategies and that no changes to this policy and strategies are necessary.

Section 2. That this resolution is effective upon adoption by the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE
DISTRICT

By: _____
Jerry M. Prater, Chairman
Board of Trustees

ATTEST

By: _____
Wright L. Lassiter, Jr., Secretary
Board of Trustees

Adopted: October 1, 2013

POLICY REPORT NO. 22

Request to Pay Expenses for Trustee Travel to Hispanic Association of Colleges and Universities (HACU) Annual Meeting

Trustee Diana Flores requests that the Board approve DCCCD paying her expenses to attend the annual meeting of the Hispanic Association of Colleges and Universities (HACU), October 26-28, 2013, in Chicago, IL. Estimated allowable expenses are \$2,320 actual reimbursements will be based on receipts. This development opportunity will be supportive of trustee understanding of continuing diversity challenges faced by similar institutions as well as identifying some “best practice” ideas for consideration.

This association was established in 1986, growing to a membership of more than 400 colleges and universities in the U.S., Puerto Rico, Latin America, Spain and Portugal. The Association’s membership currently includes organizations who serve more than two-thirds of all Hispanic college students.

Representing Hispanic-Serving Institutions (HSIs), HACU has played a major role in lobbying for the increase in related federal appropriations from \$12 million in 1995 to more than \$100 million in 2012.

The organization’s goals include: promoting the development of member colleges and universities; improving access to and the quality of post-secondary educational opportunities for Hispanic students; and meeting the needs of business, industry and government through the development and sharing of resources, information and expertise.

The 2013 annual meeting has a theme of “Championing Hispanic Higher Education Success: Securing the American Dream.” There are six conference tracks planned, including a focus on funding opportunities, partnerships, academic success, advocacy/legislation and executive leadership.

(Source: www.hacu.net)

Policy Reminders

According to Legal Counsel, "The trip that Ms. Flores is submitting to the Board for approval, the HACU Annual Meeting, is not a trip that has been pre-approved by the Board under Policy BBG (Local). According to that policy, she may submit a non pre-approved trip to the Board for consideration and approval. The Board may use its discretion to determine whether the trip should be approved, and/or the Board may use the standard provided in Board Policy BBH (Local) as follows: '...

when attendance is deemed necessary or desirable in carrying out the educational functions of the District."

PERSONNEL REPORT NO. 25

Employment of Contractual Personnel – Administrator Related Actions

The Chancellor recommends that the Board of Trustees authorize execution of a written contract of employment with the following persons on the terms and at the compensation stated.

REGULAR APPOINTMENT ADMINISTRATOR - 1

Carter Bedford	Richland College
Annual Salary: \$55,000/Band II	Effective Dates: October 7, 2013 through August 31, 2014
Monthly Business and Travel Allowance: \$62.50	
Director, Student Programs and Resources II	
Biographical Sketch: M.S., Amberton University, Garland, TX; B.A., University of New Orleans, New Orleans, LA	
Experience: Associate Director, Student Governance and Organizations, Director, Student Governance and Organizations and Special Programs Coordinator, University of Texas at Arlington, Arlington, TX	

INTERIM APPOINTMENT ADMINISTRATORS - 2

Robert Stock	Brookhaven College
Annual Salary: \$42,023/Band I	Effective Dates: October 2, 2013 through June 13, 2014
Monthly Business and Travel Allowance: \$47.50	
Interim, Assistant Instructional Dean/Chair, Physical Education and Nutrition	
Biographical Sketch: M.S., East Texas State University, Commerce, TX; B.A., San Jose State College; San Jose, CA	
Experience: Adjunct Faculty and Full-time Faculty Brookhaven College	

Rabab Fares	Cedar Valley College
Annual Salary: \$78,000/Band IV	Effective Dates: October 2, 2013 through August 31, 2014 or until position is filled, whichever occurs first.
Monthly Business and Travel Allowance: \$90	
Interim Executive Dean, Math Science Allied Health Division	
Biographical Sketch: M.A., Webster University, El Paso, TX; Ph.D., California Coast University, Santa Clara, CA	
Experience: Dean/Executive Assistant to the President, Cedar Valley and Mountain View Colleges; Campus Dean and Associate Vice President, El Paso College, El Paso, TX	

SPECIAL ADMINISTRATIVE APPOINTMENT - 1

Sandra Mitchell	El Centro College (Bill J. Priest Campus)
Annual Salary: \$57,491/Band II	Effective Dates: October 4, 2013 through August 31, 2014
Monthly Business and Travel Allowance: \$62.50	
Project Leader, Industrial Maintenance Program	
Biographical Sketch: M.A. and B.A., Southern Methodist University, Dallas, TX	
Experience: Coordinator, Development and Outreach, Texas Discovery Gardens, Dallas, TX; Environmental Education and Sustainability Outreach, City of Dallas, Dallas, TX; Associate Director Career Services/Academic Partnership, Sanford Brown College, Dallas, TX	

RELOCATION/MOVING EXPENSE ADMINISTRATOR - 1

Peggy Shadduck	District Office
District Director, STEM Institute	
Note: It is recommended that the Board of Trustees approve the payment of an amount not to exceed \$3,000 for relocation/moving expenses for Dr. Shadduck's move from Alabama to Texas.	

PERSONNEL REPORT NO. 26

Employment of Contractual Personnel – Faculty Related Actions

The Chancellor recommends that the Board of Trustees authorize execution of a written contract of employment with the following persons on the terms and at the compensation stated.

REGULAR APPOINTMENT FACULTY - 1

Jeffrey Syblik Annual Salary (Range): \$44,485/F01 Instructor, Developmental Reading Biographical Sketch: B.S., Texas A&M University-Commerce, Commerce, TX Experience: Teacher, Waxahachie Faith Family Academy Charter School, Waxahachie, TX; Adjunct Faculty, El Centro College	El Centro College Effective Dates: October 2, 2013 through May 15, 2014
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REDUCED FACULTY CONTRACT - 1

Viola Ruck Instructor, Physics Note: It is recommended that Ms. Ruck's contract be reduced from 100 percent to 60 percent for the period indicated.	North Lake College Effective Dates: Academic Year 2013- 2014
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RESCISSION OF VISITING SCHOLAR FACULTY CONTRACT - 1

Shannon Kelsey Instructor, Nursing (Visiting Scholar) Note: It is recommended that the Board of Trustees approve the rescission of the faculty contract issued to Ms. Kelsey.	Campus: Mountain View College
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VISITING SCHOLAR APPOINTMENT FACULTY - 3

Lori Dann Annual Salary (Range): \$47,377/F01 Instructor, Journalism Biographical Sketch: M.A., University of North Texas, Denton, TX; B.A., Auburn University, Auburn, AL Experience: Teacher, Arlington Independent School District, Arlington, TX; Manager, Student Publications, Eastfield College	Eastfield College Effective Dates: October 2, 2013 through May 15, 2014
Vanessa Taylor Annual Salary (Range): \$48,934/F01	El Centro College Effective Dates: October 2, 2013 through May 15, 2014

Instructor, Drama/Humanities

Biographical Sketch: M.A., Ohio University, Athens, OH; B.A., University of Texas at Arlington, Arlington, TX

Experience: Graduate Assistant, Ohio University, Athens, OH; Adjunct Faculty, El Centro and Mountain View Colleges

Debra Kaler

North Lake College

Annual Salary (Range): \$48,934/F01

Effective Dates: October 2, 2013
through May 15, 2014

Instructor, Developmental Math

Biographical Sketch: B.S., Texas Wesleyan University, Fort Worth, TX

Experience: Math Tutor, Huntington Learning Center, Colleyville, TX; Instructor, Dallas Christian College, Dallas, TX; Adjunct Faculty, North Lake College

TEMPORARY APPOINTMENT FACULTY - 7

Samuel Ogden

Brookhaven College

Annual Salary (Range): \$44,485/F01

Effective Dates: October 2, 2013
through May 15, 2014

Instructor, Biology

Biographical Sketch: M.S., Louisiana Tech University, Ruston, LA; B.S., Centenary College, Shreveport, LA

Experience: Research Associate, Texas A&M College of Veterinary Medicine, College Station, TX; Teaching Fellow, University of North Texas, Denton, TX; Instructor, Tarrant County College-Northeast Campus, Hurst, TX

Donna Sliter

Cedar Valley College

Annual Salary (Range): \$44,485/F01

Effective Dates: Fall semester 2013 only

Instructor, Physical Education

Biographical Sketch: M.S., Texas A&M University-Commerce, Commerce, TX; B.S., East Texas State University, Commerce, TX

Experience: Substitute Teacher, H. Grady Spruce High School, Dallas, TX; Adjunct Faculty, Cedar Valley College Collegiate High School; Adjunct Faculty, Tarrant County College-Southeast Campus, Arlington, TX

Francisco Rodriguez

El Centro College

Annual Salary (Range): \$44,485/F01

Effective Dates: October 2, 2013
through May 15, 2014

Instructor, Internet Publishing

Biographical Sketch: B.A., Texas Tech University, Lubbock, TX

Experience: Communications/IT Manager, Therapy 2000, Dallas, TX; Web Producer, The Dallas Morning News, Dallas, TX

Richard Abshire Annual Salary (Range): \$44,485/F01	North Lake College Effective Dates: October 2, 2013 through May 15, 2014
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Instructor, English
Biographical Sketch: M.A., Southern Methodist University, Dallas, TX
Experience: Reporter, The Dallas Morning News, Dallas, TX; Adjunct Faculty,
North Lake College

Gabriel Borvak Annual Salary (Range): \$44,485/F01	North Lake College Effective Dates: October 2, 2013 through December 12, 2013
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Instructor, Biology Lab
Biographical Sketch: B.S., University of Texas at Dallas, Irving, TX
Experience: Research Analyst, University of Texas at Dallas, Irving, TX; Adjunct
Faculty and Lab Assistant, North Lake College

William Arwood Annual Salary (Range): \$46,932/F01	Richland College Effective Dates: October 7, 2013 through May 15, 2014
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Instructor, Computer Science
Biographical Sketch: M.S., Rice University, Houston, TX
Experience: Adjunct Faculty, Richland College

Libiya Shah Annual Salary (Range): \$46,856/F01	Richland College Effective Dates: October 7, 2013 through May 15, 2014
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Instructor, Biology
Biographical Sketch: M.S., Bharathiar University, Tamil Nadu, India; B.A., Kerala
University, Kerala, India
Experience: Lecturer, Indian Academy College, Bangalore, India; Instructional
Associate and Adjunct Faculty, Richland College

EXTENSION OF TEMPORARY FACULTY CONTRACT - 1

Edward Royston Instructor, Developmental Writing/English	North Lake College Effective Dates: Spring semester 2014 only
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Note: It is recommended that Mr. Royston's temporary contract be extended for the
period indicated.

RECLASSIFICATION OF INSTRUCTORS – 3

In accordance with District policy, the following instructors have met requirements to reclassify on the 2013-2014 Faculty Salary Schedule through the attainment of additional college hours and/or degrees:

<u>NAME</u>	<u>NEW CLASSIFICATION</u>
Cho, Elaine (Eastfield)	F03
Meraz, Rebecca (El Centro)	F03
Gabriel, Lisa (North Lake)	F02

FINANCIAL REPORT NO. 27

Approval of Resolution Amending Authorized Representatives

The Chancellor recommends that the Board of Trustees adopt the resolution to amend the District's representatives authorized to transmit funds to and from the Texas State Comptroller of Public Accounts local government investment pool "TexPool."



RESOLUTION AMENDING AUTHORIZED REPRESENTATIVES

WHEREAS, Dallas County Community College District/77331

(Participant Name & Location Number)

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool/ Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representatives of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Name: Edward M. DesPlas Title: Executive Vice Chancellor, Business Affairs
 Phone/Fax/Email: p 972-860-7752/ f 972-860-7929/ edesplas@dcccd.edu
 Signature: [Handwritten Signature]

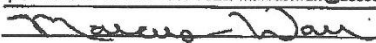
2. Name: John Robertson Title: Associate Vice Chancellor of Business Affairs
 Phone/Fax/Email: p 972-860-7798/ f 972-860-7929/ jrobertson@dcccd.edu
 Signature: [Handwritten Signature]

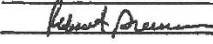
ORIGINAL SIGNATURE AND DOCUMENT REQUIRED

TEX - REP

TexPool Participant Services • Federated Investors Inc
1001 Texas Ave., Suite 1400 • Houston, TX 77002 • www.texpool.com • 1-866-839-7665

06/13

3. Name: Marcus Warr Title: Investment Analyst
Phone/Fax/Email: p 972-860-7740/ f 972-860-7929/ marcus.warr@dcccd.edu
Signature: 

4. Name: Robert Brockman Title: Senior Financial Analyst II
Phone/Fax/Email: p 972-860-7721/ f 972-860-7929/ bbrockman@dcccd.edu
Signature: 

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name Marcus Warr


In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

5. Name: Randy Pearce Title: District Accounting Specialist
Phone/Fax/Email: p 972-860-7727/ f 972-860-7749/ randypearce@dcccd.edu

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the 1st day October, 2013.

Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

NAME OF PARTICIPANT: Dallas County Community College District

SIGNED: 
Signature
Jerry Prater
Printed Name
Chairman, Board of Trustees
Title

ATTEST: _____
Signature
Dr. Wright L. Lassiter, Jr.
Printed Name
Secretary, Board of Trustees
Title

This document supersedes all prior Authorized Representative designations.

ORIGINAL SIGNATURE AND DOCUMENT REQUIRED

TexPool Participant Services • Federated Investors Inc
1001 Texas Ave., Suite 1400 • Houston, TX 77002 • www.texpool.com • 1-866-839-7665

TEX – REP

06/13

Student Success Special Report: El Centro College

Critical Thinking: Pathway to Student Success

A. Background/Context

El Centro College has selected to address the improvement of student learning by developing students' critical thinking skills. The college is focusing on three main goals:

- improving student learning through explicit teaching of critical thinking
- providing faculty with professional development on the methodology of teaching critical thinking
- assessing the teaching and learning of critical thinking.

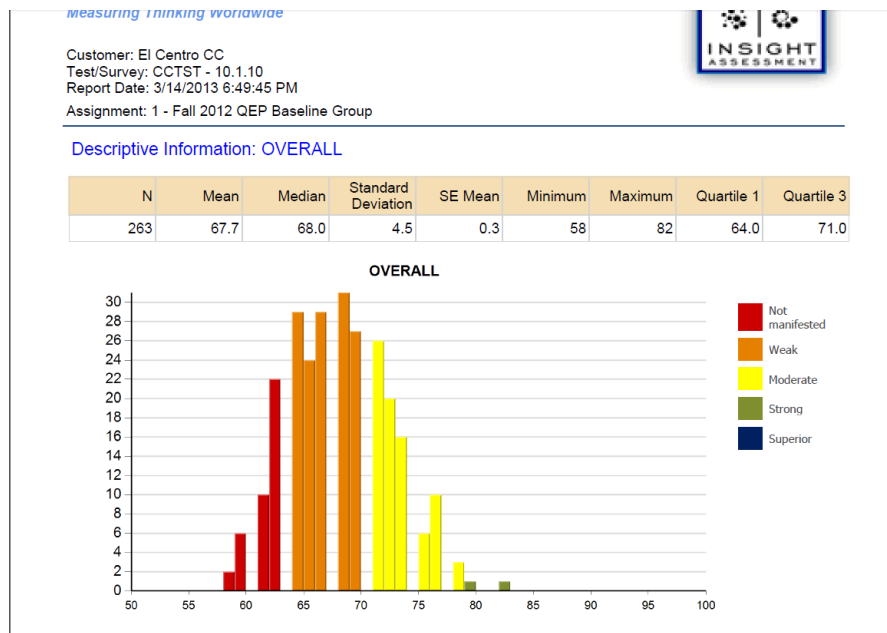
This initiative will impact all of our general education student population. The teaching and learning of critical thinking in all general education courses is a new requirement for the 2014 Core mandated by the Texas Higher Education Coordinating Board (THECB.) QEP committees were able to pool resources among students, faculty members, staff, and administrators to develop a plan to address the issue of enhancing students' critical thinking skills through the teaching of five critical thinking student learning outcomes. The outcomes are as listed below:

1. Apply critical thinking terms within a given context
2. Formulate pertinent questions that clarify and focus an issue
3. Evaluate the quality and relevance of information
4. Formulate well-reasoned conclusions and solutions
5. Implement continuous improvement in thought processes, through reflective thinking

The QEP improvement plan through the enhancement of teaching and learning critical thinking aligns closely to El Centro College's Strategic Plan Goal 1 on Student Success. The objective focuses on increasing success rates in developmental courses, increasing the number of associate degrees earned, and increasing by 33% the number of students earning core requirements for transfer. The college's strategic student success goals are the foundation of this improvement plan.

