

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations *ONLY* to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office  
1601 South Lamar Street  
Lower Level, Room 007  
Dallas, TX 75215  
Tuesday, February 4, 2014  
4:00 PM**

**AGENDA**

- I. Certification of notice posted for the meeting Dr. Wright Lassiter
- II. Pledges of allegiance to U.S. and Texas flags
- III. Special Presentation on Student Success: Dallas Colleges Online Military  
by Provost Pam Quinn
- IV. Richland Collegiate High School status report presented by Superintendent  
Donna Walker *Informative Report No. 25 p. 58*
- V. Citizens desiring to address the Board regarding agenda items
- VI. Opportunity for members of the Board and chancellor to declare conflicts  
of interest specific to this agenda *p. 5*
- VII. Consideration of Bids
  1. Best Bids: Recommendation for price agreement with BKM Total Office of Texas, LLC., Business Interiors, Computer Comforts, Inc., Contrax Group, LLC., Corporate Source, Ltd., Facility Interiors, Inc., G.L. Seaman & Company, Intelligent Interiors, Inc., Mity-Lite, Inc., Plano Office Supply, PS Furniture, Sauder Education, Southwest Solutions Group, Spectrum Industries, Inc., Texas Furniture Source, Inc., The Office Leader, The Playwell Group, Inc., The Spencer Company, Wenger Corporation, Wilson Office Interiors, WRG,

LLC., in an amount of \$4,000,000, over a three-year period for furniture, District-wide (Bid No. 12070) *pp. 6-15*

2. Low Bid: Recommendation for award to Benco Commercial Roofing, in an amount of \$676,000 for roof improvements, North Lake College (Bid No. 12074) *p. 16*
3. Low Bid: Recommendation for award to Heritage One Roofing, in an amount of \$570,000 for roof improvements, North Lake College (Bid No. 12075) *p. 17*

VIII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

#### Minutes

4. Approval of Minutes of the January 7, 2014 Regular Meeting *pp. 18-22*

#### Policy Reports

5. Approval of Board Calendar for January 1 – December 31, 2015 *p. 23*
6. Approval of Academic Calendar for 2014-2015 *pp. 24-26*

#### Financial Reports

7. Approval of Expenditures for December 2013 *p. 27*
8. Acceptance of Gifts *pp. 28-29*
9. Approval of Tuition for Continuing Education Courses *pp. 30-33*
10. Approval of Interlocal Contracts for Exchange of Educational Training Services between DCCCD, City of DeSoto (on behalf of its Fire Academy) and The University of Texas at Austin *p. 34*
11. Approval of Agreement with DCCCD, Manager of StarLink, for services provided by The Foundation for Professional Excellence in the Community College *p. 35*
12. Approval of Agreement with The Quality Group, Inc. *p. 36*

IX. Individual Items

#### Policy Reports for Individual Action

13. Approval of Resolution Establishing County Voter Precinct Boundaries for the May 10, 2014 Trustees Election *pp. 37-39*
14. Approval of Amendment to Policy Concerning Student Conduct and Weapons *pp. 40-41*

#### Personnel Reports for Individual Action

15. Acceptance of Rescission of Warrants *p. 42*
16. Acceptance of Resignations and Retirements *p. 43*

17. Employment of Contractual Personnel - Administrator Related Actions *pp. 44-46*
18. Employment of Contractual Personnel - Faculty Related Actions *pp. 47-49*
19. Acceptance of Termination of Phased Retirement Agreement *p. 50*
20. Approval of Long-term Sabbatical Leave for 2014-2015 *p. 51*
21. Approval of Short-term Sabbatical Leaves for 2014-2015 *pp. 52-53*
22. Amendment to the Contract – Chancellor Emeritus *p. 54*

Building & Grounds Reports for Individual Action

23. Approval of Amendment to Agreement with Dewberry Architects Inc. *pp. 55-56*
24. Approval of Agreement with MPI Architects *p. 57*

X. Informative Reports

25. Richland Collegiate High School *p. 58*
26. Workforce Diversity Plan Update *pp. 59-77*
27. Presentation of Current Funds Operating Budget Report for December 2013 *pp. 78-85*
28. Monthly Award and Change Order Summary *p. 86*
29. Payments for Goods and Services *pp. 87-88*
30. Progress Report on Construction Projects *pp. 89-92*
31. M/WBE Participation of Maintenance and SARS Projects Report *pp. 93-102*
32. Facilities Management Project Report *pp. 103-134*
33. Presentation of Contracts for Educational Services *pp. 135-136*
34. Presentation of Ten-Year History of Fund Balance for December 2013 *pp. 137-138*

XI. Questions/comments from members of the Board and chancellor

XII. Citizens desiring to appear before the Board

XIII. Executive session

The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel.

The Board may conduct an executive session under §551.071 of the Texas Government code to seek the advice of its attorney and/or on a matter in

which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

XIV. Adjournment of regular meeting

**CERTIFICATION OF NOTICE POSTED  
FOR THE FEBRUARY 4, 2014  
REGULAR MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 3<sup>1st</sup> day of January 2014, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 31<sup>st</sup> day of January 2014 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.



---

Wright L. Lassiter, Jr., Secretary

VI. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. "Local government officers" are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD General Counsel Robert Wendland.

Benco Commercial Roofing  
BKM Total Office of Texas, LLC.  
Business Interiors  
City of Desoto  
Computer Comforts, Inc.  
Contrax Group, LLC  
Corporate Source, LTD  
Covermaster  
CS Advantage USAA, Inc.  
Curtis-McKinley Roofing & Sheet  
Metal, Inc.  
Dewberry Architects, Inc.  
Event Deck  
Facility Interiors, Inc.  
G. L. Seaman & Company  
Greatmats.com  
Heritage One Roofing, Inc.  
Intelligent Interiors, Inc.  
J. Reynolds & Co., Inc.  
Mity-Lite, Inc.  
MPI Architects  
Nations Roof Central, LLC  
Plano Office Supply  
PS Furniture  
Sauder Education  
Southwest Solutions Group

Spectrum Industries, Inc.  
Supreme Systems, Inc.  
Texas Furniture Source, Inc.  
Texas Roof Management, Inc.  
The Foundation for Professional  
Excellence in the Community College  
The Office Leader  
The Playwell Group, Inc.  
The Quality Group, Inc.  
The Spencer Company  
The University of Texas at Austin  
Wenger Corporation  
Wilson Office Interiors  
WRG, LLC

(Tab 1) RECOMMENDATION FOR AWARD – BID NO. 12070  
FURNITURE  
PRICE AGREEMENT, DISTRICT-WIDE  
FEBRUARY 5, 2014 THROUGH JANUARY 31, 2017

RESPONSE: Requests for bids were sent to 127 entities, and 25 responses were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

BKM TOTAL OFFICE OF TEXAS, (3-year estimate)  
LLC. \$4,000,000

AMQ, Bretford, Brandrud, Chromecraft,  
Claridge, First Office, Fixtures, Global,  
HBF, Highmark, Jack Cartwright, Jofco,  
La-Z-Boy, Lesro Industries, Mooreco,  
Inc., Nova Solutions, NuCraft, Offices  
To Go, Sit-On-It, Smith Systems,  
Steelcase, Stelter Partners, Versteel,  
Virco, Weiland, Workrite

BUSINESS INTERIORS  
AIS, Eurotech Seating, Kimball Office

COMPUTER COMFORTS, INC.  
Computer Comforts

CONTRAX GROUP, LLC  
9to5 Seating, Interior Concepts,  
Mediatechnologies, Paragon Furniture,  
L.P., USA Capitol

CORPORATE SOURCE, LTD  
Chief, Elfa, ERG, Segis, Source  
International, Via

FACILITY INTERIORS, INC.  
H Contract, Kreuger International,  
Mayline

G. L. SEAMAN & COMPANY  
Amcase, Arconas, Cape, Hightower,  
IOA, Knoll, KRON USA, Moduform,  
Peter Pepper, Right Angle, Sandler, Spec  
Furniture, Surface Tech, Westin Nielson

INTELLIGENT INTERIORS, INC.  
Berco, Borgo, Charles Alan, Clarin,  
Community, Furniture Lab, Group  
Lacasse, Integra, JSI, Krug, Nello Wall  
Systems, Nevins, Nightingale, Safco,  
Stylex, Takeform, Woodstock Marketing

MITY-LITE, INC.  
Mity-Lite

PLANO OFFICE SUPPLY  
Allsteel, ErgoGenesis, Indiana Desk,  
Paoli

PS FURNITURE  
PS Furniture

SAUDER EDUCATION  
Sauder

SOUTHWEST SOLUTIONS GROUP  
Hamilton Sorter, Russ Bassett,  
SpaceSaver, Steel Solutions

SPECTRUM INDUSTRIES, INC.  
Spectrum

TEXAS FURNITURE SOURCE, INC.  
Basyx, Coasters Furniture, DMI,  
Fireking, Flash Furnishing, HON, Office  
Master, Phoenix Safe, Special T Tables

THE OFFICE LEADER  
ABCO, HPFI, RFM

THE PLAYWELL GROUP, INC.  
Paris Mfg., PW Athletic, Wabash Valley

THE SPENCER COMPANY  
Allermuir USA, Campbell Contract,  
Carolina, Egan Visual, Evolve, Fluid  
Concepts, Haworth, Legacy,  
Loewenstein, National Furniture, OFS

WENGER COPRORATION  
Wenger

WILSON OFFICE INTERIORS  
Burroughs, Falcon, Gunlocke, TMC

WRG, LLC.  
Allseating, Benchmark Designs, Friant,  
Geiger, Great Openings, Herman Miller,  
Surface Works

#### BEST BIDS

COMMENTS: Awards are based on the greatest percentage of discount offered from manufacturer's suggested retail price for each brand of furnishings listed.

Responses received resulted in tie bids for six product lines, which were broken by the casting of lots.

Some product lines have historically been purchased in small quantities with relatively low dollar amounts. A flat rate discount compared to a ranged discount is, in the opinion of evaluators, the better overall value to the District for product lines by Basyx, Berco, Bretford, Eurotech, First Office, Fixtures, Geiger, Global, HON, Sit-On-It, and Versteel.



It is recommended that the district director of purchasing services be authorized to execute contracts for this project, as well as contract with the next best bidder offering the greatest discount for each product line in the event the initial awardee fails to perform satisfactorily, loses its status as an authorized dealer for the specified brand, goes out of business, or any other reason which warrants revocation of the initial awardee.

Note: Numbers shown are percentage discount from manufacturer's list price

Bid No. 12070

<b>Brand</b>	<b>Bidders</b>					
9 to5 Seating	<b>Contrax 50</b>					
ABCO	<b>Ofc. Leader 58</b>					
AIS	<b>Business Int 74.1-78.18</b>	Corp. Source 59.50-74.25	GL. Seaman 55.5			
Allemuir USA	<b>Spencer Co. 51.89</b>	Wilson Ofc. 40				
Allsteel	<b>Plano Ofc. 57.4-76.1</b>	Wilson Ofc. 57.4-66.4				
Allseating	Business Int. 60	Corp.Source 40	GL. Seaman 51.7	Wilson Ofc. 54	<b>WRG 60</b>	
Amcase	<b>GL. Seaman 36.4</b>					
AMQ	<b>BKM 50</b>					
Arconas	<b>GL. Seaman 36.4</b>					
Basyx	Business Int. 52.44-64.2	Plano Ofc. 59.3-73.9	<b>Tx. Furn. 61.1</b>			
Benchmark Design	Corp. Source 40	GL. Seaman 36	Wilson Ofc. 45	<b>WRG 50</b>		
Berco	<b>BKM 57.30</b>	Intel. Int. 56.6-62.6				
Borgo	<b>Intel. Int. 51.4</b>					
Borroughs	<b>Wilson Off. 48</b>					
Brandrud	<b>BKM 53.52</b>					
Bretford	<b>BKM 50.55</b>	GL. Seaman 36.4	Plano Office 46.6-52	Wilson Ofc. 33	<b>WRG 45</b>	
Campbell Contract	GL. Seaman 39	<b>Spencer 54.7</b>	Wilson Ofc. 52.5			
Cape	<b>GL. Seaman 36.4</b>					
Carolina	Facility Int. 40	GL. Seaman 48.6	<b>Spencer 54.7-57.4</b>			
Charles Alan	GL. Seaman 39	<b>Intel. Int. 50</b>	Wilson Ofc. 48			
Chief	<b>Corp. Source 60</b>					
Chromecraft	<b>BKM 56.05</b>	GL. Seaman 50-51.7	Plano Ofc. 53.1	Tx Furn. 52.5	Ofc. Leader 54	
Claridge	<b>BKM 55</b>					
Clarín	<b>Intel. Int. 50</b>					

<b>Brand</b>	<b>Bidders</b>					
Coasters Furn.	<b>Tx Furn</b> <b>50</b>					
Community	GL. Seaman 36.4	<b>Intel. Int.</b> <b>59.4</b>	Tx Furn 53.5	Wilson Ofc. 51		
Computer Comforts	<b>Comp. Com.</b> <b>30</b>					
DMI	<b>Tx Furn</b> <b>56.8</b>					
Egan Visual	<b>Spencer</b> <b>53.3</b>	Wilson Ofc. 40				
Elfa	<b>Corp. Source</b> <b>38</b>					
ERG	<b>Corp. Source</b> <b>40</b>	GL. Seaman 36.4	Wilson Ofc. 40			
ErgoGenesis	GL. Seaman 36.4	<b>Plano Ofc.</b> <b>63</b>	Ofc. Leader 50			
Eurotech Seating	<b>Bus. Inter.</b> <b>55</b>	GL. Seaman 49.2	Tx Furn 54-59	Wilson Ofc. 54		
Evolve	<b>Spencer</b> <b>66.49</b>					
Falcon	GL. Seaman 36.4	<b>Wilson Ofc.</b> <b>37-51</b>				
Fireking	BKM 53.02	Business Int. 52.5	GL. Seaman 20-35	Plano Ofc. 50.1	Southwest 45	<b>Tx Furn</b> <b>53.5</b>
	WRG 53					
First Office	<b>BKM</b> <b>58.68</b>	Facility Int. 45	GL. Seaman 48-51.7	Intel. Int. 56.2-59.04	Spencer 54.7-61.7	Wilson Ofc. 54
	WRG 54					
Fixtures Furniture	<b>BKM</b> <b>54.30</b>	Corp. Source 43.7-50.7	GL. Seaman 46	Intel. Int. 52.99-60.1	Wilson Ofc. 40	
Flash Furnishing	<b>Tx Furn</b> <b>55</b>					
Fluid Concepts	<b>Spencer</b> <b>52</b>					
Friant	Tx Furn 70	<b>WRG</b> <b>75</b>				
Furniture Lab	<b>Intel Int.</b> <b>36.4</b>					
Geiger	Intel Int. 47.22-53.33	<b>WRG</b> <b>51</b>				
Global	<b>BKM</b> <b>58.79</b>	Business Int. 56.34-62.44	Corp. Source 45-64	Facility Int. 45	GL. Seaman 48.4	Spencer 57-63
Great Openings	BKM 70	Contrax 62	Corp. Source 50-51	GL. Seaman 61.8	Intel. Int. 69.8	Ofc. Leader 66
	Wilson Ofc. 65	<b>WRG</b> <b>70</b>				
Group Lacasse	Facility Int. 47-65	<b>Intel. Int.</b> <b>57.5 – 64.4</b>	Ofc. Leader 56			
Gunlocke	<b>Wilson Ofc.</b> <b>54</b>					

<b>Brand</b>	<b>Bidders</b>					
H Contract	<b>Facility Int.</b> 45					
Hamilton Sorter	<b>Sth'west Sol.</b> 25					
Haworth	Facility Int. 30-71	<b>Spencer</b> 56.95-75.5				
HBF	<b>BKM</b> 50.55	GL. Seaman 40.8-42.8	Wilson Ofc. 41			
Herman Miller	<b>WRG</b> 43-71					
Highmark	<b>BKM</b> 57.50	Comp. Com. 45	Corp. Source 50	GL. Seaman 49.2	Plano Ofc. 50.1	Wilson Ofc. 56
Hightower	<b>GL. Seaman</b> 38.8					
HON	Business Int. 59.1-73.9	Plano Ofc. 59.3-73.9	<b>Tx Furn.</b> 61.2	Wilson Ofc. 59.1-70.9		
HPFI	Corp. Source 40	Tx. Furn. 52	<b>Ofc. Leader</b> 55			
Indiana Desk	Corp. Source 50	<b>Plano Ofc.</b> 57.9	Tx. Furn. 52.5	Wilson Ofc. 40		
Intergra	GL. Seaman 34-42.8	<b>Intel. Int.</b> 50				
Interior Concepts	<b>Contrax</b> 32					
IOA	<b>GL. Seaman</b> 33-36.4					
Jack Cartwright	<b>BKM</b> 45	GL. Seaman 32.7				
Jofco	<b>BKM</b> 61.70	GL. Seaman 48.1	Ofc. Leader 55			
JSI	GL. Seaman 47-49.2	<b>Intel. Int.</b> 61.6				
Kimball Office	<b>Business Int.</b> 58.71-71.41					
Knoll	<b>GL. Seaman</b> 58.96-73.54					
Kreuger International	<b>Facility Int.</b> 45	GL. Seaman 36.4				
KRON USA	<b>GL. Seaman</b> 36.4					
Krug	Facility Int. 45	GL. Seaman 45.7	<b>Intel. Int.</b> 55	Ofc. Leader 45	Wilson Ofc. 48	
La-Z-Boy	<b>BKM</b> 61.30	Business Int. 61.24	Corp. Source 55	GL. Seaman 42-44.8	Intel. Int. 61.2	Ofc. Leader 55
	Wilson Ofc. 50	<b>WRG</b> 60				
Legacy	GL. Seaman 49.1	<b>Spencer</b> 58.38-64.09				
Lesro Industries	<b>BKM</b> 54.44	Contrax 29	Tx. Furn. 51			

<b>Brand</b>	<b>Bidders</b>					
Loewenstein	BKM 60.6	GL. Seaman 41-42	<b>Spencer 60.6</b>	WRG 50		
Mayline	BKM 61.80	Corp. Source 55	<b>Facility Int. 63.20</b>	GL. Seaman 49.1	Intel. Int. 61.523	Plano Ofc. 61.523
	Tx. Furn. 56.1	Ofc. Leader 45				
Media-technologies	<b>Contrax 27</b>					
Mity-Lite	Contrax 25	<b>Mity-Lite 55-65.62</b>				
Moduform	<b>GL. Seaman 31.38</b>					
Mooreco	<b>BKM 50</b>	Contrax 30				
National Furniture	BKM 60.50	Business Int. 59.39	Corp. Source 58	<b>Spencer 61</b>	Wilson Ofc. 59	WRG 60
Nello Wall Systems	<b>Intel. Int. 41.1-54.1</b>					
Nevins	GL. Seaman 41.1	<b>Intel. Int. 55.6</b>				
Nightingale	GL. Seaman 42.8	<b>Intel. Int. 55.6-62.2</b>	Ofc. Leader 55			
Nova Solutions	<b>BKM 59.69</b>	GL. Seaman 38-42.8	Ofc. Leader 45			
NuCraft	<b>BKM 55.70</b>	GL. Seaman 42.8				
Office Master	Comp. Com. 40	GL. Seaman 36.4	Plano Ofc. 30	<b>Tx. Furn. 52.2</b>		
Offices To Go	<b>BKM 55</b>					
OFS	BKM 59	Facility Int. 45	GL. Seaman 49-51.7	Intel. Int. 56.2-59.04	Spencer 60	Wilson Ofc. 54
	WRG 54					
Paoli	Intel. Int. 61.4	<b>Plano Ofc. 61.4</b>	Wilson Ofc. 61.4			
Paragon Furniture, L.P.	<b>Contrax 35</b>					
Paris Manufacturer	<b>Playwell 10</b>					
Peter Pepper	<b>GL. Seaman 20-32.6</b>					
Phoenix Safe	<b>Tx. Furn. 52</b>					
PS Furniture Inc	<b>PS Furn. 40</b>					
P. W. Athletic	<b>Playwell 10</b>					
RFM	<b>Ofc. Leader 55</b>					
Right Angle	<b>GL. Seaman 46.9</b>	Playwell 10				

<b>Brand</b>	<b>Bidders</b>					
Safco	BKM 49.50	Contrax 20	Corp. Source 40	GL. Seaman 33-36.4	<b>Intel. Int.</b> <b>50</b>	Plano Ofc. 10
	Tx. Furn. 48	WRG 48				
Sandler	<b>GL. Seaman</b> <b>36.4</b>					
Sauder	<b>Sauder</b> <b>50</b>					
Segis	<b>Corp. Source</b> <b>40</b>					
Sit-On-It	<b>BKM</b> <b>64.30</b>	Business Int. 63.45	Corp. Source 55	GL. Seaman 49.2	Intel. Int. 64-70	Wilson Ofc. 64
	WRG 64					
Smith System	<b>BKM</b> <b>45.05</b>	Contrax 35				
Source International	<b>Corp. Source</b> <b>51.6</b>	GL. Seaman 48.1	Wilson Ofc. 51			
Spacesaver	<b>Sth'west Sol.</b> <b>25</b>					
Spec Furniture	<b>GL. Seaman</b> <b>44.7</b>					
Special T Tables	<b>Tx. Furn.</b> <b>58</b>					
Spectrum	<b>Spectrum</b> <b>38.44-43</b>					
Steelcase	<b>BKM</b> <b>50.41-76.85</b>	Business Int. 43-73.92				
Steel Solutions	<b>Sth'west Sol.</b> <b>25</b>					
Stelter Partners	<b>BKM</b> <b>55.50</b>					
Stylex	GL. Seaman 36.4-42.8	<b>Intel. Int.</b> <b>55.6</b>				
Surface Tech	<b>GL. Seaman</b> <b>47.6</b>	Playwell 10				
Surface Works	Corp. Source 40	<b>WRG</b> <b>54</b>				
Takeform	<b>Intel. Int.</b> <b>16.67</b>					
TMC	Corp. Source 40	Facility Int. 35	GL. Seaman 36.4	<b>Wilson Ofc.</b> <b>43</b>		
USA Capitol	<b>Contrax</b> <b>46</b>					
Versteel	<b>BKM</b> <b>57</b>	Facility Int. 47	GL. Seaman 45.7	Intel. Int. 56.9-59.9	Ofc. Leader 50	
Via	<b>Corp. Source</b> <b>55</b>	GL. Seaman 42.8	Intl. Int. 54.5	Ofc. Leader 55	Wilson Ofc. 54.5	
Virco	<b>BKM</b> <b>66.80</b>					
Wabash Valley	<b>Playwell</b> <b>10</b>					
Westin Nielson	<b>GL. Seaman</b> <b>36.4</b>					

<b>Brand</b>	<b>Bidders</b>					
Wieland	<b>BKM</b> <b>50.82</b>					
Woodstock Marketing	<b>Intel. Int.</b> <b>52.9</b>					
Workrite	<b>BKM</b> <b>50.82</b>	Corp. Source 45-47	GL. Seaman 32.6-42.8	Intel. Int. 45.8-50.8	WRG 43.5	

**REVISED**

(Tab 2) RECOMMENDATION FOR AWARD – BID NO. 12074  
ROOF IMPROVEMENTS  
NORTH LAKE COLLEGE

RESPONSE: Of 15 companies that attended the mandatory prebid meeting, seven bids were received.

