

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations *ONLY* to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, November 5, 2013
4:00 PM**

AGENDA

- I. Certification of notice posted for the meeting Dr. Wright Lassiter
- II. Pledges of allegiance to U.S. and Texas flags
- III. Public Hearing for Richland Collegiate High School Financial Integrity Ratings 2011-2012 (as required by statute) with opening statement by Superintendent Donna Walker *Informative Report No. 30, pp. 91-96*
- IV. Special Presentation – Student Success: Mountain View College, *Informative Report No. 28, pp. 87-88*
- V. Citizens desiring to address the Board regarding agenda items
- VI. Opportunity for members of the Board and chancellor to declare conflicts of interest specific to this agenda *p. 5*
- VII. Consideration of Bids
 1. Low Bid and Best Bid: Recommendation for price agreement with Greener Pastures Landscape, Inc. in an amount of \$1,000,000, and Valleycrest Landscape Maintenance, Inc. in an amount of \$2,100,000, over a five-year period for landscape maintenance, District-wide (Bid No. 12050) *pp. 6-8*

2. Low Bid: Recommendation for award to Mart, Inc. in an amount of \$52,000, for pump/storage building renovation at Eastfield College (Bid No. 12060) *p. 9*
3. Best Source: Recommendation for price agreement with Journey Ed.Com, Inc. in an amount of \$540,000, over a 22-month period for Adobe software subscription, District-wide *p. 10*

VIII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

4. Approval of Minutes of the October 1, 2013 Special Meeting *pp. 11-12*
5. Approval of Minutes of the October 1, 2013 Regular Meeting *pp. 13-16*
6. Approval of Minutes of the October 7, 2013 Special Meeting *pp. 17-18*

Financial Reports

7. Approval of Expenditures for September 2013 *p. 19*
8. Acceptance of Gifts *pp. 20-21*
9. Approval of Tuition for Continuing Education Courses *pp. 22-27*
10. Approval of Membership in American Association of Community Colleges *p. 28*
11. Approval of Interlocal Contract for Services Provided by DCCCD to Trinity Watershed Management Department – City of Dallas and Cedar Hill Independent School District (Cedar Hill Collegiate High School) *p. 29*
12. Approval of Agreement with Dallas CBD Enterprises, Inc. *p. 30*
13. Approval of Agreement with ED2GO/Cengage Learning *p. 31*
14. Approval of Resolution to Transfer Funds to Institutional Scholarships *pp. 32-34*

IX. Individual Items

Policy Report for Individual Action

15. Approval of Policies Concerning Academic Calendar, Distance Education, Credit by Examination, Attendance, Residency Officer, Student Solicitation, Student Organizations, Student Conduct—Alcohol and Controlled Substances and Weapons, and Deletion and Reorganization of Various Codes in the Policy Manual *pp. 35-68*

Personnel Reports for Individual Action

16. Approval of Chancellor's Employment Contract between Dr. Joe May and the Board of Trustees *p. 69*
17. Recommendation for Contract - Chancellor Emeritus *p. 70*
18. Acceptance of Resignations and Retirements *p. 71*
19. Approval of Warrant of Appointment for Security Personnel *p. 72*
20. Employment of Contractual Personnel - Administrator Related Actions *pp. 73-75*
21. Employment of Contractual Personnel - Faculty Related Actions *pp. 76-77*

Building & Grounds Reports for Individual Action

22. Approval of Agreement with Gallagher Construction Company, L. P. *p. 78*
23. Approval of Agreement with Kcorb Consulting and Construction *p. 79*
24. Approval of Amendment to Agreement with Urban Engineers Group, Inc. *p. 80*
25. Approval of Amendment to Agreement with Dewberry Architects Inc. *pp. 81-82*
26. Approval of Change Order with Reeder General Contractors Inc. *pp. 83-84*

Financial Report for Individual Action

27. Approval of Support for Foreign Trade Zone 168 *pp. 85-86*

X. Informative Reports

28. Student Success Special Report: Mountain View College *pp. 87-88*
29. Mountain View College Strategic Plan 2013 – 2018 *pp. 89-90*
30. Richland Collegiate High School Financial Integrity Rating System of Texas Financial Management Report *pp. 91-96*
31. Presentation of Current Funds Operating Budget Report for September 2013 *pp. 97-104*
32. Monthly Award and Change Order Summary *pp. 105-107*
33. Payments for Goods and Services *pp. 108-109*
34. Progress Report on Construction Projects *pp. 110-112*
35. M/WBE Participation of Maintenance and SARS Projects Report *pp. 113-122*
36. Facilities Management Project Report *pp. 123-151*
37. Notice of Grant Awards (November 2013) *pp. 152-155*
38. Presentation of Contracts for Educational Services *pp. 156-158*

XI. Questions/comments from members of the Board and chancellor

39. Comments regarding recent participation in ACCT annual Leadership Conference in Seattle (Trustee Jameson)
40. Comments regarding recent participation in HACU annual conference in Chicago (Trustee Flores)

XII. Citizens desiring to appear before the Board

XIII. Executive session

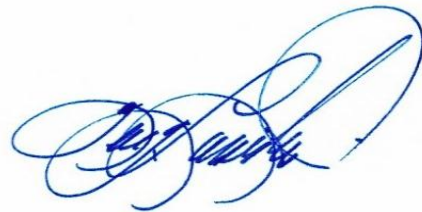
The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including consideration of the contract for new Chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

The Board may conduct an executive session under §551.071 of the Texas Government code to seek the advice of its attorney and/or on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

XIV. Adjournment of regular meeting

**CERTIFICATION OF NOTICE POSTED
FOR THE NOVEMBER 5, 2013
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1st day of November 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 1st day of November 2013 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.



Wright L. Lassiter, Jr., Secretary

VI. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. “Local government officers” are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

Allied Fence Co.	Valleycrest Landscape Maintenance, Inc.
Already Gear	
Cedar Hill Independent School District	
City of Dallas	
Crystal Images	
Dallas CBD Enterprises, Inc.	
Daltex Fence	
Easton Fencing	
Ed2Go/Cengage Learning	
Enviro Green Landcare	
Gallagher Construction Company, L. P.	
GCA Education Services	
Good Earth	
Greater Texas Landscape Services	
Greener Pastures Landscape, Inc.	
Harland Technology Services	
Inovus Solar, Inc.	
Journey Ed.Com, Inc.	
JQM Management & Consulting, Inc.	
Kcorb Consulting and Construction Mart, Inc.	
Mastercraft	
On the Cutting Edge	
SiteImprove, Inc.	
The Landscape Partners	
TinMan Enterprises	
Town East Trophies	

(Tab 1) RECOMMENDATION FOR AWARD – BID NO. 12050
LANDSCAPE MAINTENANCE
PRICE AGREEMENT, DISTRICT-WIDE
DECEMBER 1, 2013 THROUGH NOVEMBER 30, 2018

RESPONSE: Of eleven companies that attended the mandatory prebid meeting, seven bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

GREENER PASTURES LANDSCAPE, INC. Group B	(5-year estimate) \$1,000,000
VALLEYCREST LANDSCAPE MAINTENANCE, INC. Groups A and C	\$2,100,000
10% contingency	\$310,000
	total \$3,410,000

LOW BID – GROUPS B AND C
BEST BID – GROUP A

JUSTIFICATION:

The low bidder for Group A, GCA Education Services, is not recommended due to their lack of other similar clients with comparable requirements. Their landscape maintenance work has been limited in size and scope, and current Texas references were not comparable to the DCCCD. They are currently providing District-wide custodial services, where they have developed a very positive reputation and built a strong client base.

Group A, comprised of North Lake College main and community campuses, has received national recognition for the quality of the overall campus landscape appearance. In the opinion of the district-wide evaluation committee, the low bidder is not adequately established locally to provide a level of service consistent with that currently being received.

COMMENTS: This award is for landscape maintenance to include mowing, edging, and trimming; care of grounds, athletic fields, and plant beds; seasonal flower bed color changes; weed control; tree trimming; mulching and fertilization; winter de-icing of walks and building entrances; trash removal; irrigation systems operations, monitoring, repair; etc.

Award is based on fixed monthly rates for each location. The contingency amount is based on stated labor/parts rates for repairs and out-of-scope services beyond those defined in the specifications.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

Bid No. 12050
Landscape Maintenance

	Enviro Green Landcare	GCA Education Services	Good Earth	Greater Texas Land- scape Services	Greener Pastures Land- scape, Inc.	The Landscape Partners	Valley- Crest Land- scape Maint., Inc.
NLC	35,312.73	17,642.78	-	26,423	24,000	-	19,450
NLC-North	4,734.35	1,356.26	-	2,289	1,892	-	1,995
NLC-South	5,059.37	1,356.26	-	2,260	1,405	-	1,328
NLC-West	1,865.37	542.50	-	700	722	-	567
total /month Group A	\$46,971.82	\$20,897.80	-	\$31,672	\$28,019	-	\$23,340
BHC	31,450.63	25,783.61	-	28,584	10,250	62,201.81	13,193
RLC-Ath fields	1,509.83	2,039.27	-	3,623	2,213	6,950.99	2,012
LCET	2,491.87	2,373.46	-	1,315	750	3,725.96	1,481
RLC-Gar	4,128.84	2,373.46	-	2,886	1,799	5,073.73	1,332
RLC	2,179.72	1,220.64	-	1,168	1,348	4,388.07	508
total/month Group B	\$41,760.89	\$33,790.44	-	\$37,576	\$16,360	\$82,340.56	\$18,526
ECC	1,182.25	881.57	1,510.09	595	365	1,965.18	1,112
ECC-BJP	2,164.89	1,830.95	2,896.93	971	1,551	5,990.20	1,464
ECC-West	2,082.10	678.13	2,556.76	1,748	1,267	4,254.60	1,050
DO	1,024.93	678.13	1,472.55	1,000	376	2,839.66	500
MVC	15,247.95	8,155.45	20,636.88	10,636	7,850	57,237.36	6,605
total/month Group C	\$21,702.12	\$12,224.23	\$29,073.21	\$14,950	\$11,409	\$72,287	\$10,731
labor, normal/hr	32	22.50	30	38	40	32	28
labor, overtime/hr	48	33.75	45	45	45	48	42
labor, irrigation/hr	65	35	75	75	65	65	60
labor, emergency/hr	48	33.75	60	57	60	80	60
parts markup	20%	8%	20%	20%	10%	20%	20%

(Tab 2) RECOMMENDATION FOR AWARD – BID NO. 12060
PUMP/STORAGE BUILDING RENOVATION
EASTFIELD COLLEGE

RESPONSE: Of seven companies that attended the mandatory prebid meeting, two bids were received.

COMPARISONS OF BIDS:

Mart, Inc.	\$52,000
JQM Management & Consulting, Inc.	\$91,944

RECOMMENDATION FOR AWARD:

MART, INC.	\$52,000
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LOW BID

COMMENTS: This project is to repair the foundation of the swimming pool pump and equipment storage building due to settled soils; includes repair of associated damage to floor and stucco walls, door replacement, caulking, painting, etc.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 3) RECOMMENDATION FOR AWARD
ADOBE SOFTWARE SUBSCRIPTION
PRICE AGREEMENT, DISTRICT-WIDE
NOVEMBER 6, 2013 THROUGH AUGUST 23, 2015

RECOMMENDATION FOR AWARD:

JOURNEY ED.COM, INC.	(22-month estimate) \$540,000
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BEST SOURCE

COMMENTS: Software for Acrobat, Photoshop, and other popular Adobe products is no longer sold in the traditional manner; it cannot be downloaded from a disc or the internet, nor is it a one-time purchase price with an open-ended term. Cloud technology and other technology-based business trends have caused this software program to become sold on the basis of an annual usage license. The only acquisition method currently available for this software is through Adobe's "Creative Cloud" subscription program, which licenses all computers at all district locations for staff and faculty in all academic programs.

As a member of the Texas Community College Teachers Association, the District is eligible for a 78% discount from retail price. Based on the District's Full Time Equivalent (FTE) count of 5,094, the unit cost is \$52 per FTE per year. Acquiring this product from any other vendor would cost approximately \$240 per unit per year. Adobe Systems, Inc., has chosen Journey Ed.Com, Inc. as their sole fulfillment agent for this program.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

CONSENT AGENDA NO. 4

Approval of Minutes of the October 1, 2013 Special Meeting
(Chancellor's Search)

It is recommended that the Board approve the minutes of the October 1, 2013 Board of Trustees Special Meeting.

Board Members and Officers Present:

Ms. Charletta Rogers Compton
Mr. Bob Ferguson, committee chair
Ms. Diana Flores (arrived at 3:45 PM)
Mr. Wesley Jameson
Mr. Bill Metzger (arrived at 3:55 PM)
Dr. Wright Lassiter (secretary and chancellor)
Mr. JL Sonny Williams

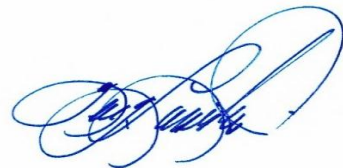
Members Absent:

Mr. Jerry Prater

Chair Ferguson convened the meeting at 3:34 PM.

**CERTIFICATION OF NOTICE POSTED
FOR OCTOBER 1, 2013
SPECIAL MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 27th day of September 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 27th day of September 2013 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Executive Session

The Board adjourned to an executive session at 3:35 PM. and returned to public session at 4:23 PM. Search consultants Jan Greenwood and Marion Frenche participated in the session by phone.

Review, discuss and take action on other search related details

There were none.

Questions/comments from members of the Board and chancellor

There were none.

Adjournment

Chair Ferguson adjourned the meeting at 4:25 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 5

Approval of Minutes of the October 1, 2013 Regular Meeting

It is recommended that the Board approve the minutes of the October 1, 2013 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Ms. Charletta Rogers Compton (departed at the close of the executive session)

Mr. Bob Ferguson, Acting Chair

Ms. Diana Flores

Mr. Wesley Jameson

Dr. Wright Lassiter (secretary and chancellor)

Mr. Bill Metzger

Mr. JL Sonny Williams

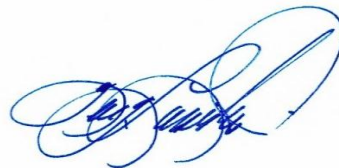
Members Absent:

Mr. Jerry Prater

Acting Chair Ferguson convened the meeting at 4:25 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE OCTOBER 1, 2013
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 27th day of September 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 27th day of September 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Pledges of Allegiance to U.S. and Texas Flags

Pledges of allegiance to the flags were recited.

Special Presentation – Student Success: El Centro College

President Paul McCarthy introduced the topic of critical thinking, as described in #28. Faculty Erin Alkaolany, students Debra Bales and Gina Coffman, and former student Verlyncia Alvarado, participated in the presentation. Trustees thanked participants, congratulating students on their continuing success and college staff on the systematic integration of critical thinking into the curriculum.

Richland Collegiate High School Status Report

Superintendent Donna Walker reviewed the results of the TEA accountability ratings for RCHS as noted in #29, confirming receipt of the highest rating available was received.

Citizens Desiring to Address the Board Regarding Agenda Items

Mrs. Dorothy Zimmerman commented on bid items asking for clarification on the purpose and use of the license referenced in #6, and asking that items as included in #1 (digital signage) and #5 (mail distribution services) not be approved with dollars diverted toward lowering tuition rates.

Executive Session

Acting Chair Ferguson called for an executive session, which began at 4:47 PM and ended at 5:10 PM, for the discussion of the non-renewal of contract in #20 with Legal Counsel.

Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

There were none noted.

Consideration of Bids

Trustee Flores moved and Trustee Jameson seconded a motion to approve Items #1-6. Motion passed, with Trustee Metzger voting no.

In discussion regarding #4, District Director of Purchasing, Steve Park, provided information on the large difference between low and high bid cost, while Associate Vice Chancellor Clyde Porter clarified differences in contingency funds needed for renovations of existing building structure.

In discussion regarding #5, Mr. Park explained the services provided and the pricing as estimated.

(See October 1, 2013, Board Meeting, Consideration of Bids, #1-6, which is made part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Trustee Flores moved and Trustee Metzger seconded a motion to approve Items #7-19, with the exception of #8 and #11, on the consent agenda. Motion passed.

Trustee Jameson moved and Trustee Metzger seconded a motion to approve Items 8 and 11 on the consent agenda. Motion passed with Trustee Flores abstaining.

(See October 1, 2013, Board Meeting Consent Agenda, Items #7-19, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Trustee Flores moved and Trustee Jameson seconded a motion to approve Items #20-27. Motion passed.

(See October 1, 2013 Board Meeting, Agenda Items #20-27, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Trustees acknowledged the presentation of informative reports #28-40.

(See October 1, 2013 Board Meeting, Agenda Items #28-40, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/comments from members of the Board and chancellor

There were none.

Citizens desiring to appear before the Board

Mrs. Dorothy Zimmerman thanked the trustees for information mailed to her, as follow-up for previous questions. She asked the board to continue to work to offer the lowest tuition in the state.

Adjournment

Acting Chair Ferguson adjourned the meeting at 5:22 p.m. with a motion from Trustee Flores and a second by Trustee Jameson.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 6

Approval of Minutes of the October 7, 2013 Special Meeting

It is recommended that the Board approve the minutes of the October 7, 2013 Board of Trustees Special Meeting (Chancellor's Search Committee).

Board Members and Officers Present:

Mr. Jerry Prater, Chair

Ms. Charletta Rogers Compton (departed at 6:40 p.m.)

Mr. Bob Ferguson, Search Committee Chair

Ms. Diana Flores

Mr. Wesley Jameson (arrived at 1:35 p.m.)

Mr. Bill Metzger (arrived at 12:43 p.m.)

Dr. Wright Lassiter (secretary and chancellor)

Mr. JL Sonny Williams

Members Absent:

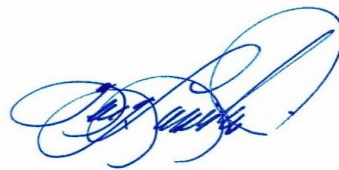
See above.

Consultants Jan Greenwood and Marion Frenche were on site throughout the executive session.

Committee Chair Ferguson convened the meeting at 12:17 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE OCTOBER 7, 2013
SPECIAL MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 3rd day of October 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 3rd day of October 2013, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Executive Session

Committee Chair Ferguson adjourned the group to executive session at 12:19 p.m. to discuss the selection of candidates to be invited for interview. The public meeting was re-opened at 6:52 p.m.

Review, discuss and take action on other search related details

Noting the diligent work of the entire Board and Search Committee Chair Bob Ferguson, Board Chair Jerry Prater moved, and Trustee Wesley Jameson seconded, the nomination of Dr. Joe D. May to become the next Chancellor of the Dallas County Community College District. The nomination received approval of all present. This nomination is subject to a formal vote of the Board, scheduled for November 5, 2013.

Adjournment

Committee Chair Ferguson adjourned the special session at 7:00 p.m. with a motion by Trustee Flores and a second by Trustee Prater.

Approved:



Wright L. Lassiter, Jr., Secretary

FINANCIAL REPORT NO. 7

Approval of Expenditures for September 2013

The chancellor recommends approval of expenditures in the amount of \$51,277,667 in the month of September 2013.

FINANCIAL REPORT NO. 8

Acceptance of Gifts

The Chancellor recommends the Board of Trustees accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in October 2013</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Equipment	1	\$5,001 - 50,000	\$ 10,000
	Chancellor's Council	2	\$ 100 - 5,000	\$ 650
	Programs and Services	4	\$ 100 - 5,000	\$ 4,945
	Programs and Services	2	\$5,001 - 50,000	\$ 57,500
	Scholarship	2	\$ 100 - 5,000	\$ 59,460
	Scholarship	8	\$5,001 - 50,000	\$ 1,980
	Operating	1	\$ 100 - 5,000	\$ 2,103
Total		20		\$136,638

<u>Gifts Reported in Fiscal Year 2013-14</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September	\$ 1,753	\$0	\$ 67,088	\$ 68,841
October	10,000	0	126,638	136,638
November				
December				
January				
February				
March				
April				
May				
June				
July				
August				
Total	\$11,753	\$0	\$193,726	\$205,479

<u>Gifts Reported 2006-07 Through 2012-13</u>							
<u>Type</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Equipment	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567	\$ 183,113	\$ 130,313	\$ 127,723
Rising Star	57,068	163,227	978,546	1,327,400	941,177	303,418	341,730
Other Gifts	972,010	879,876	1,204,822	1,382,298	1,294,760	1,296,482	1,823,175
Total	\$1,093,908	\$1,263,668	\$2,974,409	\$2,806,265	\$2,419,050	\$1,730,213	\$2,292,628

In September 2013, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	11	\$ 5,976
Programs and Services	12	\$ 56,378
Total	23	\$ 62,354

In addition to activity from the preceding month the following is a cumulative summary of (March 2004 to present) outstanding pledges for major initiatives, such as the Health Careers Resource Center Endowment and the Rising Star Endowment. See table below.

<u>Strategic Initiatives</u>	<u>Pledged</u>
Health Careers Resource Center Endowment	\$ 216,667
Rising Star Endowment	\$2,525,000
Total	\$2,741,667

FINANCIAL REPORT NO. 9

Approval of Tuition for Continuing Education Courses

The chancellor recommends approval of the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

There are three attached lists compiled from information supplied by deans of continuing education at the colleges:

1. *Retroactive Approval for Workforce Education CEU Reimbursable Courses* - courses not included on the August 2013 board agenda that need to be reported for 1st quarter reimbursement.
2. *New Tuition for Workforce Education CEU Reimbursable Courses* - changes in tuition costs beginning 2nd quarter.
3. *New Workforce Education CEU Courses* - courses being offered for the first time during 2nd quarter.

Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1st quarter: September – November, 2nd quarter: December – February, 3rd quarter: March – May, 4th quarter: June - August).