B. Initiatives/Actions

El Centro College’s Quality Enhancement Plan began in Fall 2012 and will continue until Fall 2017. This plan began with an external benchmarking of El Centro College’s students’ critical thinking skills using a nationally normed test, the California Critical Thinking Skills Test. The test was administered to a cohort of 263 students in the Pre-core and Tier 1 classes. The overall result is represented below.



The majority of the students tested demonstrated thinking skills that are moderate and below.

ECC’s Quality Enhancement implementation began with identifying a first cohort of courses that would pilot the plan. DREA 0093, ENGL 1301, EDUC 1300, PSYT 1313 and PSYC 2301 were chosen to be the first courses to pilot this plan in Spring 2013. Lead faculty members in each discipline area developed critical thinking toolkits and assessments for the pilot courses. For instance, an English Professor developed two critical thinking toolkits and assessment for ENGL1301 that is aligned to the QEP SLO and master rubric. Critical thinking toolkits and assessments were deployed in all sections of the pilot courses. Faculty members were trained to teach using the toolkit and assess using the assessment tools that were developed by discipline leaders. Data from this implementation was collected, analyzed, and shared with the college in a return week presentation titled “QEP Implementation Results and Challenges.”

C. Results

The results from the Spring 2013 implementation are as listed below.

	Early Thinker	Beginning Thinker	Practicing Thinker	Advancing Thinker
DREA 0093	0%	12%	39%	59%
PSYT 1313	13%	22%	26%	20%
EDUC 1300	9%	13%	30%	56%
ENGL 1301	21%	30%	33%	14%

Based on the results, the QEP leads have identified improvement strategies and will modify toolkits and assessment for a second round of implementation in Spring 2014. The implementation plan for Spring 2014 will also include a new cohort of courses. ECC plans to scale up its implementation to all General Education courses by Spring 2016. To make sure that faculty members are equipped to teach critical thinking using the planned methodology, ECC will develop a professional development program, the CT3 Academy, to train faculty members and provide faculty members professional development credit to be certified as experts in teaching critical thinking. ECC also intends to provide graduation honors to students who exhibit strong critical thinking abilities.

D. Who is Responsible for the On-going Efforts Related to Issue/Challenge?

This initiative is led by ECC's QEP Director, Deva Arumugam. The QEP Director with the help of three college committees that were put in place by the President's Cabinet will continue the implementation efforts. Below are the committees and their charges:

1. QEP Implementation Team 2013/2014
Committee members: QEP Director and 14 full time faculty members
Committee Charge: Develop critical thinking toolkits, design assessment for the toolkits developed, train faculty to use the toolkit, and gather data.
2. QEP Core Academy Team
Committee members: QEP Director and 10 full time faculty members
Committee Charge: Plan CT3 Academy
3. QEP Advisory Board
Committee members: QEP Director, Instructional Deans, and QEP Co-chair.

INFORMATIVE REPORT NO. 29

Richland Collegiate High School

Richland Collegiate High School (RCHS) received from the Texas Education Agency (TEA) a “Met Standard” rating, which is TEA’s highest possible accountability rating.

Performance Index Summary

Index	Points Earned	Maximum Points	Index Score
Student Achievement	915	918	100
Student Progress	N/A*	N/A*	N/A*
Closing Performance Gaps	1,200	1,200	100
Postsecondary Readiness	774	800	97

* The Performance Index Summary is based on the *State of Texas Assessments of Academic Readiness* (STARR) results. RCHS seniors were the last class of students to take the previous TEA-required test, the *Texas Assessment of Knowledge and Skills* (TAKS). As a result, RCHS was not eligible to receive points on the Student Progress Index.

System Safeguards

The disaggregated performance results of the state accountability system serve as the basis of safeguards for the accountability system to ensure that poor performance in one area of one student group is not masked in the performance index.

The disaggregated performance measures and safeguard targets are calculated for performance rates, participation rates, and graduation rates of eleven student groups: All students; seven racial/ethnic groups--African American, American Indian, Asian, Hispanic, Pacific Islander, White, and Two or More Races; Economically Disadvantaged; Students with Disabilities; and English Language Learners.

Number and Percent of Indicators Met

Performance Rates	24 out of 24 = 100%
Participation Rates	12 out of 12 = 100%
Graduation Rates	5 out of 5 = 100%

Met Federal Limits on Alternative Assessments	1 out of 1 = 100%
Total	42 out of 42 = 100%

RCHS also received a “Distinction Designation” in Reading/English Language Arts and Mathematics. Distinction Designations recognize outstanding academic achievement in Reading/English Language Arts and Mathematics on various indicators of postsecondary readiness. RCHS achieved scores in the top quartile (top 25%) in relation to its campus comparison group.

RCHS will host a Region 10 Education Service Center training session on the Public Education Information Management System (PEIMS) on October 4. All public schools included in Region 10’s service area are invited to attend. This will provide RCHS and Richland College the opportunity to strengthen the relationship with area public high schools.

INFORMATIVE REPORT NO. 30

Presentation of Current Funds Operating Budget Report for August 2013

The chancellor presents the report of the current funds operating budget for August 2013 for review.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date August 31, 2013
100.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 88,905,233	\$ 88,829,819	\$ 75,414	99.9%	90.1-106.6%	
Tuition	92,958,636	87,394,498	5,564,138	94.0%	93.7-106.2%	
Taxes for Current Operations	152,222,660	159,549,888	(7,327,228)	104.8%	99.6-103.0%	
Federal Grants & Contracts	944,661	1,054,768	(110,107)	111.7%	71.9-115.7%	
State Grants & Contracts	158,779	153,370	5,409	96.6%	n/a	
General Sources:						
Investment Income	2,200,500	2,195,899	4,601	99.8%	54.7-143.6%	
General Revenue	2,996,642	3,045,973	(49,331)	101.6%	n/a	(1)
Subtotal General Sources	5,197,142	5,241,872	(44,730)	100.9%	74.0-137.7%	
SUBTOTAL UNRESTRICTED	340,387,111	342,224,215	(1,837,104)	100.5%	n/a	
Use of Fund Balance & Transfers-in	19,802,047	7,928	19,794,119	0.0%	n/a	
TOTAL UNRESTRICTED	360,189,158	342,232,143	17,957,015	95.0%	83.2-99.1%	
AUXILIARY FUND						
Sales & Services	4,635,183	3,710,447	924,736	80.0%	69.7-104.6%	
Investment Income	155,609	146,060	9,549	93.9%	59.7-116.4%	
Transfers-in	4,290,797	4,290,797	-	100.0%	n/a	
Use of Fund Balance	725,522	-	725,522	0.00%	n/a	
TOTAL AUXILIARY	9,807,111	8,147,304	1,659,807	83.1%	73.0-97.0%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	15,268,551	15,870,593	(602,042)	103.9%	n/a	(2)
SBDC State Match	2,398,785	2,023,732	375,053	84.4%	n/a	
Subtotal State Appropriations	17,667,336	17,894,325	(226,989)	101.3%	n/a	
Grants, Contracts & Scholarships:						
Federal	106,442,536	100,912,304	5,530,232	94.8%	n/a	
State	9,077,404	8,158,263	919,141	89.9%	n/a	
Local	7,495,470	6,299,005	1,196,465	84.0%	n/a	
Transfers-in	88,847	168,186	(79,339)	189.3%	n/a	
Subtotal Grants, Contracts & Scholarships	123,104,257	115,537,758	7,566,499	93.9%	n/a	
Richland Collegiate High School	76,242	12,647	63,595	16.6%	n/a	
TOTAL RESTRICTED	140,847,835	133,444,730	7,403,105	94.7%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	3,128,019	3,187,642	(59,623)	101.9%	n/a	(3)
Investment Income	10,000	21,246	(11,246)	212.5%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	3,138,019	3,208,888	(70,869)	102.3%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 513,982,123	\$ 487,033,065	\$ 26,949,058	94.8%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date August 31, 2013
100.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 140,572,038	\$ 134,768,133	\$ 5,803,905	95.9%	92.8-99.1%	
Public Service	4,471,608	4,970,688	(499,080)	111.2%	65.9-109.2%	(4)
Academic Support	17,532,150	16,356,322	1,175,828	93.3%	86.6-97.5%	
Student Services	31,361,116	31,299,235	61,881	99.8%	88.4-101.1%	
Institutional Support	62,120,669	55,308,175	6,812,494	89.0%	84.4-95.9%	
Staff Benefits	25,220,409	27,726,877	(2,506,468)	109.9%	67.7-117.7%	
Operations & Maintenance of Plant	31,714,506	28,135,807	3,578,699	88.7%	81.2-100.1%	
Repairs & Rehabilitation	17,278,415	6,712,152	10,566,263	38.8%	18.3-62.8%	
Special Items:						
Reserve - Campus	3,629,506	-	3,629,506	n/a	n/a	
Reserve - Benefits	2,399,388	-	2,399,388	n/a	n/a	
Reserve - Salary Increase Adjustments	-	-	-	n/a	n/a	
Reserve - Technology	1,009,000	-	1,009,000	n/a	n/a	
Reserve - Operating	919,008	-	919,008	n/a	n/a	
Reserve - Visiting Scholars	258,500	-	258,500	n/a	n/a	
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	500,000	-	500,000	n/a	n/a	
Reserve - Facilities Projects and Operations	-	-	-	n/a	n/a	
Reserve - Potential State Reduction/ERS Fees	639,642	-	639,642	n/a	n/a	
TOTAL UNRESTRICTED	339,625,955	305,277,389	34,348,566	89.9%	82.8-95.4%	
AUXILIARY FUND						
Student Activities	7,421,469	6,521,074	900,395	87.9%	78.3-100.3%	
Sales & Services	1,951,526	1,495,737	455,789	76.6%	69.3-103.0%	
Reserve - Campus	217,235	-	217,235	n/a	n/a	
Reserve - District	114,279	-	114,279	n/a	n/a	
Transfers-out	102,602	115,300	(12,698)	112.4%	0.0-361.2%	
TOTAL AUXILIARY	9,807,111	8,132,111	1,675,000	82.9%	74.1-95.5%	
RESTRICTED FUND						
State Appropriations	15,268,551	15,870,593	(602,042)	103.9%	0.0-301.8%	(5)
Grants & Contracts	30,547,882	24,146,560	6,401,322	79.0%	n/a	
Scholarships	94,955,160	93,427,577	1,527,583	98.4%	n/a	
Subtotal Grants, Contracts & Scholarships	140,771,593	133,444,730	7,326,863	94.8%	n/a	
Richland Collegiate High School	76,242	-	76,242	0.0%	n/a	
TOTAL RESTRICTED	140,847,835	133,444,730	7,403,105	94.7%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	3,138,019	2,853,511	284,508	90.9%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	3,138,019	2,853,511	284,508	90.9%	n/a	
SUBTOTAL EXPENDITURES & USES	493,418,920	449,707,741	43,711,179	91.1%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,666,505	(136,882)	105.4%	96.4-115.9%	(6)
Institutional Matching-Contracts/Grants	221,644	365,357	(143,713)	164.8%	47.4-141.3%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	-	100.0%	n/a	
Unexpended Plant Fund	13,521,139	17,847,820	(4,326,681)	132.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	20,563,203	25,170,479	(4,607,276)	122.4%	n/a	
TOTAL EXPENDITURES & USES	\$ 513,982,123	\$ 474,878,220	\$ 39,103,903	92.4%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET
EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date August 31, 2013
100.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$221,957,885	\$ 213,106,414	\$ 8,851,471	96.0%
Staff Benefits	25,220,409	27,726,877	(2,506,468)	109.9%
Purchased Services	19,965,833	18,254,679	1,711,154	91.4%
Operating Expenses	68,227,928	51,569,393	16,658,535	75.6%
Supplies & Materials	9,425,075	9,629,358	(204,283)	102.2%
Minor Equipment	4,533,443	2,449,878	2,083,565	54.0%
Capital Outlay	4,720,273	4,144,424	575,849	87.8%
Charges	(23,779,935)	(21,603,634)	(2,176,301)	90.8%
SUBTOTAL UNRESTRICTED	330,270,911	305,277,389	24,993,522	92.4%
Reserve - Campus	3,629,506	-	3,629,506	n/a
Reserve - Benefits	2,399,388	-	2,399,388	n/a
Reserve - Salary Adjustments	-	-	-	n/a
Reserve - Technology	1,009,000	-	1,009,000	n/a
Reserve - Operating	919,008	-	919,008	n/a
Reserve - Visiting Scholars	258,500	-	258,500	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	500,000	-	500,000	n/a
Reserve - Facilities Projects and Operations	-	-	-	n/a
Reserve - Potential State Reduction/ERS Fees	639,642	-	639,642	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,529,623	2,666,505	(136,882)	105.4%
Institutional Matching - Contracts/Grants	221,644	365,357	(143,713)	164.8%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,290,797	4,290,797	-	100.0%
Unexpended Plant Fund	13,521,139	17,847,820	(4,326,681)	132.0%
TOTAL UNRESTRICTED	360,189,158	330,447,868	29,741,290	91.7%
AUXILIARY FUND	9,807,111	8,132,111	1,675,000	82.9%
RESTRICTED FUND	140,847,835	133,444,730	7,403,105	94.7%
RICHLAND COLLEGIATE HIGH SCHOOL	3,138,019	2,853,511	284,508	90.9%
TOTAL EXPENDITURES & USES	\$513,982,123	\$ 474,878,220	\$ 39,103,903	92.4%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 100.0% of Fiscal Year Elapsed

	August 31, 2013			August 31, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 88,905,233	\$ 88,829,819	99.9%	\$ 89,930,932	\$ 89,930,932	100.0%
Tuition	92,958,636	87,394,498	94.0%	87,997,938	84,151,069	95.6%
Taxes for Current Operations	152,222,660	159,549,888	104.8%	120,222,660	121,266,595	10.9%
Federal Grants & Contracts	944,661	1,054,768	111.7%	1,037,885	715,418	68.9%
State Grants & Contracts	158,779	153,370	96.6%	126,452	121,248	95.9%
General Sources:						
Investment Income	2,200,500	2,195,899	99.8%	2,726,000	2,101,660	77.1%
General Revenue	2,996,642	3,045,973	101.6%	3,003,276	3,011,341	100.3%
Subtotal General Sources	5,197,142	5,241,872	100.9%	5,729,276	5,113,001	89.2%
SUBTOTAL UNRESTRICTED	340,387,111	342,224,215	100.5%	305,045,143	301,298,263	98.8%
Use of Fund Balance & Transfers-in	19,802,047	7,928	0.0%	22,981,275	1,950,562	8.5%
TOTAL UNRESTRICTED	360,189,158	342,232,143	95.0%	328,026,418	303,248,825	92.4%
AUXILIARY FUND						
Sales & Services	4,635,183	3,710,447	80.0%	5,164,506	4,478,162	86.7%
Investment Income	155,609	146,060	93.9%	201,422	114,492	71.7%
Transfers-in	4,290,797	4,290,797	100.0%	4,290,797	4,290,797	100.0%
Use of Fund Balance	725,522	-	0.0%	930,448	-	n/a
TOTAL AUXILIARY	9,807,111	8,147,304	83.1%	10,587,173	8,913,451	84.2%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	15,268,551	15,870,593	103.9%	14,766,881	14,770,014	100.0%
SBDC State Match	2,398,785	2,023,732	84.4%	2,398,785	1,504,501	62.7%
Subtotal State Appropriations	17,667,336	17,894,325	101.3%	17,165,666	16,274,515	94.8%
Grants, Contracts & Scholarships:						
Federal	106,442,536	100,912,304	94.8%	106,081,575	108,608,084	102.4%
State	9,077,404	8,158,263	89.9%	11,262,440	8,774,409	77.9%
Local	7,495,470	6,299,005	84.0%	9,138,989	7,713,814	84.8%
Transfers-in	88,847	168,186	189.3%	91,959	42,617	46.3%
Subtotal Grants, Contracts & Scholarships	123,104,257	115,537,758	93.9%	126,574,963	125,138,924	98.9%
Richland Collegiate High School	76,242	12,647	16.6%	82,764	11,122	13.4%
TOTAL RESTRICTED	140,847,835	133,444,730	94.7%	143,823,393	141,424,561	98.3%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	3,128,019	3,187,642	101.9%	2,946,875	2,659,690	90.3%
Investment Income	10,000	21,246	212.5%	8,000	20,485	256.1%
TOTAL COLLEGIATE HIGH SCHOOL	3,138,019	3,208,888	102.3%	2,954,875	2,680,175	90.7%
TOTAL REVENUES & ADDITIONS	\$ 513,982,123	\$ 487,033,065	94.8%	\$ 485,391,859	\$ 456,267,012	94.0%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 100.0% of Fiscal Year Elapsed