COMPARISON OF BIDS:

Benco Commercial Roofing	\$676,600
Nations Roof Central, LLC	\$688,300
J. Reynolds & Co., Inc.	\$763,548
Texas Roof Management, Inc.	\$829,595
Supreme Systems, Inc.	\$842,720
Heritage One Roofing, Inc.	\$913,740
Curtis-McKinley Roofing & Sheet Metal, Inc.	\$967,972

RECOMMENDATION FOR AWARD:

BENCO COMMERCIAL ROOFING	\$676,600
--------------------------	-----------

LOW BID

COMMENTS: This project is to repair/replace roofs on Buildings A, C, F, and P due to hail damage; includes energy and plumbing improvements to comply with revised code requirements.

This project will be fully funded by insurance proceeds and District funds.

Based on 15% of the awarded amount, a contingency fund of \$101,490 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.



(Tab 3) RECOMMENDATION FOR AWARD – BID NO. 12075  
ROOF IMPROVEMENTS  
NORTH LAKE COLLEGE

RESPONSE: Of 16 companies that attended the mandatory prebid meeting, five bids were received.

COMPARISON OF BIDS:

Heritage One Roofing, Inc.	\$570,000
CS Advantage USAA, Inc.	\$608,700
J. Reynolds & Co., Inc.	\$683,985
Benco Commercial Roofing	\$745,950
Nations Roof Central, LLC	\$1,106,728

RECOMMENDATION FOR AWARD:

HERITAGE ONE ROOFING, INC.	\$570,000
----------------------------	-----------

LOW BID

COMMENTS: This project is to repair/replace roofs on Buildings L, M, N, and T due to hail damage; includes energy and plumbing improvements to comply with revised code requirements.

This project will be funded by insurance proceeds and District Funds.

Based on 15% of the awarded amount, a contingency fund of \$85,500 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

CONSENT AGENDA NO. 4

Approval of Minutes of the January 7, 2014 Regular Meeting

It is recommended that the Board approve the minutes of the January 7, 2014 Board of Trustees Regular Meeting.

**Board Members and Officers Present:**

Ms. Charletta Rogers Compton  
Mr. Bob Ferguson  
Ms. Diana Flores  
Mr. Wesley Jameson  
Dr. Wright Lassiter (secretary and chancellor)  
Mr. Bill Metzger (arrived at 4:18 p.m.)  
Mr. Jerry Prater, Chair  
Mr. JL Sonny Williams

**Members Absent:**

None

Chair Prater convened the meeting at 4:07 p.m.

**CERTIFICATION OF NOTICE POSTED  
FOR THE JANUARY 7, 2014  
REGULAR MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 3<sup>rd</sup> of January 2014, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 3<sup>rd</sup> of January 2014, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



---

Wright L. Lassiter, Jr., Secretary

### **Certification of Notice Posted for the Meeting**

Dr. Lassiter certified the notice had been posted as required.

### **Pledges of Allegiance to U.S. and Texas Flags**

Pledges of allegiance to the flags were recited.

### **Richland Collegiate High School Status Report**

Superintendent Donna Walker explained TEA rules related to the definition of attendance reporting periods as referenced in #7, confirming that TEA would accept the revision based on DCCCD Board approval, and updated the Board on enrollment for Spring 2014 as noted in #23.

### **Citizens Desiring to Address the Board Regarding Agenda Items**

Mrs. Dorothy Zimmerman commented on the bids, asking specifically why The Barbershop, with the highest cost, was recommended over other qualified bidders, and whether or not an updated Facebook/Twitter presence was anticipated.

### **Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda**

There were none noted. Upon question from Trustee Flores, Executive Vice Chancellor DesPlas clarified that the listing includes entities who bid as well as those who are awarded the contract.

### **Executive Session**

Referencing Sections 551.071 and 551.074 of the Texas Government Code, Chair Prater adjourned the Board to an executive session at 4:17 p.m. and gaveled the group back to public session at 5:15 p.m.

### **Consideration of Bids**

Trustee Ferguson moved and Trustee Compton seconded a motion to approve Items #1-4. Motion passed, with Trustee Metzger voting against the recommendation.

In discussion regarding #3, an award for marketing/advertising campaign services with The Barbershop, Vice Chancellor Lonon indicated that a unanimous review committee recommendation for the incumbent was received, based on the consideration of concepts and ideas presented by bidders for the coming campaign.

(See January 7, 2014, Board Meeting, Consideration of Bids, #1-4, which is made part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Consent Agenda**

Trustee Flores moved and Trustee Ferguson seconded a motion to approve Items #5-14 on the consent agenda. Motion passed.

In discussion regarding #9, it was confirmed that:

- policy changes were required in order to comply with recent legislative action.
- official review of transcripts from non-regionally accredited agencies will be performed by DCCCD staff.
- foreign transcripts will continue to be individually reviewed, at student cost, by one of the approved external agencies prior to acceptance by the DCCCD.

President Zamora answered a question regarding the type of training provided to the Trinity Watershed Management Department, as referenced in #14, saying that it was training for employees and might be in general business areas, as well as field specific offerings.

(See January 7, 2014, Board Meeting Consent Agenda, Items #5-14, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Individual Items**

Trustee Compton moved and Trustee Flores seconded a motion to approve Items #15-22, with the exception of the recommendation to hire the General Counsel in #18. Motion passed.

Prior to the vote on General Counsel, Trustee Compton made comments for the record as follows:

“I cannot support this recommendation, There are a number of reasons that have brought me to this decision. It has nothing to do with the candidate, since I don’t know Mr. Wendland.

In thinking about the situation I have come to some conclusions. I am of the opinion that the search committee that was put together did not reflect true meaningful diversity, which is one of the keys to opening the door to equal opportunity.

I had an opportunity to talk with H. Ron White, and it is my understanding that he was asked to serve on the committee, and agreed to, however he was never contacted again, did not attend any meetings, and did not realize until recently that

the search had moved forward to this stage. The Board was told both verbally and in writing that he was a part of the process. Needless to say, I am very disappointed that this was not the case.

Also, the fact that Katie Anderson and Mike Buchanan were part of the final recommendation process constitutes a clear conflict of interest to me based on their working relationship with the District, and the fact that their firms have gained more financially than any other that has been fortunate enough to be handed business. I had some troubling thoughts about attorneys being part of the process from the very beginning. At the time I am positive that I questioned this particular point, and was told that historically this is what had been done. I was ignored, and we moved forward anyway.

DCCCD is a public, taxpayer funded institution with single member districts. I have one vote that allows me to express my disappointment, and displeasure with the process. As a courtesy to Mr. Wendland, I am not going to vote no, but I will be abstaining.

Last, when true equal and fair opportunity for all arrives I will be very pleased, and hopefully will not feel compelled to express my displeasure in a public forum to highlight the issues I believe are clear injustices.”

Trustee Ferguson moved and Trustee Jameson seconded a motion to approve Item #18. Motion passed, with Trustees Compton and Metzger abstaining.

(See January 7, 2014 Board Meeting, Agenda Items #15-22, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Informative Reports**

Trustees acknowledged the presentation of informative reports #23-35.

Related to #25, Trustee Flores asked if trustees might access training supplied by Lynda.com, under the DCCCD license agreement, and requested that all trustees receive directions for accessing that online training resource.

(See January 7, 2014 Board Meeting, Agenda Items #23-35, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Questions/comments from members of the Board and chancellor**

The Chancellor asked Executive Vice Chancellor DesPlas to share details on the recent Government Finance Officers Association (GFOA) award received. The

“Certificate of Achievement for Excellence in Financial Reporting” was earned through a peer-review focused on the quality and transparency of financial data for 2012. While it is the first recognition from this entity for the DCCCD, 2013 materials will be presented for review in this annual process during the coming months.

The Chancellor reminded the Board of the January 14 visit of THECB Commissioner Paredes to Mountain View, and invited President Zamora to provide an overview of the planned presentations including the MVC writing lab program, the Cedar Valley work in the college completion initiative, and feedback for the Commissioner regarding the implementation of new developmental education requirements.

Trustee Ferguson, noted the attendance of Godwin Okoye and Olaniyi Oyedele, representing the external audit firm of McConnell & Jones, LLP. Mr. Okoye addressed the Board, reminding them of the audit letter and presentation materials provided in December, commending the DCCCD on its strong financial position and positive response to the McConnell & Jones philosophy of “trust and verify.”

**Citizens desiring to appear before the Board**

Mrs. Dorothy Zimmerman noted her excitement for the May 10 election, promising that candidates are already at work to win the available seats.

**Adjournment**

Chair Prater adjourned the meeting at 5:42 p.m. with a motion from Trustee Ferguson and a second by Trustee Compton.

Approved:



---

Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 5

Approval of Board Calendar for January 1 – December 31, 2015

It is recommended that the Board of Trustees adopt the following schedule of meetings for calendar year 2015.

<b>Date</b>	<b>Time</b>	<b>Type of Meeting</b>
January 6	3–4PM	Work Session (quarterly planning discussion)
	4-5PM	Regular Business
February 3	4-5 PM	Regular Business
March 3	1-4PM	Work Session
	4-5PM	Regular Business
April 7	2-3PM	Audit Committee
	3-4PM	Work Session (quarterly planning discussion)
	4-5PM	Regular Business
May 5	1-3PM	Work Session
	3-4PM	Budget Committee (committee-of-the-whole)
	4-5PM	Regular Business
June 2	1-4PM	Special Meeting (begin annual chancellor’s evaluation)
	4-5PM	Regular Business
July 7	3-4PM	Audit Committee
	4-5PM	Regular Business
July 14	9AM-4PM	Budget Committee (committee-of-the-whole)
August 4	4-5PM	Regular Business
August 11 or 18	4-5PM	Special - Public Hearing on the Tax Rate (1 of 2)
August 18 or 25	4-5PM	Special - Public Hearing on the Tax Rate (2 of 2)
September 1	1-4 PM	Work Session
	4-5PM	Regular Business
October 6	3-4PM	Audit Committee
	4-5PM	Regular Business
November 3	1-4PM	Work Session (quarterly planning discussion)
	4-5PM	Regular Business
December 1	3-4PM	Budget Committee (committee-of-the-whole)
	4-5PM	Regular Business
December 15	3-4PM	Audit Committee
	4-5PM	Special Meeting (receive audited financial statements)

*Work sessions to be scheduled as needed and on one of the dates already on the calendar, whenever possible to do so.*

POLICY REPORT NO. 6

Approval of Academic Calendar for 2014-2015

It is recommended that the Board of Trustees adopt the Academic Calendar for 2014-2015.

<b>Fall Academic Semester, 2014</b>	
August 18 (M)	Faculty Reports
<b>August 21-22 (R-F)</b>	<b>eCampus Maintenance Window</b>
August 25(M)	Classes Begin
September 1 (M)	Labor Day Holiday
September 8 (M)	12 <sup>th</sup> Class Day
November 13 (R)	Last Day to Withdraw
November 27 (R)	Thanksgiving Holidays Begin
December 1 (M)	Classes Resume
December 8-11 (M-R)	Final Exams
December 11 (R)	Semester Ends
December 15 (M)	Last Day for faculty to submit grades electronically through eConnect to the Registrar's Office.
December 24 (W)	College buildings & offices close for the holidays at end of workday.

**An Academic Fall Session for Financial Aid Purposes is August 8 through December 11, 2014.**

**A mini-mester may be scheduled during December 12, 2014 through January 11, 2015.**



### Spring Academic Semester, 2015

January 2 (F)	College buildings & offices open
January 12 (M)	Faculty Reports
<b>January 15-16 (R-F)</b>	<b>eCampus Maintenance Window</b>
January 19 (M)	MLK Day Holiday
January 20 (T)	Classes Begin
February 2 (M)	12 <sup>th</sup> Class Day
February 19 (R)	Conference Day- day and evening classes will not meet
February 20 (F)	Professional Development Day- Friday day classes will not meet. Friday evening, Saturday and Sunday classes will meet.
February 23 (M)	Classes Resume
March 16-20 (M-F)	Spring Break- College buildings & offices will be closed for the week.
March 23 (M)	Classes Resume
April 3 (F)	Holiday
April 6 (M)	Classes Resume
April 16 (R)	Last Day to Withdraw
May 11 – 14 (M-R)	Final Exams
May 14 (R)	Semester Ends
May 18 (M)	Last Day for faculty to submit grades electronically through eConnect to the Registrar's Office.
May Graduation	Ceremony dates may vary at the colleges depending on space available.

**An Academic Spring Session for Financial Aid Purposes is December 12, 2014 through May 14, 2015.**

**A mini-mester may be scheduled during May 15, 2015 through June 3, 2015.**

<b>Summer Academic Semester, 2015</b>	
<b>Summer I including classes meeting on the following Fridays- June 5, 12, and 19 as class days.</b>	
May 25 (M) June 4 (R) June (8) (M) June 25 (R) July 2 (R) July 3 (F) July 6 (M)	Memorial Day Holiday Classes Begin 4 <sup>th</sup> Class Day Last Day to Withdraw Final Exams/Summer I Ends Fourth of July Holiday Last Day for faculty to submit grades electronically through eConnect to the Registrar's Office.
<b>Summer II including classes meeting on the following Friday- July 10 as class day.</b>	
July 7 (T) July 10 (F) July 30 (R) August 6 (R) August 10 (M)  <b>August 20-21 (R-F)</b>	Classes Begin 4 <sup>th</sup> Class Day Last Day to Withdraw Final Exams/Summer II Ends Last Day for faculty to submit grades electronically through eConnect to the Registrar's Office.  <b>eCampus Maintenance Window</b>

**An Academic Summer Session for Financial Aid Purposes is May 15, 2015 through August 6, 2015.**

FINANCIAL REPORT NO. 7

Approval of Expenditures for December 2013

The chancellor recommends approval of expenditures and transfers in the amount of \$31,736,353 in the month of December 2013.

FINANCIAL REPORT NO. 8

Acceptance of Gifts

The Chancellor recommends the Board of Trustees accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in January 2014</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Equipment	3	\$ 100 - 5,000	\$ 7,190
	Chancellor's Council	4	\$ 100 - 5,000	\$ 9,000
	Programs and Services	11	\$ 100 - 5,000	\$ 11,169
	Programs and Services	1	\$5,001 - 20,000	\$ 18,170
	Scholarship	28	\$ 100 - 5,000	\$ 15,566
	Scholarship	1	\$5,001 - 20,000	\$ 13,830
	Rising Star	3	\$ 100 - 5,000	\$ 4,150
	Rising Star	1	\$5,001 - 20,000	\$ 10,000
	Operating	1	\$ 100 - 5,000	\$ 2,000
<b>Total</b>		<b>53</b>		<b>\$ 91,075</b>

<u>Gifts Reported in Fiscal Year 2013-14</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September	\$ 1,753	\$ 0	\$ 67,088	\$ 68,841
October	10,000	0	126,638	136,638
November	3,900	75,000	199,619	278,519
December	23,992	2,500	43,950	70,442
January	7,190	14,150	69,735	91,075
February				
March				
April				
May				
June				
July				
August				
<b>Total</b>	<b>\$46,835</b>	<b>\$91,650</b>	<b>\$507,030</b>	<b>\$645,515</b>

<u>Gifts Reported 2006-07 Through 2012-13</u>							
<u>Type</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Equipment	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567	\$ 183,113	\$ 130,313	\$ 127,723
Rising Star	57,068	163,227	978,546	1,327,400	941,177	303,418	341,730
Other Gifts	972,010	879,876	1,204,822	1,382,298	1,294,760	1,296,482	1,823,175
<b>Total</b>	<b>\$1,093,908</b>	<b>\$1,263,668</b>	<b>\$2,974,409</b>	<b>\$2,806,265</b>	<b>\$2,419,050</b>	<b>\$1,730,213</b>	<b>\$2,292,628</b>

In December 2013, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	7	\$ 38,608
Programs and Services	42	\$101,424
<b>Total</b>	<b>49</b>	<b>\$140,032</b>

In addition to activity from the preceding month the following is a cumulative summary of (July 2011 to present) outstanding pledges for the Health Careers Resource Center Endowment. See table below.

<u>Strategic Initiatives</u>	<u>Pledged</u>
Health Careers Resource Center Endowment	\$ 166,667

## FINANCIAL REPORT NO. 9

### Approval of Tuition for Continuing Education Courses

The chancellor recommends approval of the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

There are three attached lists compiled from information supplied by deans of continuing education at the colleges:

1. Retroactive Approval for Workforce Education CEU Reimbursable Courses  
*(courses not included on the August 2013 board agenda that need to be reported for 2<sup>nd</sup> quarter reimbursement)*
2. New Tuition for Workforce Education CEU Reimbursable Courses  
*(changes in tuition costs beginning 3<sup>rd</sup> quarter)*
3. New Workforce Education CEU Courses  
*(courses being offered for the first time during 3<sup>rd</sup> quarter)*

Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter:

- 1<sup>st</sup> quarter - September – November
- 2<sup>nd</sup> quarter - December – February
- 3<sup>rd</sup> quarter - March – May
- 4<sup>th</sup> quarter - June – August

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION COURSE TUITION SCHEDULE  
EFFECTIVE FOR 2<sup>nd</sup> QUARTER (DECEMBER 1, 2013 – FEBRUARY 28, 2014)

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/ Explanatory Notes
1.	EFC	VTHT	1091	Special Topics in Veterinarian Assistant/Animal Health Technician	\$ 1,700	78	Setup after submission of last report. Offered by third party vendor.
2.	MVC	CNBT	1091	Leadership in Energy Environment, Design	\$ 695	14	Set up after submission of last report. Contract training.
3.	MVC	ELPT	1003	Introduction to Programmable Logic Controllers	\$ 350	32	Set up after submission of last report. Contract training.
4.	MVC	MCHN	1091	Machine Shop Technology	\$ 625	24	Set up after submission of last report. Contract training.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION COURSE TUITION SCHEDULE  
EFFECTIVE FOR 3<sup>rd</sup> QUARTER (MARCH 1, 2014 - MAY 31, 2014)

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/ Explanatory Notes
5.							No course submissions for this quarter.



**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION COURSE TUITION SCHEDULE  
EFFECTIVE FOR 3<sup>rd</sup> QUARTER (MARCH 1, 2014 - MAY 31, 2014)**

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/ Explanatory Notes
6.	MVC	ITSW	2049	Advanced Microsoft Excel	\$ 105	24	N/A
7.	MVC	POFI	1024	Introduction to Microsoft Word 2010	\$ 105	24	N/A
8.	MVC	WLDG	1091	Welding for Continuing Education (CE) Workforce	\$ 295	84	N/A
9.	RLC	POFT	1007	Advanced Survivor Tools in Writing for the Workplace	\$ 145	32	N/A
10.	RLC	BMGT	1004	Critical Thinking for the Workplace	\$ 115	24	N/A
11.	RLC	LEAD	1000	Learning to Lead in the Workplace	\$ 145	32	N/A
12.	RLC	TECM	1013	Math Survival Skills for the Workplace	\$ 115	24	N/A
13.	RLC	BUSG	1012	Professionalism in the Workplace	\$ 145	32	N/A
14.	RLC	BMGT	1022	Successful Communication in the Workplace	\$ 115	24	N/A
15.	RLC	BMGT	1053	Workplace Ethics	\$ 145	32	N/A
16.	RLC	POFT	1004	Writing Survivor Skills for the Workplace	\$ 115	24	N/A
17.	RLC	ETWR	1005	Technical Writing I	\$ 110	24	N/A
18.	NLC	COMG	1002	Speaking for Work and Life	\$ 45	10	N/A
19.	NLC	COMG	1000	Building Your Vocabulary for Business	\$ 150	50	N/A
20.	NLC	COMG	1004	Reading in English for Business	\$ 150	50	N/A
21.	NLC	COMG	1005	Developing Reading Skills for the Workplace	\$ 150	50	N/A
22.	NLC	POFT	1001	English Writing Skills for the Workplace	\$ 150	50	N/A

FINANCIAL REPORT NO. 10

Approval of Interlocal Contracts for Exchange of Educational Training Services between DCCCD, City of DeSoto (on behalf of its Fire Academy) and The University of Texas at Austin

The chancellor recommends that authorization be given to approve the following interlocal contracts for exchange of services:

- For firefighting and emergency medical technician training provided for Cedar Valley College by City of DeSoto in a payment amount not to exceed \$50,000 for the period February 5, 2014 through August 31, 2014.
- For additional production services to hire talent for on-camera and narration work provided by STARLINK, a division of the R. Jan LeCroy Center, to The University of Texas at Austin Charles A. Dana Center for the period February 4, 2014 through July 1, 2014. This is an amendment to an interlocal agreement approved at the December 2013 Board of Trustees meeting.

Under the proposed amendment, the timeline for video recording and classroom visits is extended from December 2013 to June 2014 and post production work is extended from May 2014 to June 2014. This amendment will change the amount of the contract from \$92,800 to \$150,800, an increase of \$58,000.

FINANCIAL REPORT NO. 11

Approval of Agreement with DCCCD, Manager of StarLink, for services provided by The Foundation for Professional Excellence in the Community College

The chancellor recommends that authorization be given to approve an agreement with The Foundation for Professional Excellence in the Community College (FPECC) in an amount not to exceed \$50,000 effective when contract is fully executed by both parties of contract through June 2, 2014.

The DCCCD Board of Trustees approved an interlocal agreement between DCCCD-StarLink and the University of Texas at (UT) Austin Dana Center in December 2013. FPECC was a partner in the initial phase and will continue to provide services during this second phase of the Mathways Project that began last summer. FPECC was initially contracted to produce one module but the approval of this agreement will provide for the expansion of services to include the five sixty-minute modules.

FINANCIAL REPORT NO. 12

Approval of Agreement with The Quality Group, Inc.

The chancellor recommends that authorization be given to approve an agreement with The Quality Group, Inc. to provide e-learning training and portal products for Richland College's Garland Campus in an amount not to exceed \$300,000. In addition, the amount is not to exceed \$100,000 for any fiscal year during the term of the agreement. It begins on February 5, 2014 and continues through February 4, 2017.

POLICY REPORT NO. 13

Approval of Resolution Establishing County Voter Precinct Boundaries  
for the May 10, 2014 Trustees Election

The Chancellor recommends that the Board of Trustees of the Dallas County Community College District adopt the attached resolution that establishes the same county voting precinct boundaries for the May 10, 2014 election as adopted by the Dallas County Commissioners Court for its use.

Effective Date: February 4, 2014

RESOLUTION ESTABLISHING  
COUNTY VOTER PRECINCT  
BOUNDARIES

WHEREAS, Section 42.061, Election Code, authorizes the Board of Trustees of Dallas County Community College District to establish election precincts for any elections ordered by the Board of Trustees; and

WHEREAS, the Board of Trustees desire to have the same voting precincts as adopted by the Commissioners Court of Dallas County for the May 10, 2014 election; NOW THEREFORE;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the boundaries of the voting precincts for the May 10, 2014 election to elect two (2) members of the Board of Trustees of Dallas County Community College District in Districts 5 and 6 shall be the same precinct boundaries that were created and defined by the Commissioners Court of Dallas County, Texas for its use.