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 1st QUARTER (SEPTEMBER 1, 2013 – NOVEMBER 30, 2013)**

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	ECC	RSTO	1019	Viticulture and Enology	\$ 156	64	Setup after submission of last report.
2.	EFC	DFTG	2040	Solid Modeling	\$ 208	96	Setup after submission of last report.
3.	EFC	DFTG	2019	Intermediate Computer-Aided Drafting	\$ 208	96	Setup after submission of last report.
4.	EFC	EDTC	1094	Teaching Assistant Preparation	\$ 475	48	Setup after submission of last report.
5.	EFC	INSR	1010	Texas All-lines Licensing Course	\$ 400	40	Setup after submission of last report.
6.	EFC	INSR	1091	Policy Training for Adjusters	\$ 200	8	Setup after submission of last report.
7.	EFC	INSR	1092	Policy Training	\$ 200	8	Setup after submission of last report.
8.	EFC	INSR	2019	Adjuster 101	\$ 400	20	Setup after submission of last report.
9.	EFC	INSR	2013	Xactimate	\$ 200	20	Setup after submission of last report.
10.	NLC	BMGT	1020	Coaching for Success and Improvement in the Workplace	\$ 200	8	Setup after submission of last report.
11.	NLC	CSIR	2051	Optical Communications Certification	\$1,125	40	Setup after submission of last report.
12.	NLC	ITNW	2051	Workplace Team Foundation Server	\$ 248	8	Setup after submission of last report.
13.	NLC	ITSE	1029	Programming Logic and Design	\$ 208	112	Setup after submission of last report.
14.	NLC	ITSW	1010	Microsoft PowerPoint 2010 for the Workplace	\$ 208	112	Setup after submission of last report.
15.	NLC	ITSW	1022	Excel I – Introduction for the Workplace	\$ 186	8	Setup after submission of last report.

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
16.	NLC	ITSW	2049	Excel III – Advanced for the Workplace	\$ 81	8	Setup after submission of last report.
17.	NLC	LMGT	1025	Warehouse/Distribution Center Management	\$ 375	48	Setup after submission of last report.
18.	NLC	OSHT	1000	Basic Safety and Health	\$ 31	8	Setup after submission of last report.
19.	RLC	FLMC	2008	Film Business and Marketing	\$ 295	48	Setup after submission of last report.
20.	RLC	OSHT	1015	OSHA 10 Safety	\$ 120	12	Setup after submission of last report.
21.	RLC	OSHT	1017	A Safe and Productive Workplace	\$ 900	30	Setup after submission of last report.
22.	RLC	LMGT	2002	Producing Products	\$ 900	30	Setup after submission of last report.
23.	RLC	BMGT	1024	Quality Management	\$ 900	30	Setup after submission of last report.
24.	RLC	BMGT	1012	The World of Manufacturing	\$ 900	30	Setup after submission of last report.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 2nd QUARTER (DECEMBER 1, 2013 – FEBRUARY 28, 2014)**

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
25.	BHC	WLDG	1003	Oxy-Acetylene and Gas Metal Arc Welding Techniques for the Craftsman	\$ 270	42
26.	BHC	WLDG	1009	Oxy-Acetylene and Arc Welding Techniques for the Craftsman	\$ 270	42
27.	EFC	MDCA	1005	Medical Law & Ethics	\$ 325	32
28.	MVC	NURA	1060	Certified Nurse Aide Training II - Clinical	\$ 300	40
29.	MVC	BMGT	1040	Six Sigma: Total Quality Applications	\$ 105	24
30.	MVC	ITSE	1042	Intermediate C# Programming	\$ 105	24
31.	NLC	BMGT	1020	Leadership and Motivation for Managers	\$ 50	20
32.	NLC	BMGT	1022	Workplace Oral and Written Communications	\$ 50	20
33.	NLC	CBFM	2011	Commercial HVAC Service IV-A	\$ 235	80
34.	NLC	CBFM	2017	Commercial HVAC Service II-A	\$ 235	80
35.	NLC	CNBT	1009	Construction Site Leadership I	\$ 156	48
36.	NLC	COMG	1000	English as a Second Language I - For the Construction Trade	\$ 156	48
37.	NLC	COMG	1001	English as a Second Language II - For the Construction Trade	\$ 156	48
38.	NLC	CRPT	1029	Commercial Carpentry I - General	\$ 235	80
39.	NLC	DFTG	1000	Introduction to Building Systems Design, Computer-Aided Drafting	\$ 100	40
40.	NLC	DFTG	1023	Basic Commercial Blueprint Reading for the Construction Trade	\$ 100	30
41.	NLC	DFTG	1050	Intermediate Building Systems Design, Computer Aided Drafting	\$ 100	40
42.	NLC	ELPT	1021	Electrical I-A	\$ 235	80
43.	NLC	ELPT	1041	Electrical IV-A	\$ 235	80
44.	NLC	ELPT	1045	Electrical III-A	\$ 235	80
45.	NLC	ELPT	2001	Electrical Journeyman Prep	\$ 100	32
46.	NLC	HART	1001	Electrical II-A	\$ 235	80
47.	NLC	HART	1007	Commercial HVAC Service I-A	\$ 235	80

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
48.	NLC	HART	1043	Environmental Protection Agency Recovery Certification Training and Exam	\$ 50	8
49.	NLC	HART	2036	Commercial HVAC Service III-A	\$ 235	80
50.	NLC	MCHN	1001	Sheet Metal I-A	\$ 235	80
51.	NLC	MCHN	1053	Sheet Metal II-A	\$ 235	80
52.	NLC	OSHT	1003	Occupational Safety and Health Administration - OSHA 10-Hour	\$ 50	10
53.	NLC	OSHT	2011	Occupational Safety and Health Administration - OSHA 30-Hour	\$ 100	30
54.	NLC	PFPB	1000	Essentials of Medical Gas Systems	\$ 50	10
55.	NLC	PFPB	1008	Pipefitting Accelerated I-A	\$ 235	80
56.	NLC	PFPB	1035	Plumbing Accelerated I-A	\$ 235	80
57.	NLC	PFPB	1043	Plumbing II-A	\$ 235	80
58.	NLC	PFPB	1053	Plumbing III-A	\$ 235	80
59.	NLC	PFPB	2005	Backflow Awareness	\$ 50	16
60.	NLC	PFPB	2032	Pipefitting Accelerated II-A	\$ 235	80
61.	NLC	PFPB	1000	Backflow Practical Skills Refresher	\$ 50	8
62.	NLC	PFPB	1013	Plumbing I-A	\$ 235	80
63.	NLC	SRVY	1001	Commercial Field Engineering I	\$ 235	80
64.	NLC	TECM	1013	Applied Construction Math I	\$ 100	33
65.	NLC	WLDG	1007	Welding Construction I-B Double-time	\$ 235	80
66.	NLC	WLDG	1023	Welding Construction I-A Double-time	\$ 235	80
67.	NLC	WLDG	2013	Welding Construction III-A Double-time	\$ 235	80
68.	RLC	MCHN	1008	Basic Lathe	\$ 400	40
69.	RLC	MCHN	1023	Basic Millwright	\$ 400	40
70.	RLC	DFTG	1022	Blue Print Reading	\$ 320	32
71.	RLC	MCHN	1043	Machine Shop Mathematics	\$ 320	32

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 2ND QUARTER (DECEMBER 1, 2013 – FEBRUARY 28, 2014)**

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
72.	BHC	WLDG	1091	Blacksmithing, Introduction	\$ 290	42
73.	BHC	WLDG	1091	Blacksmithing, Intermediate	\$ 299	42
74.	BHC	WLDG	1091	Blacksmithing, Advanced	\$ 299	42
75.	EFC	OPTS	1092	Basic Optical Technician/Assistant	\$ 2,150	112
76.	EFC	OPTS	1091	Basic Opticianry/Dispensing	\$ 30	20
77.	EFC	OPTS	2000	Optometric Technician/Assistant Certification Review	\$ 10	8
78.	MVC	BUSG	1020	Introduction to QuickBooks 2013	\$ 105	24

FINANCIAL REPORT NO. 10

Approval of Membership in American Association of Community Colleges

The chancellor recommends that authorization be given to renew membership in the American Association of Community Colleges in an amount not to exceed \$69,350. Annual membership dues in AACC are based on credit enrollment.

FINANCIAL REPORT NO. 11

Approval of Interlocal Contract for Services Provided by DCCCD to
Trinity Watershed Management Department – City of Dallas and Cedar
Hill Independent School District (Cedar Hill Collegiate High School)

The chancellor recommends that authorization be given to approve the following interlocal contract for services provided by DCCCD:

- For instruction in a variety of non-credit welding training courses provided by Mountain View College to Trinity Watershed Management Department – City of Dallas in an amount not to exceed \$3,500 for the period November 6, 2013 through February 28, 2014.
- For developing a Parent University for the parents and guardians of Cedar Hill Collegiate High School students in an amount not to exceed \$2,500 for the period November 7, 2013 through May 30, 2014.

FINANCIAL REPORT NO. 12

Approval of Agreement with Dallas CBD Enterprises, Inc.

The chancellor recommends that authorization be given to approve an agreement with Dallas CBD Enterprises, Inc. (DCBDE), a Texas nonprofit corporation, in an amount not to exceed \$187,500 for the period January 1, 2014 through December 31, 2016, to provide management and improvement services for the district's downtown locations: El Centro College (ECC), ECC Center for Allied Health Paramount Building, and 701 Elm.

On June 12, 2013, the City Council of the City of Dallas passed Resolution No. 13-1015, which authorized and re-established the Dallas Downtown Improvement District as a Public Improvement District in accordance with Chapter 372 of the Texas Local Government Code. The City and DCBDE entered into a contract for management services and improvements on January 1, 2014. The administration of the Dallas County Community College District decided that the management, services, and improvements supplied to the Public Improvement District by DCBDE provided benefits to the DCCCD as a property owner and therefore recommended participation in this program.

The annual participation amount is based on a percentage of the assessed value of the district's property in the area being benefited, which includes El Centro College, ECC Center for Allied Health Paramount Building, and 701 Elm. The first year assessment of \$70,000 is based on \$0.1290 per \$100 of taxable value discounted by approximately 65.93%.

FINANCIAL REPORT NO. 13

Approval of Agreement with ED2GO/Cengage Learning

The chancellor recommends that authorization be given to approve an agreement with ED2GO/Cengage Learning in an amount not to exceed \$79,800 for the period November 11, 2013 through August 31, 2014, to provide online continuing education courses in a variety of subject areas for Cedar Valley College.

ED2GO/Cengage Learning provides online learning experiences with national exposure and is recognized for quality programming. Cedar Valley College has chosen a partnership to extend learning opportunities in workforce development to our community.

FINANCIAL REPORT NO. 14

Approval of Resolution to Transfer Funds to Institutional Scholarships

The chancellor recommends approval of a resolution authorizing the transfer of \$475,000 from the auxiliary services fund to institutional scholarships to replenish the enterprise scholarship for all seven colleges and the BJP campus of El Centro College.

In the summer of 2006, the Dallas County Community College District received a legal settlement from the bankruptcy of its former bookstore contractor, Wallace Bookstores. By Board authorization in August 2006, these proceeds were used to establish the "Enterprise Scholarship Fund." This scholarship was established for each college to better meet the financial needs of students who had no or few other sources of financial assistance (i.e. no PELL eligibility and no means by which to make a down payment for a tuition installment plan or the ability to pay tuition, but not for books).

At the onset, five of the seven colleges elected to use their share of the Wallace Bookstore Bankruptcy settlement for the Enterprise Scholarship. Two of these five elected to add additional amounts from their Auxiliary Services (Fund 12) fund balance. The Enterprise Scholarship was established at \$401,171.

In December 2008, the Board authorized a transfer of \$200,000 from the colleges' Auxiliary Services (Fund 12) fund balance to replenish the Enterprise Scholarship Fund. In December 2009, the Board authorized another transfer, \$225,000, to again replenish the fund.

In the seven years since being established, the Enterprise Scholarship Fund has received modest funding increments resulting from the award of vending contracts wherein the contractor has made scholarship contributions as part of its proposal to serve the DCCCD and its students. In October 2007, the Custom Foods' snack vending award provided \$10,000 for the Enterprise Scholarship Fund. In September 2012, the Canteen Vending Services' award provided \$50,000 for the Enterprise Scholarship Fund.

Each college financial aid office administers and awards these scholarships.

**RESOLUTION EXPRESSING OFFICIAL INTENT OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT TO
TRANSFER SPECIFIC AUXILIARY ENTERPRISE FUND BALANCE TO
INSTITUTIONAL SCHOLARSHIPS**

WHEREAS, the Dallas County Community College District (the District) is a community college district and political subdivision of the State of Texas; and

WHEREAS, the District has accumulated fund balance in its auxiliary enterprise fund;

WHEREAS, this specific fund balance has exceeded amounts to be considered normal and prudent reserves for the purpose and needs of the individual colleges named herein; and

WHEREAS, the District considers institutional scholarships to be an appropriate use for such excess fund balance and such scholarship program to serve a public purpose in accordance with the Texas Constitution and pursuant of the Education Code;

NOW THEREFORE:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the District transfer the following amounts from the auxiliary enterprise fund balance of the colleges listed below to the agency fund for institutional scholarships.

Brookhaven College	\$ 50,000
Cedar Valley College	\$ 50,000
Eastfield College	\$ 50,000
El Centro College	\$ 75,000
Mountain View College	\$ 50,000
North Lake College	\$ 75,000
Richland College	\$ 25,000
El Centro College – BJP	\$100,000

Section 2. That the institutional scholarships created by this action be used for the instruction and training of students enrolled at the colleges listed above.

Section 3. That the District shall place sufficient controls on the institutional scholarship program to ensure that the public purpose is carried out.

Section 4. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE
DISTRICT

By: _____
Jerry Prater, Chair
Board of Trustees

ATTEST

By: _____
Wright L. Lassiter, Jr., Secretary
Board of Trustees

Adopted: _____

POLICY REPORT NO. 15

Approval of Policies Concerning Academic Calendar, Distance Education, Credit by Examination, Attendance, Residency Officer, Student Solicitation, Student Organizations, Student Conduct—Alcohol and Controlled Substances and Weapons, and Deletion and Reorganization of Various Codes in the Policy Manual.

The chancellor recommends that the Board of Trustees take the following actions regarding Board Policy changes proposed in Texas Association of School Boards' (TASB*) Update 28, only as follows:

*TASB manages our online policy manual.

Effective date: November 5, 2013

DEA(LOCAL) – Explanatory Note: TASB changed the subtitle to Salaries and Wages.

“COMPENSATION AND BENEFITS
SALARIES AND WAGES” DEA
(LOCAL)

EA(LOCAL) – Explanatory Note: TASB’s revisions include components required by law in the academic calendar as well as the Board’s authority to change the calendar.

SCHOOL YEAR AND CALENDAR EA
(LOCAL)

“ACADEMIC CALENDAR Each fall, ~~the (The)~~ Board shall approve the College District’s academic calendar (~~annually during the fall semester~~) for the subsequent (~~next~~) academic year.

The calendar shall include dates for orientation, registration, holidays, final examinations, and the end of each semester and summer term. As necessary, the Board may amend the calendar. The calendar shall be published in the College District catalog and other College District publications as appropriate. (The Chancellor is authorized to approve subsequent amendments to that calendar.)”

EBA(LOCAL) – Explanatory Note: TASB’s new policy focuses on distance education.

ALTERNATE METHODS OF INSTRUCTION
“DISTANCE EDUCATION

EBA
(LOCAL)

The College District shall offer distance education courses and programs in accordance with:

- Applicable law;
- Policies and guidelines of the Southern Association of Colleges and Schools Commission on Colleges; and
- College District policies and procedures.

The Chancellor shall develop procedures to implement this policy.”

ECD(LOCAL) – Explanatory Note: TASB deleted this policy, but provided a new policy EGAA(LOCAL) concerning Credit by Examination.

~~“[INSTRUCTIONAL ARRANGEMENTS
CREDIT BY EXAMINATION~~

~~ECD
(LOCAL)~~

~~CREDIT BY
EXAMINATION~~

~~A person who may be qualified by experience or previous training may take a special examination to establish credit in a particular course. Depending upon the course, the examination may be a national testing program test or a departmental test.~~

~~An individual is allowed to earn as many credits through credit by examination procedures as the individual’s needs require and abilities permit, provided that the last 25 percent of the semester hours required for graduation in any degree or certificate program may not be earned through credit by examination.~~

~~Credit by examination may be attempted only one time in any given course, and a grade of “C” or better on the examination is required in order to receive credit. Only a currently enrolled student will have the semester hours earned through examination placed upon the student’s permanent record. The examination fee, which is nonrefundable, is determined by the Board.]”~~

EDA(LOCAL) – Explanatory Note: TASB’s revised policy reflects a more streamlined policy that reiterates faculty participation.

INSTRUCTIONAL RESOURCES
INSTRUCTIONAL MATERIALS

EDA
(LOCAL)

“TEXTBOOK
SELECTION

The Chancellor shall establish procedures for adopting, reviewing, and changing textbooks and other instructional materials. The procedures shall incorporate faculty participation.
~~(The colleges of the College District are responsible for the selection of textbooks and other instructional aids to effective learning. To achieve optimum results, each college may select those materials best suited for the realization of its educational objectives, utilizing the subject-matter knowledge and skill of instructors. The Chancellor shall establish procedures for textbook adoption, review and change.)”~~

EFCD(LOCAL) – TASB’s new policy directs the Chancellor or designee to develop procedures related to a General Educational Development (GED) testing center as well as other requirements mandated by state administrative regulations.

“SPECIAL PROGRAMS
GED TESTING CENTERS

EFCD
(LOCAL)

An official General Educational Development (GED) testing center shall be located at one or more College District facilities designated by the Board.

PROCEDURES

The Chancellor or designee shall develop written procedures concerning the operation of the center. The procedures shall:

1. Address the selection, requisition, and permanent storage of restricted test materials;
2. Address the provision of a suitable place for administering the test;
3. Include a written emergency plan; and
4. Address other operational matters as appropriate.

TESTING SCHEDULE

The Chancellor or designee shall annually publish a testing schedule in appropriate College District publications.

CHIEF EXAMINER

The Chancellor or designee shall designate a qualified chief examiner and shall seek authorization for the designation of that individual, as well as any subsequent changes to the chief examiner, from the Texas Education Agency (TEA). The chief examiner shall attend training annually as required by law.

FEES

In accordance with law, the Board shall approve a fee for the administration of the test, and the College District shall submit the amount and any subsequent changes to TEA for approval.

ANNUAL REPORT

The Chancellor or designee shall report to the Board annually concerning the center, including the number of tests administered and the fees received for administering the test.”

EGAA(LOCAL) – Explanatory Note: TASB’s new policy provides authority for procedures related to Credit by Examination

“GRADING AND CREDIT
CREDIT BY EXAMINATION

EGAA
(LOCAL)

Current and incoming students may earn credit for relevant education, work, or other life experience. Qualified students may earn credit by performing satisfactorily on certain national tests and Advanced Placement (AP) exams or by completing tests developed and administered by the College District.

The Chancellor shall develop procedures to implement this policy. The requirements shall be published in the College District catalog and other relevant publications as determined by the administration.”

EGAB(LOCAL) – Explanatory Note: TASB’s new policy directs the Chancellor or designee to develop a final exam schedule based upon the academic calendar.

“GRADING AND CREDIT
EXAMINATIONS

EGAB
(LOCAL)

The Chancellor or designee shall develop a schedule of final exams to occur during each final exam period designated by the Board on the academic calendar. The final exam schedule shall be published in the College District catalog.”

EGB(LOCAL) – Explanatory Note: TASB’s new policy reflects authority of the Board to determine academic honors bestowed on College District students.

“ACADEMIC ACHIEVEMENT
CLASS RANKINGS

EGB
(LOCAL)

The Board shall determine the method by which academic honors are bestowed on College District students. These provisions shall be published in the College District catalog. [For grade calculations and the awarding of credit, see EGA]”

EGC(LOCAL) – Explanatory Note: TASB’s new policy clarifies that the Board shall establish graduation requirements in accordance with law and publish same.

“ACADEMIC ACHIEVEMENT
GRADUATION

EGC
(LOCAL)

The Board shall establish graduation requirements in a manner consistent with applicable law. The College District catalog shall address the degrees and certificates, the semester credit hours or continuing education units, and other requirements that must be satisfied to obtain each degree or certificate awarded by the College District.

To be eligible for graduation, a student must first submit an application in accordance with procedures established by the Chancellor and published in the College District catalog.”

FB(LOCAL) – Explanatory Note: TASB added the first three paragraphs to this new policy, which documents the College District’s efforts to admit all eligible students and requires development of admissions procedures and publishing same. Further TASB moved, but did not change all the admission provisions in FBA(LOCAL) to FB(LOCAL), but left all the transfer provisions in FBA(LOCAL). See FB(LOCAL) and FBA(LOCAL) below.

“ADMISSIONS

FB
(LOCAL)

The College District has an open admissions policy that ensures that all persons who can benefit from postsecondary education have an opportunity to enroll. The College District shall not discriminate on the basis of race, color, sex, national origin, religion, disability, age, military status or other criteria prohibited in this manual.

Admission to the College District does not guarantee admittance to a particular course or program of study. A student may be required to satisfy certain requirements before enrolling in particular courses of study.

The Chancellor shall develop procedures for student admissions. The procedures shall be

published in the College District catalog and other relevant College District publications.”

Note: Admission provisions formerly in FBA(LOCAL) were transferred without change to this policy.

FBA(LOCAL) – Explanatory Note: TASB left all the transfer provisions in FBA(LOCAL), but moved the admissions provisions without change to FB(LOCAL).

“ADMISSIONS
TRANSFERS

FBA
(LOCAL)”

Note: Transfer provisions were left in this policy, but the admission provisions in this policy were moved without change to FB(LOCAL).

FBB(LOCAL) – Explanatory Note: TASB moved, but did not change FBB(LOCAL) to FD(LOCAL). See FD(LOCAL) below.

FBB(EXHIBIT) – Explanatory Note: TASB moved this exhibit, but did not change FBB(EXHIBIT) to FD(EXHIBIT). See FD(EXHIBIT) below.

FC(LOCAL) – Explanatory Note: TASB’s new policy reflects requirements of the Texas Administrative Code, which requires development of procedures for attendance and excused absences and the publication of same.

“ATTENDANCE

FC
(LOCAL)”

The Chancellor shall develop procedures addressing attendance requirements, including procedures for all excused absences consistent with applicable law. The attendance procedures shall be published in the College District catalog, official bulletins, and other appropriate publications.”

FD(LOCAL) – Explanatory Note: TASB consolidated the provisions in FBB(LOCAL and FN(LOCAL) without change into FD(LOCAL). The information that was previously in FD(LOCAL) has been moved without change to FF(LOCAL). See FF(LOCAL) below.

“TUITION AND FEES

FD

(LOCAL)”

Note: Tuition and fees provisions formerly in FBB(LOCAL) and FN(LOCAL) were transferred without change to FD(LOCAL), but the title was changed.

FD(EXHIBIT) – Explanatory Note: TASB added a new Exhibit A to provide a reference to tuition and fees exemptions and waivers. TASB moved, but did not change Exhibit B, which was formerly FBB(EXHIBIT).

“TUITION AND FEES

FD
(EXHIBIT)

The College District will use the following for tuition and fees.