	August 31, 2013			August 31, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 140,572,038	\$ 134,768,133	95.9%	\$ 130,481,434	\$ 125,137,816	95.9%
Public Service	4,471,608	4,970,688	111.2%	5,820,793	4,129,575	70.9%
Academic Support	17,532,150	16,356,322	93.3%	16,722,941	14,847,341	88.8%
Student Services	31,361,116	31,299,235	99.8%	28,420,472	27,928,757	98.3%
Institutional Support	62,120,669	55,308,175	89.0%	59,710,286	52,234,353	87.5%
Staff Benefits	25,220,409	27,726,877	109.9%	25,970,721	26,375,410	101.6%
Operations & Maintenance of Plant	31,714,506	28,135,807	88.7%	29,904,393	26,494,310	88.6%
Repairs & Rehabilitation	17,278,415	6,712,152	38.8%	17,924,285	6,785,812	37.9%
Special Items:						
Reserve - Campus	3,629,506	n/a	n/a	2,929,181	n/a	n/a
Reserve - Benefits	2,399,388	n/a	n/a	-	n/a	n/a
Reserve - Salary Increase Adjustments	-	n/a	n/a	-	n/a	n/a
Reserve - Technology	1,009,000	n/a	n/a	155,000	n/a	n/a
Reserve - Operating	919,008	n/a	n/a	946	n/a	n/a
Reserve - Visiting Scholars	258,500	n/a	n/a	-	n/a	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	500,000	n/a	n/a	-	n/a	n/a
Reserve - Facilities Projects and Operations	-	n/a	n/a	-	n/a	n/a
Reserve - Potential Reduction/ERS Fees	639,642	n/a	n/a	-	n/a	n/a
TOTAL UNRESTRICTED	339,625,955	305,277,389	89.9%	318,040,452	283,933,374	89.3%
AUXILIARY FUND						
Student Activities	7,421,469	6,521,074	87.9%	7,672,073	6,803,229	88.7%
Sales & Services	1,951,526	1,495,737	76.6%	2,306,194	2,281,993	99.0%
Reserve - Campus	217,235	-	n/a	360,213	-	n/a
Reserve - District	114,279	-	n/a	145,793	-	n/a
Transfers-out	102,602	115,300	112.4%	102,900	307,165	285.0%
TOTAL AUXILIARY	9,807,111	8,132,111	82.9%	10,587,173	9,392,387	88.7%
RESTRICTED FUND						
State Appropriations	15,268,551	15,870,593	103.9%	14,766,881	14,770,014	100.0%
Grants & Contracts	30,547,882	24,146,560	79.0%	33,633,386	24,432,707	72.6%
Scholarships	94,955,160	93,427,577	98.4%	95,340,362	102,165,026	107.2%
Subtotal Grants, Contracts & Scholarships	140,771,593	133,444,730	94.8%	143,740,629	141,367,747	98.3%
Richland Collegiate High School	76,242	-	0.0%	82,764	56,814	68.6%
TOTAL RESTRICTED	140,847,835	133,444,730	94.7%	143,823,393	1,412,424,561	98.3%
RICHLAND COLLEGIATE H.S.						
Expenditures	3,138,019	2,853,511	90.9%	2,954,875	2,214,277	74.9%
TOTAL COLLEGIATE HIGH SCHOOL	3,138,019	2,853,511	90.9%	2,954,875	2,214,277	74.9%
SUBTOTAL EXPENDITURES & USES	493,418,920	449,707,741	91.1%	475,405,893	436,964,599	91.9%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,666,505	105.4%	2,529,623	2,724,608	107.7%
Institutional Matching-Contracts/Grants	221,644	365,357	164.8%	99,419	73,003	73.4%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	4,295,797	4,290,797	99.9%
Unexpended Plant Fund	13,521,139	17,847,820	132.0%	606,625	1,472,229	242.7%
Debt Service Fund	-	-	0.0%	2,454,502	-	n/a
TOTAL TRANSFERS & DEDUCTIONS	20,563,203	25,170,479	122.4%	9,985,966	8,560,637	85.7%
TOTAL EXPENDITURES & USES	\$ 513,982,123	\$ 474,878,220	92.4%	\$ 485,391,859	\$ 445,525,236	91.8%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2012-13 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 100.0% of Fiscal Year Elapsed

	August 31, 2013			August 31, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$221,957,885	\$ 213,106,414	96.0%	\$206,781,375	\$ 196,391,014	95.0%
Staff Benefits	25,220,409	27,726,877	109.9%	25,970,721	26,375,410	101.6%
Purchased Services	19,965,833	18,254,679	91.4%	21,341,470	18,625,602	87.3%
Operating Expenses	68,227,928	51,569,393	75.6%	66,544,398	50,317,528	75.6%
Supplies & Materials	9,425,075	9,629,358	102.2%	9,378,635	8,285,044	88.3%
Minor Equipment	4,533,443	2,449,878	54.0%	2,904,413	1,585,385	54.6%
Capital Outlay	4,720,273	4,144,424	87.8%	5,153,889	3,308,397	64.2%
Charges	(23,779,935)	(21,603,634)	90.8%	(23,119,576)	(20,965,006)	90.7%
SUBTOTAL UNRESTRICTED	330,270,911	305,277,389	92.4%	314,955,325	283,933,374	90.2%
Reserve - Campus	3,629,506	n/a	n/a	2,929,181	n/a	n/e
Reserve - Benefits	2,399,388	n/a	n/a	-	n/a	n/e
Reserve - Salary Adjustments	-	n/a	n/a	-	n/a	n/e
Reserve - Technology	1,009,000	n/a	n/a	155,000	n/a	n/e
Reserve - Operating	919,008	n/a	n/a	946	n/a	n/e
Reserve - Visiting Scholars	258,500	n/a	n/a	-	n/a	n/e
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	500,000	n/a	n/a	-	n/a	n/e
Reserve - Facilities Projects and Operations	-	n/a	n/a	-	n/a	n/e
Reserve - Potential State Reduction/ERS Fees	639,642	n/a	n/a	-	n/a	n/e
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,666,505	105.4%	2,529,623	2,724,608	107.7%
Institutional Matching - Contracts/Grants	221,644	365,357	164.8%	99,419	73,003	73.4%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	4,295,797	4,290,797	99.9%
Unexpended Plant Fund	13,521,139	17,847,820	132.0%	606,625	1,472,229	242.7%
Debt Service Fund	-	-	n/a	2,454,502	-	n/e
TOTAL UNRESTRICTED	360,189,158	330,447,868	91.7%	328,026,418	292,494,011	89.2%
AUXILIARY FUND	9,807,111	8,132,111	82.9%	10,587,173	9,392,387	88.7%
RESTRICTED FUND	140,847,835	133,444,730	94.7%	143,823,393	141,424,561	98.3%
RICHLAND COLLEGIATE HIGH SCHOOL	3,138,019	2,853,511	90.9%	2,954,875	2,214,277	74.9%
TOTAL EXPENDITURES & USES	\$513,982,123	\$ 474,878,220	92.4%	\$485,391,859	\$ 445,525,236	91.8%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) *General Revenue* has exceeded 100% of budget due to tuition installment plan administrative and late fees.
- (2) & (5) *Restricted Fund – State Appropriations for Insurance & Retirement Match* currently shows greater than 100% for both revenue and expenditures. There was an increase in state appropriations that was not reflected as part of the budget revision process. Adjusting entries will be made to revenue and expenditures during the year-end process.
- (3) *Richland Collegiate High School – State Funding* has reached 100% of budget because TEA increased Foundation School Program (FSP) State Funding.
- (4) *Public Service* has reached 100% of budget due to a contract with Skills Development Fund (SDF) that provided training services to AT&T. This was for phase II of the project.
- (6) *Tuition to Debt Service Fund* reflects the final transfer of unrestricted funds to debt service.

INFORMATIVE REPORT NO. 31

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in August, 2013.

AWARDS:

STAFF & ORGANIZATIONAL DEVELOPMENT

Linkages, Inc. \$30,000

This 30-hour professional development program covering communication and customer service is required of all Cedar Valley employees by Dr. Wimbish. This company is the sole source provider that designs and markets all of the training material for the program.

4189 **MICROSCOPE & MINOR LAB EQUIPMENT SERVICE & REPAIR PRICE AGREEMENT – D-W**
Midwest Bio Service
Miracles Technologies, Inc. (3-year estimate)
Micro Service Southwest \$40,000
Micro Tech Microscope Service

This award will establish a price agreement for onsite service, calibration and repair of microscopes and other laboratory equipment. All four bidders are recommended for award to provide the best combination of pricing and service availability.

12037 **MEDIA DUPLICATION & FULFILLMENT SERVICES PRICE AGREEMENT - LCET**
Turnkey Solutions Corp. (3-year estimate)
Audio Video Graphics, Inc. \$48,000

This award will establish a price agreement for duplication and delivery of orders in various media formats such as video, DVD and CD-Rom for the distance learning environment; including distribution of DCCCD inventory to students and national clients. Both bidders are recommended for award to provide the best combination of pricing and service availability.

American Golf Cars (items 1 & 4)	\$14,235.00
Deen Implement Company (item 3)	13,232.67
Grapevine Golf Cars (item 2)	14,300.00
Total	<u>\$41,767.67</u>

This award consists of the purchase of five golf cars/utility vehicles: one at Eastfield to be used by Disability Services for transporting students; one at Mountain View to be used for grounds keeping and maintenance; two golf cars for patrolling the campus, and one flat bed vehicle to be used for moving equipment/supplies at Richland.

LD76559	WEBSITE STRATEGIC BRANDING AND MARKETING SERVICES – LCET	
	Agency Creative, Inc.	\$31,825

This award consists of strategic branding and marketing services for the new Dallas Learning Solutions website (formerly Dallas TeleLearning) to ensure all marketing and promotional efforts are consistent. Agency Creative, Inc. specializes in search engine optimization, key word analysis and Google Analytics to make certain the website is functioning properly, generating the leads needed to gain new business, and has a clear and compelling brand presence. In addition, outdated material and broken links on the website will be removed while addressing what content will stay for the new site.

CHANGE ORDERS:

Reeder General Contractors, Inc. – Bid #11991
 ADA accessibility upgrades - EFC
 Purchase Order No. B21512
 Change Order No. 2 & 3

Change: Change Order #2 is for additional fee for hidden conditions after the restrooms were abated. Total cost for Change Order #2 is \$66,562.65. Change Order #3 is to increase the contract time by 45 days. The new substantial completion date is October 7, 2013.

Original Contract Amount	\$760,000.00
Change Order Limit/Contingency	114,000.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	66,562.65
Revised Contract Amount	\$826,562.65

Board approved original award 03/05/2013. This is for EFC project #1, *Progress Report on Construction Projects*.

CS Advantage USAA, Inc. – Bid #11986
Roof replacement - ECC/BPI
Purchase Order No. B21418
Change Order No. 4

Change: Request additional fee for a roof survey conducted by Dunaway Associates, LP in mid-March, 2013 and the addition of downspouts with new plumbing lines on the west side of the main building. The contract time will be increased by 30 days. The date of substantial completion as of the date of this change order is October 1, 2013.

Original Contract Amount	\$697,000
Change Order Limit/Contingency	104,550
Prior Change Order Total Amounts	54,495
Net Increase this Change Order	21,275
Revised Contract Amount	\$772,770

Board approved original award 02/05/2013. This is for ECC/BPI project #3, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 32

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of August 30, 2013.

Comparison September 2012/2011 & October 2012/2011

Ethnicity/ Gender	September 12		September 11		October 12		October 11	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	1,090	0.0	440	0.0	22	0.0	1,342	0.1
Black/African-American	79,264	2.5	73,690	1.7	148,340	6.8	22,728	1.3
Asian Indian	5,789	0.2	439,843	10.3	197,725	9.1	15,000	0.9
Anglo-American, Female	905,421	28.5	645,628	15.1	732,326	33.6	148,812	8.8
Asian Pacific	267,940	8.4	0	0.0	24,165	1.1	54,277	3.2
Hispanic/Latino/Mex-American	158,239	5.0	36,705	0.9	102,605	4.7	157,234	9.3
Other Female	8,900	0.3	1,658	0.0	1,655	0.1	4,643	0.3
Total M/WBE*	1,426,643	44.9	1,197,963	28.0	1,206,838	55.4	404,036	23.9
Not Classified	1,747,950	55.1	3,075,711	72.0	970,279	44.6	1,292,483	76.1
Subtotal: Discretionary Payments**	3,174,593	100.0	4,273,674	100.0	2,177,119	100.0	1,696,519	100.0
Non-discretionary Payments***	5,097,925		7,184,964		4,554,859		4,146,924	
Total Payments	8,272,518		11,458,638		6,731,978		5,843,443	

Comparison November 2012/2011 & December 2012/2011

Ethnicity/ Gender	November 12		November 11		December 12		December 11	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	450	0.0	259	0.0	449	0.0	22	0.0
Black/African-American	194,628	7.4	130,018	5.6	182,817	7.6	23,854	1.0
Asian Indian	61,572	2.3	19,208	0.8	49,288	2.1	68,428	3.0
Anglo-American, Female	753,620	28.5	190,085	8.2	594,965	24.8	369,076	16.0
Asian Pacific	15,642	0.6	5,389	0.2	2,025	0.0	4	0.0
Hispanic/Latino/Mex-American	106,289	4.0	79,226	3.4	105,665	4.4	396,411	17.1
Other Female	4,864	0.2	3,670	0.2	5,780	0.3	690	0.0
Total M/WBE*	1,137,065	43.0	427,855	18.4	940,989	39.1	858,485	37.1
Not Classified	1,505,658	57.0	1,899,375	81.6	1,453,081	60.9	1,453,445	62.9
Subtotal: Discretionary Payments**	2,642,723	100.0	2,327,230	100.0	2,394,070	100.0	2,311,930	100.0
Non-discretionary Payments***	3,965,413		3,038,160		3,875,230		3,875,011	
Total Payments	6,608,136		5,365,390		6,269,300		6,186,941	

Comparison January 2013/2012 & February 2013/2012

<u>Ethnicity/ Gender</u>	<u>January 13</u>		<u>January 12</u>		<u>February 13</u>		<u>February 12</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	482	0.0	16	0.0	406	0.0	500	0.0
Black/African-American	121,969	5.4	42,517	2.4	91,935	3.5	113,520	3.8
Asian Indian	25	0.0	37,024	1.3	99,494	3.6	0	0.0
Anglo-American, Female	682,705	30.2	57,797	3.2	555,114	20.4	142,811	4.8
Asian Pacific	292,762	12.9	0	0.0	0	0.0	176	0.0
Hispanic/Latino/Mex-American	272,683	12.0	56,751	3.2	281,079	10.3	39,881	1.3
Other Female	1,862	0.0	1,582	0.4	2,195	0.0	4,264	0.1
Total M/WBE*	1,372,488	60.5	195,687	10.4	1,030,223	37.8	301,152	10.0
Not Classified	888,260	39.5	1,688,323	89.6	1,691,187	62.2	2,706,406	90.0
Subtotal: Discretionary Payments**	2,260,748	100.0	1,884,010	100.0	2,721,410	100.0	3,007,558	100.0
Non-discretionary Payments***	3,374,444		3,008,782		3,020,058		3,689,529	
Total Payments	5,635,192		4,892,792		5,741,468		6,697,087	

Comparison March 2013/2012 & April 2013/2012

<u>Ethnicity/ Gender</u>	<u>March 13</u>		<u>March 12</u>		<u>April 13</u>		<u>April 12</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	610	0.0	65	0.0	0	0.0	41	0.0
Black/African-American	36,019	2.0	136,993	5.4	33,886	1.4	217,829	14.0
Asian Indian	209,609	11.5	35,769	1.4	158,125	6.7	46,264	3.0
Anglo-American, Female	561,706	30.8	140,383	5.6	489,455	20.7	93,511	6.0
Asian Pacific	0	0.0	0	0.0	0	0.0	565	0.0
Hispanic/Latino/Mex-American	105,650	5.8	54,455	2.2	456,707	19.3	101,690	6.4
Other Female	0	0.0	6,483	0.3	16,072	0.6	3,034	0.2
Total M/WBE*	913,594	50.1	374,148	14.9	1,154,246	48.8	462,934	29.6
Not Classified	908,076	49.9	2,143,948	85.1	1,206,741	51.1	1,105,733	70.4
Subtotal: Discretionary Payments**	1,821,670	100.0	2,518,097	100.0	2,360,987	100.0	1,568,667	100.0
Non-discretionary Payments***	2,613,629		2,410,420		4,008,912		4,291,844	
Total Payments	4,435,299		4,928,516		6,369,899		5,860,511	