Section 2. That simultaneously with the adoption of this resolution, a Spanish version of this resolution is adopted.

Section 3. That this resolution is effective upon adoption by the Board of Trustees of Dallas Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE  
DISTRICT

By: \_\_\_\_\_  
Jerry Prater, Chairman  
Board of Trustees

ATTEST

By: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary  
Board of Trustees

Adopted: February 4, 2014

RESOLUCIÓN QUE ESTABLECE  
LOS LÍMITES DE LOS  
DISTRITOS ELECTORALES PARA EL VOTANTE DEL CONDADO

POR CUANTO, el Artículo 42.061, Código Electoral, autoriza a la Junta de Síndicos del Distrito del Colegio Comunitario del Condado de Dallas a establecer distritos electorales para una votación ordenada por la Junta de Síndicos; y

POR CUANTO, la Junta de Síndicos desea tener los mismos distritos electorales que los adoptados por el Tribunal de Comisionados del Condado de Dallas para la elección del 10 de mayo del 2014; POR LO TANTO;

LA JUNTA DE SÍNDICOS DEL DISTRITO DEL COLEGIO COMUNITARIO DEL CONDADO DE DALLAS RESUELVE QUE:

Artículo 1. Los límites de los distritos electorales para la votación del 10 de mayo del 2014 para elegir dos (2) miembros de la Junta de Síndicos del Distrito del Colegio Comunitario del Condado de Dallas en los Distritos 5, y 6 serán los mismos límites de los distritos electorales que fueron creados y definidos por el Tribunal de Comisionados del Condado de Dallas, Texas, para su uso.

Artículo 2. Simultáneamente con la adopción de esta resolución, se adopta la versión en idioma español de la misma.

Artículo 3. Esta resolución entrará en vigor en el momento en que sea adoptada por la Junta de Síndicos del Distrito del Colegio Comunitario del Condado de Dallas. La misma será firmada por el Presidente de la Junta de Síndicos.

DISTRITO DEL COLEGIO COMUNITARIO DEL CONDADO DE DALLAS

Por: \_\_\_\_\_  
Jerry Prater, Presidente  
Junta de Síndicos

DOY FE

Por: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretario  
Junta de Síndicos

Adoptada: 4 de febrero del 2014

POLICY REPORT NO. 14

Approval of Amendment to Policy Concerning Student Conduct and Weapons

The chancellor recommends that Board of Trustees amend the following policy, only as follows:

Effective date: February 4, 2014

STUDENT CONDUCT  
“WEAPONS

FLBF  
(LOCAL)

Students shall not bring on College District property or to any college or College District-sponsored or -related activity any weapons prohibited by law or identified below:

1. Fireworks of any kind;
2. Incendiary devices;
3. Instruments designed to expel a projectile with the use of pressurized air, like a BB gun;
4. Razors;
5. Chains;
6. Martial arts throwing stars; or
7. Any other object, including school/college supplies, used in a way that threatens or inflicts bodily injury on another person.

The possession or use of articles not generally considered to be weapons may be prohibited when the college president or designee determines that a danger exists for any student, College District employee, or College District property by virtue of possession or use.



Lockers (~~and cars parked~~) on College District premises may be inspected by College District personnel if there is reasonable cause to believe they contain weapons.

It is a violation of this policy if any individual, including a student, fails to comply with Section 411.2032 of the Texas Government Code, which deals with the transportation and storage of firearms and ammunition in private vehicles on campus by concealed handgun license holders.

## VIOLATIONS

Students found to be in violation of this policy shall be subject to disciplinary action. [See FM and FMA]”

PERSONNEL REPORT NO. 15

Acceptance of Rescission of Warrants

The Chancellor recommends that the Board of Trustees accept the following request for rescission of Warrants for the following individuals:

RESCISSION OF WARRANTS – 2

Mario A. Cantu Campus Peace Office	Cedar Valley College
Monty L. Edge Campus Peace Office	Cedar Valley College

PERSONNEL REPORT NO. 16

Acceptance of Resignations and Retirements

The Chancellor recommends that the Board of Trustees accept the following request for resignations and retirements from the following employees:

RESIGNATIONS – 2

Whitney Houston Dean Resource Development Length of Service: 2 years Reason for resigning: For personal reasons.	Effective Date: January 2, 2014 Eastfield College
---	--

Leonard Fortuna Instructor, Math Length of Service: 4 months Reason for resigning: For personal reasons.	Effective Date: December 17, 2013 El Centro College
---	--

RETIREMENTS – 2

Lindle Grigsby Dean, Technical Occupational Programming Length of Service: 34 years	Effective Date: January 2, 2014 Eastfield College
--	--

Mahlon Justice Instructor, Physics Length of Service: 14 years	Effective Date: January 31, 2014 Eastfield College
--	---

PERSONNEL REPORT NO. 17

Employment of Contractual Personnel – Administrator Related Actions

The Chancellor recommends that the Board of Trustees authorize execution of a written contract of employment with the following persons on the term and at the compensation stated.

REGULAR APPOINTMENT ADMINISTRATORS -5

Clinton Chamberlain Annual Salary: \$64,683/Band III Monthly Business and Travel Allowance: \$75 Educational Resource Support Officer Biographical Sketch: M.A., Boston University, Boston, MA; B.A., Trinity University, San Antonio, TX Experience: Assistant Professor, Trinity University, San Antonio, TX; Coordinator of Electronic Resource Acquisitions, University of Texas at Austin, Austin, TX; Coordinator for Information Resources, University of Texas at Arlington, Arlington, TX	District Service Center Effective Dates: February 17, 2014 through August 31, 2014
Heidi Ash Annual Salary: \$48,413/Band II Monthly Business and Travel Allowance: \$62.50 Instructional Designer Biographical Sketch: M.A. and B.A., Texas Woman's University, Denton, TX Experience: Online Program Director and Instructional Designer II, Texas Woman's University, Denton, TX; Manager of Academic Quality, Academic Partnerships, Dallas, TX	LeCroy Center Effective Dates: February 5, 2014 through August 31, 2014
Audra Barrett Annual Salary: \$111,700/Band V Monthly Business and Travel Allowance: \$117.50 Vice President, Instructional and Student Services Biographical Sketch: M.A. and B.A., University of Texas at Dallas, Dallas, TX Experience: Dean, Distance Learning and Executive Dean, Distance Learning, Richland College; Associate Vice President of Instruction/Executive Dean, LeCroy Center	LeCroy Center Effective Dates: February 5, 2014 through August 31, 2014

---

Susan Pierce	Cedar Valley College
Annual Salary: \$70,604/Band II	Effective Dates: February 5, 2014 through August 31, 2014
Monthly Business and Travel Allowance: \$62.50	
Director, Business Operations	
Biographical Sketch: B.A., Texas Woman's University, Denton, TX	
Experience: General Accounting Supervisor, District Service Center; Coordinator, Grants Management and Compliance and Director, Business Operations, El Centro College	

---

---

William Smith	El Centro College
Annual Salary: \$57,491/Band II	Effective Dates: February 10, 2014 through August 31, 2014
Monthly Business and Travel Allowance: \$62.50	
Associate Instructional Dean	
Biographical Sketch: M.Ed. and M.A., University of Missouri, Columbia, MO; B.S., Lincoln University, Jefferson, MO	
Experience: Teaching Assistant, University of Missouri, Columbia, MO; Adjunct Faculty, El Centro College; Coordinator, Disability Support Services, Tarrant County College-Northwest Campus, Fort Worth, TX	

---

SPECIAL ADMINISTRATIVE APPOINTMENT – 2

---

Alex Stadthagen	Brookhaven College
Annual Salary: \$54,470/Band III	Effective Dates: February 5, 2014 through August 31, 2014
Monthly Business and Travel Allowance: 75.00	
Director III, Health and Human Services	
Biographical Sketch: B.A.A., West Texas A&M University, Canyon, TX	
Experience: Fire Fighter/Paramedic. Springdale Fire Department, Springdale, TX; Fire Fighter/Paramedic, Irving Fire Department, Irving, TX; Director, Emergency Medical Service Program, Brookhaven College	

---

---

Magdalena Johnson	El Centro College
Annual Salary: \$42,023/Band I	Effectives Dates: February 5, 2014 through August 31, 2014
Monthly Business and Travel Allowance: \$47.50	
Director, Center for Independent Study	
Biographical Sketch: B.A.A.S., Texas A&M-Commerce, Commerce, TX	
Experience: Coordinator, Supplemental Instruction, El Centro College	

---

GRANT FUNDED APPOINTMENT ADMINISTRATOR - 1

---

Ada Lawson	El Centro College
Annual Salary: \$48,413/Band II	Effective Dates: February 5, 2014 through August 31, 2014
Monthly Business and Travel Allowance: \$62.50	
Coordinator, Resource Development (STEM)	
Biographical Sketch: B.A.A.S., Texas A&M University-Commerce, Commerce, TX	
Experience: STEM Grant Coordinator, El Centro College; Tech Prep Associate, Navarro College, Corsicana, TX	

---

INTERIM APPOINTMENT ADMINISTRATOR – 1

---

LaTricia Thomas-Anderson	Eastfield College
Annual Salary: \$62,526/Band IV	Effective Dates: February 5, 2014 through August 31, 2014
Monthly Business and Travel Allowance: \$90.00	
Interim Dean, Resource Development	
Biographical Sketch: Ph.D., Texas Woman's University, Denton, TX; M.A. and B.A., Grambling State University, Grambling, LA	
Experience: Assistant Director of TRIO Programs (Upward Bound), Tarrant County College-Northwest Campus, Fort Worth, TX; College Director of School Alliance and Institutional Outreach, Eastfield College	

---

PERSONNEL REPORT NO. 18

Employment of Contractual Personnel – Faculty Related Actions

The Chancellor recommends that the Board of Trustees authorize execution of written contracts of employment with the following persons on the term and at the compensation stated.

REGULAR APPOINTMENT FACULTY – 4

Jose L. Alejandro Annual Salary (Range): \$53,615/F03  Instructor, Nursing Biographical Sketch: M.S.N., University of Phoenix, Phoenix, AZ; B.S.N., University of Texas at Arlington, Arlington, TX Experience: Adjunct Faculty and Full-time Faculty, El Centro College; Clinical Nurse, United States Army, Fort Sam Houston, TX	El Centro College Effective Dates: February 5, 2014 through May 15, 2014
Linda Merritt Annual Salary (Range): \$53,615/F03  Instructor, Nursing Biographical Sketch: M.S.N., Baylor University, Waco, TX; M.A., Seton Hall University, East Orange, NJ; B.S.N., College of New Jersey, Trenton, NJ Experience: Instructor, Grayson County College, Denison, TX; Staff Nurse, Texas Presbyterian Hospital, Allen, TX; Registered Nurse, Denton Regional Medical Center, Denton, TX	El Centro College Effective Dates: February 5, 2014 through May 15, 2014
Diane Neal Annual Salary (Range): \$48,934/F01  Instructor, Nursing Biographical Sketch: M.S., University of Colorado, Denver, CO; B.S.N., University of Texas at Arlington, Arlington, TX Experience: Nurse, Richardson Regional Mental Health Mental Retardation, Richardson, TX; School Nurse, East Dallas High School (Woodrow Wilson High School) Dallas Independent School District, Dallas, TX; Registered Nurse, Parkland Hospital, Dallas, TX	El Centro College Effective Dates: February 5, 2014 through May 15, 2014
Mark Shepherd Annual Salary (Range): \$48,970/F01  Instructor, Developmental Writing/English	El Centro College Effective Dates: February 5, 2014 through May 15, 2014

Biographical Sketch: M.A., University of North Texas, Denton, TX; B.A., East Texas State University, Commerce, TX  
Experience: Adjunct Faculty and Visiting Scholar-Faculty, El Centro College

---

#### VISITING SCHOLAR FACULTY – 3

Marisela Contreras-Berrios Richland College  
Annual Salary (Range): \$54,811/F04 Effective Dates: February 10, 2014 through May 15, 2014

Instructor, Nutrition

Biographical Sketch: Ph.D. and M.S., Oklahoma State University, Stillwater, OK; B.A., Universidad De Carabobo, Valencia, Venezuela  
Experience: Rural Physician and Epidemiology Assistant, Ministry of Health and Welfare, Caracas, Venezuela; Research Assistant, Oklahoma State University, Stillwater, OK; Adjunct Faculty, Richland College

---

Marian Lefeld Richland College  
Annual Salary (Range): \$47,955/F02 Effective Dates: February 10, 2014 through May 15, 2014

Instructor, Art

Biographical Sketch: M.F.A. and B.A., Southern Methodist University, Dallas, TX  
Experience: Gallery Coordinator, Altamira Fine Arts, Caracas, Venezuela; Adjunct Faculty, Cedar Valley College; Instructor, Tarrant County College-Northwest Campus, Fort Worth, TX

---

Denecia Spence Richland College  
Annual Salary (Range): \$48,011/F02 Effective Date: February 10, 2013 through May 15, 2014

Instructor, Speech

Biographical Sketch: M.S., Texas A&M University-Commerce, Commerce, TX; B.A., University of Texas at Arlington, Arlington, TX  
Experience: Adjunct Instructor, Tarrant County College-Southeast Campus, Arlington, TX; Adjunct Faculty, Richland College

---

#### TEMPORARY APPOINTMENT FACULTY – 1

Anila Das Mountain View College  
Annual Salary (Range): \$44,485/F01 Effective Dates: February 5, 2014 through May 15, 2014

Instructor, Computer Science

Biographical Sketch: M.S., University of North Texas, Denton, TX; B.A., University of Texas at Arlington, Arlington, TX



Experience: Adjunct Instructor, Navarro College, Waxahachie, TX; Adjunct Instructor, Dallas Baptist University, Dallas, TX; Adjunct Faculty, Mountain View College

---

CORRECTION TO AUGUST 6, 2013 PERSONNEL REPORT – 1

---

Veronica Jones	Mountain View College
Annual Salary (Range): \$51,899/F01	Effective Dates: August 9, 2013 through June 20, 2014

Instructor, Nursing (Temporary Alternative)

Note: It is recommended that Ms. Jones salary and dates of employment be corrected to the dates listed above. Previously submitted as August 7, 2013 through May 23, 2014 at a salary of \$44,485.

---

CORRECTION TO JANUARY 7, 2014 PERSONNEL REPORT - 2

---

Nancy Graff	Brookhaven College
Instructor, Chemistry	
Note: It is recommended that Ms. Graff's retirement date be corrected from January 24, 2014 to August 24, 2014.	

---

Lynn Schluns	El Centro College
Annual Salary (Range): \$51,934/F01	
Note: It is recommended that Ms. Schluns salary be corrected.	

---

PERSONNEL REPORT NO. 19

Acceptance of Termination of Phased Retirement Agreement

The Chancellor recommends that the Board of Trustees accept the following request for termination of phased retirement agreement from following individual:

TERMINATION OF PHASED RETIREMENT AGREEMENT – 1

Maria P. Rojas	Richland College Effective Date: January 1, 2014
----------------	---

PERSONNEL REPORT NO. 20

Approval of Long-term Sabbatical Leave for 2014-2015

It is recommended that long-term sabbatical leave be authorized for the following faculty listed below:

Faculty Long-Term Sabbatical

Miller, Cynthia – World Languages, Cultures, and Communication – Richland College

Period of Leave: Fall 2014

Synopsis: (*Title-Framing Motherhood*) The purpose of this sabbatical is to gain a deeper understanding of the realities of being a mother today and broaden understanding of the various forces that impede and encourage a student who is a mother as she realizes her goals. It is my goal to become a more competent teacher and to better serve students, creating an environment in the classroom that embraces the whole person and leads to increased student success. In addition, I will work on a creative dissertation project at the University of Texas at Dallas and complete the requirements for a PhD in Humanities.

PERSONNEL REPORT NO. 21

Approval of Short-term Sabbatical Leaves for 2014-2015

It is recommended that short-term sabbatical leaves be authorized for the following faculty listed below:

Faculty Short-Term Sabbatical

Burks, Patti – Business Studies – Brookhaven College

Period of Leave: Summer I 2014

Synopsis: (*Title – Incorporating Social Media into the Curriculum*) Social media is used by businesses to increase website traffic and engage with customers. Increasingly, social media is used in conjunction with a corporate website to communicate with customers. My purpose is to better understand the link between social media and the web and how to integrate the two in the curriculum to better prepare students for the job market, as well as to better promote our program to the community through social media. In addition, I want to investigate the growing field of social media data analytics as a possible course addition to our curriculum.

Desai, Suryakant T. – Business Technology – Cedar Valley College

Period of Leave: Summer II 2014

Synopsis: (*Title – Incorporating Non-traditional Digital Accounting Resources*) Knowledge of basic Accounting is a very valuable tool in the arsenal of business executives. This makes Principles of Accounting I a very critical business course. It is critical and at the same time one of the most challenging of all business courses. It is a gatekeeper course for both Accounting and General Business majors. Failure in this course can and does become an obstacle for success in a student's career pathway. Generation Y or the "Millennials" currently enrolling in college are a racially and ethnically diverse group very savvy with technology. Therefore, the purpose of this mini sabbatical is to incorporate digital resources to help the students connect better with the subject matter of Principles of Accounting I.

Dogger, Barbara T. – World Languages, Cultures, and Communication – Richland College

Period of Leave: Summer I 2014

Synopsis: (*Title - Benchmarking Texas Community College ESOL Programs: A Response to Texas Education Code 51.307*) This proposal comes in response to the Texas state legislature's amendments to TSI and subsequent delivery systems for community college ESOL students. The purpose of this sabbatical will be to benchmark ESOL programs in Texas community colleges in order to learn from our colleagues about the best way to proceed in responding to these amendments.

Little, Peggy – World Languages, Cultures, and Communication – Richland College

Period of Leave: Summer I 2014

Synopsis: (*Title – Arabic Language Summer Institute at U.T. Austin*) I wish to attend the 10-week Arabic Language Summer Institute at the University of Texas in Austin. This is an extensive language and culture program for all levels of Arabic. I want to develop my listening and speaking skills, expand my vocabulary, and gain the cultural experiences offered by this program. I want to be able to understand Arabic newspapers, news broadcasts, and films. I want to grasp and decipher the grammatical aspects so well that I can develop and write a helpful guide for beginning Arabic students (*Arabic Guide for Beginners*) that will explain the concepts they need to know at an early stage and help them master it, which most textbooks don't reveal until after a year's study.

PERSONNEL REPORT NO. 22

Amendment to Contract - Chancellor Emeritus

It is recommended that the Board of Trustees authorize the Chair of the Board to amend the employment contract with Dr. Wright L. Lassiter, Jr., to recognize him as Chancellor Emeritus of the District, as approved at the November 2013 regular meeting of the Board. This revised agreement is presented as follows with the revised underlined:

1. A five-year term to begin on the day that Dr. Joe May reports as Chancellor.
2. Annual salary equivalent to one dollar and other valuable consideration.
3. At the option of the Chancellor Emeritus, an office at one of the DCCCD locations.
4. A designated and convenient parking space at the DCCCD office location.
5. Clerical assistance, as may be necessary and incident to his duties as Chancellor Emeritus, but not to exceed 20 hours weekly and appropriate DCCCD-provided and maintained technology including phone, computer and display, printer, e-mail, internet and network connections and related supplies, at the option of the Chancellor Emeritus.
6. Business and travel expense when requested to represent the District, to include activities of AACCC, ACCT and the League for Innovation.

The Chancellor Emeritus can provide advice and counsel to the new Chancellor through his transition, or subsequently, upon his request.

**REVISED**

**BUILDING AND GROUNDS REPORT NO. 23**

Approval of Amendment to Agreement with Dewberry Architects Inc.

The chancellor recommends that authorization be given to approve an amendment to the agreement with Dewberry Architects Inc. in an amount not to exceed \$1,660 for additional services at North Lake College.

Original agreement	\$116,680.22
Previous amendment(s)	42,850.00
Amendment amount	1,660.00
Revised agreement	<u>\$161,190.22</u>

This is NLC project no. 8, *Progress Report on Construction Projects* (Informative Reports section of this agenda). Construction was 65% complete as of December 31, 2013.

The Board approved the original contract with Dewberry Architects Inc. on June 12, 2012 in the amount of \$116,180.22. The purpose of the agreement was to provide architectural and design services to meet 2010 Americans with Disabilities Act accessibility guidelines. Estimated completion date is January 2014.

Board Approved	EVCBA Approved	Amend No.	Amount	Revised Contract	Contingency Remaining
	10/25/12	1	\$ 6,625.00	\$123,305.22	0
	11/05/12	2	\$10,500.00	\$133,805.22	0
	01/11/13	3	\$ 9,550.00	\$143,355.22	0
03/05/13		4	\$13,550.00	\$156,905.22	0
11/05/13		5	\$ 2,625.00	\$159,530.22	0
Pending		6	\$1,660.00	\$161,190.22	0

Amendment no. 1 provided for break room millwork changed due to Texas Department of Licensing and Regulations (TDLR) requirements in buildings A, C, K, N, P and T.

Amendment no. 2 provided for interior renovation in restrooms A314, A315 and A340.

Amendment no. 3 provided for a feasibility study to extend the stage to meet 2010 ADA requirements for the Performance Hall.

Amendment no. 4 provided for preparation of construction documents for approval of option 2 for ADA seating and upgrades in the Performance Hall and updated cost estimate and did not change the completion date. Option 1 included a lift; option 2 excluded the lift but still met the requirements of ADA.

Amendment no. 5 provided for revised grading and paving design for accessible parking adjacent to building F due to additional survey information obtained during construction.

This amendment (no. 6) provides for the redesign of exhaust system for two fans in restrooms A314 and A315.

This recommendation increases the cost to \$161,190.22, which is \$44,510.00 (38%) over the original amount.



BUILDING AND GROUNDS REPORT NO. 24

Approval of Agreement with MPI Architects

The chancellor recommends that authorization be given to approve an agreement with MPI Architects in an amount not to exceed \$50,258 to provide architectural and design services for El Centro College and Bill J. Priest.

These projects are not yet listed in the *Progress Report on Construction Projects* (Informative Reports section of this agenda) because they are still in the contract phase. The agreement is for the following:

- ECC Remove/Insulate louvers, Main Street
- ECC Repaint brick shelf/steel, seal on Main & Elm Streets
- BJP Replace ceilings throughout including 3<sup>rd</sup> floor garage lobby
- BJP Replace window blinds with shades

The facilities management staff pre-qualifies architectural and engineering firms and selected MPI Architects from its pool of pre-qualified firms. The agreement will be made as of February 4, 2014. Compensation is to be a fee not to exceed \$46,970 plus reimbursable expenses not to exceed \$3,288.