Exhibit A: Tuition and Fee Exemptions and Waivers—2 pages

Exhibit B: Tuition Rates—2 pages”

“TUITION AND FEES

FD
(EXHIBIT)

Exhibit A

TUITION AND FEE EXEMPTIONS AND WAIVERS

State statutes include several required or optional tuition and fee exemptions and waivers, including:

- Education Code 51.9112 Reserve Officers' Training Corps (ROTC) Program:
Fees
- Education Code 54.010 Reduction in Tuition to Increase Course Loads or
Retention and Graduation Rates
- Education Code 54.2031 Dependent Children of Residents Who are Members of
Armed Forces Deployed on Combat Duty
- Education Code 54.206 Foreign Service Officers
- Education Code 54.2081 Peace Officers Enrolled in Certain Courses
- Education Code 54.211 Faculty and Dependents

Education Code 54.212	Teaching or Research Assistant
Education Code 54.213	Scholarship Student
Education Code 54.216	Students Enrolled in Course for Concurrent High School and College-Level Credit; Optional Waiver
Education Code 54.217	Students Enrolled in Fully Funded Courses; Optional Waiver
Education Code 54.218	Distance Learning or Off-Campus Courses; Optional Waiver
Education Code 54.222	Economic Development and Diversification
Education Code 54.223	Tuition Rates for Olympic Athletes at Texas Southmost College
Education Code 54.225	Students Enrolled in Non-Semester-Length Developmental Education Interventions
Education Code 54.231	Resident of Bordering State or Nation or Participant in Student Exchange Program: Tuition
Education Code 54.232	NATO Agreement
Education Code 54.241	Military Personnel and Dependents
Education Code 54.261	Designated Tuition; Hardship; Optional Waiver
Education Code 54.262	Student Services Fees; Optional Waiver
Education Code 54.263	Students 55 Years of Age or Older; Optional Waiver
Education Code 54.301	Highest Ranking High School Graduates; Optional Exemption
Education Code 54.331	Students from Other Nations of the American Hemisphere
Education Code 54.341	Veterans and Other Military Personnel; Dependents
Education Code 54.342	Prisoners of War

Education Code 54.343	Children of Prisoners of War or Persons Missing in Action
Education Code 54.344	Participants in Military Funerals
Education Code 54.345	Assistance for Tuition and Fees for Members of State Military Forces
Education Code 54.351	Children of Disabled Firefighters and Law Enforcement Officers
Education Code 54.352	Disabled Peace Officers, Optional Exemption
Education Code 54.353	Firefighters and Peace Officers Enrolled in Certain Courses
Education Code 54.3531	Firefighters Enrolled in Fire Science Courses
Education Code 54.354	Education Benefits for Certain Survivors
Education Code 54.355	Children of Professional Nursing Program Faculty
Education Code 54.356	Preceptors for Professional Nursing Education Programs
Education Code 54.361	One-Year Exemption for Certain TANF Students
Education Code 54.363	Educational Aides
Education Code 54.364	Blind, Deaf Students
Education Code 54.365	Senior Citizens; Optional Benefit
Education Code 54.366	Exemptions for Students Under Conservatorship of Department of Family and Protective Services
Education Code 54.367	Exemptions for Adopted Students Formerly in Foster or Other Residential Care
Education Code 54.368	Interinstitutional Academic Programs; Optional Exemption

- Education Code 54.5025 Proration of Fees
- Education Code 54.5035 Waiver of Fees
- Education Code 130.0032 Tuition for Students Residing Outside of the College District
- Education Code 130.008 Courses for Joint High School and Junior College Credit
- Education Code 130.0081 Agreement with Junior College District
- Education Code 130.085 Tuition Exemption
- Education Code 130.0851 Tuition Exemption for College District Employees”

“TUITION AND FEES FD
(EXHIBIT)

EXHIBIT B”

Note: The Tuition chart formerly in FBB(EXHIBIT) was transferred without change to this policy.

FDA(LOCAL) – Explanatory Note: TASB’s new policy directs the Board to designate a residence official for each college as required by law.

“TUITION AND FEES FDA
RESIDENCY (LOCAL)

The Board shall designate each college registrar as a residence determination official for the College District. The legal residence of each applicant, for tuition purposes, shall be determined by the residence determination official in accordance with procedures adopted for that purpose to comply with state law.”

FDAD(LOCAL) – Explanatory Note: TASB moved this policy, but with minor changes for policy style in FDAD(LOCAL) to FFAC(LOCAL). See FFAC(LOCAL) below.

“~~HEALTH REQUIREMENTS AND SERVICES~~ FDAD

~~COMMUNICABLE DISEASES~~

~~(LOCAL)]~~”

Note: Communicable Diseases provisions in this policy were transferred with minor changes to FFAC(LOCAL).

FDE(LOCAL) – Explanatory Note: TASB moved this policy, but did not change FDE(LOCAL) to FFD(LOCAL). See FFD(LOCAL) below.

FE(LOCAL) – Explanatory Note: TASB moved, but did not change FE(LOCAL) to FEA(LOCAL). See FEA(LOCAL) below.

~~“[STUDENT FINANCIAL AID PROGRAM~~

~~FE
(LOCAL)]~~”

Note: TASB deleted this policy.

FEA(LOCAL) – Explanatory Note: TASB moved without change FE(LOCAL), but the title was changed, to FEA(LOCAL), but added most of the first paragraph to FEA(LOCAL).

~~“FINANCING EDUCATION
FINANCIAL AID AND SCHOLARSHIPS~~

~~FEA
(LOCAL)~~

The College District shall offer a comprehensive program of financial aid to eligible College District students. Information regarding available financial aid programs, program requirements, student eligibility, application procedures, and other relevant information shall be published in the College District catalog or other College District publications as appropriate.”

FF(LOCAL) – Explanatory Note: TASB moved, but did not change FD(LOCAL) to FF(LOCAL) and moved the material currently in FF(LOCAL) without change, but the title was changed, to FH(LOCAL). See FH (LOCAL) below.

~~“STUDENT WELFARE~~

~~FF
(LOCAL)]~~”

Note: Student Service Programs provisions formerly in FD(LOCAL) were transferred without change to this policy.

FFAC(LOCAL) – Explanatory Note: TASB moved FDAD(LOCAL) with minor changes for policy style to FFAC(LOCAL).

“WELLNESS AND HEALTH SERVICES
COMMUNICABLE DISEASES

FFAC
(LOCAL)”

Note: Communicable Diseases provisions formerly in FDAD(LOCAL) were transferred with minor style changes to this policy.

FFD(LOCAL) – Explanatory Note: TASB moved, but did not change FDE(LOCAL) to FFD(LOCAL).

“STUDENT WELFARE
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND
RETALIATION

FFD
(LOCAL)”

Note: Student discrimination procedures formerly in FDE(LOCAL) were transferred without change to this policy.

FH(LOCAL) – Explanatory Note: Note: TASB moved, but did not change FF(LOCAL), but the title was changed, to FH(LOCAL).

“STUDENT AWARDS

FH
(LOCAL)”

Note: Student awards provisions formerly in FF(LOCAL) were transferred without change to this policy.

FI(LOCAL) – Explanatory Note: TASB revised this policy regarding student solicitation to add a provision concerning the use of the college and/or College District name as well as clarifying certain provisions, including the provision on sanctions of students and student organizations.

SOLICITATIONS

FI
(LOCAL)

“STUDENT SOLICITATION
(PERMISSIBLE
SOLICITATION)

As used in this policy, (~~the words~~) “student solicitation” shall mean the sale or offer for sale of any property or service, whether for immediate or future delivery, and the receipt of or request for any gift or contribution by a student or registered student organization.

LIMITATIONS ON
SOLICIATION

Student (~~No student~~) solicitation shall be permitted (~~conducted~~) in or on premises (~~any~~)

~~property either~~) owned or controlled by the College District only if (~~, except in accordance with~~) the solicitation does (~~following provisions when they do~~) not violate a sole-source vendor contract clause and the solicitation is:

1. The sale or offer for sale of any newspaper, magazine, or other publication in an area designated in advance by the Vice-President of Student Services and Activities or designee (VPSSA) for the conduct of such activity;(~~;~~)
2. The sale or offer for sale of any food or drink item in an area designated in advance by the VPSSA or designee (~~Vice-President or a designated representative~~) for the conduct of such activity;(~~;~~)
3. The collection of membership fees or dues by registered student organizations at meetings of such organizations scheduled in accordance with the college's regulations on use of facilities;(~~;~~) [See FLAA(GF)]
4. The collection of admission fees for the exhibition of movies, performances, or other programs that are sponsored by a student or registered student organization(~~;~~) and are scheduled in accordance with college regulations; or (~~;~~)
5. The sale (~~activities~~) of raffle tickets by a (~~student or~~) registered student organization that can present to the VPSSA or designee written evidence from the Internal Revenue Service that the(~~No~~) organization has been granted an exemption from taxation (~~may solicit~~) under 26 U.S.C. 501(c)(3), Internal Revenue Code. (~~this section for more than a total of 14 days, whether continuous or intermittent, during each fiscal year.~~)

No solicitation shall be conducted on the grounds, sidewalks, or streets of any property either owned or controlled by the College District, except as approved by the VPSSA or designee.~~(Vice-President or equivalent position.)~~

TIME LIMIT

No organization shall solicit under this policy for more than a total of 14 days, whether continuous or intermittent, during each fiscal year.

USE OF COLLEGE OR COLLEGE DISTRICT NAME

Only authorized students or registered student organizations shall be allowed to sponsor and engage in solicitation and/or fund-raising activities under the name of the college or College District. All such activities shall be compatible with the mission and objectives of the college and shall be approved by the VPSSA or designee in accordance with procedures developed for that purpose.

CONDUCT DURING SOLICITATION

Solicitation made pursuant to the terms of this policy must be conducted according to the following:

1. The solicitation shall ~~(will)~~ not disturb or interfere with the regular academic or institutional programs being conducted in buildings or on property owned or controlled by the College District.
2. The solicitation shall ~~(will)~~ not interfere with the free or unimpeded flow of pedestrian and vehicular traffic on sidewalks and streets and at places of ingress and egress to and from buildings owned or controlled by the College District.
3. The solicitation shall ~~(will)~~ not harass, embarrass, or intimidate the person or persons being solicited.

SANCTIONS

If a student or registered student organization is alleged to have violated this policy, the student or

organization shall be subject to(, ~~after~~) a reasonable investigation conducted by the VPSSA or designee.

If the VPSSA or designee(, ~~the Vice President or equivalent position~~) determines that a solicitation is being conducted in a manner violating this policy, the VPSSA or designee (~~Vice President or equivalent position~~) may prohibit the offending student or registered student organization from soliciting on the campus for such period or periods of time determined to be appropriate.

A student determined to be in violation of this policy shall be subject to disciplinary measures as described in policies FM and FMA. In the case of a registered student organization, the VPSSA or designee (~~Vice President or equivalent position~~) may revoke (~~cancel~~) the registered status of the organization in accordance with policy FKC. (~~A student in violation of this policy shall also be subject to disciplinary measures as authorized by Board policies and administrative regulations. [See FL, et seq., and FM] Any investigation shall afford the accused student or registered student organization every right guaranteed by the due process clause of the United States and the Texas Constitutions.)~~”

FJ(LOCAL) – Explanatory Note: TASB clarified various provisions in this policy dealing with student records.

STUDENT RECORDS

FJ
(LOCAL)

“COMPREHENSIVE SYSTEM

The Chancellor shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the College District program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be

conveniently retrievable for utilization by authorized school officials.

CUSTODIANS OF RECORDS

The registrar is custodian of all records for (~~currently enrolled~~) students and for all official academic records. (~~The academic dean is custodian of academic status records. The dean of students is custodian of all other records.~~) The addresses for the custodians of records shall be included in the Annual Notice of Student Rights under 20 U.S.C. 1232g.

TYPES OF EDUCATION RECORDS

Each record custodian shall be responsible for the education records of the College District. These records may include:

1. Admissions data and(~~)~~ personal and family data.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. Attendance record.
5. Records of faculty, counselors, or administrative conferences with the student or pertaining to the student.
6. Disciplinary records, including scholastic disciplinary actions.
7. Copies of correspondence with parents and others concerned with the student.
8. Records transferred from secondary schools and other post-secondary institutions in which the student has been enrolled.

9. Records pertaining to participation in student activities including academic awards or recognition by the College District.
10. Information relating to student participation in special programs.
11. Records of tuition and fees paid and outstanding.
12. Financial aid records.
13. Job placement records.
14. Scholarships or other financial awards.
15. Records pertaining to student complaints.
16. Other records that may contribute to understanding of the student.

REQUEST PROCEDURES

The College District shall make a student's records available to the student. The records custodian or designee shall use reasonable procedures to verify the requestor's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular business hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times. Records to be viewed shall be restricted to use only in a ~~(the Chancellor's, vice president's, dean's or counselor's office or other)~~ restricted area designated by the records custodian. The original copy of the record or any document contained in the comprehensive record shall not be removed from the college (~~school~~).

Copies of records must be requested in writing and shall be available at a per copy cost, payable in advance. Financial hardship cases shall be dealt with on an individual basis. A student may be denied copies of records if he or she fails to follow proper procedures or pay the copying charge.

DIRECTORY INFORMATION

Directory information (~~does not include any business information such as telephone number, facsimile number, address, and the like.~~

~~A student is any person on whom the College District maintains education records or personally identifiable information.~~

~~Directory information~~) shall be released to a qualified (~~any~~) individual or organization that files a written request with the Chancellor or designee.

The College District shall give public notice of the categories of information (~~it has~~) designated as directory information, and the (~~shall allow a reasonable~~) period of time after such notice for a student to inform the College District that any or all of the directory information should not be released without prior consent.

ACCESS BY SCHOOL OFFICIALS

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, “school officials” shall include:

1. An employee, Board member (~~Trustee~~), or agent of the College District, including an attorney, a consultant, a contractor, a volunteer and any outside service provider used by the College District to perform institutional services.

2. A person serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a “legitimate educational interest” in a student’s records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student’s case, or services for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official’s professional responsibility; or
5. Investigating or evaluating programs.

ACCESS BY PARENTS

The College District may disclose educational records to a student’s parent without the student’s consent under circumstances specified in law. [See FJ(LEGAL)] A qualified parent shall be subject to the provisions of the REQUEST PROCEDURES, above.

TRANSCRIPTS OF CREDIT

Upon request of of (~~by~~) a student, the registrar shall (~~will~~) send the student’s transcript without charge to any college or agency named by the student. A registrar shall be (~~is~~) authorized to limit the number of transcripts requested.

TRANSCRIPTS AND TRANSFERS OF RECORDS

The College District may request transcripts from previously attended schools for students transferring into the College District schools; however, the ultimate responsibility for obtaining

transcripts from sending schools rests with the student.

For purposes of a student's enrollment or transfer, the College District shall promptly forward education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. The College District may return an education record to the school identified as the source of the record.

PROCEDURE TO AMEND RECORDS

Within 15 College District business days of the record custodian's receipt of a request to amend records, the College District shall notify the student in writing of its decision on the request and, if the request is denied, of his or her right to a hearing. If a hearing is requested, it shall be held within ten College District business days after the request is received.

Students shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The student shall be given a full and fair opportunity to present evidence, and at his or her own expense, may be assisted or represented at the hearing.

The student shall be notified of the decision in writing within ten College District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the student shall be informed that he or she has 30 College District business days within which to exercise his or her right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the College District's decision."

FK(LOCAL) – Explanatory Note: District Legal Counsel revised this policy concerning Student Activities to update some provisions and add a provision dealing with athletics.

STUDENT ACTIVITIES

FK
(LOCAL)

“STUDENT BODY

All students become members of the community college student body by enrolling in the College District (~~through payment of the student services fee~~). This membership permits them to participate in student-sponsored activities and other benefits funded by the colleges (~~financed by student activity fees~~).

STUDENT ACTIVITIES

The District is committed to the concept of providing vital cocurricular activities for the students. Qualified staff members shall be employed to develop and coordinate programs and activities which will enhance individual development, promote desired social interaction, and provide social and recreational activities. Student activity funds may be used to implement such programs.

STUDENT ORGANIZATIONS

The Chancellor authorizes each college president(s) to (~~shall~~) adopt regulations (~~rules~~) governing the recognition and operation of student organizations (~~clubs~~). Each student organization (~~club~~) must have a faculty advisor or other staff member, who shall provide liaison between the student organization (~~club~~) and the college administration. As a prerequisite to operation on campus, all student organizations (~~clubs~~) must be recognized by the college and must agree to abide by regulations of the Board and organization’s regulations (~~club rules~~) issued by the administration. (~~Every club must have a faculty advisor responsible to the college administration.~~) No student organization (~~club~~) will be established or allowed to operate which discriminates against staff members or students in violation of state or federal law(-) or policies in this Manual.

ATHLETICS

The Chancellor authorizes each college president the responsibility for the administration and fiscal control over their respective intercollegiate athletics programs subject to compliance with college and College District policies and regulations, including external athletic entities of which the college is a member.”

FKA(LOCAL) – Explanatory Note: District Legal Counsel revised this policy to harmonize TASB’s revision in FKC(LOCAL). See FKC(LOCAL) below.

STUDENT ACTIVITIES
STUDENT PUBLICATIONS

FKA
(LOCAL)

“USE OF COLLEGE
NAME OR SYMBOL

The name of the college, emblem of the college, or other (~~recognizable~~) symbol representing the college may not be used (~~as a part of the name or masthead of any publication~~) without the express written approval of the c(€)ollege p(P)resident. Likewise, the name of the College District, emblem of the College District, or other symbol representing the College District may not be used without the express written approval of the Chancellor.”

FKC(LOCAL) – Explanatory Note: TASB revised this policy to provide more detail on the process of student organizations receiving registered status, the rights and duties of student organizations, and the revocation of registered status.

STUDENT ACTIVITIES
REGISTERED STUDENT ORGANIZATIONS

FKC
(LOCAL)

~~“(The District is committed to the concept of providing vital co-curricular activities for the students. Qualified staff members shall be employed to develop and coordinate programs and activities that will enhance individual development, promote desired social interaction, and provide social and recreational activities. Student activity funds may be used to implement such programs.”~~

~~Impetus for the formation of new clubs at the several colleges is expected to come from the students. As a prerequisite to operation on campus, all clubs must be recognized by the College and must agree to abide by regulations of the Board and club rules issued by the administration. Every club must have a faculty advisor responsible to the College administration. No club will be established or allowed to operate which discriminates against staff members or students in violation of state or federal law.)~~

An organization in which membership is limited to students, staff, and faculty may become a registered student organization by complying with the registration procedures established by the Vice President of Student Services and Activities (VPSSA) or designee. ~~(each college.)~~

Registered student organizations shall abide by college regulations, college or College District policies and procedures and applicable law. Registered status shall not imply that the college or College District endorses a student organization's opinions and activities.

REGISTRATION REQUIRED

An eligible group of students shall be entitled to register as a student organization. Approval for registration of an organization on any one campus or center shall be effective College Districtwide.

ELIGIBILITY

A group shall be eligible for registration if:

1. Its membership consists of five or more students.
2. It does not deny membership to anyone on the basis of sex, disability, age, color, race, nationality, or religion.
3. It has an advisor who is a member of the faculty or the staff.

4. It is not under a disciplinary penalty prohibiting registration.
5. It conducts its affairs in accordance with college and College District policies, procedures, rules, and regulations; as well as with local, state, and federal laws.
6. Its membership is limited only to students, staff, and faculty of the college.

REJECTION OF APPLICATION

If the VPSSA or designee does not approve the application for registration, the VPSSA or designee shall provide the applicant with a copy of a written statement of the reasons for refusal, and the applicant may appeal to the President.

The President may take one of the following actions:

1. Affirm the VPSSA's or designee's decision.
2. Reverse the VPSSA's or designee's decision.
3. Appoint a committee to conduct a hearing and report its findings to the applicant and the President, who shall then take final action.

The President's decision is final.

RIGHTS AND DUTIES

Each registered student organization shall adopt a written charter, constitution, or other governing document. A copy shall be filed with the college.

A registered student organization may conduct meetings, events, performances, and similar activities in accordance with College District facilities use policies and procedures. [See FLAA] The organization shall not advertise, promote, or represent that an event or activity is associated with the college or College District unless prior

approval is obtained in accordance with applicable procedures. [See FK]

A registered student organization may distribute written or printed materials or other visual or auditory materials in accordance with college literature distribution policies and procedures. The organization may not represent that visual or auditory materials are sponsored by the college or College District unless prior approval is obtained in accordance with applicable procedures. [See FKA]

In accordance with state law, officers of a registered student organization shall attend a risk management program provided by the college.

REQUIRED SUBMISSIONS

Each registered student organization shall submit the following:

1. At the beginning of each semester, a complete list of officers or other representatives of the organization who are authorized to receive official notices, directives, or information from the college on behalf of the organization. The list shall be kept current and accurate by the organization.
2. At the beginning of each semester, an affidavit stating that the organization or group does not, and will not, accept any member who is not a student or a member of the faculty or staff of the College District.
3. A financial statement form supplied by the business office to be filed on the first workday of July and January.

LOSS OF REGISTRATION

Upon written notice, a student organization's registered status may be revoked by the VPSSA or designee if it:

1. No longer meets the eligibility requirements;
or
2. Violates college or College District policies
and procedures or local, state, or federal law.

A student organization whose registered status has been revoked may appeal to the President, who may take appropriate action regarding the issue. The president's decision is final.

A student organization whose registered status has been revoked shall be prohibited from reapplying for registered status for a period described in the revocation notice. The prohibition shall be for a period of not less than four months following the date of the notice and may be permanent. The revocation shall be effective College Districtwide.

DISCIPLINARY
VIOLATIONS

In addition to the revocation of registered status, violations of college or College District policies and procedures or local, state, or federal law shall subject the student organization and its individual members to disciplinary action in accordance with policies FM and FMA.”

FLBE(LOCAL) Explanatory Note: TASB revised this policy regarding alcohol and drug use to clarify certain language and to add a list of controlled substances that are prohibited on College District property or at a College District sponsored event.

STUDENT CONDUCT
ALCOHOL AND DRUG USE

FLBE
(LOCAL)

“ALCOHOL

A student shall be prohibited from using or being under the influence (The use) of intoxicating beverages (shall be prohibited) in classroom buildings, laboratories, auditoriums, library buildings, museums, faculty and administrative offices, intercollegiate and intramural athletic facilities, and all other public campus areas. With (~~;~~ ~~provided, however, that with~~) the prior consent of the Board or the Board's designee, the

provisions herein may be waived with respect to any specific event (~~affair~~) that is sponsored by the College District (~~institution~~). State law shall be strictly enforced at all times on all property controlled by the College District in regard to the possession and consumption of alcoholic beverages.