Comparison May 2013/2012 & June 2013/2012

<u>Ethnicity/ Gender</u>	<u>May 13</u>		<u>May 12</u>		<u>June 13</u>		<u>June 12</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	0	0.0	657	0.0	0	0.0	199	0.0
Black/African-American	73,658	2.8	158,626	4.7	99,568	3.2	20,015	0.9
Asian Indian	87,266	3.4	74,720	2.2	60,627	1.9	47,050	2.2
Anglo-American, Female	686,723	26.8	366,405	10.8	535,344	17.3	621,112	28.6
Asian Pacific	669	0.0	0	0.0	0	0.0	0	0.0
Hispanic/Latino/Mex-American	72,609	2.8	5,929	0.2	242,607	7.8	119,346	5.5
Other Female	210	0.0	16,611	0.5	0	0.0	14,277	0.7
Total M/WBE*	921,135	36.0	622,948	18.4	938,146	30.2	821,999	37.9
Not Classified	1,636,823	63.9	2,769,579	81.6	2,163,830	69.8	1,346,484	62.1
Subtotal: Discretionary Payments**	2,557,958	100.0	3,392,527	100.0	3,101,976	100.0	2,168,483	100.0
Non-discretionary Payments***	3,905,471		3,847,717		3,238,768		3,482,216	
Total Payments	6,463,429		7,240,244		6,340,744		5,650,699	

Comparison July 2013/2012 & August 2013/2012

Ethnicity/ Gender	July 13		July 12		August 13		August 12	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	0	0.0	69	0.0	0.0	0.0	1,425	0.0
Black/African-American	16,802	0.7	369,010	15.0	141,849	4.1	404,603	10.4
Asian Indian	189,587	8.6	513	0.0	268,605	7.8	110,630	2.9
Anglo-American, Female	1,082,362	49.3	884,722	35.8	791,710	22.9	854,268	22.0
Asian Pacific	0	0.0	84,223	3.4	0	0.0	0.0	0.0
Hispanic/Latino/Mex-American	15,973	0.7	60,980	2.5	128,854	3.7	292,431	7.6
Other Female	3,935	0.2	19,635	0.8	3,319	0.1	22,055	0.6
Total M/WBE*	1,308,659	59.6	1,419,152	57.5	1,334,337	38.6	1,685,412	43.5
Not Classified	886,088	40.4	1,049,030	42.5	2,126,782	61.4	2,187,614	56.5
Subtotal: Discretionary Payments**	2,194,747	100.0	2,468,182	100.0	3,461,119	100.0	3,873,026	100.0
Non-discretionary Payments***	3,860,548		3,383,833		4,389,699		5,103,497	
Total Payments	6,055,295		5,852,015		7,850,818		8,976,523	

Payments to M/WBEs in Fiscal Years 2005/06 – YTD 2012/13

	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	YTD 2012-13
American Indian/ Alaskan Native	976,953	1,098,580	293,244	304,324	174,963	68,700	5,035	3,508
Black/African- American	4,706,496	3,125,284	14,934,516	40,748,128	6,337,986	2,226,472	1,713,403	1,220,755
Asian Indian	1,112,483	3,170,023	3,494,574	12,392,237	6,947,151	2,182,683	894,220	1,387,712
Anglo-American, Female	4,684,336	3,902,023	4,893,713	14,952,024	13,742,587	4,357,927	3,955,610	8,371,452
Asian Pacific	25,793	26,035	656,552	1,099,847	1,184,614	51,686	144,634	603,202
Hispanic/Latino/ Mex-American	4,034,906	1,993,010	11,019,093	30,260,832	14,711,676	3,145,868	1,401,039	2,048,958
Other Female	712,096	695,800	940,788	1,545,232	1,989,424	304,974	98,602	48,794
HUB	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NA
Total paid to M/WBEs	16,253,063	14,010,755	36,232,480	101,302,624	45,088,401	12,338,310	8,212,543	13,684,381
% of all payments	22.27%	20.07%	21.69%	37.87%	30.10%	32.33%	27.8%	48.6%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

Footnotes:

* The M/WBE % is a percentage of the total Discretionary Payments.

** Discretionary Payments are for purchases of goods and/or services wherein the DCCCD has purchasing choice of vendor, such as construction, computers, supplies, paper products, etc.

*** Non-Discretionary Payments are for purchases of goods and/or services wherein the DCCCD has no choice of vendor, i.e., water, tax collection service, property tax appraisal services, conference registrations, memberships, etc.

INFORMATIVE REPORT NO. 33

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of August 31, 2013

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
	BHC																		
1	Police Communication system																		
2	ADA upgrades																		
3	Parking lot improvements E1 & E2																		
	CVC																		
1	Update fire sprinkler systems bldgs. D, E, F, G (Hold)																		
2	Solar digital sign																		
3	Beautification Lancaster Road																		
4	ADA upgrades																		
5	Fire alarm upgrade																		
6	Biological Preserve																		
7	Feasibility study L building																		
8	Upgrade bleachers																		
9	Upgrade Bldg. B AHU 2nd floor																		
10	Electrical panel L113 E.																		
	DO																		
1	Dock lift																		
	DSC/D-W																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure																		
2	DSC & 1601ADA upgrades																		
3	EFC S, RLC G, LeCroy ADA upgrades																		
4	Upgrade EMS																		
5	Relocate AMT personnel																		
6	Asbestos/Environmental services D-W																		
7	Erasable walls & tables																		
	ECC																		
1	Installation 21 wind turbines																		
2	Central plant upgrades																		
3	Roof replacement @ BJP																		
4	ADA upgrades																		
5	Expansion welding lab exhaust system @ BJP																		
6	Repair/replace wheel chair lift																		
7	Elevator modernizations units 5-7																		
8	Elevator modernizations units 1-4																		
9	ADA upgrades: Paramount, BJP, ECC R & West																		
10	Replace 2-600 ton cooling towers bldg. C																		
	EFC																		
1	ADA upgrades																		
2	Exterior way finding																		
3	Renovate C301 Science Lab																		
4	Irrigation improvements																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of August 31, 2013

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
5	Structural improvement to pool																		
6	Erosion control/Sunderman Dr.																		
7	Parking lot improvement E2B, E3, E4, E5, W1, W5, W6																		
8	Graphic snapshot of campus																		
9	Master plan																		
10	C-W waterproofing & drainage																		
	MVC																		
1	Utility relocate																		
2	ADA upgrades																		
3	Feasibility study classroom W171-W168																		
4	SW parking lot improvement																		
5	Concrete base for solar lights																		
	NLC																		
1	Repair/replace concrete steps, bldg. A waterproof																		
2	Structural analysis all parking lots' lights																		
3	New & replace sidewalks																		
4	North Campus improvements																		
5	Electrical distribution maintenance																		
6	Renovate restroom bldg. A & J																		
7	Interior signage																		
8	ADA upgrades																		
9	NLC S/N/DFW ADA upgrades																		
10	Roof replacement campus-wide																		
11	Structural repairs natatorium																		
12	Geotech study bldg. A																		
13	Fire sprinkler upgrade																		
	RLC																		
1	Traffic improvement @ East entrance																		
2	Replace two emergency generators																		
3	CCTV Fannin/El Paso Halls card access all classrooms																		
4	Carpet replacement																		
5	ADA upgrades																		
6	AHU analysis Sabine Hall																		
7	AHU replacement Performance Hall																		
8	Fence & lighting																		
9	Handicap parking																		
10	Replace call boxes																		
11	Fill-in swimming pool																		
12	Renovate locker & dressing room																		
13	Re-carpet library Lavaca Hall																		
14	Fire alarm upgrade																		
15	Replace fuel storage tanks																		
16	Roof deck repairs																		
17	LED panels video/Garland																		
18	Replace existing marquees sign w/ LED display																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of August 31, 2013

PROJECTS		DESIGN							CONSTRUCTION										
Project Status		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
	CET																		
1	Server room upgrade																		
2	AHU renovation																		

FACILITIES HOLD PROJECTS

1. Update fire sprinkler systems bldgs. D, E, F, G (CVC) is pending due to change of scope and additional funding.

FACILITIES COMPLETED PROJECTS
LAST REPORT TO APPEAR

1. Roof deck repairs (RLC)

INFORMATIVE REPORT NO. 34

M/WBE Participation of Maintenance and SARS Projects Report

The status of M/WBE Participation as of August 31, 2013 for Maintenance and SARS projects assigned to contracted construction program managers.

Maintenance and SARS Projects - as of August 31, 2013

Definitions:

Total Estimated Cost: The total estimated dollars assigned to this project.

Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

Notes:

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
BHC Maintenance Projects								
	BHC ADA Upgrades	\$92,035	\$1,074,925					
	Architect			\$102,689	\$0	0%	\$102,689	100%
	Construction			\$850,000	\$850,000	100%	\$0	0%
	Construction Manager			\$39,444	\$0	0%	\$39,444	100%
	Misc. Consulting Services			\$510	\$0	0%	\$510	0%
	Parking Lot Improvements E1 & E2	\$127,330	\$163,130					
	Architect			\$163,130	\$0	0%	\$163,130	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	BHC Maintenance Projects Sub-total	\$219,365	\$1,238,055	\$1,155,773	\$850,000	74%	\$305,773	26%
BHC SAR Projects								
	Police Communication System	\$1,214,286	\$0					
	Architect			\$190,035	\$190,035	100%	\$0	0%
	Construction			\$570,686	\$0	0%	\$570,686	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$286,176	\$19,200	7%	\$266,976	93%
	BHC SAR Projects Subtotal	\$1,214,286	\$0	\$1,046,897	\$209,235	20%	\$837,662	80%
	BHC Projects Total	\$1,433,651	\$1,238,055	\$2,202,670	\$1,059,235	48%	\$1,143,435	52%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC Maintenance Projects								
	Update Sprinkler Systems - Bldgs D, E, F and G	\$1,144,503	\$0					
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	CVC ADA Upgrades	\$39,066	\$56,059					
	Architect			\$39,066	\$39,066	100%	\$0	0%
	Construction			\$16,743	\$16,743	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$250	\$250	100%	\$0	0%
	Fire Alarm Upgrade	\$67,410	\$0					
	Architect			\$67,410	\$67,410	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC Maintenance Projects Subtotal	\$1,250,979	\$56,059	\$232,986	\$201,004	86%	\$31,982	14%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC SAR Projects								
	Solar Digital Sign	\$25,000	\$30,542					
	Architect			\$30,542	\$30,542	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Biological Preserve	\$15,435	\$0					
	Architect			\$15,435	\$15,435	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Upgrade Bleachers	\$10,336	\$0					
	Architect			\$10,336	\$0	0%	\$10,336	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC SAR Projects Subtotal	\$50,771	\$30,542	\$56,313	\$45,977	82%	\$10,336	18%
	CVC Projects Total	\$1,301,750	\$86,601	\$289,299	\$246,981	85%	\$42,318	15%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC Maintenance Projects								
	EFC ADA Upgrades	\$105,101	\$1,057,267					
	Architect			\$125,178	\$105,101	84%	\$20,077	16%
	Construction			\$826,563	\$826,563	100%	\$0	0%
	Construction Manager			\$45,043	\$0	0%	\$45,043	100%
	Misc. Consulting Services			\$280	\$0	0%	\$280	100%
	Parking Lot Improvement E2B, E3, E5, W1, W5, W6	\$247,170	\$332,235					
	Architect			\$332,235	\$247,170	74%	\$85,065	26%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC Maintenance Projects Subtotal	\$352,271	\$1,389,502	\$1,329,299	\$1,178,834	89%	\$150,465	11%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC SARS Projects								
	Graphic Snapshot of Existing Campus	\$14,980	\$0					
	Architect			\$14,980	\$14,980	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Renovate Science Labs C301	\$10,914	\$0					
	Architect			\$10,914	\$0	0%	\$10,914	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Erosion Control/Sunderman Dr.	\$20,000	\$0					
	Architect			\$12,305	\$12,305	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC SARS Projects (con't)								
	Structural Improvement to Pool	\$8,369	\$0					
	Architect			\$8,369	\$8,369	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Irrigation Improvements	\$22,712	\$0					
	Architect			\$22,712	\$0	0%	\$22,712	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Exterior Wayfinding	\$13,000	\$0					
	Architect			\$9,737	\$9,737	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	C-W Waterproofing and Drainage	\$29,000	\$0					
	Architect			\$18,083	\$18,083	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC SARS Projects Subtotal	\$118,975	\$0	\$97,100	\$63,474	65%	\$33,626	35%
	EFC Projects Total	\$471,246	\$1,389,502	\$1,426,399	\$1,242,308	87%	\$184,091	13%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC Maintenance Projects								
	ECC R, ECC W, ECC Paramount, & BJP ADA Upgrades	\$54,271	\$79,526					
	Architect			\$55,644	\$0	0%	\$55,644	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$23,259	\$0	0%	\$23,259	100%
	Misc. Consulting Services			\$623	\$0	0%	\$623	100%
	ECC ADA Upgrades	\$74,891	\$107,431					
	Architect			\$74,891	\$0	0%	\$74,891	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$32,096	\$0	0%	\$32,096	100%
	Misc. Consulting Services			\$444	\$0	0%	\$444	100%
	Elevator Modernization Units 5, 6, & 7	\$30,335	\$465,063					
	Architect			\$70,781	\$70,781	100%	\$0	0%
	Construction			\$394,282	\$394,282	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC Maintenance Projects Subtotal	\$159,497	\$652,020	\$652,020	\$465,063	71%	\$186,957	29%

ECC SARS Projects								
	Installation 21 Wind Turbines	\$5,885	\$16,885					
	Architect/Engineer			\$16,885	\$16,885	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC SARS Projects (con't)								
	Central Plant Upgrades	\$39,204	\$87,154					
	Architect/Engineer			\$39,204	\$39,204	100%	\$0	0%
	Construction			\$47,950	\$47,950	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Repair/Replace Wheelchair Lift	\$14,188	\$0					
	Architect/Engineer			\$14,188	\$14,188	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace two 600 ton Cooling Towers, Bldg. C Roof	\$27,550	\$0					
	Architect/Engineer			\$27,550	\$0	0%	\$27,550	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Roof Replacement @ BJP	\$267,500	\$912,560					
	Architect/Engineer			\$27,097	\$27,097	100%	\$0	0%
	Construction			\$751,495	\$0	0%	\$751,495	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$295	\$0	0%	\$295	100%
	Expansion Welding Lab Exhaust System @ BJP	\$21,347	\$0					
	Architect/Engineer			\$21,347	\$21,347	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC SARS Project Subtotal	\$375,674	\$1,016,599	\$946,011	\$166,671	18%	\$779,340	82%
	ECC Projects Total	\$535,171	\$1,668,619	\$1,598,031	\$631,734	40%	\$966,297	60%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
MVC Maintenance Projects								
	MVC ADA Upgrades	\$54,503	\$961,446					
	Architect/Engineer			\$68,753	\$8,800	13%	\$59,953	87%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$23,358	\$23,358	0%	\$0	0%
	Misc. Consulting Services			\$397	\$0	0%	\$397	100%
	SW Parking Lot Improvement	\$89,880	\$116,630					
	Architect/Engineer			\$116,630	\$19,260	17%	\$97,370	83%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	MVC Maintenance Project Subtotal	\$144,383	\$1,078,076	\$209,138	\$51,418	25%	\$157,720	75%