## INFORMATIVE REPORT NO. 25

### Richland Collegiate High School (RCHS)

Twenty RCHS students participated in the high school's chapter of Texas Youth and Government debate at the District conference on December 14. Of the 20 students who proposed bills, 9 bills were passed at the District level. As a result, Rute Belachew, Kametrice Clark, Rund Khayyat, Peter Lam, Alexandra Miles, Esther Ramirez, Samuel Stout, Christian Vielma, and Rediat Wondwossen now qualify for the Texas Youth and Government State Conference at the Texas State Capitol January 30 - February 2, 2014. As part of the state conference activities, these students will have the opportunity to occupy offices and congressional seats at the Texas State Capitol and formally propose their bills in mock legislative hearings witnessed by both Texas Youth and Government participants and invited guests from the Capitol, including state representatives. The goal of the program is to provide an opportunity for students to discuss current state issues with state administrators, elected officials, and students from high schools and YMCAs throughout the state.

## INFORMATIVE REPORT NO. 26

### Workforce Diversity Plan Update

At the August 6, 2013 meeting of the DCCCD Board of Trustees, Informative Report #67 provided Trustees with the framework of the Workforce Diversity Plan that would guide the District and its colleges in providing for a culturally competent and ethnically diverse workforce. One of the measures of the plan requires the college presidents to report to the Board each February and July, achievements accomplished under the DCCCD Workforce Diversity Plan. For convenience, and as a reminder, the plan presented in August 2013 is below. Following that plan are the colleges diversity plan updates. To bring focus to improvements, in the table of figure noted at the top of each report, improvements in either numbers or the percent-of-total workforce of color have been highlighted in gray.

### **DCCCD Workforce Diversity Plan Presented to DCCCD Board 8/6/2013**

#### **Chancellor's Preamble**

Diversity is an invaluable asset that we in higher education cannot afford to ignore. In the 21<sup>st</sup> century, this nation is becoming ever more diverse and the transformation is occurring faster than ever before. Demographic trends compel us in higher education to make a conscious investment in the recruitment and development of talent.

As Americans, we are all stakeholders in the future of our country. The challenge of developing and living harmoniously with diversity is complex and requires sustained commitment and understanding. As a leading institution of higher education, we must rise to the challenge.

Diversity is not only a noun, but is also a way of thinking. This way of thinking must become a part of the culture and practices of the Dallas community college system and structure.

DCCCD Board Policy BAA(LOCAL), approved April 2, 2013, states, the Board strongly values student and employee diversity. The Board seeks persons who will share our goal to eliminate educational inequality. The Board welcomes persons with varying ethnic, racial, cultural, national origin, age, political, religious, geographic, and economic backgrounds. The Board welcomes individuals of all genders and sexual orientations [and] regardless of disabilities. The Board invites those from different backgrounds and those who have overcome historical inequality to apply for admissions and employment so they

may represent the District to different populations and circles of networks. Students and employees should proudly bring their respective experiences to the marketplace of ideas that the Board provides and seeks to foster. The Board values fairness and equality for all as well as mutual respect and tolerance. The Board encourages innovative ideas and creative accomplishments and wishes to broaden and deepen scholarly discourse, and to encourage students to become active participants in a democratic society. The Board is committed to its goals of equal employment opportunities for all individuals and lawful affirmative action for individuals when permissible.”

As will be noted in the accompanying “Framework for the DCCCD Workforce Diversity Plan,” we acknowledge that, under Board Policy BAA(LOCAL) that was in effect prior to April 2, 2013, we have diligently pursued a goal regarding how the workforce should meet the diversity needs of our community. There has been significant progress. To continue the momentum of this progress in meeting both the spirit, and the letter, of Board Policy BAA(LOCAL)(April 2, 2013) there must be renewed commitment to DCCCD’s workforce diversity at the colleges, within college and faculty leadership, and in the supporting system offices.

The framework reflects three key elements:

- Improve out-of-area recruiting for faculty openings (“regular”, visiting scholar, and temporary full time)
- Instill an understanding of, and commitment to, cultural competence that includes professional development
- Make regular progress reports to the Board of Trustees

To particularly address faculty diversity, the impetus and direction for the diversity initiatives must come from the college presidents, with support and assistance from the system staff. Accountability has to be a watchword for this important initiative. The governing board holds the chancellor accountable, and in turn, the presidents are accountable to the chancellor.

In terms of reports to the Board, the plan will stipulate that each July, at the board budget workshop, the senior staff and college presidents will include in their budget proposals, the unit diversity plan. Each February the presidents will report on the progress toward the goals of their individual plans for the fall and spring semesters. The senior staff will also make their reports.

### **Operational Definition of Diversity**

Diversity embraces all human differences while building on that which pulls us together. Diversity planning and cultural competence serve to eliminate discrimination, marginalization and exclusion based on race, ethnicity, gender,

gender identity, sexual orientation, age, economic background, disability, religion, national origin, military status, political affiliation, or geographic location.

### **Priority and Focus**

For over ten years, the DCCCD has had a goal to achieve a workforce that includes representatives from the demographic composition of its service area, Dallas County. In the time that has elapsed, progress toward that goal has been steady. Examination of the numbers of degree-holding African Americans and Hispanics/Latinos shows that DCCCD's achievement of faculty diversity is consistent with, if not better, than availability.

As each college maintains a separate SACSCOC accreditation, faculty selection and hiring recommendations are tasks that must be executed by each college's president. Even so, it's the collective DCCCD that must devise and implement a plan within which the colleges can independently work to achieve DCCCD's workforce, and especially faculty, diversity goals. It is the role of DCCCD leadership to provide tools and resources to the college presidents to assist them in implementing the plan.

### **Elements of the Workforce Diversity Plan**

- 1) Improve out-of-area recruiting for faculty openings:
  - Focus on communities that host HSI's and HBCU's
  - Increase visibility in targeted professional organizations
  - Explore feasibility of and, as deemed potentially effective, design and institute
    - faculty sign-on stipend
    - referral stipend (for current employees who recruit successful faculty candidates)
    - increased re-location expense limits
    - assistance in job search for trailing spouses/partners
  - Institute faculty retention stipend (awarded upon completion of two years full-time employment and attainment of renewal for 3rd year)
- 2) Instill understanding of, and commitment to, cultural competence
  - Offer regular training sessions.
  - Provide resources to support development and delivery of training sessions
  - Require annual cultural competence training for those who will serve on selection committees
- 3) Regularly report progress to Board
  - Provide progress reports each July and February
  - Present progress reports by college via the college president

- Include progress reports in board agendas as Informative Reports

### **Equal Opportunity Employer**

The seven separately accredited colleges of the Dallas County Community College District are part of an **equal opportunity system** that provides education and employment opportunities without discrimination. In this regard, it is just as important to acknowledge what the Diversity Plan is expressly *NOT* authorizing the District to do with respect to race.

Under no circumstance is race of a candidate for employment to be considered. Race is never a bona fide occupational qualification. The goal of increasing racial representation is not a sufficiently compelling interest to justify the use of racial preferences. No candidate should be eliminated due to race nor should the racial balance/imbalance of a pool of candidates be used as an excuse not to hire from that pool.

While the Diversity Plan should increase the *opportunities* for minorities to pursue employment with the District, the District must

- never consider an applicant's race
- never consider the number of any race of employees in any position or category
- never consider whether the race of District employees mirrors the race of any defined population (including the student body).

The goal is to hire people with sensitivity to diversity, not to hire a greater number of people from any category, demographic, or race.

To increase the opportunities for minorities to apply, the District will actively seek to recruit candidates for postsecondary and graduate schools with predominantly minority enrollment. The District will actively seek to recruit candidates from postsecondary and graduate schools from different geographic regions of the state and country. The District will seek qualified candidates with talents, interests, perspectives, and/or experiences that would enable the candidate to enhance the understanding of diversity within the District. The District will seek qualified candidates with experience working with diverse student groups or in diverse environments.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**  
**BROOKHAVEN COLLEGE**  
**WORKFORCE DIVERSITY NUMBERS**

	Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013	
	FT Faculty		FT Faculty		PT Faculty		PT Faculty		FT Admin.		FT Admin.		FT PS Staff		FT PS Staff	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
White/Anglo	88	65%	87	70%	301	71%	307	75%	22	56%	24	57%	127	53%	127	54%
Black/African American	17	13%	15	12%	38	9%	31	8%	8	21%	7	17%	51	21%	47	20%
Hispanic/Latino	16	12%	14	11%	28	7%	28	7%	6	15%	6	14%	42	18%	42	18%
Asian & Pacific Islander	10	7%	7	6%	40	10%	34	8%	2	5%	4	10%	18	8%	17	7%
Other	4	3%	2	2%	14	3%	12	3%	1	3%	1	2%	2	1%	2	1%
<b>Total</b>	<b>135</b>	<b>100%</b>	<b>125</b>	<b>100%</b>	<b>421</b>	<b>100%</b>	<b>412</b>	<b>100%</b>	<b>39</b>	<b>100%</b>	<b>42</b>	<b>100%</b>	<b>240</b>	<b>100%</b>	<b>235</b>	<b>100%</b>

**Diversity Plan Updates**

**Procedures, Practices and Influencing Factors**

Brookhaven College continues to ensure that search committees are as representative as possible of the diversity of our service area. The search committee approval process is inclusive of HR, the Faculty and Professional Services Staff associations, and the Office of the President.

- **Hiring Sources**
  - Academic affairs deans communicate closely and frequently with regional university graduate programs as pathways to new faculty hires
- **Adjunct Strategies**
  - Posted in early Summer 2013 on the DCCCD employment website several “open until filled” adjunct faculty positions for disciplines often difficult to hire and with limited pool of available faculty allowing interested applicants to apply and be considered at any time during the year for part-time teaching assignments in the future
- **Cultural Competence Training and Initiatives**
  - Focal point for HR professional development over the past six months
  - Various team members attended Diversity Faculty Recruiting workshop in July, Diversity Roundtable discussion with other higher education institutions in mid-September hosted by University of Phoenix, and two of cultural competency sessions at annual College and University Professional Association for Human Resources (CUPA-HR) meeting in late October

**Ongoing Initiatives**

- **Plans For Continuous Improvement**
  - Considering means by HR and Academic Affairs colleagues for

developing a communications database of university contacts to facilitate targeted recruitment through a central contact point

- Synthesized and prepared by the HR team from the aforementioned diversity-intensive professional development are lessons and best practices for college-based training and communication

- **Anticipated Positions For FY 2014-2015**

Under Review



**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CEDAR VALLEY COLLEGE  
WORKFORCE DIVERSITY NUMBERS**

	Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013	
	FT Faculty		FT Faculty		PT Faculty		PT Faculty		FT Admin.		FT Admin.		FT PS Staff		FT PS Staff	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
White/Anglo	48	66%	45	69%	96	57%	96	59%	13	39%	13	39%	43	33%	46	35%
Black/African American	15	<b>21%</b>	12	18%	<b>60</b>	<b>36%</b>	56	34%	12	36%	13	39%	<b>59</b>	<b>45%</b>	57	43%
Hispanic/Latino	<b>4</b>	5%	3	5%	<b>7</b>	<b>4%</b>	3	2%	3	9%	3	9%	21	16%	21	16%
Asian & Pacific Islander	<b>4</b>	5%	3	5%	1	1%	5	3%	1	3%	1	3%	4	3%	4	3%
Other	2	3%	2	3%	<b>4</b>	2%	3	2%	<b>4</b>	<b>12%</b>	3	9%	5	4%	5	4%
<b>Total</b>	<b>73</b>	<b>100%</b>	<b>65</b>	<b>100%</b>	<b>168</b>	<b>100%</b>	<b>163</b>	<b>100%</b>	<b>33</b>	<b>100%</b>	<b>33</b>	<b>100%</b>	<b>132</b>	<b>100%</b>	<b>133</b>	<b>100%</b>

**Diversity Plan Updates**

**Procedures, Practices and Influencing Factors**

• **Hiring Sources**

- Continue to conduct extensive outreach to Historically Black Colleges and Hispanic Serving Institutions in an effort to establish on-going relationships and recruit graduating students in a variety of fields
- Advertise nationally and locally to attract candidates from various parts of the country: current advertisement includes but is not limited to Chronicle of Higher Education, The Hispanic Outlook, Latinos in Higher Education, Diverse: Issues in Higher Education, Women in Higher Education, AACC-Community College Times, Careerjobs, and other web advertising sites
- Train all hiring committees to ensure the interview process is fair and there is diversity in the applicants that are interviewed
- Increased the diversity of faculty through Visiting Scholar and Special Administrative Assignment Programs
- Assigned Mentors to each visiting scholar to aid in their success in their temporary assignment
- Continue to utilize our partnership with Texas Workforce Commission to increase diversity pools
- Develop relationships with local universities at the HR and Dean level to develop a pipeline for recent graduate students

• **Adjunct Strategies**

- Held a successful adjunct job fair in Spring of 2013 and had strong diverse attendance which resulted in 166 qualified applicants that are now in the pool of adjuncts for future positions; will hold another

adjunct job fair in Spring of 2014 and continue to reach out to the business community and local ISD's

- Partner with Community Resource and Economic Development (CRED) to strengthen community relationships with various businesses, i.e. Best Southwest Chambers of Commerce
- **Cultural Competence Training and Initiatives**
  - Required all search committees to participate in cultural competency training, which has significantly raised the awareness of each search committee on the value of having a diverse workforce
  - Participated in the Kresge Foundation Student Success Institute: Men of Color in Community Colleges conference in November 2013.
  - Continue the African American Latino Male Initiative
  - Given a charge by the College President to the inclusiveness team to work on college wide strategy connected to diversity/inclusiveness

### **Ongoing Initiatives**

- **Plans For Continuous Improvement**
  - Strengthen our hiring process by requiring each step of the process to be documented in relationship to diversity
  - Continue development of new recruiting partners including outreach to key HSIs and HBCUs
- **Anticipated Positions For FY 2014-2015**
  - Executive Director Human Resources
  - Director College Police II
  - Faculty (one new position, eight visiting scholar and three temporary to permanent positions)

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**  
**EL CENTRO COLLEGE**  
**WORKFORCE DIVERSITY NUMBERS**

	Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013	
	FT Faculty		FT Faculty		PT Faculty		PT Faculty		FT Admin.		FT Admin.		FT PS Staff		FT PS Staff	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
White/Anglo	94	62%	91	63%	173	57%	180	58%	33	56%	32	53%	61	24%	63	26%
Black/African American	26	17%	26	18%	<b>87</b>	<b>29%</b>	83	27%	15	25%	17	28%	<b>117</b>	<b>47%</b>	110	45%
Hispanic/Latino	<b>20</b>	<b>13%</b>	16	11%	28	9%	34	11%	8	14%	8	13%	<b>55</b>	<b>22%</b>	54	22%
Asian & Pacific Islander	10	7%	10	7%	10	3%	11	4%	1	2%	1	2%	<b>9</b>	<b>4%</b>	7	3%
Other	<b>2</b>	1%	1	1%	4	1%	5	2%	2	3%	2	3%	8	3%	9	4%
<b>Total</b>	<b>152</b>	<b>100%</b>	<b>144</b>	<b>100%</b>	<b>302</b>	<b>100%</b>	<b>313</b>	<b>100%</b>	<b>59</b>	<b>100%</b>	<b>60</b>	<b>100%</b>	<b>250</b>	<b>100%</b>	<b>243</b>	<b>100%</b>

**Diversity Plan Updates**

**Procedures, Practices and Influencing Factors**

• **Hiring Sources**

DCCCD and external sources for hard-to-find positions such as nursing and allied health (El Centro replaces nurses every semester, and allied health positions are no easier to fill; it took all of 2013 to hire a coordinator in Sonography without which we could not maintain a program):

- Hispanics in Higher Education; Minority Nurses.com; Journal of Allied Health; American Registry for Radiological Technology; TACHE, Networking with the Dallas and Asian Chambers of Commerce
- Participation at various diversity and/or cultural events: TABPHE Dallas Town Hall Meeting, October 2013, Diversity Roundtable and Career Fair (sponsored by the University of Phoenix), September 2013, Participation in DFW/Texas Recruiter’s Network event
- Sent targeted recruitment emails to candidates in instances where positions were cancelled or postponed

• **Adjunct Strategies**

- Continued work with deans urging them to use HR and their own adjunct databases to find diverse faculty, especially Hispanic faculty
- El Centro is an HSI and as such is underrepresented in Hispanic full-time faculty
- Continued to emphasize the importance of open, inclusive and fair hiring as part of all search committee orientations/trainings.

• **Cultural Competence Training and Initiatives**

- Leadership team attended both the Achieving the Dream Strategy Conference and the related Kresge Men of Color Institute in November, 2013; at the Institute created a plan to move the “equity” discussion to

the division deans and then the division faculty; first facilitated discussion of the plan held with the deans on December 17, 2013

- Continued college and student awareness activities celebrated through student-oriented events on a variety of topics to include Hispanic History Month, African American Read In, Men's Health, Brother to Brother/Sister to Sister events

### **Ongoing Initiatives**

#### **• Plans For Continuous Improvement**

- Launch of a cultural diversity training program for employees with the goal of holding sessions a minimum of two times per year; participants would complete out-of-session homework before the discussions
- Add to the current training menu for search committees, a mandatory diversity awareness project completed by each search committee member prior to the screening of applicants
- Participation of the El Centro CQIN Team to work on an Engagement with Diversity as part of CQIN's Summer 2014, Summer Institute Project
- Increase the diversity representation in the Business Incubation Center
- Increase minority representation in STEM fields
- Continue to hire full allotment of Visiting Scholars

#### **• Anticipated Positions For FY 2014-2015**

- College President; Math; Developmental Math; Diagnostic Medical Sonography; MRI Clinical Coordinator; Nursing; Geology/Environmental Science; Meteorology

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
EASTFIELD COLLEGE  
WORKFORCE DIVERSITY NUMBERS**

	Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013	
	FT Faculty		FT Faculty		PT Faculty		PT Faculty		FT Admin.		FT Admin.		FT PS Staff		FT PS Staff	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
White/Anglo	75	58%	70	57%	217	60%	213	62%	20	53%	21	51%	105	46%	100	48%
Black/African American	19	15%	19	15%	<b>88</b>	<b>24%</b>	72	21%	9	24%	10	24%	<b>68</b>	<b>30%</b>	61	29%
Hispanic/Latino	<b>27</b>	21%	26	21%	31	9%	33	10%	7	18%	8	20%	<b>41</b>	<b>18%</b>	38	18%
Asian & Pacific Islander	<b>8</b>	6%	7	6%	<b>21</b>	<b>6%</b>	17	5%	<b>1</b>	<b>3%</b>	0	0%	<b>6</b>	<b>3%</b>	5	2%
Other	1	1%	1	1%	6	2%	7	2%	1	3%	2	5%	6	3%	6	3%
<b>Total</b>	<b>130</b>	<b>100%</b>	<b>123</b>	<b>100%</b>	<b>363</b>	<b>100%</b>	<b>342</b>	<b>100%</b>	<b>38</b>	<b>100%</b>	<b>41</b>	<b>100%</b>	<b>226</b>	<b>100%</b>	<b>210</b>	<b>100%</b>

**Diversity Plan Updates**

**Procedures, Practices and Influencing Factors**

• **Hiring Sources**

- Continued practices began several years ago to increase ethnic and racial diversity in our workforce:
  - Having personal contacts with supervisors and faculty at HSI and HBCU universities as well as at area universities to ask them to encourage students who are graduating soon with a Master’s degree to apply for our open positions that match their areas of specialization
  - Increasing the diversity of the applicant pool, to increase the likelihood of qualified minority candidates being finalists for positions; goal to hire the most qualified and best fit for open positions
  - Diversifying adjunct faculty staff since this is a likely group who apply for open full-time positions; more ethnically and racially diverse adjunct faculty typically means we have a more diverse applicant pool, particularly when hiring for Visiting Scholars
  - Making connections and placing ads with Hispanic, African-American, and Asian organizations, places of worship, etc. when full-time openings occur
  - Discussing possible future full-time positions with some of our guest speakers representing other cultures also presents us with opportunities to diversify
  - Advertising on websites or in publications used by the District for full-time vacancies such as

Chronicle of Higher Education  
Hispanic Outlook

Diverse Issues in Higher Education  
Community College Times  
Community College Week  
Women in Higher Education  
Inside Higher Ed.com  
Higher Ed Jobs.com  
American Association of Blacks in Higher Education

- Hired faculty-of-color for history and biology for Fall, 2013

- **Adjunct Strategies**

- Having an adjunct faculty hiring fair brought people to Eastfield from many diverse backgrounds and resulted in adding racial and ethnic diversity to adjunct faculty ranks; most recent fair, hired some adjunct faculty on the spot; applicants connected with deans and program coordinators after the fair and were successful in securing adjunct positions
- Connecting with area universities and ISD's for possible adjunct faculty

- **Cultural Competence Training and Initiatives**

- Continued our multiple cultural awareness activities at the college: African-American/Latino Male Initiative, the focus for an entire month on the cultures of the Hispanic, African-American, and Asian people; Common Book project that allows the entire college to study and discuss cultural implications of the book

### **Ongoing Initiatives**

- **Plans For Continuous Improvement**

- Increase the number of opportunities faculty have to participate in cultural competency training in conjunction with the Faculty Center for Excellence in Teaching and Learning
- Involve more employees in the various cultural enrichment activities at the college
- Increase our partnerships and connections at HSI and HBCU universities

- **Anticipated Positions For FY 2014-2015**

- Plan to advertise for full-time faculty positions in the following areas: business, criminal justice, dance, foreign language, nutrition

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
MOUNTAIN VIEW COLLEGE  
WORKFORCE DIVERSITY NUMBERS**

	Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013	
	FT Faculty		FT Faculty		PT Faculty		PT Faculty		FT Admin.		FT Admin.		FT PS Staff		FT PS Staff	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
White/Anglo	47	56%	46	62%	117	52%	133	56%	8	22%	10	28%	45	26%	49	28%
Black/African American	<b>17</b>	<b>20%</b>	10	14%	<b>66</b>	<b>29%</b>	60	25%	17	46%	17	47%	53	30%	54	31%
Hispanic/Latino	<b>13</b>	15%	12	16%	25	11%	26	11%	<b>12</b>	<b>32%</b>	9	25%	<b>68</b>	<b>39%</b>	65	37%
Asian & Pacific Islander	<b>4</b>	<b>5%</b>	3	4%	12	5%	12	5%	0	0%	0	0%	4	2%	4	2%
Other	3	4%	3	4%	6	3%	6	3%	0	0%	0	0%	4	2%	4	2%
<b>Total</b>	<b>84</b>	<b>100%</b>	<b>74</b>	<b>100%</b>	<b>226</b>	<b>100%</b>	<b>237</b>	<b>100%</b>	<b>37</b>	<b>100%</b>	<b>36</b>	<b>100%</b>	<b>174</b>	<b>100%</b>	<b>176</b>	<b>100%</b>

**Diversity Plan Updates**

**Procedures, Practices and Influencing Factors**

As reflected above MVC has increased workforce diversity. A concerted effort on the part of the faculty and administration has led to increased minority hires. Within the last year, MVC has hired eight additional full-time and seven additional part-time faculty members of color. Additionally, the full-time administrators of color have increased by three and the full-time support staff has increased by two. The college continues to work toward having a diverse workforce that represents the communities served.