CONTROLLED SUBSTANCES

No student shall possess, use, transmit, or attempt to possess, use, or transmit, or be under the influence of, [~~legal intoxication not required~~], any of the following substances on College District (~~school~~) premises (~~during any school term~~) or off (~~school~~) premises at a college or College District (~~school~~)-sponsored activity, function, or event:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
- ~~(2.)~~ ~~Alcohol or any alcoholic beverage.~~
- ~~(3.)~~2. Any abusable glue, aerosol paint, or any other volatile chemical substance for inhalation.
3. Any performance-enhancing substance, including steroids.
4. Any designer drug.
- ~~(4.)~~5. Any other intoxicant(~~s~~) or mood-changing, mind-altering, or behavior- altering drug (~~drugs~~).

The transmittal, sale, or attempted sale of what is represented to be any of the above-listed substances shall (~~is~~) also be prohibited under this policy.

EXCEPTION

A student who uses a drug authorized by a licensed physician through a prescription specifically for that student’s use shall not be considered to have violated this rule.

VIOLATION

Students who violate this policy shall be subject to appropriate disciplinary action. [See FM and FMA] Such disciplinary action may include referral to drug and alcohol counseling or rehabilitation programs or student assistance programs, suspension, expulsion, and referral to appropriate law enforcement officials for prosecution.

NOTICE

Each student taking one or more classes for any type of academic credit except for continuing education units shall be given a copy of the College District’s policy prohibiting the unlawful possession, use, or distribution of illicit drugs and alcohol, a description of the applicable legal sanctions under local, state, or federal law, and a description of the health risks associated with the use of illicit drugs and the abuse of alcohol. (See FLBE(EXHIBIT))”

FLBE(EXHIBIT) Explanatory Note: TASB revised this exhibit by deleting Exhibit A, which provides internet sites for information on illegal drugs and by retaining the notice regarding steroids.

~~“[STUDENT CONDUCT
ALCOHOL AND DRUG USE~~

~~FLBE
(EXHIBIT)~~

~~The following exhibits contain information related to illegal drugs and steroids.~~

~~EXHIBIT A: Sources For Information On Illegal Drugs — 1 page~~

~~EXHIBIT B: Notice Regarding Steroids — 1 page”~~

~~STUDENT CONDUCT
ALCOHOL AND DRUG USE~~

~~FLBE
(EXHIBIT)~~

~~EXHIBIT A~~

SOURCES FOR INFORMATION ON ILLEGAL DRUGS

- Commonly Abused Drugs
<http://www.nida.nih.gov/drugsofabuse.html>
- Federal Trafficking Penalties
<http://www.usdoj.gov/dea/agency/penalties.htm>
- Comparative Pharmacological Profiles of Abused Drugs
<http://www.tcada.state.tx.us/research/slang/compare98.pdf>

STUDENT CONDUCT
ALCOHOL AND DRUG USE

FLBE
(EXHIBIT)

(EXHIBIT B)

NOTICE REGARDING STEROIDS

Education Code 51.921

Anabolic steroids and growth hormones are for medical use only. State law prohibits the possession, dispensing, delivery, or administering of an anabolic steroid or growth hormones in any manner not allowed by state law. State law provides that body building, muscle enhancement, or increasing muscle bulk or strength through the use of an anabolic steroid is not a valid medical purpose. Only a medical doctor may prescribe an anabolic steroid or human growth hormone for a person. A violation of state law concerning anabolic steroids or human growth hormones is a criminal offense punishable by confinement in jail or imprisonment in the Texas Department of Criminal Justice.”

FLBF(LOCAL) – Explanatory Note: TASB revised this policy to provide additional items that would be considered prohibited weapons and to provide consistency in policy style.

STUDENT CONDUCT
WEAPONS

FLBF
(LOCAL)

“Students shall (~~may~~) not bring on College District property or to any college or College District-sponsored (~~campus~~) or (~~a college-~~)related activity any weapons prohibited by law or identified below:

1. Fireworks of any kind;(-)
2. Incendiary devices;
3. Instruments designed to expel a projectile with the use of pressurized air, like a BB gun;
- (~~2.~~)4. Razors; (-)
- (~~3.~~)5. Chains;(-)
- (~~4.~~)6. Martial arts throwing stars; or(-)
- (~~5.~~)7. Any other object, including school/college supplies, used in a way that threatens or inflicts bodily injury on another person.

The possession or use of articles not generally considered to be weapons may be prohibited when the College President or designee determines that a danger exists for any student, College District (~~college~~) employee, or College District (~~college~~) property by virtue of possession or use.

Lockers and cars parked on College District (~~college~~) premises may be inspected by College District (~~college~~) personnel if there is reasonable cause to believe they contain weapons.

VIOLATIONS

Students found to be in violation of this policy shall be subject to disciplinary action. [See FM and FMA]"

FLBH(LOCAL) – Explanatory Note: TASB deleted this policy, which is duplicative of provisions in FLB(LOCAL).

~~“[STUDENT CONDUCT
DISRUPTIONS~~

~~FLBH
(LOCAL)~~

~~DISORDERLY CONDUCT~~

~~Disorderly conduct shall include any of the following activities occurring on property owned~~

or controlled by the college or at college-sponsored functions:

1. ~~Behavior of a boisterous and tumultuous character such that there is a clear and present danger of alarming persons where no legitimate reason for alarm exists.~~
2. ~~Interference with the peaceful and lawful conduct of persons under circumstances in which there is reason to believe that such conduct will cause or provoke a disturbance.~~
3. ~~Violent and forceful behavior at any time, such that there is a clear and present danger that free movement of other persons will be impaired.~~
4. ~~Behavior involving personal abuse or assault when such behavior creates a clear and present danger of causing assaults or fights.~~
5. ~~Violent, abusive, indecent, profane, boisterous, unreasonably loud, or otherwise disorderly conduct under circumstances in which there is reason to believe that such conduct will cause or provoke a disturbance.~~
6. ~~Willful and malicious behavior that interrupts the speaker of any lawful assembly or impairs the lawful right of others to participate effectively in such assembly or meeting when there is reason to believe that such conduct will cause or provoke a disturbance.~~
7. ~~Willful and malicious behavior that obstructs or causes the obstruction of any doorway, hall, or any other passageway in a District building to such an extent that the employees, officers, and other persons, including visitors, having business with the~~

~~District are denied entrance into, exit from, or free passage in such building.]”~~

FLE(LOCAL) – Explanatory Note: TASB’s new policy requires student involvement in providing input to the selection and retention of food service providers.

“STUDENT RIGHTS AND RESPONSIBILITIES
INVOLVEMENT IN DECISION MAKING

FLE
(LOCAL)

FOOD SERVICE PROVIDER

Students shall be granted the opportunity to provide input regarding a College District food service provider in accordance with regulations published in this manual and other appropriate publications.”

FN(LOCAL) – Explanatory Note: TASB moved FN(LOCAL), without change, but the title was changed, to FD(LOCAL).

~~“(STUDENT FEES, FINES AND CHARGES~~

~~FN
LOCAL)”~~

Note: Tuition and fees provisions formerly in FBB(LOCAL) and FN(LOCAL) were transferred without change except titles to FD(LOCAL).

GFA(LOCAL) Explanatory Note: TASB revised this policy to track statutory text and for consistency with policy style.

~~“(STUDENT AND) COMMUNITY USE OF COLLEGE DISTRICT FACILITIES~~

GFA
(LOCAL)

CONDUCT ON COLLEGE DISTRICT PREMISES

~~[In addition to the criminal penalties as allowed by law (See Penal Code 30.05), any student who refuses to identify himself or herself fully in accordance with GFA may be subject to discipline, including suspension.]~~

WEAPONS PROHIBITED

The College District prohibits the use, possession, or display of any firearm, illegal knife, club, or prohibited weapon, as defined at FLBF, on all College District property at all times.

EXCEPTION

No violation of this policy occurs when the use, possession, or display of an otherwise prohibited weapon takes place as part of a College District-approved activity supervised by proper authorities.”

PERSONNEL REPORT NO. 16

Approval of Chancellor's Employment Contract between Dr. Joe May and the Board of Trustees

It is recommended that the Board of Trustees approve the employment of Dr. Joe May as Chancellor of the Dallas County Community College District, under the following conditions:

1. An annual salary of \$300,000.
2. A deferred compensation amount of \$50,000 annually.
3. A three-year employment contract beginning on Wednesday, February 26, 2014.
4. Minor terms and conditions of this employment contract will be finalized by the District Legal Counsel and Dr. May and/or his representative. If major issues arise, those issues will be resolved and approved by the Board and Dr. May.

Effective date: November 5, 2013

PERSONNEL REPORT NO. 17

Recommendation for Contract - Chancellor Emeritus

It is recommended that the Board of Trustees authorize the Chair of the Board to execute a new employment contract with Dr. Wright L. Lassiter, Jr., to recognize him as Chancellor Emeritus of the District. This new contract contains the following elements:

1. A five-year term to begin on the day that Dr. Joe May reports as Chancellor.
2. Annual salary equivalent to one dollar and other valuable consideration.
3. At the option of the Chancellor Emeritus, an office at one of the DCCCD locations.
4. A designated and convenient parking space at the DCCCD office location.
5. Appropriate DCCCD-provided and maintained technology including phone, computer and display, printer, e-mail, internet and network connections and related supplies, at the option of the Chancellor Emeritus.
6. Business and travel expense when requested to represent the District, to include activities of AACCC, ACCT and the League for Innovation.

The Chancellor Emeritus can provide advice and counsel to the new Chancellor through his transition, or subsequently, upon his request.

PERSONNEL REPORT NO. 18

Acceptance of Resignation and Retirements

The Chancellor recommends that the Board of Trustees accept the following request for resignation and retirements from the following employees:

RESIGNATION - 1

Lori Doddy
Assistant Dean, Center for Independent
Studies
Effective Date: September 6, 2013
El Centro College
Length of Service: 3 years
Reason for resigning: Accepted a position with Tarrant County College.

RETIREMENTS – 2

William Hornyak
Instructor, Sociology
Length of Service: 5 years (plus additional 10 years of adjunct service)
Effective Date: December 16, 2013
El Centro College

Millicent “Mitzi” Werther
Emeritus Program Director
Length of Service: 26 years
Effective Date: January 31, 2014
Richland College

PERSONNEL REPORT NO. 19

Approval of Warrant of Appointment for Security Personnel

The Chancellor recommends that the Board of Trustees approve the following warrant of appointment for the Peace Officer listed below for the period indicated.

WARRANT OF APPOINTMENT - 1

Jeffrey Dudley

Richland College

Part-time

Effective: November 6, 2013

Through: Termination of employment with DCCCD

PERSONNEL REPORT NO. 20

Employment of Contractual Personnel – Administrator Related Actions

The Chancellor recommends that the Board of Trustees authorize execution of a written contract of employment with the following persons on the term and at the compensation stated.

REGULAR APPOINTMENT ADMINISTRATORS - 4

Bianca Matlock Annual Salary: \$51,000/Band II Monthly Business and Travel Allowance: \$62.50 Director of Financial Aid Biographical Sketch: M.B.A., University of Phoenix, Phoenix, AZ; B.A., Fisk University, Nashville, TN Experience: Financial Aid Counselor, ITT Technical Institute, Richardson, TX; Director, Financial Aid, Paul Quinn College, Dallas, TX	District Office Effective Dates: November 6, 2013 through August 31, 2014
Eddie Tealer Annual Salary: \$78,000/Band IV Monthly Business and Travel Allowance: \$90 Executive Director, Business Services Biographical Sketch: M.S., Our Lady of the Lake University, San Antonio, TX; M.S., University of Dallas, Irving, TX; B.S., University of North Texas, Denton, TX Experience: Senior Financial Analyst/Financial Manager, Countrywide Bank, Plano, TX; Senior Financial Analyst and District Director, Business Services, District Service Center	District Service Center Effective Dates: November 6, 2013 through August 31, 2014
Kimberly Moore Annual Salary: \$75,000/Band IV Monthly Business and Travel Allowance: \$90 Executive Dean, Student and Enrollment Services Biographical Sketch: M.S. and B.A., California State University, Long Beach, CA Experience: Director of Advising/Testing, Eastfield College	Eastfield College Effective Dates: November 6, 2013 through August 31, 2014

Jose Garcia	Mountain View College
Annual Salary: \$59,917/Band III	Effective Dates: November 6, 2013 through August 31, 2014
Monthly Business and Travel Allowance: \$75	
Director III, Workforce and Continuing Education	
Biographical Sketch: B.B.A, University of North Texas, Denton, TX	
Experience: Instructional Assistant, Human Resources Specialist and Coordinator of Special Projects, Tarrant County College District, Fort Worth, TX	

SPECIAL ADMINISTRATIVE APPOINTMENTS - 2

George Marquez	District Office
Annual Salary: \$94,000/Band V	Effective Dates: November 6, 2013 through August 31, 2014
Monthly Business and Travel Allowance: \$117.50	
District Director, Human and Organizational Development	
Biographical Sketch: M.S., University of North Texas, Denton, TX; B.S., Southern Illinois University, Carbondale, IL	
Experience: Director of Staff Development and Instructional Design, North Central Texas College, Corinth, TX; Associate Dean, Organizational and Staff Development and Dean, Organizational and Staff Development, North Lake College	

Sherry Jones	Cedar Valley College
Annual Salary: \$82,000/Band IV	Effective Dates: November 6, 2013 through August 31, 2014
Monthly Business and Travel Allowance: \$90	
Executive Dean, Continuing Education	
Biographical Sketch: Ed. D., Walden University, Denton, TX; M.S. and B.S., University of Texas at Dallas, Richardson, TX	
Experience: Lead Consultant/COO, Bench Strength Consulting, Dallas, TX; Executive Director, San Jacinto College District, Pasadena, TX; Vice President Workforce and Economic Development, Cuyahoga Community College District, Cleveland, OH	

TITLE CHANGE ADMINISTRATOR - 1

Shirley Higgs	District Office
	Effective Dates: November 6, 2013 through August 31, 2014
Note: It is recommended that Ms. Higgs' title be changed from Dean, Student Success to District Director, Student Success.	

RECLASSIFICATION ADMINISTRATOR - 1

Mary Brumbach	District Office
Annual Salary: \$130,000/Unbanded	Effective Dates: November 6, 2013 through August 31, 2014
Monthly Business and Travel Allowance: \$202.50	
From Executive District Director Strategic Funding to Senior Executive, Development and Foundation Affairs	

CORRECTION TO OCTOBER 1, 2013 PERSONNEL REPORT - 1

Carter Bedford	Richland College
Annual Salary: \$60,000/Band II	Effective Dates: October 7, 2013 through August 31, 2014
Monthly Business and Travel Allowance: \$62.50	
Director, Student Programs and Resources II	
Note: It is recommended that Mr. Bedford's salary be corrected for the period indicated.	

PERSONNEL REPORT NO. 21

Employment of Contractual Personnel – Faculty Related Actions

The Chancellor recommends that the Board of Trustees authorize execution of written contracts of employment with the following persons on the terms and at the compensations stated.

TEMPORARY APPOINTMENT FACULTY - 3

John Healy Annual Salary (Range): \$44,485/F01 Instructor, Music Biographical Sketch: M.A., Southern Methodist University, Dallas, TX Experience: The Gray School of Music, Private Instructor, Dallas, TX; Adjunct Faculty, Eastfield College	Eastfield College Effective Dates: November 6, 2013 through December 12, 2013
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Rahime Howard Annual Salary (Range): \$44,485/F01 Instructor, Sociology Biographical Sketch: M.A., American University, Washington, DC; B.A., Howard University, Washington, DC Experience: Academic Counselor, American University, Washington, DC; Adjunct Instructor, Collin County Community College-Spring Creek Campus, Plano, TX; Adjunct Instructor, El Centro College	El Centro College Effective Dates: January 13, 2014 through May 15, 2014
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Kelly Murray Annual Salary (Range): \$44,485/F01 Instructor, Physical Education Biographical Sketch: M.S., Azusa Pacific University, Azusa, CA; B.A., University of the Cumberlands, Williamsburg, KY Experience: Full-time Faculty, Brookhaven College; Adjunct Faculty, El Centro College	El Centro College Effective Dates: November 6, 2013 through December 16, 2013
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EXTENTION OF TEMPORARY FACULTY CONTRACT - 1

Richard Abshire Instructor, English Note: It is recommended that Mr. Abshire's temporary contract be extended for the period indicated.	Campus: North Lake College Effective Dates: January 13, 2014 through May 25, 2014
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NON-RENEWAL OF FACULTY CONTRACTS - 5

Baggett, Jennifer (Richland)	Instructor, Visiting Scholar
Ganga, Mrudula (Richland)	Instructor, Visiting Scholar
Kurtz, Charles (Richland)	Instructor, Visiting Scholar
Robertson, Robyn (Richland)	Instructor, Visiting Scholar
Stout, Ronald (Richland)	Instructor, Visiting Scholar

BUILDING AND GROUNDS REPORT NO. 22

Approval of Agreement with Gallagher Construction Company, L. P.

The chancellor recommends that authorization be given to approve an agreement with Gallagher Construction Company, L. P. in an amount not to exceed \$52,530 to provide construction management services for Brookhaven College.

This is BHC project #3, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is to replace asphalt parking lots E1 & E2 with concrete.

The facilities management staff pre-qualifies architectural and engineering firms and selected Gallagher Construction Company, L. P. from its pool of pre-qualified firms. The agreement will be effective November 5, 2013. Compensation is to be a fee not to exceed \$51,000 plus reimbursable expenses not to exceed \$1,530.

BUILDING AND GROUNDS REPORT NO. 23

Approval of Agreement with Kcorb Consulting and Construction

The chancellor recommends that authorization be given to approve an agreement with Kcorb Consulting and Construction in an amount not to exceed \$101,970 to provide construction management services for Eastfield College.

This is EFC project #7, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for replacement of asphalt parking lot E2B, E3, E4, E5, W1, W5, and W6 with concrete.

The facilities management staff pre-qualifies architectural and engineering firms and selected Kcorb Consulting and Construction from its pool of pre-qualified firms. The agreement will be effective November 5, 2013. Compensation is to be a fee not to exceed \$99,000 plus reimbursable expenses not to exceed \$2,970.

BUILDING AND GROUNDS REPORT NO. 24

Approval of Amendment to Agreement with Urban Engineers Group, Inc.

The chancellor recommends that authorization be given to approve an amendment to the agreement with Urban Engineers Group, Inc. in an amount not to exceed \$42,850 for additional services at Brookhaven College.

Original agreement	\$127,330
Previous amendment(s)	-0-
Amendment amount	<u>42,850</u>
Revised agreement	\$170,180

This is BHC project #3, *Progress Report on Construction Projects* (Informative Reports section of this agenda). Construction was 0% complete as of September 30, 2013.

The Board approved the original contract with Urban Engineers Group, Inc. on May 7, 2013 in the amount of \$127,330. The purpose of the agreement was to provide design and specifications for the replacement of asphalt parking lots E1 and E2 with concrete. Estimated completion date is February 28, 2014.

Board Approved	EVCBA Approved	Amend. No.	Amount	Revised Contract	Contingency Remaining
Pending		1	\$42,850	\$170,180	0

This amendment of \$42,850 provides for the addition of alternate drives A, B, and C and does not change the completion date.

This recommendation increases the cost to \$170,180, which is \$42,850 (34%) over the original amount.

BUILDING AND GROUNDS REPORT NO. 25

Approval of Amendment to Agreement with Dewberry Architects Inc.

The chancellor recommends that authorization be given to approve an amendment to the agreement with Dewberry Architects Inc. in an amount not to exceed \$2,625 for additional services at North Lake College.

Original agreement	\$116,680.22
Previous amendment(s)	40,225.00
Amendment amount	<u>2,625.00</u>
Revised agreement	\$159,530.22

This is project #8, *Progress Report on Construction Projects* (Informative Reports section of this agenda). Construction was 30% complete as of August 31, 2013.

The Board approved the original contract with Dewberry Architects Inc. on June 12, 2012 in the amount of \$116,180.22. The purpose of the agreement was architectural and design services to meet 2010 Americans with Disabilities Act accessibility guidelines. Estimated completion date is January 2014.

Board Approved	EVCBA Approved	Amend No.	Amount	Revised Contract	Contingency Remaining
	10/25/12	1	\$ 6,625.00	\$123,305.22	0
	11/05/12	2	\$10,500.00	\$133,805.22	0
	01/11/13	3	\$ 9,550.00	\$143,355.22	0
03/05/13		4	\$13,550.00	\$156,905.22	0
Pending		5	\$ 2,625.00	\$159,530.22	0

Amendment #1 provided for break room millwork changed due to Texas Department of Licensing and Regulations (TDLR) requirements in buildings A, C, K, N, P and T.

Amendment #2 provided for interior renovation in restrooms A314, A315, and A340.

Amendment #3 provided for a feasibility study to extend the stage to meet 2010 ADA requirements for the Performance Hall.

Amendment #4 provided for preparation of construction documents for approval of option 2 for ADA seating and upgrades in the Performance Hall and updated cost estimate and did not change the completion date. Option 1 included a lift; option 2 excluded the lift but still met the requirements of ADA.

This amendment #5 provides for revised grading and paving design for accessible parking adjacent to Building F due to additional survey information obtained during construction.

This recommendation increases the cost to \$159,530.22, which is \$42,850 (37%) over the original amount.

BUILDING AND GROUNDS REPORT NO. 26

Approval of Change Order with Reeder General Contractors Inc.

The chancellor recommends that authorization be given to approve change order #5 with Reeder General Contractors Inc. in an amount not to exceed \$34,494 to provide additional services at Eastfield College.

Original agreement	\$760,000.00
Previous change order(s)	84,626.65
Change order amount	<u>34,494.00</u>
Revised agreement	\$879,120.65

This is EFC project #1, *Progress Report on Construction Projects*, (Informative Reports section of this agenda). The project is for ADA accessibility upgrades. Construction was 65% complete as of August 31, 2013.

The Board approved the recommendation for award (bid No. 11991) for ADA upgrades on March 5, 2013. The original contract amount was \$760,000 with 15% contingency for a total of \$874,000. The executive vice chancellor of business affairs was authorized to approve change orders in an amount not to exceed the contingency fund.

The project was to be completed on October 7, 2013. This change order changes the completion date to November 6, 2013.