MVC SAR Projects								
	Utility Relocate	\$21,286	\$0					
	Architect			\$21,286	\$0	0%	\$21,286	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	15 Concrete Bases for East Solar Road Lights	\$8,025	\$0					
	Architect			\$8,025	\$0	0%	\$8,025	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
MVC SAR Projects (con't)								
	Feasibility Study Classroom @ W171 - W168	\$7,490	\$0					
	Architect			\$7,490	\$0	0%	\$7,490	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	MVC SAR Projects	\$36,801	\$0	\$36,801	\$0	0%	\$36,801	100%
	MVC Projects Total	\$181,184	\$1,078,076	\$245,939	\$51,418	21%	\$194,521	79%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC Maintenance Projects								
	Repair/Replace Concrete Stairs, Bldg. A, waterproofing	\$119,169	\$448,566					
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$399,591	\$188,200	47%	\$211,391	53%
	Construction Manager			\$6,770	\$0	0%	\$6,770	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	NLC N, NLC S & NLC DFW ADA Upgrades	\$17,084	\$34,176					
	Architect/Engineer			\$24,193	\$17,084	71%	\$7,109	29%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$180	\$180	100%	\$0	0%
	NLC ADA Upgrades	\$116,680	\$743,335					
	Architect/Engineer			\$158,223	\$156,905	99%	\$1,318	1%
	Construction			\$534,615	\$534,615	100%	\$0	0%
	Construction Manager			\$50,006	\$50,006	100%	\$0	0%
	Misc. Consulting Services			\$491	\$491	100%	\$0	0%
	Fire Sprinkler Upgrade	\$245,298	\$0					
	Architect/Engineer			\$245,298	\$0	0%	\$245,298	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC Maintenance Projects Subtotal	\$498,231	\$1,226,077	\$1,440,860	\$947,591	66%	\$493,269	34%

NLC SAR Projects								
	Structural Analysis all Parking Lot Lights	\$20,725	\$0					
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	New and Replace Sidewalks	\$164,295	\$1,046,862					
	Architect/Engineer			\$171,222	\$0	0%	\$171,222	100%
	Construction			\$851,929	\$851,929	100%	\$0	0%
	Construction Manager			\$23,350	\$23,350	100%	\$0	0%
	Misc. Consulting Services			\$361	\$361	100%	\$0	0%
	North Campus Improvements (NLC343)	\$24,400	\$0					
	Architect/Engineer			\$7,981	\$7,981	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC SAR Projects (con't)								
	Electrical Distribution Maintenance	\$150,000	\$0					
	Architect			\$6,420	\$0	0%	\$6,420	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Renovate Restroom, Bldg. A & J	\$12,000	\$199,499					
	Architect			\$10,313	\$10,313	100%	\$0	0%
	Construction			\$189,000	\$189,000	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$186	\$0	0%	\$186	100%
	Roof Replacement Campus Wide	\$91,923	\$0					
	Architect			\$91,923	\$0	0%	\$91,923	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Geotech Study @ Bldg. A	\$10,000	\$0					
	Architect			\$10,000	\$10,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Structural Repairs Natatorium	\$8,774	\$0					
	Architect			\$8,774	\$8,774	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC SAR Project Subtotal	\$482,117	\$1,246,361	\$1,392,184	\$1,101,708	79%	\$290,476	21%
	NLC Projects Total	\$980,348	\$2,472,438	\$2,833,044	\$2,049,299	72%	\$783,745	28%
RLC Maintenance Projects								
	RLC ADA Upgrades	\$212,919	\$320,417					
	Architect/Engineer			\$222,919	\$222,919	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$91,251	\$91,251	100%	\$0	0%
	Misc. Consulting Services			\$6,247	\$0	0%	\$6,247	100%
	Replace Call Boxes	\$22,470	\$0					
	Architect/Engineer			\$22,470	\$22,470	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC Maintenance Project Subtotal	\$235,389	\$320,417	\$342,887	\$336,640	98%	\$6,247	2%
RLC SAR Projects								
	Traffic Improvement at East Entrance	\$41,882	\$98,995					
	Architect			\$98,995	\$98,995	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Carpet Replacement	\$487,000	\$591,651					
	Architect			\$41,202	\$41,202	100%	\$0	0%
	Construction			\$550,449	\$86,989	16%	\$463,460	84%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC SAR Projects (con't)								
	CCTV Fannin/El Paso Halls Card Access All Classrooms	\$65,000	\$0					
	Architect			\$65,000	\$65,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Upgrade of Fire Alarm System	\$14,272	\$0					
	Architect			\$10,272	\$10,272	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Fence and Lighting	\$15,160	\$0					
	Architect			\$15,160	\$15,160	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Handicap Parking	\$6,741	\$0					
	Architect			\$6,741	\$6,741	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Renovate Locker and Dressing Room	\$5,520	\$0					
	Architect			\$5,520	\$5,520	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Re-carpet Library at Lavaca Hall	\$9,103	\$0					
	Architect			\$9,103	\$0	0%	\$9,103	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC SAR Projects Subtotal	\$644,678	\$690,646	\$802,442	\$329,879	41%	\$472,563	59%
	RLC Projects Total	\$880,067	\$1,011,063	\$1,145,329	\$666,519	58%	\$478,810	42%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DSC Maintenance Projects								
	Feasibility Study Administrative Cabling Infrastructure - D-W	\$5,062,857	\$0					
	Architect			\$99,008	\$99,008	100%	\$0	0%
	Construction			\$187,636	\$0	0%	\$187,636	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DSC and DO ADA Upgrades	\$18,717	\$307,687					
	Architect/Engineer			\$23,051	\$23,051	100%	\$0	0%
	Construction			\$276,447	\$276,447	100%	\$0	0%
	Construction Manager			\$8,022	\$8,022	100%	\$0	0%
	Misc. Consulting Services			\$167	\$167	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DSC Maintenance Projects (con't)								
	EFC S, RLC G, AND LeCroy ADA Upgrades	\$13,377	\$21,232					
	Architect/Engineer			\$15,297	\$13,377	87%	\$1,920	13%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$5,733	\$0	0%	\$5,733	100%
	Misc. Consulting Services			\$202	\$202	100%	\$0	0%
	Asbestos and Environmental Services District Wide (DW Environmental Services)	\$310,300	\$311,228					
	Architect/Engineer			\$310,300	\$310,300	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$928	\$928	100%	\$0	0%
	Upgrade EMS	\$27,210	\$0					
	Architect/Engineer			\$0	\$0	0%	\$0	0%
	Construction			\$24,413	\$24,413	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Erasable Walls and Tables	\$13,996	\$0					
	Architect/Engineer			\$0	\$0	0%	\$0	0%
	Construction			\$13,996	\$13,996	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DSC Maintenance Total	\$5,446,457	\$640,147	\$965,200	\$769,911	80%	\$195,289	20%

Note: DSC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DO Maintenance Projects								
	Dock Lift	\$11,058	\$0					
	Architect			\$7,437	\$7,437	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$309	\$0	0%	\$309	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Relocate AMT Personnel	\$26,415	\$0					
	Architect			\$0	\$0	0%	\$0	0%
	Construction			\$17,803	\$17,803	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	100%
	Misc. Consulting Services			\$8,612	\$0	0%	\$8,612	100%
	DO Maintenance Total	\$37,473	\$0	\$34,161	\$25,240	74%	\$8,921	26%

Note: DO has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
LCET Maintenance Projects								
	AHU Renovation	\$9,868	\$0					
	Architect			\$9,095	\$9,095	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	LCET Maintenance Total	\$9,868	\$0	\$9,095	\$9,095	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
LCET SAR Projects								
	Server Room Upgrade	\$13,482	\$0					
	Architect			\$13,482	\$13,482	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	LCET SAR Total	\$13,482	\$0	\$13,482	\$13,482	100%	\$0	0%
	LCET Projects Total	\$23,350	\$0	\$22,577	\$22,577	100%	\$0	0%
Grand Totals		\$11,290,697	\$9,584,501	\$10,762,649	\$6,765,222	63%	\$3,997,427	37%

INFORMATIVE REPORT NO. 35

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending August 31, 2013.

Brookhaven College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) BHC ADA Upgrades (D213)	102,689	850,000	39,444	510
Estimated Cost: \$92,035	Start Date: June 12 Projected Completion Date: October 13			
Revised Cost: \$1,074,925				
Awarded Amount: \$992,643				
2) Parking Lot Improvements E1 & E2 (DW226)	163,130	0	0	0
Estimated Cost: \$127,330	Start Date: June 13 Projected Completion Date: February 14			
Revised Cost: \$163,130				
Awarded Amount: \$163,130				
BHC Maintenance Summary	Total Estimated Cost: \$219,365	Total Revised Cost: \$0	Total Awarded Amount: \$1,155,773	

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Police Communication System (BHC310)	190,035	570,686	0	286,176
Estimated Cost: \$1,214,286 Revised Cost: \$ Awarded Amount: \$1,046,897	Start Date: August 08 Projected Completion Date: February 14			
BHC SAR Summary	Total Estimated Cost: \$1,214,286	Total Revised Cost: \$0	Total Awarded Amount: \$1,046,897	

Cedar Valley College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207) Estimated Cost: \$1,144,503 Revised Cost: \$ Awarded Amount: \$109,517	77,522	0	31,982	13
	Start Date: December 09 Projected Completion Date: Hold			
2) CVC ADA Upgrades (D222) Estimated Cost: \$39,066 Revised Cost: \$56,059 Awarded Amount: \$56,059	39,066	0	16,743	250
	Start Date: June 12 Projected Completion Date: TBD*			
3) Fire Alarm Upgrade (D227) Estimated Cost: \$67,410 Revised Cost: \$ Awarded Amount: \$67,410	67,410	0	0	0
	Start Date: June 13 Projected Completion Date: March 14			
CVC Maintenance Summary	Total Estimated Cost: \$1,250,979	Total Revised Cost: \$0	Total Awarded Amount: \$232,986	

*TBD- To Be Determined

Cedar Valley College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Solar Digital Sign (CVC213) Estimated Cost: \$25,000 Revised Cost: \$30,542 Awarded Amount: \$30,542	30,542	0	0	0
Start Date: December 11 Projected Completion Date: January 14				
2) Biological Preserve (CVC214) Estimated Cost: \$15,435 Revised Cost: \$ Awarded Amount: \$15,435	15,435	0	0	0
Start Date: September 11 Projected Completion Date: December 13				
3) Upgrade Bleachers (CVC219) Estimated Cost: \$10,336 Revised Cost: \$ Awarded Amount: \$10,336	10,336	0	0	0
Start Date: August 13 Projected Completion Date: TBD				
CVC SAR Summary	Total Estimated Cost: \$50,771	Total Revised Cost: \$0	Total Awarded Amount: \$56,313	

Eastfield College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) EFC ADA Upgrades (D221)	125,178	826,563	45,043	280
Estimated Cost: \$105,101 Revised Cost: \$1,057,267 Awarded Amount: \$997,064	Start Date: June 12 Projected Completion Date: October 13			
2) Parking Lot Improvement E2B, E3, E5, W1, W5, W6 (DW231)	332,235	0	0	0
Estimated Cost: \$247,170 Revised Cost: \$332,235 Awarded Amount: \$332,235	Start Date: May 13 Projected Completion Date: January 14			
EFC Maintenance Summary	Total Estimated Cost: \$352,271	Total Revised Cost: \$0	Total Awarded Amount: \$1,329,299	

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Graphic Snapshot of Existing Campus (EFC308) Estimated Cost: \$14,980 Revised Cost: \$ Awarded Amount: \$14,980	14,980	0	0	0
	Start Date: March 13 Projected Completion Date: TBD			
2) Renovate Science Labs C301 (EFC309) Estimated Cost: \$10,914 Revised Cost: \$ Awarded Amount: \$10,914	10,914	0	0	0
	Start Date: March 13 Projected Completion Date: TBD			
3) Erosion Control / Sunderman Dr. (EFC310) Estimated Cost: \$20,000 Revised Cost: \$ Awarded Amount: \$12,305	12,305	0	0	0
	Start Date: July 13 Projected Completion Date: December 13			

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Structural Improvement to Pool (EFC311) Estimated Cost: \$8,369 Revised Cost: \$ Awarded Amount: \$8,369	8,369	0	0	0
Start Date: April 13 Projected Completion Date: December 13				
5) Irrigation Improvements (EFC312) Estimated Cost: \$22,712 Revised Cost: \$ Awarded Amount: \$22,712	22,712	0	0	0
Start Date: May 13 Projected Completion Date: December 13				
6) Exterior Wayfinding (EFC313) Estimated Cost: \$13,000 Revised Cost: \$ Awarded Amount: \$9,737	9,737	0	0	0
Start Date: July 13 Projected Completion Date: TBD				

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
7) C-W Waterproofing and Drainage (EFC315)	18,083	0	0	0
Estimated Cost: \$29,000 Revised Cost: \$ Awarded Amount: \$18,083	Start Date: August 13 Projected Completion Date: April 14			
EFC SAR Summary	Total Estimated Cost: \$118,975	Total Revised Cost: \$0	Total Awarded Amount: \$97,100	

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) ECC R, ECC W ECC Paramount, and BJP ADA Upgrades (D214) Estimated Cost: \$54,271 Revised Cost: \$79,526 Awarded Amount: \$79,526	55,644	0	23,259	623
	Start Date: June 12 Projected Completion Date: TBD			
2) ECC ADA Upgrades (D215) Estimated Cost: \$74,891 Revised Cost: \$107,431 Awarded Amount: \$107,431	74,891	0	32,096	444
	Start Date: June 12 Projected Completion Date: TBD			
3) Elevator Modernization Units 5, 6 & 7 (DW230) Estimated Cost: \$30,335 Revised Cost: \$465,063 Awarded Amount: \$465,063	70,781	394,282	0	0
	Start Date: April 13 Projected Completion Date: September 13			
ECC Maintenance Summary	Total Estimated Cost: \$159,497	Total Revised Cost: \$0	Total Awarded Amount: \$652,020	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Installation 21 Wind Turbines (ECC225) Estimated Cost: \$5,885 Revised Cost: \$16,885 Awarded Amount: \$16,885	16,885	0	0	0
Start Date: June 10 Projected Completion Date: Hold				
2) Central Plant Upgrades (ECC227) Estimated Cost: \$39,204 Revised Cost: \$87,154 Awarded Amount: \$87,154	39,204	47,950	0	0
Start Date: May 11 Projected Completion Date: TBD				
3) Repair/Replace Wheelchair lift (ECC229) Estimated Cost: \$14,188 Revised Cost: \$ Awarded Amount: \$14,188	14,188	0	0	0
Start Date: March 13 Projected Completion Date: September 13				

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Replace two 600 ton Cooling Towers, Bldg. C Roof (ECC230) Estimated Cost: \$27,550 Revised Cost: \$ Awarded Amount: \$27,550	27,550	0	0	0
	Start Date: August 13 Projected Completion Date: TBD			
5) Roof Replacement @ BJP (BJP62) Estimated Cost: \$267,500 Revised Cost: \$912,560 Awarded Amount: \$778,887	27,097	751,495	0	295
	Start Date: May 12 Projected Completion Date: September 13			
6) Expansion Welding Lab Exhaust System @ BJP (BJP64) Estimated Cost: \$21,347 Revised Cost: \$ Awarded Amount: \$21,347	21,347	0	0	0
	Start Date: March 13 Projected Completion Date: January 14			
ECC SAR Summary	Total Estimated Cost: \$375,674	Total Revised Cost: \$0	Total Awarded Amount: \$946,011	

Mountain View College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) MVC ADA Upgrades (D216)	68,753	0	23,358	397
Estimated Cost: \$54,503 Revised Cost: \$961,446 Awarded Amount: \$92,508	Start Date: June 12 Projected Completion Date: TBD			
2) SW Parking Lot Improvement (D233)	116,630	0	0	0
Estimated Cost: \$89,880 Revised Cost: \$116,630 Awarded Amount: \$116,630	Start Date: May 13 Projected Completion Date: January 14			
MVC Maintenance Summary	Total Estimated Cost: \$144,383	Total Revised Cost: \$0	Total Awarded Amount: \$209,138	

Mountain View College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Utility Relocate (MVC207)	21,286	0	0	0
Estimated Cost: \$21,286 Revised Cost: \$ Awarded Amount: \$21,286	Start Date: July 12 Projected Completion Date: Hold			
2) 15 Concrete Bases for East Solar Road Lights (MVC208)	8,025	0	0	0
Estimated Cost: \$8,025 Revised Cost: \$ Awarded Amount: \$8,025	Start Date: June 13 Projected Completion Date: November 13			
3) Feasibility Study Classroom W171 – W168 (MVC210)	7,490	0	0	0
Estimated Cost: \$7,490 Revised Cost: \$ Awarded Amount: \$7,490	Start Date: July 13 Projected Completion Date: TBD			
MVC SAR Summary	Total Estimated Cost: \$36,801	Total Revised Cost: \$0	Total Awarded Amount: \$36,801	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209) Estimated Cost: \$119,169 Revised Cost: \$448,566 Awarded Amount: \$427,854	21,383	399,591	6,770	110
	Start Date: December 09 Projected Completion Date: TBD			
2) NLC N, NLC S, and NLC DFW ADA Upgrades (D220) Estimated Cost: \$17,084 Revised Cost: \$34,176 Awarded Amount: \$24,373	24,193	0	0	180
	Start Date: June 12 Projected Completion Date: October 13			
3) NLC ADA Upgrades (D223) Estimated Cost: \$116,680 Revised Cost: \$743,335 Awarded Amount: \$743,335	158,223	534,615	50,006	491
	Start Date: June 12 Projected Completion Date: January 14			