● **Hiring Sources**

- Advertise with HSI's and HBCU's for faculty positions
- Advertise with local ethnic chambers of commerce
- Advertise openings with large local church's and ethnic fraternal organizations

● **Adjunct Strategies**

- Held two adjunct job fairs during the last year
- Insured that instructional deans had cultural competency training

● **Cultural Competence Training and Initiatives**

- Trained 17 search committees, this academic year, on cultural competency
- Continue training for all search committees

**Ongoing Initiatives**

● **Plans For Continuous Improvement**

- Place job openings on social media outlets
- Continue to develop relationships with HSI's and HBCU's for recruitment from graduate schools

- Strengthen relationships with local chambers, ethnic organizations and ethnic fraternities and sororities
- **Anticipated Positions For FY 2014-2015**
  - Show improved diversity FY 2014-2015 in departments that experience openings



**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**  
**NORTH LAKE COLLEGE**  
**WORKFORCE DIVERSITY NUMBERS**

	Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013	
	FT Faculty		FT Faculty		PT Faculty		PT Faculty		FT Admin.		FT Admin.		FT PS Staff		FT PS Staff	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
White/Anglo	78	66%	79	66%	235	72%	237	72%	22	67%	24	65%	123	57%	121	57%
Black/African American	20	17%	20	17%	29	9%	31	9%	6	18%	7	19%	43	20%	42	20%
Hispanic/Latino	11	9%	11	9%	26	8%	25	8%	4	12%	5	14%	31	14%	29	14%
Asian & Pacific Islander	8	7%	7	6%	35	11%	33	10%	0	0%	0	0%	13	6%	15	7%
Other	2	2%	2	2%	2	1%	2	1%	1	3%	1	3%	4	2%	4	2%
<b>Total</b>	<b>119</b>	<b>100%</b>	<b>119</b>	<b>100%</b>	<b>327</b>	<b>100%</b>	<b>328</b>	<b>100%</b>	<b>33</b>	<b>100%</b>	<b>37</b>	<b>100%</b>	<b>214</b>	<b>100%</b>	<b>211</b>	<b>100%</b>

**Diversity Plan Updates**

**Procedures, Practices and Influencing Factors**

Administrative ranks were reduced by one African-American and one Latino. The African-American administrator was Dr. Zena Jackson who accepted a promotion at Tarrant County College. A search to fill the vacated Executive Dean’s position is in process. There was one failed search, and a second search is underway. The data that indicates one less Latino administrator is actually a split position between NLC and District Office. George Marquez, a long time NLC administrator in Professional Development, is in a SAAP split position. He continues in his administrator role at NLC, but his load is carried 60% at District Office, thus he is shown on their staffing report and not NLC’s.

There has not been significant numbers of new faculty hired since the last reporting period. The last four full time faculty hired included an African American, two Latinos, and an Asian American. However, we lost two faculty members who relocated out of state, one of which was Latina.

• **Hiring Sources**

- Extending position listing dates by three to four weeks longer in faculty searches; early indications suggest this practice may increase the numbers of minority candidates in the applicant pools
- Experimenting with a process by which the VPI personally reviews every faculty application that did *not* meet minimum qualifications for open faculty positions; planning to expand this practice into other hard to fill positions. At least one additional applicant has been qualified by this additional screening process of four current faculty searches.

• **Adjunct Strategies**

- No new information to report this period

- **Cultural Competence Training and Initiatives**
  - Conducted two Cultural Competency workshops for faculty and staff on Wednesday, January 15; represents the roll out of cultural competency training all employees will be expected to complete

### **Ongoing Initiatives**

- **Plans For Continuous Improvement**
  - Continue to review and refine search processes to better attract, and qualify minority candidates
  - Continue to add to the number of places where we advertise to include universities that graduate numbers of minority professionals; during fall 2013, added Spellman College in Atlanta, St. Phillips College in San Antonio, and Southern University A&M in Baton Rouge, LA.
- **Anticipated Positions For FY 2014-2015**
  - Effective January 2014, added a second business faculty position and an African American female was appointed to a VS position.
  - Searching for faculty in Logistics and CISCO.
  - Searches underway for Developmental Math, History, and English.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**  
**RICHLAND COLLEGE**  
**WORKFORCE DIVERSITY NUMBERS**

	Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013		Fall 2013		SP 2013	
	FT Faculty		FT Faculty		PT Faculty		PT Faculty		FT Admin.		FT Admin.		FT PS Staff		FT PS Staff	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
White/Anglo	96	61%	88	59%	438	70%	434	73%	55	71%	54	71%	148	46%	145	46%
Black/African American	20	13%	20	14%	<b>70</b>	11%	66	11%	13	17%	14	18%	77	24%	78	25%
Hispanic/Latino	17	11%	17	11%	<b>36</b>	<b>6%</b>	32	5%	<b>5</b>	<b>6%</b>	4	5%	<b>51</b>	16%	50	16%
Asian & Pacific Islander	<b>22</b>	14%	21	14%	<b>48</b>	<b>8%</b>	39	7%	4	5%	4	5%	<b>30</b>	9%	28	9%
Other	<b>3</b>	2%	2	1%	<b>31</b>	<b>5%</b>	25	4%	0	0%	0	0%	<b>18</b>	<b>6%</b>	15	5%
<b>Total</b>	<b>158</b>	<b>100%</b>	<b>148</b>	<b>100%</b>	<b>623</b>	<b>100%</b>	<b>596</b>	<b>100%</b>	<b>77</b>	<b>100%</b>	<b>76</b>	<b>100%</b>	<b>324</b>	<b>100%</b>	<b>316</b>	<b>100%</b>

**Diversity Plan Updates**

**Procedures, Practices and Influencing Factors**

• **Hiring Sources**

- Expanded our pool of ethnically diverse adjunct faculty from which we can identify potential Visiting Scholar candidates; full-time and adjunct faculty of color hired since July 2013 now teach in the disciplines of Biology, Chinese, Computer Science, Chemistry, Communications, Developmental Reading, Developmental Mathematics, Developmental Writing, Drafting, Education Learning Framework, English for Speakers of Other Languages, English, Economics, Geology, Human Development, Interactive Simulation & Game Technology, International Business, Instructional Media, Japanese, Mathematics, Music, Music Appreciation, Music Ensemble, Psychology, and Physics
- Increased website and professional publication advertising sources to broaden outreach to available ethnically diverse pools in support of full-time faculty diversity hiring since July 2013; advertising sources now include: AffirmativeAction.org website; American Association of Collegiate Registrars and Admissions Officers publication; Broadcast Education Associate website; *Chronicle of Higher Education* website; College English Association website; Columbia University website; *Community College Week* website; *Diverse Issues in Higher Education* website; Greater Dallas Hispanic Chamber of Commerce job link; Higher Ed Jobs website; Higher Education Recruitment Consortium website; Hiremizzoutigers.com; *Hispanic Outlook* website; *Journal of Blacks in Higher Education* website; Medhunting.com; musicedjobs.com website; National Academic Advising Association website; National Association for Developmental Education website; National Association for Music Education website; National Association of Financial Aid Administrators

website; National Association of Student Personnel Administrators website; National Council of Teachers of English website; National Council on Student Development website; Society of Music Theory website; Texas Association of Black Professionals in Higher Education website; Texas Association of College & University Student Personnel Administrators website; Texas Association of Collegiate Registrars and Admissions Officers website; Texas Association for Developmental Education website; Texas Association of Healthcare Facilities Management website; Texas Association of Physical Plant Administrators website; Texas Association of Student Financial Aid Administrators website; Texas Education Agency Region X Database (purchased access); TCU Schieffer School of Journalism; Texas Music Educators Association website; Trio List website; and Women in Higher Education website

- **Adjunct Strategies**

- Held a face-to-face Adjunct Faculty Job Fair on campus in May 2013
- Advertised Adjunct Faculty Notices of Vacancy on the District website
- Contacted, and are partnering with, four-year institutions, including UT Arlington, DBU, TWU, UNT, TX A&M, UT Austin, and SMU, to target ethnically diverse candidates as a potential hiring pool

- **Cultural Competence Training and Initiatives**

- Offered since July 2013 13 sessions of Intercultural Competence Levels 1A through 3B with a total of 157 completers and 17 sessions of *Moving Beyond 3B, Understanding Our Students of Poverty*, series with a total of 468 completers

### **Ongoing Initiatives**

- **Plans For Continuous Improvement**

- Advanced for Spring 2014 appointments six new full-time Visiting Scholar faculty, four of which are ethnic minorities (2 African Americans and 2 Hispanics)
- Actively recruit candidates from post-secondary and graduate schools with predominantly minority enrollment to include candidates from different geographic regions of the state and country

- **Anticipated Positions For FY 2014-2015**

- Anticipate hiring at least three new Visiting Scholar faculty in FY 2014-2015 as budget and enrollment will support

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
DISTRICT OPERATIONS:  
DISTRICT OFFICE, LECROY AND DISTRICT SERVICE CENTER  
WORKFORCE DIVERSITY NUMBERS**

	Fall 2013 PT Faculty		Spring 2013 PT Faculty		Fall 2013 FT Admin.		Spring 2013 FT Admin.		Fall 2013 FT PS Staff		Spring 2013 FT PS Staff	
	#	%	#	%	#	%	#	%	#	%	#	%
White/Anglo	12	71%	13	76%	49	54%	50	56%	137	39%	133	38%
Black/African American	1	6%	1	6%	24	26%	24	27%	131	37%	131	38%
Hispanic/Latino	2	12%	3	18%	12	13%	11	12%	48	14%	46	13%
Asian & Pacific Islander	0	0%	0	0%	0	0%	0	0%	24	7%	25	7%
Other	2	12%	0	0%	6	7%	5	6%	13	4%	11	3%
<b>Total</b>	<b>17</b>	<b>100%</b>	<b>17</b>	<b>100%</b>	<b>91</b>	<b>100%</b>	<b>90</b>	<b>100%</b>	<b>353</b>	<b>100%</b>	<b>346</b>	<b>100%</b>

**Diversity Plan Updates**

**Procedures, Practices and Influencing Factors**

• **Hiring Sources**

- District's Human Resource Council is working to implement the incentive stipends as described in the Workforce Diversity Framework (August 2013), targeted for adoption in March 2014.

**Ongoing Initiatives**

• **Plans For Continuous Improvement**

- Retained an HR Consultant in December 2013 to assess DCCCD's compensation strategy, structure and practices and to make recommendations to improve DCCCD's competitive position; report and recommendations are anticipated June 2014

• **Anticipated Positions For FY 2014-2015**

- Associate Vice Chancellor of Development/President of Foundation
- District Payroll Manager
- While not positions within District Operations, it is anticipated that the Chancellor will make recommendation for:  
  - President - North Lake College
  - President - El Centro College

INFORMATIVE REPORT NO. 27

Presentation of Current Funds Operating Budget Report for December  
2013

The chancellor presents the report of the current funds operating budget for December 2013 for review. This report includes the Fall budget revision.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2013-14 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date December 31, 2013  
33.33% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 87,146,027	\$ 37,536,940	\$ 49,609,087	43.1%	40.2-48.3%	
Tuition	93,689,561	62,302,296	31,387,265	66.5%	61.3-68.3%	
Taxes for Current Operations	172,222,660	56,678,966	115,543,694	32.9%	13.6-34.0%	
Federal Grants & Contracts	944,661	350,029	594,632	37.1%	7.8-62.4%	
State Grants & Contracts	158,779	-	158,779	0.0%	n/a	
General Sources:						
Investment Income	1,500,000	621,431	878,569	41.4%	20.2-37.9%	(1)
General Revenue	3,229,819	865,285	2,364,534	26.8%	n/a	
Subtotal General Sources	4,729,819	1,486,716	3,243,103	31.4%	22.8-39.3%	
SUBTOTAL UNRESTRICTED	358,891,507	158,354,947	200,536,560	44.1%	n/a	
Use of Fund Balance & Transfers-in	20,735,448	-	20,735,448	0.0%	n/a	
TOTAL UNRESTRICTED	379,626,955	158,354,947	221,272,008	41.7%	32.3-42.9%	
<b>AUXILIARY FUND</b>						
Sales & Services	4,756,483	1,105,100	3,651,383	23.2%	20.4-26.9%	
Investment Income	126,934	54,386	72,548	42.8%	22.3-39.4%	
Transfers-in	4,290,797	4,290,797	-	100.0%	n/a	
Use of Fund Balance	1,747,744	-	1,747,744	0.00%	n/a	
TOTAL AUXILIARY	10,921,958	5,450,283	5,471,675	49.9%	18.8-75.1%	
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	19,150,091	6,504,582	12,645,509	34.0%	n/a	
SBDC State Match	2,398,785	511,707	1,887,078	21.3%	n/a	
Subtotal State Appropriations	21,548,876	7,016,289	14,532,587	32.6%	n/a	
Grants, Contracts & Scholarships:						
Federal	101,792,527	15,598,652	86,193,875	15.3%	n/a	
State	10,935,495	3,651,324	7,284,171	33.4%	n/a	
Local	8,242,818	1,899,751	6,343,067	23.0%	n/a	
Transfers-in	76,725	37,946	38,779	49.5%	n/a	
Richland Collegiate High School	43,366	-	43,366	0.0%	n/a	
TOTAL RESTRICTED	142,639,807	28,203,962	114,435,845	19.8%	n/a	
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	3,340,895	877,521	2,463,374	26.3%	n/a	
Investment Income	10,000	7,882	2,118	78.8%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	3,350,895	885,403	2,465,492	26.4%	n/a	
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 536,539,615</b>	<b>\$ 192,894,595</b>	<b>\$ 343,645,020</b>	<b>36.0%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2013-14 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date December 31, 2013  
33.33% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 146,103,493	\$ 53,871,416	\$ 92,232,077	36.9%	36.4-38.5%	
Public Service	4,544,298	1,408,909	3,135,389	31.0%	17.4-43.1%	
Academic Support	18,142,184	6,124,134	12,018,050	33.8%	30.7-36.8%	
Student Services	33,162,335	11,222,906	21,939,429	33.8%	31.8-34.0%	
Institutional Support	62,170,054	21,704,719	40,465,335	34.9%	32.2-39.4%	
Staff Benefits	25,180,848	8,981,996	16,198,852	35.7%	12.8-65.7%	
Operations & Maintenance of Plant	31,135,023	14,520,761	16,614,262	46.6%	35.3-53.3%	
Repairs & Rehabilitation	19,178,480	3,401,565	15,776,915	17.7%	6.0-31.4%	
Special Items:						
Reserve - Campus	5,305,710	-	5,305,710	n/a	n/a	
Reserve - Across the Board Increases	-	-	-	n/a	n/a	
Reserve - Faculty Adjustments	-	-	-	n/a	n/a	
Reserve - PSS Job Evaluations	500,000	-	500,000	n/a	n/a	
Reserve - Momentum Points	-	-	-	n/a	n/a	
Reserve - Diversity Initiatives	500,000	-	500,000	n/a	n/a	
Reserve - Technology	1,055,000	-	1,055,000	n/a	n/a	
Reserve - Potential Fund 12 Transfer	750,000	-	750,000	n/a	n/a	
Reserve - Operating	2,270,058	-	2,270,058	n/a	n/a	
Reserve - Enrollment Changes	3,000,000	-	3,000,000	n/a	n/a	
Reserve - IT Telephony Upgrades	2,400,000	-	2,400,000	n/a	n/a	
Reserve - Provision Election Expense	500,000	-	500,000	n/a	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>355,897,483</b>	<b>121,236,406</b>	<b>234,661,077</b>	<b>34.1%</b>	<b>32.9-36.5%</b>	
<b>AUXILIARY FUND</b>						
Student Activities	7,951,120	2,327,927	5,623,193	29.3%	31.3-37.1%	(2)
Sales & Services	2,084,848	756,558	1,328,290	36.3%	35.4-44.7%	
Reserve - Campus	248,771	-	248,771	n/a	n/a	
Reserve - District	93,519	-	93,519	n/a	n/a	
Transfers-out	543,700	42,024	501,676	7.7%	11.2-83.4%	(3)
<b>TOTAL AUXILIARY</b>	<b>10,921,958</b>	<b>3,126,509</b>	<b>7,795,449</b>	<b>28.6%</b>	<b>30.9-37.1%</b>	<b>(4)</b>
<b>RESTRICTED FUND</b>						
State Appropriations	19,150,091	6,504,582	12,645,509	34.0%	n/a	
Grants & Contracts	27,518,002	7,830,366	19,687,636	28.5%	n/a	
Scholarships	95,928,348	13,869,014	82,059,334	14.5%	n/a	
Subtotal Grants, Contracts & Scholarships	142,596,441	28,203,962	114,392,479	19.8%	n/a	
Richland Collegiate High School	43,366	-	43,366	0.0%	n/a	
<b>TOTAL RESTRICTED</b>	<b>142,639,807</b>	<b>28,203,962</b>	<b>114,435,845</b>	<b>19.8%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	3,350,895	589,857	2,761,038	17.6%	n/a	
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>3,350,895</b>	<b>589,857</b>	<b>2,761,038</b>	<b>17.6%</b>	<b>n/a</b>	
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>512,810,143</b>	<b>153,156,734</b>	<b>359,653,409</b>	<b>29.9%</b>	<b>n/a</b>	
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,908,000	1,092,645	1,815,355	37.6%	42.0-48.5%	
Institutional Matching-Contracts/Grants	180,675	(915)	181,590	(0.5%)	n/a	(5)
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	-	100.0%	n/a	
Unexpended Plant Fund	16,350,000	16,350,000	-	100.0%	n/a	
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>23,729,472</b>	<b>21,732,527</b>	<b>1,996,945</b>	<b>91.6%</b>	<b>n/a</b>	
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 536,539,615</b>	<b>\$ 174,889,261</b>	<b>\$ 361,650,354</b>	<b>32.6%</b>	<b>n/a</b>	



DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2013-14 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date December 31, 2013  
33.33% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
<b>UNRESTRICTED FUND</b>				
Salaries & Wages	\$229,369,204	\$ 80,182,496	\$149,186,708	35.0%
Staff Benefits	25,180,848	8,981,996	16,198,852	35.7%
Purchased Services	20,459,799	8,253,924	12,205,875	40.3%
Operating Expenses	69,075,527	23,278,653	45,796,874	33.7%
Supplies & Materials	9,072,483	4,978,603	4,093,880	54.9%
Minor Equipment	6,442,481	829,314	5,613,167	12.9%
Capital Outlay	5,081,804	2,047,801	3,034,003	40.3%
Charges	(25,065,431)	(7,316,381)	(17,749,050)	29.2%
<b>SUBTOTAL UNRESTRICTED</b>	<b>339,616,715</b>	<b>121,236,406</b>	<b>218,380,309</b>	<b>35.7%</b>
Reserve - Campus	5,305,710	-	5,305,710	n/a
Reserve - Across the Board Increases	-	-	-	n/a
Reserve - Faculty Adjustments	-	-	-	n/a
Reserve - PSS Job Evaluations	500,000	-	500,000	n/a
Reserve - Momentum Points	-	-	-	n/a
Reserve - Diversity Initiatives	500,000	-	500,000	n/a
Reserve - Technology	1,055,000	-	1,055,000	n/a
Reserve - Potential Fund 12 Transfer	750,000	-	750,000	n/a
Reserve - Operating	2,270,058	-	2,270,058	n/a
Reserve - Enrollment Changes	3,000,000	-	3,000,000	n/a
Reserve - IT Telephony Upgrades	2,400,000	-	2,400,000	n/a
Reserve - Provision Election Expense	500,000	-	500,000	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,908,000	1,092,645	1,815,355	37.6%
Institutional Matching - Contracts/Grants	180,675	(915)	181,590	(0.5%)
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,290,797	4,290,797	-	100.0%
Unexpended Plant Fund	16,350,000	16,350,000	-	100.0%
<b>TOTAL UNRESTRICTED</b>	<b>379,626,955</b>	<b>142,968,933</b>	<b>236,658,022</b>	<b>37.7%</b>
<b>AUXILIARY FUND</b>	<b>10,921,958</b>	<b>3,126,509</b>	<b>7,795,449</b>	<b>28.6%</b>
<b>RESTRICTED FUND</b>	<b>142,639,807</b>	<b>28,203,962</b>	<b>114,435,845</b>	<b>19.8%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>3,350,895</b>	<b>589,857</b>	<b>2,761,038</b>	<b>17.6%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$536,539,615</b>	<b>\$ 174,889,261</b>	<b>\$361,650,354</b>	<b>32.6%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2013-14 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date - 33.33% of Fiscal Year Elapsed

	December 31, 2013			December 31, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 87,146,027	\$ 37,536,940	43.1%	\$ 88,905,233	\$ 39,265,036	44.2%
Tuition	93,689,561	62,302,296	66.5%	92,496,829	59,042,363	63.8%
Taxes for Current Operations	172,222,660	56,678,966	32.9%	152,222,660	47,528,749	31.2%
Federal Grants & Contracts	944,661	350,029	37.1%	806,797	406,819	50.4%
State Grants & Contracts	158,779	-	0.0%	93,871	-	0.0%
General Sources:						
Investment Income	1,500,000	621,431	41.4%	2,200,500	584,596	26.6%
General Revenue	3,229,819	865,285	26.8%	3,046,049	951,235	31.2%
Subtotal General Sources	4,729,819	1,486,716	31.4%	5,246,549	1,535,831	29.3%
<b>SUBTOTAL UNRESTRICTED</b>	<b>358,891,507</b>	<b>158,354,947</b>	<b>44.1%</b>	<b>339,771,939</b>	<b>147,778,798</b>	<b>43.5%</b>
Use of Fund Balance & Transfers-in	20,735,448	-	0.0%	17,510,196	-	0.0%
<b>TOTAL UNRESTRICTED</b>	<b>379,626,955</b>	<b>158,354,947</b>	<b>41.7%</b>	<b>357,282,135</b>	<b>147,778,798</b>	<b>41.4%</b>
<b>AUXILIARY FUND</b>						
Sales & Services	4,756,483	1,105,100	23.2%	5,062,831	1,244,474	24.6%
Investment Income	126,934	54,386	42.8%	155,609	40,941	26.3%
Transfers-in	4,290,797	4,290,797	100.0%	4,290,797	4,290,797	100.0%
Use of Fund Balance	1,747,744	-	0.0%	411,022	-	n/a
<b>TOTAL AUXILIARY</b>	<b>10,921,958</b>	<b>5,450,283</b>	<b>49.9%</b>	<b>9,920,259</b>	<b>5,576,212</b>	<b>56.2%</b>
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	19,150,091	6,504,582	34.0%	15,268,551	5,178,486	33.9%
SBDC State Match	2,398,785	511,707	21.3%	2,398,785	496,727	20.7%
Subtotal State Appropriations	21,548,876	7,016,289	32.6%	17,667,336	5,675,213	32.1%
Grants, Contracts & Scholarships:						
Federal	101,792,527	15,598,652	15.3%	106,442,536	10,952,628	10.3%
State	10,935,495	3,651,324	33.4%	9,077,404	2,231,339	24.6%
Local	8,242,818	1,899,751	23.0%	7,495,470	5,557,904	74.2%
Transfers-in	76,725	37,946	49.5%	88,847	31,341	35.3%
Subtotal Grants, Contracts & Scholarships	121,047,565	21,187,673	17.5%	123,104,257	18,773,212	15.2%
Richland Collegiate High School	43,366	-	0.0%	76,242	-	0.0%
<b>TOTAL RESTRICTED</b>	<b>142,639,807</b>	<b>28,203,962</b>	<b>19.8%</b>	<b>140,847,835</b>	<b>24,448,425</b>	<b>17.4%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	3,340,895	877,521	26.3%	2,836,427	877,911	31.0%
Investment Income	10,000	7,882	78.8%	10,000	6,768	67.7%
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>3,350,895</b>	<b>885,403</b>	<b>26.4%</b>	<b>2,846,427</b>	<b>884,679</b>	<b>31.1%</b>
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 536,539,615</b>	<b>\$ 192,894,595</b>	<b>36.0%</b>	<b>\$ 510,896,656</b>	<b>\$ 178,688,114</b>	<b>35.0%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2013-14 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date - 33.33% of Fiscal Year Elapsed