As provided by Board Policy CF (LOCAL),

Board Approval	EVCBA Approval	Change Order No.	Amount	Revised Contract	Contingency
	07/25/13	1	\$ 0	\$760,000.00	\$114,000.00
	08/09/13	2	\$66,562.65	\$826,562.65	\$ 47,437.35
	08/29/13	3	\$ 0	\$826,562.65	\$ 47,437.35
	10/08/13	4	\$18,064.00	\$844,626.65	\$ 29,373.35
Pending		5	\$34,494.00	\$879,120.65	(\$ 5,120.65)

Change order #1 provided for increase of 30 days.

Change order #2 provided for increase of \$66,562.65 due to hidden conditions after the restrooms were abated.

Change order #3, provided for increase of 45 days, the new substantial completion date was October 7, 2013.

Change order #4, provided for installation of four EWC with bottle fillers, charges made by ASI 005, and new concrete sidewalk with handrails required by ASI 006.

This change order #5 provides for new counter tops in buildings "M" & "C" removal and replacement of 2,880 sq. ft. of heaving paving near handicap parking in lot E2-A.

This recommendation increases the project cost to \$879,120.65, which is \$119,120.65 (16%) over the original amount.

FINANCIAL REPORT NO. 27

Approval of Support for Foreign Trade Zone 168

The chancellor recommends that authorization be given to issue a letter of support to the U. S. Foreign Trade Zones Board for the expansion of Foreign Trade Zone 168.

The U. S. Foreign Trade Zone Program is a federal incentive program designed to encourage business activity, jobs, and investment in the United States. The program is administered by the Department of Commerce which specifically designates foreign trade zone (FTZ) locations. These locations are considered to be outside of the customs territory of the United States, which gives businesses the opportunity to operate with customs treatment of imported goods equivalent to operations conducted offshore. Of particular importance, goods which are imported into a foreign trade zone from outside the U.S., or held in a foreign trade zone pending export, are considered to be in international commerce and are exempted by federal law from local property tax. Even so, the Department of Commerce requires that FTZ request, and ideally receive, support from local taxing entities.

Today, there are more than 250 FTZs across the nation including four in our region:

- FTZ 39 - DFW Airport: public agency serving North Texas
- FTZ 113 - Midlothian: non-profit corporation serving Ellis County
- FTZ 168 - Non-profit corporation serving Dallas/Fort Worth**
- FTZ 196 - Private corporation serving the Alliance Corridor

FTZ 168 filed an application in March with the Foreign Trade Zones Board for an expansion to include sites within Point West Industrial Park in Coppell. That Application is in the final review stage and has the written support of the City of Coppell, Coppell ISD, and Dallas County Commissioners Court. Only recently did the Metroplex International Trade Development Corporation, the operator of FTZ 168, come to understand that DCCCD is independent of Dallas County and must be involved in this process.

The Coppell site was granted temporary approval by the U. S. Foreign Trade Zones Board which has allowed Samsung to operate with FTZ privileges since 2009. FTZ 168 is seeking permanent designation of the 101 acre site which contains two large multi-tenant buildings and one undeveloped site. Among the businesses within the approved site, only Samsung requires FTZ designation.

Several other firms have requested FTZ designation within DCCCD's jurisdiction. FTZ 168 has asked for letters of concurrence for each of the following projects which will be presented to the Foreign Trade Zones Board as a single application package:

- a. Ridge Logistics Center: Located in southern Dallas, this 303 acre development will be home to L'Oreal's new national distribution center which is now under construction near Dallas Avenue and Telephone Road. While there are no current tenants or prospective foreign trade zone users, the developer, Ridge Property Trust, has requested FTZ designation of the business park. The City of Dallas, Dallas ISD, and Lancaster ISD have written letters of support for this application and, following DCCCD action, Dallas County will be asked for a letter of support.
- b. Interamerican Motor Corporation (IMC): IMC recently opened a new 10,500 square foot distribution center in Dallas near Love Field. IMC imports auto parts from Europe and Asia to supply automobile dealerships and auto parts stores.
- c. B&F System, Inc.: A Dallas-based wholesaler and drop-ship supplier of imported merchandise including clothing, jewelry, and household accessories, B&F's warehouse at 3920 Walton Walker is a designated foreign trade subzone. B&F has requested FTZ designation of its new facility at 4030 Mint Way near Dallas Executive (Redbird) Airport.
- d. Vercét LLC: Providing product research and development as well as project management to firms globally, Vercét is moving its R&D and production facilities from Addison to Carrollton in late 2013 and has requested FTZ designation of its ten acre site at 4818 Dozier Road in Carrollton. The firm has limited inventory but does extensive mechanical design and reconfiguration of products in an array of disciplines including energy, medical, and other international engineering projects.

As federal law exempts goods within a Foreign Trade Zone from local property taxes, this item is considered to be revenue and expense neutral.

Site plans for FTZ 168 were provided to trustees in advance.

INFORMATIVE REPORT NO. 28

Student Success Special Report: Mountain View College

Mountain View College’s QEP – The Pen Is Our Power!

The Mountain View College community selected writing as the topic for the college’s Quality Enhancement Plan in its application for reaffirmation by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

The centerpiece is the implementation of Writing Intensive Courses across all disciplines in the pre-tier and all three tiers of the college’s Core Curriculum leading to the Associate of Arts, the Associate of Science, and the Associate of Arts in Teaching degrees.

**The goal of MVCs QEP is to
“Increase The Graduation Rate of Developmental Writing Students”**

Topic Selection: The selection of writing as the QEP topic was the result of a comprehensive review of student academic achievement and the identification of specific academic needs. The QEP Committee was convened by President Zamora in January 2010, and after a two-year process of reviewing institutional data, conducting student surveys and hosting focus groups with faculty and advisors, the QEP goal was established in Spring 2012.

Key Innovations: QEP initiatives are designed to improve the graduation rates of Developmental Writing students by creating a writing pathway for students enrolled in one or more courses. This is achieved by strategically connecting and aligning a variety of innovations among departments, between employee groups and throughout the entire College.

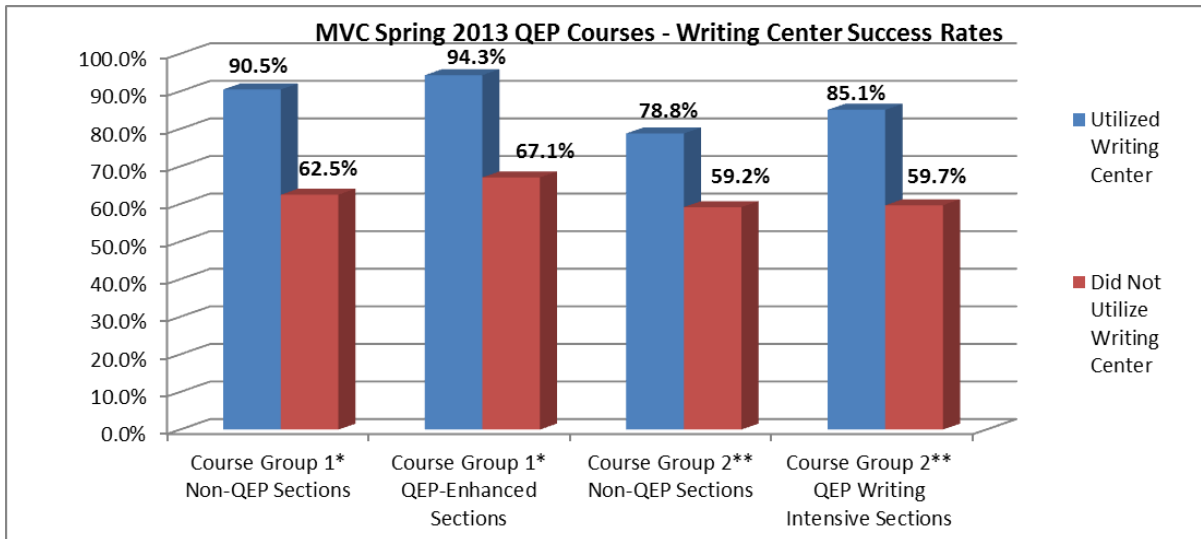
MVC QEP Strategy Highlights	
<p style="text-align: center;"><i>Professional Development</i></p> <ul style="list-style-type: none">▪ Nationally recognized trainers and speakers including Chris Anson, Brian Barnes and Anne Geller.▪ All faculty teaching QEP courses go through a faculty-created writing certification plan.	<p style="text-align: center;"><i>Assessment</i></p> <ul style="list-style-type: none">▪ An interdisciplinary team of faculty review sample papers from each course.▪ Faculty are surveyed each spring, and all employees are surveyed each fall to gauge levels of participation.▪ Student retention and persistence rates are tracked over a three-year period.
<p><i>Students Benefits Include:</i></p> <ul style="list-style-type: none">✓ Access to free composition software	

- ✓ Ability to receive Honors Credit
- ✓ Priority access to the Writing Center
- ✓ Consistent Writing Instruction

Success Highlights!

The fall 2012 and spring 2013 semesters have served as a pilot/implementation year for Mountain View College’s QEP – The Pen Is Our Power.

- 41 Writing Intensive and QEP-Enhanced courses were offered during the fall 2012 and spring 2013 semesters. This is *significantly* above the ten-course target for the pilot year. There are currently 41 course offerings *from 11 disciplines* during the fall 2013 semester.
- As noted by the chart below, success and persistence rates of students enrolled in Writing Intensive and/or QEP-Enhanced courses was above the overall college average.



- At least 30 hours of QEP professional development activities are offered to Mountain View College faculty and staff each academic year.
- 24 Mountain View College faculty members have been certified to teach QEP courses.
- Mountain View College’s first annual ‘The Pen Is Our Power Writing Festival’ was offered to students, staff and community members April 9-12, 2013.

Every effort, intervention, or innovation from this QEP is ultimately about graduation. We want to both increase graduation rates and ensure that graduates are ready for the next phase of their lives.

Dr. Quentin Wright
QEP Co-Chair & Executive Dean

INFORMATIVE REPORT NO. 29

2013-2018 Mountain View College Strategic Plan

INTRODUCTION

The "Mountain View College 2013-2018 Strategic Plan" is a living, breathing document that is collegial and the participative work of MVC faculty, students, professional support staff, and administrators. The process began at the Strategic Planning Retreat on April 27, 2012 attended by many MVC employees and students. Cafe Conversations were conducted during the summer of 2012 to further refine the work began in April. The PBA Committee completed the draft at its' November 2012 meeting. The draft was shared with the MVC community in Spring of 2013, by announcing via an MVC email and posting a copy on the Research and Planning web site. An additional email postcard was shared with the College community in the early fall 2013 semester. The PBA Committee approved the "Mountain View College 2013-2018 Strategic Plan."

MISSION STATEMENT

Mountain View College empowers people and transforms communities. As a comprehensive community college, we provide exemplary education through higher education programs, workforce development, educational support services, continuing education opportunities and community partnerships. We promote student success and professional development while practicing good stewardship and sustainability.

VISION STATEMENT

Mountain View College empowers people to improve their lives and communities through exemplary education. The college is committed to building a diverse and inclusive learning community that promotes students' success, good stewardship, employee achievement, and positive global impact.

CORE VALUES

Enduring beliefs and principles that guide Mountain View College:

- Dedication to student learning and success
- Commitment to integrity through honesty, fairness and transparency
- Demonstration of outstanding customer service, good stewardship and sustainability
- Cultivation of teamwork, mutual respect and common purpose
- Celebration of diversity and community

GOALS

1. Meet the Educational Needs of Southwest Dallas County
2. Empower Students to Meet Academic Success Milestones
3. Demonstrate Leadership in National and State Student Success Agendas
4. Empower Employees for Institutional Success
5. Achieve Organizational Effectiveness

INFORMATIVE REPORT NO. 30

Financial Integrity Rating System of Texas Financial Management Report

Richland Collegiate High School's Financial Integrity Rating System of Texas (FIRST) Financial Management Report for the 2011-2012 fiscal year includes the status ratings and summary schedule for compensation and/or reimbursements to the RCHS Superintendent and Board of Trustees members.

Status Rating for Fiscal Year Ending August 31, 2012

RCHS received an "Above Standard Achievement" status under the FIRST guidelines. (Score range for items 7-19 is 0-5 with 5 as the highest score)

Report requirements:

Indicator Description	Score
1. Did the Charter School Avoid Holds on Payments That Were Not Cleared Within 30 Days, As a Result of Untimely Deposits to TRS or TWC?	Yes
2. Was the Total Net Asset Balance In The Statement Of Financial Position For the Charter School Greater Than Zero? (If The Charter School's Five-Year Percent Change In Students Was A 10% Increased Or More, Then The Charter School Passes This Indicator.)	Yes
3. Were There No Disclosures In The Charter Holder's Annual Financial Report And/Or Other Sources Of Information Concerning Default On Debt?	Yes
4. Was The Charter Holder's Annual Financial Report Filed Within One Month After The November 27 th Or January 28 th Deadline Depending Upon The Charter School's Fiscal Year End Date (June 30 th or August 31)?	Yes
5. Was There An Unqualified Opinion In The Charter Holder's Annual Financial Report?	Yes
6. Did The Charter Holder's Annual Financial Report Not Disclose Any Instance(s) Of Material Weaknesses In Internal Controls?	Yes
7. Are The Charter School's Liabilities Less Than 80% Of Its Assets?	5
8. Did The Comparison Of PEIMS Data To Like Information In The Charter School's Annual Financial Report Result In An Aggregate Variance Of Less Than 3% Of All Expenses?	5

9. Were The Charter School's Debt-Related Expenses Less Than \$200 Per Student?	5
10. Was There No Disclosure In The Charter Holder's Annual Audit Report Of Material Noncompliance?	5
11. Did The Charter School Have Full Accreditation Status In Relation To Financial Management Practices? (E.G., No Conservator, Monitor, Management Team, Or Board Of Managers Assigned)	5
12. Was The Charter School's Aggregate Of Budgeted Expenses Less Than The Aggregate Of Budgeted Revenues And Cash And Investments At The Beginning Of The Year?	5
13. Was The Charter School's Current Ratio For All Net Asset Groups Greater Than Or Equal To 1:1?	5
14. Was The Charter School's Administrative Cost Ratio Less Than The Threshold Ratio?	5
15. Was The Ratio Of Students To Teachers Within The Ranges According To Charter School Size?	0
16. Was The Ratio Of Students To Staff Within The Ranges According To Charter School Size	0
17. Was The Decrease In The Charter School's Total Net Assets Less Than 20% Over Two Fiscal Years?	5
18. Was The Charter School's Aggregate Total Of Cash And Investments More Than Zero?	5
19. Did The Charter School's Investment Earnings In All Net Asset Groups Meet Or Exceed The Average 3-Month Treasury Bill Rate?	5
Score	55

Previous Four Years - Financial Integrity Rating System of Texas Information

Fiscal Year	Rating
2007-2008	Meets Standard
2008-2009	Standard Achievement
2009-2010	Standard Achievement
2010-2011	Above Standard Achievement

RCBS received its highest possible rating for the four previous fiscal years under the former rating guidelines.

Summary of total salaries and benefits received by the Superintendent or Board Members

Name or Title	Compensation
Jerry Prater	\$0
Charletta Rogers Compton	\$0
Bob Ferguson	\$0
Diana Flores	\$0
Wesley Jameson	\$0
Bill Metzger	\$0
JL Sonny Williams	\$0
Superintendent	\$55,525.02

Summary of total reimbursements and compensations received by the Superintendent or Board Members

Reimbursements received by the superintendent and Board Members for the twelve-month period ended August 31, 2012. Description of reimbursements: meals, lodging, transportation, fuel, other items excluding supplies and materials purchased for the school

Name or Title	Reimbursements
Jerry Prater	\$0
Charletta Rogers Compton	\$0
Bob Ferguson	\$0
Diana Flores	\$0
Wesley Jameson	\$0
Bill Metzger	\$0
JL Sonny Williams	\$0
Superintendent	\$1,463.72

Description of Reimbursements:

Meals	\$165.75
Lodging	\$443.78
Transportation	\$329.19
Other*	\$525.00

* Conference registration fees, parking, taxi fares

Outside compensation and/or fees received by the Superintendent for professional consulting and/or other personal services for the twelve-month period ended August 31, 2012.

Superintendent	\$0
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Gifts received by executive officers and Board Members (and first-degree relatives, if any) (gifts that had an economic value of \$250 or more in the aggregate in the fiscal year) for the twelve-month period ended August 31, 2012.

Jerry Prater	\$0
Charletta Rogers Compton	\$0
Wesley Jameson	\$0
Bob Ferguson	\$0
Diana Flores	\$0
Bill Metzger	\$0
JL Sonny Williams	\$0

Business transactions between school district and Board Members for the twelve-month period ended August 31, 2012

Jerry Prater	\$0
Charletta Rogers Compton	\$0
Wesley Jameson	\$0
Bob Ferguson	\$0
Diana Flores	\$0
Bill Metzger	\$0
JL Sonny Williams	\$0

Summary Schedule of Data Submitted Under the Financial Solvency Provision of Texas Education Code §39.0822

2011-2012 General Fund First-Quarter Net Asset Expenditures

Objective Code	Amount
Payroll	\$ 1.00
Contract Costs	\$ 724,012.00
Other Operating Costs	\$ 0.00
Supplies	\$ 0.00
Debt Service	\$ 0.00
Capital Outlay	\$ 0.00

RCHS has not borrowed funds to pay for operating expenses without repaying the funds within 12 months from the time they were borrowed.

Within the past two years:

- 1) RCHS has not declared bankruptcy.
- 2) RCHS has not drawn funds from a short-term financing note.
- 3) RCHS did not have a total General Fund balance of less than 2 percent of total expenditures for General Fund function codes of 11-61.

RCHS has had two superintendents and one business manager within the last five years

The Weighted Average Daily Attendance-to-Staff ratio is not applicable to RCHS.

Background

The Texas Education Agency and the Texas Administrative Code, Chapter 19.109.1002(e) require charter schools to report to the Board of Trustees the school's most recent FIRST status which includes a schedule summary of total reimbursements and compensation received by the Superintendent or Board Members.

Beginning with fiscal year 2010-2011, the financial accountability rating of an open-enrollment charter school is based on its overall performance on certain financial measurements, ratios, and other indicators established by the commissioner of education on the financial accountability rating form.

Under the new rating system, charter schools can be awarded one of five ratings – “Superior Achievement, Above Standard Achievement, Standard Achievement, Substandard Achievement, and Suspended.”

Rating	Points
Superior Achievement	60-65
Above Standard Achievement	55-59
Standard Achievement	50-54
Substandard Achievement	0-49
Suspended	0-0

RCHS was awarded zero points on financial indicators 15 and 16 as a result of having no faculty or staff employed by the high school. Richland College is the employer of RCHS faculty and staff. The rating reflects the highest attainable under the RCHS organizational structure and relationship with Richland College.

RCCHS is in the process of applying for the federal school breakfast program. This is the first year RCCHS is required to participate in this program. The requirement is based on 10% of the school's enrollment qualifying for the free or reduced-price breakfast. For the past two years RCCHS has provided free breakfasts to any student who qualified for free or reduced-priced breakfasts.

RCCHS is recommending to the RCCHS/DCCCCD Board of Trustees at the December 3, 2013 board meeting a sole finalist, Mr. Herman Jackson, for appointment to the position of principal.