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Fire Sprinkler Upgrade (D234)	245,298	0	0	0
Estimated Cost: \$245,298 Revised Cost: \$ Awarded Amount: \$245,298	Start Date: May 13 Projected Completion Date: August 14			
NLC Maintenance Summary	Total Estimated Cost: \$498,231	Total Revised Cost: \$0	Total Awarded Amount: \$1,440,860	

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Structural Analysis all Parking Lot Lights (NLC340) Estimated Cost: \$20,725 Revised Cost: \$ Awarded Amount: \$20,725	20,725	0	0	0
Start Date: May 10 Projected Completion Date: Hold				
2) New and Replace Sidewalks (NLC341) Estimated Cost: \$164,295 Revised Cost: \$1,046,862 Awarded Amount: \$1,046,862	171,222	851,929	23,350	361
Start Date: July 10 Projected Completion Date: September 13				
3) North Campus Improvements (NLC343) Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,981	7,981	0	0	0
Start Date: November 10 Projected Completion Date: TBD				

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Electrical Distribution Maintenance (NLC344) Estimated Cost: \$150,000 Revised Cost: \$ Awarded Amount: \$6,420	6,420	0	0	0
	Start Date: September 11 Projected Completion Date: March 14			
5) Renovate Restroom, Bldg. A & J (NLC345) Estimated Cost: \$12,000 Revised Cost: \$199,499 Awarded Amount: \$199,499	10,313	189,000	0	186
	Start Date: November 11 Projected Completion Date: September 13			
6) NLC Roof Replacement Campus Wide (NLC348) Estimated Cost: \$91,923 Revised Cost: \$ Awarded Amount: \$91,923	91,923	0	0	0
	Start Date: November 12 Projected Completion Date: November 13			

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
7) Geotech Study @ Bldg. A (NLC349) Estimated Cost: \$10,000 Revised Cost: \$ Awarded Amount: \$10,000	10,000	0	0	0
Start Date: April 13 Projected Completion Date: December 13				
8) Structural Repairs Natatorium (NLC351) Estimated Cost: \$8,774 Revised Cost: \$ Awarded Amount: \$8,774	8,774	0	0	0
Start Date: May 13 Projected Completion Date: November 13				
NLC SAR Summary	Total Estimated Cost: \$482,117	Total Revised Cost: \$0	Total Awarded Amount: \$1,392,184	

Richland College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) RLC ADA Upgrades (D217)	229,166	0	91,251	0
Estimated Cost: \$212,919 Revised Cost: \$320,417 Awarded Amount: \$320,417	Start Date: June 12 Projected Completion Date: TBD			
2) Replace Call Boxes (DW236)	22,470	0	0	0
Estimated Cost: \$22,470 Revised Cost: \$ Awarded Amount: \$22,470	Start Date: May 13 Projected Completion Date: May 14			
RLC Maintenance Summary	Total Estimated Cost: \$235,389	Total Revised Cost: \$0	Total Awarded Amount: \$342,887	

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Traffic Improvement at East Entrance (RLC317) Estimated Cost: \$41,882 Revised Cost: \$98,995 Awarded Amount: \$98,995	98,995	0	0	0
Start Date: January 12 Projected Completion Date: February 14				
2) Carpet Replacement (RLC320) Estimated Cost: \$487,000 Revised Cost: \$591,651 Awarded Amount: \$591,651	41,202	550,449	0	0
Start Date: May 12 Projected Completion Date: September 13				
3) CCTV Fannin / El Paso Halls Card Access All Classrooms (RLC321) Estimated Cost: \$65,000 Revised Cost: \$ Awarded Amount: \$65,000	65,000	0	0	0
Start Date: October 12 Projected Completion Date: January 14				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) Upgrade of Fire Alarm System (RLC322) Estimated Cost: \$14,272 Revised Cost: \$ Awarded Amount: \$10,272	10,272	0	0	0
Start Date: March 13 Projected Completion Date: January 14				
5) Fence and Lighting (RLC326) Estimated Cost: \$15,160 Revised Cost: \$ Awarded Amount: \$15,160	15,160	0	0	0
Start Date: April 13 Projected Completion Date: December 13				
6) Handicap Parking (RLC327) Estimated Cost: \$6,741 Revised Cost: \$ Awarded Amount: \$6,741	6,741	0	0	0
Start Date: April 13 Projected Completion Date: December 13				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
7) Renovate Locker and Dressing Room (RLC328) Estimated Cost: \$5,520 Revised Cost: \$ Awarded Amount: \$5,520	5,520	0	0	0
Start Date: June 13 Projected Completion Date: TBD				
8) Re-Carpet Library at Lavaca Hall (RLC330) Estimated Cost: \$9,103 Revised Cost: \$ Awarded Amount: \$9,103	9,103	0	0	0
Start Date: August 13 Projected Completion Date: TBD				
RLC SAR Summary	Total Estimated Cost: \$644,678	Total Revised Cost: \$0	Total Awarded Amount: \$802,442	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Feasibility Study Administrative Cabling Infrastructure District Wide (D192) Estimated Cost: \$5,062,857 Revised Cost: \$ Awarded Amount: \$286,644	99,008	187,636	0	0
	Start Date: October 07 Projected Completion Date: Hold			
2) DSC and DO ADA Upgrades (D218) Estimated Cost: \$18,717 Revised Cost: \$307,687 Awarded Amount: \$307,687	23,051	276,447	8,022	167
	Start Date: June 12 Projected Completion Date: TBD			
3) EFC S, RLC G, and LeCroy ADA Upgrades (D219) Estimated Cost: \$13,377 Revised Cost: \$21,232 Awarded Amount: \$21,232	15,297	0	5,733	202
	Start Date: June 12 Projected Completion Date: October 13			

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) Asbestos and Environmental Services District Wide (DW Environmental Services) Estimated Cost: \$310,300 Revised Cost: \$311,228 Awarded Amount: \$311,228	310,300	0	0	928
Start Date: January 13 Projected Completion Date: TBD				
5) Upgrade (Johnson) EMS (D228) Estimated Cost: \$27,210 Revised Cost: \$ Awarded Amount: \$24,413	0	24,413	0	0
Start Date: July 13 Projected Completion Date: November 13				
6) Erasable Walls and Tables (DSC121) Estimated Cost: \$13,996 Revised Cost: \$ Awarded Amount: \$13,996	0	13,996	0	0
Start Date: August 13 Projected Completion Date: TBD				
DSC Maintenance Summary	Total Estimated Cost: \$5,446,457	Total Revised Cost: \$0	Total Awarded Amount: \$965,200	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Dock Lift (D205)	7,437	0	309	0
Estimated Cost: \$11,058 Revised Cost: \$ Awarded Amount: \$7,746	Start Date: December 09 Projected Completion Date: Hold			
2) Relocate AMT Personnel (D237)	0	17,803	0	8,612
Estimated Cost: \$26,415 Revised Cost: \$ Awarded Amount: \$26,415	Start Date: August 13 Projected Completion Date: TBD			
DO Maintenance Summary	Total Estimated Cost: \$37,473	Total Revised Cost: \$0	Total Awarded Amount: \$34,161	

LCET Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) AHU Renovation (D232)	9,095	0	0	0
Estimated Cost: \$9,868 Revised Cost: \$ Awarded Amount: \$9,095	Start Date: August 13 Projected Completion Date: January 14			
LCET Maintenance Summary	Total Estimated Cost: \$9,868	Total Revised Cost: \$0	Total Awarded Amount: \$9,095	

LCET SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Server Room Upgrade (VC101)	13,482	0	0	0
Estimated Cost: \$13,482 Revised Cost: \$ Awarded Amount: \$13,482	Start Date: August 13 Projected Completion Date: January 14			
LCET SAR Summary	Total Estimated Cost: \$13,482	Total Revised Cost: \$0	Total Awarded Amount: \$13,482	

INFORMATIVE REPORT NO. 36

Notice of Grant Awards (October 2013)

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Source: U.S. Department of Education/ HSI/STEM ARTICULATION
Beneficiary: Mountain View College
Amount: Increase \$792,456 New Total \$2,398,411
Term: October 1, 2013 – September 30, 2014
Purpose: This is the 3rd year of a five year grant award. The program is designed to increase the number of students who will attain their STEM degree and transfer to a four-year Institution of Higher Education (IHE). As a part of the effort, staff will utilize student data to promote a STEM SUCCESS community with education and industry representatives who will actively engage in the establishment of a data-based decision-making environment to advance STEM SUCCESS goals, objectives and outcomes.

Source: Texas Workforce Commission/ Growing Excellent Manufacturing Skills (GEMS)
Beneficiary: El Centro College
Amount: \$1,042,270
Term: August 30, 2013 – August 31, 2014
Purpose: GEMS will provide training to 734 employees of six businesses in Dallas County over the next year. The business partners are: Action Stainless & Alloys, Inc.; American Leather Operations, LLC; Associated Air Center, LP; Fujikoki America Inc.; BKM Total Office of Texas, LLC; dba Re-creations by BKM; and Rmax Operating, LLC. Training will be provided in aircraft operations, maintenance and repair, manufacturing skills, industrial maintenance, lean manufacturing, aerospace safety, industrial safety, and leadership.

Source: University of Texas at Dallas/ National Science Foundation
DALLAS STEM GATEWAYS subcontract
Beneficiary: Richland College
Amount: \$40,000
Term: February 14, 2013 – October 14, 2013
Purpose: To recruit and select student interns using procedures agreed upon by the Dallas STEM Gateways Steering Committee.

Source: Texas Workforce Commission/ Apprenticeship Training Program
Beneficiary: District Office
Amount: \$194,566
Term: September 1, 2013 – August 31, 2014
Purpose: To provide support as the LEA to apprenticeship programs which provide technical training based upon regulatory guidelines under Chapter 133 funding. The training will increase skills of entry level workers to the level of journeymen during the training period approved by the Department of Labor.

Source: Texas Higher Education Coordinating Board/ Work study
Mentorship Program
Beneficiary: North Lake College
Amount: \$50,000
Term: September 1, 2013 – August 31, 2014
Purpose: To provide funds to support NLC students who work as mentors in high school “Go Centers.” They provide information about college application, financial aid, and programs of study.

Source: U.S. Dept. of Education/Student Support Services TRIO
Beneficiary: North Lake College
Amount: Increase \$286,385 New Total \$890,763
Term: September 1, 2013 – August 31, 2014
Purpose: To provide academic support to eligible college students who are first-generation in college and low-income or disabled. Services include tutoring, advising, peer mentoring, case management, skills workshops and financial literacy workshops.

Source: U.S. Department of Education/Student Support Services TRIO
Beneficiary: Mountain View College
Amount: Increase \$229,073 New Total \$961,951
Term: September 1, 2013 – August 31, 2014
Purpose: This award is year four (4) of a five (5) year grant award from the U.S. Dept. of Education TRIO Student Support Services program.

Source: U.S. Department of Education/ Upward Bound-TRIO
Beneficiary: North Lake College
Amount: Increase \$248,771 New Total \$497,552
Term: September 1, 2013 – August 31, 2014
Purpose: To provide services and instruction to under-represented high school students to increase their enrollment and success in post-secondary education. Services include: tutoring, peer mentoring, advising, financial aid assistance, and career awareness. A summer program provides academic instruction and field trips to universities.

Source: Texas Workforce Commission/ Skills Development Fund (SDF)
Beneficiary: North Lake College
Amount: \$ 895,319
Term: August 30, 2013 – November 30, 2014
Purpose: This is a customized training project that will provide technological training for employees of two companies. The consortium includes Work & Grown Insurance Administrators, Inc. dba Conexis Benefits Administrators, LP and Mentor Worldwide, LLC. This project will focus on highly technical training within the heavily regulated health industry.

Grant Awards Reported in Fiscal Year 2012-2013

September 2013	\$1,048,296
October 2013	\$3,783,840
November 2013	
December 2013	
January 2014	
February 2014	
March 2014	
April 2014	
May 2014	
June 2014	
July 2014	
August 2014	
Total To Date	<u>\$4,827,136</u>

Grant Awards Reported in Fiscal Years 2004-05 through 2010-11

<u>Type</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-2012</u>
Competitive	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315	\$20,985,883	\$16,071,651
Pell Grants ¹	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845	\$69,080,553	\$69,080,553
7Total	<u>\$53,586,988</u>	<u>\$49,147,481</u>	<u>\$46,582,796</u>	<u>\$51,523,931</u>	<u>\$49,199,612</u>	<u>\$94,356,160</u>	<u>\$90,066,436</u>	<u>\$85,152,240</u>

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student aid.

INFORMATIVE REPORT NO. 37

Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

BROOKHAVEN COLLEGE - \$12,289

Ford	Automotive
Hydrotex	Advanced Excel 2010

CEDAR VALLEY COLLEGE - \$15,695

Lehigh Hanson	First Aid/Construction Grant
FCI	Federal Construction Facility

EASTFIELD COLLEGE - \$900

PPG	Auto Body Painting Certification
Motorcycle Training Center	Basic Motorcycle Training
Riggins Moreland	Electrical Renewal Class

EL CENTRO COLLEGE – \$35,170

UT Southwestern Medical Center	Emergency Medical Technician
ATT A&P	Sales
Mary Kay	English Tests
City Square	Computer Classes

MOUNTAIN VIEW COLLEGE – \$15,159

AT&T	DC2 Electronics
DFW International Airport	Airport Safety
Nestle' Waters North America	DC Circuits
TA Services	OSHA 30 (General Industry/Spanish)

NORTH LAKE COLLEGE - \$89,573

Irving ISD	Basic Safety and Health
Lone Star College System	Embracing Change
Lone Star College System	Enhancing Personal Productivity
Construction Education Foundation	Career Training
Dallas Joint PPF	Career Training
Dallas Joint ETC	Career Training

RICHLAND COLLEGE – \$20,473

Chambrell at Club Hill	Emeritus
The Forum	Emeritus
Meadowstone	Emeritus
Monticello West	Emeritus
Presbyterian Village North	Emeritus
12 Oaks Senior Living	Leadership – Expressing Yourself
APEX Tool Group	Leadership Mid-Level Managers
APEX Tool Group	Leadership Supervisors
APEX Tool Group	Leadership Engineers
Blue Cross Blue Shield	Communication for Results
Blue Cross Blue Shield	Thinking Outside the Box
Christian Care Centers	Principles of Leadership II
City of Garland	MS Office 2010 Access II
City of Plano	MS Office 2010 Outlook
Perot Museum of Nature & Science	Customer Service 101 (Grp U)
Perot Museum of Nature & Science	Customer Service 101 (Grp V)
Perot Museum of Nature & Science	Customer Service 101 (Grp W)
Perot Museum of Nature & Science	Customer Service 101 (Grp X)
Sanden Vendo America	Principles of Leadership – Managers
Sanden Vendo America	Principles of Leadership – Supv/Leads

Contracts for Educational Services Reported in 2013-14

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2013	\$ 12,289	\$ 15,695	\$ 900	\$ 35,170	\$ 15,159	\$ 89,573	\$ 20,473	\$ 189,259
October 2013								
November 2013								
December 2013								
January 2014								
February 2014								
March 2014								
April 2014								
May 2014								
June 2014								
July 2014								
August 2014								
Total To Date	\$ 12,289	\$ 15,695	\$ 900	\$ 35,170	\$ 15,159	\$ 89,573	\$ 20,473	\$ 189,259

Contracts for Educational Services Reported in Fiscal Years 2006-07 through 2012-13

<u>Campus</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
BHC	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712	\$ 245,537	\$ 295,804	\$ 301,369
CVC	886,499	804,523	829,174	288,150	195,226	206,792	109,913
EFC	122,943	95,796	63,986	26,951	26,605	25,800	51,800
ECC	312,686	500,707	560,228	509,510	294,024	339,423	290,895
MVC	137,995	164,883	119,534	68,387	179,830	86,943	89,876
NLC	424,961	431,473	270,759	373,172	406,059	466,720	494,958
RLC	196,645	173,689	139,100	141,494	170,260	143,847	204,246
Total	\$2,426,380	\$2,434,990	\$2,242,153	\$1,703,376	\$1,517,541	\$1,565,329	\$1,543,057

INFORMATIVE REPORT NO. 38

Presentation of 4th Quarter Investment Transactions

The 4th Quarter investment transactions are presented as provided by Board Policy CAK (Legal).