	December 31, 2013			December 31, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 146,103,493	\$ 53,871,416	36.9%	\$ 139,262,341	\$ 52,033,718	37.4%
Public Service	4,544,298	1,408,909	31.0%	4,827,307	1,417,476	29.4%
Academic Support	18,142,184	6,124,134	33.8%	17,338,013	5,658,093	32.6%
Student Services	33,162,335	11,222,906	33.8%	30,625,606	10,491,134	34.3%
Institutional Support	62,170,054	21,704,719	34.9%	61,294,141	21,957,848	35.8%
Staff Benefits	25,180,848	8,981,996	35.7%	24,912,971	9,179,871	36.8%
Operations & Maintenance of Plant	31,135,023	14,520,761	46.6%	30,510,500	14,821,552	48.6%
Repairs & Rehabilitation	19,178,480	3,401,565	17.7%	15,621,163	4,151,085	26.6%
Special Items:						
Reserve - Campus	5,305,710	n/a	n/a	5,676,564	n/a	n/a
Reserve - Benefits	-	n/a	n/a	3,500,000	n/a	n/a
Reserve - Across the Board Increases	-	n/a	n/a	-	n/a	n/a
Reserve - Faculty Adjustments	-	n/a	n/a	-	n/a	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	-	n/a	n/a	500,000	n/a	n/a
Reserve - PSS Job Evaluations	500,000	n/a	n/a	-	n/a	n/a
Reserve - Momentum Points	-	n/a	n/a	-	n/a	n/a
Reserve - Diversity Initiatives	500,000	n/a	n/a	-	n/a	n/a
Reserve - Technology	1,055,000	n/a	n/a	2,500,000	n/a	n/a
Reserve - Visiting Scholars	-	n/a	n/a	258,500	n/a	n/a
Reserve - Potential Fund 12 Transfer	750,000	n/a	n/a	-	n/a	n/a
Reserve - Operating	2,270,058	n/a	n/a	1,000,000	n/a	n/a
Reserve - Enrollment Changes	3,000,000	n/a	n/a	-	n/a	n/a
Reserve - Facilities Projects and Operations	-	n/a	n/a	11,700,000	n/a	n/a
Reserve - Potential Reduction/ERS Fees	-	n/a	n/a	639,642	n/a	n/a
Reserve - IT Telephony Upgrades	2,400,000	n/a	n/a	-	n/a	n/a
Reserve - Provision Election Expense	500,000	n/a	n/a	-	n/a	n/a
<b>TOTAL UNRESTRICTED</b>	<b>355,897,483</b>	<b>121,236,406</b>	<b>34.1%</b>	<b>350,166,748</b>	<b>93,732,159</b>	<b>27.5%</b>
<b>AUXILIARY FUND</b>						
Student Activities	7,951,120	2,327,927	29.3%	7,379,038	2,453,393	33.2%
Sales & Services	2,084,848	756,558	36.3%	2,106,324	870,173	41.3%
Reserve - Campus	248,771	-	n/a	216,916	-	n/a
Reserve - District	93,519	-	n/a	114,279	-	n/a
Transfers-out	543,700	42,024	7.7%	103,702	46,671	45.0%
<b>TOTAL AUXILIARY</b>	<b>10,921,958</b>	<b>3,126,509</b>	<b>28.6%</b>	<b>9,920,259</b>	<b>3,370,237</b>	<b>34.0%</b>
<b>RESTRICTED FUND</b>						
State Appropriations	19,150,091	6,504,582	34.0%	15,268,551	5,178,486	33.9%
Grants & Contracts	27,518,002	7,830,366	28.5%	30,547,882	9,081,762	29.7%
Scholarships	95,928,348	13,869,014	14.5%	94,955,160	10,188,177	10.7%
Subtotal Grants, Contracts & Scholarships	142,596,441	28,203,962	19.8%	140,771,593	24,448,425	17.4%
Richland Collegiate High School	43,366	-	0.0%	76,242	-	0.0%
<b>TOTAL RESTRICTED</b>	<b>142,639,807</b>	<b>28,203,962</b>	<b>19.8%</b>	<b>140,847,835</b>	<b>24,448,425</b>	<b>17.4%</b>
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	3,350,895	589,857	17.6%	2,846,427	555,528	19.5%
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>3,350,895</b>	<b>589,857</b>	<b>17.6%</b>	<b>2,846,427</b>	<b>555,528</b>	<b>19.5%</b>
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>512,810,143</b>	<b>153,156,734</b>	<b>29.9%</b>	<b>503,781,269</b>	<b>148,084,967</b>	<b>29.4%</b>
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,908,000	1,092,645	37.6%	2,529,623	1,147,200	45.4%
Institutional Matching-Contracts/Grants	180,675	(915)	(0.5%)	221,644	146,037	65.9%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	4,290,797	4,290,797	100.0%
Unexpended Plant Fund	16,350,000	16,350,000	100.0%	73,323	87,411	119.2%
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>23,729,472</b>	<b>21,732,527</b>	<b>91.6%</b>	<b>7,115,387</b>	<b>5,671,445</b>	<b>79.7%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 536,539,615</b>	<b>\$ 174,889,261</b>	<b>32.6%</b>	<b>\$ 510,896,656</b>	<b>\$ 153,756,412</b>	<b>30.1%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2013-14 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date - 33.33% of Fiscal Year Elapsed

	December 31, 2013			December 31, 2012		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Salaries & Wages	\$229,369,204	\$ 80,182,496	35.0%	\$222,162,633	\$ 78,286,172	35.2%
Staff Benefits	25,180,848	8,981,996	35.7%	24,912,971	9,179,871	36.8%
Purchased Services	20,459,799	8,253,924	40.3%	18,938,171	7,980,858	42.1%
Operating Expenses	69,075,527	23,278,653	33.7%	65,607,437	23,549,069	35.9%
Supplies & Materials	9,072,483	4,978,603	54.9%	8,603,529	4,761,975	55.3%
Minor Equipment	6,442,481	829,314	12.9%	5,044,908	639,520	12.7%
Capital Outlay	5,081,804	2,047,801	40.3%	3,012,595	1,987,364	66.0%
Charges	(25,065,431)	(7,316,381)	29.2%	(23,890,202)	(6,674,052)	27.9%
<b>SUBTOTAL UNRESTRICTED</b>	<b>339,616,715</b>	<b>121,236,406</b>	<b>35.7%</b>	<b>324,392,042</b>	<b>119,710,777</b>	<b>36.9%</b>
Reserve - Campus	5,305,710	n/a	n/a	5,676,564	n/a	n/a
Reserve - Benefits	-	n/a	n/a	3,500,000	n/a	n/a
Reserve - Across the Board Increases	-	n/a	n/a	-	n/a	n/a
Reserve - Faculty Adjustments	-	n/a	n/a	-	n/a	n/a
Reserve - Faculty Mkt/Job Eval. PSS & Adm.	-	n/a	n/a	500,000	n/a	n/a
Reserve - PSS Job Evaluations	500,000	n/a	n/a	-	n/a	n/a
Reserve - Momentum Points	-	n/a	n/a	-	n/a	n/a
Reserve - Diversity Initiatives	500,000	n/a	n/a	-	n/a	n/a
Reserve - Technology	1,055,000	n/a	n/a	2,500,000	n/a	n/a
Reserve - Visiting Scholars	-	n/a	n/a	258,500	n/a	n/a
Reserve - Potential Fund 12 Transfer	750,000	n/a	n/a	-	n/a	n/a
Reserve - Operating	2,270,058	n/a	n/a	1,000,000	n/a	n/a
Reserve - Enrollment Changes	3,000,000	n/a	n/a	-	n/a	n/a
Reserve - Facilities Projects and Operations	-	n/a	n/a	11,700,000	n/a	n/a
Reserve - Potential State Reduction/ERS Fees	-	n/a	n/a	639,642	n/a	n/a
Reserve - IT Telephony Upgrades	2,400,000	n/a	n/a	-	n/a	n/a
Reserve - Provision Election Expense	500,000	n/a	n/a	-	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,908,000	1,092,645	37.6%	2,529,623	1,147,200	45.4%
Institutional Matching - Contracts/Grants	180,675	(915)	(0.5%)	221,644	146,037	65.9%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	4,290,797	4,290,797	100.0%
Unexpended Plant Fund	16,350,000	16,350,000	100.0%	73,323	87,411	119.2%
<b>TOTAL UNRESTRICTED</b>	<b>379,626,955</b>	<b>142,968,933</b>	<b>37.7%</b>	<b>357,282,135</b>	<b>125,382,222</b>	<b>35.1%</b>
<b>AUXILIARY FUND</b>	<b>10,921,958</b>	<b>3,126,509</b>	<b>28.6%</b>	<b>9,920,259</b>	<b>3,370,237</b>	<b>34.0%</b>
<b>RESTRICTED FUND</b>	<b>142,639,807</b>	<b>28,203,962</b>	<b>19.8%</b>	<b>140,847,835</b>	<b>24,448,425</b>	<b>17.4%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>3,350,895</b>	<b>589,857</b>	<b>17.6%</b>	<b>2,846,427</b>	<b>555,528</b>	<b>19.5%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$536,539,615</b>	<b>\$ 174,889,261</b>	<b>32.6%</b>	<b>\$510,896,656</b>	<b>\$ 153,756,412</b>	<b>30.1%</b>

## NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) *Actual Investment Income* reflects a higher percent of budget due to a larger proportion of unrestricted funds in the investment pool.
- (2) *Auxiliary Fund Student Activities* is slightly lower than normal percent of budget. This is due to the timing of project expenditures that will be underway in the upcoming months at the Richland College location.
- (3) & (4) *Auxiliary Transfer-out and Total Auxiliary* are lower than the control limits due to the increase in budget for the Enterprise Scholarship transfer that was approved by the Board of Trustees on November 5, 2013.
- (5) *Institutional Matching-Contacts and Grants* reflect a negative budget percent due to the return of unused cash match funds to Eastfield College for the Gateway to College Grant Program that has ended.

INFORMATIVE REPORT NO. 28

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in December, 2013.

**AWARDS:**

8DA8913      CARPET TILE - RLC  
Greatmats.com  
Initial award (Req. 8DA6118/PO 180329)    \$30,777.30  
Increase (Req. 8DA8913)                    6,885.97  
Revised total                                    \$37,663.27

On October 25, 2013 the Executive Vice Chancellor of Business Affairs approved an award in the amount of \$30,777.30 for interlocking carpet tiles to protect the wooden playing floor in the gymnasium during non-athletic events. A cart to transport the tiles to and from storage was included.

This increase is necessary due to an error in the initial measurements of the gymnasium floor which were taken with the bleachers being extended rather than retracted.

---

**CHANGE ORDERS:**

Raymond Harris & Associates – Bid #NA  
Roofing – ECC/BPI  
Purchase Order No. B19833  
Change Order No. 2

Change:            Request an adjustment for architectural services based on the actual award contract of \$697,000 versus the original estimated construction cost of \$500,000.

Original Contract Amount	\$26,146.52
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	950.00
Net <b>Increase</b> this Change Order	7,880.00
Revised Contract Amount	\$34,976.52

---

*This is for ECC/BPI project #3, Progress Report on Construction Projects.*

INFORMATIVE REPORT NO. 29

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of December 31, 2013.

Comparison September 2013/2012 & October 2013/2012

<u>Ethnicity/ Gender</u>	<u>September 13</u>		<u>September 12</u>		<u>October 13</u>		<u>October 12</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	0	0.0	1,090	0.0	0	0.0	22	0.0
Black/African-American	56,470	1.9	79,264	2.5	143,594	5.6	148,340	6.8
Asian Indian	73,419	2.5	5,789	0.2	233,204	9.1	197,725	9.1
Anglo-American, Female	1,183,278	40.8	905,421	28.5	762,353	29.7	732,326	33.6
Asian Pacific	0	0.0	267,940	8.4	0	0.0	24,165	1.1
Hispanic/Latino/Mex-American	201,023	6.9	158,239	5.0	16,845	0.7	102,605	4.7
Other Female	0	0.0	8,900	0.3	1,419	0.1	1,655	0.1
Total M/WBE*	1,514,190	52.3	1,426,643	44.9	1,157,415	45.1	1,206,838	55.4
Not Classified	1,381,124	47.7	1,747,950	55.1	1,410,094	54.9	970,279	44.6
Subtotal: Discretionary Payments**	2,895,314	100.0	3,174,593	100.0	2,567,509	100.0	2,177,119	100.0
Non-discretionary Payments***	6,671,093		5,097,925		5,645,923		4,554,859	
Total Payments	9,566,408		8,272,518		8,213,432		6,731,978	

Comparison November 2013/2012 & December 2013/2012

<u>Ethnicity/ Gender</u>	<u>November 13</u>		<u>November 12</u>		<u>December 13</u>		<u>December 12</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	0	0.0	450	0.0	0	0.0	449	0.0
Black/African-American	98,419	4.4	194,628	7.4	140,925	5.4	182,817	7.6
Asian Indian	27,255	1.2	61,572	2.3	132,400	5.0	49,288	2.1
Anglo-American, Female	510,596	22.9	753,620	28.5	617,937	23.6	594,965	24.8
Asian Pacific	10,025	0.4	15,642	0.6	68,294	2.6	2,025	0.0
Hispanic/Latino/Mex-American	619,517	27.8	106,289	4.0	465,302	17.8	105,665	4.4
Other Female	2,453	0.1	4,864	0.2	0	0.0	5,780	0.3
Total M/WBE*	1,268,265	56.8	1,137,065	43.0	1,424,858	54.4	940,989	39.1
Not Classified	962,682	43.2	1,505,658	57.0	1,191,782	45.6	1,453,081	60.9
Subtotal: Discretionary Payments**	2,230,947	100.0	2,642,723	100.0	2,616,640	100.0	2,394,070	100.0
Non-discretionary Payments***	2,773,255		3,965,413		3,032,622		3,875,230	
Total Payments	5,004,202		6,608,136		5,649,262		6,269,300	

Payments to M/WBEs in Fiscal Years 2006/07 – YTD 2013/14

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>YTD 2013-14</u>
American Indian/ Alaskan Native	1,098,580	293,244	304,324	174,963	68,700	5,035	3,508	0
Black/African- American	3,125,284	14,934,516	40,748,128	6,337,986	2,226,472	1,713,403	1,220,755	439,408
Asian Indian	3,170,023	3,494,574	12,392,237	6,947,151	2,182,683	894,220	1,387,712	466,278
Anglo-American, Female	3,902,023	4,893,713	14,952,024	13,742,587	4,357,927	3,955,610	8,371,452	3,074,164
Asian Pacific	26,035	656,552	1,099,847	1,184,614	51,686	144,634	603,202	78,319
Hispanic/Latino/ Mex-American	1,993,010	11,019,093	30,260,832	14,711,676	3,145,868	1,401,039	2,048,958	1,302,687
Other Female	695,800	940,788	1,545,232	1,989,424	304,974	98,602	48,794	3,872
HUB	N/A	N/A	N/A	N/A	N/A	N/A	NA	NA
Total paid to M/WBEs	14,010,755	36,232,480	101,302,624	45,088,401	12,338,310	8,212,543	13,684,381	5,364,728
% of all payments	20.07%	21.69%	37.87%	30.10%	32.33%	27.8%	48.6%	52.0%

**Note:** Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

**Footnotes:**

- \* The M/WBE % is a percentage of the total Discretionary Payments.
- \*\* Discretionary Payments are for purchases of goods and/or services wherein the DCCCD has purchasing choice of vendor, such as construction, computers, supplies, paper products, etc.
- \*\*\* Non-Discretionary Payments are for purchases of goods and/or services wherein the DCCCD has no choice of vendor, i.e., water, tax collection service, property tax appraisal services, conference registrations, memberships, etc.



INFORMATIVE REPORT NO. 30

PROGRESS REPORT ON CONSTRUCTION PROJECTS  
 Status Report as of December 31, 2013

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
	<b>BHC</b>																		
1	Police Communication system																		
2	ADA upgrades																		
3	Parking lot improvements E1 & E2																		
4	Spillway @ Farmers Branch Creek North																		
5	Parking lot improvements W1/ W2																		
	<b>CVC</b>																		
1	Update fire sprinkler systems bldgs. D, E, F, G (Hold)																		
2	Solar digital sign																		
3	Beautification Lancaster Road																		
4	ADA upgrades																		
5	Fire alarm upgrade																		
6	Biological Preserve																		
7	Feasibility study L building																		
8	Upgrade bleachers																		
9	Upgrade Bldg. B AHU 2nd floor																		
10	Electrical panel L113 E.																		
11	Replace boiler burners																		
12	Replace courtyard lights																		
13	Electric sub meters																		
14	Performance lighting																		
15	Repair storm drainage, front & rear of Bldg. L																		
	<b>DO</b>																		
1	Dock lift																		
2	Relocate AMT personnel																		
3	Upgrade CHW system																		
	<b>DSC/D-W</b>																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure																		
2	DSC & 1601 ADA upgrades																		
3	EFC S, RLC G, LeCroy ADA upgrades																		
4	Upgrade EMS																		
5	Asbestos/Environmental services D-W																		
6	Erasable walls & tables																		
	<b>ECC</b>																		
1	Installation 21 wind turbines																		
2	Central plant upgrades																		
3	ADA upgrades																		
4	Expansion welding lab exhaust system @ BJP																		
5	Elevator modernizations units 5-7																		
6	Elevator modernizations units 1-4																		

**PROGRESS REPORT ON CONSTRUCTION PROJECTS**  
**Status Report as of December 31, 2013**

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
7	ADA upgrades: Paramount, BJP, ECC R & West																		
8	Replace 2-600 ton cooling towers bldg. C																		
9	Food service ventilation																		
10	Replace electrical panel, bldg. C																		
11	Replace elevator controls, Paramount																		
12	Modernization of elevators 1-4, Paramount																		
13	Replace 2 HW pumps @ BJP																		
14	Replace central plant pipe insulation @ BJP																		
15	Upgrade industrial/machine area @ BJP																		
	<b>EFC</b>																		
1	ADA upgrades																		
2	Exterior way finding																		
3	Renovate C301 Science Lab																		
4	Irrigation improvements																		
5	Structural improvement to pool																		
6	Erosion control/Sunderman Dr. (Hold)																		
7	Parking lot improvement E2B, E3, E4, E5, W1, W5, W6																		
8	Graphic snapshot of campus																		
9	Master plan																		
10	C-W waterproofing & drainage																		
11	Replace 600T chiller																		
12	Upgrade electronic door locking system																		
13	Replace pool piping																		
14	Master planning																		
	<b>MVC</b>																		
1	Utility relocate																		
2	ADA upgrades																		
3	Feasibility study classroom W171-W168																		
4	SW parking lot improvement																		
5	Concrete base for solar lights																		
	<b>NLC</b>																		
1	Repair/replace concrete steps Bldg. A waterproof																		
2	Structural analysis all parking lots' lights																		
3	New & replace sidewalks																		
4	North Campus improvements																		
5	Electrical distribution maintenance																		
6	Renovate restroom Bldg. A & J																		
7	Interior signage																		
8	ADA upgrades																		
9	NLC S/N/DFW ADA upgrades																		
10	Roof replacement campus-wide																		

**PROGRESS REPORT ON CONSTRUCTION PROJECTS**  
**Status Report as of December 31, 2013**

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion
11	Structural repairs natatorium																		
12	Geotech study 91ldg.. A																		
13	Fire sprinkler upgrade																		
14	Rehab 6 AHU's																		
	<b>RLC</b>																		
1	Traffic improvement @ East entrance																		
2	Replace two emergency generators																		
3	CCTV Fannin/El Paso Halls card access all classrooms																		
4	Carpet replacement																		
5	ADA upgrades																		
6	AHU analysis Sabine Hall																		
7	AHU replacement Performance Hall																		
8	Fence & lighting																		
9	Handicap parking																		
10	Replace call boxes																		
11	Fill-in swimming pool																		
12	Renovate locker & dressing room																		
13	Re-carpet library Lavaca Hall																		
14	Fire alarm upgrade																		
15	Replace fuel storage tanks																		
16	LED panels video/Garland																		
17	Replace existing marquees sign w/ LED display																		
18	Replace heat exchangers 3 each																		
19	Upgrade VAV controls to DDC																		
20	Upgrade elevators emergency communications, 6 each																		
21	Master planning																		
	<b>CET</b>																		
1	Server room upgrade																		
2	AHU renovation																		

**FACILITIES HOLD PROJECTS**

1. Update fire sprinkler systems bldgs. D, E, F, G (CVC) is pending due to change of scope and additional funding.
2. Erosion control/Sunderman Dr. (EFC) is pending due to construction funding

FACILITIES COMPLETED PROJECTS  
LAST REPORT TO APPEAR

1. Upgrade EMS (DSC/DW)
2. Erasable walls & tables (DSC/DW)
3. Repair/replace concrete steps Bldg. A waterproof (NLC)
4. New & replace sidewalks (NLC)
5. Renovate restroom Bldg. A & J (NLC)
6. Carpet replacement (RLC)

INFORMATIVE REPORT NO. 31

M/WBE Participation of Maintenance and SAR Projects Report

The status of M/WBE Participation as of December 31, 2013 for Maintenance and SAR projects assigned to contracted construction program managers.

## Maintenance and SAR Projects - as of December 31, 2013

### Definitions:

Total Estimated Cost: The total estimated dollars assigned to this project.

Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

### Notes:

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>BHC Maintenance Projects</b>								
	<b>BHC ADA Upgrades</b>	\$92,035	\$1,074,925					
	Architect			\$102,689	\$0	0%	\$102,689	100%
	Construction			\$837,076	\$837,076	100%	\$0	0%
	Construction Manager			\$39,444	\$0	0%	\$39,444	100%
	Misc. Consulting Services			\$510	\$0	0%	\$510	0%
	<b>Parking Lot Improvements E1 &amp; E2</b>	\$127,330	\$205,980					
	Architect			\$205,980	\$0	0%	\$205,980	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>BHC Maintenance Projects Subtotal</b>	<b>\$219,365</b>	<b>\$1,280,905</b>	<b>\$1,185,699</b>	<b>\$837,076</b>	<b>71%</b>	<b>\$348,623</b>	<b>29%</b>
<b>BHC SAR Projects</b>								
	<b>Police Communication System</b>	\$1,214,286	\$0					
	Architect			\$190,035	\$190,035	100%	\$0	0%
	Construction			\$570,686	\$0	0%	\$570,686	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$286,176	\$19,200	7%	\$266,976	93%
	<b>Spillway at Farmers Branch Creek North</b>	\$27,343	\$0					
	Architect			\$27,343	\$27,343	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>BHC SAR Projects Subtotal</b>	<b>\$1,241,629</b>	<b>\$0</b>	<b>\$1,074,240</b>	<b>\$236,578</b>	<b>22%</b>	<b>\$837,662</b>	<b>78%</b>
	<b>BHC Projects Total</b>	<b>\$1,460,994</b>	<b>\$1,280,905</b>	<b>\$2,259,939</b>	<b>\$1,073,654</b>	<b>48%</b>	<b>\$1,186,285</b>	<b>52%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>CVC Maintenance Projects</b>								
	<b>Update Sprinkler Systems - Bldgs D, E, F and G</b>	\$1,144,503	\$0					
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	<b>CVC ADA Upgrades</b>	\$39,066	\$280,613					
	Architect			\$39,066	\$39,066	100%	\$0	0%
	Construction			\$224,554	\$224,554	100%	\$0	0%
	Construction Manager			\$16,743	\$16,743	100%	\$0	0%
	Misc. Consulting Services			\$250	\$250	100%	\$0	0%
	<b>Fire Alarm Upgrade</b>	\$67,410	\$0					
	Architect			\$67,410	\$67,410	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>CVC Maintenance Projects Subtotal</b>	<b>\$1,250,979</b>	<b>\$280,613</b>	<b>\$457,540</b>	<b>\$425,558</b>	<b>93%</b>	<b>\$31,982</b>	<b>7%</b>
<b>CVC SAR Projects</b>								
	<b>Solar Digital Sign</b>	\$25,000	\$198,667					
	Architect			\$30,542	\$30,542	100%	\$0	0%
	Construction			\$168,125	\$168,125	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Biological Preserve</b>	\$15,435	\$0					
	Architect			\$15,435	\$15,435	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Upgrade Bleachers</b>	\$10,336	\$0					
	Architect			\$10,336	\$0	0%	\$10,336	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Feasibility Study L Building</b>	\$26,750	\$0					
	Architect			\$26,750	\$26,750	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Upgrade Bldg. B AHU 2nd Floor</b>	\$16,960	\$0					
	Architect			\$16,960	\$16,960	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Electrical Panel L113 E.</b>	\$3,157	\$0					
	Architect			\$3,157	\$3,157	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>CVC SAR Projects Subtotal</b>	<b>\$97,638</b>	<b>\$198,667</b>	<b>\$271,305</b>	<b>\$260,969</b>	<b>96%</b>	<b>\$10,336</b>	<b>4%</b>
	<b>CVC Projects Total</b>	<b>\$1,348,617</b>	<b>\$479,280</b>	<b>\$728,845</b>	<b>\$686,527</b>	<b>94%</b>	<b>\$42,318</b>	<b>6%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>EFC Maintenance Projects</b>								
	<b>EFC ADA Upgrades</b>	\$105,101	\$1,057,267					
	Architect			\$125,617	\$105,540	84%	\$20,077	16%
	Construction			\$879,121	\$879,121	100%	\$0	0%
	Construction Manager			\$45,043	\$0	0%	\$45,043	100%
	Misc. Consulting Services			\$280	\$0	0%	\$280	100%
	<b>Parking Lot Improvement E2B, E3, E5, W1, W5, W6</b>	\$247,170	\$434,205					
	Architect			\$332,235	\$247,170	74%	\$85,065	26%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$101,970	\$101,970	100%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>EFC Maintenance Projects Subtotal</b>	<b>\$352,271</b>	<b>\$1,491,472</b>	<b>\$1,484,266</b>	<b>\$1,333,801</b>	<b>90%</b>	<b>\$150,465</b>	<b>10%</b>
<b>EFC SAR Projects</b>								
	<b>Graphic Snapshot of Existing Campus</b>	\$14,980	\$0					
	Architect			\$14,980	\$14,980	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Renovate Science Labs C301</b>	\$10,914	\$11,096					
	Architect			\$10,914	\$0	0%	\$10,914	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$182	\$182	100%	\$0	0%
	<b>Erosion Control/Sunderman Dr.</b>	\$20,000	\$0					
	Architect			\$12,305	\$12,305	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Structural Improvement to Pool</b>	\$8,369	\$60,369					
	Architect			\$8,369	\$8,369	100%	\$0	0%
	Construction			\$52,000	\$52,000	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Irrigation Improvements</b>	\$22,712	\$0					
	Architect			\$22,712	\$0	0%	\$22,712	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Exterior Wayfinding</b>	\$13,000	\$0					
	Architect			\$9,737	\$9,737	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>C-W Waterproofing and Drainage</b>	\$29,000	\$0					
	Architect			\$18,083	\$18,083	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>EFC SAR Projects Subtotal</b>	<b>\$118,975</b>	<b>\$71,465</b>	<b>\$149,282</b>	<b>\$115,656</b>	<b>77%</b>	<b>\$33,626</b>	<b>23%</b>
	<b>EFC Projects Total</b>	<b>\$471,246</b>	<b>\$1,562,937</b>	<b>\$1,633,548</b>	<b>\$1,449,457</b>	<b>89%</b>	<b>\$184,091</b>	<b>11%</b>



Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>ECC Maintenance Projects</b>								
	<b>ECC R, ECC W, ECC Paramount, &amp; BJP ADA Upgrades</b>	\$54,271	\$79,526					
	Architect			\$55,644	\$0	0%	\$55,644	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$23,259	\$0	0%	\$23,259	100%
	Misc. Consulting Services			\$623	\$0	0%	\$623	100%
	<b>ECC ADA Upgrades</b>	\$74,891	\$394,208					
	Architect			\$74,891	\$0	0%	\$74,891	100%
	Construction			\$286,777	\$286,777	100%	\$0	0%
	Construction Manager			\$32,096	\$0	0%	\$32,096	100%
	Misc. Consulting Services			\$444	\$0	0%	\$444	100%
	<b>Elevator Modernization Units 1-4</b>	\$486,145	\$0					
	Architect			\$0	\$0	0%	\$0	0%
	Construction			\$486,145	\$486,145	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Elevator Modernization Units 5-7</b>	\$30,335	\$465,063					
	Architect			\$70,781	\$70,781	100%	\$0	0%
	Construction			\$394,282	\$394,282	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>ECC Maintenance Projects Subtotal</b>	<b>\$645,642</b>	<b>\$938,797</b>	<b>\$1,424,942</b>	<b>\$1,237,985</b>	<b>87%</b>	<b>\$186,957</b>	<b>13%</b>
<b>ECC SAR Projects</b>								
	<b>Central Plant Upgrades</b>	\$39,204	\$87,154					
	Architect/Engineer			\$39,204	\$39,204	100%	\$0	0%
	Construction			\$47,950	\$47,950	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Replace two 600 ton Cooling Towers, Bldg. C Roof</b>	\$27,550	\$0					
	Architect/Engineer			\$27,550	\$0	0%	\$27,550	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Installation 21 Wind Turbines</b>	\$5,885	\$238,776					
	Architect/Engineer			\$16,885	\$16,885	100%	\$0	0%
	Construction			\$221,891	\$221,891	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Expansion Welding Lab Exhaust System @ BJP</b>	\$21,347	\$218,647					
	Architect/Engineer			\$21,347	\$21,347	100%	\$0	0%
	Construction			\$197,300	\$197,300	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>ECC SAR Project Subtotal</b>	<b>\$93,986</b>	<b>\$544,577</b>	<b>\$572,127</b>	<b>\$544,577</b>	<b>95%</b>	<b>\$27,550</b>	<b>5%</b>
	<b>ECC Projects Total</b>	<b>\$739,628</b>	<b>\$1,483,374</b>	<b>\$1,997,069</b>	<b>\$1,782,562</b>	<b>89%</b>	<b>\$214,507</b>	<b>11%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>MVC Maintenance Projects</b>								
	<b>MVC ADA Upgrades</b>	\$54,503	\$961,446					
	Architect/Engineer			\$68,753	\$8,800	13%	\$59,953	87%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$23,358	\$23,358	0%	\$0	0%
	Misc. Consulting Services			\$397	\$0	0%	\$397	100%
	<b>SW Parking Lot Improvement</b>	\$89,880	\$118,130					
	Architect/Engineer			\$118,130	\$19,260	16%	\$98,870	84%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>MVC Maintenance Project Subtotal</b>	<b>\$144,383</b>	<b>\$1,079,576</b>	<b>\$210,638</b>	<b>\$51,418</b>	<b>24%</b>	<b>\$159,220</b>	<b>76%</b>
<b>MVC SAR Projects</b>								
	<b>Utility Relocate</b>	\$21,286	\$0					
	Architect			\$21,286	\$0	0%	\$21,286	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>15 Concrete Bases for East Solar Road Lights</b>	\$8,025	\$0					
	Architect			\$8,025	\$0	0%	\$8,025	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Feasibility Study Classroom @ W171 - W168</b>	\$7,490	\$0					
	Architect			\$7,490	\$0	0%	\$7,490	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>MVC SAR Projects</b>	<b>\$36,801</b>	<b>\$0</b>	<b>\$36,801</b>	<b>\$0</b>	<b>0%</b>	<b>\$36,801</b>	<b>100%</b>
	<b>MVC Projects Total</b>	<b>\$181,184</b>	<b>\$1,079,576</b>	<b>\$247,439</b>	<b>\$51,418</b>	<b>21%</b>	<b>\$196,021</b>	<b>79%</b>
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>NLC Maintenance Projects</b>								
	<b>Repair/Replace Concrete Stairs, Bldg. A, waterproofing</b>	\$119,169	\$448,566					
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$399,591	\$188,200	47%	\$211,391	53%
	Construction Manager			\$6,770	\$0	0%	\$6,770	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	<b>NLC N, NLC S &amp; NLC DFW ADA Upgrades</b>	\$17,084	\$108,873					
	Architect/Engineer			\$24,193	\$17,084	71%	\$7,109	29%
	Construction			\$84,500	\$84,500	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$180	\$180	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>NLC Maintenance Projects (con't)</b>								
	<b>NLC ADA Upgrades</b>	\$116,680	\$792,787					
	Architect/Engineer			\$160,848	\$159,530	99%	\$1,318	1%
	Construction			\$581,442	\$581,442	100%	\$0	0%
	Construction Manager			\$50,006	\$50,006	100%	\$0	0%
	Misc. Consulting Services			\$491	\$491	100%	\$0	0%
	<b>Fire Sprinkler Upgrade</b>	\$245,298	\$0					
	Architect/Engineer			\$245,298	\$0	0%	\$245,298	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>NLC Maintenance Projects Subtotal</b>	<b>\$498,231</b>	<b>\$1,350,226</b>	<b>\$1,574,812</b>	<b>\$1,081,543</b>	<b>69%</b>	<b>\$493,269</b>	<b>31%</b>
<b>NLC SAR Projects</b>								
	<b>Structural Analysis all Parking Lot Lights</b>	\$20,725	\$0					
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>New and Replace Sidewalks</b>	\$164,295	\$1,089,971					
	Architect/Engineer			\$171,222	\$0	0%	\$171,222	100%
	Construction			\$895,038	\$895,038	100%	\$0	0%
	Construction Manager			\$23,350	\$23,350	100%	\$0	0%
	Misc. Consulting Services			\$361	\$361	100%	\$0	0%
	<b>North Campus Improvements</b>	\$24,400	\$0					
	Architect/Engineer			\$7,981	\$7,981	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Electrical Distribution Maintenance</b>	\$150,000	\$0					
	Architect			\$6,420	\$0	0%	\$6,420	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Renovate Restroom, Bldg. A &amp; J</b>	\$12,000	\$225,500					
	Architect			\$10,313	\$10,313	100%	\$0	0%
	Construction			\$215,001	\$215,001	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$186	\$0	0%	\$186	100%
	<b>Roof Replacement Campus Wide</b>	\$91,923	\$92,187					
	Architect			\$91,923	\$0	0%	\$91,923	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$264	\$0	0%	\$264	100%
	<b>Geotech Study @ Bldg. A</b>	\$10,000	\$0					
	Architect			\$10,000	\$10,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Structural Repairs Natatorium</b>	\$8,774	\$0					
	Architect			\$8,774	\$8,774	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>NLC SAR Project Subtotal</b>	<b>\$482,117</b>	<b>\$1,407,658</b>	<b>\$1,461,558</b>	<b>\$1,170,818</b>	<b>80%</b>	<b>\$290,740</b>	<b>20%</b>
	<b>NLC Projects Total</b>	<b>\$980,348</b>	<b>\$2,757,884</b>	<b>\$3,036,370</b>	<b>\$2,252,361</b>	<b>74%</b>	<b>\$784,009</b>	<b>26%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>RLC Maintenance Projects</b>								
	<b>RLC ADA Upgrades</b>	\$212,919	\$320,417					
	Architect/Engineer			\$222,919	\$222,919	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$91,251	\$91,251	100%	\$0	0%
	Misc. Consulting Services			\$6,247	\$0	0%	\$6,247	100%
	<b>Replace Call Boxes</b>	\$22,470	\$0					
	Architect/Engineer			\$22,470	\$22,470	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>RLC Maintenance Project Subtotal</b>	<b>\$235,389</b>	<b>\$320,417</b>	<b>\$342,887</b>	<b>\$336,640</b>	<b>98%</b>	<b>\$6,247</b>	<b>2%</b>
<b>RLC SAR Projects</b>								
	<b>Traffic Improvement at East Entrance</b>	\$41,882	\$98,995					
	Architect			\$98,995	\$98,995	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Replace Two Emergency Generators</b>	\$22,684	\$0					
	Architect			\$22,684	\$0	0%	\$22,684	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Carpet Replacement</b>	\$487,000	\$591,651					
	Architect			\$41,202	\$41,202	100%	\$0	0%
	Construction			\$550,449	\$86,989	16%	\$463,460	84%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>CCTV Fannin/EI Paso Halls Card Access All Classrooms</b>	\$65,000	\$0					
	Architect			\$65,000	\$65,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Upgrade of Fire Alarm System</b>	\$14,272	\$0					
	Architect			\$10,272	\$10,272	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Fence and Lighting</b>	\$15,160	\$0					
	Architect			\$15,160	\$15,160	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Handicap Parking</b>	\$6,741	\$0					
	Architect			\$6,741	\$6,741	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Renovate Locker and Dressing Room</b>	\$5,520	\$0					
	Architect			\$5,520	\$5,520	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>RLC SAR Projects (con't)</b>								
	<b>Re-carpet Library at Lavaca Hall</b>	\$9,103	\$0					
	Architect			\$9,103	\$0	0%	\$9,103	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>AHU Replacement Performance Hall</b>	\$26,750	\$0					
	Architect			\$26,750	\$0	0%	\$26,750	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>AHU Analysis Sabine Hall</b>	\$8,025	\$0					
	Architect			\$8,025	\$0	0%	\$8,025	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Replace Fuel Storage Tanks</b>	\$30,123	\$0					
	Architect			\$30,123	\$0	0%	\$30,123	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>LED Panels Video/Garland</b>	\$20,400	\$0					
	Architect			\$20,400	\$20,400	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>RLC SAR Projects Subtotal</b>	<b>\$752,660</b>	<b>\$690,646</b>	<b>\$910,424</b>	<b>\$350,279</b>	<b>38%</b>	<b>\$560,145</b>	<b>62%</b>
	<b>RLC Projects Total</b>	<b>\$988,049</b>	<b>\$1,011,063</b>	<b>\$1,253,311</b>	<b>\$686,919</b>	<b>55%</b>	<b>\$566,392</b>	<b>45%</b>
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>DSC Maintenance Projects</b>								
	<b>Feasibility Study Administrative Cabling Infrastructure - D-W</b>	\$5,062,857	\$0					
	Architect			\$99,008	\$99,008	100%	\$0	0%
	Construction			\$187,636	\$0	0%	\$187,636	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>DSC and DO ADA Upgrades</b>	\$18,717	\$307,688					
	Architect/Engineer			\$23,052	\$23,052	100%	\$0	0%
	Construction			\$276,447	\$276,447	100%	\$0	0%
	Construction Manager			\$8,022	\$8,022	100%	\$0	0%
	Misc. Consulting Services			\$167	\$167	100%	\$0	0%
	<b>EFC S, RLC G, AND LeCroy ADA Upgrades</b>	\$13,377	\$108,432					
	Architect/Engineer			\$15,297	\$13,377	87%	\$1,920	13%
	Construction			\$87,200	\$87,200	100%	\$0	0%
	Construction Manager			\$5,733	\$0	0%	\$5,733	100%
	Misc. Consulting Services			\$202	\$202	100%	\$0	0%
	<b>Asbestos and Environmental Services District Wide (DW Environmental Services)</b>	\$310,300	\$311,909					
	Architect/Engineer			\$310,300	\$310,300	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$1,609	\$1,609	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>DSC Maintenance Projects (con't)</b>								
	<b>Upgrade EMS</b>	\$27,210	\$0					
	Architect/Engineer			\$0	\$0	0%	\$0	0%
	Construction			\$24,413	\$24,413	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Erasable Walls and Tables</b>	\$13,996	\$0					
	Architect/Engineer			\$0	\$0	0%	\$0	0%
	Construction			\$13,996	\$13,996	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>DSC Maintenance Total</b>	<b>\$5,446,457</b>	<b>\$728,029</b>	<b>\$1,053,082</b>	<b>\$857,793</b>	<b>81%</b>	<b>\$195,289</b>	<b>19%</b>

Note: DSC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>DO Maintenance Projects</b>								
	<b>Dock Lift</b>	\$11,058	\$0					
	Architect			\$7,437	\$7,437	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$309	\$0	0%	\$309	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Relocate AMT Personnel</b>	\$26,415	\$0					
	Architect			\$0	\$0	0%	\$0	0%
	Construction			\$17,803	\$17,803	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	100%
	Misc. Consulting Services			\$8,612	\$0	0%	\$8,612	100%
	<b>DO Maintenance Total</b>	<b>\$37,473</b>	<b>\$0</b>	<b>\$34,161</b>	<b>\$25,240</b>	<b>74%</b>	<b>\$8,921</b>	<b>26%</b>

Note: DO has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>LCET Maintenance Projects</b>								
	<b>AHU Renovation</b>	\$9,868	\$0					
	Architect			\$9,095	\$9,095	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>LCET Maintenance Total</b>	<b>\$9,868</b>	<b>\$0</b>	<b>\$9,095</b>	<b>\$9,095</b>	<b>100%</b>	<b>\$0</b>	<b>0%</b>
<b>LCET SAR Projects</b>								
	<b>Server Room Upgrade</b>	\$13,482	\$0					
	Architect			\$13,482	\$13,482	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>LCET SAR Total</b>	<b>\$13,482</b>	<b>\$0</b>	<b>\$13,482</b>	<b>\$13,482</b>	<b>100%</b>	<b>\$0</b>	<b>0%</b>
	<b>LCET Projects Total</b>	<b>\$23,350</b>	<b>\$0</b>	<b>\$22,577</b>	<b>\$22,577</b>	<b>100%</b>	<b>\$0</b>	<b>0%</b>
<b>Grand Totals</b>		<b>\$11,677,346</b>	<b>\$10,383,048</b>	<b>\$12,266,341</b>	<b>\$8,888,508</b>	<b>72%</b>	<b>\$3,377,833</b>	<b>28%</b>

Prepared by EVCBA Ed DesPlas  
January 22, 2014

INFORMATIVE REPORT NO. 32

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending December 31, 2013.