INFORMATIVE REPORT NO. 31

Presentation of Current Funds Operating Budget Report for September
2013

The chancellor presents the report of the current funds operating budget for September 2013 for review.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2013-14 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date September 30, 2013
8.33% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 87,146,027	\$ 10,500,288	\$ 76,645,739	12.0%	11.1-14.4%	
Tuition	94,758,340	38,976,663	55,781,677	41.1%	36.8-44.0%	
Taxes for Current Operations	168,222,660	118,838	168,103,822	0.1%	0.0-0.3%	
Federal Grants & Contracts	944,661	34,125	910,536	3.6%	0.0-7.7%	
State Grants & Contracts	158,779	-	158,779	0.0%	n/a	
General Sources:						
Investment Income	1,500,000	169,177	1,330,823	11.3%	3.5-10.4%	(1)
General Revenue	2,908,855	270,549	2,638,306	9.3%	n/a	
Subtotal General Sources	4,408,855	439,726	3,969,129	10.0%	5.2-10.3%	
SUBTOTAL UNRESTRICTED	355,639,322	50,069,640	305,569,682	14.1%	n/a	
Use of Fund Balance & Transfers-in	4,750,421	-	4,750,421	0.0%	n/a	
TOTAL UNRESTRICTED	360,389,743	50,069,640	310,320,103	13.9%	11.8-16.0%	
AUXILIARY FUND						
Sales & Services	4,759,873	195,576	4,564,297	4.1%	1.9-4.9%	
Investment Income	157,092	12,851	144,241	8.2%	3.6-8.2%	
Transfers-in	4,290,797	-	4,290,797	0.0%	n/a	
TOTAL AUXILIARY	9,207,762	208,427	8,999,335	2.3%	0.0-37.7%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	19,150,091	1,584,545	17,565,546	8.3%	n/a	
SBDC State Match	2,398,785	-	2,398,785	0.0%	n/a	
Subtotal State Appropriations	21,548,876	1,584,545	19,964,331	7.4%	n/a	
Grants, Contracts & Scholarships:						
Federal	101,792,527	5,366,974	96,425,553	5.3%	n/a	
State	10,935,495	507,507	10,427,988	4.6%	n/a	
Local	8,242,818	445,426	7,797,392	5.4%	n/a	
Transfers-in	76,725	100	76,625	0.1%	n/a	
Subtotal Grants, Contracts & Scholarships	121,047,565	6,320,007	114,727,558	5.2%	n/a	
Richland Collegiate High School	43,366	-	43,366	0.0%	n/a	
TOTAL RESTRICTED	142,639,807	7,904,552	134,735,255	5.5%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	3,458,349	-	3,458,349	0.0%	n/a	
Investment Income	10,000	2,274	7,726	22.7%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	3,468,349	2,274	3,466,075	0.1%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 515,705,661	\$ 58,184,893	\$ 457,520,768	11.3%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2013-14 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date September 30, 2013
8.33% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 141,941,484	\$ 13,523,417	\$ 128,418,067	9.5%	9.4-10.8%	
Public Service	4,470,381	325,940	4,144,441	7.3%	4.3-11.0%	
Academic Support	17,519,520	2,107,874	15,411,646	12.0%	9.5-13.2%	
Student Services	31,570,388	2,832,565	28,737,823	9.0%	7.8-10.3%	
Institutional Support	60,155,924	9,030,728	51,125,196	15.0%	13.4-17.0%	
Staff Benefits	25,180,848	2,160,709	23,020,139	8.6%	2.7-14.5%	
Operations & Maintenance of Plant	30,445,458	8,974,655	21,470,803	29.5%	11.6-38.0%	
Repairs & Rehabilitation	7,938,659	2,088,378	5,850,281	26.3%	2.7-48.0%	
Special Items:						
Reserve - Campus	3,812,558	-	3,812,558	n/a	n/a	
Reserve - Salary Increase Adjustments	2,240,000	-	2,240,000	n/a	n/a	
Reserve - Technology	2,500,000	-	2,500,000	n/a	n/a	
Reserve - Operating	985,051	-	985,051	n/a	n/a	
Reserve - Enrollment Changes	2,500,000	-	2,500,000	n/a	n/a	
Reserve - IP Telephony Upgrades	2,400,000	-	2,400,000	n/a	n/a	
Reserve - Provision Election Expense	500,000	-	500,000	n/a	n/a	
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	1,500,000	-	1,500,000	n/a	n/a	
Reserve - Momentum Points	1,000,000	-	1,000,000	n/a	n/a	
Reserve - Diversity Initiatives	500,000	-	500,000	n/a	n/a	
Reserve - Facilities Projects and Operations	-	-	-	n/a	n/a	
Reserve - Potential State Reduction/ERS Fees	-	-	-	n/a	n/a	
TOTAL UNRESTRICTED	337,160,271	41,044,266	296,116,005	12.2%	9.6-14.8%	
AUXILIARY FUND						
Student Activities	6,797,083	729,680	6,067,403	10.7%	8.7-15.0%	
Sales & Services	1,856,017	333,532	1,522,485	18.0%	9.2-22.2%	
Reserve - Campus	347,040	-	347,040	n/a	n/a	
Reserve - District	113,922	-	113,922	n/a	n/a	
Transfers-out	93,700	18,000	75,700	19.2%	0.0-35.0%	
TOTAL AUXILIARY	9,207,762	1,081,212	8,126,550	11.7%	9.9-14.4%	
RESTRICTED FUND						
State Appropriations	19,150,091	1,584,545	17,565,546	8.3%	n/a	
Grants & Contracts	27,518,002	1,539,776	25,978,226	5.6%	n/a	
Scholarships	95,928,348	4,780,231	91,148,117	5.0%	n/a	
Subtotal Grants, Contracts & Scholarships	142,596,441	7,904,552	134,691,889	5.5%	n/a	
Richland Collegiate High School	43,366	-	43,366	0.0%	n/a	
TOTAL RESTRICTED	142,639,807	7,904,552	134,735,255	5.5%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	3,468,349	154,992	3,313,357	4.5%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	3,468,349	154,992	3,313,357	4.5%	n/a	
SUBTOTAL EXPENDITURES & USES	492,476,189	50,185,022	442,291,167	10.2%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,908,000	1,092,645	1,815,355	37.6%	34.3-51.9%	
Institutional Matching-Contracts/Grants	30,675	-	30,675	0.0%	n/a	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	-	4,290,797	0.0%	n/a	
Unexpended Plant Fund	16,000,000	-	16,000,000	0.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	23,229,472	1,092,645	22,136,827	4.7%	n/a	
TOTAL EXPENDITURES & USES	\$ 515,705,661	\$ 51,277,667	\$ 464,427,994	9.9%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2013-14 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date September 30, 2013
8.33% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$226,027,216	\$ 19,671,981	\$206,355,235	8.7%
Staff Benefits	25,180,848	2,160,709	23,020,139	8.6%
Purchased Services	17,738,935	3,912,862	13,826,073	22.1%
Operating Expenses	64,064,768	12,410,418	51,654,350	19.4%
Supplies & Materials	7,139,728	3,270,772	3,868,956	45.8%
Minor Equipment	1,791,938	502,644	1,289,294	28.1%
Capital Outlay	2,193,128	997,002	1,196,126	45.5%
Charges	(24,913,899)	(1,882,122)	(23,031,777)	7.6%
SUBTOTAL UNRESTRICTED	319,222,662	41,044,266	278,178,396	12.9%
Reserve - Campus	3,812,558	-	3,812,558	n/a
Reserve - Salary Adjustments	2,240,000	-	2,240,000	n/a
Reserve - Technology	2,500,000	-	2,500,000	n/a
Reserve - Operating	985,051	-	985,051	n/a
Reserve - Enrollment Changes	2,500,000	-	2,500,000	n/a
Reserve - IP Telephony Upgrades	2,400,000	-	2,400,000	n/a
Reserve - Provision Election Expense	500,000	-	500,000	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	1,500,000	-	1,500,000	n/a
Reserve - Momentum Points	1,000,000	-	1,000,000	n/a
Reserve - Diversity Initiatives	500,000	-	500,000	n/a
Reserve - Facilities Projects and Operations	-	-	-	n/a
Reserve - Potential State Reduction/ERS Fees	-	-	-	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,908,000	1,092,645	1,815,355	37.6%
Institutional Matching - Contracts/Grants	30,675	-	30,675	0.0%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,290,797	-	4,290,797	0.0%
Unexpended Plant Fund	16,000,000	-	16,000,000	0.0%
TOTAL UNRESTRICTED	360,389,743	42,136,911	318,252,832	11.7%
AUXILIARY FUND	9,207,762	1,081,212	8,126,550	11.7%
RESTRICTED FUND	142,639,807	7,904,552	134,735,255	5.5%
RICHLAND COLLEGIATE HIGH SCHOOL	3,468,349	154,992	3,313,357	4.5%
TOTAL EXPENDITURES & USES	\$515,705,661	\$ 51,277,667	\$464,427,994	9.9%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2013-14 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 8.33% of Fiscal Year Elapsed

	September 30, 2013			September 30, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 87,146,027	\$ 10,500,288	12.0%	\$ 89,230,932	\$ 12,259,942	13.7%
Tuition	94,758,340	38,976,663	41.1%	94,556,980	35,198,917	37.2%
Taxes for Current Operations	168,222,660	118,838	0.1%	152,222,660	128,966	0.1%
Federal Grants & Contracts	944,661	34,125	3.6%	1,037,885	24,643	2.4%
State Grants & Contracts	158,779	-	0.0%	126,452	-	0.0%
General Sources:						
Investment Income	1,500,000	169,177	11.3%	2,726,000	146,314	5.4%
General Revenue	2,908,855	270,549	9.3%	3,105,776	239,666	7.7%
Subtotal General Sources	4,408,855	439,726	10.0%	5,831,776	385,980	6.6%
SUBTOTAL UNRESTRICTED	355,639,322	50,069,640	14.1%	343,006,685	47,998,448	14.0%
Use of Fund Balance & Transfers-in	4,750,421	-	0.0%	5,134,524	-	0.0%
TOTAL UNRESTRICTED	360,389,743	50,069,640	13.9%	348,141,209	47,998,448	13.8%
AUXILIARY FUND						
Sales & Services	4,759,873	195,576	4.1%	5,137,019	155,316	3.0%
Investment Income	157,092	12,851	8.2%	201,562	9,165	4.5%
Transfers-in	4,290,797	-	0.0%	4,290,797	-	0.0%
TOTAL AUXILIARY	9,207,762	208,427	2.3%	9,629,378	164,481	1.7%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	19,150,091	1,584,545	8.3%	15,268,551	1,284,083	8.4%
SBDC State Match	2,398,785	-	0.0%	2,398,785	-	0.0%
Subtotal State Appropriations	21,548,876	1,584,545	7.4%	17,667,336	1,284,083	7.3%
Grants, Contracts & Scholarships:						
Federal	101,792,527	5,366,974	5.3%	106,442,536	4,585,055	4.3%
State	10,935,495	507,507	4.6%	9,077,404	1,118,402	12.3%
Local	8,242,818	445,426	5.4%	7,495,470	40,391	0.5%
Transfers-in	76,725	100	0.1%	88,847	13,986	15.7%
Subtotal Grants, Contracts & Scholarships	121,047,565	6,320,007	5.2%	123,104,257	5,757,834	4.7%
Richland Collegiate High School	43,366	-	0.0%	76,242	-	0.0%
TOTAL RESTRICTED	142,639,807	7,904,552	5.5%	140,847,835	7,041,917	5.0%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	3,458,349	-	0.0%	2,800,156	-	0.0%
Investment Income	10,000	2,274	22.7%	10,000	1,391	13.9%
TOTAL COLLEGIATE HIGH SCHOOL	3,468,349	2,274	0.1%	2,810,156	1,391	0.0%
TOTAL REVENUES & ADDITIONS	\$ 515,705,661	\$ 58,184,893	11.3%	\$ 501,428,578	\$ 55,206,237	11.0%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2013-14 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 8.33% of Fiscal Year Elapsed

	September 30, 2013			September 30, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 141,941,484	\$ 13,523,417	9.5%	\$ 129,755,879	\$ 13,093,476	10.1%
Public Service	4,470,381	325,940	7.3%	4,718,248	325,990	6.9%
Academic Support	17,519,520	2,107,874	12.0%	15,656,475	1,781,015	11.4%
Student Services	31,570,388	2,832,565	9.0%	28,618,320	2,945,067	10.3%
Institutional Support	60,155,924	9,030,728	15.0%	55,885,429	8,432,702	15.1%
Staff Benefits	25,180,848	2,160,709	8.6%	24,912,440	2,185,075	8.8%
Operations & Maintenance of Plant	30,445,458	8,974,655	29.5%	29,117,021	8,098,240	27.8%
Repairs & Rehabilitation	7,938,659	2,088,378	26.3%	7,074,262	2,081,127	29.4%
Special Items:						
Reserve - Campus	3,812,558	n/a	n/a	2,759,603	n/a	n/a
Reserve - Benefits	-	n/a	n/a	3,500,000	n/a	n/a
Reserve - Salary Increase Adjustments	2,240,000	n/a	n/a	11,400,000	n/a	n/a
Reserve - Technology	2,500,000	n/a	n/a	2,500,000	n/a	n/a
Reserve - Operating	985,051	n/a	n/a	1,000,000	n/a	n/a
Reserve - Enrollment Changes	2,500,000	n/a	n/a	-	n/a	n/a
Reserve - IP Telephony Upgrades	2,400,000	n/a	n/a	-	n/a	n/a
Reserve - Provision Election Expense	500,000	n/a	n/a	-	n/a	n/a
Reserve - Visiting Scholars	-	n/a	n/a	500,000	n/a	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	1,500,000	n/a	n/a	3,250,000	n/a	n/a
Reserve - Momentum Points	1,000,000	n/a	n/a	-	n/a	n/a
Reserve - Diversity Initiatives	500,000	n/a	n/a	-	n/a	n/a
Reserve - Facilities Projects and Operations	-	n/a	n/a	16,200,000	n/a	n/a
Reserve - Potential Reduction/ERS Fees	-	n/a	n/a	4,402,549	n/a	n/a
TOTAL UNRESTRICTED	337,160,271	41,044,266	12.2%	341,250,226	38,942,692	11.4%
AUXILIARY FUND						
Student Activities	6,797,083	729,680	10.7%	6,769,047	843,031	12.5%
Sales & Services	1,856,017	333,532	18.0%	2,101,364	326,568	15.5%
Reserve - Campus	347,040	-	n/a	504,919	-	n/a
Reserve - District	113,922	-	n/a	150,346	-	n/a
Transfers-out	93,700	18,000	19.2%	103,702	25,100	24.2%
TOTAL AUXILIARY	9,207,762	1,081,212	11.7%	9,629,378	1,194,699	12.4%
RESTRICTED FUND						
State Appropriations	19,150,091	1,584,545	8.3%	15,268,551	1,284,083	8.4%
Grants & Contracts	27,518,002	1,539,776	5.6%	30,547,882	2,296,953	7.5%
Scholarships	95,928,348	4,780,231	5.0%	94,955,160	3,460,881	3.6%
Subtotal Grants, Contracts & Scholarships	142,596,441	7,904,552	5.5%	140,771,593	7,041,917	5.0%
Richland Collegiate High School	43,366	-	0.0%	76,242	-	0.0%
TOTAL RESTRICTED	142,639,807	7,904,552	5.5%	140,847,835	7,041,917	5.0%
RICHLAND COLLEGIATE H.S.						
Expenditures	3,468,349	154,992	4.5%	2,810,156	161,697	5.8%
TOTAL COLLEGIATE HIGH SCHOOL	3,468,349	154,992	4.5%	2,810,156	161,697	5.8%
SUBTOTAL EXPENDITURES & USES	492,476,189	50,185,022	10.2%	494,537,595	47,341,005	9.6%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,908,000	1,092,645	37.6%	2,529,623	1,147,200	45.4%
Institutional Matching-Contracts/Grants	30,675	-	0.0%	70,719	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	-	0.0%	4,290,641	-	0.0%
Unexpended Plant Fund	16,000,000	-	0.0%	-	-	n/a
TOTAL TRANSFERS & DEDUCTIONS	23,229,472	1,092,645	4.7%	6,890,983	1,147,200	16.6%
TOTAL EXPENDITURES & USES	\$ 515,705,661	\$ 51,277,667	9.9%	\$ 501,428,578	\$ 48,488,205	9.7%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2013-14 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 8.33% of Fiscal Year Elapsed

	September 30, 2013			September 30, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$226,027,216	\$ 19,671,981	8.7%	\$206,386,697	\$ 19,369,596	9.4%
Staff Benefits	25,180,848	2,160,709	8.6%	24,912,440	2,185,075	8.8%
Purchased Services	17,738,935	3,912,862	22.1%	17,424,355	3,671,784	21.1%
Operating Expenses	64,064,768	12,410,418	19.4%	60,913,808	11,234,465	18.4%
Supplies & Materials	7,139,728	3,270,772	45.8%	7,441,817	3,082,410	41.4%
Minor Equipment	1,791,938	502,644	28.1%	549,987	288,969	52.5%
Capital Outlay	2,193,128	997,002	45.5%	1,647,790	789,194	47.9%
Charges	(24,913,899)	(1,882,122)	7.6%	(23,538,820)	(1,678,801)	7.1%
SUBTOTAL UNRESTRICTED	319,222,662	41,044,266	12.9%	295,738,074	38,942,692	13.2%
Reserve - Campus	3,812,558	n/a	n/a	2,759,603	n/a	n/i
Reserve - Benefits	-	n/a	n/a	3,500,000	n/a	n/i
Reserve - Salary Adjustments	2,240,000	n/a	n/a	11,400,000	n/a	n/i
Reserve - Technology	2,500,000	n/a	n/a	2,500,000	n/a	n/i
Reserve - Operating	985,051	n/a	n/a	1,000,000	n/a	n/i
Reserve - Enrollment Changes	2,500,000	n/a	n/a	-	n/a	n/i
Reserve - IP Telephony Upgrades	2,400,000	n/a	n/a	-	n/a	n/i
Reserve - Provision Election Expense	500,000	n/a	n/a	-	n/a	n/i
Reserve - Visiting Scholars	-	n/a	n/a	500,000	n/a	n/i
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	1,500,000	n/a	n/a	3,250,000	n/a	n/i
Reserve - Momentum Points	1,000,000	n/a	n/a	-	n/a	n/i
Reserve - Diversity Initiatives	500,000	n/a	n/a	-	n/a	n/i
Reserve - Facilities Projects and Operations	-	n/a	n/a	16,200,000	n/a	n/i
Reserve - Potential State Reduction/ERS Fees	-	n/a	n/a	4,402,549	n/a	n/i
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,908,000	1,092,645	37.6%	2,529,623	1,147,200	45.4%
Institutional Matching - Contracts/Grants	30,675	-	0.0%	70,719	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	-	0.0%	4,290,641	-	0.0%
Unexpended Plant Fund	16,000,000	-	0.0%	-	-	n/i
TOTAL UNRESTRICTED	360,389,743	42,136,911	11.7%	348,141,209	40,089,892	11.5%
AUXILIARY FUND	9,207,762	1,081,212	11.7%	9,629,378	1,194,699	12.4%
RESTRICTED FUND	142,639,807	7,904,552	5.5%	140,847,835	7,041,917	5.0%
RICHLAND COLLEGIATE HIGH SCHOOL	3,468,349	154,992	4.5%	2,810,156	161,697	5.8%
TOTAL EXPENDITURES & USES	\$515,705,661	\$ 51,277,667	9.9%	\$501,428,578	\$ 48,488,205	9.7%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Investment Income* reflects a higher percent of budget due to unrestricted funds higher proportion of the investment pool.

INFORMATIVE REPORT NO. 32

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in September, 2013.

AWARDS:

SCANTRON HARDWARE MAINTENANCE PRICE
AGREEMENT – D-W
Harland Technology Services (1-year estimate)
\$34,000

This award will establish a price agreement for the maintenance of Scantron grading and testing systems located across the district.

12056 TROPHIES, PLAQUES AND AWARDS PRICE AGREEMENT –
D-W
Already Gear
Crystal Images (24-month estimate)
Mastercraft \$49,500
On The Cutting Edge
Town East Trophies

This award is for a price agreement to provide trophies, plaques and various types of awards in recognition of student educational or athletic accomplishments, employee years of service or other applicable awards to faculty and staff.

Award is recommended to all five of the respondents to maximize the selection of products, quality and availability as no single bidder can furnish all items required by the District.

1D68433 & SITEIMPROVE LICENSE RENEWAL – D-W
1D68434
SiteImprove, Inc.
Requisition 1D68433 \$18,020
Requisition 1D68434 19,915
Requisition pending, EFC 2,750
\$40,685

This request consists of the annual renewal fees for SiteImprove, the online service used to identify broken links, misspellings, accessibility issues, and search engine optimization on the District's websites. SiteImprove offers a collection of website management tools including the following modules: Quality Assurance, Analytics, Response, Search Engine Optimization, and Web Governance Suite. SiteImprove has been used by the District since 2010.

2D67929 FENCE REPLACEMENT AT BASEBALL FIELD - BHC
TinMan Enterprises (not to exceed)
\$37,000

This award consists of labor and materials necessary to remove 1,227 linear feet (LF) of chain link fence fabric and install new fabric on existing posts and rails in the amount of \$34,917.

A contingency amount of \$2,083 is included for replacement of damaged posts at \$34.75/each and rail sections at \$13.75/LF as is warranted by damage or deterioration.

6DA4473 OUTDOOR LIGHTING - MVC
Inovus Solar, Inc. \$49,998

This award is for eight solar powered LED light fixtures to illuminate a portion of the loop road on the east side of the campus; included are 25' poles and the mounting hardware. Installation and concrete pedestal bases for the poles will be accomplished via the construction trades price agreement.

CHANGE ORDERS:

Reeder General Contractors – Bid #11987
ADA upgrades - BHC
Purchase Order No. B21511
Change Order No. 1

Change: Architects request to delete work required to build a new spooling room, seven ADA compliant seats in the theater, demo and install new overhead doors, 78 linear feet of handrails (not necessary to satisfy the ADA requirement), and electronic hardware on doors D203, D208 and L121.

Original Contract Amount	\$850,000.00
Change Order Limit/Contingency	127,500.00
Prior Change Order Total Amounts	.00
Net Decrease this Change Order	-12,924.00
Revised Contract Amount	\$837,076.00

Board approved original award 03/05/2013. This is for BHC project #2, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 33

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of September 30, 2013.

Comparison September 2013/2012 & October 2013/2012

<u>Ethnicity/ Gender</u>	<u>September 13</u>		<u>September 12</u>		<u>October 13</u>		<u>October 12</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	0	0.0	1,090	0.0			22	0.0
Black/African-American	56,470	1.9	79,264	2.5			148,340	6.8
Asian Indian	73,419	2.5	5,789	0.2			197,725	9.1
Anglo-American, Female	1,019,195	35.2	905,421	28.5			732,326	33.6
Asian Pacific	0	0.0	267,940	8.4			24,165	1.1
Hispanic/Latino/Mex-American	119,323	4.1	158,239	5.0			102,605	4.7
Other Female	0	0.0	8,900	0.3			1,655	0.1
Total M/WBE*	1,268,407	43.7	1,426,643	44.9			1,206,838	55.4
Not Classified	1,626,907	56.3	1,747,950	55.1			970,279	44.6
Subtotal: Discretionary Payments**	2,895,314	0	3,174,593	100.			2,177,119	100.
Non-discretionary Payments***	6,671,093		5,097,925				4,554,859	
Total Payments	9,566,407		8,272,518				6,731,978	

Payments to M/WBEs in Fiscal Years 2006/07 – YTD 2013/14

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>YTD 2013-14</u>
American Indian/ Alaskan Native	1,098,580	293,244	304,324	174,963	68,700	5,035	3,508	0
Black/African- American	3,125,284	14,934,516	40,748,128	6,337,986	2,226,472	1,713,403	1,220,755	56,470
Asian Indian	3,170,023	3,494,574	12,392,237	6,947,151	2,182,683	894,220	1,387,712	73,419
Anglo-American, Female	3,902,023	4,893,713	14,952,024	13,742,587	4,357,927	3,955,610	8,371,452	1,019,195
Asian Pacific	26,035	656,552	1,099,847	1,184,614	51,686	144,634	603,202	0
Hispanic/Latino/ Mex-American	1,993,010	11,019,093	30,260,832	14,711,676	3,145,868	1,401,039	2,048,958	119,323
Other Female	695,800	940,788	1,545,232	1,989,424	304,974	98,602	48,794	0
HUB	N/A	N/A	N/A	N/A	N/A	N/A	NA	0
Total paid to M/WBEs	14,010,755	36,232,480	101,302,624	45,088,401	12,338,310	8,212,543	13,684,381	1,268,407
% of all payments	20.07%	21.69%	37.87%	30.10%	32.33%	27.8%	48.6%	43.7%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

Footnotes:

- * The M/WBE % is a percentage of the total Discretionary Payments.
- ** Discretionary Payments are for purchases of goods and/or services wherein the DCCCD has purchasing choice of vendor, such as construction, computers, supplies, paper products, etc.
- *** Non-Discretionary Payments are for purchases of goods and/or services wherein the DCCCD has no choice of vendor, i.e., water, tax collection service, property tax appraisal services, conference registrations, memberships, etc.