The 4th Quarter investment transaction report is typical for this phase of the annual financial cycle.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



Investment Portfolio

As of August 31, 2013

Dallas County Community College District
4th Quarter Report of Investment Transactions
Executive Summary

The District's investment portfolio is summarized in the table, *Investment Portfolio Summary Report*. The purchase date, maturity date, yield to maturity, book value, and market value as of August 31, 2013, are shown in the *Investment Portfolio Transaction Summary Report*. The allocation of the portfolio for the quarters ending May 31, 2013 and August 31, are shown in the *Investment Portfolio Percentage Report*, see Figure 1. The portfolio is invested 81.49% in Agency Securities, 9.39% in Treasury Securities and 9.12% in Investment Pools.

No security has a term of more than six years. The portfolio's weighted average maturity is 3.825 years. An analysis of the portfolio maturity is shown in Figure 3.

In the fourth quarter, U.S. Agency and Treasury market yields increased in the long-term while decreasing in the short-term. The greatest increase was seen in long-term yields, with six-year yields increasing as much as 143 basis points (1.43%) over the past three months and five-year yields increasing as much as 61 basis points (0.61%) over the past three months. One-year yields decreased by 1 basis point (0.01%) over the past three months.

The District portfolio currently has coupons that range in yield from 0.446% to 2.42%. For securities with maturities within one year and less, the District portfolio outperformed the Treasury yield curve as of August 31, 2013, excluding pools, by 2.19%. This was the maximum difference between the DCCCD portfolio yield and the Treasury yield curve. The District portfolio outperformed the Treasury yield curve by 0.77% for securities with maturities between one year and two years. The Treasury yield curve outperformed the District portfolio for all longer term yields; by 0.72% for securities with maturities between five and six years, by 0.47% for securities with maturities between four and five years, by 0.035% for securities with maturities between three and four years, and by 0.023% for securities with maturities between two and three years. An analysis of the District's portfolio yield compared with the Treasury yield as of August 31, 2013 and August 31, 2012 is shown in Figure 4.

Note: There is a *Glossary of Investment Terms* at the end of this report.

Dallas County Community College District
Investment Portfolio Summary Report
Activity for the 4th Quarter Ended August 31, 2013

INVESTMENTS:		MARKET	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY
Beginning of Period	May 31, 2013	\$ 295,928,885	\$ 617,736	1256	1.07%
Purchases		\$ 62,186,714			
Maturities / Sold		\$ (96,208,877)			
Market Value Change		\$ (4,802,271)			
End of Period	August 31, 2013	\$ 257,104,451	\$ 565,023	1220	1.12%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the DCCCD Board of Trustees, and the Public Funds Investment Act, as amended.

/s/ Edward M. DesPlas

Edward M. DesPlas, Executive Vice Chancellor, Business Affairs

/s/ John Robertson

John Robertson, Associate Vice Chancellor of Business Affairs

*Dallas County Community College District
Investment Portfolio Transaction Summary Report
Activity for the 4th Quarter Ended August 31, 2013
By Type of Investment*

	Market Transactions					
	Market Value 5/31/2013	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 8/31/2013	Face Value 8/31/2013
SUMMARY:						
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 32,477,390	\$ 62,186,714	\$ (71,208,877)	\$ -	\$ 23,455,227	\$ 23,455,227
MUNICIPAL SECURITIES	-	-	-	-	-	-
TREASURY SECURITIES	34,347,343	-	(10,000,000)	(198,243)	24,149,100	24,000,000
AGENCY SECURITIES	229,104,152	-	(15,000,000)	(4,604,028)	209,500,124	214,305,000
PORTFOLIO TOTAL	\$ 295,928,885	\$ 62,186,714	\$ (96,208,877)	\$ (4,802,271)	\$ 257,104,451	\$ 261,760,227

	Book Transaction Excludes Unrealized Gain and Loss					
	Book Value 5/31/2013	Securities Purchased	Securities Matured / Sold	Securities Disc./(Prem.)	Book Value 8/31/2013	Face Value 8/31/2013
SUMMARY:						
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 32,477,390	\$ 62,186,714	\$ (71,208,877)	\$ -	\$ 23,455,227	\$ 23,455,227
MUNICIPAL SECURITIES	-	-	-	-	-	-
TREASURY SECURITIES	33,972,474	-	(10,000,000)	(7,162)	23,965,312	24,000,000
AGENCY SECURITIES	229,625,947	-	(15,000,000)	(27,519)	214,598,428	214,305,000
PORTFOLIO TOTAL	\$ 296,075,811	\$ 62,186,714	\$ (96,208,877)	\$ (34,681)	\$ 262,018,967	\$ 261,760,227

Dallas County Community College District
Investment Portfolio Transaction Report
Activity for the 4th Quarter Ended August 31, 2013

Invest ID	Cusip Number	Description	Purchase Date	Call Date	Maturity Date	Face Amount	Yield
MONEY MARKET FUNDS / INVESTMENT POOLS							
		JPMC ACCESS DDA	03-Aug-10		N/A	\$ 5,206,550	
73190		TEXPOOL	30-Jul-90		N/A	\$ 3,252,332	(1)
1111		LOGIC	19-Dec-12		N/A	\$ 2,541,056	(2)
1111		TEXSTAR	23-Jun-03		N/A	\$ 573,054	(2)
2003		TEXSTAR (TAX NOTE)	06-Aug-03		N/A	\$ -	(2)
2004		TEXSTAR (TAX NOTE)	06-Apr-04		N/A	\$ -	(2)
40-1		TEXSTAR (CP)	09-Oct-07		N/A	\$ -	(2)
40-2		TEXSTAR (GO 2009)	05-Jun-09		N/A	\$ 15,142	(2)
45		TEXSTAR (F45)	04-Mar-13		N/A	\$ 7,242,315	0.000
TREASURY SECURITIES							
16347-P	912828LQ1	U.S. T Notes	9-Oct-09		30-Sep-14	7,000,000	2.321%
13083-P	912828LS7	U.S. T Notes	4-Nov-09		31-Oct-14	5,000,000	2.305%
13087-D	912828KN9	U.S. T Notes	22-Apr-10		30-Apr-14	2,000,000	2.123%
13090-P	912828KN9	U.S. T Notes	18-Feb-11		30-Apr-14	3,000,000	1.403%
13091-D	912828TG5	U.S. T Notes	21-Dec-12		31-Jul-17	7,000,000	0.679%
13092-P	912828SW1	U.S. T Notes	8-Feb-13		31-May-14	-	0.245%
AGENCY SECURITIES							
16305	3133XWZE2	FHLB(NO CALLS)	12-Feb-10		12-Aug-13	-	1.760%
16308	3133XY3Q6	FHLB(NO CALLS)	14-Apr-10		13-Aug-14	15,000,000	2.420%
16340	313378CB5	FHLB	17-Feb-12		30-Jul-15	8,000,000	0.600%
16343	3135G0HV8	FNMA	6-Mar-12		6-Mar-17	10,000,000	1.200%
16346	313378T68	FHLB	2-Apr-12		15-May-15	10,000,000	0.700%
16348	3136G0J51	FNMA	26-Sep-12		26-Sep-18	7,500,000	1.250%
16349	3136G0E98	FNMA	27-Sep-12		27-Sep-18	7,500,000	1.300%
16350-D	3134G3N22	FHMLC	27-Sep-12		27-Mar-18	5,305,000	1.050%
16351	3136G0F22	FNMA Step-Up	4-Oct-12		4-Oct-17	4,500,000	0.625%
16352	313380ZM2	FHLB	7-Nov-12		7-May-18	10,000,000	1.000%
16353	3136G06Q9	FNMA	26-Nov-12		26-Nov-18	9,000,000	1.000%
16354	313381KR5	FHLB	28-Dec-12		28-Dec-16	5,000,000	0.625%
16355	313381ME2	FHLB	28-Dec-12		28-Dec-17	7,500,000	1.550%
16356	313381NQ4	FHLB	28-Dec-12		28-Dec-18	10,000,000	1.250%
16357-P	742651DL3	PEFCO	26-Dec-12		15-Jul-16	8,000,000	0.585%
16358	3134G33S7	FHMLC	16-Jan-13		16-Jul-18	7,000,000	1.000%
16359	313381VG7	FHLB	30-Jan-13		30-Jan-19	12,000,000	1.270%
16360-D	3135G0TP8	FNMA	30-Jan-13		30-Jan-19	8,000,000	1.250%
16361	3135G0UA9	FNMA	6-Feb-13		6-Feb-17	10,000,000	0.750%
16362-D	313381PY5	FHLB	6-Feb-13		23-Oct-15	5,000,000	0.446%
16363	3136G1DJ5	FNMA	14-Feb-13		14-Feb-19	10,000,000	1.420%
16364-D	3136G1DJ5	FNMA	14-Feb-13		14-Feb-19	10,000,000	1.550%
16365-D	3135G0TY9	FNMA	15-Feb-13		15-Aug-16	8,000,000	0.607%
16366-D	3136G1BE8	FNMA	19-Feb-13		25-Jul-18	7,000,000	1.087%
16368-D	3136G1F53	FNMA	28-Feb-13		28-Aug-18	10,000,000	1.251%
16369	3136G1LA5	FNMA	15-May-13		15-May-18	5,000,000	0.500%
16370	3134G43S5	FHMLC	15-May-13		15-May-17	5,000,000	0.650%
MUNICIPAL SECURITIES							
PORTFOLIO VOLUME							
						<u>\$ 261,760,227</u>	

(1) TexSTAR yields vary daily. The Average Monthly Rate as of May 31, 2013 was 0.0723%. The Average Monthly Rate as of August 31, 2013, was 0.0474%.
(2) TexPool yields vary daily. The Average Monthly Rate as of May 31, 2013 was 0.0715%. The Average Monthly Rate as of August 31, 2013, was 0.0437%.
(3) LOGIC yields vary daily. The Average Monthly Rate as of May 31, 2013 was 0.1320%. The Average Monthly Rate as of August 31, 2013, was 0.1053%.

Book Transaction Excludes Unrealized Gain and Loss

Invest. ID	Book Value 5/31/2013	Securities Purchased	Securities Matured / Sold	Securities Disc./(Prem.)	Book Value 8/31/2013
MONEY MARKET FUNDS / INVESTMENT POOLS					
73190	9,033,211	-	(3,826,661)	-	5,206,550
73190	3,251,911	421	-	-	3,252,332
1111	2,094,886	35,447,555	(35,001,385)	-	2,541,056
1111	3,756,649	11,800,601	(14,984,196)	-	573,054
2003	-	-	-	-	-
2004	-	-	-	-	-
40-0	4,624,259	13,225,010	(13,224,491)	-	4,624,778
40-1	-	-	-	-	-
40-2	15,141	1	-	-	15,142
45	9,701,333	1,713,126	(4,172,144)	-	7,242,315
SUB-TOTAL	32,477,390	62,186,714	(71,208,877)	-	23,455,227
TREASURY SECURITIES					
16347-P	7,004,690	-	-	(886)	7,003,804
13083-P	5,004,664	-	-	(828)	5,003,836
13087-D	1,995,666	-	-	1,194	1,996,860
13090-P	3,012,611	-	-	(3,474)	3,009,137
13091-D	6,948,566	-	-	3,109	6,951,675
13092-P	10,006,277	-	(10,000,000)	(6,277)	0
SUB-TOTAL	33,972,474	-	(10,000,000)	(7,162)	23,965,312
AGENCY SECURITIES					
16305	15,000,000	-	(15,000,000)	-	0
16308	15,000,000	-	-	-	15,000,000
16340	8,000,000	-	-	-	8,000,000
16343	10,000,000	-	-	-	10,000,000
16346	10,000,000	-	-	-	10,000,000
16348	7,500,000	-	-	-	7,500,000
16349	7,500,000	-	-	-	7,500,000
16350-D	5,299,270	-	-	299	5,299,569
16351	4,500,000	-	-	-	4,500,000
16352	10,000,000	-	-	-	10,000,000
16353	9,000,000	-	-	-	9,000,000
16354	5,000,000	-	-	-	5,000,000
16355	7,500,000	-	-	-	7,500,000
16356	10,000,000	-	-	-	10,000,000
16357-P	8,380,518	-	-	(30,681)	8,349,837
16358	7,000,000	-	-	-	7,000,000
16359	12,000,000	-	-	-	12,000,000
16360-D	7,984,884	-	-	671	7,985,555
16361	10,000,000	-	-	-	10,000,000
16362-D	4,994,470	-	-	582	4,995,052
16363	10,000,000	-	-	-	10,000,000
16364-D	9,985,726	-	-	630	9,986,356
16365-D	7,998,164	-	-	145	7,998,309
16366-D	6,983,392	-	-	812	6,984,204
16368-D	9,999,523	-	-	23	9,999,546
16369	5,000,000	-	-	-	5,000,000
16370	5,000,000	-	-	-	5,000,000
SUB-TOTAL	229,625,947	-	(15,000,000)	(27,519)	214,598,428
MUNICIPAL SECURITIES					
SUB-TOTAL	-	-	-	-	-
PORTFOLIO TOTAL	296,075,811	62,186,714	(96,208,877)	(34,681)	262,018,967

(1) TenSTAR yields vary daily. The Average Monthly Rate as of May 31, 2013 was 0.0723%. The Average Monthly Rate as of August 31, 2013, was 0.0474%.

(2) TexPool yields vary daily. The Average Monthly Rate as of May 31, 2013 was 0.0715%. The Average Monthly Rate as of August 31, 2013, was 0.0437%.

(3) LOGIC yields vary daily. The Average Monthly Rate as of May 31, 2013 was 0.1320%. The Average Monthly Rate as of August 31, 2013, was 0.1053%.

Market Transactions

Invest. ID	Market Value 5/31/2013	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 8/31/2013
MONEY MARKET FUNDS / INVESTMENT POOLS					
73190	9,033,211	-	(3,826,661)	-	5,206,550
73190	3,251,911	421	-	-	3,252,332
1111	2,094,886	35,447,555	(35,001,385)	-	2,541,056
1111	3,756,649	11,800,601	(14,984,196)	-	573,054
2003	-	-	-	-	-
2004	-	-	-	-	-
40-1	-	-	-	-	-
40-2	15,141	1	-	-	15,142
45	9,701,333	1,713,126	(4,172,144)	-	7,242,315
SUB-TOTAL	32,477,390	62,186,714	(71,208,877)	-	23,455,227
TREASURY SECURITIES					
16347-P	7,201,250	-	-	(36,368)	7,164,882
13083-P	5,151,562	-	-	(25,195)	5,126,367
13087-D	2,031,250	-	-	(8,047)	2,023,203
13090-P	3,046,875	-	-	(12,070)	3,034,805
13091-D	6,907,031	-	-	(107,188)	6,799,843
13092-P	10,009,375	-	(10,000,000)	(9,375)	-
SUB-TOTAL	34,347,343	-	(10,000,000)	(198,243)	24,149,100
AGENCY SECURITIES					
16305	15,044,340	-	(15,000,000)	(44,340)	-
16308	15,383,806	-	-	(76,766)	15,307,040
16340	8,025,850	-	-	(5,974)	8,019,876
16343	10,050,840	-	-	(98,200)	9,952,640
16346	10,055,211	-	-	(7,719)	10,047,492
16348	7,468,962	-	-	(171,244)	7,297,718
16349	7,479,185	-	-	(255,156)	7,224,029
16350-D	5,262,957	-	-	(138,027)	5,124,930
16351	4,488,788	-	-	(54,998)	4,433,790
16352	9,864,295	-	-	(263,276)	9,601,019
16353	8,873,804	-	-	(243,333)	8,630,471
16354	4,973,347	-	-	(66,331)	4,907,016
16355	7,357,051	-	-	(187,231)	7,169,820
16356	9,923,740	-	-	(386,687)	9,537,053
16357-P	8,354,293	-	-	(110,669)	8,243,624
16358	6,883,445	-	-	(183,090)	6,700,355
16359	11,900,890	-	-	(474,506)	11,426,384
16360-D	7,945,280	-	-	(246,000)	7,699,280
16361	9,976,503	-	-	(140,961)	9,835,542
16362-D	4,992,583	-	-	(17,583)	4,975,000
16363	9,987,397	-	-	(414,873)	9,572,524
16364-D	9,987,397	-	-	(414,873)	9,572,524
16365-D	7,995,404	-	-	(80,142)	7,915,262
16366-D	6,917,509	-	-	(163,205)	6,754,304
16368-D	9,968,798	-	-	(178,641)	9,790,157
16369	4,996,000	-	-	(96,000)	4,900,000
16370	4,946,477	-	-	(84,203)	4,862,274
SUB-TOTAL	229,104,152	-	(15,000,000)	(4,604,028)	209,500,124
MUNICIPAL SECURITIES					
SUB-TOTAL	-	-	-	-	-
PORTFOLIO TOTAL	295,928,885	62,186,714	(96,208,877)	(4,802,271)	257,104,451

(1) TenSTAR yields vary daily. The Average Monthly Rate as of May 31, 2013 was 0.0723%. The Average Monthly Rate as of August 31, 2013, was 0.0474%.