<b>Brookhaven College Maintenance</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) BHC ADA Upgrades (D213)</b>	102,689	837,076	39,444	510
Estimated Cost: \$92,035	Start Date: June 12 Projected Completion Date: December 13			
Revised Cost: \$1,074,925				
Awarded Amount: \$979,719				
<b>2) Parking Lot Improvements E1 &amp; E2 (DW226)</b>	205,980	0	0	0
Estimated Cost: \$127,330	Start Date: June 13 Projected Completion Date: February 14			
Revised Cost: \$205,980				
Awarded Amount: \$205,980				
<b>BHC Maintenance Summary</b>	<b>Total Estimated Cost: \$219,365</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$1,185,699</b>	



<b>Brookhaven College SAR</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) Police Communication System (BHC310)</b>	190,035	570,686	0	286,176
Estimated Cost: \$1,214,286  Revised Cost: \$  Awarded Amount: \$1,046,897	Start Date: August 08 Projected Completion Date: February 14			
<b>2) Spillway at Farmers Branch Creek North (BHC319)</b>	27,343	0	0	0
Estimated Cost: \$27,343  Revised Cost: \$  Awarded Amount: \$27,343	Start Date: October 13 Projected Completion Date: TBD*			
<b>BHC SAR Summary</b>	<b>Total Estimated Cost: \$1,241,629</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$1,074,240</b>	

\*TBD- To Be Determined

Cedar Valley College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207)</b>  Estimated Cost: \$1,144,503  Revised Cost: \$  Awarded Amount: \$109,517	77,522	0	31,982	13
	Start Date: December 09 Projected Completion Date: Hold			
<b>2) CVC ADA Upgrades (D222)</b>  Estimated Cost: \$39,066  Revised Cost: \$280,613  Awarded Amount: \$280,613	39,066	224,554	16,743	250
	Start Date: June 12 Projected Completion Date: TBD			
<b>3) Fire Alarm Upgrade (DW227)</b>  Estimated Cost: \$67,410  Revised Cost: \$  Awarded Amount: \$67,410	67,410	0	0	0
	Start Date: June 13 Projected Completion Date: March 14			
<b>CVC Maintenance Summary</b>	<b>Total Estimated Cost:</b> <b>\$1,250,979</b>	<b>Total Revised Cost:</b> <b>\$0</b>	<b>Total Awarded Amount:</b> <b>\$457,540</b>	

Cedar Valley College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Solar Digital Sign (CVC213)</b> Estimated Cost: \$25,000 Revised Cost: \$198,667 Awarded Amount: \$198,667	30,542	168,125	0	0
Start Date: December 11 Projected Completion Date: January 14				
<b>2) Biological Preserve (CVC214)</b> Estimated Cost: \$15,435 Revised Cost: \$ Awarded Amount: \$15,435	15,435	0	0	0
Start Date: September 11 Projected Completion Date: December 13				
<b>3) Upgrade Bleachers (CVC219)</b> Estimated Cost: \$10,336 Revised Cost: \$ Awarded Amount: \$10,336	10,336	0	0	0
Start Date: August 13 Projected Completion Date: TBD				

Cedar Valley College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Feasibility Study L Building (CVC220)</b> Estimated Cost: \$26,750 Revised Cost: \$ Awarded Amount: \$26,750	26,750	0	0	0
Start Date: October 13 Projected Completion Date: TBD				
<b>5) Upgrade Bldg. B AHU 2<sup>nd</sup> Floor (CVC221)</b> Estimated Cost: \$16,960 Revised Cost: \$ Awarded Amount: \$16,960	16,960	0	0	0
Start Date: October 13 Projected Completion Date: TBD				
<b>6) Electrical Panel L113 E. (CVC222)</b> Estimated Cost: \$3,157 Revised Cost: \$ Awarded Amount: \$3,157	3,157	0	0	0
Start Date: October 13 Projected Completion Date: TBD				
<b>CVC SAR Summary</b>	<b>Total Estimated Cost: \$97,638</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$271,305</b>	

Eastfield College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) EFC ADA Upgrades (D221)</b>	125,617	879,121	45,043	280
Estimated Cost: \$105,101  Revised Cost: \$1,057,267  Awarded Amount: \$1,050,061	Start Date: June 12 Projected Completion Date: December 13			
<b>2) Parking Lot Improvement E2B, E3, E5, W1, W5, W6 (DW231)</b>	332,235	0	101,970	0
Estimated Cost: \$247,170  Revised Cost: \$434,205  Awarded Amount: \$434,205	Start Date: May 13 Projected Completion Date: January 14			
<b>EFC Maintenance Summary</b>	<b>Total Estimated Cost: \$352,271</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$1,484,266</b>	

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Graphic Snapshot of Existing Campus (EFC308)</b> Estimated Cost: \$14,980 Revised Cost: \$ Awarded Amount: \$14,980	14,980	0	0	0
	Start Date: March 13 Projected Completion Date: TBD			
<b>2) Renovate Science Labs C301 (EFC309)</b> Estimated Cost: \$10,914 Revised Cost: \$11,096 Awarded Amount: \$11,096	10,914	0	0	182
	Start Date: March 13 Projected Completion Date: TBD			
<b>3) Erosion Control / Sunderman Dr. (EFC310)</b> Estimated Cost: \$20,000 Revised Cost: \$ Awarded Amount: \$12,305	12,305	0	0	0
	Start Date: July 13 Projected Completion Date: December 13			

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Structural Improvement to Pool (EFC311)</b> Estimated Cost: \$8,369 Revised Cost: \$60,369 Awarded Amount: \$60,369	8,369	52,000	0	0
Start Date: April 13 Projected Completion Date: December 13				
<b>5) Irrigation Improvements (EFC312)</b> Estimated Cost: \$22,712 Revised Cost: \$ Awarded Amount: \$22,712	22,712	0	0	0
Start Date: May 13 Projected Completion Date: December 13				
<b>6) Exterior Wayfinding (EFC313)</b> Estimated Cost: \$13,000 Revised Cost: \$ Awarded Amount: \$9,737	9,737	0	0	0
Start Date: July 13 Projected Completion Date: TBD				

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>7) C-W Waterproofing and Drainage (EFC315)</b> Estimated Cost: \$29,000 Revised Cost: \$ Awarded Amount: \$18,083	18,083	0	0	0
Start Date: August 13 Projected Completion Date: April 14				
<b>EFC SAR Summary</b>	<b>Total Estimated Cost: \$118,975</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$149,282</b>	



El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) ECC R, ECC W ECC Paramount, and BJP ADA Upgrades (D214)</b> Estimated Cost: \$54,271 Revised Cost: \$79,526 Awarded Amount: \$79,526	55,644	0	23,259	623
	Start Date: June 12 Projected Completion Date: TBD			
<b>2) ECC ADA Upgrades (D215)</b> Estimated Cost: \$74,891 Revised Cost: \$394,208 Awarded Amount: \$394,208	74,891	286,777	32,096	444
	Start Date: June 12 Projected Completion Date: TBD			
<b>3) Elevator Modernization Units 1-4 (DW229)</b> Estimated Cost: \$486,145 Revised Cost: \$ Awarded Amount: \$486,145	0	486,145	0	0
	Start Date: September 13 Projected Completion Date: March 14			

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Elevator Modernization Units 5-7 (DW230)</b>	70,781	394,282	0	0
Estimated Cost: \$30,335  Revised Cost: \$465,063  Awarded Amount: \$465,063	Start Date: April 13 Projected Completion Date: February 14			
<b>ECC Maintenance Summary</b>	<b>Total Estimated Cost: \$645,642</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$1,424,942</b>	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Central Plant Upgrades (ECC227)</b>  Estimated Cost: \$39,204  Revised Cost: \$87,154  Awarded Amount: \$87,154	39,204	47,950	0	0
Start Date: May 11 Projected Completion Date: TBD				
<b>2) Replace two 600 ton Cooling Towers, Bldg. C Roof (ECC230)</b>  Estimated Cost: \$27,550  Revised Cost: \$  Awarded Amount: \$27,550	27,550	0	0	0
Start Date: August 13 Projected Completion Date: TBD				
<b>3) Installation 21 Wind Turbines (ECC231)</b>  Estimated Cost: \$5,885  Revised Cost: \$238,776  Awarded Amount: \$238,776	16,885	221,891	0	0
Start Date: June 10 Projected Completion Date: January 14				

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Expansion Welding Lab Exhaust System @ BJP (BJP64)</b>	21,347	197,300	0	0
Estimated Cost: \$21,347  Revised Cost: \$218,647  Awarded Amount: \$218,647	Start Date: March 13 Projected Completion Date: January 14			
<b>ECC SAR Summary</b>	<b>Total Estimated Cost: \$93,986</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$572,127</b>	

<b>Mountain View College Maintenance</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) MVC ADA Upgrades (D216)</b>	68,753	0	23,358	397
Estimated Cost: \$54,503  Revised Cost: \$961,446  Awarded Amount: \$92,508	Start Date: June 12 Projected Completion Date: TBD			
<b>2) SW Parking Lot Improvement (DW233)</b>	118,130	0	0	0
Estimated Cost: \$89,880  Revised Cost: \$118,130  Awarded Amount: \$118,130	Start Date: May 13 Projected Completion Date: January 14			
<b>MVC Maintenance Summary</b>	<b>Total Estimated Cost: \$144,383</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$210,638</b>	

<b>Mountain View College SAR</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) Utility Relocate (MVC207)</b>	21,286	0	0	0
Estimated Cost: \$21,286  Revised Cost: \$  Awarded Amount: \$21,286	Start Date: July 12 Projected Completion Date: Hold			
<b>2) 15 Concrete Bases for East Solar Road Lights (MVC208)</b>	8,025	0	0	0
Estimated Cost: \$8,025  Revised Cost: \$  Awarded Amount: \$8,025	Start Date: June 13 Projected Completion Date: August 14			
<b>3) Feasibility Study Classroom W171 – W168 (MVC210)</b>	7,490	0	0	0
Estimated Cost: \$7,490  Revised Cost: \$  Awarded Amount: \$7,490	Start Date: July 13 Projected Completion Date: TBD			
<b>MVC SAR Summary</b>	<b>Total Estimated Cost: \$36,801</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$36,801</b>	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209)</b>  Estimated Cost: \$119,169  Revised Cost: \$448,566  Awarded Amount: \$427,854	21,383	399,591	6,770	110
	Start Date: December 09 Projected Completion Date: TBD			
<b>2) NLC N, NLC S, and NLC DFW ADA Upgrades (D220)</b>  Estimated Cost: \$17,084  Revised Cost: \$108,873  Awarded Amount: \$108,873	24,193	84,500	0	180
	Start Date: June 12 Projected Completion Date: February 14			
<b>3) NLC ADA Upgrades (D223)</b>  Estimated Cost: \$116,680  Revised Cost: \$792,787  Awarded Amount: \$792,787	160,848	581,442	50,006	491
	Start Date: June 12 Projected Completion Date: January 14			

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Fire Sprinkler Upgrade (D234)</b>	245,298	0	0	0
Estimated Cost: \$245,298 Revised Cost: \$	Start Date: May 13 Projected Completion Date: August 14			
Awarded Amount: \$245,298				
<b>NLC Maintenance Summary</b>	<b>Total Estimated Cost: \$498,231</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$1,574,812</b>	



North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Structural Analysis all Parking Lot Lights (NLC340)</b> Estimated Cost: \$20,725 Revised Cost: \$ Awarded Amount: \$20,725	20,725	0	0	0
Start Date: May 10 Projected Completion Date: Hold				
<b>2) New and Replace Sidewalks (NLC341)</b> Estimated Cost: \$164,295 Revised Cost: \$1,089,971 Awarded Amount: \$1,089,971	171,222	895,038	23,350	361
Start Date: July 10 Projected Completion Date: December 13				
<b>3) North Campus Improvements (NLC343)</b> Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,981	7,981	0	0	0
Start Date: November 10 Projected Completion Date: TBD				

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Electrical Distribution Maintenance (NLC344)</b>  Estimated Cost: \$150,000  Revised Cost: \$  Awarded Amount: \$6,420	6,420	0	0	0
	Start Date: September 11 Projected Completion Date: March 14			
<b>5) Renovate Restroom, Bldg. A &amp; J (NLC345)</b>  Estimated Cost: \$12,000  Revised Cost: \$225,500  Awarded Amount: \$225,500	10,313	215,001	0	186
	Start Date: November 11 Projected Completion Date: December 13			
<b>6) NLC Roof Replacement Campus Wide (NLC348)</b>  Estimated Cost: \$91,923  Revised Cost: \$92,187  Awarded Amount: \$92,187	91,923	0	0	264
	Start Date: November 12 Projected Completion Date: August 14			

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>7) Geotech Study @ Bldg. A (NLC349)</b> Estimated Cost: \$10,000 Revised Cost: \$ Awarded Amount: \$10,000	10,000	0	0	0
Start Date: April 13 Projected Completion Date: December 13				
<b>8) Structural Repairs Natatorium (NLC351)</b> Estimated Cost: \$8,774 Revised Cost: \$ Awarded Amount: \$8,774	8,774	0	0	0
Start Date: May 13 Projected Completion Date: August 14				
<b>NLC SAR Summary</b>	<b>Total Estimated Cost: \$482,117</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$1,461,558</b>	

<b>Richland College Maintenance</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) RLC ADA Upgrades (D217)</b>	229,166	0	91,251	0
Estimated Cost: \$212,919  Revised Cost: \$320,417  Awarded Amount: \$320,417	Start Date: June 12 Projected Completion Date: TBD			
<b>2) Replace Call Boxes (DW236)</b>	22,470	0	0	0
Estimated Cost: \$22,470  Revised Cost: \$  Awarded Amount: \$22,470	Start Date: May 13 Projected Completion Date: May 14			
<b>RLC Maintenance Summary</b>	<b>Total Estimated Cost: \$235,389</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$342,887</b>	

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>1) Traffic Improvement at East Entrance (RLC317)</b> Estimated Cost: \$41,882 Revised Cost: \$98,995 Awarded Amount: \$98,995	98,995	0	0	0
Start Date: January 12 Projected Completion Date: February 14				
<b>2) Replace Two Emergency Generators (RLC318)</b> Estimated Cost: \$22,684 Revised Cost: \$ Awarded Amount: \$22,684	22,684	0	0	0
Start Date: October 13 Projected Completion Date: TBD				
<b>3) Carpet Replacement (RLC320)</b> Estimated Cost: \$487,000 Revised Cost: \$591,651 Awarded Amount: \$591,651	41,202	550,449	0	0
Start Date: May 12 Projected Completion Date: TBD				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>4) CCTV Fannin / El Paso Halls Card Access All Classrooms (RLC321)</b> Estimated Cost: \$65,000 Revised Cost: \$ Awarded Amount: \$65,000	65,000	0	0	0
	Start Date: October 12 Projected Completion Date: January 14			
<b>5) Upgrade of Fire Alarm System (RLC322)</b> Estimated Cost: \$14,272 Revised Cost: \$ Awarded Amount: \$10,272	10,272	0	0	0
	Start Date: March 13 Projected Completion Date: January 14			
<b>6) Fence and Lighting (RLC326)</b> Estimated Cost: \$15,160 Revised Cost: \$ Awarded Amount: \$15,160	15,160	0	0	0
	Start Date: April 13 Projected Completion Date: December 13			

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>7) Handicap Parking (RLC327)</b> Estimated Cost: \$6,741 Revised Cost: \$ Awarded Amount: \$6,741	6,741	0	0	0
Start Date: April 13 Projected Completion Date: December 13				
<b>8) Renovate Locker and Dressing Room (RLC328)</b> Estimated Cost: \$5,520 Revised Cost: \$ Awarded Amount: \$5,520	5,520	0	0	0
Start Date: June 13 Projected Completion Date: TBD				
<b>9) Re-Carpet Library at Lavaca Hall (RLC330)</b> Estimated Cost: \$9,103 Revised Cost: \$ Awarded Amount: \$9,103	9,103	0	0	0
Start Date: August 13 Projected Completion Date: TBD				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>10) AHU Replacement Performance Hall (RLC332)</b> Estimated Cost: \$26,750 Revised Cost: \$ Awarded Amount: \$26,750	26,750	0	0	0
Start Date: October 13 Projected Completion Date: TBD				
<b>11) AHU Analysis Sabine Hall (RLC333)</b> Estimated Cost: \$8,025 Revised Cost: \$ Awarded Amount: \$8,025	8,025	0	0	0
Start Date: October 13 Projected Completion Date: TBD				
<b>12) Replace Fuel Storage Tanks (RLC334)</b> Estimated Cost: \$30,123 Revised Cost: \$ Awarded Amount: \$30,123	30,123	0	0	0
Start Date: October 13 Projected Completion Date: TBD				



Richland College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>13) LED Panels Video / Garland (RLC335)</b>	20,400	0	0	0
Estimated Cost: \$20,400  Revised Cost: \$  Awarded Amount: \$20,400	Start Date: October 13 Projected Completion Date: TBD			
<b>RLC SAR Summary</b>	<b>Total Estimated Cost: \$752,660</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$910,424</b>	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>1) Feasibility Study Administrative Cabling Infrastructure District Wide (D192)</b> Estimated Cost: \$5,062,857 Revised Cost: \$ Awarded Amount: \$286,644	99,008	187,636	0	0
	Start Date: October 07 Projected Completion Date: Hold			
<b>2) DSC and DO ADA Upgrades (D218)</b> Estimated Cost: \$18,717 Revised Cost: \$307,688 Awarded Amount: \$307,688	23,052	276,447	8,022	167
	Start Date: June 12 Projected Completion Date: January 14			
<b>3) EFC S, RLC G, and LeCroy ADA Upgrades (D219)</b> Estimated Cost: \$13,377 Revised Cost: \$108,432 Awarded Amount: \$108,432	15,297	87,200	5,733	202
	Start Date: June 12 Projected Completion Date: January 14			

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>4) Asbestos and Environmental Services District Wide (DW Environmental Services)</b> Estimated Cost: \$310,300 Revised Cost: \$311,909 Awarded Amount: \$311,909	310,300	0	0	1,609
	Start Date: January 13 Projected Completion Date: TBD			
<b>5) Upgrade EMS (D228)</b> Estimated Cost: \$27,210 Revised Cost: \$ Awarded Amount: \$24,413	0	24,413	0	0
	Start Date: July 13 Projected Completion Date: December 13			
<b>6) Erasable Walls and Tables (DSC121)</b> Estimated Cost: \$13,996 Revised Cost: \$ Awarded Amount: \$13,996	0	13,996	0	0
	Start Date: August 13 Projected Completion Date: TBD			
<b>DSC Maintenance Summary</b>	<b>Total Estimated Cost:</b> \$5,446,457	<b>Total Revised Cost:</b> \$0	<b>Total Awarded Amount:</b> \$1,053,082	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Dock Lift (D205)</b>  Estimated Cost: \$11,058  Revised Cost: \$  Awarded Amount: \$7,746	7,437	0	309	0
	Start Date: December 09 Projected Completion Date: Hold			
<b>2) Relocate AMT Personnel (D237)</b>  Estimated Cost: \$26,415  Revised Cost: \$  Awarded Amount: \$26,415	0	17,803	0	8,612
	Start Date: August 13 Projected Completion Date: TBD			
<b>DO Maintenance Summary</b>	<b>Total Estimated Cost: \$37,473</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$34,161</b>	

LCET Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) AHU Renovation (D232)</b>	9,095	0	0	0
Estimated Cost: \$9,868	Start Date: August 13 Projected Completion Date: January 14			
Revised Cost: \$				
Awarded Amount: \$9,095				
<b>LCET Maintenance Summary</b>	<b>Total Estimated Cost: \$9,868</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$9,095</b>	

LCET SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Server Room Upgrade (VC101)</b>	13,482	0	0	0
Estimated Cost: \$13,482  Revised Cost: \$  Awarded Amount: \$13,482	Start Date: August 13 Projected Completion Date: January 14			
<b>LCET SAR Summary</b>	<b>Total Estimated Cost: \$13,482</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$13,482</b>	

INFORMATIVE REPORT NO. 33

Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

**BROOKHAVEN COLLEGE - \$6,555**

Ford Automotive

**CEDAR VALLEY COLLEGE - \$2,000**

Methodist Health Systems Time Management Training  
Methodist Health Systems Business Writing Training

**EASTFIELD COLLEGE - \$725**

Car-O-Liner Auto Body Alignment  
Pittsburg Paint Group (PPG) Paint Certification Del Fleet  
Certification  
Pittsburg Paint Group (PPG) Auto Body Certification Del Fleet  
Essential  
O'Reilly Diesel Engine Update  
Motorcycle Training Center Basic Motorcycle Training

**EL CENTRO COLLEGE – \$0**

**MOUNTAIN VIEW COLLEGE – \$9,329**

Buckner Family Services Intro to Basic Mill  
Fresh Express Special Topics in Electrical  
Nestle' Waters North America Intro to Program Logic Controller

**NORTH LAKE COLLEGE - \$5,544**

Lone Star College System Building Agreement  
Construction Education Foundation Career Training  
TEXO Workplace Safety

**RICHLAND COLLEGE – \$6,680**

Atlas Copco	MS Excel III
Dallas County	Customer Service III
Dallas County	Customer Service IV
Ecolab	CPR/First Aid/AED (Group A)
Ecolab	CPR/First Aid/AED (Group C)
Ecolab	CPR/First Aid/AED (Group D)
Unity Manufacturing	Safety/Hazmat
Republic Property Group	MS Office Overview

<b>Contracts for Educational Services Reported in 2013-14</b>								
	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2013	\$ 12,289	\$ 15,695	\$ 900	\$ 35,170	\$ 15,159	\$ 89,573	\$ 20,473	\$ 189,259
October 2013	\$ 33,898	\$ 3,089	\$ 200	\$ 14,700	\$ 14,849	\$ 0	\$ 35,265	\$ 102,001
November 2013	\$ 10,901	\$ 7,213	\$ 500	\$ 37,536	\$ 29,601	\$ 127,168	\$ 17,609	\$ 230,528
December 2013	\$ 8,303	\$ 15,137	\$ 900	\$ 22,050	\$ 23,679	\$ 10,180	\$ 28,694	\$ 108,943
January 2014	\$ 6,555	\$ 2,000	\$ 725	\$ 0	\$ 9,329	\$ 5,544	\$ 6,680	\$ 30,833
February 2014								
March 2014								
April 2014								
May 2014								
June 2014								
July 2014								
August 2014								
<b>Total To Date</b>	<b>\$ 71,946</b>	<b>\$ 43,134</b>	<b>\$ 3,225</b>	<b>\$ 109,456</b>	<b>\$ 92,617</b>	<b>\$ 232,465</b>	<b>\$ 108,721</b>	<b>\$ 661,564</b>

<b>Contracts for Educational Services Reported in Fiscal Years 2006-07 through 2012-13</b>							
<u>Campus</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
BHC	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712	\$ 245,537	\$ 295,804	\$ 301,369
CVC	886,499	804,523	829,174	288,150	195,226	206,792	109,913
EFC	122,943	95,796	63,986	26,951	26,605	25,800	51,800
ECC	312,686	500,707	560,228	509,510	294,024	339,423	290,895
MVC	137,995	164,883	119,534	68,387	179,830	86,943	89,876
NLC	424,961	431,473	270,759	373,172	406,059	466,720	494,958
RLC	196,645	173,689	139,100	141,494	170,260	143,847	204,246
<b>Total</b>	<b>\$2,426,380</b>	<b>\$2,434,990</b>	<b>\$2,242,153</b>	<b>\$1,703,376</b>	<b>\$1,517,541</b>	<b>\$1,565,329</b>	<b>\$1,543,057</b>



INFORMATIVE REPORT NO. 34

Presentation of Ten-Year History of Fund Balance for December 2013

The chancellor presents the report of a ten-year history of fund balance as December 2013 for review.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**  
**Unrestricted and Discretionary Fund Balance to Unrestricted and Auxiliary Fund Expenditures**

Year	Fiscal Years Ended 8/31									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014 (Fall Rev.)
<b>Total Unrestricted Fund Balance</b>	\$ 88,848,318	\$ 102,286,089	\$ 121,043,528	\$ 138,802,855	\$ 145,242,217	\$ 136,344,631	\$ 125,255,503	\$ 132,919,323	\$ 137,709,164	\$ 116,973,716
<b>Total Auxiliary Fund Balance</b>	17,228,393	16,878,918	17,659,144	18,480,119	19,866,215	20,289,531	19,648,019	19,989,970	19,794,380	18,046,636
<b>Total Combined Fund Balances</b>	<u>\$ 106,076,711</u>	<u>\$ 119,165,007</u>	<u>\$ 138,702,672</u>	<u>\$ 157,282,974</u>	<u>\$ 165,108,432</u>	<u>\$ 156,634,162</u>	<u>\$ 144,903,522</u>	<u>\$ 152,909,293</u>	<u>\$ 157,503,544</u>	<u>\$ 135,020,352</u>
<b>Unrestricted &amp; Auxiliary Funds Exp.</b>	\$ 226,440,948	\$ 245,798,102	\$ 255,861,643	\$ 270,451,500	\$ 297,085,858	\$ 320,448,773	\$ 323,647,069	\$ 304,428,257	\$ 326,400,253	\$ 366,819,441
<b>Mandatory Transfers</b>	5,003,278	5,390,124	5,677,312	5,754,708	6,272,595	7,293,198	7,591,997	7,417,007	7,865,460	7,973,032
<b>Unrestricted &amp; Auxiliary Funds Exp.</b>	<u>\$ 231,444,226</u>	<u>\$ 251,188,226</u>	<u>\$ 261,538,955</u>	<u>\$ 276,206,208</u>	<u>\$ 303,358,453</u>	<u>\$ 327,741,971</u>	<u>\$ 331,239,066</u>	<u>\$ 311,845,264</u>	<u>\$ 334,265,713</u>	<u>\$ 374,792,473</u>
<b>Ratio of Fund Balance to Expenditures</b>	45.83%	47.44%	53.03%	56.94%	54.43%	47.79%	43.75%	49.03%	47.12%	36.03%
<b>Number of Months Coverage</b>	5.5	5.7	6.4	6.8	6.5	5.7	5.2	5.9	5.7	4.3