INFORMATIVE REPORT NO. 34

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of September 30, 2013

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
	BHC																		
1	Police Communication system																		
2	ADA upgrades																		
3	Parking lot improvements E1 & E2																		
	CVC																		
1	Update fire sprinkler systems bldgs. D, E, F, G (Hold)																		
2	Solar digital sign																		
3	Beautification Lancaster Road																		
4	ADA upgrades																		
5	Fire alarm upgrade																		
6	Biological Preserve																		
7	Feasibility study L building																		
8	Upgrade bleachers																		
9	Upgrade Bldg. B AHU 2nd floor																		
10	Electrical panel L113 E.																		
11	Replace boiler burners																		
12	Replace courtyard lights																		
13	Electric sub meters																		
	DO																		
1	Dock lift																		
	DSC/D-W																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure																		
2	DSC & 1601ADA upgrades																		
3	EFC S, RLC G, LeCroy ADA upgrades																		
4	Upgrade EMS																		
5	Relocate AMT personnel																		
6	Asbestos/Environmental services D-W																		
7	Erasable walls & tables																		
	ECC																		
1	Installation 21 wind turbines																		
2	Central plant upgrades																		
3	Roof replacement @ BJP																		
4	ADA upgrades																		
5	Expansion welding lab exhaust system @ BJP																		
6	Repair/replace wheel chair lift																		
7	Elevator modernizations units 5-7																		
8	Elevator modernizations units 1-4																		
9	ADA upgrades: Paramount, BJP, ECC R & West																		
10	Replace 2-600 ton cooling towers bldg. C																		
	EFC																		
1	ADA upgrades																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of September 30, 2013

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
2	Exterior way finding																		
3	Renovate C301 Science Lab																		
4	Irrigation improvements																		
5	Structural improvement to pool																		
6	Erosion control/Sunderman Dr.																		
7	Parking lot improvement E2B, E3, E4, E5, W1, W5, W6																		
8	Graphic snapshot of campus																		
9	Master plan																		
10	C-W waterproofing & drainage																		
	MVC																		
1	Utility relocate																		
2	ADA upgrades																		
3	Feasibility study classroom W171-W168																		
4	SW parking lot improvement																		
5	Concrete base for solar lights																		
	NLC																		
1	Repair/replace concrete steps, bldg. A waterproof																		
2	Structural analysis all parking lots' lights																		
3	New & replace sidewalks																		
4	North Campus improvements																		
5	Electrical distribution maintenance																		
6	Renovate restroom bldg. A & J																		
7	Interior signage																		
8	ADA upgrades																		
9	NLC S/N/DFW ADA upgrades																		
10	Roof replacement campus-wide																		
11	Structural repairs natatorium																		
12	Geotech study bldg. A																		
13	Fire sprinkler upgrade																		
	RLC																		
1	Traffic improvement @ East entrance																		
2	Replace two emergency generators																		
3	CCTV Fannin/El Paso Halls card access all classrooms																		
4	Carpet replacement																		
5	ADA upgrades																		
6	AHU analysis Sabine Hall																		
7	AHU replacement Performance Hall																		
8	Fence & lighting																		
9	Handicap parking																		
10	Replace call boxes																		
11	Fill-in swimming pool																		
12	Renovate locker & dressing room																		
13	Re-carpet library Lavaca Hall																		
14	Fire alarm upgrade																		
15	Replace fuel storage tanks																		
16	LED panels video/Garland																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of September 30, 2013

PROJECTS		DESIGN							CONSTRUCTION										
Project Status		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
17	Replace existing marquees sign w/ LED display																		
	CET																		
1	Server room upgrade																		
2	AHU renovation																		

FACILITIES HOLD PROJECTS

1. Update fire sprinkler systems bldgs. D, E, F, G (CVC) is pending due to change of scope and additional funding.

FACILITIES COMPLETED PROJECTS
LAST REPORT TO APPEAR

None

INFORMATIVE REPORT NO. 35

M/WBE Participation of Maintenance and SARS Projects Report

The status of M/WBE Participation as of September 30, 2013 for Maintenance and SARS projects assigned to contracted construction program managers.

Maintenance and SARS Projects - as of September 30, 2013

Definitions:

Total Estimated Cost: The total estimated dollars assigned to this project.

Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

Notes:

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
BHC Maintenance Projects								
	BHC ADA Upgrades	\$92,035	\$1,074,925					
	Architect			\$102,689	\$0	0%	\$102,689	100%
	Construction			\$837,076	\$837,076	100%	\$0	0%
	Construction Manager			\$39,444	\$0	0%	\$39,444	100%
	Misc. Consulting Services			\$510	\$0	0%	\$510	0%
	Parking Lot Improvements E1 & E2	\$127,330	\$163,130					
	Architect			\$163,130	\$0	0%	\$163,130	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	BHC Maintenance Projects Sub-total	\$219,365	\$1,238,055	\$1,142,849	\$837,076	73%	\$305,773	27%
BHC SAR Projects								
	Police Communication System	\$1,214,286	\$0					
	Architect			\$190,035	\$190,035	100%	\$0	0%
	Construction			\$570,686	\$0	0%	\$570,686	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$286,176	\$19,200	7%	\$266,976	93%
	BHC SAR Projects Subtotal	\$1,214,286	\$0	\$1,046,897	\$209,235	20%	\$837,662	80%
	BHC Projects Total	\$1,433,651	\$1,238,055	\$2,189,746	\$1,046,311	48%	\$1,143,435	52%
CVC Maintenance Projects								
	Update Sprinkler Systems - Bldgs D, E, F and G	\$1,144,503	\$0					
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	CVC ADA Upgrades	\$39,066	\$56,059					
	Architect			\$39,066	\$39,066	100%	\$0	0%
	Construction			\$16,743	\$16,743	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$250	\$250	100%	\$0	0%
	Fire Alarm Upgrade	\$67,410	\$0					
	Architect			\$67,410	\$67,410	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC Maintenance Projects Subtotal	\$1,250,979	\$56,059	\$232,986	\$201,004	86%	\$31,982	14%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC SAR Projects								
	Solar Digital Sign	\$25,000	\$30,542					
	Architect			\$30,542	\$30,542	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Biological Preserve	\$15,435	\$0					
	Architect			\$15,435	\$15,435	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Upgrade Bleachers	\$10,336	\$0					
	Architect			\$10,336	\$0	0%	\$10,336	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC SAR Projects Subtotal	\$50,771	\$30,542	\$56,313	\$45,977	82%	\$10,336	18%
	CVC Projects Total	\$1,301,750	\$86,601	\$289,299	\$246,981	85%	\$42,318	15%
EFC Maintenance Projects								
	EFC ADA Upgrades	\$105,101	\$1,057,267					
	Architect			\$125,178	\$105,101	84%	\$20,077	16%
	Construction			\$826,563	\$826,563	100%	\$0	0%
	Construction Manager			\$45,043	\$0	0%	\$45,043	100%
	Misc. Consulting Services			\$280	\$0	0%	\$280	100%
	Parking Lot Improvement E2B, E3, E5, W1, W5, W6	\$247,170	\$332,235					
	Architect			\$332,235	\$247,170	74%	\$85,065	26%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC Maintenance Projects Subtotal	\$352,271	\$1,389,502	\$1,329,299	\$1,178,834	89%	\$150,465	11%
EFC SARS Projects								
	Graphic Snapshot of Existing Campus	\$14,980	\$0					
	Architect			\$14,980	\$14,980	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Renovate Science Labs C301	\$10,914	\$0					
	Architect			\$10,914	\$0	0%	\$10,914	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Erosion Control/Sunderman Dr.	\$20,000	\$0					
	Architect			\$12,305	\$12,305	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC SARS Projects (con't)								
	Structural Improvement to Pool	\$8,369	\$0					
	Architect			\$8,369	\$8,369	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Irrigation Improvements	\$22,712	\$0					
	Architect			\$22,712	\$0	0%	\$22,712	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Exterior Wayfinding	\$13,000	\$0					
	Architect			\$9,737	\$9,737	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	C-W Waterproofing and Drainage	\$29,000	\$0					
	Architect			\$18,083	\$18,083	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC SARS Projects Subtotal	\$118,975	\$0	\$97,100	\$63,474	65%	\$33,626	35%
	EFC Projects Total	\$471,246	\$1,389,502	\$1,426,399	\$1,242,308	87%	\$184,091	13%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC Maintenance Projects								
	ECC R, ECC W, ECC Paramount, & BJP ADA Upgrades	\$54,271	\$79,526					
	Architect			\$55,644	\$0	0%	\$55,644	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$23,259	\$0	0%	\$23,259	100%
	Misc. Consulting Services			\$623	\$0	0%	\$623	100%
	ECC ADA Upgrades	\$74,891	\$107,431					
	Architect			\$74,891	\$0	0%	\$74,891	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$32,096	\$0	0%	\$32,096	100%
	Misc. Consulting Services			\$444	\$0	0%	\$444	100%
	Elevator Modernization Units 1-4	\$486,145	\$0					
	Architect			\$0	\$0	0%	\$0	0%
	Construction			\$486,145	\$486,145	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Elevator Modernization Units 5-7	\$30,335	\$465,063					
	Architect			\$70,781	\$70,781	100%	\$0	0%
	Construction			\$394,282	\$394,282	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC Maintenance Projects Subtotal	\$645,642	\$652,020	\$1,138,165	\$951,208	84%	\$186,957	16%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars	Non-M/WBE	Non-	M/WBE	M/WBE
				Allocated	Dollars	M/WBE %	Dollars	%
ECC SARS Projects								
	Central Plant Upgrades	\$39,204	\$87,154					
	Architect/Engineer			\$39,204	\$39,204	100%	\$0	0%
	Construction			\$47,950	\$47,950	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Repair/Replace Wheelchair Lift	\$14,188	\$0					
	Architect/Engineer			\$14,188	\$14,188	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace two 600 ton Cooling Towers, Bldg. C Roof	\$27,550	\$0					
	Architect/Engineer			\$27,550	\$0	0%	\$27,550	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Installation 21 Wind Turbines	\$5,885	\$238,776					
	Architect/Engineer			\$16,885	\$16,885	100%	\$0	0%
	Construction			\$221,891	\$221,891	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Roof Replacement @ BJP	\$267,500	\$912,560					
	Architect/Engineer			\$27,097	\$27,097	100%	\$0	0%
	Construction			\$812,215	\$0	0%	\$812,215	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$295	\$0	0%	\$295	100%
	Expansion Welding Lab Exhaust System @ BJP	\$21,347	\$0					
	Architect/Engineer			\$21,347	\$21,347	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC SARS Project Subtotal	\$375,674	\$1,238,490	\$1,228,622	\$388,562	32%	\$840,060	68%
	ECC Projects Total	\$1,021,316	\$1,890,510	\$2,366,787	\$1,339,770	57%	\$1,027,017	43%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars	Non-M/WBE	Non-	M/WBE	M/WBE
				Allocated	Dollars	M/WBE %	Dollars	%
MVC Maintenance Projects								
	MVC ADA Upgrades	\$54,503	\$961,446					
	Architect/Engineer			\$68,753	\$8,800	13%	\$59,953	87%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$23,358	\$23,358	0%	\$0	0%
	Misc. Consulting Services			\$397	\$0	0%	\$397	100%
	SW Parking Lot Improvement	\$89,880	\$116,630					
	Architect/Engineer			\$116,630	\$19,260	17%	\$97,370	83%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	MVC Maintenance Project Subtotal	\$144,383	\$1,078,076	\$209,138	\$51,418	25%	\$157,720	75%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
MVC SAR Projects								
	Utility Relocate	\$21,286	\$0					
	Architect			\$21,286	\$0	0%	\$21,286	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	15 Concrete Bases for East Solar Road Lights	\$8,025	\$0					
	Architect			\$8,025	\$0	0%	\$8,025	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Feasibility Study Classroom @ W171 - W168	\$7,490	\$0					
	Architect			\$7,490	\$0	0%	\$7,490	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	MVC SAR Projects	\$36,801	\$0	\$36,801	\$0	0%	\$36,801	100%
	MVC Projects Total	\$181,184	\$1,078,076	\$245,939	\$51,418	21%	\$194,521	79%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC Maintenance Projects								
	Repair/Replace Concrete Stairs, Bldg. A, waterproofing	\$119,169	\$448,566					
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$399,591	\$188,200	47%	\$211,391	53%
	Construction Manager			\$6,770	\$0	0%	\$6,770	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	NLC N, NLC S & NLC DFW ADA Upgrades	\$17,084	\$34,176					
	Architect/Engineer			\$24,193	\$17,084	71%	\$7,109	29%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$180	\$180	100%	\$0	0%
	NLC ADA Upgrades	\$116,680	\$743,335					
	Architect/Engineer			\$158,223	\$156,905	99%	\$1,318	1%
	Construction			\$534,615	\$534,615	100%	\$0	0%
	Construction Manager			\$50,006	\$50,006	100%	\$0	0%
	Misc. Consulting Services			\$491	\$491	100%	\$0	0%
	Fire Sprinkler Upgrade	\$245,298	\$0					
	Architect/Engineer			\$245,298	\$0	0%	\$245,298	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC Maintenance Projects Subtotal	\$498,231	\$1,226,077	\$1,440,860	\$947,591	66%	\$493,269	34%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars	Non-M/WBE	Non-	M/WBE	M/WBE
				Allocated	Dollars	M/WBE %	Dollars	%
NLC SAR Projects								
	Structural Analysis all Parking Lot Lights	\$20,725	\$0					
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	New and Replace Sidewalks	\$164,295	\$1,089,971					
	Architect/Engineer			\$171,222	\$0	0%	\$171,222	100%
	Construction			\$895,038	\$895,038	100%	\$0	0%
	Construction Manager			\$23,350	\$23,350	100%	\$0	0%
	Misc. Consulting Services			\$361	\$361	100%	\$0	0%
	North Campus Improvements (NLC343)	\$24,400	\$0					
	Architect/Engineer			\$7,981	\$7,981	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Electrical Distribution Maintenance	\$150,000	\$0					
	Architect			\$6,420	\$0	0%	\$6,420	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Renovate Restroom, Bldg. A & J	\$12,000	\$199,499					
	Architect			\$10,313	\$10,313	100%	\$0	0%
	Construction			\$189,000	\$189,000	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$186	\$0	0%	\$186	100%
	Roof Replacement Campus Wide	\$91,923	\$0					
	Architect			\$91,923	\$0	0%	\$91,923	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Geotech Study @ Bldg. A	\$10,000	\$0					
	Architect			\$10,000	\$10,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Structural Repairs Natatorium	\$8,774	\$0					
	Architect			\$8,774	\$8,774	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC SAR Project Subtotal	\$482,117	\$1,289,470	\$1,435,293	\$1,144,817	80%	\$290,476	20%
	NLC Projects Total	\$980,348	\$2,515,547	\$2,876,153	\$2,092,408	73%	\$783,745	27%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC Maintenance Projects								
	RLC ADA Upgrades	\$212,919	\$320,417					
	Architect/Engineer			\$222,919	\$222,919	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$91,251	\$91,251	100%	\$0	0%
	Misc. Consulting Services			\$6,247	\$0	0%	\$6,247	100%
	Replace Call Boxes	\$22,470	\$0					
	Architect/Engineer			\$22,470	\$22,470	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC Maintenance Project Subtotal	\$235,389	\$320,417	\$342,887	\$336,640	98%	\$6,247	2%
RLC SAR Projects								
	Traffic Improvement at East Entrance	\$41,882	\$98,995					
	Architect			\$98,995	\$98,995	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Carpet Replacement	\$487,000	\$591,651					
	Architect			\$41,202	\$41,202	100%	\$0	0%
	Construction			\$550,449	\$86,989	16%	\$463,460	84%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CCTV Fannin/El Paso Halls Card Access All Classrooms	\$65,000	\$0					
	Architect			\$65,000	\$65,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Upgrade of Fire Alarm System	\$14,272	\$0					
	Architect			\$10,272	\$10,272	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Fence and Lighting	\$15,160	\$0					
	Architect			\$15,160	\$15,160	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Handicap Parking	\$6,741	\$0					
	Architect			\$6,741	\$6,741	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Renovate Locker and Dressing Room	\$5,520	\$0					
	Architect			\$5,520	\$5,520	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Re-carpet Library at Lavaca Hall	\$9,103	\$0					
	Architect			\$9,103	\$0	0%	\$9,103	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC SAR Projects Subtotal	\$644,678	\$690,646	\$802,442	\$329,879	41%	\$472,563	59%
	RLC Projects Total	\$880,067	\$1,011,063	\$1,145,329	\$666,519	58%	\$478,810	42%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DSC Maintenance Projects								
	Feasibility Study Administrative Cabling Infrastructure - D-W	\$5,062,857	\$0					
	Architect			\$99,008	\$99,008	100%	\$0	0%
	Construction			\$187,636	\$0	0%	\$187,636	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DSC and DO ADA Upgrades	\$18,717	\$307,688					
	Architect/Engineer			\$23,052	\$23,052	100%	\$0	0%
	Construction			\$276,447	\$276,447	100%	\$0	0%
	Construction Manager			\$8,022	\$8,022	100%	\$0	0%
	Misc. Consulting Services			\$167	\$167	100%	\$0	0%
	EFC S, RLC G, AND LeCroy ADA Upgrades	\$13,377	\$21,232					
	Architect/Engineer			\$15,297	\$13,377	87%	\$1,920	13%
	Construction			\$87,200	\$87,200	100%	\$0	0%
	Construction Manager			\$5,733	\$0	0%	\$5,733	100%
	Misc. Consulting Services			\$202	\$202	100%	\$0	0%
	Asbestos and Environmental Services District Wide (DW Environmental Services)	\$310,300	\$311,321					
	Architect/Engineer			\$310,300	\$310,300	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$1,021	\$1,021	100%	\$0	0%
	Upgrade EMS	\$27,210	\$0					
	Architect/Engineer			\$0	\$0	0%	\$0	0%
	Construction			\$24,413	\$24,413	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Erasable Walls and Tables	\$13,996	\$0					
	Architect/Engineer			\$0	\$0	0%	\$0	0%
	Construction			\$13,996	\$13,996	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DSC Maintenance Total	\$5,446,457	\$640,241	\$1,052,494	\$857,205	81%	\$195,289	19%

Note: DSC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DO Maintenance Projects								
	Dock Lift	\$11,058	\$0					
	Architect			\$7,437	\$7,437	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$309	\$0	0%	\$309	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Relocate AMT Personnel	\$26,415	\$0					
	Architect			\$0	\$0	0%	\$0	0%
	Construction			\$17,803	\$17,803	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	100%
	Misc. Consulting Services			\$8,612	\$0	0%	\$8,612	100%
	DO Maintenance Total	\$37,473	\$0	\$34,161	\$25,240	74%	\$8,921	26%

Note: DO has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
LCET Maintenance Projects								
	AHU Renovation	\$9,868	\$0					
	Architect			\$9,095	\$9,095	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	LCET Maintenance Total	\$9,868	\$0	\$9,095	\$9,095	100%	\$0	0%
LCET SAR Projects								
	Server Room Upgrade	\$13,482	\$0					
	Architect			\$13,482	\$13,482	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	LCET SAR Total	\$13,482	\$0	\$13,482	\$13,482	100%	\$0	0%
	LCET Projects Total	\$23,350	\$0	\$22,577	\$22,577	100%	\$0	0%
Grand Totals		\$11,776,842	\$9,849,595	\$11,648,884	\$7,590,737	65%	\$4,058,147	35%

Prepared by EVCBA Ed DesPlas
October 22, 2013

INFORMATIVE REPORT NO. 36

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending September 30, 2013.

Brookhaven College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) BHC ADA Upgrades (D213)	102,689	837,076	39,444	510
Estimated Cost: \$92,035 Revised Cost: \$1,074,925 Awarded Amount: \$979,719	Start Date: June 12 Projected Completion Date: October 13			
2) Parking Lot Improvements E1 & E2 (DW226)	163,130	0	0	0
Estimated Cost: \$127,330 Revised Cost: \$163,130 Awarded Amount: \$163,130	Start Date: June 13 Projected Completion Date: February 14			
BHC Maintenance Summary	Total Estimated Cost: \$219,365	Total Revised Cost: \$0	Total Awarded Amount: \$1,142,849	

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Police Communication System (BHC310)	190,035	570,686	0	286,176
Estimated Cost: \$1,214,286 Revised Cost: \$ Awarded Amount: \$1,046,897	Start Date: August 08 Projected Completion Date: February 14			
BHC SAR Summary	Total Estimated Cost: \$1,214,286	Total Revised Cost: \$0	Total Awarded Amount: \$1,046,897	

Cedar Valley College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207) Estimated Cost: \$1,144,503 Revised Cost: \$ Awarded Amount: \$109,517	77,522	0	31,982	13
	Start Date: December 09 Projected Completion Date: Hold			
2) CVC ADA Upgrades (D222) Estimated Cost: \$39,066 Revised Cost: \$56,059 Awarded Amount: \$56,059	39,066	0	16,743	250
	Start Date: June 12 Projected Completion Date: TBD*			
3) Fire Alarm Upgrade (D227) Estimated Cost: \$67,410 Revised Cost: \$ Awarded Amount: \$67,410	67,410	0	0	0
	Start Date: June 13 Projected Completion Date: March 14			
CVC Maintenance Summary	Total Estimated Cost: \$1,250,979	Total Revised Cost: \$0	Total Awarded Amount: \$232,986	

*TBD- To Be Determined

Cedar Valley College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Solar Digital Sign (CVC213) Estimated Cost: \$25,000 Revised Cost: \$30,542 Awarded Amount: \$30,542	30,542	0	0	0
Start Date: December 11 Projected Completion Date: January 14				
2) Biological Preserve (CVC214) Estimated Cost: \$15,435 Revised Cost: \$ Awarded Amount: \$15,435	15,435	0	0	0
Start Date: September 11 Projected Completion Date: December 13				
3) Upgrade Bleachers (CVC219) Estimated Cost: \$10,336 Revised Cost: \$ Awarded Amount: \$10,336	10,336	0	0	0
Start Date: August 13 Projected Completion Date: TBD				
CVC SAR Summary	Total Estimated Cost: \$50,771	Total Revised Cost: \$0	Total Awarded Amount: \$56,313	

Eastfield College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) EFC ADA Upgrades (D221)	125,178	826,563	45,043	280
Estimated Cost: \$105,101 Revised Cost: \$1,057,267 Awarded Amount: \$997,064	Start Date: June 12 Projected Completion Date: October 13			
2) Parking Lot Improvement E2B, E3, E5, W1, W5, W6 (DW231)	332,235	0	0	0
Estimated Cost: \$247,170 Revised Cost: \$332,235 Awarded Amount: \$332,235	Start Date: May 13 Projected Completion Date: January 14			
EFC Maintenance Summary	Total Estimated Cost: \$352,271	Total Revised Cost: \$0	Total Awarded Amount: \$1,329,299	