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(3) LOGIC yields vary daily. The Average Monthly Rate as of May 31, 2013 was 0.1320%. The Average Monthly Rate as of August 31, 2013, was 0.1053%.

*Dallas County Community College District
Investment Portfolio Percentage Report
Activity for the 4th Quarter Ended August 31, 2013*

Type of Security	Portfolio Pct 5/31/2013	Market Value 5/31/2013	Portfolio Pct 8/31/2013	Market Value 8/31/2013
MONEY MKT FUNDS & INVESTMENT POOLS	10.97%	\$ 32,477,390	9.12%	\$ 23,455,227
TREASURY SECURITIES	11.61%	34,347,343	9.39%	24,149,100
AGENCY SECURITIES	77.42%	229,104,152	81.49%	209,500,124
MUNICIPAL SECURITIES	0.00%	-	0.00%	-
PORTFOLIO TOTAL	100.00%	\$295,928,885	100.00%	\$257,104,451

Portfolio Percent by Investment Type

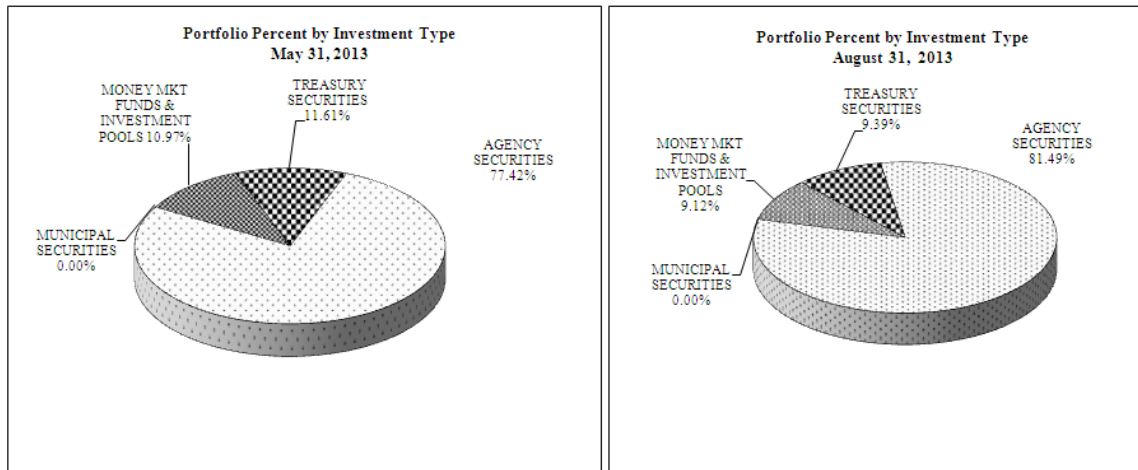


Figure 1 - Investment Portfolio Percentage Report

Dallas County Community College District
Investment Pool Report by Fund Type
Activity for the 4th Quarter Ended August 31, 2013

Fund Description	Portfolio Pct 5/31/2013	Market Value 5/31/2013	Portfolio Pct 8/31/2013	Market Value 8/31/2013
Unrestricted Fund	74.07%	\$ 219,197,766	74.15%	\$ 190,647,931
Auxiliary Fund	8.58%	\$ 25,403,957	8.79%	\$ 22,593,803
Plant Funds	14.95%	\$ 44,213,761	14.57%	\$ 37,461,845
Quasi - Endowment Fund	2.40%	\$ 7,113,401	2.49%	\$ 6,400,872
PORTFOLIO TOTAL	100.00%	\$ 295,928,885	100.00%	\$ 257,104,451

Portfolio Pool Allocation Percent by Fund Type

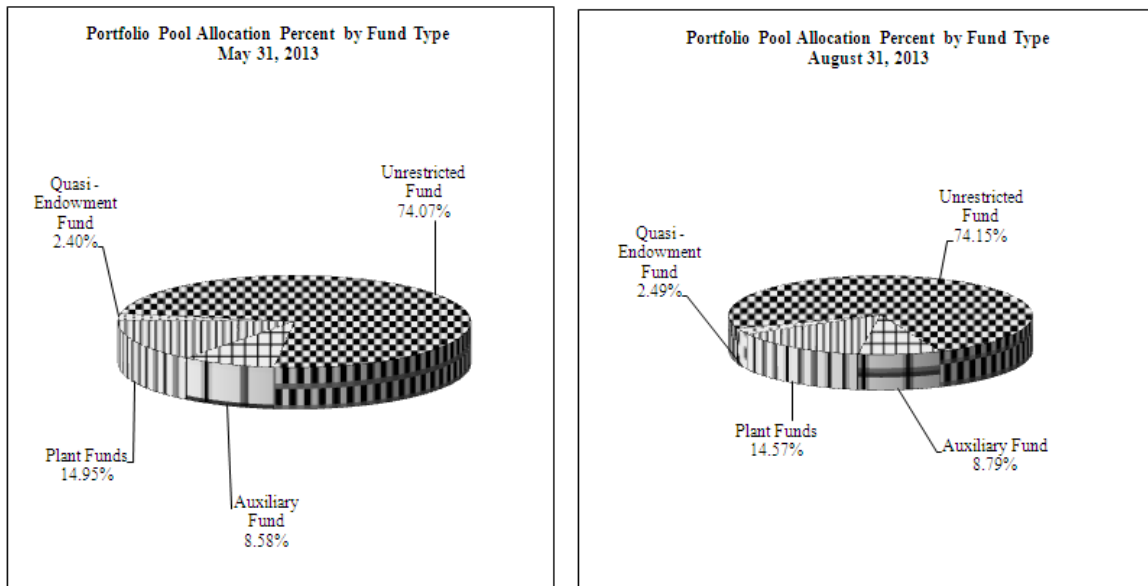


Figure 2 - Investment Portfolio Fund Report

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
Investment Portfolio Maturity Analysis
as of May 31, 2013 (Including Pools)

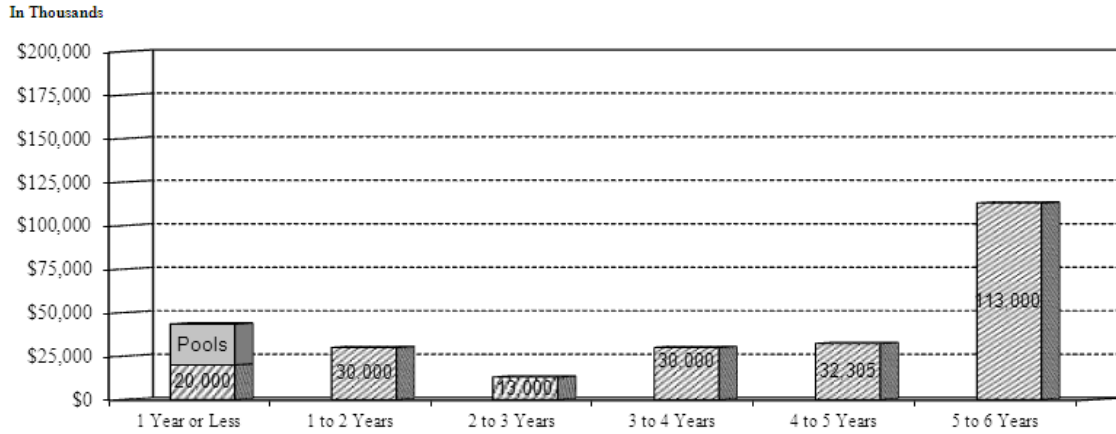


Figure 3 - Investment Portfolio Maturity Analysis

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
Securities Yield-to-Maturity Analysis by Year (Excluding Pools)

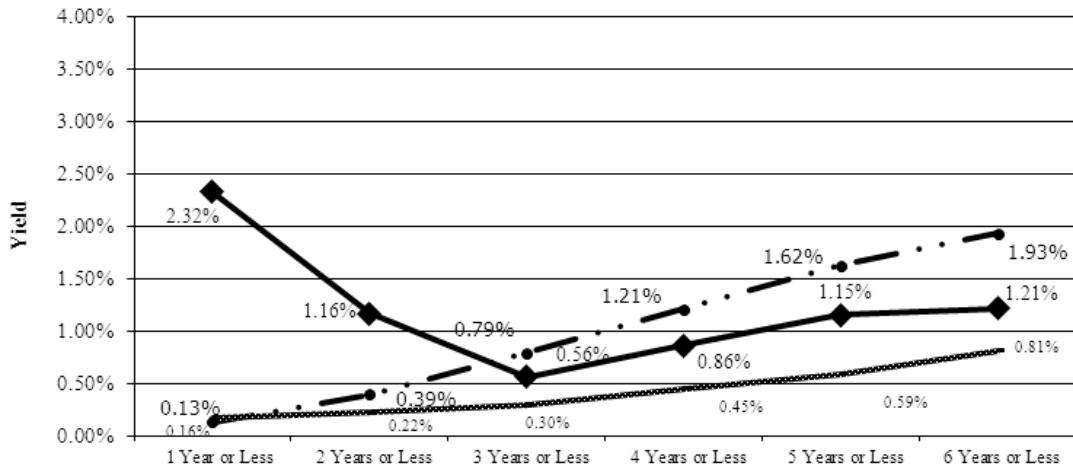


Figure 4 - Yield-to-Maturity Analysis by Year

DCCCD Yield at 8/31/13
 Treasury Yield at 8/31/13
 Treasury Yield at 8/31/12

GLOSSARY OF INVESTMENT TERMS

Agency: A security that is issued with an implied or actual pledge of the credit of the U.S. government. The agency is a department of the government or a pseudo-agency that is providing a governmental function (e.g., SLMA, FHLB).

Arbitrage: Arbitrage involves the simultaneous purchase of a security in one market and the sale of it or a derivative product in another market to profit from price differentials between the two markets. As used in municipal finance, it represents the spread between bond interest rates and the interest rate on investments of proceeds. Generally these earnings are limited by IRS requirements to spend proceeds quickly, usually within 24 months.

Basis point: 1/100th of a point (i.e., 50 basis points = .50 % or one half of one percent).

Bond: A long-term promissory note in which the issuer agrees to pay the owner the amount of the face value on a future date and to pay interest at a specified rate at regular intervals.

Broker/dealer: An individual or firm who acts as an intermediary between a buyer and seller, usually charging a commission.

Call: The right to redeem outstanding bonds before their scheduled maturity.

Coupon: The stated interest payment that is based on the face amount of a fixed income security. This amount is usually redeemable at a specific date for a specific payment.

Delivery vs. payment: The control feature that will not allow a security to be paid unless the security is delivered in the exact amount of value as the payment. This transaction usually involves a third party, usually the safekeeping department of a bank.

Discount: The amount of reduction from the face of a fixed income security to compensate for the difference in coupon price and the market value.

GASB 31: A pronouncement by the Governmental Accounting Standards Board that required a “mark to market” for the value of investments on a regular basis, with a recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

GO bond: A bond which is supported by general obligation tax revenues of a governmental entity.

Liquidity: The liquidity of a security is the ease with which the market can absorb volume buying or selling without dramatic fluctuation in price, i.e., ease of entry/exit into/from a market.

Market value: The market value of a security is the last-sale price multiplied by total units outstanding. It is calculated throughout the trading day and is related to the total value of the index.

Maturity: The date that a security comes due. The issuer must pay the holder the face amount of the security.

Municipal bonds: Bonds issued by states, cities, counties, and towns to fund public capital projects like roads, schools, sanitation facilities, bridges, as well as operating budgets. These bonds are exempt from federal taxation and from state and local taxes for the investors who reside in the state where the bond is issued.

Premium: The amount of extra price that is added above the face of a fixed income security to compensate for the difference in coupon price and the market value (which takes into consideration the current interest market compared to the stated coupon).

Repurchase agreement: Agreement between a seller and a buyer, usually of agency or treasury securities, where the seller agrees to repurchase the securities at an agreed upon price and date. A “flex-repo” allows periodic draws against the overall value without a complete repurchase of all principal values.

Revenue bond: A bond which is supported by pledged revenues of the entity.

Settlement: The conclusion of a securities transaction; a broker/dealer buying securities pays for them; a selling broker delivers the securities to the buyer's broker.

Treasury: A security that is issued with the full faith and credit of the United States government.

Underwriter: An investment banker who assumes the risk of bringing a new securities issue to market. The underwriter will buy the issue from the issuer and guarantee sale of a certain number of shares to investors; this is firm-commitment underwriting. To spread the risk of purchasing the issue, the underwriter often will form a syndicate (underwriting group, purchase group) among other investment

firms. If the investment firm is unwilling to buy the issue outright, other underwriting forms may be used.

Unrealized gain or loss: The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.

INFORMATIVE REPORT NO. 39

Report From Investment Officers on Training

Board Members (0)

<u>Name</u>	<u>Training Date</u>	<u>Source</u>
None		

Investment Officers (2)

Two officers took required training this past year.

<u>Name</u>	<u>Training Date</u>	<u>Expiration Date</u>	<u>Source</u>
Edward DesPlas	January 15-16, 2013	January 16, 2015	University of North Texas Center for Public Management
John Robertson	June 11, 2013	June 11, 2015	Public Financial Management, Inc. (PFM)

Investment Staff (1)

In addition to the investment officer named above, the District's investment analyst attended training as follows:

<u>Name</u>	<u>Training Date</u>	<u>Expiration Date</u>	<u>Source</u>
Marcus Warr	September 12-13, 2013	September 13, 2015	University of North Texas Center for Public Management

INFORMATIVE REPORT NO. 40

Report of Sabbatical Leave during Spring Semester 2013
Giraud Polite, Brookhaven College
October 1, 2013

Purpose of the Sabbatical

The purpose of this sabbatical was to explore new approaches to integrating service learning inside the classroom through art. I spent my time interviewing service-learning experts, reading literature, and attending a service-learning conference. This was a tremendous experience that allowed me to connect my research to meaningful and creative projects I plan to employ within the classroom. In his book *How to Steal Like an Artist*, author Austin Kleon states, “Don’t wait until you know who you are to get started.” Evoking these words raises the question of how do students practice what they learn beyond the classroom — before they graduate? To put this into perspective, Brookhaven Visual Communications students historically have waited until their internship or capstone course experience to apply what they have learned in class. This delayed application approach may work well in university programs in which the areas of concentration within a chosen discipline are spread out over a number of years, but at the community college level—especially in technical occupational programs such as Visual Communications—I have found that our students work better under stricter time constraints. Incidentally, through the aforementioned literature review, conferences, personal experiences, and prior interviews with field experts, I have discovered that service learning has the ability to provide students an opportunity to exercise what they have learned in the classroom sooner, while serving their neighbors. Eventually they can find out more about who they are and what they know, all the while engaging in projects which assist their communities.

Results

As a direct result of the sabbatical experience, I was able to

- Expand my knowledge of visual communications through service learning;
- Utilize newly found information to produce a comprehensive service learning course component in Visual Communications;
- Build partnerships with local agencies;
- Share this information with my colleagues.

Ultimately the utilization of service-learning projects in general has the opportunity to provide students with an understanding of how to live well with others. The main objective is for them to achieve the ability to make a difference and to have the knowledge, skills, and motivation to become an agent of change.

Moreover, students gain an awareness of the equity amongst their chosen communities, specifically identifying certain human needs. Finally, they will achieve success if they are able to first see themselves as the aforementioned agents for social change, and next have an understanding of the implications of the change, and lastly are able to realize the perceived value in assisting these communities.

Overall, I have designed a visual project that charges students with the responsibility of producing a non-fictional narrative film short based on a community need. In order to unearth prior knowledge and to establish focus for the project, a pre-assignment survey of student awareness to their communities' current need and potential future issues will precede the production of the video. Subsequently, students will follow the instructions given throughout the pre-production, production, and post-production processes. In all, a creative work critique will be given in order to evaluate the success of the student work related to their service learning choice. This project will be shared with faculty and staff within the Visual Communications department and serve as model for others to follow.