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Graphic Snapshot of Existing Campus (EFC308) Estimated Cost: \$14,980 Revised Cost: \$ Awarded Amount: \$14,980	14,980	0	0	0
	Start Date: March 13 Projected Completion Date: TBD			
2) Renovate Science Labs C301 (EFC309) Estimated Cost: \$10,914 Revised Cost: \$ Awarded Amount: \$10,914	10,914	0	0	0
	Start Date: March 13 Projected Completion Date: TBD			
3) Erosion Control / Sunderman Dr. (EFC310) Estimated Cost: \$20,000 Revised Cost: \$ Awarded Amount: \$12,305	12,305	0	0	0
	Start Date: July 13 Projected Completion Date: December 13			

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Structural Improvement to Pool (EFC311) Estimated Cost: \$8,369 Revised Cost: \$ Awarded Amount: \$8,369	8,369	0	0	0
Start Date: April 13 Projected Completion Date: December 13				
5) Irrigation Improvements (EFC312) Estimated Cost: \$22,712 Revised Cost: \$ Awarded Amount: \$22,712	22,712	0	0	0
Start Date: May 13 Projected Completion Date: December 13				
6) Exterior Wayfinding (EFC313) Estimated Cost: \$13,000 Revised Cost: \$ Awarded Amount: \$9,737	9,737	0	0	0
Start Date: July 13 Projected Completion Date: TBD				

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
7) C-W Waterproofing and Drainage (EFC315)	18,083	0	0	0
Estimated Cost: \$29,000 Revised Cost: \$ Awarded Amount: \$18,083	Start Date: August 13 Projected Completion Date: April 14			
EFC SAR Summary	Total Estimated Cost: \$118,975	Total Revised Cost: \$0	Total Awarded Amount: \$97,100	

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) ECC R, ECC W ECC Paramount, and BJP ADA Upgrades (D214) Estimated Cost: \$54,271 Revised Cost: \$79,526 Awarded Amount: \$79,526	55,644	0	23,259	623
	Start Date: June 12 Projected Completion Date: TBD			
2) ECC ADA Upgrades (D215) Estimated Cost: \$74,891 Revised Cost: \$107,431 Awarded Amount: \$107,431	74,891	0	32,096	444
	Start Date: June 12 Projected Completion Date: TBD			
3) Elevator Modernization Units 1-4 (DW229) Estimated Cost: \$486,145 Revised Cost: \$ Awarded Amount: \$486,145	0	486,145	0	0
	Start Date: September 13 Projected Completion Date: November 13			

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Elevator Modernization Units 5-7 (DW230)	70,781	394,282	0	0
Estimated Cost: \$30,335 Revised Cost: \$465,063 Awarded Amount: \$465,063	Start Date: April 13 Projected Completion Date: October 13			
ECC Maintenance Summary	Total Estimated Cost: \$645,642	Total Revised Cost: \$0	Total Awarded Amount: \$1,138,165	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Central Plant Upgrades (ECC227) Estimated Cost: \$39,204 Revised Cost: \$87,154 Awarded Amount: \$87,154	39,204	47,950	0	0
Start Date: May 11 Projected Completion Date: TBD				
2) Repair/Replace Wheelchair lift (ECC229) Estimated Cost: \$14,188 Revised Cost: \$ Awarded Amount: \$14,188	14,188	0	0	0
Start Date: March 13 Projected Completion Date: September 13				
3) Replace two 600 ton Cooling Towers, Bldg. C Roof (ECC230) Estimated Cost: \$27,550 Revised Cost: \$ Awarded Amount: \$27,550	27,550	0	0	0
Start Date: August 13 Projected Completion Date: TBD				

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Installation 21 Wind Turbines (ECC231) Estimated Cost: \$5,885 Revised Cost: \$238,776 Awarded Amount: \$238,776	16,885	221,891	0	0
Start Date: June 10 Projected Completion Date: January 14				
5) Roof Replacement @ BJP (BJP62) Estimated Cost: \$267,500 Revised Cost: \$912,560 Awarded Amount: \$839,607	27,097	812,215	0	295
Start Date: May 12 Projected Completion Date: September 13				
6) Expansion Welding Lab Exhaust System @ BJP (BJP64) Estimated Cost: \$21,347 Revised Cost: \$ Awarded Amount: \$21,347	21,347	0	0	0
Start Date: March 13 Projected Completion Date: January 14				
ECC SAR Summary	Total Estimated Cost: \$375,674	Total Revised Cost: \$0	Total Awarded Amount: \$1,228,622	

Mountain View College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) MVC ADA Upgrades (D216)	68,753	0	23,358	397
Estimated Cost: \$54,503 Revised Cost: \$961,446 Awarded Amount: \$92,508	Start Date: June 12 Projected Completion Date: TBD			
2) SW Parking Lot Improvement (D233)	116,630	0	0	0
Estimated Cost: \$89,880 Revised Cost: \$116,630 Awarded Amount: \$116,630	Start Date: May 13 Projected Completion Date: January 14			
MVC Maintenance Summary	Total Estimated Cost: \$144,383	Total Revised Cost: \$0	Total Awarded Amount: \$209,138	

Mountain View College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Utility Relocate (MVC207)	21,286	0	0	0
Estimated Cost: \$21,286 Revised Cost: \$ Awarded Amount: \$21,286	Start Date: July 12 Projected Completion Date: Hold			
2) 15 Concrete Bases for East Solar Road Lights (MVC208)	8,025	0	0	0
Estimated Cost: \$8,025 Revised Cost: \$ Awarded Amount: \$8,025	Start Date: June 13 Projected Completion Date: November 13			
3) Feasibility Study Classroom W171 – W168 (MVC210)	7,490	0	0	0
Estimated Cost: \$7,490 Revised Cost: \$ Awarded Amount: \$7,490	Start Date: July 13 Projected Completion Date: TBD			
MVC SAR Summary	Total Estimated Cost: \$36,801	Total Revised Cost: \$0	Total Awarded Amount: \$36,801	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209) Estimated Cost: \$119,169 Revised Cost: \$448,566 Awarded Amount: \$427,854	21,383	399,591	6,770	110
	Start Date: December 09 Projected Completion Date: TBD			
2) NLC N, NLC S, and NLC DFW ADA Upgrades (D220) Estimated Cost: \$17,084 Revised Cost: \$34,176 Awarded Amount: \$24,373	24,193	0	0	180
	Start Date: June 12 Projected Completion Date: October 13			
3) NLC ADA Upgrades (D223) Estimated Cost: \$116,680 Revised Cost: \$743,335 Awarded Amount: \$743,335	158,223	534,615	50,006	491
	Start Date: June 12 Projected Completion Date: January 14			

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Fire Sprinkler Upgrade (D234)	245,298	0	0	0
Estimated Cost: \$245,298 Revised Cost: \$ Awarded Amount: \$245,298	Start Date: May 13 Projected Completion Date: August 14			
NLC Maintenance Summary	Total Estimated Cost: \$498,231	Total Revised Cost: \$0	Total Awarded Amount: \$1,440,860	

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Structural Analysis all Parking Lot Lights (NLC340) Estimated Cost: \$20,725 Revised Cost: \$ Awarded Amount: \$20,725	20,725	0	0	0
Start Date: May 10 Projected Completion Date: Hold				
2) New and Replace Sidewalks (NLC341) Estimated Cost: \$164,295 Revised Cost: \$1,089,971 Awarded Amount: \$1,089,971	171,222	895,038	23,350	361
Start Date: July 10 Projected Completion Date: September 13				
3) North Campus Improvements (NLC343) Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,981	7,981	0	0	0
Start Date: November 10 Projected Completion Date: TBD				

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Electrical Distribution Maintenance (NLC344) Estimated Cost: \$150,000 Revised Cost: \$ Awarded Amount: \$6,420	6,420	0	0	0
	Start Date: September 11 Projected Completion Date: March 14			
5) Renovate Restroom, Bldg. A & J (NLC345) Estimated Cost: \$12,000 Revised Cost: \$199,499 Awarded Amount: \$199,499	10,313	189,000	0	186
	Start Date: November 11 Projected Completion Date: September 13			
6) NLC Roof Replacement Campus Wide (NLC348) Estimated Cost: \$91,923 Revised Cost: \$ Awarded Amount: \$91,923	91,923	0	0	0
	Start Date: November 12 Projected Completion Date: November 13			

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
7) Geotech Study @ Bldg. A (NLC349) Estimated Cost: \$10,000 Revised Cost: \$ Awarded Amount: \$10,000	10,000	0	0	0
Start Date: April 13 Projected Completion Date: December 13				
8) Structural Repairs Natatorium (NLC351) Estimated Cost: \$8,774 Revised Cost: \$ Awarded Amount: \$8,774	8,774	0	0	0
Start Date: May 13 Projected Completion Date: November 13				
NLC SAR Summary	Total Estimated Cost: \$482,117	Total Revised Cost: \$0	Total Awarded Amount: \$1,435,293	

Richland College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) RLC ADA Upgrades (D217)	229,166	0	91,251	0
Estimated Cost: \$212,919 Revised Cost: \$320,417 Awarded Amount: \$320,417	Start Date: June 12 Projected Completion Date: TBD			
2) Replace Call Boxes (DW236)	22,470	0	0	0
Estimated Cost: \$22,470 Revised Cost: \$ Awarded Amount: \$22,470	Start Date: May 13 Projected Completion Date: May 14			
RLC Maintenance Summary	Total Estimated Cost: \$235,389	Total Revised Cost: \$0	Total Awarded Amount: \$342,887	

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Traffic Improvement at East Entrance (RLC317) Estimated Cost: \$41,882 Revised Cost: \$98,995 Awarded Amount: \$98,995	98,995	0	0	0
Start Date: January 12 Projected Completion Date: February 14				
2) Carpet Replacement (RLC320) Estimated Cost: \$487,000 Revised Cost: \$591,651 Awarded Amount: \$591,651	41,202	550,449	0	0
Start Date: May 12 Projected Completion Date: September 13				
3) CCTV Fannin / El Paso Halls Card Access All Classrooms (RLC321) Estimated Cost: \$65,000 Revised Cost: \$ Awarded Amount: \$65,000	65,000	0	0	0
Start Date: October 12 Projected Completion Date: January 14				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) Upgrade of Fire Alarm System (RLC322) Estimated Cost: \$14,272 Revised Cost: \$ Awarded Amount: \$10,272	10,272	0	0	0
Start Date: March 13 Projected Completion Date: January 14				
5) Fence and Lighting (RLC326) Estimated Cost: \$15,160 Revised Cost: \$ Awarded Amount: \$15,160	15,160	0	0	0
Start Date: April 13 Projected Completion Date: December 13				
6) Handicap Parking (RLC327) Estimated Cost: \$6,741 Revised Cost: \$ Awarded Amount: \$6,741	6,741	0	0	0
Start Date: April 13 Projected Completion Date: December 13				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
7) Renovate Locker and Dressing Room (RLC328) Estimated Cost: \$5,520 Revised Cost: \$ Awarded Amount: \$5,520	5,520	0	0	0
Start Date: June 13 Projected Completion Date: TBD				
8) Re-Carpet Library at Lavaca Hall (RLC330) Estimated Cost: \$9,103 Revised Cost: \$ Awarded Amount: \$9,103	9,103	0	0	0
Start Date: August 13 Projected Completion Date: TBD				
RLC SAR Summary	Total Estimated Cost: \$644,678	Total Revised Cost: \$0	Total Awarded Amount: \$802,442	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Feasibility Study Administrative Cabling Infrastructure District Wide (D192) Estimated Cost: \$5,062,857 Revised Cost: \$ Awarded Amount: \$286,644	99,008	187,636	0	0
	Start Date: October 07 Projected Completion Date: Hold			
2) DSC and DO ADA Upgrades (D218) Estimated Cost: \$18,717 Revised Cost: \$307,688 Awarded Amount: \$307,688	23,052	276,447	8,022	167
	Start Date: June 12 Projected Completion Date: TBD			
3) EFC S, RLC G, and LeCroy ADA Upgrades (D219) Estimated Cost: \$13,377 Revised Cost: \$21,232 Awarded Amount: \$108,432	15,297	87,200	5,733	202
	Start Date: June 12 Projected Completion Date: October 13			

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) Asbestos and Environmental Services District Wide (DW Environmental Services) Estimated Cost: \$310,300 Revised Cost: \$311,321 Awarded Amount: \$311,321	310,300	0	0	1,021
	Start Date: January 13 Projected Completion Date: TBD			
5) Upgrade (Johnson) EMS (D228) Estimated Cost: \$27,210 Revised Cost: \$ Awarded Amount: \$24,413	0	24,413	0	0
	Start Date: July 13 Projected Completion Date: November 13			
6) Erasable Walls and Tables (DSC121) Estimated Cost: \$13,996 Revised Cost: \$ Awarded Amount: \$13,996	0	13,996	0	0
	Start Date: August 13 Projected Completion Date: TBD			
DSC Maintenance Summary	Total Estimated Cost: \$5,446,457	Total Revised Cost: \$0	Total Awarded Amount: \$1,052,494	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Dock Lift (D205)	7,437	0	309	0
Estimated Cost: \$11,058 Revised Cost: \$ Awarded Amount: \$7,746	Start Date: December 09 Projected Completion Date: Hold			
2) Relocate AMT Personnel (D237)	0	17,803	0	8,612
Estimated Cost: \$26,415 Revised Cost: \$ Awarded Amount: \$26,415	Start Date: August 13 Projected Completion Date: TBD			
DO Maintenance Summary	Total Estimated Cost: \$37,473	Total Revised Cost: \$0	Total Awarded Amount: \$34,161	

LCET Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) AHU Renovation (D232)	9,095	0	0	0
Estimated Cost: \$9,868 Revised Cost: \$ Awarded Amount: \$9,095	Start Date: August 13 Projected Completion Date: January 14			
LCET Maintenance Summary	Total Estimated Cost: \$9,868	Total Revised Cost: \$0	Total Awarded Amount: \$9,095	

LCET SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Server Room Upgrade (VC101)	13,482	0	0	0
Estimated Cost: \$13,482 Revised Cost: \$ Awarded Amount: \$13,482	Start Date: August 13 Projected Completion Date: January 14			
LCET SAR Summary	Total Estimated Cost: \$13,482	Total Revised Cost: \$0	Total Awarded Amount: \$13,482	

INFORMATIVE REPORT NO. 37

Notice of Grant Awards (November 2013)

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Source: Texas Higher Education Coordinating Board/ Carl D. Perkins 2013 - 2014 Annual Application Basic Grant Program
Beneficiary: Dallas County Community College District
Amount: \$1,739,890

<u>College</u>	<u>Award</u>
Brookhaven	\$181,181
Cedar Valley	\$195,932
Eastfield	\$318,206
El Centro	\$370,915
Mountain View	\$179,954
North Lake	\$165,973
Richland	\$292,931
LeCroy	\$ 17,399
District Office	<u>\$ 17,399</u>
Total	\$1,739,890

Term: September 1, 2013 – August 31, 2014
Purpose: The Annual Application Basic Grant is intended to assist in planning and implementation of improvements to career and technical education as prescribed in Title I of the Carl D. Perkins Vocational and Technical Education Act of 2006.

Source: National Science Foundation/Advanced Technological Education (ATE)
Beneficiary: Richland College
Amount: \$510,894

Term: September 1, 2013 – August 31, 2016
Purpose: To expand Richland’s AAS Digital Forensics and Information Assurance (DF/IA) program to address the critical national need for as many as 30,000 specialists with strong skills and competencies in the fields of cyber security.

Source: U.S. Department of Education/TRIO Student Support Services
Beneficiary: Richland College
Amount: Increase \$277,051 New Total \$1,163,423
Term: September 1, 2010 – September 30, 2015
Purpose: To provide academic and other support services to low-income, first-generation or disabled college students to increase students’ retention and graduation rates, facilitate their transfer from two-year to four-year colleges and foster an institutional climate supportive of these students.

Source: Texas Workforce Commission/In Partnership with a Manufacturing Consortium
Beneficiary: Richland College/Garland Campus
Amount: Increase \$86,720 New Total \$450,270
Term: August 31, 2012 – November 30, 2013
Purpose: To improve productivity, quality, efficiency and safety through workforce skills training for private partner DCMA companies.

Source: Workforce Solutions/WIA Youth Services Out of School Youth
Beneficiary: Richland College
Amount: \$707,354
Term: October 1, 2013 – June 30, 2014
Purpose: To provide occupational, tuition based, non-credit education and post-secondary education enrollment to Out-of-School Youth that are ages 17-21 and certified WIA eligible.

Source: Texas Higher Education Coordinating Board/Work-Study Mentorship Program
Beneficiary: El Centro College
Amount: \$50,000
Term: September 1, 2013 – August 31, 2015

Purpose: Provides eligible students to mentor and tutor at participating high schools. Go Center based recruiting centers designed to improve student access to higher education. Activities include: providing information to high school students about higher education including the college selected process, the application process and the financial aid options, assisting in college nights and special outreach events such as college night or FAFSA Saturday and tutoring high school and college students.

Source: U.S. Department of Education/ Title V Cooperative with University of North Texas at Dallas
Beneficiary: Mountain View College
Amount: Increase \$704,979 New Total \$2,870,336
Term: October 1, 2013 – September 30, 2014
Purpose: Serves as a catalyst to enhance both institutions' capacity to expand educational opportunities for/and improve the academic attainment of Hispanic and low-income students.

Source: U.S. Department of Education/Title V Individual New Student Success
Beneficiary: Mountain View College
Amount: Increase \$271,638 New Total \$1,785,743
Term: October 1, 2013 – September 30, 2014
Purpose: To improve services to students and enhance the institutional capacity to provide innovative and customized programs. Program highlights include a READ RIGHT lab and the development of a 'First Year Experience' advising center.

Source: Texas Higher Education Coordination Board/Work Study Mentorship Program
Beneficiary: Cedar Valley College
Amount: \$50,000
Term: September 1, 2013 – August 30, 2015
Purpose:

Source: Texas Community College Education Initiative (TCCEI)/ STARLINK
Beneficiary: LeCroy Distance Learning Center
Amount: \$40,000

Term:

September 1, 2013 – August 31, 2014

Purpose:

This project is a continuation of the Coordinating Board's ongoing dissemination of information and training via the STARLINK network. It will provide for the production and delivery of technical and career faculty professional development seminars, video streamed teaching strategies and CE administrative training modules.

Grant Awards Reported in Fiscal Year 2012-2013

September 2013	\$1,048,296
October 2013	\$3,783,840
November 2013	\$4,438,526
December 2013	
January 2014	
February 2014	
March 2014	
April 2014	
May 2014	
June 2014	
July 2014	
August 2014	
Total To Date	<u>\$9,265,662</u>

Grant Awards Reported in Fiscal Years 2004-05 through 2010-11

Type	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-2012</u>
Competitive	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315	\$20,985,883	\$16,071,651
Pell Grants ¹	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845	\$69,080,553	\$69,080,553
Total	<u>\$53,586,988</u>	<u>\$49,147,481</u>	<u>\$46,582,796</u>	<u>\$51,523,931</u>	<u>\$49,199,612</u>	<u>\$94,356,160</u>	<u>\$90,066,436</u>	<u>\$85,152,240</u>

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student aid.

INFORMATIVE REPORT NO. 38

Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

BROOKHAVEN COLLEGE - \$33,898

Ford	Automotive
Carrollton Farmers Branch ISD	EMT Basic Certification (Dual Credit)
GEICO	Accounting I

CEDAR VALLEY COLLEGE - \$3,089

Federal Correctional Institute	Computer, Heating/Air, and Landscaping
Lehigh Hanson	First Aid

EASTFIELD COLLEGE - \$200

Motorcycle Training Center	Basic Motorcycle Training
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EL CENTRO COLLEGE – \$14,700

Catholic Charities of Dallas, Inc.	English as a Second Language
City Square	Adult Basic Education/Computers

MOUNTAIN VIEW COLLEGE – \$14,849

Buckner Family Services	Intro to Residential Property Management
GEBCO	Asbestos Worker Refresher (in Spanish)
GEBCO	Hazwopper
Nestle' Waters North America	DC Circuits
TA Services	OSHA (General Industry/Spanish)
Texas Health Presbyterian	Certified Nurse Aide

NORTH LAKE COLLEGE - \$0

RICHLAND COLLEGE – \$35,265

Chambrell at Club Hill	Emeritus
Christian Care Centers	Emeritus
Meadowstone	Emeritus
Monticello West	Emeritus
Presbyterian Village North	Emeritus
Alliance for Employee Growth	Resume Writing
12 Oaks Senior Living	Leadership
Atlas Copco Drilling Solutions	Lean Six Sigma
AT&T	Introduction to Communications
Blue Cross Blue Shield	Accountability & the Oz Principle
Christian Care Centers	Principles of Leadership I
City of Garland	M2L Leadership Series
City of Garland	MS Office 2010 Excel II
City of Plano	Beginning Social Media
City of Plano	Advanced Social Media
City of Plano	Linked-In
City of Plano	MS Office 2010 Outlook
Dallas County	Business Productivity
Dallas County	Customer Care I
Dallas County	Customer Care II
Van Lang of Dallas	Vietnamese Language & Culture (Grp A)
Van Lang of Dallas	Vietnamese Language & Culture (Grp B)
Van Lang of Dallas	Vietnamese Language & Culture (Grp C)
Van Lang of Dallas	Vietnamese Language & Culture (Grp D)

Contracts for Educational Services Reported in 2013-14

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2013	\$ 12,289	\$ 15,695	\$ 900	\$ 35,170	\$ 15,159	\$ 89,573	\$ 20,473	\$ 189,259
October 2013	\$ 33,898	\$ 3,089	\$ 200	\$ 14,700	\$ 14,849	\$ 0	\$ 35,265	\$ 102,001
November 2013								
December 2013								
January 2014								
February 2014								
March 2014								
April 2014								
May 2014								
June 2014								
July 2014								
August 2014								
Total To Date	\$ 46,187	\$ 18,784	\$ 1,100	\$ 49,870	\$ 30,008	\$ 89,573	\$ 55,738	\$ 291,260

Contracts for Educational Services Reported in Fiscal Years 2006-07 through 2012-13

<u>Campus</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
BHC	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712	\$ 245,537	\$ 295,804	\$ 301,369
CVC	886,499	804,523	829,174	288,150	195,226	206,792	109,913
EFC	122,943	95,796	63,986	26,951	26,605	25,800	51,800
ECC	312,686	500,707	560,228	509,510	294,024	339,423	290,895
MVC	137,995	164,883	119,534	68,387	179,830	86,943	89,876
NLC	424,961	431,473	270,759	373,172	406,059	466,720	494,958
RLC	196,645	173,689	139,100	141,494	170,260	143,847	204,246
Total	\$2,426,380	\$2,434,990	\$2,242,153	\$1,703,376	\$1,517,541	\$1,565,329	\$1,543,057